

City Council of Peachtree City
Agenda
May 7, 2009
7:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcements, Awards, Special Recognition
Recognize Rebecca Watts for 10 Years of Service
- IV. Public Comment
- V. Agenda Changes
- VI. Minutes
April 16, 2009, Regular Meeting Minutes
- VII. Monthly Reports
- VIII. Consent Agenda
 - 1. Consider Designation of Interim Developmental Services Director as City Planner
 - 2. Consider FY 2009 Budget Adjustments
 - 3. Consider Request to Surplus Goods
 - 4. Consider Alcohol License – NEW – Target Store T-2129
- IX. Old Agenda Items
 - 03-09-01 Public Hearing – Consider Rezoning, 37.001 acres, GI to LUR, Southpark International Industrial Park ***(Request from Applicant to Continue Until June 18th)***
- X. New Agenda Items
 - 05-09-01 Public Hearing - Consider Transmittal of Draft Capital Improvements Element to ARC/ DCA *(Note: This document, once approved by ARC/ DCA, will then be formally adopted by City Council and will be used to establish a new impact fee program for new development within the City)*
 - 05-09-02 Consider Adoption of Impact Fee Methodology Report
(Note: Adoption of this document DOES NOT establish a new impact fee structure, but sets the parameter as to what fees can be charged)
 - 05-09-03 Consider Change in Developmental Services Fee Schedule
 - 05-09-04 Consider Cancelling the June 4 and July 2 Council Meetings
- XI. Council/Staff Topics
- XII. Executive Session

This agenda is subject to change at any time up to 24 hours prior to the scheduled meeting.

City Council of Peachtree City
Minutes of Meeting
April 16, 2009
7:00 p.m.

Mayor Logsdon called the meeting to order at 7:00 p.m. Council Members present: Steve Boone, Don Haddix, Cyndi Plunkett, and Doug Sturbaum.

Announcements, Awards and Special Recognition

Mayor Logsdon read proclamations for Honor Flight Fayette Day (May 4) and Toastmasters Week (April 19-25) in Peachtree City. The Youth Council Serving Fayette County recognized Brooke Thompson as the Youth Volunteer of the Quarter and Debbie Lemay as the Adult Volunteer of the Quarter. Pam Dufresne of the Administrative Services Department was recognized as the Employee of the Month for March, and Police Sgt. Matt Myers was recognized as the Supervisor of the Quarter for the first quarter.

Logsdon announced that NCR had dedicated its new service support call center on Monday, April 13. On Wednesday, April 15, the City learned that Aventure Aviation had been named Georgia and Southeast Exporter of the Year by the U.S. Small Business Administration. Earlier in the day of the meeting, Alcan Packaging had been named Georgia Medium Manufacturer of the Year.

Public Comment

Gary Chapman, Kedron Hills, addressed Council. He said people were always stopping in the acceleration lane at Peachtree Parkway turning north onto State Road (SR) 74. He asked if a sign could be placed to remind people not to stop, which could cause a rear-end collision. He also said too many drivers drove in the left lane of SR 74 while driving below the speed limit and asked that the law be enforced.

Agenda Changes

There were no changes.

Minutes

Boone moved to approve the April 2, 2009, regular meeting minutes and the April 7, 2009, workshop minutes. Haddix seconded. The motion carried unanimously for April 2, 2009, regular meeting minutes and 3-0-2 (Boone, Plunkett) for April 7, 2009, workshop minutes.

Consent Agenda

1. Consider Bid – Police Vehicle Aftermarket Accessories
2. Consider Bid – F-750 Dump Truck Cab & Chassis
3. Consider Ordinance Amendment – Waive Golf Cart Registration Requirements for July 4th
4. Consider Request to Surplus Goods
5. Consider Alcohol License – NEW – Kobe Japanese Steakhouse
6. Consider Alcohol License – NEW – The Fred Catering (Maguires)
7. Consider Budget Adjustments – FY 2009

8. Consider Stormwater Maintenance Agreement – Trek Bike Center

Haddix moved to approve Consent Agenda items 1-8. Boone seconded. The motion carried unanimously.

Old Agenda Items

03-09-01 Public Hearing – Consider Rezoning 3.7.001 acres, GI to LUR, Southpark International Industrial Park

Plunkett moved to continue Agenda item 03-09-01 to May 7. Sturbaum seconded. The motion carried unanimously.

New Agenda Items

04-09-07 Public Hearing – Consider Sign Variance, Global Aviation (World Airways)

Jacob Wolfe of A Sign Group, Inc., the sign contractor for the applicant, addressed Council. He said Global Aviation Holdings was approved for two wall signs in 2001. They were not requesting increased signage, only to change to the new logo. They were requesting to replace the existing HLH sign on the right side of the building with the Global Aviation sign and retain equal visibility for both logos from the roadway.

Steve Forsyth of World Airways presented a letter from Robert R. Binns, CEO of World Airways, requesting Council approval in updating an already approved sign. A copy of the letter is included in the official meeting file. The original signs were approved when World Airways moved to the City in 2001, and the recent acquisitions and name changes made differentiating both distinct companies sharing the building important.

City Planner David Rast addressed Council, saying that the final site plan was approved in 2000, and the building was constructed and the sign permit application was approved on September 4, 2001. That permit identified two signs, one measuring 7.5 square feet. The sign ordinance of the time limited wall signs on office buildings to no more than one sign not to exceed 30 square feet. Rast said he could find no record of a variance or an administrative variance to allow the second wall sign, which meant the sign permit was approved in violation of the ordinance.

Rast continued that the current application was to replace both the World Airways sign at 26 square feet and the Global Aviation Holdings sign at 56 square feet. To allow this, Council would have to grant a variance to allow two wall signs and a variance to allow a wall sign to exceed 30 square feet. Staff's recommendation was that the variance be denied because the permit approved in 2001 was in error. The request to replace both signs with two signs violated the current ordinance and exceeded the current size limitations. Rast added that the City's sign ordinance was one of the things the City had strictly enforced over the years, and no variance to the ordinance had been granted. Rast said his concern was that, if this variance were to be granted, the City would receive similar requests from other multi-tenant office buildings.

Phyllis Aguayo said that the reason Peachtree City was such a special place was due to the ordinances, such as the sign ordinance, that had been in place and been enforced. She asked that Council not set a precedent, even though the City was glad to have Global Aviation. She also said she hoped the City would revisit the visibility of utilities on commercial buildings.

Hearing no further comment, Logsdon closed the public hearing.

Boone asked Rast why the City had not addressed the previous violation of the sign ordinance. Rast said that they had obtained approval for both signs, and staff had not followed up on it. Plunkett asked if they were putting up a sign the same size as the HLH sign, would the City allow it. City Attorney Ted Meeker noted that, legally, the second sign should come down. He continued that Georgia law provided that there was no vesting of rights for permits that had been granted in error.

Logsdon asked why the Global Aviation sign needed to be so large. Wolfe showed a visual example of the layouts and the visibility from the road.

Boone noted that the same issue came up when Delta Community Credit Union had changed their logo, and they had to reduce the sign to the legal size. Plunkett noted that, even if the Global sign were to be reduced to 30 feet, the second sign itself was not legal. Haddix asked if any further research needed to be done regarding the erroneous permit and Global's legal position, and Meeker said no.

Haddix made a motion to deny the request from World Airways for a variance to the sign ordinance. Sturbaum seconded. The motion carried unanimously.

04-09-08 Annual Audit Presentation (FY 2007-2008) – Moore & Cubbedge

Tammy Galvis of Moore and Cubbedge, the City's auditing firm, presented the results of the City's annual audit. Galvis said this was the first year of the firm's auditing contract, and she commended the finance staff for the shape in which the records were kept. She indicated that one of the new procedures was a closer review of the internal controls, and they found no material weaknesses. She said she anticipated the City receiving the Certificate of Achievement in Financial Reporting again this year.

Donald McGrath of Moore and Cubbedge then reviewed two new accounting standards required by Government Accounting Standards Board (GASB) 45. One of these related to accounting and financial reporting by employers for post-employment benefits other than pension (such as for public safety early retirees). These were benefits the City had obligated itself to pay. Previous standards had allowed a reporting of this cost in a "pay as you go" method. The new standard required an actuarial evaluation of the costs as employees were earning it, and accrual as it was earned rather than waiting until the employee retired to show the cost.

McGrath continued that there were also new risk assessment standards for auditors, requiring auditors to obtain an understanding of the entity's internal controls (checks and balances) and determine if the controls had been implemented. McGrath indicated that they had found no instances in which the City was not following its internal controls. He stressed that it was critical for those internal controls to be continuously reassessed.

No action by Council was required.

04-09-09 Consider Alcohol Ordinance Amendment – Hours of Sale

Public Information Officer/City Clerk Betsy Tyler addressed Council, noting that the proposed amendment was a response to a request made by the local establishments (bars, restaurants, and hotels) for an increase in the hours of sale on Saturday nights. Additional conditions had also been added that staff felt needed to be in place if Council approved the extended Saturday hours. Tyler continued that, currently, the bars were required to close at midnight on Saturdays, but there was no closing requirement for the other nights. The compromise for extending the hours on Saturday were to close at 2 a.m. each day and to require the installation of surveillance equipment at the main customer and employee entrances, as well as the main parking areas immediately adjacent to the establishment. Tyler continued that, if an establishment wanted to sell alcohol on Sundays between 12:30 p.m. and midnight, 50% of the revenue had to come from food (or rooms for hotels). The Sunday Sales requirements did not apply to the extended hours of sale on late Saturday/early Sunday morning. Staff recommended that, if the amendment was approved, a \$500 fee be imposed for the late hours.

