City Council of Peachtree City
AGENDA
May 17, 2012
7:00 p.m.

I. **Call to Order**

II. **Pledge of Allegiance**

III. **Announcements, Awards, Special Recognition**
Recognition of Community Emergency Response Team (CERT) Graduates

IV. **Public Comment**

V. **Agenda Changes**

VI. **Minutes**
May 3, 2012, Regular Meeting Minutes

VII. **Monthly Reports**

VIII. **Consent Agenda**
1. **Consider Adoption of 2012 Annual Update to Comprehensive Plan**

IX. **Old Agenda Items**

X. **New Agenda Items**
05-12-09 **Presentation on Lake Peachtree Sediment Removal**
Staff to present results of sediment survey & options for removal
05-12-10 **Consider Revision of Personnel Policy – Compensatory Time & Leave Policies**
Recommended changes would take effect on July 1 if approved

XI. **Council/Staff Topics**
Hot Topics Update

XII. **Executive Session**

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting

City Council of Peachtree City
Meeting Minutes
May 3, 2012
7:00 p.m.

The Mayor and City Council of the City of Peachtree City met in regular session on Thursday, May 3, 2012. Mayor Haddix called the meeting to order at 7:00 p.m. Other Council Members in attendance: George Dienhart, Vanessa Fleisch, Eric Imker, and Kim Learnard.

Minutes

Learnard moved to approve the April 19, 2012, regular meeting minutes as written. Fleisch seconded. Motion carried unanimously.

Consent Agenda

1. Consider Ordinance Amendment – Sec. 42-83 – Residential Solid Waste Container

2. Consider Budget Amendments – FY 2012

Fleisch moved to approve Consent Agenda items 1 and 2. Learnard seconded. Motion carried unanimously.

Old Agenda Items

04-12-09 Consider Victory Motorcycle Purchase

Police Chief H.C. "Skip" Clark addressed Council, saying he hoped the presentation that would be given would answer the questions Council had at the last meeting regarding the motorcycle program and the Victory purchase.

Sergeant Brad Williams of the Community Response Team (CRT), supervisor for the motorcycle officer, Corporal Chris Hyatt, gave an overview of the benefits of having a motorcycle as part of the Police Department fleet. He continued that the motorcycle got 229% better actual gas mileage than the average patrol car, and the fuel costs were 78% less expensive than the cost for a Crown Victoria over five years. It had a faster response time to cart path locations than patrol cars or all-terrain vehicles (ATVs). The motorcycle had better maneuverability on the cart paths and through traffic, and it had proven effective at collision reduction at the top collision locations in the City. It was a great tool for community relations presentations, and there was no door or window between the officer and the citizens. Citizens were more at ease talking to the motorcycle officer at a stop light.

Williams continued that the motorcycle could park almost anywhere to address traffic concerns, especially on SR 54 West, and it had helped create a 98% seatbelt compliance rate versus the 93% rate for Georgia. It had proven to be effective in quickly locating suspects and missing persons on the cart paths since the program's inception.

Williams noted that the officer's schedule allowed him to work on Saturdays. His shift was from 9:30 a.m. to 6:30 p.m. (nine-hour shift, Tuesday – Friday/Tuesday – Saturday) and covered the peak collision hours (lunch and evening rush hour) and afternoon school zones. The officer was on patrol 180 days in 2011, and 94% of those days, he was on the motorcycle.

Fuel efficiency was measured from February 2011 – February 2012. The Patrol Division's Crown Victorias averaged 9.8 miles per gallon (mpg), and the Community Response Team's (CRT) cars averaged 9.54 mpg, compared to the motorcycle's average of 32.21 mpg. The average Patrol car used 1,640 gallons of gas for 16,074 miles, while the motorcycle unit used 262 gallons for 8,438 miles. Williams said that, at $3.75 per gallon, the motorcycle saved $2,246 in fuel costs over the course of a year compared to a Crown Victoria driven 8,438 miles.

Williams noted that Motor Officer's first full month had been August 2010. He was primarily assigned to directed traffic enforcement in high collision and complaint areas as well as school zone enforcement, primarily enforcing violations that commonly contributed to collisions or violations that contributed to the severity of injuries from collisions. The officer had 219% more enforcement contacts than the average patrol officer and made 110% more school zone speeding enforcement contacts than the next closest officer (15 times more than the average officer). The motorcycle officer led the department in seatbelt enforcement in 2011, with 16% more contacts than the next closest officer. Since being assigned to the motorcycle position, the officer had increased his own performance and made 186% more enforcement contacts per year than he averaged prior to the assignment.

Williams said the motorcycle had a better response time for some incidents. It could utilize all parts of the path system or a combination of path and roads to respond to calls and go around congested areas, especially areas such as SR 54 West. It was multiple times faster than an ATV at responding to incidents on the cart paths. The motorcycle was quieter than an ATV on the paths, and it had a video camera.

Examples of the motor unit's effectiveness included locating a brush fire in the wooded area behind Panasonic, locating a missing seven-year old found in an inaccessible part of the cart path that could not be navigated by patrol cars, locating three masked subjects on a golf cart on the path around Lake Peachtree, locating a vulnerable adult missing from Ashley Glen, and locating a runaway juvenile, missing an entire night, on the path system.

Williams gave a five-year cost comparison between the Victory motorcycle, the Harley-Davidson motorcycle, and a Crown Victoria. The total cost for the Victory would be $22,790 [purchase/lease price of $33,000, plus basic maintenance of $1,000, less the resale value $11,210]. The total cost of a Harley would be $34,671 [purchase/lease price of $29,671, plus basic maintenance of $5,000 (must be serviced by dealership to maintain warranty coverage)]. The total cost of a Crown Victoria was $39,045 [purchase/lease price of $44,500, plus basic maintenance of $3,180, less resale value (fair condition) of $8,635]. Williams added the motorcycle would save over $24,000 in fuel over five years versus having the officer operating a traditional patrol vehicle. The total savings over five years was $40,255 for a Victory versus a Crown Victoria, including fuel.

Williams also noted that the Victory motorcycle was built specifically for law enforcement use. The Harley was modified for law enforcement.

Dienhart asked how many days a patrol car was on the road. Williams said about the same number of days. Dienhart asked if the car came off patrol with the officer. Williams said the department had a take-home program, so one officer was assigned to a specific car, which provided several benefits. The officers paid for the take-home privilege, which helped offset the cost of the miles travelled to and from home. Williams said it was not an uncommon practice, and it helped attract officers to work in the City. The training and vacation time was about the same for the motorcycle officer and those who drove patrol cars. Last year, the motorcycle officer could not ride for about 10 days due to inclement weather.

Dienhart asked if Hyatt had also evaluated the motorcycle. Hyatt said he had, along with other brands, and found the Victory to have the best options for what the City used a motorcycle to do.

Haddix opened the floor for comments from the public.

Nathan Esparza told Council he saw the motorcycle as a source of pride for the City. He guaranteed it slowed him down, and his children were always excited when they saw it. Peachtree City was a green city, and this looked like a fantastic way to save money. Per his calculations, the City would save $12.50 per day for the next five years.

Clark briefed Council on the Police Department vehicles and assignments. There were 88 vehicles assigned to the department. The Administrative Division had eight vehicles assigned for eight positions, with one open position. The Criminal Investigation Division (CID) had six vehicle assigned and six positions; one sergeant used a pool vehicle. The Patrol/CRT Division had 51 vehicles and 51 positions, with one position open. Code Enforcement had three vehicles assigned and three positions. The Department had 68 vehicles and 68 positions, which included three Code Enforcement officers and 65 sworn positions (two of which were currently vacant).

There were 20 unassigned vehicles, including four used by the 10 – 12 Auxiliary officers, one used by two Reserve officers, nine special purpose vehicles (three undercover, one transport van for prisoners, one truck, three ATV/Rhinos, and one golf cart), and six pool vehicles (one for CID, one for Code Enforcement, three for Patrol, and one K9) used by the four divisions as needed for maintenance. Clark added there was usually an average of two vehicles in Public Works for repair or maintenance.

Dienhart said he had a hard time paying the amount for basically half a year (180 days) for one person. If the officer got a job with another City, there would be no one to use it. There would be additional training costs to do the program right, and those were not included. It was not fair to compare a car to a motorcycle, and there should also be comparisons to the ATVs and bicycles. The numbers were somewhat skewed. He asked Clark if there was any mission that could not be completed without the motorcycle. Clark said nothing would be left undone. The question was how effective the job was done with the use of the motorcycle. Dienhart said the City had overspent, and he understood why. There were many things the City needed to spend money on. A motorcycle was "nice to have," but it was not a "need to have." The City should be focusing on the "must-haves."

Haddix asked where the officer would go if he was taken off the motorcycle. Clark said he was not sure, but he would have to get a car for him. The best use of the officer was a motorcycle, and staff would need to determine where the officer would be best used without it.

Imker thanked Fleisch for her decision at the last meeting to continue the discussion, as he might have made the wrong choice. He said he appreciated the data presented, and he could now see the value of the program and expansion of it in a few years. He suggested another officer be trained in the event Hyatt was out. Dienhart said it was still a poor spending choice.

Fleisch pointed out that it had been a pilot program with a lease, and no one had known how it would work. Now the training and policies and procedures could be developed. Clark said he had not wanted to spend the money on training until he knew the program would continue.

Haddix asked if it would be possible to exchange one of the cars that would be replaced next year with a motorcycle. Clark said he had discussed the possibility with City Manager Jim Pennington, and there were some ideas on taking a couple of the cars out of the fleet, but staff was not ready to bring those ideas to Council at this point.

Imker said he wanted to think long term in regards to the budget. It was clear the motorcycle met the long-term projection of saving the City money.

Dienhart asked how long the motorcycle would last on patrol. Clark said they were still researching. It was difficult to get the same type of empirical data that was available for cars. An evaluation would be needed at the end of the five years. The cars were replaced based on mileage, and they needed a good five years of data to determine whether to keep using the motorcycle. Dienhart said if the motorcycle was replaced more often than a car, then the savings was lost. Clark said when a car was traded in after eight or nine years, the City only was credited with $1,500 – $2,000 on a trade-in. There were other factors to be considered.

Fleisch moved to purchase of the brand name Victory Commander 1 police motorcycle from the sole source provider, Victory Police Motorcycles, for the purchase price of $31,941 after the termination of the lease of the Harley at the end of May 2012, with the source of funding coming from the Capital Equipment Lease. Learnard seconded. Motion carried 4-1 (Dienhart).

New Agenda Items
05-12-01 Presentation from Convention & Visitors Bureau
Convention and Visitors Bureau (CVB) Chairman Kai Wolter gave a market/industry overview, noting that nationally hotel rates had begun to rebound, but rate erosion continued in the City due to the mix of business. Part was due to the some of the movies, which were low-rated, and the hotels were still discounting and hurting themselves. Corporate travel had not really rebounded in the City, as in other metro areas, and there was no new large corporate account in the market. The national forecast was for RevPar (revenue per available room) to grow by 5% to 8% in 2012. The City's RevPar was up 2.2% over the last 12 months.

