



CITY COUNCIL

Kim Learnard, Mayor

Phil Prebor, Mayor Pro Tem | Mike King, Post 2

Clinton Holland, Post 3 | Frank Destadio, Post 4

SCAN FOR AGENDA PACKET



Regular Meeting Agenda

May 18, 2023 | 6:30 PM

City Hall

1. **Call to Order**
2. **Pledge of Allegiance and Moment of Silence**
3. **Announcements, Awards, Special Recognition**
4. **Presentation**
 - A. Peachtree City Art Passport (Matthew Thornton)
5. **Public Comment**
6. **Agenda Changes**
7. **Minutes**
 - A. May 2, 2023 Workshop Minutes
 - B. May 4, 2023 Regular Meeting Minutes
 - C. May 4, 2023, Executive Session Minutes
8. **Consent Agenda**
 - A. Policy 8-06 Naming of Facilities, Parks & Other Areas
 - B. Consider Title/Grade Change for CVB Employee - Sales Manager
 - C. Consider Title/Grade Change for CVB Employee - Visitor's Center Manager
 - D. FY-24 Budget Amendment and Purchase of Council Chambers/Courtroom Audiovisual Equipment
9. **Old Agenda Items**
10. **New Agenda Items**
 - A. 05-23-06 First Reading of Filming Ordinance (Cathy Wilder)
 - B. 05-23-07 FY2024 Non-Profit Funding Request - Fayette County Council on Domestic Violence d/b/a Promise Place (Yasmin Julio)
 - C. 05-23-08 FY2024 Non-Profit Funding Request - Fayette Senior Services (Yasmin Julio)
 - D. 05-23-09 Resolution to Pledge to Practice and Promote Civility in the City of Peachtree City (Robert Curnow)

This agenda is subject to change at any time up to 24 hours prior to the scheduled meeting.

This meeting will be held in Council Chambers at City Hall.

- E. 05-23-10 Step 1 Annexation Request for 400 Stagecoach Road, about 52 acres (Robin Cailloux)

11. Public Hearings

- A. 05-23-11 Variance request for fence requirements at 200 Sierra Dr., CertainTEED (Robin Cailloux)
- B. 05-23-12 Capital Improvement Element annual update and transmittal to State for review (Robin Cailloux)

12. Council/Staff Topics

- A. Police Updates (Matt Myers)
- B. UDO Council Liaisons (2 Councilmembers)

13. Executive Session

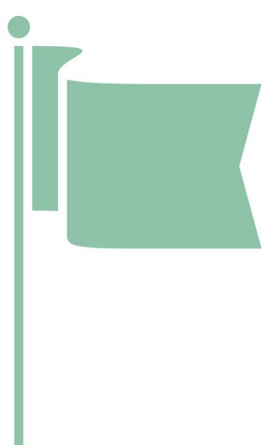
14. Adjourn

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This meeting will be held in Council Chambers at City Hall

Art Map - Peachtree City Passport

A residency program and interactive artist passport.



May 13



Matt Thornton is a resident of Peachtree City and was the first on-premise artist in residence and muralist for Trilith on a project called Vital Energy, developed his writing format and worked with various creative agencies and technology enabled community/real estate companies.

Present counsel on the passport, format, and aggregation method for contest and installation categories. Present findings from prior residency and intellectual property creation.

PEACHTREE
CERTIFIED ARTIST
RESIDENCE PROGRAM.

2024

IN COLLABORATION WITH SCAD & POINT

DISCOVER GEORGIA, SUPPORT LOCAL
ARTIST
& COMPETE IN AWARDED COMPETITION.

AN ARTIST PASSPORT.

STORY TELLING PURPOSE BUILD PLACES INSPIRING TECHNOLOGY
INRESIDENCE.STUDIO

WE ARE A
COMPETITION
FORMAT AND
ARTIST
PASSPORT.

BENEFITS

- Present Senior leadership at universities, business, and producers.
- 3, 6, 12 month residency consideration.
- Cast consideration for competition reality gameshow.

COMPETITION

- Enter into a competition for 10K cash.
- Get artwork installed onsite.
- Considered for Residency Program.

COLLECTIVE

- Accelerate Career
- Film and Fund Creative Process.

CONTACT BRAVENEWKINEMAIL@GMAIL.COM TO
LEARN MORE ABOUT PROGRAM AND PRICING.

PEACH
TREE

INNOVATION
ENGINE.

CONTACT US

210 Trilith PKWY, Fayetteville, Ga 30214
415-420-5050
hello@inresidence.xyz
bravenewkindemail@gmail.com



The Passport

Updated yearly, the peachtree city passport will be published with art installations, rewards, and artist profiles.



Challenge Coin Collection

The passport would have inserts for various points of interest visited by the patrons and would receive a coin for entry and visit by the selected installation stops.





Submission

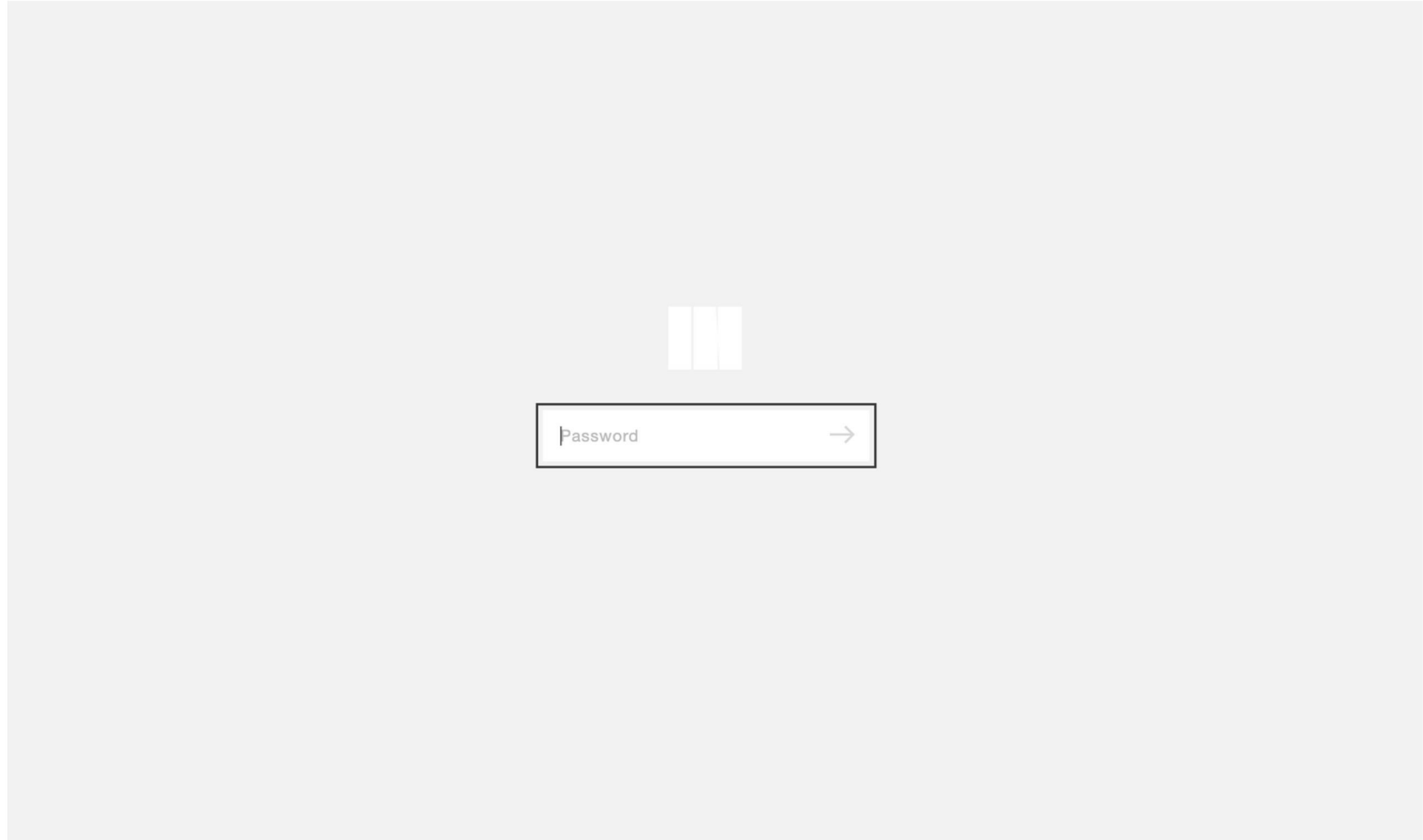
Through the unique in-residence channels and proprietary format that residence and potential artist would be able to submit and filter our the best installations for a world class interactive placemaking passport.



July 4th

Temporary Mirror Rubics Cube Installation on lake to generate buzz and send out flyers





2024

Project manage installations and selection by art committee. Demo Formatted Show.

Contact

Ongoing

The annual publishing would update, support, and manage the development of the sites through a unique business model, independent rules, and public comittee decision.

CONTACT US

BraveNewKindEmail@gmail.com



Matt Thornton is a resident of Peachtree City and was the first on-premise artist in residence and muralist for Trilith on a project called Vital Energy, developed his writing format and worked with various creative agencies and technology enabled community/real estate companies. 415-420-5050

City Council of Peachtree City
Meeting Minutes
Tuesday, May 2, 2023
6:30 PM

Call to Order

The City Council of Peachtree City met for a workshop meeting at 6:30 p.m. on Tuesday, May 2, 2023. Members in attendance: Mayor Kim Learnard, Council Members Phil Prebor, Mike King, Clinton Holland, and Frank Destadio.

Presentation

Discussion Items

A. Short-Term Rentals

Planning and Development Director Robin Cailloux recalled that about a year ago, staff presented a proposed ordinance on short-term rentals (STRs), but it was tabled, and Council shortly thereafter approved a noise ordinance and tabled an ordinance dealing with “party houses.” Now, after getting the new City Manager and Council Member on board, they were back, she continued.

An STR was defined by the State as any home or bedroom rented to a transient person for less than 30 days at a time. There were many online platform that hosted these listings, but the most well-known were Air BnB and VRBO.

Cailloux said they were considering an ordinance in order to protect the health and safety of current residents and visitors and also to preserve the residential character of the neighborhoods. Staff looked at various ordinances used across the state to achieve these goals and found some common tools that they included in this proposal, such as fire and building code inspections, a local contact person, and regulations such as parking, noise, special events, and garbage.

Right now, Cailloux continued, STRs were a permitted use that was unregulated in Peachtree City. This ordinance called for an annual permit. The use would be allowed in residential structures, but not in detached structures such as a pool house or a guest house or a recreational vehicle, treehouse, or a yurt. All parking would have to be off-street on a paved surface. Garbage must be screened from view. Only bedrooms as defined by the International Building Code could be used for sleeping, and there would be a maximum of three persons allowed per bedroom.

No parties or special events could occur in an STR, but they could, of course, continue to happen in homes that were not STRs. All noise and parking requirements would have to be posted at the house in a visible location. The operators of the STR would have to keep a guest registry with the names, phone numbers, home addresses of all the guests, plus the make, model, and tag number of vehicles.

The local contact person’s phone number would have to be posted. That person would have to be at least 21 years old, available to respond to calls 24 hours a day, seven days a week, and be able to be on site within one hour.

The Code Enforcement inspector and the Fire Marshal were going to go over what an

inspection would require, Cailloux said. She pointed out that the State was currently collecting local and State lodging tax through the online platforms, and Peachtree City had been getting some of that revenue. An occupational certificate would be required for each STR.

Peachtree City Fire Marshal Jeff Felmet explained that their inspections would involve looking for things that protected the safety of the guests, but it would not be as strict as for a hotel. He had given each Council Member a draft of his inspection report. A tagged, certified fire extinguisher would be required in every STR; he recommended one per floor and said they needed to be hanging on a wall. Smoke alarms must be upgraded to the current code, which called for an alarm in every bedroom, outside the bedrooms, and in the living areas. There should be a carbon monoxide detector on every floor. Safety measures should be observed for outdoor cooking areas. Bedrooms must have windows as a secondary means of egress. Lastly, he said the inspection would ensure the extension cords were not being used for permanent wiring.

Senior Code Enforcement Officer Tim Maret also provided a draft inspection report, which detailed a three-part inspection at the STRs. They would check the exterior for house numbers, sufficient parking for multiple vehicles, an appropriate garbage storage area, as well as look at pool barriers, hot tub covers, and pool fences. They would check for compliance with the International Property Maintenance Code, which included such things as safe handrails on stairs and sufficient outside lighting. The exterior would also have to comply with Peachtree City ordinances, such as for yard maintenance.

Inside, they would check to see if the bedrooms met the minimum standard of 75 square feet plus six square feet of closet space per person. If there were additional people sleeping there, there had to be an additional 50 square feet of floor space with a maximum of three people. They would make sure there was an area set aside for all the STR-required postings, as well as check for compliance with the International Property Maintenance Code, which would include things like safe stair rails and no exterior locks on interior doors. The ordinance also required that the home have a working telephone land line so 911 dispatch would know where an emergency call should be routed.

The owner of the property must pass a criminal background check which said they must not have had a felony conviction in the last five years or a conviction in Municipal Court in the last two years, except for traffic violations, Cailloux reported. The City would mail the contact phone number to every residence within 500 feet of the rental.

She stated they would be using the municipal guidelines for enforcement, which was a three strike policy within a 12-month period. The first offense received a citation and a \$500 fine, and the second strike would result in a citation and the maximum \$1,000 fine. The third strike would be a citation and a \$1,000 fine plus revocation of the permit and occupational tax for 24 months. The owner and contact would not be able to apply for another STR permit anywhere in the city for 24 months.

Cailloux asked Council for questions and comments.

Learnard noted there were a lot of people in the audience. She asked about support for eliminating STRs in Peachtree City, and several people raised their hands. A few more said they would support reasonable regulations, and no one indicated they would like to see no regulations. The Mayor stated she hoped Council could reach a consensus on what they should do, noting that there would have to be some compromises.

She also explained that she and her husband bought a home in Michigan where they stayed

when they visited their son and his family, and when they were not there, they rented it out through Air BnB. The process in that town required them to fill out a form on the city website, pay \$125 for a two-year permit, and pass an inspection. She said the inspector walked around the exterior of the house, talked to them for about five minutes, then signed off. All the city's nuisance and noise ordinances applied, Learnard remarked. Most of the stays were weekend stays that were family-related, and she said she did not allow parties.

The Mayor stated she was not interested in burdening staff with anything more than what was absolutely necessary to register and permit the STRs. They needed to know where they were, but she did not see that it was necessary to do much more than that, especially if it put multiple inspection burdens on staff. She would like to see how "regulation lite" worked. They could always bring it back for review if needed. People who owned an STR had a vested interest in maintaining a well-kept home, Learnard remarked. There were times when the market worked itself out, and this might be one of those times.

Destadio related that he and a group of friends were staying in an STR on a golfing trip when there was a fire, and there was no fire extinguisher. Now when they traveled, the first thing they checked for were smoke alarms and a fire extinguisher. He said he agreed with the Mayor that inspections should not be elaborate, but they needed to be more than a quick walk around the outside of the building because there were safety concerns.

Learnard told him she thought that was completely reasonable.

The Mayor would not like his comments, Prebor remarked, and he had a list of his concerns. A background check of the owner would not show who was renting the place, he noted; it could be a drug trafficker or a sexual predator.

He said that under this ordinance, he would be able to demolish his house, build a new one up to the setbacks, and operate a five- to seven-bedroom STR. He did not think that people in his neighborhood wanted to live next to a hotel.

Prebor stated he had tried to rent a house in Coronado, California, but they did not allow rentals of under 28 days. Georgia defined SRTs as renting for less than 30 days, and he said he was not in favor of allowing rentals of less than 30 days.

So, by that definition, he wanted to eliminate STRs? Learnard inquired, and Prebor said that was correct, adding that some people called them STRs, but he called them hotels. He stated that he wanted to eliminate hotels in residential neighborhoods.

King wanted to ask the audience what they thought about these regulations, but Learnard said she wanted comments from Council. King noted there were 100 or so STRs in the city, and he did not think it was right to ban them outright. He acknowledged Prebor's comments, but he did not see anyone building a hotel on a residential lot.

King said property owners had the right to rent their property, but it needed to be regulated. He did not want party houses. This was something they could manage.

Council's job was to maintain the security and integrity of the neighborhoods around Peachtree City, Holland commented, and he was in favor of regulating STRs, such as through background checks. He thought it would be good to limit the percentage of homes in a neighborhood that could be used for these rentals.

He said he assumed they homes would have to comply with the Americans with Disabilities Act (ADA), but Cailloux said ADA did not apply to private residences. He thought the online platforms should have to list Peachtree City's regulations with their listings. They should prevent subleasing as well, Holland continued. He also questioned the requirement of a landline, saying no one had them any more.

Some regulations would be needed, Destadio stated, such as a time limit and background checks. He recalled the situation with a party house in Smokerise and protecting neighbors from a situation like that was his biggest concern. He was glad to see that this ordinance allowed the Police Chief to enter the home in order to enforce the regulations.

Learnard, addressing Prebor, said it seemed that four of them would like to see responsible regulations, adding that the ordinance contained safeguards to prevent situations like in Smokerise.

Destadio said they needed to watch out for detached buildings being rented, and Learnard clarified with Cailloux that guest houses and pool houses were not rentable.

Learnard asked why they needed criminal background checks on the homeowners? Many people had owned and were renting out their properties for 10 years or more, so why now? King agreed.

Assistant Police Chief Matt Myers said the background check was a way to determine if the homeowner had a propensity to commit certain types of crimes, such as installing surveillance devices to capture video of people or were inclined to rent to a certain type of criminal element.

How long did someone have before they had to register as a sex offender? Prebor asked. Myers said they had at least two weeks after moving to an area. King asked how long it took to complete a background check? Myers said a day or two. Prebor said it was not the owners' criminal history that was a concern; it was the tenants. You did not know who was next door, he said, but King pointed out that you didn't know when the home was sold, either. Prebor said you did after awhile.

Learnard again said the people who owned these properties had a vested interest in making sure everything was safe, clean and well-maintained. Prebor stated he was all for investing in property to make a profit in a commercial zoning, but not in residential.

The purpose of this ordinance was to protect the health and safety of current residents and visitors and to preserve the residential character of the neighborhoods, the Mayor commented. These property owners would be allowed to rent out these homes while adhering to the noise ordinance, trash regulations, and so on. There were mechanisms in place to keep this community clean and safe. Destadio said preserving the residential character was the top priority.

Holland noted that the fine for a first offense was \$500, and said that was not enough, considering the amount of money some of these property owners would be making. He also remarked on the three strikes law, asking if other family members could apply for a permit if the first permit-holder was banned for 24 months? Learnard noted this applied to all the property owners and only the owners could apply for the permit.

City Manager Robert Curnow said he needed a recommendation from Holland on the amount of fines if he wanted them revised. Holland recommended \$1,000, \$1,500, and \$2,000.

However, Peachtree City Municipal Court Solicitor Marcia Moran said the State limited the penalty in such cases to \$1,000. They could make the penalty \$1,000 for each offense, but it could not go above that. Could it be \$1,000 per day? Holland asked, and Moran said it could be \$1,000 per day, per violation.

The Mayor said it looked like they had a lot of common ground. She wanted to support owners who wanted to rent out property. They did not know how many there were in Peachtree City because they were not registered, but Council had received a lot of emails on this. She said it was a service to community, enabling people to find places to live in emergencies, and it was important to the economy.

Now, Learnard said, they needed to figure out what the regulations should be. She referred them to a checklist Cailloux created when they began discussions on this last year. The first item asked if existing SRTs would be grandfathered in, and the answer was “no.”

It went on to say permits would be required with annual renewals, but Learnard suggested they make it every two years so as to be less burdensome to staff. Felmet pointed out that fire extinguishers required annual inspections. Learnard wanted more explanation, and Curnow said they could do inspections every two years, but the fire extinguishers might be expired. If they were not enforcing that part of it, they did not have to worry about fire extinguishers. Felmet noted that State law said commercial buildings had to have tagged fire extinguishers that were inspected annually. This ordinance was a hybrid of that. King and Destadio both said they thought annual inspections were needed.

Reading again from the list, Learnard said owner occupancy was not required, and whole house rentals were allowed. The rental period was one to 30 days. Guest houses or detached buildings could not be rented, and Prebor asked why? There was an ordinance that allowed guest houses in certain zoning districts, but those homes could not be rented, according to the ordinance, Cailloux explained. They did not want the SRT ordinance to supersede that existing ordinance. It was designed to preserve the residential character of their neighborhoods, Learnard said, and they should keep it that way. Prebor said he did not see the difference between renting a basement and a pool house, but Learnard said it was not up for debate.

She returned to the list, saying you could rent out a basement. Parties and special events were not allowed. These stipulations could be on the permit application, she remarked. She did not think a business license should be required. Cailloux said she might be surprised how many occupational taxes they issued for SRTs right now. The Mayor asked why people got them, and Prebor said he imagined most of them were rented under an LLC, which shielded the owners from personal liability. Learnard, in keeping with her attempt at “regulation lite,” said it did not have to be a requirement. In response to a question from Destadio, Cailloux explained that there was an ordinance that said if you had a business in the City, you were required to pay this occupational tax. Holland asked about the fee, and Cailloux said it depended on the number of employees, but the minimum was \$115.

Learnard said again she did not see the need for a license, but Destadio stated that if someone owned five homes and rented them out for profit, they had a business. Learnard countered that it was not a business if they were rented through an online platform. She said they should not add another layer of bureaucracy, but Holland stated that if they were filling out all the other paperwork, then why not? Learnard, Destadio, and King agreed that no licenses would be needed.

The next item on the list said lodging tax would be collected. She said they would be required

to meet the fire codes, with annual inspections. Off-street parking was required. A local contact agent was required. Next, the list said the STR permit should be posted on-site, but Learnard said she did not think that was necessary, and King and Destadio agreed. The next item dealt with fines, which had already been discussed.

Learnard asked if they could adjust the recommended application fees, which she believed dealt with the cost of the inspections. Curnow said that was correct, along with recouping administrative costs. Was that how they came up with \$400? Holland asked, and Curnow agreed.

Applicants must consent to a criminal background check, Learnard read, followed by the requirement to notify neighbors within 500 feet. She said she disagreed with that, but Prebor, Holland, and Destadio disagreed with her. King, too, said neighbors needed to be notified, even though they would soon figure it out. Cailloux said the notification would include the local contact phone number. It would be once a year, unless the number was changed; then it would be within 10 days of that change. Council decided to keep this requirement.

The list continued with the inclusion of the annual Fire Marshal inspection, but continued that no occupational tax would be required. They continued by calling for "any other information as required by the Planning Department," which Cailloux said was generic language used in all of their applications in case something came up.

The ordinance stated that the permit would be revoked if the property was not used as an STR for a consecutive period of 12 months, but Learnard said that was burdensome. Destadio asked how they would know it hadn't been rented out, and Cailloux said there were third-party monitoring services, and they would need to contract with one. That service would provide a list of all the properties listed with an online platform. She said it would be about \$7,000 a year, and that cost was factored into the fee structure. Learnard said she still did not see the need for a revocation if the property had not been rented out in 12 months. Council agreed.

The list went on to say that permit could not be transferred.

Next was the requirement of a landline telephone, which Learnard said was not necessary. Curnow said it was a safety issue; 911 registered the address the call came from, but would not on a cell phone from certain locations. A guest at an STR might not know the address to tell the operator. Holland said a landline was not expensive. Prebor said he wanted it, and Destadio said he would not vote against it.

Myers came forward to explain that a traditional landline was associated with an address, but some types now were not paired with an address. Cell phones were not associated with an address. If someone made an emergency call from a cell phone, 911 could get a GPS location, which was not always accurate. Council agreed the landline was not needed.

Next on the list was a requirement for guests to give their vehicle information. King noted that tag readers kept track of who entered the city. Learnard said the owner and the online platform would have all the personal information about the guest, but did not share it with the city. Council agreed to waive this requirement.

Curnow said staff would go back and work all this information into another draft that they would discuss at a future workshop. After that, it would need to go to the Planning Commission, then back to Council for a first and second reading. Learnard, recalling the number of inspections they eliminated, asked if staff would look at adjusting the fee structure. Holland mentioned the

three strikes structure, and Learnard said they decided to keep it as written.

Destadio related an incident he read about where a child found drugs left by a previous guest in a rental. There was nothing they could do to regulate something like this, but the owners needed to be mindful.

B. Film Permitting

Recreation Programs Manager Cathy Wilder noted the growing presence of the film industry in Georgia, with a lot of filming done in Fayette County. Peachtree City was seeing an increasing number of requests to film, and these requests were increasingly complex, involving things like special effects and going into the lake. Currently, Wilder said, there was no film-specific ordinance in place, and no department had been designated as a point of contact. If someone wanted to film in a park, they went to the Recreation Department, which treated it as a facility rental, requiring a special events team meeting, but there was no set process for filming on other City property. The film makers would have to hire Police or Fire if needed and get a sign permit, and this also applied to filming on private property.

Wilder commented that there had been filming without permission, which had sometimes resulted in disruptions such as traffic and noise, but the City had no designation of violations and fines for this.

In 2022, Wilder said she received 15 requests for filming, and the Police Department worked 54 different jobs for 338 hours. This year, she had already received six requests, and the Police had worked 31 jobs for 273 hours. These requests did not always go through the permitting process, but still involved a lot of time from City staff.

