

City Council of Peachtree City

Agenda

April 19, 2012

7:00 p.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Announcements, Awards, Special Recognition**
 - Proclamation for Confederate History Month**
 - Recognize Eagle Scout Ben Casado – Rebuilt Police Dept. Obstacle Course**
 - Recognize Eagle Scout Chris Robichaux – Built K-9 Kennel & Sit Table for Police K-9 Unit**
 - Recognize Janet Camburn – Supervisor of the Quarter**
 - Recognize David Rast for 15 Years of Service**
- IV. Public Comment**
- V. Agenda Changes**
- VI. Minutes**
 - April 5, 2012, Regular Meeting Minutes**
- VII. Monthly Reports**
- VIII. Consent Agenda**
 - 1. Consider Budget Adjustments – FY 2012**
- IX. Old Agenda Items**
- X. New Agenda Items**
 - 04-12-05 Presentation from Airport Authority**
 - Update on activities
 - 04-12-06 Consider Amendment to Section 1104(b)(4) Preservation of protected and specimen trees**
 - Proposed amendment would remove requirement to submit a plat of property when submitting a tree removal permit. No other changes proposed.
 - 04-12-07 Consider Facilities Authority Bond Prioritization**
 - Request to establish funding priorities
 - 04-12-08 Consider Qualifying Location & Alcohol Special Event Permit – Drake Field**
 - Request from Convention & Visitors Bureau to serve alcohol at event on May 15
- XI. Council/Staff Topics**
 - Hot Topics Update**
- XII. Executive Session**

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting

City Council of Peachtree City
Meeting Minutes
April 5, 2012
7:00 p.m.

The Mayor and City Council of the City of Peachtree City met in regular session on Thursday, April 5, 2012. Mayor Haddix called the meeting to order at 7:00 p.m. Other Council Members in attendance were: George Dienhart, Vanessa Fleisch, Eric Imker, and Kim Learnard.

Announcements, Awards, Special Recognition

Mayor Haddix proclaimed April 14 – 15 as World War II Heritage Days in Peachtree City. Haddix also read a proclamation recognizing April as National Donate Life Month.

Public Comment

Al Yougel, Keep Peachtree City Beautiful director, announced that the City would host Fayette County Earth Day on April 14 at Shakerag Knoll and encouraged everyone to attend the free event.

Agenda Changes

There were none.

Minutes

February 7, 2012, Workshop Minutes

March 9, 2012, Special Called Meeting Minutes

2012 Retreat Minutes

March 15, 2012, Regular Meeting Minutes

Learnard moved to approve the February 7, 2012, workshop minutes; March 9, 2012, special called meeting minutes; 2012 Retreat minutes; and March 15, 2012, regular meeting minutes as written. Fleisch seconded. Motion carried unanimously.

Consent Agenda

1. Consider Budget Adjustments – FY 2012

2. Consider Alcohol License – Qualifying Location – CAF Dixie Wing Hangar, 1200 Echo Ct.

3. Consider Fayette County Temporary Automatic/Mutual Aid Agreement

4. Consider Approval of KPTCB FY 2012 Budget

Learnard moved to approve Consent Agenda items 1, 2, 3, and 4. Fleisch seconded. Motion carried unanimously.

Old Agenda Items

03-12-02 Consider Master Lease Agreement – Capital Equipment

Assistant Finance Director Janet Camburn noted the Peachtree City Governmental Finance Corporation had approved a resolution to accept the master lease agreement with Chase Equipment Finance for equipment leasing. She asked Council to also adopt the resolution to accept the master lease agreement.

Learnard moved to adopt the resolution authorizing the execution of documents for capital equipment purchases. Fleisch seconded. Motion carried unanimously.

03-12-07 Consider Intersection Improvements at Tinsley Mill and Loring Lane

City Attorney Ted Meeker asked Council to continue this item. A letter was to be sent the next day or early the following week to the Kedron Village Shopping Center property owner regarding the conditions in the development agreement. Haddix asked to which agenda the item should be continued. Meeker said it should be back on the agenda within the next couple of meetings.

Imker moved to continue the agenda item. Learnard seconded. Motion carried unanimously.

New Agenda Items

04-12-01 Presentation of 2011 Audit

Miller Edwards of Mauldin & Jenkins, the City's audit firm, presented the annual audit for FY 2011, saying the firm had issued an unqualified, or "clean," audit opinion for the Comprehensive Annual Financial Report (CAFR) for FY 2011. He recommended Council read the Management Discussion and Analysis (MD&A) in the CAFR (Camburn noted Council had received the document the prior week), which provided a general overview of what took place during the year.

Edwards continued the City had approximately \$117 million in assets overall and \$32 million in liabilities, leaving an equity position of \$85 million, which was good. He noted that the Statement of Activities (income statement) showed a \$700,000 change in the City's net equity position, or net income. It had not been a tremendous year, but it had not been a bad year, and the City had come through where it ought to be.

As for the General Fund, the City had been sitting in a strong financial position on September 30, 2011. He noted that was generally the leanest time of year, based on when property taxes were paid, and the City had about four months of fund balance, leaving the City in good financial shape. He commended the City on how well its \$27 million in revenue had been budgeted, as well as how the expenditures had been budgeted. There had been a \$900,000 increase in Fund Balance, which was just a little bit different than what had been budgeted. The revenues and expenditures had been monitored well, and the budget to actuals looked very good.

The federal government's audit standards required auditors to issue reports on adherence to laws and regulations, as well as whether internal controls were designed and working effectively. Miller reported there were no findings or matters that warranted being brought to Council's attention regarding internal controls or any problems on the City's adherence to laws and regulations.

Miller said the only thing the firm had to bring to Council was what they called an "Other Matter," which was not a recommendation for improvement, but something the City might want to consider. He continued that many of the ambulance fee bills were over 180 days past due, which was the case with most communities. He recommended a threshold be created so those accounts could be brought to Council, with the City Attorney's permission, for consideration of writing them off on a periodic basis. The proper allowance for bad debt was already there, but over time, the allowance would grow.

Miller referred to the Annual Audit Agenda (included in the meeting file), which he said was the written word about what had been seen in the City's financial statements. The agenda included information on new pronouncements coming out from the Governmental Accounting Standards Board (GASB), which Miller said had been addressed with staff, who was very attuned to what was coming. The City would need to stay current on those pronouncements to ensure proper financial reporting in the future.

Imker said he appreciated the recommendation to write-off the uncollectible debt. He pointed out the Cash Reserves were at \$9 million by design and had been built up to offset known future shortages. He did not want the citizens to be shocked when it was drawn down by \$1 million next year.

Haddix thanked Edwards for the presentation, adding that Council loved to hear happy news.

04-12-02 Consider Approval of Tennis Center Upgrade & Improvements

Community Services Director Jon Rorie said there were two issues for consideration that evening—the repairs to the courts and the upgrade of the HVAC systems – and he was asking for Council's recommendation.

Rorie said the roof over the six covered courts had been leaking for quite some time, and staff had looked at alternative proposals to stop the leaking roof. He reviewed the costs for a new metal roof and gutter repairs (\$417,740 and 10-year warranty); a 60-mil (a unit of measure used to specify the thickness of material sold in sheets or thickness of a coating; 1 mil = .001 inch) membrane with R-22 insulation, gutter repairs, addressing skylights (\$487,500, added weight concerns, no guarantee to solve condensation issues, 20-year warranty); 45 mil membrane (\$356,200); acrylic/urethane coating, gutter repairs, address skylights (\$159,600 with white finish, \$169,700 with tinted color, 10-year warranty); and replacing all screws and seal joints, repairing gutters (\$85,250, one-year warranty).

Rorie continued that staff recommended the acrylic/urethane coating option with a tinted finish as the most cost-effective, noting it was roughly 35% of the highest quote, with 50% of the warranty period. Replacing this option in 10 years would only be 70% of the highest quote. He reiterated that the cost would be \$169,700, with a 10-year warranty and a tinted finish that would match the existing roofs in the complex. In addition, it might help with the condensation issue. It was the most cost effective, efficient option. The skylights would be removed.

The estimated cost for the HVAC upgrades was \$33,000. Rorie said there were actually several systems at the Tennis Center, and some were already inoperable.

The estimated total cost for the roof and the HVAC was \$203,000, and Rorie recommended the funding be taken from the Facilities Authority bond (which included \$150,000 for the project), with one caveat. Rorie referred to the discussion on the bond at Retreat, and he suggested removing the Battery Way boat dock replacement from the near-term list of projects, which freed up \$150,000 with \$50,000 going to the Tennis Center improvements and \$100,000 as undesignated for use on other projects. He continued that, according to the assessment, the dock was in good, stable condition as long as it was not overloaded. The cosmetic work that needed to be done to the dock did not need to be addressed by the Facilities Authority bond.

Dienhart referred to the condensation issue, asking if it was a major problem and if there was anything that could be done to definitely help the issue. He asked if staff would be back in a year asking for more money to fix it. City Engineer Dave Borkowski said the condensation was not the primary problem based on discussions with the Tennis Center management. The primary issue was the leaking from the rain. They wanted to solve the major problem of the leaks first. They could not 100% completely stop the condensation without totally enclosing the building and installing more fans.

Haddix said eliminating the skylights would help with the condensation due to the convection effect of the heat they generated. Borkowski said it could be part of it since the roof might be cooling down too fast.

Fleisch asked if the Tennis Center HVAC systems were part of the original Shumate contract for maintenance. Rorie said they were not, which was probably one of the problems. He said the Tennis Center should be on the contract to ensure it was maintained properly so there would not be catastrophic failures in the long term.

Learnard asked where the nine HVAC systems were located. Rorie said they were spread throughout the site and there were different zones, such as the kitchen, the pro shop, and the

welcome center. Learnard asked why the entire amount from the Battery Way dock was not needed. Rorie said there was originally \$150,000 identified for the roof, so that was why he recommended having the additional funds designated as contingency or allocated to other projects.

Fleisch asked City Attorney Ted Meeker if the City was tied to the original list submitted for the bond. Meeker said the City was married to the list on the bond, but funds could be reallocated if there were cost overruns. Imker asked that Council get updates during the work. He added that there were other tennis courts and parks that needed work, and he was ready to vote on that list, adding there were citizens waiting as well. He knew the work was doable.

Fleisch commented that she was glad the dock was structurally sound, but there were boards that needed replacement, as well as other maintenance. It looked bad. Rorie said the cosmetic issues could be addressed prior to the end of the summer.

Imker clarified the cost for the roof replacement, noting the original estimate had been for \$150,000, and the cost was \$19,000 higher than the estimate. With the favorable assessment of the dock, the City had another \$100,000 that could be used to address other items. He liked the approach taken on this.

Learnard moved to approve \$203,000 for the Tennis Center upgrade, including the replacement of Tennis Center roof, replacement of HVAC systems, with funding drawn from the Facilities Authority bond, and reallocating funds from the Battery Way dock replacement. Imker seconded. Motion carried unanimously.

04-12-03 Consider Approval of VC3 Agreement

City Manager Jim Pennington said the recommendation from staff was to award the contract to VC3 for the implementation of Phase 1, which had been reviewed by Council. He was cognizant of the discussion from the community on the matter and asked Council how to proceed.

Fleisch said she wanted to table the agenda item and put the agreement out for an RFP. Dienhart said he agreed, but noted there was still a void in personnel. He wanted to ensure there was not a drop in services. Pennington said that, under the temporary contract, VC3 had someone on-site, and VC3 guaranteed that would not go away.

Dienhart said he understood how and why this had happened, but Council needed to make sure they were extra vigilant in putting this bid out. The citizenry spoke loudly and were right; Council needed to be vigilant so this did not happen again.

Haddix said money had been spent on the evaluation, and that he would not have accepted someone else's evaluation when he was doing business. He asked if the City would have to start at ground zero. Pennington said that was possible, but staff could use the guidelines from the assessment in framing the RFP.

Learnard said the assessment was a valuable and comprehensive document that could be the used as the basis for the RFP. She understood Haddix's point, but sending out the RFP with the assessment information encouraged alternatives in getting an optimal price. Pennington said he had discussed the assessment with other cities not aligned with VC3, and they had agreed with the recommendations.

Imker said he felt like a puppet on a string, saying he was beholden to the newspaper, which had played it extremely well and gotten the citizens riled up. He said it was not that Council had not

been going to challenge the recommendation. He noted there were citizens at the meeting who had cancelled other plans to attend the meeting and speak on the topic.

Haddix and Dienhart agreed with Imker, saying that was fair. Haddix continued that the assessment and the recommendations had been publicly discussed in workshops and articles, and this was not a surprise. He questioned why it had not been viewed as a problem until this stage of the game.

Learnard said this was a natural progression and Council had not been remiss. This was the point the item came before Council and now was the time for discussion. Haddix said he would rather it had been brought up earlier so as not to cause the time delay. He opened the floor for comment.

Costas Soulakos, owner of ExecuSoff Controls, said he considered this an important issue for the City although his company currently had enough business. He recalled the City acquired its first computers from NCR in 1992, and his company had submitted a bid that was approximately \$10,000 less. The City bought the computers from NCR, and had to buy more three years later. At that time, computers could be upgraded, but the computers purchased from NCR had not been upgradable.

Soulakos continued that he had only heard of the plan a few days ago and had e-mailed Council immediately. To spend \$1 million without a bid was unheard of, and there were 1,000 ways to skin a cat in the computer industry. - The City deserved to have more than one proposal. With probably 100 companies that could do similar work located between the City and South Carolina, Soulakos was disappointed the City felt it had to hire a South Carolina company for the assessment. He continued that there were independent consultants in the City that could help with the bids and understanding what was presented. Council owed it to the citizenry to do the due diligence. Haddix pointed out that VC3 had an office in Duluth.