Wolter continued that, based the running 12-month total from March 2011 to March 2012, the hotels in the City had 5,148 more occupied rooms over the past year. Room revenue increased by $328,769, and there was a tax surplus of $5,458, based on the CVB's projections for FY 2012. He reminded Council that the CVB was funded by the hotel/motel tax. The three-year average daily rate comparison had dropped from $98.48 in 2010, to $93.31 in 2011, and to $92.39 in 2012. The average RevPar had also dropped from 2006 to 2011 – $65.48 in 2006, $61.08 in 2007, $62.52 in 2008, $54.10 in 2009, $49.35 in 2010, and $53.36 in 2011. Wolter noted that the low rates in 2011 were largely due to the movie/television industry, but a rebound in the average daily rate was expected by 2013. Wolter noted the Hilton Garden Inn opened in 2010, and Dolce-Peachtree only had 85 available rooms from November 2008 – April 2009.

Nancy Price, CVB executive director, noted that the website, which launched in October 2010, had 2,572 unique visits in March 2012 compared to 920 in March 2011. The March statistics in FY 2011 had 2,752 unique visits compared to 13,242 unique visits in March FY 2012. They were improving with social media. Magazine leads were up as were welcome packets. The YouTube video had 13,672 views. Ongoing projects included the Visitors Center renovation, development of an Android CVB app, a mobile site, the purchase of a 14-passenger van to be used for film tours, support of local events, and the new online newsletter, ***Peachbits***.

Price continued the focus of sales efforts in the Social, Military, Educational, Religious, and Fraternal (SMERF) market was another project. The new marketing campaign was "Discover Life at 15 MPH." Price showed the short YouTube video.

Price introduced Mark Lively and Michael Richard of Compass Collective, who presented the plans for the expansion of the Visitors Center. Price reiterated that the funds for the expansion were from the hotel/motel tax. Lively said the inspiration for the design of the Visitors Center came from the passion of the residents for the City and its uniqueness.

Richard said the designers viewed the Visitors Center as a three-dimensional marketing piece and wanted to create a tour area as visitors entered. The center included a reception area, retail area, an office area, bathrooms, a large mural with graphics that could be changed, a map from Peachtree City Development Corp./Pathway Communities' original visitors center that had been updated, and a golf cart with a monitor on the front windshield that would play a loop video. There would also be a sitting area near the existing fireplace, and there would also be street signs that would make visitors feel as though they were walking through a Main Street area.

Haddix asked if the Visitors Center would incorporate some of the City's accolades such as being one of Rand McNally's top six Most Patriotic Cities. Price said the Visitors Center would incorporate memorabilia that had been collected.

05-12-02 Consider Approval of Budget Amendment for Renovations for New Visitors Center

Price asked Council to approve $68,000 for the renovation of the Visitors Center, adding the amount was surplus from the CVB's FY 2011 budget. Per the CVB's bylaws, any expenditures over $20,000 needed Council's approval. The funds for the renovation were approved by the CVB board at its meeting on April 18.

Fleisch moved to approve the CVB's budget amendment for $68,000 for renovations to establish the Visitors Center in the Amphitheater Box Office building in the area formerly known as The Gathering Place Annex. Learnard seconded. Motion carried unanimously.

05-12-03 Consider Emergency Pipe Repair – Stormwater Utility Fund

Public Services Director Mark Caspar asked Council to fund the pipe repair for a pipe located off Windbreak Path. There had been several sinkholes in the area, and staff found the system was failing after the video inspection. Staff recommended using the same method used to repair the area across from City Hall and under Peachtree Parkway, which was the centrifugally-cast concrete method. It was structural in nature, approximately 7,000 pounds per square inch (psi) concrete with an expected life span of 50 years. It was more cost effective than having Public Works remove and replace the system via the open trench method. The recommended process only took three days to a week. Replacing the pipe via the traditional open trench way would take a minimum of one month. Staff requested Council approve $77,625 as a not-to-exceed amount and to authorize Utility Asset Management, Inc., to do the work. There were adequate funds available in the Renewal and Extension Line of the Stormwater Utility budget to cover the cost.

Learnard asked why a sole source vendor was being recommended. Caspar said Utility Asset Management was the only authorized company currently located in Georgia. Learnard asked whether, when looking at all the work that needed to be done, it would also be single-sourced. Caspar said the City could look outside the state because someone might be willing to travel due to the amount of work.

Learnard moved to approve an amount not to exceed $77,625 for emergency pipe lining through Utility Asset Management, Inc. Fleisch seconded. Motion carried unanimously.

05-12-04 Consider Elimination/Replacement of One Position in Administrative Services Division/City Manager Department

Human Resources Administrator Ellece Brown addressed Council, noting the City Manager had evaluated his needs and the role of his assistant, the executive assistant position in Administrative Services. The position had changed dramatically with the addition of supervisory responsibilities.

When positions were revised, they were sent to The Mercer Group for evaluation, and their recommendation had been to change the position from Salary Grade 275 to Salary Grade 277 with the title of Administrative Services Coordinator. Staff's recommendation was to eliminate the executive assistant position and replace it with a new position entitled Administrative Services Coordinator. The budget impact was approximately $3,800 annually.

Learnard moved to approve elimination/replacement of one position in Administrative Services Division as described. Fleisch seconded. Motion carried unanimously.

05-12-05 Consider Elimination of Customer Service Representative II Position & Replacement with Two Part-time Positions – Administrative Services

Brown noted the position was currently full-time, and staff recommended replacing the full-time position at the Front Desk area with two part-time positions, which would save the City approximately $19,400, including the benefit savings.

Learnard moved to approve the elimination of the Customer Service Representative II position and replace it with two part-time positions. Fleisch seconded. Motion carried unanimously.

05-12-06 Consider Elimination/Replacement of One Position in Police Department

Haddix clarified that the Major position was an agenda item. The proposal regarding the Captains' positions would be discussed under Council/Staff Topics. He would honor the requests for public comment at that time.

Brown said the Police Major had retired recently, and staff had reviewed and evaluated the job description, which had not been revised in 10 years. The position provided critical leadership and was second in command. Based on the current needs of the department, the title of "Major" was not representative of the person that would be the second in command. Staff recommended the position of Major be eliminated and replaced with the new position of Assistant Police Chief. The Mercer Group evaluated the new job description and title, recommending the position stay in the same salary grade (286) and the job title change. There was no budget impact as the salary grade remained the same.

Dienhart clarified that changes had been made to the job description, and staff knew what they were looking for. Brown said that was correct, adding that they had looked at the education, experience, and training required for the position. Dienhart asked if the assistant chief would be hired from within. Brown said current employees could bid on the position.

Learnard moved to approve the elimination/replacement of one position in the Police Department, that the Major position be replaced with an Assistant Police Chief. Fleisch seconded. Motion carried unanimously.

05-12-07 Consideration of Bid Approval for Refurbishment of BSC Irrigation Pump

Haddix noted there was an additional agenda item on the dais – the staff memo on the agenda item. Community Services Director Jon Rorie said the irrigation pump at the Baseball Soccer Complex (BSC) had fallen into disrepair, with constant problems. The plan had been to replace the whole pump, but after an assessment, staff found the pump could be refurbished for half the cost of a new one and with a 10 – 15-year life span. Due to the refurbishment, the project must be name brand and sole sourced. The pump was a Flowtronex Pump System brand, and Pro Pump & Controls, Inc. (regional Flowtronex provider for North and South Carolina, Virginia, and Georgia) was the sole source provider for Flowtronex pumps. The company had been working on the pump for years and had maintained all the data and service records. Staff recommended Council authorize the refurbishment of the pump, which had been identified as a project in the Facilities Authority bond.

Fleisch asked if there was any extra warranty on the pump with the refurbishment. Rorie said there was. Learnard asked how old the pump was. Rorie said he did not know, but his best guess was since the BSC was built. Some changes had been made. The line originally went into the bottom of the pond, and now it floated on top, which meant the pond did not have to be drained for maintenance.

Learnard moved to approve the refurbishment of the BSC pump for a figure not to exceed $60,000 from Pro Pump and Controls, Inc. Fleisch seconded. Motion carried unanimously.

05-12-08 Consider Recreation User Fees

Haddix noted there was an additional document on the dais – the staff memo regarding the agenda item. Rorie said staff had been looking at the fees for several months. New agreements were in place for the youth sports associations. Staff asked Council to approve the changes in the fees as outlined in the memo.

The proposed increase in programming fees was 10% to 20%, depending on the class. Some participants would only pay an additional $1 to $2.

The suggested rate increases for user/maintenance fees for sports associations would be effective immediately with the sports associations' upcoming registration periods. The proposed increases included the following:

- From $5 to $15 for Peachtree City residents, from $10 to $25 for Fayette County residents, and from $25 to $50 for out of county participants
- 80% of all fees would be used to offset maintenance costs
- 20% would be set aside as a Capital Reserve Fund for replacement of items.

In addition, Rorie recommended increasing rental rates a rounded 20% and implementing a tiered Special Event Permit fee effective FY 2013. Rorie said there were 34 special events held each year in the City. Staff spent a great deal of time on the events, and based on the resources provided by the City, the cost should be passed on to the users.

Fleisch asked how the timing of the increases would affect the associations. Rorie said the City's budget would go in place on October 1, but some of the associations had dual seasons, and they were getting ready for the fall season now. Fleisch said she wanted to ensure all the associations knew about the increases as they would go into effect immediately. Rorie assured Fleisch the associations were aware of the increases.

Fleisch move to adopt the recommended user fees as outlined in the staff memo. Imker seconded. Motion carried unanimously.

<u>Council/Staff Topics</u>

Hot Topics

Haddix pointed out that the memo from Pennington regarding proposed organizational changes was just a kick-off presentation for discussion. Any discussion would be held during the budget workshops and hearings.

Pennington said he wanted to give Council an overview of where the City was, where it had been, and where the City might want to go. There were several items in the memo. He addressed the changes made over the last year.

The second item in the memo was not for action, and it dealt with the Police Department. One of the issues was to establish the assistant chief's position. Another was to take a hard look at the organization, whether it had the right amount of people, or was top heavy or bottom heavy. Pennington said all of that was irrelevant at this point, and they had to start somewhere for discussion purposes.

The third part of the proposal dealt with City leave policies, which would require Council to authorize the City Attorney to begin preparation of the appropriate documents to effectuate changes of the existing leave policy, which was the major point in the document. There had been a situation for some time with how the time for exempt and non-exempt employees was counted. Pennington reiterated this was the only item he was asking Council to either discuss or authorize the City Attorney to get started on the preparation of necessary documents.

