

City Council of Peachtree City
Agenda
May 7, 2015
7:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcements, Awards, Special Recognition
 - Proclamation – Police Week & Peace Officers Memorial Day
 - Recognize Jason Epps – 20 Years of Service
 - Presentation of the Peachtree City Police Department's Commendation of Merit Award
 - CERT Graduation
 - Update on Convention & Visitors Bureau (CVB)
- IV. Public Comment
- V. Agenda Changes
- VI. Minutes
- VII. Consent Agenda
 - 1. Consider Purchase of Speed Detection & ALPR Trailer, Sole Source Request for Cintel LLC/Vigilant Solutions Trailer
 - 2. Consider Purchase of Replacement Video Server & Storage & Request for Budget Reallocation – PIP Fund
 - 3. Consider Purchase of Replacement Side by Side for Yamaha Viking
 - 4. Consider FY 2015 Budget Adjustments
 - 5. Consider Approval of Settlement of Claim Raised by Erica Clark for Motor Vehicle Accident
 - 6. Consider Addition of Human Resources Manager to HR & Risk Management Division
- VIII. Old Agenda Items
 - 02-15-10 Discuss/Consider Official Staff Direction to Propose State Legislation Permitting Municipal Elections in Even-numbered Years
- IX. New Agenda Items
 - 05-15-01 Public Hearing – Consider Step One Annexation Request for 2 Tracts of Land on Dogwood Trail (Chadwick Homes)
Applicant desires to annex +/- 100-acres into the city limits and zone the property for residential use
 - 05-15-02 Consider Bid for F-350 Ford – Allan Vigil Ford
 - 05-15-03 Consider Bids for Bridge Rehabilitations – JHC Corporation
- X. Council/Staff Topics
- XI. Executive Session
- XII. Adjourn

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: Jim Pennington, City Manager 
Paul Salvatore, Financial Services Director *P.S.*
Kelly Bush, Assistant Financial Services Director *KB*
Angela Egan, Purchasing Agent

FROM: Stan Pye, Interim Chief of Police 

DATE: April 10th, 2015

SUBJECT: Purchase of Speed detection & ALPR trailer
Sole Source request for Cintel LLC/Vigilant Solutions trailer
Consent Agenda – May 7th, 2015 City Council Meeting

Recommendation:

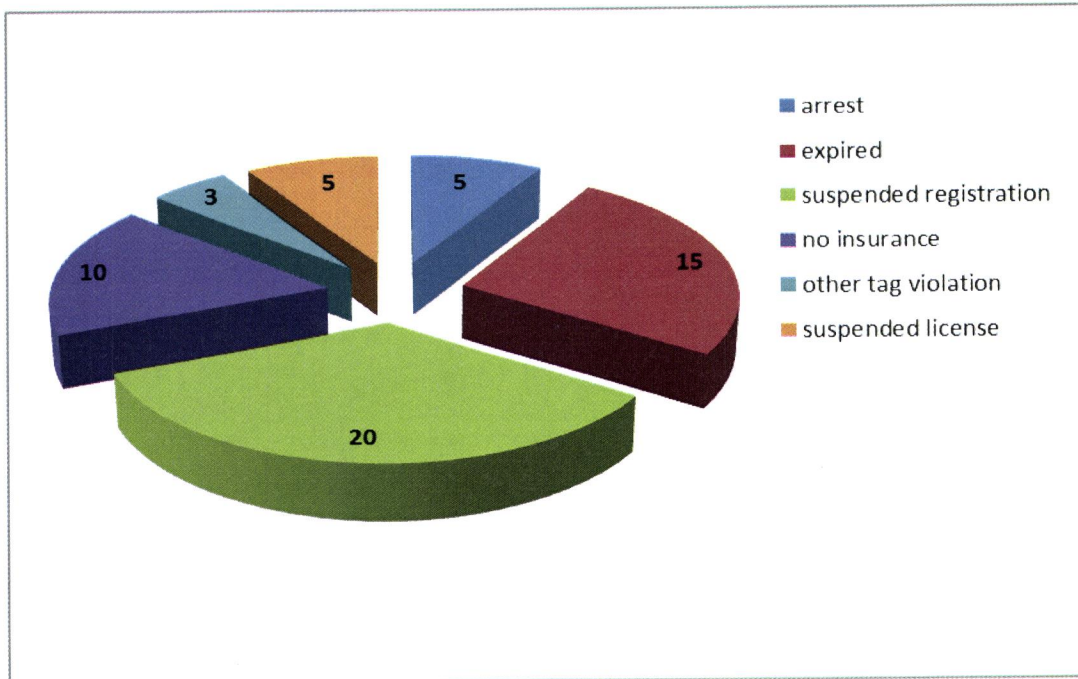
Staff recommends the purchase of a Cintel Speed warning/alert trailer with Automated License Plate Recognition (ALPR) technology from Vigilant Solutions utilizing Federal Forfeiture funds. Additionally, Staff requests recognizing Cintel LLC as a sole source provider of their speed warning trailer utilizing Vigilant Solutions ALPR technology.

