

City Council of Peachtree City

REVISED AGENDA

May 21, 2015

7:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcements, Awards, Special Recognition
- IV. Public Comment
- V. 10-minute Talk – Pam Young, Southern Conservation Trust
- VI. Agenda Changes
- VII. Minutes
 - April 16, 2015, Regular Meeting
 - May 7, 2015, Regular Meeting
- VIII. Monthly Reports
- IX. Consent Agenda
 - 1. Consider Application & Acceptance of NARCAN Grant
 - 2. Consider MOU with Board of Education for School Resource Officers
 - 3. Consider Amendment to Buildings & Construction Ordinance – Chapter 18, Retaining Walls
- X. Old Agenda Items
- XI. New Agenda Items
 - 05-15-04 Public Hearing – Consider Variance to Rear Building Setback, Bicycles Unlimited
(273 Peachtree PKWY S) Memo Included
Applicant desires to locate dumpster enclosure within rear building setback
 - 05-15-05 Public Hearing – Consider Variance to Front Building Setback,
333 Aster Ridge Trail
Applicant desires to construct front porch that would extend two feet into front 40-foot building setback
 - 05-15-06 Public Hearing – Consider Variance to Side Building Setback,
102 Denham Square
Applicant desires to construct deck that would extend one foot, eight inches into side building setback
 - 05-15-07 Public Hearing – Consider Transmittal of Peachtree City Comprehensive Plan – 2015
Partial Plan Update Memo Included
 - 05-15-08 Consider Non-Profit Funding Request – Promise Place
 - 05-15-09 Discuss Changes in State Law Relative to Fireworks
 - 05-15-10 Consider Addendum to SafeBuilt Contract for Supplemental Planning Services
 - 05-15-11 Consider Property Purchase – 202 Driftwood Lane & 402 Harbor Loop
- XII. Council/Staff Topics
- XIII. Executive Session
- XIV. Consider Appointment of Interim City Manager
- XV. Adjourn

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager
Community Services Director

FROM: Kathy Gray, Permit Specialist

DATE: May 21, 2015

SUBJECT: Consider Amendment to Chapter 18, Buildings and Construction,
Residential Code,
May 21, 2105 City Council meeting

Recommendation:

That Council adopt the proposed amendment to Article XI, Residential Code, Section 18-100, International Building Code as adopted, of the Peachtree City Buildings and Construction Ordinance, to remove the requirement of having retaining walls between the height of 24" to 48" be designed by a Georgia registered engineer

Discussion:

Current ordinance requires retaining walls 24" and higher be designed, and upon completion, certified by a registered Georgia engineer. The purpose of this amendment is to clarify conflicting interpretation of the International Building Code. Specifically Section 1806.1 will be amended to require retaining walls over four feet in height measured from the top of the footing to be designed by a Registered Georgia Engineer.

Budget impacts:

It is expected the city will see a reduction in permit fees ranging from \$1,400 to \$2,800 per fiscal year.

AN ORDINANCE TO AMEND CHAPTER 18, BUILDINGS AND CONSTRUCTION, ARTICLE XI, RESIDENTIAL CODE, OF THE PEACHTREE CITY CODE OF ORDINANCES, AS AMENDED, TO PROFICE FOR AMENDMENTS TO THE INTERNATIONAL RESIDENTIAL CODE, AS ADOPTED, RELATED TO RETAINING WALLS; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by authority of the same, that

Section 1: Article XI, Residential Code, Sec. 18-100, International Residential Code Adopted, amendments, of the Peachtree City Buildings and Construction Ordinance, as amended, be further amended by adding a subparagraph (f)(2) as follows:

Sec. 18-100. - International Residential Code adopted, amendments.

- (a) In addition to those codes referenced herein, the provisions of the International Residential Code, the latest edition as adopted and amended by the Georgia Department of Community Affairs, shall apply to the building, mechanical, and gas systems in new one- and two-family dwellings, including additions, alterations, renovations and general repairs of existing one- and two-family dwellings.
- (b) Federal and state authority. The provisions of the construction codes shall not be held to deprive any federal or state agency, or any applicable governing authority having jurisdiction, of any power or authority which it had on the effective date of the adoption of the construction codes or of any remedy then existing for the enforcement of its orders, nor shall it deprive any individual or corporation of its legal rights as provided by law.
- (c) Appendices. Any appendices referenced in this chapter shall be considered an integral part of the construction codes.
- (d) Referenced standards. Standards referenced in the text of the construction codes shall be considered an integral part of the construction codes. If specific portions of a standard are denoted by code text, only those portions of the standard shall be enforced. Where construction code provisions conflict with a standard, the construction code provisions shall be enforced. Permissive and advisory provisions in a standard shall not be construed as mandatory.
- (e) Maintenance. All buildings, structures, electrical, gas, mechanical, and plumbing systems, both existing and new, and all parts thereof, shall be maintained in a safe and sanitary condition. All devices or safeguards, which are required by the construction codes when constructed, altered, or repaired, shall be maintained in good working order. The owner, or their designated agent, shall be responsible for the maintenance of buildings, structures, electrical, gas, mechanical, and plumbing systems.
- (f) Amendments. The residential code is amended as follows:
 - (1) Chapter 9 of the International Residential Code, Roof Assemblies, all wood shingles and shakes, is removed as an approved roof covering.
 - (2) Section R405.4 of the International Residential Code shall be amended to read:

R405.4 Retaining Walls. Retaining walls over 4 feet in height measured from the top of the footing shall be designed by a Registered Georgia Engineer.

Section 2. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 3. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

Section 4. This ordinance shall be in full force and effect upon its official adoption by the City Council.

Done, Ratified, and Passed this _____ day of _____ 2015.

Vanessa Fleisch, Mayor

Attest: _____
City Clerk

POSITION PAPER

Senior Planner
May 20, 2015

David

Case number: V-2015-02

Applicant: Chuck Ogletree
South-Tree Enterprises, Inc.

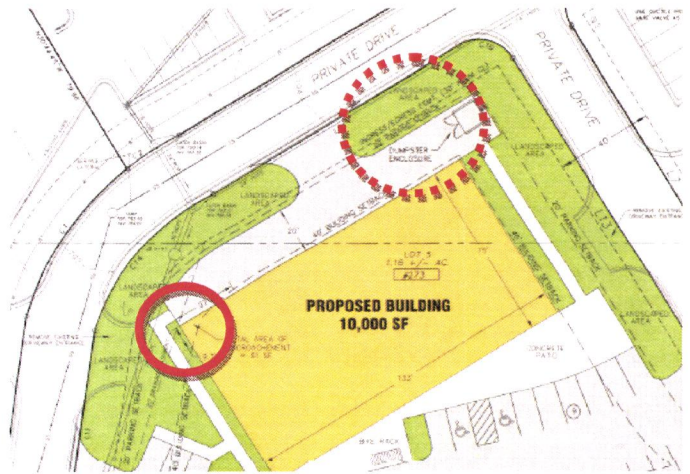
Property address: Bicycles Unlimited, 266 S Peachtree PKWY
Lot 5, Braelinn Office Park

Variance request: To permit an encroachment of 9.7' into the front building setback.

Situation:

On February 5, 2015, the Applicant requested a variance to permit an encroachment of no more than 9.7' into the front building setback for the property located at 266 South Peachtree Parkway. The variance would allow a corner of the proposed 10,000 SF retail building to encroach into the front building setback.

The Applicant had requested a variance to permit the dumpster enclosure to encroach into the front building setback, but that specific request was not included in the legal advertisement nor was it addressed in Staff's recommendation to City Council.



The subject tract is classified as a multiple-frontage lot, as it abuts private streets to the north, south, east and west. Section 905, Multiple-frontage lots, of the Land Development Ordinance states:

Any lot having a property line adjacent to more than one public street right-of-way or private street shall be deemed a multiple-frontage lot. Any rear or side setback that also fronts on a public right-of-way or private street shall have a setback depth equal to the minimum front setback depth specified for the appropriate zoning district.

The GC zone requires a front building setback of 40', which would be applicable to each street frontage. Because the adjoining streets are classified as private streets, the

Page 2

[illegible]

The Applicant is requesting a variance of 19' from Section

The variance application is included as Attachment "A".

Based on the review criteria established within Section 1207 of the city's Zoning Ordinance, City Council shall not grant the request unless all of the following findings can be made:

- Staff findings:

Staff finds there are special circumstances applicable to the property, including the shape, size, surroundings and topography. As the Applicant explained during the initial variance request, the subject tract slopes in grade from back to front, which requires the installation of a retaining wall along the front property boundary. To provide parking in front of the retail shops and to comply with parking setbacks, the building was located toward the rear of the property. By doing so, the rear wall of the building was located at the 40' front building setback line.

Proposed Variance: V-2015-02

May 20, 2015

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It should be noted that Lot 5 is the only lot within the Braelinn Office Park abutting private streets along each property line. In fact, Lot 5 is one of the only lots within the entire city which abuts public or private streets along each property frontage. The multiple-frontage lot designation stipulates that the front building setback is applicable to each property frontage. In this case, the front building setback is applicable to each street frontage which, in turn, reduces the developable portion of the property.

The rear building setback within the GC zone is 20'. While the proposed dumpster enclosure is located behind the building and in relation to the loading and service areas associated with the various tenants, it is considered to be in the front building setback per the multiple-frontage lot designation.

- (b) The strict or literal interpretation and application of this ordinance would result in practical difficulties or unnecessary hardships inconsistent with the general purpose and intent of the Zoning Ordinance, or would deprive the Applicant of privileges granted to others in similar circumstances;**

Staff findings:

The strict or literal interpretation and application of the ordinance would require the dumpster enclosure to be located within the sidewalk area in front of the tenant spaces or within the parking area in front of the building. Neither of these locations would be in relation to the loading and service area behind the building.

It is also possible to locate the enclosure on the western side of the building, but this would place the enclosure in front of large display windows associated with the primary tenant space, would require a reduction in parking spaces, and possibly a separate driveway from the private drive just to serve the enclosure. This location would not be in relation to the loading and service area behind the building.

- (c) There are exceptional or extraordinary circumstances or conditions applicable to the property involved or the intended development of the property which preclude the applicant from complying with this ordinance and that do not apply generally to other property in the same zoning district and which prevent the applicant from complying with existing regulations;**

Staff findings:

Staff finds there are exceptional or extraordinary circumstances or conditions applicable to the property. Lot 5 is 1.16 acres in size and is bordered on four sides by private streets, which classifies the property as a multiple-frontage lot. Out of the gross land area (50,530 SF), approximately 30,600 SF, or 61% of the property, is located within the front building setback.

Proposed Variance: V-2015-02

May 20, 2015

Page 4

The Applicant was granted a variance previously to permit the rear corner of the building to encroach 9.7' into the front building setback adjoining the rear private drive. The Applicant is requesting an additional variance to permit the dumpster enclosure to encroach 19' into the front building setback adjoining the rear private drive.

The total land area associated with both encroachments (182 SF) in relation to the overall property encumbered within the front building setbacks (30,600 SF) would equate to 1% of the land area identified as front building setback.

- (d) The granting of such variance will not constitute the granting of special privileges inconsistent with the limitations on other property in the same zoning district; and**

Staff findings:

While variance requests for encroachments into the front building setback are rare, it should be noted there are only a handful of lots throughout the city with similar conditions. We often see lots that have frontage on two streets, but rarely see lots that are completely surrounded by public or private streets.

Out of the gross land area (50,530 SF), approximately 30,600 SF, or 61% of the property, is located within the front building setback and would prevent vertical construction without a variance.

- (e) The granting of such variance will not be materially detrimental to the public health, safety, or general welfare nor injurious to property or improvements in the zone or neighborhood in which the property is located.**

Staff findings:

While the dumpster enclosure would be visible from three lots within the overall office complex, the variance has the support of each of the property owners within the office park.

The enclosure was relocated from its initial location to an area farther from the internal street corner and to a location closer to the building and in relation to the service and loading areas associated with the building tenants.

- (f) The granting of such variance will not create inconsistencies with any objective of the Comprehensive Plan.**

Staff findings:

Granting the variance supports the findings of the Comprehensive Plan, which encourages redevelopment and reinvestment within our existing commercial areas. The development as proposed will improve and enhance the appearance of the overall office park as well as allow improvements to the

Proposed Variance: V-2015-02

May 20, 2015

Page 5

infrastructure within the subdivision, to include the existing streets and detention area.

Options:

In accordance with Section 1202 of the Zoning Ordinance, variances shall only be granted upon showing that:

- a) Relief, if granted, would be in harmony with, or could be made to be in harmony with, the general purpose and intent of the zoning ordinance; or
- b) The application of the particular provision of the zoning ordinance to a particular piece of property, due to extraordinary and exceptional conditions pertaining to that property because of its size, shape, or topography, would create an unnecessary hardship for the owner while causing no detriment to the public.

Recommendation:

Staff recommends that City Council grant a variance to 1006.5(c)(1) of the GC General Commercial zoning ordinance for the property located at 266 South Peachtree Parkway to permit an encroachment of 19' into the required 40' front building setback, subject to the following understandings and conditions:

- 1. *The variance shall be limited to an encroachment of no more than 19' as shown on the conceptual site plan for Bicycles Unlimited as prepared by Capstone Engineering, Inc. (last revised May 19, 2015). The variance will be limited to the area associated with the enclosure only. There shall be no other encroachments into the building setbacks without first securing additional variances.*
- 2. *A dumpster enclosure shall be identified on the As-Built Survey to ensure the enclosure encroaches no more than 19' into the front building setback as permitted by this variance.*

Attachments



Please use blue or black ink to fill out this form.

VARIANCE APPLICATION

153 Willowbend Rd, Peachtree City, GA 30269

P: 770-487-5731 F: 770-631-2552

WWW.PEACHTREE-CITY.ORG

Admin. Variance Fee: \$25.00

Variance Fee: \$250.00

Receipt # 322298

Date Filed 01/12/15

Case # V-2015-01

Office Use Only

VARIANCE LOCATION	Street Address <u>266 Peachtree Pkwy</u> <u>Peachtree City GA 30269</u>	PROPERTY OWNER	Name <u>Peachtree Parkway Professionals</u>
	Zoning District: ☐ Residential ☐ Multi-Family ☒ Commercial\Industrial\Office		Phone <u>770-634-0552</u>
VARIANCE TYPE: ☐ Administrative ☐ Special Exception ☒ Variance (check one below)	Variance from which ordinance: ☐ Sign ☐ Fence ☒ Land Development ☐ Zoning	PROPERTY INFO	Subdivision: <u>Braelinn Office Park</u>
			Phase: <u>1</u> Lot # <u>5</u>
APPLICANT	Name <u>South-Tree Enterprises Inc</u>	SUPPORTING DOCUMENTS	Please submit the following evidentiary items in support of this application and the requested variances. (Please check off the items that are attached to this application) ☒ Site plan (with property lines and proposed work) ☒ A detailed report justifying the requested variance ☐ Letters of support from adjacent property owners ☐ Digital Photographs \ Renderings (CD or Email) ☐ Other Items Demonstrating Need (topo. Survey, etc)
	Address <u>1100 Commerce Dr Suite A</u>		
City, State, Zip <u>Peachtree City, GA 30269</u>			
Phone # <u>770-631-0499</u>			
	Email <u>chuck@south-tree.com</u>		

ADMINISTRATIVE VARIANCE	1.) Is a current survey included with the application?	☐ Yes ☐ No	Briefly describe why this variance is being requested: (A separate detailed report is still required to be attached to this application)
	2.) Does the application pertain to a zoning setback?	☐ Yes ☐ No	
	3.) Is the violation an existing setback violation?	☐ Yes ☐ No	
	4.) How long has the violation existed?	<u> </u> Years	
	5.) What is the required setback?	<u> </u> Feet	
	6.) How much of a variance is being requested?	<u> </u> Feet	
	7.) Were you the owner of the property when the violation occurred? (If not, who was?)	☐ Yes ☐ No	

SPECIAL EXCEPTION	1.) Is a current survey included with the application?	☐ Yes ☐ No	Briefly describe why this variance is being requested: (A separate detailed report is still required to be attached to this application)
	2.) Has property been rezoned or deed restrictions?	☐ Yes ☐ No	
	3.) Is the violation an existing setback violation?	☐ Yes ☐ No	
	4.) Application for a bldg setback, fence, or parking?	(Circle One)	
	5.) What is the required setback, height, or spaces?	<u> </u>	
	6.) How much of a variance is being requested?	<u> </u>	

VARIANCE	Please review the ordinances and instructions on the back of this page.		Briefly describe why this variance is being requested: (A separate detailed report is still required to be attached to this application)
	1.) Is a current survey included with the application?	☒ Yes ☐ No	
	2.) How much of a variance is being requested?	<u>9.7</u> Feet	
	3.) Were you the owner of the property when the violation occurred? (If not, who was?)	☐ Yes ☐ No	

I hereby certify that I am the owner of the property on which a variance is being requested and that all information provided as a part of this application is true and correct.

Signature of Owner/Agent: David E. Rant Date 1-15-15

OFFICE ONLY

ADMINISTRATIVE VARIANCE	Signature: _____	☐ Approved ☐ Denied
Date of Acceptance: _____	Date of Hearing: _____	☐ Approved with Conditions

SPECIAL EXCEPTIONS & VARIANCE FROM ORDINANCES	This application, along with the required fee and all necessary supplemental documents, has been properly submitted and is hereby accepted for consideration by the City Council at a public hearing in the City Council Chambers at 7:00 PM on the date shown below:		
Signature: <u>David E. Rant</u>	Date of Acceptance: <u>01-15-15</u>	Date of Public Hearing: <u>02-06-15</u>	

Variance Application
Revised 6/2008
RECEIVED JAN 12 2015

* David E. Rant
* dumpster enclosure

04-30-15
05-21-15
www.peachtree-city.org
Fax: 770-631-2552

Attachment "A"

January 15, 2015

Mayor/ Council
Peachtree City, GA 30269

Re: Variance request for Lot #5 Braelinn Office Park

Mayor and Council,

Bicycles Unlimited is a local business that is located in the Fresh Market Shopping Center and has been there for many years. They are currently looking to expand their business and have entered into a contract to purchase lot #5 in the Braelinn Office Park. They intend to build a 10,000 sq. ft. building in which they will occupy approximately half of the building. The remaining area will be marketed to similar type tenants.

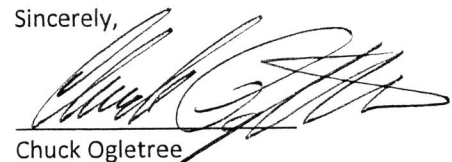
Through the initial layout and design, multiple options were explored. Each of these options encountered problems that made the project impractical. It was the final determination of the Owner, that we seek a variance on the rear setback in two locations. The first variance request is to encroach with the building into the 40 ft. building setback along the northwest corner of the property. At the most western side, the encroachment would be 9.7 ft with a total of approximately 61 sq. ft., located within the setback area. The second request is to seek a variance to allow the dumpster enclosure to be located within the 40 ft. setback. This dumpster enclosure will be approximately 10'x10' and 7' in height.

We believe that these two variances are justified for this property due to the unusual characteristics and layout of the site. They are as follows:

- This property has frontage on all four sides of the property, essentially, requiring four front setbacks, whereas with most sites, there is usually one rear setback that allows the building to be positioned closer to the rear of the property.
- As you can see in the attached topography of the site, there is a severe drop off located on the southern end of the lot. This severe grade change makes it difficult to develop this property without the use of large retainer walls. These walls would end up being the most visible aspect to the property and less aesthetically pleasing to the general public.
- The desire of the Owner was to face the building toward the highest traffic area, which is the parking lot and access drive to the Kmart shopping center. This would give his business more exposure and help ensure his success. Facing the building toward the inner area of the office park was an option, however, the back of the building would then be facing toward the higher traffic count area and would also be less aesthetically pleasing to the general public.
- By facing the building in the direction of the Kmart shopping center and encroaching into the rear setback, it allows the Owner to develop more pedestrian friendly areas in front of the building, which would keep it consistent with the adjoining shopping center.
- The setback encroachment of the building is in an area that has the least amount of visibility in the development.
- Another option that was explored was the possibility of "cutting off" the corner of the building to keep from encroaching into the setback. Bicycles Unlimited intends to occupy the western portion of this building. They will have storage and repair area in the rear corner. They need as much area as possible allocated to this aspect of the business. This would also increase per sq. ft. construction cost and reduce rentable square footage.
- We intend to completely screen the dumpster enclosure with the same materials that will be used on the building. In addition to this, we will screen with landscaping to minimize the visual impact.

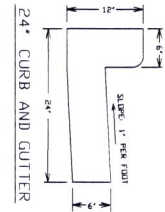
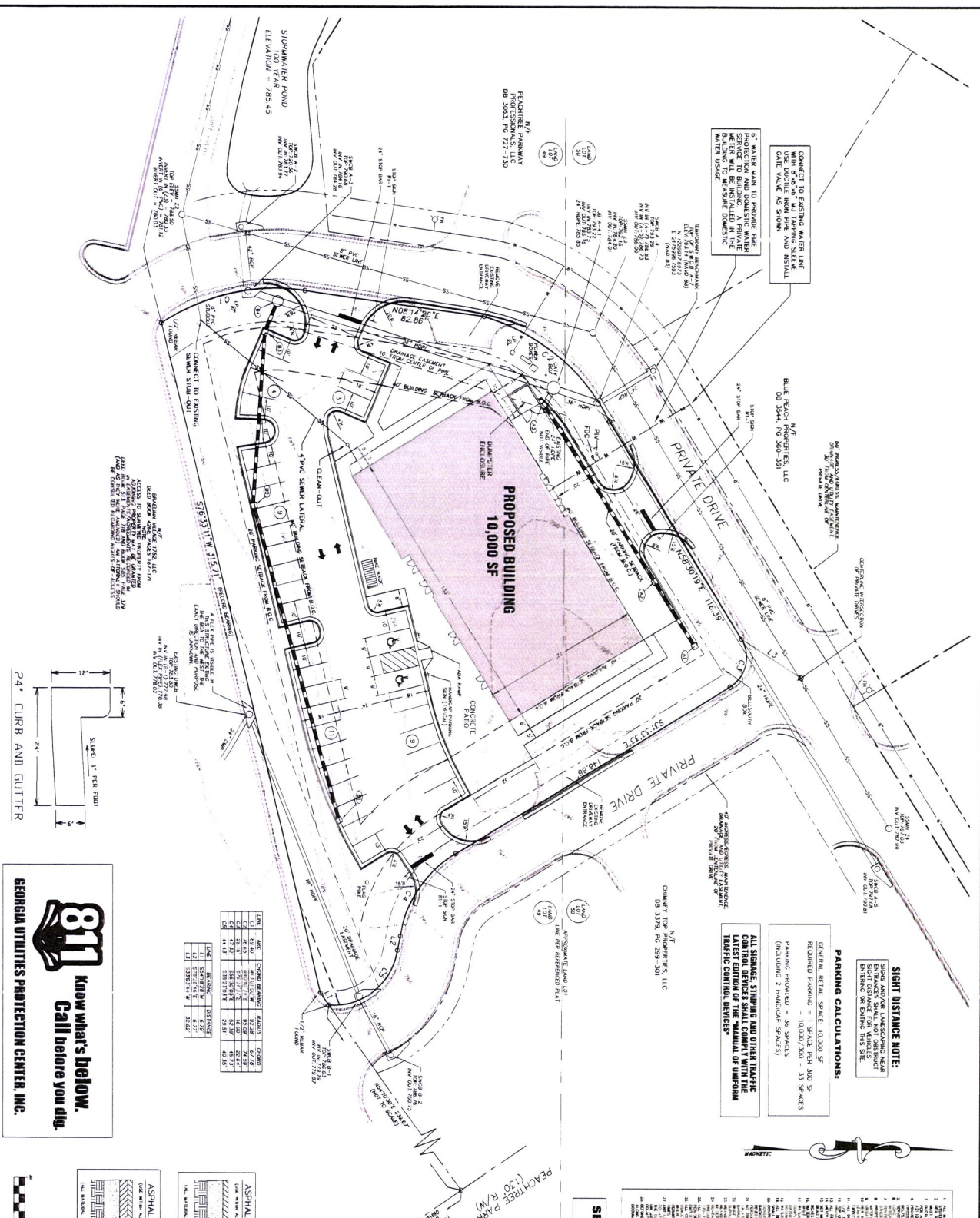
We understand your reluctance to grant a variances, but we do feel that this particular tract has some unusual circumstances that make it unique to other similar sites. While this project can be developed without the approval of this variance, we believe the general public is better served if this variance is granted. This will allow the site to be developed in a more user friendly and inviting nature that blends in with the surrounding environment.

Sincerely,



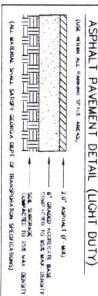
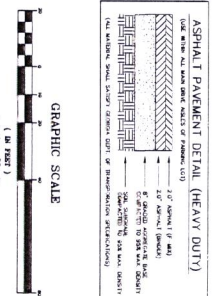
Chuck Ogletree

RECEIVED JAN 12 2015



811
Know what's below.
Call before you dig.

GEORGIA UTILITIES PROTECTION CENTER, INC.



SEE SHEET 5 FOR WATER SYSTEM DETAILS

WATER SYSTEM NOTES:

1. THE WATER MAIN SHALL BE INSTALLED IN THE GATE VALVE AS SHOWN.
2. THE WATER MAIN SHALL BE INSTALLED IN THE GATE VALVE AS SHOWN.
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REMOVE
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EASEMENT
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LDING
SETBACK FROM B.O.C.

PIV
FDC

EXISTING
24" HDPE
END OF PIPE
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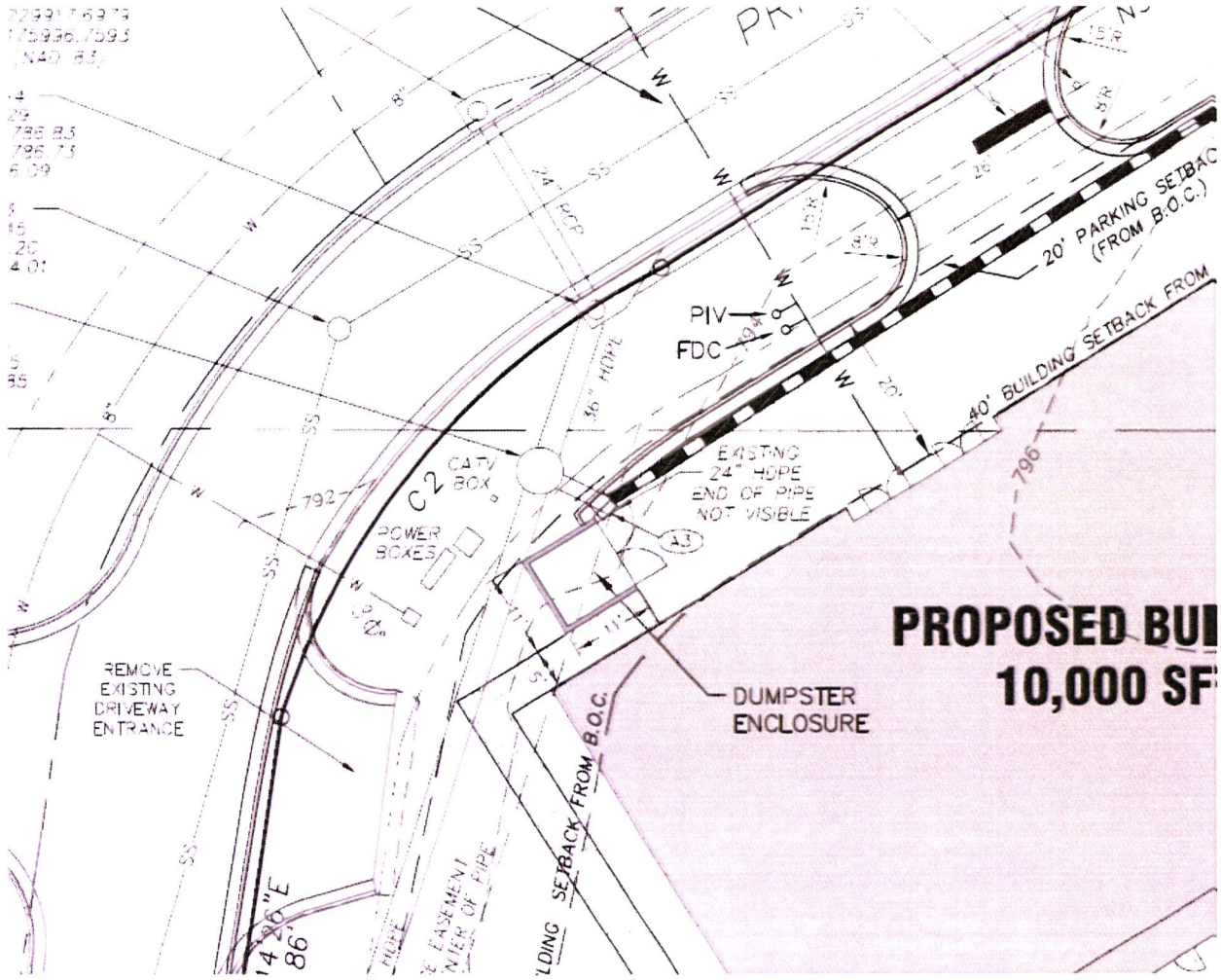
DUMPSTER
ENCLOSURE

PROPOSED BUILDING
10,000 SF

20' PARKING SETBACK
(FROM B.O.C.)

40' BUILDING SETBACK FROM

796



CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: City Manager
Community Services Director
Financial Services Director

FROM: Senior Planner *David*

DATE: May 20, 2015

SUBJECT: Comprehensive Plan – Partial Plan Update (2015)
June 21, 2015 City Council Agenda

Recommendation:

That Council approve the attached Transmittal Resolution and authorize Staff to forward this document to the Atlanta Regional Commission (ARC) and the Georgia Department of Community Affairs (DCA) for review.

Discussion:

Staff has completed an update to our Short Term Work Program (STWP), Capital Improvements Element (CIE) and an Annual Impact Fee Financial Report as required by the Georgia Planning Act of 1989. These documents will supplement the information submitted in 2007 as a part of our Partial Plan update.

The Partial Plan Update included a summary of the Goals and Objectives identified in the 1992 Comprehensive Plan, an analysis of the consistency of the city's comprehensive plan in comparison with the Quality Community Objectives identified by DCA, a section identifying areas of the city where special attention will be needed to assist in developing or redeveloping specific areas of the city, and a Short Term Work Program identifying specific projects to be implemented to meet the goals and objectives identified within the plan.

Budget Impact:

There is no budget impact associated with the adoption of this document.

Attachment

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF PEACHTREE CITY
AUTHORIZING THE TRANSMITTAL OF THE PARTIAL PLAN UPDATE OF THE
PEACHTREE CITY COMPREHENSIVE PLAN
TO THE ATLANTA REGIONAL COMMISSION FOR REVIEW.**

WHEREAS, the City of Peachtree City has completed the Partial Plan Update to the city's Comprehensive Plan and associated Short Term Work Program (STWP) in accordance with the revised Local Planning Standards as adopted by the Georgia Department of Community Affairs (DCA); and

WHEREAS, the City of Peachtree City recently adopted an updated Short Term Work Program (STWP) and Capital Improvements Element (CIE) in accordance with the Development Impact Fee Compliance Requirements Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989; and

WHEREAS, the City of Peachtree City must continue to submit the Annual Impact Fee Financial Report in accordance with the Development Impact Fee Compliance Requirements Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989.

BE IT THEREFORE RESOLVED, the Mayor and Council of the City of Peachtree City do hereby submit the Partial Plan Update and associated Short Term Work Program to the Atlanta Regional Commission for review, as per the requirements of the Georgia Planning Act of 1989.

SO RESOLVED, this ____ day of _____, 2015.