Haddix asked Council if there was any discussion. Learnard said, if the question was whether to proceed with what was written in the memo, her recommendation was to proceed as written.

Fleisch showed an analysis of the anticipated savings based on the proposed changes to the leave policies (a copy is included in the meeting file). The actual cost savings was difficult to calculate, but there were associated costs and savings associated with the proposed changes. The estimated annual soft savings was $117,854.36 and the estimated total annual dollar savings was $29,131.85.

Pennington said there was a question that permeated most organizations regarding overtime. Compensatory (comp) time and time-and-a-half should go to non-exempt employees. Exempt employees were salaried employees expected to work as long as it took to get the job done. Non-exempt employees were to be given comp time at time-and-a-half, which was time off that was to be directed by the manager or supervisor. The time could be paid at time-and-a-half at the occurrence. It had not become a major issue until a few years ago when the Governmental Accounting Standards Board (GASB) made it one. Per GASB, comp time either needed to be paid, which affected the budget, or booked, which affected the long-term budget. It had to be recorded one way or the other and was considered a liability, and the time should be used as soon as possible to clear it off the books. He recommended getting it off the books as soon as possible, either by paying the employee or the employee taking the time off. The Council consensus was for the City Attorney to proceed.

Pennington continued that the elimination of captains in the Police Department was a recommendation for discussion. The discussion would follow through the budget process. The issue needed to be discussed. Pennington said he would prefer the assistant chief be in place prior to making any changes as there might be another alternative. All cities had different organizational structures. He and Chief Clark had worked closely on the proposal.

Haddix said there had been some confusion, and people thought the changes would be implemented quickly. He opened the floor for public comment.

Captain Rosanna Dove addressed Council, thanking Haddix for the opportunity to speak. She said she understood the recommendation for the assistant chief position, but she had some questions. She asked that her 14th Amendment rights be granted and that she not be retaliated against for speaking out and asking questions.

Dove said the truth behind the alleged cost savings and what would be lost needed to be known. She asked what research had been conducted on the proposed changes. Based on her calculations using the median salary of current and proposed employees, the savings would be $6,627, which was quite different than the $400,000 quoted in the newspaper. The captains' equipment needs were far less than what was inferred. Until 2012, Dove said she drove a decommissioned Crown Victoria with 104,000 miles on it, and she now drove the Explorer with 72,000 miles on it that was used by former Chief Jim Murray and former Major Mike Dupree. Two of the captains drove decommissioned marked patrol vehicles with at least 110,000 miles, which had recently been traded out for cars with 70,000 miles.

Dove said the memo did not reference how to replace the 18 years of training, experience, knowledge, and networking that would be lost once the three captains were eliminated. Three of the four had a minimum of 18 years experience, asking how much it would cost to retrain others with the same certification and skills. Her policy writing abilities saved the City money and liability. The training and experience that would be lost included homicide investigation, emergency response, military police, management, budgeting, leadership, contacts, and networking. Dove noted that her position, Office of Professional Standards (OPS) commander, would be replaced by three people. Her responsibilities included accreditation, public information, and internal affairs. The department was also getting ready to go through its seventh accreditation. The first had been in 1992, and she had been the accreditation manager since 1999. The last two on-site inspections had been perfect. A mock on-site was scheduled in June, with a full on-site scheduled in August. Based on what she had read, the proposed phase-out would put the captains out by September 30. Dove continued that having an assistant chief was not a major hurdle, as Dupree had essentially held the position for nearly 16 years. If all the other restructuring was approved, there was no way the department would make it through the August on-site inspection.

Dove asked how adding the layer of the assistant chief position between the captain who would remain and Chief Clark would produce any direct command responsibility and support. Currently, the four captains reported directly to Clark, and there would now be a buffer between the chief and four people who did a great deal of work. In 2010, Dove noted Dupree was moved from what was essentially the assistant chief position to the OPS command position, which had been her position at the time. It was not clear why that had been done in 2010, but it was now an essential position. One of the captains currently handled many of the tasks the assistant chief would perform. Her position was targeted in the newspapers the day before, and per the story, she would be replaced by the OPS lieutenant. Dove said she respected the lieutenant, adding he was exceptional, but he did not have the same credentials she had nor the respect she had in the internal affairs and accreditation communities. He was trained and respected in the tactical and special weapons and tactics (SWAT) communities, which were field operations.

Dove referred to the Personnel Policy Manual, Policy VIII, which stated, "Vacancies in higher positions in the career service shall be filled as far as practicable by promotion from lower classes. To accomplish this purpose, the City Manager may direct that only qualified City Employees shall be considered for an existing vacancy. Such closed competition shall be allowed only when there is a sufficient number of qualified eligibles within the City service." Dove said on April 30 she asked Chief Clark if it would be an internal bid only for the assistant chief position or if it would be an internal and external process. Clark told her it would external, too. Dove said she asked why, and Clark told her because it was. She asked Council if the position would be open for internal and external applicants. If the position was open to external candidates, Dove asked why, since there were four captains and other department employees who were more than qualified for the position. She asked if the City was prepared to change the Personnel Policy Manual to meet the need of going outside the City for applicants.

Dove noted the City Manager's memo said the reorganization would reduce the number of administrative positions and reallocate them to field services. Dove said the proposed chart had one additional administrative position, two part-time court personnel, one additional person going to field services, and the elimination of four people with the abilities needed to ensure the department was successful. She asked Council to ask questions and look at the research. She knew the City was having tough financial times, and she and others could identify cost-saving measures if given the opportunity. They did not want to negatively affect the safety and quality of life for the City's residents and employees.

Lynn Bianco told Council they had to be careful when they started tinkering with public safety. The proposed change in the structure would not comply with the National Incident Management System (NIMS) guidelines regarding span of control, which was three to seven subordinates reporting to a supervisor, with five as the ideal. The recommendation for eight was outside the guidelines, which could cost federal funding.

Captain Mike Claman said he had worked in several areas of the Police Department during his 18 years. The proposed reorganization eliminated several key positions and created an assistant chief position. All of the captains were part of the budgeting process, organization, and daily operations. They brought their knowledge, job experience, and educational backgrounds, including master's degrees in public administration, to the department. They had assessed other departments and helped them develop policies and procedures, using their own department's as a guide. He continued that, according to the memorandum, there had been a year-long review of the Police Department, but no one on command staff had been given direction to look at ways to reorganize or recommend changes. In the past, the command staff had come together when tasked by Council to reduce or improve the budget and still maintain the focus on protecting the citizens. He also read that the elimination of the captains was recommended because lieutenants were the wave of the future. Only one of the six lieutenants had been with the City longer than any of the captains. He noted that the City departments had been asked to reduce costs and put off filling vacant positions. A new officer had recently been hired and another had received an offer, which meant money would be spent on uniforms, training, and equipment. He asked if anyone had noticed the department was short two officers. Elimination of experience and leadership was not the answer. Recent events included armed robberies, and he had been working that night. He was the commanding officer or investigation officer on the last several homicides in the City. Most of the crimes committed during his 18 years here had been solved by members of the City's department. Residents enjoyed a safe community. Although he lived in Coweta County, he wanted to come to a safe place to work, shop, and enjoy. Claman said he was not at the meeting to save his job; he had given 18 years of his life to ensure Peachtree City was a safe place.

Bob Vasquez told Council he was a retired police chief. He lived in the City because he felt safe. The second Council played with public safety they were playing with his life, and those of his wife, his children, and his mother. He would do anything it took to keep the Fire and Police Departments strong.

Fire Captain Ron Mundy said he had 30 years of employment with the City. The Police Department was phenomenal, and he had seen all the captains come through the ranks and the jobs they had done, adding Council should be proud of what they had done. He continued that Pennington had been brought in to evaluate the functionality of City staff and to make recommendations for effectiveness and efficiency. The City Manager had said earlier he had never seen a police department with the staff the City's had. Mundy agreed, saying it had won awards, and the employees were highly recognized in the police community and in the City. People either loved them or hated them, and the reason was because of the job they were doing. He understood the budget was tight, but this was not the answer.

Haddix closed public comment. He said he was far from taking a position on the proposed changes. He understood why the City Manager was making the recommendation that had been made; he understood the confusion in the community. He felt Council was no where close to making a recommendation or setting up a definitive time line. There were legal questions to be considered, and it was improper to pursue the changes until he had gotten the definitive answers he needed. He said there would be no retaliation.

Dienhart also assured the officers they would be treated fairly with no retaliation. Haddix added the City Manager and everyone should be treated fairly.

Learnard moved to convene in executive session at 9:14 p.m. for pending or threatened litigation. Fleisch seconded. Motion carried unanimously.

Imker moved to reconvene in regular session at 9:29 p.m. Learnard seconded. Motion carried unanimously.

There being no further business to discuss, Imker moved to adjourn the meeting. Fleisch seconded. Motion carried unanimously. The meeting adjourned at 9:30 p.m.

Pamela Dufresne, Deputy City Clerk

Don Haddix, Mayor

City Event Calendar

	May	June
	5/1 – Council Workshop (Tentative), 6:30 5/3 – City Council Meeting, 7 pm 5/17 – City Council Meeting, 7 pm 5/19 – Adult Triathlon, Drake Field 5/26 – All American 5K, Shakerag Knoll **– Bret Michaels @ The Fred** 5/28 – Memorial Day, City Offices Closed **– Ceremony @ City Hall Plaza, 9 am**	6/1 – Registration begins for 4th of July Parade – George Benson @ The Fred 6/5 – Council Workshop (Tentative), 6:30 6/7 – City Council Meeting, 7 pm 6/21 – City Council Meeting, 7 pm **6/26 – Rotary Candidate Forum, 7 pm @ The Wyndham**
July	**August**	**September**
7/3 – Council Workshop (Tentative), 6:30 **– Fayette Pops Symphony Orchestra @ The Fred** 7/4 – Independence Day, City Offices Closed Parade, Fireworks 7/5 – City Council Meeting, 7 pm **7/7 – Swingin' Medallions @ The Fred** **7/14 – Richard Marx Solo @ The Fred** 7/19 – City Council Meeting, 7 pm **7/21 – The Glenn Miller Orchestra @ The Fred** **7/31 – General Primary Election**	8/2 – City Council Meeting, 7 pm 8/7 – Council Workshop (Tentative), 6:30 **8/11 – Billy Ocean @ The Fred** 8/16 – City Council Meeting, 7 pm	9/3 – Labor Day, City Offices Closed 9/4 – Council Workshop (Tentative), 6:30 9/6 – City Council Meeting, 7 pm **9/15 & 16 – Shakerag Arts & Crafts Festival** 9/20 – City Council Meeting, 7 pm
October	**November**	**December**
10/2 – Council Workshop (Tentative), 6:30 10/4 – City Council Meeting, 7 pm 10/18 – City Council Meeting, 7 pm	11/1 – City Council Meeting, 7 pm **11/6 – General Election (County, State, Federal)** – Council Workshop (Tentative), 6:30 11/15 – City Council Meeting, 7 pm 11/22 & 23 – Thanksgiving Holiday, City Offices Closed	12/1 – Hometown Holiday 12/4 – Council Workshop (Tentative), 6:30 12/6 – City Council Meeting, 7 pm 12/20 – City Council Meeting, 7 pm 12/24 & 25 – Christmas Holiday, City Offices Closed
	2013	
January	**February**	**March**
1/1 – New Year's Day, City Offices Closed 1/3 – City Council Meeting, 7 pm 1/17 – City Council Meeting, 7 pm	2/5 – Council Workshop (Tentative), 6:30 2/7 – City Council Meeting, 7 pm 2/21 – City Council Meeting, 7 pm	3/5 – Council Workshop (Tentative), 6:30 3/7 – City Council Meeting, 7 pm 3/21 – City Council Meeting, 7 pm