No one else spoke.

Learnard said she welcomed a conversation about bringing on a consultant if the City found itself short-staffed.

Imker moved for staff to proceed with an RFP. Dienhart seconded. Motion carried unanimously.

Pennington said it would take approximately two to three weeks to get the RFP ready to go out, and it would be out for 30 days as normally was done. He would also like to form a committee, possibly with some retired experts who lived in the City. Imker asked if it would be possible to have a contract by July 1. Pennington added that he did not want to add any new programs until the new system was up and running.

04-12-04 Consider Dividend Drive Repaving Project – SR 74 to Paschall Road

Public Services Director Mark Caspar addressed Council, briefly reviewing the discussion held at the August 2011 workshop.

Caspar continued that Integrated Science and Engineering (ISE) had evaluated 84 locations along Dividend Drive, and the findings ranged from moderate damage to full failure. Thirty-eight core samples were taken from the worst areas of the road to determine what the base was composed of; six samples were also taken from pavement appearing to be in good condition. The asphalt and base course thickness varied greatly over the roadway. Of the locations tested, seven were identified as very weak subgrade within 18 inches below the pavement, 10 were identified as having marginally weak subgrade within 18 inches below the pavement, and the remaining

subgrade conditions were acceptable. In 23 of the 40 core locations, a stone base was not encountered.

Caspar reviewed three options for rehabilitation of the road. Option 1 was to Mill and Top with a permafex layer, which was a temporary solution that only fixed the cosmetic damage and had a three to five year life span. It did not correct the base course issues.

Option 2 was to Cut and Patch, which replaced the asphalt and subgrade and had a longer life in the areas patched. However, there was the potential to weaken the surrounding areas, causing the need for additional patching sooner.

Option 3 was Full Depth Reclamation (FDR), which included milling the existing pavement to an engineered depth. The remaining asphalt, stone base course, and subgrade would be pulverized in place, and cement or another binder would be added during the pulverizing process. The mixture would then be compacted providing a stable roadway subgrade. After the cement had cured, one or more layers of hot mix asphalt would be placed to provide a new road surface. This option provided a new road with a minimum life span of 10 years.

Local Maintenance and Improvement Grant (LMIG) program funds from the Georgia Department of Transportation (GDOT) were available, including \$86,844 for the portion of Dividend Drive from Paschall Road to TDK Boulevard and \$74,156 for portion from TDK Boulevard to SR 74, for a total of \$161,002.

The construction cost estimate for Option 1 was a total of \$1,048,408.35, with the cost for the portion of the road from Paschall to Kelly Drive was \$179,302.75, \$459,847.85 from Kelly Drive to TDK Boulevard, and \$409,257.75 from TDK Boulevard to SR 74.

The total for Option 2 was \$803,606.75 for the entire length of Dividend Drive, but nothing was done to any other part of the road except where it was patched.

Option 3 totaled \$1,428,704.20, with Paschall Road to Kelly Drive costing \$190,179, Kelly Drive to TDK Boulevard \$787,316.20, and TDK Boulevard to SR 74, \$451,209.

Haddix said FDR was the only option that made sense to him fiscally and for helping the road.

Learnard asked where the funds would come from. Caspar said the money would come from Special Purpose Local Option Sales Tax (SPLOST) funds.

Fleisch said the City did not know when the road was built, and there was no documentation on it. She felt the City needed to do the FDR now, so it would not need patching later. It sent a bad signal to potential buyers in the Industrial Park when the City did not reinvest in its infrastructure. She asked how long the work would take and when it would begin. Caspar said it would be done in the June-July timeframe and would take three to four weeks to complete.

Imker asked how long the LMIG funds were available. Borkowski the funding would be lost in June. He had requested an extension until August, but had not heard anything yet. Caspar added that GDOT would look favorably at extending the funding for projects that were underway.

Imker said he wanted to save or delay spending so much money. He suggested doing the work in two halves, saying it seemed prudent to move forward with the FDR from Kelly Drive north, as that was the most heavily used portion of the road. He had driven the road the last few days, and he did not think the road was bad from Kelly Drive south. Imker said, based on the discussion, it was

prudent to move forward with the full FDR from Kelly Drive north. He was leaning toward delaying the second half of the road, from Kelly Drive south to SR 74.

Haddix said previous elected officials had tried to circumnavigate spending the money on some items, and it had hit this Council square in the eyes. It could not be put off any more, and there was no option but FDR.

Dienhart added that the cost would be higher in three to four years; it was the same "kick the can down the road" thinking in the past that put the City in this situation.

Imker reiterated he was only talking about the portion of the road from Kelly Drive south to SR 74. It was a tough call to lose the state funding. He asked where \$148,000 would be designated in the budget every year for the next 10 years to be dedicated to repaving the road. The City was in bad shape, and it would continue for a long time. Council would pass a balanced budget for next year, but they were not accounting for even this one project being due in 10 years. The City was not budgeting for future long-term expenditures.

Dienhart said Imker was right, but Fleisch was also correct. The City needed to fix the gateway to the Industrial Park to fuel the economic development engine. The City needed to do what it could now to reverse the downgrade and to have a positive impact on the economy. It was easier to fill an empty industrial building in an area that looked like it was taken care of.

Haddix said there was a lack of long-term planning; and they needed to be proactive now and start looking at alternatives.

Imker said Council had taken into account the long-term impact of the budget developed two years ago. They had started increasing the Cash Reserves two years ago because they knew they would need to start to use approximately \$1 million out of the Cash Reserves for three years after that to bring the Cash Reserves back to the 20% required by City policy. The plan called for ceasing the use of those funds after that. The plan had tax decreases scheduled a few years after that. The City was on track with a long-term plan. It did not include a disaster scenario, so they should be careful not to spend extra money. He added that he would vote no on this agenda item. Imker agreed the FDR needed to be done, but he was having a hard time justifying doing it on the south side of the road that did not get the same wear and tear.

Haddix said he would not bog down the discussion, but save it for the budget process. He disagreed with Imker on the long-term solution, but he reserved further discussion until the budget process. Fleisch pointed out that the audit presentation had just been made, and the City was in good shape. Haddix agreed, adding it was from a spreadsheet standpoint.

Fleisch moved to send out an RFP for FDR of Dividend Drive. Dienhart seconded. The motion carried 4-1 (Imker).

Council/Staff Topics **Hot Topics Update**

Pennington said it was busy time, and work had started on the FY 2012-2013 budget. There were some exciting things going on in some of the departments that would be announced soon, and they would be positive for the community.

Rorie reviewed the facilities list and project status for the Facilities Authority bond. Staff had been identifying the costs for each item, and the total was approximately \$3.5 million; however, Rorie pointed out there were still holes on the list since some costs had not been identified. Staff had

contracted with a consultant, who was assessing 14 City facilities, and providing recommendations. Currently, there were 138 recommendations from the assessment, but it was still only a draft report. Some of the recommendations were "shalls" and "shoulds," which provided some give and take when it came to prioritization of the issues.

The work at The Gathering Place was on track. There was a delay in getting the countertops due to making them fit. A meeting was scheduled soon regarding the remodel of the Recreation Administration building for use by Fayette Senior Services, and he could not get the price points until the scope of the remodel was determined. The Baseball/Soccer Complex (BSC) parking issue was next. Alternatives had been identified, and staff had identified some additional spots that could be paved. In addition, the grass pave option under consideration for 100 spaces would come in at half of the original \$500,000 cost estimate. The BSC facility maintenance building had been listed at \$75,000. After meeting on site, staff determined storage containers for \$12,000 might be a better alternative. The Kedron bubble could always be stored in the Rec Admin basement as a fall-back position, but staff was considering leasing containers and storing the bubble off-site.

Rorie said he would like to repair the tennis facilities, and the problem was how to fund them. The tennis courts were located in Braelinn, Blue Smoke, Glenloch, and Smokerise. Braelinn was closed due to structural issues. Repairing the two courts would cost \$52,000. Blue Smoke was also closed, and the estimate for the two courts was also \$52,000. The vendors would not warranty any resurfacing work done at the Smokerise courts due to structural issues with the courts.

The courts at Glenloch were marginal at best. Resurfacing them would cost \$42,000, and rebuilding them would cost \$104,000. Rebuilding them was the long-term better investment. The cracks would return. Rorie said Option 1 was to continue with the asphalt. Option 2 was to use permacourt, which would last 25 years, but needed repainting every five to six years.

Rorie continued that another option was to close Smokerise and/or Blue Smoke, then instead of building four courts, two courts could be built at Kedron, which was easily accessible to those who had used the other locations. He was not recommending that be done. The bottom line for redoing every tennis court was \$260,000, which included permacourt and repainting.

Staff was doing the due diligence to narrow down the costs on the list. Looking at the time value of money, it would cost more to delay. Having a priority list would provide a "pecking" order for any funds that did not have to be spent on higher priority items.

Fleisch's preference was to put the tennis courts in the bond budget. She said the City never had padlocked facilities before. She asked if the work could be done in 30-60 days. Those repairs and rebuilds would also hit every part of town. Rorie said it would have to go out for RFP, and it would be a total bid. The only limiting factor he saw was the work schedule and getting the prioritization done. In his opinion, the rebuild at Braelinn should be done first, followed by Glenloch, then Blue Smoke and Smokerise.

Fleisch noted that Smokerise was secluded and asked if there was any information on its actual usage. Rorie said a camera system could be installed to monitor usage. He knew those courts were used because people were playing every time he had gone by there. Based on the location of Smokerise, Rorie felt its usage was probably less than Braelinn or Glenloch.

Fleisch asked if getting the plans for the Rec Admin building were part of the bond or if Council would have to consider that cost separately. Rorie said it would depend on whether it would need to be a Facilities Authority bond project, and if so, the cost could be added in. The meeting was

next week, and that would lead to the determination of the engineering costs. It was possible staff could bring the request for the drawings to Council at either the April 19 or May 5 meetings.

Learnard told Rorie he had done a good job of showing Council all there was to consider. She asked how the list would be prioritized. Rorie recommended sticking to health and safety issues as core issues, noting the sewer upgrade at Shakerag was a core issue. The tennis courts were categorized as capital essential because of the service level impact. Staff still needed to analyze closing one of the pools and whether there would be cost benefit.

Haddix said cost benefit was critical to him when he voted on anything. Rorie said it was staff's role to advise and seek consent. The policy would be Council's. The recommendations needed to be pragmatic, practical, and rational recommendations.

Imker said he was frustrated with Council's inability to make a decision on the known items. At the next meeting, he wanted the blanks filled in, even if it was with best guess estimates. He wanted to get the first \$1.5 million in projects underway. He asked Rorie to fill in the numbers and highlight the guesses, so Council had an idea of the cost. Council could rationalize from their experience and point of view on what could move forward.

Imker said he had looked at a 10-year plan with Salvatore that included a minor millage decrease in a couple of years, adding that another Facilities Authority bond was included in five years. He wanted to ensure citizens knew there was a long-term plan. Haddix said no one could budget for 10 years.

Rorie reviewed what staff had been asked to provide. Borkowski said it would be difficult to get the numbers for the design and fix on the Rec Admin building by the next meeting. Rorie said they would do the best they could.

Imker asked if there was any update on Lake McIntosh. Learnard said the work should be completed by June or July. She had recently visited the site with County Administrator Jack Krakeel. The recent rains had created some flooding, causing some construction issues and delays.

Learnard moved to convene in executive session at 8:58 p.m. for personnel and pending or threatened litigation. Fleisch seconded. Motion carried unanimously.

Learnard moved to reconvene in regular session at 9:32 p.m. Imker seconded. Motion carried unanimously.

Imker moved to authorize the filing of the necessary legal action to recover funds paid to AMEX in garnishment action. Dienhart seconded. Motion carried unanimously.

Dienhart moved authorize the filing of the necessary legal action to determine the City's rights with respect to the BCS Pond. Imker seconded. Motion carried unanimously.

There being no further business to discuss, Learnard moved to adjourn the meeting. Fleisch seconded. Motion carried unanimously. The meeting adjourned at 9:34 p.m.

