

Send Cal & Pat stuff from
Paul's presentation FIRST THUR
- PowerPoint in file

City Council of Peachtree City
Revised Agenda
June 19, 2014
7:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcements, Awards, Special Recognition
 - Recognize Veterans Groups for Memorial Day Observance - Comments from Jon Regan
 - Recognize Teen CERT Graduates - Capt. Rye - 26 kids
 - Recognize Junior Police Academy Graduates - Sgt. Kay Oden, Cpl. Drnelly
- IV. 10-minute Talk
 - Sharon Marchisello, Secretary of the Board of Directors, Fayette Humane Society
- V. Public Comment
- VI. Agenda Changes
- VII. Minutes
 - June 5, 2014, Regular Meeting Minutes - approved, 5-0
- VIII. Monthly Reports - Eric Thanks to donation
- IX. Consent Agenda
- X. Old Agenda Items
 - 05-14-01 Consider List of Projects for Public Facilities Bond - list approved
 - 05-14-WS Continue Discussion of FY 2015 Budget Direction - no action
- XI. New Agenda Items
 - 06-14-05 Public Hearing - Consider Variance to Water Resources Protection Ordinance, 424 Robinson Road - Sgt. cont. to July 17
 - Staff has asked this item be continued until next meeting
 - 06-14-06 Consider Award of Contract for Citywide Enterprise Resource Planning (ERP) Software BS & approved, 5-0
 - 06-14-07 Consider Waiver to Golf Cart Ordinance (Wyndham) approved 5-0
- XII. Council/Staff Topics
 - Hot Topics Update
- XIII. Executive Session

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: James Pennington, City Manager 
Paul Salvatore, Finance Director 

FROM: Jonathan N. Rorie, Community Services Director 

DATE: June 18, 2014

SUBJECT: 2015 Facility Authority Bond Funding
June 19, 2014 City Council Meeting

Recommendation

Staff is recommending the issuance of up to three (3) million dollars in facility bonds and closing costs based upon the FY 2015 bond project list.

Discussion

The FY 2014 budget was approved with a \$2.5 Million facility bond for city building and infrastructure needs with service life expectancy of ten (10) years or more. Specifically, the 2014 facility bond list identified twenty-four (24) bond projects with an annual debt service payment of \$299,000. Identified projects in FY 2014 include:

- | | |
|--|-----------|
| • All Children's Playground Surface | \$42,000 |
| • Clover Reach Pool Demolition | \$87,000 |
| • Kedron Aquatic Center Wall Restoration | \$182,000 |
| • Tennis Center Roof Replacement | \$175,000 |
| • Tennis Center-Resurface Outdoor Courts | \$36,000 |
| • Tennis Center Awning Replacement | \$32,000 |
| • Tennis Center Exterior Painting | \$20,000 |
| • Burn Building Railings/Sealant | \$32,000 |

As FY 2014 has progressed, staff has completed some identified projects using FY 2011 Facility Bond funding, but major items such as Kedron Aquatic Center Wall Restoration and Tennis Center Roof Replacement remain as identified and unfunded needs because we have yet to pursue and close on the issuance of the FY2014 Facility Bonds.

As FY 2014 has progressed, staff re-evaluated the project list to identify additional city building and infrastructure needs; therefore, the FY 2014 Facility Bond project list has been updated and modified to reflect additional needs. Staff will provide a presentation/discussion covering the identified projects for the potential FY 2015 Facility Bond as a new agenda item during the City Council meeting.

Budget Impact

Assuming a 2.5% rate and an even \$3 Million in bonds and closing costs, the total annual debt service payment is estimated at approximately \$350,000 over a ten (10) year period beginning in FY 2015 and ending in FY 2025.

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CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members
VIA: City Manager
FROM: City Clerk
DATE: June 18, 2014
SUBJECT: Consider Waiver of Golf Cart Registration Requirements
Date, City Council Meeting

Recommendation:

That Council consider waiving the golf cart registration requirements for the Wyndham Peachtree Conference Center on August 11, 2014, between noon and 6:00 p.m. for the Society of Government Meeting Planners Scavenger Hunt.

Discussion:

The Society of Government Meeting Planners is holding a conference at the Wyndham in August, and they have planned a golf cart scavenger hunt event for approximately 110 participants on the afternoon of August 11. The Wyndham has made arrangements with Flat Creek Golf Course for the use of additional golf carts, but Flat Creek's carts are not registered with the City.

Peachtree City's Golf Cart Ordinance authorizes Council, at its discretion, to waive registration requirements for special events of a limited. Should Council approve the waiver, the City Clerk's office will issue letters to be kept with the carts during the event certifying that the registration requirements were waived by Council.

Budget Impact:

This item has no budgetary impact. Normally, golf cart decals are \$12 each, which covers the cost of the decal itself and the staff time to process the application. No decals will be sold for the event, but no staff time will be incurred entering owner and cart information into the City's golf cart database.

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Memo will be available next week
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- XI. Council/Staff Topics**
 - Hot Topics Update**
- XII. Executive Session**

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting

City Council of Peachtree City
Meeting Minutes
June 5, 2014
7:00 p.m.

The Mayor and Council of Peachtree City met on Thursday, June 5, 2014, at City Hall. Mayor Vanessa Fleisch called the meeting to order at 7:00 p.m. Other Council Members attending: Terry Ernst, Eric Imker, Mike King, and Kim Learnard.

Announcements, Awards, Special Recognition

Mayor Fleisch read a proclamation recognizing the achievements of the State AAAAA Champion Boys and Girls Soccer Teams from McIntosh High School.

Agenda Changes

Imker moved to move New Agenda item 06-14-04 Discuss/Consider Letter Related to Lake Peachtree to the first item under New Agenda Items. Learnard seconded. Motion carried unanimously.

Minutes

May 15, 2014, Regular Meeting Minutes

Learnard moved to approve the May 15, 2014, regular meeting minutes as written. King second. Motion carried unanimously.

Consent Agenda

- 1. Consider Acceptance of Donation from Yamaha**
- 2. Consider Surplus of Vehicle**
- 3. Consider Budget Amendment – FY 2014**

Imker acknowledged Yamaha's donation of a new model all-terrain vehicle (Yamaha Grizzly 700) to the Police Department for use on the cart paths. Imker said the donation was valued at \$9,000 – \$10,000.

Ernst moved to approve Consent Agenda items 1, 2, and 3. King seconded. Motion carried unanimously.

New Agenda Items

06-14-04 Discuss/Consider Letter Related to Lake Peachtree

City Manager Jim Pennington gave a brief overview/update of the events that had taken place since the County had lowered the lake in January, at the request of the Lake Peachtree residents in consultation with the City, so homeowners could perform maintenance, noting the lake was to have been refilled in March. City and County staff inspected the dam and spillway in March prior to refilling the lake and noticed issues with the spillway structure. Further investigation by Piedmont Geotechnical Engineers found significant voids in the spillway.

Community Services/Interim Public Services Director Jon Rorie showed photos taken of the cracks and voids in the spillway, including a photo of a 64-inch long slender pole that was inserted into one of the cracks in four- to six-inch concrete of the spillway, with six to eight inches of the rod showing on the surface. Rorie also show a video taken using a camera inserted into one of the cracks that showed caverns located under the spillway. Rorie noted they were not supposed to be there. He said the video would give Council an idea of the size of the voids under the spillway and what could not be seen from the spillway surface.