The purpose of this proposed ordinance was to provide guidelines, procedures, and fees for film permitting. The City wanted to encourage film production, but also protect the City's and residents' best interests by establishing an application and review process, as well as setting up a fee schedule for facility use and administrative time. It would regulate filming that was not entirely contained on private property and on City property and would monitor impacts on residential areas.

Wilder explained that a central point of contact would be established in the Recreation Department to handle these requests. An application must be submitted and a fee paid at least 10 days before the start of filming; there would be a rush fee imposed if submitted less than 10 days in advance. The application would be reviewed, and the film liaison would set up a meeting with the applicants and the departments that would be involved. After this, approval or denial would be communicated.

A permit would be required if impacting public space in any way, such as traffic congestion. There would be fines for violations or operating without a permit. The application process would require written permission from property owners, Wilder continued, and businesses and residents that would be affected would be notified at least three days in advance. The ordinance required safe parking in neighborhoods and included guidelines for lighting and noise impacts. The film crews would have to use the Police Department if there were any road,

sidewalk, or path closures.

The ordinance required designation of some contact persons who would be on-site during filming. No City property or vegetation could be altered during filming, Wilder stated, and special effects would require written approval and would be discussed during the meeting. The Fire Marshal would be involved in permitting tents and making sure they were obeying the Fire Code; food trucks also would be regulated. The City would need to ensure that emergency medical personnel would have access to the site and would not be blocked from getting through to other areas.

Insurance requirements would be set out in the ordinance. No motorized vehicles would be allowed on park space, sidewalks, or fields without prior approval. They were currently required to apply for a sign permits, but Wilder said this proposed ordinance would require designation of someone who could be contacted if they left the signs up too long. Health Department requirements would have to be met, not only for food inspection, but for restrooms.

Wilder explained that the fee schedule was based on what other cities in the Metro Atlanta area were charging and also what it cost Peachtree City to accommodate these requests. The application fee to start the process was \$200, and there would also be a high impact fee of \$350 if there were special conditions with the request, listed as closure or restricted access to an area, a crew larger than 50, altering property or vegetation, special effects, requirement of City assistance or resources, or setting up tents or other temporary structures.

A rush fee of \$300 would be charged for applications submitted less than 10 days before the start of filming, and a change to the permit within 72 hours of filming would cost \$200, Wilder listed. If a staff member had to meet the applicant at a site, there would be a \$75 fee. Sometimes larger productions required a City representative on-site, and the ordinance included a charge of \$150 for four hours and \$200 per four hours if the total time was more than 12 hours. The need for a staff person would be at the discretion of the City liaison. Police and Emergency Services already charged \$50 per hour, with a minimum of four hours.

Facility fees included a \$1,000 deposit, and use of parks, recreation facilities, and buildings would follow the current fee schedule if they were using just a part of the park, and it was still open to the public. That stipulation applied to the use of athletic fields, but there would be a fee of \$97 per hour for those with a two-hour minimum. Use of a City-owned parking lot would be \$250 per day if the facilities were still open to the public and, if the facilities had to close, the fee would be \$1,000 a day. All of these items must be approved by the respective department head.

While they had not yet closed anything for filming, Wilder pointed out that the ordinance did include fees for that possibility. The fee would be \$4,000 and up for closing any building, facility, or park deemed low-impact. A fee of \$20,000 and up would be levied for closure of high-impact facilities, which were Drake Field, Picnic Park, Battery Way, Line Creek Nature Area, the Peachtree City Athletic Complex (PAC), McIntosh Trail Recreation Complex, Kedron Fieldhouse, Library, Glenloch Recreation Center, Box Office, The Gathering Place, and McIntosh Place. These closures would require approval from the City Manager.

The fine for not obtaining a permit would be \$1,000 per day, plus double the cost of the permit. Each violation of the permit would be \$1,000.

Wilder presented a list of the communities they had polled to see what their fee structures were and noted that several that were in the process of re-assessing how they did their fees.

She asked for comments and questions. Destadio said he thought it looked good. Prebor stated that they could tweak this at any point, if needed. He noted that the fines seemed low,

but Curnow said it went back to the earlier conversation about the amount they were allowed to charge. Moran confirmed that and suggested they look at raising the fees the next time a violator sought a permit.

Could a filmmaker who did not get a permit be locked down in the middle of filming? Prebor asked, and was told they absolutely could be.

Prebor added that since temporary signs were allowed for filming, he would like to see them come back for garage sales. King agreed. Learnard observed that would open up the gates to any type of sign. Curnow noted that was a different topic, but, if he got a consensus, staff could bring back something. Learnard said she was not interested, but Destadio and Holland said they would be. Curnow said they would bring it to another workshop.

Holland asked what would happen if there was an accident while filming or damaged City property? Moran said there was already an ordinance in place regarding destruction of City property. Curnow noted the ordinance required the film crew have insurance. Insurance payments could be slow, Holland observed.

Learnard noted that they had received an email from a creator of what were called "low budget movies," which had budgets of \$500,000 or less, and, as such, did not qualify for any of the tax breaks offered to bigger productions. The Mayor said this person said higher fees would be crippling, and she had asked if there could be a waiver. Curnow noted that the City still had costs associated with filming and needed to recoup those costs. There was a mention in the ordinance about City Manager discretion, but he said he would like Council to weigh in on any waiver requests.

Curnow said they would bring this back to Council at a future meeting. Assistant City Manager Justin Strickland then commended Wilder for bringing this to their attention and doing a great job in putting this ordinance together.

C. Policy 8-06 Naming of Facilities, Parks & Other Areas

The Mayor asked if everyone had read through the proposed policy. They had, except for Prebor, who said he could not access it. Learnard said she would like to change the requirement that there be a unanimous vote of Council and instead have it be a super-majority of four votes.

King disagreed, saying he felt they should be united in something as momentous as naming something for someone. He also said he hoped it would not be a memorial; if someone living deserved the honor, they should get it, and he cited The Fred as an example.

Destadio said he initially thought it should be unanimous, but remembered that there were many newer residents, such as Holland, who might not know the person they were talking about. Holland said he had read about this person and talked with others about her. However, Destadio went on to say that a super-majority would be fine with him.

Prebor said he thought it should be unanimous. If someone new was elected, they could research the person. Holland agreed.

Adjourn

There being no further business, Learnard adjourned the workshop at 8:06 p.m.

Martha Barksdale, Recording Secretary

Kim Learnard, Mayor

City Council of Peachtree City
Meeting Minutes
Thursday, May 4, 2023
6:30 PM

Call to Order

The Mayor and City Council of Peachtree City met in regular session on Thursday, May 4, 2023. Mayor Kim Learnard called the meeting to order at 6:30 p.m. Other Council Members in attendance were Clinton Holland, Mike King, and Phil Prebor. Council Member Frank Destadio was absent.

Pledge of Allegiance and Moment of Silence

Announcements, Awards, Special Recognition

The Mayor recognized Boy Scout Troop 210 as being in attendance.

Presentations

A. Election Precincts

Fayette County Board of Elections Chairman Aaron Wright said he was glad to be there to address some concerns from citizens about voting locations. A precinct, he stated, was a holdover from the days of paper ballots, and he noted that next door neighbors might have different ballots because they could be in different legislative districts, for instance. In the days of paper ballots, the precincts were drawn so the number and types of ballots required would be manageable. Now, voting machines were capable of handling different ballots, but the law had not changed. On election day, voters had to go to their precincts, but for early voting, they could vote at any location.

There were 36 precincts in Fayette County, Wright stated, and 12 of those were used for Peachtree City municipal elections. Wright said their biggest customer service issue was at the Peachtree City Library, which was an early voting location, a County voting location, and a municipal voting location. Sometimes, because of the way the precinct lines were drawn, someone might have to go to three different precinct areas to vote. The Board of Elections was searching for legal ways to streamline that, Wright remarked, noting that it was a long process.

He asked what else Council wanted to know, and Prebor said he was one of those people who had to vote in two different locations if he did not make it to early voting. He was willing to do this, but to some people, it was too much of an inconvenience. Prebor asked if there was anything Council could do to help eliminate this problem?

There was no current plan to change the Peachtree City precincts, Wright stated, but they were researching to see if it was an option. The window to make a change for the County was very narrow because there was a statewide election every even year. The presidential preference primary set for March, 2024, meant that most of the next year would be blocked because they would not have time to give voters the required notice. The year prior, they were getting results of the census. There were a couple of plans under consideration, but it depended on what the legislature would permit them to do. They would have to work with the municipalities to find physical locations for voting.

What was required of a precinct location? Prebor asked. Wright said it had to be compliant with the Americans with Disabilities Act (ADA). It had to have adequate power resources; the voting units and the backups had significant power requirements. There were requirements regarding the number of machines for the number of voters, so space was a consideration. A secure wi-fi connection was required. In Fayette County, most voting was done at churches and schools,

plus a couple of recreation centers.

Prebor asked who picked up those costs? and Wright said they were not significant and each location was different.

King asked Wright if the goal was to reduce confusion by having all Peachtree City voters vote in the same location for City elections as they did for other elections? Wright said it was and that was the biggest customer service complaint they got.

Would Council be able to have any impact on drawing new precincts? Holland asked. Wright said there were a lot of considerations in creating new precinct boundaries. Each precinct had between 1,000 and 6,000 voters for all the elections. The best way Council could help would be to provide voting locations. Wright said they would be in touch with the City to get opinions on options prior to making decisions.

There were about 28,000 voters in Peachtree City, so they were talking about five precincts, Holland stated. Did the State regulate a maximum distance that voters could live from their precinct? Wright said he did not think so, but was not positive. The State did the actual drawing after Fayette County let them know their constraints and where the potential precinct locations might be. Wright told Holland they would welcome any input from Peachtree City, but cautioned them not to think they were actively moving forward with precinct changes right now.

Learnard thanked Wright for the information.

B. Innovation Center

Peachtree City resident Bob Matson said he was an electrical engineer and wanted to talk with them about his current project, ZeroTek, that he started in 2007. He had developed the technology to reduce carbon emissions by reducing the power needed to generate household electricity, but could not find a university or school lab that was willing to test and market it. He since came up with the idea of starting an innovation center where young engineers could test their ideas.

Prebor asked him how Peachtree City could help with this? Matson replied that Peachtree City could be the home of the Innovation Center. Prebor said this seemed to be something that should go to the Fayette County Board of Education, but Matson said he had not approached them. Holland agreed the Board of Education would be the place to start, and King added that the Fayette County Chamber of Commerce might have some ideas. Holland also mentioned Southern Crescent Technical College, which had a campus in Peachtree City.

Learnard told Matson the City had partnerships in the community and they could discuss his project offline and look at the next steps.

Public Comment

Suzanne Brown said she was concerned about the short-term rental (STR) ordinance discussed at the May 2 workshop. Neighborhoods with homeowners associations (HOAs) might be fine, but what would protect neighborhoods like hers without HOAs? If the City created the ability for real estate firms to purchase homes for STR with no cap on how many in one neighborhood, they created the opportunity for them to overtake a neighborhood. Could there be a 10% cap on rentals in a neighborhood?

Also, if a house was available as an STR 100% of the time, should it not be considered a hotel? That was just permitting a commercial property in a residential neighborhood. If there was a constant turn-over of guests and cleaning people coming and going, the peaceful neighborhood would be no more. The solution would be to limit the number of days per year the property could be

rented. While owners could not use auxiliary structures as STRs, what was stopping them from moving into the auxiliary structure and renting out the big house? Background checks on the property owners did nothing to prevent criminals from renting, Brown remarked.

Carol Ann Frow said she wanted to talk about United Nations Agenda 21, which she said promoted skyscraper apartments and would restrict freedoms to travel. It was not just for Europe, Frow added, it had already come to the United States, and she urged everyone to contact their representatives to stop this.

Blake Hayes wanted to address inaccuracies about e-bikes stated at a previous meeting. An assertion was made that e-bikes were not required to have bells, horns or any other type of warning to pedestrians when they approached from behind, and that was not true. City code required a warning or announcement from all path users when approaching pedestrians from behind. A horn or bell was recommended, but the warning could be verbal.

A statement was made about the size and speed of e-bikes. State law said Class I e-bikes could go 20 mph, but required pedaling, while Class II could attain the same speed, but with a throttle. Class III could hit 28 mph with pedaling. The defaults for paths said Class I and II were allowed, and Class III prohibited unless the local authority regulated otherwise. City Code followed that default, so the maximum speed of an e-bike was 20 mph, the same as a golf cart. Hayes also pointed out he had never seen an e-bike that was larger or heavier than a golf cart.

As far as registration, the City could require it, but would have to require registration of all bicycles, electric and non-electric. No city in the state did this. The final assertion was related to having an age requirement to operate an e-bike. City Code already imposed an age limit of 15, although that might be pre-empted by a state law that set age requirements for Class I and II, but not III. The City would have no right to supersede State law. The City did have regulations regarding e-bikes, but Hayes said Code Enforcement and Law Enforcement time was limited, so they should deal first with the biggest problems, which were with larger motor vehicles.

Agenda Changes

Due to Destadio's absence, City Manager Robert Curnow requested to remove New Agenda Item 05-23-01 from the agenda until a time when all could be present.

Learnard moved to remove the item. Prebor seconded. Motion carried unanimously.

Minutes

King moved to approve the April 20, 2023, Regular Meeting minutes and the April 20, 2023, Executive Session minutes. Prebor seconded. Motion carried unanimously.

A. April 20, 2023, Regular Meeting Minutes

B. April 20, 2023, Executive Session Minutes

Quarterly Reports

A. 1st Quarter

Learnard stated that these reports looked good and commended Staff. Holland echoed her comments and urged everyone to look at the reports online to get information about the City's activities.

Consent Agenda

Holland moved to approve Consent Agenda items A and B. King seconded. Motion carried unanimously.

A. Donation of Decommissioned Crown Victoria Police Vehicles

APPROVED 4-0

B. FY-23 Budget Amendment Audio-Visual Equipment for Public Communications

APPROVED 4-0

Old Agenda Items

New Agenda Items

A. 05-23-01 Resolution to Pledge to Practice and Promote Civility in the City of Peachtree City

REMOVED FROM AGENDA

B. 05-23-02 Authorizing Resolution to Adopt Series 2023 Storm Water Bonds

Todd Barnes with Raymond James & Associates said he had served as the City's bond underwriter for almost 41 years. He presented a proposal to refinance the 2013 storm water bond. The storm water utility was created in 2007 with a bond to get started on. That was refinanced in 2013 to lower the interest rate and also fund some additional improvements. Now they had the opportunity to refinance again.

They had gone into the marketplace that day, Barnes said, and sold \$5,135,000 in Series 23 bonds. The proceeds would be used to pay off the 2013 bonds, saving the City \$311,000 over the remaining 10-year life of the bonds. Those were net savings that included all transaction costs. No changes were made other than to the rates.

The Public Facilities Authority had already approved their portion of the documents, and Barnes asked Council to approve a resolution authorizing the issuance of the bonds and entering into the necessary agreements.

King moved to approve New Agenda item 05-23-02, Authorizing Resolution to Adopt Series 2023 Storm Water Bonds. Prebor seconded. Motion carried unanimously.

Public Hearings

A. 05-23-03 New Alcohol License - Pizza54, Inc. - 2731 Highway 54 West

City Clerk Yasmin Julio said this was a new alcohol license for Pizza54 at 2731 Highway 54 West. This spot had been a pizza place in the past, but most recently housed Qora, and Julio showed a photo of the location. She said the location and the applicant met requirements to be

granted a license.

The Mayor opened the public hearing. No one wished to speak either in favor or in opposition, and she closed the hearing.

Holland moved to approve Public Hearing item 05-23-03 New Alcohol License - Pizza54, Inc. - 2731 Highway 54 West. Prebor seconded. Motion carried unanimously.

B. 05-23-04 GA 54 West Design Guidelines Update

Planning and Development Director Robin Cailloux said the design guidelines were a document referred to in the Zoning Ordinance, covering the commercial properties along SR 54 between the intersections with SR 74 and the county line.

The Planning Commission had held a series of in-depth discussions at their meetings since February. They conducted a public hearing at the March 27 meeting, and public comments from that hearing were incorporated into the final document. On April 24, the Planning Commission voted unanimously to recommend approval with the recommendation that City Council consider establishing an Art Council for the City.

Cailloux said she would give a brief overview of some of what were changed. The district requirements were last updated in 2015, and some of the furnishings and materials cited were no longer being manufactured. It now required bicycle racks, but allowed for more artistic racks and site furnishings.

A new architectural style was established. The existing standards were still in the document, listed as 2002 style, and any property owner could use them, while new standards were also incorporated, called 2020 style. This style allowed for new materials but also said new design must be compatible with surrounding architecture. Cailloux presented photos to illustrate these design styles.

Another significant change was the inclusion of edge mounted canopy signs. She noted that this was deducted from the wall signage allowed so there would be new net signage.

Learnard opened the public hearing. No one wished to speak in favor. Blake Hayes said he opposed the addition of artistic elements for bike parking racks. Some of them were non-functional and made it easy for theft. There was a guide from the National Association of City Parking Officials that listed standards for functional bike parking, he remarked.

No one else wished to speak, and Learnard closed the public hearing.

Prebor asked how bike racks differed? Hayes said his understanding was that functional bike racks had smaller curves because the bigger ones allowed more access to use lock-cutting tools.

Prebor noted that the Planning Commission approved this unanimously, adding he was sorry Destadio was not present because he served many years on the Planning Commission. Holland added that these design updates had been one of Destadio's pet topics.

Holland commended staff and the Planning Commission for their work. He said he would love to see an Art Council established that would oversee wall murals. The Mayor agreed.

King moved to approve Public Hearing item 05-23-04, GA 54 West Design Guidelines Update. Prebor seconded. Motion carried unanimously.

C. 05-23-05 Variances for 1222 S HWY 74, Chick-fil-A

This request was for the Chick-fil-A at the intersection of SR 74 South and Holly Grove Road, Cailloux stated, noting both roads were classified as major corridors. The property was zoned General Commercial (GC).

Because this was along those major corridors, there were requirements for landscape buffers. The minimum along SR 74 was 40 feet and along Holly Grove, 25 feet. The applicant was requesting variances from this, as well as from the parking requirement in order to create a full dual-lane drive-thru. The request was to reduce the buffer on Holly Grove to 11 feet and along SR 74 to 32 feet. They were asking to reduce parking from the required 52 to 40 with four golf cart parking spaces, which did not count towards parking in the ordinance.

Staff was not making a recommendation on approval, but did recommend that, if approved, Council require that the Planning Commission review and approve a new landscape plan to ensure that the reduced buffers would have adequate landscaping.

Jason Toole with CPH, the engineers and architects for Chick-fil-A, showed an aerial photo of the site. Other photos showed the existing two order points and how they were condensed into one lane for food pickup. The purpose of this variance would allow them to create two lanes all the way through and eliminate that merge.

Currently, the site had 41 parking spaces, but they needed this variance because they were adding to the building along the back. That was all back of house/kitchen area; it would not increase the dining area. Even with the reduction in seating, there would be an increase in parking, plus the four new golf cart spaces.

The buffer variances would enable them to take the parking they currently had and push it out to make way for the extra lane, Toole explained. This would cause them to lose two or three trees along SR 74, but no trees would be lost along Holly Grove. Their intent was to increase the landscaping, and they would be glad to come to the Planning Commission with a landscape plan, he stated.

The benefits of granting this included alleviating traffic backing out onto Holly Grove, reducing stacking within the site, and improving efficiency and employee/customer safety. They would just lose a few trees, but would improve the landscaping over all.

Toole showed photos of where the parking would extend into the existing buffer along both roads. The trees that would be lost were tall pines, and he indicated a landscape island where more plantings could be located.

He again mentioned the value of adding cart spaces and said seating in the restaurant would go from 91 seats to 89.

Toole said Rex Powell of Chick-fil-A and local owner Doug Barnett were present to answer any questions.

The Mayor opened the public hearing. Two people indicated they wished to speak in favor.

Claudia Eisenberg said this was the Chick-fil-A she frequented, and this was much needed.

Blake Hayes said he supported this, noting that at least two of the four Chick-fil-As in the city had a double lane. However, he said he had been told by employees at other Chick-fil-As that they could not serve bikes in the drive-thru. Bicycles were vehicles under State law, so if golf carts could go through, bikes could, too. Would they be allowed here?

No one else wished to speak either in favor or opposition, and Learnard closed the public hearing.

Barnett said the goal was to get a vehicle through every 13 seconds, and responded to Hayes by saying bicycles were absolutely welcome in the drive-thru. Pedestrians were not allowed, but bikes were.

Learnard asked if the other three locations in Peachtree City had been converted to this double drive-thru? Powell said the Kedron Village had just been remodeled, and Line Creek was built with two full lanes.

Holland said the Chick-fil-A on SR 54 East had two lanes as well.

Barnett said he had found at his new location in Senoia that the dual lane helped everybody, both employees and drivers. The goal of 13 seconds kept everyone moving and totaled about 200 cars an hour. This improved safety.

He thanked Council for changes to Holly Grove Road, saying it helped ease traffic.

Holland asked if he should abstain from voting because his wife worked at Chick-fil-A headquarters? City Attorney Ted Meeker said he saw no conflict because his wife would receive no special benefit if this was approved.

Prebor asked how Peachtree City would benefit by reducing this buffer? He asked Meeker if they could approve this with the caveat that the Planning Commission approve the landscape plan. Learnard said that was what Cailloux had said and it would be stated as a condition.

Meeker asked if the requirements of the landscape plan were ascertainable? and Cailloux said they were. They included a requirement for a certain number of caliper inches of trees per square foot in impervious surface. The Commission had the discretion of requiring things like an evergreen buffer along Holly Grove, as well as other design elements. Meeker said that seemed to be a sufficient safeguard.

King said this renovation seemed much like the one on SR 64 East several years ago, except this one was not as close to the street.

Holland asked if they needed that many parking spaces? Cailloux pointed out that the 52 were required because they were expanding the building, but in the kitchen area, not in the customer seating area. Holland said even the reduced number seemed like too many spaces. He never saw many customers in the dining room.

Bennet said there were times when the parking lot filled up. Around 40 to 50 was a good number.

King moved to approve Public Hearing item 05-23-05, Variances for 1222 S HWY 74, Chick-fil-A, with the recommendation that a new landscaping plan shall be reviewed and approved by the Planning Commission. Prebor seconded. Motion carried unanimously.

Council/Staff Topics

Assistant City Manager Justin Strickland reminded them that the spring cleanup was continuing at the recycling center.

Holland asked the Boy Scouts if they had any questions or comments on what they had seen at the meeting, but they did not.

Executive Session

King moved to adjourn to executive session at 7:56 p.m. to discuss pending or threatened litigation.

Holland seconded. Motion carried unanimously.

King moved to reconvene in regular session at 8:13 p.m. Prebor seconded. Motion carried unanimously.

Adjourn

There being no further business, Holland moved to adjourn the meeting. Prebor seconded. Motion carried unanimously.

The meeting adjourned at 8:13 p.m.



CITY OPERATING POLICIES AND PROCEDURES

Policy/Procedure 8-06: Naming of Facilities, Parks & Other Areas

OPR: City Hall

I. Purpose

The purpose of this regulation is to provide criteria and a procedure for naming facilities, parks, fields, rooms, streets, or other city owned areas.

II. Policy

All facilities, parks, fields, and areas will be named based on their geographic location, which could be the street they are on or the subdivision or village in which they are located. One of the two exceptions listed below may be made:

1. Commemorative/Memorial Recognition
2. Benefactor Recognition

Either exception would require a unanimous vote of approval by the City Council.

III. Naming Program, Nomination & Process

a. Program

The city recognizes that there may be individuals who have had a unique and significant positive impact on the City which exceeds the requirements set forth in Policy 1-03 Citizen Achievement Award. Therefore, the City has established a program to recognize those individuals by either placing their names on a recognition plaque, naming any type of city property or facility or similar tribute. This policy is established to provide for an orderly, coordinated, and informed practice of naming Peachtree City facilities, streets, parks, fields, or other areas in such a manner as to ensure the appropriate recognition of the traditions of the city, including the opportunity to honor and recognize its distinguished residents, former elected officials, or employees. Careful consideration must be given to associating any name with the excellence and reputation of the City of Peachtree City. Therefore, this policy is designed to ensure proper vetting and consultation before making such decisions.

1. Commemorative/Memorial Recognition-

- Naming recognizes individuals who have made extraordinary contributions to the City of Peachtree City, and whose lives and personal qualities deserve to be remembered and emulated. The individual or the individual's contribution should usually have a relationship to the facility or organization being named.
- To maintain the significance of the honor, the memorial naming of any facility, park, field, or area owned by the city shall remain a rare method of honoring individuals. Other prestigious recognition such as policies 1-03 Citizen Achievement Award or 1-04 Proclamations, Letters of Appreciation and Support should be considered before a memorial naming is proposed. Ordinarily, a memorial honoree would have previously received (including posthumously) such an honor, and there would be a compelling reason that the further recognition of a memorial naming is appropriate.
- For memorial naming of major facilities, parks fields or city-owned areas, a ten-year waiting period shall be observed after the death or retirement of the individual before consideration for such distinction, unless specifically approved by the Mayor and Council.

