

City Council of Peachtree City

Agenda

April 2, 2009

7:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcements, Awards, Special Recognition
 - Proclamation for Confederate Memorial Month
 - Proclamation for Peachtree City's 50th Anniversary WWII Heritage Days Weekend
 - Proclamation for Red Cross Month
 - Recognize Youth Volunteer of the Quarter (Brooke Thompson)
and Adult Volunteer of the Quarter (Debbie Lemay)
 - Recognize Dave Williamson for 10 Years of Service
- IV. Public Comment
- V. Agenda Changes
- VI. Minutes
 - March 5, 2009, Regular Meeting Minutes
 - March 19, 2009, Regular Meeting Minutes
 - March 24, 2009, Special Called Meeting Minutes
 - 2009 Retreat Minutes
- VII. Monthly Reports
- VIII. Consent Agenda
 - 1. Consider Bid for Concessions at the Amphitheater – Maguire's
 - 2. Consider Resolution to Add Auxiliary and Reserve Police Officers to City's Workman's Compensation Policy
 - 3. Consider Appointment of City Clerk – Betsy Tyler
- IX. Old Agenda Items
- X. New Agenda Items
 - 04-09-01 Public Hearing – Consider Proposed 2009 Partial Plan Update to the Comprehensive Plan and Transmittal Resolution
 - 04-09-02 Consider Reduction in Workforce, Development Services
 - 04-09-03 Consider Position Reclassifications for Administrative Services Supervisor & Public Information Officer/Deputy City Clerk
 - 04-09-04 Consider Reclassification of Small Engine Technician
 - 04-09-05 Consider Fee Structure – Fire Training Grounds
 - 04-09-06 Consider Intergovernmental Agreement – FCBOC Street Resurfacing – Redwine Road
- XI. Council/Staff Topics
 - Update on Library Operating Hours (2009 Budget Reduction)
- XII. Executive Session

This agenda is subject to change at any time up to 24 hours prior to the scheduled meeting.

City Council of Peachtree City
Minutes of Meeting
March 5, 2009
7:00 p.m.

The City Council of Peachtree City met Thursday, March 5, 2009, in the City Hall Council Chambers. Mayor Logsdon called the meeting to order at 7:00 p.m. Council Members present: Steve Boone, Don Haddix, Cyndi Plunkett, and Doug Sturbaum.

Announcements, Awards, Special Recognitions

Mayor Logsdon proclaimed March 16-21 as Youth Appreciation Week for the Peachtree City Optimist Club. March 15-21 was proclaimed DeMolay Week. March 8-14 was proclaimed Peachtree City Little League Week. Fire Chief Ed Eiswerth was recognized for 15 years of service to the City. Tony Whitley of the Information Technology Department was recognized as Employee of the Month. Logsdon noted the City's 50th anniversary proclamation from Governor Perdue had been received, and it would be on display at City Hall on the City's official anniversary, March 9.

Public Comment

There was no Public Comment.

Agenda Changes

There were no changes to the agenda.

Minutes

Plunkett moved to approve the February 5, 2009, regular meeting minutes as amended on page 14 and the February 19, 2009, regular meeting minutes as written. Sturbaum seconded. The motion carried unanimously.

Monthly Reports

There were no comments regarding the Monthly Reports.

Consent Agenda

1. Consider Bids for Crown Vics and Chevy Tahoes for Police Department
2. Consider Appointment to Planning Commission – Lynda Wojcik
3. Consider Appointment to Development Authority of Peachtree City – Grey Durham

Sturbaum moved to approve the Consent Agenda. Plunkett seconded. The motion carried unanimously.

Old Agenda Items

02-09-10 Consider 401/457 Investment Management & Account Administration

Financial Services Director Paul Salvatore noted that the agenda item had been tabled from the February 19 meeting to give Council more time to review the material. There had been 14 responses to the Request for Proposal (RFP). He said Clark Weeks, the City's actuary/pension consultant, was also available to answer questions. Salvatore continued that, based on an analytical review, staff had narrowed the proposals to two – ICMA Retirement Corporation, a large firm that dealt almost exclusively with public sector retirement, and Mass Mutual, an insurance company. Salvatore pointed out that both were good companies, but the City would have to deal with a third party, AmRet, for Mass Mutual, which was a large firm that required a

go-between. Both companies were interviewed and were very close on fees (a difference of one basis point, which would be paid by the employees), fund choice, returns on investments, and technology/website. The decision came down to customer service. Staff felt more comfortable with ICMA since it did not have that extra layer of administration. Salvatore said staff recommended approval of the ICMA proposal, and there were three resolutions included for Council approval – one for the 457 plan and two more for the two 401(A) plans.

Plunkett asked how much a basis point was worth. Salvatore said it was one one-hundredth of a percent, or one dollar. Salvatore confirmed that the difference was very minimal. Plunkett asked which company was cheaper on fees. Salvatore said ICMA.

Logsdon said the two companies were very competitive on fees and were dollar for dollar on the proposed returns, with Mass Mutual performing a little better. Weeks said it was difficult to compare the numbers. ICMA provided information on the actual performance of the funds held for the last five years. Mass Mutual provided a list of funds they were offering. It was impossible to compare the two numbers and draw any conclusion. Plunkett asked why the City had not asked for the same thing from both companies. Weeks said the companies had different business models, so they did not do the same thing. He continued that he had back-tested Mass Mutual's offerings from a few years ago for another client. If they had been horrible, he would have thrown out the RFP. Logsdon said that the difference between the two companies was a toss-up. Sturbaum noted that ICMA concentrated on the public sector. Weeks said the decision was really about customer service, noting that ICMA's primary service person was in metro Atlanta. Mass Mutual's had an office in Alpharetta, but did have a broker in the City. Logsdon said AmRet had office space near Planter Ridge Golf Course.

Logsdon said he was not opposed to the staff recommendation, but he preferred the business with a local representative. Mass Mutual had a wide array of funds and had been in business for 160 years. Sturbaum agreed that it was a benefit to support the local community in these economic times.

Acting Administrative Services Director Nikki Vrana said that, with ICMA, Human Resources would be able to submit the enrollments directly to them, while Mass Mutual did not have that option. The City would have to forward the paperwork to the local broker, who would forward it to Mass Mutual, then wait for a follow-up call confirming that the information had been received. ICMA would also come to the City on a monthly basis to provide education and meet with employees. AmRet had also offered that, but not until staff asked if it could be done.

Fire Chief Ed Eiswerth addressed Council, noting that the City had used ICMA in the past for the administration of the funds, and ICMA had come on a regular basis to talk to employees. Their education program had been great, and the employees had been very happy with ICMA. He had been very happy with ICMA personally. He understood Council's desire to support a local business, but ICMA had done a great job with the employees in the past.

Plunkett asked how long the City would be obligated to stay with the company that was selected. City Attorney Ted Meeker said the agreement would be for one year. Salvatore said that the City would also be able to change Mass Mutual's broker if the customer service was not satisfactory.

Boone asked Salvatore about the user-friendliness of each company's website. Salvatore said both companies had very good websites. Mass Mutual's site had more bells and whistles, but ICMA's was easier to navigate. Salvatore's concern was the extra level of administration with Mass Mutual's proposal and the closeness of the fees. There would not be a very high profit margin for the middle man, so he was concerned about how much time would be put into working the account. Haddix said the choice was between the convenience of a local company and the knowledge of ICMA. He questioned whether customer service would be the same, or if the local company would have to defer to the next level, which was not really a gain.

Logsdon asked Weeks if AmRet had any clients in the area. Weeks said Fulton County and the City of Alpharetta were clients, but it did not matter who had the best whistle if it was not blown. Both clients were invested differently and had different circumstances.

Logsdon said he still preferred the local company. Haddix said if there were a coin toss, he preferred to go with a local company. Sturbaum said they could ask AmRet to provide an on-site one-day seminar to answer questions quarterly. Meeker said staff had not prepared the resolutions needed for Mass Mutual, and he asked that Council's motion for approval be subject to review of the required documents by Weeks and himself.

Plunkett moved to go with Mass Mutual for the 401(A) and 457 investment management and account administration subject to Weeks and Meeker reviewing the contract to ensure it was agreeable. Haddix seconded. The motion carried unanimously.

New Agenda Item

03-09-01 Public Hearing – Consider Rezoning, 37.001 acres, GI to LUR, Southpark International Industrial Park

Sturbaum moved to table Agenda Item 03-09-01 Public Hearing – Consider Rezoning, 37.001 acres, GI to LUR, Southpark International Industrial Park until April 2. Plunkett seconded. The motion carried unanimously.

03-09-02 Public Hearing – Consider annexation and rezoning of 379.594 acres within Wilksmoor Village to accommodate a 475-lot single-family detached subdivision. The Applicant is John Wieland Homes and Neighborhoods

Meeker asked that the hearing be continued to April 2.

Haddix moved to continue Agenda Item 03-09-02 Public Hearing – Consider annexation and rezoning of 379.594 acres within Wilksmoor Village to accommodate a 475-lot single-family detached subdivision by John Wieland Homes and Neighborhoods until April 2. Sturbaum seconded. The motion carried unanimously.

03-09-03 Public Hearing – Consider annexation and rezoning of 400.306 acres within Wilksmoor Village to accommodate a 650-lot age-restricted subdivision, to include both attached and detached single-family residential units. The Applicant is Scarbrough & Rolader Development, LLC

Meeker noted that the applicant had requested the agenda item be continued indefinitely.

Plunkett moved to continue Agenda Item 03-09-03 indefinitely until further notice and notification from the applicant. Sturbaum seconded. The motion carried unanimously.

03-09-04 Consider Changes to Public Safety Vehicle Take Home Policy

Police Chief H.C "Skip" Clark addressed Council, noting the Police and Fire Departments were requesting changes to the program. The Police Department's program started in 1997, and the Fire Department's program dated to the 1970's. The program was not uncommon for Public Safety services. The benefits outweighed anything Council might have heard. Staff recommended that the employees contribute to part of the cost of the take-home vehicle program, and they had proposed a scale based on mileage outside the City limits. Employees that lived inside the City would not contribute. Those living five to 10 miles outside the City would pay \$15 per pay period, those living 10.1 to 20 miles would pay \$30 per pay period, and those who lived 20.1 to 30 miles outside the City would pay \$50 per pay period.

Boone said it was a great idea for those who lived locally since it was a good crime deterrent. He liked the idea of charging mileage to those who lived outside the City.

Plunkett said her concern was those who lived 20 to 30 miles away, which cancelled out a lot of the benefits. Clark said he understood, and he had researched the programs other counties and municipalities. The proposed scale was based on the portal-to-portal mileage. The Police Department had one individual who lived more 20.1 miles from the Police Department, but was only 14 miles from the City limits. Being able to divert officers on their way to work or home was a benefit, and it happened all the time. The vehicle was their office. He gave examples of the diversions.

Plunkett asked about the Fire Department employee who lived quite a distance from the City. Eiswerth said one individual, the emergency medical services officer, lived 24 miles outside the City, and he was called back to work often. Eiswerth added that neither department worked regular hours. The Fire Department's programs had been in place for a long time.

Plunkett said there might be only one employee now, but there could be more that lived further away in the future. Logsdon said the numbers were not that high and suggested the City Manager monitor the numbers. If the numbers got a lot higher, then Council would review the policy. McMullen said that, as far as the Fire Department was concerned, the policy applied to people who were not on shift.

Logsdon's concern regarded the additional wear and tear on the vehicles. Clark said there had been many studies on that, noting that the changes in the shift lengths from eight to 12 hours had reduced the number of trips the vehicles made from work to home, plus the officers were using bicycles and the all-terrain vehicles more often, which also helped. The benefit of having an officer on the scene when needed was something that could not be argued with. Haddix said he had read quite a bit on the issue, and everything said it was actually cheaper to let personnel take the vehicles home. Sturbaum said the security presence and the immediate response were benefits to the citizens.

Sturbaum moved to approve the changes to the Public Safety Vehicle Take Home Policy as written. Haddix seconded. The motion carried unanimously.

03-09-05 Consider Positions – Part-time Recycling Center Attendant & Full-time Contract/Outsourcing Manager

Public Services Director Tom Corbett said the two positions would cover gaps in the department's staffing. The positions had been included in the outsourcing discussions. He noted that there were 60 separate items in the landscaping and mowing contracts that needed to be supervised. The Recycling Center attendant was another gap that could not be filled by existing staffing on the cart path, stormwater, or streets crews, which were already small. The Recycling Center attendant worked on Saturdays and part of a weekday, and the part-time employee would do the same. The cost of the positions was covered in the amount saved by the reduction in the workforce.

