

City Council of Peachtree City
Agenda
July 3, 2003
7:00 p.m.

- I. Pledge of Allegiance
- II. Announcements, Awards, Special Recognition
Remind Attendees to Turn Off Cell Phones
- III. Minutes
- IV. Monthly Reports
- V. Consent Agenda
 - 1. Consider Request to Lower Lake Peachtree in November and December
 - 2. Consider Stallings Road Agreement with Fayette County
 - 3. Consider Request to Surplus Obsolete Computer Equipment
- VI. Old Agenda Items
- VII. New Agenda Items
 - 07-03-01 Alcohol License – Change in Licensee and License
Representative – Hangar 74
 - 07-03-02 Provide Update on Golf Cart Ruling
 - 07-03-03 Consider City Slogan
 - 07-03-04 Consider Stormwater Utility Feasibility Study
- VIII. Council/Staff Topics
- IX. Executive Session

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting.

2003 City Event Calendar

<u>July</u>	<u>August</u>	<u>September</u>
7/03 – City Council Meeting, 7 pm 7/04 – July 4 Holiday – City Offices closed 9 am - Parade (New Route, Peachtree Pkwy South) 1:30 pm & 3:00 pm - Fire Department Demo at Drake Field 7 pm - Concert at City Hall 9:30 pm - Fireworks 7/17 – City Council Meeting, 7 pm 7/24 – Budget Workshop, 6 pm	8/6-9 – GMA Training, Athens 8/9 – The Last Fling, Shakerag Knoll 8/07 – City Council Meeting, 7 pm 8/14 – Budget Workshop, 6 pm 8/21 - City Council Meeting, 7 pm	9/1 – Labor Day, City offices closed 9/4 – City Council Meeting, 7 pm 9/6&7 – Great Georgia Air Show, Falcon Field 9/8-12 – City Election Qualifying, 8:30 am on 9/8 – 4:30 pm on 9/12 9/18 – City Council Meeting, 7 pm 9/20&21 – Shakerag Arts & Crafts Festival, Shakerag Knoll
<u>October</u>	<u>November</u>	<u>December</u>
10/2 – City Council Meeting, 7 pm 10/16 – City Council Meeting, 7 pm 10/18 – Peachtree City Classic Road Race 10/25 – GMA Training, Tifton	11/6 – City Council Meeting, 7 pm 11/4 – City Election, 7 am – 7 pm 11/10 – GMA Training, Macon 11/20 – City Council Meeting, 7 pm 11/27 & 28 – Thanksgiving Holiday – City Offices Closed	12/4 – City Council Meeting, 7 pm 12/18 – City Council Meeting, 7 pm 12/19 – Open House at The Gathering Place, 3-5 PM 12/24 & 25 – Christmas Holiday – City Offices Closed at noon on 24th and remain closed on 12/25

2004 City Event Calendar

<u>January</u>	<u>February</u>	<u>March</u>
1/1 – New Years Holiday – City Offices Closed (1/1 – Regular Council Meeting Date) 1/15 – City Council Meeting, 7 pm 1/19 – MLK Holiday – City Offices Closed	2/5 – City Council Meeting, 7 pm 2/19 - City Council Meeting, 7 pm	3/4 - City Council Meeting, 7 pm 3/18 - City Council Meeting, 7 pm

Note: Items in **BOLD** are new additions

Updated 6/26/03

BUILDING DEPARTMENT **2003 MONTHLY REPORT**

2003 2002
YEAR-TO-DATE YEAR-TO-DATE

DEVELOPMENT PERMITS:

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2003 YEAR-TO-DATE	2002 YEAR-TO-DATE
	12	23	20	14	28								97	103

BUILDING PERMITS:

Single Family Residential	15	23	13	18	23								92	89
Multi-Family Residential	0	5	0	0	5								10	0
Misc.-Pools/fences/additions	38	55	64	57	64								278	345
Commercial/Industrial	2	11	0	8	8								29	45

TOTAL INSPECTIONS:

	629	513	659	599	612								3,012	3,204
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CERTIFICATE OF OCCUPANCY:

Residential	16	14	32	16	14								92	77
Commercial	6	3	2	5	3								19	18
Multi-Family Residential	0	0	0	0	4								4	150

CODE ENFORCEMENT:

Sign Violations	87	91	163	83	105								529	383
Rehab	7	18	12	25	5								67	48
Notice of Violations	236	275	341	783	412								2,047	1,342
Citations	0	1	4	2	4								11	24
Stop Work Orders	11	8	12	2	1								34	27
Complaints From Citizens	18	10	22	25	16								91	150
Assessments	1	6	8	10	2								27	246

PERMIT FEES COLLECTED:

	28,004	48,240	25,706	37,930	57,370								197,250	280,748
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POPULATION:

	34,915	34,944	35,011	35,044	35,082								35,082	34,242
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Based on 2.09 of completed occupancy

Peachtree City Prisoners at Fayette County Jail

2003

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2003	Previous Year
*Average Misdemeanors	5.09	3.40	2.14	3.18	4.27								3.62	8.09
*Average Felonies	0.00	0.00	0.00	0.00	0.00								0.00	1.01

*Average Totals	5.09	3.40	2.14	3.18	4.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.62	9.10
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*These totals do not include weekend incarcerations.

Fayette County Jail Fund

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2003	Previous Year
	\$6,441.79	\$6,097.30	\$4,550.02	\$6,147.98	\$5,643.86								\$28,880.95	\$27,925.35

Financial Services Monthly Report

STATUS OF FUNDS AS OF MAY 31, 2003					Purchasing Monthly Report				
Fund	Cash		Total		YTD Interest	For Fiscal Year	2003		MTHELY % INC/(DEC)
	Balance	Investment	Total Cash	TOTAL YTD			TOTAL YTD		
General Fund	\$105,549	\$6,817,531	\$6,923,081	\$58,419	\$0	Purchase Requisitions Processed	1,433	2,245	-36.17%
Library Sales Tax Fund	\$0	\$0	\$0	\$0	\$0	City Store Requisitions Processed	82	78	5.13%
Public Improvement Fund	\$35,320	\$1,280,292	\$1,315,612	\$26,109	\$59	Sealed Bids Requested >\$10,000	18	19	-5.26%
Self Insurance Fund	\$0	\$0	\$0	\$0	\$18	Requests for Proposals	5	10	-50.00%
Debt Service Fund	(\$263,890)	\$12,817	-\$251,072	\$18	\$246	Requests for Proposals Awarded	4	4	0.00%
Municipal Court Fund	\$29,935	\$0	\$29,935	\$0		Written Quotes Req \$5,000-10,000	27	67	-59.70%
Develop & Impact Fees	\$564,401	\$220,098	\$784,500	\$4,657		Verbal Quotes Requested - \$500 - \$5,000	302	358	-15.64%
Neighborhood Parks/Rec.	\$16,655	\$0	\$16,655	\$61		Total # Purchase Orders Issued	1,433	2,245	-36.17%
Governor's Greenspace	\$5,948	\$0	\$5,948	\$238		Total # of Bids Awarded	21	12	75.00%
Federal Seizures Police	\$5,120	\$0	\$5,120	\$18		Contracts Required >\$10,000	3	7	-57.14%
Police Tuition Account	\$2,804	\$0	\$2,804	\$8		# of Fixed Assets Purchased >\$5000	45	35	28.57%
Escrow Account	\$116,493	\$0	\$116,493						
Grand Total	\$618,335	\$8,330,739	\$8,949,073	\$89,853					

