City Council of Peachtree City
Agenda
June 5, 2003
7:00 p.m.

I. Prayer

II. Pledge of Allegiance

III. Announcements, Awards, Special Recognition
Remind Attendees to Turn Off Cell Phones

IV. Minutes
April 17, 2003 Regular Meeting Minutes
May 1, 2003 Regular Meeting Minutes

V. Monthly Reports

VI. Consent Agenda
1. Update Radar Permit
2. Consider Budget Adjustments
3. Consider Change to Section 18-3, Code of Ordinances, Appeal of Denied Building Permits

VII. Old Agenda Items

VIII. New Agenda Items
06-03-01 Annual Audit Presentation
06-03-02 Public Hearing – Land Use Plan Update pertaining to Westside Village
06-03-03 Consider Additional Funding for Coweta-Fayette Connector (TDK Blvd.)
06-03-04 Consider Golf View Traffic Calming Modifications – Third Phase

IX. Council/Staff Topics

X. Executive Session

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting.

City of Peachtree City
Minutes of Meeting
April 17, 2003
7:00 p.m.

The City Council of Peachtree City met Thursday, April 17, 2003, 7:05 p.m., in the City Hall Council Chambers. Council Members attending were: Mayor Steve Brown, Annie McMenamin, Steve Rapson, Dan Tennant, and Murray Weed.

Announcements, Awards, Special Recognition
Mayor Brown read a proclamation for Kids Day America/International. May was proclaimed as Older Americans Month. Russ Geboy from the Police Department was recognized as Supervisor of the Quarter.

Approval of Minutes
Weed moved to approve the minutes March 20, 2003, regular meeting minutes as written. Rapson seconded. Tennant asked Weed to amend the motion to include corrections. Weed and Rapson accepted the amendment. The motion carried unanimously.

Tennant moved to approve the minutes of the March 29, 2003, special called meeting as written. Weed seconded. The motion carried 4-0-1 (Rapson).

Consent Agenda
1. **Alcoholic Beverage License – Change in License Representative – Kwickie/Flash Foods #246**
2. **Alcoholic Beverage License – Change in Licensee and License Representative – Wyndham Peachtree Hotel and Conference Center**
3. **Consider Contract for Wrecker Service**
4. **Authorize Renumbering of LUC-19 Limited Use Commercial to LUC-18 Limited Use Commercial**

Brown asked to table Consent Agenda Item #2 until the next meeting due to the applicant's family emergency. Rapson asked to remove Item #4 from the Consent Agenda.

McMenamin moved to approve Consent Agenda Items #1 (Alcoholic Beverage License – Change in License Representative – Kwickie/Flash Foods #246) and #3 (Consider Contract for Wrecker Service). Tennant seconded. The motion carried unanimously.

Tennant moved to continue Consent Agenda Item #2 (Alcoholic Beverage License – Change in Licensee and License Representative – Wyndham Peachtree Hotel and Conference Center) until the May 1 meeting. Rapson seconded. The motion carried unanimously.

Rapson noted that he did not vote in favor of Item #4 (Authorize Renumbering of LUC-19 Limited Use Commercial to LUC-18 Limited Use Commercial) when it came to Council for approval in November and he would vote against it. Brown noted that

Council was only voting to authorize the renumbering of the ordinance since it was incorrectly approved as LUC-19 Limited Use Commercial.

Tennant moved to approve Item #4 (Authorize Renumbering of LUC-19 Limited Use Commercial to LUC-18 Limited Use Commercial) on the Leach tract rezoning as recommended by staff. Weed seconded. The motion carried 4-1 (Rapson).

Old Agenda Items

03-03-CA2 Consider Amendments to Traffic Ordinance

City Engineer Troy Besseche reminded Council that a report on the traffic ordinance had been given at the Council Retreat in March. He noted that staff had concerns regarding the purpose statement specifically regarding the duration of the ordinance and what staff felt would be a "de facto" moratorium on construction once the Highway 54 widening began. Once the highway construction started, Besseche said staff felt that the Georgia Department of Transportation (DOT) would not permit any other traffic mitigation projects. Staff felt it was important to avoid potential conflicts with the DOT regarding future mitigation projects.

Besseche continued that another concern was the Livable Centers Initiative (LCI) program implementation. He said work was continuing on the overlay district for Highway 54 and a couple of projects were close to coming online. One had already been presented to the Planning Commission and staff was still working on the project's compliance with the current traffic ordinance. Besseche said staff wanted Council to know there was momentum toward LCI implementation that staff wanted to preserve.

Besseche said staff attempted to reword and clarify the duration of the ordinance and the closest date they had was October 2003, the contract let date for the widening. The date had been June 2003. The changes related to the intent of the ordinance and what DOT was doing. Staff also wanted to put something in the ordinance related to progress on projects. Besseche read the portion of the ordinance, which dealt with the duration of the project – "this article shall remain in effect until the DOT highway improvements are under contract and progress is being made toward completion of the widening." Besseche continued that after discussing the wording with the City Attorney Ted Meeker, they both felt there was a need to address whether or not DOT would permit mitigation projects. Besseche said he called the district office that morning and learned that DOT would address specific projects but that on-system mitigation projects would not be approved because of the imminence of the road project. As a result, the wording was changed to the following – "this article shall remain in effect until DOT highway improvements are under contract or upon GDOT's refusal to issue further mitigation project permits." Besseche said he and Meeker felt the wording addressed the issues.

Rapson noted that Council had been prudent in implementing the traffic improvements rapidly since it could not have been done today. Rapson said the changes were consistent with the intent of the ordinance, avoided conflict with the LCI program, and minimized the City's legal exposure. Rapson moved that the Mayor be authorized to sign the modifications reflected on the dais with the wording "are under contract or upon the GDOT's refusal to issue further mitigation project permits." Tennant clarified that Council was discussing Section 1201 of Article XII of the Land Development Ordinance. Tennant seconded.

McMenamin said she was also more comfortable with the new wording. The motion carried unanimously.

03-03-CA6 Consider Amendments to Ethics Ordinance
Ethics Committee member Rob Williams addressed Council. He said the committee had tried to clarify the language in the ordinance and had moved the procedures from the back of the ordinance to the front. The committee recommended Council approve all of the changes in total. Williams continued that the practical application of the ordinance was the biggest change.

Tennant thanked Williams for coming to the last meeting and again to this meeting. He also thanked Rapson for his compromise concerning Tennant's request for a redlined copy of the amended ordinance.

Rapson told Williams he did a good job of going over the changes to the ordinance at the Council Retreat and said he was most concerned about the City Attorney's opinion being binding and that was no longer in the ordinance. He noted the ordinance was written in very organized laymen's terms that anyone could understand.

McMenamin also thanked the committee and noted that she had met with Frances Meaders and Iola Snow. She said they explained to her why some of the changes had been made. McMenamin said she did not want to keep the ordinance from being approved, but said she would like the committee to clarify Section 62-90, Use of City Property.

Meeker asked McMenamin if she was referring to the current ordinance or the proposed ordinance. McMenamin said she was referring to the new ordinance. McMenamin explained that with the clarification, she felt there also needed to be some definition of non-profit organizations, as well as the use of City staff in doing non-profit organization work when it was a personally supported non-profit organization and had not been approved by Council.

Rapson said he did not believe that Council approved any non-profit organization. Brown said that would be up for discussion, especially if the work was being done because of someone's capacity with the City.

McMenamin said the governing body must decide those things. She compared it to a council member asking City staff to do the typesetting, use City material, and use of City computers for a council member's own non-profit organization. McMenamin said that was inappropriate and she might have to ask for a legal advisory. McMenamin said that would be personal usage of City staff.

Williams asked McMenamin the specific section she was referring to. McMenamin said she believed it fell under 62-90. Use of City Property. As an example, she said it would be as if she came in and asked City staff to do work for her for a non-profit organization that she personally supported.

Williams said the way the ordinance was set up now it was general enough to apply to all officials and employees regardless of what capacity they were using it. Williams added there could be difficulty in getting specific about things and there could be an exhaustive list. Williams said Council would want flexibility. He added that just about anything Council Members did would be in their official capacity. McMenamin agreed, but said that would be as the governing body, not individually.

Rapson said he was interpreting personal gain. He clarified that if he sent something out that said he was creating a Rapson charity and requesting a donation, that was personal gain. But if he wanted to write a letter on behalf of himself as a Council Member that should be as much official capacity as writing it as a City Council in his opinion. Both were official business.

Williams asked if there was procedure to follow to use a City facility. McMenamin the person would reserve the room. Williams asked if it would be any different if somebody wanted to use the facility for their charity uses it for that type of situation.

McMenamin said yes and noted she would have to get permission to use a City facility for a political meeting. Williams suggested the same exact procedure be used for the situation McMenamin described.

McMenamin asked if it was also considered a conflict for City employees who were put on the spot and asked to work on non-profit organization business. She recalled that somewhere in the ordinance City staff was required to tell the official that they would not be able to work on such business. McMenamin said she believed the wording was incompatible and said she would like the section to read "no official or employee shall engage in or render services for any private business or professional activity when such is adverse to or incompatible with the proper discharge of his official duties." She said she would like for Council to go ahead and approve the ordinance and she would ask for a legal advisory on the legality of staff working on non-profit organizations for personal use.

Williams said he did not see where that situation was referred to under Incompatible Employment. He asked McMenamin to clarify. McMenamin said the wording was a bit convoluted because there could be two interpretations. She continued that if a few words were left out the passage meant one thing and if other words were left in it was not really clear what they were trying to achieve. McMenamin said that was her main question asked for a legal advisory from the City Attorney on the issue.

Tennant noted Section 62-92. Compliance with Applicable Laws. He asked Williams to clarify the section. Tennant gave the example that if he received a speeding ticket he was engaged in an act prohibited by law. He asked if he would also be doing something unethical according to the ordinance.

Meeker said the state had a provision in Title 36 that applied to elected officials, as opposed to Title 40 (traffic violations), which applied to everyone. Rapson said that was the reason he tried to make sure the ordinance referenced state law. Weed added that this was a major point the committee had insisted on.

Tennant said he understood why officials would be included, but questioned why the ordinance also applied to employees. Meeker said Title 36 addressed conflicts of interest in zoning procedures, as well as another provision that set forth conflicts of interests in general that were applicable only to city officials and not residents. Rapson said the ordinance also reference Section 45-10-1 of the Official Code of Georgia, which was the basis of the conflict he had. Rapson said the ordinance made sure the City followed the state code in regards to ethics.

Tennant said the ordinance also addressed employees and questioned whether it should also apply to employees. Weed pointed out a public employee was held to a higher standard and said the law also applied to them. Tennant asked whether the word employee or position should be included to accommodate employees. Williams noted that each employee of the City had an official capacity, just as council members did. Williams said the term "office" was a term used by the committee and did not necessarily denote an elected office.

Tennant moved to approve the revisions to the ethics ordinance as submitted in the Council meeting book. Weed seconded. The motion carried unanimously.

Weed said he had the pleasure and honor of working with the ethics committee and thanked the committee for all their hard work.

03-03-CA11 Adopt Ordinance to Issue Refunding Bonds – (Refund Series 1993 A&B)

Finance Director Paul Salvatore reminded Council that staff was directed at the last meeting to move forward with refunding bonds. Salvatore pointed out that at that time the expected debt service savings was $353,000. The savings had increased to $402,000, or an annual average savings of $27,000 a year for 15 years. Staff recommended moving forward. Salvatore noted that there was a bond ordinance and a bond purchase agreement with the Bank of America among the bond documents on the dais. He added that the Bank of America's rate was 3.26%, which was the lowest rate. He said the refunding was done as a private placement with bank-qualified tax-exempt financing. Salvatore continued that the City Attorney had reviewed all of the documents. Salvatore asked Council to authorize the bond ordinance and authorize those necessary to sign the documents for closing. The closing date of May 28 allowed ample time for the City Attorney to do the necessary advertising and to get the bonds validated at Fayette County Superior Court.

Rapson said 3.26% was a great rate and commended Salvatore for his outstanding work. Rapson moved to approve the issuing of Refunding Bonds Series 1993 A&B and authorize the Mayor enter into the bond ordinance and the bond purchase agreement. Tennant seconded. The motion carried unanimously.

04-03-CA6 Consider Request by Southern Conservation Trust to Sublease Office Space

Weed said he was fully satisfied with the changes to the sublease and moved to approve the lease addendum, which was the document on the dais dated April 17, 2:55 p.m. Tennant seconded.

Jim Williams, president of the Southern Conservation Trust (SCT), addressed Council and said the process had become unbearably complicated and time consuming and the SCT was withdrawing its request.

Weed noted that earlier in the day Jerry Peterson of the SCT had spoken to the City Attorney and had verbally approved the agreement. Weed asked Williams to clarify that the SCT was no longer interested in the sublease. Williams answered that they were no longer interested in the process. Weed said his motion was moot since there was no one to contract with.

New Agenda Items

04-03-01 Alcoholic Beverage License – NEW – Page Two, Inc. dba Ashland Grille

Gina Smith addressed Council. McMenamin moved to approve Gina L. Smith as the licensee and license representative for Page Two, Inc., dba Ashland Grille. Tennant seconded. The motion carried 4-0-1 (Rapson).

04-03-02 Public Hearing – Variance – 219 Sandown Drive

Michael and Christy Cornett addressed Council regarding their request for a variance to permit the four-foot, four-inch encroachment of a gazebo and deck into the side setback.

McMenamin noted that the Cornetts' home was in her neighborhood and that a decision either way could affect her property values. McMenamin said she would abstain from the vote.

Rapson said he believed the encroachment was an unintentional act. The Cornetts bought a home that already had a deck and pool. They took out the pool and covered the area with the gazebo.

Weed said the Cornetts' request certainly met the standards for a variance; however, they still had not obtaineds a building permit.

Cornett said they were trying to be honest. He said he should be kicked, but he had just started working on the deck and did not even think about getting a permit. Christy Cornett said her husband had just tried to please her. She pointed out the pool was underneath the deck. The pool was in horrible condition and had not been installed correctly to begin with so they removed it. She said it had not been their intention to do anything they should not have and they would never do anything again without a permit.

City Engineer Troy Besseche addressed Council and told them the Cornetts had inherited the situation from the previous homeowner and then had unwittingly made the situation worse. He pointed out the Cornetts were willingly working with staff to correct the situation. Besseche said staff recommended the variance for four feet, four inches be granted. Brown asked Besseche what staff considered as the extenuating circumstances. Besseche noted that the disclosure signed by the previous homeowner did not reveal any of the problems and the Cornetts inherited the situation unknowingly. Meeker agreed that the situation was not self-induced.

Rapson said in the past Council had grandfathered existing problems. He continued that the Cornetts had not worsened the problem and had moved the gazebo three feet closer to the house. Rapson said a variance would clear up the issue if the house were sold again.

Weed said he was always very concerned about granting variances because that set precedence. He noted that this situation clearly met the standards required by the ordinance and felt that granting the variance would not set a dangerous precedent.

Rapson moved to approve the recommended variance of four feet, four inches as requested with the understanding the applicants would secure the appropriate building permits and inspections for the existing deck and gazebo, pay the applicable permit fees, and add four Leyland cypresses minimum six feet in height in front of the existing fence. Weed seconded. Tennant noted that staff was happy with the Cornetts' attitude and willingness to be forthright and Council appreciated it. The motion carried 4-0-1 (McMenamin).

04-03-08 Consider Change in Employee Sick Leave Policy

Deputy City Clerk Betsy Tyler addressed Council. She said the change in the sick leave policy had been discussed at the Council Retreat. Tyler continued that the maximum amount of sick leave that could be accrued was currently 12 weeks. After that, employees just lost the hours they did not take. The change would add another category of sick leave – catastrophic. Once the maximum sick leave cap had been met, employees could accrue additional hours in case of catastrophic illness. There would be no payment for catastrophic sick leave if an employee left the City.

Brown asked about the retroactive date. He noted the records went back for six years and staff suggested the retroactive date be six years. McMenamin said she always felt the sick leave policy was unfair and punished good employees.

Rapson agreed. He pointed out that the catastrophic sick leave would also cover that gap until long-term disability insurance started. He said the City was basically firming up a policy that had been in effect.

Tennant asked if there would be any effect on funding. Salvatore said no additional funding was required. Payment was made only upon death or retirement and the City would pay only for 480 or 720 hours. Salvatore continued that it took over five years without being sick to accrue 480 hours. The cost to the City would be the man-hours others had to pick up due to an employee's illness. Tennant asked if an employee would get a check for unused sick time upon retirement. Tyler said there was no payment for unused catastrophic sick leave, just regular sick leave.

Rapson said there would still be a two-week gap. The proposed plan covered 24 weeks and long-term disability started at 26 weeks. Salvatore said it was hoped there would be other time on the books, such as comp or vacation, to cover the two-week period. Halterman pointed out that employees would have to use all of their accrued leave before they could get into the catastrophic leave.

Rapson moved to approve the employee sick leave policy as outlined. McMenamin seconded. The motion carried unanimously.

04-03-09 Consider Freeze on Tax Assessment for Homeowners Age 70-plus

Brown said there was not enough information available on this matter and moved to table the agenda item. McMenamin seconded. Rapson noted the legislative session was over for this year. The motion carried unanimously.

04-03-10 Consider Lexington Circle Development Agreement - Assignment of Obligations

Meeker said McMetro II, LLC, had acquired the remaining property in the Lexington Circle development. Both parties had agreed to the assignment of rights and obligations under the terms of the Lexington Circle development agreement. Meeker said for the agreement to be valid Council must approve the change so McMetro II would be obligated just as Bob Adams Homes had been. Meeker said there was no personal liability in either case, but there was corporate liability in both.

Brown noted that McMetro would have to go before the architectural review board and the Planning Commission before anything happened. Besseche added the new developer would also work only on commercial lots and staff had worked with the company on the last three projects and felt comfortable with them. Rapson said it was important that McMetro assumed the same responsibilities and restrictions that Bob Adams had agreed to.

Rapson moved to approve the Lexington Circle development agreement and the assignment of obligations stipulating the development agreement and the zoning conditions to preserve and protect the rights the City had with Mr. Adams. Weed seconded. The motion carried unanimously.

04-03-11 Consider Lake Peachtree Silt Removal Project – Inlet Dredging Contract

Besseche addressed Council and said that former City Attorney Rick Lindsey and County Attorney Bill McNally had met several times, but never settled whether the County was responsible for dredging the lake's inlets under the water withdrawal agreement. At their last meeting around a year ago, they agreed to disagree and, to keep the project moving, to bid that element of the work out as an alternate to the base bid. Besseche said the agreement covered the five inlets, or 2,200 cubic yards of sediment to be removed. The County bid out the dredging project, but the lowest bid was not selected. MassAna Construction had been selected to do the dredging without the City and County coming to terms on who was responsible for paying for the inlets. Besseche proposed Council contract with MassAna to dredge the inlets for $36,336 and seek reimbursement from the County. Staff recommended Council enter into the contract and authorize the City Attorney to seek reimbursement from the County for the costs.

Brown read an excerpt from the original Lake Peachtree water withdrawal agreement between the City and County dated 1985. He said the agreement supported the City's request for reimbursement.

Weed asked Meeker if he had complied with any notice requirements in the agreement. Meeker answered that he had not given the County notice because he did read in the contract that notice was required. Meeker continued that the City was walking a delicate line trying to get the contract placed with a contractor prior to taking the next step. Weed said he just wanted to be careful and make sure everything was done as required. Meeker agreed and said he would re-read the original contract before the dredging agreement was signed and he would do that the next day.

Tennant moved, regarding the Lake Peachtree silt removal project/inlet dredging contract, to fund the project in the amount of $36,336 from the PIP contingency and authorize the Mayor to sign the contract with MassAna and to direct the City Attorney to seek reimbursement from the County. Rapson seconded. Meeker asked Tennant to amend his motion to seek reimbursement from the County under the terms of the original agreement. Tennant and Rapson accepted the amendment. The motion carried unanimously.

04-03-12 Consider Preferred Provider Contract for Refuse Collection

Salvatore told Council that staff solicited proposals so the City could designate a preferred provider. He explained the City did this in an effort to facilitate competition between the various providers and get a good price for the City's residents. The contract was for a one-year term with an option to renew for three additional years. The City

Attorney had reviewed the contract and staff recommended the preferred provider designation be awarded to Environmental Partners, Inc. (EPI), at the rate of $10.75 per month for weekly curbside service. The contract would be effective as of May 1. Salvatore introduced Jim Bennett and Shane Harris of EPI and said they would answer any questions.

Tennant moved that the City enter into a contract for preferred provider status for refuse collection services with EPI effective May 1, 2003. McMenamin seconded. The motion carried unanimously.

Council/Staff Topics

Halterman announced that the City's annual spring clean-up was scheduled for Saturday-Sunday, May 3-4, at the Recycling Center. Fayette County would hold a government auction on Saturday, April 19, at the County's Public Works facility on McDonough Road in Fayetteville.

Rapson asked that when there were numerous items on the dais if they could be designated as one of four items (1 of 4).

Weed moved to reconvene in executive session for a personnel matter. Rapson seconded. The motion carried unanimously.

Tennant moved to reconvene in regular session. Rapson seconded. The motion carried unanimously.

There being no further business to discuss, Tennant moved to adjourn the meeting. Rapson seconded. The motion carried unanimously. The meeting adjourned at 9:05 p.m.

Betsy Tyler, Deputy City Clerk

Stephen D. Brown, Mayor

Pamela Dufresne, Recording Secretary

City of Peachtree City
Minutes of Meeting
May 1, 2003
7:00 p.m.

The City Council of Peachtree City met Thursday, May 1, 2003, 7:05 p.m., in the City Hall Council Chambers. Council Members attending were: Annie McMenamin, Steve Rapson, Dan Tennant, and Murray Weed. Mayor Steve Brown was out of town.

Announcements, Awards, Special Recognition
There were no announcements, awards, or special recognitions scheduled.

Approval of Minutes
Weed moved to approve the March 7-8, 2003 Retreat minutes as amended. McMenamin seconded. The motion carried unanimously.

Monthly Reports
Mayor Pro-tem Dan Tennant announced that the City's annual spring clean-up would be held on Saturday-Sunday, May 3-4, at the Recycling Center. Weed noted that the annual National Day of Prayer was May 1.

Consent Agenda

1. **Ordinance Amendment – Renumbering of LUC-16 – Land Development Ordinance**

Tennant noted that the amendment was a housekeeping issue. It had not been numbered properly and the amendment would correct the numbering. McMenamin added that no text changes were made.

Weed clarified with the City Attorney that the amendment was simply a renumbering and not a rezoning. City Attorney Ted Meeker confirmed that the ordinance amendment was not a rezoning and was just housekeeping to correct the numbering.

Weed moved to approve Consent Agenda Item #1, Renumbering of LUC-16. Rapson seconded. The motion carried unanimously.

Old Agenda Items
04-03-CA2 Alcoholic Beverage License – Change in Licensee and License Representative – Wyndham Peachtree Conference Center
Tennant moved to reverse the order of the old agenda items and consider the alcoholic beverage license change for the Wyndham Peachtree Conference Center first. Rapson seconded. The motion carried unanimously.

Helen King-Simmons, the new general manager for the conference center and the applicant for license representative, addressed Council.

McMenamin said the paperwork appeared to be in order and moved to appoint Vickie Litton as the Licensee and Helen King-Simmons as the License Representative for the Wyndham Peachtree Hotel and Conference Center. Weed seconded. The motion carried unanimously.

03-03-05 Consider Refund of Alcohol License Fee

Tennant recapped the situation by reading the memo in the meeting book. He noted that the petitioner, John Proffitt, had been a campaign contributor and the City Attorney had verified that he could discuss the matter. Tennant said the point was what was the fair thing to do in this situation.

Rapson said his original concern had been that staff might have inadvertently contributed to the problem, but he did not see where staff had contributed to the situation after reviewing the events. Rapson said his heart went out to Proffitt, but he did not see this as a catastrophic event. If a chef had a heart attack, then most business owners would hire another chef. Rapson continued that the situation did not warrant a refund and set a bad precedent.

McMenamin disagreed and said the City could mirror what the state was doing in this case. She continued that she would like to see more definitive reasons for a refund included such as no alcohol was ever served, rather than just a change of mind for the applicant. McMenamin said Proffitt was not at fault and the situation was a unique circumstance. If refund was approved, Council should discuss guidelines on when it would be acceptable to return a license fee.

Tennant said if Council was going to be judgmental, it should be judgmental on intent, not action. The intent was honest and resolute. He said it was unfortunate the chef had a heart attack and plans had to change. Tennant noted that $3,700 was a lot of money for a service never received and that Andy Hay, the area representative from the Department of Revenue, had confirmed it was not uncommon for the state to return money for licenses if the business never sold alcohol and never accepted deliveries from wholesalers, which was the case in this situation. Tennant added that it was fair, right, and just to return the fee and said Council should instruct staff to come up with some objective guidelines for the future.

Rapson noted that the refund was not requested from the state until March 19. He said it was the timing of the events that led him to believe that a business decision was made. Whether or not it was a good business decision was hindsight and the matter could have been resolved at the staff level if he had communicated to staff what he wanted to do. The facts and timeline showed Rapson that a business decision was made. Rapson said he felt compelled that no extenuating circumstances were involved.

Weed noted that the situation was really a matter of choice. Licenses were a privilege, not a right. After someone had an alcohol license, it was very difficult to take it away. Weed continued that the applicant chose not to use the license in this case. The fee was a legitimate expense. Weed said he regretted the chef's situation, but the work for the license was done. The City acted in good faith. He added that the applicant could have chosen to use the license and hired a new chef.

Proffitt addressed Council and told them he had no choice. The state never approved his license because of a prior tax problem with a company he was a partner in at one time. He was not responsible for the problem, but was involved in the corporation, and the problem delayed his state license almost six weeks. The state license would have made a major difference for the restaurant. He said he never had the opportunity to use the license and it was the state license that gave the option to buy alcohol. The City license gave entrée to the state license so Proffitt said he never had a choice. Rapson noted that Proffitt did not ask the state to return his fee until March 19. Proffitt said he wanted to get his tenant to switch over to his license and the tenant was concerned that it might delay getting his own license, which the tenant had been advised to do. His tenant felt that liquor would be detrimental and only wanted to serve beer and wine. Proffitt said alcohol was a major part of the success of a restaurant and the tenant was concerned that a delay would jeopardize his business. Proffitt said they were looking at the most economical way to do things.