Pennington said City and County staff met with the Safe Dams Program of the Georgia Environmental Protection Division (EPD) in April. Safe Dams determined there was a need for further investigation to ensure the integrity of the spillway and dam and their impact on life safety downstream. The County retained the services of CH2M Hill and Golder Associates, both dam engineering experts, to conduct an analysis. The County had provided a project timeline. There could be future legal issues both entities might have to address, so the City retained the law firm of Smith, Welch, Webb & White, LLC. Pennington introduced Andrew J. Welch to Council.

Welch said the problem was how to address the voids under the spillway, as well as the roles and responsibilities of both parties according to the Safe Dams and the regulations that came from the act. In a 1985 agreement between the County and City, the County requested an increase in the withdrawal of water from two million to four million gallons per day. The City agreed to the change, which was related to the bond issuance for Lake Kedron that occurred at the same time. In exchange for these rights, the City was able to secure certain covenants from the County, which included maintenance of the dam and spillway, areas along the shoreline, and structures that were built into the dam, including the outlet and water withdrawal structures. There was a need to move forward with the maintenance and repairs, and the County had responded by conducting the appropriate inspections and having discussions with CH2M Hill and Golder to figure out a formula on what to do.

Welch continued that he did not have the scope of work, but had read an e-mail from County Administrator Steve Rapson that gave him some concerns. The e-mail dealt with the different phases as work moved forward. Phase 2 concerned dam breach modeling, and the e-mail read, "The model will be used to assess the potential impact of a breach of the emergency spillway with the lake level maintained at a defined level below the normal pool level." Welch noted the lake was below the normal pool level now.

There had also been some talk about temporary modifications to the spillway in the event the lake was maintained in its current condition. He asked Council what their expectations were, adding it was important Council expressed what they wanted to see regarding the lake and to communicate it to the County. Welch said there also needed to be something more done than a temporary refilling of the lake. The outline that was given did not seem to have any permanent solution that would either repair or replace the spillway and bring the lake back up to its normal pool level. He recommended Council authorize the Mayor to send an affirmative statement to the County on behalf of the City as to what the City's expectations were. The County should know and understand the expectations in order to move forward.

Welch continued that the Mayor and some members of staff should be included in deliberations with respect to the study, and they should be informed of the study so the other Council Members could be informed. Welch presumed Council wanted the lake raised back to its normal pool level permanently, and that action be taken to fix the spillway on a permanent basis so it functioned as it should. There was an agreement that outlined the responsibilities of the parties and numerous other documents associated with the lake. Welch said he was reviewing those documents and would report back on that information later. Based on the preliminary information he had, Welch recommended Council make an affirmative statement to the County as to their expectations.

Imker said he wanted to see the lake at normal pool level, and he wanted to see the Mayor's message to the County that stated the City wanted a permanent fix. He asked if the phases in timetable provided by the County were concurrent or consecutive since it appeared it would

be four months before a decision might be made. He saw no reason for one event to finish before another one could begin.

Welch said Phase 2 was four weeks, tentatively the week of June 28; six weeks the tentative week for Phase 3, and July 30 was the completion date for Phase 4. Phase 4 was the emergency action plan preparation for those downstream in event of a dam or spillway breach.

Imker said apparently there needed to be a determination on whether the lake was a water resource or a recreational resource, which would determine what repairs would be instituted. He wanted to know when that determination would be made so the necessary design could be completed, asking how long it would take to implement the change. It appeared it would take years.

Welch said it would not be years. The category of dam was what mattered, whether it was a Category I or Category II. A dam was considered a Category I if there could possible loss of human life if the dam breached. It involved residences, schools, businesses, or places of worship that were located below the dam, which was the main difference between a Category I and Category II dam. The Safe Dams Act and regulations defined the requirements on how the modeling was to be done. Welch understood the County was working on the modeling as one of the phases. Welch understood the City had modeled a dam breach several years ago. The dam was currently treated as a Category II dam, but had to be reassessed on a periodic basis by the state. The process had triggered a reassessment of the dam by the EPD. If the dam was now determined to be a Category I dam, then significant improvements would have to be made. He suggested the City work with the County to determine what the repairs and maintenance would be. The EPD determination on the dam category would help determine the course of action needed. The determination was expected this summer.

Imker said the County should proceed with the design with the assumption it was a Category I dam. The design would be ready and work could begin once the determination was made. If a Category II determination was made, then there would be a battle at the state level, which would put any work off even longer. The County needed to get busy with a Category I design. It was easy to reduce the scale of scope back to a Category II, and nothing would be lost but possibly a few hours of effort to reduce the plan to a Category II.

King asked if the lake's use as a reservoir had any bearing on whether it was a Category I or Category II. Welch said it did not, but the use of the lake was relevant to the design of the dam. The Safe Dams Act protected everyone downstream in case of a dam breach. They were hopeful that would not be an issue, but it was part of the analysis the County had undertaken.

Ernst said he agreed with Imker's comments. So far, there had been a lot of talk, but no action. Something needed to be done, and it looked like it would be 90 – 120 days before the dredging before a decision would even be made on when to start it. Something needed to start. The people deserved it.

Welch said whether the lake was still used as a reservoir, the intergovernmental agreement was still binding, and the County still had an ongoing duty for maintenance. As for the siltation, the agreement spelled out the requirements, such as periodic inspections and the removal of siltation, all with the intention of bringing the lake back to its normal pool level of 1966. There were more documents to review. He would have more information once he had finished going through the documents.

Fleisch asked what the appeals process was if Safe Dams determined the dam was a Category I. Welch said a Category I determination could be appealed, and there was a 30-day appeal period. The appeal went to the director, then the City could go through the Administrative Procedures Act for anything further. He hoped they could resolve the issues, and the dam was categorized as a Category II dam. The costs and expenditures going forward should be on the County at this time.

King noted the caverns in the spillway, asking Welch if it was crystal clear in the agreement that the inspection and maintenance of the dam was to be done by the County. Welch said there was not a provision for the inspection of the dam itself or the spillway, but there was for the siltation. In terms of maintenance, the language was very clear. King clarified there was no contractual obligation to inspect the dam. Welch said not expressly, but if any maintenance work was done, there had to be periodic inspections of the dam, otherwise, what was the value of the maintenance. King said, based on the size of the cavern under the spillway, it appeared the spillway had not been inspected. Welch said he could not answer that.

Imker said the bottom line was the citizens wanted to know when the lake would be filled, and it was not up to Council. He wanted a constant dialogue with the County to keep the pressure on.

Laurel Henderson, associate of City Attorney Ted Meeker, suggested that a letter expressing the City's position be sent to the Board of Commissioners. Council could authorize the letter be sent out, and a formal mechanism would be in place. Imker said he wanted a paragraph regarding a status update from the County every two weeks.

Imker moved to authorize Welch to prepare a letter to the Board of Commissioners addressing Council's concerns for the Mayor's signature. Learnard seconded. Motion carried unanimously.

06-14-01 Consider Appointments to Public Facilities Authority

Imker noted that his term and the term of former Mayor Don Haddix were expiring at the end of June. He continued that Public Facilities Authority had been developed with the intent that Council Members would serve on the Authority because they would be the most informed as to what City Council was doing and why they were asking for bonds. Imker said he had spoken with former Council Member George Dienhart that day, and Dienhart wanted to perform his civic duty and remain on the board until his term expired in 2016. Imker suggested he (Imker) step aside to allow new Council Members Ernst and King to serve as the new members.

