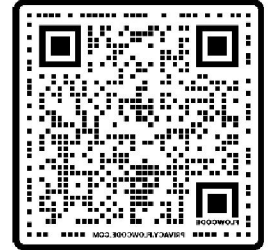




**CITY COUNCIL OF PEACHTREE CITY
REGULAR MEETING AGENDA
APRIL 20, 2023
6:30 p.m.**

**Peachtree City
Mayor & City Council**
Kim Learnard, Mayor
Phil Prebor, Mayor Pro Tem
Mike King, Post 2
Clinton Holland, Post 3
Frank Destadio, Post 4

SCAN FOR AGENDA PACKET



- I. Call to Order
- II. Pledge of Allegiance and Moment of Silence
- III. Announcements, Awards, Special Recognition
- IV. Presentation
 1. Gerresheimer Presentation (F. Howery, President and CEO)
- V. Public Comment
- VI. Agenda Changes
- VII. Minutes
 1. March 30-31, 2023, Retreat Minutes
 2. April 6, 2023, City Council Meeting Minutes
- VIII. Consent Agenda
 1. Accept temporary path easement over 100 Governors Trace
 2. Repairs to hockey rink roof
 3. Award of police car accessory purchase and installation to West Chatham
 4. FY2023 Budget Amendment – Walmart Local Community Grant
- IX. Old Agenda Items
- X. New Agenda Items
 - 04-23-04 2023 Stormwater Pipe Rehabilitation Project – CIPP Lining Method (Madison)
 - 04-23-05 Ordinance #1208 – Updates to the Departments Ordinance (Strickland)
- XI. Public Hearings
 - 04-23-06 New Alcohol License – Zark Business, LLC, D/B/A Shell Foodmart – 1211 Highway 74 South (Julio)
 - 04-23-07 Variance Request – Side Setback Encroachment – 100 Interlochan (Cailloux)
- XII. Council/Staff Topics
- XIII. Executive Session
- XIV. Adjourn

**City Council of Peachtree City
Retreat Minutes
March 30-31, 2023**

The Mayor and Council of Peachtree City met for their annual retreat on Thursday and Friday, March 30 and 31, 2023, at 8:15 a.m., at Fayetteville City Hall. Attending were Mayor Kim Learnard and Council Members Frank Destadio, Clinton Holland, Mike King, and Phil Prebor, along with City Clerk Yasmin Julio, Executive Assistant Hannah Thomas, City Manager Robert Curnow, Assistant City Manager Justin Strickland, and Recording Secretary Martha Barksdale.

Robert Norton of Tenzinga Consulting conducted the retreat, beginning by working with the group to set ground rules that included treating each other with respect and observing confidentiality about what was discussed. The goals were to build a vision statement, develop core values, adopt a communication and behavior agreement, and build a stronger team. He set out the principles of engagement, which included the statement that Council and staff was a team working together for all constituents and that they needed to actively listen to one another. Norton's role was to run the agenda, assisting them if needed to reach a conclusion. Norton said he expected participation out of all attendees, then led them in an exercise in which they told the group about something of value that they had with them that day.

Next, he asked the group to each list what they missed about "yesterday" in Peachtree City. Items listed included the small-town feel, less traffic, activities for young families, and safer travel on the cart paths. Then Norton asked about what they wanted for the future and suggestions included creating a strategic plan, encouraging positive citizen engagement, redeveloping older areas, and improving traffic flow.

Peachtree City's uniqueness also came up in this discussion, so Norton wondered what that meant. People said it meant, firstly, the multi-use path network and ample green space. The village concept, which involved clustering neighborhoods around a central business and community area, instead of having a single downtown, was also mentioned.

Who invested in Peachtree City? Norton asked. The group agreed that the State, County, and Federal governments sent money, plus there were taxes from property owners and sales tax from shoppers, some of which was generated by tourism. The money that came in was used to build new facilities and update existing ones, to provide programming and fund events, and also to compensate employees.

The group then broke for lunch. The session resumed at 1 p.m. and the morning's participants were joined by Planning and Development Director Robin Cailloux, Public Works Superintendent Jonathan Miller, City Engineer Dave Borkowski, Fire Chief Clint Murphy, Police Chief Janet Moon, Financial Services Director Paul Salvatore, Recreation and Special Events Director Quinn Bledsoe, Human Resources and Risk Management Director Ellece Brown, Convention and Visitors Bureau Director Kym Hughes, and Library Director Jill Prouty.

After each person listed five things that were important to them personally and professionally, they divided into small groups to share. Items that were important to the City included education, traffic, reputation, and safety. The morning's discussion on uniqueness and investment were folded into this process, as well.

Norton explained how they could use the characteristics that they deemed important to come up with a short vision statement that Council and all City employees could use to guide their work. He said this was the hardest thing they would have to do during these two days. The vision should state what their

purpose was and how they could achieve it. The groups struggled with this task until the retreat ended for the day at 3:30 p.m. Norton asked them to think about it overnight, adding he was sure someone would have a brainstorm and come back with a great idea.

The entire group convened again Friday morning at 8:15 and, after breakfast, resumed work on the vision statement. After more deliberation, participants shared their new ideas, with most including the words "excellence" and "premier," with some incorporating "path" and "unique."

After about an hour of back and forth discussion, Strickland offered "ultimate service uncompromised excellence." Destadio said he liked that because it applied to the people who worked there and the citizens they served. Holland suggested just "uncompromised excellence," commenting that it spoke loudly about what they were trying to do. Prebor agreed, as did Learnard and King. It was decided that was it.

After a short break, Norton asked each person to give their definition of "uncompromised excellence," and said everyone's answer was great because it reflected what they thought.

Then, they moved back to the area where the core values had been posted the day before. Each core value would become a guiding principle they could use every day as they fulfilled the vision of uncompromised excellence. They decided on professionalism, accountability, sustainability, teamwork, integrity, and safety. The participants were divided into groups to come up with definitions.

"Accountability" was defined as "we will accept and expect personal responsibility for our words, decisions, and actions." "Sustainability" was "We will provide services that assure ongoing organizational, financial, and environmental preservation to meet the needs of the present without compromising the future." "We will safeguard our community, people, and property," was the definition of "Safety" as a core value.

"Teamwork" was defined as "We will communicate, collaborate, and unify around common goals," while "Integrity" was "We will provide full transparency from policy through implementation." "Professionalism" was decided to be "We will demonstrate knowledge and competence in our work, respect for others, and dedication to ethical behavior."

The group that defined "safety" proposed a change. Moon said the Police Department used the acronym EPIC—excellence, professionalism, integrity and collaboration for their core values, and she thought it was helpful. She proposed changing "integrity" to "honesty," so the acronym could be PATHSS—professionalism, accountability, teamwork, honesty, sustainability, and safety. The values would be easier to remember in acronym form, the Chief stated, and the group agreed.

Fayetteville Mayor Ed Johnson and City Manager Ray Gibson dropped in to welcome the Peachtree City group. Johnson said retreats were always productive for them, and he hoped Peachtree City was finding theirs productive, as well. Gibson said retreats helped them iron out issues and work together as the city grew. Johnson went on to describe the great relationship between all the mayors of Fayette County, saying they gathered once a month to share information.

Julio thanked them for opening their meeting space for the retreat.

Next, Norton wanted to create a communication/behavior agreement that would take things that were subjective, like gossip, and, by defining the behavior, make them something employees could work on. Instead of telling someone to improve their attitude, they could remind the person to be open-minded, optimistic, and flexible.

Norton presented listings describing behaviors that could be part of the city's communication/behavior agreement and asked the group to select 10 that they felt were most important. All employees and Council Members would abide by this in how they behaved towards each other. They would then review everyone's selections and decide on a collective top 10 for inclusion.

After discussion, 12 behaviors were selected:

- Maintain dignity, respect, and confidentiality
- Keep healthy humor alive and maintain a professional environment
- Be optimistic, open-minded, innovative, and flexible
- Praise and recognize achievements in genuine, simple ways
- Balance face to face communication with written communication
- Do what is ethical regardless of the consequences
- Be dedicated to excellence in our performance, fulfill our responsibilities and "get it done"
- Address conflict before it escalates, contacting the other party directly, rather than working around him/her/them
- Deliver excellent customer service to one another and to those we serve outside the department
- Publicly one (supportive)
- Be supportive of one another at work and back each other up
- Learn/Teach—if you don't know it, learn it; if you do know it, teach it

Norton recapped this, saying what they had created had to be dynamic; they needed to use it every single day. They needed to figure out how to roll this out so every employee would buy into it. He asked all the department heads to think about how to present it to their employees. He thought Council should start every internal meeting with the vision statement. It should become part of the culture. The guiding principle and core values could be made into a checklist to be used for every decision. The communication/behavior agreement could help department heads ensure their employees were on the right path. Council should make it part of everything they did.

What would a rollout look like? He thought a video featuring employees was a great idea as was a celebration of what they were doing going forward. He recommended that each department meet with their employees before this was rolled out.

Prouty said the City picnic in May would be a great opportunity for the rollout, and the others agreed. It should be in the city newsletter, too. Moon said there should be swag given out at the picnic to reinforce the vision statement. Prebor said it should be posted in the weekly Update for citizens. Curnow suggested they create laminated sheets with the vision statement at the top, followed by the core values. This would be a visual reference they could use anytime. Prouty suggested it be used as a screensaver on the City computers. Maybe it could be made into plaques to hang on the wall. Destadio said he wanted citizens to see it at meetings. Miller suggested the vision statement be incorporated into the Public Works uniforms, and Strickland said they could put it on the trucks, too.

Norton explained other cities had put the vision statement, the core values and the behavior standards on foam board and asked every employee to sign it. Every new employee would have to sign as part of their onboarding process. Strickland said he wanted every new employee to watch the video they were going to make. King said he wanted the vision statement to be the first thing people saw when they visited the City website.

Norton said they had a lot to do if they wanted to roll this out at the picnic. He said he would love to

have each Council member take one thing and share it. The more people that were involved in the process, he remarked, the more the program would be accepted and become part of the culture. He added that what they had done was historical. They were setting standards that could guide the City for at least the next 10 years. What was important was that they leave as one voice, enthused about what had been accomplished over these two days.

Norton showed an example of the signature board he was talking about. The city that did it had eight locations where the boards were, and every employee signed every board. He showed a video that a fire department in Florida had created to share its vision and core values. Norton called attention to how many employees were involved, saying that is what Peachtree City needed to do.

He closed by asking each person to state one thing they got out of the previous two days. Answers mostly stated the importance of having a unified vision of expectations. Norton told them they were a great team as long as they worked together.

After dismissing for lunch, Norton gathered Council, the City Clerk, City Manager, and Assistant City Manager for one more session. Council said they enjoyed the opportunity to work with Staff, and Norton emphasized the importance of them presenting a united front with each other and with Staff. Council's job was to set policy, and the City Manager's job was to make sure it was implemented.

Norton told them he was always available any time they needed him. King suggested he return to meet in 10 months, when there were new Council Members. Norton said he was thinking more about two months, so they could all get started on a strategic plan. He could return later to help get the new Council Members up to speed.

He asked them if they enjoyed the retreat and were the goals met of building a vision statement, developing core values, adopting a communication and behavior agreement, and building a stronger team? They all agreed they got a good start.

Curnow noted their work over these two days would help create a good road map for the future. Norton suggested they conduct a survey as they began the process of creating a strategic plan. He said they needed internal surveys in addition to citizen surveys.

The retreat ended at 1:34 p.m.

Martha Barksdale, Recording Secretary

Kim Learnard, Mayor

City Council of Peachtree City
Meeting Minutes
Thursday, April 6, 2023
6:30 p.m.

The Mayor and Council of Peachtree City met in regular session on Thursday, April 6, 2023. Mayor Kim Learnard called the meeting to order at 6:30 p.m. Council members attending: Frank Destadio, Clinton Holland, and Phil Prebor. Mike King was absent.