Boone asked Corbett if the furloughed employees would be considered for the positions. Corbett said yes and that there were six to eight good prospects that had the experience and education required.

Sturbaum asked the salary range for the positions. Corbett said the full-time position was 276 on the pay scale (supervisor equivalent), with a range of \$35,533 to \$57,220. The part-time position was 271 on the pay scale with a range of \$27,758 to \$44,699 annually for a full-time employee, but the part-time Recycling Center attendant position was for 14 hours a week.

Plunkett moved to approve the full-time supervisor position at the 276 pay grade with the agreement that the employees who were furloughed be looked at first. Sturbaum seconded. The motion carried unanimously.

Plunkett asked Corbett if he could find 14 hours in his department for an employee to work at the Recycling Center. Corbett explained that employees would have to be pulled from other areas, such as cart path construction or street repairs. He could not pull anyone from the stormwater crew since they were paid from a different budget. He said they did not go a day without working on the cart paths. Plunkett asked if someone could be pulled from the streets crew. Corbett said they were busy nearly every day, even in the winter. When the weather made it impossible to work on the cart paths or streets, there was other maintenance that had to be done.

Sturbaum said he understood the need for the full-time position, but he was having a difficult time with the part-time position. He said staff time should be allocated to do that. Logsdon agreed with Plunkett and Sturbaum, but added that Council had just cut 23 people so Public Works was down to a bare bones staff. McMullen added that the person in the part-time position would be paid \$13.50 per hour. Someone could be taken off another crew, but it meant taking that person from doing another job. He said staff was looking at staffing the Recycling Center with volunteers from Keep Peachtree City Beautiful. Plunkett understood why the Recycling Center needed to be staffed, but she preferred that the person manning the facility have more accountability than a volunteer.

Logsdon asked Corbett if the Recycling Center could be open without an attendant. Corbett said that the employee had to count people and check identification since no one from outside the City was supposed to use the Recycling Center. McMullen added that, historically, an employee had been placed at the facility to keep out the contractors who were bringing in construction debris, and the City paid for the mulching and grinding. The City needed to ensure that did not

start again because the facility was unmanned. Haddix felt a volunteer should not be responsible for that type of oversight.

Plunkett reiterated that current employees could be utilized when the Recycling Center was open. Haddix said he was concerned about legal issues if volunteers staffed the facility or having it open unstaffed. Corbett said that by doing so there would still be other jobs that would not get done. The staffing for the streets, stormwater, and cart paths crews was already minimal.

Keep Peachtree City Beautiful (KPTCB) Director Al Yougel said that, if KPTCB managed the facility, it would need a comprehensive liability insurance policy, but the only way to expand the hours the facility was open was to staff it with volunteers. Sturbaum asked if a part-time employee could report to KPTCB. McMullen said that would mean an employee would be reporting to a non-profit entity. McMullen added that he and Corbett had also discussed adjusting schedules so employees pulled from other crews that worked at the Recycling Center on Saturday would not be paid overtime. The estimated annual pay for the part-time employee was approximately \$10,000.

Boone noted that the part-time position had been factored into the savings from outsourcing the landscaping and mowing, and he moved to approve the part-time position at pay grade 271 for 14 hours a week. Haddix seconded. The motion carried 3-2 (Plunkett, Sturbaum).

03-09-06 Consider Mutual Aid Agreement with Fairburn

Clark said Fairburn had requested that the City enter into a mutual aid agreement for police services. It was a standard agreement. It would benefit the City as well as Fairburn, as Fairburn city limits moved closer.

Sturbaum moved to authorize the Mayor to sign the mutual aid agreement with Fairburn. Plunkett seconded. The motion carried unanimously.

02-09-07 Consider Agreement with KPTCB for Recycle Collection Stations

Logsdon noted there was additional information on the dais on the agenda item. McMullen said Yougel had been working with Jennings Recycling about picking up at no charge the materials at the collection stations at Public Works and the Recycling Center. Initially, the company would pick up the recyclables at no charge. If the market rebounded so a profit was made, Jennings Recycling would share the profits with KPTCB, which would provide a funding source for the organization. There were two agreements – one between the City and the KPTCB, which included \$1,000 to purchase the necessary insurance to cover the City's requirements. The other was between KPTCB and Jennings Recycling.

Plunkett moved to approve the agreement with KPTCB for recycle collection stations. Sturbaum seconded. The motion carried unanimously.

Boone asked Yougel about plastics recycling. Yougel said that, starting the next weekend, there would be collection stations for plastics 1 and 2 and glass. Glass recycling would only be available at the Recycling Center and glass would have to be separated into clear, brown, and green. Yougel added that regular reports on the amount of materials recycled were included in

the KPTCB agreement with Jennings. He introduced Chris Jennings, who told Council his company would place and empty the collection bins.

**03-09-08 Consider Endorsement of Community Choices Application for
Implementation Assistance (Quality Growth Audit)**

City Planner David Rast said the City had the opportunity to submit the application to the Atlanta Regional Commission (ARC) for an assistance team to work with staff, City Council, the Planning Commission, and the Development Authority of Peachtree City to look at the Comprehensive Plan, Land Use Plan, and ordinances and to determine which areas needed to be enhanced so the goals and objectives were more enforceable. There would be no cost to the City except for staff time. Council's endorsement was needed to submit the application.

Plunkett moved to approve the endorsement of the Community Choices Application for Implementation Assistance (Quality Growth Audit). Sturbaum seconded. The motion carried unanimously.

Council/Staff Topics

Sturbaum asked Chief Clark if there was any information on the recent church shootings in the City and County. Clark said there were leads, but he was not at liberty to discuss them.

Plunkett moved to convene in executive session for threatened or pending litigation, personnel, and real estate acquisition at 8:10 p.m. Boone seconded. The motion carried unanimously.

Boone moved to reconvene in regular session at 8:50 p.m. Haddix seconded. The motion carried unanimously.

There being no further business to discuss, Boone moved to adjourn. Haddix seconded the motion. The motion carried unanimously. The meeting adjourned at 8:52 p.m.

Pamela Dufresne, Deputy City Clerk

Harold K. Logsdon, Mayor

City Council of Peachtree City
Minutes of Meeting
March 19, 2009
7:00 p.m.

Mayor Logsdon called the meeting to order at 7:00 p.m. Council Members present: Cyndi Plunkett, Doug Sturbaum, Steve Boone, and Don Haddix.

Announcements, Awards and Special Recognition

Steve Miclette, Doug Hennen, and Pamela Alteri of Trane recognized Peachtree City as an Energy Efficiency Leader in Municipal Government. Logsdon presented the Government Finance Officer Association Distinguished Budget Award to Financial Services Director Paul Salvatore and Assistant Finance Director Janet Camburn. Logsdon recognized the J.C. Booth Middle School 8th Grade Boys and Girls Basketball Teams and the Wrestling Team for winning the County Middle School Championships.

Public Comment

There was no public comment.

Agenda Changes

Plunkett made a motion to move Agenda Item 03-09-09 Presentation by the Development Authority of Peachtree City, to be heard after item 03-09-12. Sturbaum seconded. Motion carried unanimously.

Consent Agenda

1. Consider Approval of Revisions to PCTA Bylaws and Articles of Incorporation
2. Consider Appointments to Development Authority of Peachtree City – David Conner, Nancy Connerat (alternate)
3. Consider Stormwater Agreements
4. Consider Cancellation of the Guarantee Portion of the Energy Savings Agreement
5. Consider Amendment to T-Mobile Tower Lease Agreement (Equipment Addition) – City Hall
6. Consider Request to Surplus Goods
7. Consider NCR Economic Development Grant - FCDA

Boone moved to approve the Consent Agenda. Plunkett asked to pull Item 4 Consider Cancellation of the Guarantee Portion of the Energy Savings Agreement, off the Consent Agenda. Boone amended his motion to approve Consent Agenda Items 1-3 and 5-7. Sturbaum seconded. Motion carried unanimously.

CA-4 Cancellation of the Guarantee Portion of the Energy Savings Agreement

Plunkett said she would like some clarification on the item. City Manager Bernard McMullen explained that, in the performance contract with Trane, the City was guaranteed a certain level of savings. If the City had not met the savings goal, Trane would be responsible for issuing a check for the difference. The City had exceeded the amount, so there was not really a need to continue

paying Trane to monitor and report on the savings. Plunkett asked if this was an additional savings, and McMullen confirmed this.

Plunkett moved to approve canceling the guarantee portion of the energy savings agreement. Sturbaum seconded. Motion carried unanimously.

Old Agenda Items

03-09-01 Public Hearing – Consider Rezoning 3.7.001 acres, GI to LUR, Southpark International Industrial Park

03-09-02 Consider Annexation and rezoning of 379.594 acres within Wilksmoor Village to accommodate a 475-lot single-family detached subdivision

Haddix made a motion to continue both items to the April 2, 2009, City Council meeting. Sturbaum seconded. Motion carried unanimously.

New Agenda Items

03-09-10 Public Hearing – Consider Variance to MNGWPD Buffer Restrictions, 178 Interlochen Drive

City Planner David Rast introduced the subject, saying the request was for a variance to the buffer requirements under the Metropolitan North Georgia Water Planning District (MNGWPD) ordinance the City had adopted the previous year. Rast said the lot in question was the first lot entering the northern loop of Interlochen Drive, across from the Lake Kedron boat dock area. The undeveloped lot was bordered on both sides by streams flowing into Lake Kedron, and a spring at the foot of the property near Interlochen Drive. When the property was platted, the City had the state-mandated 25-foot buffer from the stream bank. Since that time, the City had enacted the MNGWPD requirements, which created 50-foot undisturbed buffers and an additional 25-foot no impervious buffer on top of that. The imposition of these new buffers took a significant portion of the lot and restricted any driveway access from Interlochen Drive.

Rast then introduced the applicant, Mike Rossetti, of Ravin Homes. Sturbaum asked Rossetti how he would control the water flow on the lot. Rossetti said the water from behind the lot would divert around the lot to the streams, but the water from the site would flow toward the low point, the spring. Rossetti thought there were some exemptions in the ordinance that allowed municipalities to work within the buffers on stormwater structures, and he asked that the Engineering Department investigate that possibility. Rossetti said installing a structure to move the water from the site and the spring would improve things.

Logsdon asked about the site across the street, and Rossetti thought it was either owned by the city or the county, noting that it was not a potential home site because water drained through the property to the lake. Rossetti said there were some issues, but no problems working on the lot. However, the newer restrictions eliminated 55% of the lot and basically made it unbuildable.

Haddix stated he had a concern about how cutting into the lot, with the natural springs and streams in such proximity, could cause future water problems within the house. Rossetti said they had encountered similar situations in Planterra Ridge and Morallion Hills and had addressed

the issues. The first floor of the house would be above curb level, and he felt the basement would be safe because, based on how the house was situated on the site, the lot would drain very effectively.

Haddix asked if Rossetti had data from an expert in wetlands regarding the impact on the springs and natural water flow. Rossetti said the drainage was not atypical of lots they had built on in the past. He said Braelinn Village was much lower lying and much more level, and had presented greater challenges. He noted the culvert leading to the flume had been completely clogged, and the spring did not activate until the City came in and cleared the drain. Rossetti reiterated that the spring sat eight or nine feet below the basement, and there were not going to be any drainage issues.

Boone asked for clarification on Rossetti's request of Engineering. Rossetti said the City had latitude to go into these types of buffers to fix drainage structures, and he was asking them to look at that allowance for him to go in and improve the drainage structure that existed on the lot. Rossetti said Ravin Homes had purchased the lot in the 1990s that had been legally developed at the time according to the guidelines in place, but the guidelines had changed in 2008, making the lot worthless and unbuildable to them.

Plunkett asked, if the spring had appeared under the old ordinances, whether Ravin would still have needed a variance to the ordinance. City Engineer Dave Borkowski confirmed that and said if there was no latitude within the ordinance for improvements to the structure, Rossetti would have to go to the state for permission to modify the drainage.

Plunkett noted there had been other drainage issues with Interlochen, so she felt somewhat uneasy at granting variances in that area. She said the only way to protect the City would be to impose a surface water easement for the City and require indemnification of the City as the project moved forward.

No one from the public spoke in opposition or in favor of the request.