Learnard moved to approve Mike King and Terry Ernst to replace Don Haddix and Eric Imker on the Public Facilities Authority. Imker seconded. Motion carried unanimously.

Fleisch asked Henderson if the motion should have included the terms. Henderson said the terms should be set by the Authority legislation. If they were not, Council could revisit it.

06-14-02 Presentation – Sidewalks in Future Subdivisions

Pennington addressed Council, saying he and Planning & Zoning Administrator David Rast and City Engineer Dave Borkowski had discussed this topic. Three new developments, The Gates and the two developments in Wilksmoor, had asked to build sidewalks in the subdivisions. There was nothing in the ordinance regarding sidewalks, and some neighborhoods already had them. There were pros and cons, including walkability of the neighborhood. Builders were looking at the increase in the value of homes when sidewalks were present. Sidewalks were normally

placed in the City rights-of-way, and the City would be responsible for maintenance/repairs. Numerous utility lines were usually located under sidewalks.

One possible way to deal with sidewalks would be for the sidewalks to the responsibility of the homeowners associations (HOA), as had been done in North Cove, Pennington said. It was specifically written into the covenants and the plans for the subdivision. Sidewalks were more of a philosophical question for Council. The requests were from the builders. Staff was asking for feedback on whether Council wanted a policy regarding sidewalks.

Fleisch said she was concerned about the City taking ownership of the sidewalks, noting developers turned the paths over to the City, and the City recently found it out it had inherited a lot that no one knew belonged to the City. If the sidewalks helped with marketability for the subdivision, then the subdivision should be responsible for maintenance and repair costs. She said the City needed an ordinance requiring new subdivisions to have HOAs.

King shared Fleisch's concerns about maintenance, adding golf carts would be on the sidewalks as soon as they went in, which was a safety issue.

Pennington said that was one of the conundrums when the request came to the City. Staff did not have a solid answer. He continued that seniors liked the walkability provided by sidewalks. Maintenance was the biggest concern. He said HOAs should be responsible for them, adding sidewalks were not cheap, and utility lines were usually under sidewalks. Utility companies in most communities were required to repair sidewalks when they were damaged. Staff recommended putting the burden on the HOA since the developers and builders wanted the sidewalks. The maintenance should be in the covenants. He clarified that the sidewalks would be in addition to the cart paths.

Ernst said the City had issues with carts using the sidewalks, specifically with carts using the sidewalks on SR 74 South. People did not understand they were sidewalks. He said they would cause more problems than good.

Learnard said she did not support sidewalks at first. She walked regularly with a friend who lived in Cedarcroft on the sidewalks in that subdivision. She did not believe SR 74 South was a place for sidewalks, and there should have been a cart path there. Having sidewalks in cluster subdivisions that always had cars parked on the streets provided a safety factor to keep children on the sidewalks rather than the streets. Sidewalks encouraged walkable communities.

Pennington said there were approximately 43,000 linear feet of sidewalks in the City in several subdivisions, including Bridgestone, Capstone, Cedarcroft, Centennial, Cottage Grove, Dover Square, Governor's Row, the Peninsula, and the Point on Lake Kedron.

King said there could always be a caveat for the HOA to take care of the sidewalks and be done with it, adding there were places where sidewalks were appropriate. Pennington said staff had direction and would work with Meeker and Henderson on a policy.

06-14-03 Consider Approval of Claim Submitted by William & Leslie Degner

The Degners filed a notice of claim with the City on May 27 seeking payment for property damage on their property that occurred during the repair of a sink hole.

Imker moved to authorize the payment of \$5,200 to the Degners in full and complete satisfaction of the claim made May 27, 2014, subject to them signing a release. Ernst seconded. Motion carried.

Council/Staff Topics

Pennington gave a quick update on some projects. The final site plan for the Fairfield Inn on Wisdom Road was expected soon. The Georgia Academy of Dance was proceeding. Fayette County Development Authority's spec building was now occupied by a distributing company. Zaxby's was moving forward with plans on SR 54 West. The final plat for The Gates should be ready soon, and presales had been signed. Some other companies, including Taco Bell, were renovating. He added that staff was working on a program to bring back older properties that were starting to deteriorate. No money other than staff time was involved, and it encouraged enhancing the appearance of properties. Kroger's plans were complete. Westpark Walk was almost completed.

King said he met with the senior vice-president of a company moving its corporate headquarters to the City. The move should be completed in approximately two years, and 90 people would be hired. The company hired a local architect to design the headquarters, which King noted this would speed up the process since they would know local ordinances. King credited Emily Poole with bringing the company to Peachtree City, adding Poole had just been named the interim CEO of the Fayette County Development Authority.

Ernst asked if a new restaurant was opening in Braelinn Village in the former Kane Yama building. Rorie said they were going through the process, and it was associated with Maguire's.

Pennington said that, unlike past years when an official budget was presented, the budget workshops would be held before the final official budget was ready.

Imker asked for updates at every Council meeting on several topics to see the progress or any reasons for delays, including the timing of MacDuff Parkway (completion expected by December 2015), Lake Peachtree, information on any closed cart path or road, the cart path bridge over Lake Peachtree, the Braelinn Kroger expansion, and the traffic study on SR 54 West.

Imker moved to convene in executive session to discuss personnel at 8:01 p.m. King seconded. Motion carried unanimously.

Imker moved to reconvene in regular session at 8:10 p.m. Ernst seconded. Motion carried unanimously.

There being no further business, Ernst moved to adjourn the meeting. King seconded. Motion carried unanimously. The meeting adjourned at 8:11 p.m.

Pamela Dufresne, Deputy City Clerk

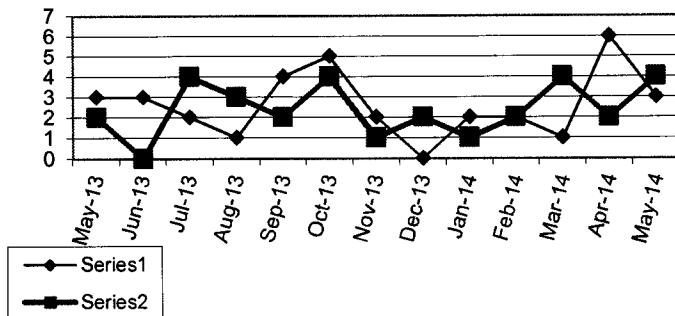
Vanessa Fleisch, Mayor

Administrative Services

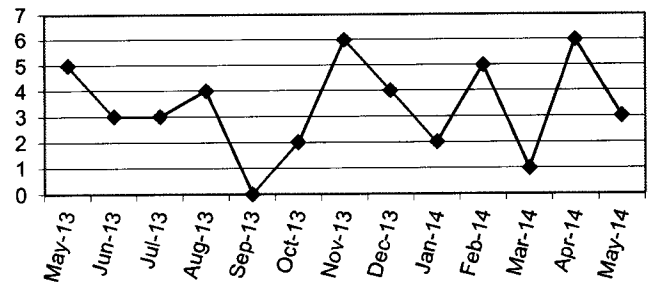
Monthly Report

Human Resources & Risk Management

Workers Comp Claims & Vehicle/Equipment Accidents



Employee Resignations/Terminations



Turnover Rate (Annual)