Tennant said it was simply unfair to collect a fee, whether it was $37 or $3,700 or $37,000, and then to keep the fee for a service that benefited no one. Rapson asked if Tennant thought the City should return fees for business licenses if the business never opened or failed. Tennant said it would depend on the circumstances.

McMenamin asked former City Clerk Frances Meaders if she recalled the City refunding an alcohol license fee. Meaders said the City did refund one fee, but took out an administrative fee to cover the staff time that had gone into the license process. Rapson recalled that the applicant had a felony warrant against him and the state denied the application. Rapson said the City kept a 20% fee to cover costs.

McMenamin moved to refund the alcoholic license fee to John Proffitt. Tennant seconded. The vote was tied 2-2 (Rapson, Weed). The motion died. Tennant noted for the public that it took three votes to pass any agenda item.

New Agenda Items

05-03-01 Alcoholic Beverage License – NEW – Mike & C's Family Sports Grill

Tennant said that the signs had not been post two weeks prior to the meeting as required by ordinance and staff requested that the alcoholic beverage license for Mike & C's Family Sports Grill be tabled until the next meeting. Tennant moved to table the alcoholic beverage license for Mike & C's Family Sports Grill until the May 15 meeting. McMenamin seconded. The motion carried unanimously.

05-03-02 Award Contract for Fire Assessment Services

Financial Services Director Paul Salvatore noted that Council had previously discussed this issue at its annual Retreat. He said the proposals had been reviewed by himself, the interim city manager, the fire chief, and the purchasing agent. Salvatore continued that they determined that Emergency Services Consulting, Inc., had provided an excellent proposal at the lowest cost to the City. Salvatore continued that the company had good credentials and had also submitted the lowest bid. Salvatore added that the City had contacted several references and the company had pleased both fire chiefs and management with previous assessments. Staff recommended the City contract with Emergency Services Consulting, Inc., for $17,230 and that the funds be taken from the surplus sale of the ladder truck.

McMenamin told the Council she had met with Chief Lohr regarding the assessment. She said the assessment would be a comprehensive study of facilities, equipment, and staff and she felt comfortable it would be an objective assessment.

Rapson moved to approve the contract with Emergency Services Consulting, Inc., for $17,230 with the funding to come from the surplus sale of the ladder truck. Weed seconded. The motion carried unanimously.

Rapson asked if there was a time frame regarding when the City would receive the results of the assessment. Salvatore said they hope to have the results by the time the budget was put together.

05-03-03 Consider Stormwater Management Master Service Agreement

City Engineer Troy Besseche said staff had been working on several issues related to the stormwater management program over the last six months. Besseche listed several of the projects and said that they had tasked the engineering department to the point that outside support would be needed. Until the stormwater management department was staffed, staff would require outside support for design services, as well as other areas. The quality of several Atlanta engineering and design firms was evaluated for the Stormwater Program Action Plan Development and Water Quality Assessment contract in 2001. Integrated Science & Engineering was found to be experienced with utilities and was also the lowest bidder. The work was completed on time and on budget. Staff was convinced of the company's qualifications and thorough knowledge of the issues the City would face. An action plan was developed from that work and Besseche updated Council on the progress of the action plan.

Besseche said staff recommended ISE be selected as the stormwater consultant on a renewable annual basis. Besseche said the crucial element of the agreement was the task order form, which laid out the cost and scope of everything ISE would do associated with a project specific task. He said they would be constrained by what was in the current stormwater program budget. Besseche continued that he, the City Attorney, and the ISE representatives had gone through the master services agreement in detail. Besseche went over the changes in the red-lined copy of the agreement. One of the issues was the cost of sub-consulting for third-party work and the rate was set at cost plus 10%. The renewal date was set as December 31 of each year.

Besseche said this would be a brand name selection and staff recommended Integrated Science and Engineering be selected as the stormwater consultant on a renewable annual basis.

Rapson moved to approve the staff recommendation that Integrated Science & Engineering be selected on a brand name basis as the City's stormwater consultant by way of a master services agreement. Tennant asked Rapson to clarify which version he was referring. Meeker pointed out that the version Rapson referred to was marked at the bottom left corner as "Final document revised 4/29/03." Rapson confirmed that was the document. McMenamin seconded. The motion carried unanimously.

05-03-04 Consider Funding Mosquito Control/Health Department
Salvatore told Council that this was a housekeeping item. He said in previous years that $2,600 had been budgeted to combat West Nile Virus with larvicide briquettes. The Fire Chief had asked for an additional $2,040 this year for additional supplies to continue combating the problem. According to the City charter, the Fire Department was responsible for "other such hazards as the City Council shall deem appropriate." Salvatore said apparently Council never officially sanctioned a mosquito control program. He said the program was under the $5,000 amount allowed for staff to appropriate funds, but the funding required was getting close to that cap.

Another issue was that the expenses for mosquito control should be categorized under health and welfare according to the state-mandated chart of accounts and there was a specific line item for mosquito control. He noted that some other items, such as payments to non-profit organizations and expenses related to the senior center, should fall under the welfare heading. Salvatore said staff was asking for Council's permission to set up a health and welfare department to be in compliance with the state-mandated chart of accounts. Salvatore said funding also needed to be appropriated from Council and a line item would be added in the budget under the proper grouping of accounts. He added that a reallocation could be done as soon as the legal controls were set up. Salvatore said the proper line item would be there if the program were expanded or if other welfare-related issues came up.

Rapson moved to establish a health and welfare department as a legal control and to take $2,500 from Council Contingency. Weed seconded. The motion carried unanimously.

05-03-05 City Manager – Announcement of Finalists and Release Information
Tennant said the process had been lengthy and the City had been blessed to have excellent candidates apply for the position. It had been difficult to cut down to the finalists.

McMenamin moved to announce that Bernard McMullen was the leading candidate to fill the position of City Manager and that the Acting City Manager and the City Attorney were authorized to negotiate with Mr. McMullen as to the terms of his potential employment with the City for approval by the City Council at the next regular meeting.

Further, that Mr. McMullen and Donald Norton were the persons determined to be the best qualified for the City Manager position from among those who applied for the position. Rapson seconded. The motion carried unanimously.

05-03-06 Discussion of Development Authority Appointment

Tennant noted there had been a 2-2 vote on the Development Authority appointment and it would take three votes to approve an appointee. He continued that it did not make sense to have another tie vote. Tennant felt Council should start at the beginning and have staff re-advertise for a new member of the Development Authority. Tennant said hopefully at least three of the Council Members would agree on one candidate. He added that Doug Warner had agreed to remain as a member of the Authority until another person was appointed.

Tennant moved to instruct staff to re-advertise for a new member of the Development Authority. McMenamin seconded. The motion carried 3-0-1 (Rapson).

05-03-07 Discussion of Development Authority Debt

City Attorney Ted Meeker informed Council that the legislation regarding the Development Authority was still waiting for the Governor's signature and he was hopeful that would happen soon. Once the legislation was signed, Meeker and Development Authority Counsel Mark Oldenburg would work with bond counsel to issue bonds for the Development Authority debt. He said they were also working on new intergovernmental agreements. Once the legislation was signed, everyone would work as quickly as possible. Tennant said he felt it was important that everyone was aware the process was moving forward.

Council/Staff Topics

Interim City Manager Colin Halterman announced that the Employee Picnic would be held on Friday, May 16, at Shakerag Knoll.

Tennant questioned if the other Council Members would be willing to have a more relaxed dress code for Council meetings from Memorial Day through Labor Day. Rapson and Weed noted they both came from work and appreciated the idea. No action was taken.

Tennant moved to reconvene in executive session for a legal matter and a personnel matter. Rapson seconded. The motion carried unanimously.

Tennant moved to reconvene in regular session. Rapson seconded. The motion carried unanimously.

There being no further business to discuss, Weed moved to adjourn the meeting. Rapson seconded. The motion carried unanimously. The meeting adjourned at 8:30 p.m.

Betsy Tyler, Deputy City Clerk

Stephen D. Brown, Mayor

Pamela Dufresne, Recording Secretary

2003 City Event Calendar

April	May	June
		6/5 – City Council Meeting, 7 pm 6/19 – City Council Meeting, 7 pm 6/21-24 – GMA Annual Convention, Savannah
July	**August**	**September**
7/03 – City Council Meeting, 7 pm 7/04 – July 4 Holiday – City Offices closed 9 am - Parade (New Route, Peachtree Pkwy South) 1:30 pm & 3:00 pm - Fire Department Demo at Drake Field 7 pm - Concert at City Hall 9:30 pm - Fireworks 7/17 – City Council Meeting, 7 pm	8/6-9 – GMA Training, Athens 8/9 – The Last Fling, Shakerag Knoll 8/07 – City Council Meeting, 7 pm 8/21 - City Council Meeting, 7 pm	9/1 – Labor Day, City offices closed 9/4 – City Council Meeting, 7 pm 9/6&7 – Great Georgia Air Show, Falcon Field 9/8-12 – City Election Qualifying, 8:30 am on 9/8 – 4:30 pm on 9/12 9/18 – City Council Meeting, 7 pm 9/20&21 – Shakerag Arts & Crafts Festival, Shakerag Knoll
October	**November**	**December**
10/2 – City Council Meeting, 7 pm 10/16 – City Council Meeting, 7 pm 10/18 – Peachtree City Classic Road Race 10/25 – GMA Training, Tifton	11/6 – City Council Meeting, 7 pm 11/4 – City Election, 7 am – 7 pm 11/10 – GMA Training, Macon 11/20 – City Council Meeting, 7 pm 11/27 & 28 – Thanksgiving Holiday – City Offices Closed	12/4 – City Council Meeting, 7 pm 12/18 – City Council Meeting, 7 pm **12/19 – Open House at The Gathering Place, 3-5 PM** 12/24 & 25 – Christmas Holiday – City Offices Closed at noon on 24th and remain closed on 12/25

*Note: Items in **BOLD** are new additions*

Updated 5/29/03

BUILDING DEPARTMENT

2003 MONTHLY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2003 YEAR-TO-DATE	2002 YEAR-TO-DATE
DEVELOPMENT PERMITS:	12	23	20	14									69	86
BUILDING PERMITS:														
Single Family Residential	15	23	13	18									69	71
Multi-Family Residential	0	5	0	0									5	0
Misc.-Pools/fences/additions	38	55	64	57									214	268
Commercial/Industrial	2	11	0	8									21	37
TOTAL INSPECTIONS:	629	513	659	599									2,400	2,618
CERTIFICATE OF OCCUPANCY:														
Residential	16	14	32	16									78	63
Commercial	6	3	2	5									16	17
Multi-Family Residential	0	0	0	0									0	126
CODE ENFORCEMENT:														
Sign Violations	87	91	163	83									424	316
Rehab	7	18	12	25									62	40
Notice of Violations	236	275	341	783									1,635	955
Citations	0	1	4	2									7	14
Stop Work Orders	11	8	12	2									33	26
Complaints From Citizens	18	10	22	25									75	116
Assessments	1	6	8	10									25	196
PERMIT FEES COLLECTED:	28,004	48,240	25,706	37,930									139,880	244,892
POPULATION:	34,915	34,944	35,011	35,044									35,044	34,163

Based on 2.09 of completed occupan

Peachtree City Prisoners at Fayette County Jail

2003

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2003	Previous Year
*Average Misdemeanors	5.09	3.40	2.14	3.18									3.45	8.09
*Average Felonies	0.00	0.00	0.00	0.00									0.00	1.01
*Average Totals	5.09	3.40	2.14	3.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.45	9.10

*These totals do not include weekend incarcerations.

Fayette County Jail Fund

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2003	Previous Year
$6,441.79	$6,097.30	$4,550.02	$6,147.98									$23,237.09	$21,933.07

Financial Services Monthly Report

STATUS OF FUNDS AS OF APRIL 30, 2003

Fund	Cash Balance	Total Investment	Total Cash and Investments	YTD Interest
General Fund	$142,718	$7,067,152	$7,209,870	$58,419
Library Sales Tax Fund	$0	$0	$0	$0
Public Improvement Fun	$75,000	$1,383,371	$1,458,371	$26,109
Self Insurance Fund	$0	$22	$22	$59
Debt Service Fund	$0	$12,777	$12,777	$18
Municipal Court Fund	$31,332	$0	$31,332	$0
Develop & Impact Fees	$564,186	$219,574	$783,760	$4,657
Neighborhood Parks/Re(	$16,529	$0	$16,529	$61
Governor's Greenspace	$5,945	$0	$5,945	$258
Federal Seizures Police	$4,144	$0	$4,144	$18
Police Tuition Account	$2,804	$0	$2,804	$8
Escrow Account	$118,448	$0	$118,448	$246
Grand Total	**$961,106**	**$8,682,895**	**$9,644,001**	**$89,853**

Purchasing Monthly Report

For Fiscal Year	2003 TOTAL YTD	2002 TOTAL YTD	MTHLY % INC/(DEC)
Purchase Requistions Processed	1,353	2,245	-39.73%
City Store Requistions Processed	73	69	5.80%
Sealed Bids Requested >$10,000	14	* 19	-26.32%
Requests for Proposals	5	10	-50.00%
Requests for Proposals Awarded	4	4	0.00%
Written Quotes Req $5,000-10,000	25	67	-62.69%
Verbal Quotes Requested - $500 - $5,000	282	358	-21.23%
Total # Purchase Orders Issued	1,353	2,245	-39.73%
Total # of Bids Awarded	17	12	41.67%
Contracts Required >$10,000	3	7	-57.14%
# of Fixed Assets Purchased >$5000	37	35	5.71%

Collateral Analysis as of February 28, 2003

Security Location	Bank	Total Held
Bank of New York	Wachovia	$1,366,729
Bank of New York	Peachtree National	$5,399,047
Federal Res Bk of Boston	South Trust	$7,531,150
		$14,296,926

General Fund Budget Comparison
Revenues - By Major Category

Description	2003 Budget	Actual YTD	Difference	%
General Property Taxes	$6,701,035	$6,310,229	($390,806)	94.17%
Franchise Taxes	$1,869,602	$1,766,406	($103,196)	94.48%
Local Option Sales Tax	$6,242,736	$3,415,520	($2,827,216)	54.71%
Hotel/Motel Tax	$903,738	$493,698	($410,040)	54.63%
Other Sales & Use Taxe	$508,144	$319,617	($188,527)	62.90%
Business Taxes	$1,638,015	$1,582,872	($55,143)	96.63%
Licenses & Permits	$677,451	$462,946	($214,505)	68.34%
Grants	$74,000	$120,433	$46,433	0.00%
Charges for Services	$899,365	$495,683	($403,682)	55.11%
Fines & Forfeitures	$707,284	$398,756	($308,528)	56.38%
Investment Income	$79,851	$58,419	($21,432)	73.16%
Surplus Carryover	$510,346	$0	($510,346)	0.00%
Other Financing Sources	$73,855	$156,424	$82,569	211.80%
Total	**$20,885,422**	**$15,581,002**	**($5,304,420)**	**75%**

General Fund Budget Comparison
Expenditures by Division YTD

Division	2003 Budget	Actual YTD	Difference	%
Administrative	$1,180,517	$726,201	$454,316	62%
Developmental	$1,146,867	$521,641	$625,226	45%
Finance	$657,125	$327,183	$329,942	50%
Leisure Services	$3,851,696	$2,075,645	$1,776,051	54%
Public Safety	$7,678,870	$4,303,196	$3,375,674	56%
Public Works	$3,782,723	$1,787,022	$1,995,701	47%
Trfr to PCDA/PCAA	$385,096	$221,002	$164,094	57%
Council Contingency	$22,000	$0	$22,000	0%
Non-Profit Organiztions	$25,000	$16,375	$8,625	66%
Council Reserve	$0	$0	$0	n/a
Transfer to PIP	$711,370	$1,361,370	($650,000)	191%
Transfer to Debt Svc	$403,813	$403,813	$0	100%
Liability Insurance	$64,185	$15,260	$48,925	24%
Legal Services	$117,525	$98,674	$18,851	84%
Gen'l Admin	$63,043	$0	$63,043	0%
Reserve-Insurance	$558,404	$0	$558,404	0%
Other	$237,188	$221,131	$16,057	93%
Total	**$20,885,422**	**$12,078,513**	**$8,169,405**	**58%**

Summary of Major Expenditures by City Manager

Description	Budget	Award	Svgs/Short	Date

PEACHTREE CITY FIRE/EMS DEPARTMENT
2003 MONTHLY REPORT

	Oct. 02	Nov. 02	Dec. 02	Jan. 03	Feb. 03	Mar. 03	Apr. 03	May. 03	Jun. 03	Jul. 03	Aug. 03	Sept. 03	Fiscal Yr. 2003 Y-T-D	Fiscal Yr. 2002 Y-T-D
Fire/Accident Calls														
Residential	4	1	2	3	2	3	2						17	18
Business/Industrial	0	1	1	0	0	1	3						6	2
Other	186	168	175	186	173	189	168						1245	1212
Total Engine Response	190	170	178	189	175	193	173						1268	1232
Dispatched Fire Calls	56	37	41	50	34	41	37						296	349
Response Time Fire	4:44	4:14	5:31	4:37	5:14	4:56	4:18						4:59	4:17
Rescue/EMS														
Trauma	69	77	55	38	44	76	94						453	390
Medical	82	72	71	78	67	64	79						513	641
Total # Patients	151	149	126	116	111	140	173						966	1051
Patients Transported	72	79	47	54	45	53	78						428	528
Dispatched EMS Calls	138	130	136	140	140	152	136						972	896
Total Medic Response	151	149	126	116	111	140	173						966	1066
Dispatched Fire/EMS Total	194	167	177	190	174	193	173						1268	1245
Response Time EMS	4:17	4:16	4:35	4:24	4:26	4:11	4:16						4:20	4:00
EMS BILLING														
Patients Billed	63	71	74	69	78	91	49						495	543
Revenue Generated	22,355	25,170	26,105	23,360	27,410	31,385	16,695						172,480	186,041
***Total Revenue Received**	18,932	18,398	19,768	15,550	13,903	17,344	15,668						119,563	128,080

***Revenue Received on All Outstanding Accounts**

HUMAN RESOURCES DEPARTMENT

2003 MONTHLY REPORT

REPORT PERIOD	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2003 YTD TOTAL	2002 YTD TOTAL
1. Authorized Permanent Positions	224	224	224	224									224	224
2. Positions Open	9	11	7	8									-----	-----
3. Workers Comp. Claims Filed	4	3	1	0									8	4
4. City Veh./Equip. Accidents	2	0	3	2									7	4
5. Law Suit Legal Fees	$ 30,642	$ 52,116	$2,202	$ 6,096									$91,056	$ 26,283

2. City Manager (1); Building Inspector/Building (1); Developmental Services Director/Planning (1); Firefighter-Paramedic/Fire(1); Maintenance Technician/Recreation (1); Police Officer/Police (2); Maintenance Technician/Public Works (1).
4. Maintenance Technician damaged truck door due to hitting sign (1) Public Works; Maintenance Technician damaged door and cab of truck due to hitting pole barn (1) Public Works.
5. O'Keefe $5,952.51; Wright $143.00

ACTIVITY DESCRIPTION	UNIT	January	February	March	April	May	June	July	August	September	October	November	December	2003 Year to Date	2002 Year to Date
LIBRARY															
1. Books Circulated	Num.**	12,288	16,080	17,554	15,621	0	0	0	0	0	0	0	0	61,543	54,775
2. Average Daily Traffic															
a. Monday - Saturday	Num.	480	509	521	507	0	0	0	0	0	0	0	0	503	578
b. Sunday	Num.	260	367	348	261	0	0	0	0	0	0	0	0	309	330
3. Story/Baby Time Participants	Num.	205	264	101	218	0	0	0	0	0	0	0	0	788	840
4. Revenue from Overdue Books	Dls.	1,514	1,727	2,170	2,284	0	0	0	0	0	0	0	0	7,695	8,342
5. Revenue from Copy Machine	Dls.	702	982	876	851	0	0	0	0	0	0	0	0	3,411	3,245
6. Reference Assistance	Num.	327	447	670	515	0	0	0	0	0	0	0	0	1,959	2,243
7. Internet Usage	Num.	1,046	1,573	1,908	1,897	0	0	0	0	0	0	0	0	6,424	7,051
8. Renewals by Phone	Num.	289	337	618	615	0	0	0	0	0	0	0	0	1,859	2,337
9. Computer Lab Use	Num.	48	39	36	33	0	0	0	0	0	0	0	0	156	220
****Closed in Jan. - new carpet**															
Leisure Programs															
1. Adult Athletics															
a. Ongoing Programs	Num.	1	1	1	2	0	0	0	0	0	0	0	0	5	3
b. New Programs	Num.	0	0	1	0	0	0	0	0	0	0	0	0	1	0
c. Participants	Num.	200	200	1,017	1,221	0	0	0	0	0	0	0	0	2,638	1,565
d. Revenues	Dls.	0	0	19,270	0	0	0	0	0	0	0	0	0	19,270	22,462
e. Expenses	Dls.	0	0	0	0	0	0	0	0	0	0	0	0	0	8,309
f. Refunds	Dls.	0	0	0	0	0	0	0	0	0	0	0	0	0	0
g. Balance (+ or -)	Dls.	0	0	19,270	0	0	0	0	0	0	0	0	0	19,270	$14,153.00
				Softball Fees											
RECREATION															
Leisure Programs															
1. Classes/Programs															
a. Classes/programs	Num.	113	113	124	125	0	0	0	0	0	0	0	0	475	526
b. Participants	Num.	3,022	3,270	3,440	3,010	0	0	0	0	0	0	0	0	12,742	11,110
c. Revenues	Num.	14,107	20,201	25,519	18,340	0	0	0	0	0	0	0	0	78,167	108,644
d. Expenses	Dls.	10,757	15,212	20,003	14,402	0	0	0	0	0	0	0	0	60,374	85,047
e. Refunds	Dls.	628	517	619	105	0	0	0	0	0	0	0	0	1,869	607
f. balance (+ or -)	Dls.	2,722	4,472	4,897	3,833	0	0	0	0	0	0	0	0	$15,924.50	$22,990.30
2. Special Events															
a. Events	Num.	0	0	0	1	0	0	0	0	0	0	0	0	1	5
b. Participants	Num.	0	497	0	1,040	0	0	0	0	0	0	0	0	1,537	1,080
c. Revenues	Dls.	0	0	0	0	0	0	0	0	0	0	0	0	0	1,581
d. Expenses	Dls.	0	0	0	80	0	0	0	0	0	0	0	0	80	1,924
e. Refunds	Dls.	0	0	0	0	0	0	0	0	0	0	0	0	0	25
f. balance (+ or -)	Dls.	0	0	0	-80	0	0	0	0	0	0	0	0	($80.00)	($368.00)
Sports and Facilities															
1. Playing Surface Mowing	Hrs.	0	0	0	356	0	0	0	0	0	0	0	0	356	358
2. Playing Field Preparation	Hrs.	320	700	732	525	0	0	0	0	0	0	0	0	2,277	2,176
3. Building Maintenance	Hrs.	315	359	525	500	0	0	0	0	0	0	0	0	1,699	916
4. Parks/Pools/tennis Courts															
a. Safety Inspections	Num.	50	50	50	50	0	0	0	0	0	0	0	0	200	176
b. General Repairs/Maint.	Hrs.	100	100	100	100	0	0	0	0	0	0	0	0	400	600
c. Grounds/Landscape Maint.	Hrs.	150	150	150	150	0	0	0	0	0	0	0	0	600	1,785
5. Litter Removal	Num.	286	264	320	288	0	0	0	0	0	0	0	0	1,158	790
6. Vandalism Repairs	Dls.	150	50	35	40	0	0	0	0	0	0	0	0	275	75
7. Complaints Answered	Num.	3	3	2	2	0	0	0	0	0	0	0	0	10	8

CRIME REPORT – APRIL 2003

PART I CRIMES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD 2003	YTD 2002
MURDER	0	0	0	0									0	0
RAPE	0	0	0	1									1	1
ROBBERY	1	1	1	0									3	1
AGGRAVATED ASSAULT	0	0	0	1									1	3
ARSON	0	0	0	0									0	0
AUTO THEFT	3	3	4	6									16	12
THEFT	12	19	15	21									67	82
BURGLARY	1	0	1	1									3	9
TOTAL PART I CRIMES	17	23	21	30									91	108
ALCOHOL/DRUG ARRESTS **DUI – TOTAL**	19	10	15	11									55	73
DUI – ADULT	16	9	14	8									47	63
DUI – UNDERAGE	3	1	1	3									8	10
OTHER UNDERAGE ALCOHOL ARRESTS	4	3	8	4									19	30
DRUG ARRESTS	7	15	5	15									42	61
ARRESTS														
PROPERTY CRIMES	8	8	2	7									25	38
PERSON CRIMES	2	2	9	3									16	28
CITY ORDINANCES	28	27	40	35									130	117
*OTHER	98	89	98	95									380	322

ADMINISTRATIVE AVERAGE RESPONSE TIME	5.02	5.54	5.41	4.56									5.14	5.15
CALLS ANSWERED	6175	5346	5679	5683									22,883	24,130
TRAFFIC CITATIONS ISSUED	552	454	505	490									2001	2142
WARNINGS ISSUED	584	578	433	500									2095	2125
ACCIDENTS – TOTAL	85	70	99	105									359	333

TOP 5 ACCIDENT LOCATIONS – MONTH	TOTAL #
1. HWY 54 / HWY 74	10
2. HWY 54 / HUDDLESTON DR	5
3. HWY 54 / COMMERCE DR	4
4. HWY 54 / PLANTERRA RIDGE	4
5. HWY 74 / CROSSTOWN DR	4

TOP 5 ACCIDENT LOCATIONS – YEAR	TOTAL #
1. HWY 54 / HWY 74	29
2. HWY 54 / HUDDLESTON DR.	18
3. HWY 74 / CROSSTOWN DRIVE	14
4. HWY 54 / PLANTERRA RIDGE	13
5. HWY 54 / COMMERCE DRIVE	12