Rast said staff was recommending approval with four conditions:

1. There shall be no clearing or grading within the 25-foot undisturbed buffer as measured from wrested vegetation and required by the state. Clearing and grading within the next 25 feet shall be kept to a minimum and approved by the City Engineer prior to any land disturbance.
2. The Applicant shall provide spot elevations along the curb in front of the property as well as the invert of the existing flume underneath Interlochen Drive. This information shall be provided to the City Engineer prior to submittal of the Building Permit application to determine what the Finished Floor Elevation (FFE) of the lowest level of the home shall be.
3. Granting the variance as requested shall in no way hold the City liable for any flood damage to the subject tract, both pre- and post-development.

4. A copy of the variance approval letter (with conditions) must be recorded as a permanent record at the Fayette County Courthouse.

Logsdon closed the public hearing and noted there were a couple of letters supporting the variance request.

Haddix asked if the third condition could be passed along to the future homeowner. City Attorney Ted Meeker said that, if the requirement were to be added to the title and recorded with the deed, it would continue to pass from owner to owner.

Logsdon felt Plunkett's suggested condition should not be difficult to implement. Plunkett noted that a variance approval letter, even if recorded, was not part of the deed. Meeker said it would serve as notice, but attaching an easement as part of the deed would actually make it binding. Meeker suggested the wording for the surface water flow easement and indemnification/hold harmless in favor of the City to be added to condition number four.

Rossetti indicated both adjacent homeowners had provided letters supporting the request, and he had provided them with information on the site plans. He added that the water drained toward the lake rather than toward any adjacent property. He said the culvert was important to the lot.

Haddix said he was less concerned with flooding than with groundwater, which did not respect drainage and elevation.

Boone said he felt the request of Engineering was reasonable. Plunkett asked how that would be added to the motion. Meeker said staff had agreed to look at the issue, but it was a separate issue from the variance request and any conditions of approval.

Plunkett asked if the Stormwater Utility would be responsible for the cost of any changes to the culvert or to the maintenance. Borkowski said the cost would be borne by the property owners, and the City would just need to keep the flume and pipe clean.

Plunkett moved to approve the variance with the conditions presented plus a fifth condition, that a surface-water flow easement be granted for any water coming from City property and that indemnification be provided to the City. Sturbaum seconded. Motion carried unanimously.

Before proceeding to the next agenda item, Meeker asked Council to reconsider the two old agenda items due to an error in the dates. Plunkett moved to consider Agenda Items 03-09-01 and 03-09-02. Sturbaum seconded. Motion carried unanimously.

03-09-01 Public Hearing – Consider Rezoning, 37.001 acres, GI to LUR, Southpark International Industrial Park

Meeker indicated this item needed to be postponed until the April 16, 2009, meeting, rather than the April 2 meeting. Plunkett moved to continue the item until the April 16 agenda. Boone seconded. The motion carried unanimously.

03-09-02 Public Hearing – Consider annexation and rezoning of 379.594 acres within Wilksmoor Village to accommodate a 475-lot single-family detached subdivision. The Applicant is John Wieland Homes and Neighborhoods

Meeker said the applicant had requested that this item be continued indefinitely. Boone moved to continue the item indefinitely. Haddix seconded. Motion carried unanimously.

03-09-11 Consider Alternate Operations of Clover Reach and Pebblepocket Pools

Leisure Services Director Randy Gaddo addressed Council and said USA Pools had submitted a proposal after the City had announced that the Clover Reach pool would be closed and the Pebble Pocket pool was also being considered for closure.

Under the terms of the proposal, USA Pools would upgrade both pools to a saline chlorination system, reimburse the City for utilities, offer a full menu of fee-based classes, activities, services, and enter into a revenue sharing arrangement with the City. The proposal would also eliminate the City's costs in providing lifeguards and pool chemicals, with an estimated cost savings of \$34,000.

Gaddo said USA Pools was proposing 50/50 split of proceeds for the first 200 swim lessons, noting that they had had averaged 320 swim lesson students in previous years. Gaddo also expressed concerns about closing the pools, noting that it could make the facilities targets for vandalism and illicit activities, degrading the surrounding neighborhoods, and that it could allow the equipment to lapse into disrepair.

John Williams, president of USA Pools, and Priscilla Peak, the manager for Peachtree City, were present to answer any questions.

Plunkett asked how the proposal would work with the swimming times offered for Camp McIntosh. Gaddo said Camp McIntosh would be using the Glenloch pool. Plunkett said that it looked like there would be times that Kedron would be the only pool open for public swimming. Peak said that Glenloch would still have afternoon swim hours. She said in the past there had been times the camp had used the Glenloch pool exclusively, but last year they had rotated the campers in groups and the pool kept open to the public. She said the rotating schedule had been more manageable for the camp counselors and had left the pool open for public use as well. Plunkett felt that, by taking two pools out of the public swim availability, Glenloch should be kept available as much as possible.

Sturbaum said this would be a good opportunity to show the benefits of the salination system, and noted it helped to reduce operating costs while providing revenue potential for two facilities. He said he was in favor of the proposal.

Sturbaum moved to approve the agreement with USA Pools for the operation of the Clover Reach and Pebble Pocket pools. Haddix seconded. Motion carried unanimously.

03-09-12 Consider Amendment to Ordinance, Section 804 – Cart Path Design Standards

Plunkett moved to approve the ordinance amendment. Sturbaum seconded. Motion carried unanimously. Logsdon noted that the ordinance amendment established wider greenbelt standards in new neighborhoods for paths that would be located between two residential lots.

03-09-09 Presentation by Development Authority of Peachtree City (DAPC)

Todd Strickland, Chairman of the DAPC, gave a presentation (included in the Official Meeting File) on the Authority's activities and goals. Highlights from the previous year included the DAPC assisting with the Atlanta Christian College recruitment, publication of *The Guide* magazine supporting local businesses, holding business retention meetings, retrofitting the "Suburbs" presentation, working with a Georgia Tech class focused on Braelinn Village, holding a Braelinn business outreach meeting, working toward the Peachtree Crossing Kroger retrofit efforts, and adding four new DAPC members and alternate.

Strickland then listed the DAPC's current partners, including the City Council, the Peachtree City Tourism Association, the Planning Commission and Planning staff, Fayette County Development Authority, Fayette County Chamber of Commerce, and Georgia Tech.

The DAPC members had formed several subcommittees to focus on Business Recruitment, Business Retention, Development and Redevelopment, Marketing and Public Relations, and Community Education and Awareness.

Strickland noted that the DAPC had \$77,200 in cash reserves at the start of FY 2009, and an estimated \$51,000 in economic development expenditures for the year. He then introduced the other members, Tom Hamall, Mark Hollums, Jay Herzog, Grey Durham, Tyler Duffy, David Conner, and alternate Nancy Connerat.

Logsdon complimented Strickland on a good report, noting the DAPC had come a long way. He said the strategic partners needed to include the Peachtree City Airport Authority, which was a key element to the industrial park. Strickland said the list noted current partners, but agreed that the Airport Authority was an important partner for them to pursue.

Boone asked if there had been feedback on *The Guide* supplement. Hamall said 12,500 units had been delivered to all the residences in the City. The over-runs were placed at City Hall, the Library, and the Visitors Center. The DAPC was also using them in the meetings in the shopping centers, and they had received response from businesses saying they had seen customers from the publication.

Haddix also complimented the group on the changes over the past year, saying they had done a fantastic job.

Sturbaum said the previous year, Council had discussed having a different style of thinking about economic development, and he felt the DAPC's new focus showed that creativity. Boone recommended sharing the presentation with the Fayette County Development Authority and the Fayette County Chamber of Commerce.

Strickland also commended the efforts of Assistant Finance Director Janet Camburn in assisting the Authority. Plunkett thanked the group, especially those who had served longer through some of the problem years.

Council/Staff Topics

Plunkett asked about the status of the light at Wisdom Road/SR 74. McMullen said the City had forwarded an offer letter to CSX to acquire the necessary right-of-way, and staff would bring the contract to Council for approval when CSX responded. Plunkett asked if there was an estimate for completing installation. McMullen said the poles were on site and the contract had been awarded, so the project was ready to move forward as soon as the necessary property was acquired.

Boone said he understood Huddleston Pond was very full and, in a reversal from the ongoing concerns about it refilling, the City was now receiving complaints about it being too full. Borkowski confirmed this but noted the new dam and outflow were working as designed.

Sturbaum made a motion to adjourn the meeting. Boone seconded. The motion carried unanimously. The meeting adjourned at 8:50 p.m.

Betsy Tyler, Acting City Clerk

Harold K. Logsdon, Mayor

City Council of Peachtree City
Minutes of Meeting
March 24, 2009
8:15 a.m.

Mayor Logsdon called the meeting to order at 8:15 a.m. Other members in attendance were: Cyndi Plunkett, Doug Sturbaum, and Don Haddix. Steve Boone was unable to attend.

Consider Bids for Landscaping and Grass Cutting Services

City Manager Bernard McMullen recommended executing a contract with TruGreen LandCare of Stone Mountain in the amount of \$256,206.77 for calendar year 2009, with two one-year optional extensions for the seasonal grass cutting along roadways, landscaping, and grass cutting on athletic fields. McMullen said that when staff looked at outsourcing these services, the estimated savings had been \$840,000; however, after the bids came in, the City would see a \$940,000 savings.

McMullen said the bid was put out in three sections for the three separate types of services. TruGreen had been the low bidder for all three sections. Logsdon noted the price range of the bids for the athletic fields and asked if TruGreen would be able to provide the service at that price. McMullen said TruGreen was the previous bidder on a partial outsourcing of these services, and they were performing the work to specifications. Plunkett asked how close the current bid matched TruGreen's previous bid. McMullen said it was in line with the previous pricing.

Plunkett asked about emergency or last minute requests to take care of specific areas prior to events. McMullen said the City would be able to work with TruGreen on scheduling, or call for additional work via a change order. He suggested having a specified number of hours for litter pickup.

Al Yougel of Keep Peachtree City Beautiful expressed concern about the bid specifications regarding litter removal. He felt it called for a certain number of inspections, but did not feel it would address the growing litter problem. McMullen said staff had discussed the specifications on litter removal, but that would be dictating methods and means, and staff had wanted to specify requirements. He said staff also understood going with an outside firm would be a major change, and he felt the City would be making improvements in the contract along the way.

Plunkett asked the TruGreen representatives present how they felt about the litter specifications. They indicated they would have one full-time employee policing the City streets every day, and additional maintenance staff addressing the problem. They estimated having roughly seven employees a day performing litter removal. McMullen said staff would be monitoring the contract and performance closely.

Sturbaum moved to accept the bid from TruGreen LandCare in the amount of \$256,206.77. Haddix seconded. Motion carried unanimously.

Consider Natural Gas and Compressed Natural Gas Provider

McMullen said staff recommended entering into a one-year contract with Coweta-Fayette EMC to begin on August 1, 2009. He indicated the City had bid out the contract for the past nine years, with Coweta-Fayette EMC consistently being the low bidder. They had approached staff about renewing for 2010 at a rate of \$0.60 per therm, which was less than half the current contract rate and would result in a savings.

Plunkett moved to approve a one-year contract with Coweta-Fayette EMC. Sturbaum seconded. Motion carried unanimously.

There being no further business to discuss, Sturbaum moved to adjourn the meeting. Haddix seconded. The motion carried unanimously. The meeting adjourned at 8:30 a.m.

Betsy Tyler, Acting City Clerk

Harold K. Logsdon, Mayor

**2009 City Council Retreat
MINUTES
March 6-7, 2009
Council Chambers**

FRIDAY, March 6 – 8:00 a.m.

Mayor Logsdon called the meeting to order. Other Council Members present were Steve Boone, Don Haddix, Cyndi Plunkett, and Doug Sturbaum.

Copies of all the PowerPoint presentations are included in the official meeting file.

Financial Overview

Financial Services Director Paul Salvatore provided a financial overview, noting that, despite \$1 million in cuts in the 2009 budget and \$1.3 million in cuts for FY 2010, the City continued to face a \$2.2 million shortfall in the coming budget year. The shortfall was largely due to a 10% decrease in sales taxes.

Sturbaum said he wanted to applaud staff for keeping up with the budget situation and keeping Council apprised. Logsdon said he was glad to hear sales taxes had risen in December, and wondered if the "Find it in Fayette" campaign had helped to keep sales tax dollars local. Sturbaum said it was important to keep emphasizing that message, and Plunkett said those who shopped online did not necessarily understand that saving sales taxes increased other taxes.

Logsdon said Newnan and Coweta County had not seen the same drop in sales taxes due to the new commercial development over the past year.