Pamela Dufresne, Deputy City Clerk

Don Haddix, Mayor

City Event Calendar

<u>April</u>	<u>May</u>	<u>June</u>
4/14 – Fayette County Earth Day @ Shakerag Knoll 4/14 & 15 – WWII Heritage Days @ Falcon Field 4/19 – City Council Meeting, 7 pm 4/21 – March for Babies, Picnic Park	5/1 – Council Workshop (Tentative), 6:30 5/3 – City Council Meeting, 7 pm 5/17 – City Council Meeting, 7 pm 5/19 – Adult Triathlon, Drake Field 5/26 – All American 5K, Shakerag Knoll 5/28 – Memorial Day, City Offices Closed	6/1 – Registration begins for 4 th of July Parade 6/5 – Council Workshop (Tentative), 6:30 6/12 – Rotary Candidate Forum, 7 pm @ The Wyndham 6/7 – City Council Meeting, 7 pm 6/21 – City Council Meeting, 7 pm
<u>July</u>	<u>August</u>	<u>September</u>
7/3 – Council Workshop (Tentative), 6:30 7/4 – Independence Day, City Offices Closed Parade, Fireworks 7/5 – City Council Meeting, 7 pm 7/19 – City Council Meeting, 7 pm	8/2 – City Council Meeting, 7 pm 8/7 – Council Workshop (Tentative), 6:30 8/16 – City Council Meeting, 7 pm	9/3 – Labor Day, City Offices Closed 9/4 – Council Workshop (Tentative), 6:30 9/6 – City Council Meeting, 7 pm 9/15 & 16 – Shakerag Arts & Crafts Festival 9/20 – City Council Meeting, 7 pm
<u>October</u>	<u>November</u>	<u>December</u>
10/2 – Council Workshop (Tentative), 6:30 10/4 – City Council Meeting, 7 pm 10/18 – City Council Meeting, 7 pm	11/1 – City Council Meeting, 7 pm 11/6 – Council Workshop (Tentative), 6:30 11/15 – City Council Meeting, 7 pm 11/22 & 23 – Thanksgiving Holiday, City Offices Closed	12/1 – Hometown Holiday 12/4 – Council Workshop (Tentative), 6:30 12/6 – City Council Meeting, 7 pm 12/20 – City Council Meeting, 7 pm 12/24 & 25 – Christmas Holiday, City Offices Closed
<u>2013</u>		
<u>January</u>	<u>February</u>	<u>March</u>
1/1 – New Year's Day, City Offices Closed 1/3 – City Council Meeting, 7 pm 1/17 – City Council Meeting, 7 pm	2/5 – Council Workshop (Tentative), 6:30 2/7 – City Council Meeting, 7 pm 2/21 – City Council Meeting, 7 pm	3/5 – Council Workshop (Tentative), 6:30 3/7 – City Council Meeting, 7 pm 3/21 – City Council Meeting, 7 pm

Note: Items in **BOLD** are new additions

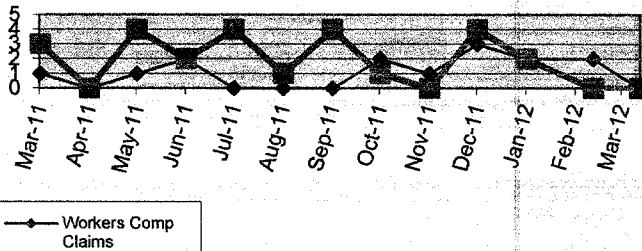
Updated 4/13/2012

Administrative Services

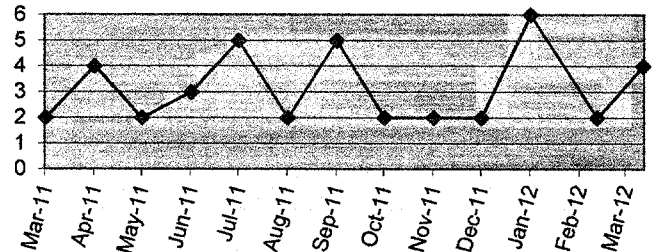
Monthly Report

Human Resources & Risk Management

Workers Comp Claims & Vehicle/Equipment Accidents



Employee Resignations/Terminations



Turnover Rate (Annual)

FY 2012 (YTD)

6.19%

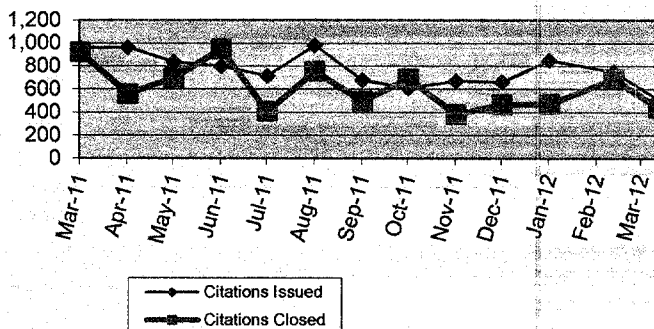
FY 2011

12.76%

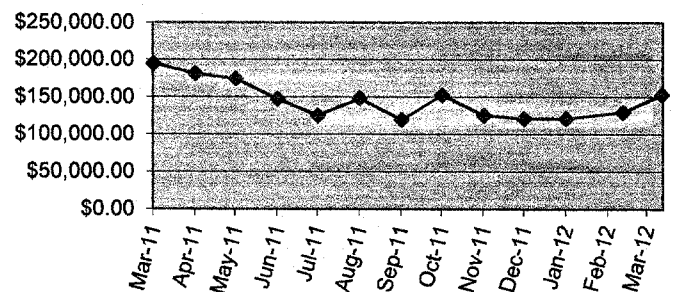
NOTES: FY 2012 includes 1 retirement. Figures do not include RIFs or seasonal positions.

Municipal Court

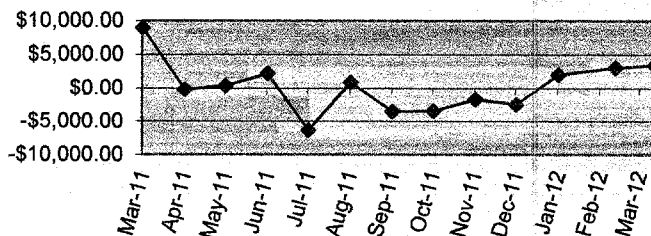
Citations Issued vs Closed



Fines Assessed*



Jail Fund Balance**
\$123,072.83
as of March 31, 2012



* Approximately 33% of the Municipal Court Fines Collected reflect mandated add-ons that pass through to State and other agencies. The monies reflected above are not the actual revenues received; for revenue received, please refer to Financial Services report "General Fund Revenues Received: Fines & Forfeitures"

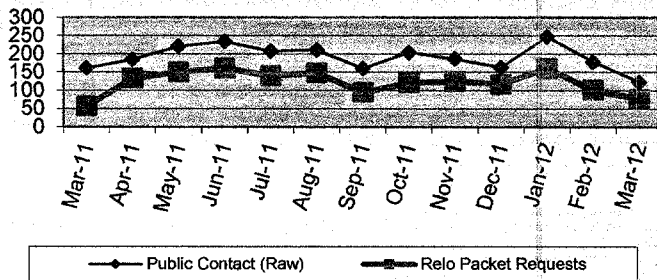
** A positive Jail Fund Balance reflects a credit with the County based on jail fees paid versus number of prisoners housed

Administrative Services

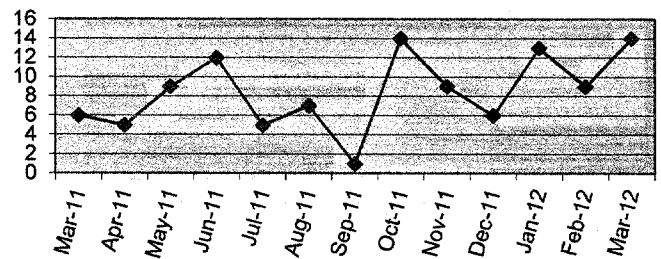
Monthly Report

Public Information

Public Contact / Comments / Questions



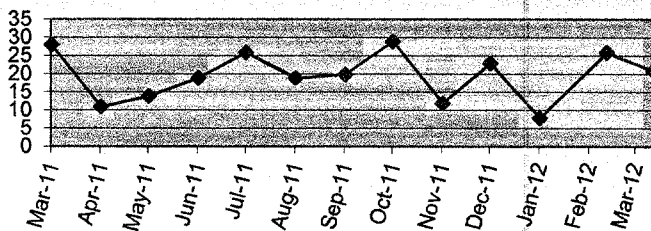
Open Records / Discovery Requests



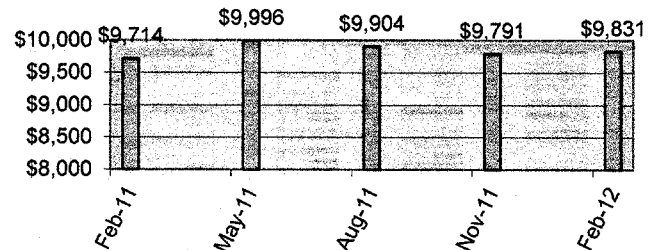
NOTE: Packet Request form added to web site 3/21/2011

City Clerk

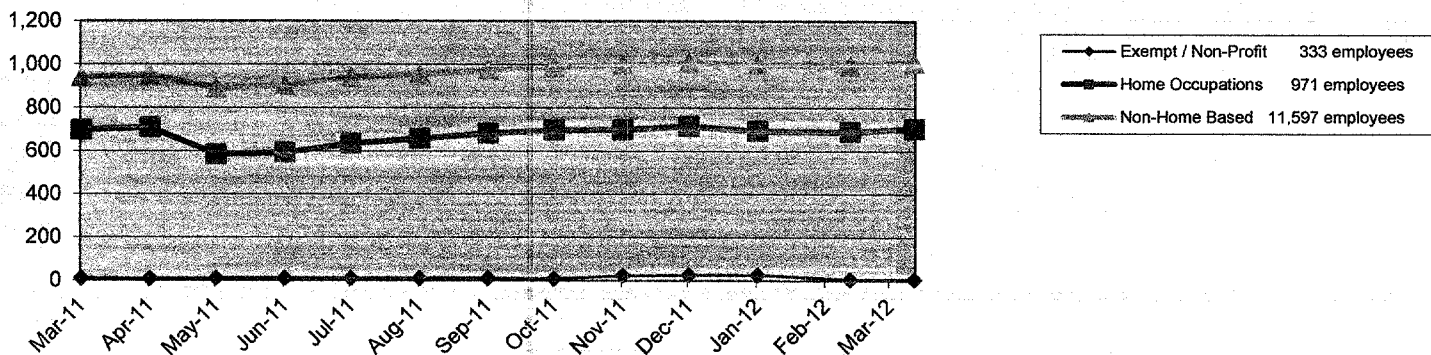
New Businesses Registered



Quarterly Sanitation Franchise Fees



Registered Businesses
(with current employment figures)



Note: April - June finalizes the annual registration and eliminates closed businesses for previous year. New businesses are added as they register.

Top 10 Employers by # of employees (no changes):

NCR, Cooper Lighting, Panasonic, Hoshizaki, Wal-Mart, Kroger (Kedron), Kroger (Braelinn), World Airways, Alenco, Randstad

City Council Monthly Report

As of: 04/11/2012

DEPARTMENT: PLANNING & ZONING
SUPERVISOR: DAVID RAST

FISCAL YEAR: 2012
CREATOR: KATHY GRAY

MONTH:	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
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BUILDING DEPARTMENT												
RESIDENTIAL BUILDING PERMITS												
Single Family Units:	1	1	2	0	4	3						
Single Family C.O.'s	3	2	0	1	2	2						
Multi Family Units:	0	0	0	0	0	0						
Multi Family C.O.'s	0	0	0	0	0	0						
Miscellaneous*	34	20	29	18	19	31						
INSPECTIONS:	155	91	122	131	124	174						

NON-RESIDENTIAL BUILDING PERMITS												
New Construction:	0	0	0	0	0	1						
Non-Residential C.O.'s	10	5	5	6		9						
Expansion/Renovation/Tenant Finish:	2	7	5	3	4	3						
Miscellaneous*	0	3	1	0	2	2						
INSPECTIONS:	104	142	71	67	55	49						

DEVELOPMENT PERMITS	1	1	1	0	1	3						
POPULATION ESTIMATE^	34,403	34,407	34,407	34,410	34,410	34,414						
BUILDING PERMIT FEES	\$24,472	\$62,371	\$20,001	\$18,301	\$17,570	\$14,970						

PLANNING DEPARTMENT												
Tree Removal Permits:	CE	CE	CE	37	70	135						
Sign Permits:	\$800	\$460	\$100	\$300	\$400	\$300						
Banner/ Special Event Permits:	\$525	\$50	\$360	\$285	\$270	\$315						
New Construction Plan Reviews:	\$400	\$200	\$300	\$50	\$1,200	\$900						
Other Plan Reviews/Permits:	\$736	\$4,416	\$671	\$573	\$937	\$58						
Resubmittals:	\$0	\$0	\$0	\$100	\$0	\$0						
Fire Department Permit Fees:	\$700	\$750	\$1,350	\$1,318	\$1,000	\$450						
TOTAL PLAN REVIEW FEES	\$3,161	\$5,876	\$2,781	\$2,626	\$3,807	\$2,023						

TOTAL FEES COLLECTED	\$27,633	\$68,247	\$22,782	\$20,927	\$21,377	\$16,993						
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COMPARISON CHART

YTD FY 2012	YTD of FY 2011	YTD of FY 2010
11	5	14
10	12	22
0	0	0
0	0	0
151	154	69
797	813	NA

1	2	0
35	25	NA
24	47	NA
8	1	NA
488	507	NA

7	5	15
34,410	34,366	NA
\$157,685	\$140,557	111,239

242	213	416
\$2,360	\$2,450	NA
\$1,805	\$1,320	NA
\$3,050	\$330	NA
\$7,391	\$2,940	NA
\$100	\$500	NA
\$5,568	\$5,109	NA
\$20,274	\$15,649	NA