Vanessa Fleisch, Mayor

Attest: _____
City Clerk

City of Peachtree City							
Public Facility	Parks/Recreation	Libraries	Police	Fire	Administrative Fees	TOTAL	
Service Area							
Impact Fee Fund Balance at September 30, 2013	\$ 149,325	\$ 15,977	\$ 62,188	\$ 423,012	\$ -	\$ 650,502	
Impact Fees Collected in Fiscal Year 2014	27,983	2,994	14,788	101,717	4,578	152,060	
Accrued Interest	54	6	24	162	-	246	
FY 2014							
(Administrative/Other Costs)	-	-	-	-	(4,578)	(4,578)	
(Impact Fee Refunds)	-	-	-	-	-	-	
(Project Expenditures)	-	-	-	-	-	-	
Impact Fee Fund Balance at September 30, 2014	\$ 177,362	\$ 18,977	\$ 77,000	\$ 524,891	\$ -	\$ 798,230	
Impact Fees Encumbered	\$ 177,362	\$ 18,977	\$ 77,000	\$ 524,891	\$ -	\$ 798,230	

City of Peachtree City										
Capital Improvement Projects Updated for FY 2014										
Public Facility: Service Area:	Parks/Recreation			Percentage of Funding from Impact Fees	Other Funding Sources	Expenditures for FY 2015	Impact Fees Encumbered through FY 2015	Status/ Remarks		
	Project Start Date	Project End Date	Estimated Cost of Project							
Project Description	FY 2010	FY 2027	\$ 3,021,612	98.44%	Property Taxes	\$ 174,000	\$ 3,362			
Parks & Recreation										
TOTAL OF COSTS, EXPENDITURES & IMPACT FEES ENCUMBERED			\$ 3,021,612				\$ 174,000	\$ 3,362		

City of Peachtree City										
Capital Improvement Projects Updated for FY 2014										
Project Description	Public Facility: Service Area:	Libraries			Percentage of Funding from Impact Fees	Other Funding Sources	Expenditures for FY 2015	Impact Fees Encumbered through FY 2015	Status/ Remarks	
		Project Start Date	Project End Date	Estimated Cost of Project						
Libraries		FY 2010	FY 2027	\$ 318,766	99.84%	Property Taxes	\$ 18,000	\$ 977		
TOTAL OF COSTS, EXPENDITURES & IMPACT FEES ENCUMBERED				\$ 318,766			\$ 18,000	\$ 977		

City of Peachtree City			Capital Improvement Projects Updated for FY 2014						
Project Description	Public Facility: Service Area:	Police		Estimated Cost of Project	Percentage of Funding from Impact Fees	Other Funding Sources	Expenditures for FY 2015	Impact Fees Encumbered through FY 2015	Status/ Remarks
		Project Start Date	Project End Date						
Police		FY 2010	FY 2027	\$ 450,910	100.00%	N/A	\$ -	\$ 77,000	
								-	
TOTAL OF COSTS, EXPENDITURES & IMPACT FEES ENCUMBERED				\$ 450,910			\$ -	\$ 77,000	

City of Peachtree City			Capital Improvement Projects Updated for FY 2014						
Project Description	Public Facility: Service Area:		Fire		Percentage of Funding from Impact Fees	Other Funding Sources	Expenditures for FY 2015	Impact Fees Encumbered through FY 2015	Status/ Remarks
	Project Start Date	Project End Date	Estimated Cost of Project						
Fire Protection	FY 2010	FY 2027	\$ 3,166,507	96.82%		Property Taxes	\$ -	\$ 524,891	
TOTAL OF COSTS, EXPENDITURES & IMPACT FEES ENCUMBERED			\$ 3,166,507				\$ -	\$ 524,891	

CITY OF PEACHTREE CITY
Short Term Work Program (2015 - 2019)

Project or activity	Calendar Year					Responsible party	Cost estimate	Funding source
	2015	2016	2017	2018	2019			
	X	X	X			Planning, Engineering	Staff time	General Fund
	X					Planning, Engineering, Recreation, Fire/ EMS	Staff time	General Fund
		X	X			Planning, Recreation	Staff time	General Fund
Update Recreation Master Plan	X	X	X			Fire/EMS, Police	Staff time	General Fund
Update Community Facilities Master Plan		X	X			Planning	Staff time	General Fund
Update Comprehensive Plan (full update)		X	X			Engineering	Staff time	General Fund
Update Solid Waste Management Plan								

Project or activity	Calendar Year				Responsible party	Cost estimate	Funding source
	2015	2016	2017	2018	2019		
Land use							
Coordinate with Fayette County and surrounding jurisdictions to monitor development within water supply watersheds	X	X	X	X	X	Staff time	General Fund
Coordinate with Fayette County and surrounding jurisdictions to develop strategy for monitoring growth, traffic, land use and transportation issues	X	X	X	X	X	Staff time	General Fund
Develop standards for the redevelopment of existing retail and commercial areas to include the inclusion of mixed-use and housing components	X	X	X		Planning	Staff time	General Fund
Natural and historic resources							
Update floodplain and watershed maps	X	X	X	X	X	Staff time	General Fund
General planning							
Update STWP and CIE to ensure compliance with state mandates	X	X	X	X	X	Staff time	General Fund
Encourage training for Planning Commission members	X	X	X	X	Planning	Staff time	General Fund
Evaluate file retention system based on state requirements	X	X	X	X	All departments	Staff time	General Fund
Coordinate with ARC, GRTA, GCA and local jurisdictions regarding planning and transportation-related issues	X	X	X	X	Planning	Staff time	General Fund

2015 Public Improvement Program

Expenditures	5 Year Plan	Debt Svce.	Term
<u>Division Community Services</u>			
F250 Pickup Truck replacement	\$32,000	\$7,093	5 yrs.
F350 Dump Truck replacement (B&G)	\$54,000	\$11,970	5 yrs.
Rubber Tire Loader replacement	\$138,000	\$30,590	5 yrs.
John Deere Track Loader replacement	\$196,000	\$43,446	5 yrs.
F350 Dump Truck replacement (PW)	\$54,000	\$11,970	5 yrs.
Toro Groundmaster Mower (new - B&G)	\$57,000	\$12,635	5 yrs.
Server & software - GIS (new)	\$66,000	\$14,630	5 yrs.
Street Light Install - SR 54 @ PT Pkwy, Robinson Rd., Carr:	\$0		
Citywide Bridge Maintenance	\$150,000		

Public Services Total	\$747,000
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Division: Leisure Services Services

None

Leisure Services Total	\$0
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Division: Public Safety Services

PD	Police Vehicle Replacements (4 @ \$57,807)	\$231,228	\$51,255	5 yrs.
	Police Dept. Total:	\$231,228		
FD	Replace Medic Unit 83	\$223,128	\$36,704	7 yrs.
	Lucas - CPR Machines (3 @ \$16,842)	\$50,526	\$11,200	5 yrs.
	Fire Dept. Total:	\$273,654		

Public Safety Services Total	\$504,882
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Administrative Services

Administrative Services Total	\$0
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Contingency Funds

PIP Contingency	\$10,000
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Total Expenditures	1,261,882
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Revenue Sources

General Fund Transfer		158,000
Equipment Lease Loan Proceeds	\$1,101,882	
State Grants		
Interest Revenue	\$2,000	
Total Revenues		\$1,103,882

Total Revenues & Transfers	\$1,261,882
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Equipment Lease/Purchase Program

2016 Public Improvement Program

Expenditures	5 Year Plan	Debt Svce.	Term
<u>Division: Public Services</u>			
Crack Sealer	\$50,000	\$11,083	5 yrs.
Bituminous Tack Distributor	\$35,000	\$7,758	5 yrs.
Kubota RTV (2 @ \$18,000)	\$36,000	\$7,980	5 yrs.
Tractor replacement (B&G)	\$21,500	\$4,766	5 yrs.
F150 Pickup Truck replacement	\$30,000	\$6,650	5 yrs.
L9000 Tandem Dump Truck replacement	\$120,000	\$27,274	5 yrs.
Leeboy Asphalt Spreader replacement	\$150,000	\$33,250	5 yrs.
S250 Bobcat replacement	\$50,000	\$2,771	5 yrs.
LB90 Back Hoe replacement	\$58,000	\$12,857	5 yrs.
Citywide Bridge Maintenance	\$200,000		

Public Services Total	\$750,500
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Division: Leisure Services

F-150 P/U Truck (repl Ford Ranger)	\$26,900	\$5,963	5 yrs.
Gym Floor Refinishing - Kedron	\$15,000		
Hockey Rink Flooring - Kedron	\$10,000		
Scoreboard Replacements (3)	\$15,000		
Resurface Tennis Courts (4)	\$10,500		

Leisure Services Total	\$77,400
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Division: Public Safety Services

P.D. Police Vehicle Replacements (8 @ \$ 56,500)	\$452,000	\$100,191	5 yrs.
Forensics Laboratory Computer (New)	\$20,000	\$4,433	5 yrs.
AFIS Fingerprinting System	\$70,000	\$15,516	5 yrs.
Police Dept. Total:	\$542,000		
F.D. Replace Asst. Fire Marshal F-150	\$40,518	\$8,981	5 yrs.
Replace Fire Engine 83	\$665,000	\$109,391	7 yrs.
Lifepak 15	\$35,000	\$7,758	5 yrs.
Radio Replacements (Digital Conversion- Phase 1)	\$75,000	\$16,625	5 yrs.
Fire Dept. Total:	\$815,518		

Public Safety Services Total	\$1,357,518
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Administrative Services

IBM - SAN (additional disk capacity)	\$20,000
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Administrative Services Total	\$20,000
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Contingency Funds

PIP Contingency	\$10,000
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Total Expenditures	\$2,215,418
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Revenue Sources

General Fund Transfer		\$389,500
Equipment Lease Loan Proceeds	\$1,824,918	
State Grants		
Interest Revenue	\$1,000	
Total Revenues		\$1,825,918

Total Revenues & Transfers	\$2,215,418
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Equipment Lease/Purchase Program
Facilities Bond
G.O. Bond - Paving & Infrastructure
Bricks & Mortar Loans

2017 Public Improvement Program

Expenditures	5 Year Plan	Debt Svce.	Term
<u>Division: Public Services</u>			
Streets Bobcat replacement	\$75,000	\$16,625	5 yrs.
Ford Explorer replacement	\$35,000	\$7,758	5 yrs.
Tractor replacement (B&G)	\$21,500	\$4,766	5 yrs.
F-150 P/U Truck replacement (B&G)	\$30,000	\$6,650	5 yrs.
Citywide Bridge Maintenance	\$200,000		
Public Services Total	\$361,500		

<u>Division: Leisure Services Services</u>			
Scoreboard Replacements (3)	\$15,000		
Tennis Court Resurfacing (4)	\$10,000		
Hockey Rink Flooring - Kedron	\$10,000		
Leisure Services Total	\$35,000		

<u>Division: Public Safety Services</u>			
P.D.			
Police Vehicle Replacements (7 @ 59,325)	\$415,275	\$92,050	5 yrs.
Patrol Vehicles for 2 new Officers/1 Detective	\$153,650	\$34,058	5 yrs.
Replacement Unmarked Vehicles (2)	\$70,000	\$15,516	5 yrs.
Unmarked Crime Scene Vehicle - New	\$55,000	\$12,191	5 yrs.
Police Dept. Total:	\$693,925		
F.D.			
Replace Asst. Chief/Operations Vehicle	\$40,500	\$8,977	5 yrs.
Replace Asst. Chief/Training Vehicle	\$40,500	\$8,977	5 yrs.
Replace Medic 83	\$180,000	\$39,899	5 yrs.
Radio Replacements (Digital Conversion- Phase 2)	\$75,000	\$16,625	5 yrs.
SCBA Replacements	\$45,000	\$9,975	5 yrs.
Fire Dept. Total:	\$381,000		
Public Safety Services Total	\$1,074,925		

Administrative Services

None

Administrative Services Total	\$0
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Contingency Funds

PIP Contingency	\$35,000
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Total Expenditures	\$1,506,425
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Revenue Sources

General Fund Transfer	\$430,500
Equipment Lease Loan Proceeds	\$1,075,925
State Grants	
Interest Revenue	
Total Revenues	\$1,075,925

Total Revenues & Transfers	\$1,506,425
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Equipment Lease/Purchase Program
Facilities Bond
G.O. Bond - Paving & Infrastructure
Impact Fee Projects

2018 Public Improvement Program

Expenditures	5 Year Plan	Debt Svce.	Term
<u>Division: Public Services</u>			
F-250 P/U Truck replacements (3@ \$37,000)	\$111,000	\$24,604	5 yrs.
Citywide Bridge Maintenance	\$200,000		
Public Services Total	\$311,000		
<u>Division: Leisure Services Services</u>			
Scoreboard Replacements (3)	\$15,000		
Replace F150 Truck - Kedron	\$26,900	\$5,963	5 yrs.
Hockey Rink Flooring - Kedron	\$10,000		
Leisure Services Total	\$51,900		
<u>Division: Public Safety Services</u>			
P.D. Patrol Vehicle Replacements (8 @ 62,150)	\$497,200	\$110,210	5 yrs.
Unmarked Vehicle Replacement (1)	\$37,500	\$8,312	5 yrs.
Police Dept. Total:	\$497,200		
F.D. Replace Medic 84 + Stryker Handling System	\$234,540	\$38,581	7 yrs.
Mini Pumper Replacement	\$300,000	\$49,349	7 yrs.
Assistant Training Officer SUV (new)	\$44,670	\$9,902	5 yrs.
Radio Replacements (Digital Conversion- Phase 3)	\$75,000	\$16,625	5 yrs.
SCBA Replacements	\$45,000	\$9,975	5 yrs.
Fire Dept. Total:	\$699,210		
Public Safety Services Total	\$1,196,410		
<u>Administrative Services</u>			
Technnology Replacements (servers, storage)	\$150,000	\$33,249	5 yrs.
Administrative Services Total	\$150,000		
<u>Contingency Funds</u>			
PIP Contingency	\$45,000		
Total Expenditures	\$1,754,310		
<u>Revenue Sources</u>			
General Fund Transfer		\$529,400	
Equipment Lease Loan Proceeds	\$1,224,910		
State Grants			
Interest Revenue			
Total Revenues		\$1,224,910	
Total Revenues & Transfers		\$1,754,310	

Equipment Lease/Purchase Program
Facilities Bond
G.O. Bond - Paving & Infrastructure
Impact Fee Projects

2019 Public Improvement Program

Expenditures	5 Year Plan	Debt Syce.	Term
<u>Division: Public Services</u>			
F-150 P/U Truck replacements (2@ \$30,000)	\$60,000	\$13,300	5 yrs.
Citywide Bridge Maintenance	\$200,000		
Public Services Total	\$260,000	\$13,300	5 yrs.
<u>Division: Leisure Services Services</u>			
Scoreboard Replacements (3)	\$15,000		
Gym Floor Refinishing - Kedron	\$15,000		
Leisure Services Total	\$30,000	\$0	5 yrs.
<u>Division: Public Safety Services</u>			
P.D. Police Vehicle Replacements (7 @ 62,150)	\$435,050	\$96,434	5 yrs.
Patrol Vehicles (2) - New	\$124,300	\$27,552	5 yrs.
Replace Prisoner Transport Van w/Insert	\$39,000	\$8,645	5 yrs.
Police Department Totals:	\$598,350	\$132,631	5 yrs.
F.D. Replace Fire Training Captain Expedition	\$40,518	\$8,981	5 yrs.
Asst Fire Marshal SUV (new)	\$44,670	\$9,902	5 yrs.
Replace Quint (2004)	\$1,035,822	\$170,390	7 yrs.
Radio Replacements (Digital Conversion)	\$75,000	\$16,625	5 yrs.
SCBA Replacements	\$45,000	\$9,975	5 yrs.
Fire Department Totals:	\$1,241,010		
Public Safety Services Total	\$1,839,360		
<u>Administrative Services</u>			
Network Equip. Repl. (switches, firewalls, WAPs)	\$140,000	\$31,033	5 yrs.
Administrative Services Total	\$140,000		
<u>Contingency Funds</u>			
PIP Contingency	\$45,000		
Total Expenditures	\$2,314,360		
<u>Revenue Sources</u>			
General Fund Transfer		\$275,000	
Facilities Authority Bond Proceeds			
Equipment Lease Loan Proceeds	\$2,039,360		
State Grants			
Interest Revenue			
Total Revenues		\$2,039,360	
Total Revenues & Transfers		\$2,314,360	
Equipment Lease/Purchase Program Facilities Bond G.O. Bond - Paving & Infrastructure Impact Fee Projects			

INTEROFFICE MEMORANDUM

TO: Mayor and Council

VIA: City Manager *[Signature]*
Financial Services Director *P.S.*
Purchasing Agent *[Signature]*
Public Services Director *[Signature]*

FROM: Stormwater Manager *[Signature]*

DATE: May 19, 2015

SUBJECT: Property Purchase – 202 Driftwood Lane and 402 Harbor Loop
May 21, 2015 City Council Meeting

Recommendation:

Staff recommends approval for the purchase of the residential property located at 202 Driftwood Lane and the residential property located at 402 Harbor Loop for the combined lump sum amount of **\$397,500.00**.

Discussion:

On several occasions in the past, staff has responded to reports of structural flooding occurrences associated with 202 Driftwood Lane and 402 Harbor Loop. Subsequent to the flooding investigations, staff instructed its stormwater consulting engineer to develop a conceptual plan for a new stormwater pipe system that would alleviate the flooding at 202 Driftwood Lane and 402 Harbor Loop and prepare a cost estimate for the proposed storm drainage improvements. The engineers cost opinion (design and construction) for the proposed drainage improvements was \$1,700,000.00. Further research by staff has indicated that 202 Driftwood Lane and 402 Harbor Loop are the only two residences in the area that have reported structural flooding issues. City purchase of 202 Driftwood Lane and 402 Harbor Loop would (1) alleviate the structural flooding issues associated with each structure and (2) would result in a cost savings of +/- \$1.2 million that could be immediately reallocated to other stormwater projects that are ready to proceed to the bidding phase.

Budget Impact:

none
Staff recommends that the \$397,500.00 be funded from the Stormwater account 521-4250-541934 Project SW-034-CONST.

Attachments:
Agreements to Purchase Real Estate

AGREEMENT TO PURCHASE REAL ESTATE

PROJECT Harbor Loop Drainage Improvements
ISE NUMBER 1014.1502
PARCEL # 402 Harbor Loop
Tax Parcel ID # 071716055

GEORGIA, FAYETTE COUNTY

The undersigned grants to City of Peachtree City an option to acquire the following described real estate:

Tract or parcel of land located in Land Lot 96 of the 5th District of Fayette County, Georgia, and being more particularly described on Exhibit "A" attached hereto and made a part hereof by reference.

For the sum of \$214,500.00, the undersigned agrees to execute and deliver to the City of Peachtree City fee simple title and easements to the lands owned by the undersigned as reflected on the attached Exhibit "A".

* * * * *

The following conditions are imposed upon the grant of this option:

- 1) This option shall extend for 30 days from this date.
- 2) The consideration recited is full payment for the rights conveyed.

<u>15,569 SF</u>	Square Feet or Acres of Real Property
<u> </u>	Linear Feet of Limited Access
<u> </u>	Square Feet of Construction and Maintenance Easement
<u> </u>	Square Feet of Construction Easement

- 3) The undersigned shall obtain all quit claim deeds or releases from any tenant now in possession and any other parties having a claim or interest in the property described above.
- 4) Special Provisions, if any, are listed on Exhibit "B", which is attached hereto and incorporated herein by reference.

Witness my hand and seal this 29 day of April, 2015.

Suzanne L. Cannon
Suzanne L. Cannon

April 29, 2015
Date

Signed, Sealed and Delivered
in the presence of:

CHAITALI BASU
Witness

Amy K. Menke
Notary Public
Amy K. Menke

Chaitali Basu (Seal)
Amy K. Menke (Seal)



EXHIBIT A

FILED & RECORDED
FAYETTE COUNTY, GA.

'96 MAY 8 PM 12 01

W.A. BALLARD, CLERK

RETURN TO:
ERIC A. SLEPIAN, P.C.
ATTORNEY AT LAW
300 PRIME POINT
SUITE 201
PEACHTREE CITY, GA 30269

WARRANTY DEED

STATE OF GEORGIA
COUNTY OF FAYETTE

BOOK 1063 PAGE 380

This Indenture made this 3rd day of May, in the year One Thousand Nine Hundred Ninety-Six, between Linda Erian, of the County of Fayette, State of Georgia, as party or parties of the first part, hereinafter called Grantor, and Suzanne L. Cannon, as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of TEN AND 00/100 (\$10.00) Dollars and other good and valuable considerations in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto the said Grantee,

All that tract or parcel of land lying and being in Land Lot 96, 7th District, Fayette County, Georgia, being Lot 85, Phase Two, Fisher's Bank Subdivision, as per plat thereof recorded in Plat Book 11, pages 196 and 197, Fayette County, Georgia records, said plat being incorporated herein and made a part hereof by reference, and being improved property known as 402 Harbor Loop, Peachtree City, Georgia, according to the present system of numbering in Fayette County, Georgia.

Subject to all easements and restrictions of record.

FAYETTE COUNTY, GEORGIA
REAL ESTATE TRANSFER TAX
PAID 91.58
DATE 5-8-96
W.A. Ballard
CLERK OF SUPERIOR COURT

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the said Grantee forever in FEE SIMPLE.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons whomsoever.

IN WITNESS WHEREOF, Grantor has hereunto set grantor's hand and seal this day and year first above written.

Signed, sealed and delivered in the presence of:

Witness
Notary Public
FAYETTE COUNTY, GEORGIA

Linda Erian (Seal)
Linda Erian

(Seal)

(Seal)

Exhibit B

The purchase of the property referenced herein is contingent upon the City's ability to purchase an additional property in the area and the final approval of the City of Peachtree City Council and Mayor on the transaction.

AGREEMENT TO PURCHASE REAL ESTATE

PROJECT Harbor Loop Drainage Improvements
ISE NUMBER 1014.1502
PARCEL # 202 Driftwood Lane
Tax Parcel ID # 073213031

GEORGIA, FAYETTE COUNTY

The undersigned grants to City of Peachtree City an option to acquire the following described real estate:

Tract or parcel of land located in Land Lot 96 of the 5th District of Fayette County, Georgia, and being more particularly described on Exhibit "A" attached hereto and made a part hereof by reference.

For the sum of \$183,000.00, the undersigned agrees to execute and deliver to the City of Peachtree City fee simple title and easements to the lands owned by the undersigned as reflected on the attached Exhibit "A".

* * * * *

The following conditions are imposed upon the grant of this option:

- 1) This option shall extend for 30 days from this date.
- 2) The consideration recited is full payment for the rights conveyed.

<u>11,700 SF</u>	Square Feet or Acres of Real Property
<u> </u>	Linear Feet of Limited Access
<u> </u>	Square Feet of Construction and Maintenance Easement
<u> </u>	Square Feet of Construction Easement

- 3) The undersigned shall obtain all quit claim deeds or releases from any tenant now in possession and any other parties having a claim or interest in the property described above.
- 4) Special Provisions, if any, are listed on Exhibit "B", which is attached hereto and incorporated herein by reference.
- 5) Special Provisions, if any, are listed on Exhibit "C", which is attached hereto and incorporated herein by reference.

Joan Christiansen
Joan Christiansen

5-19-15
Date

Witness my hand and seal this 19th day of May, 2015.

Signed, Sealed and Delivered
in the presence of:

[Signature]
Witness

_____(Seal)

[Signature]
Notary Public

_____(Seal)



EXHIBIT A

①

SLEPIAN & SCHWARTZ, LLC
 42 EAST BROOK BEND
 PEACHTREE CITY, GEORGIA 30269
 14-0133CL

Doc ID: 009335520001 Type: ESTD
 Recorded: 04/03/2014 at 08:40:00 AM
 Fee Amt: \$138.00 Page 1 of 1
 Transfer Tax: \$128.00
 Fayette, Ga. Clerk Superior Court
 Sheila Studdard Clerk of Court
 BK 4181 PG 47

EXECUTOR'S DEED

STATE OF GEORGIA

COUNTY OF FAYETTE

THIS INDENTURE is made as of March 27, 2014 between JAMES HAROLD SEDON AKA JAMES H. SEDON, AS EXECUTOR OF THE ESTATE OF EDNA TRUSSELL SEDON (hereinafter referred to as the "Deceased"), late of Fayette County, Georgia and JOAN CHRISTIANSEN (hereinafter referred to as "Grantee") ("Grantor" and "Grantee" to include their respective heirs, successors, executors, administrators, legal representatives and assigns where the context requires or permits).

W I T N E S S E T H

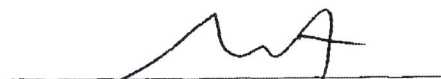
GRANTOR (acting under and by virtue of the power and authority contained in the will of the Deceased, it having been duly probated and recorded in the Court of Probate of Fayette County, Georgia), for and in consideration of the sum of Ten Dollars (\$10.00) in hand paid at and before the sealing and delivery of these presents (the receipt of which is hereby acknowledged), has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell and convey unto Grantee,

ALL THAT TRACT OR PARCEL OF LAND LYING AND BEING IN LAND LOT 97 OF THE 7TH DISTRICT, FAYETTE COUNTY, GEORGIA, BEING LOT 31, LAKE FOREST COVE SUBDIVISION, AS PER PLAT RECORDED AT PLAT BOOK 11, PAGES 172 & 173, FAYETTE COUNTY, GEORGIA RECORDS, WHICH PLAT IS HEREBY INCORPORATED AND MADE A PART HEREOF BY REFERENCE.

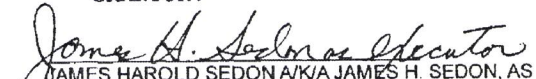
TO HAVE AND TO HOLD the Land with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of Grantee forever, in as full and ample a manner as the same was held, possessed and enjoyed, or might have been held, possessed and enjoyed, by the Deceased.

EXECUTED under seal as of the date above.

signed, sealed and delivered in
 the presence of:


 Unofficial Witness

GRANTOR:


 JAMES HAROLD SEDON AKA JAMES H. SEDON, AS
 EXECUTOR OF THE ESTATE OF EDNA TRUSSELL
 SEDON


 Notary Public

My Commission Expires:

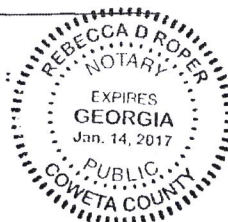


Exhibit B

The purchase of the property referenced herein is contingent upon the City's ability to purchase an additional property in the area and the final approval of the City of Peachtree City Council and Mayor on the transaction.

City Council of Peachtree City
Agenda
May 21, 2015
7:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcements, Awards, Special Recognition
- IV. Public Comment
- V. 10-minute Talk – Pam Young, Southern Conservation Trust
- VI. Agenda Changes
- VII. Minutes
 - April 16, 2015, Regular Meeting
 - May 7, 2015, Regular Meeting
- VIII. Monthly Reports
- IX. Consent Agenda
 - 1. Consider Application & Acceptance of NARCAN Grant
 - 2. Consider MOU with Board of Education for School Resource Officers
- X. Old Agenda Items
- XI. New Agenda Items
 - 05-15-04 Public Hearing – Consider Variance to Rear Building Setback, Bicycles Unlimited (273 Peachtree PKWY S)**
Applicant desires to locate dumpster enclosure within rear building setback
 - 05-15-05 Public Hearing – Consider Variance to Front Building Setback, 333 Aster Ridge Trail**
Applicant desires to construct front porch that would extend two feet into front 40-foot building setback
 - 05-15-06 Public Hearing – Consider Variance to Side Building Setback, 102 Denham Square**
Applicant desires to construct deck that would extend one foot, eight inches into side building setback
 - 05-15-07 Public Hearing – Consider Transmittal of Peachtree City Comprehensive Plan – 2015 Partial Plan Update**
 - 05-15-08 Consider Non-Profit Funding Request – Promise Place**
 - 05-15-09 Discuss Changes in State Law Relative to Fireworks**
 - 05-15-10 Consider Addendum to SafeBuilt Contract for Supplemental Planning Services**
- XII. Council/Staff Topics
- XIII. Executive Session
- XIV. Adjourn

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting

City Council of Peachtree City
April 16, 2015
7:00 p.m.

The Mayor and City Council of Peachtree City met in regular session on Thursday, April 16, 2015, in City Council Chambers. Mayor Vanessa Fleisch called the meeting to order at 7:00 p.m. Other Council Members attending: Terry Ernst, Eric Imker, Mike King, and Kim Learnard.

Announcements, Awards, and Special Recognition

Mayor Fleisch issued proclamations for Confederate History Month and National Alcohol Awareness Month. Fleisch gave a Certificate of Appreciation to Gardner Denver for allowing the City to use their parking lot for an employee driver training program. Fleisch recognized Acting Police Chief Stan Pye for 25 years of service with the City.

Public Comment

There was none.

Agenda Changes

There were none.

Minutes

King moved to approve the minutes of the April 2, 2015, regular meeting. Learnard seconded. Motion carried unanimously.

Old Agenda Items

02-15-09 Public Hearing – Consider Rezoning and Associated Variance Request, GC General Commercial to LUC-26 Limited Use Commercial, Dolce – Peachtree Atlanta (Great Wolf Lodge of Georgia, LLC), 201 Aberdeen Parkway

Fleisch established time limits of one hour for both sides of the issue in the public hearing.

Laura Hester, legal Counsel for Great Wolf Lodge, thanked Council for the time and scrutiny given to the application. This attention was what could make such a project success for years to come. Hester noted that all the uses of the project were permitted under the existing GC zoning. The LUC rezoning request was solely for the height of the project, and the variance allowed encroachment into the Transition Yard Buffer. Hester noted the applicant reserved their constitutional objection for appeal related to the zoning.

Alex Lombardo of Great Wolf stated that Great Wolf was a great neighbor at all of its properties, and would be in Peachtree City as well. Following the Planning Commission meeting, they had spent significant time and money modifying their plan, which involved investing \$90 million in an under-performing hotel, with no economic incentives being requested.

Patrick Pline of Great Wolf reviewed the plan changes since the Planning Commission hearing. They were adding approximately 132 new rooms, but with a reduced footprint abutting the adjoining neighborhoods. The water park was tucked as far away from the drive as possible. All existing and proposed exterior lighting would be shielded, and the outdoor pool, basketball court, and tennis courts would be removed. The stormwater piping on the north side of the property would be redirected away from the neighborhood.

Pline continued that, for the area adjacent to the service drive and slides, no vegetation would be removed except for two small grass triangles to finish the service road. A solid privacy fence would be added along the northern edge of the property. The dead and non-performing

understory vegetation would be cleared and replanted. The slides that encroached would not extend past the existing service drive. They were confident they could meet all the City's stormwater and site management requirements.

Pline said, even with the proposed changes, the property would remain heavily vegetated, with over 58% open space. They would also be happy to meet with staff and the neighbors to make the northern buffer more palatable. Lombardo added that the proposal was taking an existing hotel, adding a tremendous amount of amenities, but still keeping it as a hotel. The LUC zoning was consistent with other hotels throughout the City.

Senior Planner David Rast then addressed Council, saying the proposal was a rezoning request from GC to LUC to allow for the maximum height of 65 feet for the waterpark building and 56 feet for the proposed hotel building. Rast noted the current GC zoning limited the height to 35 feet unless the property is rezoned to LUC. The applicant had also requested a variance to allow the water slide tubes to encroach no more than 27 feet into the transition buffer. The Transition Yard Buffer Ordinance, which was implemented several years previously, required a minimum setback of 75 feet from an adjoining residential property.

Rast then reviewed the adjoining properties: Wisdom Pointe, Oak Manor Office Park, and Bridge Park to the west; Preston Chase, Wisdom Woods, Stillwater, the Iglesia Ni Christo church, and nearby the Peachtree City Elementary School to the north; the Coventry across Riley Parkway, and Westpark across Aberdeen Parkway.

The Land Use Plan identified the property as commercial, along with the property along SR 74 from SR 54 to Wisdom Road. The zoning map identified the property as GC. The nearby Hilton Garden Inn immediately west of the property had been rezoned from GC to LUC 21 specifically to allow the building to be 60 feet.

Rast then reviewed the history of the site, noting that in 1981, 35.9 acres of the site had been rezoned from GR-6 and GR-10 General Residential to GC. The initial Pitney Bowes complex was completed in 1983, with a Special Exception granted to permit uses as proposed, and a variance granted to permit a reduction in parking requirements. An adjoining 2.5-acre tract had been rezoned from GR-10 to GC in 1991, followed by various building expansions in 1992, 1994, and 2004. Various renovation projects had been performed in 1994, 2002, 2003, and 2008.

Rast continued that the City's GC zoning ordinance had been amended in 2008 to establish height limitations, and the transition yard buffer ordinance was adopted in 2009. The Dolce tract's existing building height and service drive/employee parking encroachments were considered non-conforming uses. Rast said the uses proposed by Great Wolf were permitted within the GC zoning district, but the rezoning to LUC was necessary to increase the building height. The proposed uses were also permitted in the LUC zoning district.