Discussion:

Cintel LLC, is a local technology company headquartered in Peachtree City and a manufacturer of ALPR hardware that is utilized by Vigilant Solutions' ALPR systems. Our police department has been utilizing Coban Technologies' ALPR system since 2010. This technology has proven useful in locating suspects in several hit-and-run incidents, identifying/locating reported stolen vehicles, as well as locating numerous scofflaws. However, it has limited back office search functionality and reliability issues. We would like to add a mobile combination speed warning trailer and ALPR unit to our inventory. The mobility of the unit will allow for targeted enforcement, vehicle surveillance, and intelligence gathering.

During a one week evaluation period with the trailer located on the Hwy 74 corridor, the trailer detected nearly 70,000 vehicles, with nearly 400 *Hits* for offenses that ranged from expired tags to a stolen vehicle. Enforcement actions taken as a result of the received data were as follows:

TRAILER ENFORCEMENT SUMMARY



Budget Impact:

Staff proposes to purchase the trailer, data/cellular service, and three years of support (a total of \$34,750) using Federal Forfeiture funds. The initial cost of the Trailer is \$28,300.00 with an additional cost of \$2000.00 a year for support/warranty and \$450.00 a year for data/cellular service.

Beginning in fiscal year 2018, the police department will need to budget \$2,000 a year for support.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: Jim Pennington, City Manager 
Paul Salvatore, Financial Services Director *P.S.*
Kelly Bush, Assistant Financial Services Director *KB*
Angela Egan, Purchasing Agent *ae*

FROM: Stan Pye, Interim Chief of Police 

DATE: April 13th, 2015

SUBJECT: Purchase of replacement video server & storage
Request for budget Reallocation – PIP Fund
Consent Agenda – May 7th, 2015 City Council Meeting

Recommendation:

Staff recommends the purchase of a video server and storage array for the purchase price of \$85,763.30. The pricing is based on State Contract Pricing and the hardware/software installation is proposed to be completed by Cpak and Coban Technologies.

Staff also requests the reallocation of FY2015 PIP funds designated for the Police Vehicle Replacements (4). The department had \$231,228.00 budgeted for the replacement of 4 patrol vehicles, but elected not to proceed with the purchase in light of recent changes to the city policy as it relates to the retirement age of emergency vehicles. Staff requests the reallocation of \$85,763.30, inclusive of hardware, configuration, and data migration, for this replacement server.

Discussion:

The Police Department's Coban Video Storage System is a critical component in the Peachtree City Police Department. It will become even more essential as incident video is used more to document interactions between the police department and citizens with the addition of body worn cameras. The availability and integrity of this system is a major concern for the City and the police department. The current system is approaching its end of life this year and is having severe operating issues that affect the integrity of this system. The department experienced a major server "crash" in 2009 in which a large amount of data has never been recovered. This could have had an adverse impact on the ability to effectively prosecute criminal cases and disprove complaints concerning false allegations against the department. It is proposed to implement a replacement system based on industry standard server and storage that will provide the availability, performance and reliability that is needed for this critical system. The lifespan of this system is expected to be 5 years as standard for such technology with incremental upgrades and maintenance as needed.

Budget Impact:

Staff is requesting the transfer of funds from the FY2015 PIP Fund for Police vehicle replacements (4) to a newly created FY2015 PIP fund line item for the replacement and implementation of the Coban Server/Storage upgrade.

<u>FY2015 PIP fund for police vehicle replacements (4)</u>	<u>budgeted \$231,228.00</u>
Server & Storage	-\$ 76,963.30
Coban Technologies server configuration/data migration	- \$ 3,800.00
Cpak	-\$ 5,000.00
	(sub-total)-\$ 85,763.30
	Balance \$145,464.70

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: Jim Pennington, City Manager 
Paul Salvatore, Financial Services Director *PS.*
Kelly Bush, Assistant Financial Services Director *KB*
Angela Egan, Purchasing Agent *ae*

FROM: Stan Pye, Interim Chief of Police

DATE: April 17th, 2015

SUBJECT: Purchase of replacement side by side Yamaha Viking
Consent Agenda – May 7th, 2015 City Council Meeting

Recommendation:

Staff recommends the purchase of a new Yamaha Viking side by side (ATV) from Cycle Specialty Co, Fayetteville, GA for the purchase price of \$14,840.61 utilizing State Forfeiture Funds. This vehicle will replace the department's 2008 Yamaha Rhino.