Monthly Report
Public Information Department
Updated 05/8/03

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
Citizen Contact (calls/letters/email)	26	39	36	38									**139**
Cable Complaints	16	8	13	10									**47**
Automated	*10*	2	3	5									*20*
Calls/Visits to City Hall	*6*	*6*	*11*	5									*28*
Open Records Requests	2	3	4	2									**11**
Press Releases	4	3	4	3									**14**
Media Contacts	**	**	12	14									**26**
Proclamations	*	*	5	5									**10**
Occupational Tax Payments	208	94	165	144									**611**
New Businesses	*35*	*24*	*29*	*24*									*112*
Renewals	*173*	*70*	*136*	*120*									*499*
Garage Sale Registration	20	29	81	84									**214**
Solicitors Permits	8	7	14	65									**94**

* *Note: Due to a problem with the computer network, some data for January & February was lost.*

** *Media Contact Log implemented beginning in March 2003.*

2003 MONTHLY REPORT
PUBLIC SERVICES DIVISION

Activity Description	Unit	January	February	March	April	May	June	July	August	September	October	November	December	2003 YEAR-TO-DATE	2002 YEAR-TO-DATE
CART PATHS															
1. Const./Reconst./Overlay	Ft.	0	0	0	0									0	4,288
2. Drainage Maintenance	Hrs.	173	218	330	346									1,067	816
3. General Maintenance	Hrs.	203	184	224	240									851	773
4. Mowing	Hrs.	0	0	0	165									165	75
5. Litter Removal	Hrs.	83	90	68	60									301	211
FLEET MANAGEMENT															
1. Equipment Maintenance	Hrs.	0	43	14	20									77	121
2. Equipment Repairs	Hrs.	192	126	159	279									756	689
3. Vehicle Maintenance	Hrs.	177	191	157	146									671	695
4. Vehicle Repairs	Hrs.	208	227	270	217									922	695
5. Fleet Down Time	Hrs.	587	593	666	670									2,516	2,216
RIGHT OF WAY															
1. Litter Removal	Hrs.	218	351	271	305									1,145	1,474
2. Right-of-Way Mowing	Hrs.	0	0	240	742									982	768
3. General Maintenance	Hrs.	693	853	797	447									2,790	2,244
LANDSCAPE															
1. Litter Removal	Hrs.	0	0	8	7									15	86
2. Mowing (Sub. Entrances)	Hrs.	0	46	454	920									1,420	1,015
3. General Maintenance	Hrs.	60	199	365	333									957	2,610
4. Planting	Hrs.	656	4	67	0									727	278
RECYCLING SITE															
1. City Employees Hours	Hrs.	187	70	79	74									410	420
2. City Employees Salaries	Dls.	4927	1370	1996	1556									9,849	8,343
3. Revenues	Dls.	571	341	344	559									1,815	1,596
4. Participants															
a. Recycling	Num.	292	310	428	433									1,463	1,820
b. Composting	Num.	1604	832	1696	1683									5,815	5,399
c. Mulch (Pick Up)	Num.	25	53	128	173									379	503
SIGN MAINTENANCE															
1. Building Maintenance	Hrs.	21	20	21	22									84	83
2. Subdivision Sign Maintenance	Hrs.	44	38	43	38									163	398
3. Traffic Sign Maintenance	Hrs.	218	193	172	179									762	578
STREETS															
1. Street Sweeping	Hrs.	15	60	30	60									165	48
2. Pavement Patching	Hrs.	0	0	20	303									323	252
3. Drainage Maintenance	Hrs.	176	130	195	83									584	420
4. General Maintenance	Hrs.	882	252	555	284									1,973	2,750
MISCELLANEOUS															
1. Vandalism	Dls.	144	179	241	522									1,086	570
2. Complaints Answered	Num.	12	24	52	49									137	72
3. Wash Police Cars	Hrs.	0	0	0	0									0	70

POLICE DEPARTMENT
350 South Highway 74 • Peachtree City, Georgia 30269 • 770-487-8866 • Fax: 770-631-2512

JAMES V. MURRAY
Chief of Police

TO: MAYOR AND CITY COUNCIL BJM

FROM: JAMES V. MURRAY, CHIEF OF POLICE

DATE: MAY 28. 2003

SUBJECT: RADAR PERMIT UPDATE

Attached to this memo are the recommendations for corrections and additions to our current radar permit. All of the requested changes were submitted to the Georgia Department Of Transportation for their approval. You will also find attached a letter from Keith Rohling, District Traffic Engineer, who has approved the requested changes.

It is my recommendation and request that the new State of Georgia Radar Permit for the City of Peachtree City be approved.

CC: City Manager

POLICE DEPARTMENT
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JAMES V. MURRAY
Chief of Police

TO: SCOTT PARKER, GEORGIA DEPARTMENT OF TRANSPORTATION

FROM: JAMES V. MURRAY, CHIEF OF POLICE

COPY

DATE: MARCH 21ST, 2003

SUBJECT: RADAR PERMIT UPDATE AND RECOMMENDATION

Attached are the recommendations for the addition of several streets, changes due to the streets being lengthened, and some changes due to errors on our RADAR permit.

The addition of streets is highlighted on the attached permit in [redacted]

The corrected streets are highlighted on the attached permit in yellow.

The following is a brief summary of the additions and changes and the reasons for the changes:

CORRECTIONS TO PERMIT					
ROAD NAME	FROM:	TO:	LENGTH IN MILES:	SPEED LIMIT	OTHER DISCREPANCIES OR RECOMMENDATIONS, IF APPLICABLE:
ASTORIA LANE	LORING LANE	END OF ROAD	.80	30	DISTANCE INCORRECT ROAD EXTENDED (.30 MILES TO .80 MILES)
BLUE SMOKE TRAIL	GOLF VIEW	END OF STREET	.90	30	LOCATION/DISTANCE INCORRECT
BRIARLIEGH DRIVE	ABRELL WOODS CT.	BROOKGROVE	.25	30	"FROM" INCORRECT
DIVIDEND DRIVE	PASCHALL ROAD	S.R. 74	2.6	40	DISTANCE IS ACTUALLY 2.6
GOLFVIEW DRIVE	PINEMOUNT	FLAT CREEK	1.0	30	DISTANCE & LOCATION IS INCORRECT
HOLLY GROVE ROAD	S.R. 74	1.1 MILES EAST OF S.R. 74 (ROBINSON ROAD)	1.1	30	ROAD EXTENDED, DISTANCE IS NOW 1.1 MILES
KEDRON DRIVE	S.R. 74-SOUTH	END OF STREET, WEST OF S.R. 74-NORTH	2.0	30	ROAD EXTENDED, DISTANCE INCORRECT
KELLY DRIVE	S.R. 74	MCINTOSH TRAIL	.50	30	LOCATIONS INCORRECT: KELLY DRIVE ENDS AT MCINTOSH TRAIL, NOT "PEACHTREE PARKWAY"
MCDUFF PARKWAY	S.R. 54	END OF STREET/CITY LMTIS	1.4	35	DISTANCE INCORRECT, ROAD EXTENDED
PINEHURST DRIVE	PINEHURST DRIVE CUL-DE-SAC	CUL-DE-SAC	.40	30	LOCATIONS INCORRECT
ROCKAWAY ROAD	S.R. 74	.60 MILES WEST OF S.R. 74 (CITY LIMIT)	.60	30	DISTANCE INCORRECT .60 MILES NOT .40
WHEATLEIGH LANE	CROSSTOWN DRIVE	CHESTNUT FIELD	.30	30	DISTANCE INCORRECT (.30

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JAMES V. MURRAY
Chief of Police

					AND NOT .50)
WHEATLEIGH LANE	CROSSTOWN DRIVE	CHESTNUT FIELD	.30	30	DISTANCE INCORRECT (.30 AND NOT .50)
WYNNMEADE PKWY	S.R. 54	MCDUFF PARKWAY	1.8	30	ROAD TO BE EXTENDED

ROADS RECOMMENDED TO BE ADDED TO PERMIT					
ASTER RIDGE TRAIL	ASTER RIDGE TRAIL	CUL-DE-SAC	.55	30	ADD TO PERMIT
AZALEA DRIVE	HIP POCKET DR	CEDAR DRIVE	.40	30	ADD TO PERMIT
BELLINGRATH COURT	BILTMORE TRACE	CUL-DE-SAC	.20	30	ADD TO PERMIT
BELVEDERE LANE	KEDRON DRIVE WEST	CUL-DE-SAC	.15	30	ADD TO PERMIT
BOWMOOR BANK	BURNHAM RISE	CUL-DE-SAC	.20	30	ADD TO PERMIT
BRADFORD POINT	BRADFORD WAY	CUL-DE-SAC	.20	30	ADD TO PERMIT
BRADFORD WAY	ROBINSON ROAD	CUL-DE-SAC	.40	30	ADD TO PERMIT
BROOKEWOOD DRIVE	SUMMER BROOKE	CUL-DE-SAC	.25	30	ADD TO PERMIT
BURNHAM RISE	DUNSNAY WAY	CUL-DE-SAC	.35	30	ADD TO PERMIT
CALGARY DRIVE	BRAELINN ROAD	CUL-DE-SAC	.40	30	ADD TO PERMIT
CEDAR DRIVE	HIP POCKET DRIVE	HIP POCKET DRIVE	.40	30	ADD TO PERMIT
CENTENNIAL DRIVE	MCDUFF PARKWAY	END OF ROAD (MCDUFF)	.50	30	ADD TO PERMIT
CHESTNUT FIELD	CAMERON TRAIL	HAMDEN KELLS	.35	30	ADD TO PERMIT
COPPERPLATE LANE	MARKS STYLE	CUL-DE-SAC	.20	30	ADD TO PERMIT
CRABAPPLE LANE	S.R. 74	CITY LIMIT (TYRONE)	.80	30	ADD TO PERMIT
CRABAPPLE LANE *"CRABAPPLE ELEMENTARY"*	200' WEST OF S.R. 74	350' EAST OF LEISURE TRAIL	.50	25	ADD TO PERMIT: NEW SCHOOL ZONE: 7:15 to 8:15 am 2:00 to 3:30 pm SCHOOL DAYS ONLY
CREEKSIDE WAY	EBENEZER ROAD	CUL-DE-SAC	.20	30	ADD TO PERMIT
DEERGRASS TRAIL	MEADOW RUN	CUL-DE-SAC	.45	30	ADD TO PERMIT
EVERHILL	EVERHILL CUL-DE-SAC	CUL-DE-SAC	.25	30	ADD TO PERMIT
EVIAN WAY	BRAELINN ROAD	CUL-DE-SAC	.25	30	ADD TO PERMIT
FISHERS LUCK	HUDDLESTON ELEMENTARY SCHOOL ZONE FISHERS LUCK	.30 MILE NORTH OF MCINTOSH TRAIL	.30	25	ADD TO PERMIT HUDDLESTON ELEMENTARY SCHOOL ZONE 7:15 to 8:15 pm 2:00 to 3:30 pm SCHOOL DAYS ONLY
GARRET RIDGE	MCINTOSH TRAIL	CUL-DE-SAC	.25	30	ADD TO PERMIT
GLENDALE DRIVE	MCINTOSH TRAIL	CUL-DE-SAC	.25	30	ADD TO PERMIT
GRAPEVINE CURVE	ROCKSPRAY RIDGE	ROCKSPRAY RIDGE	.20	30	ADD TO PERMIT
HAMDEN KELLS	WHEATLEIGH LANE	CUL-DE-SAC	.35	30	ADD TO PERMIT
HAVEN RIDGE	HERITAGE WAY	CUL-DE-SAC	.30	30	ADD TO PERMIT
HERITAGE WAY	LOG HOUSE	HAVEN RIDGE	.30	30	ADD TO PERMIT
HILLTOP DRIVE	HIPPOCKET DRIVE	WILLOW ROAD	.50	30	ADD TO PERMIT
HOLY SPRINGS	HOLLY GROVE	CUL-DE-SAC (END OF STREET)	.40	30	ADD TO PERMIT
IVEYDALE LANE	HUNTINGTON PLACE	CUL-DE-SAC	.20	30	ADD TO PERMIT
JENNINGS YARD	ROBINSON ROAD	CUL-DE-SAC	.20	30	ADD TO PERMIT

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JAMES V. MURRAY
Chief of Police

KINGS RIDGE	WYNNMEADE PARKWAY	WYNNMEADE PARKWAY	.25	30	ADD TO PERMIT
LEXINGTON PASS	S.R. 74	CUL-DE-SAC	.30	30	ADD TO PERMIT
MEADOW RUN	LOG HOUSE	DEERGRASS	.20	30	ADD TO PERMIT
MONTICELLO PLACE	BILTMORE TRACE	CUL-DE-SAC	.20	30	ADD TO PERMIT
MT VERNON TRACE	BELLINGRATH COURT	CUL-DE-SAC	.20	30	ADD TO PERMIT
MUIRFIELD WAY	ANDREAN WAY	CUL-DE-SAC	.30	30	ADD TO PERMIT
NORTH MEADE	WYNNMEADE PARKWAY	END OF STREET	.50	30	ADD TO PERMIT, ROAD TO BE EXTENDED
OAKDALE AVENUE	ROBINSON ROAD	CUL-DE-SAC	.25	30	ADD TO PERMIT
ORLEANS TRACE	PRESERVE PLACE	CUL-DE-SAC	.20	30	ADD TO PERMIT
PEBBLESTRUMP	WILLOW ROAD	END OF STREET	.45	30	ADD TO PERMIT
PERTHSHIRE	FLAT CREEK	FLAT CREEK	.45	30	ADD TO PERMIT
PHEASANT RIDGE	CAMERON TRAIL	CUL-DE-SAC	.25	30	ADD TO PERMIT
PINECREST	PEBBLESTUMP	HILLTOP	.15	30	ADD TO PERMIT
PINEMOUNT	GOLF VIEW	GOLF VIEW	.40	30	ADD TO PERMIT
PLANCEER PLACE	GARRETT RIDGE	SANDOWN DRIVE	.50	30	ADD TO PERMIT
PRESERVE PLACE	REDWINE ROAD	CUL-DE-SAC	.20	30	ADD TO PERMIT
ROSEDOWN TRACE	ROSEDOWN TRACE CUL-DE-SAC	CUL-DE-SAC	.20	30	ADD TO PERMIT
RUBICON ROAD	HOLLY GROVE ROAD	WELTON WAY	.30	30	ADD TO PERMIT
SAGAMORE LANE	KEDRON DRIVE WEST	CUL-DE-SAC	.25	30	ADD TO PERMIT
SAUTERN WAY	CHARDONAY COURTS	CUL-DE-SAC	.25	30	ADD TO PERMIT
SENOIA ROAD	S.R. 74	NORTH CITY LIMITS (TYRONE)	.90	45	ADD TO PERMIT
SHAWVILLE LANE	BRAELINN ROAD	CALGARY DRIVE	.20	30	ADD TO PERMIT
SPOONER RIDGE	KEDRON DRIVE	LONGER DRIVE	.30	30	ADD TO PERMIT
SUMMER BROOKE	LOG HOUSE ROAD	BROOKEWOOD DRIVE	.30	30	ADD TO PERMIT
SWEETGUM ROAD	KELLY DRIVE	CUL-DE-SAC (END OF STREET)	.50	25	ADD TO PERMIT
TAPESTRY TRAIL	CAMERON TRAIL	CUL-DE-SAC	.40	30	ADD TO PERMIT
TERRACE TAY	CAMERON TRAIL	CUL-DE-SAC	.20	30	ADD TO PERMIT
TOWER ROAD	WYNNMEADE PARKWAY	END OF STREET	.20	30	ADD TO PERMIT
TREILLAGE LANE	CAMERON TRAIL	CUL-DE-SAC	.25	30	ADD TO PERMIT
TWIN BRIDGE	ASTER RIDGE	CUL-DE-SAC (END OF STREET)	.30	30	ADD TO PERMIT
WEDGEWOOD WAY	CAMERON TRAIL	CUL-DE-SAC	.20	30	ADD TO PERMIT
WENSLEY CORNER	HAMPTON GREEN	CUL-DE-SAC	.25	30	ADD TO PERMIT
WHEATLEIGH CURVE	CHESTNUT FIELD	CHESTNUT FIELD	.30	30	ADD TO PERMIT
WICKER HILL	WICKER HILL CUL-DE-SAC	CUL-DE-SAC	.20	30	ADD TO PERMIT
YARBOROUGH DRIVE	DUMBARTON LANE	CUL-DE-SAC	.55	30	ADD TO PERMIT

If you have any questions, please e-mail or call me anytime at 770-487-8866.

Department of Transportation

State of Georgia

Thomason District Office

May 6, 2003

Sgt. Mark Brown
Peachtree City P.D.
350 South Highway 74
Peachtree City, GA 30269

RE: Radar List for Peachtree City

Sgt. Brown,

Attached is the revised radar list for Peachtree City.

Please have the proper officials sign the signature page and return the **original** to us for further handling.

If you have questions, please contact Scott Parker at 706-646-6561.

Sincerely,
Thomas B. Howell, PE
District Engineer

By: Keith B Rohling, P.E.
District Traffic Operations Engineer

KBR:SP:sp
Attachment

715 Andrews Drive, Thomaston, Ga, 30286-4524, Fax 706-646-6584

The City of Peachtree City is hereby requesting that the following roadways be approved for the use of speed detection devices:

LIST OF ROADWAYS
for
THE CITY OF PEACHTREE CITY, FAYETTE COUNTY

ON-SYSTEM

STATE ROUTE	WITHIN THE CITY / TOWN LIMITS OF and/or *School Name*	FROM	MILE POINT	TO	MILE POINT	LENGTH IN MILES	SPEED LIMIT
S.R. 54	**PEACHTREE CITY**	1000 feet west of Wynnmeade Pkwy. (West City Limits)	0.00	100 feet west of Walt Banks Road	3.52	3.52	45
S.R. 54	**PEACHTREE CITY**	100 feet west of Walt Banks Road	3.52	265 feet east of Sumner Road (East City Limits)	3.95	0.43	50
S.R. 74	**PEACHTREE CITY**	1850 feet north of Peachtree Pkwy. (North City Limits)	5.54	100 feet north of Aberdeen Pkwy.	8.87	3.33	55
S.R. 74	**PEACHTREE CITY**	100 feet north of Aberdeen Pkwy.	8.87	600 feet north of State Route 54	9.29	0.42	50
S.R. 74	**PEACHTREE CITY**	600 feet north of State Route 54	9.29	600 feet south of Paschal Road	10.04	0.75	40
S.R. 74	**PEACHTREE CITY**	600 feet south of Paschal Road	10.04	2100 feet north of Crosstown Drive	11.15	1.11	45
S.R. 74	**PEACHTREE CITY**	2100 feet north of Crosstown Drive	11.15	100 feet south of Rockaway Road (South City Limits)	14.86	3.71	55

Signs to be erected by the State Department of Transportation.

OFF-SYSTEM

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or *School Name*	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Aberdeen Parkway	PEACHTREE CITY	State Route 74	Northlake Drive	0.60	30
Ardenlee	PEACHTREE CITY	Clifton Lane	0.40 miles west of Clifton Lane (cul-de-sac)	0.40	25
Ardenlee Parkway **SCHOOL ZONE**	**PEACHTREE CITY** *St. Paul's School* 7:15 to 8:15 am 2:20 to 3:05 pm **SCHOOL DAYS ONLY**	State Route 74	Ardenlee	0.20	25
Aster Ridge Trail	PEACHTREE CITY	Holly Grove Road	Cu-de-sac	0.55	30
Astoria Lane	PEACHTREE CITY	Loring Lane	Dead End	0.80	30
Augusta Drive	PEACHTREE CITY	Braelinn Road	Braelinn Road	0.30	30
Avalon Way	PEACHTREE CITY	Southern Shore Drive South	Southern Shore Drive North	0.30	30
Azalea Drive	PEACHTREE CITY	Hip Pocket Drive	Cedar Drive	0.40	30
Battery Way	PEACHTREE CITY	Peachtree Parkway South	Fishers Luck	0.50	30
Bedford Park	PEACHTREE CITY	Rubicon Road	0.40 miles east of Rubicon Road (cul-de-sac)	0.40	30
Bellenden Drive	PEACHTREE CITY	Kedron Drive	Blue Smoke Trail	0.40	30
Biltmore Trace	PEACHTREE CITY	Peachtree Parkway South	Calloway Crossing	0.30	30
Blue Smoke Trail	PEACHTREE CITY	Golfview Drive	End of street	0.90	30
Bowfin Bay	PEACHTREE CITY	Skiff Trace	0.30 miles west of Skiff Trace (cul-de-sac)	0.30	30
Bradford Way	PEACHTREE CITY	Robinson Road	0.40 miles east of Robinson Road (cul-de-sac)	0.40	30
Braelinn Road	PEACHTREE CITY	Peachtree Parkway South	Robinson Road	1.30	40
Briarliegh Drive	PEACHTREE CITY	Abrell Woods Court	Brookgrove Lane	0.25	30
Bridgewater Drive	PEACHTREE CITY	Kedron Drive	0.25 miles north of Kedron Drive (cul-de-sac)	0.25	30
Bridlepath Lane	PEACHTREE CITY	Doubletrace Lane	Windgate Road	0.30	30
Brookgrove Lane	PEACHTREE CITY	Arden Lee	Cul-de-sac	0.30	25
Brookwood Drive	PEACHTREE CITY	Summer Brooke	Cul-de-sac	0.25	30
Burnham Rise	PEACHTREE CITY	Dunsway Lane	0.40 miles north of Dunsway Lane (cul-de-sac)	0.35	30
Cabin Gate	PEACHTREE CITY	Log House Road	Rockspray Ridge	0.35	30
Calgary Drive	PEACHTREE CITY	Braelinn Road	0.40 miles south of Braelinn Road (cul-de-sac)	0.40	30
Calloway Crossing	PEACHTREE CITY	Robinson Road	0.40 miles east of Robinson Road (cul-de-sac)	0.40	30
Cameron Trail	PEACHTREE CITY	Robinson Road	Crosstown Road	0.80	30
Carneillian Lane	PEACHTREE CITY	Cul-de-sac	Cul-de-sac	0.30	30
Cedar Drive	PEACHTREE CITY	Hip Pocket Drive	Hip Pocket Drive	0.40	30
Centennial Drive	PEACHTREE CITY	McDuff Parkway	McDuff Parkway	0.50	30
Chadwick Drive	PEACHTREE CITY	Braelinn Road	Kensington Drive	0.40	30

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or *School Name*	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Chambray Hill	PEACHTREE CITY	Loring Lane	Cul-de-sac	0.25	30
Chestnut Field	PEACHTREE CITY	Cameron Trail	Hamden Kells	0.35	30
Cimmaron Park	PEACHTREE CITY	0.10 miles south of Crimson Way	0.20 miles north of Crimson Way	0.30	30
Claridge Curve	PEACHTREE CITY	0.10 miles north of Kennerly Way	0.20 miles south of Kennerly Way	0.30	30
Clifton Lane	PEACHTREE CITY	Arden Lee	Arden Lee	0.40	30
Clydesdale Road	PEACHTREE CITY	Bridlepath Lane	0.30 miles south of Bridlepath Lane (cul-de-sac)	0.30	30
Colonnade Drive	PEACHTREE CITY	Braelinn Road	Robinson Road	0.50	30
Columns Lane	PEACHTREE CITY	Colonnade Drive	Colonnade Drive	0.40	30
Commerce Drive	PEACHTREE CITY	State Route 54	Cul-de-sac	0.60	30
Cottage Grove	PEACHTREE CITY	Cul-de-sac	Cul-de-sac	0.40	30
Crabapple Lane	PEACHTREE CITY	State Route 74	0.80 miles west of State Route 74 (Tyrone City Limits)	0.80	30
Crabapple Lane **SCHOOL ZONE**	**PEACHTREE CITY** *Crabapple Elementary* 7:15 to 8:15 am 2:00 to 3:30 pm **SCHOOL DAYS ONLY**	200 feet west of State Route 74	350 feet east of Leisure Trail	0.50	25
Creekstone Bend	PEACHTREE CITY	McIntosh Trail	Highgreen Ridge	0.30	30
Crescent Oak	PEACHTREE CITY	0.20 miles south of Vardon Way	0.10 miles north of Vardon Way	0.30	30
Crofts Corner	PEACHTREE CITY	Hampton Green	0.30 miles north of Hampton Green (cul-de-sac)	0.30	30
Crosstown Drive	PEACHTREE CITY	Robinson Road	State Route 74	2.00	40
Crosstown Drive **SCHOOL ZONE**	**PEACHTREE CITY** *Oak Grove Elementary* 7:15 to 8:15 am 2:00 to 3:30 pm **SCHOOL DAYS ONLY**	800 feet east of Log House Road	770 feet west of Log House Road	0.30	25
Dalston Way	PEACHTREE CITY	Clifton Lane	Cul-de-sac	0.25	30
Darmouth Place	PEACHTREE CITY	0.20 miles east of Calloway Crossing	0.10 miles west of Calloway Crossing	0.30	30
Dividend Drive	PEACHTREE CITY	Paschall Road	State Route 74	2.60	40
Doubletace Lane	PEACHTREE CITY	Bridlepath Lane	Windgate Road	0.90	30
Dunella Lane	PEACHTREE CITY	Arden Lee	Cul-de-sac	0.25	30
Ebenezer Road	PEACHTREE CITY	Robinson Road	0.50 miles east of Robinson Road (East City Limits)	0.50	40
Emerling Lane	PEACHTREE CITY	Kedron Drive	0.30 miles west of Kedron Drive (cul-de-sac)	0.30	30
Everhill	PEACHTREE CITY	Cul-de-sac	Cul-de-sac	0.25	30
Evian Way	PEACHTREE CITY	Braelinn Road	Cul-de-sac	0.25	30
Falcon Drive	PEACHTREE CITY	Dividend Drive	Airport	0.25	30
Fielding Ridge	PEACHTREE CITY	Kedron Drive	0.30 miles north of Kedron Drive	0.30	30