\$177,959	\$156,206	\$111,239
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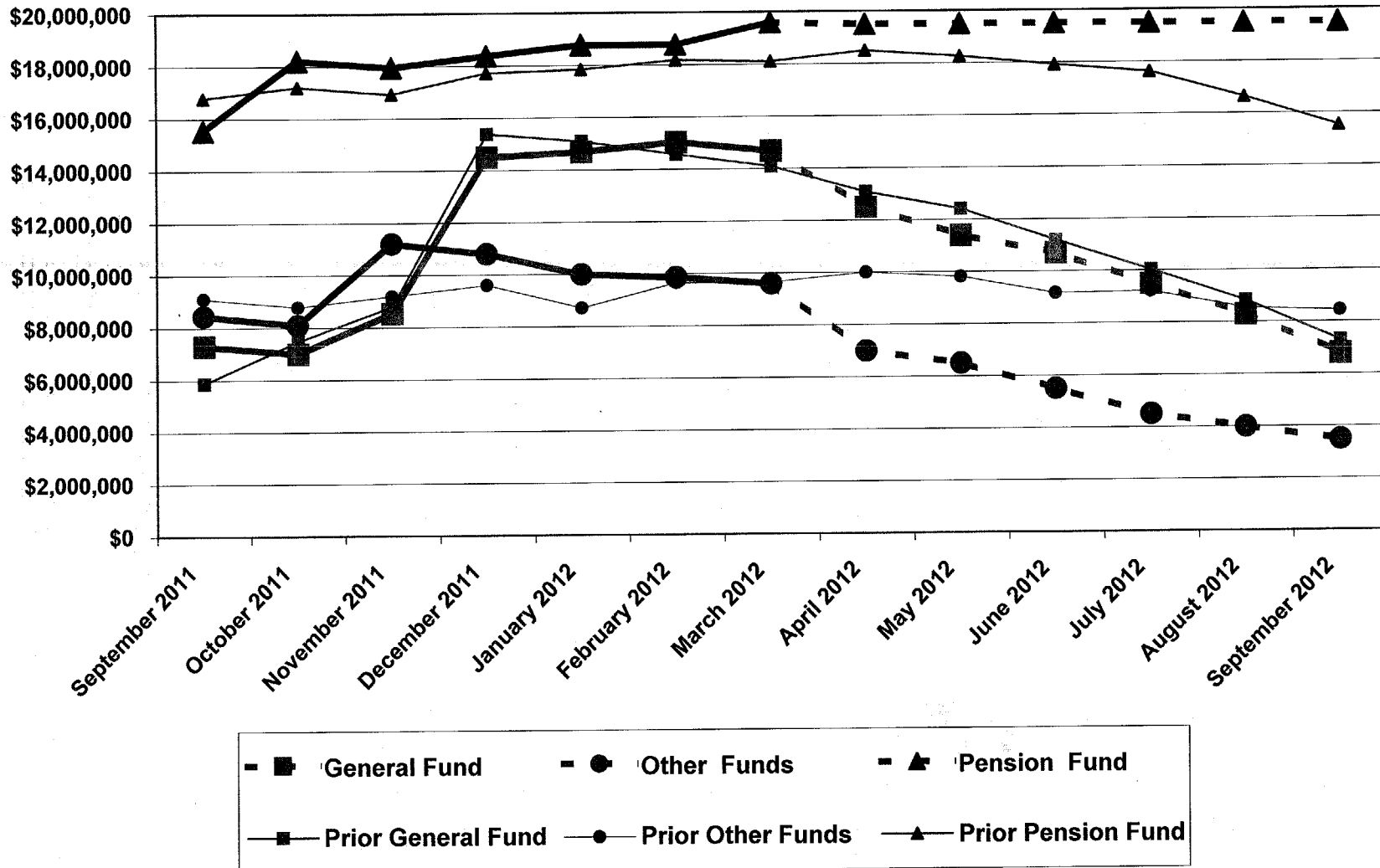
* Miscellaneous permits are: Fences, Pools, Additions/Renovations, Reroofings, etc

^ Based on 2.09 people per residential CO

± Other plan reviews: Soil Erosion permits, Land Disturbance Fee, Site Plan & Final Site Plan reviews

Adjusted to Census 2010 number

CITY OF PEACHTREE CITY
FISCAL YEAR 2012 (with prior year comparison and current year estimates)
MONTHLY ENDING CASH/INVESTMENT BALANCES
(UNAUDITED)



Note: Other Funds include Special Revenue Funds, Capital Projects Funds, Debt Service Funds, Proprietary Funds (including the Stormwater Utility Fund), and Agency Funds.

**CITY OF PEACHTREE CITY
MONTHLY REPORT
GENERAL FUND AND HOTEL/MOTEL TAX FUND
BUDGET COMPARISON (UNAUDITED)
FOR THE SIX MONTHS ENDED MARCH 31, 2012**

PERCENTAGE OF BUDGET YEAR COMPLETED 50.00% (ACTUAL TRANSACTIONS STILL PENDING)

GENERAL FUND REVENUES BY MAJOR CATEGORIES				
Description	2012 Budget	YTD Actual	Dollar Difference	Percentage To-Date
General Property Taxes	\$ 11,766,742	\$ 10,985,052	\$ (781,690)	93.36%
Franchise Taxes	2,603,612	2,186,391	(417,221)	83.98%
Local Option Sales Tax	6,520,000	3,314,686	(3,205,314)	50.84%
Other Sales & Use Taxes	704,550	346,113	(358,437)	49.13%
Business Taxes	2,254,651	2,016,940	(237,711)	89.46%
Licenses & Permits	641,637	484,200	(157,437)	75.46%
Intergovernmental/Grants	300,020	142,915	(157,105)	47.64%
Charges for Services - Other	953,750	392,367	(561,383)	41.14%
EMS Billings	502,988	232,197	(270,791)	46.16%
Fines & Forfeitures	1,254,964	590,776	(664,188)	47.08%
Investment Income	76,974	26,104	(50,870)	33.91%
Other Revenue	110,448	72,507	(37,941)	65.65%
Other Financing Sources	1,164,905	622,226	(542,679)	53.41%
Total General Fund Revenues	\$ 28,855,241	\$ 21,412,474	\$ (7,442,767)	74.21%
Surplus Carryover	(963,229)			
Total General Fund	\$ 27,892,012			

GENERAL FUND EXPENDITURES BY DIVISION AND/OR TYPE				
Division and/or Type	2012 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Executive Services	\$ 475,148	\$ 138,114	\$ 337,034	29.07%
Administrative Services	1,301,704	562,491	739,213	43.21%
Financial Services	1,198,948	583,211	615,737	48.64%
Police Services/Code Enforcement	7,148,427	3,510,444	3,637,983	49.11%
Fire/EMS Services	6,621,926	3,318,490	3,303,436	50.11%
Public Works/Buildings & Grounds/Engineering	4,575,632	2,060,196	2,515,436	45.03%
Community Services	4,394,937	1,753,329	2,641,608	39.89%
Non-Divisional:				
Unemployment Insurance	48,000	-	48,000	0.00%
Council Contingency	-	-	-	0.00%
Non-Profit Organizations	26,757	26,757	-	100.00%
Transfer to Development Authority	7,500	7,500	-	100.00%
Transfers to Other Funds	2,490,603	1,056,846	1,433,757	42.43%
Liability Insurance	89,243	51,025	38,218	57.18%
Litigation Services	100,000	65,605	34,395	65.61%
General Administration/Miscellaneous	46,318	342	45,976	0.74%
Budgeted Savings	(633,131)	-	(633,131)	0.00%
Total General Fund	\$ 27,892,012	\$ 13,134,350	\$ 14,757,662	47.09%

HOTEL/MOTEL FUND REVENUES				
Description	2012 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Total Hotel/Motel Taxes	\$ 796,280	\$ 394,314	\$ (401,966)	49.52%

HOTEL/MOTEL TRANSFERS OUT				
Type	2012 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Transfer to General Fund	\$ 265,427	\$ 131,438	\$ 133,989	49.52%
Transfer to Tourism Association	530,853	262,876	267,977	49.52%
Total Hotel/Motel Transfers Out	\$ 796,280	\$ 394,314	\$ 401,966	49.52%

**CITY OF PEACHTREE CITY
FINANCIAL SERVICES
MONTHLY REPORT
(UNAUDITED)
AS OF MARCH 31, 2012**

SUMMARY OF OVER \$10,000 EXPENDITURES APPROVED BY CITY MANAGER MARCH 2012			
Description	Vendor	Award	Date
Condition Assessment of 12 City Facilities	Pond & Company	\$ 33,602.00	03/05/2012
Harbor Loop Culvert Design	Integrated Science & Engineering	19,555.00	03/05/2012
Gathering Place Flooring	Peachtree Flooring	24,000.00	03/23/2012
Gathering Place HVAC Work	Shumate Mechanical	19,680.00	03/23/2012

PURCHASING REPORT FOR MONTH ENDED March 31, 2012 AND March 31, 2011		
Activity	Fiscal Year 2012	Fiscal Year 2011
Purchase Orders / Requisitions Processed	264	267
City Store Requisitions Processed	13	13
Sealed Bids Requested	0	4
Requests for Proposals	0	0
Bids Awarded	0	3
Requests for Proposals Awarded	1	0
Contracts Prepared	0	3
Electronic Auction	0	10
Fixed Assets Purchased	4	3
Condition Assessment 12 City Facilities		
Harbor Loop Culvert Design		
Gathering Place Flooring		
Gathering Place HVAC Work		

CITY OF PEACHTREE CITY
DONATIONS RECEIVED
MARCH 2012

POLICE

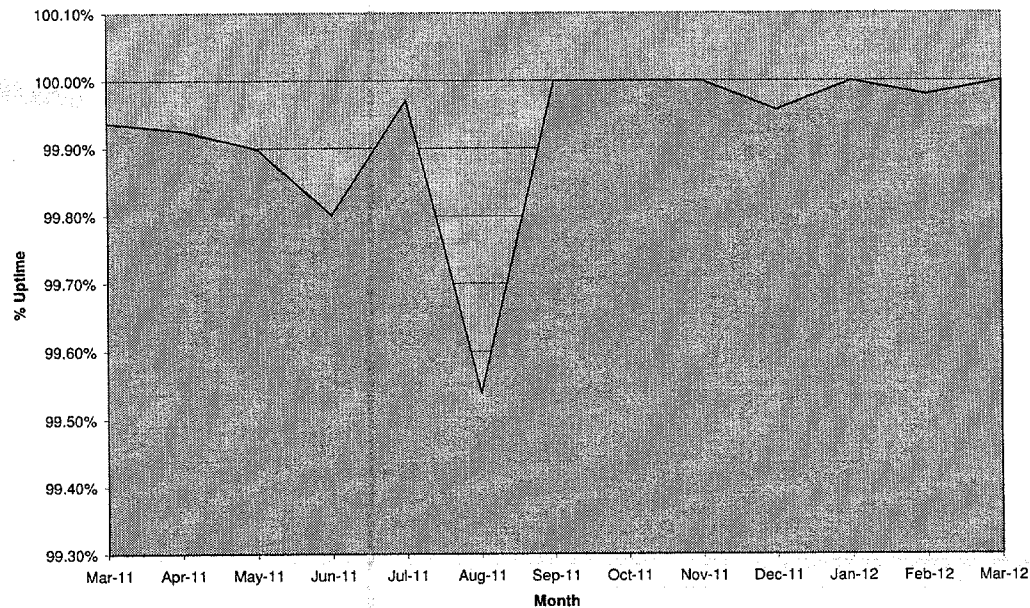
TOTAL MONTH OF MARCH 2012

\$	-
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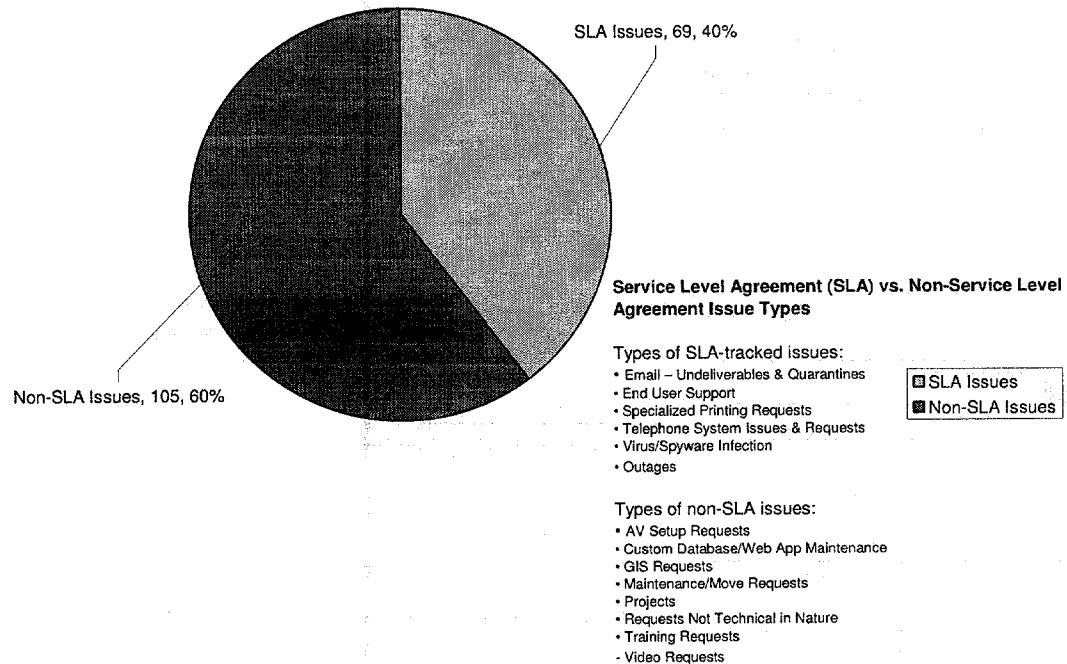
City of Peachtree City
 Information Technology Statistics and Trends
 For Period Ending March 25, 2012
 Report Date -April 9, 2012