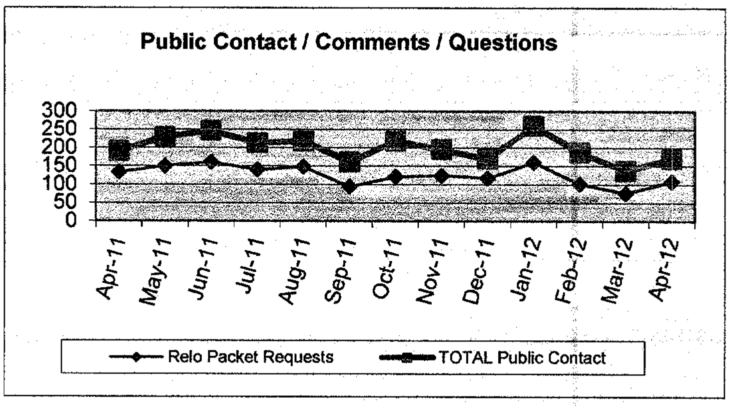
Note: Items in ***BOLD*** *are new additions*

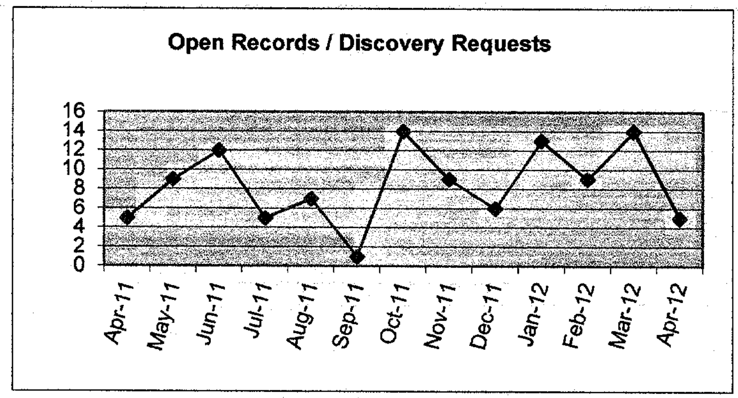
Updated 5/11/2012

Administrative Services

Monthly Report

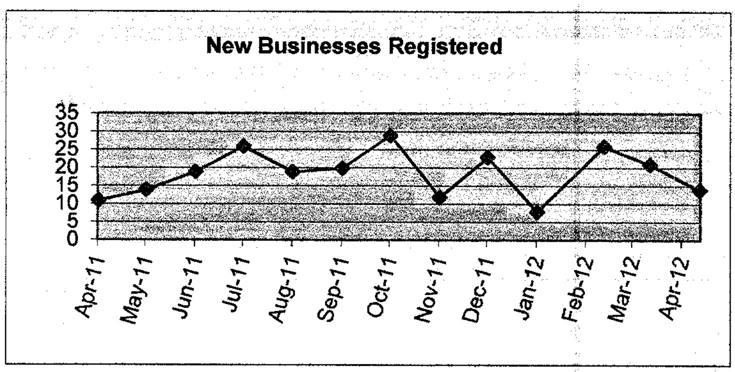
Public Information

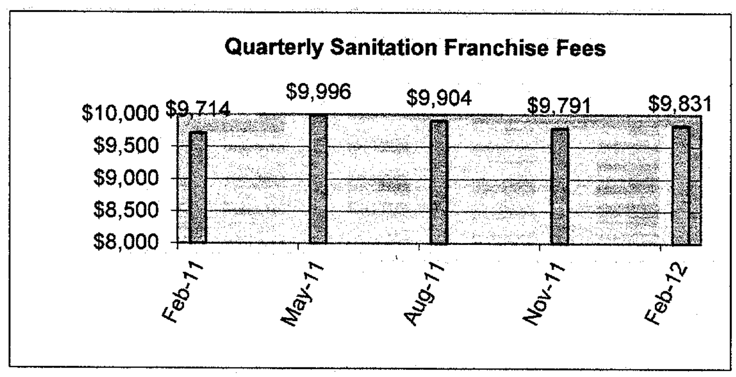


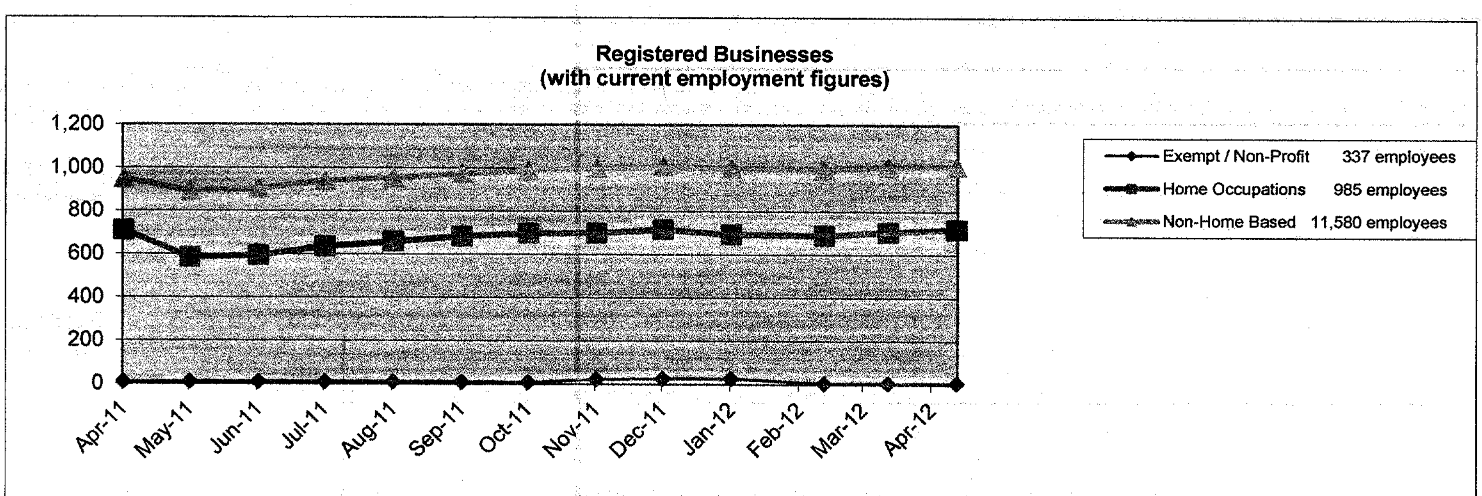


NOTE: Packet Request form added to web site 3/21/2011

City Clerk







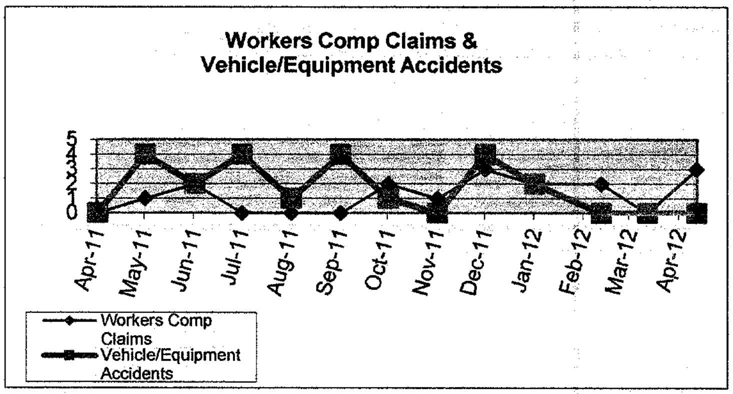
Note: April - June finalizes the annual registration and eliminates closed businesses for previous year. New businesses are added as they register.

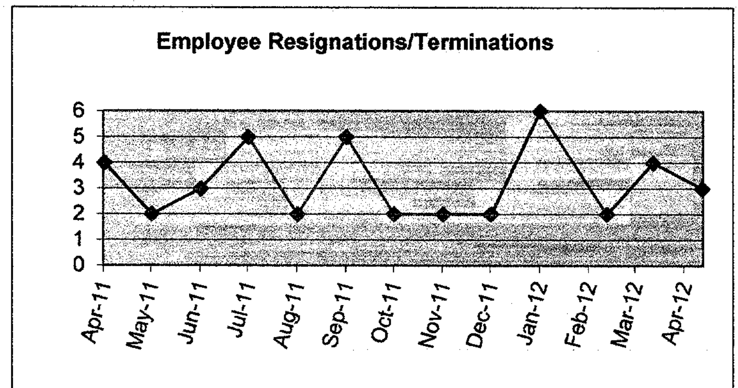
Top 10 Employers by # of employees (no changes):

NCR, Cooper Lighting, Panasonic , Hoshizaki, Wal-Mart, Kroger (Kedron), Kroger (Braelinn), World Airways, Alenco, Randstad