General Fund Budget Comparison Revenues - By Major Category					General Fund Budget Comparison Expenditures by Division YTD				
Description	2003 Budget	Actual YTD	Difference	%	Percentage into Budget Year	2003 Budget	Actual YTD	Difference	%
General Property Taxes	\$6,701,035	\$6,445,329	(\$255,706)	96.18%	Administrative	\$1,180,517	\$807,378	\$373,139	68%
Franchise Taxes	\$1,869,602	\$1,807,233	(\$62,369)	96.66%	Developmental	\$1,146,867	\$605,802	\$541,065	53%
Local Option Sales Tax	\$6,242,736	\$3,883,096	(\$2,359,640)	62.20%	Finance	\$657,125	\$375,923	\$281,202	57%
Hotel/Motel Tax	\$903,738	\$574,721	(\$329,017)	63.59%	Leisure Services	\$3,851,696	\$2,341,236	\$1,510,460	61%
Other Sales & Use Taxes	\$508,144	\$371,127	(\$137,017)	73.04%	Public Safety	\$7,690,870	\$4,936,777	\$2,754,093	64%
Business Taxes	\$1,638,015	\$1,586,272	(\$51,743)	96.84%	Public Works	\$3,782,723	\$2,249,848	\$1,532,875	59%
Licenses & Permits	\$677,451	\$521,446	(\$156,005)	76.97%	Tfr to PCDA/PCAA	\$385,096	\$253,869	\$131,227	66%
Grants	\$149,000	\$120,433	(\$28,567)	80.83%	Council Contingency	\$22,000	\$0	\$22,000	0%
Charges for Services	\$899,365	\$573,632	(\$325,733)	63.78%	Non-Profit Organizations	\$25,000	\$16,375	\$8,625	66%
Fines & Forfeitures	\$707,284	\$471,406	(\$235,878)	66.65%	Council Reserve	\$0	\$0	\$0	n/a
Investment Income	\$79,851	\$66,926	(\$12,925)	83.81%	Transfer to PIP	\$796,427	\$1,361,370	(\$564,943)	171%
Surplus Carryover	\$510,346	\$0	(\$510,346)	0.00%	Transfer to Debt Svc	\$403,813	\$403,813	\$0	100%
Other Financing Sources	\$67,855	\$201,370	\$133,515	296.76%	Liability Insurance	\$64,185	\$30,374	\$33,811	47%
Total	\$20,954,422	\$16,622,989	(\$4,331,433)	79%	Legal Services	\$167,525	\$122,054	\$45,471	73%
					Gen'l Admin	\$51,043	\$0	\$51,043	0%
					Reserve-Insurance	\$508,404	\$508,404	\$0	100%
					Other	\$221,131	\$221,131	\$0	100%
					Total	\$20,954,422	\$13,725,951	\$6,669,024	66%

Collateral Analysis as of February 28, 2003				
Security Location	Bank	Total Held		
Bank of New York	Wachovia	\$1,291,044		
Bank of New York	Peabtree National	\$5,399,047		
Federal Res Bk of Boston	South Trust	\$7,531,150		
		\$14,221,241		

Summary of Major Expenditures by City Manager				
Description	Budget	Award	Svgs/Short	Date

	Fiscal Yr.	Fiscal Yr.
1	2000	2001
2	2001	2002
3	2002	2003
4	2003	2004
5	2004	2005
6	2005	2006
7	2006	2007
8	2007	2008
9	2008	2009
10	2009	2010
11	2010	2011
12	2011	2012
13	2012	2013
14	2013	2014
15	2014	2015
16	2015	2016
17	2016	2017
18	2017	2018
19	2018	2019
20	2019	2020
21	2020	2021
22	2021	2022
23	2022	2023
24	2023	2024
25	2024	2025
26	2025	2026
27	2026	2027
28	2027	2028
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88	2087	2088
89	2088	2089
90	2089	2090
91	2090	2091
92	2091	2092
93	2092	2093
94	2093	2094
95	2094	2095
96	2095	2096
97	2096	2097
98	2097	2098
99	2098	2099
100	2099	2100

2003 Y-I-D 2002 Y-I-D

[illegible]***Revenue Received on All Outstanding Accounts**

HUMAN RESOURCES DEPARTMENT

2003 MONTHLY REPORT

REPORT PERIOD	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2003 YTD TOTAL	2002 YTD TOTAL
1. Authorized Permanent Positions	224	224	224	224	224								224	224
2. Positions Open	9	11	7	8	11								-----	-----
3. Workers Comp. Claims Filed	4	3	1	0	2								10	10
4. City Veh./Equip. Accidents	2	0	3	2	1								8	4
5. Law Suit Legal Fees	\$ 30,642	\$ 52,116	\$2,202	\$ 6,096	\$ 638								\$91,694	\$ 32,787

2. Court Clerk Customer Service Representative II/Court (1); Building Inspector/Building (1); Developmental Services Director/Planning (1); Staff Assistant/Fire(1); Firefighter-Paramedic/Fire (1); Police Officer/Police (3); Staff Assistant/Police (1); Maintenance Technician/Public Works (2).
3. Maintenance Technician bitten by insect on left leg causing allergic reaction (1) Recreation; Crew Leader exposed to poison ivy while weedeating (1) Public Works.
4. Building Inspector damaged front of truck upon hitting back of City dump truck at stop sign (1) Building.
5. O'Keefe \$22.00; Wright \$616.00