Announcements, Awards, Special Recognition

The Dr. J. Jeffery Marshall Excellence in Emergency Cardiac Care Award was presented to Blake Chisolm, Brian Glennie, Dwayne Gowen, Trent Jenkins, Jared Joiner, Bryan McKenzie, Landon Steenbergen, and Frank Thompson. Fire Chief Clint Murphy explained this was in recognition of saving an athlete's life during the Peachtree City Triathlon last spring after he suffered a heart attack.

Public Comment

Joshua Hertz proposed allowing electric personal watercraft on Lake Peachtree, stating single-rider electric personal watercraft did not produce noise, pollution, or wake and were regulated by the Georgia Department of Natural Resources, which would ensure safe operational standards. He suggested removing the current jet-powered and 3 HP verbiage from the current ordinance and replacing it with an 18-mph limit, 100-pound weight limit, and a Monday through Friday schedule so as not to interfere with weekend lake users.

Eric Shufro also asked Council to allow electric watercraft, saying it was a matter of giving citizens another choice for recreation on Lake Peachtree.

John Dufresne said Council wanted to control the Water and Sewerage Authority (WASA), so they installed the Mayor and Council as the WASA board in 2018. He noted three current members were on Council when this occurred. Shortly thereafter, the board was briefed by Integrated Science and Engineering (ISE) on 87 capital projects that needed to be done in five to 10 years for an estimated cost of \$24.4 million. The board approved a contract for ISE to manage WASA. Since then, WASA had spent around \$2 million for capital projects, and it was not known publicly how much of that went towards the 87 priority projects, Dufresne remarked. The general manager, who owned ISE, told the WASA board in October 2020 that the sewer system infrastructure was in good shape, but at the March 2023, meeting, he reported a blocked sewer pipe on SR 74 with a replacement cost of \$750,000 to \$1 million. This pipe was 37th on the list of 87 projects and would have been much less expensive to replace in 2018, Dufresne stated. He asked how exactly has WASA been held accountable with Mayor and Council making up the board and called on them to bring WASA into the City and make it an enterprise activity like stormwater.

Agenda Changes

None

Minutes

March 16, 2023, Regular Meeting Minutes

March 16, 2023, Executive Session Minutes

Prebor moved to approve the March 16, 2023, Regular Meeting Minutes and the March 16, 2023, Executive Session Minutes. Holland seconded. Motion carried unanimously.

Consent Agenda

1. Surplus and Disposal of 2003 Asphalt Zipper & Trailer
2. Revocation of CAMS regarding Fire Department Operation

Holland moved to approve Consent Agenda items 1 and 2. Destadio seconded. Motion carried unanimously.

Old Agenda items

None

New Agenda items

04-23-01 Policy 8-14 Public Comment Guidelines

Destadio said this was first discussed at the last Council meeting, and he was pleased to see input from all Council members. He proposed changing the guidelines so that the public comment period at Council meetings would be increased from 20 minutes total to 30 minutes and that individual speakers would be allowed three minutes each rather than the current two. Council would be allowed to extend the 30-minute time period by a unanimous vote. The proposal called for the public comments to be placed near the end of the agenda. No changes were proposed to the rules that speakers must sign up between 6 and 6:30 p.m. on meeting nights and that items on that meeting's agenda could not be discussed.

Holland said he disagreed with moving public comments to the end of the meeting, preferring to leave it in its current spot as Section IV on the agenda.

Prebor said he did not understand why the public was not allowed to comment on something that was on the agenda, saying it seemed to him that would be the best time to do it. He would like to allow people to make any comments they wanted.

Learnard remarked that making comments on agenda items was discussed about a year ago, and the City Manager at the time and the City Clerk strongly discouraged it because it could become confusing as to what was being addressed. If Council wanted this change, she suggested they discuss it at another time and change the ordinance, but she assured Council that they did not want to mix public comments with agenda items.

She added that she was okay with not moving the public comment section to the end of the agenda.

Holland said he would like to see this policy change proposal amended to say that the Public Comment section should be towards the beginning of the agenda, specifically Section IV.

Destadio said he didn't see the need for a unanimous vote to extend the time, and the Mayor agreed that it would be a given that time would be extended.

Holland moved to approve New Agenda item 04-23-01, Policy 8-14 Public Comment Guidelines, with his proposed amendment. Prebor seconded. Motion carried unanimously.

04-23-02 Award 2023 Paving Bid to Atlanta Paving and Concrete

Public Works Superintendent Jonathan Miller said he recommended Council award the 2023 paving bid to Atlanta Paving & Concrete in the amount of \$8,724,888.87. Another bid from CW Mathews was received for almost \$11 million.

Miller noted that the mileage was similar to last year's paving list, but unit prices were 50% higher. There were sufficient funds in the Special Purpose Local Option Sales Tax (SPLOST) to do the paving, but they might have to tailor the list in the future if these price trends continued.

Destadio said when they started the paving project, the roads were classed as A, B, C, and D, and he felt they had done an excellent job of mixing the As and Bs in with the Cs and Ds, so that they did not do all the bad roads first and let the good ones fall into severe disrepair. Miller said they would continue to do that. Destadio also noted that prices were only going to go up.

Holland asked how many miles this was for? Miller said the current bid covered 14.5 miles, but usually they had extra money to do more.

Prebor asked about the roads analysis that was in progress, saying he was glad they were doing it again. Miller said he had seen some preliminary information, and Prebor asked if he could give an overview of what was being done so the public could understand?

Miller explained that road conditions were analyzed using lasers and other tools that looked at cracking and a multitude of factors. Each road was assigned a rating from 0 to 100. Every street had been assessed, and the data was being compiled now. The system then could provide a paving plan based on their budget, Miller commented, adding they did grab roads that were better than the worst because you did not want them to get to that point. It was more cost-efficient to catch those roads and delay paving the bad ones because a road that required full depth reclamation was not going to deteriorate much more over the next year.

Prebor moved to approve New Agenda item 04-23-02, Award 2023 Paving Bid to Atlanta Paving and Concrete in the amount of \$8,724,888.87. Destadio seconded. Motion carried unanimously.

04-23-03 Employee Compensation Plan

City Manager Robert Curnow explained this process began before he came to Peachtree City. He said he held Zoom meetings on December 16 of last year with senior staff, and the general consensus was that there were two priorities: to retain current employees and the ability to compensate that would enhance their ability to bring in new employees. Curnow said this plan should enable them to halt the decline that had taken place over the last couple of years in the ability to attract qualified people for certain job classifications.

Director of Human Resources and Risk Management Ellece Brown presented a timeline for the past 10 years. The Condrey Comp/Benefits Study was conducted in 2014. Condrey was a professional consulting group, and, at that time, this type of study had not been done for 14 years. The total recommendation was \$900,000, including benefits costs. That was approved, and there were no more pay increases until 2018. From 2018 to 2021 there were several cost of living adjustments (COLAs), salary scale adjustments, merit increases, career development plans, and education incentives. The Management Advisory Group International (MAG) conducted a study in 2021, and Council adopted it

in 2022. The recommendation was \$1.2 million, but it was not fully implemented. What was implemented cost \$584,000.

However, retaining and recruiting staff continued to be a struggle, Brown stated. Inflation at the time was about 8.2%, so there were two COLAs approved that totaled 5%. Unemployment was almost at an all-time low of 3.25%, and many of those individuals were not seeking to enter the workforce, she explained. Staff decided another study was needed. It was done internally, with many people working on it. They set a goal to be at 85% in the market (85th percentile) and explored changes to the defined benefits plan.

Even after this study, COLAs based on the consumer price index (CPI) would have to be maintained. The merit program and career development plans would continue. There would be regular comp studies, and Brown said the best practice on comp studies was every five years.

Destadio pointed out that the 85th percentile was identified initially by the MAG, not the internal study, and the previous Council approved that. Curnow said that was correct, but it was not fully implemented to the 85th percentile, which put them in their current position.

The study goals, Brown continued, were to ensure that all positions were compensated to at least the 85th percentile of the current market and that benefits were similar to the current market. External competition was one of the considerations, as was internal equity, which looked at compensation for positions performing similar work. The study also generated suggestions for organizational change, she reported.

Brown stated they would like to create a new pay scale for Police and Fire that was separate from the general non-public safety employees. The reason for this was operational. A general employee worked 2,080 hours annually, while Certified Police Officers worked 2,184 hours annually, and Fire Department employees worked 2,920 hours annually.

She said Financial Services Director Paul Salvatore would discuss changes to the Defined Benefits later.

The scope of the study included 372 positions in 120 job titles. It looked at 14 nearby local government employers: McDonough, Griffin, College Park, Fayetteville, Newnan, Coweta County, Fayette County, Brookhaven, South Fulton, Stockbridge, Dunwoody, Alpharetta, Roswell, and Sandy Springs, which were the same 14 the MAG study examined.

A bar graph illustrated where Peachtree City departments fell in comparison to departments of those other governments. All of Peachtree City's were below the 85th percentile, except the Library. The Police Department was at 48%, and Fire Department was at 69%.

Three examples showed some critical positions, what they were currently paid, and what was recommended. The current starting pay for a Peachtree City Police Officer was \$52,608.86. The chart also showed the midpoint and the maximum, putting Police salaries at the 60th percentile. A chart compiled by the Police Department showed a 63% decrease in the number of Police Department applications between 2015 and 2022. It showed the hires and departures since 2015, when there were 20 departures and 18 hires. At one point in 2022, there were 11 openings in the Police Department, but now there were five. Seven officers were eligible for retirement; one officer was interviewing with

another agency for higher pay. Brown noted that the department preferred to hire certified officers; they could make an impact more quickly, and the cost to the city was much less. It cost \$33,000 and about seven months to hire and train an uncertified officer, while a certified officer could be brought on-board almost immediately for \$6,700. The proposed starting salary for a Police Officer is \$58,000, with a midpoint of \$82,230.96 and a maximum of \$105,661.92. This would move Peachtree City to the 92nd percentile, topped only by Sandy Springs.

Moving on to the Fire Department, Brown pointed out that some of the departments in the study did not provide medical transport like Peachtree City did; also, Roswell's firefighters were all part-time. The current starting salary for a Peachtree City Firefighter was \$52,608.86, the 64th percentile. The proposed salary grade, which was the same as for the Police, would move them up to the 89th percentile.

Brown showed what the separate pay scale for Police and Fire would look like. The Police would be in the 200 scale, Fire in the 300. It stated the annual and hourly pay at three levels—min, mid, max.

Assistant City Manager Justin Strickland explained the proposed pay scale for a Fleet Manager, saying that was a good example of mid-level manager compensation and was comparable to similar positions in other departments. It was now at the 67th percentile, and all the comparable positions also were below the 85th percentile, averaging 57%. The pay they were proposing would take the Fleet Manager up to the 83rd percentile, moving from grade 115 to grade 118. Based on the changes recommended, the average for these mid-level management positions would be at the 84th percentile.

Some organizational changes for efficiency were also proposed. Strickland said the Public Services division could be dissolved and divided into a Public Works Division and an Engineering Services Division. The Divisions were defined in the ordinance, so if this was approved, Strickland related, there would be an ordinance change brought to Council within a month or so to reflect this.

Of the 372 employees, 207 would be affected by this, with the vast majority in Police and Fire. The total amount of the adjustments was about \$1.65 million, Strickland stated, including benefits such as Social Security and long-term disability. Approximately \$1.4 million was the salaries portion, and \$215,000 was benefits. Of the total recommended salary adjustments, almost \$1.2 million was for Public Safety. Strickland presented a pie chart that showed Police getting 39% of the total salary adjustments, while Fire would receive 32%. The market showed those increases were what was needed to be competitive with other departments, he observed.

