

City of Peachtree City
WORKSHOP
Minutes of Meeting
June 6, 2007
6:30 p.m.

The City Council of Peachtree City met in workshop session on Wednesday, June 6, 2007, at 6:37 p.m. Council Members attending were: Mayor Harold Logsdon, Steve Boone, Stuart Kourajian, and Judi Rutherford. Cyndi Plunkett was unable to attend.

Staff members attending were: City Manager Bernard McMullen, Assistant City Manager/Developmental Services Director Colin Halterman, Public Information Officer/Deputy City Clerk Betsy Tyler, Public Works Superintendent Scott Hicks, Finance Director Paul Salvatore, Assistant Finance Director Janet Camburn, Police Chief Jim Murray, Acting Fire Chief Ed Eiswerth, Leisure Services Director Randy Gaddo, and IT Administrator Matt Robinson.

The purpose of the workshop was to discuss the proposed FY 2007-2008 budget. (A copy of the PowerPoint presentation and the budget materials presented to Council are included in the official meeting file.) The budgets for Public Works, Recreation, and Developmental Services were reviewed, as well as the Public Improvement Program (PIP). Salvatore also reviewed the five-year financial model.

The Public Works discussion focused on the request for a building system supervisor position. Hicks noted that Facilities Maintenance Manager David McDaniel looked after all of the systems in the City's 34 buildings. The new position would assist McDaniel and would supervise Public Works crews performing maintenance or tasks such as painting. The person would also assist in supervising contractors working on the City's systems. There was a general discussion over the title for the proposed position, and Halterman suggested that building systems specialist might be more appropriate. Staff was directed to provide a job description, expectations of the position, and a three-year history of McDaniels' overtime.

Public Works had also originally requested another mechanic position. McMullen noted that if the seasonal mowing was contracted out, then the heavy maintenance requirements for that equipment would be reduced, which would free up a mechanic's time. He said staff would also look at outsourcing routine maintenance such as oil changes.

Gaddo reported that the two part-time positions were for the Teens at Glenloch program (TAG), which would be held in conjunction with the Board of Education's afterschool program. A bus would be available to transport the students to Glenloch for the recreation part of the program, and the school would provide the staff for the homework portion. Program fees would pay for these positions. In general, most of the other departmental increases were for facilities upgrades that needed to be done before the City's 50th anniversary in 2009. Gaddo said he and McMullen were going to discuss the IT position at the library that was being considered for reclassification. Library usage continued to increase.

In Developmental Services, the discussion focused on the request to make the part-time planning assistant position a full-time position. Halterman noted that he was not a planner, while the previous division heads had been. The City Planner, who also served as the City's landscape architect, had fallen behind due to the workload. Council discussed whether making the position full-time on a temporary basis to allow the department to catch up on the workload would be adequate. McMullen pointed out that there had been a lot of ordinance changes that had also increased the workload, and those things were not being done. Council also discussed possible retraining for Building Department employees as the workload phased out new construction into redevelopment. Council directed staff to come back with a recommendation on the position and to look at the retirements pending over the next three to five years for possible impact on retraining existing employees.

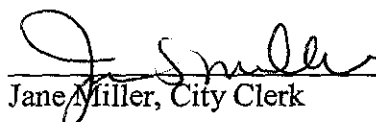
Salvatore presented the proposed FY 2008 PIP, which totaled \$2,654,751. The Flat Creek bridge ramps and path, the Battery Way boat dock replacement, and the Police Headquarters repairs would be added to the FY 2007 Bricks & Mortar loan for the satellite auto shop. He continued that another \$267,000 was needed in addition to the \$250,000 in the FY 2007 PIP. McMullen explained that, based on the design, the ramps would cost \$289,000. The path would be under water for two months of the year based on the elevations. According to the design, there should be no rise in the flood level due to the construction. Rutherford asked to have the bridge put on an agenda with complete details. The project was eight to 10 years old. Staff was also directed to look at putting off the sealing done to City Hall every five years for another year.

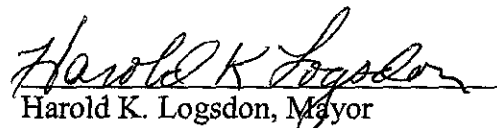
Salvatore re-capped the City Manager's proposed budget. He said staff would have information regarding the City's debt at the June 14 workshop. Logsdon thanked staff for their efforts, but said he wanted to see something with a zero increase in the millage rate.

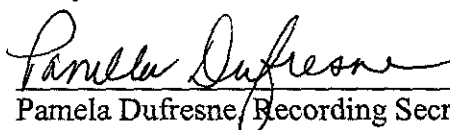
The directions to staff included:

- Personnel justification for the part-time planning assistant position;
- A job description and expectations for the building systems supervisor position, including a history of the facilities manager's time;
- Information on delaying the sealing of the City Hall building; and,
- To place the Flat Creek bridge ramps and path on an agenda for discussion.

There being no further business to discuss, the meeting adjourned at 9:45 p.m.


Jane Miller, City Clerk


Harold K. Logsdon, Mayor


Pamela Dufresne, Recording Secretary