Jason Kruse, representing Y-Knot Sports Bar, recalled that when the City's smoking ordinance was passed several years ago, provisions were made to allow smoking in the bars so they would not lose customers to nearby entities that allowed inside smoking. There were no fees for that privilege. The bars already paid a \$500 fee to serve on Sundays, which the owners of Y-Knot felt should include the early morning hours. Y-Knot also already had cameras at both entrances and throughout the facility. The parking lot on Northlake Drive was away from the front door. A camera on the front door would not show anything in the parking lot. He added that Y-Knot was not interested in staying open until 2 a.m., but they were interested in closing at 1 a.m.

Declan Roche of Tavern on 74 and Grinds and Wines said they were adamantly in favor of the proposed amendment and agreed with the hours for the rest of the week. He continued that the recession had affected business, as had the addition of Sunday Sales in Newnan and Fayetteville. Sales had dropped dramatically after 9 p.m. on Saturday nights. Everyone was going to Coweta County. They had found a lot of binge drinking began around 10 p.m. as customers drank hard and fast, then left to go elsewhere. They were in favor of the security requirements, and they were ready to upgrade their system. Their businesses employed 25 people and earned more than \$1 million annually. The increase in hours would greatly affect the survival of their business.

Dave Sutherland of Big Daddy's Oyster Bar agreed that times were hard. He was celebrating his fourth anniversary and hoped to be around a lot longer. Saturday was the best leisure day of the week. Cutting off alcohol sales at midnight on Saturday was shutting business down at its peak. He had no problem with either the additional security cameras or the \$500 fee.

Jamie Gagarin of The Red Room said the later Saturday hours in nearby cities were having a huge impact on Saturday nights. The request was revenue-generated, and it would be a win-win for the City and the establishments. There would be no additional expense to the City to extend the hours of sale.

Police Chief H.C. "Skip" Clark pointed out that there was currently no regulation on hours six nights of the week. He felt imposing a 2 a.m. closing time every night was a good trade-off.

Currently, customers could order as many drinks as they wanted before midnight. Staff would regulate the hours. The bar owners' responsibilities regarding over-serving would be the same. Hopefully the later hours would cut down on the binge drinking.

Logsdon clarified that the proposed amendment would require the bars to shut down at 2 a.m. every day. Tyler confirmed that, adding that nothing could go on between 2 a.m. and 7 a.m. any day of the week, including deliveries.

Plunkett said that Council could change the ordinance to require the bars to close at 2 a.m. every other night of the week except Saturday. They technically did not have to negotiate for two hours on Saturday. However, she pointed out the contradiction in the current ordinance that allowed people to drink all night on Friday, but made them stop at midnight on Saturday. Haddix agreed that the City did not need to give the owners anything for Saturday night for 2 a.m. the rest of the week. The real issue was Saturday night closing.

Boone said it would behoove the bar owners, no matter how late they were open, to get a cab or a designated driver for someone who was inebriated. It put people in more jeopardy when they drove to another county to drink later, then drove back into the City. Keeping them in the City was a better solution than having people drive 10-15 miles under the influence. He had no problem with extending the sale hours as long as the owners kept control. His concerns were undesirables coming in from other places.

Boone moved to approve the amendment to the alcoholic beverage ordinance for hours of sale. Tyler asked if the proposed fee was included. Boone said it was. The motion died from lack of a second.

04-09-10 Consider Solid Waste Ordinance Amendment and Non-Exclusive Franchise Agreement Format

Tyler said that, after opting to forego an exclusive franchise in 2008, Council had asked staff to look into incorporating some of the elements that had been proposed for the exclusive franchise into the City's solid waste ordinance. The proposed ordinance amendments and draft non-exclusive franchise agreement would ensure all private companies providing curbside service included recycling in the base cost of services. The proposed amendments to the ordinance would change the requirements for providing service from indemnifying the City to entering a non-exclusive franchise agreement, would mandate franchisees to offer single-stream curbside recycling as part of the base price of services, would require the franchisees offer curbside collection of yard debris (not part of the base price), and would impose a \$1 per customer per calendar quarter franchise fee.

The proposed agreement allowed any franchisee to establish rates and levels of service, including any negotiated rates for exclusive neighborhood service, required that recycling be included in the base price for garbage collection, and required that yard waste collection be available at a rate to be determined by the franchisee. In addition, the proposed agreement would hold any franchisee responsible for customer service and customer satisfaction, would require a municipal contact separate from customer service for staff to contact in emergencies (evictions, Code

Enforcement issues, spills), would require notification to the City for discontinued service for non-payment, would establish insurance coverage requirements and recourse for damages, and would provide for termination if franchisee did not collect garbage or if the City opted for an exclusive franchise at a future date.

Tyler added that the haulers who participated in the exclusive franchise Request for Proposal (RFP) process had been included in the finalization of the ordinance and agreement wording.

Haddix said that two companies had rolled the recycling fee into their base fee. He did not want to see the curbside recycling requirement cause the companies to jack up their fees. Tyler said it was more costly to provide recycling for fewer people, which required putting the trucks on the streets for minimal results. Requiring that recycling be included allowed more to participate in the program. It would be mandatory for the companies to offer curbside recycling at no additional cost, but it would not be mandatory for customers to participate.

Plunkett said there was no reporting mechanism. She asked if the companies that signed the franchise agreement could be listed on the City website along with information on their rates. Tyler said there would be a form for the haulers to fill out asking for that information, and that could be posted. Plunkett said it would also let other haulers know if their rates were reasonable or not.

Plunkett said she saw no checks and balances for the use of the prospective franchise fees. Tyler said, if the ordinance amendments and agreement were approved, it would be 120 days before the ordinance became effective. Keep Peachtree City Beautiful (KPTCB) would not get any franchise fees until the contracts were in place. Plunkett said the citizens would not be happy with the City taking \$40,000 without more explanation for its use. Logsdon agreed, adding that a plan needed to be in place before any money was collected, and there should be internal controls to ensure how the money was used. Sturbaum agreed.

Sturbaum noted Paragraph 3.3 of the franchise agreement, which stipulated that residents must put carts at the curb by 7 a.m., and asked if that time would be a problem. Some of the current providers required carts to be at the curb by 6 a.m. Tyler said that the proposed agreement had been sent out to all the providers, and although comments had been made about several sections, no one expressed concern about the times. Sturbaum asked that the City reiterate to the haulers that the time to have carts at the curb was 7 a.m.

Mary Ann Grove said that the article in the newspaper (*The Citizen*) had seemed to indicate that the City would be assigning garbage companies throughout the City. Council and staff clarified that was not the action being taken, only requiring any company wishing to provide service anywhere in the City to sign the franchise agreement. Residents would still have a choice in providers.

Brian Dingivan said his concern was about the \$1 fee for KPTCB, especially for education purposes. He said there were environmental protection grants at the federal and state levels for up to \$25,000 to cover recycling and litter education, and asked what other funding sources

KPTCB had researched. Plunkett noted that the City seldom qualified for grants due to the high income demographic of the community.

Jim Savage said how the franchise fee funds would be spent should be determined before it was collected. Tyler explained that the City would have an agreement with KPTCB on the services that would be provided for the funding. Savage said nothing should be done without a plan.

Al Yougel, the KPTCB executive director, said that he had no objection to having a budget. He went over a few items that would cost money. He said the average person in Georgia created 4.5 pounds of litter each day, more than half was recyclable. The City had to increase its recycling rate before the state or federal government required it. The state planned to start its recycling campaign on June 1. It could not be done with just the drop-off stations; there was never enough participation.

Sturbaum moved to approve the ordinance amendment and non-exclusive agreement format, with the amendment that the franchise fees to KPTCB be budgeted and be audited by the City Manager. Plunkett requested a friendly amendment to postpone the franchise fee portion of the ordinance until staff brought back the KPTCB budget and plan. Plunkett said the plan might call for \$2 or 50 cents, but there needed to be an approved plan and budget before a fee was collected. Tyler said the ordinance amendments also included the \$1 franchise fee. Plunkett said to approve the entire ordinance except for that one section. Sturbaum accepted the amendment. Haddix seconded. The motion carried unanimously.

04-09-11 Consider Ordinance Amendment – Article IV, Procedure for Plat Approvals and Construction Authorization for Subdivisions

Rast said staff had been updating the land development ordinances based on how business was conducted today to give staff and the applicant a clear understanding of what was required. The changes were not drastic. Plat approval dealt primarily with subdivisions, and it might be several years before the City would get any more residential development. The next step would be to update all the checklists for applicants so they would know exactly what the City was looking for.

Sturbaum clarified that approval of the amendment would streamline the process and help the applicants on the front end to save time and money for both parties. Boone added it put more rigors to the process.