Server Uptime and Technology Issue Statistics

Primary Server Uptime - 13 Month Trend

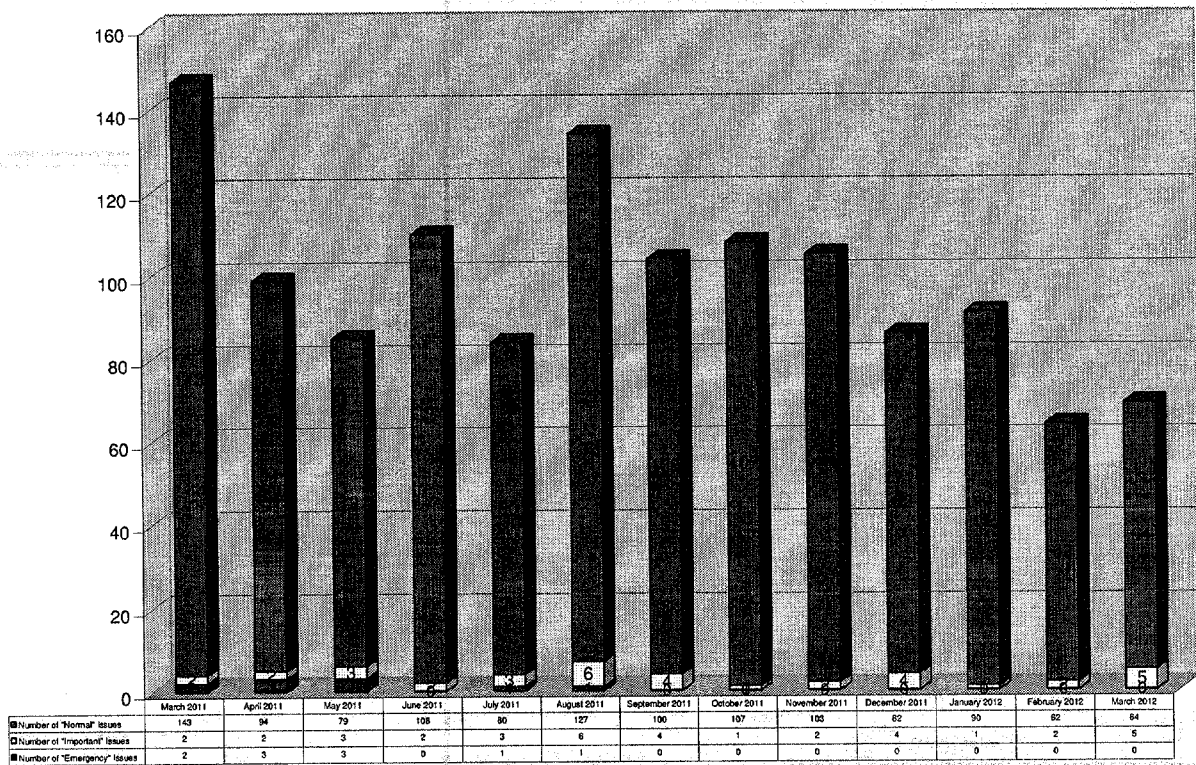


Service Level Agreement (SLA) Issues vs Non-SLA Issues, March 1-25, 2012

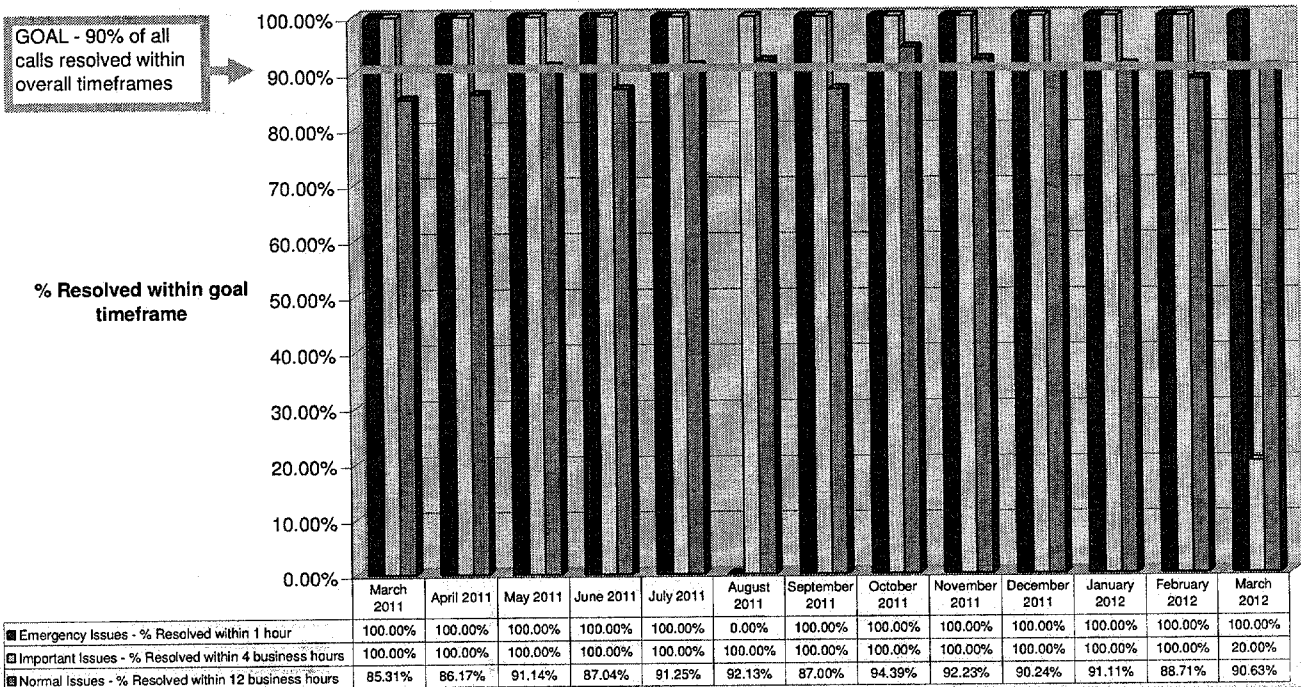


Peachtree City IT Statistics (continued)

Issue Volume by Severity/Impact - SLA Tracked Support Calls - 13 Month Trend

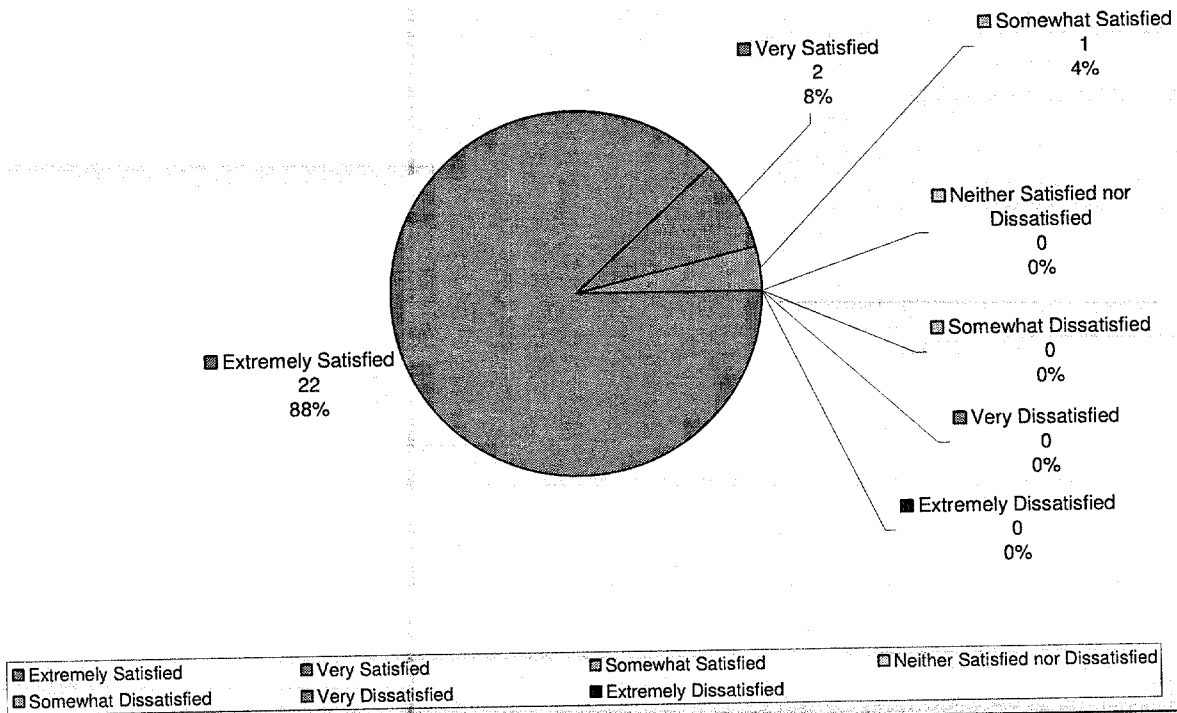


SLA - Call Resolution Goal Analysis - 13 Month Trend



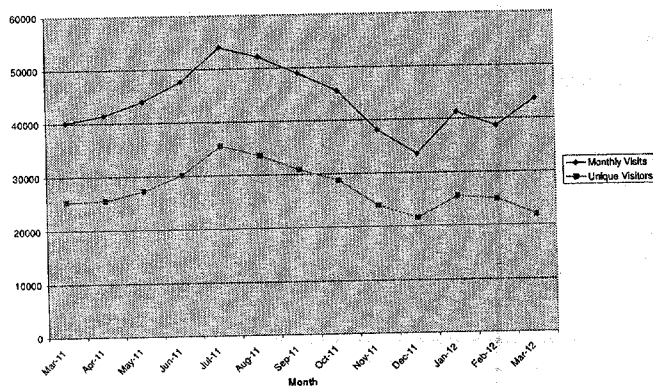
Peachtree City IT Statistics (continued)
End User Satisfaction Statistics

End User Overall Satisfaction - March 1- 25, 2012
Response Rate - 25 surveys out of 174 support incidents = 14.3% response rate
(assumes each response is for a different support incident)

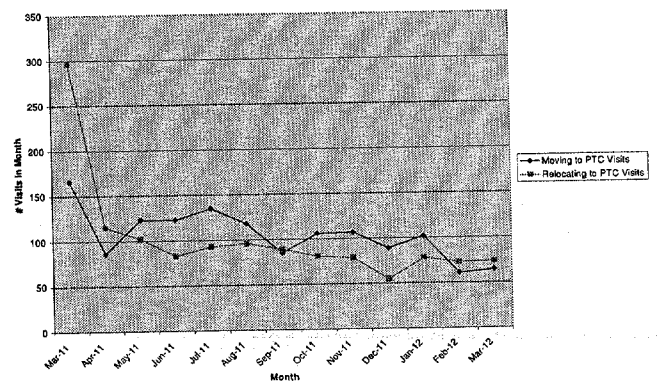


VISITS and VISTORS to <http://www.peachtree-city.org>

Visits and Unique Visitors - 13 Month Trend



Visits to Goal-Oriented Pages - 13 Month Trend



PEACHTREE CITY FIRE/RESCUE
MONTHLY REPORT
March 2012

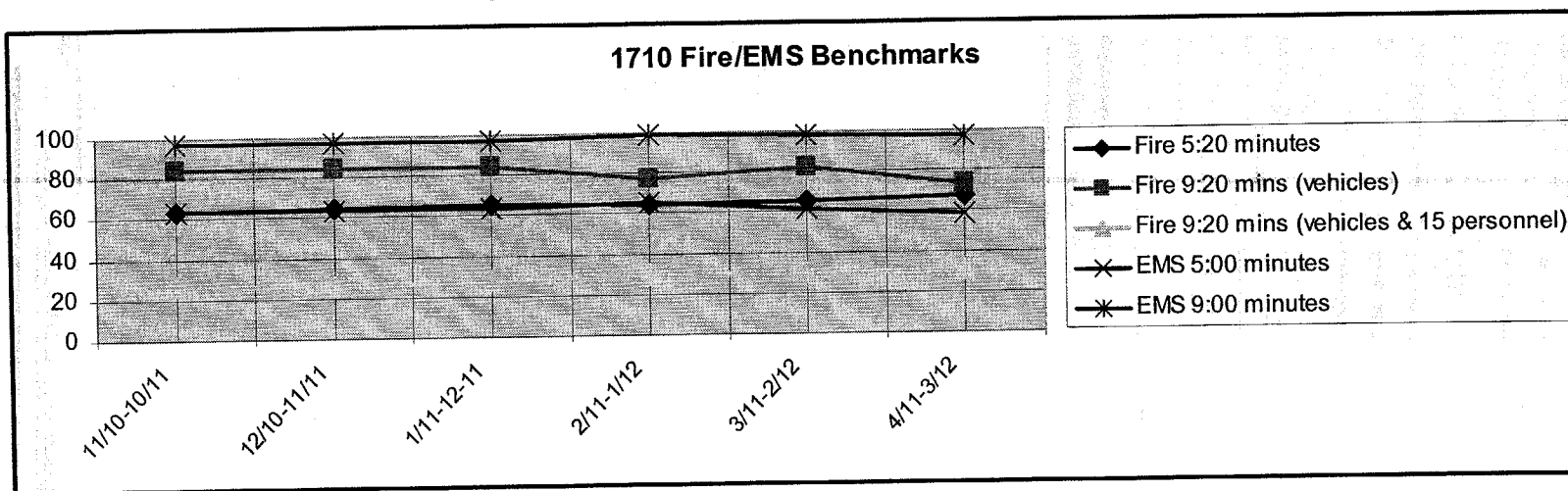
RESPONSE BENCHMARKS (March 11 – March 12)