Discussion:

The department uses several vehicles - including golf carts, ATVs, and a *Side by Side*, for the purpose of patrolling the City's cart path system. Each year has seen an increase in Multiuse Path enforcement from a total of 804 hours in 2013, 1220 hours in 2014, to a projected 2100 hours in 2015. With the growing emphasis placed on cart path safety, staff believes the replacement of the older Yamaha Rhino with a newer model will help achieve and enhance this goal. The Yamaha Viking includes both power steering and fuel injection which contribute to its maneuverability and reduced noise, both which are issues with the Rhino. Additionally, the Rhino, at nearly 7 years old has increasing performance issues and runs poorly.

Quotes were obtained for the replacement Viking from the following:

<u>VENDOR</u>	<u>QUOTE</u>
Cycle Specialty Co, Inc	\$14,840.61
Yamaha Motor	\$16,329.53
Cycle Nation	\$17,438.48

Budget Impact:

Utilizing State Forfeiture Funds, staff proposes to purchase the Yamaha Viking side by side for \$14,840.61 with an additional \$1000.00 needed for the addition of emergency equipment for a total of \$15,840.61. No additional budget impact is anticipated, other than fuel, tires, and preventative maintenance at an approximate cost of \$700 annually.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: James L. Pennington, City Manager 

FROM: Paul J. Salvatore, Financial Services Director *P.S.*
Kelly Bush, Assistant Finance Director *KB*

DATE: May 1, 2015

SUBJECT: Budget Amendment FY15
May 7, 2015 *City Council Consent Agenda*

Recommendation:

It is Staff's recommendation that City Council approve the attached budget amendment and reallocation to the Fiscal Year 2015 Budget.

Discussion:

The attached budget amendment is to set aside a \$50,000 one-time lease renewal payment from American tower to be spent on future maintenance or repairs to the cell tower at City Hall. This is being recorded in a project improvement fund in order reserve the funding for future years.

The attached reallocation is to increase the budget for police department building repairs and maintenance account by \$25,000 and decrease the budget for police departments gasoline account. This budget reallocation is to cover costs of repairing and painting the exterior of the police department building due to damage from bird holes and roof debris leakage.

Budget Impact:

The proposed budget amendment will impact the PIP fund 335 by increasing revenue and expense \$50,000 and the General fund by increasing revenue and expense by \$50,000.

If you have any questions, please do not hesitate to contact either Paul Salvatore or Kelly Bush.

Thank you for your attention to this matter.

Attachments

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

XXXX

05.07.15

[illegible]

Budget Reallocation

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

15-xxxx

05.07.15

[illegible]

Budget Amendment to set aside \$50,000 one-time payment from American Towers for any future maintenance/repairs required on City Hall tower.

SUMNER | MEEKER
LLC
ATTORNEYS AT LAW

THEODORE P. MEEKER, III

14 EAST BROAD STREET
NEWNAN, GEORGIA 30263

TELEPHONE 770-251-1750
FACSIMILE 770-251-1770

TO: City Council
City of Peachtree City

FROM: Theodore P. Meeker, III 
City Attorney

DATE: April 29, 2015

RE: Settlement of claims raised by Erica Clark

On August 7, 2014, Ms. Clark was involved in a motor vehicle accident. In particular, Ms. Clark's vehicle was struck by a city owned and operated vehicle.

Ms. Clark, through her counsel, submitted proper ante litem notice to the City. Subsequently, the City and GIRMA engaged in settlement negotiations regarding this matter.

Staff and Ms. Clark have reached a tentative settlement in the amount of \$16,500.00. Ms. Clark and her spouse have signed the necessary release to finalize this matter.

As per the new Georgia Open Meetings law, this settlement must be ratified by the Council in open session. As such, we request that Council approve the settlement in the amount of \$16,500.00.

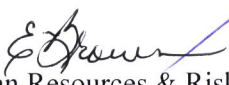
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CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Dr. James Pennington, City Manager
Paul Salvatore, Financial Services Director

FROM: Ellece Brown 
Director, Human Resources & Risk Management

DATE: April 30, 2015

SUBJECT: Consider Addition of Human Resources Manager to HR & Risk Management Division
May 7, 2015, City Council Meeting

Recommendation

Staff recommends that a new position titled Human Resources Manager be added to the Human Resources and Risk Management Division effective immediately.