Strickland read the compensation recommendations to Council. First was to adopt a new salary scale for Public Safety. Next was to repeal the current salary scale for general employees and adopt a new one with these changes:

- Pay ranges and grades remain the same
- Specific positions moving to different grades based on market and internal equity/compression
- Specific position titles reclassified and job descriptions updated

When comparing Peachtree City's benefits with the 14 other governments, the only area of concern was lack of competitiveness with retirement benefits, Salvatore reported, which could impact their ability to recruit and retain personnel.

A Defined Benefit (DB) plan was called that because it was defined by a formula, which was the final average earnings (FAE) times a multiplier times years of service. Salvatore showed an example of a retiree whose FAE was \$65,000, saying that was calculated as the average highest five years of earnings. This was multiplied by 2%, which was the number Peachtree City used, times 20 years of service. This meant the person would get an annual defined benefit of about \$26,000 a year or about 40% of FAE.

Salvatore said employees currently contributed 2.25% of their salaries, this was mandatory and partially offset the cost of providing the benefit. The recommendation was to increase this by .75% to 3%. That would generate approximately \$110,000 more per year for a total employee contribution per year of about \$436,000 per year. That was based on current salaries and would go up to around \$500,000 if the pay plan was approved, he added.

They had data from five nearby cities and Fayette County. Stockbridge had a 3% multiplier and used an FAE of the average salary during the last five years of employment. Their employees did not contribute to the plan. McDonough's employees did not contribute, but McDonough used a multiplier of 2.25% and an FAE of the highest five years pay. Griffin's multiplier was 2%, and the FAE was the average earnings over a consecutive five-year period in which earnings were highest. Griffin's employees paid 2% into their plan. In Newnan, the multiplier was 2%, and the FAE was 36 months of the highest pay. Employees paid no money into the plan. Fayetteville's employees paid 3% into the plan, and the FAE was an average of the highest-paid three consecutive years of employment. The multiplier they used was 2.5%.

Salvatore said Fayette County was the only plan that Peachtree City was doing better than. The County used a multiplier of 2% and an FAE of the average of compensation received during the 60 highest-paid consecutive months out of the last 120 months. Employees also contributed 5% of their salaries towards retirement.

Recommendations were to:

- Adjust the FAE calculation from the highest five years of earnings to the highest three years
- Adjust the multiplier from 2% to 2.5%
- Increase the employee contribution from 2.25% to 3.0% to help fund the benefit changes

Salvatore said he was asked to apply the new formula to his earlier example of a retiree's annual defined benefit. That person would get a defined annual benefit of about \$35,000 a year under the new formula, or about 50% of annual earnings, rather than 40%.

Under this proposal, the net annual cost increase for the DB plan would be about \$300,000, Salvatore stated, but he observed that this cost was looked at as an investment. The new formula would increase plan effectiveness by encouraging employees to retire when they reached retirement age, and it could encourage employees who left to consider returning.

How would all this impact the five-year financial model? It would not result in an increase in the millage rate, Salvatore stated, pointing out that the \$40.8 million budgeted for departmental operations in 2023 included the \$733,000 for this year's portion of the study. Next year's projections included the full cost of the salary and DB plan increases. They paid into the DB plan once a year, on October 1, but the employee deductions would start immediately.

Salvatore said this would not require the use of cash reserves. For fiscal year (FY) 2023, they had predicted an uncommitted fund balance of about \$24.8 million, and that number would hold steady throughout the model, even though the percentage would drop as total expenses increased.

Maintaining a stable millage rate was a financial goal, and Salvatore indicated that they had anticipated a .8 mill tax increase if the SPLOST had not passed. But it did pass, so they reduced the millage rate back to 6.043 mills through FY 2028 and removed the capital expenses that would continue to be covered by SPLOST funds. The point was, he commented, that the model fully supported this pay/compensation plan.

Curnow again presented the bar graph that showed where Peachtree City currently stood, percentagewise, when compared to other jurisdictions. The 85th percentile was first mentioned in the MAG study, and Council approved it, but did not get there. This plan would get them there, he reported, pointing out again that Police and Fire were getting the bulk of the increases in salary. This study had helped identify why they were having trouble recruiting and retaining employees and would, it was hoped, correct those issues.

Destadio said the majority of the comments he heard from citizens had to do with Fire and Police, and this addressed those concerns. He said the MAG study was a disappointment because Council was told it would solve these problems, and it did not. He thanked Curnow for this study, saying he hoped it would solve this once and for all.

Holland also said citizens wanted First Responders taken care of, and they wanted the most qualified people in those positions. This would attract new people, while recognizing the experience of the employees already here, and encourage them to stay.

Learnard noted that Peachtree City's best feature was its employees, and Curnow said it was the amazing staff that put this study together.

Curnow read staff's recommendations:

- Adopt a new salary scale for Public Safety employees
- Repeal current salary scale and adopt a new salary scale for general employees with the recommended changes
- Adopt resolution to enact Defined Benefit Plan changes
 - Adjust the Final Average Earning calculation from the five highest years of earning to the highest three years (36 months)
 - Adjust the multiplier from 2.0% to 2.5% in the Defined Benefit Plan
 - Increase the required employee contribution to the Defined Benefit Plan (payroll deduction from 2.25% to 3.0% to help fund above benefit changes).
- Adopt a .75% increase for employees not receiving market adjustments
- Adopt FY 2023 Budget Amendment—Prorated G/F cost for FY 2023 is \$733,483
- Pay/deductions changes effective pay period beginning 04/24/23
- Defined Benefit changes (FAE and Multiplier) effective 01/01/24
- Total Ongoing G/F annual cost of \$1,966,120.77—all pay and benefit changes

Prebor moved to approve New Agenda item 04-23-03, Employee Compensation Plan with the recommendations as read. Holland seconded. Motion carried unanimously.

Public Hearings

None

Council/Staff Topics

1. Policy 8-06 Naming of Facilities, Parks & Other Areas

Learnard said they had the opportunity to re-write some policy regarding the naming of City facilities. She noted that Peachtree City was exceptional in that many of its early leaders were still living and active in the community, adding she wanted all of Council to be active in this process.

Curnow said he would compile their input and put this on the agenda for a future workshop, which Council agreed to. Destadio said he would like to require a unanimous vote to name something in honor of someone. Prebor agreed, and asked Curnow to look at this and offer any recommendations he might have.

There being no further business, Prebor moved to adjourn at 7:51 p.m. Destadio seconded. Motion carried unanimously.

Martha Barksdale, Recording Secretary

Kim Learnard, Mayor

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Robert Curnow, City Manager *RC*

FROM: Robin Bechtel Cailloux, AICP
Planning and Development Director

DATE: April 11, 2023

SUBJECT: Acceptance of temporary path easement at 100 Governors Trace
April 20, 2023 City Council Meeting

Recommendation

That Council accept the temporary multi-use path easement on 100 Governors Trace.

Discussion

The property owner has agreed to grant Peachtree City a temporary path easement for the term of two years. The purpose of this temporary easement is to provide a path connection to residents of Longboat subdivision to the greater path network while the permanent path connection is under construction. The permanent connection will be constructed during Phase 2 of the Towson Village subdivision. See attached map.

If the easement is accepted by Council, the City will pave the temporary path connection. This will remain in place until the permanent path connection is constructed to Towson Village. Once that connection is place, the City will remove the pavement on the temporary path.

Staff recommends acceptance of the temporary path easement at 100 Governors Trace.



After recording, return to:

**City Engineer
Peachtree City
209 McIntosh Trail
Peachtree City, Georgia 30269**

TEMPORARY MULTI-USE PATH EASEMENT

This Temporary Multi-use Path Easement is given this ____ day of _____ 2023, by MIROME, LLC (hereinafter "Grantor") to the City of Peachtree City, a political subdivision of the State of Georgia (hereinafter "Grantee").

WITNESSETH

WHEREAS, The Grantor is the owner of that certain tract of land lying and being in Land Lot 69 of the 7th District of Fayette County, Georgia; being described by deed, recorded in Deed Book 1431, Pages 688-689 and Plat Book 31, Page 142, in the Office of the Clerk of Superior Court of Fayette County, Georgia; and

WHEREAS, The Grantee has requested that the Grantor grant and convey to the Grantee a temporary multi-use path easement across a portion of the property of the Grantor for the purpose of constructing and maintaining a multi-use path.

NOW, THEREFORE, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor hereby grants and conveys to Grantee, its successors and assigns, a temporary easement for the purpose of constructing and maintaining a multi-use path across the above-referenced property of Grantor according to the terms and provisions set forth below:

TEMPORARY EASEMENT: Grantor grants to Grantee a temporary easement to construct and maintain a multi-use path, together with the right to continually inspect and repair same, which shall include the right to conduct non-destructive archeological and environmental studies and testing and the reasonable right of access to such permanent easement area as necessary for repair and maintenance. This Temporary Easement shall expire as of April 1, 2025.

Said permanent easement is shown as "50' Temporary Access Easement Area" on the plat titled "Exhibit for Temporary Access Easement", prepared by W.D. Gray and Associates, Inc., dated 10/31/2022 and attached hereto and made a part of this deed as Exhibit "A". Said temporary easement consists of 6,312 ± square feet or 0.145 acres

more or less, and being more particularly described in the Legal Description attached hereto as Exhibit "B" and incorporated herein by express reference.

For the purposes of this easement, the term "multi-use path" shall be defined as a path for pedestrians, pets controlled by leashes, non-motorized vehicles, bicycles, and golf carts, and shall additionally include such other uses as are allowed by Grantee in its general ordinances applicable to all multi-use paths in the City of Peachtree City.

In consideration of the temporary easement granted herein, and to the greatest extent practicable, Grantee agrees to replace or restore the temporary easement area upon the expiration of this Temporary Easement to the condition of such area as of the date of this Temporary Easement.

Grantor shall assume no liability for injuries or damages to public users of the multi-use path within the temporary easement area, and Grantor does not convey or forfeit any other property rights by virtue of the existence of this temporary easement on its property.

To the extent permitted by Georgia Law and any other applicable law, Grantee agrees to indemnify Grantor and its successors and assigns for any and all liability associated with the use of the multi-use path by the public.

IN WITNESS WHEREOF, the Grantor has hereunto set its hand and seal as of this day and the year first written above.