FY 2014 (YTD)

9.51%

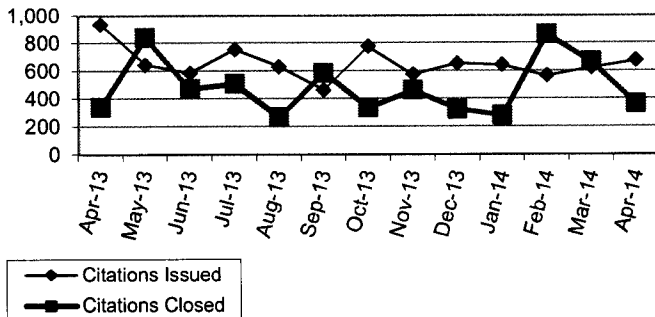
FY 2013

7.67%

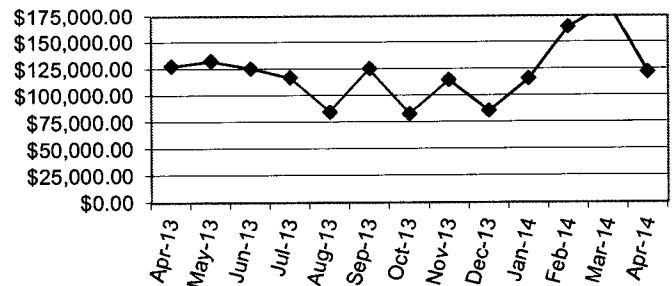
NOTES: FY 2014 figures include 3 retirements; data does not include RIFs or seasonal positions.

Municipal Court - waiting for information

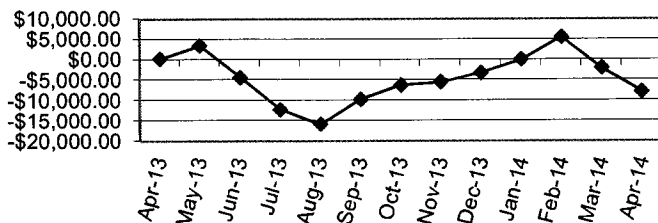
Citations Issued vs Closed



Fines Assessed*



Jail Fund Balance**
\$96,866.96
as of March 31, 2014



* Approximately 33% of the Municipal Court Fines Collected reflect mandated add-ons that pass through to State and other agencies. The monies reflected above are not the actual revenues received; for revenue received, please refer to Financial Services report "General Fund Revenues Received: Fines & Forfeitures"

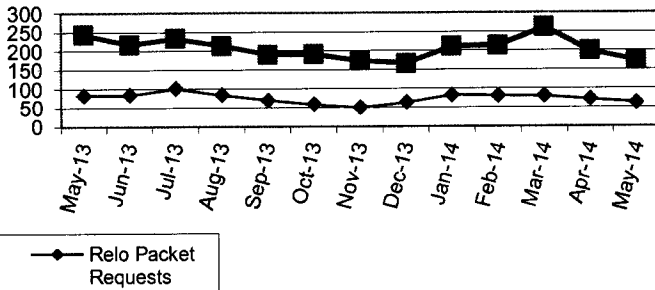
** A positive Jail Fund Balance reflects a credit with the County based on jail fees paid versus number of prisoners housed

Administrative Services

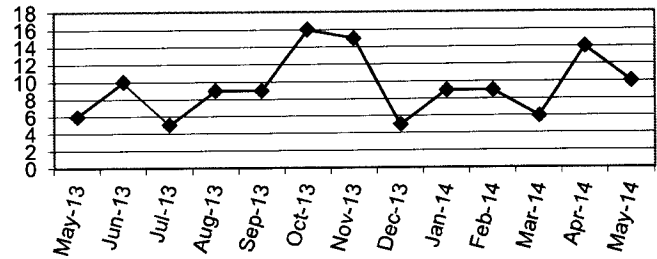
Monthly Report

Public Information

Public Contact / Comments / Questions

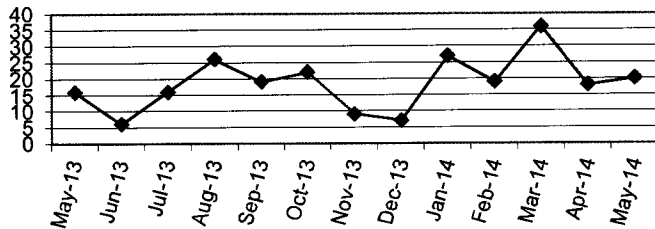


Open Records / Discovery Requests

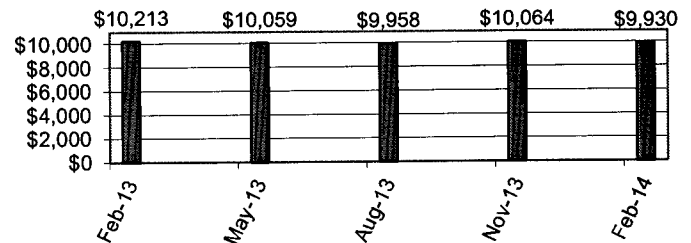


City Clerk

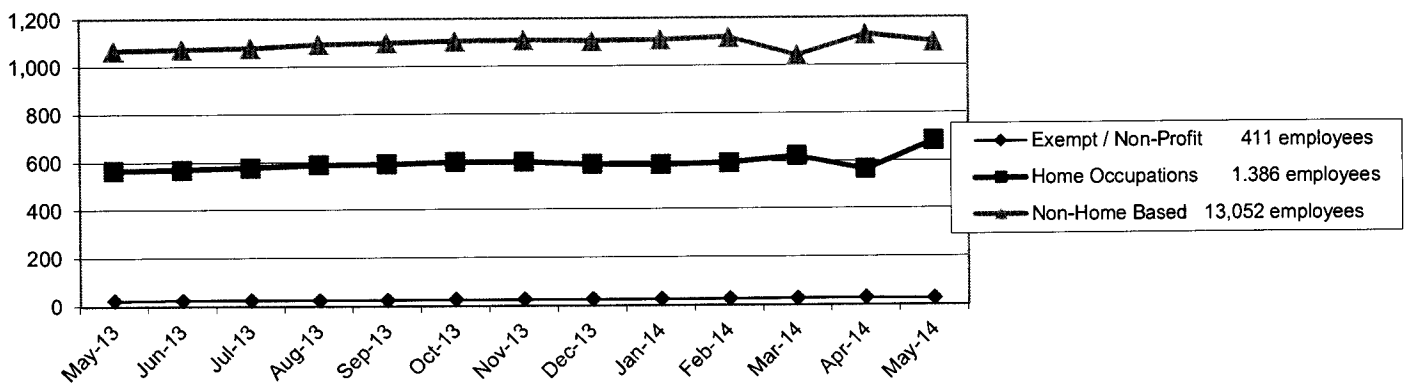
New Businesses Registered



Quarterly Sanitation Franchise Fees



Registered Businesses
(with current employment figures)



Note: Exempt/Non-Profit is either Home Based or Non-Home Based. April - June finalizes the annual registration and elimination of closed businesses for previous year. New businesses are added as they register.