LEISURE SERVICES MONTHLY REPORT 2003

ACTIVITY DESCRIPTION	UNIT	January	February	March	April	May	June	July	August	September	October	November	December	2003 Year to Date	2002 Year to Date
LIBRARY															
1. Books Circulated	Num.**	12,288	16,080	17,554	15,621	17,913	0	0	0	0	0	0	0	79,456	81,562
2. Average Daily Traffic															
a. Monday - Saturday	Num.	480	509	521	507	530	0	0	0	0	0	0	0	509	578
b. Sunday	Num.	260	367	348	261	205	0	0	0	0	0	0	0	268	330
3. Story/Story Time Participants	Num.	205	264	101	218	241	0	0	0	0	0	0	0	1,029	1,035
4. Revenue from Overdue Books	Dis.	1,514	1,727	2,170	2,284	2,254	0	0	0	0	0	0	0	8,946	10,393
5. Revenue from Copy Machine	Dis.	702	982	876	851	616	0	0	0	0	0	0	0	4,027	3,826
6. Reference Assistance	Num.	327	447	670	515	536	0	0	0	0	0	0	0	2,465	2,698
7. Internet Usage	Num.	1,046	1,573	1,908	1,897	1,777	0	0	0	0	0	0	0	6,201	6,764
8. Renewals by Phone	Num.	289	337	618	615	515	0	0	0	0	0	0	0	2,374	2,836
9. Computer Lab Use	Num.	48	39	36	33	22	0	0	0	0	0	0	0	178	250
**Closed in Jan. - new carpet															
Leisure Programs															
1. Adult Athletics															
a. Ongoing Programs	Num.	1	1	1	2	2	0	0	0	0	0	0	0	7	4
b. New Programs	Num.	0	0	1	0	0	0	0	0	0	0	0	0	1	0
c. Participants	Num.	200	200	1,017	1,221	1,221	0	0	0	0	0	0	0	3,869	1,695
d. Revenues	Dis.	0	0	19,270	0	0	0	0	0	0	0	0	0	19,270	22,462
e. Expenses	Dis.	0	0	0	0	0	0	0	0	0	0	0	0	0	11,371
f. Refunds	Dis.	0	0	0	0	0	0	0	0	0	0	0	0	0	0
g. Balance (+ or -)	Dis.	0	0	19,270	0	0	0	0	0	0	0	0	0	19,270	\$10,891.00
Softball Fees															
RECREATION															
Leisure Programs															
1. Classes/Programs															
a. Classes/Programs	Num.	113	113	124	125	121	0	0	0	0	0	0	0	596	660
b. Participants	Num.	3,022	3,270	3,440	3,010	3,290	0	0	0	0	0	0	0	16,032	14,102
c. Revenues	Num.	14,107	20,201	25,519	18,340	17,817	0	0	0	0	0	0	0	96,084	137,457
d. Expenses	Dis.	10,757	16,212	20,003	14,402	13,821	0	0	0	0	0	0	0	74,195	106,941
e. Refunds	Dis.	628	517	619	105	241	0	0	0	0	0	0	0	2,110	1,709
f. balance (+ or -)	Dis.	2,722	4,472	4,897	3,833	3,855	0	0	0	0	0	0	0	\$19,778.20	\$28,807.70
2. Special Events															
a. Events	Num.	0	1	0	2	1	0	0	0	0	0	0	0	4	9
b. Participants	Num.	0	497	0	1,040	500	0	0	0	0	0	0	0	2,037	1,959
c. Revenues	Dis.	0	0	0	0	500	0	0	0	0	0	0	0	500	1,581
d. Expenses	Dis.	0	0	0	80	250	0	0	0	0	0	0	0	330	2,741
e. Refunds	Dis.	0	0	0	0	0	0	0	0	0	0	0	0	0	25
f. balance (+ or -)	Dis.	0	0	0	-80	250	0	0	0	0	0	0	0	\$170.00	(\$1,168.00)
Sports and Facilities															
1. Playing Surface Mowing	Hrs.	0	0	0	366	370	0	0	0	0	0	0	0	728	718
2. Playing Field Preparation	Hrs.	320	700	732	525	477	0	0	0	0	0	0	0	2,754	2,666
3. Building Maintenance	Hrs.	315	359	525	500	450	0	0	0	0	0	0	0	2,149	1,029
4. Parks/Pools/Amns Courts															
a. Safety Inspections	Num.	50	50	50	50	50	0	0	0	0	0	0	0	250	228
b. General Repair/Maint	Hrs.	100	100	100	100	100	0	0	0	0	0	0	0	500	700
c. Grounds/Landscape Maint	Hrs.	150	150	150	150	150	0	0	0	0	0	0	0	750	2,135
5. Litter Removal	Num.	286	264	320	288	256	0	0	0	0	0	0	0	1,414	1,062
6. Vandalism Repairs	Dis.	150	50	35	40	25	0	0	0	0	0	0	0	300	1,755
7. Complaints Answered	Num.	3	3	2	2	1	0	0	0	0	0	0	0	11	12

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Monthly Report

Public Information Department

Updated 06/16/03

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
Citizen Contact (calls/letters/email)	26	39	36	38	47								186
Cable Complaints	16	8	13	10	20								67
Automated	10	2	3	5	8								28
Calls/Visits to City Hall	6	6	11	5	12								40
Open Records Requests	2	3	4	2	2								13
Press Releases	4	3	4	3	5								19
Media Contacts	**	**	12	14	6								32
Proclamations	*	*	5	5	1								11
Occupational Tax Payments	208	94	165	144	26								637
New Businesses	35	24	29	24	14								126
Renewals	173	70	136	120	12								511
Garage Sale Registration	20	29	81	84	172								386
Solicitors Permits	8	7	14	65	11								105

* Note: Due to a problem with the computer network, some data for January & February was lost.

** Media Contact Log implemented beginning in March 2003.

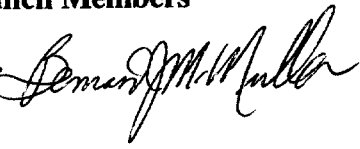
2003 MONTHLY REPORT
PUBLIC SERVICES DIVISION