MIROME, LLC

Manager

ATTEST:

Secretary (SEAL)

WITNESS:

NAME

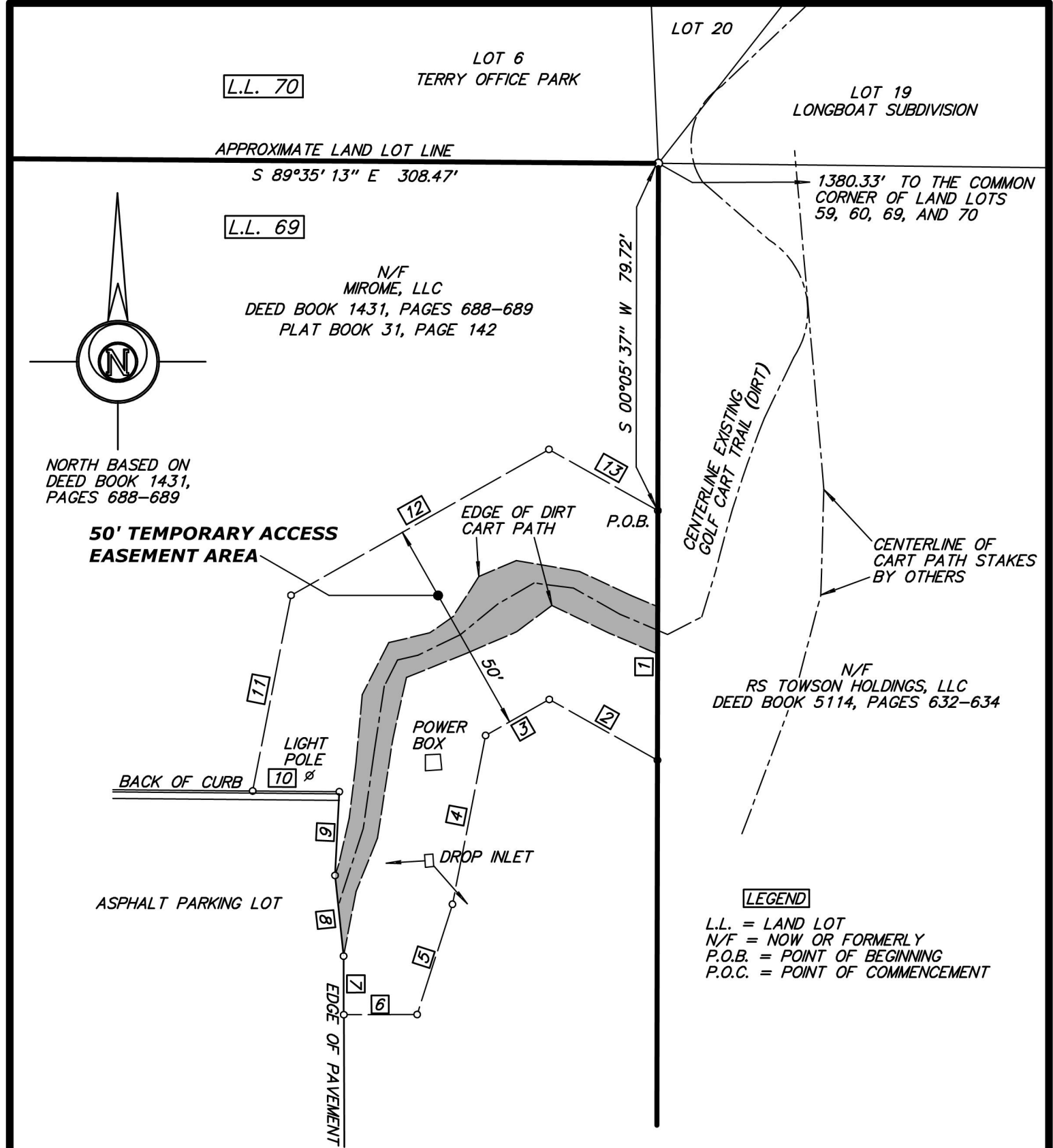
NOTARY:

Printed name

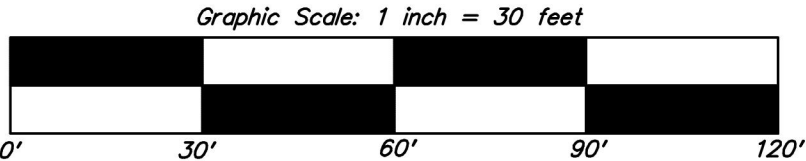
Signature

My Commission expires:

NOTARY SEAL



THIS PLAT WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON, PERSONS, OR ENTITY NAMED HEREON. NO CERTIFICATION OR LIABILITY IS EXTENDED TO ANY UNNAMED PERSON, PERSONS OR ENTITY WITHOUT A RECERTIFICATION BY THE SURVEYOR NAMING SAID PERSON, PERSONS OR ENTITY.



COURSE	BEARING	DISTANCE
1	S 00°05' 37" W	57.30'
2	N 60°40' 33" W	28.47'
3	S 60°30' 37" W	16.81'
4	S 11°05' 18" W	39.49'
5	S 17°44' 34" W	26.57'
6	S 89°47' 52" W	16.84'
7	N 00°12' 08" W	13.46'
8	N 06°01' 48" W	18.65'
9	N 02°53' 40" E	19.24'
10	N 89°31' 16" W	19.88'
11	N 11°05' 18" E	45.79'
12	N 60°30' 37" E	68.00'
13	S 60°40' 33" E	28.67'

PREPARED FOR:

CITY OF PEACHTREE CITY

EXHIBIT FOR TEMPORARY ACCESS EASEMENT

TAX PARCEL No. 0719 070	LAND LOT: 69	DATE: 10-31-2022
BLOCK	7th DISTRICT	REV:
SCALE: 1" = 30'	CITY OF PEACHTREE CITY FAYETTE COUNTY, GA.	JOB No. 2209012

CITY OF PEACHTREE CITY
INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Robert Curnow, City Manager *RC*
Paul Salvatore, Finance Director *PS*
Kelly Bush, Assistant Finance Director *KB*

FROM: Quinn Bledsoe, Director, Recreation & Special Events *QB*

DATE: April 11, 2023

SUBJECT: Roof repairs to Hockey Rink Roof

Consent agenda Council Meeting 04/20/23

Recommendation

Reallocate funds in the amount of \$85,000 from the Braelinn playground design CIP project account to the Facilities Improvement, CIP Fund, for repairs of the hockey rink roof.

Discussion

A CIP project for the design work of a new playground at the Braelinn Recreation Complex in the amount of \$85,000 is in the current year's budget. The recently approved SPLOST contains \$1.2 million for playground upgrades and can cover the cost of the Braelinn playground design instead of using CIP funds. The hockey rink has a leaking roof and needs repair. The most recent repairs to the roof have not been successful and with the recent high amount of rain there is a significant amount of water on the rink surface. A coating of the entire roof will remedy the leaks and will be less expensive than a complete roof replacement.

Budget Impact

There is no budget impact.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: Bob Curnow, City Manager 
Justin Strickland, Assistant City Manager 
Paul Salvatore, Financial Services Director 
Kelly Bush, Assistant Financial Services Director 
Angela Egan, Purchasing Manager 

FROM: Janet Moon, Chief of Police

DATE: April 11, 2023

SUBJECT: Award of Police Car Accessory Purchase & Installation to West Chatham
April 20, 2023, Consent Agenda

Recommendation:

Purchase and installation of accessories for 13 new police vehicles be awarded to West Chatham for \$259,099.00.

Discussion:

Staff bid out the purchase and installation of accessories by advertising the invitation to bid on the Georgia Procurement website, Vendor Registry website, the City's website and emails sent to known installers. Staff even extended the bid due date in an effort to give vendors more time to respond.

Staff is recommending moving forward. Staff contacted potential bidders who indicated the following reasons they did not bid:

- Owner death, behind with current projects.
- Understaffed at location near PTC, not accepting new work at this time.
- Whelen requirement by City – PTC is outside their territory.
- Can't supply products brand named by City.

Staff has verified that for similar projects, this bid is well within market price. West Chatham was awarded the installation of accessories for police vehicles for two consecutive years. In addition to low pricing, staff has been extremely satisfied with the delivered product West Chatham provides.

Budget

Sufficient funds are budgeted in the 2023 budget.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Robert Curnow, City Manager *RC*
Paul Salvatore, Director of Financial Services *PS*
Kelly Bush, Assistant Finance Director *KB*

FROM: Janet L. Moon, Chief of Police *Janet Moon*

DATE: March 23, 2023

SUBJECT: FY2023 Budget Amendment – Walmart Local Community Grant
April 20, 2023 City Council Consent Agenda

Recommendation:

Approve application to for the Walmart Local Community Grant in the amount of \$5,000 and if awarded the attached budget amendment to allocate funding.

Discussion:

The police department would like to apply for the Walmart Local Community Grant which would support retail crime suppression in the City of Peachtree City. Under the guidelines of this grant, funds are required to “Support public safety programs through training programs or equipment”. If this grant is awarded, funds will be used to directly improve patrol and surveillance in the area of Walmart and surrounding retail centers. This will directly influence the department’s ability to reduce Part 1 retail crimes in the City.

Budget Impact:

The attached budget amendment will increase both revenues and expenditures in the Police Donation Fund 210 by \$5,000 if the grant is awarded to Peachtree City. There are no matching requirements.

Attachments: Budget Amendment.

kb: council reports/Budget Amendments for 2023

CITY OF PEACHTREE CITY

BUDGET AMENDMENT	
------------------	--

	NUMBER	23-22
--	---------------	-------

	DATE	04/20/2023
--	-------------	------------

[illegible]

NOW , THEREFORE, BE IT RESOLVED that this Council hereby amends the Fiscal Year 2023 Budget Resolution to budget for Walmart Donation/Grant.

Entered	
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21
22	22
23	23
24	24
25	25
26	26
27	27
28	28
29	29
30	30
31	31
32	32
33	33
34	34
35	35
36	36
37	37
38	38
39	39
40	40
41	41
42	42
43	43
44	44
45	45
46	46
47	47
48	48
49	49
50	50
51	51
52	52
53	53
54	54
55	55
56	56
57	57
58	58
59	59
60	60
61	61
62	62
63	63
64	64
65	65
66	66
67	67
68	68
69	69
70	70
71	71
72	72
73	73
74	74
75	75
76	76
77	77
78	78
79	79
80	80
81	81
82	82
83	83
84	84
85	85
86	86
87	87
88	88
89	89
90	90
91	91
92	92
93	93
94	94
95	95
96	96
97	97
98	98
99	99
100	100

Approved

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: Robert Curnow, City Manager 
Justin Strickland, Assistant City Manager 
Paul Salvatore, Financial Services Director 

Angela Egan, Purchasing Agent 

FROM: Michael Madison, Stormwater Manager 

DATE: April 4, 2023

SUBJECT: 2023 Stormwater Pipe Rehabilitation Project – CIPP Lining Method
April 20, 2023, City Council Meeting Agenda

Recommendation:

Award the bid for the 2023 Stormwater Pipe Rehabilitation Project – CIPP Lining Method to Inliner Solutions for their low base bid amount of \$1,082,818.00.

Discussion: The scope of work for this project is the in-place rehabilitation of 9,244 lineal feet of 15 inch diameter to 36 inch diameter corrugated metal storm drainage pipe. The existing storm drainage pipes selected for this pipe lining bid are exhibiting various types of structural degradation including severe invert corrosion, holes in the pipe inverts and failing pipe joints. In-place pipe rehabilitation is the best option to repair the observed failures in that it can be quickly installed and provides a structural component without having significant excavations and/or road closures. Staff solicited unit cost bids from qualified contractors to perform the rehabilitation work. The results of this bid are as follows:

Inliner Solutions	\$1,082,818.00
Hydro-Klean	\$1,179,925.00
Vortex Services	\$1,347,068.00
CaJenn Construction	\$1,411,266.00
Gulf Coast Underground	\$1,768,268.40

Budget Impact: Funds in the amount of \$1,082,818.00 are available in 521-4250-541947 Infrastructure.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Robert Curnow, City Manager *RC*

FROM: Justin Strickland, Assistant City Manager *JS*

DATE: April 20, 2023

SUBJECT: 04-23-05 Ordinance #1208 - Updates to the Departments Ordinance

Recommendation:

That Council adopt the changes to the Departments Ordinance as presented.

Discussion:

The new compensation package that was presented and approved by City Council at the April 6, 2023 meeting included the dissolution of the Public Services Division and the creation of two new divisions to take its place. Those include the Public Works Division and the Engineering Services Division. The Public Works Division will include Public Works, Fleet Maintenance, and Grounds Maintenance. The Engineering Services Division will include Engineering, Building Maintenance, and Stormwater. The changes to the ordinance also include an updated name for the Financial Services Division to Financial and Administrative Services Division to better represent the functions of the division and align with job titles approved with the new compensation plan. It also changes the title of the Administrative Services Division to the Executive Services Division.

Budget Impact:

None

Attachments:

1. Departments Ordinance Update

ARTICLE IV. DEPARTMENTS

DIVISION 1. GENERALLY

Sec. 2-126. Organization of All Divisions.