Top 10 Employers by # of employees:

Cooper Lighting, NCR, Panasonic, Hoshizaki, Alenco, Wal-Mart, Southland Nursing Home, Avery Dennison, Comcast, Kroger (Kedron)

City Council Monthly Report

As of: 6/11/2014

DEPARTMENT: PLANNING & ZONING
SUPERVISOR: DAVID RAST

FISCAL YEAR: 2014
CREATOR: KATHY GRAY

MONTH:	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
BUILDING DEPARTMENT												
RESIDENTIAL BUILDING PERMITS												
Single Family Units:	1	2	3	1	2	1	1	1				
Single Family C.O.'s	2	6	2	0	1	0	1	0				
Multi Family Units:	0	0	0	0	0	0	0	0				
Multi Family C.O.'s	0	0	96	0	0	0	0	0				
Miscellaneous*:	16	25	27	15	21	33	41	97				
INSPECTIONS:	245	188	123	191	122	110	245	233				
NON-RESIDENTIAL BUILDING PERMITS												
New Construction:	1	0	0	1	0	1	0	0				
Non-Residential C.O.'s	5	3	4	3	3	3	5	9				
Expansion/Renovation/Tenant Finish:	9	6	7	3	9	3	5	10				
Miscellaneous*:	1	2	1	2	3	1	0	4				
INSPECTIONS:	123	96	131	60	73	85	90	93				
DEVELOPMENT PERMITS	3	4	3	2	3	2	0	2				
POPULATION ESTIMATE^	34,503	34,516	34,723	34,723	34,726	34,726	34,729	34,729				
BUILDING PERMIT FEES	\$40,298	\$24,693	\$19,477	\$64,619	\$28,419	\$60,992	\$24,307	\$25,035				
PLANNING DEPARTMENT												
Tree Removal Permits:	69	40	38	50	59	31	30	45				
Sign Permits:	\$200	\$400	\$200	\$400	\$600	\$600	\$200	\$400				
Banner/ Special Event Permits:	\$215	\$195	\$60	\$260	\$130	\$100	\$170	\$85				
New Construction Plan Reviews:	\$1,830	\$1,200	\$300	\$1,168	\$901	\$300	\$300	\$998				
Other Plan Reviews/Permits±:	\$1,100	\$525	\$275	\$7,987	\$605	\$0	\$728	\$600				
Misc permit fees	\$120	\$161	\$5	\$53	\$250	\$45	\$150	\$3				
Fire Department Permit Fees:	\$885	\$1,538	\$650	\$2,567	\$1,976	\$1,000	\$858	\$3,377				
TOTAL PLAN REVIEW FEES	\$4,350	\$4,019	\$1,490	\$12,435	\$4,462	\$2,045	\$2,406	\$5,463				
TOTAL FEES COLLECTED	\$44,648	\$28,712	\$20,967	\$77,054	\$32,881	\$63,037	\$26,713	\$30,498				

COMPARISON CHART

YTD FY 2014	MAY of FY 2013	MAY of FY 2012
12	18	1
12	22	1
0	0	0
96	0	0
275	219	37
1,457	1,448	177
3	4	0
35	28	7
52	51	16
14	21	2
751	715	71
19	21	1
34,503	34,444	38,644
\$287,840	294,631	23,188
362	574	0
\$3,000	\$3,030	\$100
\$1,215	\$1,155	\$180
\$6,997	\$10,288	\$300
\$11,820	\$6,622	\$1,998
\$787	\$1,992	\$0
\$12,851	\$10,275	\$1,400
\$36,670	\$33,362	\$3,978
\$324,510	\$327,993	\$27,166

* Miscellaneous permits are: Fences, Pools, Additions/Renovations, Reroofings, etc

^ Based on 2.09 people per residential CO

± Other plan reviews: Soil Erosion permits, Land Disturbance Fee, Site Plan & Final Site Plan reviews

CITY OF PEACHTREE CITY
MONTHLY REPORT
GENERAL FUND AND HOTEL/MOTEL TAX FUND
BUDGET COMPARISON (UNAUDITED)
FOR THE EIGHT MONTHS ENDED MAY 31, 2014

PERCENTAGE OF BUDGET YEAR COMPLETED 66.67% (ACTUAL TRANSACTIONS STILL PENDING)

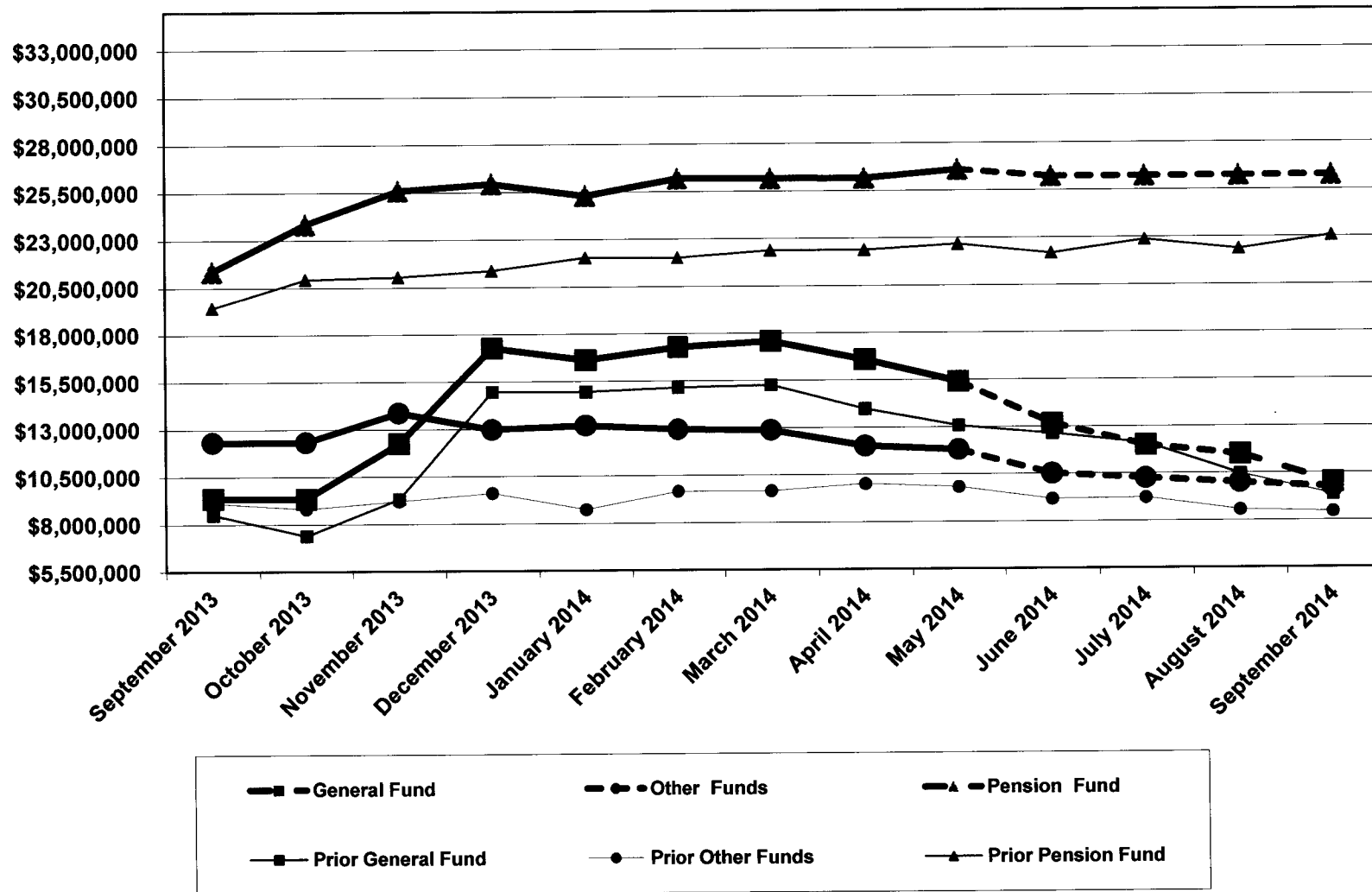
GENERAL FUND REVENUES BY MAJOR CATEGORIES				
Description	2014 Budget	YTD Actual	Dollar Difference	Percentage To-Date
General Property Taxes	\$ 11,854,549	\$ 11,885,406	\$ 30,857	100.26%
Franchise Taxes	2,551,090	2,214,470	(336,620)	86.80%
Local Option Sales Tax	6,767,857	4,261,200	(2,506,657)	62.96%
Other Sales & Use Taxes	759,290	498,395	(260,895)	65.64%
Business Taxes	2,229,271	2,207,906	(21,365)	99.04%
Licenses & Permits	725,199	615,435	(109,764)	84.86%
Intergovernmental/Grants	464,279	379,472	(84,807)	81.73%
Charges for Services	1,159,332	800,355	(358,977)	69.04%
EMS Billings	598,820	565,829	(32,991)	94.49%
Fines & Forfeitures	1,158,684	633,979	(524,705)	54.72%
Investment Income	55,994	23,863	(32,131)	42.62%
Other Revenue	109,704	130,992	21,288	119.40%
Other Financing Sources	634,200	439,499	(194,701)	69.30%
Total General Fund Revenues	\$ 29,068,269	\$ 24,656,801	\$ (4,411,468)	84.82%
Surplus Carryover	2,200,977			
Total General Fund	\$ 31,269,246			