A) 67.2% B) 72.7% C) 31% D) 57.6% E) 97.3%

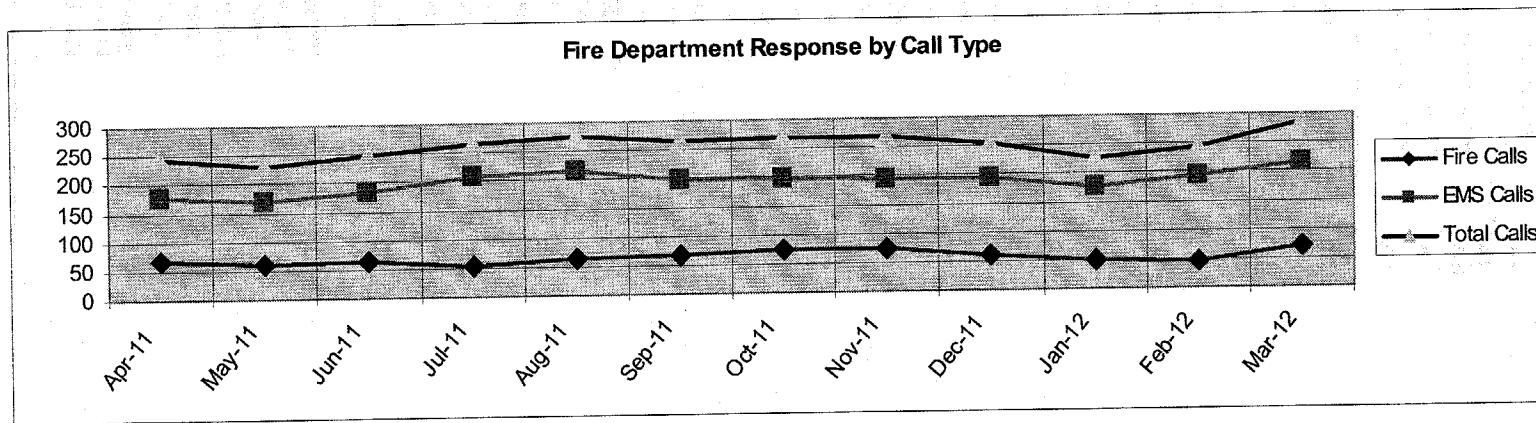
Benchmarks are based on NFPA 1710 Standards as follows:

- A) Fire Call: First arriving Engine Company arrives in 5 minutes 20 seconds from notification 90% of time. (Engine & 4 Firefighters)
- B) Fire Call: Initial full alarm assignment arrives in 9 minutes 20 seconds from notification 90% of time. (2 Engines, Aerial, Squad, Ambulance)
- C) Fire Call: Initial full alarm assignment arrives in 9 minutes 20 seconds from notification 90% of time. (15 Firefighters)
- D) EMS Call: First arriving EMS Unit arrives in 5 minutes from notification 90% of time. (EMS Unit & 2 EMTs/Paramedics)
- E) EMS Call: Second arriving EMS Unit arrives in 9 minutes from notification 90% of time. (EMS Units & 4 EMTs/Paramedics)

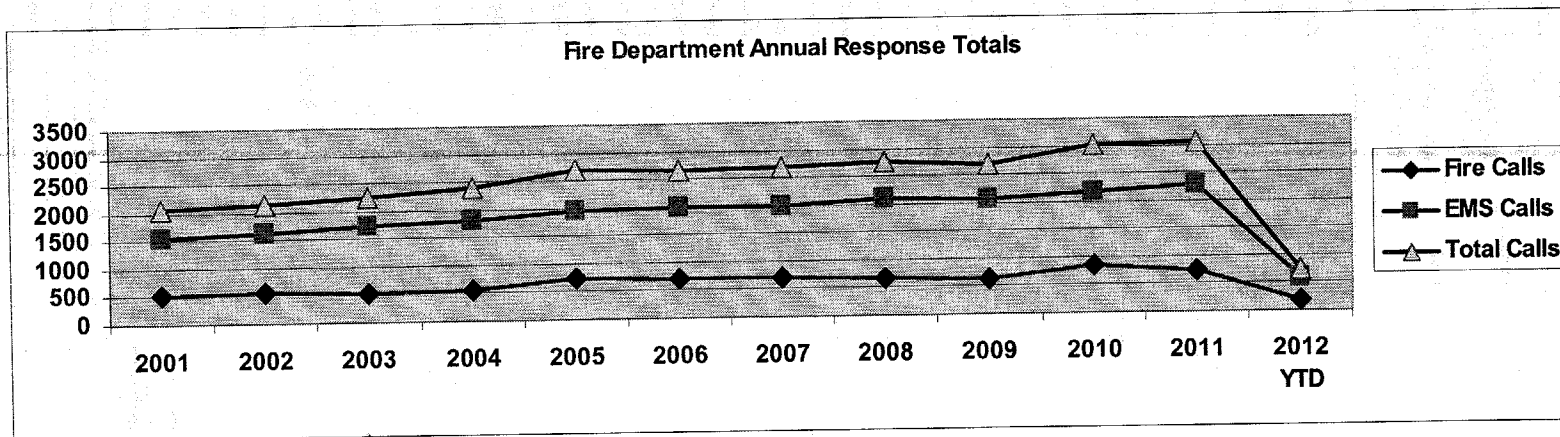
RESPONSE BENCHMARKS (6 MONTH LOOK-BACK)



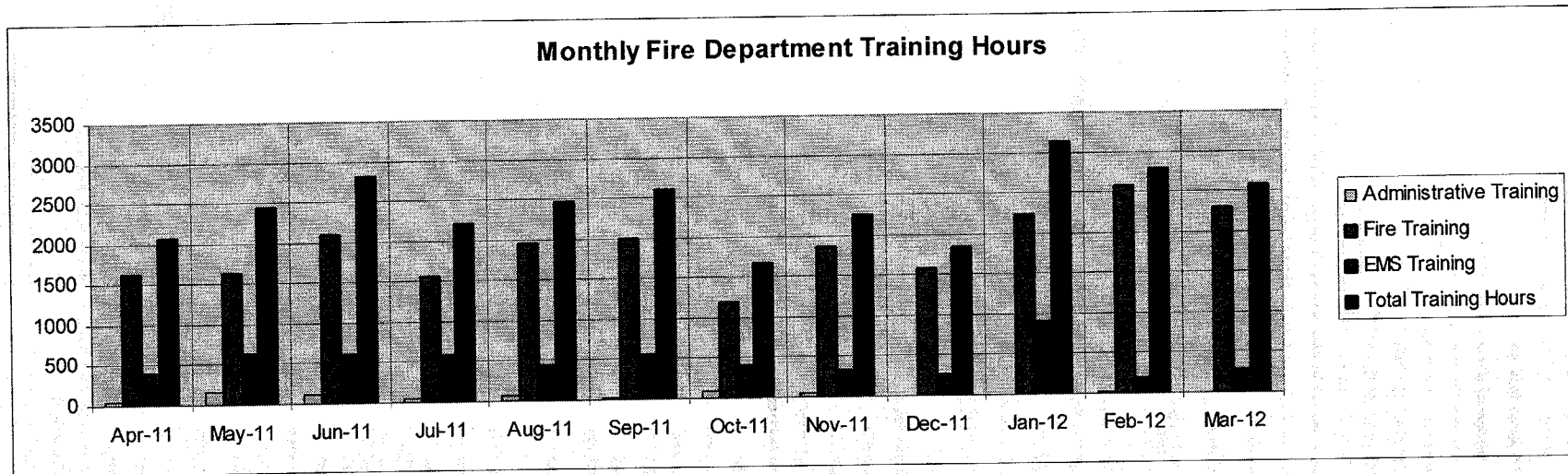
MONTHLY RESPONSES (Last 12 Months)



TOTAL ANNUAL RESPONSES (PAST 12 YEARS)

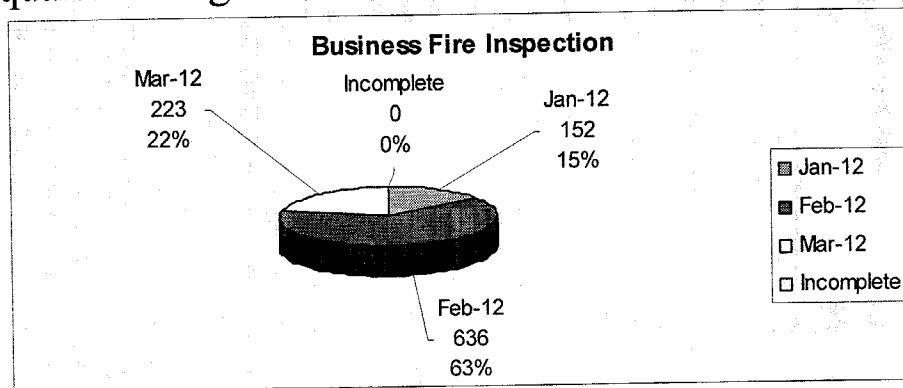


TRAINING HOURS (Last 12 Months)



QUARTERLY FOCUS AREA

Every Quarter the Fire Department has a different focus. This area of the monthly report will show where the department is in accomplishing its goal or requirement. The following are the focus areas and how many items must be completed or done per quarter. The charts will change with the quarter changes.



GOALS

Jan-Mar (Inspections-1011)
 Apr-Jun (Hydrants-1704)
 Jul-Sep (Pre-Plans- 1006)
 Oct-Dec (Public Education-3500)

**FY2012 MONTHLY REPORT
LIBRARY**

ACTIVITY DESCRIPTION	UNIT	October	November	December	January	February	March	April	May	June	July	August	September	FY2012 YEAR-TO-DATE	FY2011 YEAR-TO-DATE
Items - Acquired	Num.	406	283	452	608	522	455							2,726	3,430
Items - Circulated	Num.	40,844	36,885	32,564	33,140	37,818	38,005							219,256	222,887
Items - Loaned to Other Libraries	Num.	1,330	1,150	969	1,185	1,321	1,129							7,084	7,264
Items - Borrowed From Other Libraries	Num.	2,321	1,910	1,920	2,103	1,918	2,274							12,446	12,862
Class Visits	Num.	2	0	3	2	5	3							15	12
Group Meetings	Num.	33	34	32	18	29	30							176	197
Monthly Traffic	Num.	22,511	18,561	17,643	17,634	20,602	26,532							123,483	122,586
Children's Programs	Num.	22	10	11	13	21	21							98	102
Number of Participants	Num.	1,561	222	217	370	600	609							3,579	2,799
Adult Programs	Num.	3	3	2	3	2	4							17	14
Number of Participants	Num.	71	41	85	215	24	104							540	289
Revenue from Overdue Books	Dls.	3,198	4,348	3,477	3,468	3,601	4,655							22,747	19,565
Revenue from Copies Made	Dls.	631	794	481	553	521	793							3,773	4,026
Reference Assistance	Num.	1,710	1,334	1,107	1,151	1,372	1,693							8,367	8,847
Internet Usage	Num.	3,072	2,772	2,233	2,362	2,508	2,589							15,536	16,453
Volunteers	Num.	38	31	30	36	40	35							210	248
Number of Hours Worked	Num.	333	213	200	275	286	305							1,612	1,903
eBook/Audio Downloads	Num.	774	894	938	840	959	883							5,288	n/a

Notes: Final paperwork for \$100K state MRR grant to replace roof in FY13 has been submitted. We are excited to host state library meetings the week of May 7-11 as follows: Mon & Tues - New Library Directors Training; Tues & Wed - PINES Annual Conference; Thur & Fri - State Library Directors Meeting. Council is invited to open and/or attend meetings on Thur & Fri at Dolce. Lunch will be provided on Thur.

**CITY OF PEACHTREE CITY
RECREATION REVENUE
AS OF MARCH 31, 2012
WITH COMPARISONS TO MARCH 31, 2009, 2010, & 2011**

RECREATION REVENUE	ACTUAL THRU MARCH			ORIGINAL	BUDGET	CURRENT	ACTUAL
	FY 2009	FY 2010	FY 2011	BUDGET	ADJUSTMENTS	BUDGET	THRU
				FY 2012		FY 2012	MARCH
							2012
Program Fees - Recreation	\$ 66,230	\$ 57,751	\$ 62,415	\$ 187,533.00	\$ -	\$ 187,533	\$ 59,807
Programs Fees - Kedron	50,097	56,779	67,001	145,000	-	145,000	64,945
Programs Fees - Athletic Tourn.	1,600	2,975	6,570	\$4,225		\$4,225	\$ 7,325.00
Facility Rental - Recreation	1,555	1,680	3,116	9,612	-	9,612	1,965
Facility Rental - Kedron	1,805	6,104	4,163	7,247	-	7,247	6,807
Program Fees - Pool Revenue	35,516	43,537	60,623	150,517	-	150,517	16,580
Program Fees - Rec Pool Revenue	-	-	-	20,000	-	20,000	-
	156,803	168,826	\$ 203,888.00	\$ 524,134		\$ 524,134	\$ 157,429

Recreation Programming Notes- The Spring Activities Catalog is now available to the public and our classes are open for registration. We hosted two Nike Basketball Clinics on the 9th and 18th. The Youth Council met on the 13th and 27th. The Red Cross Blood Drive was held at Glenloch Recreation Center on the 2nd with close to 49 pints of blood being donated. Our Zumba classes had over 50 participants enrolled for this month. We worked to finalize plans for upcoming summer camps and to be prepared for early registration to be held early April. Adult softball has 71 teams with approx. 1400 participants. Adult Volleyball is set to begin with 21 teams participating.

Special Events Notes- The Oak Grove hosted the "Run For the Gold" race on the 10th, which was held at their school. The Delta Pilot's Luncheon was held at Shakerag Pavilion from 11am- 4pm on the 10th. Holy Trinity Church hosted the "Trinity Trail" on the 17th. The Southside Church rented Drake Field on the 17th as well for an outing. There was a middle school track meet at the Riley Track on the 21st. The "Survivor Breast Cancer Walk" was held at Picnic Park and surrounding cart paths on the 24th. Crabapple Elementary hosted the "Red Bird Run" on the 24th as well. The Department worked with a local church who volunteered for a work day on the 24th. The turnout was tremendous and the projects completed were fantastic at the Kedron Fieldhouse and Glenloch. The PTCUMC hosted their "Easter Games" at Picnic Park on the 31st.

Tournaments Notes- We hosted Adult Softball One- pitch Tournaments at Meade on the 9th and the 31st. The "King of the Mountain" softball tournament was held at Meade on the 23rd and 24th. The PTC Global Qualifier baseball tournament was held at BSC on the 31st and April 1st.