- (a) The municipal government workforce shall be organized into divisions and departments reporting to the city manager's office as follows:
- (1) The ~~executive-administrative~~ services division, headed by the ~~administrative services director~~, city clerk, ~~or city manager~~, shall be responsible for the public information and city clerk functions.
 - (2) The planning and development division, headed by the planning and development director, shall be responsible for planning, zoning, protective/building inspection, and code enforcement functions.
 - (3) The financial and administrative services division, headed by the financial and administrative services director, shall be responsible for the financial, accounting, treasury, information technology, geographic information systems, municipal court, city hall customer service, purchasing, payroll, accounts receivable, accounts payable, grant administration, and budgeting functions.
 - (4) The human resources and risk management division, headed by the ~~director of~~ human resources and risk management director, shall be responsible for human resources and risk management, including workers' compensation and safety functions.
 - (5) The public safety division shall be divided into two separate departments, each of which shall be regarded as a division:
 - a. The police department, headed by the police chief, shall be responsible for law enforcement, security, and safety education functions.
 - b. The fire department, headed by the fire chief, shall be responsible for fire suppression, fire prevention, fire inspections, fire investigations, public fire and life safety education, technical rescue, hazardous materials response and mitigation, emergency planning and management, and emergency medical services functions.
 - (6) The public worksservices division, headed by the public worksservices director, shall be responsible for the ~~stormwater and~~ public works functions including the maintenance of ~~city buildings, facilities, properties, infrastructure, vehicles and equipment, engineering services, stormwater, signage, and recycling functions~~ city infrastructure including but not limited to streets, right of ways, paths, signs, facility grounds, recycling functions, vehicles, and equipment.
 - (7) The engineering services division, headed by the city engineer, shall be responsible for city engineering services, building maintenance, and stormwater.
 - (87) The recreation and special events division, headed by the recreation and special events director, shall be responsible for recreation and recreation programming, sports association management, special events, amphitheater, ~~and~~ grounds maintenance ~~and~~ landscaping, and maintenance functions for city recreation facilities.
 - (98) The library services department, headed by the director of library services, shall be responsible for library programming, and all other library services.

-
- (b) Each director or chief oversees the operations of the respective division and supervises the department heads within the division. The directors/chiefs report directly to the city manager or assistant city manager, serving in the capacity of chief administrative officer and assistant chief administrative officer, and, along with the city manager, assistant city manager, and their~~his~~ department head designees, comprise the city's executive leadership team.

(Ord. No. 763, 9-6-2001; Ord. No. 978, § 1, 7-16-2009; Ord. No. 1068, § 1, 10-3-2013; Ord. No. 1132, § 1, 9-7-2017; Ord. No. 1200, 9-15-2022)

Secs. 2-127—2-145. Reserved.

DIVISION 2. BUILDING DEPARTMENT¹

Sec. 2-146. Created.

There is created a building department for the city.

(Code 1980, § 2-151)

Sec. 2-147. Duties.

Supervision and enforcement of all building construction and related ordinances and rules of the city, the enforcement of the sign ordinance and issuance of building permits, and collection of permit fees shall be vested in the building department.

(Code 1980, § 2-152)

Sec. 2-148. Composition.

The building department shall consist of a building official who shall act as head of the department and such other employees and consultants as the building official may recommend and the city council may approve as it may deem necessary to properly execute the purposes of this division.

(Code 1980, § 2-153)

Sec. 2-149. Accountability.

The building official and building department shall be responsible to the planning and development director.
~~director of community services.~~

(Code 1980, § 2-154; Ord. No. 978, § 1, 7-16-2009; Ord. No. 1068, § 2, 10-3-2013)

¹Cross reference(s)—Buildings and construction, ch. 18.

Sec. 2-150. Building official; appointment.

The building official shall be appointed by the city manager. The building official may be a third party who is designated by contract with the city instead of being a city employee.

(Code 1980, § 2-155; Ord. No. 978, § 1, 7-16-2009; Ord. No. 1068, § 3, 10-3-2013)

Secs. 2-151—2-170. Reserved.*DIVISION 3. FIRE DEPARTMENT²***Sec. 2-171. Created; purpose.**

A department to be known as the Peachtree City Fire Department, the object of which shall be the prevention and extinguishment of fire and the protection of life and property within the limits of the city and such other areas as may be designated by the chief of the fire department, subject to approval of the chief administrative officer and the council, is created.

(Code 1980, § 2-50)

Sec. 2-172. Definition.

The term "fire department" shall be all-inclusive and shall include the emergency medical services unit operated by the fire department.

(Code 1980, § 2-51)

Cross reference(s)—Definitions generally, § 1-2.

Sec. 2-173. Composition; salaries.

The fire department shall consist of a chief and such other authorized positions as shall be deemed necessary by the council for the effective operation of the department; the only employees receiving a salary for service rendered shall be the chief and such other authorized positions as may be appointed by the council, which likewise shall fix the compensation of such employees.

(Code 1980, § 2-52)

Sec. 2-174. Qualifications, removal of chief.

The chief of the fire department shall be technically qualified by training and experience and shall have the ability to command men and hold their respect and confidence. He shall be removed from office as prescribed by the Charter.

(Code 1980, § 2-53)

²Cross reference(s)—Fire protection and prevention, ch. 38.

Sec. 2-175. Appointing chief of fire department; accountability of fire department personnel.

- (a) The chief of the fire department shall be appointed by the city manager. The chief of the fire department shall serve without reappointment until terminated according to city policies or otherwise resigns.
- (b) All other fire department personnel shall be accountable to the chief of the fire department and to the city manager's office as assigned.

(Ord. No. 772, 9-6-2001; Ord. No. 1068, § 4, 10-3-2013)

Editor's note(s)—Ord. No. 772, adopted September 6, 2001, repealed the former § 2-175 and enacted new provisions as set out herein. Formerly, § 2-175 pertained to accountability of chief and personnel and derived from Code 1980, § 2-54.

Sec. 2-176. Duties of the chief.

- (a) *Formulation of rules and regulations.* The chief of the fire department shall formulate a set of rules and regulations to govern the department and shall be responsible to the chief administrative officer and council for the personnel, morale and the general efficiency of the department.
- (b) *Determining department organization and responsibility.* The chief shall determine the number and kind of companies of which the department is to be composed and shall determine the responsibility of such companies to alarms.
- ~~(c)~~ *Conduct of drills and instructions.* The chief shall, at least once a month, conduct suitable drills or instructions in the operation and handling of equipment, first aid and rescue work, salvage, a study of the buildings in the city, fire prevention, water supply, and all other matters generally considered essential to good firemanship and safety of life and property.
- (d) *Investigation of fires.* The chief is required to assist the proper authorities in suppressing the crime of arson by investigating or causing to be investigated the cause, origin and circumstances of all fires.
- (e) *Right of entry; issuing abatement notices.* The chief is empowered to enter any buildings or premises at reasonable times for the purpose of making inspections and to serve written notice upon the owner or occupant to abate within a fixed time any fire hazards that may be found.
- (f) *Keeping of records.* The chief shall see that complete records are kept of all fires, EMS runs, apparatus and equipment, personnel, and other information about the work of the department.
- (g) *Making monthly reports.* The chief shall report on the operations of the department in a format approved by the chief administrative officer.
- (h) *Making annual reports and recommendations.* The chief shall make a complete annual report to the chief administrative officer within one month after the close of each calendar year, such report to include information specified in subsection (f) of this section, together with comparative data for previous years and recommendations for improving the effectiveness of the department.
- (i) *Submission of budget.* The chief shall, at the direction of the chief administrative officer, submit for approval to the chief administrative officer and city council a budget for the operation of the fire department and the purchase of capital equipment required for the efficient operation of the department. Further, he shall provide with the council's approval, sufficient funds for educational training, (books, seminars, schooling, etc.) that will improve the efficiency of all personnel as it relates to current fire and rescue practices.

(Code 1980, § 2-55)

Sec. 2-177. Emergency medical services.

The fire department, under the direction of the chief and such persons as may be appointed by the chief, shall operate the emergency medical services. All such personnel shall possess the required training and experience.

(Code 1980, § 2-56)

Sec. 2-178. Volunteers—Membership; employee status.

The membership of the fire department, other than the chief and permanent personnel employed by the council, shall consist of unpaid volunteers who shall be considered employees of the city only while actively engaged as members of the fire department of the city.

(Code 1980, § 2-57)

Sec. 2-179. Same—Appointment and removal of members.

The volunteer members of the fire department shall be appointed in a manner prescribed by the chief and chief administrative officer, and such appointment shall be terminated by the chief and the chief administrative officer.

(Code 1980, § 2-58)

Sec. 2-180. Same—Autonomy; qualifications.

The volunteer body shall be recognized by the city as self-regulating and financially autonomous. The persons approved as volunteer members of the fire department by the chief shall be citizens residing within the city or within the area designated by the chief, preferably property owners whose business activities are normally within the confines of the city and who have telephones in their homes. Determination of whether a candidate for appointment is acceptable shall be made by the chief.

(Code 1980, § 2-59; Ord. No. 1200 , 9-15-2022)

Sec. 2-181. Same—Cause for suspension or discharge.

Any member of the volunteers may be suspended or discharged from the fire department by the chief, at any time he shall deem such action necessary for the good of the department, or in accord with rules and regulations established by the volunteers.

(Code 1980, § 2-60)

Sec. 2-182. Insurance.

The council shall authorize the chief administrative officer to secure personal, property and public liability and workers compensation insurance for each paid or volunteer member of the fire department, which shall be paid from the general fund of the city. The amount and type of insurance secured for members of the department shall have the approval of the council.

(Code 1980, § 2-61)

Sec. 2-183. Badge.

Each member of the fire department shall be issued a badge designating his rank.

(Code 1980, § 2-62)

Sec. 2-184. Police powers.

All regularly appointed members of the fire department are given the necessary special police powers for the purpose of enforcing the provisions of this Code relating to conduct of others at fires or other emergencies, and to the protection of equipment and apparatus.

(Code 1980, § 2-63)

Sec. 2-185. Responding of peace officers to fire alarms.

It is the special duty of the chief of police and/or other peace officers who may be on duty and available for fire duty, to respond to all fire alarms and assist the fire department in the protection of life and property, in regulating traffic, maintaining order, and in enforcing observance of all pertinent sections of this Code.

(Code 1980, § 2-64)

Sec. 2-186. Equipment—To be provided.

The fire department shall be equipped with such apparatus and other equipment as may be required to maintain its efficiency and properly perform its prescribed functions.

(Code 1980, § 2-65)

Sec. 2-187. Same—Requisitioning.

Requisition of apparatus and equipment needed shall be made by the chief of the fire department in accord with the policies, procedures, and operation of the department as approved by the council by ordinance, resolution or other method as may be established.

(Code 1980, § 2-66)

Sec. 2-188. Same—Safely housed.

All equipment of the fire department shall be safely and conveniently housed in such places as may be designated by the chief administrative officer.

(Code 1980, § 2-67)

Sec. 2-189. Same—Unauthorized entry of place where housed.

No person shall enter any place where fire apparatus or equipment belonging to the fire department is housed unless accompanied by an officer or authorized member of the fire department.

(Code 1980, § 2-68)

Sec. 2-190. Same—Use at chief's discretion; unlawfully taking.

The use of all fire apparatus and rescue equipment shall be at the discretion of the chief only. No person shall willfully or without proper authority take away or conceal any article belonging to or used in any way by the department.

(Code 1980, § 2-69)

State law reference(s)—Larceny or theft, O.C.G.A. § 16-11-30 et seq.

Sec. 2-191. Arrangement for turning in alarm.

Suitable arrangements or equipment shall be provided for citizens to turn in a fire alarm and for notifying all members of the fire department so that any member may promptly respond, the cost of which shall be paid by the city.

(Code 1980, § 2-70)

Secs. 2-192—2-210. Reserved.