Citizen Survey

Public Information Officer/Acting City Clerk Betsy Tyler reviewed the results of the resident and business surveys conducted in early 2009, also providing comparisons among responses of those 65 and older and those who indicated they had children in their household. Tyler said she was still organizing the 2,500 individual comments and would be forwarding them to Directors and Chiefs to address recurring concerns and safety issues and for their consideration in drafting the FY 2010 budget.

Al Yougel of Keep Peachtree City Beautiful (KPTCB) observed that the high rating in popularity for the multi-use path system indicated that the City needed a very aggressive Adopt-a-Path program. He also speculated that the popularity of the recycling bins at Public Works was partly due to the survey going out just after the centers stopped accepting plastics.

Logsdon said he had concerns about just accepting that 75% of the respondents indicated a willingness to accept some level of tax increase, noting that the state might call for a referendum in June to increase the homestead exemption. He said how residents voted at that time on reducing their taxes would be just as important in judging if residents meant what they said in the survey. Council discussed making citizens aware of the implications of voting for the homestead exemption. City Attorney Ted Meeker said the City had to walk a very fine line in taking any side on a ballot question, and could only present the facts.

Haddix expressed frustration that many residents were unrealistic in their expectations that the City could maintain services without raising taxes. Logsdon added that residents would automatically see a tax increase because the state had discontinued the Homeowner Tax Relief Grants that reimbursed local governments for most of the existing homestead exemption.

Council asked to be included in the distribution of the survey comments when Tyler finished organizing them by subject.

50th Anniversary Update

Leisure Services Director Randy Gaddo said, in spite of economy, it was Peachtree City's 50th anniversary this year. He said several community groups would be incorporating the anniversary logo and theme into their events over the coming year. Promotional items featuring the anniversary logo would be available at the various functions, and they were now on sale in several public buildings. Gaddo showed the commemorative poster by Thomas Burns, who produced the Tour de Georgia prints, and said the artwork would be used on some of the promotional items. The Friends of the Library Association history book would be ready in April, and would be previewed at the official birthday celebration on Monday, March 9, at the Library. Gaddo said that, for the most part, the anniversary would be tied into ongoing annual events, with a special event to be held on September 25, the night before the Dragon Boat Races.

Logsdon said he had thought the Great Georgia Air Show would be part of the 50th, and Gaddo it was certainly possible, but no one from the air show had contacted him yet about tying in to the anniversary. Sturbaum asked if the District 4 North Little League Tournament would be here this year, and Gaddo confirmed that and said they would tie that in as well.

Discussion of Village Concept

City Planner David Rast gave an overview from the City's Land Use Plan about the Village Concept on which the City was developed. The village centers were to be located at major intersections and serve a community of about 10,000, with neighborhood activity centers, which were smaller versions of the village centers, scattered through each village. The plan did not identify specific tenants for each of the centers. The intent was that each village would be self-sufficient. The plan also identified future land use patterns and development philosophies, including mixed-use development (various uses in a compatible manner) and step-down development (density decreasing away from the village centers, and larger lots from Peachtree Parkway to the eastern border of the City).

Rast said Peachtree City's development had been consistent with the Land Use Plan adopted in 1985 and updated periodically since. Rast then reviewed ideas to help promote activity in the village centers, asking for Council input on some of the possible no-cost or low-cost incentives for the businesses.

Sturbaum asked to see some numbers on what the various suggestions would cost, and what the businesses thought they would bring back in.

Gaddo said signage restrictions were something of a hindrance for events trying to direct traffic. Rast said temporary signage in the rights-of-way for the events and directional signage were

permitted, but applicants were proposing huge signs. Rast said he would look at the ordinance to help better educate event coordinators. Plunkett suggested nicer signage or banners, like what had been used for the Tour de Georgia.

Council suggested Planning create a condensed temporary signage guide for special events for Gaddo to use with special event coordinators. Plunkett said the City did not need to start allowing signs on the businesses, with banners and streamers. Logsdon noted that Alpharetta was relaxing their rules slightly, but only for about six months.

Rast said banner permits were limited to specific time frames and numbers per year. Staff could look at a longer time-frame, but that could start the City on a slippery slope. Logsdon said the Peachtree City Jewelers' closing signage, about which residents had complained, brought in more business in three weeks than the owner had seen in the entire time he had been there. Logsdon was not advocating that type of signage, but noted it helped the businesses. Rast said that some areas in the City had been identified for the poles and banners, but there were staffing costs associated with putting them up and managing them. Plunkett said she would rather see the pole banners than people with sandwich boards. Logsdon asked if the sandwich boards could be stopped. McMullen said they were not permitted in the right-of-ways. Meeker said regulating people walking around with signs was very difficult because the argument could be made that someone in a Coca-Cola t-shirt was advertising.

Council agreed that the first and last options (signage rules and forums and business assistance) were not to be pursued, but that staff should look at the others.

Rast then reviewed several possible incentives that had a financial cost to the City. Plunkett said she was hearing concern about older parts of the City aging, and how the City could encourage tenants to fill vacancies. She asked, if the City were really committed to having certain amenities in each village, then what, if anything, could the City do to encourage that type of redevelopment. She questioned whether the City should offer a competing grocery store an incentive to locate in a vacant space, and what other problems that could create. Plunkett suggested that the City and County development authorities might be able to suggest some options. Haddix said some of the suggestions had been in the works for a year now, and the authorities could do some things the City could not. Plunkett said the City's role might then be to facilitate collaboration among the authorities, tourism, etc. McMullen said the challenge was identifying "what we want" – how could a political body decide what was right for a retail center versus letting the market determine what would be profitable. Plunkett suggested tightening up the list of desired businesses for each village and possibly offering benefits to businesses on the "wanted" list.

Sturbaum endorsed having a roundtable with the various authorities to further discuss the issue. Rast said there had also been discussions about the DAPC and Planning Commission having a workshop to be on the same page – the DAPC was working with Clayton State about going into baby Kroger, but that had drastic impacts on the center in both a zoning and alcohol licensing respect. Plunkett said she thought there was consensus out there on what people wanted to see. Meeker said state law on Occupational Taxes allowed for certain economic development incentives. Plunkett said there were a lot of empty spaces, and the City had an opportunity to get

what they wanted in there. Haddix said it went back to why authorities were created, to work independently and bring opportunities back to the city, rather than the city dictating what they did and did not do.

Solid Waste & Recycling Non-Exclusive Franchise

Tyler reviewed the options Council might want to consider in adopting a non-exclusive franchise requirement for solid waste and recycling, and asked for Council input. Representatives from several sanitation companies were in attendance.

Plunkett asked how many City residents were using a contracted garbage service. Tyler and Yougel indicated about 9,500 of the 10,500 single-family residential units.

Yougel noted Council had approved an agreement for his organization to have recycling collection stations, and KPTCB could not promote recycling without those stations running. He said there were two groups when dealing with recycling – those who were determined to recycle, who were not an issue, and the second group that did not recycle and did not know about recycling. Keep America Beautiful (KAB), Keep Georgia Beautiful (KGB), and KPTCB looked at how to educate the second group, and that required education on what to do and why, and making recycling convenient. Yougel said education was expensive, and the vendors would make concessions to obtain the contract. Yougel added that, in Canada, only 30% of household refuse made it to the waste stream, and since Canada's landfills were full, they sent that to the United States. He continued that the proposed agreement would not solve all problems, and the public still needed to be educated. However, the franchise fee would give KPTCB something to work with. Yougel urged Council to support the proposal.

Tyler noted that she had contacted the various sanitation companies about the discussion, and Cardinal Sanitation had called to express concern about the possibility of adding a franchise fee requirement. Meeker was still researching whether the City could charge the franchise fee.

Resident Lynda Wojcik said she felt yard waste should be included in the base price to help curtail illegal dumping of trimmings in the City's greenbelts.

The representatives from Republic, CLM, and Waste Management said they were not familiar with any type of catch pan that could be mounted to the truck. They said their crews carried spill kits in the trucks to address problems immediately, and then reported any spills for the company to come back and complete the clean-up. They also recommended some type of annual inspection of the trucks, noting that drivers performed daily inspections. Another issue was educating customers that items like paint, which caused some of the spills, could not be put in dumpsters.

Phyllis Aguayo noted that in Florida, they had mandatory recycling provided by the city, and the recycling container was three times the size of the garbage container. The recycling container had a list on the side of what items were accepted, and the garbage container had a list of what items were NOT accepted.

The haulers also indicated that yard waste raised costs. Plunkett asked how much it would cost to require once-a-month yard waste pickup as part of the base price. One of the haulers estimated \$2 per month. Logsdon asked if the yard waste could be rotated among the vendors serving the City, but they noted that spring and fall had dramatically higher amounts of yard waste, so that it would not be equitable. Haulers also had no way of knowing what houses were paying other haulers, versus not paying for service at all. Haddix said that those who dumped yard waste in the greenbelt might not have any service. Logsdon noted that yard waste was easier to throw in the green belts undetected.

The haulers felt they could implement the new requirements in 120 days.

Council supported amending the ordinance and creating a franchise agreement to include recycling in the base price, addressing leaks and spills, and requiring quarterly reports. Haddix and Plunkett felt yard waste should be a required but not as part of the base price.

Update of Transportation Improvement Plan (TIP)

City Engineer Dave Borkowski reviewed the City projects in the State Transportation Improvement Plan. Due to the slope, stormwater, and utility challenges and the associated cost increases, Plunkett asked if the gateway bridge on Highway 54 West needed to be relocated. Borkowski said this was the only available location in this area. Council asked Rast and Borkowski to provide a firm date on completion of the CSX bridge path connections.

Plunkett asked Logsdon about proposals to consolidate the Georgia Regional Transportation Authority (GRTA) and the Department of Transportation (DOT), and expressed concern about additional hoops the City would have to jump through for these types of projects. Logsdon said he did not think consolidation could happen in 2009. Logsdon also asked Meeker about using SPLOST funds for the path at the CSX Bridge, and Meeker thought that was possible.

Aguayo commented about traffic backing up at Walt Banks/Peachtree Parkway, but noted it moved very quickly. She felt having that intersection as a priority in this economy was a waste of tax dollars, and said there were bigger traffic problems in the City. Borkowski clarified that the planned improvements were designed to see the City through 2027. Aguayo said the anticipated traffic from the shopping center had also not been as bad as anticipated.

SPLOST

Borkowski then reviewed the projects financed by the Transportation Special Purpose Local Option Sales Tax (SPLOST). The SPLOST ran from 2005 – 2010.

Sturbaum asked about the status of the Baseball/Soccer Complex (BSC) traffic light. Borkowski said the City had requested that signal several times, but it did not meet the warrants. McMullen said he and the Mayor had met with Senator Chance, Representative Ramsey, and the DOT Commissioner, and despite the discussion in the meeting, the letter the City received from DOT was that they would look at it after the widening. Plunkett asked if it could be done without the warrants, and McMullen said it had to meet the warrants on the state highway. Borkowski said they would do counts at the next tournament, and Gaddo said he would request that.

Aguayo asked, as road widenings and turn lanes kept coming up, that the City remember how hard the City had fought for the existing greenbelts that made Peachtree City what it was.

SPLOST Finances

Salvatore then gave a financial update on the Transportation SPLOST, noting that revenues were lower than anticipated due to the economy. The last collection date would be March 2010.

Plunkett asked what happened if voters did not approve a new SPLOST, and Salvatore reviewed what items the new laws allowed to be included in SPLOST (existing GO bond debt, maintenance and operations costs, etc.), and noted that, under the new law, it could be distributed based on population ratios if an agreement was not reached among jurisdictions in a County. This would mean Peachtree City would receive \$7 million per year, versus the \$2 million per year under the current split. If the SPLOST were not reapproved by the voters, then the street and path resurfacing costs (about \$1.7 million or 0.87 mills) would have to be covered another way. McMullen added that the state was also looking at getting rid of the Local Assistance Road Project (LARP) funding (approximately \$100,000 per year to the City). Additionally, capital equipment that could be covered by the next SPLOST (\$1.2 million) would still need to be covered in the City budget if the next SPLOST failed.

Plunkett said it would be important to remind the Fayette County Board of Commissioners that the City was a part of the County, even though the County did not seem interested in renewing the SPLOST right away. Logsdon said it was imperative to put the question back to the voters because it had been such a benefit. He suggested bringing it up at the April Association of Fayette County Governments (AFCG) meeting, and to continue to emphasize the issue to the County Commissioners at every contact.

Wojcik asked if the City could hold its own SPLOST, but Meeker said it would have to be a County-wide effort. A Municipal Option Sales Tax referendum (MOST) was the only thing a City could have separately. Logsdon asked if the various entities in Fayette County could designate different uses for the SPLOST funds. Meeker said yes, but the ballot would have to list the full spectrum of uses being considered. Boone asked if there was a consensus among the cities about the SPLOST. McMullen said the discussion had not gone that far because the County was still pondering whether to call for another one.