Administrative Services
Monthly Report

Human Resources & Risk Management



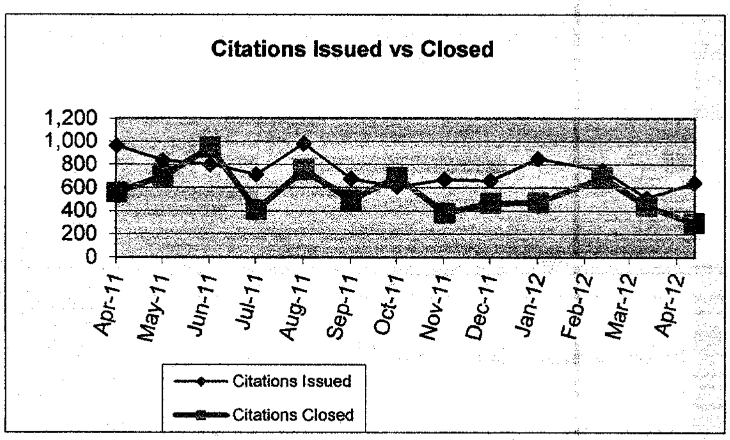


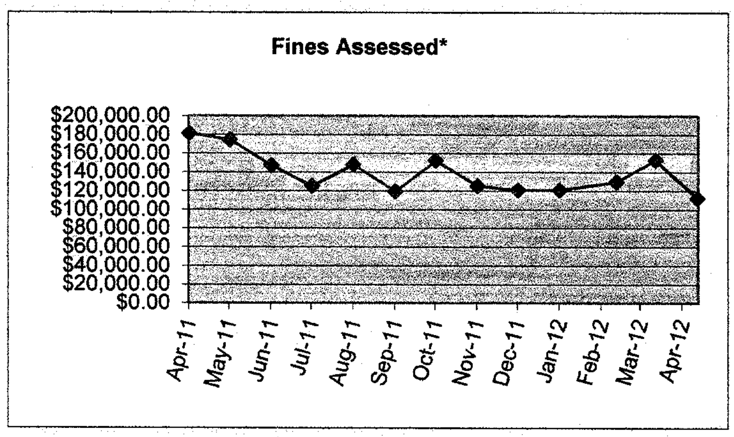
Turnover Rate (Annual)

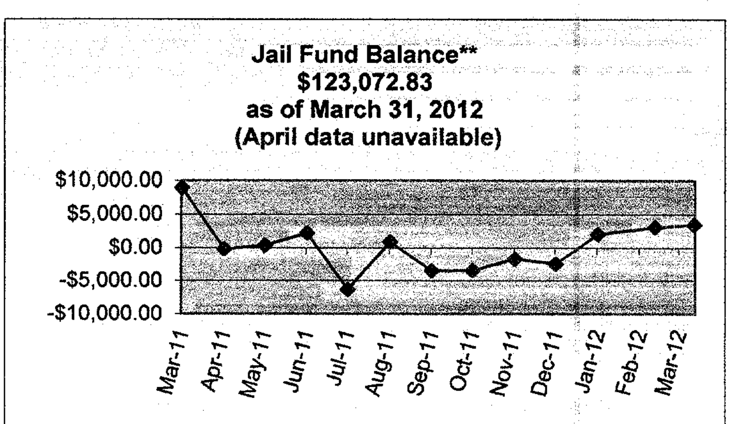
FY 2012 (YTD)	FY 2011
7.27%	12.76%

NOTES: FY 2012 includes 3 retirements. Figures do not include RIFs or seasonal positions.

Municipal Court







* Approximately 33% of the Municipal Court Fines Collected reflect mandated add-ons that pass through to State and other agencies. The monies reflected above are not the actual revenues received; for revenue received, please refer to Financial Services report "General Fund Revenues Received: Fines & Forfeitures"

** A positive Jail Fund Balance reflects a credit with the County based on jail fees paid versus number of prisoners housed

As of: 05/04/2012

City Council Monthy Report

DEPARTMENT: PLANNING & ZONING
SUPERVISOR: DAVID RAST

FISCAL YEAR: 2012
CREATOR: KATHY GRAY

													COMPARISON CHART		
MONTH:	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD FY 2012	YTD of FY 2011	YTD of FY 2010
BUILDING DEPARTMENT															
RESIDENTIAL BUILDING PERMITS:															
Single Family Units:	1	1	2	0	4	3	1						12	5	14
Single Family C.O.'s	3	2	0	1	2	2							10	12	22
Multi Family Units:	0	0	0	0	0	0	0						0	0	0
Multi Family C.O.'s	0	0	0	0	0	0	0						0	0	0
Miscellaneous*:	34	20	29	18	19	31	27						178	154	69
INSPECTIONS:	155	91	122	131	124	174	151						948	813	NA
					Fire rebuild										
NON-RESIDENTIAL BUILDING PERMITS															
New Construction:	0	0	0	0	0	1	0						1	2	0
Non-Residenital C.O.'s	10	5	5	6		9							35	25	NA
Expansion\Renovation\Tenant Finish:	2	7	5	3	4	3	3						27	47	NA
Miscellaneous*:	0	3	1	0	2	2	4						12	1	NA
INSPECTIONS:	104	142	71	67	55	49	22						510	507	NA
DEVELOPMENT PERMITS	1	1	1	0	1	3	2						9	5	15
POPULATION ESTIMATE^	34,403	34,407	34,407	34,410	34,410	34,414	34,414						34,414	34,366	NA
BUILDING PERMIT FEES	$24,472	$62,371	$20,001	$18,301	$17,570	$14,970	$23,460						$181,145	$140,557	111,239
PLANNING DEPARTMENT															
Tree Removal Permits:	CE	CE	CE	37	70	135	74						316	213	416
Sign Permits:	$800	$460	$100	$300	$400	$300	$230						$2,590	$2,450	NA
Banner/ Special Event Permits:	$525	$50	$360	$285	$270	$315	$275						$2,080	$1,320	NA
New Construction Plan Reviews:	$400	$200	$300	$50	$1,200	$900	$300						$3,350	$330	NA
Other Plan Reviews\Permits±:	$736	$4,416	$671	$573	$937	$58	$1,236						$8,627	$2,940	NA
Misc permit fees	$0	$0	$0	$100	$0	$0	$84						$184	$500	NA
Fire Department Permit Fees:	$700	$750	$1,350	$1,318	$1,000	$450	$744						$6,312	$5,109	NA
TOTAL PLAN REVIEW FEES	$3,161	$5,876	$2,781	$2,626	$3,807	$2,023	$2,869						$23,143	$15,649	NA
TOTAL FEES COLLECTED	$27,633	$68,247	$22,782	$20,927	$21,377	$16,993	$26,329						$204,288	$156,206	$111,239

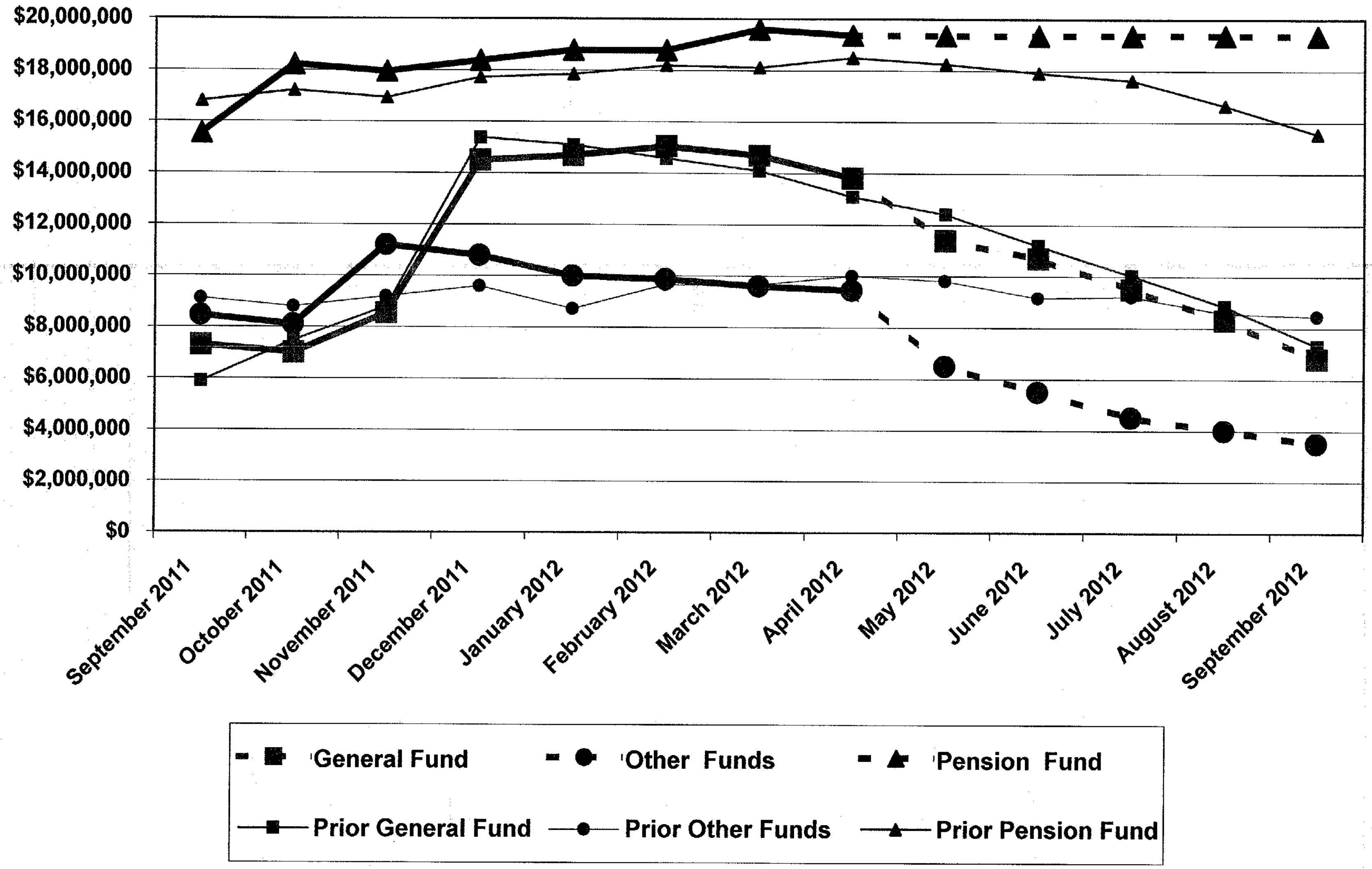
* Miscellaneous permits are: Fences, Pools, Additions/Renovations, Reroofings, etc

^ Based on 2.09 people per residenital CO

± Other plan reviews: Soil Erosion permits, Land Disturbance Fee, Site Plan & Final Site Plan reviews

Adjusted to Census 2010 numbe

CITY OF PEACHTREE CITY
FISCAL YEAR 2012 (with prior year comparison and current year estimates)
MONTHLY ENDING CASH/INVESTMENT BALANCES
(UNAUDITED)



Note: Other Funds include Special Revenue Funds, Capital Projects Funds, Debt Service Funds, Proprietary Funds (including the Stormwater Utility Fund), and Agency Funds.