Staff recommended that the 38.4-acre Dolce tract be rezoned from GC General Commercial to LUC-26 Limited Use Commercial to permit the renovation and repurposing of the property as proposed subject to the following understandings and conditions:

1. *The Rezoning Site Plan is schematic in nature and is intended to be illustrative only. A detailed conceptual site plan shall be prepared and submitted to City Staff and the Planning Commission as identified in the established site plan review and approval process. It is understood the general layout of the buildings, parking areas and amenities may change once final engineering documents are prepared, and there shall be no further encroachments into the transition yard buffer as approved by the zoning.*

2. The rezoning shall include a variance to Section 916.2 of the Transition Yard Buffer Ordinance to permit an encroachment of no more than 27 feet into the transition yard buffer, which shall be limited to the area immediately behind the indoor water park building as shown on the Rezoning Site Plan.
3. The height of the indoor water park building shall be no taller than 65 feet as measured from finish grade to the ridge line or the tallest portion of the roof.
4. The height of the four-story hotel building shall be no taller than 56 feet as measured from finish grade to the ridge line or the tallest portion of the roof.
5. The elevations for the new buildings shall be presented to and approved by the Planning Commission as a part of the established site plan review process. To the greatest extent practicable, the new buildings shall be designed to complement the architectural style and color scheme of the existing buildings on the property.
6. To the greatest extent practicable, the windows in the new hotel building that face the rear property line shall be designed to minimize the amount of light that is visible from the adjoining property.
7. All exposed water slide tubes and associated support structures shall be designated as earth tone or neutral colors.
8. There shall be no lighting attached to the outside of the water slide tubes.
9. There shall be no less than a 50 foot-wide undisturbed buffer established adjacent to Aberdeen and Riley Parkways. Except for perpendicular utility crossings and/ or fire access roads, there shall be no disturbance within these buffer areas.
10. Access to the property shall be limited to the exiting curb cut from Aberdeen Parkway. There shall be no additional access points into the property without first securing a variance from City Council.
11. All site lighting shall comply with the city's Lighting Ordinance, and shall be designed to minimize spill onto the adjoining properties. Light poles within the new parking area shall be no taller than 20 feet in height.
12. The development shall comply with all applicable stormwater ordinances, as well as the Georgia Stormwater Management Manual and the city's local design manual.
13. Great Wolf shall coordinate with the Peachtree City Building, Fire and Police Departments to ensure their understanding of the renovations and repurposing of the facility, internal circulation routes, emergency response, building design and life safety issues.
14. The developer shall pay impact fees for any new development as identified within the city's Impact Fee Ordinance.
15. The Applicant shall prepare a detailed Traffic Impact Analysis to determine what, if any, traffic might be generated by the proposed development, to include a detailed analysis of the SR 74/ Aberdeen Parkway intersection, the Commerce Drive/ Aberdeen Parkway intersection, and the entrance into the development from Aberdeen Parkway. Any improvements required to mitigate impacts at these intersections related to the development as proposed, including but not limited to a traffic signal, shall be done at the sole expense of the Applicant.

Kimberly Schaeffer then addressed Council, saying she had been with Great Wolf for 18 years. Their goal was to engage and delight families. The indoor water park was the centerpiece of the family experience and was all indoors. All Great Wolf parks were state of the art as far as mechanics and water filtration systems. Families came for the water park, but the resorts had other activities, including restaurants and activities that the families could do together. Noise was not really an issue because everything was in the indoor, controlled environment. Because the primary customers were families with young children, they also shut down early at night. Customers were middle to upper income families with children in the two-year to 12-year age

range. The average spent per night per families on the room was about \$300, with an additional \$150 spent on the additional activities.

Schaeffer said there would be a job fair for Peachtree City residents and the current Dolce employees. Great Wolf wanted to be good neighbors during construction and on an ongoing basis. There would be several community days throughout the year, with proceeds going to local charities.

This facility would serve the southeast region. Schaeffer concluded by saying the Dolce property felt like home and that Peachtree city was a beautifully community. They loved the site and the community, and would be leaving 58% of the site in its current heavily wooded condition.

Those who spoke in favor of the rezoning were:

- Shayne Robinson
- Mary Chapman
- Jonathan Ciecka
- Michelle Warren

Points included:

- Fayette County needed to attract young families, and that was who would be using the facility.
- Great Wolf had upscale resorts that would not bring undesirable visitors.
- Peachtree City had worked with Home Depot and could work with Great Wolf to make it fit.
- Great Wolf would bring additional revenue that the City needed for path maintenance, the Library, and other areas that needed improvement.
- The project would bring job opportunities and amenities for residents.
- After visiting another Great Wolf, was impressed with the facility and detected no noise or odor outside the building.
- Great Wolf would be a benefit to the community – having the building abandoned would be a detriment.

Those speaking in opposition to the rezoning were:

- John Dufresne, Preston Chase, who asked that his written comments, presentation, and the zoning ordinance be included in the official record (the Zoning Ordinance in effect on April 19, 2015, is hereby incorporated by reference; the written comments and presentation are included in the official meeting file).
- Harvey George, Coventry
- Joe Woods
- Ken Ginter
- Martine Yancey
- Maria Esquen
- Don Haddix
- David Worley
- Lynn Lasher
- Russ Korn
- Connie Haynes
- Dennis Chase
- Cary Cook
- Mike Blaskovich
- Diane Henebry

Comments included:

- A water park was not a listed use for commercial zoning, so should be prohibited.
- Other Great Wolf locations were not adjacent to residential neighborhoods.
- The slides were not entirely within the building, so were prohibited in LUC zoning.
- The adjacent homes had small yards and inadequate buffering, so allowing encroachment into the Transition Yard Buffer would be a detriment.
- There was no hardship imposed on the property owner that would justify granting the variance.
- Council's action would set a precedent for neighborhoods adjacent to commercial, such as Cardiff Park.
- The use did not fit the village center concept in the City's Land Use Plan.
- There were several potential buyers for property as currently zoned, which meant it had reasonable use as currently zoned.
- The minimum parking requirements were not met.
- The traffic impact and financial impact figures provided were flawed.
- There would be negative impacts on developments downstream.
- Peachtree City should uphold its zoning ordinances.
- Noise and traffic from the project would negatively impact Peachtree City Elementary School and Southland Nursing Home
- The proposed number of visitors were too much for a town of this size and would diminish quality of life.
- Council has given Great Wolf several chances to improve the plan and conform to the ordinances, and they have not done so.
- Great Wolf had the money to conform to the current zoning.
- This was not the right location for the Great Wolf project.
- The proposal did not meet all of the criteria for a variance and should be denied.
- The site was too close to residential for this use.

During comments, Imker moved to extend the public hearing by 30 minutes for each side. Learnard seconded. Motion carried 4-1 (Fleisch).

City Attorney Ted Meeker noted that a member of the audience had a petition she wanted to make part of the record. Fleisch asked her to bring that petition forward (a copy is included in the official meeting file).

Fleisch then opened the issue for questions.

Mike Latella asked about the community days, saying that at the Planning Commission Meeting, Great Wolf had said they were very rare, but said at this meeting there would be several each year. Schaeffer said they would hold them as often as possible and would modify their proposal to reflect that there would be "at least" 12 each year (versus "up to 12").

Latella asked Rast about the parking spaces, saying there were only 521 spaces on the plan that was supposed to have 621 spaces. Rast said there was sufficient room for additional parking now or in the future.

Yancey asked if the lake area and detention pond on the property would be fenced. Great Wolf said it would not. She asked if the parking spots in the service areas would be removed, and Great Wolf said they would be removed. Yancey asked if an additional variance would be needed due to that change, and staff said no.

Loraine Miller said the Texas facility was beautiful, and she supported them coming to the Atlanta area, but could not understand why they chose Peachtree City. Schaeffer said one of their new models was to repurposes an existing hotel building to a Great Wolf Lodge. They had loved Peachtree City and the campus of the Dolce property, and felt it would be a good match. Miller said the traffic impact would be a problem, and Schaeffer said they would work with the City if the traffic was impacted.

Una Flowers asked if, because the company had been sold over last few years, would Great Wolf own the land and building or would it be a franchise. Schaeffer said Great Wolf would be the owner of the facility. Flowers said Peachtree City was being asked as a community to be a guinea pig for Great Wolf's new model with a different type of location, and asked if Council wanted to undo the planning in place for Peachtree City.

Robert Black asked if Great Wolf would be making any requests for eminent domain around this property. Pline said no. Black then asked if someone from Peachtree City approached Great Wolf about the project. Pline said that the current owner's broker (Hodges Ward Elliott, representing the owner Leeward Properties) approached Great Wolf's broker about the property.

Fleisch closed the public hearing.

Fleisch said that, in giving Great Wolf several continuances, she had thought they were amenable to making changes to the plan. However, the presentation that evening did not address the specific concerns residents expressed to the Planning Commission. Fleisch said she would not be able to support the request.

Imker said he still had many questions, but was not sure they were necessary. He wanted to see what the remainder of Council thought before making a motion, but he would be voting against the request.

Learnard said she had seen nothing subversive or intentionally lacking in Great Wolf's presentation, which had been made by decent people and a decent business looking for a good city as a location partner. She said she liked Great Wolf Lodge, but did not believe such a grand scale installation with a regional draw was compatible with Peachtree City.

King agreed and expressed his appreciation to everyone on both sides of the issue who had spent so much time and effort to show how much they cared about Peachtree City. He cautioned the audience that the Dolce property had been for sale since 2013 and was losing \$50,000 – \$100,000 per month. He said it would close. He felt Great Wolf was a good outfit, whether or not it was a good fit. He said they could only hope that the next prospective buyer was that good because, if they did not need need seven feet of height or a variance, they would not need to come to Council. The site could legally house a 400,000 square-foot shopping center.

Ernst said he had pondered the issue for months, and it had been a very tough decision. Great Wolf was a great organization. The location may not have been the best choice or it might have worked out great. He agreed residents had to think about what else could go onto the site, but he had heard the community.

Imker asked the City Attorney about the constitutional objection for appeal filed by Great Wolf. Meeker said that action preserved the right of the applicant to challenge the decision legally if the application were to be denied, and was fairly standard in most zoning actions.

Ernst asked if any part of Great Wolf's plan violated the law. Meeker said Great Wolf was seeking a variance from the law. Ernst asked if, by approving the variance, council was doing anything illegal. Meeker said he still had some questions about the standards and when they applied, but those could be discussed later.

Imker said patience in waiting for the best user for the site and the free market would work, noting that the site at Walt Banks, which had sat vacant for ten years, would now be getting a Sprouts.

Imker added that, when he first heard about the Great Wolf project, he had been excited. However, he had not known about the traffic impact. He also did an economic impact study, and there was a definite financial benefit to the City. However, he had heard the citizens input, and his job was to represent the citizens.

Ernst moved to deny the applicant's request for rezoning and a variance. King seconded. Motion carried unanimously.

Council/Staff Topics

There were no topics discussed.

Meeker said that Council needed to enter into Executive Session to discuss pending or threatened litigation. Ernst moved to enter Executive Session to discuss pending or threatened litigation at 10:22 p.m. Learnard seconded. Motion carried unanimously.

King moved to reconvene into regular session at 10:55 p.m. Learnard seconded. Motion carried unanimously.

There being no further business to discuss, Learnard moved to adjourn the meeting. King seconded. Motion carried unanimously.

The meeting adjourned at 10:55 p.m.

Betsy Tyler, City Clerk

Vanessa Fleisch, Mayor

City Council of Peachtree City
Meeting Minutes
May 7, 2015
7:00 p.m.

The Mayor and Council of Peachtree City met on Thursday, May 7, 2015, at City Hall. Mayor Vanessa Fleisch called the meeting to order at 7:00 p.m. Other Council Members attending: Terry Ernst, Eric Imker, Mike King, and Kim Learnard.

Pledge of Allegiance

Members of the Peachtree City Police Department's Color Guard and Boy Scout Troop 181 posted the colors. Mayor Fleisch led in the Pledge of Allegiance.

Announcements, Awards, Special Recognition

Police Chaplain Bob Fales accepted the proclamation for Police Week and Police Officers Memorial Day. Police Lieutenant Mark Brown was recognized as the Supervisor of the Quarter, and Police Lieutenant Jason Epps was recognized for 20 years of service. Interim Police Chief Stan Pye was presented with the Police Department's Commendation of Merit award by Lt. Jason Epps and Lt. John Jenkins. The most recent graduates of Community Emergency Response Team (CERT) training were recognized, including the 1,000th student to be trained, Karin Keller. The class itself brought the total number of CERT participants to 1,014. Pye also recognized Brittany Adams and Hannah Neal, both graduates of Teen CERT, who were certified as teen instructors and had helped as instructors in the recent adult class.

Update on Convention & Visitors Bureau (CVB)

Convention & Visitors Bureau (CVB) Executive Director Nancy Prince and CVB Chairman Wende Blumberg gave an update on the board and its activities, pointing out that May 2 – 10 was National Tourism Week, which Blumberg said was a great time to share what the CVB did in the community. The slogan for the week was, "Travel is...Just What You Unexpected!" Blumberg continued that, in 2013, Fayette County's tourism industry supported 2,970 jobs, generated \$175.97 million in direct tourist spending, created \$10.87 million in state tax revenues, and generated \$5.15 million in local tax revenues, which represented \$419.73 in tax relief for residents in the Fayette County area. Hotel occupancy and hotel/motel taxes were increasing, and the first quarter of 2015 had been very strong. Blumberg continued the City's CVB was one of only six in the state to receive gold level accreditation through 2017 from the Georgia Association of Convention & Visitors Bureaus (GACVB), adding the state had 80 CVBs. The City's CVB also received the "Best Ideas Winner for Print Advertising" from the GACVB.

Price gave a brief overview of CVB statistics, ending on March 31, 2015. The Visitors Center had 651 visits during the first quarter of 2015, and 1,288 visitors, year-to-date. The Facebook page had 3,996 followers, and Twitter had 1,896. The website received 40,166 unique visits, and 105,798 page views. Magazine leads totaled 1,101. YouTube had 3,931 views for the "Discover" video and 1,981 for the "Golf Cart" video. Four thousand six hundred seventy-seven welcome packets had been distributed year-to-date.

Price continued that the CVB had been very busy, noting the American Cornhole Organization's (ACO) Masters Tournament held in March at the Tennis Center brought in 432 people, including 284 participants, and had 208 room nights. The economic impact was \$122,622. This was a new event the CVB had recruited, and the ACO planned to return in 2016. Youth Basketball of America (YBOA) held a girls tournament in March, and the economic impact was reported at \$366,963. There had been 660 participants. Gyms at local schools were used, and there had been 1,518 spectators. A Geotour had been created in the City, and 19 caches out of the 300 or so located in the City, were included. People were travelling from everywhere to participate in this activity. Price also reported that series ticket sales at the Frederick Brown, Jr., Amphitheater (The Fred) were up 25% from last year,

adding that people from neighboring states often came for concerts, stayed at local hotels, and ate at local restaurants.

Consent Agenda

1. **Consider Purchase of Speed Detection & ALPR Trailer, Sole Source Request for Cintel LLC/Vigilant Solutions Trailer**
2. **Consider Purchase of Replacement Video Server & Storage & Request for Budget Reallocation – PIP Fund**
3. **Consider Purchase of Replacement Side by Side for Yamaha Viking**
4. **Consider FY 2015 Budget Adjustments**
5. **Consider Approval of Settlement of Claim Raised by Erica Clark for Motor Vehicle Accident**
6. **Consider Addition of Human Resources Manager to HR & Risk Management Division**

Imker moved to pull Consent Agenda items 2, 4, and 6 for discussion. Learnard seconded. Motion carried unanimously.

2. Consider Purchase of Replacement Video Server & Storage & Request for Budget Reallocation – PIP Fund

Imker asked for more information on the purchase. Pye said the Police Department had a lot video requiring storage, and the addition of the body cameras would double that need. In 2009, there had been a total crash of the electronic data system, and a lot of video had been lost. Issues that had led to the 2009 crash were occurring again. The server was currently using 26 terabytes (TB) of its 36 TB system. The recommendation from IT was for a 72 TB system with the anticipation of body cameras. A typical traffic stop lasted 15 minutes, and minor accidents lasted 30 minutes. Two video systems were running every time. The body camera would capture conversations and other evidence the video in the car would not. A simple domestic call could last an hour, while a stop for Driving Under the Influence (DUI) could last four hours. Pye said he was fearful if the issue was not addressed now, then another crash could happen.

Imker asked how long 72 TBs would last. Pye said it should last five to six years according to IT. They might be able to add storage to the server, and possibly include the evidence storage system. Imker said he wanted to understand the funding. Financial Services Director Paul Salvatore said the Police Department had been able to delay the purchase of four vehicles, which had been budgeted at \$231,228. Staff had asked to reallocate \$85,763.30 of that amount for this project. Imker asked why the vehicles were not needed. Pye said the mileage limit for police vehicles had been increased, and the time spent on the cart paths had increased from 18 hours per week to 40 – 50 hours per week. As a result, the department was not seeing the mileage accumulation per vehicle it had in the past. He did not anticipate needing any new patrol cars for the next two budget cycles. Imker said that was what he needed to know.

4. Consider FY 2015 Budget Adjustments

Salvatore explained that one of the adjustments was a reallocation in the Police Department budget. There had been an unexpected \$25,000 in repairs to the Police building's exterior insulation and finishing system (efis). Staff wanted to shift \$25,000 from the gasoline account. The funds would normally have been reallocated without bringing it to Council for approval; however, spending the money on the building had been unanticipated and unfunded. Salvatore explained that a second battery had been installed in the patrol cars, which allowed the officers to keep their systems running on the auxiliary power from the second battery without keeping the engines running, which also saved on gas. Pye added that putting officers on a golf cart also saved money for gas. Imker clarified that they would not be dipping into the cash reserve for the unbudgeted funds. Salvatore said that was correct, and the money was being shifted between accounts in the Police Department.

6. Consider Addition of Human Resources Manager to HR & Risk Management Division

Human Resources (HR) & Risk Management Director Ellece Brown said the request was to add one person to the HR Department, and her memo had addressed several reasons. Imker said Council

agreed there was a shortfall in manpower in Human Resources. His concern was hiring another full-time person during what he perceived to be a crunch time when the City was hiring a Police Chief and a City Manager. He understood those additional tasks on top what HR was already doing would put the department on overload. He was not convinced a permanent full-time person was needed. Imker said he would like Council to consider an alternative solution, which he did not have at this time since he had not discussed it with either Brown or City Manager Jim Pennington.

Brown said there had been a need for another person for over a year, but she had not brought that forward. She had hoped the new software would provide some relief, but it would not. Much of what her department did was impacted by laws, and the work had to be done and had deadlines. They wanted to meet the needs of employees and management, and that took hands and staff. It was not a recent development.

Fleisch asked how many full-time employees the City had. Brown said there were close to 240 full-time employees, plus part-time and seasonal employees. Fleisch asked how many employees were in her department. Brown said there were three. Fleisch said everything was done by hand prior to the new software, adding she had been watching the training on the new software and nothing had been automated.

Brown said her department touched every employee in the City. The areas that required the majority of time were hiring needs and employee relations, and the need in those areas had not decreased. She reiterated her department had needed additional help for over a year.

King said there were three people currently serving 250, and they were doing a yeoman's job. Council had debated the need and should now fix the problem.

Imker said he wanted to assist in the solution, suggesting adding a half-time position to see if that helped first. King disagreed, saying two years from now, the position could be moved or redirected.

Imker moved to approve Consent Agenda items 1, 3, and 5. Learnard seconded. Motion carried unanimously.

Imker moved to approve Consent Agenda items 2 and 4. Learnard seconded. Motion carried unanimously.

King moved to approve Consent Agenda item 6. Learnard seconded. Motion carried 4-1 (Imker).

Old Agenda Items

02-15-10 Discuss/Consider Official Staff Direction to Propose State Legislation Permitting Municipal Elections in Even-numbered Years

King said the reason for the proposed change was to make municipal elections easier and more convenient for voters, in the hope of increasing voter turnout. History had shown that the City's voter turnout for national elections ranged from 79 – 82%, but the turnout for municipal elections in odd-numbered years averaged 18 –19% over the last six election cycles.

City Attorney Ted Meeker said changing to even-numbered-year elections would require a change to the City's Charter, which required approval from the state's General Assembly. The Mayor/Council terms would need to be shortened to three years or lengthened to five years for one term to implement the change. Meeker said lengthening the terms to five years did not make much sense, so he chose shortening the terms to three years in his two examples.

There were two scenarios for Council to consider, according to Meeker. The first example, which would be implemented in 2018, and would require General Assembly approval in 2016 as well as a voter referendum to approve shortening the terms of two sitting Councilmembers. This referendum

would add election costs that year. Under Example 1, the terms for Posts 1 and 2, both on the November 2015 ballot, would be shortened by one year from 2016-2019 to 2016 to 2018. The 2017 election would include Mayor and Posts 3 and 4. Those terms would be for three years, from 2018 – 2020. This scenario would occur after everyone served their current four-year terms. Beginning in 2019, elections would be back to four-year terms.

Example 2 would be implemented in 2020, and it would also require General Assembly approval in 2016. A referendum would not be required since current terms would not be shortened. Future terms would be revised for Mayor and Posts 3 and 4 for the 2017 election (2018 – 2020), and in 2019 for Posts 1 and 2 (2020 – 2022). This scenario would leave everyone in their current terms, then phase in the shortened three-year terms after the General Assembly approval. It would still require General Assembly approval, but would not shorten any current terms.

Learnard asked if the decision made by this Council would tie the hands of future Councils on this issue. Meeker said no, there were cities that held elections in even-numbered years. Learnard questioned whether the current Council could shorten the terms of a future Council. Meeker said the General Assembly would be taking the action to shorten the terms.

Imker asked if there was a financial advantage to moving the elections. King said the City spent approximately \$70,000 for every election, more if there was a run-off.

Public Information Officer/City Clerk Betsy Tyler said the City accrued some election costs in even-numbered years when there were voter referendums held in conjunction with the County and State elections. These were not the full election, but there were costs.

Imker asked how term limits would be impacted. Tyler said the City's ordinances allowed two consecutive four-year terms, which was enacted in the 1990s when the terms changed from two years to four years. Imker said someone elected in the 2017 election, could serve until 2028 by serving a three-year term, then two consecutive four-year terms. Imker said he supported the change to an even-numbered election year.

Learnard asked when the referendum would be held if Council selected Example 1. Meeker said it would be in the fall of 2016. Learnard asked how much the additional election cost would be. Tyler said there would be an incremental charge to the City for the election.

Fleisch pointed out by keeping the local election during the odd-numbered years it was a person's expressed intention to vote in the municipal election, as opposed to having "ballot fatigue" when there were numerous offices on the ballot.

King said he understood that point-of-view, but he believed "ballot fatigue" was having an election every year. Combining the elections into one year would save money. Learnard asked which example King supported. King said he supported Example 1, which would cut the terms, and it would also give the residents the choice to cut the terms.

King began a motion to approve the agenda item, then withdrew it after Meeker recommended Council instruct staff to prepare legislation, vet it through legislative counsel, then bring it back to Council for adoption.

King moved to direct staff to prepare legislation, vet it through legislative council, and bring it back to Council for adoption. Ernst seconded. Motion carried 4-1 (Fleisch).

New Agenda Items

05-15-01 Public Hearing – Consider Step One Annexation Request for 2 Tracts of Land on Dogwood Trail (Chadwick Homes)

Community Services/Public Services Director Jon Rorie reminded everyone that the City's annexation process required two steps. Council approval of a Step One request allowed staff to move forward and work with the applicant on the proposed annexation. This area was first presented to Council during the October 2014 workshop as part of a potential north side annexation area along Dogwood Trail.

Rorie continued that the two tracts were approximately 50 acres each, with 1,500 linear feet on Dogwood Trail on the north side and approximately 1,400 linear feet on the south side of the tracts that were contiguous to the City limits. The parcels were zoned Agricultural-Residential (AR) in the County, and were identified as low-density residential in the County's Land Use Plan, which meant one dwelling on one to two acres. The applicant proposed approximately 99 lots on the 100 acres.

The Step One application was very general, and the process did not address traffic, public safety, schools, or other issues. The Step Two application process delved further into those areas. However, there were concerns with the proposed annexation at Step One, according to Rorie. The land was not urban, and access was a concern. Emergency services would have to go outside the City limits, drive into another city, and back into the City before getting to the development. This issue would have to be addressed in the Step Two application.

Jerry Peterson represented the applicant, Chadwick Homes. He noted that Chad Floyd had built many homes in the City and was currently building in The Gates off SR 74 South. Peterson noted the parcels were in an area that had been looked at for potential annexation in the past and were located upstream of the City, which would provide some protection from stormwater draining into lakes in the City. The area had good frontage on Dogwood Trail, and could provide a side entrance into the City. He said it would be a good beginning for annexing the whole area off Dogwood Trail in the future. The property had a good ridgeline, which facilitated the proposed layout of the subdivision. There was an existing house on the property, which Peterson said could be remodeled and used as a community center and pool house. The proposed layout included pocket parks. There were other large tracts surrounding the two parcels, most with at least one home. Peterson said this 100 acres was a good beginning to extending the City's border to Dogwood Trail. The concept for the two tracts included R-22 zoning and about 100 lots. Kedron Hills, which bordered the property to the south, was also zoned R-22. The typical lot would be approximately 120 feet wide by 200 feet deep.

Fleisch opened the public hearing.

Russ Korn of the Kedron Hills Homeowners Association said the residents had found out about the Step One application recently, so there was not a consensus of the homeowners yet. He was speaking on his own behalf, but Korn was fairly positive his views reflected those of most of the neighborhood. The plan already violated the City's Land Use Plan, which called for larger lots as the residences moved away from businesses. The proposed plan was going in the wrong direction. The density would be more than that in Kedron Hills, Smokerise, and Stoneybrook. It was located in the middle of Tyrone and unincorporated Fayette County, and the proposal was a hodge-podge of residential homes that did not fit the Land Use Plan. Korn continued that all the residents would cut through Kedron Hills to access the south part of Peachtree Parkway, increasing the traffic through Kedron Hills. Another problem was taking a left onto Peachtree Parkway from Kedron Hills. The schools were also at capacity now, and this would add more children, which would lead to redistricting. The benefits did not outweigh the detriment to the City. Korn asked if the applicant would change the plan to fit the City's Land Use Plan, or would the City change its land use to fit the developer's plans.

Vanessa Birrell agreed with Korn, noting in April 2005 and in 2009, Council had voted down rezoning areas around Kedron Hills because the rezonings did not fit in with the Land Use Plan. She asked Council to consider rejecting the application and take the time and resources staff would have spent on this annexation request and put it towards reaching out to other jurisdictions and developing a

plan for the future so residents would know what the County would look like from the 35,000-foot level. There were serious transportation issues. She pointed out there was a neighborhood pool at the corner of Loring and Greenwood Lanes that would be impacted by more traffic. Neighborhood children often walked to the pool area. Their neighborhood was already a cut-through. Traffic studies were needed to ensure that SR 74/Peachtree Parkway did not end up like SR 54/SR 74. She asked, if the unpaved portion of Crabapple Lane was used for access to the new development, whether the City could take care of an unpaved road. The road would need to be upgraded. The bridge crossing Gin Branch was only 15 feet wide. The road was steep, and there were no guardrails.

Markus Schwab had fiscal concerns about the proposed annexations, noting the logistics of public safety and entering and leaving municipalities. Fuel costs would escalate, and the property taxes might not help cover the costs of providing public safety to the area. It appeared to be an afterthought the City decided to bring into its' boundaries. More planning needed to be done, with more consideration given to the financial aspects.

Pam Kemp said Council needed to follow the step-down zoning in the City's Land Use Plan, similar to what had been done along Robinson Road and Spear Road on the City's east side. The City was going in the wrong direction for density on the City's edges. She knew the City's sewer system had capacity, but sewer access meant higher density.

Fleisch closed the public hearing.

King said it would be best if Peachtree City controlled the development, but keeping the lot sizes at two acres. The City was in the middle of the annexation process on the east side, and he did not want to swamp the Planning Department.

Ernst said the City did not have the staff to look at two annexations at this time. This was the wrong thing at the wrong time.

Learnard said she had concerns about roads, schools, and public safety access. Everyone's comments were insightful. If the City went ahead with the annexation, people would ask what the City planners were thinking. The City had not had time to focus on a more comprehensive annexation plan.

Rorie said staff was making progress on the comprehensive approach, but what was done needed to make sense. The City did not need to just grow; it had to make sense.

Imker agreed with Ernst, saying this was not the right plan at this time. He could see annexation in the future if changes were made. He was concerned about an annexation and new subdivision in this area and how it would affect the planned subdivisions on the other side of SR 74 along MacDuff Parkway. The Gates subdivision on the south side was a competitor. He continued that the City would get about \$75,000 a year in property taxes from this annexation if the homes were in the \$400,000 range, which was not very much to buy an extra police officer. It was a favorable location for development with the access to SR 74 North, and Imker said the homes would sell fast, especially if they were part of the City. He preferred the owner work with the owners of the other tracts to the west and come back with a full-fledged plan of how the entire 200 acres would work. He also had issues with using Loring Lane for connectivity.

Peterson said the proposed plan was for R-22 zoning, which was the zoning for Kedron Hills, so the density was about the same. There were many other options to look at for transportation. He added that the market would not be same as that for the west side area, which included a large subdivision targeting senior citizens.

Kemp said there would be no sewer in the area if Tyrone annexed the property, so the density would be lower. Tyrone's sewer system was much smaller and had less capacity.

Fleisch referred to the October workshop on annexation and the change in the Step One annexation process. Rorie said this would be a piecemeal process, and the changes were made to allow a more comprehensive plan for annexation.

Fleisch noted there was only one person in the Planning Department, and there was a position in Planning that had not been filled for two years. There had not been a lot of activity in the Planning Department for several years. The City's Comprehensive Plan was prepared by the Planning Department, and it was due to the state in 2017. This was not a good time to proceed with the proposed annexation.

Learnard moved to deny the Step One annexation request. King seconded. Motion carried unanimously.

05-15-02 Consider Bid for F-350 Ford – Allan Vigil Ford – Fayetteville

Rorie pointed out that the Public Improvement Program (PIP) originally included two new dump trucks, but after re-evaluating where the PIP was going for the next five years, staff determined they could move forward with only one. Bid packages were sent to several Ford distributors, and three bids were received. One of the bids did not conform to bid specifications, and staff's recommendation was that Council award the bid to Allan Vigil Ford – Fayetteville, the lowest bidder, for \$45,816.40. The amount budgeted in the 2015 PIP for one vehicle was \$54,000.

Ernst moved to approve Agenda Item 05-15-02 and purchase the F-350 Ford from Allan Vigil Ford – Fayetteville. King seconded. Motion carried unanimously.

05-15-03 Consider Bids for Bridge Rehabilitations – JHC Corporation

City Engineer Dave Borkowski said staff recommended the bid for bridge maintenance be awarded to JHC Corporation, the lowest bidder, for \$298,000. Five bids had been received, with the highest being \$878,887. He continued that the work on four bridges – Kelly Drive at Flat Creek, Flat Creek Road at Flat Creek, Smokerise Trace at Flat Creek, and Smokerise Trace at Kedron Creek – and included cleaning and painting of piles, guardrail installation, concrete repair, and scour protection. Staff had worked with JHC in the past, and they had been very satisfied with their work. The bid had come in under budget, and the funds were available from various project accounts, including the 2014 PIP.

Learnard asked what scour protection was. Borkowski said it was the riprap around the pilings that kept them from eroding away.

Imker asked where the funds were budgeted. Borkowski said the funds were in the FY 2014 PIP. Imker asked what the balance of the PIP was and how much would be used. Salvatore said \$645,000 had been budgeted for the bridge maintenance. An additional \$150,000 had been budgeted this fiscal year. Borkowski said other items had been in the FY 2014 PIP.

Imker said he could not vote unless he knew where the funds were coming from and how much was left. Borkowski said the money available was \$314,000. The bid was \$298,000, so it was under budget. Imker asked for the balance of the PIP before the money was spent. Salvatore said the PIP was a combination of equipment and other projects. This project had \$314,000 available. Imker asked what the magnitude of the PIP was, adding they were going into the budget cycle, and he wanted to understand the long-term financial impact of approving this agenda item. Salvatore said that was a difficult question to answer and included several years on the spreadsheet. The money that was not spent in the PIP was rolled over until it was spent. At the end of a few years, the items were looked at and the projects were cleaned up. Imker asked how much money had been in the PIP

when work began on the FY 2014 budget. Salvatore said it had been approximately \$1,261,000. The majority of the funds were used for equipment financing.

Fleisch asked what other projects JHC had done for the City. Borkowski said the bridge and raised path over Flat Creek at Morallion Hills and the golf cart tunnel at SR 74/Paschall Road. Fleisch pointed out that sometimes the lowest bidder did not do the best work, asking if there had been issues with change orders and getting the projects done on time. Borkowski said JHC had done good work on the other projects, and there had been no issues. He had spoken to the owner to make sure they had understood the scope of the projects. Fleisch asked if any of the projects had a priority. Borkowski said no. Fleisch asked when the projects were originally identified. Borkowski said the bridge over Flat Creek at Flat Creek Road had been on the radar since 2010.

King said the maintenance had been budgeted, and the money was there. He moved to approve Agenda Item 05-15-03, the bid for bridge rehabilitations to JHC Corporation. Learnard seconded. Motion carried unanimously.

Council/Staff Topics

Hot Topics

City Manager Jim Pennington said all the engineering plans for MacDuff Parkway would be turned in the next day, and all the details were coming together quickly.

Rorie reported staff had the draft report from the impact fee consultant, and staff wanted to convene an advisory committee to review the report. He had three names for members confirmed, but he did not have five yet. The City's Capital Improvement Element (CIE) would change moving forward. The review was a requirement of the Impact Fee Act.

Pennington said the City had received over 126 applications from all over the United States for the Police Chief position, some very qualified. The list had been narrowed to 15, and he would take that list down to five – seven with the assistance of Brown and Rorie. He hoped to have a citizen panel available by the week of May 18. There were a few more steps he would like to add to the process and would discuss those with Council in a week or so. There were only 15 applications for the Planning & Development Director. He was surprised there were not more applications, and they had even reached out to people. Rorie was also looking into contracting out some of the services.