Haddix noted that, per the ordinance, the City Planner received the applications and requests. The City did not currently have a City Planner. He asked what would happen with the process. Meeker said staff had discussed this and would ask Council to designate the Developmental Services Director as the City Planner at the next meeting. The Developmental Services Director/City Planner would be designated as such until further action by the Council.

Sturbaum moved to approve the ordinance amendment for Article IV, Procedure for Plat Approvals and Construction Authorization for Subdivisions. Plunkett seconded. The motion carried unanimously.

04-09-12 Consider Ordinance Amendment – Article V, Plat Specifications

Rast said the proposed amendment addressed the specific information required on the plats. The changes would clarify what staff was looking for when the documents were submitted. Staff had looked at plat notes and certificates applied to the final plats and had updated and amended many of them. The most significant changes included bringing to Council for approval any road, greenbelt, or easement dedicated to the City. Staff would be required to go out and inspect those properties and look for issues that might cause concern, then address the concerns or recommend that Council not accept the property. The Article IV amendment provided a timeline for new plat approval. Article V would also assist the City with the inventory of its property.

Phyllis Aguayo asked if there were any reduction of standards, and Rast indicated there were not.

Plunkett moved to approve the ordinance amendment, Article V, Plat Specifications. Boone seconded. The motion carried unanimously.

04-09-13 Consider Reclassification of Part-time Customer Service Representative II

Plunkett moved to approve the reclassification of the part-time customer service representative II (CSR II), the reclassification of staff assistant – Administrative Services to CSR II – Court Clerk, and there reassignment of existing part-time hours in the budget to part-time staff assistant – Administrative Services.) Sturbaum seconded. The motion carried unanimously.

04-09-14 Consider MOA with Fayette County for Future Conditions Floodplain Study

Sturbaum moved to approve the memorandum of agreement with Fayette County for a future conditions floodplain study. Haddix seconded. The motion carried unanimously.

Council/Staff Topics

Report on Out-of-County Trends for Instructional Classes

Leisure Services Director Randy Gaddo noted that on August 21, 2008, Council approved a reduction in out-of-County fees from 50% to 25% over the cost for County residents for a one-year trial basis. He said the change did not get implemented at that time. However, staff did look at the out-of-County (OOC) participation trends. (A copy of Gaddo's PowerPoint presentation is included in the official meeting file.) In 2007, the revenue from OOC participants was \$13,362 compared to \$169,821 from in-County participants. In 2008, the revenue from OOC was \$12,482, while in-County revenue was \$179,603. Gaddo continued that the City Manager also approved a staff recommendation for the City to absorb the internet charges for on-line registration that year, and the total for internet sales increased from \$12,215 in 2007 to \$96,264 in 2008. It was also the first year for on-line advance camp registration.

Gaddo said the question was whether the City wanted to boost revenue by offering an incentive for more OOC participation. The 50% increase in the fees was meant to limit OOC participation. The City allowed County residents one week for advance registration. He continued that it did not cost the City more to provide classes for OOC participants, and OOC registration would help to fill out some classes. Gaddo said that Art Sivertsen, the youth program coordinator, had informally polled a mothers group at a local church on whether they took classes in the City. The OOC mothers said proximity and cost prevented it, but they would drive further to attend

classes in the City if the cost was reasonable. Gaddo said staff felt the 25% reduction should be implemented. They would continue to follow the trends and report to Council. If Council preferred, the reduction would begin immediately.

Sturbaum asked how the current economy was impacting the issue. Gaddo said that, in the past, the OOC fee was \$5 to \$10 over the cost for County residents. He felt that the 50% increase and the problems with the economy had caused the drop in participation. It had gone up over time but never to the previous levels, and began really dropping off when the economy got bad.

Plunkett asked if swimming classes were included. Gaddo said there was an OOC fee, but swimming lessons was done by USA Pools separately, with the City receiving a percentage.

Council directed staff to proceed.

Boone moved to convene in executive session to discuss threatened or pending litigation at 8:45 p.m. Sturbaum seconded. The motion carried unanimously.

Sturbaum moved to reconvene in regular session at 8:57 p.m. Boone seconded. The motion carried unanimously.

There being no further business to discuss, Sturbaum moved to adjourn the meeting. Haddix seconded. The motion carried unanimously. The meeting adjourned at 8:57 p.m.

Pam Dufresne, Deputy City Clerk

Harold K. Logsdon, Mayor

2009 City Event Calendar

	<u>May</u>	<u>June</u>
	5/2 & 3 – Spring Clean-up, Recycling Center, 8:30 am-4:30 pm 5/5 – Council Workshop, 6:30 5/7 – City Council Meeting, 7 pm 5/9 – Touch A Truck Open Mic Night @ The Fred 5/19 – Flicks @ The Fred 5/21 – City Council Meeting, 7 pm 5/25 – Memorial Day, City Offices Closed Memorial Day Ceremony	6/4 – City Council Meeting, 7 pm 6/8 – City Council Budget Workshop, 6:30 pm (also on 6/9 if needed) 6/18 – City Council Meeting, 7 pm
<u>July</u>	<u>August</u>	<u>September</u>
7/2 – City Council Meeting, 7 pm 7/3 – (City offices closed for Independence Day holiday) - Family Sock Hop, Amphitheater 7/4 – Independence Day – Parade, Fireworks 7/7 – Council Workshop (Tentative), 6:30 7/16 – City Council Meeting, 7 pm	8/4 – Council Workshop (Tentative), 6:30 8/6 – City Council Meeting, 7 pm 8/20 – City Council Meeting, 7 pm 8/29 – Kidz Fest 8/29 – 9/4 – Qualifying for Municipal Election	8/29 – 9/4 – Qualifying for Municipal Election 9/3 – City Council Meeting, 7 pm 9/7 – Labor Day, City Offices Closed 9/1 – Council Workshop (Tentative), 6:30 9/17 – City Council Meeting, 7 pm 9/19 & 20 – Shakerag Arts & Crafts Festival 9/26 & 27 – International Festival & Dragonboat Races
<u>October</u>	<u>November</u>	<u>December</u>
10/1 – City Council Meeting, 7 pm 10/6 – Council Workshop (Tentative), 6:30 10/15 – City Council Meeting, 7 pm 10/17 – PTC Classic Road Race 10/31 - Halloween	11/3 – Municipal Election, 7 - 7 – Council Workshop (Tentative), 6:30 11/5 – City Council Meeting, 7 pm 11/19 – City Council Meeting, 7 pm 11/26 & 27 – Thanksgiving Holiday, City Offices Closed	12/1 – Election Run-Off (if needed) – Council Workshop (Tentative), 6:30 12/3 – City Council Meeting, 7 pm 12/5 – Hometown Holiday 12/17 – City Council Meeting, 7 pm 12/24 & 25 – Christmas Holiday, City Offices Closed
<u>January</u>	<u>February</u>	<u>March</u>
1/1 – New Year's Day, City Offices Closed 1/5 – Council Workshop (Tentative), 6:30 1/7 – City Council Meeting, 7 pm 1/18 – MLK Holiday, City Offices Closed 1/21 – City Council Meeting, 7 pm	2/2 – Council Workshop (Tentative), 6:30 2/4 – City Council Meeting, 7 pm 2/18 – City Council Meeting, 7 pm	3/2 – Council Workshop (Tentative), 6:30 3/4 – City Council Meeting, 7 pm 3/18 – City Council Meeting, 7 pm

Note: Items in **BOLD** are new additions

Updated 3/25/09

ADMINISTRATIVE SERVICES MONTHLY REPORT

For Month of: March 2009

	<u>February-09</u>	<u>March-09</u>	<u>FY 2009 YTD</u>	<u>FY 2008 YTD</u>
<u>Human Resources</u>				
Workers Compensation Claims Filed	3	0	14	12
City Vehicle / Equipment Accidents	2	2	10	5
Employee Turnover Rate ***		0.830%	1.650%	2.990%
Lawsuit Legal Fees	\$11,682.20	\$2,824.80	\$43,971.52	\$34,188.04

*** The FY 2008 figure is for the full year. Of the 12 terminations in FY 2008, 2 were retirements. Of the 4 terminations year-to-date in FY 2009, 3 have been retirements

Municipal Court

Fines Collected	\$128,237.50	\$186,274.50	\$831,889.00	\$732,909.58
Online Transactions	199	189	968	1,006
Citations Closed	328	674	2,892	3,395
Jail Fund Balance	\$3,859.13	\$6,622.16	\$164,974.11	\$129,617.67

* Approximately 33% of the Municipal Court Fines Collected reflect mandated add-ons that pass through to State and other agencies.