CITY OF PEACHTREE CITY
MONTHLY REPORT
GENERAL FUND AND HOTEL/MOTEL TAX FUND
BUDGET COMPARISON (UNAUDITED)
FOR THE SEVEN MONTHS ENDED APRIL 30, 2012

PERCENTAGE OF BUDGET YEAR COMPLETED 58.33% (ACTUAL TRANSACTIONS STILL PENDING)

GENERAL FUND REVENUES BY MAJOR CATEGORIES

Description	2012 Budget	YTD Actual	Dollar Difference	Percentage To-Date
General Property Taxes	$ 11,766,742	$ 11,117,571	$ (649,171)	94.48%
Franchise Taxes	2,655,660	2,186,391	(469,269)	82.33%
Local Option Sales Tax	6,520,000	3,895,345	(2,624,655)	59.74%
Other Sales & Use Taxes	704,550	410,602	(293,948)	**58.28%**
Business Taxes	2,254,651	2,023,824	(230,827)	89.76%
Licenses & Permits	641,637	519,102	(122,535)	80.90%
Intergovernmental/Grants	300,020	171,415	(128,605)	**57.13%**
Charges for Services - Other	898,584	491,684	(406,900)	**54.72%**
EMS Billings	502,988	275,210	(227,778)	**54.72%**
Fines & Forfeitures	1,252,070	646,126	(605,944)	**51.60%**
Investment Income	76,974	30,818	(46,156)	**40.04%**
Other Revenue	106,320	81,096	(25,224)	76.28%
Other Financing Sources	750,682	685,654	(65,028)	91.34%
Total General Fund Revenues	$ 28,430,878	$ 22,534,838	$ (5,896,040)	79.26%
Surplus Carryover	(980,093)			
Total General Fund	$ 27,450,785			

GENERAL FUND EXPENDITURES BY DIVISION AND/OR TYPE

Division and/or Type	2012 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Executive Services	$ 475,148	$ 175,589	$ 299,559	36.95%
Administrative Services	1,282,850	651,951	630,899	50.82%
Financial Services	1,289,513	728,847	560,666	56.52%
Police Services/Code Enforcement	6,984,352	4,087,524	2,896,828	**58.52%**
Fire/EMS Services	6,505,341	3,867,921	2,637,420	**59.46%**
Public Works/Buildings & Grounds/Engineering	4,531,002	2,448,741	2,082,261	54.04%
Community Services	4,322,993	2,059,382	2,263,611	47.64%
Non-Divisional:				
Unemployment Insurance	48,000	-	48,000	0.00%
Council Contingency	-	-	-	0.00%
Non-Profit Organizations	26,757	26,757	-	**100.00%**
Transfer to Development Authority	7,500	7,500	-	**100.00%**
Transfers to Other Funds	2,374,899	1,118,593	1,256,306	47.10%
Liability Insurance	89,243	51,024	38,219	57.17%
Litigation Services	100,000	78,880	21,120	**78.88%**
General Administration/Miscellaneous	46,318	968	45,350	2.09%
Budgeted Savings	(633,131)	-	(633,131)	0.00%
Total General Fund	$ 27,450,785	$ 15,303,677	$ 12,147,108	55.75%

HOTEL/MOTEL FUND REVENUES

Description	2012 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Total Hotel/Motel Taxes	$ 796,280	$ 470,909	$ (325,371)	59.14%

HOTEL/MOTEL TRANSFERS OUT

Type	2012 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Transfer to General Fund	$ 265,427	$ 156,970	$ 108,457	**59.14%**
Transfer to Tourism Association	530,853	313,939	216,914	**59.14%**
Total Hotel/Motel Transfers Out	$ 796,280	$ 470,909	$ 325,371	**59.14%**

CITY OF PEACHTREE CITY
FINANCIAL SERVICES
MONTHLY REPORT
(UNAUDITED)
AS OF APRIL 30, 2012

SUMMARY OF OVER $10,000 EXPENDITURES APPROVED BY CITY MANAGER
APRIL 2012

Description	Vendor	Award	Date
No Report			

PURCHASING REPORT
FOR MONTH ENDED April 30, 2012 AND April 30, 2011

Activity	Fiscal Year 2012	Fiscal Year 2011
Purchase Orders / Requisitions Processed	216	186
City Store Requisitions Processed	15	16
Sealed Bids Requested	4	0
Requests for Proposals	0	0
Bids Awarded	2	4
Requests for Proposals Awarded	0	1
Contracts Prepared	3	5
Electronic Auction	20	0
Fixed Assets Purchased	0	1

CITY OF PEACHTREE CITY
DONATIONS RECEIVED
APRIL 2012

POLICE

TOTAL MONTH OF APRIL 2012	$ -

CITY OF PEACHTREE CITY
LITIGATION SERVICES
FISCAL YEAR 2012
PAID AS OF APRIL 30, 2012

Litigation Services (100-1505-579130)

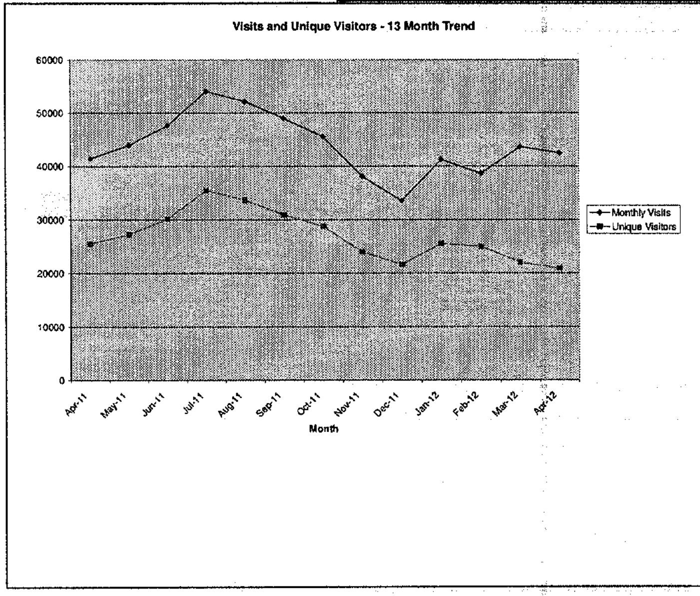
	Vendor	Month Paid	Project	Amount
*	Sumner/Meeker	October 2011	ADA Claim	$ 440.00
*		October 2011	Pathways	621.65
	Sumner/Meeker	November 2011	Lawsuit - EEOC Claim	77.00
		November 2011	Pathways	183.00
		November 2011	Worley	44.00
	Sumner/Meeker	December 2011	FMLA/ADA	165.00
		December 2011	Pathways	44.00
		December 2011	Worley	275.00
	Sumner/Meeker	January 2012	ADA Claim	385.00
		January 2012	Pathways	165.00
		January 2012	Worley	506.00
	Sumner/Meeker	February 2012	Alzate	946.00
		February 2012	Mrosek	3,882.49
		February 2012	Pathways	55.00
		February 2012	Worley	66.00
	Sumner/Meeker	March 2012	Alzate	165.00
		March 2012	Lawsuit - EEOC Claim	400.84
		March 2012	Mrosek	3,981.20
	Sumner/Meeker	April 2012	Alzate	510.84
		April 2012	Breedlove	440.00
		April 2012	Mrosek	572.00
		April 212	Lawsuit - EEOC Claim	1,182.65
*	GIRMA	October 2011	Vehicle Accident	65.00
*		October 2011	Vehicle Accident	649.40
*		October 2011	Vehicle Accident	1,926.45
*		October 2011	Lawsuit - EEOC Claim	1,016.55
	GIRMA	November 2011	Lawsuit - EEOC Claim	59.40
		November 2011	Vehicle Accident	116.00
		November 2011	Water Damage Claim	25,000.00
		November 2011	Zoning Claim	4,522.66
	GIRMA	December 2011	Lawsuit - EEOC Claim	59.40
		December 2011	Vehicle Accident	139.34
		December 2011	Violation Clean Water Act - Mrosek	600.00
	GIRMA	January 2012	Lawsuit - EEOC Claim	198.00
	GIRMA	February 2012	Violation Clean Water Act - Mrosek	16,431.13
		February 2012	Lawsuit - EEOC Claim	59.80
	GIRMA	March 2012	Lawsuit - EEOC Claim	140.80
		March 2012	Vehicle Accident	845.74
	GIRMA	April 2012	Vehicle Accident	128.00
		April 2012	Violation Clean Water Act - Mrosek	472.02
		April 2012	Lawsuit - Mayor	9,969.40
	Elerbee Thompson	November 2011	Lemacks	339.50
	Henderson & Hundley	March 2012	Prince	5,622.00
	BBP Reprographics	January 2012	Mrosek	24.00
		February 2012	Mrosek	106.50
				83,598.76
*	Less Amount Charged to Fiscal Year 2011			(4,719.05)
	Amount Reported - April 2012 Monthly Report to City Council			$ 78,879.71

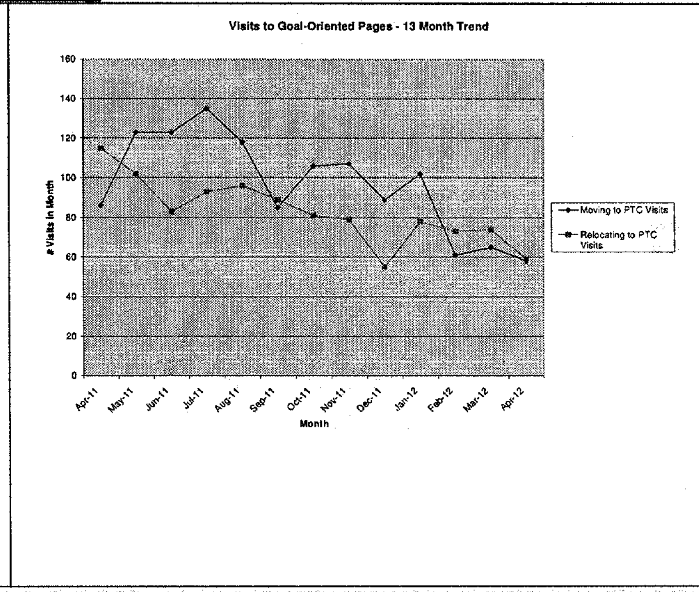
City of Peachtree City

FY 2012 LOST Revenue Projections Full Accrual Basis	Proj. %	FY 2012 Budget Estimate	FY 2012 Actual	Amount over/(under) Budget	% over (under) Budget	Prior Year FY 2011 Actual	Amount over/ (under) prior yr. Actual	% over (under) prior yr.
November Report/ October Sales	7.87%	$513,124.00	$521,910.42	$8,786.42	1.71%	$402,791.35	$119,119.07	29.57%
Semi-Annual Pro Rata Distribution	0.02%	$1,304.00		($1,304.00)	-100.00%	$1,225.33	($1,225.33)	-100.00%
December Report/November Sales	7.75%	$505,300.00	$533,128.22	$27,828.22	5.51%	$504,050.39	$29,077.83	5.77%
January Report/ December Sales	10.58%	$689,816.00	$709,387.87	$19,571.87	2.84%	$689,055.81	$20,332.06	2.95%
February Report/ January Sales	7.30%	$475,960.00	$487,827.49	$11,867.49	2.49%	$474,946.48	$12,881.01	2.71%
March Report/ February Sales	7.75%	$505,300.00	$517,231.10	$11,931.10	2.36%	$504,134.95	$13,096.15	2.60%
Semi-Annual Pro Rata Distribution	0.17%	$11,084.00	$1,686.25	($9,397.75)	-84.79%	$11,040.91	($9,354.66)	-84.73%
April Report/March Sales	8.37%	$545,724.00	$580,659.66	$34,935.66	6.40%	$544,342.70	$36,316.96	6.67%
May Report/April Sales	7.95%	$518,340.00				$517,208.04		
June Report/May Sales	8.11%	$528,772.00				$527,632.76		
July Report/June Sales	8.65%	$563,980.00				$562,438.45		
August Report/July Sales	8.42%	$548,984.00				$547,660.56		
September Report/ August Sales	8.71%	$567,892.00				$566,882.26		
October Report/ September Sales	8.35%	$544,420.00				$543,514.28		
November Report/FY 2011 accrual	0.00%	$0.00				$1,879.68		
Annual Totals:	100.00%	$6,520,000.00				$6,398,803.95		
Status through March Sales:		$3,247,612.00	$3,351,831.01	$104,219.01	**3.21%**	$3,131,587.92	$220,243.09	7.03%
Percent Collected:	51.41%						Percent increase budgeted for:	1.89%
Percent of Budget Year:	50.00%							
Year-end estimate: (based on current percent over/under)		$6,729,233						
Surplus/ (Deficit)		$209,233						