Activity Description	Unit	2003												2002	
		January	February	March	April	May	June	July	August	September	October	November	December	YEAR-TO-DATE	YEAR-TO-DATE
CART PATHS															
1. Const./Reconst./Overlay	Ft.	0	0	0	0	35								35	4,288
2. Drainage Maintenance	Hrs.	173	218	330	346	237								1,304	1,020
3. General Maintenance	Hrs.	203	184	224	240	255								1,106	1,003
4. Mowing	Hrs.	0	0	0	165	68								233	210
5. Litter Removal	Hrs.	83	90	68	60	83								384	271
FLEET MANAGEMENT															
1. Equipment Maintenance	Hrs.	0	43	14	20	15								92	147
2. Equipment Repairs	Hrs.	192	126	159	279	241								997	987
3. Vehicle Maintenance	Hrs.	177	191	157	146	130								801	837
4. Vehicle Repairs	Hrs.	208	227	270	217	158								1,080	837
5. Fleet Down Time	Hrs.	587	593	666	670	548								3,064	2,824
RIGHT OF WAY															
1. Litter Removal	Hrs.	218	351	271	305	244								1,389	1,719
2. Right-of-Way Mowing	Hrs.	0	0	240	742	638								1,620	1,586
3. General Maintenance	Hrs.	693	853	797	447	477								3,267	2,790
LANDSCAPE															
1. Litter Removal	Hrs.	0	0	8	7	7								22	90
2. Mowing (Sub. Entrances)	Hrs.	0	46	454	920	844								2,264	1,949
3. General Maintenance	Hrs.	60	199	365	333	369								1,326	2,986
4. Planting	Hrs.	656	4	67	0	0								727	278
RECYCLING SITE															
1. City Employees Hours	Hrs.	187	70	79	74	191								601	581
2. City Employees Salaries *	Dis.	4927	1370	1996	1556	5248								15,097	11,724
3. Revenues	Dis.	571	341	344	559	463								2,278	1,937
4. Participants															
a. Recycling	Num.	292	310	428	433	623								2,086	2,254
b. Composting	Num.	1604	832	1696	1683	2545								8,360	6,903
c. Mulch (Pick Up)	Num.	25	53	128	173	158								537	562
SIGN MAINTENANCE															
1. Building Maintenance	Hrs.	21	20	21	22	21								105	105
2. Subdivision Sign Maintenance	Hrs.	44	38	43	38	31								194	462
3. Traffic Sign Maintenance	Hrs.	218	193	172	179	166								928	707
STREETS															
1. Street Sweeping	Hrs.	15	60	30	60	14								179	83
2. Pavement Patching	Hrs.	0	0	20	303	208								531	624
3. Drainage Maintenance	Hrs.	176	130	195	83	434								1,018	628
4. General Maintenance	Hrs.	882	252	555	284	373								2,346	2,942
MISCELLANEOUS															
1. Vandalism	Dis.	144	179	241	522	215								1,301	741
2. Complaints Answered	Num.	12	24	52	49	78								215	90
3. Wash Police Cars	Hrs.	0	0	0	0	0								0	76

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

FROM: City Manager 

DATE: June 26, 2003

SUBJECT: Request to Lower Lake Peachtree in November and December
July 3 City Council Agenda

Recommendation:

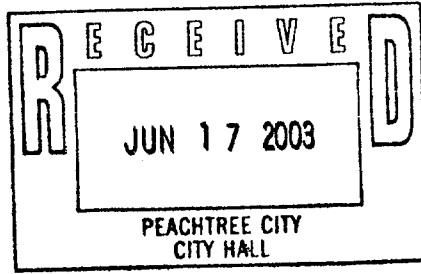
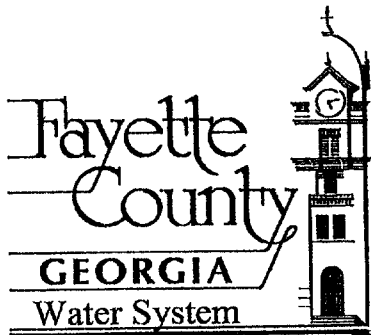
Staff recommends approving the Fayette County Water System's request to lower the water level in Lake Peachtree by two (2) feet in November and December of 2003.

Discussion:

Staff has received a request from Tony Parrott, Director of the Fayette County Water System, to lower the water level in Lake Peachtree in November and December. Both the Water Committee and the Fayette County Board of Commissioners have approved this request, but action requires approval from the Lake's owner, the City of Peachtree City. The City periodically approves this action to allow homeowners along the lake to perform regular maintenance work on their docks and shoreline.

Budget Impact:

This item has no budget impact.



WATER SYSTEM

Tony V. Parrott, Director

6/17/03

Where Quality Is A Lifestyle

June 14, 2003

Mr. Bernard McMullen
City Manager
City of Peachtree City
151 Willowbend Road
Peachtree City, GA 30269

*Colin —
Unless there is a reason not to,
have a memo prepared for the
July 3, 2003 agenda requesting
Council approval. I would think
this could be a consent agenda
item. Tony*

Dear Mr. McMullen:

The Water Committee had a request from lake residents about lowering Lake Peachtree during November and December so they can work on their boat docks and shore line. The Committee recommended to the Board of Commissioners to lower the lake two feet during this time period and the Board approved. The Water System uses the lake as a water source and operates according to rules established in the contract. The contract requires the approval of both the City and County to lower the lake two feet during November and December 2003.

Would you ask the City Council to approve lowering Lake Peachtree in November and December 2003?

If you need additional information, please call me at 770-461-1146 ext. 6101

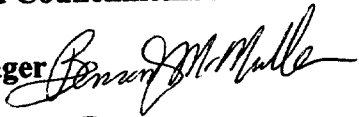
Sincerely,

Tony V. Parrott, Director
Fayette County Water System

cc: Chris Cofty, County Administrator

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Councilmembers
VIA: City Manager 
FROM: City Engineer 
DATE: June 25, 2003
SUBJECT: Intergovernmental Agreement - Stallings Road Construction
July 3, 2003 City Council Agenda

Recommendation: Staff recommends that the attached Street Construction Agreement be executed to allow for the construction of certain elements of the Stallings Road Improvements project by Fayette County forces.

Discussion: Attached is the agreement as drafted by the County Attorney, which details the elements of the work to be handled by the County and City. The agreement's special stipulations page was modified from its original form to include the placement of some stormwater pipe and manholes as agreed to by the respective staffs.

Budget Impact: The execution of this agreement will not result in any additional costs to the City, as the Airport Authority is obligated to handle the costs for this project under a separate agreement. The Airport Authority will fund any City expenses identified in the County agreement.

Attachment

cc: City Attorney
Temporary Interim Operations Manager
file

STATE OF GEORGIA

COUNTY OF FAYETTE

STREET CONSTRUCTION AGREEMENT

THIS AGREEMENT entered into this ____ day of _____, 20____, by and between FAYETTE COUNTY, a political subdivision of the State of Georgia acting by and through its Board of Commissioners, hereinafter referred to as the "County", and the CITY OF PEACHTREE CITY, a political subdivision and municipality of the State of Georgia acting by and through its Mayor and Council, hereinafter referred to as the "City", to provide for certain street work within the corporate limits of the City.

WITNESSETH:

WHEREAS, the County and City desire the proper construction and/or reconstruction of a certain street within the corporate limits of the City to promote adequate and safe means of transportation; and

WHEREAS, the County and City desire to coordinate their efforts and work together in the construction and/or reconstruction of a certain street(s) within the corporate limits of the City, pursuant to standards consistent with City requirements.

NOW, THEREFORE, in and for the consideration of the premises and conditions as hereinafter provided, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1.

The County and the City hereby agree to coordinate their efforts, as hereinafter provided, in the construction/reconstruction of the street that is listed on the attachment to this Agreement known as Special Stipulations. The Special Stipulations are incorporated into this Agreement by this reference hereto.

2.