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or *School Name*	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Fishers Luck **SCHOOL ZONE**	**PEACHTREE CITY** *Huddleston Elementary* 7:15 to 8:15 am 2:00 to 3:30 pm **SCHOOL DAYS ONLY**	McIntosh Trail	0.30 miles north of McIntosh Trail	0.30	25
Felspar Ridge	**PEACHTREE CITY**	Morallion Hills	Morallion Hills	0.30	30
Fishers Luck	**PEACHTREE CITY**	Peachtree Parkway South	0.40 miles west of Peachtree Parkway South	0.40	30
Flat Creek	**PEACHTREE CITY**	State Route 54	North Parkway	1.45	35
Garret Ridge	**PEACHTREE CITY**	McIntosh Trail	Cul-de-sac	0.25	30
Georgian Park	**PEACHTREE CITY**	State Route 74	Peachtree Parkway	0.80	30
Glendale Drive	**PEACHTREE CITY**	McIntosh Trail	Cul-de-sac	0.25	30
Golfview Drive	**PEACHTREE CITY**	Flat Creek Drive	Pinemount	1.00	30
Grecken Green	**PEACHTREE CITY**	Morallion Hills	0.60 miles south of Morallion Hills (cul-de-sac)	0.60	30
Greensway	**PEACHTREE CITY**	Cul-de-sac	Cul-de-sac	0.25	30
Greenwood Lane	**PEACHTREE CITY**	Loring Lane	0.30 miles west of Loring Lane (cul-de-sac)	0.30	30
Groveland Drive	**PEACHTREE CITY**	McIntosh Trail	0.30 miles north of McIntosh Trail (cul-de-sac)	0.30	30
Grovewood Lane	**PEACHTREE CITY**	Crabapple Lane	Briarleigh	0.25	25
Hamden Kells	**PEACHTREE CITY**	Wheatleigh Lane	0.35 miles west of Wheatleigh Lane (cul-de-sac)	0.35	30
Hampton Green	**PEACHTREE CITY**	Braelinn Road	0.40 miles west of Braelinn Road (cul-de-sac)	0.40	30
Harbor Loop	**PEACHTREE CITY**	Fishers Luck	Fishers Luck	0.40	30
Haven Ridge	**PEACHTREE CITY**	Heritage Way	Cul-de-sac	0.30	30
Hedgewood Court	**PEACHTREE CITY**	Groveland Drive	0.25 miles west of Groveland Drive (cul-de-sac)	0.25	30
Heritage Way	**PEACHTREE CITY**	Log House	Haven Ridge	0.30	30
High Green Ridge	**PEACHTREE CITY**	Creekstone Bend	0.40 miles north of Creekstone Bend (cul-de-sac)	0.40	30
Hilltop Drive	**PEACHTREE CITY**	Hip Pocket Drive	Willow Road	0.50	30
Hip Pocket Road	**PEACHTREE CITY**	Willowbend Road	Kelly Road	1.20	30
Holly Grove Road	**PEACHTREE CITY**	State Route 74	Robinson Road	1.10	30
Holly Grove Church Road	**PEACHTREE CITY**	Robinson Road	Redwine Road	0.50	30
Holly Springs Road	**PEACHTREE CITY**	Holly Grove Road	Cul-de-sac	0.40	30
Huddleston Road	**PEACHTREE CITY**	State Route 54	Paschall Road	1.20	30
Huntington Place	**PEACHTREE CITY**	Robinson Road	Yarborough Drive	0.25	30
Interlochen Drive	**PEACHTREE CITY**	Peachtree Parkway North	Peachtree Parkway North	0.50	30
Kedron Drive	**PEACHTREE CITY**	State Route 74	End of street	2.00	30

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or *School Name*	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Kedron Drive **SCHOOL ZONE**	**PEACHTREE CITY** *Kedron Elementary* 7:15 to 8:15 am 2:30 to 3:30 pm **SCHOOL DAYS ONLY**	310 feet east of State Route 74	70 feet west of Stoneacre Curve	0.30	25
Kelly Drive	**PEACHTREE CITY**	State Route 74	McIntosh Trail	0.50	30
Kelly Green	**PEACHTREE CITY**	Terrane Ridge	Dividend Drive	0.40	30
Kenton Place	**PEACHTREE CITY**	Holly Grove Road	Welton Way	0.50	30
Kensington Drive	**PEACHTREE CITY**	Chadwick Drive	0.40 miles west of Chadwick Drive (dead end)	0.40	30
Kimmer Road	**PEACHTREE CITY**	Robinson Road	Legacy Lane	0.40	30
Kings Ridge	**PEACHTREE CITY**	Wynnmeade Parkway	Wynnmeade Parkway	0.25	30
Larkspur Turn	**PEACHTREE CITY**	Windgate Road	Martingale Drive	0.40	30
Legacy Lane	**PEACHTREE CITY**	Kimmer Road	0.15 miles south of Sugar Mill Ride (dead end)	0.40	30
Lexington Pass	**PEACHTREE CITY**	State Route 74	Cul-de-sac	0.30	30
Log House Road	**PEACHTREE CITY**	Crosstown Road	Peachtree Parkway	0.90	30
Log House Road **SCHOOL ZONE**	**PEACHTREE CITY** *Oak Grove Elementary* 7:15 to 8:15 am 2:00 to 3:30 pm **SCHOOL DAYS ONLY**	Crosstown Drive	1270 feet south of Crosstown Drive	0.24	25
Longer Drive	**PEACHTREE CITY**	Blue Smoke Trail	0.70 miles west of Blue Smoke Trail	0.70	30
Loring Lane	**PEACHTREE CITY**	Peachtree Parkway	Cul-de-sac	1.15	30
Loyd Road	**PEACHTREE CITY**	Smoke Rise Trace	Ashley Way	0.40	30
Mark Style Drive	**PEACHTREE CITY**	Peachtree Parkway	Claridge Curve	0.40	25
Mattan Point	**PEACHTREE CITY**	Morallion Hills	0.30 miles west of Morallion Hills (dead end)	0.30	30
McIntosh Trail	**PEACHTREE CITY**	Robinson Road	Peachtree Parkway	1.00	35
McIntosh Trail	**PEACHTREE CITY**	Peachtree Parkway	Kelly Drive	0.50	30
McIntosh Trail **SCHOOL ZONE**	**PEACHTREE CITY** *Huddleston Elementary* 7:15 to 8:15 am 2:00 to 3:30 pm **SCHOOL DAYS ONLY**	230 feet west of Skiff Trace	580 feet east of Peachtree Parkway	0.45	25
McDuff Parkway	**PEACHTREE CITY**	State Route 54	End of Street	1.40	35
Meadowlark Trail	**PEACHTREE CITY**	Ebenezer Road	0.30 miles south of Ebenezer Road (cul-de-sac)	0.30	30
Mellington Lane	**PEACHTREE CITY**	Kedron Drive	0.30 miles south of Kedron Drive (cul-de-sac)	0.30	30
Melrah Hill	**PEACHTREE CITY**	Walnut Grove	Walnut Grove	0.50	30
Morallion Hills	**PEACHTREE CITY**	Braelinn Road	Grecken Green	0.70	30
Muirfield Way	**PEACHTREE CITY**	Andrean Way	Cul-de-sac	0.30	30
Newport Drive	**PEACHTREE CITY**	Regents Park	Cul-de-sac	0.30	30
North Fairfield Drive	**PEACHTREE CITY**	Fairfield Drive	West Manor	0.40	30

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or *School Name*	FROM	TO	LENGTH IN MILES	SPEED LIMIT
North Lake Drive	**PEACHTREE CITY**	State Route 54	Flat Creek Road	0.40	30
North Meade	**PEACHTREE CITY**	Wynnmeade Parkway	Dead End	0.50	30
Oakdale Avenue	**PEACHTREE CITY**	Robinson Road	Cul-de-sac	0.25	30
Oakmount Drive	**PEACHTREE CITY**	Golfview Drive	Golfview Drive	0.30	30
Palette Lane	**PEACHTREE CITY**	Planterra Way	Terra Verte	0.30	30
Parkgate Lane	**PEACHTREE CITY**	Blue Smoke Trace	Cul-de-sac	0.25	30
Parkway Drive	**PEACHTREE CITY**	Peachtree Parkway	Hidden Creek Lane	0.30	30
Paschall Road	**PEACHTREE CITY**	State Route 74	0.30 miles west of State Route 74 (dead end)	0.30	30
Patina Point	**PEACHTREE CITY**	Terrane Ridge	0.30 miles west of Terrane Ridge	0.30	30
Peachtree Parkway North	**PEACHTREE CITY**	State Route 54	150 feet north of Flat Creek Road	0.40	30
Peachtree Parkway North	**PEACHTREE CITY**	150 feet north of Flat Creek Road	State Route 74	2.90	35
Peachtree Parkway South	**PEACHTREE CITY**	State Route 54	4.30 miles south of State Route 54 (East City Limits)	4.30	40
Peachtree Parkway South **SCHOOL ZONE**	**PEACHTREE CITY** *Booth Middle* 7:30 to 8:30 am 2:30 to 4:30 pm **SCHOOL DAYS ONLY**	Waterwood Bend	1373 feet north of Waterwood Bend	0.26	25
Peachtree Parkway South **SCHOOL ZONE**	**PEACHTREE CITY** *Huddleston Elementary* 7:15 to 8:15 am 2:00 to 3:30 pm **SCHOOL DAYS ONLY**	450 feet south of McIntosh Trail	870 feet north of McIntosh Trail	0.25	25
Peachtree Parkway South **SCHOOL ZONE**	**PEACHTREE CITY** *Braelinn Elementary* 7:15 to 8:15 am 2:00 to 3:30 pm **SCHOOL DAYS ONLY**	600 feet west of Robinson Road	570 feet east of Robinson Road	0.22	25
Pebblestrump	**PEACHTREE CITY**	Willow Road	Dead End	0.45	30
Perthshire	**PEACHTREE CITY**	Flat Creek	Flat Creek	0.45	30
Pheasant Ridge	**PEACHTREE CITY**	Cameron Trail	Cul-de-sac	0.25	30
Pinegate Road	**PEACHTREE CITY**	Riley Parkway	Melrah Hill	1.10	30
Pinehurst Drive	**PEACHTREE CITY**	Cul-de-sac	Cul-de-sac	0.40	30
Pinemount	**PEACHTREE CITY**	Golf View	Golf View	0.40	30
Planceer Place	**PEACHTREE CITY**	Garrett Ridge	Sandown Drive	0.50	30
Plantain Terrace	**PEACHTREE CITY**	Terrane Ridge	0.70 miles west of Terrane Ridge (dead end)	0.70	30
Plantera Way	**PEACHTREE CITY**	State Route 54	Terrane Ridge	0.70	30
Pleasance Grove	**PEACHTREE CITY**	Braelinn Road	0.25 miles south of Braelinn Road (cul-de-sac)	0.25	30
Presidio Park	**PEACHTREE CITY**	Battery Way	Van Ness	0.25	30
Prime Point	**PEACHTREE CITY**	Stevens Entry	State Route 54	0.30	30
Raintree Bend	**PEACHTREE CITY**	Windgate Road	Southwind Reach	0.50	30
Redwine Road	**PEACHTREE CITY**	City Limits	City Limits	0.30	45

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or *School Name*	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Redwood Park	**PEACHTREE CITY**	Summer Place	0.30 miles north of Summer Place (cul-de-sac)	0.30	30
Regents Park	**PEACHTREE CITY**	Georgian Park	Regents Square	0.40	30
Riley Parkway	**PEACHTREE CITY**	Aberdeen Parkway	Flat Creek Road	0.50	30
Riley Parkway	**PEACHTREE CITY** *Peachtree Elementary* 7:15 to 8:15 am 2:00 to 3:30 pm **SCHOOL DAYS ONLY**	570 feet north of Aberdeen Parkway	1180 feet north of Aberdeen Parkway	0.22	25
Robinson Road	**PEACHTREE CITY**	State Route 54	Redwine Road	4.80	40
Robinson Road **SCHOOL ZONE**	**PEACHTREE CITY** *Braelinn Elementary* 7:15 to 8:15 am 2:00 to 3:30 pm **SCHOOL DAYS ONLY**	1470 feet north of Peachtree Parkway South	600 feet south of Peachtree Parkway South	0.40	25
Robinson Bend Trail	**PEACHTREE CITY**	Ebenezer Road	0.30 miles south of Ebenezer Road (cul-de-sac)	0.30	30
Rockaway Road	**PEACHTREE CITY**	State Route 74	0.60 miles west of State Route 74 (City Limits)	0.60	30
Rockspray Ridge	**PEACHTREE CITY**	Log House Road	Cabin Gate	1.00	30
Rubicon Road	**PEACHTREE CITY**	Holly Grove Road	Welton Way	0.30	30
Saltlick Trace	**PEACHTREE CITY**	Doubletrace Lane	Doubletrace Lane	0.50	30
Sagamore Lane	**PEACHTREE CITY**	Kedron Drive West	Cul-de-sac	0.25	30
Sandown Drive	**PEACHTREE CITY**	McIntosh Trail	Planceer Place	0.60	30
Santolina Park	**PEACHTREE CITY**	Kedron Drive	0.30 miles south of Kedron Drive (cul-de-sac)	0.30	30
Sautern Way	**PEACHTREE CITY**	Chardonay Courts	Cul-de-sac	0.25	30
Sawmill Trace	**PEACHTREE CITY**	McIntosh Trail	0.25 miles south of McIntosh Trail (cul-de-sac)	0.25	30
Senoia Road	**PEACHTREE CITY**	State Route 74	0.90 miles west of State Route 74 (Tyrone City Limits)	0.90	45
Shadowood Lane	**PEACHTREE CITY**	McIntosh Trail	0.50 miles north of McIntosh Trail (cul-de-sac)	0.50	30
Skiff Trace	**PEACHTREE CITY**	McIntosh Trail	Cul-de-sac	0.30	30
Smoke Rise Point	**PEACHTREE CITY**	City Limits	Dead end	1.00	30
Smoke Rise Trace	**PEACHTREE CITY**	Peachtree Parkway	Brown Road	1.50	30
Southern Shore Drive	**PEACHTREE CITY**	Kedron Drive	Windalier Ridge	0.95	30
Southpark Drive	**PEACHTREE CITY**	TDK Boulevard	Planterra Ridge	0.60	30
Speer Road	**PEACHTREE CITY**	Robinson Road	City Limits	0.25	30
Spooner Ridge	**PEACHTREE CITY**	Kedron Drive	Longer Drive	0.30	30
Stevens Entry	**PEACHTREE CITY**	State Route 54	Peachtree Parkway	0.50	30
Stevens Entry	**PEACHTREE CITY**	State Route 54	Bridlepath Lane	0.60	30
Summer Brooke	**PEACHTREE CITY**	Log House Road	Brookwood Drive	0.30	30
Summer Place	**PEACHTREE CITY**	Redwine Road	0.60 miles west of Redwine Road	0.60	30

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or *School Name*	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Summit Walk	PEACHTREE CITY	Crosstown Drive	0.50 miles south of Crosstown Drive (cul-de-sac)	0.50	30
Sumner Road	PEACHTREE CITY	State Route 54	Brown Road	0.50	30
Sweetgum Road	PEACHTREE CITY	Kelly Drive	Cul-de-sac	0.50	25
Tamerlane	PEACHTREE CITY	Braelinn Road	0.40 miles north of Braelinn Road (cul-de-sac)	0.40	30
Tapestry Trail	PEACHTREE CITY	Cameron Trail	0.4 miles south of Cameron Trail (cul-de-sac)	0.40	30
TDK Boulevard	PEACHTREE CITY	State Route 74	Dividend Drive	0.40	30
Tempest Drive	PEACHTREE CITY	Regents Park	Cul-de-sac	0.25	30
Terra Verde	PEACHTREE CITY	Planterra Way	Plantain Terrace	0.30	30
Terrane Ridge	PEACHTREE CITY	Palette Lane	0.25 miles south Crimson Way	1.60	30
Treillage Lane	PEACHTREE CITY	Cameron Trail	Cul-de-sac	0.25	30
Twin Bridge	PEACHTREE CITY	Aster Ridge	Cul-de-sac	0.30	30
Van Ness	PEACHTREE CITY	Battery Way	Cul-de-sac	0.25	30
Walnut Grove	PEACHTREE CITY	Pinegate Road	Kedron Drive	1.00	30
Walt Banks Road	PEACHTREE CITY	State Route 54	0.40 miles west of Peachtree Parkway (cul-de-sac)	1.05	30
Walt Banks Road	PEACHTREE CITY *McIntosh High* 7:30 to 8:30 am 2:30 to 4:00 pm SCHOOL DAYS ONLY	415 feet east of Peachtree Parkway	2160 feet east of Peachtree Parkway	0.33	25
Waterwood Bend	PEACHTREE CITY	Peachtree Parkway	Peachtree Parkway	0.90	30
Welton Way	PEACHTREE CITY	Kenton Place	0.40 miles west of Kenton Place (cul-de-sac)	0.40	30
Wensley Corner	PEACHTREE CITY	Hampton Green	Cul-de-sac	0.25	30
West Park Drive	PEACHTREE CITY	State Route 74	Commerce Drive	0.50	30
Wheatleigh Lane	PEACHTREE CITY	Crosstown Drive	Chestnut Field	0.30	30
Wheatleigh Curve	PEACHTREE CITY	Chestnut Field	Chestnut Field	0.30	30
White Oak Trail	PEACHTREE CITY	Parkway Drive	0.25 miles north of Parkway Drive (cul-de-sac)	0.25	30
Willow Road	PEACHTREE CITY	Willowbend Road	State Route 74	0.50	30
Willowbend Road	PEACHTREE CITY	State Route 54	State Route 54	0.40	30
Windgate Road	PEACHTREE CITY	Robinson Road	Peachtree Parkway	0.90	30
Windalier Ridge	PEACHTREE CITY	Blue Smoke Trace	Trillium Reach	0.40	30
Wisdom Road	PEACHTREE CITY	State Route 74	Riley Parkway	0.70	30
Wisdom Road	PEACHTREE CITY *Peachtree Elementary* 7:15 to 8:15 am 2:00 to 3:30 pm SCHOOL DAYS ONLY	220 feet north of Riley Parkway	1800 feet north of Riley Parkway	0.30	25
Woodruff Way	PEACHTREE CITY	Robinson Road	Rose Down Trace	0.40	30
Wynnmeade Parkway	PEACHTREE CITY	State Route 54	McDuff Parkway	1.80	30

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF <u>and/or</u> *School Name*	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Yarborough Drive	**PEACHTREE CITY**	Dumbarton Lane	0.55 miles north of Dumbarton Lane (cul-de-sac)	0.55	30

Be it resolved that any person convicted of a violation of this ordinance shall be punished as provided for by law.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

This ordinance shall become effective when appropriate signs are erected.

ATTESTED: ***APPROVED:***

______________________ *Clerk*	______________________ *Mayor*	__________ *Date*
______________________ *Date*	______________________ *Councilman*	
	______________________ *Councilman*	
	______________________ *Councilman*	
	______________________ *Councilman*	
	______________________ *Councilman*	

CITY OF PEACHTREE CITY

MEMO TO: Mayor and City Council

VIA: Bernard J. McMullen, City Manager

FROM: Paul J. Salvatore, Director of Financial Services P.S.
Janet I. Camburn, Assistant Finance Director

DATE: May 29, 2003

SUBJECT: Budget Amendments

Attached please find several budget amendments submitted for your approval. A description of the amendments follows:

<u>Budget Amendment 03-019</u>

This budget amendment increases expenditures for the Facility Buildout in the PIP Fund. These expenditures were originally charged to the Self-Insurance Fund. Since the budget for the Self-Insurance Fund has been moved to the General Fund, it is now necessary to move budget to the PIP Fund from the General Fund to cover these expenditures.

<u>Budget Amendments 03-020 and 03-021</u>

These budget amendments increase expenditures in the PIP Fund and are offset by loan proceeds from the lease/purchase program. The asphalt paver was approved by City Council on May 15, 2003 and the police vehicles are necessary to replace two 1999 vehicles that were recently totaled. Insurance proceeds for the two totaled vehicles will remain as revenue in the General Fund and the total cost of the replacement vehicles will be financed.

<u>Budget Amendment 03-022</u>

This budget amendment increases expenditures in the General Fund for damage caused by a lighting strike to the communications tower and is offset by an insurance reimbursement.

<u>Budget Amendment 03-023</u>

This budget amendment increases expenditures in the General Fund for professional services in the Fire Department to cover the cost of the ESCi contract approved by City Council on May 15, 2003. This increase in expenditures for the review of the City's emergency services delivery system is offset by revenue received from the sale of the ladder truck.

Budget Amendment 03-024

This budget amendment increases expenditures in the General Fund for a water fountain. It is offset by a check already received from the Running Club and deposited in the General Fund.

Budget Amendments 03-025, 03-026, and 03-027

These budget amendments establish three new departments in the General Fund for fiscal year 2003 – Mosquito Control, Senior Center, and Stormwater. All of these departments were approved by City Council on May 1, 2003. The offset for expenditures in the Mosquito Control department is an increase in other revenue, resulting in an overall increase in the General Fund expenditures. The offset for expenditures in the Senior Center department is a reduction in expenditures in the Recreation department. The offset for expenditures in the Stormwater department is a reduction in expenditures in the PIP Fund, which will also result in a reduction in the Operating Transfer from the General Fund to the PIP Fund.

Budget Amendment 03-028

This budget amendment decreases intercompany budgeted expenditures that are now being appropriately accounted for in inventory (asset) accounts. The decrease in these expenditures is offset by increases to the regular salary line items in Human Resources, Public Information, Kedron, and Engineering to cover pay increases associated with employees completing UGA's management training courses and promotions (both temporary and permanent). Benefits associated with these salary increases are expected to be absorbed within the individual departmental budgets.

Budget Amendment 03-029

This budget amendment establishes the budget for the refunding of the 1993 Bond Issue (Series A & B) as approved by City Council on April 17, 2003.

Budget Amendment 03-030

This budget amendment moves budget for street resurfacing, cart path repairs, and cart path extensions to the General Fund from the PIP Fund. Since these costs are primarily repair and maintenance and not capital projects, it is more appropriate to budget these expenditures in the operating budget.

Budget Amendment 03-031

This budget amendment covers the emergency purchase of police evidence software as recommended by the City's System Administrator.

A summary of the impact on the fund balances of the General Fund, the PIP Fund, and the Debt Service Funds is also attached.

These budget amendments are submitted for your consideration. If you have any questions please do not hesitate to contact either Paul or Janet.

Thank you for your attention to this matter.

Attachments

JIC/BUDGET AMENDMENTS 06-05-2003

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-019

DATE May 20, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
350-151-54-0053	Facility Buildout	16,057	
350-00-39-1110	Transfer from General Fund	16,057	
100-1505-61-4202	Transfer to PIP	16,057	
100-1505-57-9135	Contingency - General Administration		16,057
	TOTAL	48,171	16,057

To cover costs for facility buildout in the PIP Fund that had been charged to the Self-Insurance Fund.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-020

DATE May 21, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
350-4110-54-0113	Asphalt Paver	27,866	
350-00-39-3310	Loan Proceeds	27,866	
	TOTAL	$ 55,732	$ -

Asphalt Paver - approved by City Council May 15, 2003.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-021

DATE May 21, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
350-3210-54-0099	Police Vehicles	44,000	
350-00-39-3310	Loan Proceeds	44,000	
	TOTAL	$ 88,000	$ -

To replace two vehicles recently totaled in accidents. These vehicles will be financed through Banc of America in addition to other vehicles purchased in 2003.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-022

DATE May 21, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-3210-52-2250	Repairs & Maint - Buildings/Police	4,426	
100-00-38-9001	Insurance Reimbursement	4,426	
	TOTAL	$ 8,852	$ -

To increase revenue and expenditures for insurance reimbursement for lighting strike of communications tower. This was originally charged to Self-Insurance and transferred to General Fund in March 2003.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-023

DATE May 21, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-3510-52-1200	Professional Services/Fire	17,230	
100-00-39-2100	Sale of Fixed Assets	17,230	
	TOTAL	$ 34,460	$ -

ESCi Contract (review of emergency services delivery system) - approved by City Council May 15, 2003.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-024

DATE May 21, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-4100-52-2290	Repairs/Maint - Other/Public Works	3,000	
100-00-38-9000	Other Revenue	3,000	
	TOTAL	$ 6,000	$ -

To increase Repairs & Maint. - Other in the Public Works department for a water fountain with offset to Other Revenue. Check has already been received from the Running Club for this purchase.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-025

DATE May 21, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-5144-53-1175	Operating Supplies/Mosquito Control	2,500	
100-00-38-9000	Other Revenue	2,500	
	TOTAL	$ 5,000	$ -

To establish budget for a Mosquito Control department as approved by City Council on May 1, 2003.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-026

DATE May 21, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-5520-51-1100	Regular Salaries/Senior Center	36,053	
100-5520-51-1200	PT Temp Salaries/Senior Center	13,141	
100-5520-51-2100	Group Ins. - Health/Senior Center	4,446	
100-5520-51-2101	Group Ins. - LT Disability/Senior Center	123	
100-5520-51-2102	Group Ins. - Dental/Senior Center	256	
100-5520-51-2103	Group Ins. - Life/Senior Center	116	
100-5520-51-2200	Social Security/Senior Center	3,050	
100-5520-51-2300	Medicare/Senior Center	713	
100-5520-51-2400	Retirement/Senior Center	4,496	
100-5520-51-2700	Workers' Compensation/Senior Center	889	
100-5520-52-1200	Professional Services/Senior Center	360	
100-5520-52-1330	Non-Supportable Programs/Senior Center	4,805	
100-5520-52-2100	Cleaning Services/Senior Center	4,800	
100-5520-52-2200	Repairs & Maint - Equipment/Senior Center	2,155	
100-5520-52-3100	Rental/Senior Center	1,665	
100-5520-52-3200	Communications/Senior Center	7,482	
100-5520-52-3600	Dues & Fees/Senior Center	45	
100-5520-52-3700	Education & Training/Senior Center	180	
100-5520-53-1220	Natural Gas/Senior Center	2,241	
100-5520-53-1230	Electricity/Senior Center	4,341	
100-5520-57-3105	Recreation Programs/Senior Center	33,200	
100-6110-51-1100	Regular Salaries/Recreation		36,053
100-6110-51-1200	PT Temp Senior/Recreation		13,141
100-6110-51-2100	Group Ins. - Health/Recreation		4,446
100-6110-51-2101	Group Ins. - LT Disability/Recreation		123
100-6110-51-2102	Group Ins. - Dental/Recreation		256
100-6110-51-2103	Group Ins. - Life/Recreation		116
100-6110-51-2200	Social Senior/Recreation		3,050
100-6110-51-2300	Medicare/Recreation		713
100-6110-51-2400	Retirement/Recreation		4,496
100-6110-51-2700	Workers' Compensation/Recreation		889
100-6110-52-1200	Professional Services/Recreation		360
100-6110-52-1330	Non-Supportable Programs/Recreation		4,805
100-6110-52-2100	Cleaning Services/Recreation		4,800
100-6110-52-2200	Repairs & Maint - Equipment/Recreation		2,155
100-6110-52-3100	Rental/Recreation		1,665
100-6110-52-3200	Communications/Recreation		7,482
100-6110-52-3600	Dues & Fees/Recreation		45
100-6110-52-3700	Education & Training/Recreation		180
100-6110-53-1220	Natural Gas/Recreation		2,241
100-6110-53-1230	Electricity/Recreation		4,341
100-6110-57-3105	Recreation Programs/Recreation		33,200
	TOTAL	$ 124,557	$ 124,557

To establish budget for a Senior Center department from the Recreation department as approved by City Council on May 1, 2003.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-027

DATE May 21, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-4250-52-1200	Professional Services/Stormwater	49,500	
100-4250-52-3700	Education & Training/Stormwater	500	
100-1505-61-1350	Operating Transfer to PIP		50,000
350-00-39-1110	Operating Transfer from General Fund		50,000
350-4110-54-0050	Stormwater Management		50,000
	TOTAL	$ 50,000	$ 150,000

To establish budget for a Stormwater department from the PIP Fund as approved by City Council on May 1, 2003.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-028

DATE May 21, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-1540-51-1100	Regular Salaries/Human Resources	870	
100-1570-51-1100	Regular Salaries/Public Information	2,118	
100-6122-51-1100	Regular Salaries/Kedron	632	
100-1575-51-1100	Regular Salaries/Engineering	11,380	
100-1517-55-1010	City Store Transfer		5,000
100-1517-55-1020	Postage Intercompany Transfer		2,000
100-4100-55-1035	Gasoline Intercompany Transfer		4,000
100-4100-55-1045	Gasoline Intercompany Transfer		4,000
	TOTAL	$ 15,000	$ 15,000

To decrease intercompany expenditures and transfer actual activity to the appropriate inventory (asset) account. This decrease is offset by increases to regular salary line items to cover pay increases associated with employees completing UGA's management training course and promotions (both temporary and permanent).