Ernst asked if there was any news regarding the permit to build the bridge over the CSX Railroad tracks on MacDuff Parkway. Pennington said CSX was ready to move forward once the developers provided the large cash payment for the permit and insurance, which was well into the six figure range. The developers were working on the Senoia side to get the ground ready for the bridge.

King announced the May 25 Memorial Day observance would be different than in the past. Instead of honoring all fallen Americans, they would honor two specific individuals with ties to the City. He invited everyone to attend the ceremony.

Learnard thanked Pennington for sharing the April 8 Fayette County Water Committee minutes, adding she had seen the progress being made on grouting the Lake Peachtree spillway. There was a lot of information in the minutes on the work the contractor was doing to get the dredging done when the weather was good. Pennington said County Administrator Steve Rapson had informed the City the work had begun, but he had not seen it.

Learnard continued that Council had received a letter from State Senator Marty Harbin, who required any legislation presented to him from Council be unanimous. With that in mind, Learnard pointed out the vote on changing municipal elections to even-numbered years had been 4-1.

Executive Session

Learnard moved to convene in executive session at 9:14 p.m. to discuss personnel. Ernst seconded. Motion carried unanimously.

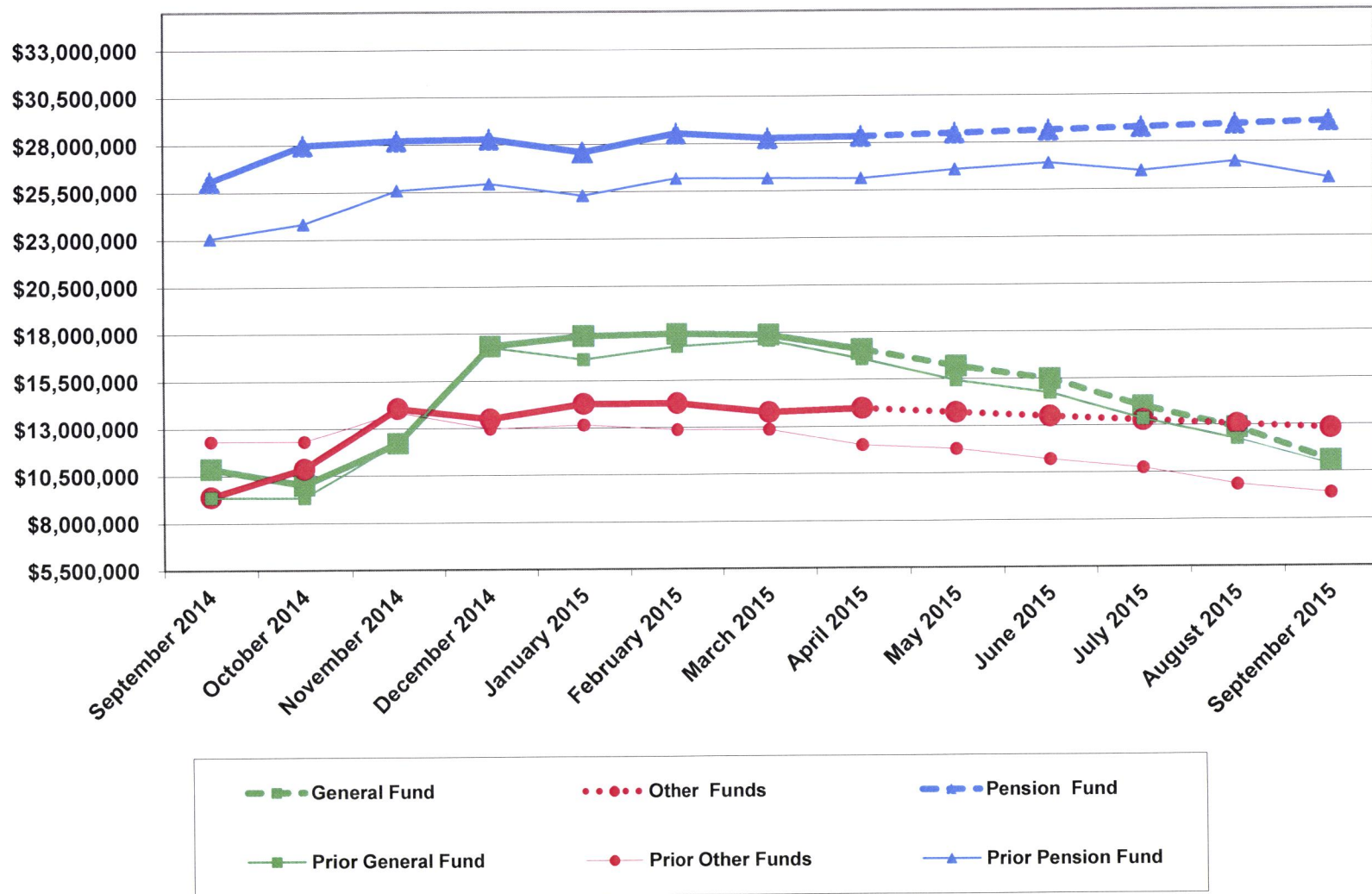
Ernst moved to reconvene in regular session at 9:17 p.m. King seconded. Motion carried unanimously.

There being no further business, King moved to adjourn the meeting. Learnard seconded. Motion carried unanimously. The meeting adjourned at 9:18 p.m.

Pamela Dufresne, Deputy City Clerk

Vanessa Fleisch, Mayor

CITY OF PEACHTREE CITY
FISCAL YEAR 2015 (with prior year comparison and current year estimates)
MONTHLY ENDING CASH/INVESTMENT BALANCES
(UNAUDITED)



Note: Other Funds include Special Revenue Funds, Capital Projects Funds, Debt Service Funds, Proprietary Funds (including the Stormwater Utility Fund), and Agency Funds.

CITY OF PEACHTREE CITY
MONTHLY REPORT
GENERAL FUND AND HOTEL/MOTEL TAX FUND
BUDGET COMPARISON (UNAUDITED)
FOR THE SEVEN MONTHS
ENDED APRIL 30, 2015

PERCENTAGE OF BUDGET YEAR COMPLETED 58.33% (ACTUAL TRANSACTIONS STILL PENDING)

GENERAL FUND REVENUES BY MAJOR CATEGORIES				
Description	2015 Budget	YTD Actual	Dollar Difference	Percentage To-Date
General Property Taxes	\$ 13,442,288	\$ 12,089,632	\$ (1,352,656)	89.94%
Franchise Taxes	2,560,699	2,246,325	(314,374)	87.72%
Local Option Sales Tax	6,305,144	3,828,792	(2,476,352)	60.72%
Other Sales & Use Taxes	783,511	456,253	(327,258)	58.23%
Business Taxes	2,266,957	2,300,104	33,147	101.46%
Licenses & Permits	789,492	705,043	(84,449)	89.30%
Intergovernmental/Grants	443,482	407,124	(36,358)	91.80%
Charges for Services	1,210,132	804,370	(405,762)	66.47%
EMS Billings	709,533	386,109	(323,424)	54.42%
Fines & Forfeitures	908,102	580,578	(327,524)	63.93%
Investment Income	50,919	14,888	(36,031)	29.24%
Other Revenue	155,961	121,122	(34,839)	77.66%
Other Financing Sources	731,641	407,297	(324,344)	55.67%
Total General Fund Revenues	\$ 30,357,861	\$ 24,347,637	\$ (6,010,224)	80.20%
Surplus Carryover	2,008,775			
Total General Fund	\$ 32,366,636			

GENERAL FUND EXPENDITURES BY DIVISION AND/OR TYPE				
Division and/or Type	2015 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Executive Services	\$ 450,968	\$ 250,114	\$ 200,854	55.46%
Administrative Services	1,265,661	666,029	599,632	52.62%
Financial Services	1,617,192	892,264	724,928	55.17%
Police Services/Code Enforcement	6,968,824	3,716,792	3,252,032	53.33%
Fire/EMS Services	7,158,372	3,980,722	3,177,650	55.61%
Public Works/Buildings & Grounds/Engineering	7,226,133	2,948,288	4,277,845	40.80%
Community Services	4,323,440	2,289,479	2,033,961	52.96%
Non-Divisional:				
Unemployment Insurance	20,000	155	19,845	0.78%
Non-Profit Organizations	22,500	15,000	7,500	66.67%
Transfer to Airport Authority	102,000	59,500	42,500	58.33%
Transfers to Other Funds	3,391,947	1,894,396	1,497,551	55.85%
Liability Insurance	133,195	82,203	50,992	61.72%
Litigation Services	225,000	87,218	137,782	38.76%
General Administration/Miscellaneous	65,200	(400)	65,600	-0.61%
Budgeted Savings	(603,796)	-	(603,796)	0.00%
Total General Fund	\$ 32,366,636	\$ 16,881,760	\$ 15,484,876	52.16%

HOTEL/MOTEL FUND REVENUES				
Description	2015 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Total Hotel/Motel Taxes	\$ 1,341,994	\$ 811,997	\$ (529,997)	60.51%

HOTEL/MOTEL TRANSFERS OUT				
Type	2015 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Transfer to General Fund	\$ 670,997	\$ 405,999	\$ 264,998	60.51%
Transfer to Tourism Association	670,997	405,998	264,999	60.51%
Total Hotel/Motel Transfers Out	\$ 1,341,994	\$ 811,997	\$ 529,997	60.51%

CITY OF PEACHTREE CITY
FINANCIAL SERVICES
MONTHLY REPORT
(UNAUDITED)
AS OF APRIL 30, 2015

SUMMARY OF PURCHASE ORDERS ISSUED OVER \$25,000 APPROVED BY CITY MANAGER APRIL 2015			
Description	Vendor	Award	Date
None to Report			
PURCHASING REPORT FOR MONTH ENDED APRIL 30, 2015 AND APRIL 30, 2014			
Activity	Fiscal Year 2015	Fiscal Year 2014	
Purchase Orders / Requisitions Processed	230	242	
City Store Requisitions Processed	11	15	
Sealed Bids Requested	0	0	
Requests for Proposals	0	0	
Bids Awarded	1	1	
Requests for Proposals Awarded	0	1	
Contracts Prepared	1	2	
Electronic Auction	23	0	
Fixed Assets Purchases	0	2	

CITY OF PEACHTREE CITY
DONATIONS RECEIVED
APRIL 2015

None to Report

TOTAL MONTH OF APRIL 2015

\$ -

**CITY OF PEACHTREE CITY
LITIGATION SERVICES
FISCAL YEAR 2015
PAID AS OF April, 2015**

Litigation Services (100-1505-579130)

Vendor	Month Paid	Project	Amount
Sumner Meeker	October	EEOC Claim	\$ 210.00
Sumner Meeker	October	GolfView	150.00
Sumner Meeker	October	Mrosek	1,110.00
Sumner Meeker	October	Pathways	1,785.92
Sumner Meeker	October	Triad	12,402.16
Sumner Meeker	October	Wynnmeade	900.00
Sumner Meeker	November	EEOC Claim	979.28
Sumner Meeker	November	GolfView	405.00
Sumner Meeker	November	Harbor Loop	525.00
Sumner Meeker	November	Mrosek	75.00
Sumner Meeker	November	Pathways	360.00
Sumner Meeker	November	Preston Chase	365.00
Sumner Meeker	November	Triad	9,382.42
Sumner Meeker	November	Wynnmeade	3,077.08
Sumner Meeker	December	Pathways	750.00
Sumner Meeker	December	Triad	7,012.44
Sumner Meeker	December	Wynnmeade	1,501.80
Sumner Meeker	January	Breedlove	750.00
Sumner Meeker	January	Mrosek	780.00
Sumner Meeker	January	Pathways	825.00
Sumner Meeker	January	Triad	1,740.00
Sumner Meeker	January	Wynnmeade	1,511.88
Sumner Meeker	February	Erica Clark	935.60
Sumner Meeker	February	EEOC Claim	2,327.25
Sumner Meeker	February	Harbor Loop	150.00
Sumner Meeker	February	EEOC Claim	720.00
Sumner Meeker	February	Preston Chase	120.00
Sumner Meeker	February	EEOC Claim	450.00
Sumner Meeker	February	Wynnmeade	1,092.60
Sumner Meeker	February	EEOC Claim	570.00
Sumner Meeker	February	EEOC Claim	420.00
Sumner Meeker	February	Mrosek	1,395.00
Sumner Meeker	February	Pathways	525.00
Sumner Meeker	February	Wynnmeade	597.60
Sumner Meeker	March	EEOC Claim	510.00
Sumner Meeker	March	Harbor Loop	720.00
Sumner Meeker	March	EEOC Claim	3,394.30
Sumner Meeker	March	Pathways	795.00
Sumner Meeker	March	Mrosek	4,440.00
Sumner Meeker	March	Wynnmeade	120.00
GIRMA	October	Property Damage	5,000.00
GIRMA	October	EEOC Claim	808.50
GIRMA	October	Vehicle Accident	5,662.63
GIRMA	October	Vehicle Accident	1,603.49
GIRMA	October	Vehicle Accident	2,168.66
GIRMA	October	Vehicle Accident	2,680.45
GIRMA	October	Vehicle Accident	135.00
GIRMA	October	Vehicle Accident	1,065.98
GIRMA	October	Vehicle Accident	1,622.04

Litigation Services (100-1505-579130)

Vendor	Month Paid	Project	Amount
GIRMA	October	Vehicle Accident	725.14
GIRMA	October	EEOC Claim	1,508.54
GIRMA	December	Vehicle Accident	3,833.99
GIRMA	December	Vehicle Accident	730.87
GIRMA	January	EEOC Claim	196.00
GIRMA	January	Vehicle Accident	3,626.62
GIRMA	January	Vehicle Accident	694.91
GIRMA	February	Vehicle Accident	1,501.27
GIRMA	February	Vehicle Accident	2,710.45
GIRMA	February	Property Damage	4,220.00
Intergrated Science & Eng.	October	Mrosek	112.50
Intergrated Science & Eng.	October	Mrosek	519.54
Intergrated Science & Eng.	October	Mrosek	95.00
Intergrated Science & Eng.	December	Triad	1,125.00
Law Offices of Shane Smith	April	Erick Clark claim	16,500.00
WSG Reporting	October	Triad	2,031.35
WSG Reporting	December	Triad	630.65

Total Litigation Services to Date	\$ 127,388.91
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* Less Amount Charged back to FY2014	(40,170.55)
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April FY2015 Litigation Expenses (100-1505-579130)	\$ 16,500.00
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Legal Fees: Lake Peachtree Dam

Intergrated Science & Eng.	April	Lake Peachtree Dam	3,847.50
Intergrated Science & Eng.	April	Lake Peachtree Dam	3,005.00
Smith, Welch, Webb & White	October	Lake Peachtree Dam	5,703.98
Smith, Welch, Webb & White	November	Lake Peachtree Dam	3,744.73
Smith, Welch, Webb & White	December	Lake Peachtree Dam	11,100.48
Smith, Welch, Webb & White	January	Lake Peachtree Dam	1,286.25
Smith, Welch, Webb & White	February	Lake Peachtree Dam	2,078.75
Smith, Welch, Webb & White	March	Lake Peachtree Dam	2,753.95
Smith, Welch, Webb & White	April	Lake Peachtree Dam	2,110.50
Sumner Meeker	November	Lake Peachtree Dam	1,680.00
Sumner Meeker	December	Lake Peachtree Dam	1,665.00
Sumner Meeker	January	Lake Peachtree Dam	2,085.00
Sumner Meeker	February	Lake Peachtree Dam	2,310.00
Sumner Meeker	February	Lake Peachtree Dam	4,517.15
Sumner Meeker	March	Lake Peachtree Dam	690.00

** Total Lake Peachtree Dam Legal Fees	\$ 48,578.29
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* Less Amount Charged back to FY2014 for Lake Peachtree Dam Legal Fees (334-4110-541904)	\$ (5,703.98)
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* Note: The claims paid in October 2014 were charged to fiscal year 2014 for financial reporting purposes, as the expenditures were incurred prior to 9/30/14.

**CITY OF PEACHTREE CITY
LITIGATION SERVICES
FISCAL YEAR 2015
PAID AS OF April, 2015**

Litigation Services (100-1505-579130)

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GIRMA	October	Vehicle Accident	135.00
GIRMA	October	Vehicle Accident	1,065.98
GIRMA	October	Vehicle Accident	1,622.04

Litigation Services (100-1505-579130)

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Total Litigation Services to Date

\$ 127,388.91

* Less Amount Charged back to FY2014

(40,170.55)

April FY2015 Litigation Expenses (100-1505-579130)

\$ 16,500.00

Legal Fees: Lake Peachtree Dam

Intergrated Science & Eng.	April	Lake Peachtree Dam	3,847.50
Intergrated Science & Eng.	April	Lake Peachtree Dam	3,005.00
Smith, Welch, Webb & White	October	Lake Peachtree Dam	5,703.98
Smith, Welch, Webb & White	November	Lake Peachtree Dam	3,744.73
Smith, Welch, Webb & White	December	Lake Peachtree Dam	11,100.48
Smith, Welch, Webb & White	January	Lake Peachtree Dam	1,286.25
Smith, Welch, Webb & White	February	Lake Peachtree Dam	2,078.75
Smith, Welch, Webb & White	March	Lake Peachtree Dam	2,753.95
Smith, Welch, Webb & White	April	Lake Peachtree Dam	2,110.50
Sumner Meeker	November	Lake Peachtree Dam	1,680.00
Sumner Meeker	December	Lake Peachtree Dam	1,665.00
Sumner Meeker	January	Lake Peachtree Dam	2,085.00
Sumner Meeker	February	Lake Peachtree Dam	2,310.00
Sumner Meeker	February	Lake Peachtree Dam	4,517.15
Sumner Meeker	March	Lake Peachtree Dam	690.00

** Total Lake Peachtree Dam Legal Fees

\$ 48,578.29

* Less Amount Charged back to FY2014 for Lake Peachtree Dam Legal Fees (334-4110-541904)

\$ (5,703.98)

* Note: The claims paid in October 2014 were charged to fiscal year 2014 for financial reporting purposes, as the expenditures were incurred prior to 9/30/14.

**FY2015 MONTHLY REPORT
LIBRARY**

ACTIVITY DESCRIPTION	UNIT	October	November	December	January	February	March	April	May	June	July	August	September	FY2015 YEAR-TO-DATE	FY2014 YEAR-TO-DATE
Items - Acquired	Num.	476	394	284	418	879	358	290						3,099	3,519
Items - Circulated	Num.	32,875	29,190	26,991	28,518	29,685	32,673	29,275						209,207	218,644
Items - Loaned to Other Libraries	Num.	1,315	1,117	1,086	1,178	1,203	1,260	1,038						8,197	7,596
Items - Borrowed From Other Libraries	Num.	1,852	1,168	1,382	1,862	1,586	2,019	1,620						11,489	12,636
Class Visits	Num.	2	2	0	2	1	5	2						14	9
Group Meetings	Num.	41	20	25	30	28	40	36						220	210
Monthly Traffic	Num.	17,325	19,201	17,819	17,648	19,855	19,951	18,330						130,129	114,529
Children's Programs Number of Participants	Num.	32	18	15	21	29	27	24						166	134
	Num.	1,226	414	320	526	583	552	400						4,021	3,479
Adult Programs Number of Participants	Num.	5	6	3	4	3	3	6						30	26
	Num.	146	109	132	245	77	36	178						923	413
Revenue from Overdue Books	Dls.	3,623	2,695	3,305	4,149	3,715	3,957	3,108						24,552	27,944
Revenue from Copies Made	Dls.	606	407	255	589	650	624	656						3,787	3,456
Reference Assistance	Num.	1,502	1,123	1,028	963	1,152	1,286	1,235						8,289	8,286
Exams Proctored Revenue from Proctoring	Num.	21	20	24	16	13	15	27						136	191
	Dls.	270	270	320	270	160	230	330						1,850	2,890
Internet Usage	Num.	2,121	1,697	1,528	1,798	1,659	1,969	1,810						12,582	12,865
Volunteers Number of Hours Worked	Num.	36	32	40	39	33	40	55						275	269
	Num.	279	237	279	279	260	265	325						1,924	1679
Digital Downloads	Num.	1,530	1,578	1,798	1,690	1,783	2,057	1,947						12,383	9,147
Electronic Reference Access (Excluding GALILEO)	Num.	135	87	158	165	119	118	148						930	N/A

Notes: Online registration for Summer Reading 2015 begins on Memorial Day. Regional Library system is securing federal funds for replacement of firewall and associated switches - expected in 6-8 months. Discussed transitioning to RFID with regional director who will be on the lookout for funding possibilities.

PEACHTREE CITY POLICE DEPARTMENT
2015 MONTHLY REPORT

2015 2014
Calendar Year to Date Calendar Year to Date

APRIL 2015 MARCH 2015

PART I CRIMES: Criminal Homicide, Forcible Rape, Robbery, Aggravated Assault, Arson, Burglary, Motor Vehicle Theft, Theft (Shoplifting, Entering Auto, & Theft)

<u>TOTAL PART I CRIMES</u>	45	43	166	144
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<u>DUI ARRESTS</u>	11	10	43	37
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DRUG ARRESTS: Marijuana, Methamphetamine, Cocaine, Other

TOTAL DRUG ARRESTS	5	9	37	34
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OTHER ARRESTS

PROPERTY CRIMES	12	12	36	69
PERSON CRIMES	4	9	25	27
TRAFFIC OFFENSES	14	29	67	64
OTHER	16	21	62	113

<u>CALLS FOR SERVICE</u>	4,121	4,091	16,618	15,855
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TRAFFIC

CITATIONS ISSUED	750	849	2931	2498
CITY ORDINANCES	43	39	124	105
WARNINGS	685	832	3056	2907
ACCIDENTS	63	87	294	354

CITY OF PEACHTREE CITY
RECREATION & SPECIAL EVENTS REVENUE
AS OF APRIL 30, 2015
WITH COMPARISONS TO APRIL 30 FY2012, FY2013 & FY2014
Percent of budget year completed to date: 58.33%

RECREATION REVENUE	ACTUAL THRU APRIL			ORIGINAL	BUD ADJ.	CURRENT	ACTUAL	%
	FY 2012	FY 2013	FY 2014	BUDGET FY 2015		BUDGET FY 2015	THRU APRIL FY 2015	Collected To Date
Events	-	5,627	5,794	5,000		5,000	3,537	70.74%
Program Fees - Recreation	\$ 84,988	\$ 94,168	\$ 78,782	\$ 190,000.00	\$ -	\$ 190,000	\$ 93,969	49.46%
Program Fees - Kedron	68,525	69,236	84,654	173,000	-	173,000	103,544	59.85%
Program Fees - Kedron Open Gym	10,078	9,936	9,513	16,080	-	16,080	12,105	75.28%
Program Fees- Athletic Tournaments	-	3,580	2,367	3,400		3,400	1,580	46.47%
Facility Maintenance Rec.- Athletic Assoc.	-	60,695	62,451	94,000	-	94,000	118,280	125.83%
Facility Maintenance Ked- Athletic Assoc.	-	12,130	11,905	\$13,500	-	13,500	277	2.05%
Facility Rental- Tennis Center	14,000	12,000	12,000	24,000		24,000	14,000	58.33%
Facility Rental - Recreation	2,430	7,624	7,181	19,176	10,000	29,176	2,520	8.64%
Facility Rental - Kedron	10,377	11,614	10,531	20,347	-	20,347	16,999	83.55%
	-							
Program Fees - Pool Fees/Passes	15,809	30,870	33,987	80,000	-	80,000	31,909	39.89%
Program Fees - Kedron Swim Teams	5,358	25,693	42,997	52,000	-	52,000	27,083	52.08%
Program Fees - Kedron Swim Lessons	4,136	3,355	2,801	13,000	-	13,000	5,499	42.30%
Program Fees - Rec Pool Revenue	475	297	173	24,100	10,000	14,100	148	1.05%
	\$ 216,175	\$ 346,823	\$ 365,135	\$ 727,603	\$ 20,000	\$ 727,603	\$ 431,448	59.30%

Recreation Programming- Registration for youth football and cheerleading began this month on the 15th. The pools opened back up on the 6th without the air structure in time for Spring Break. Multiple travel basketball teams continue to rent space at Kedron during the week. Lifeguard Training classes were held at Kedron the 20th- 22nd. The Volleyball portion of the Fayette County Safety Games was held at Kedron on the 28th.

Special Events Notes- "March for Babies" was hosted by March of Dimes at Picnic Park on the 18th with an estimated 250 people in attendance. The "Huddleston Hustle" was held at Huddleston Elementary on the 18th as well with an estimated 300 people in attendance. The "WWII Heritage Days" was hosted by the Dixie Wing CAF at Falcon Field on the 18th and 19th with an estimated 2100 people in attendance. The "FCA Endurance Challenge" that was scheduled for the 25th at Lake McIntosh was cancelled by the event organizer. "Bark for Life" was hosted by the American Cancer Society at Shakerag Knoll on the 26th with an estimated 200 people in attendance.

Tournaments Notes- Peachtree City Baseball hosted three separate tournaments this month on the 4th- 5th, 11th- 12th and again on the 25th- 26th. We had BMX racing at the BMX track on the 11th an estimated 80 riders competing. We cancelled a USSSA Softball tournament scheduled for the 18th and 19th due to inclement weather. There was a Judo Tournament held at Kedron on the 25th with a total of 72 athletes competing.

BRE Report

APRIL, 2015

- Ongoing Redevelopment Project (Company A)
 - Providing support to firm that is undergoing expansion & redeveloping derelict industrial Site
 - Working with firm on recruitment/new hire needs
- Ongoing Redevelopment Project (Company B)
 - Continued support for site redevelopment
 - Providing support/information related to new hires
- Company C
 - RFI Submitted on PTC site
 - Global Company, Aerospace
- Company D
 - Worked with Company and Georgia Chamber to host delegation of German business leaders and executives in Peachtree City
- Company E
 - Met with leadership to discuss future needs of business
 - Working to address existing workforce concerns
- Manufacturer Awards Luncheon
 - Worked with SCTC to complete nomination for PTC firm for Manufacturer of the Year Awards
 - Attended MAW Luncheon
- Chamber Visioning
 - Continued leadership in Visioning Efforts
- Hosted Joint Development Authority Luncheon
- GEDA- Networking Luncheon Attended
- Met with local film industry leadership to discuss future growth in PTC and Fayette County
- Falcon Field
 - Working closely with airport leadership to actively market available property surrounding the airport
- Met with elected officials to discuss ongoing projects and the identified needs of our business community
- **Look for upcoming invitations to a Ribbon Cutting Ceremony this Summer!

PEACHTREE CITY CONVENTION & VISITORS BUREAU ATTENDANCE RECORD

2 Year Term (unless specified below)

April-15

Term of Appointment

Report Date: Month Year

Name & Term Length (start/end)	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Wende Blumberg, Chairperson Hotel/Motel 01/01/15-12/31/15	10	10	9	1	4/15/2015	90%
Eric Snell, Recreation and Special Events Advisory Board Rep. 01/01/15 - 12/31/16	10	3	1	2	2/18/2015 4/15/2015	33%
Sherri Smith Brown Business Owner 01/01/14-12/31/15	10	10	8	2	9/17/2014 03/18/15	80%
Jonathan Fralick Recreation Venue 1/1/2015 - 12/13/16	10	4	4	0		100%
Mike King City Council 01/01/15-12/31/15	10	10	8	2	09/17/2014 01/21/2015	80%
Hope Macaluso, Secretary/Treasurer Airport Authority 01/01/14-12/31/15	10	10	10	0		100%
Rick Barnes Vice Chairperson Retail 01/01/14-12/31/15	10	10	9	1	7/16/2014	90%
Vendo Toming, Business Owner 02/06/15 - 12/31/16	10	3	2	1	2/18/2015	67%
Mike Regli Hotel/Motel Alternate 01/01/15-12/31/16	10	4	3	1	2/18/2015	75%

PLANNING COMMISSION ATTENDANCE RECORD

3-Year Term

Term of Appointment

April 2015

Report Date: Month Year

Name & Term Length (start/end)	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
David Conner <i>10/07/10 - 09/30/16</i>	15	15	13	2	11/10/2014 1/12/2015	87%
Aaron Daily <i>10/1/14 - 09/30/17</i>	15	15	10	5	4/14/2014, 6/9/2014, 8/11/2014, 10/13/2014, 4/13/2015	67%
Frank Destadio Chairman <i>04/21/11 - 09/30/15</i>	15	15	14	1	6/9/2014	93%
Phil Prebor <i>(filling Robert Napoli's unexpired term)</i> <i>10/01/14 - 09/30/15</i>	15	6	6	0		100%
Lynda Wojcik Vice Chairman <i>02/23/09 - 09/30/16</i>	15	15	14	1	3/9/2015	93%
Terrence Manning Alternate <i>10/01/14 - 09/30/15</i>	15	6	1	5	12/8/2014, 1/12/2015, 2/9/2015, 3/9/2015, 4/13/2015	17%

PC WATER AND SEWERAGE AUTHORITY ATTENDANCE RECORD

Five (5) Year Term

Term of Appointment

April 6, 2015

Report Date: Month Day Year

Name & Term Length (start/end)	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Bill Holland Chairman <i>01/16/14 - 12/31/17</i>	13	13	12	1	5/5/2014	92%
Phil Mahler Vice-Chairman <i>12/18/14 - 12/31/19</i>	13	13	13	0		100%
John Dufresne Secretary/Treasurer <i>07/17/14 - 12/31/15</i>	13	13	13	0		100%
Wes Saunders <i>09/18/14 - 12/31/16</i>	13	7	7	0		100%
Paul Gagliano <i>09/18/14 - 12/31/18</i>	13	7	6	1	4/6/2015	86%
Glen Adams (Alternate) <i>Appointed 12/18/14</i>	13	7	7	0		100%

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: CITY COUNCIL AND MAYOR

VIA: JAMES PENNINGTON, CITY MANAGER
PAUL SALVATORE, FINANCE DIRECTOR
KELLY BUSH, ASSISTANT FINANCE DIRECTOR

FROM: STAN PYE, INTERIM CHIEF OF POLICE

DATE: APRIL 15, 2015

SUBJECT: NARCAN GRANT
Consent Agenda- May 21, 2015 Council Meeting

Recommendation:

The Police Department is requesting to apply for and accept a grant from Kaleo (111 Virginia Street, Richmond VA, 23219) in the amount of \$5,750 (to be allocated as described below).

Discussion:

This grant is funded by Kaleo, a pharmaceutical company that has developed a Naloxone Auto Injector that can be used wherever an opioid overdose occurs.

The purpose of the grant is to facilitate the accomplishment of the Peachtree City Police Department's goal to protect the lives of its citizens, by offering an increased level of service to persons experiencing medical emergencies. The selection of our agency to administer this grant is based upon the increasing demand of persons experiencing opioid overdoses.

The requested grant has a maximum value of five thousand seven hundred and fifty dollars (\$5,750) and reflects the price of ten (10) Narcan Auto-Injector kits that have a six (6) to eight (8) month shelf life. The kits will be delivered to the Peachtree City Police Department. Once officers have been trained on the use of the kits, they will be assigned to patrol officers on a daily basis. Officers will be required to turn in each unit at the end of their tour of duty to ensure that the kits will be readily available to all patrol officers 24 hours a day.

There is no requirement within this grant that would require the Police Department, or the City of Peachtree City to enter into any contractual agreement.

Budget Impact:

Acceptance of this grant allows the Police Department to obtain, at no cost, ten (10) Narcan Auto-Injector kits that would otherwise not be obtainable without budgetary impact to the City.

If over the initial six (6) month trial the program proves to be successful, replacement costs for the units will be budgeted in the fiscal year 2017 budget at a cost of \$575.00 per unit (\$11,500.00 annually).

SLP/jpj

APPLICATION FOR FIRST RESPONDER DONATION OF
EVZIO (naloxone hydrochloride injection) AUTO-INJECTOR

Date: APRIL 1, 2015

Name of First Responder Agency: PEACHTREE CITY POLICE DEPT.

Address (including telephone and email): 350 SOUTH HWY 74,
jjenkins@peachtree-city.org PEACHTREE CITY GA 30269
(770) 487-8866

Name of Primary Contact (including cell phone and email): LT. JENKINS, JOHN
jjenkins@peachtree-city.org (404) 455-0686

Name of licensed physician responsible for receipt of EVZIO:
(Required) DR. OLIGBENCA O. OBASANJO

Description of First Responder Agency and number of officers/firefighters: FULL SERVICE POLICE DEPARTMENT

Why does the Organization deserve to receive this donation: WE ARE A
FULL SERVICE POLICE DEPARTMENT DEDICATED TO THE PRESERVATION
OF LIFE TO ALL RESIDENTS AND VISITORS OF PEACHTREE CITY.

How do you plan to deploy EVZIO in your community: EARLY INTERVENTION
AND EMERGENCY AID TO ANY PERSON SUSPECTED OF OPIOID OVERDOSE.