DIVISION 4. POLICE DEPARTMENT³

Sec. 2-211. Creation.

There is created a police department for the city.

(Code 1980, § 2-30)

Sec. 2-212. Appointing chief of police department; accountability of police department personnel.

- (a) The chief of the police department shall be appointed by the city manager. The chief of the police department shall serve without reappointment until terminated according to city policies or otherwise resigns.
- (b) All other police department personnel shall be accountable to the chief of the police department and to the city manager's office as assigned-

(Ord. No. 771, 9-6-01; Ord. No. 1068, § 5, 10-3-2013)

Editor's note(s)—Ord. No. 771, adopted September 6, 2001, repealed the former § 2-212 in its entirety and enacted new provisions as set out herein. Formerly, § 2-212 pertained to appointment of chief and personnel and derived from Code 1980, § 2-31.

³Cross reference(s)—Civil defense and disaster preparedness, ch. 22; municipal court, ch. 46; offenses and miscellaneous provisions, ch. 50; traffic, ch. 78.

Sec. 2-213. General powers and duties of the chief of police.

The chief of police shall have jurisdiction over the entire operation of the police department. He shall, in addition, be the keeper and custodian of all persons incarcerated for the violation of the ordinances of the city and of all federal and state laws violated within the city. He shall keep such records and make such reports of the activities of the police department as may be required by the chief administrative officer or the city council. The chief of police shall be responsible for the operation of the police department and all of its functions. All persons employed by the police department shall serve subject to the orders and direction of the chief of police.

(Code 1980, § 2-32)

Sec. 2-214. Qualifications of police officers.

Each person employed as a police officer shall possess the following qualifications:

- (1) Be a person of good moral character and meet the requirements as set forth in O.C.G.A. § 35-8-8.

(Code 1980, § 2-33; Ord. No. 1105, § 1, 2-18-2016)

State law reference(s)—Georgia Police Academy, O.C.G.A. § 35-4-1 et seq.; Police Officer Standards and Training Act, O.C.G.A. § 35-8-1 et seq.

Sec. 2-215. Approval of employment; salaries.

The chief administrative officer shall approve the employment of all members of the police department and shall prescribe a salary schedule for the employees of the department, which salary schedule the city council may adjust from time to time. A recommendation of a salary schedule and employment of personnel to the police department shall be made by the chief of police and the chief administrative officer to the city council.

(Code 1980, § 2-34)

Sec. 2-216. Oath of office.

All police officers shall, before entering upon the performance of their duties, subscribe to an oath to be administered by the mayor or by the mayor pro tem. A copy of the oath shall be entered upon the permanent records of the city.

(Code 1980, § 2-35)

Sec. 2-217. Official bond.

All members of the police department may be bonded in amounts as prescribed by city council for the faithful performance of their duties as police officers. The bonding fee shall be paid from the general funds of the city.

(Code 1980, § 2-36)

Sec. 2-218. Promulgation of rules and regulations.

The chief of police may formulate and prescribe such rules and regulations as he may deem necessary for the operation of the police department.

(Code 1980, § 2-37)

Sec. 2-219. Custodian of lost, abandoned or stolen property; service of process.

The chief of police shall be the custodian of all lost, abandoned or recovered stolen property in the city, and shall dispose of such property as provided by state law or city ordinance. The chief of police shall have authority to serve all writs, warrants, summons and other processes duly issued as provided by law or the ordinances of the city. The officers and patrolmen employed by the police department shall likewise have the authority to serve writs, warrants, summons and other processes by direct order of the chief of police.

(Code 1980, § 2-38)

Sec. 2-220. Conduct of members.

It shall be the duty and responsibility of every member of the police department to conduct himself in a proper and law-abiding manner. All policemen in the performance of their duties shall avoid the use of unnecessary force.

(Code 1980, § 2-39)

Sec. 2-221. Police as witnesses.

Every member of the police department shall appear as a witness in the courts of the city and the state and the federal courts when their appearance is necessary in the administration of justice.

(Code 1980, § 2-40)

Sec. 2-222. Disciplinary action.

All members of the police department shall be subject to disciplinary action by the chief of police in accordance with the city's personnel policy.

(Code 1980, § 2-41; Ord. No. 1068, § 6, 10-3-2013)

Secs. 2-223—2-245. Reserved.

DIVISION 5. PUBLIC LIBRARY DEPARTMENT

Sec. 2-246. Created.

There is created a public library department for the city. This department shall fall under the operational and administrative control of the director of library services.

(Code 1980, § 2-90; Ord. No. 1068, § 7, 10-3-2013; Ord. No. 1200 , 9-15-2022)

Sec. 2-247. Responsibility.

The supervision and operation of a public library system within the city shall be vested in the library department under the general guidance and oversight of the director of library services. The responsibilities of the public library department include:

(Code 1980, § 2-91; Ord. No. 1200 , 9-15-2022)

Sec. 2-248. Composition.

The public library department of the city shall consist of a director of library services, librarians, and such other employees or consultants as the director of library services may recommend and the city council may approve.

(Code 1980, § 2-92; Ord. No. 1200 , 9-15-2022)

Sec. 2-249. Accountability.

The director of library services shall be responsible to the city manager's office as assigned.

(Code 1980, § 2-93; Ord. No. 1200 , 9-15-2022)

Sec. 2-250. Qualifications of director.

The director of library services shall hold a grade 5(b) or higher professional graduate certificate from the Georgia State Board for the Certification of Librarians.

(Ord. No. 1200 , 9-15-2022)

Sec. 2-251. General duties of the director of library services.

The director of library services shall be responsible for providing professional library services to citizens including the planning, organization, supervision, development, and administration of all services, personnel, operations, and programs within the library department. The director of library services shall also serve as the local liaison to Flint River Regional Library System and shall ensure local compliance to state library law.

(Ord. No. 1200 , 9-15-2022)

Sec. 2-252. Qualifications of librarians.

All librarian positions (youth services librarian, reference librarian, and adult services librarian) shall require a grade 5(b) or higher professional graduate certificate from the Georgia State Board for the Certification of Librarians within six months of employment.

(Ord. No. 1200 , 9-15-2022)

Secs. 2-253—2-270. Reserved.

DIVISION 6. PUBLIC WORKSSERVICES DIVISION⁴

Sec. 2-271. Creation; composition.

There is created a public worksservices division for the city, to consist of a director of public worksservices and such other employees and consultants as the director may recommend and the council may approve, as it may deem necessary to properly execute the purposes of this division.

(Code 1980, § 2-80; Ord. No. 1200 , 9-15-2022)

Sec. 2-272. Accountability.

The public worksservices division shall be responsible administratively and executively to the city manager's office as chief administrative officer for assigned for the following:

- (1) The capital improvements and maintenance of public improvements of city-owned and city-contracted property, both personal and real in coordination with the engineering services division.-
- (2) The installment of traffic control devices that are required to protect the well-being of the present and future citizens of the city in coordination with the engineering services division.-
- (3) To retain copies of all as-builts of utilities, streets, stormwater sewers, and other public installations that are within the public rights-of-way in coordination with the engineering services division.-

(Code 1980, § 2-81; Ord. No. 1200 , 9-15-2022)

Sec. 2-273. Director—Appointment.

The ~~chief administrative officer shall~~ city manager's office shall appoint a director of public worksservices in accordance with the city Charter and this article.

(Code 1980, § 2-82; Ord. No. 1200 , 9-15-2022)

Sec. 2-274. Same—Power and authority.

The director of public worksservices shall have the full authority to implement the policies, procedures and operation of the department as approved by council by ordinance, resolution or other method, as may be established.

(Code 1980, § 2-83; Ord. No. 1200 , 9-15-2022)

⁴Editor's note(s)—Ord. No. 1200 , adopted September 15, 2022, changed the title of div. 6 from "public works department" to "public services division."

Cross reference(s)—Streets, sidewalks and other public ways, ch. 70.

Sec. 2-275. Same—Duties.

The following duties are hereby imposed on the director of public ~~worksservices~~:

- (1) Maintain records of capital equipment, supplies and materials that are required for the operation and maintenance of the department and the meeting of its responsibility.
- (2) See that all equipment is properly maintained and operative at all times.
- (3) Report to the ~~city manager's office chief administrative officer~~ all items of administrative consideration, i.e., reports, contract needs, and personnel requirements, in order for those items to reach the city council for consideration in an orderly fashion.
- (4) Advise the ~~city manager's office chief administrative officer~~ on matters that would require budgeting consideration on a long-range schedule, i.e., major expenditures required within the scope of this article and the Charter.

(Code 1980, § 2-84; Ord. No. 1200 , 9-15-2022)

Sec. 2-276. Same—Responsibility for enforcement of ordinances relating to destruction, defacement of public property.

It shall be the responsibility of the director of public ~~worksservices~~ to see that the prohibitions in this Code relating to destruction or defacement of public property and all ordinances pertaining to his responsibilities be strictly enforced.

(Code 1980, § 2-85; Ord. No. 1200 , 9-15-2022)

Secs. 2-277—2-300. Reserved.

DIVISION 7. RECREATION AND SPECIAL EVENTS DIVISION⁵

Sec. 2-301. Created.

There is created a recreation and special events division for the city. This division will fall under the overall operational and administrative responsibility and control of the ~~director of~~ recreation services and special events director.

(Code 1980, § 2-100; Ord. No. 1200 , 9-15-2022)

Sec. 2-302. Vesting of control of parks.

General control of the lands and property in the city now used as public parks and places or hereafter acquired for such use is hereby vested in the recreation and special events division.

⁵Editor's note(s)—Ord. No. 1200 , adopted September 15, 2022, changed the title of div. 7 from "parks and recreation department" to "recreation and special events division."

Cross reference(s)—Leisure services commission, § 2-471 et seq.; parks and recreation, ch. 54.

(Code 1980, § 2-101; Ord. No. 1200 , 9-15-2022)

Sec. 2-303. Powers and authority as to parks generally.

The recreation and special events division shall lay out, landscape and improve the parks of the city, and shall have authority generally to maintain and carry forward improvements as money may be appropriated by the mayor and city council.

(Code 1980, § 2-102; Ord. No. 1200 , 9-15-2022)

Sec. 2-304. Responsibilities.

The responsibilities of the recreation and special events division are to:

- (1) Provide for, conduct and supervise public playgrounds, indoor recreation centers and other recreational facilities owned or controlled by the city.
- (2) Conduct such activities on properties under its own control, on public properties with the consent of the authorities of such properties, and on private property with the consent of the owner.
- (3) Employ a full-time recreation ~~and special events director administrator~~ who is trained and properly qualified as such, and employ such other personnel as the mayor and council deem proper.
- (4) Recommend the setting aside, leasing or acquisition of lands or buildings within or without the city limits for use as parks, playgrounds, recreation centers, or for other recreational purposes, and provide for the maintenance and improvements of such areas.
- (5) Submit a budget request annually to the city council for approval.
- (6) Receive fees and revenue from the operation of recreation facilities and programs. The mayor and council may also solicit or receive any gifts or bequests of money or other personal property and donations to be applied, principal or income, for either temporary or permanent use for playgrounds or other recreational purposes.
- (7) Exercise such other powers and duties as may be delegated to it by the mayor and city council.

(Code 1980, § 2-103; Ord. No. 1200 , 9-15-2022)

Secs. 2-305—2-335. Reserved.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

VIA: Robert Curnow, City Manager 

FROM: Yasmin Julio, City Clerk 

DATE: April 14, 2023

SUBJECT: Alcohol License – NEW – Zark Business, LLC., D/B/A Shell Foodmart,
1211 Highway 74 South

April 20, 2023, City Council Meeting

Recommendation:

Approve the attached application for a new alcohol license.

Discussion:

Zark Business, LLC. D/B/A Shell Foodmart, the new gas station being built at the corner of Highway 74 South and Rockaway Road, has submitted a request for a new alcohol license. Ms. Nafisha Mamdani has requested he be appointed as the Licensee and as the License Representative.