2. Benefactor Recognition-

- Benefactor naming recognizes substantial financial contributions by donors to the city. In determining the appropriateness of naming as benefactor recognition, the following factors shall be considered, in addition to the personal qualities described above: the net present value of any and all gifts to the City of Peachtree City from the donor to be honored, and, in particular, of the gift (if any) that motivates the naming; the appropriateness of associating the donor's name with the city; and the donor's other contributions to the city, including volunteer activities, awards, and assistance with other projects.
- In no case will a benefactor naming be approved by the Mayor and Council of Peachtree City before the execution of a legally enforceable gift agreement.
- A benefactor may ask the city to name a facility or organization for an individual other than the benefactor, or the benefactor's immediate family, provided that the proposed individual exhibits the personal qualities described above, the individual's permission is obtained as required by this policy, and the individual is not otherwise disqualified from naming based on other requirements as outlined in this policy.

b. Nomination

Any citizen, group of citizens, civic organization or sports association may recommend names for recognition so long as the citizens are residents of Peachtree City, or the organizations and associations are based in and serve the citizens of Peachtree City. The following criteria for nomination have been established:

1. Nominee must have resided in Peachtree City and have had at least ten years of continuing active involvement in a leadership role devoted to making significant improvements to the Peachtree City community.
2. Areas of involvement/improvement would include youth or senior programs, athletics, cultural or facility enhancements, aesthetic improvements and humanitarian efforts.
3. Nominations must be made after the ten-year waiting period observed after the death, retirement, or end of service of the individual.
4. Nominations shall not be accepted for any current elected public official or any corporate entity.
5. Nominations can be accepted for a street prior to the issuance or designation of mailing addresses. If there is a street in which no mailing addresses will be affected if renamed, it may be taken into consideration by Council.

c. Process

A dossier prepared by the proponent of the naming which contains the following information.

1. Proposals for benefactor naming will only be accepted upon approval from the City Manager.
2. A complete proposal includes a dossier that addresses and verifies all of the applicable criteria in this policy, including:
 - A precise description of the facility or organization to be named.
 - The exact name to be adopted.
 - The basis or reason for the naming; for commemorative names, why the proposed name is appropriate to the facility.
 - For memorial naming, whether the ten-year rule is applicable.
 - For commemorative naming, whether the date of the individual's death, retirement or end of service is applicable.
 - For benefactor names, proof of donation should usually include consideration of the net present value of the gift, other contributions and activities of the donor, consistency with announced gift opportunity amounts, and other naming opportunities.

- If the naming is for someone other than a donor, formal permission of that individual or authorized representative.

A dossier as required by this policy, appropriately verified, shall accompany all proposals for commemorative naming. The dossier shall also include the written permission of the individual to be named (or an appropriate representative, in the case of memorial naming) to use the name as proposed. The dossier must be submitted to the City Clerk's office. The City Clerk will notify the City Manager, Council and place the item on the subsequent council meeting agenda under new agenda items. Approval shall be by a unanimous vote of the City Council.

Approval

Mayor

Date

City Manager

Date

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council
VIA: Robert Curnow, City Manager
FROM:
DATE: May 18, 2023
SUBJECT: Consider Title/Grade Change for CVB Employee - Sales Manager

Recommendation:

Approve change from Sales Manager & Marketing Services (Grade 112) to Sales Manager (Grade 114).

Discussion:

The current position of Sales Manager & Marketing Services was created as a result of staff reductions brought on by the COVID pandemic and was intended to combine two positions (Sales Manager and Marketing Manager). As part of the citywide pay/compensation study, a survey was conducted of other local convention and visitor's bureaus and it was determined that this position would be more appropriately classified as simply a Sales Manager. As a different skill set is required for marketing activities, it has also been difficult to find any people interested in applying for a position that involved both sales and marketing responsibilities. Also, revenues for the CVB have recovered fully since the pandemic and there is no longer a need for the two positions to be combined.

The study also revealed that an appropriate pay range for the Sales Manager position to be near the 85th percentile of the market is a Grade 114, ranging from \$63,946.40 to \$94,398.13. The current position is at Grade 112, ranging from \$58,001.28 to \$89,902.99.

Budget Impact:

The position is currently vacant, so there will be no immediate budget impact. The CVB is hoping to hire a candidate in the range of approximately \$70,000.

Attachments:

1. Sales Manager Job Description May 10, 2023



Sales Manager
Convention & Visitors Bureau (CVB)

CVB/08
Reports to: CVB Executive Director

Salary Grade: 114
Job Code: CVB/08

FLSA Status: Exempt
Date: May 10, 2023

JOB SUMMARY

This position is responsible for the development and processing of meeting and convention, sports and group sales accounts resulting in the sale of room nights for Peachtree City hotels for the Convention and Visitors Bureau (CVB).

ESSENTIAL FUNCTIONS

Sales Process

The Sales Manager provides dynamic & assertive sales performance resulting in booked group room nights for Peachtree City hotels by following proven sales techniques and:

- Develops sales plans and establishes monthly and annual sales goals for the assigned markets.
- Generates sales leads to hotels with dates, number of rooms, attendance meeting space specs and converting the leads into bookings. Collects group info (program dates, number of attendees, & meeting requirements) and matches client information with hotels, businesses, facilities and vendors for Peachtree City bookings.
- Responsible for soliciting clients by phone, letter, direct mail, e-mail, social media, & one on one-person sales calls.
- Vigorously pursues bid opportunities and responds in a timely & professional manner, including searching out RFP's for potential meetings and events.
- Converts sales leads to definite business and documents group requirements including preparation and presentation of bids for potential bookings. Negotiates with suppliers on behalf of the client to win the business for Peachtree City.
- Plans and attends industry tradeshow, researches planners, makes appointments with planners at trade shows, and works booths at events.
- Maintains relations with hotels, optional meeting sites, and all services related to industry.

- Connect with local citizens that are members of state, regional & national associations and invite their groups to meet in Peachtree City.
- Works with Sports Associations to coordinate tournaments.
- Invites qualified candidates, coordinates and executes site inspections and familiarization (FAM) tours.
- Maintains membership in professional associations that support sales markets and attends regularly scheduled meetings.
- Performs related duties.

Sales Administration

- Maintains and updates database of group travel, meeting planners, and sports contacts in Simpleview, monitors and traces accounts regularly, enters new group prospects, and imports data on groups into system. Purges non-productive accounts and merges duplicate accounts.
- Responsible for CRM account input, maintenance, training of CVB partners and reporting with Simpleview for sales data management.
- Sends leads to hotels and manages the sales process from lead to converted business and room pick up reports.
- Maintains knowledge of hotels, special events, meeting facilities, recreation venues, including space expansions, space limitations, renovations, and special arrangements for group business.
- Maintains updated hotel, event and attraction information for the Peachtree City CVB.
- Coordinates and maintains a list and inventory of all sales and marketing resources as needed for sales efforts and suggests appropriate sales tools to enhance sales production.
- Secures venue, prepares and executes agenda, invitations, and presentations for hotel sales and marketing meetings.
- Schedules, registers and makes all necessary arrangements for tradeshow.
- Organizes and conducts site inspections.
- Greets and provides customer service to individuals who contact or visit the CVB Visitor Center.
- Assists walk-in visitors and visitor inquiry telephone calls promptly and informatively.
- Administers convention services for booked groups.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of tourism industry, hospitality industry, and sales and marketing principles.
- Knowledge of CVB operations.
- Knowledge of Microsoft Office products, Microsoft Publisher, or similar programs.
- Knowledge of local meeting space, attractions, activities, and contacts.
- Knowledge of customer service principles and practices.
- Skill in making successful presentations.
- Skill in problem solving.
- Skill in prioritizing and planning.
- Skill in interpersonal relations.
- Skill in oral and written communication.
- Ability to work both independently or collaboratively, depending upon nature of project.
- Ability to work under pressure dictated by event schedules and project timetables.
- Ability to work cooperatively and collaboratively in a workplace of dignity and respect.
- Ability to exercise good judgment in maintaining information, records, and reports.
- Ability to deal with all levels of personnel in a courteous and efficient manner and exercise discretion on confidential matters.

SUPERVISORY CONTROLS

The CVB Executive Director assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES

Guidelines include City and departmental policies and procedures. These guidelines are generally clear and specific, but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of related sales and administrative duties. Frequent interruptions contribute to the complexity of the position.
- The purpose of this position is to sell Peachtree City as a destination for meetings, conventions and conferences, as well as leisure travel with specific emphasis placed on sports, association, fraternal, and religious events. Successful performance contributes to the effectiveness of department operations.

CONTACTS

- Contacts are typically with coworkers, elected and appointed officials, business leaders, community leaders, and members of the general public.
- Contacts are typically to collaborate with other organizations, exchange information, resolve problems, and provide services.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while sitting at a desk or table or while intermittently sitting, standing, or stooping. The employee occasionally lifts light and heavy objects.
- The work is typically performed in an office and outdoors, occasionally in cold or inclement weather.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with completion of a baccalaureate degree in a course of study related to the occupational field.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.

The qualifications listed above represent the credentials necessary to perform the essential functions of this position. To be successful in this position, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of this position.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council
VIA: Robert Curnow, City Manager
FROM:
DATE: May 18, 2023
SUBJECT: Consider Title/Grade Change for CVB Employee - Visitor's Center Manager

Recommendation:

Approve changing the CVB position of Staff Assistant, Grade 104 to Visitor's Center Manager, Grade 109.

Discussion:

Under previous management of the City, the position of Staff Assistant was created for the Peachtree City Convention and Visitor's Bureau. This position primarily functions as a manager over the CVB's Visitor's Center. The recent citywide pay/compensation study revealed that the more common title utilized by other CVBs for an employee serving in this capacity is Visitor Center Manager. The study also revealed that the appropriate pay grade for this position is Grade 109, ranging from \$50,103.68 to \$77,661.58. The current pay grade is Grade 104, ranging from \$39,257.55 to \$60,849.88.

Budget Impact:

There is no budget impact of this change to the city as this position will be funded 100% out of the CVB coffers. Adequate funds are available in the CVB budget to cover the cost of moving the current Staff Assistant to the bottom of Grade 109.

Attachments:

1. Visitors Center Manager Job Description May 10, 2023



Visitors Center Manager - CVB

CVB09 Convention & Visitors Bureau (CVB)

Reports To: CVB Executive Director

Salary Grade: 109

Job Code: CVB/09

FLSA Status: Non-Exempt

Date: May 9, 2023

JOB SUMMARY

Responsible for managing all operations associated with Welcome Center; operate Welcome Center as the fulfillment house for all information mailings and direct mail promotions; act as visitor services greeter to all individuals calling or walking in requesting information about the destination; mail or email information to all visitor inquiries; obtain information and maintain third-party Calendar of Events; and provides administrative support for on-going administrative sales and marketing duties, as well as event planning, digital communications, and event operations on the frontline.

ESSENTIAL FUNCTIONS

- Assists all walk-in visitors and answers all visitor inquiry telephone calls, email and mail promptly and informatively.
- Assist and manage marketing projects from Executive Director; support marketing efforts with content writing, social media posting, blog writing, proofing/editing, website updates and additional marketing responsibilities as needed.
- Provides support to the sales and marketing efforts as assigned; prepares correspondence; maintains files and records; and prepares regular and special reports.
- Create and manage events or programs to attract more visitors into the Welcome Center partnership with the Executive Director and provide support for event operations as needed.
- Oversee activities related to volunteer staff in Welcome Center as needed; maintain a Welcome Center reference binder for volunteer staff to be informed and trained on how to work with WC visitors; maintain volunteer staff information; arrange recognition for volunteer staff as needed. Maintains, updates, and files reports, records, and other data.
- Maintains a well-informed, working knowledge of Peachtree City's accommodations, attractions, events, services, recreation areas, weather conditions, and general local information available in the area to help visitors; act as a resource between these entities and the visitor.
- Maintains the daily management of the Virtual Visitor Center, creating, gathering, approving, and posting all places, events, and itineraries including training and support maintenance of the software.

- Ensures that visitor information publications are well stocked in the lobby, outside the lobby, and on display tables; disposes of outdated materials. Arranges annual mailing and ongoing mailings of the Peachtree City Guides to third party fulfillment center and state VICs; arrange seasonal mailing of promotion brochures with third-party fulfillment center. Replenish supplies with them as needed. Maintain a list of locations that display Peachtree City brochures. Ensure all locations are adequately supplied with the most up to date brochures.
- Fulfill requests from all advertising and sales lead sources and develop specialized visitor information for each lead as needed in a timely manner.
- Maintain GDEcD's and additional third-party Calendar of Events for Peachtree City; put Don't Miss events and concerts on various websites and distribution channels; maintain a database of all locations where the calendar of events are placed on other sites; keep information up to date and accurate; keep exploring new calendar options.
- Assists in filling group information requests/welcome packets as needed in a timely manner.
- Covers booths at events and welcome tables at booked conferences, manages events or programs to attract more visitors into the Welcome Center and handles merchandise sales.
- Responsible for managing merchandising and inventory reporting of Welcome Center Store inventory and marketing items.
- Makes bank cash deposits from Welcome Center cash register and makes trips to bank for change.
- Maintain Welcome Center Handbook/Visitor Information resource book for quick reference.
- Acts as back-up to part-time Visitor Center Information Representative to cover absences due to vacation, illness, etc.
- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of modern office practices and procedures.
- Knowledge of social media and websites.
- Knowledge of City and departmental policies and procedures.
- Knowledge of computers and job-related software programs.
- Skill in prioritizing and organizing work.
- Skill in the provision of customer service.
- Skill in the maintenance of files and records.

- Skill in the use of office equipment such as a computer, scanner, and copier.
- Skill in oral and written communication.
- Ability to work cooperatively and collaboratively in a workplace of dignity and respect.

SUPERVISORY CONTROLS

The CVB Director assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES

Guidelines include City and departmental policies and procedures. These guidelines are generally clear and specific, but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of administrative and customer service duties. Frequent interruptions contribute to the complexity of the position.
- The purpose of this position is to provide support for sales and marketing, event planning, and event operations. Successful performance contributes to the efficiency and effectiveness of department operations.

CONTACTS

- Contacts are typically with the advertising agency of record, publication sales staff and advertising departments, local businesses and hotels, co-workers, other City employees, and members of the general public.
- Contacts are typically to give or exchange information, resolve problems, and provide services.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while sitting at a desk or table or while intermittently sitting, standing, or stooping. The employee frequently lifts heavier objects weighing approximately 25-30 pounds.
- The work is typically performed in an office or at event sites/booked conferences.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Ability to read, write, and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent.
- Sufficient experience to understand the basic principles relevant to the major duties of the position usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.

The qualifications listed above represent the credentials necessary to perform the essential functions of this position. To be successful in this position, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of this position.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Robert Curnow, City Manager

FROM: Paul Salvatore, Finance Director 5/11/2023
Robert Curnow, City Manager 5/11/2023

DATE: May 18, 2023

SUBJECT: FY-24 Budget Amendment and Purchase of Council
Chambers/Courtroom Audiovisual Equipment

Recommendation:

Approve FY-24 Budget Amendment and Purchase of Council Chambers/Courtroom Audiovisual Equipment in the amount of \$140,801.69.

Discussion:

The council chamber audiovisual equipment and installation has reached end-of-life and end-of-support on many of the components. There have been multiple failures over the last year that have impacted public video and in-process presentations for council meetings, planning meetings, and courtroom proceedings. The council chamber AV Setup is critical to the functioning of these three purposes and the current maintenance status of the system does not provide adequate reliability for these purposes. There have also been technological advances since the system was deployed which allow for greater interaction and presentation capabilities that will enhance citizen and staff capabilities in these sessions. It is for that reason that we recommend replacing the current council chambers AV with updated hardware and features to accommodate these needs. It has been recommended to use our name-branded vendor, Sound Principles, who also provides the service for council and planning meetings. They are specially qualified to install and support the new system as they are the operational staff as well.

The cost of the new system will be as follows:

Replacement PC's \$5,060.49
Installation Services \$39,941.20
AV Hardware and Software \$94,201.00
Apple AV Station \$1,599.00

Total Project \$140,801.69

Budget Impact:

This will reallocate \$140,802 from General Administrative Contingency to the Mayor & Council Machinery & Equipment.

Attachments:

1. Cpak Quote # CPKQ36004
2. Council Chambers Estimate 1
3. Council Chambers Estimate 2
4. Budget Reallocation for FY2023 - Council AV Equipment



Date	Quote #	Account Manager
May 4, 2023	CPKQ36004	Christin Lepore

Quote Prepared For:

Information Technology
Peachtree City
151 Willowbend Road
Peachtree City, GA 30269

Issue Purchase Order to:

Cpak Technology Solutions
133 Main Street
LaGrange, GA 30240
Fax: 706-298-4537
E-mail: sales@cpak.com
FED ID: 58-1623505
State Contract# 99999-SPD-SPD0000161-0008
Loc ID # 1213378502

Qty	Part Number	Description	Unit Price	Extended Price
Council PCs				
3	30G1001AUS	ThinkStation P360 Ultra, Intel Core i7-12700 (2.10GHz), Windows 11 Pro 64, 16.0GB, 1x512GB SSD M.2 2280 PCIe Gen4 TLC Opal, NVIDIA T400 4GB, Wi-Fi 6E AX211, 3YR Premier NBD	\$1,686.83	\$5,060.49
1	Shipping	Shipping & Handling	\$0.00	\$0.00
SubTotal			\$5,060.49	
Tax			\$0.00	
Grand Total			\$5,060.49	

This quote includes a 3.5% cash discount. If you wish to order on a credit card, please contact us for a revised quote.

Pricing and availability may change. Please contact Cpak for current information.



ESTIMATE

Services - A/V Renovation Council Chambers

Sound Principles Pro Multi Media Inc.

403a McDonough Parkway
McDonough, Georgia 30253
United States

770 477-6227

www.soundprinciplespro.com

BILL TO

City of Peachtree City
Paul Salvatore

psalvatore@peachtree-city.org

Estimate Number: 2641

Estimate Date: February 20, 2023

Expires On: April 27, 2023

Grand Total (USD): \$39,941.20

Items	Quantity	Price	Amount
Installation Labor Installation Labor - hands x 2 / 8-10 work days PM - 8 work days	1	\$16,800.00	\$16,800.00
Installation Programming - Audio Audio - Live room analyzation, tuning and left ready for use/ Streaming checked and adjusted / recording set up - Instruction on use	1	\$1,850.00	\$1,850.00
Installation Programming - Streaming Streaming - Programming to live and instruction on Use	1	\$1,450.00	\$1,450.00
Installation Programming - Projection Projection - Programming and instruction on use	1	\$1,050.00	\$1,050.00
Crestron Programming Programming Crestron units - This is an estimate only. We anticipate programming to come in at or around the price estimated in this line item. There could be a variance once finished.	1	\$8,500.00	\$8,500.00
Installation materials Materials for installation (connectors, fasteners, paint, unistrut, clamps or rigging supplies as needed)	1	\$563.00	\$563.00
Installation Truck Deliver equipment, ladders, Tools as needed	5	\$375.00	\$1,875.00
Notes for Customer To move entire rack from back room to media area Similar conduit needs for only moving wireless units.	1	\$3,040.00	\$3,040.00



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Items	Quantity	Price	Amount
Notes for Customer Notes for this project - Installing and programming equipment to improve quality and functionality: 1) Live room A/V including remote video meeting presentation 2) Streaming A/V - to 4 different platforms w one unit 3) Recording Audio and Video This design uses the existing: Crestron system /we provide fresh programming and accessories to operate new items QSC Audio Q Sys Core 110f, system for speakers, amps and Mixer City provided computers and displays: Computer 1) Strongly recommending newer Apple MacBook Pro or iMac for long length audio recording. Computer 2) Desktop or Laptop for remote video meeting (Zoom, Meetings, Web X -*one remote meeting platform at a time) Computer 3) Desktop or Laptop for streaming /monitor stream Display 1) 20" Display - for Camera/ input switcher -streaming Lighting /Dimming system - Crestron control We will need access to pull wire from council desk to back room. *Discussed adding ceiling mics to pickup crowd commentary and decided against it	1	\$0.00	\$0.00
Notes for Customer Notes for this project - We will need adequate power and in some cases conduit runs near equipment	1	\$0.00	\$0.00
Design Design, Starter Drawing and Items list	1	\$4,813.20	\$4,813.20



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Subtotal: \$39,941.20

No tax 0%: \$0.00

Total: \$39,941.20

Grand Total (USD): **\$39,941.20**

Notes / Terms

*Customer is to provide or be billed for any electrician or lift needs. If any balance is due, Final payment is due upon completion. Technician fees, Labor fees, Deposit and or Special order items are non refundable. By making payment and or signing this document the customer is accepting this proposal, return policy and agrees to these terms superseding any PO or any other document signed or submitted. No returns or refunds on any payment in regards to Labor, Purchases of Items to Install, Travel, Truck or Freight fees, Rental items, Special Order or Used items. By completing this transaction customer agrees to this return policy.

It's all about the Experience - Yours and Ours. Thank You!



ESTIMATE

A/V Renovation Council Chambers

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United States

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BILL TO
City of Peachtree City
Paul Salvatore

psalvatore@peachtree-city.org

Estimate Number: 2642

Estimate Date: February 20, 2023

Expires On: April 27, 2023

Grand Total (USD): \$94,201.00

Items	Quantity	Price	Amount
Yamaha Yamaha AGO6 USB / Pod cast Mixer w/ Studio One or alt Free software	1	\$224.00	\$224.00
DataVideo Controller RMC 300A - 8 Camera Controller	1	\$1,299.00	\$1,299.00
DataVideo 4K PTC300 4K PTZ camera/ 20 x optical w wall mount dampener	5	\$2,199.00	\$10,995.00
DataVideo Wall mount and Damper kit	5	\$309.00	\$1,545.00
DataVideo Switcher SE4000 8 channel - 4k switcher	1	\$7,999.00	\$7,999.00
DataVideo 4ch Encoder - 4 Channel Streaming Encoder	1	\$1,999.00	\$1,999.00
Shure MX 393 Boundary Mic - to "help" pickup voices when members lean back. Will sit on desk top -lower corner of desk.	5	\$229.00	\$1,145.00
HDMI Video Multiplier VS-88H2 - Kramer 8x8 4K HDR HDCP 2.2 Matrix Switcher with Digital Audio Routing	1	\$4,729.00	\$4,729.00
DA-LITE Video Screen Da-Lite screen / approx. 96x54 recessed electric screen for slides / adding video and or remote meeting **Cost estimate pending manufacturer response w shipping	2	\$4,990.00	\$9,980.00



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Items	Quantity	Price	Amount
Projector Mount Premier Projector Mount - Ceiling Tile kit premier	2	\$328.00	\$656.00
Projector Panasonic PT-RCQ80WU 8000-Lumen WUXGA Laser DLP Projector (White, with 1.71 to 2.41:1 Lens)	2	\$12,990.00	\$25,980.00
Furman Power conditioner for 4 projectors	4	\$289.00	\$1,156.00
APC For media area - APC UPS 1500VA Sine Wave UPS Battery Backup, BR1500MS2 Backup Battery Power Supply, AVR, 10 Outlets, (2) USB Charger Ports	1	\$269.00	\$269.00
Drawers for racks 3 space drawer for racks	1	\$179.00	\$179.00
HDMI Capture DataVideo HDMI to USB Capture Card	2	\$279.00	\$558.00
DataVideo ProRes 4K Video Recorder-1U Rackmountable - 2 changeable Hard drives	1	\$2,649.00	\$2,649.00
Notes for Customer Notes for this project - We will need adequate power and in some cases conduit runs near equipment -customer to provide up to 4 PC desk or laptop computers	1	\$0.00	\$0.00
Router Ubiquiti Networks UniFi Dream Machine Pro Rack Mount router	1	\$379.00	\$379.00
Equipment Rack Rack to hold items in media control area - No handles / Carpet	1	\$519.00	\$519.00
Furman Rack Unit Power Conditioner in Rack	1	\$89.00	\$89.00



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Items	Quantity	Price	Amount
Cable Parts and Cable Package needed for all connectivity moving rack from room to media area	1	\$1,760.00	\$1,760.00
Apple iPad Apple iPad Pro 12.9" - Wi-Fi 512GB - Space Gray	9	\$1,499.00	\$13,491.00
Apple Pencil Second Generation Apple Pencil -main + spare for each tablet	18	\$149.00	\$2,682.00
Apple iMac 24" Apple iMac 24" - Apple Imac Apple M1 Chip 8-Core CPU 8-Core GPU 512GB Storage 512GB storage ¹ 8GB unified memory 24-inch 4.5K Retina display ² Two Thunderbolt / USB 4 ports Two USB 3 ports Gigabit Ethernet Magic Keyboard with Touch ID	1	\$1,999.00	\$1,999.00
**Installed and programmed - plug and play -			
MIRO MIRO Business Plan subscription- \$16 per month per user / 10 users	12	\$160.00	\$1,920.00
*Covers 1st year			

Subtotal: \$94,201.00

No tax 0%: \$0.00

Total: \$94,201.00

Grand Total (USD): \$94,201.00



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It's all about the Experience - Yours and Ours. Thank You!

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 23-25

DATE 05/04/2023

[illegible]

This will reallocate funding for the Council Chambers Audio/Visual Equipment Purchase
--

Entered

Approved

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Robert Curnow, City Manager

FROM: Cathy Wilder, Recreation 5/11/2023
Robin Cailloux, Planning Director 5/11/2023
Justin Strickland, Assistant City Manager 5/11/2023
Robert Curnow, City Manager 5/11/2023

DATE: May 18, 2023

SUBJECT: 05-23-06 First Reading of Filming Ordinance

Recommendation:

Adopt the film permit ordinance and corresponding fee schedule.