Discussion

The responsibilities of the Human Resources function have grown dramatically over the past decade, while the Human Resources Department has operated with a very limited staff. Since 2012 the City employee headcount has steadily increased due to bringing outside third-party services in-house which has required a greater service level (e.g. benefits, W/C and safety, employee relations, etc.); annual hiring needs have increased considerably from approximately 50 to 80 due to new positions and turnover; additional laws/mandates from the Federal and State governments require more compliance and reporting activities within Human Resources [e.g. FMLA, E-Verify, SAVE, EEOC, and most recently Patient Protection and Affordable Care Act (PPACA)]; as you are aware, employee relations activities have increased significantly due to our litigious society and possibly the lack of training of our management staff; risk management claims have risen which require increased customer service to our citizens; and most recently the changeover to the new BS&A computer system now requires that Human Resources staff take on payroll-related tasks and functions that were previously performed within the Payroll Department in order to have a clear separation of duties that is required by our auditors. The workload has become unreasonable, thereby creating the need for additional staff. (Please note that the Human Resources Department continues to support the City Clerk with marketing efforts and back-up to the front desk.)

It should also be noted that specific projects that impact all City employees have been delayed because of the lack of staff. These projects include: effective performance management system, wellness program that addresses specific healthcare costs, comprehensive safety program, management training, etc.

A job description outlining the responsibilities of the position is attached for your review. As a Human Resources Manager, the position will be classified at Salary Grade 21.

Once approved, the position will be posted internally and advertised externally to ensure the position is filled with the most qualified candidate.

Budget Impact

The budget impact (salary, benefits, pension, etc.) for employing this Human Resources Manager in FY 2015 will be between approximately \$34,085 and \$40,232, depending on who is selected in the hiring process. The funds to cover the costs this fiscal year will come from the Human Resources budget and General Fund Reserves. The annual budget impact going forward would be between approximately \$81,804 and \$96,557, again depending on the selected candidate.



Human Resources Manager

Human Resources

HR/4

Reports To: Director of Human Resources

Salary Grade: 21

Job Code: 140

FLSA Status: Exempt

Date: April 20, 2015

JOB SUMMARY

This position is responsible for assisting in directing the City's human resources and risk management functions.

ESSENTIAL FUNCTIONS

- Administers the recruitment selection process for non-exempt positions, including advertising open positions, conducting interviews, extending offers of employment, and reviewing references of candidates, etc.
- Administers and manages the City's FMLA leave program in compliance with established policies and governmental laws; reviews required leave requests and medical documentation for FMLA leave to ensure compliance; and approves/denies FMLA leave requests.
- Ensures compliance with the Patient Protection and Affordable Care Act (PPACA or ACA) and prepares related employer reporting as required.
- Manages the HR module of the City's ERP computer system.
- Conducts exit interviews.
- Develops, implements, and supervises the City's safety program; develops incentives to keep employees safe; conducts safety audits and inspections; makes recommendations to correct deficiencies; reviews accident and workers' compensation reports; makes recommendations to reduce accidents; and applies annually for GMA's Safety and Liability Management Grant Program.
- Assists in resolving employee relations issues according to City policies and governmental laws.
- Assists in preparing the department budget.
- Provides and/or schedules training classes for City management and employees as directed.
- Ensures compliance with internal and external policies and procedures.

- Conducts annual audit and inspection of employee bulletin boards throughout the City to ensure compliance with federal and state governmental laws; updates bulletin boards when necessary.
- Develops, implements, and supervises the City's wellness program.
- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of human resources management principles, practices, and procedures.
- Knowledge of applicable federal, state, and local laws.
- Knowledge of employee recruitment strategies, including social media.
- Knowledge of budgeting and accounting principles.
- Knowledge of occupational health and safety principles, including wellness programs.
- Knowledge of the structure, functions, and operations of City departments.
- Knowledge of computers and job-related software programs.
- Skill in problem solving.
- Skill in prioritizing and planning.
- Skill in interpersonal relations.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The Director of Human Resources assigns work in terms of very general instructions. The supervisor spot-checks completed work for compliance with procedures and the nature and propriety of the final results.

GUIDELINES

Guidelines include federal, state, and local laws; the City Personnel Policy Manual; and City and department policies and procedures. These guidelines require judgment, selection, and interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of varied administrative and management duties. The variety of duties and strict regulations contribute to the complexity of the position.

- The purpose of this position is to administer a variety of assigned human resource functions for the City. Successful performance ensures compliance with relevant local, state, and federal regulations and contributes to the provision of an efficient and effective workforce.