** A positive Jail Fund Balance reflects a credit with the County based on jail fees paid versus number of prisoners housed

Public Information

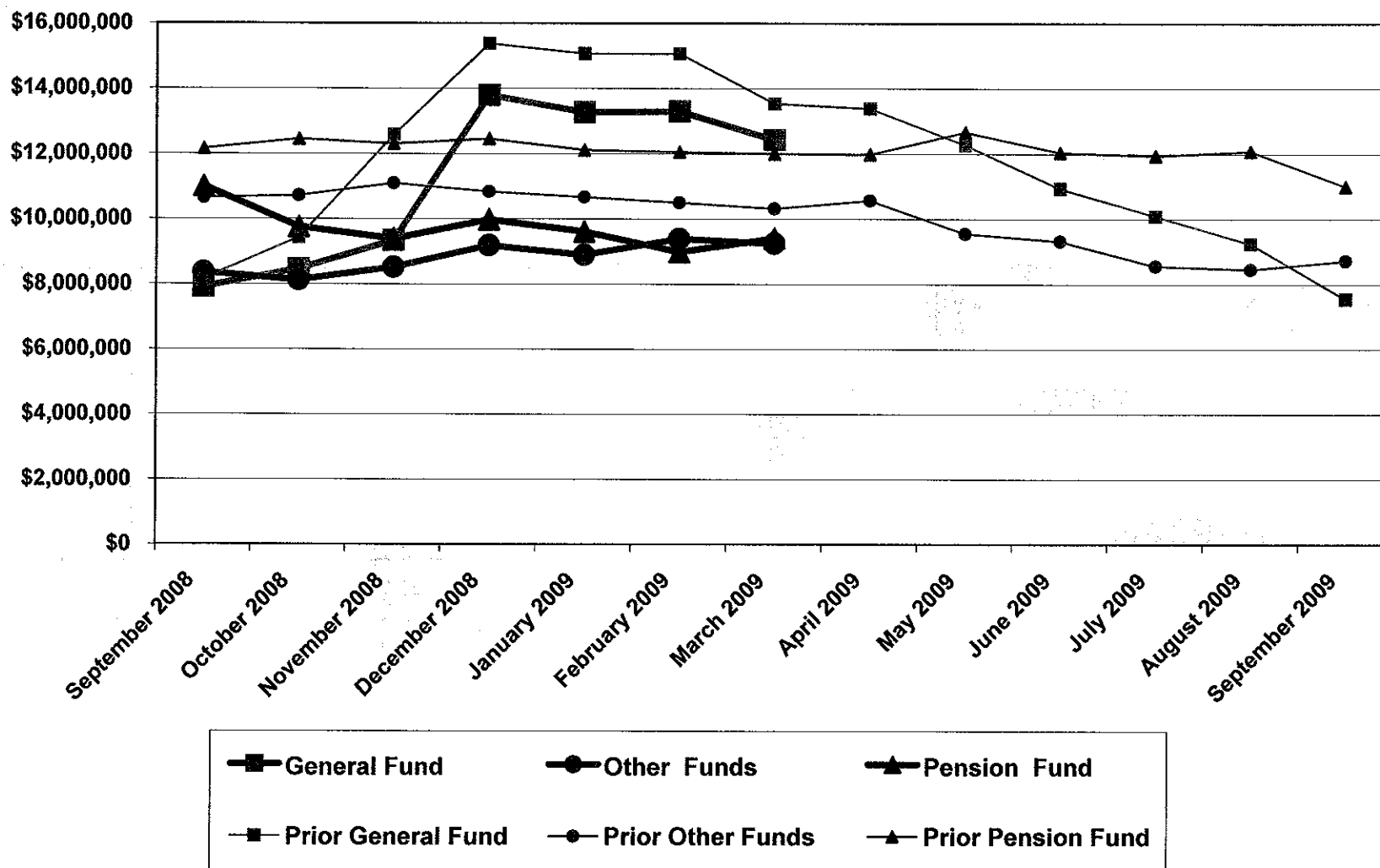
New Businesses Registered	18	33	122	112
Public Contacts, Questions & Complaints	45	113	440	382

This includes 2 complaints against Comcast Cable Company and 8 Open Records/Discovery Requests.

PEACHTREE CITY BUILDING DEPARTMENT
FY 2009

	Jan-09	Feb-09	Fiscal Y-T-D 2009	Fiscal Y-T-D 2008
DEVELOPMENT PERMITS:	2	2	14	32
BUILDING PERMITS:				
Single Family Residential	2	1	7	22
Multi-Family Residential	0	0	0	0
Misc.-Pools/fences/additions	25	33	155	190
Commercial/Industrial	14	10	54	76
TOTAL INSPECTIONS:	313	262	1,832	2,385
CERTIFICATE OF OCCUPANCY:				
Residential	5	1	25	28
Commercial	10	1	25	25
Multi-Family Residential	0	0	146	0
CODE ENFORCEMENT:				
Sign Violations	120	103	756	460
New Rehab	5	7	25	30
Rehab Inspections	8	11	45	54
Tree Removal Permits	45	50	263	318
Notice of Violations - Construction	0	0	6	21
Notice of Violations-Non-Construction	125	178	739	614
Stop Work Orders	2	0	10	27
Compliance Inspections	188	267	1,109	959
Founded Complaints	12	15	79	46
Unfounded Complaints	8	7	39	39
Assessments	2	7	14	126
Water Ban Violations	0	3	8	74
Citations	3	1	30	21
Architect Review Board Permit Approval	20	31	134	179
PERMIT FEES COLLECTED:	47,056	44,619	243,683	144,893
POPULATION:	36,653	36,655	36,655	36,312
Based on 2.09 persons per new completed dwelling unit.				

CITY OF PEACHTREE CITY
FISCAL YEAR 2009 (with prior year comparison)
MONTHLY ENDING CASH/INVESTMENT BALANCES
(UNAUDITED)



Note: Other Funds include Special Revenue Funds, Capital Projects Funds, Debt Service Funds, Proprietary Funds (including the Stormwater Utility Fund), and Agency Funds.

**CITY OF PEACHTREE CITY
MONTHLY REPORT
GENERAL FUND AND HOTEL/MOTEL TAX FUND
BUDGET COMPARISON (UNAUDITED)
FOR YEAR ENDED MARCH 31, 2009**

PERCENTAGE OF BUDGET YEAR COMPLETED 50.0%

GENERAL FUND REVENUES BY MAJOR CATEGORIES				
Description	2009 Budget	YTD Actual	Dollar Difference	Percentage To-Date
General Property Taxes	\$ 9,865,605	\$ 8,856,513	\$ (1,009,092)	89.77%
Franchise Taxes	2,395,859	1,179,589	(1,216,270)	49.23%
Local Option Sales Tax	6,324,351	3,199,885	(3,124,466)	50.60%
Other Sales & Use Taxes	691,266	341,252	(350,014)	49.37%
Business Taxes	2,282,903	2,188,840	(94,063)	95.88%
Licenses & Permits	807,749	578,689	(229,060)	71.64%
Intergovernmental/Grants	199,000	81,711	(117,289)	41.06%
Charges for Services - Other	758,996	324,296	(434,700)	42.73%
EMS Billings	306,710	146,337	(160,373)	47.71%
Fines & Forfeitures	1,043,670	567,378	(476,292)	54.36%
Investment Income	372,620	53,516	(319,104)	14.36%
Other Revenue	13,766	6,546	(7,220)	47.55%
Other Financing Sources	1,019,977	513,058	(506,919)	50.30%
Total General Fund Revenues	\$ 26,082,472	\$ 18,037,610	\$ (8,044,862)	69.16%
Surplus Carryover	130,983	-	(130,983)	0.00%
Total General Fund	\$ 26,213,455	\$ 18,037,610	\$ (8,175,845)	68.81%

GENERAL FUND EXPENDITURES BY DIVISION AND/OR TYPE				
Division and/or Type	2009 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Executive Services	\$ 451,127	\$ 215,642	235,485	47.80%
Administrative Services	1,033,936	480,649	553,287	46.49%
Financial Services	1,079,103	548,625	530,478	50.84%
Police Services	6,260,593	2,938,700	3,321,893	46.94%
Fire/EMS Services	5,820,188	2,861,960	2,958,228	49.17%
Public Works	3,845,140	1,980,451	1,864,689	51.51%
Leisure Services	4,736,909	2,217,749	2,519,160	46.82%
Developmental Services	1,332,073	632,720	699,353	47.50%
Non-Divisional:				
Council Contingency	41,900	-	41,900	0.00%
Non-Profit Organizations	28,100	23,100	5,000	82.21%
Transfer to Development Authority	35,000	35,000	-	100.00%
Development Authority Debt Service	140,297	113,909	26,388	81.19%
Transfers to Other Funds	1,745,620	1,205,250	540,370	69.04%
Liability Insurance	99,310	56,586	42,724	56.98%
Legal Services	125,675	43,972	81,703	34.99%
General Administration/Bad Debt Expense	75,000	850	74,150	1.13%
Budgeted Savings	(636,516)	-	(636,516)	0.00%
Total General Fund	\$ 26,213,455	\$ 13,355,163	\$ 12,858,292	50.95%

HOTEL/MOTEL FUND REVENUES				
Description	2009 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Total Hotel/Motel Taxes	\$ 967,621	\$ 351,509	\$ (616,112)	36.33%

HOTEL/MOTEL TRANSFERS OUT				
Type	2009 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Transfer to General Fund	\$ 322,540	\$ 106,666	\$ 215,874	33.07%
Transfer to Tourism Association	645,081	213,333	431,748	33.07%
Total Hotel/Motel Transfers Out	\$ 967,621	\$ 319,999	\$ 647,622	33.07%