Discussion:

The film industry continues to expand in the state of Georgia and has an increasing presence in Fayette County. A growing number of requests for filming in the city have been made in the past several years and these requests have also become more complex with added special effects, stunts, and set construction. There is currently no film ordinance, permit process, or fee schedule in place for productions taking place on city property. The proposed ordinance provides a formal process for film permitting and welcomes filming to the area, but also protects the best interests of Peachtree City and its residents. Fees have been recommended to cover the administrative costs of processing permits as well as utilizing city services and property.

Budget Impact:

If approved, a list of fees will add revenue to the city's budget.

Attachments:

1. Film Permit Ordinance First Reading
2. Film Fees
3. Permit Application

CHAPTER 53- Special Events

ARTICLE 1. Media Productions and Permits

Sec. 53-1-1. Purpose

The purpose of this policy is to provide guidelines for the issuance, approval, and fees associated with the granting of permits for filming by television companies, movie companies, or other media in Peachtree City.

The City of Peachtree City invites and encourages film production so long as the City's primary responsibility to provide service and protection to the public is not impaired and provided that the City is compensated for the time, labor, and other costs associated with allowing the utilization of City owned property and facilities.

Sec. 53-1-2. Applicability

- (a) *Permit required.* The City of Peachtree City requires a film permit on both public and private property unless filming activity is contained entirely to private property. Should filming on private property, or any associated activity, impact public space such as sound, light spillage, parking, or increased traffic resulting from the activity, a permit shall be required.
- (b) *Exemptions.*
 - (1) *News media.* The provisions of this article shall not apply to film activities for the purpose of news media.
 - (2) *Personal/family video.* The recording of visual images (motion or still photography) solely for private use and not for commercial use.
 - (3) *Studio filming.* Film activities (motion or still photography) conducted at or within a properly licensed studio.
 - (4) *Small business.* The owner of any small business, as defined by the size standards of the small business administration (SBA), may film a commercial for said business at their properly licensed business location without a permit, so long as the filming takes place wholly inside the private premises of the property.

Sec. 53-1-3. Definitions:

- (a) *Exigent circumstances* shall mean conditions of property, weather, lighting, scheduling, or filming equipment that are necessary for the scheduled filming activity which, if forced to wait at least five business days, would make them unavailable for use by the production through no fault of any agent of the production responsible for same, and which was not known or could have reasonably been ascertained at least five business days prior to the scheduled filming activity.
- (b) *Facility* shall mean any structure or building, regardless of the presence of active utilities, located on public or private property.
- (c) *Film, filming or film activity* shall mean creating motion picture or still photographic images, and include all activity attendant to staging or shooting commercial motion pictures, television shows or programs, commercials and student films produced to satisfy a post-secondary school course requirement at an

educational institution in any medium including film, tape or digital format, including, but not limited to, motion pictures, television or commercial still photography.

- (d) *Impact*, with regards to public property, shall mean (1) use of intellectual property belonging to the city; (2) closure of a city or state street, lane and/or sidewalk; (3) use of pyrotechnics or other explosives; (4) smoke effects, water effects or flame effects; (5) display of real or artificial firearms, grenades or other weapons that would cause the public to fear violence; (6) vehicle chases and/or vehicle crashes; (7) use of large or any other equipment that has a reasonable likelihood of causing damage to public property; (8) use of wild animals controlled under federal or state law or county and/or municipal ordinances; (9) use of city or state streets and/or lanes for the parking of trailers or vehicles associated with the filming activity that are likely to restrict the flow of traffic; (10) if another permit and/or license or any type of inspection is required by the ordinances of the city for the filming activity; or (11) any combination of the above.
- (e) *Public space* shall mean any real property or structures on real property, owned by a government entity and normally accessible to the public, including but not limited to parks, roads, paths, greenways, and nature areas.
- (f) *News media* shall mean the photographing, filming or videotaping for the purpose of spontaneous, unplanned television news broadcast or reporting for print media by reporters, photographers or camerapersons.
- (g) *Producer* shall mean an individual, organization, corporation or other entity that is ultimately responsible for the filming activity that is the subject of the application and permit.
- (h) *Studio* shall mean a fixed place of business where filming activities (motion or still photography) are regularly conducted upon the premises.

Sec. 53-1-4. Applications and review process

- (a) Issuance of permits and other decisions rendered pursuant to the terms of this chapter shall be based upon the following:
 - (1) The health and safety of all persons, including citizenry and customers of any businesses located within the city; and
 - (2) Mitigation of disruption to all persons and businesses within the affected area; and
 - (3) The safety of all public and private property within the city; and
 - (4) Traffic congestion at particular locations within the city; and
 - (5) Ability of the applicant to organize the filming activity and comply with all applicable laws, ordinances and regulations, and/or the city to coordinate the necessary services within the period of time between submittal of application and scheduled date of filming activity; and
 - (6) Whether any other legal and/or permitted activity is taking place at the location of the scheduled film activity at the same time.
- (b) All requests for filming on City property will be directed to the Recreation Department. All contacts and arrangements will be made through that department only.
- (c) The designated City representative for the Recreation Department will send the applicant a permit application for completion. A non-refundable application fee will be assessed to cover the administrative costs of staff. Applications must be received at least ten (10) business days in advance of production. Road closure requests may require 14 days or more. A rush fee shall be assessed if an applicant fails to submit the application at least ten (10) business days prior to the first scheduled event or day of filming.

-
- (d) The City representative will review the request upon receipt of the completed application and fee and communicate with the affected departments to establish the logistics and personnel requirements for the production. The involved departments may request a meeting to discuss filming plans during the review process.
 - (e) The City representative will communicate approval or denial to the applicant in writing. If the permit request is approved, the City representative will invoice them for any additional fees according to the fee schedule. All fees must be paid, and insurance submitted to the representative before the permit can be issued.
 - (f) The completed application package shall include, but is not limited to:
 - Film permit application, associated fees, liability insurance, extra duty police and fire department request forms, sign permit, written permissions from property owner or any outside governing agency such as the Georgia Department of Transportation or FAA.
 - (g) After receiving a permit, a producer may request a modification of the permit at any time by submitting a change request in writing and submitting the requisite change fee. The City film representative shall process the change request in the same manner established for processing initial applications.

Sec. 53-1-5. Filming regulations

- (a) No filming shall take place in or upon City owned property unless a film permit has been issued in accordance with these guidelines. A permit may be required for filming or associated activity on private property if such filming will have an impact on public space. The City reserves the right at its discretion to ask productions that do not have the appropriate permit or are violating guidelines to leave public areas and charge them a fee that is double the cost of the original permit fee.
- (b) No filming shall take place in or upon private property unless a film permit has been issued unless a film permit has been issued if such filming will have an impact on City-owned property.
- (c) The production company is responsible for obtaining permission of local businesses and residential property owners for filming or parking on private property not owned or controlled by The City of Peachtree City. Proof of permission must be submitted to the designated city film representative.
- (d) Impacted residents and businesses shall be notified in writing at least (3) days in advance of filming. Earlier notification may be required in cases where planned activities may have a significant impact on normal activities of the area. The area to be covered by notification may vary depending on the impact of the planned activity, but will be a minimum of all businesses and residents in the linear block in which the activity is to occur.
- (e) Special considerations for areas impacting Residential Neighborhoods:
 - (1) All equipment and support vehicles not in immediate use shall be parked so as not to cause any interference to pedestrians or vehicular traffic.
 - (2) Production vehicles must be parked in such a way as to not impede safe lines of vision at intersections
 - (3) Lighting for filming, both during the day and night, should be oriented away from neighboring residents wherever possible, and should not interfere with the safe movement of traffic.
 - (4) Wherever possible, base camps and dressing room trailers should be parked away from neighboring residences, and/or take steps to control noise from generators, slamming doors, engines, etc.
 - (5) A production location manager or key assistant manager should be present at any location being filmed as the primary contact for the City unless prior arrangements have been made.
- (f) Film activities must occur between the following hours unless specifically approved by permit:
 - 7:00 am-9:00 pm Monday-Thursday
 - 7:00 am-10:00 pm Friday
 - 8:00 am-10:00 pm Saturday, Sunday and national holidays
- (g) If any street, sidewalk, or golf cart path is to be temporarily blocked or if motor vehicle or pedestrian traffic is to be disrupted in any manner, the applicant must arrange through the City's Police Department, and at the

applicant's sole expense, for the presence of one or more City Police officers at the filming site. The number of such officers and the amount of time such officers will be present at the filming site shall be determined at the discretion of the City Police Chief. Street closures are generally discouraged, and requests for street closures or diverting of traffic should be made 20 days in advance to allow for planning of alternate routes and proper notification

- (h) Interruption of traffic on state routes or closure of state routes requires prior approval from the Georgia Department of Transportation (GDOT), as well as the City of Peachtree City. The film representative will provide the Production Company with the appropriate contact at the GDOT.
- (i) Removal, cutting, trimming, or alteration of trees, plants, and other vegetation in the City right-of-way is prohibited unless specifically approved by permit.
- (j) Filming that involves the use of explosives, pyrotechnics, fire, smoke-making machines, firearms, vehicle crashes, or other special effects must be approved in writing by the City Manager, Chief of Police, and Fire Chief.
- (k) Tents or temporary structures having an area greater than 100 square feet require a permit and inspection by the Fire Marshal.
- (l) Access to the filming site for EMS and City Fire Marshal must be maintained at all times. EMS personnel may be required on-site for productions with stunts or other special effects being performed. The amount of EMS personnel and rate of pay is at the sole discretion of the Fire Chief.
- (m) The applicant must provide a certificate of insurance upon receipt of the filming permit naming the City of Peachtree City as an additional insured, providing for general liability coverage in the amount of \$1,000,000 each occurrence, and aggregate. In addition, the holder of the filming permit shall indemnify and hold harmless the City of Peachtree City, its elected officials, employees, agents, successors, and assigns from any and all claims, costs, losses, and expenses, including, without limitation, reasonable and incurred attorney's and expert's fees, arising from the negligence, gross negligence, or willful misconduct of permit holder's owners, officers, officials, employees, agents, tenants, guests, invitees, or contractors.
- (n) The filming permit must be available to be inspected at the site of filming during any and all activity covered by the permit.
- (o) Upon completion of filming, all city property and right-of-way shall be returned to its original condition in accordance with the City's approval. If the city must conduct clean-up as a result of the filming, the applicant shall be assessed a fee not less than the amount of the City's actual costs of clean up.
- (p) In the City of Peachtree City parks, no motorized vehicles are permitted on sidewalks, fields, or natural areas without prior approval. Additionally, no stakes may be used, nor may any amenities, including but not limited to, playgrounds, pavilions, concession stands, fountains, benches, be moved, altered, or damaged.
- (q) If production requires the usage or any signage, a sign permit must be applied for and approved. All signage must be removed by the film production crew, and a contact name, number and e-mail must be provided for the crew member responsible for removal.
- (r) Any food preparation, food service, or portable restroom facilities provided at the location shall require a permit from the county health department, or evidence of exemption must be provided.

Sec. 53-1-6. Application fee, reimbursement for cost, waiver.

- (a) An on-site city film coordinator may be required if deemed necessary by the City Film Representative. This determination is at the sole discretion of the City Film Representative, and the rate of pay is established in the approved filming fees.
- (b) The City withholds the right to waive any permit fees for productions including, but not limited to, filming for non-profit or educational purposes from which no profit is derived directly or indirectly and student filming. This excludes political groups. Hardship must be detailed in writing and approved by the City Manager.
- (c) Per day or per period is further defined as not to exceed a 12-hour time period in any calendar day.

-
- (d) High impact fee includes productions that fit one or more of the following conditions:
- Require closure of or restrict access by the public in any way to public facilities including but not limited to buildings, parks, sidewalks, streets, parking lots, right-of way, etc.
 - Filming crew is larger than 50 people
 - Filming makes use of amplified sound or any special effects including but not limited to weapons, live animals, pyrotechnics, explosives, stunts, vehicle chases or crashes, etc.
 - Filming alters, replaces, or uses vegetation, signage, decorations, or amenities at public facilities.
 - Requires assistance from City of Peachtree City Staff for closures, security, access, research, contacts.
 - Require the setup of tents, temporary structures, or any additional equipment in facilities
- (e) Permit Change Fee applies to any changes made to the original permit within 72 hours of filming start including but not limited to venue change, date change, crew size change, and time change.
- (f) High Impact parks, and lots include Drake Field, Picnic Park, Line Creek Nature Area, Battery Way; or any entire complex including, but not limited to the PAC, McIntosh Trail Recreation Complex. High impact facilities include any buildings including but not limited to the Kedron Fieldhouse & Aquatic Center, City Hall, Library, Glenloch, Box Office Building, Gathering Place, and McIntosh Place.
- (g) All other facilities fall into low-impact category

Sec. 11-14-8. Violations; revocation.

- (a) Any producer that performs filming activity requiring a permit under this article without such a permit shall be in violation of this article and subject to a \$1,000.00 fine for each day of non-permitted filming activity.
- (b) In addition to revocation of a filming permit, a permittee violating any provisions of this article shall be subject to a \$1,000.00 fine for each violation.
- (c) Violations enforceable by Peachtree City Police Department, Peachtree City Code Enforcement, and Peachtree City Fire Marshal.

Sec. 11-14-9. Appeals.

Appeals of any decisions of the mayor and city council under this article shall be as authorized under Title 5 of the Official Code of Georgia Annotated.

Film Permit- Location- Personnel Fees

Fee Type	Fee Amount	Approval/Review
Application Fee	\$200.00	All applicants pay- non-refundable administrative fee
High-Impact Permit Fee	\$350.00	Criteria listed in ordinance
Rush Fee	\$300.00	Applications submitted in full with less than 10 business days' notice
Permit Change Fee	\$200.00	Due to administrative time and scheduling
Refundable Deposit	\$1000.00	Amount will be refunded less any fees due to city for services, cleanup, damage, extended fees.
Site Visit Fee	\$75.00/hr	If staff member is requested to show site requested
Sidewalk/Cart path Closures	\$200.00/day and up	Officer or auxiliary required to direct traffic around closure
City Personnel/on-site coordinator fees	\$150- per 4 hours \$200-per 4 hours if over 10 hours total	If deemed necessary by city staff

Location	Fees	Periods	Notes
Parks/Rec Facilities/Parks/Buildings	See recreation facility fee schedule	Use and availability are approved by each department head as schedules allow	Facilities are still open to the public
Athletic Fields	\$97.00/hr (2 hr min)	Use and availability are approved by each department head as schedules allow	Facilities are still open to the public
City owned parking lots (parking only)	\$250.00/day/period	Use and availability are approved by each department head as schedules allow	Parking only Facilities are still open to the public
City owned parking lots (filming)	\$1000.00/day/period and up	Use and availability are approved by each department head as schedules allow	Parking lot used as a filming location Facilities are closed to the public
Closure of any facility, park, or building low-impact-, small parks, low use facilities	\$4000.00/day & up plus any affected daily cost of salaries, benefits of personnel and revenue	Use and availability are approved by each department head as schedules allow	City personnel/on-site coordinator will be required for duration of filming
Closure of any facility, park, or building high-impact- entire complexes/facilities, large parks, high use facilities- facilities listed in ordinance	\$20,000.00 and up/day plus any affected daily cost of salaries, benefits of personnel and revenue	Use and availability are approved by each department head as schedules allow	City personnel/on-site coordinator will be required for duration of filming



City of Peachtree City - Application for Film Permit

COMPANY INFORMATION

Production Company:

Address:

City:

State:

Zip Code:

Phone:

Email:

PROJECT INFORMATION

Title of Project:

Type of Project: ☐ Film ☐ TV ☐ Commercial ☐ Student ☐ Other: _____

ON-SITE CONTACT INFORMATION

Primary Contact

Name:

Contact Title:

Phone:

Email:

Alternate Contact

Name:

Contact Title:

Phone:

Email:

SHOOT INFORMATION

Please attach additional information if using multiple site locations of filming longer than 3 days

Address of Location:

Start Date:

End Date:

Begin Time:

End Time:

1)

2)

3)

If prep/wrap time is outside listed begin/end times, Please describe:

Briefly Describe scene (please attach additional descriptions if filming multiple days):

VEHICLES, PARKING, AND CREW AT FILM LOCATION

If filming at multiple locations, please attach additional information

Number of Vehicles

Production Cars:_____ Trucks:_____ Generators:_____ Buses:_____ Crew Cars:_____ Trailers:_____

Vans:_____ Campers/RV's/Motor Homes:_____ Shuttle Vans:_____ Catering_____ Restroom Trailer:_____

Other: _____ Total Vehicles: _____

Base Camp Location*:

*Proof of permission to park at base camp must be submitted

Number of Personnel:

Crew:_____ Cast:_____ Extras:_____ Other:_____ Total:_____

CONSTRUCTION ACTIVITIES AT FILMING LOCATION

Will there be any temporary structures, stages, tents to be erected on site? ☐ YES ☐ NO

If yes, please describe:

Number of tents:_____ Size of each tent:_____

Will there Be any dumpsters on site? ☐ YES ☐ NO

Number of Dumpsters:_____

Will there be any interior or exterior modification of existing structures? ☐ YES ☐ NO

If yes, please describe:

Will there be removal of existing vegetation? ☐ YES ☐ NO

If yes, please describe:

SPECIAL EFFECTS OR STUNTS

Additional permit may be required for special effects

Contact:

Type of Effects:

☐ Smoke/Fire/Explosions ☐ Firearms ☐ Human Injury ☐ Sirens/Noises ☐ Aircraft ☐ Simulated Crime

☐ Car Chase ☐ Animals ☐ Stunt ☐ Other: _____

Please explain any selected effects/stunts:

SPECIAL ASSISTANCE FOR LOCATION:

Additional permit may be required for street or cart path closures

Type of assistance:

☐ Street Closure ☐ Path Closure ☐ Traffic Control ☐ Emergency Services ☐ Security

Other: _____

REQUIRED ATTACHMENTS

- | | |
|---|---|
| ☐ Site Plan showing production location(s) and base camp(s) | ☐ Proof of permission of property owner for use of base camp or additional parking |
| ☐ Plan to notify residents/businesses of intent to film | ☐ Certificate of insurance |
| ☐ Completed Sign Permit including list of all signs intended to use, including locations and images of signs | |

I, applicant, or authorized representative, have read and understand the contents of this application. The information contained in this application, attached exhibits, and other information submitted is complete in all aspects true and correct, to the best of my knowledge. Knowingly providing false information will automatically void this application and cancel the permit.

Signature of Applicant: _____ Date: _____

Staff Use Only:

Received by: _____ Date: _____ Date of Approval/Denial: _____

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Robert Curnow, City Manager

FROM: Yasmin Julio, City Clerk 5/8/2023
Robert Curnow, City Manager 5/9/2023

DATE: May 18, 2023

SUBJECT: 05-23-07 FY2024 Non-Profit Funding Request - Fayette County Council on Domestic Violence d/b/a Promise Place

Recommendation:

Authorize Mayor Learnard to sign the agreement for services and non-profit funding support for the Fayette County Council on Domestic Violence, Inc. d/b/a Promise Place for FY2024.

Discussion:

The non-profit funding policy authorizes up to \$25,000 for the basic and general needs services in the community. Promise Place provides services the City does not that meet the basic and general needs of some of our residents who are victims of domestic violence, including emergency shelter, support groups, assistance in obtaining emergency protective orders, and in providing domestic violence and teen dating education programs. Peachtree City residents comprise a proportional amount of those served by the agency.

Attached is the request from Promise Place Executive Director Ashley Williams for the funding support of \$10,000 to support the ongoing efforts and urgent needs of the organization. Current policy does not allow for the award amount to exceed \$7,500 for basic needs.

Budget Impact:

This item will have a budgetary impact of \$7,500 in the FY2024 budget non-profit funding 100-1505-572020.

Attachments:

1. 08-03 Non-Profit Funding Policy
2. Funding Request Letter
3. Funding Request Application
4. agreement

**OPR: City Hall
4/00 (Amended 02/09)**

Purpose	Section	I
Policy		II

I. Purpose

The Purpose of this regulation is to establish a policy for consistent response to requests for donations on behalf of non-profit organizations, including public schools, in Fayette County.

II. Policy

While the City of Peachtree City has no financial responsibility to assist non-profit organizations, including public schools, with funding or providing labor, there have been requests in the past for this assistance, and it is anticipated that there may be requests in the future. In an effort to ensure consistency, fairness, and compliance with anti-gratuities laws, the following guidelines have been established:

- A. Council will budget no more than \$25,000 annually for all non-profit funding.
- B. The City would assume no liability for any project for which the City provides funding and/or labor.
- C. Services provided to Peachtree City residents by a non-profit organization shall be addressed in a contract between the City of Peachtree City and the organization.
- D. Non-Profit Organizations

1. Basic Needs

As a general rule, funding for non-profit organizations serving Fayette County should be provided by the Fayette County Commission to ensure that Peachtree City residents are not subject to double payment through their municipal and County taxes. However, Council reserves the right to make contributions to non-profit organizations that provide services that meet the basic needs (food, shelter, protection) of Peachtree City residents based upon the merit of the request. Requests for funding for non-profit organizations that provide basic needs shall not require matching funds but such requests shall be prorated based upon the total annual budget of the organization and the percentage of Peachtree City residents served by the organization in comparison to the total number of people they serve. The amount of funding provided shall be the lesser of the amount requested, the amount of the annual budget used to serve Peachtree City residents based on the percentage of Peachtree City residents served, or \$7,500.00. The percentage of Peachtree City residents served will be based on the total number of residents and non-residents served for the 12-month period ending with the month prior to the month in which the request is made. These funds, once identified, will be budgeted for annually, upon written request by the organization that would be subject to prorated allocation as noted above.

2. General Needs

Should Council approve a funding request for an organization that provides for general needs (other than food, shelter and protection), a dollar for dollar match up to a limit of \$5,000 in funding/labor may be provided as a match to any non-government funding provided to the organization. If the organization serves people other than Peachtree City residents, request shall be prorated based upon the percentage of Peachtree City residents served in comparison to the total population served. The amount of funding provided shall be the lesser of the actual amount requested, the amount of the annual budget used to serve Peachtree City residents based on the percentage of Peachtree City residents served, or \$5,000.00. The percentage of Peachtree City residents served will be based on the total number of residents and non-residents served for the 12-month period ending with the month prior to the month in which the request is made. Requests from a non-profit organization in the General Needs category will be considered no more often than every five years.

3. Public Schools

- a. Each request for funding/labor will be considered by the Peachtree City Recreation Commission, who will forward a recommendation to the City Council for final decision.
 - b. Council will evaluate each request and make a decision based on the merit of the request.
 - c. No more than one request, per school, will be considered in any five consecutive year period.
 - d. Only Fayette County public schools whose attendance boundaries include Peachtree City will be eligible for consideration.
 - e. Requests for funding/labor must be for enhancements to playgrounds and playing fields only. Any playground/playing field for which the City makes a contribution must be made available for use by City residents when not being used by the school. A formal agreement with the School Board would be required.
 - f. Should Council approve a funding request, a dollar for dollar match up to a limit of \$5,000 in funding/labor may be provided as a match to any funding provided by the school or any school organization (i.e. booster club). All funding requests must be submitted by June 1.
- E. All requests for funding must be made using the attached form. 501c3 non-profit organizations should include a copy of the previous calendar year form 990. Other non-profits should attach a copy of their current fiscal year budget.
- F. The City Council will have final approval on all funding requests. All funding requests must be submitted to and approved by Council by June 1 for consideration for funding in the next fiscal year budget.
- G. In emergency situations (a sudden, urgent, need for help or relief, created by some unexpected financial event), the City Council may vote to provide funding outside of the provisions above from the Council Contingency Fund. Adherence to anti-gratuities requirements would still apply.

APPROVED:
Mayor and Councilmembers



February 13, 2023

Peachtree City Council
151 Willowbend Road
Peachtree City, GA

Dear City Council,

On behalf of Fayette County Council on Domestic Violence, Inc. d/b/a Promise Place, I would like to take this opportunity to thank Peachtree City for its ongoing support of our mission help prevent domestic violence through awareness, education, and providing safety for the victims and their families, utilizing emergency shelter and transitional housing. In 2022, Promise Place provided domestic violence services to 2,555 victims. Of those served, 311 were Fayette County residents with 90 clients reported residing in Peachtree City.

Our domestic violence emergency shelter provides immediate safety for victims of domestic violence and their children. Staff provides services and resources to the families while in the shelter to maintain their safety and promote self sufficiency and housing stability. We provide for all the clients' emergency needs while in the shelter, including but not limited to, utilities, security, maintenance costs, and staff for 24 hours, year-round coverage. In addition to emergency shelter, Promise Place provides counseling services and many other programs to both the victim and their children to assist in the healing process from the trauma that they have experienced.

Promise Place collaborates with the Peachtree City Police Department as well as the other law enforcement agencies in Fayette County to ensure that domestic violence victims are given our information at the time of a violent incident and that police officers are able to contact us directly for assistance. This service is extremely important because when we assist domestic violence victims in escaping violent homes, we help reduce the number of 911 calls to officers, alleviating their volume of calls as well as reducing potential danger to officers responding to domestic violence calls. In 2022, Promise Place received a total of 2,381 calls on our crisis hotline. 271 calls were from victims in Fayette County in which 14% of those calls were from victims in Peachtree City.