COUNTY RESPONSIBILITIES

The County agrees to provide the labor and materials to construct/reconstruct the street(s) named in the Special Stipulations consistent with the City's standards for the specific street classification, exclusive of providing drainage structure, curbing and gutters for the street. The street shall be constructed consistent with the Special Stipulations attached to this Agreement.

Issues which will be determined by the Special Stipulations include, but are not limited to:

- a. Width of right-of-way;
- b. Width of street bed;
- c. Depth and type of asphaltic concrete to cover depth and type of modified asphalt binder to cover depth of asphalt base applied over depth of dense aggregate graded base; and
- d. Amount of slope for every foot from centerline to a point one-half the distance of the width of the street bed from centerline in both directions.

3.

CITY RESPONSIBILITIES

The City will provide installation of all curbing and gutters for the project and shall be solely responsible for all utility relocations for the project. The City shall pay for all materials required for the project. The City shall also be responsible for and provide for all traffic control during the project. Should additional right-of-way be required for the completion of this project, the City shall acquire whatever right-of-way is necessary. The City shall be responsible for the mitigation of any impact of the project upon wetlands or streambeds to the satisfaction of all applicable regulatory agencies having jurisdiction over wetlands and streambeds. Compliance with all soil erosion and sedimentation control requirements for the project shall be the sole responsibility of the City.

4.

INDEMNIFICATION

To the fullest extent permitted by law, the City agrees to and hereby does defend, hold harmless and indemnify the County and its officers, directors, employees, agents and representatives from and against any and all claims, damages, demands, actions, judgments, losses, costs, penalties, liabilities, assessments and expenses including, but not limited to attorney's fees, incurred or suffered by the County that arise out of, or result from, the performance of the Work, which are not incurred or suffered due to the negligence of the County.

5.

CITY STREET

The County and the City agree that the entirety of the street(s) listed in the Special Stipulations shall be part of the street system of the City and as such shall be completely and solely within the City's jurisdiction and control. In no manner shall this street be deemed a County street. Unless otherwise agreed, the maintenance and repair of the street(s) listed in the Special Stipulations shall be the sole responsibility of the City.

6.

SECURING OF WORK SITE

The City agrees to assist the County where possible to secure the work site and prevent the tampering, vandalism or theft of equipment, tools or materials as are left by the County, its agents or employees, at the close of each working day. The City also agrees to provide traffic control when needed to alert motorists and ensure caution when work is underway in an area or during a time when traffic is heavy.

7.

RIGHTS TO THE PROPERTY

The City warrants that it owns the aforementioned street and right-of-way and further warrants that said work will not violate any restrictions, covenants, local or state law.

8.

STARTING AND COMPLETION DATES

The County agrees to begin work on the project as soon as scheduled work permits, and to complete said project in a timely manner subject to inclement weather, existing obligations, and

circumstances beyond control of the County, in which event the County shall commence or complete the project as soon as it may practicably do so.

9.

ADDITIONAL TERMS AND CONDITIONS

Any additional terms and conditions which may exist between the parties may be found on the Special Stipulations attachment. To the extent that there may exist a conflict between the terms and conditions in this Agreement and the terms and conditions in the Special Stipulations attachment the parties agree that any terms and conditions which may appear in the Special Stipulations attachment supersede any terms and conditions within this Agreement.

IN WITNESS WHEREOF, parties have hereunto set their hands and affixed their seals the day and year as first above written.

FAYETTE COUNTY, GEORGIA

By: _____
Gregory M. Dunn, Chairman

(SEAL)

Attest:

Deputy Clerk

CITY OF PEACHTREE CITY

By: _____
Steve Brown, Mayor

(SEAL)

Attest:

SPECIAL STIPULATIONS

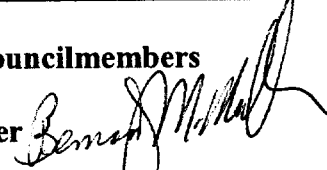
- (1) Name of street: Stallings Road
- (2) Width of right-of-way: 80'
- (3) Width of street bed: 28'
- (4) Depth and type of asphaltic concrete: 1 1/2" Type F
- (5) Depth and type of modified asphalt binder: 3 " Type B
- (6) Depth of asphalt base: -----
- (7) Depth of dense aggregate graded base: 8"
- (8) Amount of slope for every foot from centerline to a point one-half the distance of the width of the street bed from centerline in both directions: 2 %
- (9) The County shall install the stormwater pipe, manholes, and headwalls as shown on the construction plans dated February 2003.

RCP - 36"	<u>131LF</u>
Catch Basins	<u>2</u>
Headwall	<u>1</u>
FES	<u>1</u>

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Councilmembers

VIA: City Manager 

FROM: Finance Director P.S. 
Assistant Finance Director 
System Administrator 

DATE: June 20, 2003

SUBJECT: Request to Surplus Obsolete Computer Equipment
July 3, 2003 Regular Meeting

Recommendation:

It is recommended that Council approve the surplus of obsolete and defective computer equipment for the donation of such to North Georgia Enterprises/Bobby Dodd Industries.

Discussion:

The City has several obsolete and irreparable computer and telephone systems, as listed below:

Item	Quantity
PC Cases/Motherboards/Processors (defective and obsolete)	34
Monitors (damaged beyond repair)	19
NCR Line Printer (good, obsolete)	1
Laptops (damaged beyond repair)	7
Laser Printer (damaged beyond repair)	2
Uninterruptible Power Supply (defective)	1
Ink Jet Printer (damaged beyond repair)	6
4MB RAM Chips (for old pentium class systems, obsolete)	30
Old Comdial Phone Equipment, Old Comdial Phones (obsolete)	various, boxed together
Miscellaneous I/O Cards (damaged and obsolete)	various, boxed together

Staff requests that Council approve the surplus of these items so that they may be donated to Bobby Dodd Industries for proper disposal. Bobby Dodd Industries/North Georgia Enterprises is a non-profit organization that the City has donated obsolete equipment to in the past for proper disposal and reuse. To the best of staff's knowledge, none of the items that are in this list for surplus contain any sensitive data, and these systems are of no further practical use to the City.

Budget Impact:

The continued storage of such equipment is a space issue. The City has attempted to auction off similar items in the past with very little success, causing these items to remain stored on City Property. The prompt turnaround of obsolete equipment would be advantageous to the City as storage space is at a premium. There is no direct budget impact felt by this approval; the systems are beyond their useful life expectancies, and repair costs are greater than replacement costs.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

VIA: City Manager

FROM: Deputy City Clerk

DATE: June 5, 2003

SUBJECT: *Alcohol License – Change in Licensee and License Representative –
Hangar 74
July 3, 2003 Regular Meeting*

Hangar 74, a pub located at 288 Highway 74, has submitted an application for a change in the alcoholic beverage license. Ms. Cynthia L. Zombik has requested she be appointed as the Licensee and Mr. Stephan J. Zombik has requested he be appointed as the License Representative. Mr. and Mrs. Zombik will attend the meeting on Thursday, July 3rd, to answer any questions you may have.