CITY OF PEACHTREE CITY
FINANCIAL SERVICES
MONTHLY REPORT
(UNAUDITED)
AS OF MARCH 31, 2009

SUMMARY OF MAJOR EXPENDITURES BY CITY MANAGER MARCH 2009			
Description	Vendor	Award	Date
NPDES Phase 2	Integrated Science & Engineerin	\$ 35,400.00	03/13/2009
306 Preston Dr. Drainage Improvements	Integrated Science & Engineerin	19,375.00	03/13/2009
Incode Conversion, Program Implementation	Incode	39,983.00	03/20/2009

PURCHASING REPORT FOR MONTH ENDED MARCH 31, 2009 AND MARCH 31, 2008		
Activity	Fiscal Year 2009	Fiscal Year 2008
Purchase Orders / Requisitions Processed	264	278
City Store Requisitions Processed	11	9
Sealed Bids Requested	6	8
Requests for Proposals	2	0
Bids Awarded	6	3
Requests for Proposals Awarded	1	0
Contracts Prepared	8	4
Electronic Auction	11	0
Fixed Assets Purchased	7	6

**CITY OF PEACHTREE CITY
DONATIONS RECEIVED
MARCH 2009**

GENERAL

Donation-in memory of Harold Hillery by
Betty N. Tabaka

\$50.00

TOTAL MONTH OF MARCH 2009

\$ 50.00

City of Peachtree City
Information Technology Statistics
March 2009
(as of 4/22/2009)

Goals and Objectives Summary (Statistically-based):

Goal 1: Minimize down-time for all critical servers.

Objective 1: Ensure maximum 5% downtime annually (438 hours out of 8,760 available hours) for primary application, file and email servers

Reported hours of downtime in March 2009 – 0.0 hours (100.00% uptime, 0.00% downtime)

Reported hours of downtime in FY2009 – 2.17 hours (99.95% uptime, 0.05% downtime)

Reported hours of downtime in FY2008 - 85 hours (99.03% uptime, 0.07% downtime)

Goal 2: Improve first call resolution for technical support issues.

Objective 1: Ensure first call resolution 90% of the time within 1 hour for “emergency” issues, 4 hours for “important” issues, and 12 hours for “normal” issues.

Period	Total Number of Issues	Number of Issues Resolved	%	Number of "Emergency" Issues	Number of "Emergency" Issues Resolved in 1 hour	%	Number of "Important" Issues	Number of "Important" Issues Resolved in 4 hours	%	Number of "Normal" Issues	Number of "Normal" Issues Resolved in 12 hours	%
March 2009	138	136	98.55%	0	0	0.00%	2	2	100.00%	134	111	82.8%
FY2009	642	621	96.73%	0	0	0.00%	16	15	93.75%	611	537	87.89%
FY2008	1302	1254	96.31%	3	1	33.33%	12	11	91.67%	1239	1105	89.2%

Website Statistics for www.peachtree-city.org

Visits

A visit is defined as a series of actions that begins when a visitor views their first page from the server, and ends when the visitor leaves the site or remains idle beyond the idle-time limit. The default idle-time limit is thirty minutes.

Total Number of Website Visits in March 2009 – 74,914

Unique Visitors – 39,086

Visitors Who Visited More Than Once In the Month – 6,980

Total Number of Website Visits in FY2009 (to date) – 387,836

Unique Visitors – 202,857

Visitors Who Visited More Than Once in the Period – 36,937

Total Number of Website Visits in FY2008 (full year) – 933,369

Unique Visitors – 461,447

Visitors Who Visited More Than Once in the Period – 88,799

Top 10 Pages Visited

Most popular pages visited in March 2009*

<u>Rank</u>	<u>Page</u>	<u>Number of Visits</u>
1	Home Page	17,165
2	Page Not Found (redirection from old sites)	11,778
3	Jobs	4,656
4	Parks and Recreation	4,193
5	Library	2,993
6	Police Department	2,297
7	Falcon Field Airport	1,970
8	About Peachtree City	1,607
9	Events Calendar	1,590
10	Job Opportunities in Fayette County	1,519

Most popular pages visited in FY2009* (to date)

<u>Rank</u>	<u>Page</u>	<u>Number of Visits</u>
1	Home Page	95,291
2	Page Not Found (redirection from old sites)	41,486
3	Jobs	26,072
4	Parks and Recreation	17,962
5	Police Department	17,699
6	Library	17,369
7	Falcon Field Airport	12,954
8	News Flashes	9,601
9	Events Calendar	9,277
10	About Peachtree City	8,998

*accounts for both direct hits and redirections (for example, the Police Department page is accessed at /police and /index.asp?NID=55)

**PEACHTREE CITY FIRE/EMS DEPARTMENT
2009 MONTHLY REPORT**

	Feb. 09	Mar. 09	2009 FY-T-D	2008 FY-T-D
FIRE/ACCIDENT CALLS				
Actual Residential Fires	1	1	13	18
Actual Business/Industrial Fires	0	1	5	5
Rescue/EMS Assist	131	150	855	889
Vehicle/Golfcart Accidents	12	19	113	100
False Alarms	19	24	128	136
¹Other	31	23	173	175
Total Engine Response	194	218	1287	1323
 Dispatched Fire Calls	 54	 49	 323	 328
 Response Time Fire	 5:47	 5:31	 5:00	 5:10
 RESCUE/EMS				
Trauma	27	27	190	161
Medical	113	151	794	858
Total # Patients	140	178	984	1019
 Patients Transported	 78	 85	 508	 478
 Dispatched EMS Calls	 137	 171	 969	 986
 ²Total Medic Response	 156	 211	 1196	 1226
 Response Time EMS	 4:20	 4:36	 4:30	 4:37
 Dispatched Fire/EMS Total	 191	 220	 1292	 1314
 EMS BILLING				
Patients Billed	76	85	503	470

¹Other miscellaneous responses; gas and water leaks, hazmat spills, etc.

²Includes Fire Assist Responses

LEISURE SERVICES MONTHLY REPORT

Mar-09

[illegible]

PEACHTREE CITY POLICE DEPARTMENT

2009 MONTHLY REPORT

MARCH 2009 FEBRUARY 2009 2009 2008
 Calendar Year to Date Calendar Year to Date

PART I CRIMES

Criminal Homicide	0	0	0	0
Rape	1	0	1	0
Robbery	0	1	2	0
Aggravated Assault	1	0	4	1
Arson	0	0	0	0
Motor Vehicle Theft	4	2	9	21
Theft	48	35	125	84
Burglary	6	4	17	20
TOTAL PART I CRIMES	60	42	158	126

ALCOHOL/DRUG ARRESTS

DUI – TOTAL	13	9	37	53
DUI – ADULT	9	9	31	51
DUI – UNDERAGE	4	0	6	2

MINOR IN POSSESSION OF ALCOHOL	11	0	22	23
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DRUG ARRESTS:

MARIJUANA	9	15	34	24
METHAMPHEDIMINE	1	0	1	0
COCAINE	0	0	1	4
OTHER (opium, heroin, etc)	0	0	0	1

ARRESTS

PROPERTY CRIMES	15	26	54	53
PERSON CRIMES	11	6	31	15
CITY ORDINANCES	30	35	102	85
TRAFFIC OFFENSES	36	31	128	134
OTHER	48	34	110	96

AVERAGE RESPONSE TIME	7.47	6.48	6.68	5.46
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CALLS ANSWERED	4,768	4,270	14,254	16,613
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TRAFFIC

CITATIONS ISSUED	444	570	1,641	1,739
WARNINGS	524	512	1,724	2,246
ACCIDENTS	98	83	264	285

TOP 5 ACCIDENT LOCATIONS – MONTH

HWY 54 / HWY 74	6
HWY 74 / ROCKAWAY ROAD	5
PEACHTREE PARKWAY / FLAT CREEK ROAD	4
HWY 54 / WALT BANKS ROAD	3
PEACHTREE PARKWAY / BRAELINN ROAD	3

TOP 5 ACCIDENT LOCATIONS – Y T D

HWY 54 / HWY 74	14
HWY 54 / PEACHTREE PARKWAY	9
HWY 74 / ROCKAWAY ROAD	8
HWY 54 / WALT BANKS ROAD	7
PEACHTREE PARKWAY / FLAT CREEK ROAD	5

**PUBLIC SERVICES MONTHLY REPORT
MARCH 2009**

<u>Activity Description</u>	<u>Unit</u>	<u>March-09</u>	<u>FY2009 YTD</u>	<u>FY2008 YTD</u>
Street Patching	Hrs.	237	496	591
Street Crack Sealing	Hrs.	38	330	38
Street Crack Sealing	Mi.	0.25	1.92	~~
Street General Miantenance	Hrs.	352	2,601	2,345
Storm Water Maintenance	Hrs.	336	2,860	3,482
Cart Path Paving	Ft.	3,029	7,145	16,628
Cart Path Prepped for Paving	Ft.	0	~~	~~
Cart Path Litter Removal	Hrs.	90	904	855
Cart Path Drainage Maintenance	Hrs.	118	939	358
Cart Path General Maintenance	Hrs.	498	2,670	2,902
R.O.W. Mowing	Hrs.	0	201	414
R.O.W. Litter Removal	Hrs.	0	2,222	2,747
R.O.W. General Maintenance	Hrs.	0	3,544	3,997
Subdivision Entrance Maintenance	Hrs.	0	870	686
Landscape Maintenance	Hrs.	0	4,153	3,616
Landscape Planting/Mulching	Hrs.	0	232	1,562
Subdivision Sign Maintenance	Hrs.	27	121	186
Traffic Sign Maintenance	Hrs.	118	865	650
Vandalism Repairs	Hrs.	4	158	282
Vandalism Repairs	Dls.	\$175	\$3,597	\$7,260
Citizen Complaints Answered	Num.	120	436	396
Community Service	Hrs.	26	190	178