CONTACTS

- Contacts are typically with coworkers, other City managers/supervisors, City employees, attorneys, insurance brokers, job applicants, and the general public.
- Contacts are typically to exchange information, motivate persons, resolve problems, and provide services.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while sitting at a desk or table. The employee occasionally lifts light objects.
- The work is typically performed in an office.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with the completion of a baccalaureate degree in a course of study related to the occupational field.
- Experience sufficient to thoroughly understand the functions of the Human Resources department to be able to answer questions and resolve problems, usually associated with a minimum of five years experience.
- CHRM, ACHRM, PHR, SPHR, or other similar Certification preferred or the ability to achieve CHRM or PHR certification within 36 months of employment.

The qualifications listed above represent the credentials necessary to perform the essential functions of this position. To be successful in this position, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of this position.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: City Manager
Public Services Director 

FROM: Senior Planner

DATE: April 29, 2015

SUBJECT: Consider Step One annexation application from Chadwick Homes for two tracts (+/- 100 acres) of land on Dogwood Trail
(Parcel Nos. 0729 009 and 0729 010)
May 7, 2015 City Council Agenda

Recommendation:

That City Council determine whether or not the Step One annexation application related to Parcel Nos. 0729 009 and 0729 010 should proceed through formal annexation and zoning process.

Background information:

The city's two-step annexation process requires that a developer present their annexation proposal to City Council so a determination can be made whether or not the proposed request should proceed through the annexation and zoning process.

Should the request move forward, the Applicant would submit a formal annexation and zoning application with supporting documentation as identified in the annexation ordinance. **Allowing a developer to move forward to Step Two in no way implies that City Council will ultimately approve the property for annexation.** Allowing a developer to move to Step Two allows Staff to work with the Applicant to develop a detailed analysis of the proposal; to develop a schematic master plan for the property; and to develop a recommendation that will be considered by other governmental agencies, the Planning Commission and City Council.

Overview:

Chadwick Homes has two tracts of land under contract and desires to annex the property into the city and zone the property for residential use. The parcels are currently located within unincorporated Fayette County with access off of Dogwood Trail. The rear property line of the subject parcels extends approximately 1,400 LF (combined) and is contiguous with the established northern city limits abutting the Kedron Hills subdivision.

Consider Step One annexation application – Dogwood Trail tracts

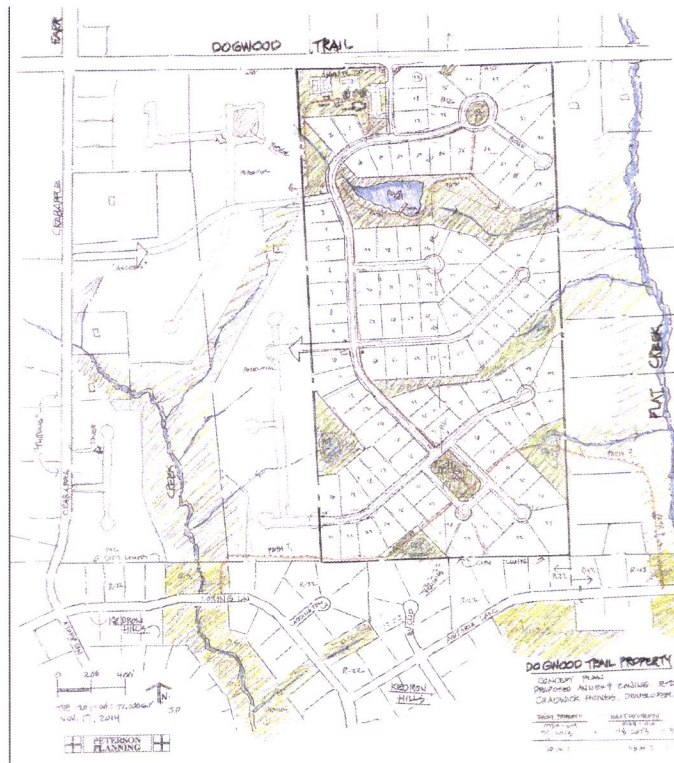
April 29, 2015

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Subject tracts in relation to Kedron Hills and Dogwood Trail

The parcels abut large tracts of land (also located within unincorporated Fayette County) to the east and west and Dogwood Trail to the north. The subject tracts, as well as the adjoining tracts, are zoned A-R Agricultural Residential and designated as Low-density Residential (1 unit per 1 to 2 acres) on the Fayette County Land Use Map.



99-lot subdivision as proposed

The Applicant would be seeking a zoning of R-22 Residential to develop a single-family detached residential subdivision which would permit up to 2 residential units per acre and be consistent with the existing zoning in the adjoining Kedron Hills subdivision.

The combined parcels extend approximately 1,550 SF along Dogwood Trail. A single point of access would connect the subdivision to Dogwood Trail. While there are no road connections extending into Kedron Hills, the plan does propose multi-use path connections to Astoria Lane and Loring Lane. The Applicant also desires to extend sanitary sewer to serve the subdivision.