BT:pd

Attachments



CITY OF PEACHTREE CITY
151 WILLOWBEND ROAD
PEACHTREE CITY, GA 30269
(770) 487-7657

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Business Name: Hangar 74	Business Location: 288 Hwy 74, P'tree City	
Nature of Business: Pub	Mailing Address: ABOVE	Business Phone Number: 770 631 1980
Name of Licensee Cynthia L Zombik	Home Address: 28 Jeanette ct sharpburg GA.	Home Phone Number: 770 304 8104
Name of License Representative: Stephan J Zombik	Home Address: 28 Jeanette ct sharpburg GA	Home Phone Number: 770 304 8104

PLEASE INDICATE TYPE OF LICENSES APPLYING FOR:

	Retail Consumption Dealer		Retail Package Dealer		Wholesale Dealer
☒	Malt Beverage		Malt Beverage		Malt Beverage
☒	Wine		Wine		Wine
☒	Distilled Spirits		Distilled Spirits		Distilled Spirits

PLEASE COMPLETE INFORMATION BELOW (USE SEPARATE SHEET IF NECESSARY):

NAME	ADDRESS	PHONE NUMBERS
Individual Owner's Name, Partners' Names, Corporation Name and the name of a Contact Person regarding License Changes, Taxes, etc.	Please provide Home Addresses for the individuals listed:	Please provide Home and Business Phone Numbers for individuals listed:
Stephan J Zombik	28 Jeanette ct sharpburg	770 304 8104
Zombik Enterprises, Inc.		

Is any person who owns an interest in the license an employee of the City of Peachtree City? NO



Peachtree City

Georgia

State of Georgia

City of Peachtree City:

I, James V. Murray, Chief of Police, for the City of Peachtree City, do hereby certify that:

Cynthia L. Zombik
Name

28 Jeanette Court Sharpsburg, GA 30277
Address

has been investigated and found not to have been convicted of, nor to have entered a plea of nolo contendere, to any felony or misdemeanor relating to the sale or use of alcoholic beverages or illegal drugs within five (5) years prior to the date of the application for this license.

James V. Murray
Signature
June 20, 2003
Date

May R. M. Dyer
Witness



Peachtree City

Georgia

State of Georgia

City of Peachtree City:

I, James V. Murray, Chief of Police, for the City of Peachtree City, do hereby certify that:

Stephan J. Zombik
Name

28 Jeanette Court Sharpsburg, GA 30277
Address

has been investigated and found not to have been convicted of, nor to have entered a plea of nolo contendere, to any felony or misdemeanor relating to the sale or use of alcoholic beverages or illegal drugs within five (5) years prior to the date of the application for this license.

James V. Murray
Signature

June 30, 2003
Date

Major R. M. Guler
Witness

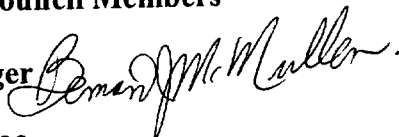
CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

FROM:

City Manager



DATE:

June 27, 2003

SUBJECT:

Update on Golf Cart Ruling
July 3 City Council Agenda

Recommendation:

Staff recommends that Council formally endorse the letter to State Representative Lynn Westmoreland requesting legislative changes to allow local governments to regulate the operation of golf carts within their communities.

Staff further recommends no action at this time relating to changes in the city's Golf Cart Ordinance.

Discussion:

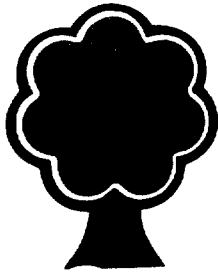
Attached is a letter I have submitted to State Representative Lynn Westmoreland, who is quoted in the June 26 issue of a local newspaper as being supportive of legislative change relating to the Coker vs. The State ruling affecting golf cart drivers.

An additional issue to consider is the fact that Peachtree City's Golf Cart Ordinance does not currently comply with the Coker vs. The State interpretation. However, discussions over the past week regarding possible legislative changes or obtaining a clearer interpretation of the ruling could serve to reinstate our local regulations, making changes to our ordinance premature.

At the July 3 meeting, staff and the City Attorney's office will provide an update of any new information regarding the State Court of Appeals Ruling and the status of this developing situation.

Budget Impact:

This item has no budget impact.



Peachtree City

Georgia

June 27, 2003

The Honorable Lynn Westmoreland
Georgia House of Representatives
2753 E. Hwy 34, Suite 3
Newnan GA 30265

Dear Representative Westmoreland:

Thank you for the expression of support for Peachtree City regarding the golf cart driver's license issue, which were published in yesterday's issue of the Today in Peachtree City. This has been an extremely volatile issue, and I know our citizens appreciate your involvement.

I am writing on behalf of those citizens to formally request your support for legislative change to allow municipal authorities to regulate the operation of golf carts on city streets, sidewalks and multi-use paths. Many of our senior citizens are in the process of distributing a petition to ensure they can continue to drive golf carts due to the severe impact the *Coker vs. The State* ruling has on their mobility and independence, and that information will be forwarded when it is complete. I am also enclosing an email from one of our residents and industry leaders, Mr. Mitch Williams, who provides some observations relating to federal legislation governing this issue.

Each of our elected officials has individually expressed their concerns on this matter, and all are very supportive of restoring our original cart driving privileges. Additionally, the Mayor and Council Members will be discussing this item at our July 3 meeting, at which time I believe they will issue a formal endorsement of this request. In the interim, please accept this as our formal request for your assistance.

Thank you for your consideration, and for the ongoing support and leadership you have shown toward Peachtree City.

Respectfully,

Bernard J. McMullen
City Manager

BJM/bt

cc: Mayor & Council Members

Betsy Tyler

To: 1 Mayor & Council
Subject: FW: New Golf Cart Rules

-----Original Message-----

From: Mitch.Williams@hellausa.com [mailto:Mitch.Williams@hellausa.com]
Sent: Wednesday, June 25, 2003 1:43 PM
To: Mayor Brown; annie@peachtree-city.org; dtennant@peachtree-city.org;
srapson@peachtree-city.org; mweed@peachtree-city.org; Bernard McMullen;
tmeeker2@numail.org
Subject: New Golf Cart Rules

Dear Peachtree City Officials,

I am sure you are receiving a lot of inquiries concerning the new golf cart rules. I am writing to urge you to fight this ruling for as long as it takes to overturn it, or to secure an exemption for Peachtree City. I hope that my background in the transportation industry will lend some support to you in this effort. Our way of life has been attacked, and we have to fight back!

This recent decision has a number of legal and practical problems.