Quantity Requested: 10 INJECTORS (max 200 cartons/400 auto-injectors)

Address where EVZIO is to be shipped (if different than above): SAME AS ABOVE

Days and Hours of Operation (i.e., days of week and hours that personnel are
available to take delivery of the EVZIOs): MON - FRI 0800 - 1700 HRS

Name of Delivery Contact (including cell phone and email) if different than
Primary Contact: SAME AS ABOVE

Organization Officer Signature: [Signature]

Please provide a letter requesting donation of EVZIO (on organization letterhead)

Please PDF completed application & letter to DonationRequest@kaleopharma.com.

Kaléo Internal Use:

☐ Approved

☐ Denied

Kaléo Signature _____



POLICE DEPARTMENT

350 South Highway 74 | Peachtree City, Ga 30269 | 770-487-8866 | Fax: 770-631-2512
www.peachtree-city.org/police



Stanley Pye
Interim Chief of Police

March 23, 2015

Kaleo
111 Virginia Street, Ste 300
Richmond, VA 23219

Dear Sir or Madam,

The Peachtree City Police Department respectfully requests to be considered for the Evzio Donation Program. We are a full-service law enforcement agency serving a population of approximately 35,000 citizens. We have a department of 65 sworn officers, and we typically respond to persons experiencing medical emergencies. Recently, we have experienced an increase in calls regarding opioid overdoses. We are interested in implementing a program enabling field officers to have a Narcan product readily available for these types of calls. We look forward to having the ability to intervene quickly, and potentially saving lives suspected of opioid overdoses.

Should you need additional information, or if you have questions about our agency, please feel free to contact me directly.

Best Regards,

A stylized, handwritten signature in dark ink, appearing to be the initials "SP" followed by a flourish.

Stanley Pye
Interim Chief of Police
Peachtree City Police Department
350 South Hwy 74,
Peachtree City GA, 30269
Office: 770-487-8866



Georgia Department of Public Health

District 4 Public Health

Brenda Fitzgerald, MD, Commissioner | Nathan Deal, Governor

Olugbenga Obasanjo, M.D., Ph.D., M.P.H., M.B.A.

District Health Director

122A Gordon Commercial Drive, LaGrange, Georgia 30240

Phone: (706) 845-4035 • www.district4health.org

April 10, 2015

Captain Stanley Pye
Chief of Police
Peachtree City Police Department
350 South Hwy. 74
Peachtree City, GA 30269

Chief Pye,

I am pleased to provide oversight and guidance to the Peachtree City Police Department in its Naloxone Program. On the 25th of April, 2014, Governor Deal signed the Georgia Medical Amnesty Law granting legal protection to anyone who administers Naloxone to an individual experiencing an overdose.

Peachtree City Police Department in response to the law and the increased cases in Peachtree City and surrounding cities and counties have chosen to seek a grant to allow some of its field officers have access to Naloxone.

The Georgia Department of Public Health (DPH) supports police departments and other first responders using the provisions of this law. DPH is developing protocols to help guide prescribers, individuals who use opioids and their families and friends, as well as first responders, through the process of applying the law. I have attached a guide document from Connecticut as an example of the format the guidance from DPH will follow. **Please note that the Amnesty Law signed by Governor Deal is different from the law used to prepare the attached document, do NOT use the attached document as a guide without referring to District 4 Public Health and DPH for guidance.**

I have signed and returned the form to Evzio indicating that I will serve as the licensed physician responsible for receipt of the medication. District 4 Public Health will also work with the Peachtree City Police Department to organize and document training of the field officers on proper use of the medication.

DPH and District 4 Public Health is pleased with the opportunity to support law enforcement and increase our community partnership, we look forward to working with you to continue to inform, protect and prevent illness and disease in our communities.

Sincerely,

Olugbenga O. Obasanjo, MD, PhD, MPH, MBA
District Health Director

Serving: Butts, Carroll, Coweta, Fayette, Heard, Henry, Lamar, Meriwether, Pike, Spalding, Troup & Upson Counties

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: City Council and Mayor

VIA: James Pennington, City Manager 

FROM: Stan Pye, Interim Chief of Police 

DATE: May 12, 2015

SUBJECT: School Resource Officer Memorandum of Understanding
City Council Agenda – May 21, 2015

Recommendation:

Staff recommends that the attached School Resource Officer Memorandum of Understanding between the Peachtree City Police Department and the below listed agencies be approved.

Fayette County Board of Education
Fayette County Sheriff's Department
Fayetteville Police Department
Fayette County District Attorney

Discussion:

The Fayette County Board of Education has requested that all participating agencies sign the updated Memorandum of Understanding. There are no changes from the previous version. The Fayette County Board of Education wanted all agencies to sign the document due to the personnel changes in multiple agencies.

Budget Impact:

There is no budget impact concerning this agreement.

SCHOOL RESOURCE OFFICER (SRO) PROGRAM
AND PROCEDURES FOR THE EXCHANGE OF INFORMATION
MEMORANDUM OF UNDERSTANDING
between
THE FAYETTE COUNTY BOARD OF EDUCATION
and
THE FAYETTE COUNTY SHERIFF'S OFFICE
THE FAYETTEVILLE POLICE DEPARTMENT
THE PEACHTREE CITY POLICE DEPARTMENT

INTRODUCTION

The expectation for a prosperous future for all citizens of Fayette County depends greatly upon this County's ability to properly educate its children. Effective schooling requires a safe and peaceful environment to encourage learning. Consequently, the Fayette County Sheriff's Office, Fayetteville Police Department, Peachtree City Police Department, in collaboration with the Fayette County Board of Education, conducts the School Resource Officer Program to provide school administrators and staff with the law enforcement resources and expertise they need to maintain safety, order and discipline throughout the school environment. This program is intended to ensure that no student's right to receive an education is abridged by violence or disruption.

The program involves the assignment of a law enforcement officer to a public school as a School Resource Officer (SRO). As determined by staffing availability and the demonstrated needs of the school, the appropriate law enforcement agency will assign a full-time SRO to the school.

Because of the daily interaction between the school's administration and the SRO, it is important to establish, maintain, and update specific guidelines and procedures to be followed by the SRO and individual school administrators. This Memorandum of Understanding (MOU) clarifies the roles of the SROs and school administrators and the scope of their authority as described by the United States Supreme Court. This document outlines the responsibility of the Fayette County Board of Education, the Fayette County Sheriff's Office, the Fayetteville Police Department, and the Peachtree City Police Department in this collaboration. As the success of the program relies upon effective communication between the SRO, the principal, and staffs of all law enforcement agencies, this MOU also clarifies the procedures pertaining to the exchange of information between the agencies. While refinements to this MOU may become necessary in the future, they may not be implemented without the written concurrence of all parties.

DUTIES AND RESPONSIBILITIES of the School Resource Officer

- A. The School Resource Officer (SRO) is a sworn law enforcement officer. The Fayette County Board of Education and each specific law enforcement agency within the county employ school resource officers jointly. The SRO receives his or her authority from the law enforcement agency by which he or she is employed and is subject to the rules and regulations of that agency; the SRO is typically provided by the specific law enforcement agency in whose jurisdiction the school is located.

The SRO will be considered an active member of the administrative team of his or her assigned school. As such, administrative punishments normally imposed upon students for violations of law or school policy committed against a staff member, such as insubordination or assault, will be equally applied by school administrators to similar situations involving a student and an SRO.

- B. The SRO's assigned school buildings, grounds and surroundings will be the equivalent of the SRO's law enforcement service area, and the officer will assume primary responsibility for handling all calls for service and coordinating the response of other law enforcement resources to the school. Criminal activity that comes to the attention of the principal or school staff shall be reported to the SRO. In an emergency situation, the school shall notify the SRO, who will call 911. If the SRO is unavailable, school staff will call 911.
- C. The SRO's duty schedule will be determined by the SRO's Supervising Officer working with the school principal, but generally is arranged to provide coverage throughout the school day including peak arrival and departure times before and after school. Whenever possible, SROs will be visible patrolling the exterior and interior grounds, particularly during the opening or closing of school and during the lunch periods.
- D. The SRO shall wear the regulation law enforcement uniform and operate a marked, law enforcement patrol vehicle while on duty unless otherwise authorized by a supervisor for a specific purpose. The SRO provides a visible deterrent to crime while bringing a positive impression of the law enforcement agency to students and staff in a non-confrontational setting.
- E. The SRO shall also assist with training for the school administration on law enforcement related areas. Information about crime trends and changes to the Code of Georgia shall be disseminated to the school administrative staff to assist them in effectively providing safe school environments.
- F. SROs may become involved in the school's curriculum and provide instruction that will enhance the students' understanding of the law enforcement mission. However, responding to incidents or conducting investigations will always take precedence over instructing in the classroom.
- G. SROs shall be responsible for monitoring cultural and social influences and activities in an effort to identify emerging youth gangs. All information developed or obtained related to gang activity shall be provided to the SRO's sponsoring agency and shared on an intelligence basis between all Fayette County Law Enforcement agencies providing SROs to the Fayette County School System.
- H. When it is in the best interest of the law enforcement agency and the school, SROs may make formal presentations to, or participate in, school based community organization meetings such as those of the Parent Teacher Association or School Community Coalitions. All such participation must be approved by the SRO's Supervising Officer. Similar requests to participate in focus groups, panel discussions, camps, and mentoring programs must be approved by the Supervising Officer.

- I. A critical element of the SRO program is developing an open relationship between the principal and the SRO. Strong and open lines of communications between the two are essential for the program to succeed. Each SRO shall meet at least weekly, or more frequently if necessary, with the assigned school principal(s) for the purpose of exchanging information about current crime trends, problem areas, cultural conflicts, or other areas of concern that may cause disruption at the school(s) or within the community.
- J. Other duties and responsibilities of the SRO include
 - 1) Disposing properly of illegal substances recovered by the school but not needed for criminal prosecution.
 - 2) Maintaining familiarity with the current version of Fayette County School's Student Code of Conduct.
 - 3) Maintaining the confidentiality of student records consistent with this Memorandum of Understanding's provisions relating to the Release of Student Information.
 - 4) Attending and providing testimony at school tribunal hearings, upon request.

SUPERVISING OFFICER

Personnel management, to include discipline and attendance issues, remains the responsibility of the sponsoring law enforcement agency. If an issue arises involving the SRO that is in conflict with school policies and procedures, the sponsoring agency will be responsible for resolving the conflict.

The Supervising Officer (or other person designated by the sponsoring law enforcement agency) will meet, at a minimum, annually with the school principal to review the performance of the assigned SRO. This review should include all aspects of the SRO's performance. More frequent meetings are encouraged.

In the event a pressing issue arises concerning an assigned SRO, the assigned principal shall communicate directly and immediately with the Supervising Officer.

Law enforcement agencies are also encouraged to consult with the school principal prior to the selection of a new SRO to determine any special needs or concerns for that particular school.

The Supervising Officer retains the authority to require minimum staffing levels at school events beyond an SRO to properly maintain public safety. An example of this would be a sporting event between rival schools that has a history of generating public disorder. Furthermore, the Supervising Officer will facilitate discussion of any issue between the SRO and the school principal(s).

The Supervising Officer shall also regularly communicate with the Fayette County Schools' Deputy Superintendent and provide an update on their assigned SROs and schools. Any concerns regarding the performance of the SRO by the principal or school staff shall be addressed by the Supervising Officer.

SCHOOL PRINCIPAL

It is the responsibility of the principal to facilitate effective communications between the SRO and the school staff. The principal of the school shall meet at least weekly, and more often if necessary, with the assigned SRO. This meeting shall not be delegated to other administrative staff on a regular basis.

Criminal activity that comes to the attention of the principal or school staff shall be immediately reported to the SRO. In an emergency situation, the school shall notify the SRO, who will call 911. If the SRO is unavailable, school staff will call 911. In any criminal enforcement action taken by the SRO which results in the charging of a student with a crime, the principal and/or school employees will appear in court when necessary to provide testimony relevant to the case.

The principal will meet, at a minimum, annually with the assigned SRO's Supervising Officer (or other person designated by the sponsoring law enforcement agency) to review the performance of the SRO. This review should include all aspects of the SRO's performance. More frequent meetings are encouraged. This task may not be delegated to any other administrative staff.

The school shall provide a work area for the SRO that is equipped with a telephone and computer. It is recommended that the area accommodate seating for a minimum of three people in privacy for interviewing purposes.

The computer assigned to the SRO shall be capable of running software applicable to the SRO's duties, such as the student information (Infinite Campus) system. The SRO's Infinite Campus access shall be limited to Student Directory Information specific to the school to which the SRO is assigned. The SRO may have access to other student record information only when necessary to carry out his or her duties in the school environment and only as approved by the school principal.

The principal shall meet periodically with the SRO Supervisor and at other times at the request of either party when needed to facilitate communications between the school and the sponsoring law enforcement agency. Upon request, the school shall provide information to the chief executive office of the sponsoring law enforcement agency to assist in preparing the annual personnel evaluation of the assigned SRO. Principals are also encouraged to consult with the SRO Supervisor prior to the selection of new SROs to share any special needs or concerns for that particular school.

The school system shall provide in-service training, when available, to the SROs in areas that will increase their effectiveness and ability to accomplish their respective duties and responsibilities. Emphasis will be placed on increasing communication, collaboration, and cooperation between the SRO and the school administration. School officials act in "loco parentis" of students while attending school (Latin for 'in place of the parent'). Therefore, it is incumbent on administrators/SRO to communicate effectively with parents regarding their son/daughter.

SELECTION AND ASSIGNMENT OF THE SCHOOL RESOURCE OFFICER

The selection of the SRO is the most critical aspect of the program. The sponsoring law enforcement agency shall select law enforcement officers who have demonstrated the

ability, interest, and skills necessary to work with youth, school staff, and the public. The following criteria should be considered by the sponsoring law enforcement agency when selecting officers for the program:

- Ability to work with diverse groups
- Ability to work cooperatively in a non-law enforcement environment with little supervision
- Knowledge of departmental resources
- Ability to problem solve creatively
- Skills of conflict resolution
- Knowledge of the Juvenile Code and Juvenile Court procedures
- Recommendation of supervisor

The assignment of the SRO shall be at the discretion of the sponsoring law enforcement agency. It is recommended that the full-time SRO be assigned to the school for a minimum of two years.

LAW ENFORCEMENT INVESTIGATION AND QUESTIONING

The principal shall be notified as soon as possible of any significant law enforcement event problems. SROs should coordinate their activities so that action between the agencies is cooperative and in the best interests of the school and public safety.

The SRO shall provide information to the appropriate investigative sections of any crime(s) or leads that come to the attention of the SRO consistent with the Release of Student Information provisions of this MOU. SROs should be kept advised, consistent with proper law enforcement investigative techniques, of all investigations that involve students from their assigned school.

GUIDELINES RELATED TO INTERVIEWS WITH STUDENTS

The Family Educational Rights and Privacy Act of 1974 (FERPA), as amended July 6, 2000, prohibits the oral, written or electronically transmitted release or dissemination of student related information to anyone without the consent of the parent or legal guardian. Certain exemptions apply as they relate to judicial orders, subpoenas, and health or safety emergencies. There will be occasions (outside the scope of FERPA) when the law enforcement, courts, lawyers and other juvenile justice related agencies will seek information and/or want to talk with students at school with an administrator.

When any school employee has "reasonable suspicion" that a student (on school system property or at a school function) has committed a crime, the employee is expected to report the alleged violation to the principal(s). Certain specific offenses, such as any drug related offense, carrying a weapon, any criminal sexual offense and others are mandated to be reported by Georgia Law. The principal must conduct an appropriate inquiry pursuant to the School District's Student Code of Conduct.

There may be occasion when a student will need to be interviewed immediately by an SRO, or other law enforcement officer working in cooperation with the SRO due to a situation or information that endangers the student and/or the school at-large. As a result, parents, legal guardians, or other custodians do not have to be notified prior to the interview.

If it becomes necessary to interview a **student who is a victim or witness**, arrangements are to be made with the school principal and/or administration for the interview to be conducted in a proper setting so as to minimize distractions. Prior permission of the parent, guardian or other legal custodian is not required; however, it is strongly encouraged. If the parent, guardian or other legal custodian is not present, a staff member may be present during this interview.

It is important to distinguish law enforcement terminology with regard to these actions. Law enforcement officers tend to use the words interview and interrogation interchangeably; however, each has a legally distinctive application. In the law enforcement environment, interviews are typically those conversations soliciting information from victims and witnesses that are not suspected of criminal activity and thus not subject to Miranda Warnings. Interrogations are similar conversations with individuals suspected of a crime and thus the Miranda Warning does apply. Interviews frequently begin in one direction and transition into interrogations. Law enforcement officers receive extensive training on diction when this situation occurs. School administrators are expected to learn to recognize these transitional changes when they find themselves involved in interviews.

Officers with other local and/or state jurisdictions will, from time to time, arrive on school properties in an effort to interview a student or faculty member. The officer should be able to provide the principal or designated administrator with an "active case number" and should be able to explain to the principal's satisfaction why he or she needs to interview the student or faculty member during school.

SROs should be aware of these situations and should assist administrators in assessing the need for interviews with students.

The following guidelines are to be used to help decide what action will be taken

<u>Situation</u>	<u>Interview With</u>	<u>Type of Crime</u>	<u>Action Permitted</u>
Active case; Suspect of crime	Faculty/Staff or Student	Felony	Immediate* *
Active case; Victim of crime	Faculty/Staff or Student	Felony	Immediate* *
Active case; Witness to crime	Faculty/Staff or Student	Felony	Immediate* *
Active case; Suspect of crime	Faculty/Staff or Student	Misdemeanor	Planning period or after school
Active case; Victim of crime	Faculty/Staff or Student	Misdemeanor	Planning period or after school
Active case; Witness to crime	Faculty/Staff or Student	Misdemeanor	Planning period or after school

****Certain types of felony crimes including but not limited to murder, robbery, sexual and child abuse offenses will require immediate follow-up by investigators to ensure that valuable information is not lost. It is vitally important that an appropriate interview setting be provided and that parents, guardians and/or other custodians be contacted prior to the interviews being conducted unless weapons, explosive devices or other**

circumstances endanger the student and/or school at large. Be mindful of the fact that the School District is acting in "loco parentis" for the student. If in doubt, contact the Fayette County Schools' Deputy Superintendent.

IN ALL CASES, EVERY POSSIBLE ACTION WILL BE TAKEN TO MINIMIZE DISRUPTION OF THE SCHOOL ENVIRONMENT AND LOSS OF INSTRUCTIONAL TIME.

Legal Counsel (lawyers) representing parents, legal guardians or other custodians may, on occasion, come to the school for the purpose of speaking to a student related to custody or other family-related issue. They must have in their possession a release or waiver signed by the custodial parent. It is recommended that arrangements be made for the attorney to speak with the student after school hours.

Guardian Ad Litem is a court appointed special advocate for a child/student. These individuals are generally appointed if the child has no parent or legal guardian, or if the interests of the child are in conflict with the interests of the parent or legal guardian. In some instances, an attorney, court appointed special advocate, or both may be appointed as the child's guardian ad litem. It will be rare that a guardian ad litem will come to the school to speak with the child. If this should happen, they must have in their possession a court order signed and stamped designating them as such. It is recommended that arrangements be made for the guardian ad litem to speak with the child/student after school hours.

Finally, in some instances, there will be a need to maintain confidentiality of the student providing information to principals, administrators, teachers and other school staff. This decision should be made only after discussion with the Fayette County Schools' Deputy Superintendent.

ARREST PROCEDURES

As mandated by state law in Georgia, students will be charged and arrested for possession of weapons, as defined in O.C.G.A. 16-11-127.1, for possession of drugs, as defined in O.C.G.A. 16-13-24 through O.C.G.A. 16-13-32, for any felony or designated felony, as described in Title 16 of the Criminal Code of Georgia Annotated, and for causing bodily injury to others, damage to public or private property, and/or causing a major school disturbance, including but not limited to making terroristic threats. Whether or not a student is arrested for fighting, disorderly conduct, and/or disrupting public school is a decision made after a joint consultation between the school principal and the SRO where practical. The final decision on whether to arrest, or not arrest, a student resides solely with the SRO. In the event that the school administrator disagrees with the SRO's decision, they must contact the Fayette County Schools' Deputy Superintendent and the Supervising Officer of the sponsoring law enforcement agency to make their concerns known immediately. In all cases involving an SRO, as in all other serious situations at the school, the parents/guardians are notified in a timely manner.

SROs are expected to be familiar with school rules and their application within the school system. Routinely, rule infractions will not be handled as violations of law, but

rather referred to the principal for action. Any questions related to the enforcement of rules versus laws within schools should be discussed with the principal. This specifically applies to general standards of conduct.

The following procedures will be adhered to where arrests of students or staff become necessary:

1. The arrest of a student or employee of the school with a warrant or petition should be coordinated through the principal and accomplished after school hours, whenever practical, with the exception of the need to make an immediate arrest.
2. Persons whose presence on school grounds has been restricted or forbidden or whose presence is in violation of the Georgia Code should be arrested for trespassing,
3. Arrest of students or staff during school hours or on school grounds shall be reported fully to the principal.

SEARCH AND SEIZURE

School officials may conduct searches of student's property and person under their jurisdiction when "reasonable suspicion" exists that the search will reveal evidence that the student has violated or is violating either the law or the rules of the school. The standard for the search is "reasonable suspicion."

The SRO shall not become involved in administrative (school related) searches unless specifically requested by the school to provide security, protection or for the handling of contraband. These searches must be at the direction and control of the school official. At no time shall the SRO request that an administrative search be conducted for law enforcement purposes or have the administrator act as his or her agent. Any search initiated by an officer shall be based upon "probable cause" and, when required, a search warrant should be obtained.

TRIBUNAL HEARINGS

The SRO shall attend tribunal hearings upon request of the school principal or designee. He or she shall be prepared to provide testimony on any actions that he or she took as well as any personally observed conduct witnessed. The SRO shall make available any physical evidence that is available. Unless otherwise arranged, it will be the responsibility of the SRO to transport and safeguard any physical evidence, such as a weapon, that is needed at the disciplinary hearing. The SRO shall not provide any official law enforcement document or juvenile record to the school or tribunal expulsion hearing officer. As a general rule, release of such information is prohibited unless such documents are subpoenaed by the school through the appropriate court.

RELEASE, OF STUDENT INFORMATION

The release of student records is governed by the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C, §1232g. "School officials" may access and disclose student records only as authorized by FERPA.

SCHOOL RESOURCES OFFICERS (SROs)

For purposes of access to student records, SROs are considered "school officials" and may be provided student information as necessary to carry out their duties related to the school environment. On a routine basis, an SRO's access to student record information shall be limited to Student Directory Information specific to the school to which the SRO is assigned. The SRO may have access to other student record information only when necessary to carry out his or her duties in the school environment and only as approved by the school principal.

SROs may only disclose student records and information contained therein to their sponsoring law enforcement agency and to other law enforcement officials as described below. SROs may disclose "law enforcement records" to their sponsoring law enforcement agency and other law enforcement officials. "Law enforcement records" are those records, files, documents, and other materials that are created and maintained by the SRO for the purpose of ensuring the physical safety and security of people and property in Fayette County Public Schools and/or the enforcement of any local, state or federal law. Because "law enforcement records" are not student records, they are not subject to the disclosure restrictions of FERPA.

LAW ENFORCEMENT AGENCIES

Law enforcement agencies who are not assigned to the schools as part of the SRO Program and other law enforcement officials may have access to student record information without parent permission and consent only if:

The Fayette County School District has designated the following student-based information as "directory information" under the provisions of the Family Educational Rights and Privacy Act (FERPA) and may disclose that information upon request by appropriate institutions/agencies:

- a) Student's name, address and telephone number;
- b) Student's date and place of birth;
- c) Student's participation in official school clubs and sports;
- d) Weight and height of student if he/she is a member of an athletic team;
- e) Dates of attendance at the Fayette County School System;
- f) Awards received during the time enrolled in Fayette County School System;
- g) Grade Level;
- h) E-mail address

RELEASE OF LAW ENFORCEMENT INFORMATION

Consistent with the basic tenants of the relationship between the School Principal and the SRO described in this understanding, open communication is essential to its effectiveness. SROs should exchange information with the principal regarding students' involvement in criminal activity in and around the school. This exchange shall be limited to that which directly relates to and contributes to a safe school environment. SROs shall not make any official document, law enforcement report, or record available to the school or its staff. The SRO shall make monthly arrest records available to the Fayette County Schools' Deputy Superintendent.

CONCLUSION

This document reflects mutually agreed goals and objectives of the Fayette County Sheriff's Office, Fayetteville Police Department, Peachtree City Police Department and the Fayette County Board of Education for the School Resource Officer Program.

This endeavor is a partnership between education and law enforcement to support a collaborative, problem-solving approach to ensure a safe and secure educational environment. Quarterly meetings shall be conducted between the Law Enforcement Agency Heads, District Attorney, and Fayette County Schools' Deputy Superintendent to support this partnership.

This MOU will remain in force until such time as any party withdraws from the agreement by delivering a written notification of such rescission to the other party. It shall be reviewed annually and amended as necessary to meet the needs of the signatory agencies. This MOU shall not be construed to create or substantiate any right or claim on the part of any person or entity which is not a party hereto.

SCHOOL RESOURCE OFFICER (SRO) PROGRAM
AND PROCEDURES FOR THE EXCHANGE OF INFORMATION

MEMORANDUM OF UNDERSTANDING
between
THE FAYETTE COUNTY BOARD OF EDUCATION
and
THE FAYETTE COUNTY SHERIFF'S OFFICE
THE FAYETTEVILLE POLICE DEPARTMENT
THE PEACHTREE CITY POLICE DEPARTMENT
revised May 2015

FAYETTE COUNTY BOARD OF EDUCATION
Superintendent – Joseph C. Barrow, Jr. Ed.D

Date

FAYETTE COUNTY DISTRICT ATTORNEY
District Attorney – Scott Ballard

Date

FAYETTE COUNTY SHERIFF'S OFFICE
Sheriff – Barry Babb

Date

FAYETTEVILLE POLICE DEPARTMENT
Chief of Police – Scott Pitts

Date

PEACHTREE CITY POLICE DEPARTMENT
Interim Chief of Police – Stan Pye

Date

CITY OF PEACHTREE CITY, GEORGIA
Mayor – Vanessa Fleisch

Date

CITY OF PEACHTREE CITY, GEORGIA
City Clerk – Betsy Tyler

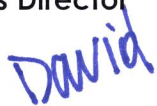
Date

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager 
Public Services Director

FROM: Senior Planner 

DATE: May 15, 2015

SUBJECT: **Bicycles Unlimited - variance request**
May 21, 2015 City Council meeting

Staff has been working with the Applicant and his Civil Engineer in an effort to relocate the dumpster enclosure as initially shown on the variance application and on the final site plan for the Bicycles Unlimited development. Relocating the dumpster enclosure will still require a variance, but will locate the dumpster in an area closer to the service and loading area associated with the building and will also reduce the amount of paving required behind the building.

We anticipate receipt of the revised site plan no later than Monday (May 18) and will forward the revised drawing and Staff's Position Paper to you at that time.

POSITION PAPER

Senior Planner
May 15, 2015

David



Case number: V-2015-03

Applicant: Mark and Jennifer Yerges

Property address: 333 Aster Ridge Trail
Lot 109, Wilshire Estates

Variance request: To permit an encroachment of 2' into the front building setback.

Situation:

Mr. and Mrs. Mark Yerges ("Applicant") own the property located at 333 Aster Ridge Trail within the Wilshire Estates subdivision. The property is zoned R-12 Residential with an established front building setback of 40'.

The front of the home is located 46' from the property line. The Applicant desires to construct a covered porch extending 8' from the front of the home. The proposed porch would extend 2' into the 40' front building setback.

The Applicant is requesting a variance from Section 1001.4(g) to permit this encroachment.

The variance application is included as Attachment "A".

Review criteria:

Based on the review criteria established within Section 1207 of the city's Zoning Ordinance, City Council shall not grant the request unless all of the following findings can be made:

- (a) **There are special circumstances applicable to the property, including location, shape, size, surroundings, or topography so that the strict application of this ordinance denies the property of privileges enjoyed by other property in the vicinity and under identical zoning district classification;**

Staff findings:

Staff finds the only special circumstance applicable to the property is the placement of the home in relation to the front building setback. Had the home been placed farther back on the property, the proposed porch could be constructed without the need for a variance.

Proposed Variance: V-2015-03

May 15, 2015

Page 2

The homes along Aster Ridge Trail were constructed at or near the front building setback to create a uniform streetscape within the neighborhood. Homes were constructed with front porches, stoops, or covered porches, each of which complied with the building setbacks.

- (b) The strict or literal interpretation and application of this ordinance would result in practical difficulties or unnecessary hardships inconsistent with the general purpose and intent of the Zoning Ordinance, or would deprive the Applicant of privileges granted to others in similar circumstances;**

Staff findings:

Staff finds the strict or literal interpretation and application of this ordinance would prevent the Applicant from improving the property as proposed. The purpose of establishing building setbacks is to create and maintain uniformity in each of the zoning districts, including within each subdivision.

It should be noted the covered portion of the front porch could be reduced to 6' in depth, which would comply with the established building setback. To accommodate the circulation concerns identified by the Applicant, the paved surface of the porch could then extend farther from the front of the home to provide additional room for maneuvering around furniture.

- (c) There are exceptional or extraordinary circumstances or conditions applicable to the property involved or the intended development of the property which preclude the applicant from complying with this ordinance and that do not apply generally to other property in the same zoning district and which prevent the applicant from complying with existing regulations;**

Staff findings:

Staff finds there are no exceptional or extraordinary circumstances or conditions applicable to the property.

- (d) The granting of such variance will not constitute the granting of special privileges inconsistent with the limitations on other property in the same zoning district; and**

Staff findings:

Staff finds that granting the variance would constitute granting special privileges to this property. Many homes within the Wilshire Estates subdivision, as well as many of the homes throughout the R-12 zoning district, were constructed on similar size lots with similar building setbacks. We do not have records of any variances being requested and/ or granted for encroachments in the front building setback within this zoning district.

Proposed Variance: V-2015-03

May 15, 2015

Page 3

- (e) **The granting of such variance will not be materially detrimental to the public health, safety, or general welfare nor injurious to property or improvements in the zone or neighborhood in which the property is located.**

Staff findings:

Staff finds that the 2' encroachment as proposed would be barely noticeable as you look at the front of the home in relation to the homes on either side, and in alignment with the existing homes along Aster Ridge Trail. The architectural design and material selection for the covered porch would be compatible and consistent with the design and materials of several porches within the neighborhood.

The Applicant has provided letters of support from the Wilshire Estates Homeowner's Association as well as the adjoining neighbors.

- (f) **The granting of such variance will not create inconsistencies with any objective of the Comprehensive Plan.**

Staff findings:

Staff finds granting the variance would support the findings of the Comprehensive Plan, which encourages the protection of the character of existing neighborhoods as well as redevelopment and reinvestment within these neighborhoods. The Applicant is proposing to enhance their property, as well as the overall subdivision, with these improvements.

Options:

In accordance with Section 1202 of the Zoning Ordinance, variances shall only be granted upon showing that:

- a) Relief, if granted, would be in harmony with, or could be made to be in harmony with, the general purpose and intent of the zoning ordinance; or
- b) The application of the particular provision of the zoning ordinance to a particular piece of property, due to extraordinary and exceptional conditions pertaining to that property because of its size, shape, or topography, would create an unnecessary hardship for the owner while causing no detriment to the public.

Recommendation:

Based on the findings above, Staff does not support the variance request as proposed.

Proposed Variance: V-2015-03

May 15, 2015

Page 4

Should Council vote to approve the variance for the property located at 333 Aster Ridge Trail to permit an encroachment of 2' into the required 40' front building setback, the variance should be limited to Section 1001.4(g) of the R-12 Residential zoning ordinance and be subject to the following understandings and conditions:

1. *The variance shall be limited to an encroachment of no more than 2' as shown on the schematic porch drawings (Pfeifer Building Co., Inc.) as submitted within the variance application.*
2. *There shall be no other encroachments permitted without first securing additional variances.*
3. *A Foundation Survey shall be submitted to the Building Official prior to the beginning of any vertical construction. The purpose of the survey is to identify the covered porch extends no more than 2' into the front building setback as permitted by this variance.*

Attachments



Please use blue or black ink to fill out this form.