McMullen said that, under the new law, if all the jurisdictions reached an agreement on the distribution, the SPLOST could run for six years. If they could not agree and the default population distribution were implemented, it could only be implemented for five years.

Eiswerth said that, with the new regulations, the County needed additional fire stations that could be covered by SPLOST. Logsdon said the state legislature was also looking at a regional transportation SPLOST, and that some versions had a regional opt-out. However, Peachtree City was part of Atlanta Regional Commission (ARC), so that complicated things. Plunkett felt the regional SPLOST question would not come up until 2011, so the local referendum needed to occur prior to that. Wojcik said she felt the wider the range of uses, the less appealing a SPLOST would be to the voters. She felt it really needed to be focused.

Potential projects to be covered by a new SPLOST included right turn lanes and a signal at TDK/Dividend, Crosstown/Peachtree Parkway signal and turn lanes, SR 54/Robinson intersection improvements, SR 54/Commerce Drive median closure with alternate SR 74 intersection signalization, SR74/S Kedron signalization, Georgian Park/Peachtree Parkway signalization, maintenance and inspection of existing ridges and tunnels, safety evaluation of all path intersections, path connections associated with the tunnels under SR 74 S at Rite Aid and Rockaway Road, the Kedron boat docks path crossings, street resurfacing, path resurfacing and extensions, fire vehicles, and police vehicles.

Multi-use Path System Master Plan

Rast gave an overview of the path system, saying new development was required to connect to the system, but the City usually identified other projects needed around town by citizen requests followed by evaluation.

Logsdon asked about the SR 74 S highway widening project being let in July 2009, and noted that the Sommersby developers were supposed to be participating in the cost of the tunnel. Logsdon felt they might not get their financing in time. Plunkett suggested that they could exchange the six acres for the \$250,000 contribution.

Rast said that the City would be better funding the future projects through SPLOST or the General Fund, versus trying to get grants and facing the constantly changing requirements in getting that funding.

Cart Path / Street Resurfacing Update

Public Services Director Tom Corbett provided an update on the path and street resurfacing programs. The City-wide rating of paths had been completed in 2009 to prioritize the path maintenance beginning in 2010. Corbett noted the dramatic increase in path resurfacing in 2006 was due to the SPLOST funding. McMullen added that two of the Public Works employees on the streets and paths crews were funded through SPLOST. Corbett said there was no street resurfacing scheduled for 2009, and the department would focus on patching and crack sealing.

Stormwater Utility Update

Stormwater Manager Mark Caspar gave an overview of the Stormwater Utility since its inception in 2006. The 2009 bills and information letter would go out during the first week of April.

This year's projects included work on the lowest of the three ponds in Braelinn, the Flat Creek Villas drainage (tentative), completion of the Bridlepath project by the end of March, flood remediation on Lakeside Drive for the outflow pipe from Booth Middle School and Waterwood Bend, replacing the culvert behind City Hall feeding into Lake Peachtree, and the design of Rockspray Pond dam improvements to address any problems that might develop, even though implementation would require an additional stormwater bond.

Plunkett asked when the original projected rate increase was and Caspar said year five, which was 2010. McMullen said the original rate was set when the City did not know what it had to maintain. The original estimate on the stormwater system was about half of what the inventory

had revealed. Caspar added that, along with 6,500 structures, there were miles of corrugated pipe to maintain. Logsdon asked if there were stormwater issues before the current state legislature, and Plunkett said North Georgia Legislator Tom Gale wanted to make stormwater payments a tax, and implement a different type of funding. Plunkett said they had sent him the Stormwater Basics article the City had published in 2006 that explained the whole utility process and rationale. Logsdon said he thought Fayette County was also looking at implementing a stormwater utility.

Overview of Code Enforcement and Property Maintenance

Senior Code Enforcement Officer Tami Babb reviewed the City's Code Enforcement Department, noting that 2009 marked the 10th year since the City had enacted property maintenance codes, which ensured safe structures. The department also dealt with delinquent business taxes (occupational taxes, hotel/motel taxes, and alcohol taxes), residential parking restrictions, water regulations, fences, accumulation of brush and debris, graffiti on private property, and other codes. Babb indicated that Municipal Judge Stephen Ott had requested some modifications to the residential parking restrictions to clarify a few issues. Babb said the department was seeing increasing problems with foreclosures due to the condition they were being left in and the fact that they were not being purchased quickly.

Newspapers in Driveways

Rast addressed the question of newspapers in driveways, noting that Code Enforcement was seeing the papers build up in the driveways of many properties, not all of them vacant. Staff wanted Council's opinion for requiring post mounted newspaper mailboxes. Logsdon said he would like it, but Boone felt the carriers would not use them. Logsdon disagreed, saying he had lived in other cities that required newspaper boxes. Haddix said the City needed to do something about the people who would not pick up the newspapers. Haddix said it would slow down a carrier, and noted multiple papers were delivered on some days of the week. Meeker said he did not know what the City might legally do, but would check. Tyler added that, in the past, the City had refrained from prohibiting the distribution of the papers due to freedom of the press issues, but residents could individually request that the papers stop delivery.

Logsdon felt keeping the newspapers from being thrown in the driveway would be the best way to address the issue. Haddix said they probably could not dictate that the box be mounted below the mailbox, and Rast said the sample shown was only one example. Boone noted that some neighborhoods had covenants dictating the appearance of mailboxes and posts.

Local media members present said there was a huge variety of mailboxes in the City, so there probably would not be a one-size-fits-all answer. Increased costs in delivery and the individual cost to the homeowners to install a newspaper box were other issues to consider. One resident noted that replacing the papers in the driveways with ugly green posts and plastic mailboxes in every yard was not a real improvement. Haddix agreed that, in his neighborhood, the newspaper boxes were considered unsightly.

State of the Police Department

Police Chief H.C. "Skip" Clark reviewed the organizational structure of the department, which had two current openings and two positions vacant due to military deployment. With the current

level of calls for service, the patrol division was about six positions short. The Criminal Investigations Division was seeing an overall increase in Part I and Part II crimes, especially in fraud and identity theft, and if a major crime occurred (bank robbery, etc.), then all five members of the CID Team would be assigned to that investigation for the first 48-72 hours. At some point, the department would need a dedicated fraud investigator, at an estimated cost of about \$75,000 (including specialty training and vehicle).

Clark also reported on the progress of the training program to begin in late April, the taser program to be implemented in late March, the new school safety zones, reserve police officer program (planned to be active with five officers in late 2010), the street gang program (ongoing), stop graffiti program (ongoing), County tactical narcotic team participation, alcohol ordinance enforcement, golf cart course, officer training, the Community Emergency Response Team classes, the Citizens Police Academy, and ongoing compliance to retain accreditation.

Fire Department

Fire Chief Ed Eiswerth said his was probably the only presentation that would tell Council how to save the taxpayers money. Captain Dave Williamson gave an update on the ISO preliminary inspection results and anticipated the City's ISO rating being upgraded from a 4 to a 3. This would save many citizens money on their homeowner insurance if they contacted their insurance agency. Williamson said that the department also wanted to pursue ambulance accreditation at this time in lieu of fire accreditation because 75% of the department's calls each year were medical calls. Eiswerth reviewed the state of the department. Captain Clint Murphy reviewed the pre-plan program that put plans for 1,051 non-residential buildings into a system firefighters could use to navigate in a fire.

Sturbaum asked if businesses making structural changes notified the Fire Department to update the pre-plans. Murphy said that was not required, but the Fire Marshal was sending the plans ahead. Eiswerth added that was why the department would be reinspecting the structures each year.

Assistant Chief Joe O'Connor provided an overview of the new EOC software developed with the City's IT Department.

Eiswerth indicated he had originally had six additional firefighters in the 2009 budget, but had delayed it to 2010. He still needed those positions to ensure two personnel per piece of equipment.

Other issues facing the department were repairs needed to address a moisture problem at Fire Station 82, and problems with the parking pad at Station 81. The department was also anticipating two new stations over the next three years, one on SR 74 South at the Baseball Soccer Complex and one in Wilksmoor Village.

The Friday session ended at 5:15 p.m.

SATURDAY, March 7 – 8:00 a.m.

Mayor Logsdon called the meeting to order. Other Council Members present were Steve Boone, Don Haddix, Cyndi Plunkett, and Doug Sturbaum.

Copies of all the PowerPoint presentations are included in the official meeting file.

Municipal Court – Community Service through KPTCB

Acting Administrative Services Director Nikki Vrana said Council had requested that staff look into court-ordered community service through KPTCB. This specific service could help to address the increasing litter problem, help compensate for some of the eliminated positions that picked up litter, and help KPTCB with visibility. A drawback to community service for every violation would be the potential for jail sentences for very minor infractions (seatbelt violation – standard fine \$15) if the person did not pay to go on probation or complete the mandated community service.

Plunkett and Sturbaum said part of the reason for fines was to teach a lesson, and community service, like a fine, was in lieu of a jail sentence. Meeker said that imposing community service would ultimately be at the discretion of the judge.

Other potential challenges to the program included state laws governing probation, liability to the City, alternate programs for disabled offenders, training the KPTCB team, determining where to assign teams (assigning to the paths could educate potential future offenders on another potential location for crimes), weather conditions, and a potential stigma from the community.

Vrana reviewed programs ongoing in Coweta and Henry Counties, City of Smyrna (required first 10 hours of community service to go to the recycling program), and the City of LaGrange. Vrana then reviewed the historical convictions for Driving Under the Influence (DUI), which had a mandated period of community service. If 10 hours of service with KPTCB were required of each offender, the City would realize over 1,400 hours of service.

Logsdon asked if the City could work with the judge to ensure that “undesirable” offenders were not put in the program, and Vrana said that was certainly possible. Chief Clark said the City Solicitor could run background checks. Meeker asked if there had been discussions between KPTCB and the probation service, and Yougel confirmed there had been. Plunkett said she would like to see fluorescent pink safety vests used to identify offenders performing community service. Logsdon said he wanted to see a number of probation hours mandated to KPTCB.

Yougel said his focus would be picking up litter that has gotten into the stormwater system and stream beds, and let the volunteers who picked up litter along the rights-of-way and paths continue to do so in those areas.

Council agreed staff should pursue this program.

Lake Peachtree Restoration Plan

Borkowski explained that Lake Peachtree served as both a source of drinking water and a recreational amenity. The City owned the lake, but it was operated via contract by the Fayette County Water System, who was responsible for the maintenance of the lake and dam and for routine dredging. The lake was last dredged in June 2003 in several areas along the western bank and in the area just south of Highway 54, and the next dredging should occur in 2011.

Borkowski said there were several concerns with long-term maintenance of the lake, including sedimentation, aquatic vegetation, and pollution. Currently, the lake was being dredged on an eight-year cycle, and grass carp were used to manage the vegetation,

Logsdon asked if the lake was safe for events like the triathlon with the volume of vegetation in the lake. Gaddo said a path was cleared for the adult triathlon, but he did not think the amount of grass carp the City was putting in this year (with funding from the City and County) had been done for many years. Plunkett asked for a report in six months to see if the fish were making a difference. Gaddo said adding the grass carp would need to be done on a regular schedule in the coming years.

Eiswerth said the dive team trained in the lake and indicated the lake was getting shallower, due to sediment and weeds, especially over the past two years.

Borkowski said the final effort involved non-point stormwater management, enforcing stream buffers, sediment control enforcement for new construction, maintaining the existing stormwater structures, and educating the public on litter and pollution. He said the horse was out of the barn in that the watershed was already developed and was built prior to a lot of the protective requirements now in place. That made things more challenging, but still not impossible.

Borkowski said the City could partner with United Consulting to look at sediment levels and lake depths, evaluate water quality during rain events, identify sediment sources, address vegetation management, and identify options for the island in the lake. The City should also continue to work with the County to develop a long-term plan for managing the lake. Borkowski estimated a \$36,000 cost to obtain a comprehensive study on the lake.

Logsdon asked if the county would be obligated to participate in the cost via the contract. McMullen said the agreement was very specific on identifying areas for dredging, and the County had historically stuck very tightly to those requirements. Plunkett pointed out that the County's focus right now was Lake McIntosh.

Logsdon said the City needed to look at the lake now, including the lagoon area north of 54, which was catching a lot of the sediment and filling up faster than the lake. McMullen confirmed that the Cherry Branch and the lagoon were very shallow.