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-029

DATE May 22, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
310-1505-58-4001	Bond Issue Costs	56,900	
310-1505-58-4002	Bond Issue Costs/Redemption Premium	33,100	
310-1505-61-1400	Operating Transfer to Debt Service (400)	3,310,000	
310-00-39-3001	Bond Proceeds/2003 Refunding	3,400,000	
400-8000-58-1150	1993 Bond Issue	3,310,000	
400-00-39-	Operating Transfer from Debt Service (310)	3,310,000	
	TOTAL	$ 13,420,000	$ -

To establish budget for the refunding of the 1993 Bond Issue (Series A & B) as approved by City Council April 17, 2003.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-030

DATE May 22, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-4100-53-1110	Street Resurfacing Program Supplies	500,000	
100-4100-53-1120	Cart Path Supplies	77,425	
100-1505-61-1350	Cart Path Extensions	22,575	
100-1505-61-1350	Operating Transfer to PIP		600,000
350-00-39-1110	Operating Transfer from General Fund		600,000
350-4110-54-0002	Street Resurfacing Program		500,000
350-4110-54-0008	Repair Cart Paths		100,000
	TOTAL	$ 600,000	$ 1,800,000

To move the budget for street resurfacing, cart path repairs, and cart path extensions to the General Fund from the PIP. These costs are primarily repair and maintenance and should not be budgeted in the PIP Fund.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-031

DATE May 23, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-3210-53-1180	Computer Supplies/Police	3,500	
100-3800-54-2050	Machinery & Equipment/Communications		3,500
	TOTAL	$ 3,500	$ 3,500

To transfer budget from the Communications department to the Police Department for the emergency purchase of police evidence software.

CITY OF PEACHTREE CITY

BUDGET AMENDMENTS
CITY COUNCIL
June 5, 2003

General Fund	
Budgeted Revenue and Expenditures before amendments	$ 20,858,266
Budget Amendments:	
Police Repairs & Maintenance	4,426
Fire Professional Services	17,230
Public Works Repairs & Maintenance	3,000
Mosquito Control	2,500
Budgeted Revenue and Expenditures after amendments	$ 20,885,422
PIP Fund	
Budgeted Revenue and Expenditures before amendments	$ 7,088,286
Budget Amendments:	
Asphalt Paver	27,866
Police Vehicles	44,000
Facility Buildout	16,057
Stormwater Transfer	(50,000)
Street and Cart Path Transfer	(600,000)
Budgeted Revenue and Expenditures after amendments	$ 6,526,209
General Obligation Debt Service Fund	
Budgeted Revenue and Expenditures before amendments	$ -
Budget Amendments:	
Bond Refunding	3,400,000
Budgeted Revenue and Expenditures after amendments	$ 3,400,000
Debt Service Fund	
Budgeted Revenue and Expenditures before amendments	$ 1,747,708
Budget Amendments:	
Bond Refunding	3,310,000
Budgeted Revenue and Expenditures after amendments	$ 5,057,708

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO:	**Mayor and City Council**
VIA:	**City Manager**
FROM:	**City Engineer/Interim Developmental Services Director**
DATE:	**May 19, 2003**
SUBJECT:	**Ordinance Change: Section 18-3 Code of Ordinances – Appeal of Denied Building Permit**

At the recommendation of the City Attorney, Developmental Services Staff is recommending that Section 18-3 of the Code of Ordinances be changed to avoid limitations on the amount of time between the appeal and Council action. As the ordinance currently reads, Council is required to act within three days of the appeal, regardless of when it is made, else the appeal is deemed approved. Staff believes that the subsequent regular meeting of the Council would provide staff adequate time to prepare the necessary documentation in order to brief Council. The recommended changes are identified on the attached pages.

Attachments

Current Ordinance

Sec. 18-3. Same--Appeal from denial.

The denial of a building permit may be appealed to the city council. If required, a called meeting of city council will be held within three days for consideration of such an appeal; and if the meeting is not so held, the application will be deemed approved.

(Code 1980, § 5-3)

Proposed Ordinance

Section 18-3. Same-Appeal from denial

The denial of a building permit may be appealed to the city council. Such appeal shall be heard at the next regularly scheduled city council meeting for consideration, subject to established submittal deadlines. The applicant, or his legally authorized agent, must appear at the meeting to present the appeal.

ORDINANCE # __________

AN ORDINANCE TO AMEND ARTICLE I, SECTION 18-3,
OF THE PEACHTREE CITY CODE OF ORDINANCES
TO PROVIDE REGULATIONS FOR THE APPEAL PROCEDURE
FOR BUILDING PERMIT DENIAL, TO REPEAL CONFLICTING ORDINANCES,
AND FOR OTHER PURPOSES

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by authority of the same, that Article I, Section 18-3, be amended as follows:

Section 18-3. Same-Appeal from denial

The denial of a building permit may be appealed to the city council. Such appeal shall be heard at the next regularly scheduled city council meeting for consideration, subject to established submittal deadlines. The applicant, or his legally authorized agent, must appear at the meeting to present the appeal.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed in their entirety.

Done, Ratified, and Passed this __________ day of ____________________, 2003.

____
Mayor

____

____

____

____

Attest: ________________________________
City Clerk

CITY OF PEACHTREE CITY

MEMO TO: Mayor and City Council

VIA: Bernard J. McMullen, City Manager

FROM: Paul J. Salvatore, Director of Financial Services P.S.
Janet I. Camburn, Assistant Finance Director

DATE: May 29, 2003

SUBJECT: Annual Audit and Comprehensive Annual Financial Report for the Fiscal Year Ended September 30, 2002

Enclosed for your review is the following information:

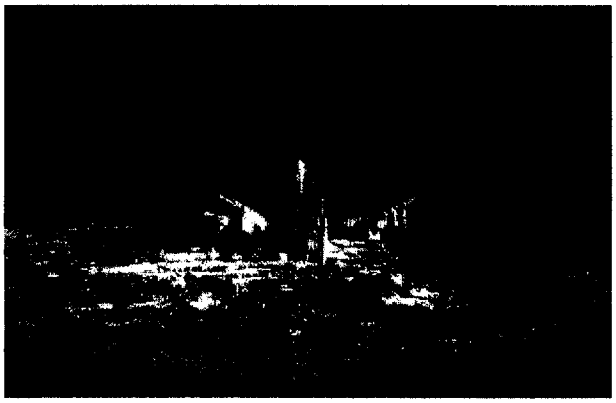
- Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended September 30, 2002.
- Annual Audit Agenda for the September 30, 2002 financial statements to be presented by Miller Edwards and Adam Fraley of the accounting firm of Mauldin & Jenkins, LLC at the June 5, 2003 City Council meeting.
- Management's response to the Mauldin & Jenkins comments regarding the fiscal year 2002 audit.

The CAFR has been submitted to the State of Georgia, the National Repositories for Continuing Bond Disclosure, and the Government Finance Officers Association (GFOA) for consideration for the Certificate of Achievement for Excellence in Financial Reporting. The CAFR will be placed on the City's web site early next week.

If you have any questions regarding any of the materials enclosed, please do not hesitate to contact either Paul or Janet.

Enclosures

The City of Peachtree City, Georgia



Annual Audit Agenda
September 30, 2002

Meeting with Management

Presented by:

Miller Edwards and
Adam Fraley
of

Mauldin & Jenkins

CITY OF PEACHTREE CITY

Annual Audit Agenda

September 30, 2002

PURPOSE OF MEETING

To address the overall ***audit opinion*** for 2002

To discuss the ***results of our audit*** for 2002

To address certain ***required communications*** related to the audit

To communicate our ***recommendations for improvement*** for 2002

To ***answer any questions***

CITY OF PEACHTREE CITY

Annual Audit Agenda

September 30, 2002

AUDIT OPINION

A. ***Clean opinion***

B. "....Statements are the responsibility of management. The auditors' responsibility is to express an opinion on these financial statements."

C. We believe the financial statements present fairly, in all material respects, the financial position of the City of Peachtree City, Georgia as of September 30, 2002.

RESULTS OF THE AUDIT

A. Adjustments:

There were several adjustments proposed to the funds of the City. There were no passed adjustments. The detail of these audit adjustments have been provided to management. Attached are the listings of the audit adjustments by fund for the year ended September 30, 2002.

B. Audit scopes and procedures utilized during the audit are summarized as follows:

Standard Mauldin & Jenkins audit programs were used in all areas.

CITY OF PEACHTREE CITY

Annual Audit Agenda

September 30, 2002

REQUIRED COMMUNICATIONS

Introduction

We have audited the financial statements of the City of Peachtree City, Georgia (the "City") as of and for the year ended September 30, 2002, and have issued our report dated January 17, 2003.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In accordance with Statements on Auditing Standards (SAS) No. 61, we are required to make certain communications to the City Council, or equivalent audit committee for several key areas.

Auditor Responsibility

As previously stated in our engagement letter and stated above, we would like the City to understand our responsibility in connection with our audit. We conducted our audit in accordance with generally accepted auditing standards. Those ***standards require that we plan and perform the audit to obtain reasonable assurance, not absolute***, about whether the financial statements are free from material misstatement.

Accounting Policies

The accounting ***policies used by the City are in accordance with generally accepted accounting principles***. It is our understanding that the City is not involved in any controversial or emerging issues for which guidance is not available.

Internal Control Matters

During the course of our audit of the City, we obtained various component units' financial statements audited by other auditors. One of these component unit financial statements, the Peachtree City Airport Authority, disclosed certain public funds in the amount of $85,008 were maintained in financial institutions which were not properly collateralized according to State of Georgia law. We recommend City officials address this situation with Peachtree City Airport Authority officials, and implement procedures which will prevent such violations of law from occurring.

REQUIRED COMMUNICATIONS (Continued)

Estimates

The City uses various estimates as part of its financial reporting process. ***The estimates used were audited and considered to be adequate*** in their desired function.

Other Information

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, we must be provided with printers' proofs or masters for our review and approval before printing. You must also provide us with a copy of the final reproduced material for our approval before it is distributed.

Disagreements

We had ***no significant disagreements with the management*** of the City over the financial reporting.

Consultation

We know of ***no outside consultation by the City*** in connection with our audit, nor did we face any issues requiring outside consultation.

Audit Firm Retention

We know of ***no significant issues*** which would prevent us from being engaged for next year's audit.

Difficulties

We encountered ***no difficulties with management*** in performing our audit.

CITY OF PEACHTREE CITY

Annual Audit Agenda

September 30, 2002

RECOMMENDATIONS FOR IMPROVEMENT

During our audit of the financial statements as of and for the year ended September 30, 2002, we noted several areas within the accounting and internal control systems that we believe can be inproved. Additionally, we noted certain items management should consider as part of its decision making process. Our recommendations (also commonly referred to as management points) are presented in the following paragraphs. We believe consideration of these recommendations will help provide proper control over financial activities, and add effectiveness and efficiency to overall operations.

1) Fixed Assets

For the year ended September 30, 2002 the City took over the responsibility of maintaining the detail fixed asset reports. The City should continue to review this listing for any disposals and perform physical inventories of its fixed assets periodically. The City should also consider establishing written policies to differentiate between capitalizable additions and items that should not be capitalized.

2) Component Units

It is important for the City and its component units to maintain appropriate communication concerning transactions between the City and these parties. This will help to ensure that these transactions are properly recorded on the City's general ledger as well as the respective component unit's general ledger.

CITY OF PEACHTREE CITY

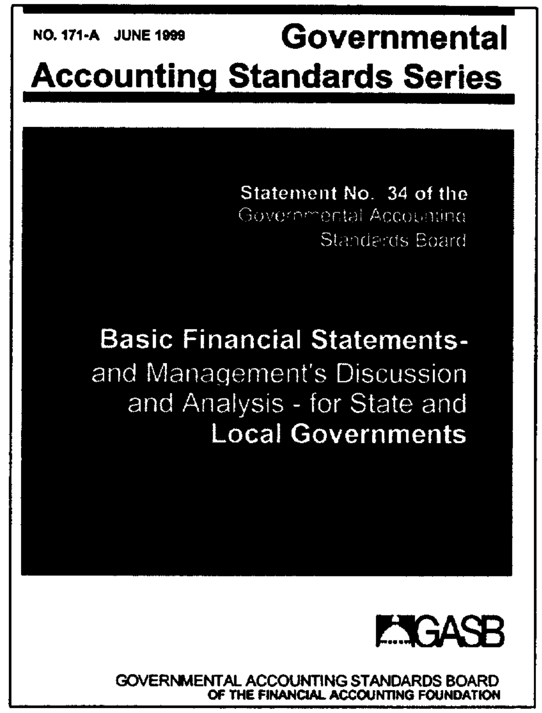
Annual Audit Agenda

September 30, 2002

OTHER MATTERS

GASB Statement No. 34 - "The Financial Reporting Model":

In June 1999, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments. GASB Statement No. 34 represents the most important single change in the history of accounting and financial reporting for state and local governmental entities. The implementation date for GASB Statement No. 34 will vary among governments, depending upon their size. Size, for this purpose, will be calculated based upon the total annual revenues of the primary government's governmental and enterprise funds in the first fiscal year ending after June 15, 1999. Implementation of the noninfrastructure provisions of the new standard is scheduled in three phases. Phase I requires governments with total revenues of $100 million or more to implement GASB Statement No. 34 for fiscal years beginning after June 15, 2001 (i.e., starting with the fiscal year ended June 30, 2002). Phase II requires governments with total revenues between $100 million and $10 million to implement GASB 34 for fiscal years beginning after June 15, 2002. The City falls into Phase II and, therefore, will be in the second wave of the governmental entities implementing this Statement.


NO. 171-A JUNE 1999 Governmental Accounting Standards Series

Statement No. 34 of the Governmental Accounting Standards Board

Basic Financial Statements- and Management's Discussion and Analysis - for State and Local Governments

GASB

GOVERNMENTAL ACCOUNTING STANDARDS BOARD OF THE FINANCIAL ACCOUNTING FOUNDATION

We recommend the City begin preparing for the changes as soon as possible.

OTHER MATTERS (Continued)

G A O

Accountability ★ Integrity ★ Reliability

GAO Independence Standard

In January 2002, the United States General Accounting Office (GAO) issued an amendment to *Government Auditing Standards (GAS) Amendment No. 3, Independence* which substantially changed the relationship an audit organization can have with an auditee. The intent of this amendment is to better serve public interest and to maintain a high degree of integrity, objectivity, and independence for audits of government entities.

This amendment lessens the ability and, or flexibility an auditor has to provide *nonaudit services*. Services which a government entity may have received from an auditor in the past may not be available going forward, or such services may be subject to certain safeguards which will complicate auditors' ability to provide nonaudit services. Ultimately, government entities are now required to rely less on the auditor which will result in the need for increased internal resources or outsourcing of such services to other service providers. Auditors will be required to be independent both "in fact" and "in appearance" more so than ever before.

Summarization of Recommendations

If you have any questions regarding any comments, suggestions or recommendations set forth in this memorandum, we will be pleased to discuss them with you at your convenience.

This information is intended solely for the use of the City council and management, and others within the City's organization and is not intended to be and should not be used by anyone other than these specified parties.

We appreciate the opportunity to serve the City of Peachtree City and look forward to future engagements. Thank you.

MAULDIN & JENKINS, LLC

[redacted]

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries JE # 1				
[redacted]				
100-0000-13-4103	FUND BALANCE		38,555.38	
100-0000-34-7900	OTHER			38,555.38
Total			**0.00**	**0.00**
Adjusting Journal Entries JE # 2				
[redacted]				
100-0000-31-1100	REAL PROPERTY TAX		63,734.81	
100-0000-13-4103	FUND BALANCE			63,734.81
Total			**0.00**	**0.00**
Adjusting Journal Entries JE # 3				
[redacted]				
100-1505-57-2015	AIRPORT AUTHORITY		10,000.00	
100-1505-57-2018	DEVELOPMENT AUTHORITY		22,090.90	
100-0000-12-1980	Due to Airport Authority			10,000.00
100-0000-12-1981	Due to Peachtree City Developmental Authority			22,090.90
Total			**0.00**	**0.00**
Adjusting Journal Entries JE # 4				
[redacted]				
100-0000-34-7900	OTHER		47,189.96	
100-1505-57-2015	AIRPORT AUTHORITY			15,729.98
100-1505-57-2018	DEVELOPMENT AUTHORITY			31,459.98
Total			**0.00**	**0.00**
Adjusting Journal Entries JE # 5				
[redacted]				
100-0000-13-4103	FUND BALANCE		57,699.64	
100-0000-31-4100	HOTEL/MOTEL TAX			57,699.64
Total			**0.00**	**0.00**
Adjusting Journal Entries JE # 6				
[redacted]				
100-0000-12-1500	INSURANCE CLAIMS PAYABLE		109,131.00	
100-0000-39-1610	OPERATING TRANSFER FR SELFINS		160,688.00	
100-0000-12-1500	INSURANCE CLAIMS PAYABLE			160,688.00
100-0000-13-4103	FUND BALANCE			109,131.00
Total			**0.00**	**0.00**
Adjusting Journal Entries JE # 7		L-1		
[redacted]				
100-1320-51-2700	WORKERS' COMPENSATION		23.29	
100-1511-51-2700	WORKERS COMPENSATION		14.91	

100-1517-51-2700	WORKERS COMPENSATION	7.45	
100-1535-51-2700	WORKERS COMPENSATION	7.45	
100-1540-51-2700	WORKERS COMPENSATION	7.45	
100-1570-51-2700	WORKERS COMPENSATION	11.18	
100-1575-51-2700	WORKERS COMPENSATION	148.34	
100-1580-51-2700	WORKERS COMPENSATION	7.45	
100-2650-51-2700	WORKERS COMPENSATION	7.46	
100-3210-51-2700	WORKERS COMPENSATION	2,960.39	
100-3510-51-2700	WORKERS COMPENSATION	1,802.75	
100-3600-51-2700	WORKERS COMPENSATION	82.89	
100-3800-51-2700	WORKERS COMPENSATION	7.46	
100-4100-51-2700	WORKERS COMPENSATION	2,311.28	
100-6110-51-2700	WORKERS COMPENSATION	988.85	
100-6122-51-2700	WORKERS COMPENSATION	394.12	
100-6510-51-2700	WORKERS COMPENSATION	95.43	
100-7210-51-2700	WORKERS COMPENSATION	304.13	
100-7410-51-2700	WORKERS COMPENSATION	155.79	
100-7450-51-2700	WORKERS COMPENSATION	296.68	
100-0000-11-3800	PREPAID ITEMS		9,634.75
Total		**0.00**	**0.00**

Adjusting Journal Entries JE # 8

100-1320-51-2100	GROUP INSURANCE - HEALTH	52.50	
100-1511-51-2100	GROUP INSURANCE - HEALTH	52.50	
100-1517-51-2100	GROUP INSURANCE - HEALTH	52.51	
100-1535-51-2100	GROUP INSURANCE - HEALTH	48.43	
100-1540-51-2100	GROUP INSURANCE - HEALTH	48.43	
100-1570-51-2100	GROUP INSURANCE - HEALTH	22.17	
100-1575-51-2100	GROUP INSURANCE - HEALTH	48.43	
100-1580-51-2100	GROUP INSURANCE - HEALTH	44.35	
100-2650-51-2100	GROUP INSURANCE - HEALTH	52.51	
100-3210-51-2100	GROUP INSURANCE - HEALTH	1,234.26	
100-3510-51-2100	GROUP INSURANCE - HEALTH	981.30	
100-3600-51-2100	GROUP INSURANCE - HEALTH	52.51	
100-4100-51-2100	GROUP INSURANCE - HEALTH	1,164.56	
100-6110-51-2100	GROUP INSURANCE - HEALTH	588.59	
100-6122-51-2100	GROUP INSURANCE - HEALTH	119.03	
100-6510-51-2100	GROUP INSURANCE - HEALTH	159.30	
100-7210-51-2100	GROUP INSURANCE - HEALTH	127.19	
100-7410-51-2100	GROUP INSURANCE - HEALTH	48.43	
100-7450-51-2100	GROUP INSURANCE - HEALTH	100.93	
100-0000-12-1500	INSURANCE CLAIMS PAYABLE		4,997.93
Total		**0.00**	**0.00**

Adjusting Journal Entries JE # 9

100-0000-11-3175	DUE FROM GO BOND FUND	5,489.33	
100-1505-57-2015	AIRPORT AUTHORITY		5,489.33
Total		**0.00**	**0.00**

Adjusting Journal Entries JE # 10

[redacted]

100-1505-57-2015	AIRPORT AUTHORITY		13,570.31	
100-0000-11-1322	JUMBO MONEY MARKET			13,570.31
Total			**0.00**	**0.00**

Adjusting Journal Entries JE # 11 — **A-1**

[redacted]

100-0000-11-1111	GENERAL-CLAIM ON CASH		121,160.00	
100-0000-12-1261	ACCRUED PAYROLL TAXES			121,160.00
Total			**0.00**	**0.00**

Adjusting Journal Entries JE # 12 — **SS-1**

[redacted]

100-0000-13-4103	FUND BALANCE		45,269.13	
100-0000-31-4200	ALCOHOLIC BEVERAGE EXCISE TAX			45,269.13
Total			**0.00**	**0.00**

Adjusting Journal Entries JE # 13

[redacted]

100-0000-31-6100	BUSINESS & OCCUPATIONAL TAXES		638.18	
100-0000-31-6100	BUSINESS & OCCUPATIONAL TAXES		3,870.84	
100-0000-31-4200	ALCOHOLIC BEVERAGE EXCISE TAX			3,870.84
100-0000-31-4250	MIXED DRINK TAX			638.18
Total			**0.00**	**0.00**

Adjusting Journal Entries JE # 14 — **PBC**

[redacted]

100-0000-34-7900	OTHER		366.47	
100-0000-11-3176	DUE FROM WASA			366.47
Total			**0.00**	**0.00**

CITY OF PEACHTREE CITY
MANAGEMENT'S RESPONSES TO AUDITORS' COMMENTS
FISCAL YEAR 2002 AUDIT

RESULTS OF THE AUDIT - AUDIT ADJUSTMENTS

Although the firm of Mauldin & Jenkins has presented the City with a list of audit adjustments, all adjusting entries required to prepare the Comprehensive Annual Financial Report (CAFR) were prepared and posted to the City's general ledger by City staff during the actual audit process and prior to the issuance of the CAFR. Therefore, it is unnecessary to post the entries presented.

REQUIRED COMMUNICATIONS – INTERNAL CONTROL MATTERS

As a component unit of the City of Peachtree City, the Peachtree City Airport Authority's financial statements are included as part of the City's annual financial statements. Upon receipt of the Authority's statements, it was discovered that $85,008 of public funds held by the Airport Authority were not properly collateralized according to the laws of the State of Georgia. The City has brought this to the attention of the Airport Authority to resolve the issue.

RECOMMENDATIONS FOR IMPROVEMENT – FIXED ASSETS

During fiscal year 2002, the City took over the responsibility of maintaining the detailed fixed asset reports from the former auditors for land, land improvements, and buildings. For several years, the City has maintained the fixed asset reports for machinery and equipment. The City expects to continue maintaining these reports and to perform a physical inventory of all fixed assets prior to the end of the 2003 fiscal year. City staff is also expected to review and update accounting procedures to include procedures for conducting an annual physical inventory of fixed assets.

On September 5, 2002, the City Council approved amendments to Chapter 34 of the Code of Ordinances. Section 34-94 of this ordinance specifically indicates that a fixed asset is an asset that is tangible in nature, with a life longer than one fiscal year, and with a value of $5,000.00 or greater. Management feels that this ordinance addresses the issue of whether or not assets should be capitalized.