The continued support from Peachtree City Council is allowing Promise Place to make a difference in the lives of domestic violence victims and their children in Peachtree City. Our Teen Dating Violence Prevention Program reached a total of 840 students from J.C. Booth Middle and McIntosh High School to educate the youth on healthy relationships and warning signs of teen dating violence. Our mission is to empower local communities to eradicate domestic violence and promote emotional and physical healing for our clients.



P.O. Box 854 • Fayetteville, Ga 30214 • Telephone (770)461-3839 Fax (770) 460-6591

To help continue the much needed services provided by Promise Place in our community, we are requesting \$10,000 from the FY 2024 Annual Budget designated funds for nonprofit organizations. Thank you in advance for your consideration of this request.

Sincerely,

Ashley S. Williams
Executive Director



Funding Request For Non-Profit Organizations

Organization Information:

Organization Name: Fayette County Council on Domestic Violence d/b/a Promise Place

Address: P.O. Box 854, Fayetteville, GA 30214

Phone #: (770) 461-3839 Fax #: (770) 460-6591

Contact Person: Ashley Williams

Title: Executive Director

Financial Information:

Total Annual Budget: \$1,028,778

Total Clients Served Annually: 2,555

Peachtree City Residents Served Annually: 90

Funding Request Information:

Funding Amount Requested: \$10,000

Funding Use(s): To provide domestic violence services to residents of Peachtree City.

Additional Information on Organization/Services: Promise Place provides services to victims of domestic violence in Peachtree City, including, crisis counseling, legal advocacy, and emergency shelter. Our Teen Dating Violence Prevention Program is facilitated at JC Booth Middle and McIntosh High schools.

REQUIRED ATTACHMENTS: 501c3 non-profit organizations must provide a copy of the previous calendar year form 990. Other non-profits must provide a current fiscal year budget.

<i>Date</i>	<i>Council</i>	<i>Amount</i>
<i>Submitted:</i> _____	<i>Approval Date:</i> _____	<i>Approved:</i> _____

STATE OF GEORGIA
COUNTY OF FAYETTE

AGREEMENT

This Agreement entered into this ____ day of _____, 2023, by and between FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE, INC., D/B/A PROMISE PLACE (hereinafter "PROMISE PLACE"), and the CITY OF PEACHTREE CITY, GEORGIA (hereinafter "City").

WHEREAS, PROMISE PLACE provides services to residents of Fayette County, Georgia, including residents of Peachtree City, Georgia, who are victims of domestic violence; and,

WHEREAS, in providing such services, PROMISE PLACE assists the Police Department of the City; and,

WHEREAS, PROMISE PLACE has requested funding assistance from the City so as to continue to provide such services to residents of Fayette County and the City; and,

WHEREAS, PROMISE PLACE is a qualified non-profit corporation pursuant to Section 501(c)(3) of the Internal Revenue Code.

NOW, THEREFORE, and in consideration of the mutual terms and conditions contained herein hereto agree as follows:

1.

In exchange for the services provided by PROMISE PLACE to the City and residents of the City, the City hereby agrees to pay the sum of \$7,500 for the period of October 1, 2023, through and including September 30, 2024.

Executed the day and date first above mentioned.

FAYETTE COUNTY COUNCIL ON
DOMESTIC VIOLENCE, INC.

CITY OF PEACHTREE CITY,
GEORGIA

By: President

By: Kim Learnard, Mayor

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Robert Curnow, City Manager

FROM: Yasmin Julio, City Clerk 5/8/2023
Robert Curnow, City Manager 5/9/2023

DATE: May 18, 2023

SUBJECT: 05-23-08 FY2024 Non-Profit Funding Request - Fayette Senior Services

Recommendation:

Authorize Mayor Learnard to sign the agreement for services and non-profit funding support for Fayette Senior Services for FY2024.

Discussion:

The non-profit funding policy authorizes up to \$25,000 for the basic and general needs services in the community. This agreement with Fayette Senior Services helps to support the proportional number of Peachtree City residents receiving social services, including Meals on Wheels, congregate meals, transportation, and in-home personal care and homemaker services.

Attached is the request from Fayette Senior Services President and CEO Nancy Meaders for funding support of \$15,000 to support the ongoing efforts and urgent needs of the organization. Current policy does not allow for the award amount to exceed \$7,500 for basic needs.

Budget Impact:

This item will have a budgetary impact of \$7,500 in the FY2024 budget non-profit funding 100-1505-572020.

Attachments:

1. 08-03 Non-Profit Funding Policy
2. PTC FY-24 Rrequest ltr
3. Non-Profit Funding Forms
4. agreement

**OPR: City Hall
4/00 (Amended 02/09)**

Purpose	Section	I
Policy		II

I. Purpose

The Purpose of this regulation is to establish a policy for consistent response to requests for donations on behalf of non-profit organizations, including public schools, in Fayette County.

II. Policy

While the City of Peachtree City has no financial responsibility to assist non-profit organizations, including public schools, with funding or providing labor, there have been requests in the past for this assistance, and it is anticipated that there may be requests in the future. In an effort to ensure consistency, fairness, and compliance with anti-gratuities laws, the following guidelines have been established:

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- D. Non-Profit Organizations

1. Basic Needs

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Should Council approve a funding request for an organization that provides for general needs (other than food, shelter and protection), a dollar for dollar match up to a limit of \$5,000 in funding/labor may be provided as a match to any non-government funding provided to the organization. If the organization serves people other than Peachtree City residents, request shall be prorated based upon the percentage of Peachtree City residents served in comparison to the total population served. The amount of funding provided shall be the lesser of the actual amount requested, the amount of the annual budget used to serve Peachtree City residents based on the percentage of Peachtree City residents served, or \$5,000.00. The percentage of Peachtree City residents served will be based on the total number of residents and non-residents served for the 12-month period ending with the month prior to the month in which the request is made. Requests from a non-profit organization in the General Needs category will be considered no more often than every five years.

3. Public Schools

- a. Each request for funding/labor will be considered by the Peachtree City Recreation Commission, who will forward a recommendation to the City Council for final decision.
 - b. Council will evaluate each request and make a decision based on the merit of the request.
 - c. No more than one request, per school, will be considered in any five consecutive year period.
 - d. Only Fayette County public schools whose attendance boundaries include Peachtree City will be eligible for consideration.
 - e. Requests for funding/labor must be for enhancements to playgrounds and playing fields only. Any playground/playing field for which the City makes a contribution must be made available for use by City residents when not being used by the school. A formal agreement with the School Board would be required.
 - f. Should Council approve a funding request, a dollar for dollar match up to a limit of \$5,000 in funding/labor may be provided as a match to any funding provided by the school or any school organization (i.e. booster club). All funding requests must be submitted by June 1.
- E. All requests for funding must be made using the attached form. 501c3 non-profit organizations should include a copy of the previous calendar year form 990. Other non-profits should attach a copy of their current fiscal year budget.
- F. The City Council will have final approval on all funding requests. All funding requests must be submitted to and approved by Council by June 1 for consideration for funding in the next fiscal year budget.
- G. In emergency situations (a sudden, urgent, need for help or relief, created by some unexpected financial event), the City Council may vote to provide funding outside of the provisions above from the Council Contingency Fund. Adherence to anti-gratuities requirements would still apply.

APPROVED:
Mayor and Councilmembers



February 24 , 2023

Mr. Robert Curnow
City Manager
151 Willowbend Road
Peachtree City, GA 30269

RE: FY24 Request for Funding

Dear Mr. Curnow:

Fayette Senior Services, Inc. respectfully submits a request for funding assistance from the City of Peachtree City for the period July 1, 2023 through June 30, 2024 in exchange for social services provided to residents of Peachtree City.

In order to continue providing the same level of services that are essential to the health and well-being of Fayette County's rapidly growing aging population, Fayette Senior Services asks for a continuation of support in the amount of \$15,000. This support plays a significant role in our capacity to meet the current demand for essential services as established under the Older Americans Act. Many of these services are a lifeline to our seniors who need assistance with obtaining basic needs such as food, transportation and personal care services such as help with bathing and dressing. Enclosed are the Workload Indicators for Social Services for Peachtree City. The total amount of persons served represents 28% to date of our overall client base.

We sincerely appreciate the long-time support of the Peachtree City and look forward to a continued partnership and the cooperative efforts to make a meaningful difference in the lives of Fayette County seniors.

Sincerely,

Nancy Meaders

Nancy Meaders
President & CEO



Funding Request For Non-Profit Organizations

Organization Information:

Organization Name: _____

Address: _____

Phone #: _____ Fax #: _____

Contact Person: _____

Title: _____

Financial Information:

Total Annual Budget: _____

Total Clients Served Annually: _____

Peachtree City Residents Served Annually: _____

Funding Request Information:

Funding Amount Requested: _____

Funding Use(s): _____

Additional Information on Organization/Services: _____

REQUIRED ATTACHMENTS: 501c3 non-profit organizations must provide a copy of the previous calendar year form 990. Other non-profits must provide a current fiscal year budget.

.....

<i>Date</i>	<i>Council</i>	<i>Amount</i>
<i>Submitted:</i> _____	<i>Approval Date:</i> _____	<i>Approved:</i> _____

STATE OF GEORGIA
COUNTY OF FAYETTE

AGREEMENT

This Agreement entered into this ____ day of _____, 2023, by and between FAYETTE SENIOR SERVICES, INC. (hereinafter "FSS") and the CITY OF PEACHTREE CITY, GEORGIA (hereinafter "City").

WHEREAS, FSS provides services to residents of Fayette County, Georgia, including residents of Peachtree City, Georgia, who are senior citizens including, but not limited to, transportation, providing meals, and social functions; and,

WHEREAS, FSS has requested funding assistance from the city so as to continue to provide such services to residents of Fayette County and the City; and,

WHEREAS, FSS is a qualified non-profit corporation pursuant to Section 501(c)(3) of the Internal Revenue Code.

NOW, THEREFORE, and in consideration of the mutual terms and conditions contained herein hereto agree as follows:

1.

In exchange for the services provided by FSS to the City and residents of the City, the City hereby agrees to pay the sum of \$7,500 for the period of October 1, 2023, through and including September 30, 2024.

Executed the day and date first above mentioned.

FAYETTE SENIOR SERVICES, INC.

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CITY OF PEACHTREE CITY,
GEORGIA

By: Nancy Meaders, President and CEO

By: Kim Learnard, Mayor

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Robert Curnow, City Manager

FROM: Robert Curnow, City Manager 5/12/2023

DATE: May 18, 2023

SUBJECT: 05-23-09 Resolution to Pledge to Practice and Promote Civility in the City of Peachtree City

Recommendation:

Approval of the attached resolution to pledge to practice and promote civility in the city of Peachtree City.

Discussion:

What is civility?

Civility is more than just politeness. It is about disagreeing without disrespect, seeking common ground as a starting point for dialogue about differences, listening past one's preconceptions, and teaching others to do the same. Civility is the hard work of staying present even with those with whom we have a deep-rooted and fierce disagreement.

Why does civility matter in cities?

1. Civil behavior and speech are critically important to a healthy, functional, and respectful society.
2. A 2019 survey revealed that 93 percent of Americans believe that incivility is a problem, with 68 percent identifying incivility as a major problem.**
3. Cities need a plan to counteract the growing polarization and challenges caused by incivility.

The civility pledge:

The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy, and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other.

Budget Impact:

No budgetary impact.

Attachments:

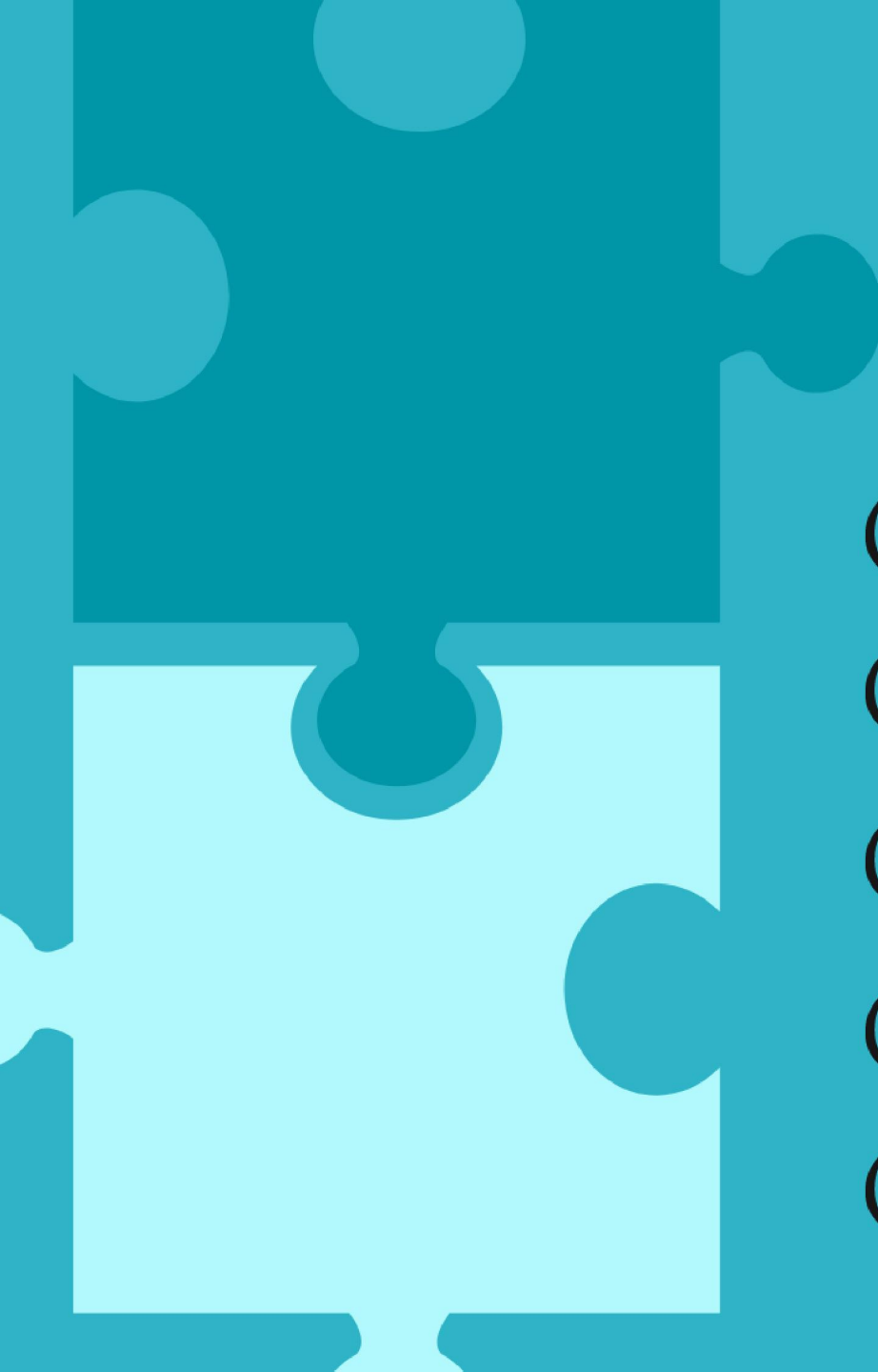
1. City of Civility PTC- Presentation
2. Civility Resolution

EMBRACE  CIVILITY

PEACHTREE CITY IS A GMA-CERTIFIED CITY OF ETHICS

Since January 2000





THE 5 PRINCIPLES OF A GMA-CERTIFIED CITY OF ETHICS

- ① Serve others, not ourselves.
- ② Use resources with efficiency and economy.
- ③ Treat all people fairly.
- ④ Use the power of our position for the well-being of our constituents.
- ⑤ Create an environment of honesty, openness, and integrity.

Our Vision:

Uncompromised Excellence



Communication and Behavior Agreements:

- Maintain dignity, respect, and confidentiality
- Be optimistic, open-minded, innovative, and flexible
- Praise and recognize achievements in genuine, simple ways
- Keep healthy humor alive and maintain a professional environment
- Do what is ethical regardless of the consequences
- Balance face-to-face communication with written communication
- Be dedicated to excellence in our performance, fulfill our responsibilities, and “get it done”
- Deliver excellent customer service to one another and to those we serve outside the department
- Be supportive of one another and back each other up
- Address conflict before it escalates, contacting the other party directly, rather than working around him/her/them
- Publicly one (supportive)
- Learn/Teach: if you don’t know it, learn it; if you do know it, teach it

Our Core Values



EMBRACE CIVILITY

WHAT IS CIVILITY?

Civility is more than just politeness. It is about disagreeing without disrespect, seeking common ground as a starting point for dialogue about differences, listening past one's preconceptions and teaching others to do the same. Civility is the hard work of staying present even with those with whom we have deep-rooted and fierce disagreement.*

* The Institute for Civility in Government

“ *Civility fosters respect, trust, and belonging. By modeling and practicing civility, city leaders set an expectation that vigorous debate and vetting of ideas can be respectful and productive, leading to better engagement and outcomes for all.*

-Larry Hanson, GMA CEO and Executive Director

WHY CIVILITY MATTERS FOR CITIES:

- ① Civil behavior and speech are critically important to a healthy, functional and respectful society.
- ② A 2019 survey revealed that 93 percent of Americans believe that incivility is a problem, with 68 percent identifying incivility as a major problem.**
- ③ Cities need a plan to counteract the growing polarization and challenges caused by incivility.

** Weber Shandwick's annual poll, Civility in America 2019

EMBRACE CIVILITY

9 PILLARS OF CIVILITY



Be considerate of others' opinions.
It's okay to agree to disagree.



Manage your emotions.
Get curious instead of furious.



A silent voice is not always a weak voice.
Sometimes it's okay to not respond.



Be kind!
Make your point about the issue, not about the person.



Actively listen,
to learn how to engage respectfully!



Think about the impact
of your actions and not your intent.



Ask questions to learn.
Answer questions with respect.



Remember the acronym QTIP
(Quit taking it personal).



Have empathy.
Just because you have not experienced it, does not mean it does not exist!

CIVILITY PLEDGE

"The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other."

CITIES OF CIVILITY

ADEL
HIRAM
BARNESVILLE
JACKSON
BRUNSWICK
LOVEJOY
BUTLER
MADISON
BYRON
MCDONOUGH
CANTON
MCRAE-HELENA
COLLEGE PARK
MONTICELLO
CONYERS
NASHVILLE
HIAWASSEE

CORNELIA
PEACHTREE CORNERS
COVINGTON
PERRY
DALLAS
PINE MOUNTAIN
DECATUR
PORT WENTWORTH
DEMOREST
QUITMAN
DILLARD
SAVANNAH
DOUGLASVILLE
SOUTH FULTON
DULUTH
ST. MARYS
YOUNG HARRIS

DUNWOODY
STATESBORO
EAST POINT
STOCKBRIDGE
FOLKSTON
TIFTON
FRANKLIN
TOOMSBORO
GOOD HOPE
UNION CITY
GROVETOWN
WARNER ROBINS
HAMPTON
WATKINSVILLE
HAPEVILLE
WAVERLY HALL



PLEDGE TO BECOME A CITY OF CIVILITY!

- ① Download the model resolution found at <https://www.gacities.com/Initiatives/Civility.aspx>
- ② Adopt the Resolution at a Council Meeting.
- ③ Email a scanned and signed copy of the resolution to gcs@gacities.com.



QUESTIONS?

RESOLUTION# 05182023-NA09

**RESOLUTION PLEDGING TO PRACTICE AND PROMOTE CIVILITY IN THE CITY
OF PEACHTREE CITY**

- WHEREAS:** The City Council of Peachtree City recognizes that robust debate and the right to self-expression, as protected by the First Amendment to the United States Constitution, are fundamental rights and essential components of democratic self-governance; and,
- WHEREAS:** The City Council further recognizes that the public exchange of diverse ideas and viewpoints is necessary to the health of the community and the quality of governance in the Municipality; and,
- WHEREAS:** The members of the City Council, as elected representatives of the community and stewards of the public trust, recognize their special role in modeling open, free, and vigorous debate while maintaining the highest standards of civility, honesty, and mutual respect; and
- WHEREAS:** City Council meetings are open to the public and thus how City officials execute their legal duties is on public display; and,
- WHEREAS:** Civility by City officials in the execution of their legislative duties and responsibilities fosters respect, kindness and thoughtfulness between City officials, avoiding personal ill will which results in actions being directed to issues made in the best interests of residents; and,
- WHEREAS:** Civility between City officials presents an opportunity to set a positive example of conduct and promotes thoughtful debate and discussions of legislative issues, resulting in better public policy and a more informed electorate while also encouraging civil behavior between residents; and,
- WHEREAS:** Civility between City officials is possible if each member of the elected body remembers that they represent not only themselves, but the constituents of the city; and,
- WHEREAS:** In order to publicly declare its commitment to civil discourse and to express its concern for the common good and well-being of all of its residents, the City Council has determined to adopt this resolution.

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of Peachtree City that they agree to the following:

1. The City Council of Peachtree City pledges to practice and promote civility within the governing body as a means of conducting legislative duties and responsibilities.
2. The elected officials of the City Council of Peachtree City enact this civility pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of the City of Peachtree City.
3. This pledge strives to ensure that all communication be open, honest, and transparent as this is vital for cultivating trust and relationships.
4. This pledge strives to show courtesy by treating all colleagues, staff, and members of the public in a professional and respectful manner whether in-person, online, or in written communication, especially when we disagree.
5. This pledge strives to ensure mutual respect to achieve municipal goals, recognizing that patience, tolerance, and civility are imperative to success and demonstrates the Council's commitment to respect different opinions, by inviting and considering different perspectives, allowing space for ideas to be expressed, debated, opposed, and clarified in a constructive manner.

6. This pledge demonstrates our commitment against violence and incivility in all their forms whenever and wherever they occur in all our meetings and interactions.
7. The City of Peachtree City expects members of the public to be civil in its discussion of matters under consideration by and before the City Council, with elected officials, staff, and each other.

ADOPTED this _____ day of _____, 20__.

Kim Learnard, Mayor

Phillip E. Prebor, Mayor Pro Tem

Mike King, Post 2

Clinton Holland, Post 3

Frank Destadio, Post 4

ATTEST: _____
Yasmin Julio, City Clerk

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Robert Curnow, City Manager

FROM: Robin Cailloux, Planning Director 5/11/2023
Robert Curnow, City Manager 5/11/2023

DATE: May 18, 2023

SUBJECT: 05-23-10 Step 1 Annexation Request for 400 Stagecoach Road,
about 52 acres

Recommendation:

Per the City ordinance Section 704, staff may not make any recommendations on a Step One application.

Discussion:

The property owner of about 52 acres adjacent to the northeast border of the city has submitted a Step One Annexation application. The requested annexation territory is adjacent to the new Booth Middle School property and has frontage on Stagecoach Road and Spear Road. A zoning map of the property is attached to this memo, along with the Applicant's Narrative and the proposed master plan.

The area is not within the 2014 Growth Boundary limits, but was considered during the planning process. The property is currently zoned A-R in the County, which requires a minimum lot size of 5 acres. The Future Land Use in the County is Rural Residential, which has a minimum lot size of 2 to 3 acres.

The applicant is requesting to annex into the City and develop the property into two (2) different subdivisions, one with access only from Stagecoach Road and the other with access only from Spear Road. The only proposed connection between the subdivisions is a paved multi-use path. The proposed subdivisions would be served by Fayette County Water and use private septic systems.

The Applicant is requesting to rezone the subdivision with access off Stagecoach Road to ER, Estate Residential, which requires lots to have a minimum size of three (3) acres. While the proposed master plan shows only two (2) lots, the ER zoning district is not site-plan specific, and would therefore allow up to four (4) lots. The Applicant is requesting to rezone the subdivision with access off Spear Road to LUR, Limited Use Residential, with 21 lots averaging about 1.8 acres. The LUR zoning district is site-plan specific.

City and State Annexation Process:

The City has adopted a two-step annexation process. Step One is intended to identify how the proposed annexation complies with the established goals of the City's Comprehensive Plan. Approval of a Step One application does not indicate City Council support of the proposed annexation; it simply allows an applicant to proceed with a Step Two application.

If the Step One Annexation Application is approved by City Council, the Applicant must submit a Step Two Annexation Application within one (1) year. The Step Two Application begins the State's Annexation Process, which is a highly regulated and time-constrained process.