The business location and Ms. Mamdani meet the requirements of the alcohol ordinance to be granted a license.

Budgetary Impact:

The budgetary impact of the alcohol beverage license will be positive. The applicant will be required to pay the fee for malt beverage and wine, which is \$1,350 annually.



Office of the City Clerk

City of Peachtree City
151 Willowbend Road
Peachtree City, GA 30269
Phone: 770-487-7657
Fax: 770-631-2505
PeachtreeCityGA.gov

Application for Alcoholic Beverage License

Business Name: ZARK BUSINESS, LLC DBA - SHELL FOODMART	Business Location: 1211 Highway 74, S Ste 100 Peachtree city, GA 30269	
Nature of Business: gas station	Mailing Address: 1211 Highway 74 south ste 100 Peachtree city, GA 30269	Business Phone Number:
Name of Licensee: Nafisha Mamdani	Home Address: [REDACTED] Fayetteville, GA 30215	Home/Cell Phone Number: [REDACTED]
Name of License Representative: Nafisha Mamdani	Home Address:	Home/Cell Phone Number:

Type of License:

Retail Consumption Dealer		Retail Package Dealer		Wholesale Dealer		Manufacturer	
Malt Beverage		Malt Beverage	✓	Malt Beverage		Malt Beverage	
Wine		Wine	✓	Wine		Wine	
Distilled Spirits		Distilled Spirits		Distilled Spirits		Distilled Spirits	

Please complete information below (use separate sheet if necessary):

Name:	Address:	Phone Numbers:
Individual Owner's Name, Partners' Names, Corporation Name, and name of Contact Person regarding License Changes, Taxes, etc.	Please provide Home Addresses for the individuals listed	Please provide Home and Business Phone Numbers for individuals listed
NAFISHA MAMDANI	[REDACTED] FAYETTEVILLE GA 30215	[REDACTED]

Contact Person:

Nafisha Mamdani

E-mail Addresses for License Applicant(s):

[REDACTED] / [REDACTED]

Is any person who owns an interest in the Alcohol License an employee of the City of Peachtree City? YES/NO

If YES, please provide name of employee: _____

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Robert Curnow, City Manager *RC*

FROM: Robin Bechtel Cailloux, AICP
Planning and Development Director

DATE: April 13, 2023

SUBJECT: Public Hearing: Variance request from side yard setback requirement at
100 Interlochen Drive
April 20, 2023 City Council Meeting

Discussion:

The Applicant is requesting relief in the form of a variance from the side setback requirement [Section 1001.4(h)] of the R-22, One-Family Residential zoning district which requires a minimum side building setback of 15 feet.

The Applicant proposes to construct a pavilion adjacent to an existing pool, encroaching into the side setback by approximately 4.5 feet. The existing home complies with all other R-22 building setbacks.

The subject property is a 2-acre parcel with frontage on Interlochen Drive. It is bordered by a City greenbelt parcel on the southeast side which separates the lot from North Peachtree Parkway. The home sits towards the front of the property while the remaining lot is mostly wooded. In addition, the lot is sloping and contains two retaining walls.

The Applicant has provided:

- Applicant narrative
- A site plan showing the proposed structure in relation to the side property line
- Letters of support from adjacent property owners
- Other supporting documents

Variance Consideration

In accordance with Section 1202 of the Zoning Ordinance, City Council may grant a variance when:

- (a) *Relief, if granted, would be in harmony with, or could be made to be in harmony with, the general purpose and intent of the zoning ordinance; **or***
- (b) *The application of the particular provision of the zoning ordinance to a particular piece of property, due to extraordinary and exceptional conditions pertaining to*

100 Interlochen Drive Variance Request

Page 2

that property because of its size, shape, or topography, would create an unnecessary hardship for the owner while causing no detriment to the public.

Per section 1207 of the Peachtree City Zoning Ordinance, City Council shall consider the following factors when making a decision:

- (a.) There are special circumstances applicable to the property, including location, shape, size, surroundings, or topography so that the strict application of this ordinance denies the property of privileges enjoyed by other property in the vicinity and under identical zoning district classification;*
- (b.) The strict or literal interpretation and application of this ordinance would result in practical difficulties or unnecessary hardships inconsistent with the general purpose and intent of the Zoning Ordinance, or would deprive the Applicant of privileges granted to others in similar circumstances;*
- (c.) There are exceptional or extraordinary circumstances or conditions applicable to the property involved or the intended development of the property which preclude the applicant from complying with this ordinance and that do not apply generally to other property in the same zoning district and which prevent the applicant from complying with existing regulations;*
- (d.) The granting of such variance will not constitute the granting of special privileges inconsistent with the limitations on other property in the same zoning district;*
- (e.) The granting of such variance will not be materially detrimental to the public health, safety, or general welfare nor injurious to property or improvements in the zone or neighborhood in which the property is located; and*
- (f.) The granting of such variance will not create inconsistencies with any objective of the Comprehensive Plan.*

Budget Impacts:

There are no budget impacts associated with the request.

ATTACHMENTS

APPLICANT NARRATIVE

BARKOOT RESIDENCE
VARIANCE REPORT
2/6/2023

A) This property is significantly sloped and wooded, with 2 existing retaining walls in the side yard. While the proposed pavilion location encroaches into the side setback 52", this location significantly limits the extent of tree removal and wall construction (exhibit A). An alternative location (rotated 45 degrees and shifted toward the street & house), would require the removal of an existing stand of hardwoods and construction of a +/- 11' retaining wall. While this alternate location would not encroach into the setback, it would significantly & negatively impact the naturalized side yard and view from the street (exhibit B).



Exhibit A



Exhibit B

- B) The strict interpretation of the zoning ordinance would result in unnecessary hardship and practical difficulty for the homeowner. The applicant is requesting a 52" encroachment into the 15' side setback because of an improperly scaled pool and constructed pool, which was no fault of their own. In order to have adequate area for their desired design elements, encroachment into the setback would be necessary.
- C) The extraordinary circumstance of an improperly scaled and constructed pool shell precludes the applicant from complying to the ordinance. This extraordinary circumstance does not apply generally to other property in the same zoning district, and it prevents the applicant from complying with existing regulations.
- D) The granting of this variance does not constitute the granting of a special privilege. Rather, it grants the applicant reprieve from a significant hardship (improperly scaled/constructed pool shell) that was no fault of their own.
- E) The proposed pavilion will not be materially detrimental to the public health, safety or general welfare nor injurious to property or improvements in its zone or neighborhood. The total length of the side setback is 223.34' and the total area of the side setback is 3350 sq ft. The proposed pavilion will constitute 6.5% (14.5') of the total side setback length and 1.8% (62 sq ft) of the total side setback area. The proposed location was selected to limit the extent of site disturbance and tree removal.
- F) The granting of this variance would not create inconsistencies with the objective of the comprehensive plan : *to protect the communities natural resources while providing and attractive place to invest, conduct businesses and raise a family.* The proposed pavilion location/encroachment limits the required tree removal and preserves mature wooded side yard (natural resources), thereby limiting community impact.

LOT 70 - INTERLOCKEN
BUILDER - TIM KING HOMES
SUPERINTENDENT - TIM KING
COMPLETION DATE - 6-30-95



NORTH

from 1 off 4 in
line to property
structure
Pavillion

501 B/L

39.5

✓



✓

INTERLOCKING DRIVE SOL F/24

CITY GREENELECT

1-20-95
OFFICIAL
THREE CITY
PEACHTREE PARKWAY 130' R/W

Handwritten: 1-20-95
BUILDING OFFICIAL
CITY OF PEACHTREE CITY

February 13, 2023

Property requesting Variance
Ron & Linda Barkoot
100 Interlochen Drive
Peachtree City, GA 30269

Jason & Jennifer Grimes
101 Interlochen Drive
Peachtree City, GA 30269

We would like your approval to build a 12x16 Pavilion structure which the back side would be along the right side of your back yard fence where our properties meet. We are applying for a Variance with the city for this structure as it encroaches the side set back by 52 inches.

We feel you will have limited view of the Pavilion due to your Pavilion structure on your deck and trees planted along your fence. We have hired a landscape architect and have spent a great deal of time with him on the design and placement of this area to insure minimal view from the road and neighbors.

We appreciate your support and understanding of our request.

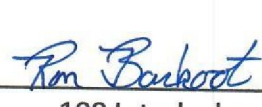
Thank you,
Ron & Linda Barkoot

We, Jennifer Grimes, Jason Grimes give approval for Ron & Linda Barkoot to build the Pavilion structure that will encroach the side set back 52 inches.

Signature


101 Interlochen Drive, Peachtree City, GA 30269

Signature


100 Interlochen Drive, Peachtree City, GA 30269



February 13, 2023

Property requesting Variance
Ron & Linda Barkoot
100 Interlochen Drive
Peachtree City, GA 30269

Mr. & Mrs. Carden
901 Walt Banks Road
Peachtree City, GA 30269

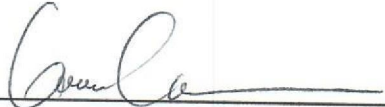
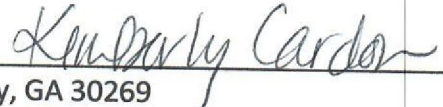
We would like your approval to build a 12x16 Pavilion structure which the back side would be along the right side of your back yard fence where our properties meet. We are applying for a Variance with the city for this structure as it encroaches the side set back by 52 inches.

We feel you will have limited view of the Pavilion due to your Pavilion structure on your deck and trees planted along your fence. We have hired a landscape architect and have spent a great deal of time with him on the design and placement of this area to insure minimal view from the road and neighbors.

We appreciate your support and understanding of our request.

Thank you,
Ron & Linda Barkoot

We, George & Kimberly Cardon, give approval for Ron & Linda Barkoot to build the Pavilion structure that will encroach the side set back 52 inches.

Signature  
901 Walt Banks Rd, Peachtree City, GA 30269

Signature  
100 Interlochen Drive, Peachtree City, GA 30269

February 13, 2023

Property requesting Variance
Ron & Linda Barkoot
100 Interlochen Drive
Peachtree City, GA 30269

Dear Neighbor
102 Interlochen Drive
Peachtree City, GA 30269

We would like your approval to build a 12x16 Pavilion structure which the back side would be along the right side of your back yard fence where our properties meet. We are applying for a Variance with the city for this structure as it encroaches the side set back by 52 inches.

We feel you will have limited view of the Pavilion due to your Pavilion structure on your deck and trees planted along your fence. We have hired a landscape architect and have spent a great deal of time with him on the design and placement of this area to insure minimal view from the road and neighbors.