RECOMMENDATIONS FOR IMPROVEMENT – COMPONENT UNITS

Management agrees with the auditors that it is important to maintain appropriate communication concerning transactions between the City and its component units. Although it is very difficult to do this particularly when a component unit does not use the City's accounting system nor the City's auditors, attempts will be made on the City's part to see that future transactions between the City and the component units are properly recorded.

OTHER MATTERS – GASB STATEMENT NO. 34

The City is aware of the Governmental Accounting Standards Board (GASB) requirement to implement GASB Statement No. 34 with the fiscal year ending September 30, 2003 and is taking necessary steps to meet this requirement.

OTHER MATTERS – GOA INDEPENDENCE STANDARD

The City is also aware of the amendment to *Government Auditing Standards (GAS) Amendment No. 3, Independence.* Due to this independence standard change, the City took on considerably more responsibility this past year in preparing for the fiscal year 2002 audit.

Peachtree City
Georgia

TO: **Mayor and Councilmembers**

VIA: **City Manager**
Interim Developmental Services Director

FROM: **City Planner/ Zoning Administrator** David

DATE: **May 29, 2003**

SUBJECT: **Land Use Plan revisions – Westside W-IV**

Due to recently approved developments and re-development of existing property within the City Circle District of the Westside Village, City Council encouraged Staff and the Planning Commission to re-evaluate their recommended changes to the Land Use Plan for this area.

When the update to the Land Use Plan was discussed several months ago, we were hopeful this area would develop/ re-develop in a manner consistent with The Avenue. However, the re-development of the former Peachtree Skate building into the ABRA Auto Body and Glass and the approval of a children's gymnasium adjacent to the Little One's day care facility are more conducive to light industrial zoning and industrial land use than specialty retail or commercial.

Rather than leave the land use designation on the remaining parcels COM Commercial as previously approved, Staff and the Planning Commission are now recommending that the land use designation revert back to IND Industrial which will provide the City more leverage should any of these properties be submitted for rezoning in the future.

I have attached two spreadsheets for your review. One identifies the previously adopted recommendations to the Land Use Plan for this area and the other contains the changes recently approved by the Planning Commission. I have also attached a portion of the minutes from two Planning Commission meetings where these changes were discussed.

Staff recommends that these recommendations be adopted by City Council and that Council authorize Staff to officially modify the Land Use Plan update accordingly.

Attachment

153 Willowbend Road, Peachtree City, GA 30269 (770) 487-5731 FAX (770) 631-2552

WESTSIDE W-IV — CITY CIRCLE DISTRICT

	Tract	Existing Land Use	Proposed Land Use	Existing Zoning	Notes
1.000	The Avenue Complex	COM	COM	LUC-13	
2.000	Eckerd's	COM	COM	LUC-13	
3.000	SunTrust Bank	COM	COM	LUC-13	
4.000	Donato's Pizza	COM	COM	LUC-13	
5.000	Arby's	COM	COM	LUC-13	
6.000	Sleep Inn	COM	COM	LUC-13	
7.000	Fayette County Water Tower	CS	CS	LI	Adjust Zoning to OS
8.000	Peachtree Skate	IND	COM	LI	Adjust Zoning to LUC
9.000	Undeveloped, Pathway	IND	COM	LI	Adjust Zoning to LUC
10.000	Little Ones Day Care	IND	COM	LI	Adjust Zoning to LUC
11.000	Clover Reach Office Complex	IND	COM	LI	Adjust Zoning to OI
12.000	Post Office	IND	COM	LI	Adjust Zoning to LUC
13.000	Undeveloped	IND	COM	LUC-13A	
14.000	Schlotzsky's	IND	COM	LI	Adjust Zoning to LUC
15.000	Waffle House	IND	COM	LI	Adjust Zoning to LUC

02/07/02

WESTSIDE W-IV (REVISED) — CITY CIRCLE DISTRICT

	Tract	Existing Land Use	Proposed Land Use	Existing Zoning	Notes
1.000	The Avenue Complex	COM	COM	LUC-13	
2.000	Eckerd's	COM	COM	LUC-13	
3.000	SunTrust Bank	COM	COM	LUC-13	
4.000	Donato's Pizza	COM	COM	LUC-13	
5.000	Arby's	COM	COM	LUC-13	
6.000	Sleep Inn	COM	COM	LUC-13	
7.000	Fayette County Water Tower	CS	CS	OS	rezoned to OS from LI
8.000	Peachtree Skate	IND	IND	LI	renovated to ABRA Auto Body and Paint
9.000	Undeveloped, Pathway	IND	IND	LI	Approved for My Gym/ outparcel
10.000	Little Ones Day Care	IND	IND	LI	
11.000	Clover Reach Office Complex	IND	IND	LI	
12.000	Post Office	IND	IND	LI	
13.000	Undeveloped	IND	COM	LUC-13A	
14.000	Schlotzsky's	IND	IND	LI	
15.000	Waffle House	IND	IND	LI	

03-03-01 Land Use Plan Recommendations – Clover Reach Business Park.

This item had been discussed at the January 27, 2003, Planning Commission meeting, but formal action could not be taken at that time because the item was advertised as a workshop item.

Mr. Rast explained that City Council had suggested that the Planning Commission reconsider their recommendations in the recently completed update to the Land Use Plan pertaining to several parcels within the Westside Village, i.e., the parcels located within the City Circle District. The Commission's recommendation was to change the land use designation from Industrial to Commercial.

It was generally agreed that recent development and plan approvals within the Clover Reach Business Park indicated this area would most likely remain light industrial in character. Consequently, a recommendation that the land use designation of these properties revert back to the original designation of IND Industrial seemed appropriate.

The Commission reviewed the existing as well as the approved future development and the current zoning designations on Clover Reach.

In response to a question from Mr. Buckley, Mr. Rast explained that the goal was to make the zoning and land use maps consistent. Mr. Buckley was hesitant about taking any action that might interfere with the Commission's desire that future development in this area be more consistent with the concept of The Avenue.

Mr. Green felt the Industrial land use designation would provide the City slightly more control over potential development on these properties.

After discussion, a motion was made by Mr. Saunders and seconded by Mr. Green to recommend to City Council that the Land Use designations for Parcels W-IV-8.000 through W-IV-12.000 and W-IV-14.000 and W-IV-15.000 revert back to Industrial. The motion passed by a vote of 3 to 1 with Mr. Buckley voting against the motion.

PUBLIC HEARING

The Chairman called the public hearing to order. He explained the rules for conducting a public hearing and informed the people in the audience that printed copies of the rules were available at the entrance.

PH-03-01 Land Use Plan Update–Revisions to Westside W-IV (City Circle District).

Mr. Rast explained that this item had been discussed as a regular agenda item at the meeting of March 10, and the Planning Commission had voted 3 to 1 to revise a portion of the recently completed update to the Land Use Plan. Specifically, the Commissioners felt that several parcels within the City Circle District should revert from their new Commercial designation back to the previous land use designation of Industrial.

Mr. Rast further stated that Staff was informed that this matter should have been discussed in a public hearing, which necessitated the action at this meeting.

No one spoke in favor of or in opposition to the recommended changes.

After discussion, a motion was made by Mr. Green and seconded by Mr. Saunders to accept the proposed changes to the Land Use designation of the eight parcels in Westside W-IV (City Circle district) from Commercial to Industrial (LI). The motion passed by a vote of 3 to 1 with Mr. Buckley voting against the motion.

It was noted that for Council's reference, the minutes of the March 10, 2003, meeting contained the Planning Commission's discussion of this item.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager
Financial Services Director P.S.

FROM: City Engineer/Interim Developmental Services Director

DATE: May 29, 2003

SUBJECT: TDK Boulevard – Consider Additional Funding for Design Changes

On the basis of the agreement signed in February of this year, Fayette County has requested that we modify the plans for the road to reduce the amount of rock excavation required during construction of the road. The section of road affected by the presence of rock is very near the proposed bridge location and changes in the alignment of the road in this area will affect the bridge characteristics. Therefore, substantial re-design is required to accommodate the change.

Over the last couple of months, City staff has been working with the County staff and our Engineering consultant on the project to arrive at an agreeable scope of changes to the alignment and a more reasonable cost. The scope arrived at will result in a savings to the County of over $180,000 in the construction phase, while adding $36,100 to the design of the project.

Unfortunately, the City's project account for the design of the road, while supplemented recently is still inadequate to cover the cost of the redesign. Currently, the account has an available balance of $17,450 that could be applied to the change expense. However, the remainder would have to be funded from another source. Staff recommends that the change be pursued to maintain momentum on the project and the funds be provided to accomplish the redesign work. Account activity this year is summarized below:

10/01/02	Beginning Account Balance:	$ 28,950
11/01/02	Payment URS on existing contract:	($ 308)
01/11/03	URS Contract Re-Encumbered:	($ 12,392)
02/06/03	Additional Funds Authorized:	$ 170,000
03/18/03	Payment to Fayette County:	($150,000)
05/15/03	NPDES Pollution Prevention Plans:	($ 13,800)
05/15/03	Initial Rock Analysis:	($ 5,000)
	Current Available Balance:	$ 17,450

In order to modify the plans, additional funding in the amount of $18,650 is still needed. Discussions are ongoing with Fayette County officials concerning the County providing additional funding needed. Staff recommends that, once the County approves the funds, we proceed with issuing the change order.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **City Manager** BM.
Financial Services Director P.S.

FROM: **City Engineer** DB

DATE: **May 21, 2003**

SUBJECT: **Golf View Drive Traffic-Calming Project**

As a follow up to staff's meeting several months ago with residents unhappy with the second phase of modifications to the traffic-calming program on Golf View, I have researched some options with regard to the hill on the east side of Golf View Drive as well as the speed hump profile.

With respect to the hill, there appear to be two categories of modification options. I have organized these options below:

1) Warning-Related Options
    a) Warning Northbound Approach Traffic
        i) Rumble Strips (Existing)
        ii) Warning Sign (Blind Driveway)
            (1) with Flashing Beacon
            (2) with presence loops in driveways
        iii) Internally lighted message sign with loops
    b) Warning for Vehicles entering the road
        i) Parabolic Mirror
        ii) Warning Sign/Flashing Beacon/Loops
        iii) Internally lighted message sign with loops
2) Construction Options
    a) Choker at crest of hill (12' to 10' lane widths)
        i) Inside Island
        ii) Outside neckdowns
    b) Full lane closure - bi-directional yield through 1-lane choker

The construction options represent the most intrusive, most costly, and least palatable options and should be considered last. The warning options, on the other hand, would serve to supplement the existing features in the northbound direction, but only to a negligible extent.

The costs associated with each of the options range from $500 to $12,000 and vary in effectiveness. Unfortunately, each of the options either trades one problem for another or is of marginal benefit in addressing the concern.

Staff sought input from the GDOT's Transportation Consultant on the subject of the condition at the hill during the research of the subject program modifications to the hill. Their informal recommendation was to maintain the current controls and warnings, but make no changes at this point. While it appears reasonable to maximize the warnings provided at this location, there is a diminishing return that makes further installations tend toward the imprudent.

Staff has also researched an optional speed hump profile that is actually a flat-topped speed table, which would reduce the impacts to the longer wheelbase emergency vehicles.[1] The 22-foot long raised area consists of 6-foot ramps and a 10-foot flat top, as is indicated in the attached detail. This profile would be a more palatable approach in future traffic-calming initiatives in other neighborhoods. The two existing humps on Golf View Drive could be modified to create the table profile, but at an additional cost of $8,500.

Council Contingency funds in the amount of $17,500 were set aside last year to complete the work on Golf View and collect some traffic data. From this amount, there is a carryover balance from 2002 of $4,656. Staff recommends that an additional $3,844 be provided from Council Contingency and the speed humps be modified as described.

Attachment

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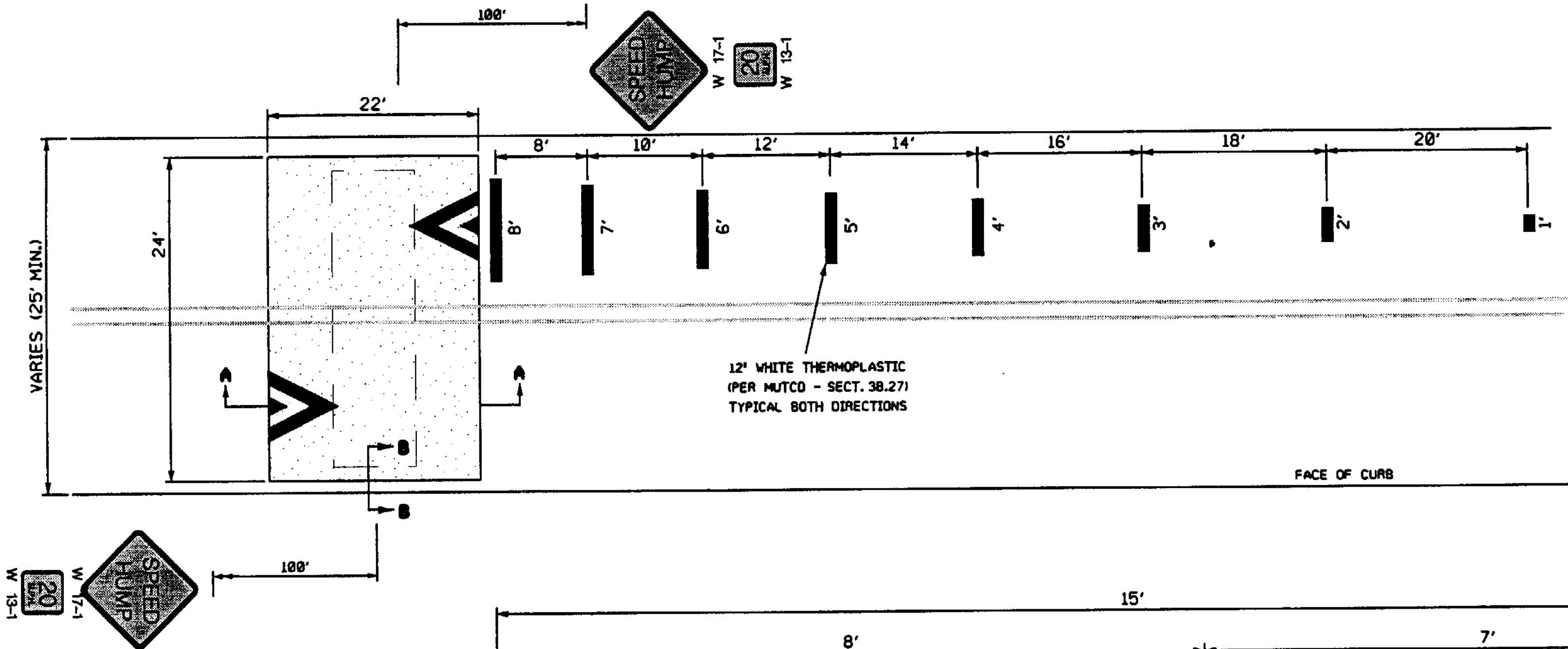
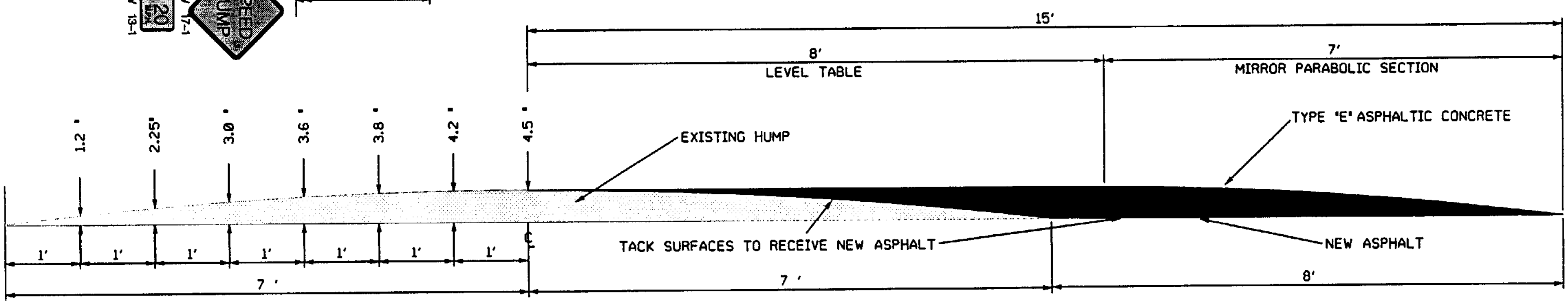
[1] Reid Ewing, *Traffic Calming: State of the Practice,* Institute of Transportation Engineers and Federal Highway Administration, Washington, D.C., 1999, pp. 33, 142, 143. http://www.ite.org/traffic/tcstate.htm#tcsop.





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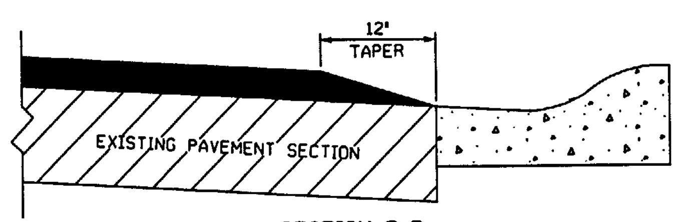

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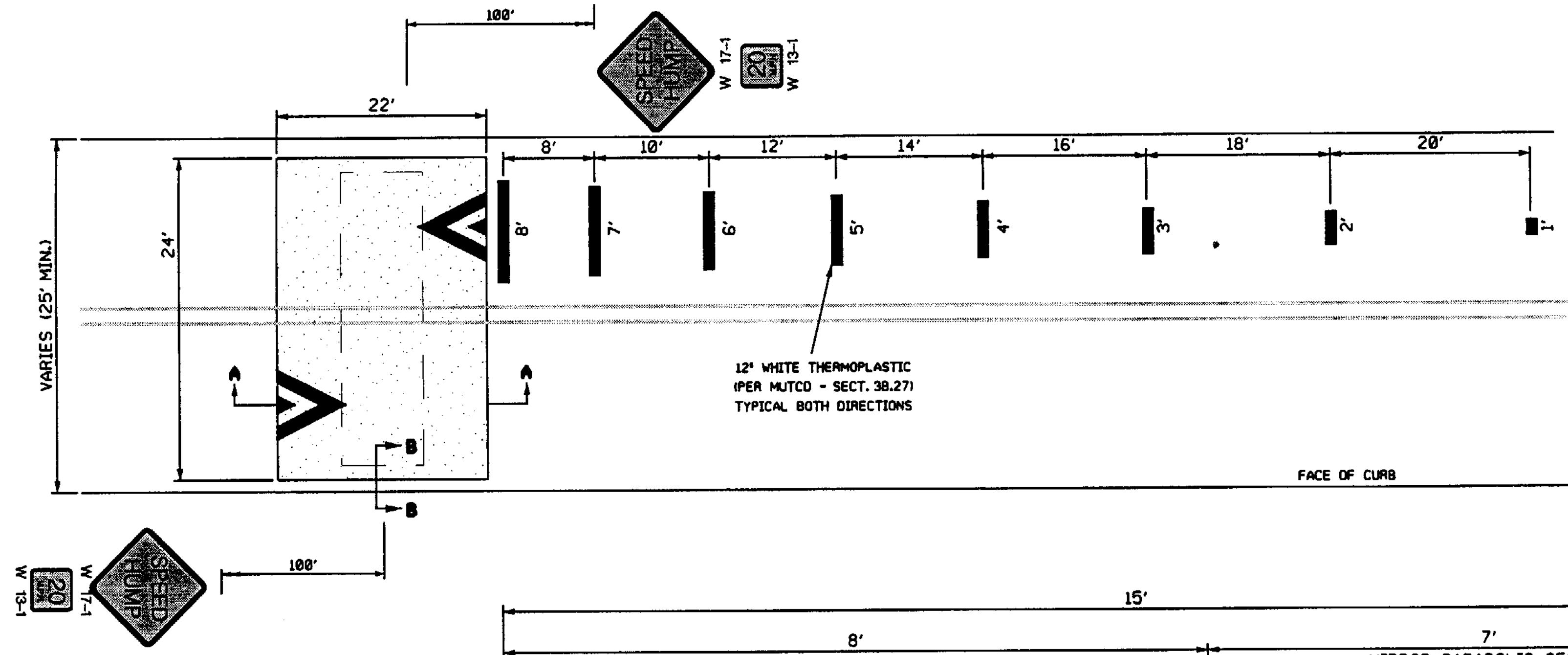

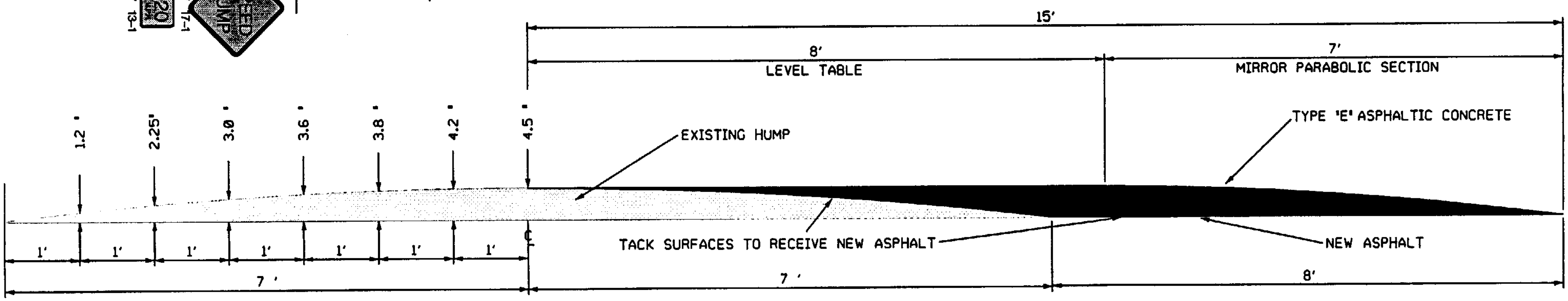

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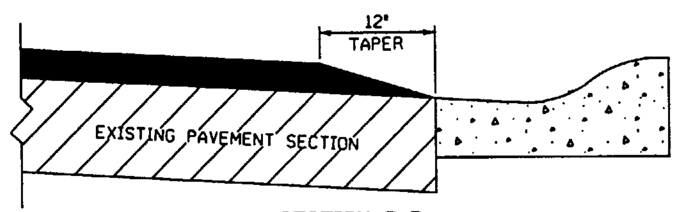

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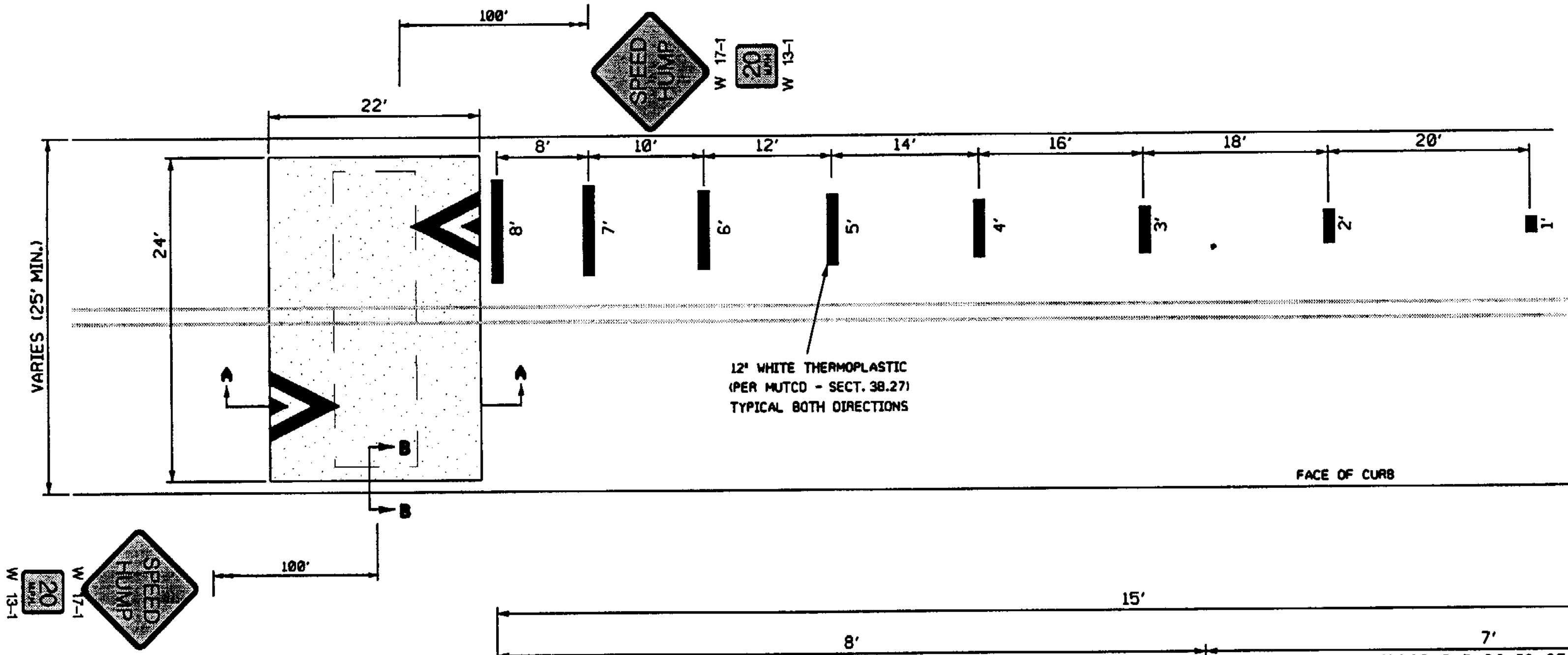