Peachtree City's Comprehensive Plan Goals:

Staff have identified the following goals and policies from the City's Comprehensive Plan that are applicable to the Applicant's request:

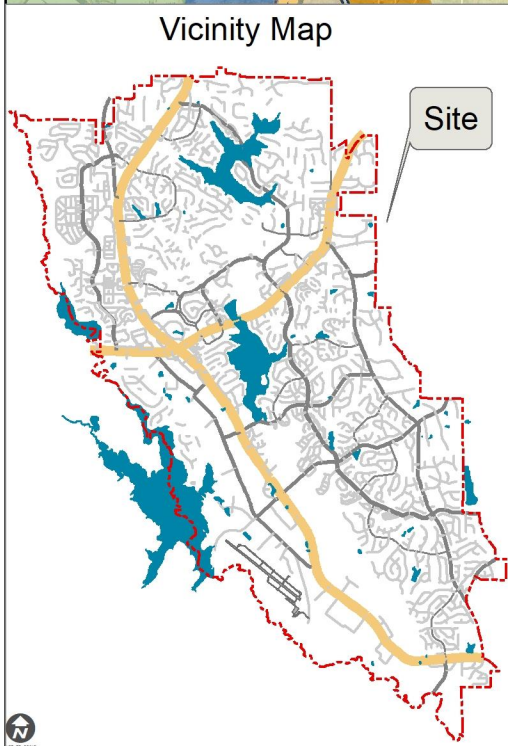
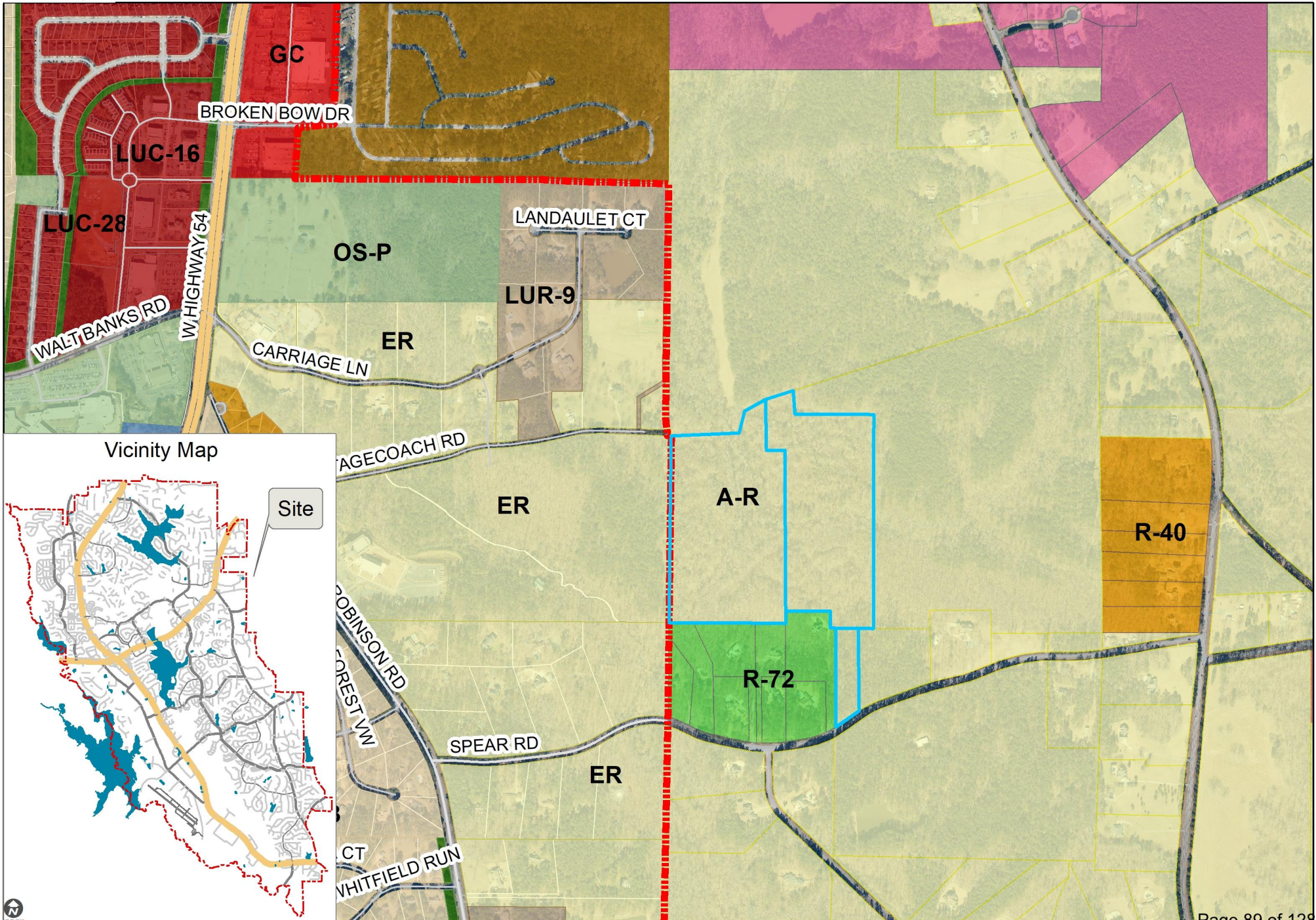
- Utilize step down residential density so that higher density is located within and next to Village Centers, then stepping down to medium density, and finally stepping down to low density furthest from the Village Center
- Encourage housing options that accommodate aging in place, working from home, and multi-generational families while protecting the residential character of established neighborhoods.
- Preserve lakes, wetlands, floodplains, major streams and minor drainage systems in permanent open spaces owned by the City
- Encourage alternative modes such as walking, bicycling, and low-speed carts by providing a comprehensive system of multi-use paths and facilities connecting all the villages and residential areas of the City.

Budget Impact:

Budget impacts associated with an annexation are assessed during the Step Two review process.

Attachments:

1. Zoning Map
2. Proposed master plan
3. Applicant Narrative





Peachtree City Comprehensive Plan Goal Statements

1. Natural Resources

The subject property borders the West and East sides of Camp Creek and, of the total 52 acres, approximately 12 acres (23%) are within the floodplain.

With the Comprehensive Plan firmly in mind, our goal is to clearly protect this waterway and its drainage areas. To this end, we have already had discussion with The Southern Conservation Trust (See Attached) regarding their potential involvement and we are also receptive to involvement with the FCBOE/Booth Middle School in conjunction with their previous "Project Adventure" or similar program. We are also receptive to alternative carpath placement and/or a potential City easement/greenbelt along the waterway.

In any event, these areas are fully protected within stringent existing Federal, State, and Local regulations, which will be further protected by certain deed restrictions and land covenants as deemed necessary for proper development.

It is worth noting that the current Fayette County (Unincorporated) Land Use Plan incorrectly shows the West Camp creek boundary as environmentally sensitive (wetlands?) fully abutting the Peachtree City limits almost the entirety of our property. This designation is factually incorrect. Prior Fayette County Land Use Plans along with Fayette County's Geospatial Map and FEMA's FIRM Map (attached) show the vast majority of the property (on BOTH sides of the creek) as completely outside of the floodplain, with zero delineated environmentally sensitive wetlands. Our on-site flood survey further confirms this to be the case. The incorrect designation of this property mistakenly identifies 3/4ths of the proposed development.

No home will be in the floodplain or any environmentally sensitive area; and wetlands will not be a part of any lot.

More than 1 acre and more than 50% of each lot will be outside of the floodplain (exceeding City Required 30%), while many of the lots do not touch the floodplain at all.

2. Land Use & Development Patterns

At an average density of over 2.25 acres, the proposed 52 acre (23 Lot) development adheres to Comprehensive Plan "Low Density" land use for the Eastern area of the City AND is also in keeping with the County's desired density for the area. Per the City's Land Use Plan, low density is defined as one (1) acre or larger and numerous one-acre parcels currently exist along Stagecoach and Spear Road.

More particularly, to the South of and bordering this proposed development, the County zoned Shaker Ridge subdivision consists of 8 lots averaging just over 2 acres with half of them being 2.0 and 2.1 acres. Other lots on Spear Road towards Ebenezer are 0.35, 1.08, 2.0, and 4.38, and 5.0 acres in size. Kensington Gardens will have an acreage density of 1.88 acres/lot with all lots bordering Shaker Ridge being over 2 acres in size. It is further noted that further South on the City's Eastern side, several developments (e.g. The Estates and The Preserve) consist of low density, one acre lots.

Lastly, the County's Comprehensive Plan and more particularly recent rezonings in the area suggest that even a density of 1 acre/lot under a conservation subdivision would be acceptable (See Attachments).

3. Economic Development

Being only a residential development, the ad valorem taxes and miscellaneous development fees on the individual lots and homes would be contributing factors to City finances, in addition to future resident local spending.

4. Transportation

The development is divided into two segregated access points. On the West side of Camp Creek (Exclave Subdivision), the paved access will be on Stagecoach Road out to Robinson Road with additional paved access to Carriage Lane out to Highway 54. On the East side of Camp Creek (Kensington Gardens), the access will be a new street connecting to Spear Road. Golf cart access for Kensington Gardens will use a 20' Old Stagecoach Road formal easement to cross Camp Creek and connect to the City's path system and the new school – eliminating most/all middle school car traffic from either portion of this development.

5. Housing

On the East side of Camp Creek, the Kensington Gardens development will include 21 large upscale homes equivalent to the existing Hyde Park subdivision with the same HOA and Development Standards. On the West side of Camp Creek, the Exclave development will consist of two (2) very large Estate Residential lots consistent with many of the other lots on Stagecoach and Carriage Lane, also intended to eventually be incorporated into the Hyde Park (& Kensington Gardens) HOA.

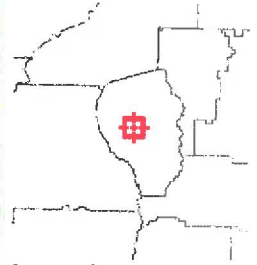
The overall development offers potential homeowners an alternative to the prevalent cluster home subdivisions.

6. Community Service and Facilities

This development has access to public water system from both Spear Road and Stagecoach Road and the property has more than adequate soil conditions to allow individual septic systems and redundancy. Fire and police service are within a reasonable response time with easy access from Highway 54 and Spear Road (and Emergency Cart path access). Infrequent first responder access for this area already entails City personnel through Mutual-Aid agreements with the County (See attached).



Overview

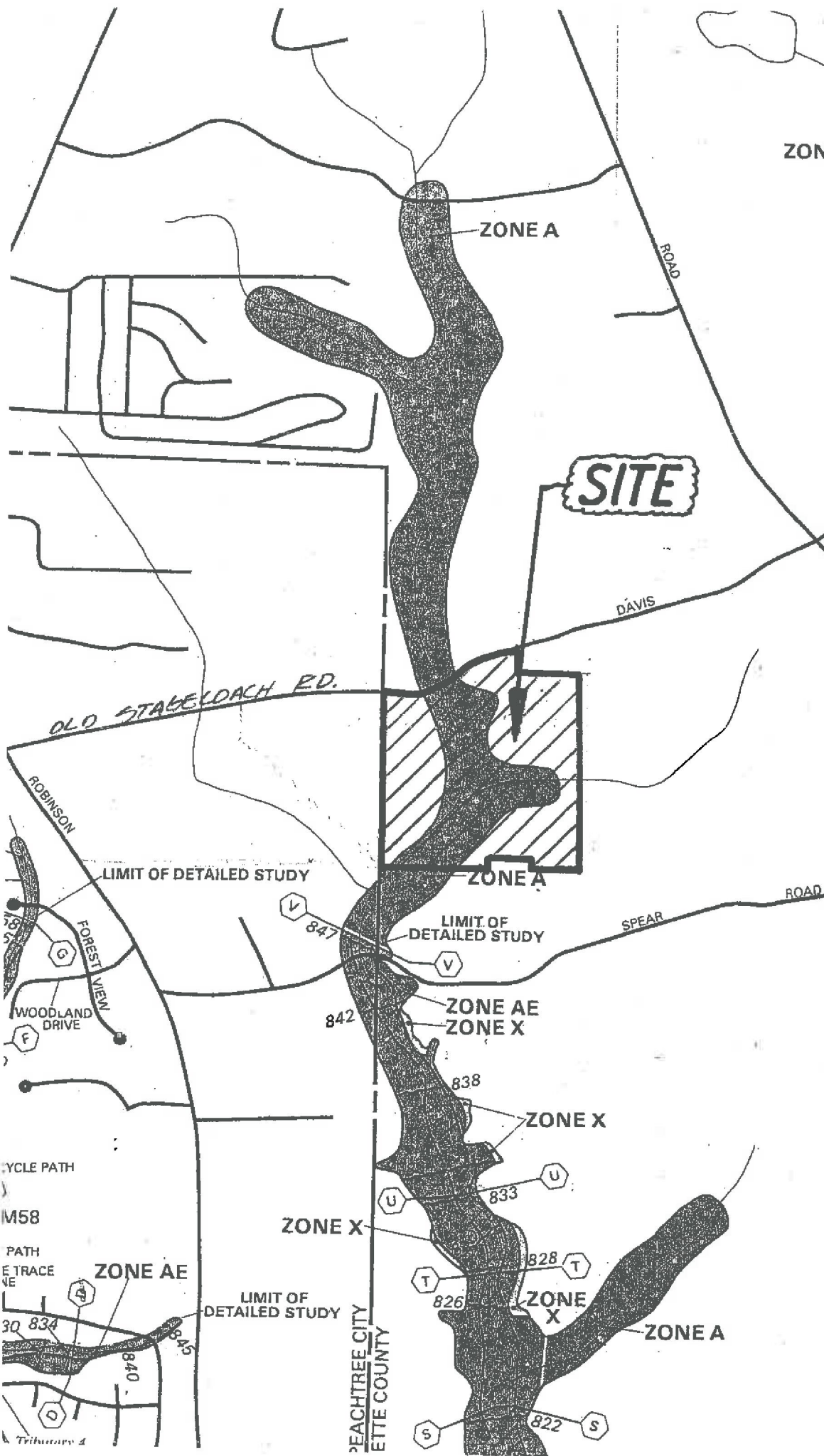


Legend

- Parcels
- Roads
- City Limits
 - BROOKS
 - FAYETTEVILLE
 - PEACHTREE CITY
 - TYRONE
 - WOOLSEY
- 2013 Fayette Coun Flood Study Cross Sections
- 2013 Fayette Coun Flood Study Existing 100-year

Date created: 7/16/2021
Last Data Uploaded: 7/16/2021 6:00:38 AM

Developed by  Schneider
GEOSPATIAL



NATIONAL FLOOD INSURANCE PROGRAM

FIRM
FLOOD INSURANCE RATE MAP

**FAYETTE COUNTY,
GEORGIA AND
INCORPORATED AREAS**

PANEL 80 OF 125
OVER MAP (INDEX FOR PANELS NOT PRINTED)

INCORPORATED AREA	MINIMUM FIRM RATE	MINIMUM FIRM RATE	MINIMUM FIRM RATE
FAYETTE COUNTY, CITY OF	1.0000	0.000	0
TOWNSHIP OF	1.0000	0.000	0
UNINCORPORATED AREA	1.0000	0.000	0

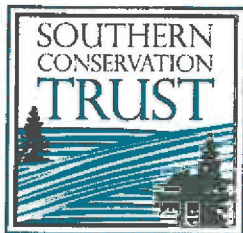
Notes: To view the MAP, please refer to the MAP INDEX. The MAP INDEX shows the MAP NUMBER and the MAP DATE. The MAP DATE shows the date the MAP was last revised. The MAP INDEX also shows the MAP NUMBER and the MAP DATE for the MAP.

MAP NUMBER
 13113C0080 D

EFFECTIVE DATE:
 MARCH 10, 1986

Federal Emergency Management Agency

①c



February 28, 2023

Hyde Park Properties II, LLC
Attn: Michael Hyde
PO Box 2506
Peachtree City, Georgia 30269

RE: Hyde Property Beside New Booth Middle School

Dear Mr. Hyde,

The Southern Conservation Trust has reviewed the land in parcels 0715018 and 0715005 and found that either or both properties would be suitable for permanent conservation and/or public outdoor/recreational use. These properties have significant conservation and public use values for Fayette County as well as Peachtree City. Furthermore, the Southern Conservation Trust's mission aligns with protecting greenspace in the Flint River Watershed and providing opportunities for outdoor recreation in nature. We understand that you are in the initial phase of a plan for the project with the city of Peachtree City. We plan to work with you as the project moves forward and assist in formally protecting the land or supporting a recreational use that is mindful of the property's natural resources.

We look forward to working with you and protecting additional lands in the Flint River Basin.

Please reach out to us at the contact information below. Director of Conservation & Stewardship, Jesse Woodsmith, is available to answer any questions you may have.

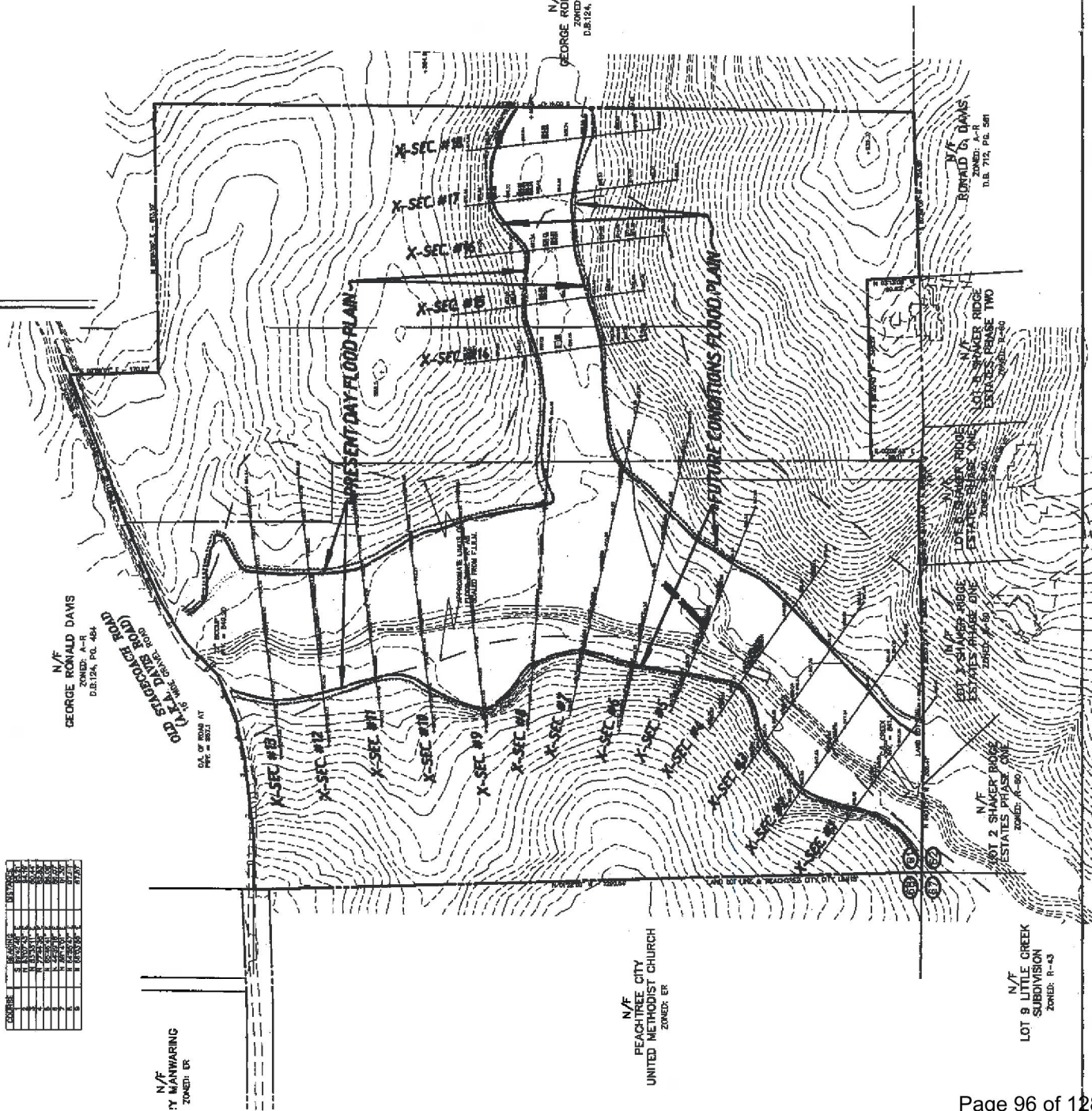
Thank you,

Katie Pace Quattlebaum

Katie Pace Quattlebaum, Executive Director/CEO
Southern Conservation Trust
p: 770.486.7774 Ext. 2 – Conservation
e: conservation@sctlandtrust.org

SOUTHERN CONSERVATION TRUST, INC.
305 Beauregard Blvd, Fayetteville, Georgia 30214
www.sctlandtrust.org

SECTION	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
PRESENT DAY FLOOD ELEV.	848.15	849.75	850.23	850.52	851.09	851.49	851.72	852.28	853.17	853.53	853.69	854.54	855.62	855.69	856.77	857.64	857.81	859.98
FUTURE COND. FLOOD ELEV.	848.65	849.97	850.47	850.79	851.38	851.79	852.01	852.58	853.33	853.71	853.87	854.74	855.83	855.86	856.89	857.81	857.81	860.84



CROSS-SECTION NUMBER	PRESENT DAY FLOOD ELEV.	FUTURE COND. FLOOD ELEV.
1	848.15	848.65
2	849.75	849.97
3	850.23	850.47
4	850.52	850.79
5	851.09	851.38
6	851.49	851.79
7	851.72	852.01
8	852.28	852.58
9	853.17	853.33
10	853.53	853.71
11	853.69	853.87
12	854.54	854.74
13	855.62	855.83
14	855.69	855.86
15	856.77	856.89
16	857.64	857.81
17	857.81	857.81
18	859.98	860.84

1 el



N/F
GEORGE RONALD DAVIS
ZONED: A-R
D.B. 12A, PG. 404

N/F
LOT 2 SHAGGY DOGS
ESTATES PHASE ONE
ZONED: A-R
D.B. 12A, PG. 404

N/F
LOT 2 SHAGGY DOGS
ESTATES PHASE TWO
ZONED: A-R
D.B. 12A, PG. 404

N/F
LOT 2 SHAGGY DOGS
ESTATES PHASE ONE
ZONED: A-R
D.B. 12A, PG. 404

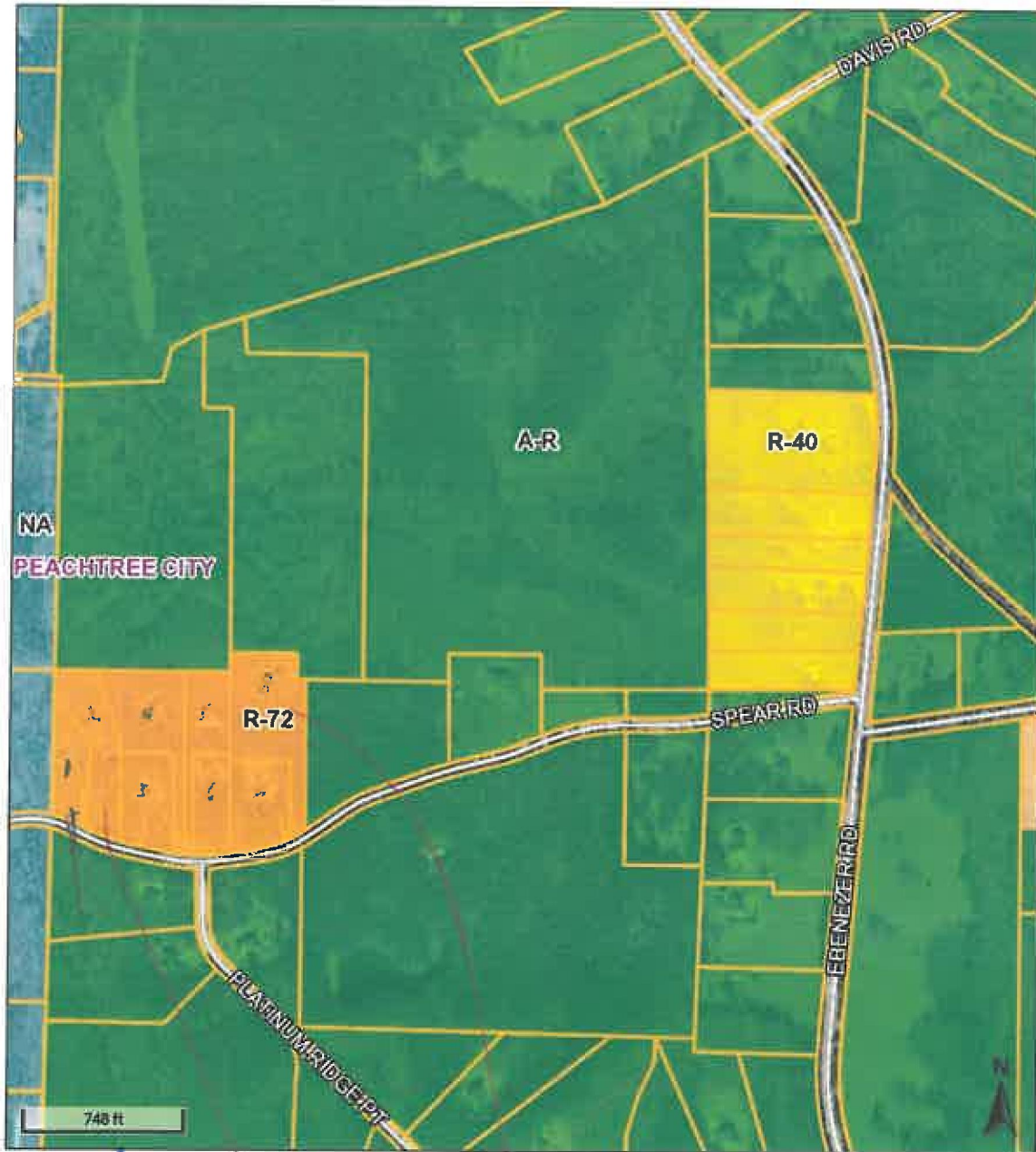
N/F
LOT 2 SHAGGY DOGS
ESTATES PHASE TWO
ZONED: A-R
D.B. 12A, PG. 404

N/F
LOT 9 LITTLE CREEK
SUBDIVISION
ZONED: R-43

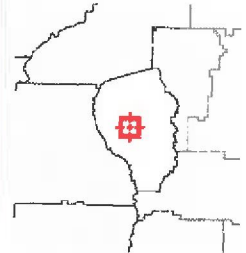
N/F
PEACHTREE CITY
UNITED METHODIST CHURCH
ZONED: ER



2a



Overview



Legend

- Parcels
- Roads
- County Zoning
 - A-R
 - R-20
 - R-40
 - R-45
 - R-50
 - R-55
 - R-70
 - R-72
 - R-75
 - R-78
 - R-80
 - R-85
 - C-S
 - E-S-T
 - P-U-D
 - M-H-P
 - O-I
 - C-C
 - C-H
 - M-1
 - M-2
 - S-Z (call 770-305-5421)
- NA
- City Limits
 - BROOKS
 - FAYETTEVILLE
 - PEACHTREE CITY
 - TYRONE
 - WOOLSEY

Date created: 10/23/2017
Last Data Uploaded: 10/23/2017 5:32:59 AM

Developed by
The Schneider Corporation

CONFIRMED
R-72
ZONING (11/1/17)
w/ Code Engr. Office
& Planning & Zoning

26

FAYETTE COUNTY RESIDENTIAL ZONING DISTRICTS					
ZONING DISTRICT	ZONING SETBACKS	MINIMUM LOT SIZE	MINIMUM HOUSE SIZE	LOT WIDTH AT BUILDING LINE	MAXIMUM HEIGHT
A-R Agricultural-Residential (Single-Family)	Front - 100' Arterial Front - 100' Collector Front - 75' Local Side - 50' Rear - 75'	5 Acres	1,200 square feet	250'	35 feet
C-S Single-Family Residential	Front - 100' Arterial Front - 75' Collector Front - 50' Local Side - 20' Rear - 30'	1 Acre* 1.5 Acres**	2,100 square feet	150' Arterial 150' Collector 125' Minor	35 feet
EST Estate Residential District (Single-Family)	Front - 100' Arterial Front - 75' Collector Front - 50' Local Side - 25' Rear - 50'	2.5 Acres	2,500 square feet	160'	35 feet
R-85 Single-Family Residential	Front - 100' Arterial Front - 75' Collector Front - 50' Local Side - 30' Rear - 50'	3 Acres	3,000 square feet	175'	35 feet
R-80 Single-Family Residential	Front - 75' Arterial Front - 75' Collector Front - 50' Local Side - 30' Rear - 50'	3 Acres	2,500 square feet	175'	35 feet
R-78 Single-Family Residential	Front - 100' Arterial Front - 75' Collector Front - 50' Local Side - 25' Rear - 50'	2 Acres	3,000 square feet	125'	35 feet
R-75 Single-Family Residential	Front - 100' Arterial Front - 75' Collector Front - 50' Local Side - 25' Rear - 50'	2 Acres	2,500 square feet	125'	35 feet
R-72 Single-Family Residential	Front - 75' Arterial Front - 75' Collector Front - 50' Local Side - 25' Rear - 50'	2 Acres	2,100 square feet	175' Arterial 175' Collector 150' Minor	35 feet
FAYETTE COUNTY RESIDENTIAL ZONING DISTRICTS					
ZONING	ZONING	MINIMUM	MINIMUM	LOT WIDTH AT	MAXIMUM

SPEAR RD
(was R-60)

Rural Residential Area 2

Description/Predominant Characteristics: Semi-rural area with some scattered agricultural uses on large tracts of land and residential subdivisions. There is limited availability of public water.