PEACHTREE CITY POLICE DEPARTMENT

2012 MONTHLY REPORT

MARCH 2012 FEBRUARY 2012 2012 2011
 Calendar Year to Date Calendar Year to Date

PART I CRIMES: Criminal Homicide, Forcible Rape, Robbery, Aggravated Assault, Arson, Motor Vehicle Theft, Theft, Burglary

TOTAL PART I CRIMES	36	45	128	104
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<u>DUI ARRESTS</u>	9	8	27	54
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DRUG ARRESTS: Marijuana, Methamphetamine, Cocaine, Other (opium, heroin, etc)

TOTAL DRUG ARRESTS:	12	3	25	29
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OTHER ARRESTS

PROPERTY CRIMES	20	24	70	52
PERSON CRIMES	11	4	18	16
CITY ORDINANCES	39	46	126	124
TRAFFIC OFFENSES	15	16	46	71
OTHER	32	27	86	97

<u>CALLS ANSWERED:</u>	6,073	5,864	18,379	16,260
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TRAFFIC:

CITATIONS ISSUED	509	655	2,081	2,161
WARNINGS	920	1,073	3,081	2,902
ACCIDENTS	97	99	265	243

TOP 5 ACCIDENT LOCATIONS – MONTH

HWY 54 / HWY 74	6
HWY 54 / HUDDLESTON	2
HWY 54 / COMMERCE	2
HWY 54 / WALMART ACCESS ROAD	2
HWY 54 / PEACHTREE PARKWAY	1

Peachtree City Code Enforcement Monthly Report 2012

	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	YTD	2011 YTD
Case Summary														
Cleanliness of Premises (Grass)														
New Cases	0	1	87										88	61
NOVs Reactive	0	0	2										2	3
NOVs Proactive	0	1	85										86	58
Citations	0	0	0										0	0
Unfounded	0	0	0										0	0
Cleanliness of Premises (Trash)														
New Cases	25	49	25										99	157
NOVs Reactive	3	5	6										14	23
NOVs Proactive	22	39	18										79	129
Citations	0	2	0										2	6
Unfounded	0	4	1										5	2
Cleanliness of Premises (Auto)														
New Cases	76	45	37										158	103
NOVs Reactive	2	0	3										5	4
NOVs Proactive	73	45	33										151	97
Citations	1	0	0										1	3
Unfounded	0	0	1										1	1
Parking Restrictions														
New Cases	15	17	30										62	77
NOVs Reactive	4	2	12										18	11
NOVs Proactive	11	15	17										43	59
Citations	0	0	0										0	1
Unfounded	0	0	1										1	7
Accessory Use to Dwellings														
New Cases	16	22	22										60	48
NOVs Reactive	0	0	2										2	1
NOVs Proactive	15	22	20										57	47
Citations	0	0	0										0	0
Unfounded	1	0	0										1	0
Sign Violations														
New Cases	8	7	16										31	78
NOVs Reactive	1	1	2										4	6
NOVs Proactive	7	6	14										27	70
Citations	0	1	0										1	2
Unfounded	0	1	0										1	0
Rehabs														
New Cases	0	2	3										5	0
NOVs Reactive	0	2	2										4	0
NOVs Proactive	0	0	1										1	0
Citations	0	0	0										0	0
Unfounded	0	0	0										0	0
Miscellaneous														
New Cases	7	12	17										36	62
NOVs Reactive	0	4	3										7	19
NOVs Proactive	7	4	9										20	32
Citations	0	0	0										0	4
Unfounded	0	4	5										9	10
Totals														
New Cases	147	155	237										539	586
NOVs Reactive	10	14	32										56	67
NOVs Proactive	135	132	197										464	533
Citations	1	3	0										4	16
Unfounded	1	9	8										18	20
Signs Confiscated	71	63	141										275	283
Parks Checked	143	116	118										377	1415

**PUBLIC SERVICES MONTHLY REPORT
MARCH 2011**

Public Works Monthly Reports

Activity Description	Unit	March-12	FY2012 YTD	Annual Goal
General				
Average time to complete vandalism repairs once notified	Days	1	1.16	3
Average time to respond to a citizen complaint and assign action	Days	1.3	2.17	5
Streets				
Street Patching	Hrs.	47	328	2,500
Street Crack Sealing	Hrs.	0	0	435
Street General Maintenance	Hrs.	355	2,690	3,500
Storm Water Maintenance	Hrs.	215	1,973	8,000
Street Sweeping	Ft/MIs	93,218/ 17.6	353,936/15.0	360
Cart Paths				
Cart Path Paving	Ft.	772	8,615	21,000
Cart Path Litter Removal	Hrs.	201	816	1,250
Time to remove trees on paths once reported	Days	1	1.2	2
Cart Path Drainage Maintenance	Hrs.	466	1,867	2,500
Cart Path General Maintenance	Hrs.	574	2,396	3,250
Signs				
Average time to respond to traffic sign maintenance issues	Days	1	1.00	2
Signs Changed over to new reflectivity and mixed letter standard (completion date 2018)	Each	30	138	150
Contracted Services				
Time for contractor to remove trees once notified	Days	4.30	2.50	3
Time for landscaping and mowing contractor to fix an issue once notified	Days	3.00	1.41	2
Time for contractor to remove dead animals and debris from road once notified.	Days	1.00	1.00	1
Fleet Maintenance				
Average time to complete a preventative maintenance on a Light Car/Truck	Hrs	3.4	3.74	3.0
Average time to complete a preventative maintenance on a Heavy Truck	Hrs	N/A	3.50	6
Average time to complete a preventative maintenance on a Heavy Equipment	Hrs	10	5.00	6
Ratio of time spent on preventative maintenance versus other repair items		.43 TO 1	0	2 to 1
Facility Maintenance				
Sports Complex Maintenance	Hrs.	530	850	2,500
Parks General Maintenance	Hrs.	57	114	435
General Maintenance	Hrs.	55	328	2,000
Vandalism	Hrs.	10	19	0
Litter Removal	Hrs.	197	365	2,000

Note: General maintenance line items include activities not included in paving operations. These include but are not limited; storm clean up, litter removal, curb repair etc.

PLANNING COMMISSION ATTENDANCE RECORD

3-Year Term

March 2012

Term of Appointment

Report Date: Month Year

Name & Term Length (start/end)	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
David Conner Chairman 10/07/10 - 9/30/13	14	14	13	1	06/13/2011	93%
Aaron Daily 10/10/11 - 9/30/14	14	5	5	0		100%
Frank Destadio, Vice Chairman (Appointed to fulfill Joe Frazar's unexpired term) 4/21/11 - 9/30/12	14	11	9	2	07/11/2011 08/08/2011	82%
Patrick Staples 10/01/96 - 9/30/12	14	14	14	0		100%
Lynda Wojcik 02/23/09 - 9/30/13	14	14	13	1	03/21/2011	93%
Robert Napoli Alternate 10/01/11 - 9/30/12	14	5	3	2	10/10/2011, 03/12/2012	60%

PLANNING COMMISSION ATTENDANCE RECORD

3-Year Term

February 2012

Term of Appointment

Report Date: Month Year

Name & Term Length (start/end)	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
David Conner Chairman 10/07/10 - 9/30/13	14	14	13	1	06/13/2011	93%
Aaron Daily 10/10/11 - 9/30/14	14	4	4	0		100%
Frank Destadio, Vice Chairman (Appointed to fulfill Joe Frazar's unexpired term) 4/21/11 - 9/30/12	14	10	8	2	07/11/2011 08/08/2011	80%
Patrick Staples 10/01/06 - 9/30/12	14	14	14	0		100%
Lynda Wojcik 02/23/09 - 9/30/13	14	14	13	1	03/21/2011	93%
Robert Napoli Alternate 10/01/11 - 9/30/12	14	4	3	1	10/10/2011	75%

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: James L. Pennington, City Manager 

FROM: Janet I. Camburn, Assistant Finance Director 

DATE: April 12, 2012

SUBJECT: Budget Amendment – Fiscal Year 2012
April 19, 2012 City Council Consent Agenda

Recommendation:

It is Staff's recommendation that City Council approve the attached budget amendment to amend the 2012 budget resolution.

Discussion:

Attached please find budget amendment 12-021 for fiscal year 2012 submitted for your approval. Budget amendment 12-021 establishes a budget for stormwater design/engineering/permitting for Kedron West Detention Pond and Kedron East Detention Pond. The funds for this work will come from the Renewal Extension funds in the Stormwater Utility Fund.

Budget Impact:

The proposed budget amendment impacts the Stormwater Utility Fund by increasing both revenues and expenditures in the fund by \$100,000.

If you have any questions, please do not hesitate to contact either Paul Salvatore or Janet Camburn.

Thank you for your attention to this matter.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 12-021

DATE 4/19/2012

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
521-4250-541940	SW-040-DES-ENG	Infrastructure - Kedron West Pond	50,000	
521-4250-541940	SW-041-DES-Eng	Infrastructure - Kedron East Pond	50,000	
521-0000-389025	xxx	Surplus Carryover	100,000	

To establish budgets for two new stormwater projects for the design/engineering/permitting costs. The revenue to support these projects will come from Renewal & Extension funds in the Stormwater Utility budget.

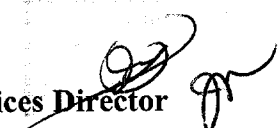
Entered

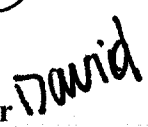
Approved

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: City Manager
Community Services Director 

FROM: Planning and Zoning Administrator 

DATE: April 12, 2012

SUBJECT: Proposed amendments to Section 1104(b) of the Vegetation Protection and Landscape Requirements Ordinance pertaining to tree removal on residential property.
April 12, 2012 City Council Agenda

Recommendation:

That Council adopt the proposed amendments to Section 1104(b) of the Vegetation Protection and Landscape Requirements of the Peachtree City Land Development Ordinance, specifically to remove the requirement to submit a plat of the property showing the location of trees to be removed as a part of the tree removal application process for protected and specimen trees.

Discussion:

The amendments to the city's tree removal process were adopted by City Council on December 1, 2011. At that time, administration of the tree removal process was assumed by the Planning and Zoning Department.

One item that has raised continuous confusion for property owners as well as tree removal contractors is the requirement to provide a plat of the property showing where the trees to be removed are located. Without a requirement to provide an actual tree survey (which would cost the homeowner several hundred dollars), it is difficult, if not impossible, for a tree removal contractor or homeowner to show where a tree to be removed is actually located.

When a tree removal permit is received, the permit is first reviewed by Planning and Zoning Staff. We review location of the property using our most current aerials and future floodplain map. If it is determined there is a stream, wetland, greenbelt or other buffer on or adjoining the subject property, the permit is then forwarded to the Engineering Department for their review. This additional step has proven to be much simpler for staff to administer as opposed to trying to interpret where a tree is located based on a hand-drawn plat. There have been no delays in processing these permits with this additional step.

Proposed amendments to Section 1104(b)

April 12, 2012

Page 2

In our discussions with residents as well as tree removal contractors, they have all agreed this would simplify the submittal process.

Budget impact:

There is no budget impact associated with this request.

**AN ORDINANCE TO AMEND ARTICLE XI
VEGETATION PROTECTION AND LANDSCAPE REQUIREMENTS
OF THE PEACHTREE CITY LAND DEVELOPMENT ORDINANCE SPECIFICALLY TO AMEND THE
SUBMITTAL REQUIREMENTS FOR TREE REMOVAL PERMITS; TO REPEAL CONFLICTING
ORDINANCES; TO ESTABLISH SEVERABILITY; TO ESTABLISH AN EFFECTIVE DATE, AND FOR
OTHER PURPOSES.**

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY,
and it is hereby ordained by authority of the same, that:

Section 1. Article XI, Section 1104(b) of the Land Development Ordinance of the
City of Peachtree City, Georgia, as amended, is hereby further amended as follows:

Section 1104. Preservation of protected and specimen trees.

It shall be unlawful for any person or corporation to remove or cause the removal of
any specimen tree without having first received approval either through the process of site
plan review, in the case of new development, or in the form of a tree-removal permit.

- (a) *Approval through site plan review.* When site plan review by the Planning Commission is required for any development, the actual or schematic locations of all specimen trees shall be shown on all site plans by location, species and size. The site plans shall be submitted to the planning and zoning administrator for evaluation and recommendation before submission to the Planning Commission. All site plans shall also include those requirements listed under tree removal application requirements herein. Final approval of the site plan shall constitute approval for removal of any specimen trees impacted by development on the site plan.
- (b) *Application for permit to remove specimen trees.* The application for a tree removal permit shall be on a form provided by the city for this purpose. An application for the removal of any specimen trees on public or private property shall include the following:
 - (1) A list of the trees to be removed, including diameter, species, and general location on the property;
 - (2) Photo documentation of each tree to be removed;
 - (3) General photos of the property showing existing conditions
 - (4) ~~A plat of the property identifying all easements, buffers, streams, etc. as well as a general location of all trees to be removed;~~
 - (5)(4) Certification that all trees to be removed are located on the property of the Applicant. The city may require a surveyor to identify property lines when trees to be removed are located within 5' of the adjoining property line ;

(6)(5) Written authorization from the Homeowner's Association or Community Association, if applicable; and

(7)(6) Such other information as may reasonably be required by the planning and zoning administrator. This could include, but is not limited to, a professional arborist's appraisal of the tree's viability and projected life span.

Section 2. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 3. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

Section 4. This ordinance shall be in full force and effect upon adoption by the City Council.

Done, Ratified, and Passed this ____ day of _____ 2012.