GENERAL FUND EXPENDITURES BY DIVISION AND/OR TYPE				
Division and/or Type	2014 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Executive Services	\$ 505,053	\$ 243,003	\$ 262,050	48.11%
Administrative Services	1,271,834	736,613	535,221	57.92%
Financial Services	1,285,915	843,716	442,199	65.61%
Police Services/Code Enforcement	7,060,152	4,297,101	2,763,051	60.86%
Fire/EMS Services	6,994,385	4,306,575	2,687,810	61.57%
Public Works/Buildings & Grounds/Engineering	6,342,850	2,849,801	3,493,049	44.93%
Community Services	4,371,610	2,567,003	1,804,607	58.72%
Non-Divisional:				
Unemployment Insurance	20,000	258	19,742	1.29%
Non-Profit Organizations	22,500	22,500	-	100.00%
Transfer to Airport Authority	102,000	68,000	34,000	0.00%
Transfers to Other Funds	3,514,655	1,717,738	1,796,917	48.87%
Liability Insurance	146,665	85,334	61,331	58.18%
Litigation Services	104,040	91,452	12,588	87.90%
General Administration/Miscellaneous	60,354	6,858	53,496	11.36%
Budgeted Savings	(532,767)	-	(532,767)	0.00%
Total General Fund	\$ 31,269,246	\$ 17,835,952	\$ 13,433,294	57.04%

HOTEL/MOTEL FUND REVENUES				
Description	2014 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Total Hotel/Motel Taxes	\$ 1,138,400	\$ 871,309	\$ (267,091)	76.54%

HOTEL/MOTEL TRANSFERS OUT				
Type	2014 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Transfer to General Fund	\$ 569,200	\$ 435,655	\$ 133,545	76.54%
Transfer to Tourism Association	569,200	435,654	133,546	76.54%
Total Hotel/Motel Transfers Out	\$ 1,138,400	\$ 871,309	\$ 267,091	76.54%

CITY OF PEACHTREE CITY
FISCAL YEAR 2014 (with prior year comparison and current year estimates)
MONTHLY ENDING CASH/INVESTMENT BALANCES
(UNAUDITED)



Note: Other Funds include Special Revenue Funds, Capital Projects Funds, Debt Service Funds, Proprietary Funds (including the Stormwater Utility Fund), and Agency Funds.

**CITY OF PEACHTREE CITY
FINANCIAL SERVICES
MONTHLY REPORT
(UNAUDITED)
AS OF MAY 31, 2014**

SUMMARY OF PURCHASE ORDERS ISSUED OVER \$25,000 APPROVED BY CITY MANAGER MAY 2014			
Description	Vendor	Award	Date
None to Report			
PURCHASING REPORT FOR MONTH ENDED MAY 31, 2014 AND MAY 31, 2013			
Activity	Fiscal Year 2014	Fiscal Year 2013	
Purchase Orders / Requisitions Processed	204	165	
City Store Requisitions Processed	12	6	
Sealed Bids Requested	2	0	
Requests for Proposals	2	0	
Bids Awarded	1	0	
Requests for Proposals Awarded	1	0	
Contracts Prepared	2	0	
Electronic Auction	0	32	
Fixed Assets Purchases	2	2	
2 Public Safety Interceptor Vehicles			

CITY OF PEACHTREE CITY
DONATIONS RECEIVED
APRIL 2014

John B. Graham	Police Department	50.00
PTC Chick Fil A Restaurant	(Cole Slaw for EE Picnic)	65.00

TOTAL MONTH OF MAY 2014	\$	115.00
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**CITY OF PEACHTREE CITY
LITIGATION SERVICES
FISCAL YEAR 2014
PAID AS OF April, 2014**

Litigation Services (100-1505-579130)

Vendor	Month Paid	Project	Amount
Sumner Meeker	October	EEOC Claim	\$ 1,017.72
Sumner Meeker	October	Breedlove	286.00
Sumner Meeker	October	EEOC Claim	329.24
Sumner Meeker	October	Mrosek	1,452.00
Sumner Meeker	November	EEOC Claim	2,925.24
Sumner Meeker	November	Mrosek	880.00
Sumner Meeker	November	Triad	528.00
Sumner Meeker	December	EEOC Claim	990.00
Sumner Meeker	December	Mrosek	2,833.62
Sumner Meeker	December	Triad	473.00
Sumner Meeker	January	Mrosek	1,868.94
Sumner Meeker	January	Triad	2,596.00
Sumner Meeker	February	EEOC Claim	1,167.00
Sumner Meeker	February	Mrosek	1,661.80
Sumner Meeker	February	Triad	2,020.00
Sumner Meeker	March	Abudl-Karim	1,965.00
Sumner Meeker	March	EEOC Claim	2,688.60
Sumner Meeker	March	Mrosek	1,725.00
Sumner Meeker	March	Triad	2,810.84
Sumner Meeker	March	Wynnmeade	4,227.52
Sumner Meeker	April	Abdul-Karim	1,335.00
Sumner Meeker	April	Cruz	600.00
Sumner Meeker	April	Golfview	1,320.00
Sumner Meeker	April	Mrosek	3,014.80
Sumner Meeker	April	Triad	5,783.32
Sumner Meeker	April	USA Pools	1,200.00
Sumner Meeker	April	Wynnmeade	900.00
Sumner Meeker	May	Abdul-Karim	1,140.00
Sumner Meeker	May	Cruz	240.00
Sumner Meeker	May	EEOC Claim	945.92
Sumner Meeker	May	Golfview	570.00
Sumner Meeker	May	Mrosek	2,131.80
Sumner Meeker	May	Preston Chase	555.00
Sumner Meeker	May	Triad	4,681.80
Sumner Meeker	May	USA Pools	330.00
Sumner Meeker	May	Wynnmeade	2,105.00
GIRMA	October	Vehicle Accident	1,009.91
GIRMA	November	EEOC Claim	10,585.83
GIRMA	December	EEOC Claim	1,124.60
GIRMA	December	Vehicle Accident	5,000.00
GIRMA	December	Vehicle Accident	2,596.44
GIRMA	December	Vehicle Accident	5,000.00
GIRMA	January	Vehicle Accident	972.41
GIRMA	April	Vehicle Accident	809.19
GIRMA	May	Vehicle Accident	1,649.82
GIRMA	May	Vehicle Accident	2,205.00
GIRMA	May	EEOC Claim	309.00
GIRMA	May	Damaged City Property	1,550.00
Intergrated Science & Eng.	May	Mrosek	1,437.00