The schematic plan identifies a subdivision with up to 99 lots with internal parks, open space and a private amenity area. While not being requested at this time, the schematic plan also identifies potential connections to the adjoining parcels within unincorporated Fayette County should they be annexed into the city limits in the future.

The subject tracts, along with the adjoining parcels, were identified within the Annexation Analysis presented to City Council several months ago. The purpose of this exercise was to identify parcels of land that adjoin or are within close proximity to the

Consider Step One annexation application – Dogwood Trail tracts

April 29, 2015

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city limits that might be considered for annexation at some point in the future. It should be noted this study was presented as information only and was not formally adopted or endorsed by Council.

Budget impact:

Budget impacts associated with the proposed annexation would be analyzed as a part of the Step Two annexation application.

DOGWOOD TRAIL PROPERTY
100 Acres, approximate
PROPOSED ANNEXATION AND ZONING

CONTACT INFORMATION:

Owner:

Betty Shubert
376 Dogwood Trail
Tyrone
Georgia 30290
49.9 Acres+/-

Claudine Morris
Christine Thornton
160 Clayton Road
Brooks
Georgia 30205
49 Acres +/-

Agent for Chadwick Homes, Developer:

Jerry Peterson
Peterson Planning
616 Wingspread
Peachtree City
Georgia 30269
770 487-9124

PROJECT INFORMATION

Acreage:

Pond:	1.5 Acre
Floodplain:	3.0 Acre (County maps)
Wetland:	1.0 Acre (Estimate)
Stream Buffer	2.0 Acre (Estimate)
Net Developable:	99.0 – 4.0 = 95 Acre developable +/-

Current zoning:

Agricultural/Residential AR Fayette County

Current Land Use:

Residential Fayette County

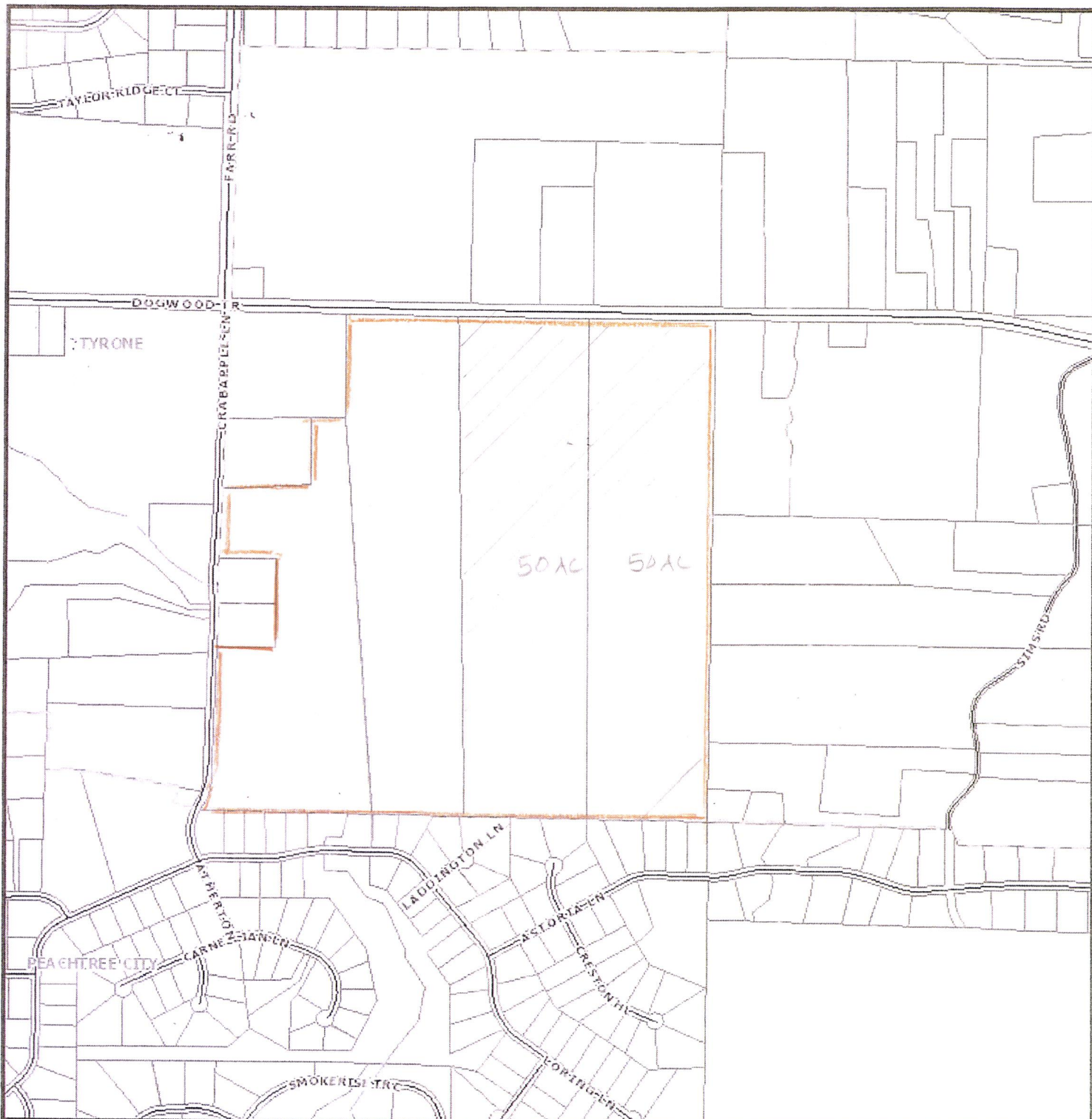
Location of Property:

The property is comprised of two approximately 50 acre properties totaling about 100 acres. The south boundary of the property is adjacent to the north boundary of Kedron Hills in Peachtree City with about 1,450' of common boundary. The north boundary of the property has 1,500' of frontage on Dogwood Trail. Flat Creek is about 500' to 600' to the east while Crabapple lane is about 1,500' to the west. Property on both the east and west is largely undeveloped with several isolated homes in unincorporated County. Located in LL 104 of the 7th District in Fayette County.

RECEIVED JAN 15 2015

DISCRIPTION OF PROPOSED PROJECT

The proposed plan illustrates 99 Single Family Residential R-22 lots with an amenity, park and several open green areas along drainage areas containing detention facilities. Typical lot size is about 120' x 200' = 24,000 sf. Existing zoning for Kedron Hills to the south is also R-22. There is a pronounced ridge line running the length of the property north to south. This ridge is proposed to be the main street serving the property with access from Dogwood Trail. The primary amenity and "front yard" is at the entry fronting on Dogwood Trail. The plan allows for streets to expand to the west to connect other future property and potential link to Crabapple Land. Internal pedestrian paths and sidewalks may be able to connect to north Peachtree City. Sewer is in Kedron Hills just to the south. This neighborhood could be the core beginnings of a larger annexation area for Peachtree City.