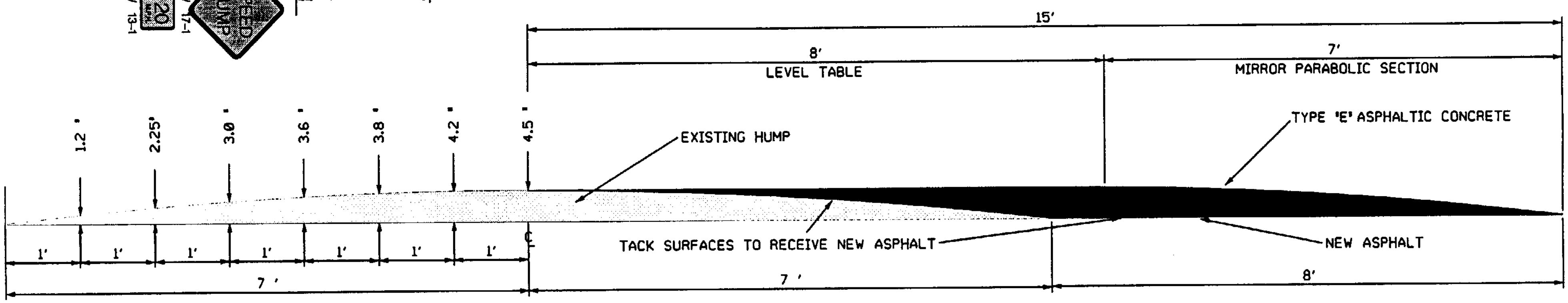

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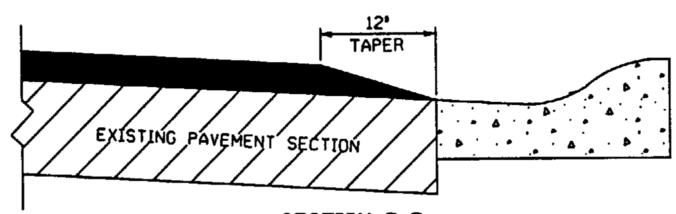

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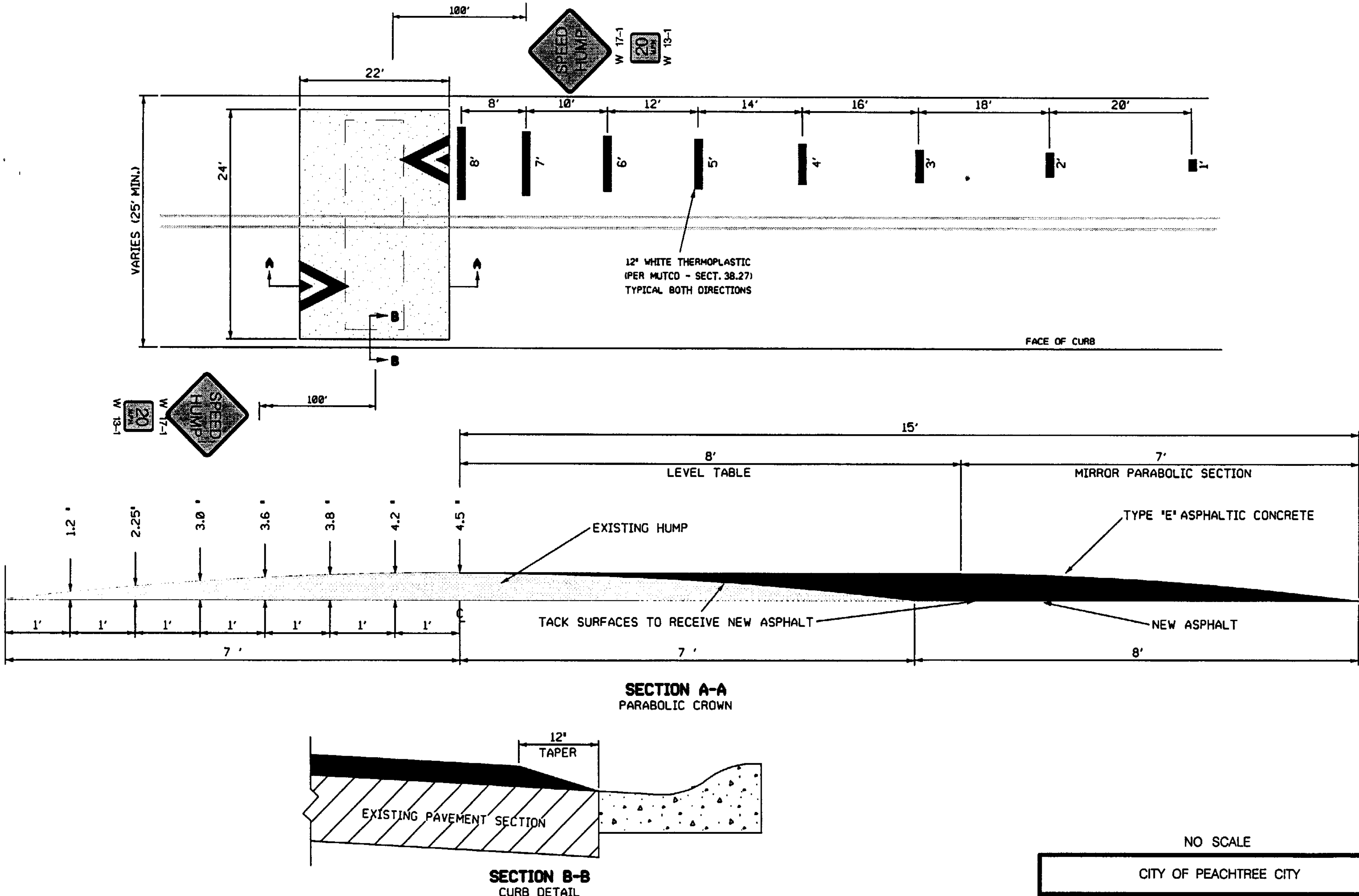

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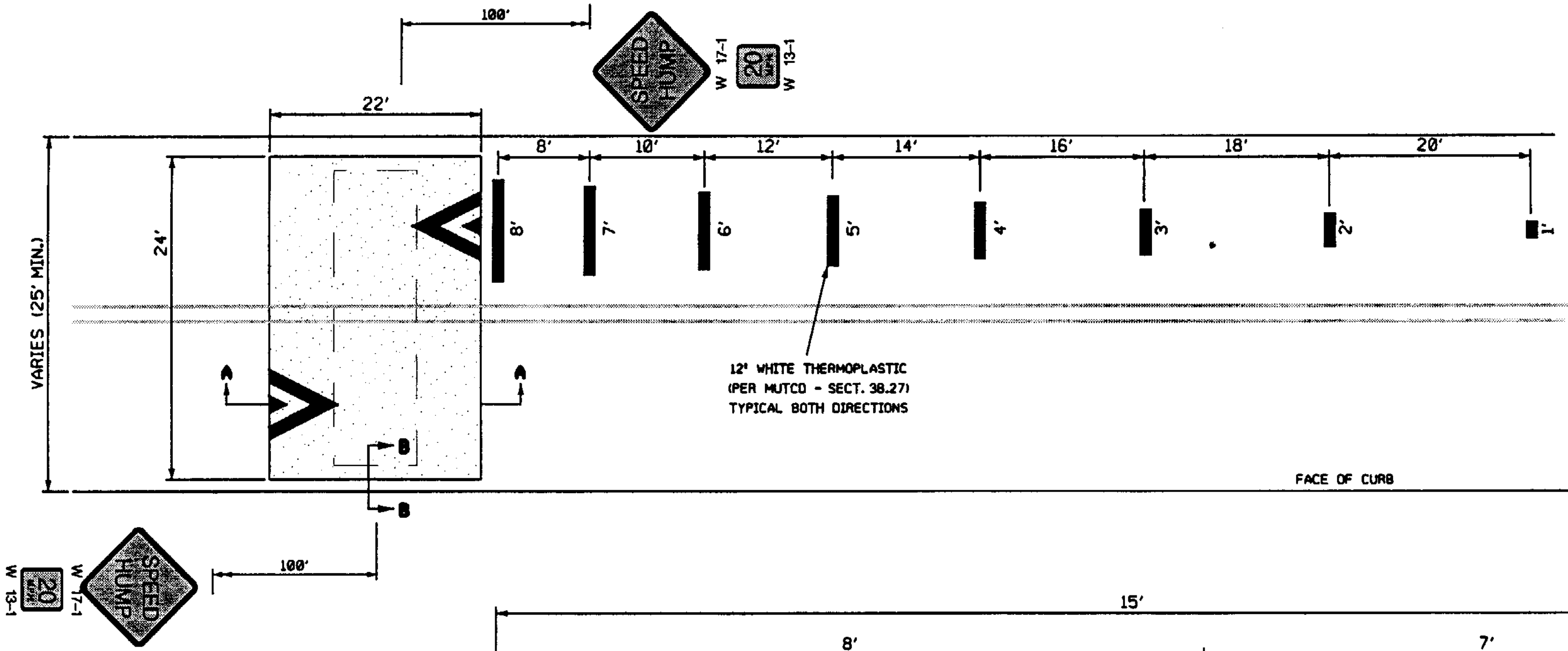

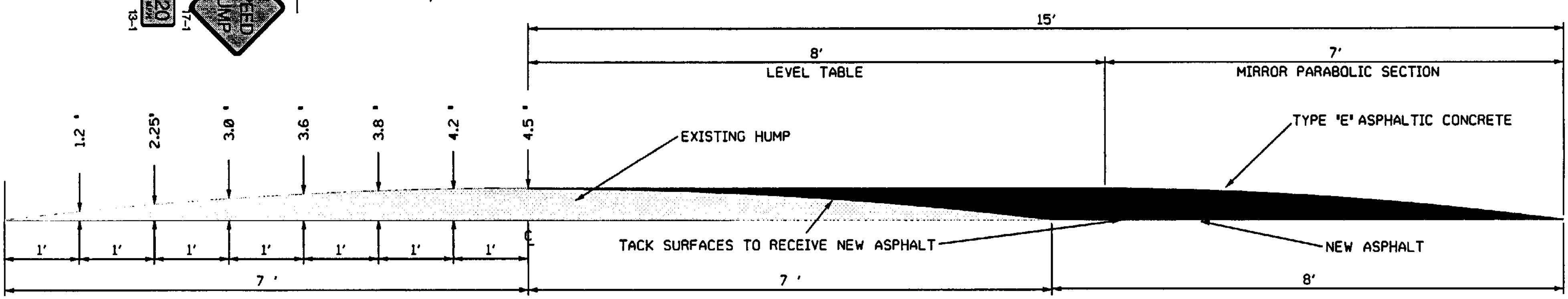

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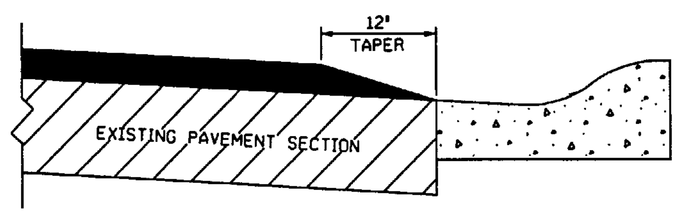

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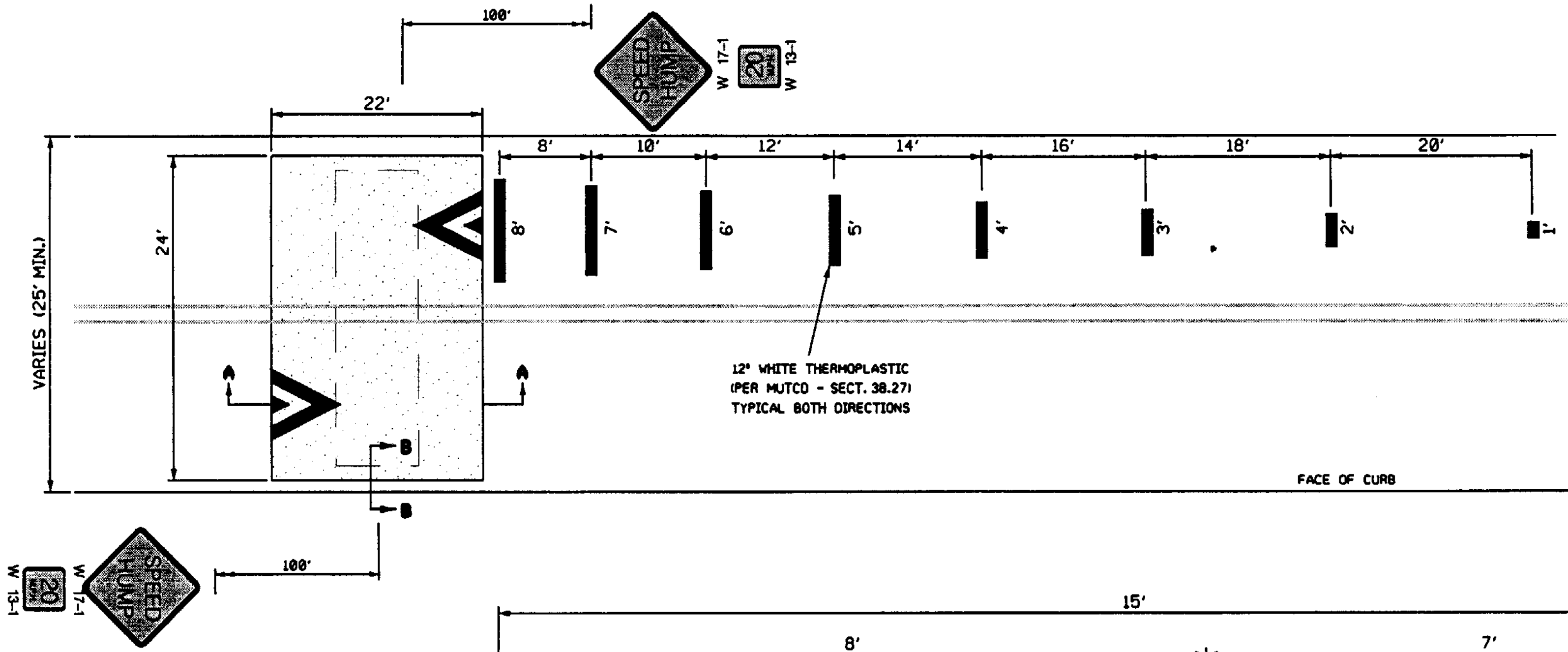

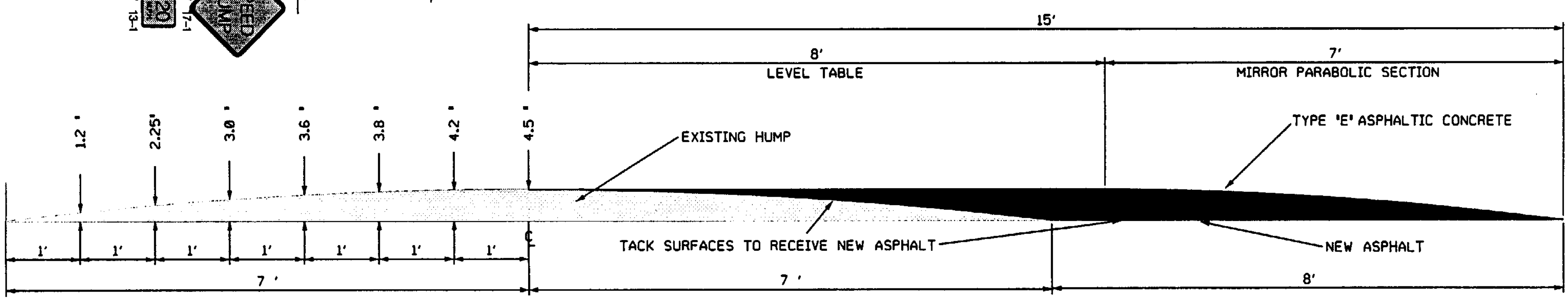

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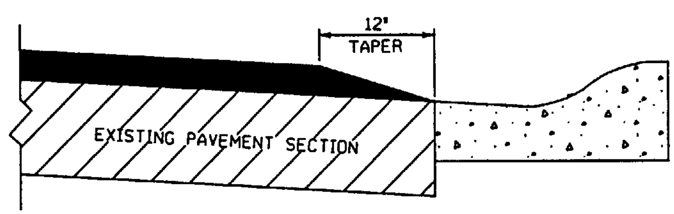

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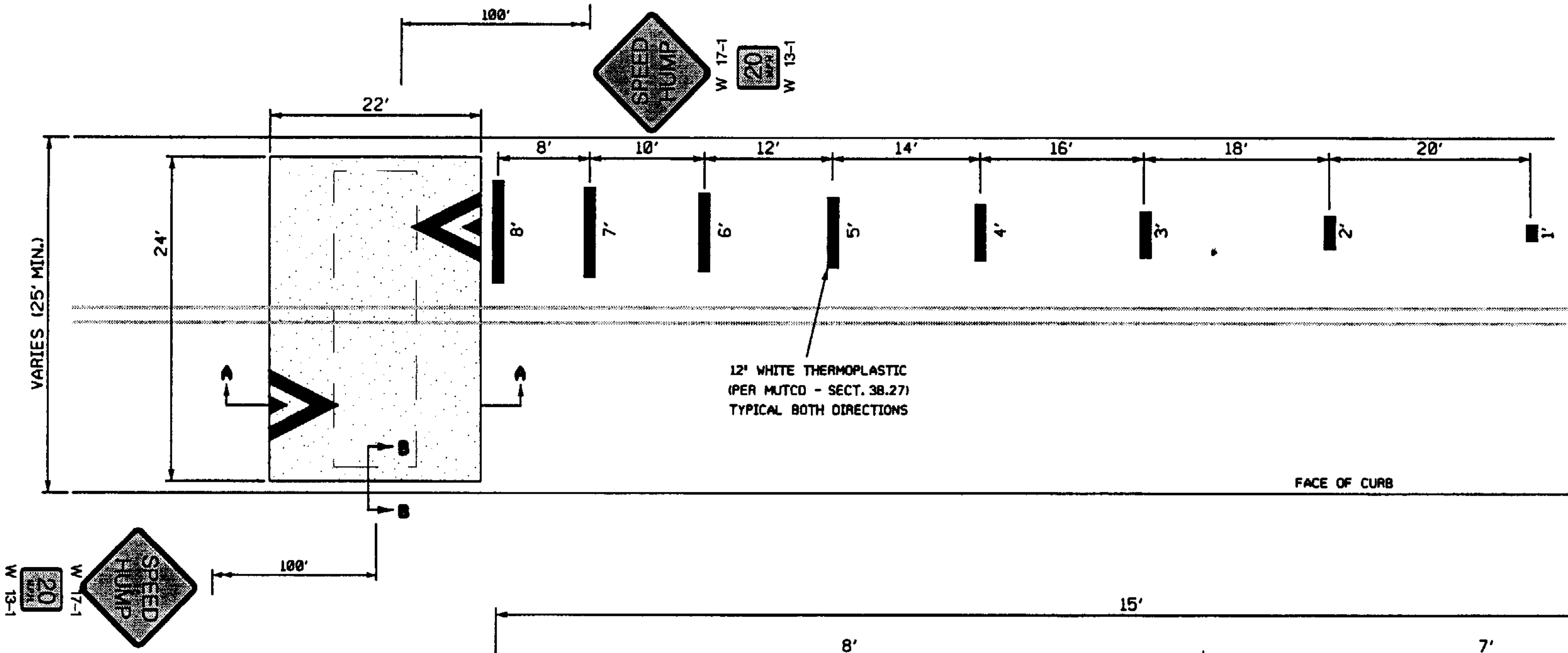

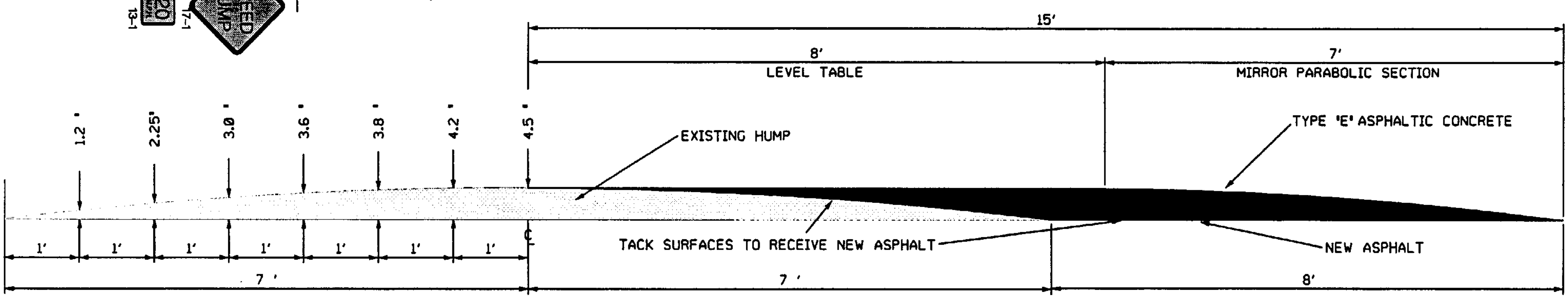

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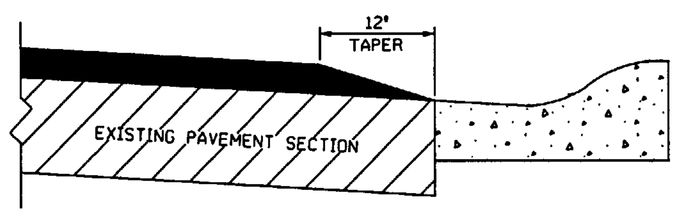

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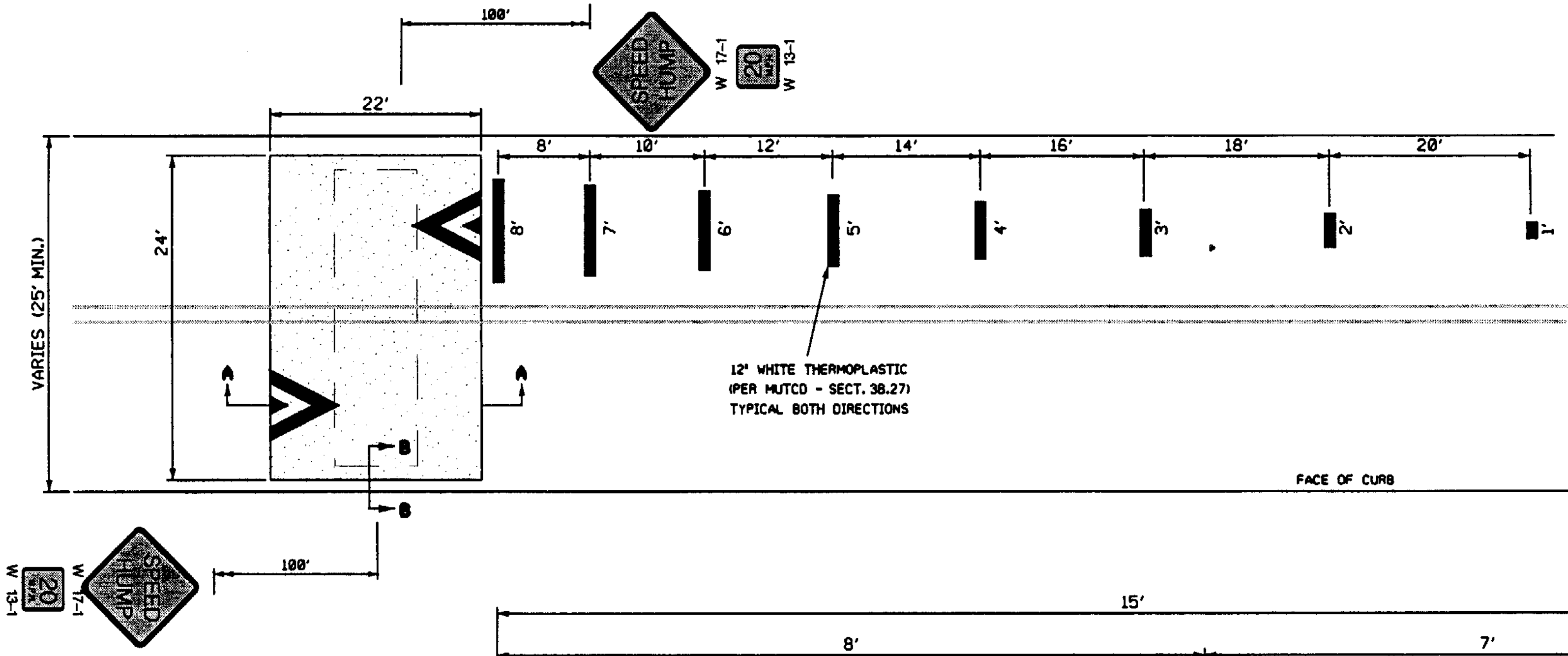

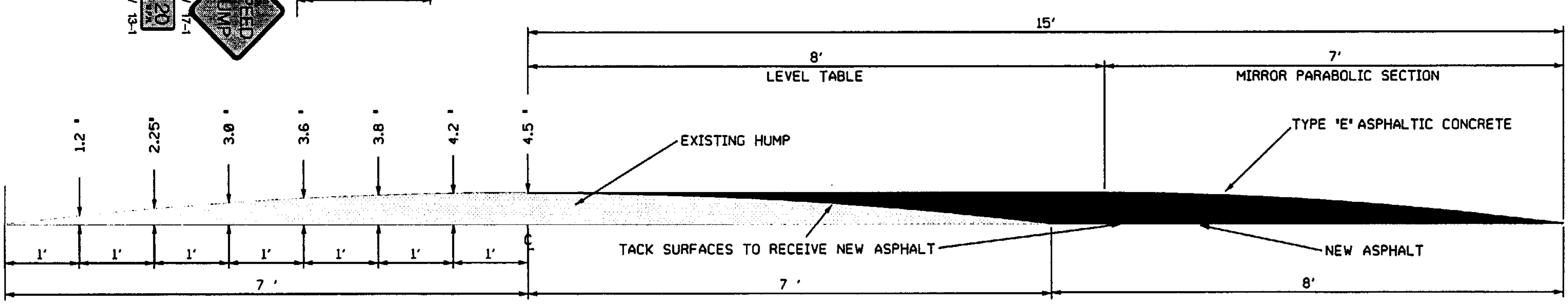

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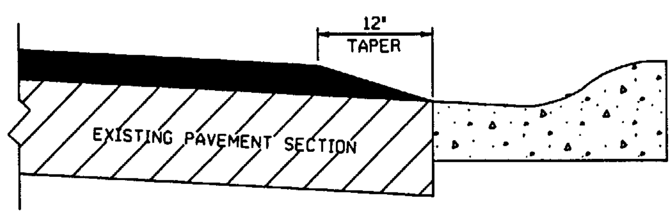