VARIANCE APPLICATION

153 Willowbend Rd, Peachtree City, GA 30269

P: 770-487-5731

F: 770-631-2552

WWW.PEACHTREE-CITY.ORG

Admin. Variance Fee: \$25.00
Variance Fee: \$250.00

Receipt # 4293

Date Filed 04/28/15

Case # V-2015-03

Office Use Only

VARIANCE LOCATION	Street Address <u>333 Aster Ridge Trl.</u> <u>Peachtree City, GA 30269</u>	PROPERTY OWNER	Name <u>MARK and Jennifer Yerges</u>
	Zoning District: ☒ Residential ☐ Multi-Family ☐ Commercial\Industrial\Office		Phone <u>678-489-6595</u>
VARIANCE TYPE: ☐ Administrative ☒ Special Exception ☐ Variance (check one below)	Variance from which ordinance: ☐ Sign ☐ Fence ☒ Land Development ☐ Zoning	PROPERTY INFO	Email <u>cyclones_95@yahoo.com</u>
			Subdivision: <u>Wilshire Estates</u>
APPLICANT	Name <u>MARK Yerges</u>	SUPPORTING DOCUMENTS	Phase: <u>1A</u> Lot # <u>109</u>
	Address <u>333 Aster Ridge Trl.</u>		Please submit the following evidentiary items in support of this application and the requested variances. (Please check off the items that are attached to this application)
	City, State, Zip <u>Peachtree City, GA 30269</u>		☒ Site plan (with property lines and proposed work)
	Phone # <u>678-489-6595</u>		☒ A detailed report justifying the requested variance
	Email <u>cyclones_95@yahoo.com</u>		☒ Letters of support from adjacent property owners
			☒ Digital Photographs \ Renderings (CD or Email)
			☒ Other Items Demonstrating Need (topo. Survey, etc)

ADMINISTRATIVE VARIANCE	1.) Is a current survey included with the application?	☐ Yes ☐ No	Briefly describe why this variance is being requested: (A separate detailed report is still required to be attached to this application)
	2.) Does the application pertain to a zoning setback?	☐ Yes ☐ No	
	3.) Is the violation an existing setback violation?	☐ Yes ☐ No	
	4.) How long has the violation existed?	____ Years	
	5.) What is the required setback?	____ Feet	
	6.) How much of a variance is being requested?	____ Feet	
	7.) Were you the owner of the property when the violation occurred? (If not, who was?)	☐ Yes ☐ No	

SPECIAL EXCEPTION	1.) Is a current survey included with the application?	☒ Yes ☐ No	Briefly describe why this variance is being requested: (A separate detailed report is still required to be attached to this application)
	2.) Has property been rezoned or deed restrictions?	☒ Yes ☐ No	
	3.) Is the violation an existing setback violation?	☐ Yes ☒ No	
	4.) Application for a <u>bldg setback</u> , fence, or parking?	(Circle One) <u>40 Ft</u>	
	5.) What is the required setback, height, or spaces?	<u>2 Ft</u>	
	6.) How much of a variance is being requested?	<u>2 Ft</u>	

VARIANCE	Please review the ordinances and instructions on the back of this page.		Briefly describe why this variance is being requested: (A separate detailed report is still required to be attached to this application)
	1.) Is a current survey included with the application?	☐ Yes ☐ No	
	2.) How much of a variance is being requested?	____ Feet	
	3.) Were you the owner of the property when the violation occurred? (If not, who was?)	☐ Yes ☐ No	

I hereby certify that I am the owner of the property on which a variance is being requested and that all information provided as a part of this application is true and correct.

Signature of Owner/Agent: Mark Yerges Jennifer Yerges Date 4/28/15

OFFICE ONLY

ADMINISTRATIVE VARIANCE	Signature: _____	☐ Approved ☐ Denied ☐ Approved with Conditions
Date of Acceptance: _____	Date of Hearing: _____	

SPECIAL EXCEPTIONS & VARIANCE FROM ORDINANCES	This application, along with the required fee and all necessary supplemental documents, has been properly submitted and is hereby accepted for consideration by the City Council at a public hearing in the City Council Chambers at 7:00 PM on the date shown below:		
Signature: <u>David E. Rant</u>	Date of Acceptance: <u>04-28-15</u>	Date of Public Hearing: <u>05-21-15</u>	

4/28/15

Proposal Letter Requesting a Variance

City of Peachtree City
151 Willow Bend Road
Peachtree City, GA 30269

Dear Staff, Planning Department, and City Council,

This proposal is to request and substantiate the grant of a variance for a residence located at 333 Aster Ridge Trl. Peachtree City, GA 30269. The home is located within Wilshire Estates subdivision Phase 1A, Lot 109. Wilshire Estates is zoned R-12 residential. According the current zoning in Section 1001.4 part g, h, Code of Ordinances the current front setback is 40 feet and a side setback of 10 feet.

The petitioner requests a variance allowing a covered front porch with a concrete slab up to 8 feet in depth to be built on to the front of the home. The proposed front porch would not circumvent city ordinances concerning building setbacks to adjoining residential lots. If approved, the proposed slab would however encroach into the front setback by up to 2 feet. The reason for the proposed dimensions is to allow development of a usable front porch rather than what we feel is only a cosmetic porch depth of 6 feet.

A porch which is 8 foot in depth is the minimum depth needed that will allow the placement of a table and chairs around it while still allowing the use of the porch without stepping off the porch when getting up from the table and possibly twisting an ankle.

It is important for us to ensure that the porch is in harmony with the style of front porches in the neighborhood. The porch would be built in a style harmonious with current construction in the neighborhood. It will also be built with materials of like quality to area homes by a respected builder and in the city. The granting of such variance will not be materially detrimental to the city of Peachtree City or more specifically our local neighborhood community.

We feel that this porch would be an asset and would maintain the expectations of a strong and enviable quality of life within Peachtree City while investing both in our neighborhood and our community.

We have submitted signed proposals from the current homeowners on either side of the property in support of our proposal. Wilshire Estates is also covered by a neighborhood homeowners association and we have submitted a pending notice of approval concerning our proposal from the association.

Diagrams and statements in the support for the requested variance are attached.

Respectfully submitted,

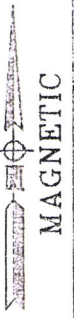
Mark and Jennifer Yerges
333 Aster Ridge Trl.
Peachtree City, GA 30269
678-489-6595
cyclones_95@yahoo.com

LEGEND

P.O.C. = POINT OF COMMENCEMENT
P.O.B. = POINT OF BEGINNING
I.P.S. = IRON PIN SET
I.P.F. = IRON PIN FOUND
R/W = RIGHT-OF-WAY
C.L. = CENTERLINE
P.L. = PROPERTY LINE
N/F = NOW OR FORMERLY
C.M.F. = CONCRETE MONUMENT FOUND
P.P. = POWER POLE
L.L.L. = LAND LOT LINE
E.O.P. = EDGE OF PAVEMENT
B.L. = BUILDING LINE

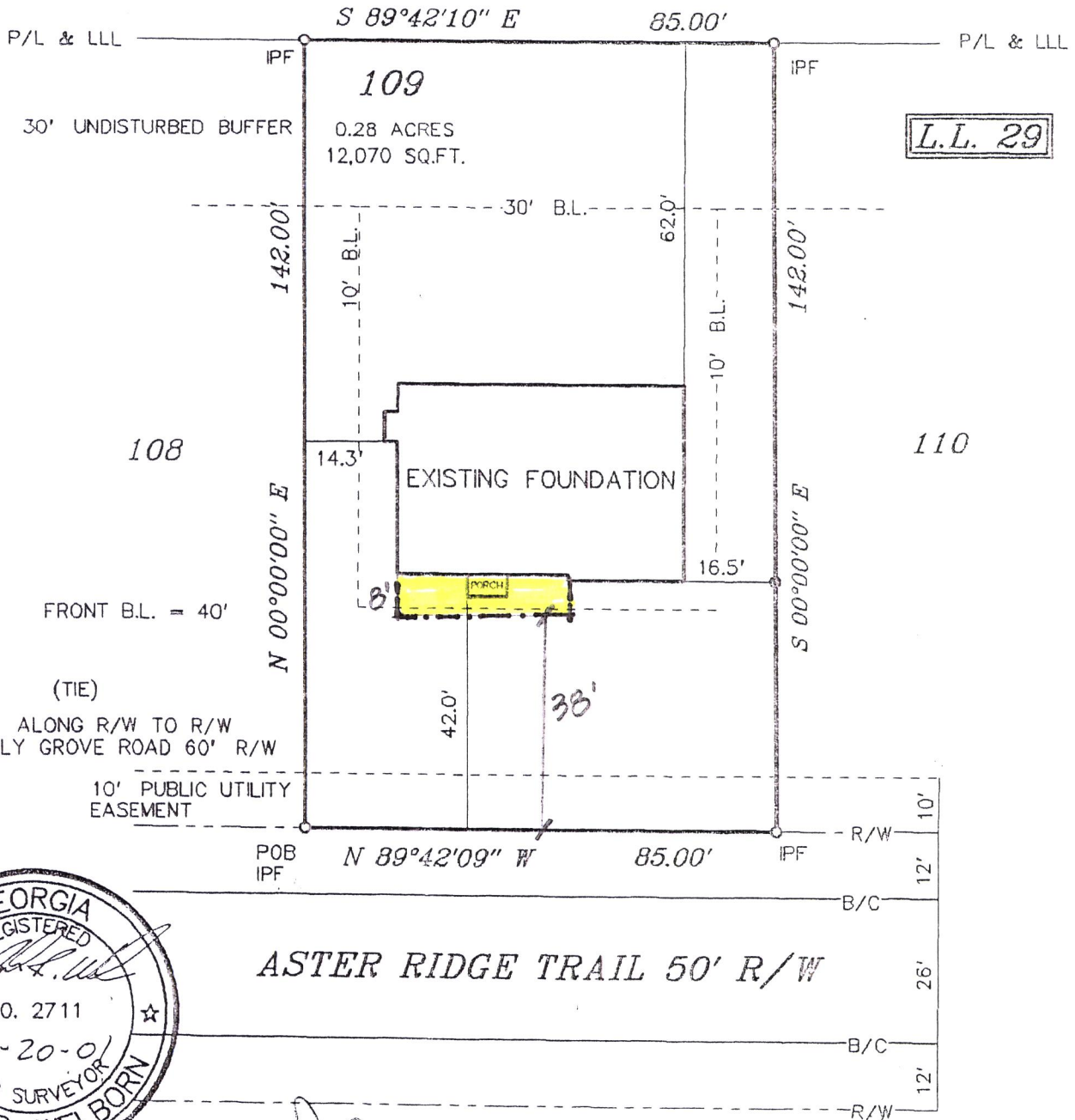
THERE IS A 10' WIDE DRAINAGE EASEMENT
ON ALL SIDE LOT LINES, 5' EITHER SIDE
OF PROPERTY LINE. ALSO THERE IS A 10'
WIDE DRAINAGE EASEMENT TO ALL REAR YARDS.

Please Return to Boilder



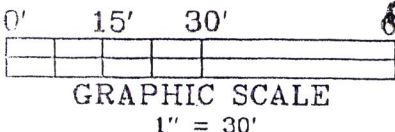
L.L. 28

L.L. 29



Mark R. Welborn
BUILDING OFFICIAL
CITY OF PEACHTREE CITY

ACCORDING TO THE LATEST FAYETTE COUNTY
F.I.R.M. COMMUNITY PANEL NO. 13113C0090 D
DATED MARCH 18, 1996. THIS PROPERTY DOES
NOT LIE WITHIN THE 100 YEAR FLOOD HAZARD
ZONE.



333 Aster Ridge
Trail

Not to Scale

Existing Foundation

Proposed Porch

Portico

New Sidewalk

Driveway

Lot Line

Lot Line

14.3'

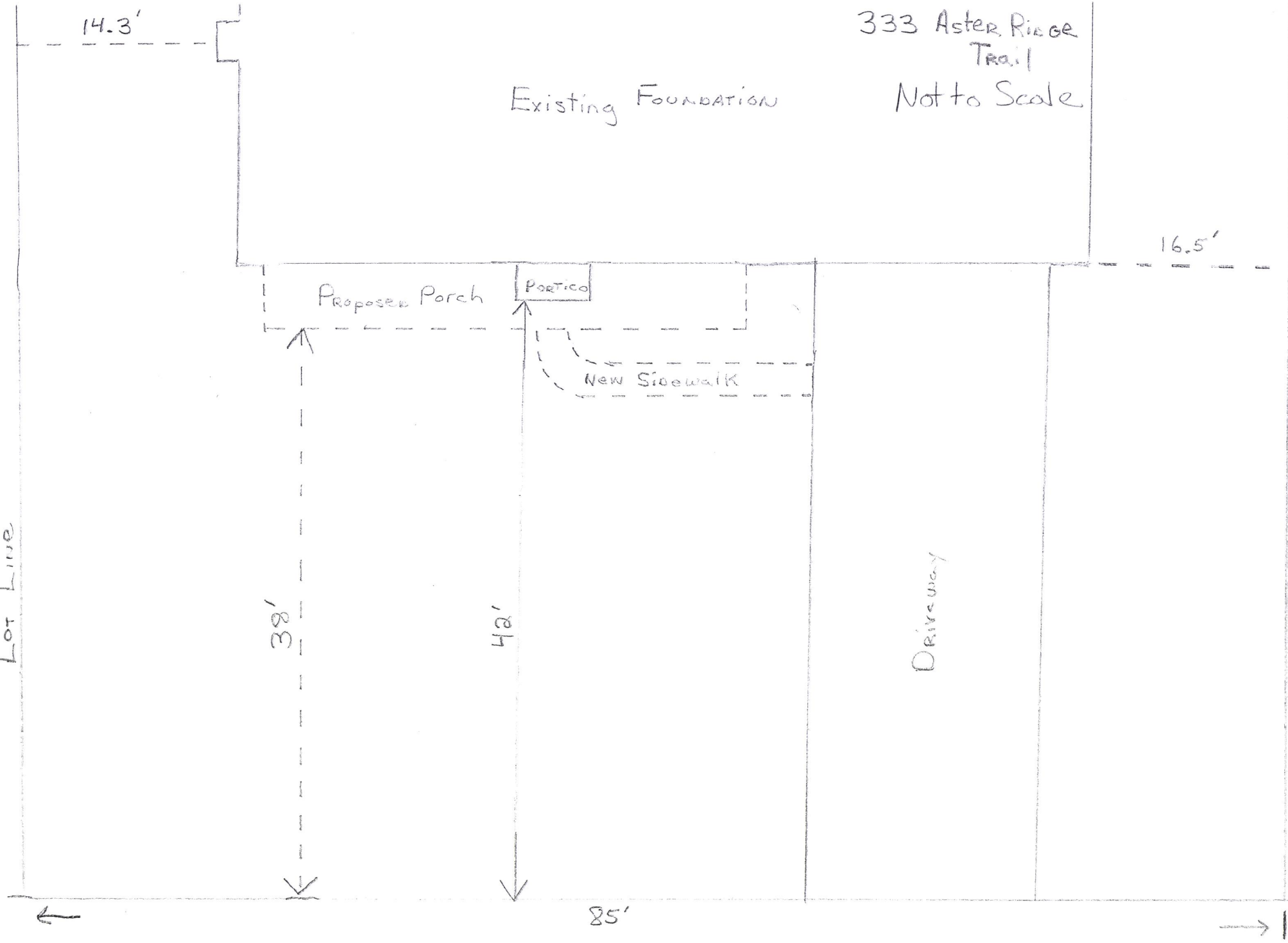
16.5'

38'

42'

85'

Street



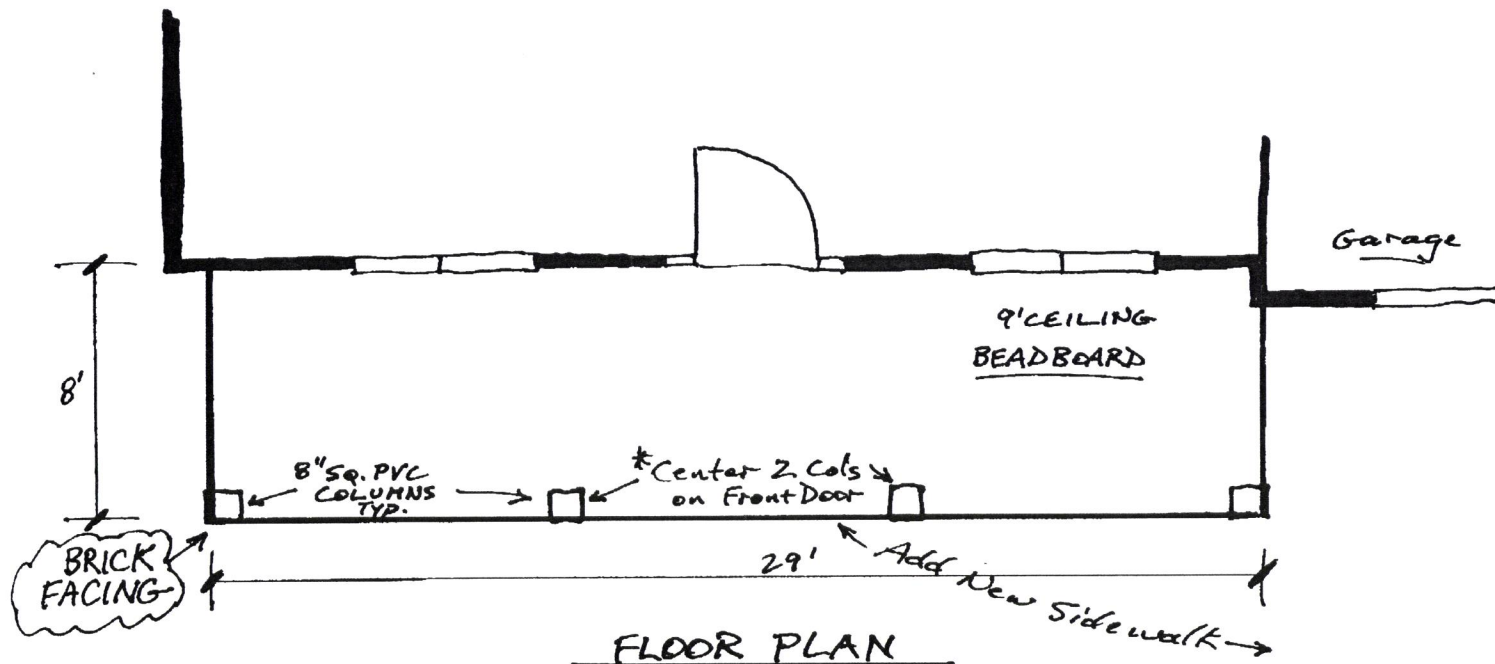


FRONT ELEVATION

NEW COVERED PORCH for
MARK & JENNIFER YERGES
333 ASTER RIDGE TRAIL

PFEIFER
BUILDING CO., INC
312 CROSSTOWN RD. # 191
PEACHTREE CITY, GA 30269
1" = 5' 7/28/14

PROPOSED FRONT PORCH



COVERED FRONT PORCH
for
MARK & JENNIFER YERGES
333 ASTER RIDGE TRAIL

PFEIFER
BUILDING CO., INC
312 CROSSTOWN RD. # 191
PEACHTREE CITY, GA 30269
1/4" = 1' 7/28/14







WILSHIRE ESTATES CA
1465 Northside Drive, Suite 128
Atlanta, GA 30318-4220
Phone: 404-835-9100 Fax: 404-835-9200

NOTICE OF CONDITIONALLY APPROVED REQUEST

October 06, 2014

Mark Yerges
333 Aster Ridge Trail
Peachtree City, GA 30269

Re: Architectural Submittal for 333 Aster Ridge Trail

Account #: 121333

Dear Homeowner,

Congratulations! Your Request for Architectural Change has been approved. Please note below any and all conditions which apply to this approval.

Specifically, you have approval to proceed with the following:

To install a front porch on your home per request submitted.

The Association has granted approval of your request conditional upon your adherence to the following requirement(s):

Front porch is approved on condition of submittal of landscaping plan.

This approval is also conditional on final inspection to verify the work performed matches the request you submitted and any required conditions. Please follow the plan as approved. Otherwise, submit an updated request form if you cannot follow the originally submitted plan and/or approval conditions.

You must follow all local building codes and setback requirements when making this change. A building permit may be required. This can be applied for at the local city/county offices.

This approval is based only on the aesthetics of your proposed change. This approval should not be taken as any certification as to the construction worthiness or structural integrity of the change you propose. Be aware that you are responsible for contacting the appropriate utility companies before digging.

We appreciate your cooperation with the architectural review process. An attractive Community helps all of us get the full value from our homes when we decide to sell.

If you have any questions or if I may be of further assistance, please contact me.

Sincerely,

Community Management Associates, Inc.
Agent for WILSHIRE ESTATES CA

Amy Brumelow
Property Manager

March 23, 2015

Acceptance of Variance for Front Porch Proposal

Hello,

We are writing to you in regards to our plans to add a covered front porch to our home at 333 Aster Ridge Trail, Peachtree City, GA 30269. One requirement for our plans to proceed is the approval of our immediate neighbors on either side of our proposed addition. Approval of our neighbors is required due to the fact that we are looking to construct a covered front porch which is 8 feet in depth. A covered front porch of this depth would require a variance of 2 feet from the city of Peachtree City concerning the front setback to the street.

The proposed addition would be constructed by Pfeifer Building Company of Peachtree City, GA. The builder anticipates that the project would take about 2 weeks to complete.

An additional requirement for the proposed addition would be the requirement of an approved landscape plan from Wilshire Estates Homeowners Association.

If you are in approval of our proposed improvements and addition, please sign and date below. Thank you for your time. If you have any questions, we can be reached at 678-489-6595.

Mark and Jennifer Yerges
333 Aster Ridge Trail
Peachtree City, GA 30269

Name: Christie + Gary Pederson

Address: 331 Aster Ridge Trail
Peachtree City, GA 30269

Signatures: Christie Q Pederson
Gary A Pederson

Date: 4-25-15

March 23, 2015

Acceptance of Variance for Front Porch Proposal

Hello,

We are writing to you in regards to our plans to add a covered front porch to our home at 333 Aster Ridge Trail, Peachtree City, GA 30269. One requirement for our plans to proceed is the approval of our immediate neighbors on either side of our proposed addition. Approval of our neighbors is required due to the fact that we are looking to construct a covered front porch which is 8 feet in depth. A covered front porch of this depth would require a variance of 2 feet from the city of Peachtree City concerning the front setback to the street.

The proposed addition would be constructed by Pfeifer Building Company of Peachtree City, GA. The builder anticipates that the project would take about 2 weeks to complete.

An additional requirement for the proposed addition would be the requirement of an approved landscape plan from Wilshire Estates Homeowners Association.

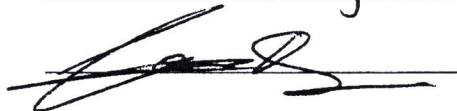
If you are in approval of our proposed improvements and addition, please sign and date below. Thank you for your time. If you have any questions, we can be reached at 678-489-6595.

Mark and Jennifer Yerges
333 Aster Ridge Trail
Peachtree City, GA 30269

Name: 335 Aster Ridge LLC, Joe Burley Pres.

Address: 335 Aster Ridge
Peachtree City, GA 30269

Signatures: 335 Aster Ridge LLC



Date: 4-14-15

POSITION PAPER

Senior Planner
May 15, 2015

David



Case number:	V-2015-04
Applicant:	Mark and Laurie Hopkins
Property address:	102 Denham Square Lot 2, Blueberry Hill
Variance request:	To permit an encroachment of 1'-8" into the side building setback.

Situation:

Mr. and Mrs. Mark Hopkins ("Applicant") own the property located at 102 Denham Square within the Blueberry Hill subdivision. The property is zoned GR-10 General Residential with an established side building setback of *"zero; provided, that at least a ten-foot separation is maintained between dwellings, and further provided, that at least a 20-foot separation is provided for every ten dwelling units."*

The side of the home at 102 Denham Square and the side of the home at 100 Denham Square are located 7'-7" from the common property line separating the two lots, providing a separation of approximately 15'-2" between dwellings.

An existing deck on the side of the home at 102 Denham Square extends 5' towards the side property line. The Applicant desires to expand the deck and then construct an accessible wheelchair ramp from the deck to the driveway behind the home. The new deck would extend 7' from the side of the home and 8' along the side of the home. The accessible ramp would be 3'-6" wide.

The deck as proposed would comply with the 0' side building setback. However, the deck would extend 1'-8" into the required 10' separation between buildings.

The Applicant is requesting a variance from Section 1004.4 (g) to permit this encroachment.

The variance application is included as Attachment "A".

Review criteria:

Based on the review criteria established within Section 1207 of the city's Zoning Ordinance, City Council shall not grant the request unless all of the following findings can be made:

Proposed Variance: V-2015-04

May 15, 2015

Page 2

- (a) **There are special circumstances applicable to the property, including location, shape, size, surroundings, or topography so that the strict application of this ordinance denies the property of privileges enjoyed by other property in the vicinity and under identical zoning district classification;**

Staff findings:

Staff finds the special circumstances applicable to the property include the size of the lots in relation to the size of the homes, the placement of the homes on the individual lots, the "common areas" created between each lot, and the rear-loading garages associated with each home.

The existing deck extends 5' from the side of the home and maintains the 10' separation between the two structures. The Applicant is seeking a variance to extend the deck an additional 2' which would reduce the separation to 8' between the two structures in the area of the deck only. The distance separating the remainder of the two homes would not change.

- (b) **The strict or literal interpretation and application of this ordinance would result in practical difficulties or unnecessary hardships inconsistent with the general purpose and intent of the Zoning Ordinance, or would deprive the Applicant of privileges granted to others in similar circumstances;**

Staff findings:

Staff finds the strict or literal interpretation and application of this ordinance would prevent the Applicant from improving the property as proposed. The purpose of establishing side building setbacks is to maintain separation between dwelling units. In cluster subdivisions, side building setbacks are established for aesthetic, building and life safety reasons.

Both the Fire Marshal and the Building Official have indicated there would be no code violations associated with the reduced separation between the two structures in the area where the deck expansion is proposed.

It should be noted the existing deck could remain, or it could be rebuilt in its current configuration and still maintain the 10' separation between structures.

- (c) **There are exceptional or extraordinary circumstances or conditions applicable to the property involved or the intended development of the property which preclude the applicant from complying with this ordinance and that do not apply generally to other property in the same zoning district and which prevent the applicant from complying with existing regulations;**

Proposed Variance: V-2015-04

May 15, 2015

Page 3

Staff findings:

While not necessarily related to the property itself, the Applicant has identified exceptional or extraordinary circumstances or conditions related to the need for the expanded deck and to the variance itself.

- (d) The granting of such variance will not constitute the granting of special privileges inconsistent with the limitations on other property in the same zoning district; and**

Staff findings:

Staff finds that granting the variance could be considered granting special privileges to this property. The homes within the Blueberry Hill subdivision are all similar in size and are located on small lots with similar building setbacks. We do not have record of any variances being requested and/ or granted for encroachments into the side building setback or the separation requirements between structures.

Staff also finds there are extenuating circumstances related to this request that may not be applicable to other property within the same zoning district.

- (e) The granting of such variance will not be materially detrimental to the public health, safety, or general welfare nor injurious to property or improvements in the zone or neighborhood in which the property is located.**

Staff findings:

Staff finds that extending the existing deck an additional 2' as proposed would be barely noticeable as you look at the front of the home in relation to the homes on either side. Staff also finds the separation requirements between the adjoining structures would not be compromised.

The Applicant has provided letters of support from the Homeowner's Association related to the proposed improvements. Attempts to reach the owner of the adjoining property (rental) have been unsuccessful.

- (f) The granting of such variance will not create inconsistencies with any objective of the Comprehensive Plan.**

Staff findings:

Staff finds granting the variance would support the findings of the Comprehensive Plan, which encourages the protection of the character of existing neighborhoods as well as redevelopment and reinvestment within these neighborhoods. The Applicant is proposing to enhance their property, as well as the overall subdivision, with these improvements.

Proposed Variance: V-2015-04

May 15, 2015

Page 4

Options:

In accordance with Section 1202 of the Zoning Ordinance, variances shall only be granted upon showing that:

- a) Relief, if granted, would be in harmony with, or could be made to be in harmony with, the general purpose and intent of the zoning ordinance; or
- b) The application of the particular provision of the zoning ordinance to a particular piece of property, due to extraordinary and exceptional conditions pertaining to that property because of its size, shape, or topography, would create an unnecessary hardship for the owner while causing no detriment to the public.

Recommendation:

Based on the findings above, Staff recommends that the variance for the property located at 102 Denham Square to permit an encroachment of 1'-8" into the required 10' building separation between structures, be approved subject to the following understandings and conditions:

- 1. *The variance shall be limited to an encroachment of no more than 1'-8" as shown on the schematic deck plans (C.S.M. Construction Co.) as submitted with the variance application.*
- 2. *There shall be no other encroachments permitted without first securing additional variances.*
- 3. *A Foundation Survey shall be submitted to the Building Official once the deck is complete. The purpose of the survey is to confirm the deck extends no more than 1'-8" into the side building setback as permitted by this variance. The survey should establish the location of the home on the adjoining lot (Lot 1).*

Attachments



Please use blue or black ink to fill out this form.

VARIANCE APPLICATION

153 Willowbend Rd, Peachtree City, GA 30269

P: 770-487-5731

F: 770-631-2552

WWW.PEACHTREE-CITY.ORG

Admin. Variance Fee: \$25.00

Variance Fee: \$250.00

Receipt #

Date Filed

Case #

Office Use Only

VARIANCE LOCATION	Street Address <u>102 Denham Square</u> <u>P.T.C. GA. 30269</u>	PROPERTY OWNER	Name <u>Mark & Laurie Hopkins</u>
	Zoning District: ☒ Residential ☐ Multi-Family ☐ Commercial/Industrial/Office		Phone <u>678-364-1546</u>
VARIANCE TYPE	Variance Type: ☐ Administrative ☒ Special Exception ☐ Variance (check one below)	PROPERTY INFO	Email <u>Mhop03@aol.com</u>
	Variance from which ordinance: ☐ Sign ☐ Fence ☐ Land Development ☐ Zoning		Subdivision: <u>Blackberry Hill</u>
APPLICANT	Name <u>Steve Mcade</u>	SUPPORTING DOCUMENTS	Phase: <u>4</u> Lot # <u>2</u>
	Address <u>1206 Hwy 74 S. Suite 6-219</u>		Please submit the following evidentiary items in support of this application and the requested variances. (Please check off the items that are attached to this application) ☒ Site plan (with property lines and proposed work) ☐ A detailed report justifying the requested variance ☐ Letters of support from adjacent property owners ☐ Digital Photographs \ Renderings (CD or Email) ☐ Other Items Demonstrating Need (topo. Survey, etc)
	City, State, Zip <u>P.T.C. GA. 30269</u>		
	Phone # <u>770-616-1860</u>		
	Email <u>Mcade Steve @ ATT.NET.</u>		

ADMINISTRATIVE VARIANCE	1.) Is a current survey included with the application? ☐ Yes ☐ No	Briefly describe why this variance is being requested: (A separate detailed report is still required to be attached to this application)
	2.) Does the application pertain to a zoning setback? ☐ Yes ☐ No	
	3.) Is the violation an existing setback violation? ☐ Yes ☐ No	
	4.) How long has the violation existed? _____ Years	
	5.) What is the required setback? _____ Feet	
	6.) How much of a variance is being requested? _____ Feet	
	7.) Were you the owner of the property when the violation occurred? (If not, who was?) ☐ Yes ☐ No	

SPECIAL EXCEPTION	1.) Is a current survey included with the application? ☐ Yes ☐ No	Briefly describe why this variance is being requested: (A separate detailed report is still required to be attached to this application)
	2.) Has property been rezoned or deed restrictions? ☐ Yes ☒ No	
	3.) Is the violation an existing setback violation? ☐ Yes ☒ No	
	4.) Application for a bldg setback, fence, or parking? (Circle One) <u>7'6"</u>	
	5.) What is the required setback, height, or spaces? <u>7'</u>	
	6.) How much of a variance is being requested?	

VARIANCE	Please review the ordinances and instructions on the back of this page.	Briefly describe why this variance is being requested: (A separate detailed report is still required to be attached to this application)
	1.) Is a current survey included with the application? ☐ Yes ☐ No	
	2.) How much of a variance is being requested? _____ Feet	
	3.) Were you the owner of the property when the violation occurred? (If not, who was?) ☐ Yes ☐ No	

I hereby certify that I am the owner of the property on which a variance is being requested and that all information provided as a part of this application is true and correct.

Signature of Owner/Agent: [Signature]

Date 4-23-2015

OFFICE ONLY

ADMINISTRATIVE VARIANCE	Signature: _____	☐ Approved ☐ Denied
Date of Acceptance: _____	Date of Hearing: _____	☐ Approved with Conditions

SPECIAL EXCEPTIONS & VARIANCE FROM ORDINANCES	This application, along with the required fee and all necessary supplemental documents, has been properly submitted and is hereby accepted for consideration by the City Council at a public hearing in the City Council Chambers at 7:00 PM on the date shown below:	
Signature: <u>David E. Rant</u>	Date of Acceptance: <u>04-24-15</u>	Date of Public Hearing: <u>05-21-15</u>

C.S.M. Construction Co.