RECYCLING SITE

Manhours	Hrs.	52	860	760
Participants:				
Recycling	Num.	281	1,562	1,637
Composting	Num.	1356	5,663	5,351
Mulch Pick UP	Num.	24	94	231
Streets Adopted for Litter Pickup	Miles	7.35		
Cart Paths Adopted for Litter Pickup	Miles	62.00		

COMMISSION/AUTHORITY ATTENDANCE RECORD

Peachtree City Airport Authority

March-09

Board name

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Mike Brady, Chairman 1/1/09 - 12/31/31	13	4	4	0		100%
Bill Flynn, Vice Chairman 1/1/07 - 12/31/11	13	13	13	0		100%
Richard Whiteley, Secretary/Treasurer 6/20/08 - 12/31/10	13	10	9	0		90%
Zaheer Faruqi 1/1/09 - 12/31/12	13	4	4	0		100%
Jerry R. Cobb 1/1/05 - 12/31/09	13	13	11	2		85%
Douglas A. Fisher 1/1/06 - 12/31/10	13	2	2	0	3/7/08 resigned	100%
Gregory J. Carroll 3/3/2005 - 12/31/08	13	11	9	2	12/31/08 term	82%
John Cordner, III 1/1/08 - 12/31/12	13	8	5	3	7/10/2008 8/14/2008 9/11/2008 resigned	63%

COMMISSION/AUTHORITY ATTENDANCE RECORD

Peachtree City Tourism Association

March-09

Board name

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
William Bexley <i>12/31/2010</i>	11*	11	9	2	5/21/2008 08/08/2008	82%
Kai Wolter <i>12/31/2010</i>	11*	11	11	0		100%
David Ring <i>Until no Longer Rec Comm Chairman</i>	11*	11	10	1	03/25/2009	91%
Stanley Phillips <i>12/31/2009</i>	11*	11	8	3	7/26/2008 9/16/2008 12/17/2008	73%
Eva Durham <i>8/2/2009 (filling Chuck Micallef's unexpired term)</i>	11*	4	3	1	02/25/2009	75%
Veronica Ross <i>8/2/2009 (filling Art Ferriera's unexpired term)</i>	11*	4	3	1	01/21/2009	75%
Mayor Harold Logsdon <i>12/31/2009</i>	11*	3	3	0		100%

* The October 2008 meeting was cancelled due to lack of quorum and agenda per the Chairman

Updated by: Jeremy Hogan
as of: March 24, 2009

COMMISSION/AUTHORITY ATTENDANCE RECORD

PTC Water & Sewerage Authority

Mar-09

Board name

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Wade Williams 01/01/2007	12	12	12	0	0	100%
Tim Meredith 01/01/2008	12	12	12	0	0	100%
Jeff Prellberg 01/01/2006	12	12	9	3	05/05/2008 07/07/2008 08/04/2008	75%
Phil Mahler 10/19/2007	12	12	12	0	0	100%
Michael Harman 01/01/2009	12	3	2	1	02/02/2009	67%

COMMISSION/AUTHORITY ATTENDANCE RECORD

Peachtree City Library Commission

Feb-09

Board name

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Keely Suiter 06/01/2006	12	12	12	0	0	100%
Adele Klingshirn 06/01/2007	12	11	11	0	0	100%
John Waterhouse 06/01/2007	12	11	10	1	09/10/2008	91%
Sally Meyer 06/01/2008	12	5	5	0	0	100%
Paul Lentz, Jr. 06/01/2008	12	5	5	0	0	100%

COMMISSION/AUTHORITY ATTENDANCE RECORD

Planning Commission

Board name

March 2009

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Patrick Staples 10/01/2006	21	21	16	5	4/14/08, 5/19/08, 7/14/08, 10/13/08, 11/10/08	76%
Theo Scott 10/01/2004	21	21	21	0		100%
Larry Sussberg 10/01/2008	7	7	6	1	11/24/08	86%
Joe Frazar 10/17/2008	7	7	6	1	12/08/08	86%
Lynda Wojcik 02/23/2009	2	2	2	0		100%

COMMISSION/AUTHORITY ATTENDANCE RECORD

RECREATION COMMISSION

February 16, 2009

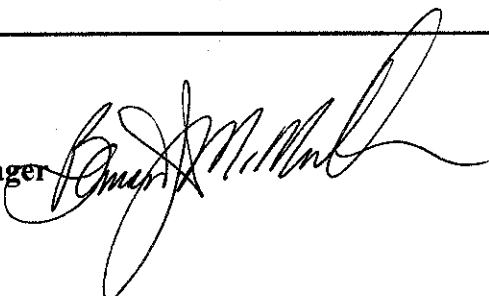
March 2009 Meeting Cancelled

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Mark Ballard <i>01-Jan-08</i>	9	9	8	1	09/15/2008	89%
Eric Imker <i>01-Jan-09</i>	9	2	2	0		100%
Vince Obsitnik <i>01-Jan-08</i>	9	9	9	0		100%
David Ring <i>01-Jan-07</i>	9	9	9	0		100%
Shayne Robinson <i>01-Jan-09</i>	9	2	2	0		100%
Michael LeDonne <i>Alternate</i> <i>01-Jan-09</i>	9	2	1	1	02/16/2009	50%
Cyndi Plunkett <i>Council Liaison</i> <i>01-Jan-09</i>	9	2	1	1	02/16/2009	50%

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council

FROM: Bernie McMullen, City Manager 

DATE: April 30, 2009

SUBJECT: Interim Developmental Services Director / City Planner / Zoning Administrator
City Council Meeting, May 7, 2009

On February 2, 2009, City Planner David Rast was given the additional supervisory responsibilities of Developmental Services Director due to the extended medical leave of Colin Halterman. After that time, Mr. Halterman notified the City that his last day would be March 13, 2009 and that he was choosing to retire.

On March 16, 2009, Mr. Rast was notified that in light of Mr. Halterman's retirement announcement he would be named the Interim Developmental Services Director / City Planner / Zoning Administrator.

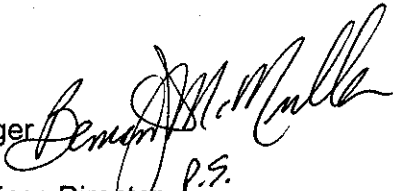
This memo is to clarify that Mr. Rast will remain the responsible City official charged with Planning and Zoning duties as well as the overall direction of the division that includes Planning/Zoning, the Building Department, Code Enforcement, Engineering, and Stormwater Management.

This appointment will remain effective until further notice from the City Manager.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Bernard J. McMullen, City Manager 

FROM: Paul J. Salvatore, Financial Services Director *P.S.*
Janet I. Camburn, Assistant Finance Director *JC*

DATE: April 30, 2009

SUBJECT: Budget Amendments – Fiscal Year 2009
May 7, 2009 City Council Consent Agenda

Recommendation:

It is Staff's recommendation that City Council approve the attached budget amendments.

Discussion:

Attached please find budget amendments 09-036 through 09-039 for fiscal year 2009 submitted for your approval. Budget amendment 09-036 amends the 2009 PIP Fund by reinstating the Hwy 54 East Landscaping project that was previously deleted from the budget. Budget amendment 09-037 budgets the transfer of \$10,000 from the Information Technology contingency account in the General Fund to the 2009 PIP Fund to supplement the cost of computer system servers needed for the 2009 upgrade of the City's financial computer system. Budget amendment 09-038 provides for miscellaneous budget reductions in the 2009 Amphitheater Fund. Finally, budget amendment 09-039 provides for a transfer of funds from the Building Department to Planning to cover shortfalls for education and training and impact fee services; and increases Advertising Expense in the Planning Department for additional costs associated with annexation. The Advertising Expense increase is covered by annexation application fees already received.

Budget Impact:

The net affect of the budget amendments increases revenues and expenditures in the General Fund by \$2,000; increases revenues and expenditures in the 2009 PIP Fund by \$177,840; and decreases revenues and expenses in the Amphitheater Fund by \$62,040.

If you have any questions please do not hesitate to contact either Paul Salvatore or Janet Camburn.

Thank you for your attention to this matter.