Litigation Services (100-1505-579130)

<u>Vendor</u>	<u>Month Paid</u>	<u>Project</u>	<u>Amount</u>
Total Litigation Services to Date			<u>\$ 95,547.36</u>
* Less Amount Charged back to FY2013			(4,094.87)
May FY2014 Litigation Expenses			\$ 21,303.94

* Note: The claims paid in October 2013 were charged to fiscal year 2013 for financial reporting purposes, as the expenditures were incurred prior to 9/30/13.

**FY2014 MONTHLY REPORT
LIBRARY**

ACTIVITY DESCRIPTION	UNIT	October	November	December	January	February	March	April	May	June	July	August	September	FY2014 YEAR-TO-DATE	FY2013 YEAR-TO-DATE
Items - Acquired	Num.	681	691	386	690	360	353	358	423					3,942	3,335
Items - Circulated	Num.	34,325	31,613	28,205	29,051	31,057	32,478	31,915	33,804					252,448	274,260
Items - Loaned to Other Libraries	Num.	1,276	949	1,140	1,007	990	1,131	1,103	1,110					8,706	9,153
Items - Borrowed From Other Libraries	Num.	2,027	1,587	1,652	1,739	2,008	1,963	1,660	1,763					14,399	16,158
Class Visits	Num.	1	0	0	3	0	4	1	1					10	12
Group Meetings	Num.	42	35	25	27	23	28	30	33					243	229
Monthly Traffic	Num.	19,713	16,249	13,928	14,088	15,512	17,865	17,174	17,909					132,438	170,487
Children's Programs Number of Participants	Num.	26	20	15	15	19	23	16	17					151	136
Adult Programs Number of Participants	Num.	1,014	427	365	346	416	537	374	463					3,942	3,916
Revenue from Overdue Books	Dis.	3	7	0	1	3	3	9	3					29	28
Revenue from Copies Made	Dis.	54	95	0	60	24	49	131	52					465	1,006
Reference Assistance	Num.	4,489	3,664	3,655	2,759	4,399	4,970	4,008	4,082					32,026	37,689
Exams Proctored	Num.	553	350	412	362	505	661	613	508					3,964	4,379
Revenue from Proctoring	Dis.	1,397	1,320	1,045	954	730	1,519	1,321	1,575					9,861	10,004
Internet Usage	Num.	37	23	33	8	27	23	40	27					218	N/A
Volunteers	Num.	570	400	590	110	340	320	560	380					3,270	N/A
Number of Hours Worked	Num.	2,253	1,828	1,707	1,643	1,749	1,698	1,987	1,959					14,824	15,612
eBook/Audio Downloads	Num.	47	37	38	39	37	31	40	35					304	301
	Num.	364	234	271	266	168	151	225	193					1,872	2,451
	Num.	1,360	1,308	1,255	1,263	1,291	1,377	1,293	1,356					10,503	7,459

Notes: Installation of new Internet fiber courtesy of GPLS is underway. State technology grant money will be available again in FY15 for equipment. Jill is working with IT staff to determine needs including public workstations, printers, and wifi access points. Summer reading programs are underway. Currently over 1,200 youth are registered and over 50 adults.

**PEACHTREE CITY POLICE DEPARTMENT
2014 MONTHLY REPORT**

MAY 2014 APRIL 2014

2014 2013
Calendar Year to Date Calendar Year to Date

PART I CRIMES: Criminal Homicide, Forcible Rape, Robbery, Aggravated Assault, Arson, Motor Vehicle Theft, Theft, Burglary

TOTAL PART I CRIMES	40	39	184	164
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<u>DUI ARRESTS</u>	13	9	50	56
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DRUG ARRESTS: Marijuana, Methamphetamine, Cocaine, Other (opium, heroin, etc)

TOTAL DRUG ARRESTS:	6	14	40	48
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OTHER ARRESTS

PROPERTY CRIMES	30	13	99	71
PERSON CRIMES	4	9	31	40
TRAFFIC OFFENSES	18	15	82	89
OTHER	49	30	162	146

<u>CALLS ANSWERED:</u>	3,820	4,010	19,675	19,824
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TRAFFIC:

CITATIONS ISSUED	583	607	2,976	3,190
CITY ORDINANCES	74	33	179	154
WARNINGS	656	718	3,563	3,225
ACCIDENTS	99	82	453	447

CITY OF PEACHTREE CITY
RECREATION & SPECIAL EVENTS REVENUE
AS OF MAY 31, 2014
WITH COMPARISONS TO MAY 31, 2011, 2012 & 2013

Pecent of budget year completed to date: 66.67%

RECREATION REVENUE	ACTUAL THRU MAY			ORIGINAL	BUDGET	CURRENT	ACTUAL	%
	FY 2011	FY 2012	FY 2013	BUDGET	ADJUSTMENTS	BUDGET	THRU	Collected
				FY 2014		FY 2014	MAY	To Date
							FY 2014	
Program Fees - Recreation	\$ 115,816	\$ 118,477	\$ 114,049	\$ 189,113.00	\$ -	\$ 189,113	\$ 103,092	54.51%
Program Fees - Kedron	131,794	108,687	108,614	172,122	-	172,122	133,166	77.37%
Program Fees - Kedron Open Gym	-	11,926	11,627	15,638	-	15,638	10,672	68.24%
Program Fees- Athletic Tournaments	11,796	-	3,580	3,380	-	3,380	2,404	71.12%
Facility Maintenance Rec.- Athletic Assoc.	-	-	63,205	93,000	-	93,000	77,205	83.02%
Facility Maintenance Ked- Athletic Assoc.	-	-	12,130	\$13,000	-	13,000	11,905	91.58%
Events	-	-	6,002				6,070	
Facility Rental - Recreation	5,714	2,510	15,501	10,000	-	10,000	9,141	91.41%
Facility Rental - Kedron	6,475	12,445	12,994	19,630	-	19,630	11,741	59.81%
	-							
Program Fees - Pool Fees/Passes	82,494	23,685	43,450	76,066	-	76,066	48,463	63.71%
Program Fees - Kedron Swim Teams	-	5,358	28,093	59,843	-	59,843	43,384	72.50%
Program Fees - Kedron Swim Lessons	-	4,136	3,355	12,193	-	12,193	2,801	22.97%
Program Fees - Rec Pool Revenue	449	5,764	707	24,053	-	24,053	625	2.60%
	\$ 354,538	\$ 292,988	\$ 423,307	\$ 688,038	\$ -	\$ 688,038	\$ 460,669	

Recreation Programming- Spring softball is ongoing with 67 teams with 1,339 players participating. Spring Volleyball is also ongoing with 13 teams with 130 players participating. We have started registration for Youth Football since that will no longer be offered through an association and we currently have 41 boys registered. Kedron hosted Lifeguard Training on the 3rd and 4th and again on the 10th and 11th. Kedron was a site for the Public Safety Games on the 6th. All Summer programming has begun for the summer and enrollments are ongoing.