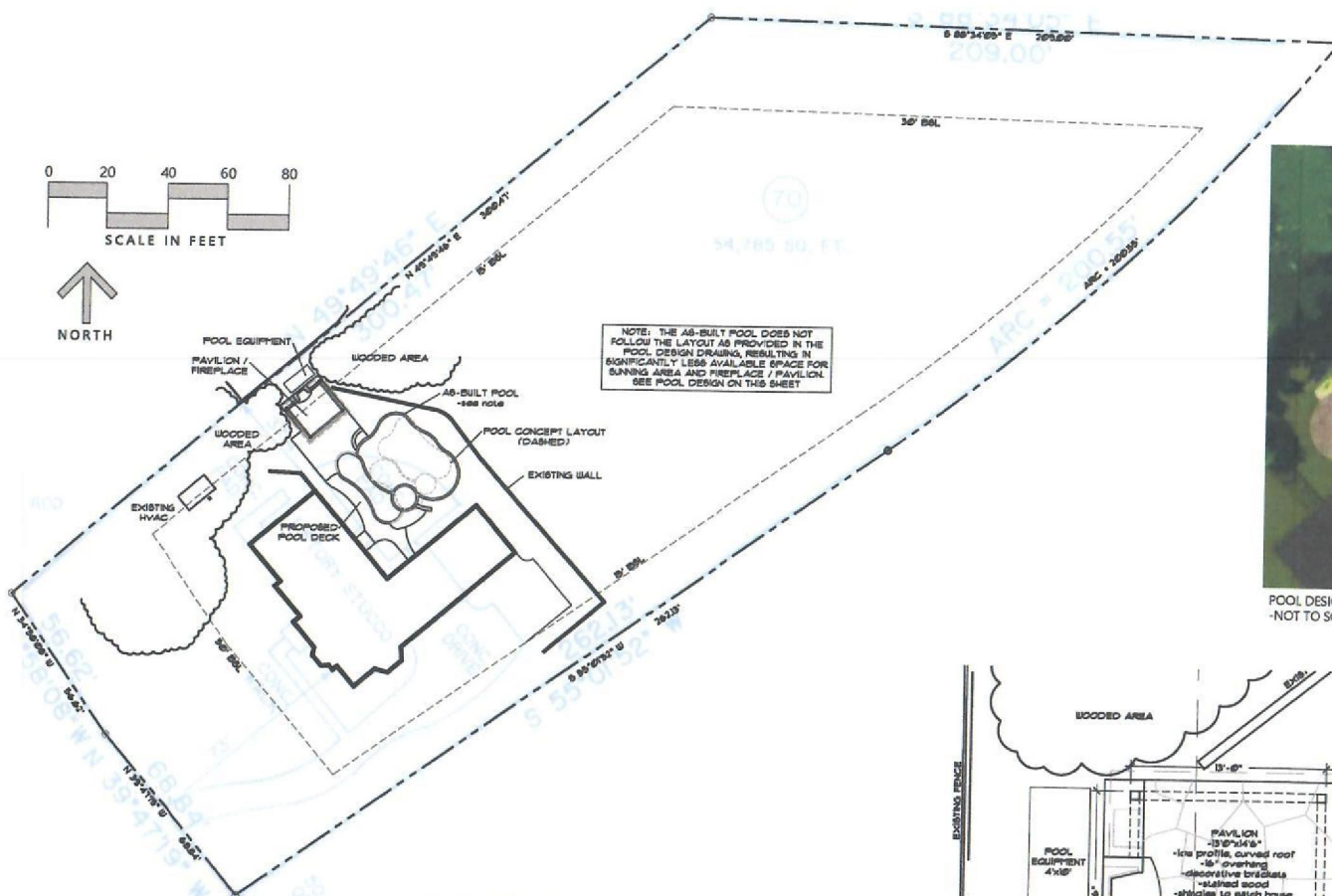
We appreciate your support and understanding of our request.

Thank you,
Ron & Linda Barkoot

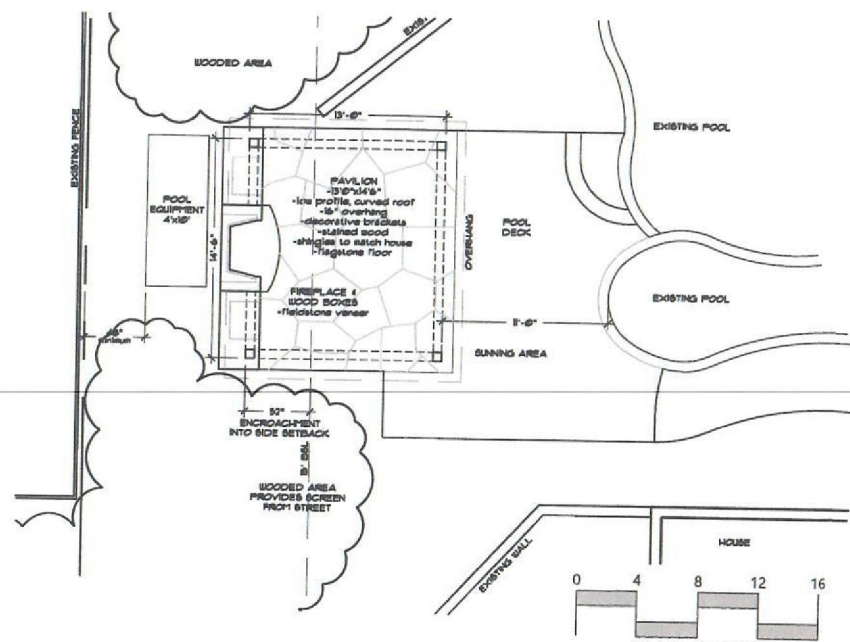
We, Anthony + Mandy Fruscione, give approval for Ron & Linda Barkoot to build the Pavilion structure that will encroach the side set back 52 inches.

Signature Linda Barkoot 
102 Interlochen Drive, Peachtree City, GA 30269

Signature Ron Barkoot 
100 Interlochen Drive, Peachtree City, GA 30269



POOL DESIGN DRAWING
-NOT TO SCALE



PAVILION CHARACTER IMAGES



Photo shows the original Asian Fusion Pavilion installed without screens.

SITE PLAN

BARKOOT RESIDENCE
100 Interlochen Drive
Peachtree City, GA 30269

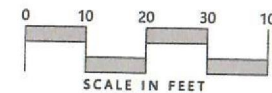
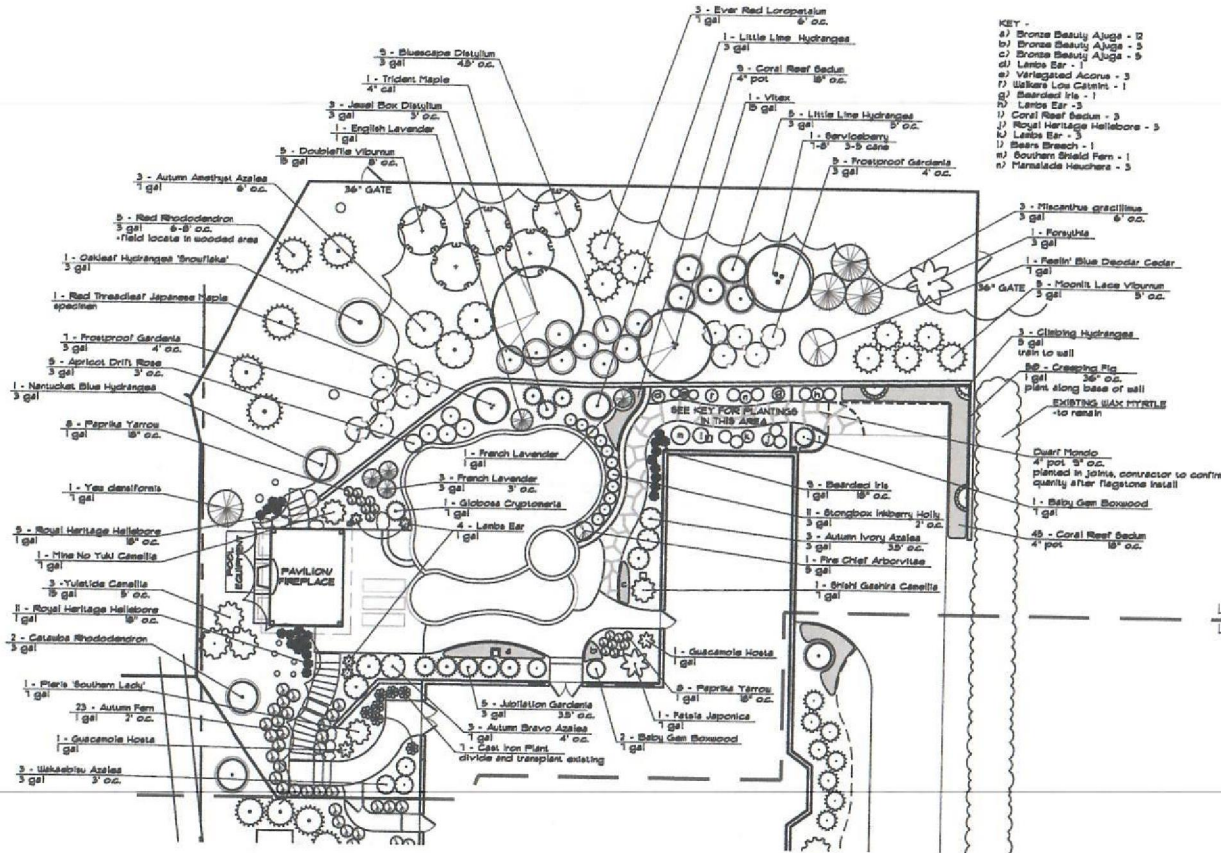
February 13, 2023

SHEET SP-1

LANDSCAPE ARCHITECT:
RIDLEY HAILEY
404-749-0610
rhailey206@gmail.com

Plant List

QTY.	COMMON NAME	SIZE
TREES		
1	Trident Maple (single trunk)	4" cal
1	Red Dissectum Japanese Maple	specimen
1	Serviceberry 'Autumn Brilliance' (multi trunk)	7-8' ht
1	Vitex	15 gal
SHRUBS		
1	Arbovitae 'Fire Chief'	5 gal
3	Azalea 'Autumn Amethyst'	7 gal
3	Azalea 'Autumn Bravo'	7 gal
3	Azalea 'Autumn Ivory'	3 gal
3	Azalea 'Wakabusa'	3 gal
3	Boxwood 'Baby Gem'	7 gal
1	Camellia 'Mine No Yuki'	7 gal
3	Camellia 'Shihai Gashim'	15 gal
1	Cryptomeria 'Globosa'	7 gal
1	Deodar Cedar 'Feelin Blue'	5 gal
9	Distylium 'Bluescape'	3 gal
3	Distylium 'Jewel Box'	3 gal
1	Fatsia	7 gal
1	Forsythia	3 gal
12	Gardenia 'Frostproof'	3 gal
5	Gardenia 'Jubilant'	3 gal
6	Hydrangea 'Little Lime'	3 gal
1	Hydrangea 'Nantucket Blue'	3 gal
11	Hydrangea 'Oakleaf Snowflake'	7 gal
1	Inkberry Holly 'Strongbox'	3 gal
5	Monili Lace Viburnum	3 gal
3	Loxostemum 'Ever red'	7 gal
3	Miscanthus gracilimus	3 gal
1	Pieris 'Southern Lady'	7 gal
2	Rhododendron 'Catawba'	5 gal
5	Rhododendron Red	3 gal
5	Rose 'Apricot Drift'	3 gal
5	Viburnum 'Doublefile'	15 gal
1	Yew densiformis	7 gal
Groundcover / Perennial / Vine		
3	Acorus 'Variegated'	1 gal
20	Aluga 'Bronze Beauty'	4" pot
23	Autumn Fern	1 gal
10	Bearded Iris	1 gal
1	Bears Breeches	1 gal
1	Catmint 'Walkers Low'	1 gal
3	Climbing Hydrangea	5 gal
50	Creeping Fig	4" pot
1	Dwarf Mondo Grass (contractor to confirm quantity)	4" pot
1	English Lavender 'Hidcote blue'	1 gal
1	Fern 'Southern Shield'	1 gal
4	French Lavender 'Phenomenal'	4" pot
19	Hellebore 'Royal Heritage'	1 gal
3	Heuchera 'Marmalade'	1 gal
2	Hosta 'Guacamole'	1 gal
11	Lamb's Ear	1 gal
60	Sedum 'Coral Reef'	4" pot
16	Yarrow 'Paprika'	1 gal



LANDSCAPE PLAN

BARKOOT RESIDENCE
100 Interlochen Drive
Peachtree City, GA 30269

LANDSCAPE ARCHITECT:
RIDLEY HAILEY
404-749-0610
rhailey206@gmail.com

January 13, 2023

SHEET **L-1**