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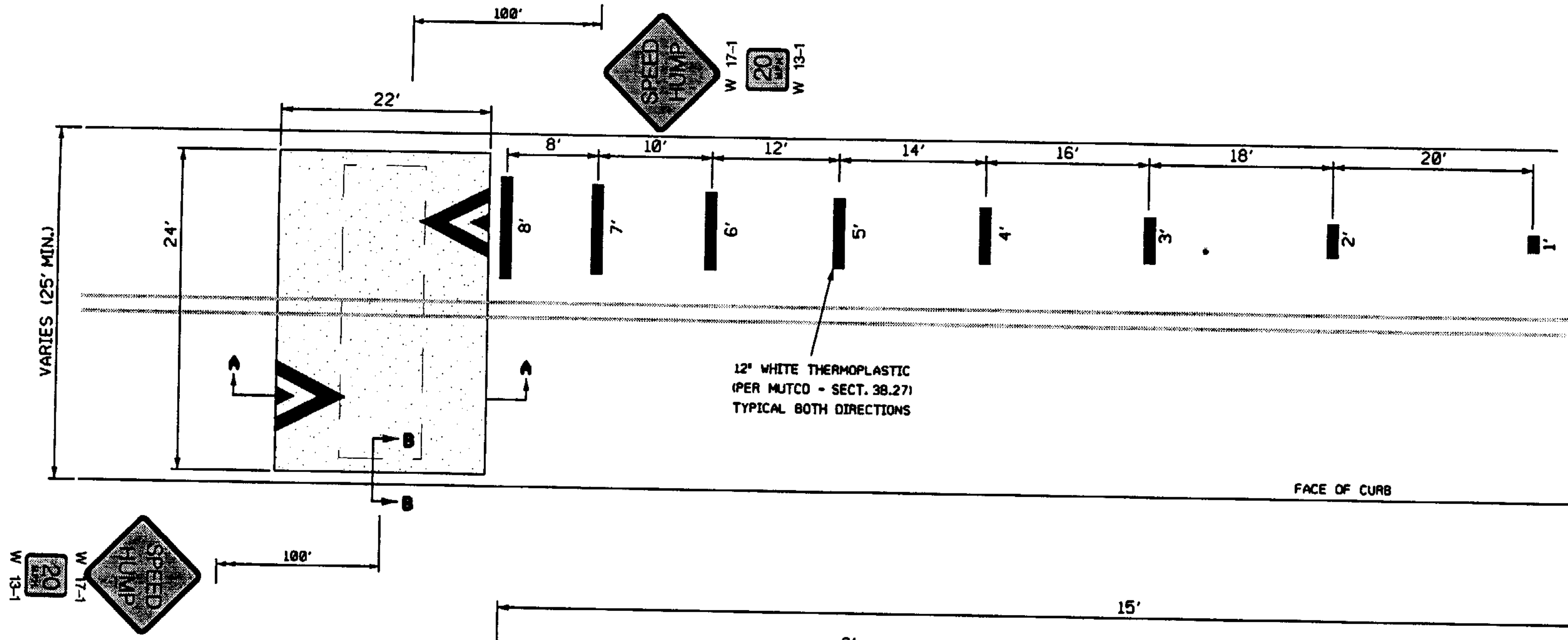

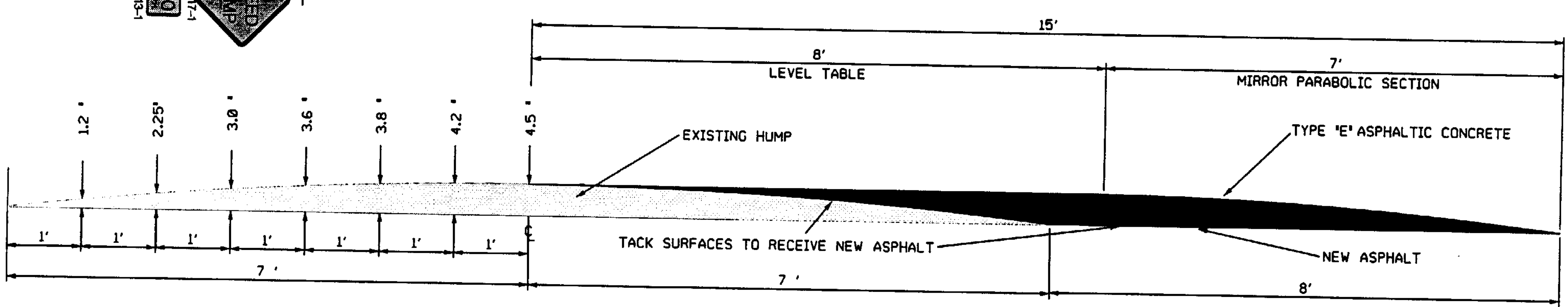

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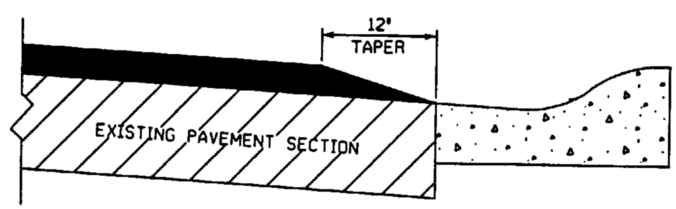

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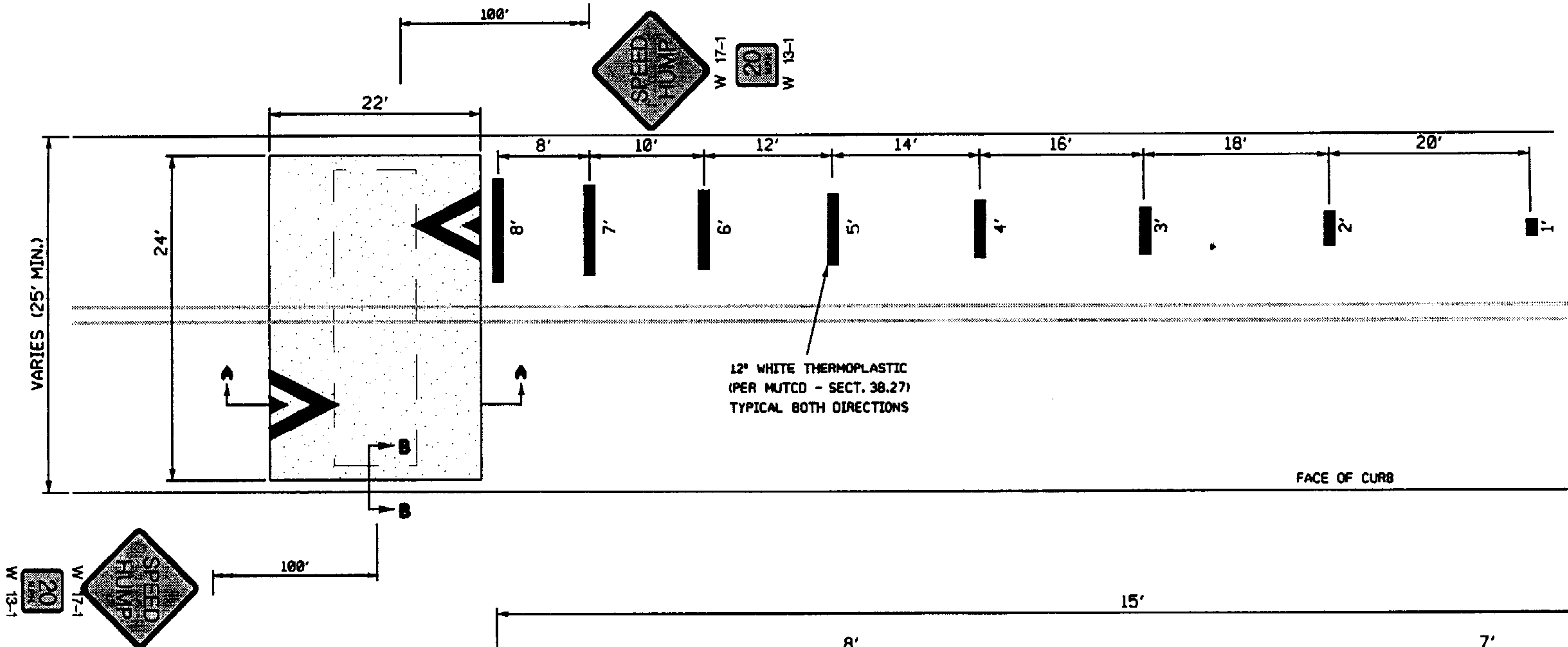

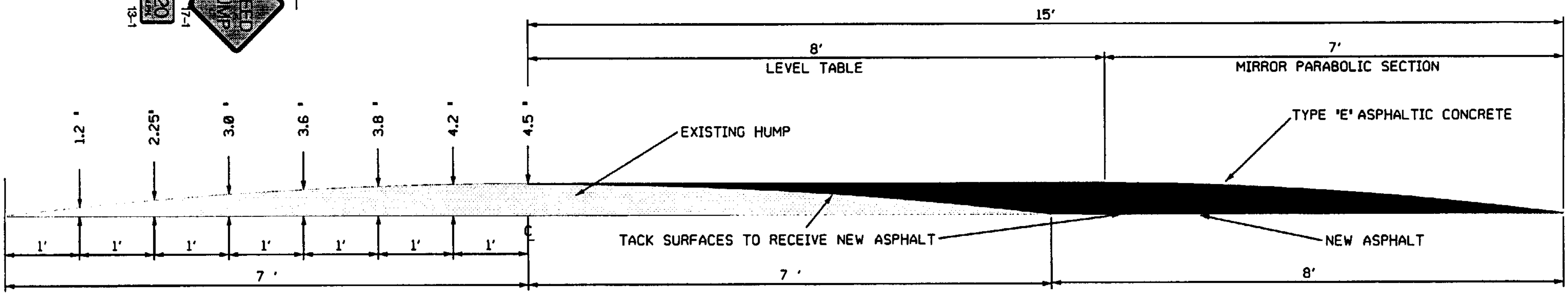

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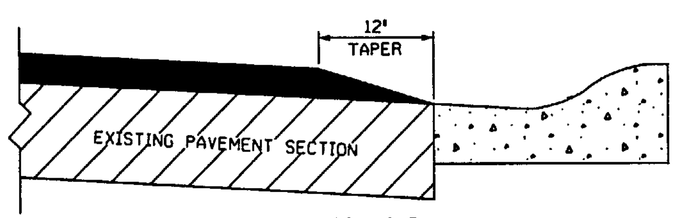

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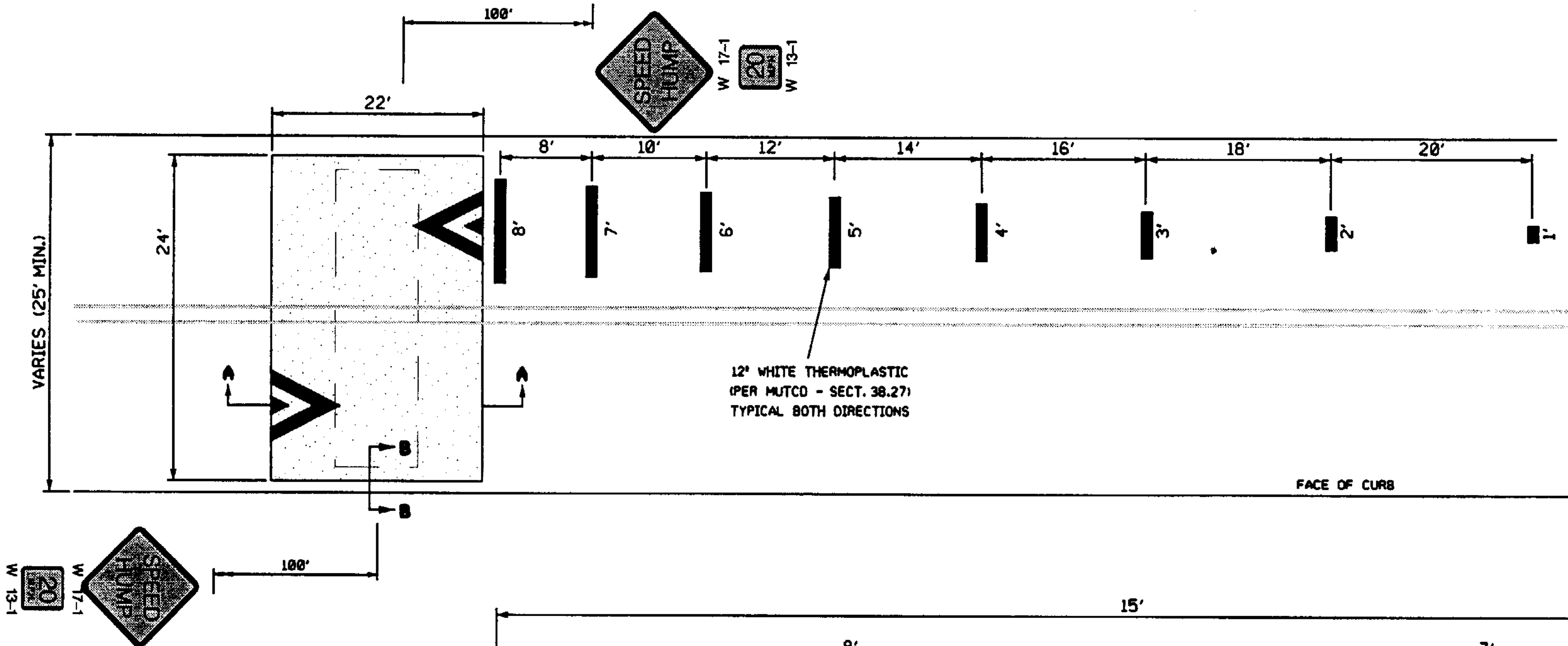

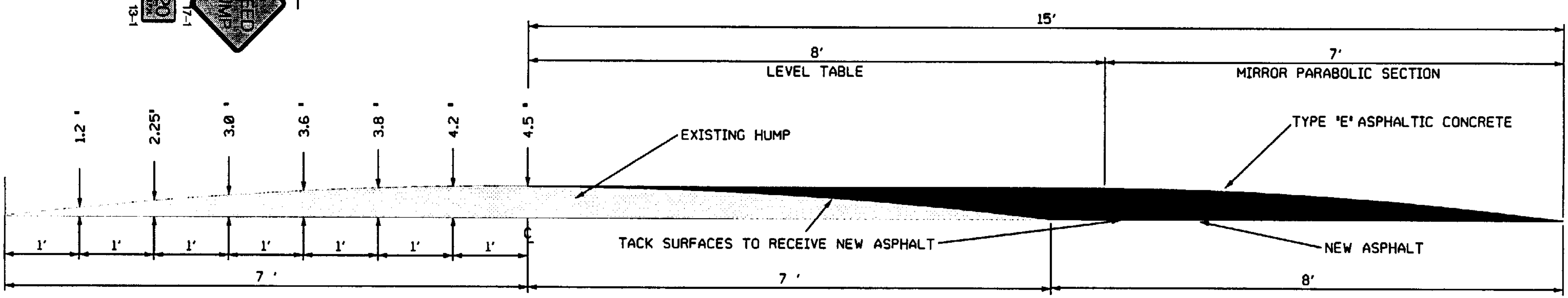

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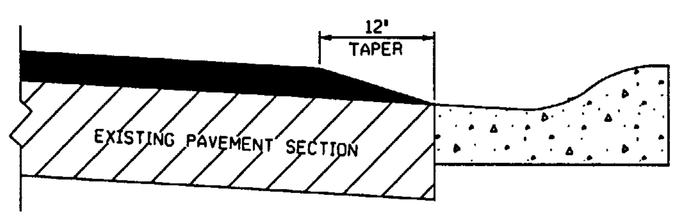

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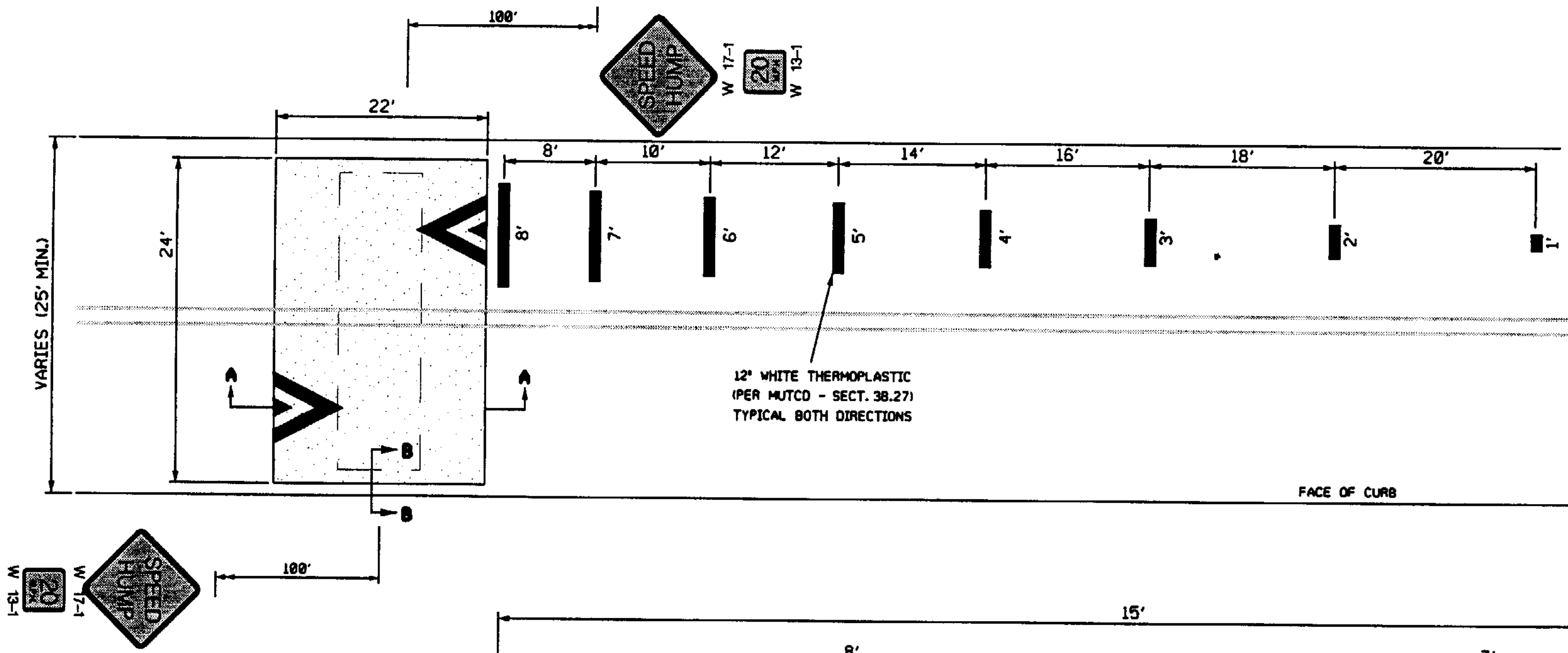

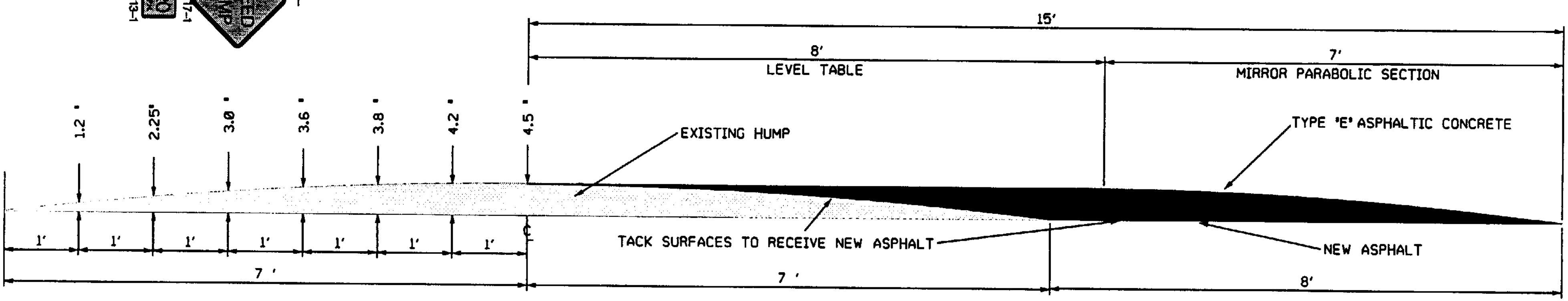

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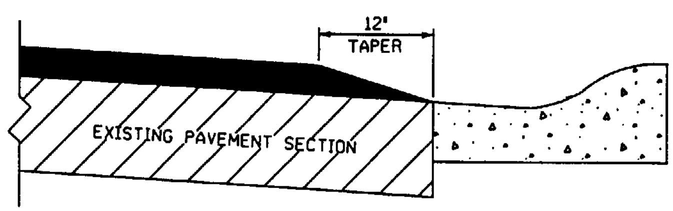

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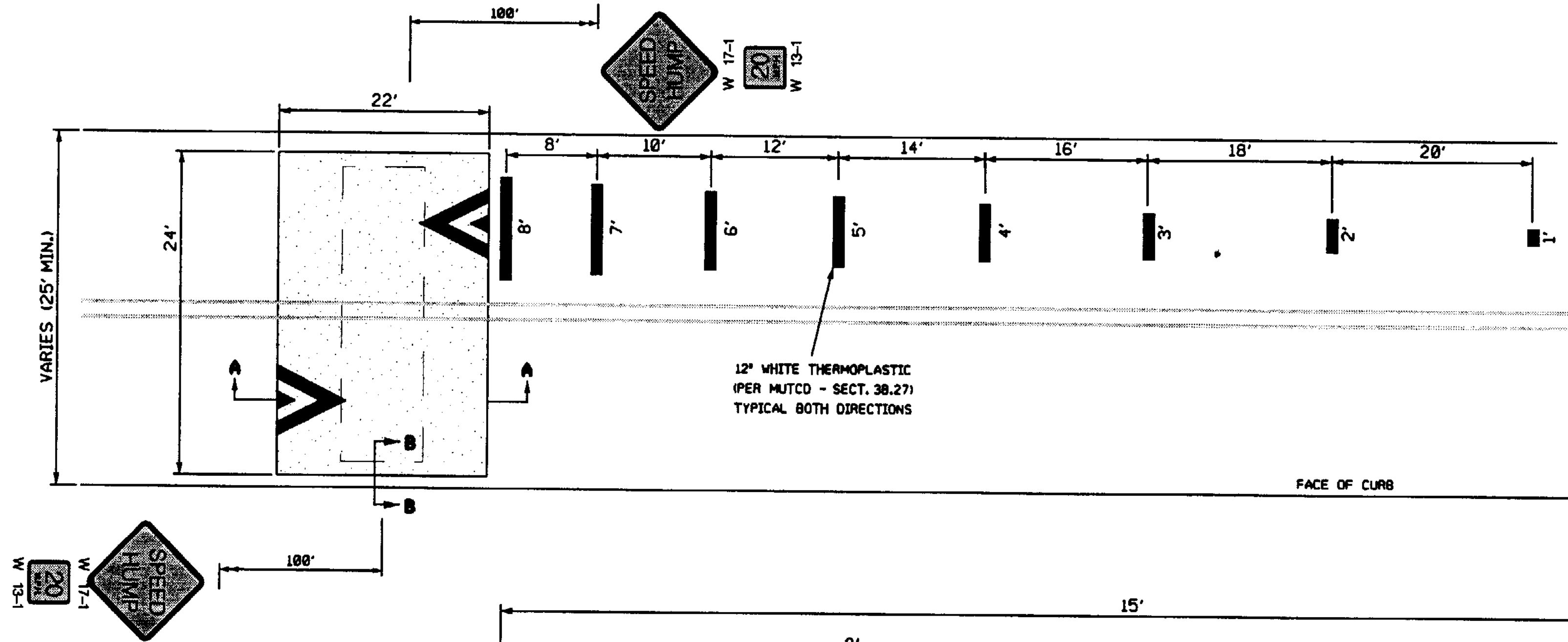

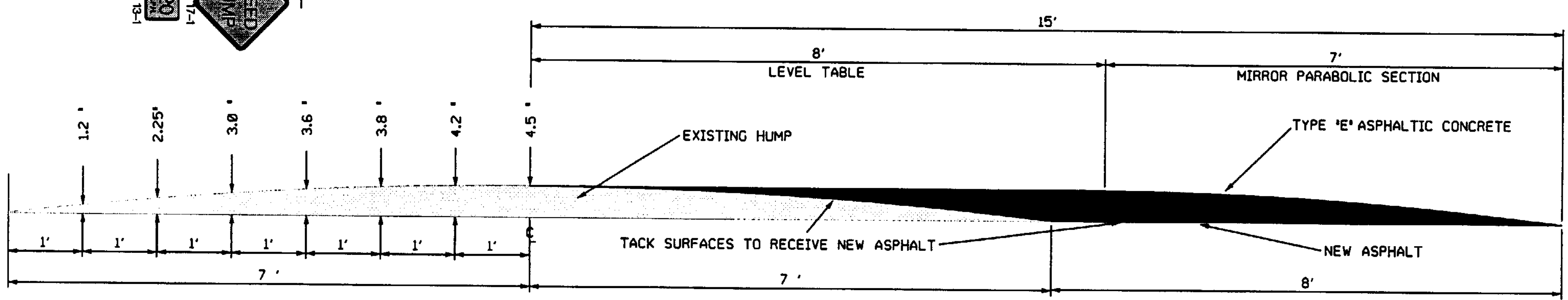

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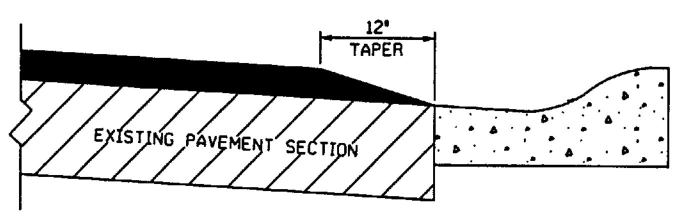

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