Suggested Development Strategy:

- Residential density limited to no more than one unit per two acres.
- The applicable zoning districts for this area include the R-78, Single Family Residential District, the R-75, Single Family Residential District, the R-72, Single Family Residential District, the R-70, Single Family Residential District and the C-S, Conservation Subdivision Zoning District appropriate to the Rural Residential - 2 (1 Unit/2 Acres) land use designation.
- The Conservation Subdivision Zoning District is appropriate for the Rural Residential Area - 2 area based on the aforementioned density to maintain rural character.

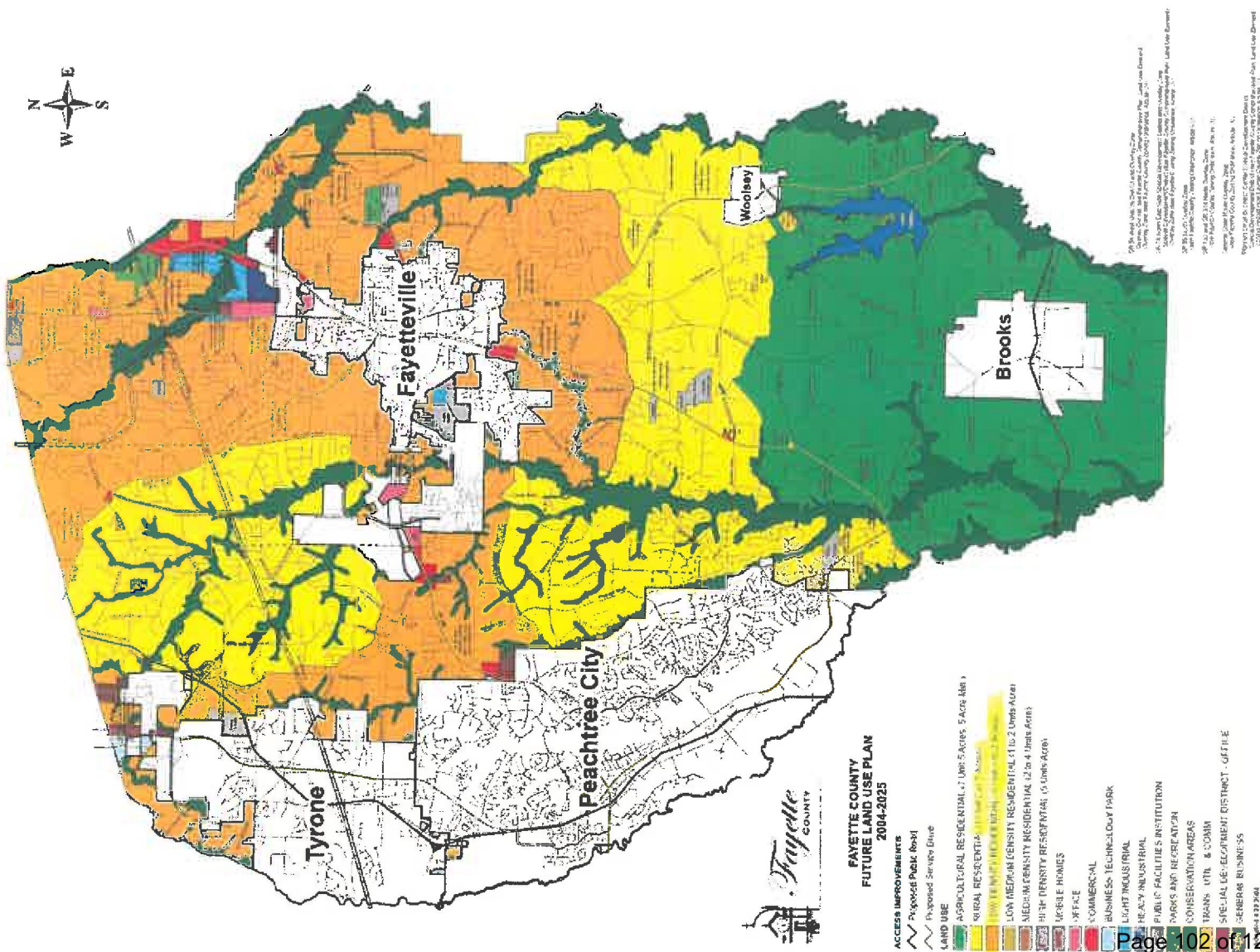


Two Acre Subdivision



2
3

Fayette County Future Land Use Map 2004 - 2025



SCHOOL RESOURCE OFFICER (SRO) PROGRAM
AND PROCEDURES FOR THE EXCHANGE OF INFORMATION
MEMORANDUM OF UNDERSTANDING

between

THE FAYETTE COUNTY BOARD OF EDUCATION

and

THE FAYETTE COUNTY SHERIFF'S OFFICE

THE FAYETTEVILLE POLICE DEPARTMENT

THE PEACHTREE CITY POLICE DEPARTMENT

6

AN AGREEMENT OF MUTUAL AID
AND AUTOMATIC AID BETWEEN
FAYETTE COUNTY AND COWETA COUNTY

MUTUAL ASSISTANCE AGREEMENT

Between the Peachtree City Police Department and the Fayette County Sheriff's Office.

BY PAM DUFRESNE

SPECIAL TO FAYETTE COUNTY NEWS

Sept 22,
2021

was R-43, which was almost identical to the county's R-40. The Office-Institutional (OI) zoning designations in the city and county were identical.

A handful of Longboat residents attending the meeting were in favor of the proposed annexation. One resident noted that her neighbors shopped in Peachtree City, had a Peachtree City address, and they would still be using Peachtree City services. If annexed, they would be paying for them with property taxes.

Cailloux pointed out that the city's fire and police departments serviced the area under mutual aid agreements with Fayette County.

X

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Robert Curnow, City Manager

FROM: Robin Cailloux, Planning Director 5/9/2023
Robert Curnow, City Manager 5/10/2023

DATE: May 18, 2023

SUBJECT: 05-23-11 Variance request for fence requirements at 200 Sierra Dr.,
CertainTEED

Recommendation:

Should the City Council decide to approve the variance request, staff recommends approval with this condition:

1. Additional evergreen landscaping shall be added between the fence and the public rights-of-way.

Discussion:

The Applicant is requesting relief in the form of a variance from the fencing standards in industrial zoning districts, section 18-167 of the Peachtree City Code of Ordinances. This section states that:

- a. No fence comprised of metal parts shall be installed in a front yard setback area unless all exposed metal parts are vinyl-coated or painted a standard dark brown, dark green, or black color to blend into the natural landscape.
- b. No fence which is constructed of wire, including chain link fencing, and no fence in excess of six feet in height shall be installed between the principal structure on a zoning lot and adjoining street right-of-way line.

The Applicant has erected a metal chain link fence with security wire along the front yard of their property to enclose and secure their product storage area. In order to keep the fence as constructed, they are requesting this variance. As part of the application, the Applicant has included a justification narrative, a site plan, and photos of the existing fence. These documents are attached to this memo.

Variance Consideration

In accordance with Section 1202 of the Zoning Ordinance, City Council may grant a variance when:

- a. Relief, if granted, would be in harmony with, or could be made to be in harmony with, the general purpose and intent of the zoning ordinance; or
- b. The application of the particular provision of the zoning ordinance to a particular piece of property, due to extraordinary and exceptional conditions pertaining to that property because of its size, shape, or topography, would create an unnecessary hardship for the owner while causing no detriment to the public.

Per section 1207 of the Peachtree City Zoning Ordinance, City Council shall consider the following factors when making a decision:

- a. There are special circumstances applicable to the property, including location, shape, size, surroundings, or topography so that the strict application of this ordinance denies the property of privileges enjoyed by other property in the vicinity and under identical zoning district classification;
- b. The strict or literal interpretation and application of this ordinance would result in practical difficulties or unnecessary hardships inconsistent with the general purpose and intent of the Zoning Ordinance, or would deprive the Applicant of privileges granted to others in similar circumstances;
- c. There are exceptional or extraordinary circumstances or conditions applicable to the property involved or the intended development of the property which preclude the applicant from complying with this ordinance and that do not apply generally to other property in the same zoning district and which prevent the applicant from complying with existing regulations;
- d. The granting of such variance will not constitute the granting of special privileges inconsistent with the limitations on other property in the same zoning district;
- e. The granting of such variance will not be materially detrimental to the public health, safety, or general welfare nor injurious to property or improvements in the zone or neighborhood in which the property is located; and
- f. The granting of such variance will not create inconsistencies with any objective of the Comprehensive Plan.

Budget Impact:

There are no budget impacts associated with the request.

Attachments:

- 1. Applicant Narrative
- 2. Fence site plan and photos

Variance Request Documentation Responses

Special circumstances applicable to the property, including location, shape, size, surroundings or topography so that the strict application of this ordinance denies the property of privileges enjoyed by other property in the vicinity and under identical zoning district classifications.

This property has two right of way lines, one adjacent to Hwy 74 and one adjacent to Sierra Drive. Sierra drive is a culdesac that serves only two businesses, CertainTeed, and Silon LLC. The space to the west is limited by FAA requirements due to the airport proximity. Expansion behind the building is not possible.

Strict or literal interpretation and application of ordinance would result in practical difficulties or unnecessary hardships inconsistent with the general purpose and intent of the ordinance or would deprive the applicant of privileges granted to others in similar circumstances.

The property to the East of the building is owned by CertainTeed and serves as a storage yard for finished product. At other facilities, finished product can be safely stored and secured at the rear of the facilities. The current site does not allow for rear storage and security. Other industrial facilities requiring storage yards could meet this requirement by developing their site appropriately with fencing and storage at the rear of the facility.

Exceptional or extraordinary circumstances or conditions applicable to the property involved or the intended development of the property which preclude the applicant from complying with this ordinance and do not apply generally to other property in the same zoning district and which prevent the applicant from complying with existing regulations.

Due to the age of the plant, it is assumed the current ordinance was not in place when the plant's site was developed. Redeveloping the site to meet the ordinance requirements listed would make the plant and its operation insolvent and require the facility to move elsewhere.

The granting of such variance will not constitute the granting of special privileges inconsistent with the limitation on other property in the same zoning district.

Granting of this variance would not provide any special privileges to CertainTeed that are not enjoyed by any other properties in the same zoning category along Highway 74.

The granting of such variance will not be materially detrimental to public health safety or general welfare nor injurious to property or improvements in the zone or neighborhood in which the property is located.

Granting of this variance would improve the safety of the public health by enclosing active manufacturing areas from the public roads preventing public traffic from accessing the area.

Granting of variance will not create inconsistencies with any objective of the comprehensive plan.

The comprehensive plan is understood to maintain an aesthetically pleasing right of way along Highway 74 for the residents and workers in the community. Fencing screened by mature trees and growth would not create any inconsistencies with the general objective of the comprehensive plan. Further landscape screening could be installed for variance approval.

CertainTeed Miscellaneous Fencing Photos



New Storage Area Fencing



Existing Exit Gate-B



New Truck Exit Gate-A and Fencing



New Truck Exit Gate- A.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Robert Curnow, City Manager

FROM: Robin Cailloux, Planning Director 5/9/2023
Robert Curnow, City Manager 5/9/2023

DATE: May 18, 2023

SUBJECT: 05-23-12 Capital Improvement Element annual update and transmittal to State for review

Recommendation:

Staff recommends that Council approve the attached Transmittal Resolution and authorize staff to submit the 2023 Capital Improvements Element Annual Update draft report to the Atlanta Regional Commission and Georgia Department of Community Affairs for their review and approval.

Discussion:

Staff has prepared a draft 2023 Capital Improvements Element (CIE) Annual Update. The update consists of a Financial Report and an addendum to the city's recently adopted Community Work Program component of the Comprehensive Plan. This update is required by the Georgia Development Impact Fee Act and the Georgia Planning Act.

Budget Impact:

There are no changes to the adopted FY 2023 budget associated with this request.

Attachments:

1. Cover letter to Transmittal
2. Resolution to Transmit CIE to State
3. CIE 2023 Annual Update Document_Draft



Peachtree City
153 Willowbend Road
Peachtree City, GA 30269
Phone: 770-487-5731
PeachtreeCityGA.gov

Planning & Development

May 9, 2023

Ms. Anna Roach, Executive Director & CEO
Atlanta Regional Commission
229 Peachtree Street, Suite 100
Atlanta, GA 30303

Re: Peachtree City Capital Improvements Element Annual Update

Dear Ms. Roach:

Peachtree City is pleased to present our annual Capital Improvements Element for your review. Attached is a copy of the Transmittal Resolution and supporting documentation that was presented to and approved by the Mayor and City Council in a public hearing held May 14, 2023. Please forward this documentation to the Department of Community Affairs. If there are any questions, please don't hesitate to contact me at (770) 487-5731.

Sincerely,

Robin Cailloux, AICP
Director, Planning & Development

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF PEACHTREE CITY
AUTHORIZING THE TRANSMITTAL OF THE
2023 CAPITAL IMPROVEMENTS ELEMENT (CIE) ANNUAL UPDATE
OF THE PEACHTREE CITY COMPREHENSIVE PLAN
TO THE ATLANTA REGIONAL COMMISSION FOR REVIEW.**

WHEREAS, the City of Peachtree City has prepared an annual update to a Capital Improvements Element; and

WHEREAS, the annual update of the Capital Improvements Element was prepared in accordance with the Development Impact Fee Compliance Requirements established by the Georgia Department of Community Affairs (DCA), and a Public Hearing was held on May 18, 2023 at 6:30 P.M. in the City Hall Council Chambers at 151 Willowbend Road in Peachtree City; and

BE IT THEREFORE RESOLVED, that the Mayor and Council of the City of Peachtree City does hereby submit the annual update of the Capital Improvements Element (CIE) covering the five-year period 2023 – 2027 to the Atlanta Regional Commission for review, as per the requirements of the Georgia Planning Act of 1989.

SO RESOLVED, this 18th day of May, 2023

Kim Learnard, Mayor

Phillip E. Prebor, Post 1

Mike King, Post 2

Clinton Holland, Post 3

Frank Destadio, Post 4

Attest: _____
City Clerk

Capital Improvements Element

2023 Annual Update

Financial Report & Community Work Program

*Adopted by Mayor and City Council
On TBD*

City of Peachtree City, Georgia

Introduction

This Capital Improvements Element (CIE) Annual Update has been prepared based on the rules and regulations pertaining to impact fees in Georgia, as specified by the *Development Impact Fee Act* (DIFA) and the Department of Community Affairs (DCA) documents *Development Impact Fee Compliance Requirements* and *Standards and Procedures for Local Comprehensive Planning*. These three documents dictate the essential elements of an Annual Update, specifically the inclusion of a financial report and a schedule of improvements.

According to the *Compliance Requirements*, the Annual Update:

"...must include: 1) the Annual Report on impact fees required under O.C.G.A. 36-71-8; and 2) a new fifth year schedule of improvements, and any changes to or revisions of previously listed CIE projects, including alterations in project costs, proposed changes in funding sources, construction schedules, or project scope." (Chapter 110-12-2-.03(2)(c))

This Annual Update itself is based on the Peachtree City Capital Improvements Element, as adopted by the City on April 9, 2017.

Financial Report

The Financial Report included in this document is based on the requirements of DIFA, specifically:

"As part of its annual audit process, a municipality or county shall prepare an annual report describing the amount of any development impact fees collected, encumbered, and used during the preceding year by category of public facility and service area." (O.C.G.A. 36-71-8(d)(1))

The City's fiscal year runs from October 1 to September 30. Thus, the financial report included here is based on the audit prepared for FY 2022. The required financial information is summarized in Table 1, and detailed information for each public facility category appears in Tables 2 through 5.

Schedule of Improvements

In addition to the financial report, the City has prepared a five-year schedule of improvements (Community Work Program (CWP), as specified in the *Compliance Requirements* (Chapter 110-12-2-.03(2)(c)), which states that local governments that have a CIE must "update their entire Short Term Work Program (Community Work Program) annually." The required annual CWP update addendum is presented as Table 6.

TABLE 1: SUMMARY
City of Peachtree City Annual Impact Fee Financial Report FY 2022

Public Facility	Parks & Recreation	Libraries	Police	Fire	Admin. Fees	TOTAL
Service Area- Citywide						
Beginning Impact Fee Fund Balance at September 30, 2021	\$ 2,892,118	\$ -	\$ 317,275	\$ 401,323		\$ 3,610,716
Impact Fees Collected in Fiscal Year 2022	\$ 1,267,976		\$ 48,126	\$ 237,704	\$ 46,454	\$ 1,600,260
Accrued Interest	\$ 316		\$ 12	\$ 59		\$ 387
(Project Expenditures)	\$ (355,094)	\$ -		\$ (49,263)		\$ (404,357)
FY 2022 (Administrative/Other Costs)					\$ (46,454)	\$ (46,454)
(Impact Fee Refunds)						
Ending Impact Fee Fund Balance at September 30, 2022	\$ 3,805,317	\$ -	\$ 365,413	\$ 589,823	\$ -	\$ 4,760,553
Impact Fees Encumbered	\$ 3,805,317	\$ -	\$ 365,413	\$ 589,823	\$ -	\$ 4,760,553

TABLE 2: PARKS & RECREATION
City of Peachtree City Annual Impact Fee Financial Report FY 2022

Project Description	Project Start Date	Project End Date	Estimated / Actual Cost of Project	% Funding from Imp. Fees	Other Funding Sources	Expenditures in FY 2022	FY23- FY27 Impact Fees identified	Status / Remarks Responsible Party
Drake Field Pavilion & Path	FY2012	FY2019	\$ 274,915	36%	GF & Donations			complete
Path to Spillway Bridge	FY2018	FY2019	\$ 22,000	66%	General Fund			complete
Flat Creek Nature Area (Parkade to PAC)	FY2019	FY2020	\$ 253,011	66%	SPLOST17			complete
Paschall Rd. connection	FY2019	FY2020	\$ 53,760	66%	SPLOST17			complete
Police Station connection	FY2019	FY2020	\$ 31,480	66%	SPLOST17			complete
Kedron Village retail path realignment	FY2018	FY2020	\$ 27,440	66%	SPLOST17			complete
American Walk path connection	FY2019	FY2020	\$ 21,417	66%	SPLOST17			complete
Crosstown Dr. crossing	FY2019	FY2021	\$ 356,537	66%	SPLOST17			complete
SR 54 W gateway bridge	FY2018	FY2021	\$ 3,200,000	66%	SPLOST17	\$985.00		complete
Flat Creek Nature Area (Crosstown to Parkade Ct)	FY2018	FY2021	\$ 275,000	66%	SPLOST17			complete
Robinson Road sidepath to Whitefield Farms	FY2021	FY2021	\$ 14,204	66%	SPLOST17			complete
N Peachtree Pkwy Flat Creek Rd to Interlochen	FY2021	FY2021	\$ 48,657	66%	SPLOST17			complete
Cedarcroft connection to SR 74 Bridge	FY2021	FY2021	\$ 5,920	66%	SPLOST17			complete
Line Creek Nature Area path connection	FY2021	FY2021	\$ 44,233	66%	SPLOST17			complete
Robinson Rd. (Windgate to McIntosh Trl)	FY2019	FY2021	\$ 85,820	66%	SPLOST17			complete
Robinson Rd (McIntosh Trl to Crosstown Dr)	FY2019	FY2021	\$ 133,490	66%	SPLOST17			complete
Robinson Rd sidepath (Crosstown to Braelinn Rec)	FY2019	FY2021	\$ 109,969	66%	SPLOST17			complete
Robinson Rd sidepath (Braelinn Rec to Elem Sch)	FY2022	FY2022	\$ 264,714	66%	SPLOST17	\$159,466.00	\$ 15,245	complete- paving costs raised actual costs
N Peachtree Pkwy North Hill connection	FY2021	FY2024	\$ 257,333	66%	SPLOST17		\$ 169,840	in design
SR 54 E (Peachtree East to PTC UMC)	FY2018	FY2024	\$ 2,600,000	66%	SPLOST17		\$ 1,716,000	in design. Estimated costs increased due to utility relocation, stormwater management and easement acquisition
SR 54 parallel bridge at Lake Peachtree	FY2020	FY2024	\$ 645,129	66%	SPLOST17		\$ 425,785	in design

TABLE 2: PARKS & RECREATION
City of Peachtree City Annual Impact Fee Financial Report FY 2022

Project Description	Project Start Date	Project End Date	Estimated / Actual Cost of Project	% Funding from Imp. Fees	Other Funding Sources	Expenditures in FY 2022	FY23- FY27 Impact Fees identified	Status / Remarks Responsible Party
N Peachtree Pkwy Walt Banks to Lake	FY2022	FY2024	\$ 359,070	66%	SPLOST17		\$ 236,986	in design
Huddleston Road path	FY2022	FY2024	\$ 257,720	66%	SPLOST17		\$ 170,095	planning
HWY 74 crossing near Crosstown Road	FY2017	FY2024	\$ 20,000	66%	SPLOST17		\$ 13,200	planning
Path connectivity to neighboring communities	FY2018	FY2024	\$ 465,495	66%	SPLOST17		\$ 307,227	planning
SR 74 North Gateway Bridge & path connection	FY2023	FY2029	\$2,000,000	66%	General Fund		\$ 1,320,000	planning
Smokerise Point (existing to White Springs Ln)	FY2023	FY2029	\$ 15,061	66%	General Fund		\$ 9,940	planning
Smokerise Point (Ashley Way to Sedgewick Dr)	FY2023	FY2029	\$ 27,286	66%	General Fund		\$ 18,009	planning
Sumner Road sidepath	FY2023	FY2029	\$ 91,400	66%	General Fund		\$ 60,324	planning
SR 54 East crossing	FY2023	FY2029	\$ 1,200,000	66%	General Fund		\$ 792,000	planning
Prime Point Share the Road connection	FY2023	FY2029	\$ 102,180	66%	General Fund		\$ 67,439	planning
Willow Road sidepath	FY2023	FY2029	\$ 106,410	66%	General Fund		\$ 70,231	planning
SR 74 S parallel connection (Police to Crosstown)	FY2023	FY2029	\$ 236,300	66%	General Fund	\$11,100.00	\$ 144,858	planning
P'tree Pkwy S sidepath (Village Pk to Fairways)	FY2023	FY2029	\$ 130,240	66%	General Fund		\$ 85,958	planning
Robinson Rd sidepath (Braelinn Rd to Colonnade)	FY2023	FY2029	\$ 95,526	66%	General Fund		\$ 63,047	planning
Robinson Rd sidepath tunnel connections	FY2023	FY2029	\$ 39,407	66%	General Fund		\$ 26,009	planning
Holly Grove Rd sidepath	FY2023	FY2029	\$ 108,318	66%	General Fund		\$ 71,490	planning
Mill Farms path connection to Meade tunnel	FY2023	FY2029	\$ 215,000	66%	General Fund	\$141,000.00	\$ 900	Est. cost increased due to increase in land costs
Hwy 74 s parallel connection (PAC to Cooper Cir)	FY2023	FY2029	\$ 249,854	66%	General Fund		\$ 164,904	planning
Hwy 74 S parallel connection (Cooper to Dividend)	FY2023	FY2029	\$ 135,191	66%	General Fund		\$ 89,226	planning
Dividend sidepath (74 to TDK)	FY2023	FY2029	\$ 268,113	66%	General Fund		\$ 176,955	planning
TDK parallel connection (74 to Dividend)	FY2023	FY2029	\$ 111,774	66%	General Fund		\$ 73,771	planning
TDK parallel connection (Dividend to Park)	FY2023	FY2029	\$ 274,354	66%	General Fund		\$ 181,074	planning
Dividend sidepath (TDK to Paschall Rd)	FY2023	FY2029	\$ 460,557	66%	General Fund		\$ 303,968	planning
Peachtree Villas path connection	FY2023	FY2029	\$ 32,650	66%	General Fund		\$ 21,549	planning
Panasonic connection (Flat Creek to Dividend Dr)	FY2022	FY2029	\$ 111,774	66%	General Fund	\$42,542.73	\$ 31,228	complete
New Booth Middle School Stagecoach Path	FY2022	FY2024	\$ 108,318	66%	General Fund		\$ 71,490	planning
			\$10,724,460			\$355,093.73	\$ 6,883,501	

Notes: Estimated Cost of Project figures are Net Present Value from 2017 CIE report and SPLOST 2017 report. *Actual Cost of Project* figures (shown in italic text) are calculated thus: Actual FY22 expenditures on construction materials are used to create an average per-linear-foot cost of constructing a new path (\$71.58/lf in FY22), which is then multiplied by the length on the project.