1200 Hwy 74 south suite 6-219
Peachtree City, Georgia 30269

Phone 770-616-1860

E-Mail meadesteve@att.net

April 23, 2015

Gentleman :

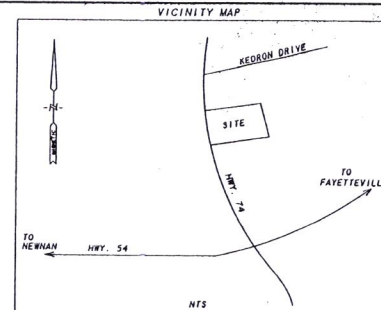
This variance is requested because of handicapped mother living with homeowner and needs deck so she can get quality sunshine on deck and ramp to get her in and out of house to visit physicians 2 of 3 times a week. would appreciate your attention to this matter attached is pictures of mother and the reason for application.

Thank you for your attention to this matter.

Steve Meade

C.S.M. Construction Co.

BLUEBERRY HILL PHASE FOUR
FINAL PLAT
FORMERLY THE COMMONS
ORIGINALLY RECORDED IN PLAT BOOK
29 PAGES 198 AND 199
CITY OF PEACHTREE CITY
LAND LOT 157 7th DISTRICT
FAYETTE, GEORGIA



CERTIFICATE OF PRIVATE STREET

State of Georgia
County of Fayette

The owner of the land shown on this plat acknowledges that this plat contains an approved private street and that the owner or owners of property within the subdivision will be responsible for the maintenance of all private streets in the subdivision. and furthermore, the subdivider will demonstrate to the City that all deeds and deed covenants for the property within the subdivision shall contain full and complete notice to all future property owners that they will be responsible for the maintenance of the private streets.

LBH 9-1-00
MIKE HARRELL & ASSOCIATES, INC. DATE

FINAL PLAT APPROVAL

This plat complies with the zoning regulations, the land development ordinance and all other regulation governing the land development for the City of Peachtree City.

John B. Bess Date: 9-1-00
City Engineer
David E. Rant Date: 8-31-00
City Planner
John Bessinger Date: 8-31-00
Mayor/City Manager
John L. Reid Date: 8-31-00
Acting City Clerk

GEORGIA FAYETTE COUNTY
Plat Book 29, Page 198, 199
W. J. S. 25
Book 29, Page 198, 199
W. J. S. 25

FINAL SURVEYOR'S CERTIFICATE

It is hereby certified that this plat is true and correct and was prepared from an actual survey of the property made by me or under my supervision that all monuments shown hereon actually exist or are marked as "future" and their location, size, type and material are correctly shown. This plat conforms to all requirements of the Georgia Plat Act.

By: William A. Gaskins, Jr. Date: 8/24/00
William A. Gaskins, Jr.
Ga. N.L.S. No. 1020

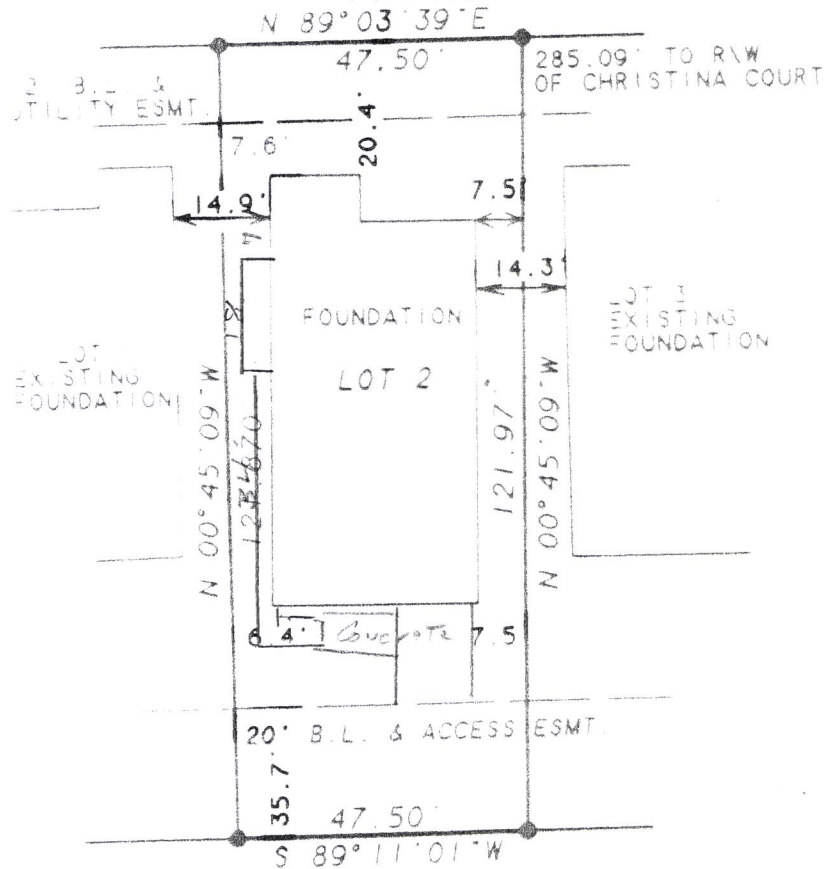
1. OWNER/DEVELOPER:
MIKE HARRELL & ASSOCIATES
887 NORTH JEFF DAVIS DRIVE
FAYETTEVILLE, GEORGIA 30214
770-461-6011
2. TOTAL TRACT - 1.23 ACRES
TOTAL NO. OF LOTS - 7
3. ZONED GR-10
FRONT SETBACK - 12'
SIDE SETBACK - 0' (110' BETWEEN BUILDINGS)
REAR SETBACK - 20'
MINIMUM WIDTH AT R/W - 18'
MINIMUM LOT SIZE - 4,000 S.F.
MINIMUM UNIT SIZE - 1,000 S.F.
4. THIS PROPERTY DOES NOT LIE WITHIN AN IDENTIFIED ZONE A HAZARD AREA AS PER FAYETTE COUNTY F.I.R.M. COMMUNITY PANEL NO. 13113C0080 D. DATED MARCH 18, 1996.
5. IRON PINS (1/2" REBAR) TO BE SET AT ALL PROPERTY CORNERS UNLESS NOTED OTHERWISE.
6. WATER PROVIDED BY FAYETTE COUNTY WATER AUTHORITY
SEWER PROVIDED BY PEACHTREE CITY SEWER AUTHORITY.
7. COVENANTS ON PROPERTY RECORDS ARE RECORDED IN DEED BOOK 1228, PAGE 182, 229, OF FAYETTE COUNTY, GEORGIA RECORDS.
8. I.B.M. - 8.V. MONUMENT #056-206 (ELEV. -900.19')
9. BASIS FOR ELEVATION SHOWN HEREON IS 8.V. MONUMENT #056-206 (ELEV. -900.19')
10. LIMITS OF PONDS AS SHOWN ARE BASED ON DESIGN PARAMETERS, NOT ON FIELD LOCATED LIMITS.
11. NO NS MONUMENT LOCATED WITHIN 500' OF SITE.
12. REFERENCE FINAL SUBDIVISION PLAT OF THE COMMONS, PREPARED BY SOUTHEASTERN ENGINEERS, DATED 10/6/97 & RECORDED IN PLAT BOOK 29, PAGE 198-199, FAYETTE COUNTY RECORDS.

GASKINS & ASSOCIATES
1011 S. JEFF DAVIS DR. PHONE 770-719-0270
FAYETTEVILLE, GA. 30215 FAX 770-719-0601

REVISED:	DRAWN BY:	DATE:
	S.N.	08/24/00
CHECKED BY:	JOB NO:	98-0200M
G.M.G.		

102 DENHAM SQUARE

PRIVATE



LEGEND

- RP - IRON PIN FOUND
- PS - IRON PIN SET
- R/W - RIGHT OF WAY
- MAG - MAGNETIC
- P.O.B. - POINT OF BEGINNING
- B.L. - BUILDING LINE
- D.E. - DRAINAGE EASEMENT
- N/O - NOW OR FORMERLY
- PRV - PREVIOUS
- EX - EXISTING

GRAPHIC SCALE



CLOSURE DATA

FIELD CLOSURE - 1" IN 10,000'
 ANGLE POINT ERROR - < 20"
 EQUIPMENT USED - E.D.M. & THEODOLITE
 ADJUSTMENT METHOD - COMPASS RULE
 PLAT CLOSURE - 1" IN 100,000'

PREPARED FOR:

MIKE HARRELL & ASSOCIATES

IN MY OPINION THIS PLAT IS A CORRECT REPRESENTATION OF LAND PLATTED AND HAS BEEN PREPARED IN CONFORMITY WITH MINIMUM STANDARDS AND REQUIREMENTS OF LAW.



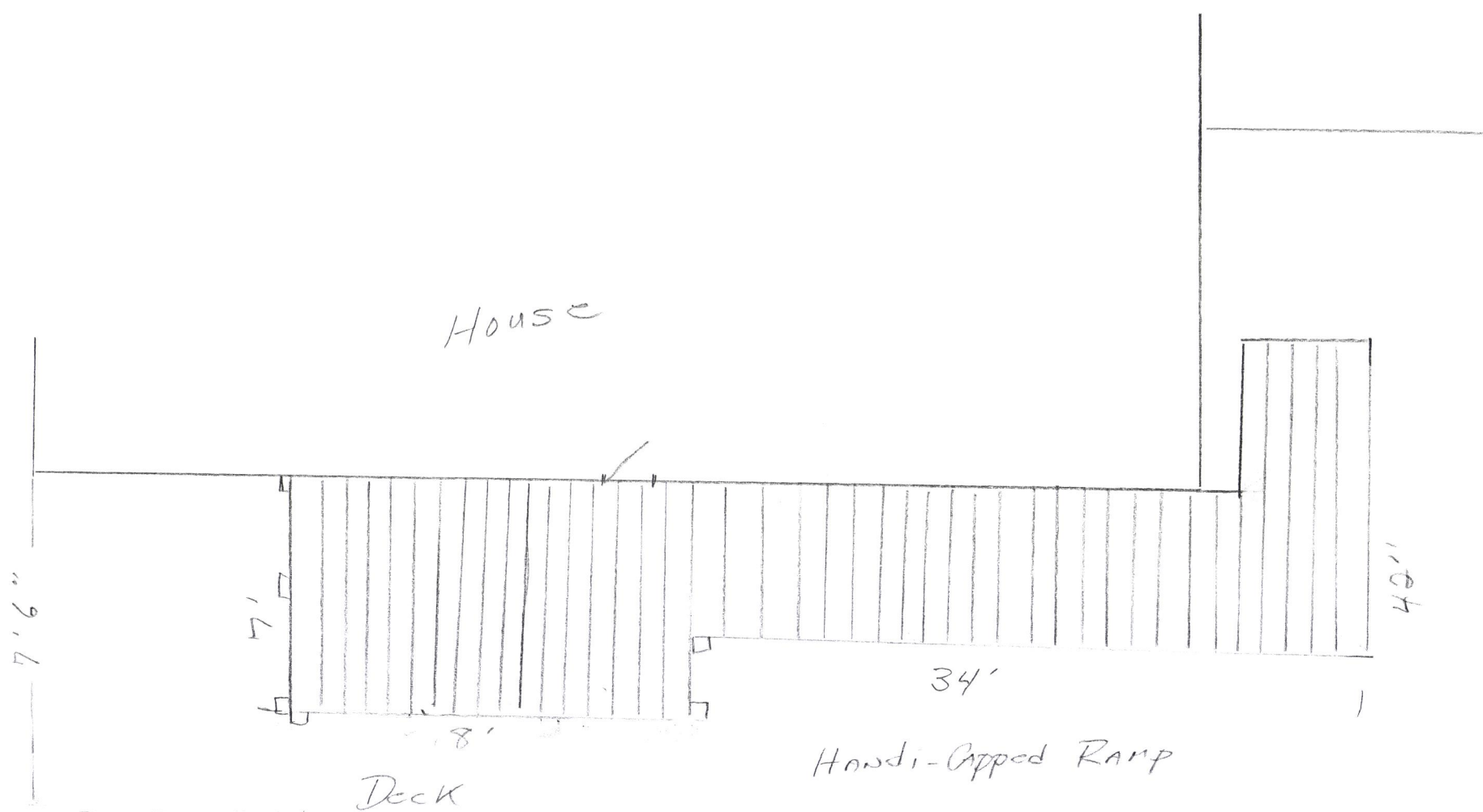
SUBDIVISION: BLUEBERRY HILLS PHASE FOUR

P.B.

Pg.

LOT: 2	LAND LOT: 157	DATE: 10/2/00
BLOCK	DISTRICT: 7th	REV:
SCALE: 1" = 30'	COUNTY: FAYETTE	JOB NO: 00-0422M

102 Denham Sq
P.T.C. GA 30269

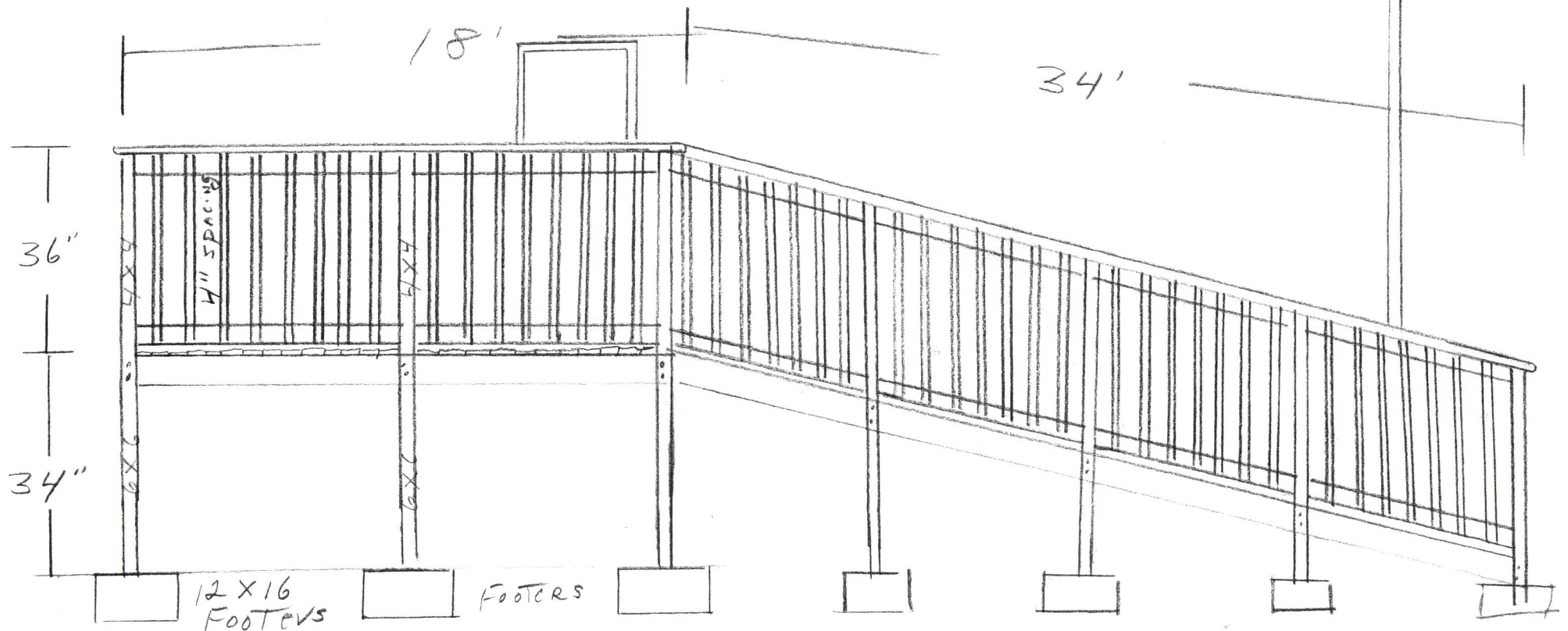


Roof.
shingles

EXIST. HOUSE

Deck

HANDI-CAPPED RAMP



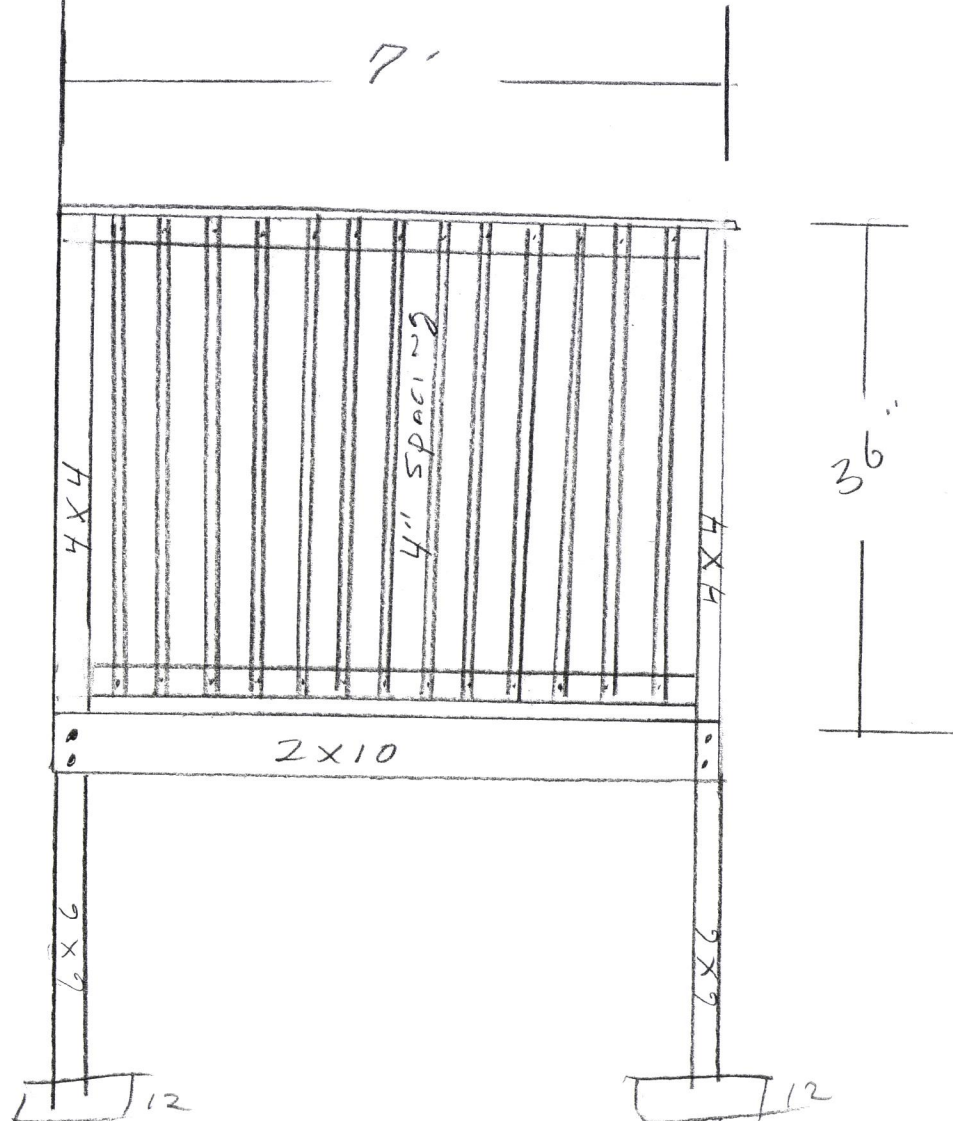
102 Denham Sq

P.T.C GA 30269

7'x18' Deck

42" x 34' Ramp-Handicapped

Horizontal



Blueberry Hill Homeowners Assoc.

ref. 102 Denham Sq. handicap ramp
Mark and Laurie Hopkins

April 20, 2015

Dear Mark and Laurie,

Thank you for submitting your plans, and the composite material sample for your decking and handicapped ramp for HOA approval. At our Board meeting we all agreed that the plans and sample you provided will make a very nice deck and ramp for your use as you care for your mother.

We understand the need for a variance because of the proximity of this project to your property line. We have no objections to this accommodation from Peachtree City.

Per our Covenant restrictions, you may not use vinyl/PVC materials for the project.

Your project is approved in all respects.

We wish you good luck. If there is anything the HOA Board can do to help you further please let us know.

representing the **BBH 2015 HOA Board**,

Cindy Thorn, Secretary

209 Christina Ct., Peachtree City, GA 30269

ph. 678-519-1437

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: City Manager 
Public Services Director
Financial Services Director

FROM: Senior Planner 

DATE: May 15, 2015

SUBJECT: **Comprehensive Plan – Partial Plan Update (2015)**
June 21, 2015 City Council Agenda

Staff is compiling the update to the Short Term Work Program (STWP), Capital Improvements Element (CIE) and Annual Impact Fee Financial Report that will be forwarded to the Atlanta Regional Commission (ARC) and the Georgia Department of Community Affairs (DCA) for review.

We have scheduled a Public Hearing to consider the Transmittal Resolution for the June 21, 2015 City Council meeting, and will forward these documents to you in advance of that meeting.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

FROM: Jim Pennington, City Manager 

DATE: May 15, 2015

SUBJECT: Non-Profit Funding Request – Promise Place
May 21, 2015 City Council Meeting

Recommendation:

That Council considers approval of this request for non-profit funding for Promise Place for the FY 2015-16 budget year.

Discussion:

For the past several years, Council has approved funding support of Promise Place in accordance with CAR 8-3 (attached). As required in CAR 8-3, Promise Place has included with their request, a copy of their latest completed Form 990 (attached). Per the terms of the policy, Promise Place provides services the City does not, including crises services and emergency shelter for victims of domestic violence. They also provide legal advocacy and a teen dating violence prevention program at McIntosh High School. Promise Place serves 2,417 clients annually with 78 clients being in Peachtree City.

Attached is the request for funding for the FY 2015-16 budget. The request is for \$10,000.00 to continue to provide these services. We usually give the Promise Place \$7,500.00 so this request is for an additional \$2,500.00 for a total request of \$10,000.00. Should Council approve this request, both the City and Promise Place must sign an agreement indicating what services are provided.

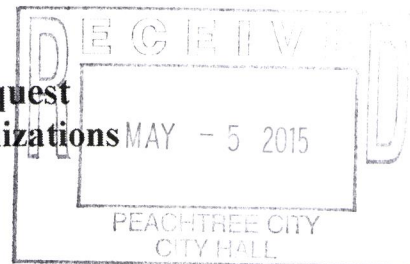
Budget Impact:

This item will have a budgetary impact of \$10,000.00 to Account 100-105-572020, which will be included in the proposed FY 2015-16 Budget to be presented pending Council approval of the request.

Attachment (s)



**Funding Request
For Non-Profit Organizations**



Organization Information:

Organization Name: Fayette County Council on Domestic Violence dba
Promise Place
Address: P.O. Box 854, Fayetteville 30214
Phone #: 770/461-3839 Fax #: 770/460-1604
Contact Person: Vanessa Wilkins
Title: Exec. Director

Financial Information:

Total Annual Budget: \$628,343.00
Total Clients Served Annually: 2,417
Peachtree City Residents Served Annually: 78

Funding Request Information:

Funding Amount Requested: \$10,000.
Funding Use(s): To provide domestic violence services to residents
of Peachtree City
Additional Information on Organization/Services: _____

Promise Place provides crisis services and emergency shelter
for victims of domestic violence in Peachtree City. We also
provide legal advocacy and present a teen dating violence
prevention program at McIntosh High School.

REQUIRED ATTACHMENTS: 501c3 non-profit organizations must provide a copy of the previous calendar year form 990. Other non-profits must provide a current fiscal year budget.

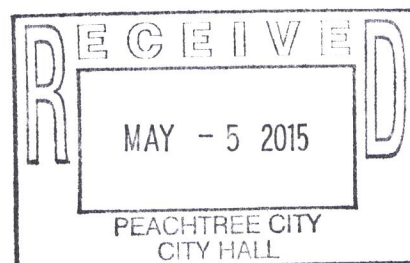
Date **Council** **Amount**
Submitted: _____ **Approval Date:** _____ **Approved:** _____



P.O. Box 854 • Fayetteville, GA 30214 • Telephone (770) 461-3839 • Fax (770) 460-6591

May 6, 2015

Director of Administrative Services
151 Willowbend Rd
Peachtree City, Ga 30269



To Whom It May Concern:

The Fayette County Council on Domestic Violence, Inc. d/b/a Promise Place wishes to take this opportunity to thank Peachtree City for its continued support of our organization. In 2014, Promise Place provided intervention services to 2,417 victims of domestic violence. Of those clients, 358 were Fayette county residents with 78 clients residing in Peachtree City. In addition, Promise Place provided shelter to 35 women and 11 children from Peachtree City. 1 of our clients was a Fayette County resident but did not identify their city of residence. 147 women attended our support groups in Peachtree City. 144 victims of domestic violence were provided legal advocacy in Fayette county with 43 of these residing in Peachtree City. Our Teen Dating Violence Prevention program reached 447 students and our domestic violence awareness events were presented to 1,173 community members.

<u>Prevention/Awareness Services</u>	<u>Participants</u>	<u>No. of PTC</u>
Teen Dating Violence Prevention Program	1,558	447
Community Awareness Presentations	962	354

Promise Place collaborates with the Peachtree City Police Department as well as the other law enforcement agencies in Fayette County to ensure that domestic violence victims are given our information at the time of a violent incident and that police officers are able to contact us for assistance. We believe that this is an important service because when we are able to assist DV victims in escaping violent homes, we help reduce the number of 911 calls to officers, alleviating their volume of calls and reducing the danger to them in responding to DV calls. In 2014, Promise Place received a total of 1,858 calls to our emergency hotline. 64 of those calls were from victims of domestic violence in Peachtree City.

Our domestic violence shelter provides immediate safety for victims of domestic violence and their children. Promise Place provides services and resources for the families while in shelter to maintain their safety until it is safe for them to resume life on their own. Promise Place provides for all emergency needs while the women and children are in shelter. Promise Place pays for all utilities, security and maintenance costs and must keep the facility staffed 24 hours a day year round. Additionally, Promise



P.O. Box 854 • Fayetteville, GA 30214 • Telephone (770) 461-3839 • Fax (770) 460-6591

Place provides counseling services and many other programs to both the victim and her children as they heal from the trauma that they have experienced.

Because of your continuing support, Promise Place is making a difference in the lives of abused women and their children in Peachtree City. To help continue this much needed service, we are requesting \$10,000.00 from the FY2016 Annual Budget's designated funds for nonprofit organizations. We hope that the Peachtree City Council will continue to support us in our work and grant our request in the amount of \$10,000.00.

Sincerely,

A handwritten signature in blue ink, which appears to read "Vanessa Wilkins", is positioned below the word "Sincerely,".

Vanessa Wilkins
Executive Director

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

2013

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

- ▶ Do not enter Social Security numbers on this form as it may be made public.
▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

A For the 2013 calendar year, or tax year beginning 07-01, 2013, and ending 06-30, 2014																									
B Check if applicable: ☐ Address change ☐ Name change ☐ Initial return ☐ Terminated ☐ Amended return ☐ Application pending	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td colspan="2">C Name of organization FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE</td> <td>D Employer identification no. 58-1826445</td> </tr> <tr> <td colspan="2">Doing Business As PROMISE PLACE</td> <td>E Telephone number (770) 460-1604</td> </tr> <tr> <td colspan="2">Number and street (or P.O. box if mail is not delivered to street address) P O BOX 854</td> <td>G Gross receipts \$ 680,849</td> </tr> <tr> <td colspan="2">City or town, state or province, country, and ZIP or foreign postal code FAYETTEVILLE, GA 30214</td> <td></td> </tr> <tr> <td colspan="3"> F Name and address of principal officer: VANESSA MOTTLEY WILKINS SAME AS C ABOVE </td> </tr> <tr> <td colspan="2"> I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) () ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527 </td> <td> H(a) Is this a group return for subordinates? ☐ Yes ☒ No H(b) Are all subordinates included? ☐ Yes ☐ No H(c) If "No," attach a list. (see instructions) Group exemption number ▶ </td> </tr> <tr> <td colspan="2"> J Website: ▶ WWW.PROMISEPLACE.ORG </td> <td></td> </tr> <tr> <td colspan="2"> K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶ </td> <td> L Year of formation: 1989 M State of legal domicile: GA </td> </tr> </table>	C Name of organization FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE		D Employer identification no. 58-1826445	Doing Business As PROMISE PLACE		E Telephone number (770) 460-1604	Number and street (or P.O. box if mail is not delivered to street address) P O BOX 854		G Gross receipts \$ 680,849	City or town, state or province, country, and ZIP or foreign postal code FAYETTEVILLE, GA 30214			F Name and address of principal officer: VANESSA MOTTLEY WILKINS SAME AS C ABOVE			I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) () ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527		H(a) Is this a group return for subordinates? ☐ Yes ☒ No H(b) Are all subordinates included? ☐ Yes ☐ No H(c) If "No," attach a list. (see instructions) Group exemption number ▶	J Website: ▶ WWW.PROMISEPLACE.ORG			K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶		L Year of formation: 1989 M State of legal domicile: GA
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Part I Summary			
Activities & Governance	1	Briefly describe the organization's mission or most significant activities: THE ORGANIZATION PROVIDES ASSISTANCE TO VICTIMS OF DOMESTIC VIOLENCE AND THEIR CHILDREN IN FOUR COUNTIES IN CENTRAL GEORGIA THROUGH EDUCATION, REFERRALS, AND SUPPORT SERVICES TO AID VICTIMS IN EXPLORING THEIR OPTIONS.	
	2	Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.	
	3	Number of voting members of the governing body (Part VI, line 1a)	3 9
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4 9
	5	Total number of individuals employed in calendar year 2013 (Part V, line 2a)	5 23
	6	Total number of volunteers (estimate if necessary)	6
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a 0
	7b	Net unrelated business taxable income from Form 990-T, line 34	7b 0
Revenue	8	Contributions and grants (Part VIII, line 1h)	626,572 680,849
	9	Program service revenue (Part VIII, line 2g)	0
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	0
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	0
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	626,572 680,849
	Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
14		Benefits paid to or for members (Part IX, column (A), line 4)	0
15		Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	385,368 361,341
16a		Professional fundraising fees (Part IX, column (A), line 11e)	0
b		Total fundraising expenses (Part IX, column (D), line 25) ▶ 4,614	
17		Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	165,249 183,521
18		Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	671,123 636,875
19		Revenue less expenses. Subtract line 18 from line 12	(44,551) 43,974
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	524,949 547,185
	21	Total liabilities (Part X, line 26)	321,605 299,867
	22	Net assets or fund balances. Subtract line 21 from line 20	203,344 247,318

Part II Signature Block			
Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.			
Sign Here	VANESSA MOTTLEY WILKINS Signature of officer	03-10-2015 Date	
	VANESSA MOTTLEY WILKINS, EXECUTIVE DIRECTOR Type or print name and title		
Paid Preparer Use Only	Print/Type preparer's name Sam V Stacy Jr CPA	Preparer's signature	Date 03-11-2015
	Firm's name ▶ CAVANAUGH & COMPANY LLC	Check ☐ if self-employed PTIN P00543887	
	Firm's address ▶ 123 WEST TAYLOR STREET Griffin GA 30223	Firm's EIN ▶ 770-412-0000	

May the IRS discuss this return with the preparer shown above? (see instructions) ☐ Yes ☒ No

For Paperwork Reduction Act Notice, see the separate instructions.