Peachtree City IT Statistics (continued)

VISITS and VISTORS to http://www.peachtree-city.org





PEACHTREE CITY POLICE DEPARTMENT
2012 MONTHLY REPORT

	MARCH 2012	APRIL 2012	2012 Calendar Year to Date	2011 Calendar Year to Date
PART I CRIMES: Criminal Homicide, Forcible Rape, Robbery, Aggravated Assault, Arson, Motor Vehicle Theft, Theft, Burglary				
TOTAL PART I CRIMES	**36**	**26**	**154**	**126**
DUI ARRESTS	9	12	39	71
DRUG ARRESTS: Marijuana, Methamphetamine, Cocaine, Other (opium, heroin, etc)				
TOTAL DRUG ARRESTS:	12	9	34	39
OTHER ARRESTS				
PROPERTY CRIMES	20	13	83	65
PERSON CRIMES	11	7	25	22
TRAFFIC OFFENSES	15	24	70	91
OTHER	32	39	125	130
CALLS ANSWERED:	**6,073**	**5,504**	**23,883**	**22,036**
TRAFFIC:				
CITATIONS ISSUED	509	693	2,778	3,127
CITY ORDINANCES	39	51	177	179
WARNINGS	920	889	3,970	4,065
ACCIDENTS	97	87	352	324

TOP 5 ACCIDENT LOCATIONS – MONTH

HWY 54 / HWY 74	2
HWY 54 / HUDDLESTON	2
HWY 54 / DAN LAKLY	2
HWY 74 / CROSSTOWN	2
HWY 54 / PEACHTREE PARKWAY	2

Peachtree City Code Enforcement Monthly Report 2012

	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	YTD	2011 YTD
Case Summary														
Cleanliness of Premises (Grass)														
New Cases	0	1	87	181									269	120
NOVs Reactive	0	0	2	8									10	12
NOVs Proactive	0	1	85	171									257	108
Citations	0	0	0	1									1	2
Unfounded	0	0	0	1									1	0
Cleanliness of Premises (Trash)														
New Cases	25	49	25	27									126	170
NOVs Reactive	3	5	6	3									17	29
NOVs Proactive	22	39	18	23									102	136
Citations	0	2	0	0									2	9
Unfounded	0	4	1	1									6	2
Cleanliness of Premises (Auto)														
New Cases	76	45	37	32									190	110
NOVs Reactive	2	0	3	0									5	7
NOVs Proactive	73	45	33	32									183	101
Citations	1	0	0	0									1	3
Unfounded	0	0	1	0									1	1
Parking Restrictions														
New Cases	15	17	30	24									86	91
NOVs Reactive	4	2	12	2									20	16
NOVs Proactive	11	15	17	22									65	68
Citations	0	0	0	0									0	4
Unfounded	0	0	1	0									1	7
Accessory Use to Dwellings														
New Cases	16	22	22	19									79	53
NOVs Reactive	0	0	2	2									4	3
NOVs Proactive	15	22	20	17									74	50
Citations	0	0	0	0									0	0
Unfounded	1	0	0	0									1	0
Sign Violations														
New Cases	8	7	16	18									49	87
NOVs Reactive	1	1	2	0									4	10
NOVs Proactive	7	6	14	17									44	75
Citations	0	1	0	0									1	2
Unfounded	0	1	0	1									2	0
Rehabs														
New Cases	0	2	3	2									7	0
NOVs Reactive	0	2	2	2									6	0
NOVs Proactive	0	0	1	0									1	0
Citations	0	0	0	0									0	0
Unfounded	0	0	0	0									0	0
Miscellaneous														
New Cases	7	12	17	22									58	65
NOVs Reactive	0	4	3	8									15	19
NOVs Proactive	7	4	9	12									32	35
Citations	0	0	0	0									0	4
Unfounded	0	4	5	2									11	10
Totals														
New Cases	147	155	237	325									864	696
NOVs Reactive	10	14	32	25									81	96
NOVs Proactive	135	132	197	294									758	614
Citations	1	3	0	1									5	24
Unfounded	1	9	8	5									23	20
Signs Confiscated	71	63	141	212									487	347
Parks Checked	143	116	118	114									491	2098

Public Works Monthly Reports

Activity Description	Unit	April-12	FY2012 YTD	Annual Goal
General				
Average time to complete vandalism repairs once notified	Days	1.0	1.14	3
Average time to respond to a citizen complaint and assign action	Days	2.2	2.17	5
Streets				
Street Patching	Hrs.	345	673	2,500
Street Crack Sealing	Hrs.	0	0	435
Street General Maintenance	Hrs.	289	2,979	3,500
Storm Water Maintenance	Hrs.	218	2,191	8,000
Street Sweeping	Ft/Mls	0/0	353936/15.0	360
Cart Paths				
Cart Path Paving	Ft.	1,776	10,391	21,000
Cart Path Litter Removal	Hrs.	118	934	1,250
Time to remove trees on paths once reported	Days	1	1.1	2
Cart Path Drainage Maintenance	Hrs.	189	2,056	2,500
Cart Path General Maintenance	Hrs.	430	2,828	3,250
Signs				
Average time to respond to traffic sign maintenance issues	Days	1	1.0	2
Signs Changed over to new reflectivity and mixed letter standard (completion date 2018)	Each	40	178	150
Contracted Services				
Time for contractor to remove trees once notified	Days	3.6	2.7	3
Time for landscaping and mowing contractor to fix an issue once notified	Days	0.0	1.4	2
Time for contractor to remove dead animals and debris from road once notified.	Days	1.3	1	1
Fleet Maintenance				
Average time to complete a preventative maintenance on a Light Car/Truck	Hrs	3.00	3.6	3
Average time to complete a preventative maintenance on a Heavy Truck	Hrs	6	3.8	6
Average time to complete a preventative maintenance on a Heavy Equipment	Hrs	N/A	5.0	6
Ratio of time spent on preventative maintenance versus other repair items		.7 TO 1	0	2 to 1
Facility Maintenance				
Sports Complex Maintenance	Hrs.	120	970	2,500
Parks General Maintenance	Hrs.	64	114	435
General Maintenance	Hrs.	100	428	2,000
Vandalism	Hrs.	4	23	0
Litter Removal	Hrs.	250	615	2,000

Note: General maintenance line items include activities not included in paving operations. These include but are not limited; storm clean up, litter removal, curb repair etc.

CITY OF PEACHTREE CITY
RECREATION REVENUE
AS OF APRIL 30, 2012
WITH COMPARISONS TO APRIL 30, 2009, 2010, & 2011

RECREATION REVENUE	ACTUAL THRU APRIL FY 2009	ACTUAL THRU APRIL FY 2010	ACTUAL THRU APRIL FY 2011	ORIGINAL BUDGET FY 2012	BUDGET ADJUSTMENTS	CURRENT BUDGET FY 2012	ACTUAL THRU APRIL 2012
Program Fees - Recreation	$ 85,859	$ 78,500	$ 90,301	$ 187,533.00	$ -	$ 187,533	$ 84,988
Program Fees - Kedron	56,291	60,870	93,460	145,000	-	145,000	68,525
Program Fees - Kedron Open Gym	-	-	-	-	-	-	10,078
Program Fees - Gen. Fund - Athletic Tourn.	2,500	4,950	10,851	6,440	(6,440)	-	-
Program Fees - Special Rev. - Ath. Tourn.	-	-	-	$0	4,225	4,225	11,800
Facility Rental - Recreation	3,415	2,150	5,096	9,612	-	9,612	2,430
Facility Rental - Kedron	2,061	7,124	5,088	7,247	-	7,247	10,377
Program Fees - Pool Fees/Passes	38,755	53,713	66,670	150,517	(40,000)	110,517	15,809
Program Fees - Kedron Swim Teams	-	-	-	-	-	-	5,358
Program Fees - Kedron Swim Lessons	-	-	-	-	-	-	4,136
Program Fees - Rec Pool Revenue	-	-	-	20,000	-	20,000	-
	$ 188,881	**$ 207,307**	**$ 271,466**	**$ 526,349**	**$ (42,215)**	**$ 526,349**	**$ 213,501**

Recreation Programming Notes- Both Kedron pools were closed from the 8th through the 20th to dismantle the bubble for the summer. Summer Camp registration opened on the 14th and Early Bird registration for PTC Summer Adventure Camp went very well and many camps are near capacity. Our recreational Zumba classes increased to roughly 34 participants at the Glenloch Center this month. Our adult basketball leagues wrapped up in April while our adult softball leagues kicked off their season with 1,438 participants on 71 teams. April was also the start of our adult volleyball league with 203 participants on 21 teams.
Special Events Notes- We either hosted or facilitated the following events in our community: Optimist Easter Egg Hunt and the ACS "Torch of Hope" on the 7th, "Earth Day", "Huddleston Hustle" and WWII "Heritage Days" on the 14th and 15th, March of Dimes "March for Babies" on the 21st and finally the ACS "Bark for Life" on the 28th.
Tournaments Notes- Easter Weekend One- Day Baseball Shootout at BSC on the 7th. ASA 18 Gold Softball Tournament at Meade on the 21st and 22nd. Fees from these two tournaments generated $2,775.00.