The ruling essentially declared that golf carts are in fact motor vehicles. The ruling is about licenses required to operate a motor vehicle and in order for a motor vehicle license to be required, it is a logical assumption that motor vehicle licenses are required to operate motor vehicles, therefore, golf carts must now be motor vehicles. The definition of what is and what isn't a motor vehicle is very clear and that definition is provided by the United States Department of Transportation.

Motor Vehicles are federally defined and regulated by the United States Department of Transportation, under Federal Motor Vehicle Safety Standards. These standards are enforced by NHTSA, the National Highway Transportation Safety Administration. NHTSA has no current enforcement policy or activity with respect to golf carts. There are no FMVSS regulations that apply to golf carts (special rules do apply to so called Slow Moving Vehicles which include neighborhood electric vehicles (NEVs)) but the vast majority of carts in Peachtree City are not NEVs, but rather plain old golf carts. If golf carts are in fact motor vehicles, then there would have to be FMVSS regulations that apply to golf carts. There aren't. The standing precedent in the motor vehicle industry is that federal law takes precedent over state and local laws in the event of a conflict. Given the staggering amount of people, money, and time available in Washington D. C. to figure out more things to regulate, that the federal government still chooses not

to do so should have made the right decision in this case obvious.

Secondly, the federal government through the agencies above is responsible for the maintenance and regulation of our federal highway system including what and who drives on them. Last time I checked, the golf cart paths in Peachtree City were not part of the Interstate Highway System. The State of Georgia would have jurisdiction over state highways, but the Peachtree City regulations already do not allow golf carts to be driven on state highways. The Peachtree City golf cart path system is also not part of the Georgia State Highway System, but rather a privately owned (I assume by PTC itself) road network. This is no different that if you choose to allow an underage teenager to drive a vehicle on your own property such as in the case of many farm vehicles and equipment. The only difference is that we collectively as citizens of Peachtree City have agreed for teenagers to operate these vehicles on our private property.

Thirdly, the only time a golf cart could conceivably be under federal or state motor vehicle jurisdiction would be when it enters a public roadway.

Even this would be in conflict with the federal government's current position that golf carts are not motor vehicles. Although the cart paths in Peachtree City do cross public roadways, it is possible to travel the cart path system and never cross a public roadway. What's next? Are we going to require a full driver's license to operate a lawn tractor? Mine goes 8 mph, only slightly slower than many golf carts.

Fourthly, if in fact golf carts are motor vehicles, then every golf cart in Peachtree City, along with millions of golf carts used on public golf courses in the United States are illegal. These vehicles do not meet any federal motor vehicle safety standards relative to lighting, seat belts, brake systems, EPA standards, crash standards, rollover standards, tires, controls, air bags, etc... It is very clear that golf carts, through their very design are not intended to be motor vehicles, and by not requiring any of the above standards to be met, it is clear that the federal government doesn't consider them to be motor vehicles either. It can not be possible that to operate a golf cart, the same license is required as to operate an automobile, when ever other standard the two vehicles have to meet is vastly different.

There is one federal reference to "off-road vehicles" under the Bureau of Land Management - Department of the Interior Guidelines (Part # 8340), Title 43, Chapter II which states that no person may operate an "off-road vehicle" on "public lands" without a valid operator's license or learner's permit. This is a BLM policy and clearly refers to BLM managed "public lands", not to any land not owned by a private party.

I don't pretend to be an expert on the legal side of this issue, but I am an expert on the motor vehicle side, and I can tell you that even our federal government does not consider golf carts to be motor vehicles, and therefore golf carts can not be required to meet the same motor vehicle requirements as automobiles, including licensing. We should argue this point as long and as hard as necessary.

I would also recommend our contacting major golf cart manufacturers (some of whom are here in Georgia) and solicit their support for our cause. Hella sells to many of these and we would be happy to put the Peachtree City officials in touch with them.

If the other side of this argument takes issue with city (i.e. public) ownership of the cart path system, another alternative would be to privatize the cart path system under a board of directors, provide them with director's insurance, and let it serve as an independent, but city funded entity. They could form a corporation and the registration fees for golf carts could serve as a source of income for them.

We got ourselves into this mess by trying to extend a motor vehicle law (DUI) to golf carts. This was a well intended idea, but we did invite an interpretation of what is a motor vehicle and what isn't to be extended to golf carts. Of course, a DUI law for golf carts makes complete sense, but it has to be a local ordinance, not a state motor vehicle one. One compromise here would be to enact specific golf cart DUI standards that duplicate the state law, but are in fact a local Peachtree City law. This accomplishes the same thing without unfairly targeting the lifestyle of many younger and older Peachtree City residents who do not have a Driver's License.

Please feel free to contact me if you would like to discuss this further, and please fight this fight for the citizens of Peachtree City!

Thank you,

Mitch Williams

(Embedded image moved to file: pic23986.jpg) Mitch Williams
President & Chief Operating Officer
mitch.williams@hellausa.com

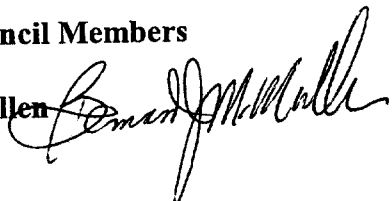
Hella, Inc.
P.O. Box 2665
201 Kelly Drive
Peachtree City, GA 30269
USA
770.631.7500 phone
770.631.7548 fax

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

FROM: Bernard McMullen



DATE: June 24, 2003

SUBJECT: CITY SLOGAN
July 3, 2003, Council Agenda

Recommendation:

Council Members discuss and select a City slogan.

Discussion:

As you know, Council requested that City employees be asked to submit slogans that they believed best described Peachtree City. A total of eighteen were submitted and forwarded to Council for review. Three proposed slogans were recommended by Council Members. They are:

“Peachtree City – America’s Premier Planned Community”

“Peachtree City – Planned to Perfection”

“Peachtree City – Planned for Perfection”

Council will discuss these three proposed slogans at the July 3 Council meeting to determine if any should be adopted as the City’s official slogan. Should you have any additional comments/recommendations about a City slogan, please let me know.

Budget Impact:

None.

BJM:gr

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Councilmembers

VIA: City Manager
Financial Services Director 

FROM: City Engineer 

DATE: June 24, 2003

SUBJECT: Stormwater Utility Feasibility Study
July 3, 2003 City Council Agenda

Recommendation: Staff recommends that funding be provided from PIP contingency in the amount of \$12,750 to complete the stormwater utility feasibility study according to the outline provided in the attached task order form from the City's stormwater consultant.

Discussion: Attached is the task order form for a stormwater feasibility study from the City's stormwater consultant. In the proposal, Integrated Science & Engineering has outlined the steps leading to the implementation of such a utility and the elements within each step. The scope of work under the first phase of study is to determine the best financing methodology for use if a utility is pursued for the City. This first task will evaluate the costs of the stormwater program as it is impacted by the demands of state, federal, and regional regulations as well as local priorities, infrastructure needs, and maintenance burdens.