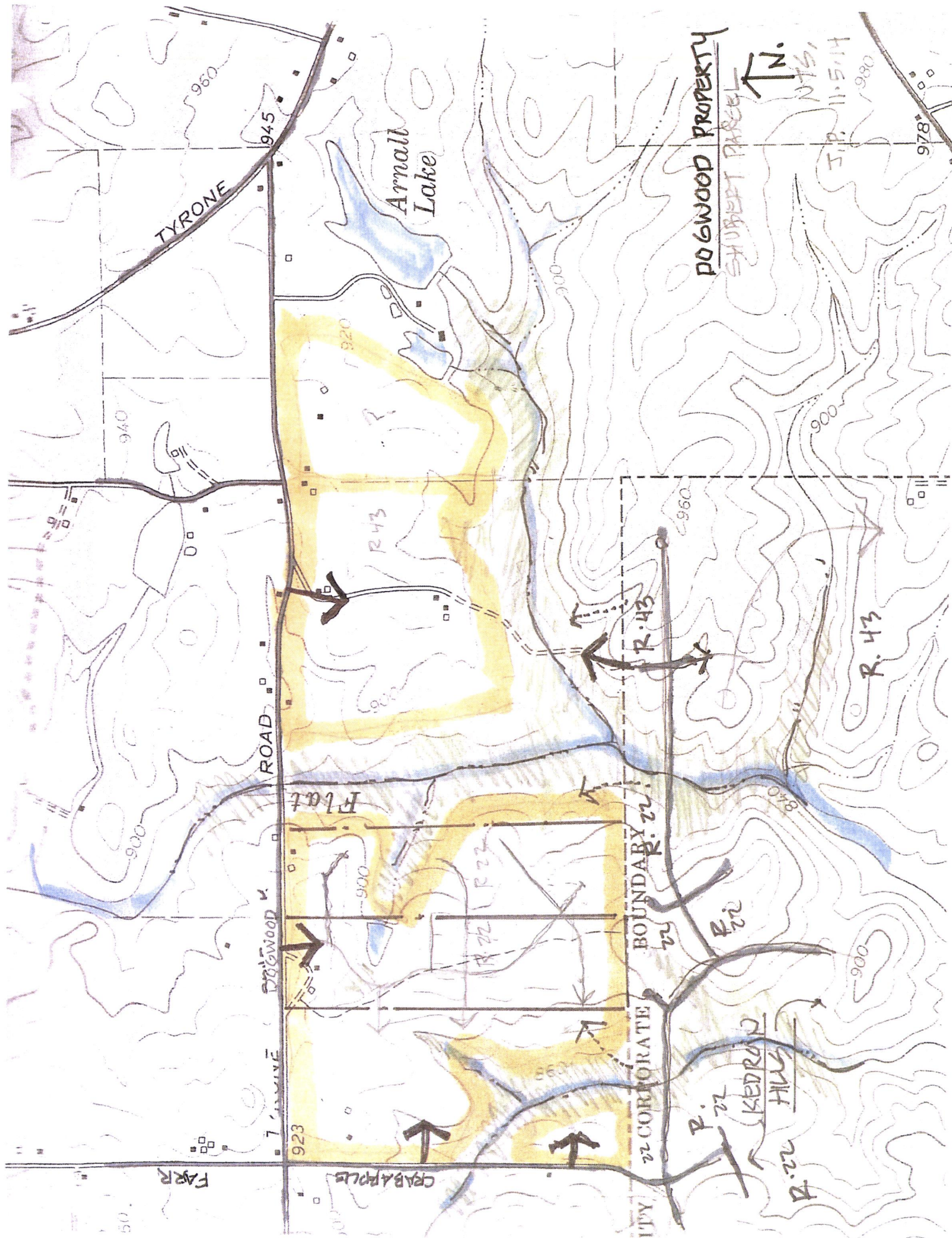


Dogwood parcels



- State Roads
- County And City Roads
- Other Roads
- Major Rivers
- Minor Rivers
- City Limits
- Parcels

1:9,600
0 480 960 Feet



CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council member

VIA: Jim Pennington, City Manager
Paul Salvatore, Financial Services Director *P.S.*
Jonathan Rorie, Community Service Director/Interim Public Service Director
Angela Egan, Purchasing Agent *ae*

FROM: Josh Doughty, Fleet Manager

DATE: April 28, 2015

SUBJECT: Public Works Department Ford F-350 stake/dump bed
7 May 2015 Council Meeting

Recommendation:

Staff recommends the purchase of one (1) 2016 Ford F-350 Super Duty vehicle from Allan Vigil Ford Fayetteville for the bid price of \$45,816.40

Discussion:

Bid packages were sent to a number of Ford distributors. Bids were received from three (3) dealers. One of the dealers did not conform to bid specifications, thus leaving two (2) responsible and responsive bidders.

BIDDER	BASE BID
Allan Vigil Ford -Fville	\$45,816.40
Allan Vigil Ford -Morrow	\$47,409.00

Budget Impact:

The 2015 PIP budget for the one (1) vehicle is \$54,000. Bid came in under budget by \$8,183.60.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager *[Signature]*
Financial Services Director *P.S.*
Assistant Financial Services Director *K.B.*
Accounting Manager *[Signature]*
Purchasing Agent *[Signature]*
Public Services Director *[Signature]*

FROM: City Engineer *[Signature]*

DATE: April 28, 2015

SUBJECT: 2015 Bridge Maintenance
May 7, 2015, City Council Meeting

Recommendation:

Staff recommends that the bid be awarded to JHC Corporation in the amount of \$298,000.00 and that the funds be taken from the 2014 PIP accounts as listed below in Budget Impact paragraph.

Discussion:

Staff had plans prepared for the maintenance of four bridges, Kelly Drive at Flat Creek, Flat Creek Road at Flat Creek, Smokerise Trace at Flat Creek, and Smokerise Trace at Kedron Creek. This maintenance generally includes cleaning and painting of piles, guardrail installation, concrete repair, and scour protection. Staff went out to bid for these repairs and the results are as follows:

JHC Corporation	\$298,000.00
E&D Contracting Services, Inc.	\$489,310.00
Sunbelt Structures	\$569,942.00
Massana Construction	\$852,830.00
L.C. Whitford Co. Inc.	\$878,887.00

Staff has reviewed JHC's bid submittal and finds the submittal acceptable. In addition, the City has worked with JHC in the past on a bridge installation and path construction and has been very satisfied with the work. Therefore Staff is recommending the bid be awarded to JHC Corporation.

Budget Impact:

JHC's bid as submitted is within budget. Funds are available for this project from the following accounts.

- 334-4110-541491 – Kelly Drive Bridge
- 334-4110-541494 – Smokerise Trace over Flat Creek
- 334-4110-541495 – Smokerise Trace over Kedron Creek
- 334-4110-541487 – Flat Creek Road over Flat Creek