Logsdon said the lake was a signature feature of the community, and the City needed to move forward despite the poor economy. He felt it could be done in stages. Boone said it was actually a concern for the whole county because the lake was a drinking water source. McMullen said the contract with the County was very specific, and the County was focusing its finances on the new

lake. Final costs to fix the problems would go over seven figures. Logsdon said he would like to see the island, which was built with sediment from an earlier dredging, removed from the lake, and McMullen said that would add another seven figures to the project.

Sturbaum asked if there were any federal funds available for this type of project. Borkowski said there were loans for drinking water projects, and he would check further into that.

Gaddo said another issue was what to do with the silt. In 2003, it was dried on Drake Field prior to transport, and the field had not recovered yet. McMullen said if the County did the dredging, the City needed to review the specifications.

Logsdon said he would like to see the City pursue the project. Plunkett asked if it could be a SPLOST project, and Meeker said yes. She said that might help to convince the County to move forward with the SPLOST.

Haddix asked if the study had progressed upstream to the golf course, noting changes in the streams over the years. Borkowski said the study would include that area.

Yougel said there had been requests for KPTCB to clean up around the inlets by Picnic Park, and asked if that area would be addressed. Borkowski said it would be looked at, but would require a wetlands permit.

Logsdon asked staff to identify funding for the study.

Tennis Center

Gaddo said that, since the Council Workshop discussing the Tennis Center in November, staff had met with many groups, from casual players to professionals. The majority seemed to favor the City running the center. In reviewing 19 other centers in Georgia, Peachtree City's center was unique, making direct comparisons a challenge. Five were contracted and several of the others had been contracted, but had reverted to public operation. Some contractors had found it difficult to make a "profit." Gaddo felt the city should err on the side of due diligence. It looked like outsourcing could work, and staff felt that requests for proposal should be sent out. He also suggested allowing the current staff to submit a proposal.

Phil Mahler said the tennis center was one of the two reasons he moved here (the other was the paths). He said the center was very important, and he felt outsourcing was not appropriate due to the quality of life issues for the center. He said it brought in tournaments that provided revenue and generated interest in the City as a place to live.

Logsdon asked why he would oppose it if outsourcing could provide the same level of service. Mahler said it could not provide the same level of service. Logsdon said that had not been determined. He realized outsourcing was not always the answer, but he wanted to at least see some proposals. Mahler asked Council to consider putting another authority over the center's management, noting that the Tourism Association had indicated a desire to be out of the tennis business. Haddix said this was the second authority to operate the center, and there had been

problems with both, but one of the proposers was the current group of employees and the manager.

Yougel said he did not play tennis anymore, but when putting out information from KPTCB at the various City facilities, he felt the Tennis Center was so commercialized that it did not have counter room for the information. From a non-tennis player point of view, he would like to see the center more closely aligned with the community.

Gaddo stressed that, even if the operation were to be outsourced, there would be significant oversight from the City. Meeker said any such agreement would also be year-to-year, and would include an annual review of service levels.

Council agreed to move forward with the RFP, but Plunkett said she still preferred keeping it under the City.

Hip Pocket Sewer Connection

Borkowski reviewed a presentation given to Hip Pocket area residents on February 12 outlining the issues and costs to provide sewerage service to the neighborhood. He noted there were several neighborhoods in the City on septic systems verses connected to sewer, and the Hip Pocket area was the oldest and the closest to the drinking water source of Lake Peachtree.

The City's review of the issue had been precipitated by several homes and businesses having to construct emergency connections to the sewer system following septic failure.

Borkowski said 10 lots in the area had connected to sewer in the past 18 years, and another 29 had replaced leach fields, drain lines, or entire septic systems (half of those in the last eight years). Several lots (16) would face challenges in replacing their system due to lot size and limited availability for new systems due to structure additions, poor soil quality, steep topography, drainage flow, or lake or stream setbacks. For those lots, connection to sewerage might end up as the only option if the newer types of septic systems could not be made to work on the site. The remainder of the 71 lots on septic had various options for replacing failing systems.

Borkowski noted that the previous week, another septic system on Hip Pocket had failed, and in one of the failures in the earlier years, the house had been declared uninhabitable until a sewer connection was constructed. The current approach was to address the failures as they occurred. An alternative was constructing a public, low pressure sewer system to serve the entire area.

Borkowski addressed costs for various solutions, noting that every lot would face one of the options at some point in the future.

- Replacing conventional septic - \$5,000 – \$10,000
- Engineered/advanced septic system replacement - \$15,000 or more
- Individual connection to sewer - \$20,000 – \$32,000 (with homeowner responsible for maintaining all pipe in right of way to the public sewer line, even if damaged by utilities or neighbors)

Borkowski noted that there was only about 14 feet on the side of the road for all the utilities, and sewer lines had to be separated from water lines by at least 10 feet.

- Connecting entire area to sewer – (approximately \$936,000 to build / \$10,400 per lot)

If financed, the cost per home would be about \$1,400 per year for 15 years or \$1,156 for 20 years. Those costs were for design and construction only, and the City would make no money from the project. These costs were normally absorbed in the original purchase of a home or lot in a neighborhood.

Plunkett asked if Borkowski's numbers envisioned the homeowners paying for the entire cost, and Borkowski said yes. Plunkett asked if the same thing applied to a new neighborhood being built, and if the developer paid the entire cost of constructing the system. Borkowski confirmed this.

Borkowski said one option to finance the project was a revenue bond, which would require a referendum among the affected residents with a majority voting in favor. The bond would be repaid via special tax assessments. Another option would be bonds issued through the Water & Sewerage Authority (WASA), which would not require a vote.

Sturbaum asked if this could be done by SPLOST, and Meeker said no. Haddix asked if the funding costs were the same whether the City did the bond or WASA did, and McMullen said yes.

Borkowski listed the benefits of public sewer, noting that it offered a long-term solution, maintenance of the lines in the ROW would be the responsibility of WASA, and it reduced the risk of sewage entering Lake Peachtree.

Boone asked if the WASA maintenance responsibility was comparable to other neighborhoods. Borkowski said usually a homeowner was responsible for the sewer line from the home to the connection at the street. In this case, WASA would be responsible for slightly more of the line. Logsdon asked if the neighbors currently on grinder pumps would be allowed to join the project, and Borkowski said they would have that option.

The drawbacks to the public sewer option were the installation costs, the addition of a monthly sewer bill to the homeowners' budgets, the loss of investment for any owners who had recently installed new septic systems. However, the design of the project needed to cover the entire area.

Borkowski said staff had received a lot of feedback from Hip Pocket residents who attended the February meeting, with two residents in favor of the sewer proposal, one in favor if the City paid, and 16 opposed to the proposal (mainly those who had installed septic systems recently). Many were not currently concerned about their septic systems, and others were concerned the owners along the lake would see a greater benefit than those off the lake, and that the cost should be distributed differently.

Borkowski said staff was asking for feedback.

Kim Learnard, Loblolly Circle, read a letter from Ralph Jones (neighbor, former Mayor) expressing concern that the current economy was not the right time for this project, and the City should ultimately pay to install the sewer mains. His septic system had been in place for 46 years with no problems.

Learnard said that she, as a member of the homeowners' board, had heard from 30 neighbors, with only one in favor of the project. Many felt they had paid for the project through taxes, and the City was imposing the entire cost on the residents. She had a petition signed by 46 families opposing the proposal.

Rex Brown, Hilltop, objected that septic tanks were no more temporary than anything else in the world. The project would be good for the community, and that included Peachtree City and Fayette County, and he felt all of those who benefit should pay the cost.

Randy Wortman, Hilltop Drive, addressed contamination of the drinking water, noting that runoff from as far as the Post Office and gas station washed into the lake. He did not think any of the leach fields were causing the problems. Logsdon pointed out that Council and staff had addressed a comprehensive study of the lake prior to his arrival for this agenda item.

Bob Johnson, Hilltop Drive, said the Lake Peachtree neighborhood was the original subdivision and was fairly self sufficient. Many of the residents were retired and on a fixed income, and felt bringing this up now was unwise.

Earl Randall, Pebblestump Point, said he thought some neighborhoods had sewer added after the homes were built, but staff could not confirm that. The majority of neighborhoods had the sewer system installed when the neighborhood was developed, with the total cost of the developed lot (including roads and utilities) included in the new home price.

Bill Matthews, Pinecrest Drive, said he was concerned about eventual double dipping, with the value of the home increasing due to sewer service followed by an increase in property taxes.

Ryan Graham said his parents had owned their home at on Hip Pocket for 30 years, and the system was fine. He felt the cost was ridiculous, and said the Hip Pocket community was against the project.

Phyllis Aguayo, Stonington Drive, said when installed and maintained properly in appropriate soils, septic actually gave better water back than the sewage that was chemically treated. She wanted to know what the City could do to better educate septic owners on how to properly maintain their systems.

Carol Martinson, Hip Pocket, had five people in her home, and had to drain her septic system twice since December due to her system failing. She said she had no choice – she did not want to go into debt for this, but would love to be on the sewer system. She was in an emergency situation and did not know who else might be in the same boat.

Richard Fehr from the Fayette County Health Department said most facts presented were accurate, and for the past five years the County had been working to educate the public about septic system maintenance. Plunkett asked what other information he felt needed to be added. Fehr said that the State Board of Health felt there was no advantage to putting additives into septic systems.

Logsdon asked who approved replacement of septic systems, and Fehr said the County Health Department. Logsdon asked if, worst case scenario, Ms. Martinson could not put in a new system, then what her option would be. Haddix said when septic systems became inefficient, they needed to be moved because the soil can no longer support the system.

Logsdon said his concern was that, if Ms. Martinson's situation was the worst case and she could not replace the septic system or connect to sewer, Borkowski said the house would have to be vacated. Logsdon noted that, in that type of case, if multiple failures started, it could bring down the property values. He said the City would continue to research the issue and make a recommendation, but was not going to force the issue.

Floyd Harrell, Loblolly, asked if the older requirements for septic could be grandfathered for these properties. Fehr said those were state requirements that reflected standards based on newer information on how septic systems functioned over time, and any replacements would have to meet the new requirements.

Haddix said he had friends in the septic business who were seeing a lot more septic systems in Hip Pocket fail over the past eight years, and they felt the area was reaching the point that it would have to go on sewer. Borkowski said he suspected several homes currently had one or two residents, and the City would see a lot more systems fail if or when they sold to larger families.

Boone said it was ultimately a risk the homeowners would have to take on whether to do it or wait. Plunkett said that, if the City was going to require it in terms of it being in the best interests of the City, then she agreed that all who benefit should pay. She wondered if there were a way for the City to participate and allow those who wanted to hook up now to do so at a good rate, and make it significantly more expensive for those who opted to wait.

Haddix disagreed, noting that the developer installed sewer and then sold the lots to builders including the cost of that sewer system. Plunkett agreed but said it was a slightly different issue if the City determined it was for the benefit of the entire community.

Logsdon asked about the possibility of a Tax Allocation District. McMullen said Senoia obtained a Rural Development Grant to help with the costs of installing sewer, but the residents were paying the remaining costs for the bond through higher sewer rates. Staff had discussed the whole customer base of WASA paying for it, but WASA's manager had indicated the bond covenants would not allow for distributing the cost in that manner. McMullen said Borkowski was looking into options under the stimulus package, but staff did not know at this point if this project would be eligible.

Sturbaum said the City was in an information-gathering mode at this time. Logsdon said they were not making a decision, but asked staff to contact WASA to pinpoint all the options about spreading out the cost.

Bob Johnson asked about the life span of a sewer plan, and said the City was not comparing apples to apples if they were saying septic systems were not permanent, but sewer systems were.

Haddix reminded Council that the City could be setting a precedent for any other area needing to connect to sewer. Council thanked the members of the public who attended and said the City would keep the residents informed of their findings.

Update/Guidance on 2010 Budget

Rast gave a review of the housing market, noting that the Mayor's intern in 2008 looked at the real estate market, and staff had updated that report with current numbers. In August 2008, there were 325 homes for sale in PTC and 37 homes going into foreclosure (140 County-wide). In February 2009, there were 325 homes for sale, and 15 homes going into foreclosure (101 County-wide).

Year-to-date closings by August 2008 had been 302, compared to 391 for the same period in 2007, with 90 closings year-to-date in 2009. In 2007, the average list price was \$311,571, with average sale price being \$303,734. In 2008, those numbers were \$329, 264 and \$317,113 respectively (excluding condos). Currently, the average list price was \$419,350, and the average sales price was \$343,839.