Subsequent tasks under the initial step will recommend the billing mechanism and gauge the work required to create a database for use in such a billing mechanism. The final report will provide summary recommendations in each of these areas and give Council the tools to make a go/no-go decision on the idea of a stormwater utility.

Budget Impact: This proposal will result in a one-time cost of \$12,750 and will obligate the City no further. On-going costs with the development of a utility are a possible consequence of this study, but only at the direction of Council upon completion of this step in the process.

Attachments

cc: *Interim Public Services Director*
Temporary Interim Operations Manager
file

CITY OF PEACHTREE CITY
TASK ORDER FORM #3
STORMWATER UTILITY FEASIBILITY STUDY
May 12, 2003

Background Information

Integrated Science & Engineering, Inc. (ISE) has prepared this Task Order Form (TOF) to assist Peachtree City with performing a Stormwater Utility Feasibility Study. The City is in the process of evaluating the viability/feasibility of developing and implementing a Stormwater Utility to address the following issues:

- Regulatory Compliance
- SWMP Programmatic Elements (ordinances, design standards, etc.)
- Drainage System Maintenance
- Capital Improvement Projects
- SWMP Public Education & Awareness
- Other SWMP issues

Introduction

Implementation of a Stormwater Utility is typically accomplished in four steps as summarized below:

Step 1 – Feasibility Study for Development of a Stormwater Utility

It is ISE's intention to implement and complete Step 1 under this work authorization by building upon the previously completed Peachtree City Stormwater Program Assessment & Action Plan dated July 2002, and the various discussions held over the last several months regarding the City's current and future Stormwater Management Program (SWMP) goals. The findings and information compiled under Step 1 will assist the Mayor, City Council, City Staff and citizens of Peachtree City in making a determination regarding implementation of the next phase of stormwater utility development/formation (Steps 2, 3 and 4 as described herein and in the attached flow chart). Alternatively, the City may elect to abandon the concept of developing a stormwater utility based on the findings from Step 1.

Future Steps – Development and Formation of a Stormwater Utility

If the findings and conclusions from Step 1 result in the City proceeding with the next phase of the utility development/formation process, a more comprehensive and detailed work effort will be implemented. A project specific scope of services for the ensuing phases of utility development will be formulated following completion of the work outlined for Step 1. In general, the Scope of Services for Steps 2, 3 and 4 will include the following basic components:

Step 2

- Reconvene the City's Stormwater Advisory Committee
- Conduct a Series of Committee Meetings
- Obtain feedback from the Committee and the community regarding the stormwater utility funding concept
- Prepare an Advisory Committee Report
- Present findings to the Mayor and City Council

Step 3

- Detailed Cost-of-Service Analysis
- Categorize Parcels
- Delineate Impervious Surfaces
- Perform Rate Structure Analysis
- Rate Structure Development through a Comprehensive Rate Study

Step 4

- Implement Public Education Program
- Creation of the Master Account Files
- Link Required Data Into the City's Billing Software System
- Development of a Stormwater Utility Ordinance and Rate Ordinance
- Development of a Credit Manual
- Setup a Customer Service Program
- Issue Stormwater Utility Bill

NOTE: This TOF only addresses the work effort associated with Step 1. If warranted by the findings of Step 1, a separate TOF would be issued prior to implementation of the future work effort as described above.

Scope of Services

Step 1 – Feasibility Study For Development of a Stormwater Utility

Task 1 – Preliminary Financing Methodology Analysis

Task 1 will involve analysis of the proposed stormwater utility financing methodology as it relates to Peachtree City. The work effort will consist of the following activities:

- Evaluate the local SWMP priorities as identified in the aforementioned Action Plan Report dated July 2002; as stipulated in the NPDES Phase II NOI; and as proposed by the Metropolitan North Georgia Water Planning District.
- Analysis of land use within the City as it relates to impervious surfaces.
- Development of projected costs for the SWMP over the next five years based on the local SWMP priorities.
- Evaluate potential stormwater utility rate methodologies.

- Recommend a pro forma rate/equivalent runoff unit (ERU) based on the local SWMP priorities and the land use characteristics of the City and the planning assumptions completed in this task.
- Evaluate current legal implications regarding stormwater utility development in Georgia.

The primary deliverable from this task will be a preliminary recommendation concerning the apparent best rate methodology, and its sufficiency to meet the projected SWMP needs and program cost projections.

Task 2 – Preliminary Billing and Database Development Assessment

Task 2 will involve examining the City's current billing and database resources to determine the viability of incorporating a stormwater utility bill into the City's existing customer billing system(s). As part of this work effort, ISE will examine other components of future billing resources and data requirements as well. The first area of examination will involve a review of the City's current billing systems and methods. As such, we will examine the ability of the existing system to incorporate a stormwater utility bill in the future. The second area will involve an examination of individual data requirements with respect to the City's existing GIS. Examples of data requirements could include current aerial mapping data for the City, use of GIS tax parcel data for billing and aerial photography resolution for delineation of impervious surfaces. All this information will be important in determining the feasibility of generating stormwater utility bills in the future.

Task 3 – Feasibility Study Report Preparation

Task 3 will involve preparation of a Feasibility Study Report that evaluates the viability of implementing a stormwater utility for the City as well as a schedule that outlines the ensuing steps of the utility development/formation process. The findings and conclusions from each of the tasks above will be summarized in the report. In general, the report sections will be organized as follows:

- Executive Summary
- Local SWMP Priorities and Needs
- Financing Methodology and Analysis
- Billing and Database Assessment
- Stormwater Utility Implementation Schedule

It is ISE's intention to provide a document that can be utilized by the Mayor, City Council and City Staff as well as the citizens of Peachtree City. The document will outline the City's future SWMP priorities; the preliminary costs to implement the SWMP over the next five years; the associated ERU and its sufficiency to meet the future SWMP needs/projected costs; and our recommendations with respect to funding the SWMP via a stormwater utility.

Schedule

ISE proposes to complete the work effort associated with Step 1 in an approximate three to four month time period.

Fee Estimate

The fee estimate to complete the scope of services outlined herein is \$12,750. In the event that ISE is requested to perform services outside the scope provided herein, we would provide those services in accordance with the existing Unit Rates previously agreed to with the City.

Authorization

The Scope of Services outlined herein will be performed in accordance with ISE's Master Services Agreement with Peachtree City dated May 1, 2003. As our authorization, please sign in the space provided below.

City of Peachtree City

Integrated Science & Engineering, Inc.

Signature: _____

Signature: _____

Name: _____

Name: _____

Date: _____

Date: _____

Stormwater Utility Development

Step 1 – Feasibility Study