Attachment

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 09-036

DATE May 7, 2009

ACCOUNT	PJT	DESCRIPTION	INCREASE	DECREASE
359-4110-54-1410	155	Hwy 54E Landscaping - Phase IV	209,800	
359-1511-54-0049	049	2009 PIP Contingency		41,960
359-00-33-4215	xxx	State Grants (TE Project)	167,840	
			\$ 377,640	\$ 41,960

To budget the reinstatement the Hwy 54 East Landscaping project that was previously eliminated. This project will be off-set by a Transportation Enhancement Grant in the amount of \$167,840.

ENTERED

APPROVED

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 09-037

DATE May 7, 2009

ACCOUNT	PJT	DESCRIPTION	INCREASE	DECREASE
359-1511-54-0052	052	Fin. Computer System Upgrade	10,000	
359-00-39-1110	xxx	Transfer from General Fund	10,000	
100-1505-61-1359	xxx	Transfer to PIP Fund 359	10,000	
100-1505-57-9142	xxx	Contingency - Information System		10,000
			\$ 30,000	\$ 10,000

To budget the transfer of \$10,000 from the Information System's Contingency account in the General Fund to the 2009 PIP Fund to supplement the cost of servers needed for the 2009 upgrade of the City's Financial Computer System.

ENTERED _____

APPROVED _____

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER

09-038

DATE

May 7, 2009

ACCOUNT	PJT	DESCRIPTION	INCREASE	DECREASE
565-6180-57-3109	xxx	Hotel Accommodations		16,000
565-6180-57-3117	xxx	Programs - Spotlight Concerts		30,000
565-6180-52-2250	xxx	Repairs & Maintenance - Bldg.		9,000
565-6180-57-3118	xxx	Opening Acts		6,000
565-6180-57-3112	xxx	Floral Arrangements (trade)		1,040
565-00-34-7601	xxx	Sponsors (in-kind)		1,040
565-00-34-7305	xxx	Spotlight Concerts		30,000
565-00-34-7300	xxx	Summer Concert Series		31,000

\$ -

\$ 124,080

To amend the budget with a decrease of expense and revenues for the Amphitheater Fund for fiscal year 2009.

ENTERED

APPROVED

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 09-039

DATE May 7, 2009

ACCOUNT	PJT	DESCRIPTION	INCREASE	DECREASE
100-7410-52-1200	xxx	Professional Services - Planning	2,000	
100-7410-52-3700	xxx	Education & Training - Planning	2,500	
100-7210-53-1270	xxx	Gasoline - Building		4,500
100-7410-52-3300	xxx	Advertising - Planning	2,000	
100-00-32-2200	xxx	Application Fees	2,000	

\$ 8,500

\$ 4,500

To amend budget to cover additional costs in the Planning Department. A portion \$4,500 is to be transferred from available budget in the Building Department. The \$2,000 increase in Advertising expense is to be covered by an increase in unbudgeted revenues already received from annexation requests.

ENTERED

APPROVED

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council Members

VIA:

City Manager 
Financial Services Director P.S. jc
Assistant Financial Services Director jc

FROM: Purchasing Agent 

DATE: April 28, 2009

SUBJECT: Surplus of Assets
May 7, 2009 City Council Agenda

Recommendation:

Staff recommends Council declare the items detailed on attached page as surplus.

Discussion:

The items to be declared surplus are as a result of staff elimination and outsourcing of the Recreation Department.

Budget Impact:

Any monies received from the sale of items at public auction would be placed into the City's general fund.

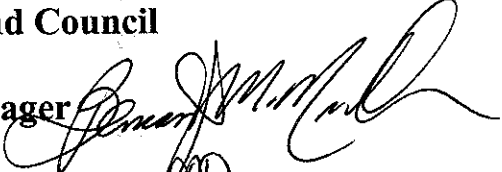
Attachment

ASSET#	VIN	DESCRIPTION	VEH/EQUIP
5008	1FTHF25HXVEB64149	FORD F-150 1996	VEHICLE
5011	1FTEE14Y8NHA89824	1992 FORD E-150 VAN	VEHICLE
5016	1FTDF1725VNC68663	1997 FORD F150	VEHICLE
5109	O49111373OO24	1993 TYCROP TOP DRESSER	EQUIPMENT
5124	MAG0583	NEW HOLLAND FLAIL MOWER	EQUIPMENT
5130	15303	1996 TURF VAC	EQUIPMENT
5305	30788-91214	1996 TORO REEL MASTER MOWER	EQUIPMENT
5312	60101	1996 TORO REEL MASTER MOWER	EQUIPMENT
5313	A6AP063	1997 FORD MOWER	EQUIPMENT
5321	A7AP159	1999 FORD MOWER	EQUIPMENT
5322	TA12322	1999 FORD MOWER	EQUIPMENT
5324	O1053008	2001 HUSTLER 3200 Z MOWER	EQUIPMENT
5328	O1083014	2002 HUSTLER 3200 Z MOWER	EQUIPMENT
5329	O1083002	2002 HUSTLER 3200 Z MOWER	EQUIPMENT
5331	O2052058	2002 HUSTLER Z TURN MOWER	EQUIPMENT
5333	9422050833	2004 RANSOME BOBCAT Z TURN	EQUIPMENT
5334	O2052059	2002 HUSTLER Z TURN MOWER	EQUIPMENT
5335	2716004647	2004 EXMARK MOWER	EQUIPMENT

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

VIA: City Manager 

FROM: Deputy City Clerk 

DATE: May 1, 2009

SUBJECT: Alcohol License – NEW – Target Store T-2129
May 7, 2009, Regular Meeting

Recommendation:

Staff recommends Council consider the attached application for a new alcohol license contingent upon the return of a satisfactory criminal history for the Licensee applicant.

Discussion:

Target Store T-2129, an upscale discount retailer located at 1209 Peachtree Parkway North, has submitted a request for a new alcohol license. Ms. Patricia A. Johnson has requested she be appointed as the Licensee. Michael Anthony Phillips, the local store manager, has requested he be appointed as the License Representative. The Target Corporation has requested a state criminal history from the Minnesota Bureau of Criminal Apprehension, which will be mailed via an overnight service to Chief Clark as soon as it is completed. Mr. Phillips will attend the meeting on Thursday, May 7, to answer any questions you may have.

Budgetary Impact:

The budgetary impact of the alcoholic beverage license will be positive. The applicant will be required to pay the annual fee for the package sale of beer and wine, which is \$1,350.

Attachments



City Hall
 151 Willowbend Road
 Peachtree City, GA 30269
 Phone: 770-487-7657
 Fax: 770-631-2505
 www.peachtree-city.org

Application For Alcoholic Beverage License

Business Name: Target Store T-2129	Business Location: 1209 Peachtree Pkwy N Peachtree City, GA 30269	Store #: 770-282-2165
Nature of Business: upscale discount retailer	Mailing Address: 1000 Nicollet Mall, TPN-0910 Minneapolis, MN 55403	Business Phone Number: 612-761-1010
Name of Licensee: Patricia A. Johnson	Home Address: 13543 Woodmere Circle Eden Prairie, MN 55346	Home Phone Number: 612-761-1010
Name of License Representative: Michael Anthony Phillips	Home Address: 89 Willow Dell Drive Seneca, GA 30276	Home Phone Number: 770-599-1587

Please indicate type of licenses applying for:

Retail Consumption Dealer	Retail Package Dealer	Wholesale Dealer
Malt Beverage	☒ Malt Beverage	Malt Beverage
Wine	☒ Wine	Wine
Distilled Spirits	☐ Distilled Spirits	Distilled Spirits

Please complete information below (use separate sheet if necessary):

NAME	ADDRESS	PHONE NUMBERS
Individual Owner's Name, Partners' Names, Corporation Name and the name of the name of a Contact Person regarding License Changes, Taxes, etc.	Please provide Home Addresses for the individuals listed:	Please provide Home and Business Phone Numbers for individuals listed:
Target Corporation	1000 Nicollet Mall, TPN-0910 Minneapolis, MN 55403	612-761-1010
Joan Anderberg, Supervisor Bus. License	1000 Nicollet Mall, TPN-0910 Minneapolis, MN 55403	612-761-1010

Is any person who owns an interest in the license an employee of the City of Peachtree City? YES / NO

If YES, Please Provide Name of Employee: _____

State of Georgia

City of Peachtree City:

I, H. C. "Skip" Clark II, Chief of Police for the City of Peachtree City, do hereby certify that:

Michael Anthony Phillips

89 Willow Dell Dr. Senoia, GA 30276
Address

Has been investigated and found not to have been convicted of, nor to have entered a plea of nolo contendere, to any felony or misdemeanor relating to the sale or use of alcoholic beverages or illegal narcotics or drugs within five (5) years prior to the date of the application for this license.


Signature

4/22/09
Date


Witness

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: City Manager

FROM: Interim Developmental Services Director

DATE: May 1, 2009

SUBJECT: Rezoning request for 37.001-acre tract of land within Southpark International industrial park for residential use (GI to LUR).
May 7, 2009 City Council Agenda

Recommendation:

Reschedule this item until the June 18, 2009 City Council meeting.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: City Manager 

FROM: Interim Developmental Services Director 

DATE: April 28, 2009

SUBJECT: Consider adoption of Transmittal Resolution authorizing Staff to forward draft Capital Improvements Element (CIE) amendments to Atlanta Regional Commission for review
May 7, 2009 City Council Agenda

Recommendation:

Approve the Transmittal Resolution authorizing Staff to forward the draft Capital Improvements Element (CIE) to the Atlanta Regional Commission (ARC) and the Georgia Department of Community Affairs (DCA) for review.