Form 990 (2013)

Part III Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☐**1** Briefly describe the organization's mission:

THE ORGANIZATION PROVIDES ASSISTANCE TO VICTIMS OF DOMESTIC VIOLENCE AND THEIR CHILDREN IN
FOUR COUNTIES IN CENTRAL GEORGIA THROUGH EDUCATION, REFERRALS, AND SUPPORT SERVICES TO AID
VICTIMS IN EXPLORING THEIR OPTIONS.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code:) (Expenses \$ 497,755 including grants of \$) (Revenue \$)

THE ORGANIZATION PROVIDES ASSISTANCE TO VICTIMS OF DOMESTIC VIOLENCE AND THEIR CHILDREN IN A
FOUR COUNTY AREA OF GEORGIA THROUGH EDUCATION, REFERRALS, AND SUPPORT SERVICES TO AID VICTIMS
IN EXPLORING THEIR OPTIONS.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4c** (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4d** Other program services. (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **497,755**

Part IV Checklist of Required Schedules

		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	X	
2	Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	X	
b	Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		X
c	Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		X
e	Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	X	
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X		X
12a	Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII	X	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?		X
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		X
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		X
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		X
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		X
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	X	
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X
20a	Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		

Part IV Checklist of Required Schedules (continued)

		Yes	No
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		X
22	Did the organization report more than \$5,000 of grants or other assistance to individuals in the United States on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III	X	
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If so, complete Schedule L, Part II		X
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a	A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
b	A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV		X
29	Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34	Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		X
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O	X	

Part V Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V ☐

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
1c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
3b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
4b	If "Yes," enter the name of the foreign country: <u>See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.</u>		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
6b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
7a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
7b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
7c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
7d	If "Yes," indicate the number of Forms 8282 filed during the year		
7e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
7f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
7g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		X
7h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		X
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		
9	Sponsoring organizations maintaining donor advised funds.		
9a	Did the organization make any taxable distributions under section 4966?		
9b	Did the organization make a distribution to a donor, donor advisor, or related person?		
10	Section 501(c)(7) organizations. Enter:		
10a	Initiation fees and capital contributions included on Part VIII, line 12		
10b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
11	Section 501(c)(12) organizations. Enter:		
11a	Gross income from members or shareholders		
11b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
12b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year		
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
13a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.		
13b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans		
13c	Enter the amount of reserves on hand		
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
14b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No"

response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in the Part VI

**Section A. Governing Body and Management**

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
1b	Enter the number of voting members included in line 1a, above, who are independent		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
7b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
8a	The governing body?	X	
8b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
10b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
11b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
12b	Were officers, directors or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
12c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
13	Did the organization have a written whistleblower policy?	X	
14	Did the organization have a written document retention and destruction policy?	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
15a	The organization's CEO, Executive Director, or top management official	X	
15b	Other officers or key employees of the organization	X	
	If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
16b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed **GA**

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain in Schedule O)

19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization:
VANESSA MOTTLEY WILKINS (770) 460-1604, P O BOX 854, FAYETTEVILLE, GA 30214

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent ContractorsCheck if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☒ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) <u>JESSE "BUTCH" ARMISTEAD</u> CO-PRESIDENT	<u>5.00</u>	☒						0	0	0
(2) <u>LYNN VICKERS</u> DIRECTOR	<u>5.00</u>	☒						0	0	0
(3) <u>REBEKAH BETSILL</u> DIRECTOR	<u>2.00</u>	☒						0	0	0
(4) <u>CATHERINE SANDERSON</u> DIRECTOR	<u>2.00</u>	☒						0	0	0
(5) <u>DON GREATHOUSE</u> DIRECTOR	<u>2.00</u>	☒						0	0	0
(6) <u>TERESA HARPER</u> DIRECTOR	<u>2.00</u>	☒						0	0	0
(7) <u>MARY CARR</u> DIRECTOR	<u>2.00</u>	☒						0	0	0
(8) <u>ANDREW COGGINS</u> DIRECTOR	<u>2.00</u>	☒						0	0	0
(9) <u>JAYNE MOUCHET</u> DIRECTOR	<u>2.00</u>	☒						0	0	0
(10) <u>VANESSA MOTTLEY WILKINS</u> EXECUTIVE DIRECTOR	<u>40.00</u>			☒		☒		0	0	0
(11) _____	_____									
(12) _____	_____									
(13) _____	_____									
(14) _____	_____									

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(15) -----	-----									
(16) -----	-----									
(17) -----	-----									
(18) -----	-----									
(19) -----	-----									
(20) -----	-----									
(21) -----	-----									
(22) -----	-----									
(23) -----	-----									
(24) -----	-----									
(25) -----	-----									
1b Sub-total										
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)								0	0	0

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization 0

- 3** Did the organization list any **former** officer, director, or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual
- 4** For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual
- 5** Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person

	Yes	No
3		X
4		X
5		X

Section B. Independent Contractors

- 1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

- 2** Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization 0

Part VIII Statement of RevenueCheck if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a				
	b Membership dues	1b				
	c Fundraising events	1c 45,199				
	d Related organizations	1d				
	e Government grants (contributions) . .	1e 356,381				
	f All other contributions, gifts, grants, and similar amounts not included above	1f 279,269				
	g Noncash contributions included in lines 1a-1f: \$					
	h Total. Add lines 1a-1f		680,849			
Program Service Revenue	2a _____		Business Code			
	b _____					
	c _____					
	d _____					
	e _____					
	f All other program service revenue					
	g Total. Add lines 2a-2f					
	Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)				
4 Income from investment of tax-exempt bond proceeds						
5 Royalties						
		(i) Real	(ii) Personal			
6a Gross rents						
b Less: rental expenses						
c Rental income or (loss)						
d Net rental income or (loss)						
		(i) Securities	(ii) Other			
7a Gross amount from sales of assets other than inventory						
b Less: cost or other basis and sales expenses						
c Gain or (loss)						
d Net gain or (loss)						
8a Gross income from fundraising events (not including \$ 45,199 of contributions reported on line 1c). See Part IV, line 18		a				
b Less: direct expenses		b				
c Net income or (loss) from fundraising events						
9a Gross income from gaming activities. See Part IV, line 19		a				
b Less: direct expenses		b				
c Net income or (loss) from gaming activities						
10a Gross sales of inventory, less returns and allowances		a				
b Less: cost of goods sold		b				
c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Business Code				
11a _____						
b _____						
c _____						
d All other revenue						
e Total. Add lines 11a-11d						
12 Total revenue. See instructions			680,849	0	0	0

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐**Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.**

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22	92,013	92,013		
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	44,445		44,445	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	264,019	225,468	38,551	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	24,214	17,701	6,513	
10 Payroll taxes	28,663	20,951	7,712	
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	4,750		4,750	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion	1,016			1,016
13 Office expenses	12,806	9,600	3,206	
14 Information technology				
15 Royalties				
16 Occupancy	35,124	33,475	1,649	
17 Travel	21,024	12,223	8,801	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	1,030		1,030	
20 Interest	14,485	12,457	2,028	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	22,605	21,772	833	
23 Insurance	13,217	9,232	3,985	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a TRAINING	1,287	1,287		
b DUES AND SUBSCRIPTIONS	2,078	692	1,386	
c FUND RAISING EXPENSE	3,598			3,598
d TELEPHONE & UTILITIES	44,295	37,079	7,216	
e All other expenses	6,206	3,805	2,401	
25 Total functional expenses. Add lines 1 through 24e	636,875	497,755	134,506	4,614
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ☐ if following SOP 98-2 (ASC 958-720)				

Part X Balance SheetCheck if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing	7,961	1	39,171
	2 Savings and temporary cash investments		2	
	3 Pledges and grants receivable, net	55,350	3	69,671
	4 Accounts receivable, net		4	
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges		9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 680,801		
	b Less: accumulated depreciation	10b 245,689	457,717	10c 435,112
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11		12	
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	3,921	15	3,231
16 Total assets. Add lines 1 through 15 (must equal line 34)	524,949	16	547,185	
Liabilities	17 Accounts payable and accrued expenses	8,067	17	2,984
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties	305,371	23	294,004
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	8,167	25	2,879
	26 Total liabilities. Add lines 17 through 25	321,605	26	299,867
Net Assets of Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here ☒ and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	203,344	27	247,318
	28 Temporarily restricted net assets		28	
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here ☐ and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
	33 Total net assets or fund balances	203,344	33	247,318
	34 Total liabilities and net assets/fund balances	524,949	34	547,185

Part XI Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	680,849
2	Total expenses (must equal Part IX, column (A), line 25)	2	636,875
3	Revenue less expenses. Subtract line 2 from line 1	3	43,974
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	203,344
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	247,318

Part XII Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII ☐

	Yes	No
1 Accounting method used to prepare the Form 990: ☐ Cash ☒ Accrual ☐ Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis		X
b Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: ☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis	X	
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits		

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support
Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ **Attach to Form 990 or Form 990-EZ.**
▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

**Open to Public
Inspection**

Name of the organization

FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE

Employer identification number

58-1826445

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☐ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: _____
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 ☐ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h.
- a ☐ Type I b ☐ Type II c ☐ Type III-Functionally integrated d ☐ Type III-Non-functionally integrated
- e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box ☐
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
- (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization? ☐
- (ii) A family member of a person described in (i) above? ☐
- (iii) A 35% controlled entity of a person described in (i) or (ii) above? ☐
- h Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization in col. (i) listed in your governing document?		(v) Did you notify the organization in col. (i) of your support?		(vi) Is the organization in col. (i) organized in the U.S.?		(vii) Amount of monetary support
			Yes	No	Yes	No	Yes	No	
(A)									
(B)									
(C)									
(D)									
(E)									
Total									

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2013

EEA

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	405,517	510,494	513,213	626,572	673,222	2,729,018
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	405,517	510,494	513,213	626,572	673,222	2,729,018
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						829,155
6 Public support. Subtract line 5 from line 4						1,899,863

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
7 Amounts from line 4	405,517	510,494	513,213	626,572	673,222	2,729,018
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	19	1	7			27
9 Net income from unrelated business activities, whether or not the business is regularly carried on.						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
11 Total support. Add lines 7 through 10						2,729,045
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ ☐						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f))	14	69.62	%
15 Public support percentage from 2012 Schedule A, Part II, line 14	15	77.78	%
16a 33 1/3% support test - 2013. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ ☒			
b 33 1/3% support test - 2012. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ ☐			
17a 10%-facts-and-circumstances test - 2013. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ ☐			
b 10%-facts-and-circumstances test - 2012. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ ☐			
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ ☐			

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II.

If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or bus. under sec 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

Section C. Computation of Public Support Percentage

15 Public support percentage for 2013 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2012 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2013 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2012 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests - 2013. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

b 33 1/3% support tests - 2012. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Schedule B
(Form 990, 990-EZ,
or 990-PF)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

OMB No. 1545-0047

2013

▶ **Attach to Form 990, Form 990-EZ, or Form 990-PF.**

▶ Information about Schedule B (Form 990, 990-EZ, or 990-PF) and its instructions is at www.irs.gov/form990.

Name of the organization

FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE

Employer identification number

58-1826445

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

☒ 501(c)(3) (enter number) organization

☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation

☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation

☐ 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note. Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

- ☐ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II.

Special Rules

- ☒ For a section 501(c)(3) organization filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi) and received from any one contributor, during the year, a contribution of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- ☐ For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 for use exclusively for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals. Complete Parts I, II, and III.
- ☐ For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions for use exclusively for religious, charitable, etc., purposes, but these contributions did not total to more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an exclusively religious, charitable, etc., purpose. Do not complete any of the parts unless the **General Rule** applies to this organization because it received nonexclusively religious, charitable, etc., contributions of \$5,000 or more during the year ▶ \$ _____

Caution. An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE	Employer identification number 58-1826445
--	---

Part I **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	GOVERNOR'S OFFICE FOR CHILDREN AND 55 PARK PLACE, SUITE 410 ATLANTA, GA 30303	\$ 228,725	Person ☒ Payroll ☐ Noncash ☐ (Complete Part II for noncash contributions.)
2	GEORGIA CJCC VICTIMS OF CRIME ACT 55 PARK PLACE, SUITE 410 ATLANTA, GA 30303	\$ 70,956	Person ☒ Payroll ☐ Noncash ☐ (Complete Part II for noncash contributions.)
3	GEORGIA HOUSING & FINANCE AUTHORITY 60 EXECUTIVE PARK SOUTH NE ATLANTA, GA 30329	\$ 30,000	Person ☒ Payroll ☐ Noncash ☐ (Complete Part II for noncash contributions.)
7	FAYETTE THRIFT SHOP 740 N GLYNN ST SUITE F FAYETTEVILLE, GA 30214	\$ 46,000	Person ☒ Payroll ☐ Noncash ☐ (Complete Part II for noncash contributions.)
8	FAYETTE COUNTY 140 STONEWALL AVE WEST STE 100 FAYETTEVILLE, GA 30214	\$ 26,700	Person ☒ Payroll ☐ Noncash ☐ (Complete Part II for noncash contributions.)
		\$	Person ☐ Payroll ☐ Noncash ☐ (Complete Part II for noncash contributions.)

**SCHEDULE D
(Form 990)**

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ **Complete if the organization answered "Yes," to Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**

▶ **Attach to Form 990.**

▶ **Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.**

OMB No. 1545-0047

2013

**Open to Public
Inspection**

Name of the organization

FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE

Employer identification number

58-1826445

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		☐ Yes ☐ No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?		☐ Yes ☐ No

Part II Conservation Easements

Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply). ☐ Preservation of land for public use (e.g., recreation or education) ☐ Protection of natural habitat ☐ Preservation of open space ☐ Preservation of an historically important land area ☐ Preservation of a certified historic structure	
2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2d
3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____	
4 Number of states where property subject to conservation easement is located ▶ _____	
5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?	☐ Yes ☐ No
6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ▶ _____	
7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ▶ \$ _____	
8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?	☐ Yes ☐ No
9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.	

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.	
b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:	
(i) Revenues included in Form 990, Part VIII, line 1	▶ \$ _____
(ii) Assets included in Form 990, Part X	▶ \$ _____
2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:	
a Revenues included in Form 990, Part VIII, line 1	▶ \$ _____
b Assets included in Form 990, Part X	▶ \$ _____

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule D (Form 990) 2013

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

a ☐ Public exhibition

d ☐ Loan or exchange programs

b ☐ Scholarly research

e ☐ Other _____

c ☐ Preservation for future generations

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

c Beginning balance

d Additions during the year

e Distributions during the year

f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII ☐

Part V Endowment Funds.

Complete if the organization answered "Yes" to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment ▶ _____ %

b Permanent endowment ▶ _____ %

c Temporarily restricted endowment ▶ _____ %

The percentages in lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

(i) unrelated organizations

(ii) related organizations

	Yes	No
3a(i)		
3a(ii)		
3b		

b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		102,143		102,143
b Buildings		519,001	192,690	326,311
c Leasehold improvements				
d Equipment		59,657	52,999	6,658
e Other				

Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10(c).) 435,112

Part VII Investments - Other Securities

Complete if the organization answered "Yes" to Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other _____		
(A) _____		
(B) _____		
(C) _____		
(D) _____		
(E) _____		
(F) _____		
(G) _____		
(H) _____		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) _____		
(2) _____		
(3) _____		
(4) _____		
(5) _____		
(6) _____		
(7) _____		
(8) _____		
(9) _____		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1) _____	
(2) _____	
(3) _____	
(4) _____	
(5) _____	
(6) _____	
(7) _____	
(8) _____	
(9) _____	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) ACCRUED VACATION	2,879
(3) _____	
(4) _____	
(5) _____	
(6) _____	
(7) _____	
(8) _____	
(9) _____	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	
	2,879

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII . . . ☐

SCHEDULE G
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.
▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule G (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public Inspection

Name of the organization

Employer identification number

FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE

58-1826445

Fundraising Activities. Complete if the organization answered "Yes" to Form 990, Part IV, line 17.

Part I Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- | | |
|--|---|
| a ☐ Mail solicitations | e ☐ Solicitation of non-government grants |
| b ☐ Internet and email solicitations | f ☐ Solicitation of government grants |
| c ☐ Phone solicitations | g ☐ Special fundraising events |
| d ☐ In-person solicitations | |

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? ☐ Yes ☐ No

b If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total						

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Part II Fundraising Events. Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events (add col. (a) through col. (c))
		5K RACE (event type)	(event type)	NONE (total number)	
Revenue	1 Gross receipts				
	2 Less: Contributions				
	3 Gross income (line 1 minus line 2)				
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs				
	7 Food and beverages				
	8 Entertainment				
	9 Other direct expenses				
	10 Direct expense summary. Add lines 4 through 9 in column (d) ▶				
11 Net income summary. Subtract line 10 from line 3, column (d) ▶					

Part III Gaming. Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

	(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue				
1 Gross revenue				
Direct Expenses	2 Cash prizes			
	3 Noncash prizes			
	4 Rent/facility costs			
	5 Other direct expenses			
6 Volunteer labor	☐ Yes _____ % ☐ No	☐ Yes _____ % ☐ No	☐ Yes _____ % ☐ No	
7 Direct expense summary. Add lines 2 through 5 in column (d) ▶				
8 Net gaming income summary. Subtract line 7 from line 1, column (d) ▶				

9 Enter the state(s) in which the organization operates gaming activities: _____

a Is the organization licensed to operate gaming activities in each of these states? ☐ Yes ☐ No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? ☐ Yes ☐ No

b If "Yes," explain: _____

**SCHEDULE I
(Form 990)**

Department of the Treasury
Internal Revenue Service

**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**
Complete if the organization answered "Yes" to Form 990, Part IV, line 21 or 22.
▶ Attach to Form 990.

▶ Information about Schedule I (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

**Open to Public
Inspection**

Name of the organization

FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLE

Employer identification number

58-1826445

Part I General Information on Grants and Assistance

- 1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? ☒ Yes ☐ No
- 2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Governments and Organizations in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1	(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
(1)								
(2)								
(3)								
(4)								
(5)								
(6)								
(7)								
(8)								
(9)								
(10)								

2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table

3 Enter total number of other organizations listed in the line 1 table

Part III **Grants and Other Assistance to Individuals in the United States.** Complete if the organization answered "Yes" to Form 990, Part IV, line 22.
Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of non-cash assistance
1 Housing for Abuse Victims					
2 Food Clothing Etc for Abuse Victims					Clothing and Toys
3 Transportation for Abuse Victims					
4					
5					
6					
7					

Part IV **Supplemental Information.** Provide the information required in Part I, line 2, Part III, column (b), and any other additional information.

01. Monitoring procedures (Part I, line 2)

THE STAFF WORKS WITH LOCAL LAW ENFORCEMENT AND DISTRICT ATTORNEYS OFFICES IN CASES OF DOMESTIC ABUSE INVOLVING THE LEGAL
SYSTEM. IN OTHER CASES, CASE WORKERS AND VICTIM'S ADVOCATES REVIEW FACTS ON A CASE-BY-CASE BASIS TO DETERMINE ELIGIBILITY
FOR ASSISTANCE.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

**Open to Public
Inspection**

Employer identification number

FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE

58-1826445

01. Form 990 governing body review (Part VI, line 11)

THE BOARD OF DIRECTORS REVIEWS THE FORM 990 PRIOR TO FILING.

02. Conflict of interest policy compliance (Part VI, line 12c)

THE ORGANIZATION MAINTAINS A WRITTEN CONFLICT OF INTEREST POLICY THAT IS MONITORED BY THE

BOARD OF DIRECTORS ON AN ONGOING BASIS.

03. CEO, executive director, top management comp (Part VI, line 15a)

THE BOARD OF DIRECTORS DETERMINES EXECUTIVE PAY BASED ON MARKET CONDITIONS AND INDIVIDUAL

QUALIFICATIONS.

04. Other officer or key employee compensation (Part VI, line 15b)

THE BOARD OF DIRECTORS REVIEWS OFFICER OR KEY EMPLOYEE COMPENSATION BASED ON MARKET

CONDITIONS AND INDIVIDUAL QUALIFICATIONS.

05. Governing documents, etc, available to public (Part VI, line 19)

GOVERNING DOCUMENTS ARE AVAILABLE TO THE GENERAL PUBLIC ON REQUEST; HOWEVER, ASSISTANCE

RECIPIENTS NAMES ARE KEPT CONFIDENTIAL FOR LEGAL AND ETHICAL REASONS.

**IRS e-file Signature Authorization
for an Exempt Organization**

OMB No. 1545-1878

Department of the Treasury
Internal Revenue ServiceFor calendar year 2013, or fiscal year beginning 07-01-2013, and ending 06-30-2014▶ **Do not send to the IRS. Keep for your records.**▶ **Information about Form 8879-EO and its instructions is at www.irs.gov/form8879eo.****2013**

Name of exempt organization

FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE

Employer identification number

58-1826445

Name and title of officer

VANESSA MOTTLEY WILKINS, EXECUTIVE DIRECTOR**Part I Type of Return and Return Information (Whole Dollars Only)**

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line **1a**, **2a**, **3a**, **4a**, or **5a**, below, and the amount on that line for the return being filed with this form was blank, then leave line **1b**, **2b**, **3b**, **4b**, or **5b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than 1 line in Part I.

1a Form 990 check here	▶ ☒	b Total revenue , if any (Form 990, Part VIII, column (A), line 12)	1b	<u>680,849</u>
2a Form 990-EZ check here	▶ ☐	b Total revenue , if any (Form 990-EZ, line 9)	2b	
3a Form 1120-POL check here	▶ ☐	b Total tax (Form 1120-POL, line 22)	3b	
4a Form 990-PF check here	▶ ☐	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b	
5a Form 8868 check here	▶ ☐	b Balance Due (Form 8868, Part I, line 3c or Part II, line 8c)	5b	

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2013 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

☒ I authorize CAVANAUGH & COMPANY LLC to enter my PIN 26445 as my signature
ERO firm name Enter five numbers, but do not enter all zeros

on the organization's tax year 2013 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2013 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶

Date ▶ 03-10-2015**Part III Certification and Authentication**

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

670235 31224
do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2013 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶

Date ▶ 03-11-2015

ERO Must Retain This Form - See Instructions
Do Not Submit This Form To the IRS Unless Requested To Do So

For Paperwork Reduction Act Notice, see instructions.Form **8879-EO** (2013)

Name(s) as shown on return

FEIN

FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE

58-1826445

GOVERNMENT GRANTS (CONTRIBUTIONS)

Description	Amount
GOVERNMENTAL GRANTS - GOCF	\$ 228,725
GOVERNMENTAL GRANTS - VOCA	70,956
GOVERNMENTAL GRANTS - GHFA	30,000
LOCAL GOVERNMENT GRANTS	26,700
Total:	\$ 356,381

OTHER REVENUE

Description	Amount
CONTRIBUTIONS	\$ 230,419
OTHER GRANTS	28,850
FOUNDATION GRANTS	20,000
Total:	\$ 279,269

OTHER EXPENSES - PROGRAM SERVICES

Description	Amount
PAYROLL SERVICE BUREAU	\$ 1,785
BACKGROUND CHECKS	1,428
SECURITY	592
Total:	\$ 3,805

OTHER EXPENSES - MANAGEMENT & GENERAL

Description	Amount
AMORTIZATION	\$ 994
BANK CHARGES	751
PAYROLL SERVICE BUREAU	656
Total:	\$ 2,401

* Item was disposed
of during current year.

Depreciation Detail Listing

Program Services

For your records only

2013

PAGE 1

Name(s) as shown on return

Social security number/EIN

FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE

58-1826445

No.	Description	Date	Cost	Salvage	Business percentage	Section 179	Depreciation Basis	Life	Method	Rate	Current depr.	Accumulated Depreciation	Prior expense	Bonus depreciation	AMT Current
1	SECURITY SYSTEM - SHE	20070601	7,300		100.00		7,300	7	SL MQ	14.286	955	7,300			955
2	REFRIGERATOR	20021001	389		100.00		389	7		0		332			
3	WASHER AND DRYER	20031201	1,346		100.00		1,346	7		0		1,157			
4	REFRIGERATOR	20040101	671		100.00		671	7		0		686			
5	BUILDING - N JEFF DAV	19910701	154,288		100.00		154,288	31	SL MM	3.226	4,977	111,469			4,977
6	BUILDING - SHELTER -	20080404	345,795		100.00		345,795	31.5	SL MM	3.175	10,978	68,157			10,978
9	BEDROOM FURNITURE - S	20070601	16,500		100.00		16,500	7	SL MQ	14.286	2,162	16,500			2,162
11	DISHWASHER	20101004	699		100.00		699	5	200 DB HY	11.52	81	579			116
12	COOKTOP	20100818	699		100.00		699	5	200 DB HY	11.52	81	579			116
13	WASHING MACHINE	20100818	1,100		100.00		1,100	5	200 DB HY	11.52	127	910			183
14	DRYER	20100818	1,150		100.00		1,150	5	200 DB HY	11.52	132	951			192
15	REFRIGERATOR	20100818	1,301		100.00		1,301	5	200 DB HY	11.52	150	1,076			217
16	REFRIGERATOR	20100818	1,301		100.00		1,301	5	200 DB HY	11.52	150	1,076			217
17	IMPROVEMENTS - SHELTE	20070601	5,000		100.00		5,000	7	SL MQ	14.286	656	5,000			656
19	IMPROVEMENTS - SHELTE	20071231	2,542		100.00		2,542	15	150 DB HY	5.9	150	1,266			150
20	HVAC - SHELTER	20081222	4,650		100.00		4,650	7	200 DB HY	8.92	415	4,027			570
21	PLUMBING SYSTEM	20100526	4,138		100.00		4,138	7	200 DB MQ	10.04	415	3,099			504
22	LAND - N JEFF DAVIS D	19910701	17,143	17,143	100.00		0	0		0					
23	LAND - SHELTER	20080404	85,000	85,000	100.00		0	0		0					
34	COMPUTER	20100729	876		100.00		876	5	200 DB HY	11.52	101	724			146
36	AC UNIT	20120806	2,425		100.00		2,425	10	SL HY	10	242	363			243
Totals			654,313	102,143			552,170				21,772	225,251			22,382

Land Amount
Net Depreciable Cost

654,313

ST ADJ:

* Item was disposed of during current year.

Depreciation Detail Listing

Management & General

For your records only

2013

PAGE 1

Name(s) as shown on return

	Social security number/EIN
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FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE

58-1826445

No.	Description	Date	Cost	Salvage	Business percentage	Section 179	Depreciation Basis	Life	Method	Rate	Current depr.	Accumulated Depreciation	Prior expense	Bonus depreciation	AMT Current
7	FURNITURE - 2,3	19910701	9,792		100.00		9,792	5		0		6,568			
8	FURNITURE - 7	20010101	697		100.00		697	7		0		629			
10	OFFICE FURNITURE	20071231	2,100		100.00		2,100	7	SL HY	14.286	300	1,950			300
18	FURNACE/HVAC 5	20051130	1,598		100.00		1,598	7		0		1,565			
24	COMPUTER	19970301	1,648		100.00		1,648	5		0		1,648			
25	SHREDDER	20000701	443		100.00		443	7		0		392			
26	COMPUTER AND PRINTER	20031201	1,291		100.00		1,291	5		0		1,179			
27	COMPUTER	20051014	708		100.00		708	5		0		650			
28	COMPUTER - ADM OFFICE	20071231	2,000		100.00		2,000	5		0		2,000			
29	DATA LINK PHONES	20080919	882		100.00		882	5	200 DB HY	5.76	51	882			
30	LAPTOP	20081015	500		100.00		500	5	200 DB HY	5.76	28	500			
31	DELL LAPTOP	20100503	635		100.00		635	5	200 DB MQ	10.94	69	574			104
32	LAPTOP	20100930	585		100.00		585	5	200 DB HY	11.52	67	483			97
33	COPIER	20110422	999		100.00		999	5	200 DB HY	11.52	115	827			166
35	COMPUTER	20110630	600		100.00		600	5	200 DB HY	11.52	69	496			100
37	LANDSCAPING	20120710	2,010		100.00		2,010	15	SL HY	6.667	134	201			134
	Totals		26,488				26,488				833	20,544			901

Land Amount
Net Depreciable Cost

26,488

ST ADJ:

901

FOR TAX YEAR 2013

FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE

CAVANAUGH & COMPANY LLC

123 WEST TAYLOR STREET

Griffin, GA 30223

(770) 412-0000

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

VIA: James Pennington, City Manager 
Paul Salvatore, Financial Services Director 
Kelly Bush, Assistant Finance Director  P.S.

FROM: Jonathan Rorie, Public Services Director 

DATE: May 14, 2015

SUBJECT: Supplemental Planning Services
May 21, 2015 City Council Meeting

Recommendation: Approve addendum to Safebuilt Contract for Supplemental Planning Services.

Discussion: In FY 2015, the Planning and Zoning budget included funds for the recruitment, selection, and hiring of a Planning and Development Director. To date we have finalized the recruitment process and are moving forward with selection in the near future. In the interim, the department is short staffed but continues to make progress on:

- Twenty-one (21) active Retail, Office, and Industrial development projects.
- Five (5) Active Residential Development Projects
- Multiple Day-to-Day Variance Request, Zoning Interpretations, Signs, etc.

Due to the extent of the workload and short staffing, I reached out to LSL Planning (Safebuilt) for temporary planning services support. The objective is to utilize LSL Planning services to provide focused support on projects such as annexation requests, subdivision developments, etc.

Attached is the proposal from LSL Planning (Safebuilt) to provide on-site planning services. Essentially, I am requesting the capacity to have an additional planner from 9Am to 4PM for two(2) Days per week with the option to include a third day if needed depending on project scope and progress for a not to exceed time period of eighteen (18) weeks.

Budget Impact: Adequate funding of \$27,000 is available in FY 2015 by transferring \$27,000 from 100-7410-511100 into 100-7410-521245.

March 26, 2015



Mr. Jon Rorie
Peachtree City Community Development
151 Willowbend Road
Peachtree City, GA 30269

Dear Mr. Rorie:

As a follow-up to our recent discussion, we are submitting this proposal to provide Peachtree City with community planning services and special projects administration while the city is seeking to fill open positions within the department.

We understand that the City is seeking assistance with planning projects. SAFEbuilt has the capability to provide professional planning assistance through our planning services group - LSL Planning. Our experienced planners serve communities throughout the country, including local jurisdictions in the Atlanta Metropolitan area. They bring a wealth of experience and full range of skills ideally suited to support Peachtree City's current and anticipated planning opportunities and challenges.

Our LSL Planning group offers several distinct advantages that will elevate the level of planning service to Peachtree City.

- *Service*: Our number one priority is client service! We have consistently demonstrated our commitment to that value client community.
- *In-house*: Our senior-level professional planner will keep regular office hours in the City offices to be readily accessible to city staff, officials, developers and citizens.
- *Responsiveness*: We pledge prompt turn-around on all project reviews. Time is money in the development community and unnecessary delays are unacceptable.
- *Depth of resources*: While one professional will be the point person for Peachtree City's planning needs, that planner will be supported by the full complement of professional resources available from our planning division.
- *Broad range of services*: In addition to providing on-site staff, we can assist you with annexation Plans, Comprehensive Plan, as well as needed amendments to the zoning ordinance and other land development regulations.

Peachtree City deserves the best. That's what SAFEbuilt/LSL Planning offers. We look forward to the opportunity to be your planners.

Sincerely,

Jon Walker
Vice President, Client Services

Proposal for Peachtree City On-Going Planning Services

SAFEbuilt wants to be your planners

Dedicated exclusively to the practice of community planning, SAFEbuilt's LSL Planning has been providing municipal planning services to clients across the country since 1996. Our experienced staff of skilled professionals brings a wealth of talent in many areas of particular relevance and interest to Peachtree City – project management, annexation, comprehensive planning, zoning administration and development reviews. Based on our recent conversations, we propose to perform as an extension of your planning staff and provide the following package of services:

1. **Regular office hours/staff planner:** Accessibility and client service are important to you. We understand that and recognize that having a planner physically present in the office will offer ready access to City staff, greater accountability and more timely service to applicants and developers. Therefore, we are prepared to assign a planner to maintain regular office hours, three days a week. Depending on volume of work, this would be evaluated regularly and adjusted, if needed, to provide more or less time on-site.
2. **Unlimited phone/email consultation:** Even when not physically present in the office, we want your planner to be available to you for day-to-day advice and consultation. Therefore, you will have complete access to that individual (and other LSL professionals), as needed, for phone and email consultation at all times.
3. **Special projects administration:** We are prepared to work with the City to identify priority projects that you wish to advance. An example could include preparation of special area plans or annexation plans. Additional resources are available to address these projects.

Fee Structure - Outstanding service is affordable.

Professional fees for planning services can be structured in a variety of ways. The following is our recommended fee structure for the services described in this proposal:

- **Hourly Rate for on-site services –**
The full scope of services described in this proposal, including three days (8 hours per day) per week for a planner to work on-site in the City offices, will be done at an hourly rate of \$70.00 for our planner. The anticipated cost to the city will be \$1,680 per week. In addition, our regional planning manager is available to assist the City with any additional services or support on an as requested basis at a rate of \$100.00 per hour. Our regional planning manager is available for up to 8 office hours on-site per week if requested or as needed for projects. SAFEbuilt will invoice at the close of each month for all hours worked.
- **Fixed Fee –** This arrangement is typically preferred by both the community and consultant for special projects – Annexation Studies, revising the Comprehensive Plan, updating the Zoning Ordinance, conducting special studies, etc. In such cases, a detailed scope of work would be defined up front and a fixed fee based upon expected hours would be agreed upon.

Services	Hourly Rate	Fixed Fee
Regular office hours	X	
Unlimited consultation	X	

Special studies, Annexation Plan, Zoning Projects		X
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FIRST AMENDMENT TO SERVICES AGREEMENT

THIS FIRST AMENDMENT TO SERVICES AGREEMENT, between SAFEBUILT GEORGIA, INC. (the "Company") and **The City of Peachtree City** (the "Owner"), is to amend that certain Agreement between the parties dated October 12, 2012.

WHEREAS, Company and Owner entered into an agreement dated October 10, 2012 under which Company is to provide certain building inspection and related development review services to the Owner, in accordance with the specifications, conditions, and terms set forth therein; and

WHEREAS, Company and Owner desire to expand the scope of services provided by Company.

Now Therefore, in consideration of the mutual covenants contained herein, the Company and Owner to hereby amend the Agreement dated October 10, 2012 as follows:

1.

Exhibit A, List of Services, and Exhibit B, Fees, is hereby amended by adding the services and fees set forth on the Proposal attached hereto as Exhibit a, entitled "Proposal for Peachtree City On-Going Planning Services."

2.

This First Amendment to Services Agreement shall not affect or amend any portion of the Agreement between the parties dated October 10, 2012, not otherwise referenced or indicated herein.

So Agreed this _____ day of _____, 2015.

SAFEBUILT GEORGIA, INC.

City of Peachtree City

By: SAFEBUILT GEORGIA, INC.

By: _____
Vanessa Fleisch, Mayor

By: _____
President

ATTEST:

ATTEST:

Betsy Tyler, City Clerk (SEAL)

Secretary (SEAL)