Don Haddix, Mayor

Attest:

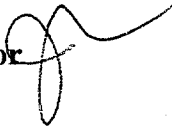
City Clerk

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager 

FROM: Jonathan N. Rorie, Community Services Director 

DATE: April 13, 2012

SUBJECT: Facility Authority Bond Funding Prioritization
April 19, 2012, City Council Meeting

Recommendation:

Staff recommends that City Council establish funding priorities for the remaining Facility Authority Funds. We are determining the un-appropriated facility bond funds available for review during council meeting. We are also recommending that \$47,000 be approved as a budget amendment to complete the following projects without facility bond funding.

<i>All City Pools need electrical service grounding testing</i>	<i>\$ 5,000</i>
<i>Planning and Engineering Costs for Rec. Admin. Remodel</i>	<i>\$30,000</i>
<i>BSC Facility Maintenance Building</i>	<i>\$12,000</i>
<i>Total Budget Amendment</i>	<i>\$47,000</i>

Budget Impact:

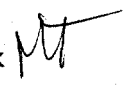
Limited funding is available to complete projects based open priority. A budget amendment of \$47,000 would reduce fund balance in the current fiscal year. However, as projects move forward Council could choose to move funding from Facility Bonds to "reimburse" the General Fund's Fund Balance.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: City Manager 

FROM: Public Information Officer/City Clerk 

DATE: April 11, 2012

SUBJECT: Consider Qualifying Location and Alcohol Special Event Permit, Drake Field
April 19, 2012, City Council Meeting

Recommendation:

That Council consider the one-day Qualifying Location Designation of Drake Field and associated Special Events Permit for Tuesday, May 15, 2012.

Discussion:

As a City Park, alcohol is typically not allowed at Drake Field on Lake Peachtree. In 2009, the Mayor and Council issued a one-day Qualifying Location Designation for Drake Field to allow the Peachtree City Convention and Visitors Bureau (CVB) and the Peachtree City Rotary Club to obtain a Special Events Permit to serve alcohol in conjunction with the City's 50th Anniversary and the 2009 International Festival and Dragon Boat Races.

The Qualifying Location Designation was issued for a single day to ensure that any requests to have alcohol at the field be considered by Council. Normally, once a location receives the Qualifying Location Designation, the City Clerk's office can issue a single Special Events Permit to events that meet the requirements of the ordinance.

A new Special Event Permit application has been submitted by the CVB, again working in conjunction with the Rotary Club, an event on May 15. The Licensee and License representative for the Qualifying Location are the City Clerk and Deputy City Clerk, on behalf of the City. Nancy Price and the CVB are the applicants for the Special Event Permit.

Should Council prefer to make the designation of Drake Field as a Qualifying Location permanent (similar to other Qualifying Locations), this is also an option.

Budget Impact:

This item should have no budgetary impact – no fees would be collected for the event because the City is the property owner and the special event host is a non-profit organization.



CITY HALL
151 WILLOWBEND ROAD
PEACHTREE CITY, GA 30269
PHONE: 770-487-7657
FAX: 770-631-2505
WWW.PEACHTREE-CITY.ORG

SPECIAL EVENT PERMIT - ALCOHOL

In accordance with City Ordinances Sec. 6-2., Sec. 6-36, Sec. 6-51 and Sec. 6-52 concerning special event permits to serve distilled spirits, wine, and beer/malt beverages at a private/public location, permission is hereby granted for the following event:

DATE OF APPLICATION April 10, 2012

FACILITY TO BE USED Drake Field
(Must be a permitted qualifying location by the City of Peachtree City)

TYPE OF ACTIVITY After-Hours gathering

DATE OF USE Tues. May 15, 2012 EVENT START/END TIME: 5:30 - 7:30 p.m.
(Stipulation for Sunday events - May serve alcohol between 12:30 p.m. and 12:00 a.m. only)

ORGANIZATION RESPONSIBLE Peachtree City Convention & Visitors Bureau

PERSON RESPONSIBLE Nancy Price

ADDRESS 201 McIntosh Trail

HOME PHONE _____

Peachtree City, Ga 30269

WORK PHONE 678-216-0282

CELL PHONE 770-883-5168

FEE: (\$50 per day) DATE COLLECTED: _____

DATE PERMIT ISSUED: _____

City Clerk

**CITY OF PEACHTREE CITY
LITIGATION SERVICES
FISCAL YEAR 2012
PAID AS OF MARCH 31, 2012**

Litigation Services (100-1505-579130)

Vendor	Month Paid	Project	Amount
* Sumner/Meeker	October 2011	ADA Claim	\$ 440.00
* Sumner/Meeker	October 2011	Pathways	621.65
Sumner/Meeker	November 2011	Lawsuit - EEOC Claim	77.00
	November 2011	Pathways	183.00
Sumner/Meeker	November 2011	Worley	44.00
	December 2011	FMLA/ADA	165.00
	December 2011	Pathways	44.00
	December 2011	Worley	275.00
Sumner/Meeker	January 2012	ADA Claim	385.00
	January 2012	Pathways	165.00
	January 2012	Worley	506.00
Sumner/Meeker	February 2012	Alzate	946.00
	February 2012	Mrosek	3,882.49
	February 2012	Pathways	55.00
	February 2012	Worley	66.00
Sumner/Meeker	March 2012	Alzate	165.00
	March 2012	Lawsuit - EEOC Claim	400.84
	March 2012	Mrosek	3,981.20
* GIRMA	October 2011	Vehicle Accident #161657	65.00
* GIRMA	October 2011	Vehicle Accident #161658	649.40
* GIRMA	October 2011	Vehicle Accident #161659	1,926.45
	October 2011	Lawsuit - EEOC Claim	1,016.55
GIRMA	November 2011	Lawsuit - EEOC Claim	59.40
	November 2011	Vehicle Accident #????	116.00
	November 2011	Water Damage Claim	25,000.00
	November 2011	Zoning Claim	4,522.66
GIRMA	December 2011	Lawsuit - EEOC Claim	59.40
	December 2011	Vehicle Accident #165517	139.34
	December 2011	Violation Clean Water Act - Mrosek	600.00
GIRMA	January 2012	Lawsuit - EEOC Claim	198.00
GIRMA	February 2012	Violation Clean Water Act - Mrosek	16,431.13
	February 2012	Lawsuit - EEOC Claim	59.80
GIRMA	March 2012	Lawsuit - EEOC Claim	140.80
	March 2012	Vehicle Accident - #169161	845.74
Elerbee Thompson	November 2011	Lemacks	339.50
Henderson & Hundley	March 2012	Prince	5,622.00
BBP Reprographics	January 2012	Mrosek	24.00
	February 2012	Mrosek	106.50
* Less Amount Charged to Fiscal Year 2011			70,323.85
			(4,719.05)
Amount Reported - March 2012 Monthly Report to City Council			\$ 65,604.80

**City Council of Peachtree City
Revised Agenda
April 19, 2012
7:00 p.m.**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Announcements, Awards, Special Recognition**
 - Proclamation for Confederate History Month**
 - Recognize Eagle Scout Ben Casado – Rebuilt Police Dept. Obstacle Course**
 - Recognize Eagle Scout Chris Robichaux – Built K-9 Kennel & Sit Table for Police K-9 Unit**
 - Recognize Janet Camburn – Supervisor of the Quarter**
 - Recognize David Rast for 15 Years of Service**
- IV. Public Comment**
- V. Agenda Changes**
- VI. Minutes**
 - April 5, 2012, Regular Meeting Minutes**
- VII. Monthly Reports**
- VIII. Consent Agenda**
 - 1. Consider Budget Adjustments – FY 2012**
 - 2. Consider Curbside Sanitation Agreement – Raintree Services, LLC**
- IX. Old Agenda Items**
- X. New Agenda Items**
 - 04-12-05 Presentation from Airport Authority**
Update on activities
 - 04-12-06 Consider Amendment to Section 1104(b)(4) Preservation of protected and specimen trees**
Proposed amendment would remove requirement to submit a plat of property when submitting a tree removal permit. No other changes proposed.
 - 04-12-07 Consider Facilities Authority Bond Prioritization**
Request to establish funding priorities
 - 04-12-08 Consider Qualifying Location & Alcohol Special Event Permit – Drake Field**
Request from Convention & Visitors Bureau to serve alcohol at event on May 15
 - 04-12-09 Consider Victory Motorcycle Purchase**
Request to purchase Victory Police Motorcycle when current lease expires in May
- XI. Council/Staff Topics**
 - Hot Topics Update**
- XII. Executive Session**

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: City Manager *DLB*

FROM: Public Information Officer/City Clerk *MT*

DATE: April 18, 2012

SUBJECT: Consider Residential Curbside Sanitation Franchise Agreement – Raintree Services, LLC
April 19, 2012, City Council Meeting

Recommendation:

That Council approve standard franchise agreement and addendum for Raintree Services, LLC.

Discussion:

Attached is a copy of Raintree Services application and insurance coverage to be included among the City's approved residential curbside sanitation companies. Council has approved five other haulers under the same terms and conditions since 2009.

Budget Impact:

This item should have no additional budget impact.

SANITATION FRANCHISE APPLICATION

(return with executed Franchise Agreement)

APPLICATION DATE: 3-2-12
Company Name: Raintree Services, LLC
DBA (List all): _____
CURRENT # of PTC Customers: 0
Manager/Owner: Will Whitman
Physical Address: 53C Jefferson Street, Newnan, GA
Mailing Address: P.O. Box 3064, Peachtree City
Business Phone: 770-941-2332
Web Site: WWW.Raintreeservices.com

Quarterly Residential Service Rate for:

\$ 40.00 Weekly Garbage & Recycling (must be combined in base rate) – **FOR PUBLICATION**
ON CITY WEB SITE

\$ call Yard Debris (required service, additional charge permitted)
Frequency of Yard Debris Pickup _____

Other Services AvailableN/A Twice Weekly Service60⁰⁰ Two cartscall Bulky Wastecall Back Door Service (disabled)call Back Door Service (other)

____ Other (describe) _____

Contact Information:Customer Service Phone Number: 770-941-2332Customer Service Email: CUSTOMER CARE@RAINTREE SERVICES.COMCity Representative Name: Will Whitman/Scott TerryTitle: General ManagerEmail: Raintree.customer.care@gmail.comDaytime Phone Number: 770-941-2332Cell Phone Number: 770-359-7929 OR 770-652-0977Emergency Phone Number (nights/weekends): 770-941-2332

ATTACH: Insurance Certificate
Executed Agreement

APPROVED BY COUNCIL: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/18/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER INSURE AMERICA, INC 722 LOCH LOMOND CIRCLE CONCORD NC 28025	CONTACT NAME:	FAX (A/C, No):
	PHONE (A/C, No, Ext):	
	E-MAIL ADDRESS:	
	PRODUCER CUSTOMER ID #:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: NAUTILUS INSURANCE COMPANY	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY						EACH OCCURRENCE \$1,000,000
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000
	☐ CLAIMS-MADE ☒ OCCUR						MED EXP (Any one person) \$5,000
							PERSONAL & ADV INJURY \$1,000,000
							GENERAL AGGREGATE \$2,000,000
							PRODUCTS - COMP/OP AGG \$ INCLUDED
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	☐ POLICY ☐ PRO-JECT ☐ LOC			NN226631	04/16/12	04/16/13	\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	☐ SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	☐ HIRED AUTOS						\$
	☐ NON-OWNED AUTOS						\$
	UMBRELLA LIAB	☐ OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB	☐ CLAIMS-MADE					AGGREGATE \$
	DEDUCTIBLE						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Garbage Collection/Property Damage & Bodily Injury is included per form CG001 applicable endorsements attached to the policy.

CERTIFICATE HOLDER

City Of Peachtree City
ATTM: Betsy Tyler
151 Willowbend Road
Peachtree City, GA 30269

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: Jim Pennington, City Manager
Paul Salvatore, Financial Services Director P.S.
Janet Camburn, Assistant Financial Services Director
Angela Egan, Purchasing Agent

FROM: H.C. "Skip" Clark II, Chief of Police

DATE: April 13th, 2012

SUBJECT: Victory police motorcycle purchase
April 19th, 2012, City Council Meeting

Recommendation:

Staff recommends the purchase of the *brand name* - Victory Commander 1 police motorcycle from the *sole source* provider, **Victory Police Motorcycles**, for the purchase price of \$31,941 after the termination of the department's lease of the Harley Davidson Road King in May 2012.

Discussion:

With the pending termination of the department's lease with the Harley Davidson Road King motorcycle, the department has had the opportunity to evaluate several other police motorcycles. Based on several unique features and service and support reliability, Staff believes this successful program would be best served by choosing the Victory Commander 1 motorcycle for the following reasons:

- Victory provides an exclusive built in Tip Over technology and pinned and fixed floorboards for protection of feet and ankles.
- Victory provides the free installation of aftermarket equipment provided by the department and warranties the labor for five years.
- Victory provides a five (5) year unlimited mile warranty compared to Harley Davidson's two (2) year unlimited mile warranty.
- Victory provides free service training, so as to allow the motor officer to perform routine preventative maintenance onsite, thus reducing maintenance costs.

The department currently budgets \$450 per month for the lease of the Harley Davidson Road King and \$1000.00 annually for its maintenance. The purchase of the Victory Commander 1 is estimated to cost \$552.00 per month, but the cost is expected to be offset by the following:

- Reduced maintenance costs. Brake and/or oil services for the Victory will be completed by us instead of having to take it to the dealer. The estimated cost of \$70 per service every 5000 miles, resulting in an estimated annual maintenance cost of \$210.00.
- The residual value of the Commander 1 motorcycle at the end of five (5) years of service is estimated to be between \$10,000.00 - \$12,000.00.

Budget Impact:

Staff recommends purchasing the Victory Commander 1 motorcycle for \$31,941.00 using loan proceeds from the City's master equipment lease as the source of funds. Using the master equipment lease funds for the purchase would provide a much more favorable annual interest rate of below 1.5% as opposed to the lease rate of over 5% currently offered by Victory's lease program.