Discussion:

City Staff has been working with Ross+associates and the Impact Fee Advisory Committee to update the city's Impact Fee Ordinance. As a part of this process, a Methodology Report has been prepared which represents a recalculation, though not a direct continuation, of our existing impact fee program which began in 1993. Impact fees collected to this point will be used to complete eligible projects from the previous impact fee program, while the calculations and projects identified within the new Methodology Report represent a new impact fee program.

The Capital Improvements Element (CIE) is a component of the city's comprehensive plan adopted pursuant to Chapter 70 of the Development Impact Fee Act. This document sets out projected needs for system improvements during a planning horizon established within the comprehensive plan, a schedule of capital improvements that will meet the anticipated need for system improvements and a description of anticipated funding sources for each required improvement.

Both the Methodology Report and the draft CIE amendment have been reviewed extensively by City Staff over the past few months. The draft CIE amendment must be reviewed and approved by ARC and DCA before it can be adopted by the city. Once this document is approved, we can then adopt our new impact fee program and begin collecting fees based on this program.

Consider adoption of Transmittal Resolution

April 28, 2009

Page 2

Attached to this memorandum is an electronic copy of the draft CIE amendment. Our consultant will be present at next Thursday's meeting to explain these documents as well as to answer questions about this process.

Budget Impact:

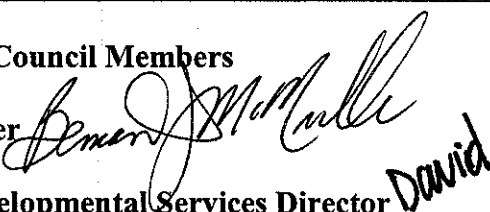
There is no budget impact associated with the adoption of this document.

Attachment

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: City Manager 

FROM: Interim Developmental Services Director *David*

DATE: April 28, 2009

SUBJECT: Consider approval of Impact Fee Methodology Report
May 7, 2009 City Council Agenda

Recommendation:

Approve the Impact Fee Methodology Report (last revised November 5, 2008) as presented.

Discussion:

As a part of the update to the city's impact fee program, the city is required to develop an Impact Fee Methodology Report to identify the methodologies used to determine new development's fair share of the investment in fire, police, parks and recreation, and libraries. The report establishes clear public policies regarding infrastructure development and ensures sound fiscal planning for capital improvements. The report identifies the need for new facilities and includes a compilation of the capital facilities on which impact fee revenue can be spent.

City Staff has been working with Ross+associates for several months to develop this plan. The plan has also been reviewed by the Impact Fee Advisory Committee as a part of the process to develop a recommendation to update the city's impact fee program.

While the plan identifies the maximum impact fee the city can assess to new development, adoption of the report **DOES NOT** establish a new impact fee structure. We cannot establish this fee structure until the Capital Improvements Element (CIE) is reviewed and approved by the Atlanta Regional Commission and the Georgia Department of Community Affairs. The new impact fee schedule will be presented to City Council for adoption as a part of the new impact fee ordinance, which cannot be adopted until the CIE is approved.

As discussed in two public workshops with City Council and at several Impact Fee Advisory Committee meetings, the Methodology Report proposes the adoption of a single service area for impact fee collection. While there was significant discussion at several advisory committee meetings regarding changing to a single service area concept, Staff continues to support the establishment of a single service area for the city. The primary reason for this support is provision of services is not limited to development within a village or service area. Additionally,

Consider approval of Impact Fee Methodology Report

April 28, 2009

Page 2

it is important to note that, except for the Crabapple West Service Area, the majority of existing impact fees were identified as city wide impact fees.

Attached to this memorandum is an electronic copy of the Impact Fee Methodology Report. Our consultant will be present at next Thursday's meeting to explain this document and to answer questions.

Budget Impact:

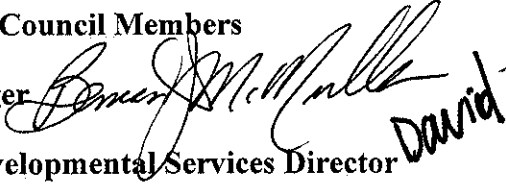
There is no budget impact associated with the adoption of this document.

Attachment

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: City Manager  *David*

FROM: Interim Developmental Services Director

DATE: April 28, 2009

SUBJECT: Consider amendment to fee schedule - Developmental Services
May 7, 2009 City Council Agenda

Recommendation:

Adopt amendments to Fee Schedule for Developmental Services pertaining to Step Two annexation requests and rezoning requests.

Discussion:

Several amendments to the city's Fee Schedule were presented to and approved by City Council at their meeting on May 15, 2008. Because of the extensive research conducted by City Staff prior to bringing these recommendations forward, as well as our due diligence in notifying the public, builders and developers, there have been few complaints regarding these new fees.

We recently had a question as to how we determined the fee for Step Two annexations requests. Prior to adoption of the new fee schedule, fees for annexation requests were calculated at \$600 + \$25 per acre. Following adoption of the new fee schedule, this fee increased to \$250 per acre, with a maximum of \$25,000. Staff's recommendation was based on the fact we were trying to alleviate the need to negotiate with each Applicant as to how much they would be assessed to reimburse Staff costs associated with reviewing these applications.

To determine if this new fee was appropriate, Staff was asked to analyze the various annexation applications that had been received following the adoption of the new fee schedule. What we found was the fee was appropriate for the larger tracts of land (i.e., Wieland and Scarbrough) due to the complexity of these applications and the amount of Staff time required to adequately review these documents.

However, we also feel the fee may be excessive for smaller tracts of land (i.e., Hardy/ Kidd/ McWilliams/ Wilks Grove, Peachtree East, Hyde, etc.) as these applications are not as complex and do not require the same amount of staff time as those of the larger tracts of land. The attached annexation and rezoning fee comparison identifies several recent annexation applications, an estimate of the number of hours necessary to review these applications, as well as an estimate of the total staff cost associated with these reviews. In addition, the document identifies what the application fee would be based on the former, current and proposed fee schedule.

Consider amendment to fee schedule – Developmental Services

April 28, 2009

Page 2

Based on this analysis, Staff is proposing that we modify both the annexation (Step Two) and rezoning application fee as follows:

Annexation – Step Two	\$600 + \$50 per acre
Rezoning	\$600 + \$50 per acre

Should there be an annexation and/ or rezoning application that we feel warrants additional staff review time, we will notify Council as a part of the initial review such that additional review fees can be discussed with the Applicant.

Budget impact:

There are no budget impacts associated with this request.

Annexation/ rezoning fee comparison

					Fee schedule		
Project	Acres (total)	Total hours (estimate)	Staff hourly rate (average)	Staff cost (total)	Former	Current	Proposed
					\$600 + \$25/ acre	\$250 per acre (\$25,000 max)	\$600 + \$50/ acre
Levitt & Sons	403.093	526	\$46.25	\$24,327.50	\$10,677.32	\$20,000.00	
Scarbrough - reaffirmation	403.093					\$25,000.00	\$20,754.65
Wieland	359.575	598.5	\$46.25	\$27,541.88	\$9,589.38	\$20,000.00	
Wieland - reaffirmation	359.575					\$25,000.00	\$18,578.75
Hardy/ Kidd/ Whitlock/ Wilksgrrove	35.001	55	\$46.25	\$2,543.75	\$1,475.03	\$8,750.25	\$2,350.05
Hyde	48.151	65	\$46.25	\$3,006.25	\$1,803.78	\$12,037.75	\$3,007.55

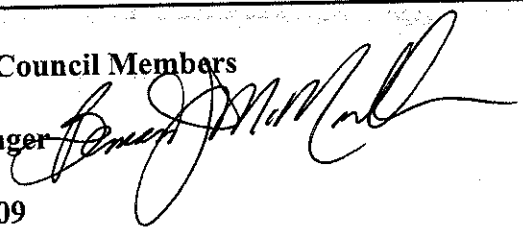
Note: Both Levitt & Sons and Wieland agreed to reimburse the city up to \$20,000 to cover Staff time for reviewing their applications. We received payment from Wieland on May 16, 2008. No payment has been received from Levitt & Sons.

Note: Both Scarbrough and Wieland submitted a new application fee of \$25,000 (each) as a part of their application to reaffirm the initial annexation and rezoning.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

FROM: City Manager 

DATE: May 1, 2009

SUBJECT: Consider Cancellation of June 2, 2009, and July 2, 2009, City Council Meetings
May 7, 2009, City Council Meeting

Recommendation:

That Council officially cancel the June 4, 2009, Regular City Council meeting and the July 2, 2009, Regular City Council meetings.

Discussion:

There are currently no agenda items scheduled for the June 4, 2009, Regular City Council meeting.

Due to the July 4th holiday and many residents traveling during that week, staff has worked to schedule City Council agenda items around the July 2 meeting. At this time, there are no items on the agenda, allowing Council to consider cancellation of the meeting if you so desire.

Budget Impact:

This item has no budgetary impact.