Special Events Notes- The All American 5K was hosted at Shakerag Knoll on the 10th with approximately 175 competitors and spectators in attendance. The International Adult Sprint Triathlon was hosted at Lake McIntosh on the 17th with over 800 competitors, spectators and volunteers in attendance. Peachtree City's Annual Memorial Day Ceremony was held at City Hall Plaza on the 26th with approximately 400 people in attendance.

Tournaments Notes- We hosted the Atlanta Season Finale soccer tournament at the PAC on the 17th and 18th with 86 teams competing over two days. Peachtree City Travel baseball held baseball tournaments at the PAC on the 24th and 25th with 10 teams competing and on the 31st and 1st with 8 teams competing. The BMX Gold Cup was hosted at the BMX Track on the 31st and 1st with over 200 riders racing over the weekend.

Business Retention & Expansion Program Report: May, 2014

- Coordinated with two local educational institutions regarding workforce instruction programs for Peachtree City firms.
- Met with private workforce education firm to determine offerings available to industrial workplaces in Peachtree City.
- Worked with commercial lending institution to develop new funding options for local firms.
- Held meetings with local engineering firm and developers to discuss new expansion projects
 - Company A – new facility construction
 - Company B—facility expansion
- Attended large annual event hosted by Company C
 - Assisted Company C with acquisition of new client, contract and related government contacts
- Attended County Commission meeting on behalf of FCDA
- Met with organizers of large local event to discuss event logistics, sponsorship, and support of FCDA to organization.
- Attended County-level leadership dinner on behalf of FCDA and Peachtree City.
- Began efforts to organize two large industry gatherings, in conjunction with two different regional partner organizations.
 - These will be held in July
 - Per request of industry leaders in Peachtree City
- Company D
 - Considering new location in Peachtree City
 - Met with company executives to discuss potential location
 - Coordinated with state-level and regional partners to develop proposal to Company D for potential location in Peachtree City
 - Conducted several conference calls to discuss project
 - Assistance in evaluating two potential sites in PTC
- Company E
 - Continued assistance with development of new product line
 - Provided numerous referrals and project assistance related to business development
 - Extensive support in planning of product line launch event.
- Met with higher-ed economic development leadership to discuss new initiatives related to industrial education.
- Company F
 - Continued assistance and support with upcoming large-scale event.
- Responded to one RFI related to large-scale industrial location project .
- Met with film production company to discuss filming in Peachtree City
- Responded to requests from numerous production companies regarding film locations and permitting in PTC

PLANNING COMMISSION ATTENDANCE RECORD

3-Year Term

Term of Appointment

May 2014

Report Date: Month Year

Name & Term Length (start/end)	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
David Conner, Vice Chairman 10/07/10 - 09/30/16	14	14	13	1	3/10/2014	93%
Aaron Daily 10/10/11 - 09/30/14	14	14	12	2	6/10/2013 4/14/2014	86%
Frank Destadio, Chairman 04/21/11 - 09/30/15	14	14	14	0		100%
Robert Napoli 10/01/12 - 09/30/15	14	14	13	1	10/14/2013	93%
Lynda Wojcik 02/23/09 - 09/30/16	14	14	14	0		100%

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: City Council

VIA: City Manager 
Community Services Director
City Engineer 

FROM: Senior Planner 

DATE: June 13, 2014

SUBJECT: Public Hearing: Consider Variance to Water Resources Protection Ordinance (V-2014-02)
Hayes tract, 424 Robinson Road

Staff is requesting that this item be continued until the next available City Council meeting so that we can continue meeting with the Applicant to ensure an understanding of what is being proposed in relation to city ordinances.

CITY OF PEACHTREE CITY
INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: James L. Pennington, City Manager 

FROM: Paul J. Salvatore, Financial Services Director *P.S.*

DATE: June 12, 2014

SUBJECT: Enterprise Resource Planning (ERP) Software
June 19, 2014 City Council Agenda

Recommendation

Approve contract with BS&A Software and a third-party affiliate for Enterprise Resource Planning (ERP) software, not to exceed \$495,000, pending final pricing negotiations and contract review and approval by the City Attorney.

Discussion:

Staff began the process of seeking a vendor to provide a citywide software solution by sending Requests for Information (RFIs) out to approximately 17 potential vendors that are known in the government software industry. Staff sought an integrated solution that would include modules such as Human Resources, General Financials, Payroll, Purchasing, Budgeting, Work Orders, Inventory, Code Enforcement, Utility Billing, Planning, Inspections, and Business Licenses. We also sought a system that would allow for a good menu of web-based services to both citizens and employees, including electronic billing (storm water), online payment portal for a variety of customer payments, requests for city services, electronic time sheets, employee self service and other internet services. The system also needs to integrate with the city's existing GIS software.

The information obtained from the RFI responses was reviewed by staff and Requests for Proposals were sent out to eight (8) of the companies that responded. Six (6) of those companies submitted proposals for staff to evaluate and, based on an evaluation of the six responses, three (3) were invited to come onsite and perform demonstrations of their software. Representatives from all city divisions and departments sat in on the demonstrations to evaluate the functionality of the software products to determine which one would best suit their needs. It was determined that BS&A provided a solution that would best suit the majority of all needs.

The application functionality carried a weight of 25% of the overall scoring of the RFP responses. Other factors were also considered in the overall evaluation process, such as the

strength, viability and direction of the company (15%); the technical infrastructure, architecture and design principles; implementation and support services (15%); and total cost of ownership (20%). BS&A was the firm that came in with the highest overall rating based on all weighted factors combined.

Staff also called several references that were provided by BS&A and all provided glowing references for the firm, especially in regard to their outstanding support services, and responsiveness to customers' needs and suggestions for software enhancements.

Staff is proposing to move forward with a contract with BS&A to provide all citywide software modules, with the exception of the automated Scheduling/Time & Attendance software, which would be provided by a third-party company that is associated with BS&A.

Budget Impact

The FY 2014 Budget includes funding in the amount of \$350,000 for the citywide ERP software. Staff is still in the process of negotiating a final price with the selected vendor and 3rd party Time and Attendance firm. The budget includes annual debt service payments of \$57,574 for seven years. Staff seeks Council's approval for a purchase price of both software products, not to exceed \$495,000. The additional annual debt service requirement is estimated at \$24,675. This amount has been programmed into the city's 5-Year financial model with no additional millage impact.