Sturbaum asked about including the average sales price of foreclosures being purchased. Haddix said it would be more telling to analyze the sales by price ranges

Real Estate Agent Vanessa Fleisch said foreclosures were on Multiple Listing Service (MLS), noting that only Housing & Urban Development (HUD) and Pacific Investment Management Company (PIMCO) properties would not necessarily be on MLS.

McMullen said he wanted to present the information because property taxes made up a third of the City's revenue sources. That would help when projecting revenues for the FY 2010 budget. He said staff would be reporting on this periodically.

Haddix asked if MLS also gave the assessed value or comparison to what it sold for two years ago. Fleisch said that would not be in MLS.

Rast said staff also looked at commercial vacancy rates as of May 30, 2008, noting that it was 12% in Braelinn, 3% in Kedron, 11% in Westpark Walk, 8.45% in Wilksmoor, and 5% in Wilshire Pavilion. The study included commercial, office, etc. The City-wide vacancy rate had been 7.16% in May 2008.

In February 2009, the retail vacancy rate for the 1.77 million square feet was 9%. Aberdeen Village (all retail) was 25%, Braelinn 11%, Glenloch 8%, Kedron 4%, and Wilksmoor 5% (not including the unfinished Shoppes at the Village Piazza, which was about 80% pre-leased).

Sturbaum asked if any of the Shoppes preleases were from other villages, and Rast said the only one he knew of was the golf center at Braelinn Village. Haddix said he had heard there were additional ones.

Rast said the Industrial Park had about 850,000 square feet vacant in existing buildings (473 acres still remained undeveloped).

Judi-ann Rutherford asked how much of the currently vacant industrial space had never been filled, and Rast estimated about 200,000 square feet. Rutherford pointed out that the City had not simply lost that many tenants. Rast also noted that the Photocircuits buildings would be very challenging to redevelop due to the condition of the facilities and the types of activities that had gone on there. Babb said the owners had indicated they were marketing the buildings through Group VI and were optimistic about some potential leads. McMullen asked if the owner had indicated whether they had done Phase 1 or Phase 2 Environmental Studies, and Babb said they had not indicated either way. Logsdon said the City needed to look closely at the Photocircuits buildings to determine what needed to be done to make them usable. McMullen said that promoting use of these buildings might be a worthwhile project for the DAPC. McMullen said someone needed to do those environmental studies, and the City should work with Group VI to see that they were conducted.

Rast said the City also needed to get a full listing of square footage in the Industrial Park to determine the total vacancy rate for industrial spaces.

Hotel/Motel Tax Law

Meeker went over the current distribution of the City's hotel/motel tax (currently 6%), the implementation process for hotel/motel tax rates greater than 5%, and the 2008 tax revisions regarding the purpose of the tax.

Logsdon asked if modifying the City's hotel/motel tax rate could be accomplished during the current legislative session. Meeker said it was possible but not likely. McMullen said attempting to meet the deadline would also send the wrong message to the local hotels. He said, if Council wanted to pursue it, then the City needed to select a project and determine the benefit to the hotel/motel owners. Rutherford added that the City also needed to factor in the cost to operate and maintain the project. Haddix asked staff to see if golf cart paths could be included, and Meeker said the tie-in would be to demonstrate how it would increase tourism.

Council directed staff to pursue this, and McMullen said they would begin by identifying potential projects.

Budget Guidance

Salvatore reiterated that the projected shortfall for FY 2010 was \$2.2 million, which was still just an estimate based on a lot of unknowns (economy, state legislation, etc.). Staff had a list of some additional actions to reduce the deficit.

McMullen said he had two primary concerns. The first was that the deficit was not merely \$2.2 million, because almost \$1 million more in capital projects had been deferred from this year's PIP, which meant that was not being reinvested in the City. The second concern was that many of the steps taken to date affected employees, and he was concerned about how much more the City could do before morale became a real problem, and the City would come out of the tough economy losing all its good employees. He said he was making the plea for Council to consider some type of millage increase while the City weathered the bad economy.

Logsdon said everything done to date had been painful, but he was reluctant to have a millage increase. He said that it was really the same thing being done in the private sector. While he acknowledged that at some point the citizens would have to feel some of the pain, they were already feeling it. He said there were other things he had not seen, including an across the board cut in employee salaries, an across the board cut in Council salaries (delay 2010 increase by one to two years). Meeker confirmed the current Council could delay the start of the increase. Sturbaum said he would like the issue to come back to Council about deferring the salary increases. He said he also supported looking at a millage increase.

Sturbaum and Logsdon asked to see options – a 1% millage increase, as well as what savings would be achieved by reducing or eliminating the 401(a) match. Boone asked what additional hiring freezes were being considered, and McMullen said he continued to evaluate positions as they came vacant. He said they were still filling public safety positions, but all others were looked at on a case-by-case basis.

Plunkett asked when the last millage rate was implemented, and Salvatore said it went up 0.25 mills in 2006.

Salvatore said he felt the City was really feeling the impact of public safety increases that had been made without corresponding millage increases. McMullen said he had consistently calculated the costs of public safety staffing increases and asked for the corresponding millage increase. Plunkett also noted that no millage increase was ever enacted by the preceding Council for the Library expansion.

Haddix said he was in agreement with McMullen and did not see away around some type of tax increase, but felt a pay cut across the board would be very damaging. He asked to see alternatives for a quarter and half mill increase.

Plunkett asked what the additional proposed changes added up to, saying it was not \$2.2 million. McMullen confirmed this, and said enacting all of the items still left about \$1 million to be covered by fund balance or millage increase. McMullen said that the City could reasonably use \$600,000 to \$700,000 to get through the current economic crisis, but relying totally on fund balance was deferring a lot of items and would ultimately bankrupt the City within a few years.

Haddix asked for a pessimistic picture if the economy remained bad through 2010. McMullen said he and Salvatore had presented the pessimistic picture.

Boone asked about the employee survey on the 25% pay cuts. Salvatore noted that the last salary study was done in 2001, so the City did not know precisely where it stood with the current salaries, and imposing the cuts could incur significant costs in the future to bring the salary schedule back in line.

Plunkett asked that, if staff looked at pay cuts, they include looking at a sliding scale with higher cuts from the higher paid employees.

Eiswerth, Gaddo, and Clark expressed concern about salary decreases on top of the increase in insurance costs, elimination of any salary increases in FY 2010, and elimination of the 401(a) contribution.

Boone said he did not want to lose employees, and felt some level of tax increase might be appropriate. Haddix asked to see the effective pay cuts to date based on the actions taken. Logsdon said he wanted to see all the options available. Boone asked for figures on the impact of a quarter, half, and full mill would be on a \$250,000 home.

Sue Memmer addressed Council and said she did not want to see public safety take pay cuts, and she would like to see them exempt. She also said if the City could not make Kedron work, the City should sell it.

Art Bernard, employee, opposed the pay cuts, saying everyone needed to share in the costs of the amenities people here wanted.

Robert Brown said only government had the option to raise rates without losing "customers." The private sector had to make hard decisions to balance their budgets, and they did not arbitrarily raise rates because they could lose customers. While some tax increase might be necessary to maintain the minimum level of service, it should not be excessive. Government was in business to provide services, not jobs, and the City needed to evaluate the services needed and wanted and then determine what it took to provide those services. He said even Police and Fire needed to be looked at for potential waste. Brown also asked if businesses hiring off-duty police officers paid for use of the police vehicles. Staff said no, and Brown said there was an expense to the City for those actions.

Theo Scott said he chose Peachtree City for his retirement and had been very pleased here. He said he was bothered by saying the City was not going to look at Public Safety when there had already been cuts there due to some of the things already enacted. The Library was very busy. If Council was going to retain the Peachtree City he had chosen, then Council could not rule out a millage increase.

Aguayo said all the citizens had experienced cuts in retirement funds and investment, as well as pay cuts, layoffs, etc. No one wanted to see taxes increased, but no one wanted to see the quality of life in the City degraded. She agreed that employees could not be expected to continue to take cuts and also be expected to continue providing the same levels of service.

Rutherford asked Council to make decisions based on the good of the City, not because of what might happen in the November election or what 15 people said at a meeting.

Logsdon noted that everyone would be seeing about a \$250 tax increase because the state had discontinued the Homeowner Tax Relief Grant.

The Retreat adjourned at 12:30 p.m.

Betsy Tyler, Acting City Clerk

Harold Logsdon, Mayor

2009 City Event Calendar

<u>April</u>	<u>May</u>	<u>June</u>
4/2 – City Council Meeting, 7 pm 4/7 – Council Workshop (Tentative), 6:30 4/11 – Optimist Club Easter Egg Hunt, 9 am, Shakerag Knoll 4/16 – City Council Meeting, 7 pm 4/18 – WalkAmerica, 8 am, Picnic Park 4/18 & 19 – WWII Heritage Days, 9-4, Falcon Field 4/25 – Spring Yard & Garden Show - Fayette County Earth Day,	5/2 & 3 – Spring Clean-up, Recycling Center, 8:30 am-4:30 pm 5/5 – Council Workshop (Tentative), 6:30 5/7 – City Council Meeting, 7 pm 5/9 – Touch A Truck 5/21 – City Council Meeting, 7 pm 5/25 – Memorial Day, City Offices Closed Memorial Day Ceremony	6/2 – Council Workshop (Tentative), 6:30 6/4 – City Council Meeting, 7 pm 6/18 – City Council Meeting, 7 pm
<u>July</u>	<u>August</u>	<u>September</u>
7/2 – City Council Meeting, 7 pm 7/3 – (City offices closed for Independence Day holiday) - Family Sock Hop, Amphitheater 7/4 – Independence Day – Parade, Fireworks 7/7 – Council Workshop (Tentative), 6:30 7/16 – City Council Meeting, 7 pm	8/4 – Council Workshop (Tentative), 6:30 8/6 – City Council Meeting, 7 pm 8/20 – City Council Meeting, 7 pm 8/29 – Kidz Fest 8/29 – 9/4 – Qualifying for Municipal Election	8/29 – 9/4 – Qualifying for Municipal Election 9/3 – City Council Meeting, 7 pm 9/7 – Labor Day, City Offices Closed 9/1 – Council Workshop (Tentative), 6:30 9/17 – City Council Meeting, 7 pm 9/19 & 20 – Shakerag Arts & Crafts Festival 9/26 & 27 – International Festival & Dragonboat Races
<u>October</u>	<u>November</u>	<u>December</u>
10/1 – City Council Meeting, 7 pm 10/6 – Council Workshop (Tentative), 6:30 10/15 – City Council Meeting, 7 pm 10/17 – PTC Classic Road Race 10/31 - Halloween	11/3 – Municipal Election, 7 - 7 - Council Workshop (Tentative), 6:30 11/5 – City Council Meeting, 7 pm 11/19 – City Council Meeting, 7 pm 11/26 & 27 – Thanksgiving Holiday, City Offices Closed	12/1 – Election Run-Off (if needed) - Council Workshop (Tentative), 6:30 12/3 – City Council Meeting, 7 pm 12/5 – Hometown Holiday 12/17 – City Council Meeting, 7 pm 12/24 & 25 – Christmas Holiday, City Offices Closed
<u>January</u>	<u>February</u>	<u>March</u>
1/1 – New Year's Day, City Offices Closed 1/5 – Council Workshop (Tentative), 6:30 1/7 – City Council Meeting, 7 pm 1/18 – MLK Holiday, City Offices Closed 1/21 – City Council Meeting, 7 pm	2/2 – Council Workshop (Tentative), 6:30 2/4 – City Council Meeting, 7 pm 2/18 – City Council Meeting, 7 pm	3/2 – Council Workshop (Tentative), 6:30 3/4 – City Council Meeting, 7 pm 3/18 – City Council Meeting, 7 pm

Note: Items in **BOLD** are new additions

Updated 3/25/09

ADMINISTRATIVE SERVICES MONTHLY REPORT

For Month of: February 2009

	<u>January-09</u>	<u>February-09</u>	<u>FY 2009 YTD</u>	<u>FY 2008 YTD</u>
<u>Human Resources</u>				
Workers Compensation Claims Filed	2	3	14	9
City Vehicle / Equipment Accidents	3	2	9	5
Employee Turnover Rate ***	0.000%	0.000%	0.760%	2.240%
Lawsuit Legal Fees	\$9,809.60	\$11,682.20	\$41,146.72	\$27,397.68
*** The FY 2008 figure is for the full year. Of the 12 terminations in FY 2008, 2 were retirements. Of the 2 terminations year-to-date in FY 2009, 2 have been retirements				

Municipal Court

Fines Collected	\$124,732.00	\$128,237.50	\$645,614.50	\$598,470.58
Online Transactions	120	199	779	824
Citations Closed	321	328	2,218	2,718
Jail Fund Balance	\$4,706.73	\$3,859.13	\$158,351.95	\$127,596.45
* Approximately 33% of the Municipal Court Fines Collected reflect mandated add-ons that pass through to State and other agencies.				