PEACHTREE CITY CONVENTION & VISITORS BUREAU ATTENDANCE RECORD

2 Year Term (unless specified below)
Term of Appointment

March-12
Report Date: Month Year

Name & Term Length (start/end)	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Kai Wolter *01/01/12 - 12/31/13*	10	10	10	0		**100%**
Shayne Robinson *Until no longer Recreation & Special Events Chairperson*	10	3	3	0		**100%**
Sherri Smith Brown *02/2012 - 12/31/13*	10	1	1	0		**100%**
Tim Dunlap *1/1/2011 - 12/31/2012*	10	10	6	4	05/18/2011 09/21/2011 10/19/2011 11/16/2011	**60%**
Vanessa Fleisch *1/1/12 - 12/31/12*	10	3	3	0		**100%**
Zaheer Faruqi *1/1/12 - 12/31/2013*	10	3	1	2	01/18/2012 02/13/2012	**33%**
Rick Barnes *7/15/12 - 12/31/13*	10	3	3	0		**100%**
Mike Nelson, Alternate *02/2012 - 12/31/12*	10	1	1	0		**100%**

PEACHTREE CITY CONVENTION & VISITORS BUREAU ATTENDANCE RECORD

2 Year Term (unless specified below)
Term of Appointment

April-12
Report Date: Month Year

Name & Term Length (start/end)	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Kai Wolter *01/01/12 - 12/31/13*	10	10	10	0		**100%**
Shayne Robinson *Until no longer Recreation & Special Events Chairperson*	10	4	4	0		**100%**
Sherri Smith Brown *02/2012 - 12/31/13*	10	2	2	0		**100%**
Tim Dunlap *1/1/2011 - 12/31/2012*	10	10	6	4	05/18/2011 09/21/2011 10/19/2011 11/16/2011	**60%**
Vanessa Fleisch *1/1/12 - 12/31/12*	10	4	3	0	04/18/2012	**75%**
Zaheer Faruqi *1/1/12 - 12/31/2013*	10	4	1	3	01/18/2012 02/13/2012 04/18/2012	**25%**
Rick Barnes *7/15/12 - 12/31/13*	10	4	4	0		**100%**
Mike Nelson, Alternate *02/2012 - 12/31/12*	10	2	2	0		**100%**

COMMISSION/AUTHORITY ATTENDANCE RECORD

RECREATION & SPECIAL EVENT'S ADVISORY BOARD

March 19, 2012

Five (5) year to NEW - Three (3) year term

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Shayne Robinson *1/1/12 - 12/31/2014*	9	9	9	0		**100%**
Joe Keubler *12/18/09 - 12/31/13*	9	9	8	1	11/21/11	**89%**
Vince Obsitnik *1/1/11 - 12/31/15*	9	9	6	3	3/21/11 1/12/12 3/19/12	**67%**
Eric Snell *1/1/10 - 12/31/14*	9	9	5	4	05/16/2011 10/17/11 11/21/11 2/20/12	**56%**
Leah Thomson *1/1/12 - 12/31/2014*	3	3	3	0		**100%**
Al Yougel - Alternate **1/1/12 -* **not appointed until 1/5/12 & not on dist. Agenda*	3	3	1	1	~~*1/12/12~~ 2/20/12	**33%**

***Adjusted 2/23/112 -workshops are considered meetings**

PLANNING COMMISSION ATTENDANCE RECORD

3-Year Term
Term of Appointment

April 2012
Report Date: Month Year

Name & Term Length (start/end)	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
David Conner Chairman *10/07/10 - 9/30/13*	14	14	13	1	06/13/2011	**93%**
Aaron Daily *10/10/11 - 9/30/14*	14	6	6	0		**100%**
Frank Destadio, Vice Chairman (Appointed to fulfill Joe Frazar's unexpired term) *4/21/11 - 9/30/12*	14	12	10	2	07/11/2011 08/08/2011	**83%**
Patrick Staples *10/01/96 - 9/30/12*	14	14	14	0		**100%**
Lynda Wojcik *02/23/09 - 9/30/13*	14	14	13	1	03/21/2011	**93%**
Robert Napoli Alternate *10/01/11 - 9/30/12*	14	6	4	2	10/10/2011, 03/12/2012	**67%**

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO:	**Mayor and Council Members**
VIA:	**City Manager** **Community Services Director**
FROM:	**Planning and Zoning Administrator** David
DATE:	**May 9, 2012**
SUBJECT:	**Adoption of 2012 Annual Update to Comprehensive Plan** *June 17, 2011 City Council Agenda*

Recommendation:
Staff recommends that Council approve the attached Adoption Resolution and authorize Staff to forward this document to the Atlanta Regional Commission (ARC) and the Georgia Department of Community Affairs (DCA).

Discussion:
Both the ARC and DCA have completed their review of the city's 2012 Annual Update to the Comprehensive Plan. Submittal of these documents assures ARC and DCA that local governments are in compliance with their adopted Comprehensive Plans and allows us to maintain our status as a Qualified Local Government (QLG). These documents must be officially adopted by City Council in order to complete this step in updating our Comprehensive Plan.

A copy of the 2012 Annual Update is available on the Planning Department page on the city's website at www.peachtree-city.org/plan.

Budget Impact:
There is no budget impact associated with the adoption of this document.

Attachment

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PEACHTREE CITY ADOPTING THE 2012 ANNUAL UPDATE TO THE PEACHTREE CITY COMPREHENSIVE PLAN.

WHEREAS, the City of Peachtree City has completed the 2012 Annual Update to the city's Comprehensive Plan in accordance with the revised Local Planning Standards as adopted by the Georgia Department of Community Affairs (DCA); and

WHEREAS, the City of Peachtree City has prepared an updated Short Term Work Program (STWP) and Capital Improvements Element (CIE) in accordance with the Development Impact Fee Compliance Requirements Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989; and

WHEREAS, the City of Peachtree City has prepared an Annual Impact Fee Financial Report in accordance with the Development Impact Fee Compliance Requirements Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989.

BE IT THEREFORE RESOLVED, the Mayor and Council of the City of Peachtree City do hereby adopt the 2012 Annual Update to the Peachtree City Comprehensive Plan in accordance with the requirements of the Georgia Planning Act of 1989.

SO RESOLVED, this _____ day of _____________, 2012.

____
Don Haddix, Mayor

____

____

____

____

Attest: ______________________________
City Clerk

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO:	**Mayor and City Council**
VIA:	**City Manager** **Public Services Director**
FROM:	**City Engineer**
DATE:	**May 10, 2012**
SUBJECT:	**Lake Peachtree Sediment Removal** **May 17, 2012, *City Council Meeting***

Staff has met with the Fayette County Water System on the issue of Lake Peachtree Sediment Removal. Fayette County Water has completed a sediment survey and staff would like to present the results of that survey to council as well as options to facilitate discussions for removal.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

FROM: Jim Pennington, City Manager

DATE: May 11, 2012

SUBJECT: **Consider Changes to Compensatory Time and City Leave Policies May 17, 2012, City Council Meeting**

Recommendation

Staff recommends:

1) Effective July 1, 2012, elimination of compensatory time for exempt employees, and a re-emphasis that compensatory time earned by non-exempt employees must not exceed a maximum cap of 48 hours, or it must be paid out;
2) The cap for regular sick leave for new employees hired on or after July 1, 2012, be reduced from 480 hours to 240 hours (360 hours for firefighters) with no accrual of catastrophic sick leave;
3) Effective July 1, 2012, elimination of accrual of safety hours and perfect attendance hours for employees and addition of 1 floating holiday (while re-naming the "birthday" holiday as a floating holiday as well); and
4) Effective October 1, 2012, employees would begin to accrue annual leave on a bi-weekly basis; new employees would be allowed to use annual leave after 6 months of employment.

Discussion

As you know, we have been evaluating some of the current personnel policies, particularly those focused on leave time for employees. Prior to making recommendations concerning the City's leave policies, the Human Resources Department surveyed approximately 20 cities/counties concerning their leave policies to determine if we needed to make any changes.

Compensatory Time

Currently both exempt and non-exempt employees can earn compensatory time (at different rates) for hours worked over 40 (for police, overtime over 80 hours bi-weekly; for firefighters, overtime over 212 hours in a 28-day cycle). This has resulted in a large number of compensatory hours on the books. In an effort to control the compensatory time on the books, the recommendation is to eliminate compensatory time for exempt employees effective July 1, 2012. Any existing compensatory time on exempt employees' records must be used or eliminated by September 30, 2012. With this change, exempt employees would no longer complete a detailed time sheet, but would report only exceptions, such as annual leave, sick leave, etc., to payroll.

In addition, for non-exempt employees, overtime pay (time and a half) would be paid at the time it is used; however, if the supervisor, in conjunction with the employee and approval of the Department Head, determines that it is in the best interest of the City, compensatory time at time and a half could be accrued up to a maximum cap of 48 hours. Any compensatory time that exceeds 48 hours must be paid out in the pay period it is earned.

Sick Leave

Based on the survey, the City's accrual rate for sick leave was in line with other cities. The only recommendation regarding sick leave is to cap the maximum for new employees hired on or after July 1, 2012. The new cap would be 240 hours (360 hours for firefighters) with no accrual for catastrophic sick leave for new employees. This maximum would cover the majority of illnesses, surgeries, etc., and would also help in controlling the amount of sick leave on the books.

Elimination of Accrual of Safety/Perfect Attendance Hours and Addition of Floating Holiday

Employees earn safety hours if they do not have an at-fault vehicle/equipment accident or an on-the-job injury. These hours are granted quarterly based on the type of employee (non-exempt office, non-exempt field, or exempt) and could equate to 8-16 hours of paid safety time per year. In addition to the safety hours, employees can earn paid perfect attendance leave (up to 16 hours in a one-year period) for any pay period they do not use sick leave or time off without pay.

In an effort to simplify leave time categories and payroll and considering fiscal impact on the City, the recommendation is to discontinue both of these programs and to add one (1) additional floating holiday effective July 1, 2012. Based on our survey of other cities, approximately 50% offer either more holidays or more annual leave (vacation) than we do. The recommendation also includes changing the terminology of a Birthday holiday to a floating holiday. Therefore, the City would offer 9 paid holidays and 2 floating holidays for a total of 11 paid holidays annually. The floating holidays will be granted at the beginning of each calendar year and must be taken by December 3lst of each year. The "use it or lose it" principle will apply.

Annual Leave

Our annual leave which is used for vacation, personal business, religious holidays, and other personal activities is based on years of service and ranges from 40 hours for one year of service to 160 hours for 10+ years of service. Comparison with other cities indicated that our annual leave policy is in line with those of other cities. The only recommendation regarding annual leave is effective October 1, 2012, employees would begin to accrue leave on a bi-weekly basis. New employees would be allowed to use annual leave after 6 months of employment.

Budget Impact

The budget impact is an estimated total annual dollar savings of $29,131.85 and an estimated total annual soft dollar savings of $117,854.36.