TABLE 4: POLICE

City of Peachtree City Annual Impact Fee Financial Report FY 2022

Project Description	Project Start Date	Project End Date	Estimated Cost of Project	Percentage Funding from Impact	Other Funding Sources	Expenditures in FY 2022	FY22 - FY26 Impact Fees Identified	Status/ Remarks
Building Expansion	FY2015	FY2024	\$ 691,738	100%	N/A		\$ 683,338	in design, delivery date moved up to FY23
			\$ 691,738				\$ 683,338	

Notes: All figures are Net Present Value from 2017 CIE Report. Impact fee eligible projects for which impact fees are not on-hand when needed may receive interim financing from the General Fund or other taxation sources, including debt instruments, pending recoupment by the city as impact fees are collected.

TABLE 5 FIRE PROTECTION

City of Peachtree City Annual Impact Fee Financial Report FY 2022

Project Description	Project Start Date	Project End Date	Estimated/ Actual Cost of Project	Percentage Funding from Impact	Other Funding Sources	Expenditures in FY 2022	FY22 - FY26 Impact Fees Identified	Status/ Remarks
Station 85	FY2017	FY2020	\$ 1,810,070	13%	General Fund			complete
Medic vehicle (Heavy vehicle)	FY2016	FY2020	\$ 823,206	100%	N/A		\$ -	complete- carryover costs paid in FY21
Station 86	FY2019	FY2026	\$ 3,062,162	100%	N/A		\$ 2,568,641.40	planning
Engine F550 (Heavy vehicle)	FY2019	FY2024	\$ 592,842	100%	N/A		\$ 592,842.28	on CIP
Station 83 Expansion	FY2022	FY2029	\$ 100,000	100%	N/A	\$ 49,263.15	\$ 50,737.00	in design
Heavy Vehicle	FY2026	FY2026	\$ 610,694	100%	N/A		\$ 610,694.28	on CIP
			\$ 6,998,975				\$ 3,822,915	

Notes: All figures are Net Present Value from 2017 CIE Report. Impact fee eligible projects for which impact fees are not on-hand when needed may receive interim financing from the General Fund or other taxation sources, including debt instruments, pending recoupment by the city as impact fees are collected.

**TABLE 6:
COMMUNITY WORK PROGRAM ADDENDUM /
SCHEDULE OF IMPROVEMENTS
FY 2023 – 2027**

PROJECT DESCRIPTION	SERVICE AREA	PROJECT START DATE	PROJECT COMPLETION DATE	ESTIMATED PROJECT COST	PORTION CHARGEABLE TO IMPACT FEES	SOURCES OF FUNDS & SHARE	RESPONSIBLE PARTY
<i>Fire Protection & EMS</i>							
Station 86	City-wide	FY2019	FY2026	\$1,160,000	100%	100% Impact Fees On-Hand	Fire Department
Engine F550	City-wide	FY2019	FY2024	\$592,842	100%	100% Impact Fees On-Hand	Fire Department
Heavy Vehicle	City-wide	FY2026	FY2026	\$610,694	100%	100% Impact Fees On-Hand	Fire Department
Replace Reserve Engine (2235)	City-wide	FY2023	FY2023	\$799,000	0%	Debt Service	Fire Department
Replace Staff Vehicle (2236)	City-wide	FY2023	FY2023	\$45,000	0%	Debt Service	Fire Department
Cardiac Monitor	City-wide	FY2023	FY2023	\$47,000	0%	Debt Service	Fire Department
Replace Medic 86-2318	City-wide	FY2024	FY2024	\$450,000	0%	Debt Service	Fire Department
Replace Staff Vehicle (2204)	City-wide	FY2024	FY2024	\$45,500	0%	Debt Service	Fire Department
Cardiac Monitor Liefpack 15 replacement	City-wide	FY2024	FY2024	\$47,000	0%	Debt Service	Fire Department
Replace Generator Station 84	City-wide	FY2024	FY2024	\$100,000	0%	General Fund	Fire Department
Replace Quint 84 (2208)	City-wide	FY2024	FY2024	\$1,500,000	0%	Debt Service	Fire Department

PROJECT DESCRIPTION	SERVICE AREA	PROJECT START DATE	PROJECT COMPLETION DATE	ESTIMATED PROJECT COST	PORTION CHARGEABLE TO IMPACT FEES	SOURCES OF FUNDS & SHARE	RESPONSIBLE PARTY
Fire Protection & EMS, continued							
Replace Staff Vehicle (22007)	City-wide	FY2025	FY2025	\$46,000	0%	Debt Service	Fire Department
Replace Reserve Engine (2229)	City-wide	FY2025	FY2025	\$800,000	0%	Debt Service	Fire Department
Replace 2016 Medic 86 (2306)	City-wide	FY2025	FY2025	\$450,000	0%	Debt Service	Fire Department
Replace Staff Vehicle (2) (22025 & 22026)	City-wide	FY2026	FY2026	\$93,000	0%	Debt Service	Fire Department
Replace Reserve Engine (2206)	City-wide	FY2027	FY2027	\$971,000	0%	Debt Service	Fire Department
Staff Vehicle Replacement (22025)	City-wide	FY2027	FY2027	\$47,000	0%	Debt Service	Fire Department
Police							
Building Expansion	City-wide	FY2015	FY2024	\$691,738	100%	100% Impact Fees	Police Department
Police Vehicle Replacements (10)	City-wide	FY2023	FY2023	\$640,000	0%	Debt Service	Police Department
Police Vehicle- new personnel (3)	City-wide	FY2023	FY2023	\$192,000	0%	Debt Service	Police Department
Laptop Replacements (30)	City-wide	FY2023	FY2023	\$108,000	0%	Debt Service	Police Department
Police Vehicle Replacements (10)	City-wide	FY2024	FY2024	\$660,000	0%	Debt Service	Police Department
Rescue/Multi-purpose vehicle	City-wide	FY2024	FY2024	\$300,000	0%	Debt Service	Police Department

PROJECT DESCRIPTION	SERVICE AREA	PROJECT START DATE	PROJECT COMPLETION DATE	ESTIMATED PROJECT COST	PORTION CHARGEABLE TO IMPACT FEES	SOURCES OF FUNDS & SHARE	RESPONSIBLE PARTY
<i>Police, continued</i>							
Replace prisoner transport van	City-wide	FY2024	FY2024	\$80,000	0%	Debt Service	Police Department
Replace ATV	City-wide	FY2024	FY2024	\$14,000	0%	General Fund	Police Department
Drone Replacement/ FAA Update	City-wide	FY2024	FY2024	\$25,000	0%	General Fund	Police Department
K-9 Replacement	City-wide	FY2024	FY2024	\$18,500	0%	General Fund	Police Department
Police Vehicle Replacements (10)	City-wide	FY2025	FY2025	\$660,000	0%	Debt Service	Police Department
Replace Tasers	City-wide	FY2025	FY2025	\$250,000	0%	Debt Service	Police Department
K-9 Replacement	City-wide	FY2025	FY2025	\$18,500	0%	General Fund	Police Department
Police Vehicle Replacements (10)	City-wide	FY2026	FY2026	\$660,000	0%	Debt Service	Police Department
ATV Replacement	City-wide	FY2026	FY2026	\$16,000	0%	General Fund	Police Department
Laptop Replacements (30)	City-wide	FY2026	FY2026	\$115,000	0%	Debt Service	Police Department
Police Vehicle Replacements (10)	City-wide	FY2027	FY2027	\$660,000	0%	Debt Service	Police Department
VMS Trailer Replacement	City-wide	FY2027	FY2027	\$20,000	0%	General Fund	Police Department
ATV Replacement	City-wide	FY2027	FY2027	\$16,000	0%	General Fund	Police Department
Laptop Replacements (30)	City-wide	FY2027	FY2027	\$115,000	0%	Debt Service	Police Department

PROJECT DESCRIPTION	SERVICE AREA	PROJECT START DATE	PROJECT COMPLETION DATE	ESTIMATED PROJECT COST	PORTION CHARGEABLE TO IMPACT FEES	SOURCES OF FUNDS & SHARE	RESPONSIBLE PARTY
Recreation Facilities							
SR 54 eastside path from PTC UMC to Peachtree East Shopping Center	City-wide	FY2018	FYFY2023	\$2,600,000	66%	66% Impact Fees On-Hand / 34% SPLOST17	Public Works
SR 54 parallel bridge at Lake Peachtree	City-wide	FY2020	FY2023	\$645,129	66%	66% Impact Fees On-Hand / 34% SPLOST17	Public Works
N Peachtree Parkway from Walt Banks to Lake Kedron	City-wide	FY2022	FY2023	\$359,070	66%	66% Impact Fees On-Hand / 34% SPLOST17	Public Works
N Peachtree Parkway North Hill connection	City-wide	FY2021	FY2023	\$257,333	66%	66% Impact Fees On-Hand / 34% SPLOST17	Public Works
SR 74 N Gateway bridge and path connections	City-wide	FY2023	FY2026	\$2,000,000	66%	Impact Fees / General Fund	Public Works
Robinson Road tunnel and path connections	City-wide	FY2017	FY2026	\$39,407	66%	Impact Fees / General Fund	Public Works
Robinson Road side path (Braelinn Rd to Colonnade)	City-wide	FY2023	FY2026	\$95,526	66%	Impact Fees / General Fund	Public Works
Robinson Road side path (Braelinn Rec to Braelinn Elementary)	City-wide	FY2023	FY2026	\$115,900	66%	66% Impact Fees On-Hand / 34% SPLOST17	Public Works
Smokerise Point (to White Springs Ln)	City-wide	FY2023	FY2026	\$15,061	66%	Impact Fees / General Fund	Public Works
Smokerise Point (Ashley Way to Sedgewick Dr)	City-wide	FY2023	FY2026	\$27,286	66%	Impact Fees / General Fund	Public Works

PROJECT DESCRIPTION	SERVICE AREA	PROJECT START DATE	PROJECT COMPLETION DATE	ESTIMATED PROJECT COST	PORTION CHARGEABLE TO IMPACT FEES	SOURCES OF FUNDS & SHARE	RESPONSIBLE PARTY
<i>Recreation Facilities, continued</i>							
Sumner Road side path	City-wide	FY2023	FY2026	\$91,400	66%	Impact Fees / General Fund	Public Works
SR 54 E crossing	City-wide	FY2023	FY2026	\$1,200,000	66%	Impact Fees / General Fund	Public Works
Prime Point share-the-road connection	City-wide	FY2023	FY2026	\$102,180	66%	Impact Fees / General Fund	Public Works
SR 74 South crossing study	City-wide	FY2017	FY2023	\$20,000	66%	66% Impact Fees On-Hand / 34% SPLOST17	Public Works
Huddleston Road path	City-wide	FY2022	FY2023	\$257,720	66%	66% Impact Fees On-Hand / 34% SPLOST17	Public Works
Willow Road side path	City-wide	FY2023	FY2026	\$106,410	66%	Impact Fees / General Fund	Public Works
SR 74 S parallel connection from PD to Crosstown	City-wide	FY2023	FY2026	\$113,476	66%	Impact Fees / General Fund	Public Works
Peachtree Parkway S side path from Village Park to Fairways	City-wide	FY2023	FY2026	\$130,240	66%	Impact Fees / General Fund	Public Works
Holly Grove Road side path	City-wide	FY2023	FY2026	\$108,318	66%	Impact Fees / General Fund	Public Works
Mill Farms path connection to Meade tunnel	City-wide	FY2023	FY2026	\$177,106	66%	Impact Fees / General Fund	Public Works

PROJECT DESCRIPTION	SERVICE AREA	PROJECT START DATE	PROJECT COMPLETION DATE	ESTIMATED PROJECT COST	PORTION CHARGEABLE TO IMPACT FEES	SOURCES OF FUNDS & SHARE	RESPONSIBLE PARTY
<i>Recreation Facilities, continued</i>							
Hwy 74 S parallel from PAC to Cooper Cir	City-wide	FY2023	FY2026	\$249,854	66%	Impact Fees / General Fund	Public Works
Hwy 74 S parallel from Cooper Cir to Dividend Dr	City-wide	FY2023	FY2026	\$135,191	66%	Impact Fees / General Fund	Public Works
Dividend Dr side path from 74 to TDK	City-wide	FY2023	FY2026	\$268,113	66%	Impact Fees / General Fund	Public Works
Dividend side path from TDK to Paschall Road	City-wide	FY2023	FY2026	\$460,557	66%	Impact Fees / General Fund	Public Works
TDK parallel connection from 74 to Dividend Dr	City-wide	FY2023	FY2026	\$111,774	66%	Impact Fees / General Fund	Public Works
TDK parallel from Dividend Dr to Lake McIntosh	City-wide	FY2023	FY2026	\$274,354	66%	Impact Fees / General Fund	Public Works
Peachtree Villas path connection	City-wide	FY2023	FY2026	\$32,650	66%	Impact Fees / General Fund	Public Works
Panasonic connection from Flat Creek to Dividend Dr.	City-wide	FY2023	FY2026	\$111,774	66%	Impact Fees / General Fund	Public Works
Path connectivity to neighboring communities	City-wide	FY2018	FY2023	\$465,495	66%	66% Impact Fees On-Hand / 34% SPLOST17	Public Works
Playground Upgrade-Braelinn	City-wide	FY2023	FY2023	\$85,000	0%	General Fund	Recreation & Special Events
Field of Hope Upgrade/Replacement	City-wide	FY2023	FY2023	\$336,725	0%	General Fund	Recreation & Special Events

PROJECT DESCRIPTION	SERVICE AREA	PROJECT START DATE	PROJECT COMPLETION DATE	ESTIMATED PROJECT COST	PORTION CHARGEABLE TO IMPACT FEES	SOURCES OF FUNDS & SHARE	RESPONSIBLE PARTY
<i>Recreation Facilities, continued</i>							
Capital Equipment Replacements: Explorer	City-wide	FY2024	FY2024	\$32,000	0%	Debt Service	Recreation & Special Events
Playground Upgrade- Battery Way	City-wide	FY2024	FY2024	\$85,000	0%	General Fund	Recreation & Special Events
Drake Field Restrooms	City-wide	FY2024	FY2024	\$375,000	0%	General Fund	Recreation & Special Events
Tennis Center Maintenance	City-wide	FY2024	FY2024	\$1,700,000	0%	General Fund	Recreation & Special Events
Playground Upgrade- Luther Glass	City-wide	FY2025	FY2025	\$85,000	0%	General Fund	Recreation & Special Events
Tennis Center Maintenance	City-wide	FY2025	FY2025	\$1,700,000	0%	General Fund	Recreation & Special Events
Kedron Fieldhouse Roof	City-wide	FY2025	FY2025	\$350,000	0%	General Fund	Recreation & Special Events
Playground Upgrade- Blue Smoke	City-wide	FY2026	FY2026	\$85,000	0%	General Fund	Recreation & Special Events
Capital Equipment Replacement: F-150	City-wide	FY2026	FY2026	\$28,000	0%	Debt Services	Recreation & Special Events
Library HVAC System	City-wide	FY2026	FY2026	\$325,000	0%	General Fund	Library Services
Playground Upgrade	City-wide	FY2027	FY2027	\$85,000	0%	General Fund	Recreation & Special Events
Pool Covering	City-wide	FY2027	FY2027	\$1,000,000	0%	General Fund	Recreation & Special Events

PROJECT DESCRIPTION	SERVICE AREA	PROJECT START DATE	PROJECT COMPLETION DATE	ESTIMATED PROJECT COST	PORTION CHARGEABLE TO IMPACT FEES	SOURCES OF FUNDS & SHARE	RESPONSIBLE PARTY
Public Works							
Capital Equipment Replacements: skid steer loader, low-boy trailer, bobcat, mini skid steer, zero-turn mower (4)	City-wide	FY2023	FY2023	\$301,400	0%	Debt Service	Public Works
Street Resurfacing	City-wide	FY2023	FY2023	\$1,350,000	0%	General Fund	Public Works
Stagecoach Rd	City-wide	FY2023	FY2023	\$375,000	0%	General Fund	Public Works
Bridge Maintenance	City-wide	FY2023	FY2023	\$100,000	0%	General Fund	Public Works
Public Buildings Facilities Improvements	City-wide	FY2023	FY2023	\$500,000	0%	General Fund	Public Works
Capital Equipment Replacements: skid steer loader, F-750, Asphalt roller, F-350, F-250, zero-turn mower (4), F-150	City-wide	FY2024	FY2024	\$368,000	0%	Debt Service	Public Works
Street Resurfacing	City-wide	FY2024	FY2024	\$1,800,000	0%	General Fund	Public Works
Bridge Maintenance	City-wide	FY2024	FY2024	\$100,000	0%	General Fund	Public Works
Public Buildings Facilities Improvements	City-wide	FY2024	FY2024	\$350,000	0%	General Fund	Public Works
Capital Equipment Replacements: F-250 (2), Flat Bed, Asphalt Roller, Tractor, Kubota Zero-turn Mowers (4)	City-wide	FY2025	FY2025	\$260,400	0%	Debt Service	Public Works

PROJECT DESCRIPTION	SERVICE AREA	PROJECT START DATE	PROJECT COMPLETION DATE	ESTIMATED PROJECT COST	PORTION CHARGEABLE TO IMPACT FEES	SOURCES OF FUNDS & SHARE	RESPONSIBLE PARTY
<i>Public Works, continued</i>							
Street Resurfacing	City-wide	FY2025	FY2025	\$1,800,000	0%	General Fund	Public Works
Bridge Maintenance	City-wide	FY2025	FY2025	\$100,000	0%	General Fund	Public Works
Public Buildings Facilities Improvements	City-wide	FY2025	FY2025	\$350,000	0%	General Fund	Public Works
Capital Equipment Replacements: F-250, F-150, Tandem Dump, F-750, Zero-turn Mowers (4)	City-wide	FY2026	FY2026	\$356,800	0%	Debt Service	Public Works
Street Resurfacing	City-wide	FY2026	FY2026	\$3,500,000	0%	General Fund	Public Works
Bridge Maintenance	City-wide	FY2026	FY2026	\$100,000	0%	General Fund	Public Works
Public Buildings Facilities Improvements	City-wide	FY2026	FY2026	\$350,000	0%	General Fund	Public Works
Capital Equipment Replacements: F-250 (3), Sand Spreader, Skid Steer loader, zero-turn mower (5)	City-wide	FY2027	FY2027	\$259,500	0%	Debt Service	Public Works
Street Resurfacing	City-wide	FY2027	FY2027	\$3,500,000	0%	General Fund	Public Works
Bridge Maintenance	City-wide	FY2027	FY2027	\$100,000	0%	General Fund	Public Works
Public Buildings Facilities Improvements, Reroof City Hall	City-wide	FY2027	FY2027	\$650,000	0%	General Fund	Public Works

PROJECT DESCRIPTION	SERVICE AREA	PROJECT START DATE	PROJECT COMPLETION DATE	ESTIMATED PROJECT COST	PORTION CHARGEABLE TO IMPACT FEES	SOURCES OF FUNDS & SHARE	RESPONSIBLE PARTY
Technical Services							
Replacement Servers	City-wide	FY2023	FY2023	\$97,000	0%	Debt Service	Finance
Storage	City-wide	FY2023	FY2023	\$220,000	0%	Debt Service	Finance
Replacement Firewall	City-wide	FY2023	FY2023	\$95,000	0%	Debt Service	Finance
Replacement Tape Drive	City-wide	FY2023	FY2023	\$52,000	0%	Debt Service	Finance
Data Security Upgrades Perimeter 81	City-wide	FY2023	FY2023	\$50,000	0%	Debt Service	Finance
Veeam/ Backup Software Upgrade	City-wide	FY2023	FY2023	\$49,000	0%	Debt Service	Finance
Misc Software Upgrades	City-wide	FY2023	FY2023	\$60,000	0%	Debt Service	Finance
PC replacements (86)	City-wide	FY2024	FY2024	\$230,000	0%	Debt Service	Finance
MS SQL Server Software Upgrades	City-wide	FY2024	FY2024	\$85,000	0%	Debt Service	Finance
Storage Replacement	City-wide	FY2024	FY2024	\$185,000	0%	Debt Service	Finance
Firewall Replacement	City-wide	FY2024	FY2024	\$69,000	0%	Debt Service	Finance
Data Security	City-wide	FY2024	FY2024	\$55,000	0%	Debt Service	Finance
Physical Security	City-wide	FY2024	FY2024	\$31,000	0%	Debt Service	Finance
Server Replacements	City-wide	FY2025	FY2025	\$97,000	0%	Debt Service	Finance
MS Server Software	City-wide	FY2025	FY2025	\$85,000	0%	Debt Service	Finance
Firewall Replacement	City-wide	FY2025	FY2025	\$95,000	0%	Debt Service	Finance
Vnware	City-wide	FY2025	FY2025	\$50,000	0%	Debt Service	Finance

PROJECT DESCRIPTION	SERVICE AREA	PROJECT START DATE	PROJECT COMPLETION DATE	ESTIMATED PROJECT COST	PORTION CHARGEABLE TO IMPACT FEES	SOURCES OF FUNDS & SHARE	RESPONSIBLE PARTY
<i>Technical Services, continued</i>							
Data Security	City-wide	FY2025	FY2025	\$50,000	0%	Debt Service	Finance
Physical Security	City-wide	FY2025	FY2025	\$45,000	0%	Debt Service	Finance
Data Center UPS	City-wide	FY2025	FY2025	\$80,000	0%	Debt Service	Finance
Misc. Software upgrades	City-wide	FY2026	FY2026	\$55,000	0%	Debt Service	Finance
HP Nimble Storage	City-wide	FY2026	FY2026	\$195,000	0%	Debt Service	Finance
Cisco Switch Replacements	City-wide	FY2026	FY2026	\$195,000	0%	Debt Service	Finance
Microsoft Office Upgrades	City-wide	FY2026	FY2026	\$125,000	0%	Debt Service	Finance
Data Center UPS	City-wide	FY2026	FY2026	\$85,000	0%	Debt Service	Finance
Data Security Upgrades	City-wide	FY2026	FY2026	\$55,000	0%	Debt Service	Finance
PC Replacements	City-wide	FY2026	FY2026	\$245,000	0%	Debt Service	Finance
Misc. Software upgrades	City-wide	FY2027	FY2027	\$80,000	0%	Debt Service	Finance
Vmware Upgrades	City-wide	FY2027	FY2027	\$50,000	0%	Debt Service	Finance
Storage Replacement	City-wide	FY2027	FY2027	\$95,000	0%	Debt Service	Finance
Tape Drive Replacements	City-wide	FY2027	FY2027	\$52,000	0%	Debt Service	Finance
Data Security Upgrades	City-wide	FY2027	FY2027	\$50,000	0%	Debt Service	Finance
Wireless Network Replacement	City-wide	FY2027	FY2027	\$120,000	0%	Debt Service	Finance
Physical Security Upgrades	City-wide	FY2027	FY2027	\$30,000	0%	Debt Service	Finance
Misc Software Upgrades	City-wide	FY2027	FY2027	\$80,000	0%	Debt Service	Finance