** A positive Jail Fund Balance reflects a credit with the County based on jail fees paid versus number of prisoners housed

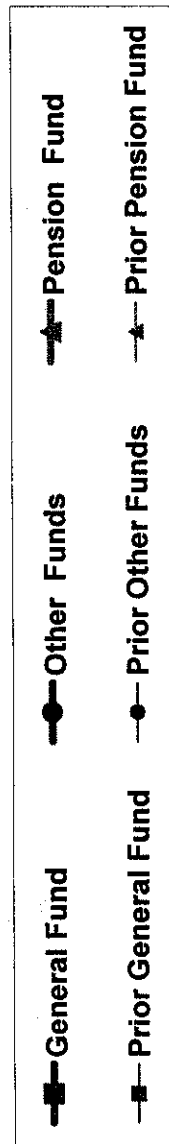
Public Information

New Businesses Registered	23	18	89	85
Public Contacts, Questions & Complaints	57	45	327	314
This includes 1 complaints against Comcast Cable Company, 0 sanitation company complaint, and 4 Open Records/Discovery Request.				

PEACHTREE CITY BUILDING DEPARTMENT
FY 2009

	Jan-08	Feb-09	Fiscal Y-T-D 2009	Fiscal Y-T-D 2008
DEVELOPMENT PERMITS:	2	2	14	32
BUILDING PERMITS:				
Single Family Residential	2	1	7	22
Multi-Family Residential	0	0	0	0
Misc.-Pools/fences/additions	25	33	155	190
Commercial/Industrial	14	10	54	76
TOTAL INSPECTIONS:	313	262	1,832	2,385
CERTIFICATE OF OCCUPANCY:				
Residential	5	1	25	28
Commercial	10	1	25	25
Multi-Family Residential	0	0	146	0
CODE ENFORCEMENT:				
Sign Violations	120	103	756	460
New Rehab	5	7	25	30
Rehab Inspections	8	11	45	54
Tree Removal Permits	45	50	263	318
Notice of Violations - Construction	0	0	6	21
Notice of Violations-Non-Construction	125	178	739	614
Stop Work Orders	2	0	10	27
Compliance Inspections	188	267	1,109	959
Founded Complaints	12	15	79	46
Unfounded Complaints	8	7	39	39
Assessments	2	7	14	126
Water Ban Violations	0	3	8	74
Citations	3	1	30	21
Architect Review Board Permit Approval	20	31	134	179
PERMIT FEES COLLECTED:	47,056	44,619	243,683	144,893
POPULATION:	36,653	36,655	36,655	36,312
Based on 2.09 persons per new completed dwelling unit.				

Month	Product A (Sales)	Product B (Sales)	Product C (Sales)
September 2008	\$11,000,000	\$15,000,000	\$8,000,000
October 2008	\$11,500,000	\$14,500,000	\$8,500,000
November 2008	\$11,000,000	\$14,000,000	\$8,000,000
December 2008	\$11,500,000	\$14,500,000	\$8,500,000
January 2009	\$11,000,000	\$14,000,000	\$8,000,000
February 2009	\$11,500,000	\$14,500,000	\$8,500,000
March 2009	\$11,000,000	\$14,000,000	\$8,000,000
April 2009	\$11,500,000	\$14,500,000	\$8,500,000
May 2009	\$11,000,000	\$14,000,000	\$8,000,000
June 2009	\$11,500,000	\$14,500,000	\$8,500,000
July 2009	\$11,000,000	\$14,000,000	\$8,000,000
August 2009	\$11,500,000	\$14,500,000	\$8,500,000
September 2009	\$11,000,000	\$15,000,000	\$8,000,000



**CITY OF PEACHTREE CITY
MONTHLY REPORT
GENERAL FUND AND HOTEL/MOTEL TAX FUND
BUDGET COMPARISON (UNAUDITED)
FOR YEAR ENDED FEBRUARY 28, 2009**

PERCENTAGE OF BUDGET YEAR COMPLETED 41.7%

GENERAL FUND REVENUES BY MAJOR CATEGORIES				
Description	2009 Budget	YTD Actual	Dollar Difference	Percentage To-Date
General Property Taxes	\$ 9,865,605	\$ 8,653,111	\$ (1,212,494)	87.71%
Franchise Taxes	2,395,859	1,121,861	(1,273,998)	46.83%
Local Option Sales Tax	6,324,351	2,707,925	(3,616,426)	42.82%
Other Sales & Use Taxes	691,266	296,943	(394,323)	42.96%
Business Taxes	2,282,903	2,117,880	(165,023)	92.77%
Licenses & Permits	807,749	548,708	(259,041)	67.93%
Intergovernmental/Grants	199,000	81,711	(117,289)	41.06%
Charges for Services - Other	764,430	286,646	(477,784)	37.50%
EMS Billings	306,710	145,686	(161,024)	47.50%
Fines & Forfeitures	1,038,236	431,591	(606,645)	41.57%
Investment Income	372,620	47,323	(325,297)	12.70%
Other Revenue	13,766	4,784	(8,982)	34.75%
Other Financing Sources	786,638	157,709	(628,929)	20.05%
Total General Fund Revenues	\$ 25,849,133	\$ 16,601,878	\$ (9,247,255)	64.23%
Surplus Carryover	420,633	-	(420,633)	0.00%
Total General Fund	\$ 26,269,766	\$ 16,601,878	\$ (9,667,888)	63.20%

GENERAL FUND EXPENDITURES BY DIVISION AND/OR TYPE				
Division and/or Type	2009 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Executive Services	\$ 451,127	\$ 182,620	268,507	40.48%
Administrative Services	1,033,936	398,204	635,732	38.51%
Financial Services	1,079,103	443,400	635,703	41.09%
Police Services	6,260,593	2,468,098	3,792,495	39.42%
Fire/EMS Services	5,820,188	2,361,307	3,458,881	40.57%
Public Works	3,915,160	1,568,108	2,347,052	40.05%
Leisure Services	4,723,200	1,823,405	2,899,795	38.61%
Developmental Services	1,332,073	520,058	812,015	39.04%
Non-Divisional:				
Council Contingency	41,900	-	41,900	0.00%
Non-Profit Organizations	28,100	23,100	5,000	82.21%
Transfer to Development Authority	35,000	35,000	-	100.00%
Development Authority Debt Service	140,297	113,909	26,388	81.19%
Transfers to Other Funds	1,745,620	803,993	941,627	46.06%
Liability Insurance	99,310	55,586	43,724	55.97%
Legal Services	125,675	41,147	84,528	32.74%
General Administration/Bad Debt Expense	75,000	850	74,150	1.13%
Budgeted Savings	(636,516)	-	(636,516)	0.00%
Total General Fund	\$ 26,269,766	\$ 10,838,785	\$ 15,430,981	41.26%

HOTEL/MOTEL FUND REVENUES				
Description	2009 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Total Hotel/Motel Taxes	\$ 967,621	\$ 319,999	\$ (647,622)	33.07%

HOTEL/MOTEL TRANSFERS OUT				
Type	2009 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Transfer to General Fund	\$ 322,540	\$ 106,666	\$ 215,874	33.07%
Transfer to Tourism Association	645,081	213,333	431,748	33.07%
Total Hotel/Motel Transfers Out	\$ 967,621	\$ 319,999	\$ 647,622	33.07%

**CITY OF PEACHTREE CITY
FINANCIAL SERVICES
MONTHLY REPORT
(UNAUDITED)
AS OF FEBRUARY 28, 2009**

SUMMARY OF MAJOR EXPENDITURES BY CITY MANAGER FEBRUARY 2009			
Description	Vendor	Award	Date
Flat Creek Watershed	Integrated Science & Engineering	\$ 39,000.00	02/04/2009
Desktop Computers - 25	CDW Government	21,750.00	02/25/2009
Frontage Road Design	Integrated Science & Engineering	34,480.00	02/27/2009

PURCHASING REPORT FOR MONTH ENDED FEBRUARY 28, 2009 AND FEBRUARY 28, 2008		
Activity	Fiscal Year 2009	Fiscal Year 2008
Purchase Orders / Requisitions Processed	212	297
City Store Requisitions Processed	9	11
Sealed Bids Requested	3	4
Requests for Proposals	1	2
Bids Awarded	1	16
Requests for Proposals Awarded	2	0
Contracts Prepared	3	16
Electronic Auction	2	0
Fixed Assets Purchased	2	22

City of Peachtree City
Information Technology Statistics
February 2009
(as of 3/23/2009)

Goals and Objectives Summary (Statistically-based):

Goal 1: Minimize down-time for all critical servers.

Objective 1: Ensure maximum 5% downtime annually (438 hours out of 8,760 available hours) for primary application, file and email servers

Reported hours of downtime in February 2009 – 0.17 hours (99.97% uptime, 0.03% downtime)

Reported hours of downtime in FY2009 – 2.17 hours (99.94% uptime, 0.06% downtime)

Reported hours of downtime in FY2008 - 85 hours (99.03% uptime, 0.07% downtime)

Goal 2: Improve first call resolution for technical support issues.

Objective 1: Ensure first call resolution 90% of the time within 1 hour for “emergency” issues, 4 hours for “important” issues, and 12 hours for “normal” issues.

Period	Total Number of Issues	Number of Issues Resolved	%	Number of “Emergency” Issues	Number of “Emergency” Issues Resolved in 1 hour	%	Number of “Important” Issues	Number of “Important” Issues Resolved in 4 hours	%	Number of “Normal” Issues	Number of “Normal” Issues Resolved in 12 hours	%
February 2009	139	135	97.12%	0	0	0.00%	10	9	90.00%	125	115	92.0%
FY2009	504	485	96.23%	0	0	0.00%	14	13	92.86%	477	426	89.31%
FY2008	1302	1254	96.31%	3	1	33.33%	12	11	91.67%	1239	1105	89.2%

Website Statistics for www.peachtree-city.org
Visits

A visit is defined as a series of actions that begins when a visitor views their first page from the server, and ends when the visitor leaves the site or remains idle beyond the idle-time limit. The default idle-time limit is thirty minutes.

Total Number of Website Visits in February 2009 – 65,725

Unique Visitors – 34,085

Visitors Who Visited More Than Once In the Month – 5,971

Total Number of Website Visits in FY2009 (to date) – 312,922

Unique Visitors – 163,771

Visitors Who Visited More Than Once in the Period – 29,957

Total Number of Website Visits in FY2008 (full year) – 933,369

Unique Visitors – 461,447

Visitors Who Visited More Than Once in the Period – 88,799

Top 10 Pages Visited

Most popular pages visited in February 2009*

<u>Rank</u>	<u>Page</u>	<u>Number of Visits</u>
1	Home Page	15,120
2	Page Not Found (redirection from old sites)	7,513
3	Jobs	3,912
4	Amphitheater	3,285
5	Parks and Recreation	3,007
6	Library	2,793
7	Police Department	1,873
8	Falcon Field Airport	1,731
9	Other Fayette County Jobs	1,562
10	About Peachtree City	1,468

Most popular pages visited in FY2009* (to date)

<u>Rank</u>	<u>Page</u>	<u>Number of Visits</u>
1	Home Page	78,126
2	Page Not Found (redirection from old sites)	29,708
3	Jobs	21,416
4	Library	14,376
5	Police Department	14,327
6	Parks and Recreation	13,769
7	Falcon Field	10,984
8	News Flash	8,479
9	Events Calendar	7,687
10	About Peachtree City	7,391

*accounts for both direct hits and redirections (for example, the Police Department page is accessed at /police and /index.asp?NID=55

**CITY OF PEACHTREE CITY
DONATIONS RECEIVED
FEBRUARY 2009**

POLICE DEPARTMENT

CERT-The Clothes Less Traveled Thrift Shop-Grant \$ 3,200.00

GENERAL

Books on Loan Program-Fayette Cty Board of Education 2,000.00

TOTAL MONTH OF FEBRUARY 2009

\$ 5,200.00

**PEACHTREE CITY FIRE/EMS DEPARTMENT
2009 MONTHLY REPORT**

	Jan. 09	Feb. 09	2009 FY-T-D	2008 FY-T-D
FIRE/ACCIDENT CALLS				
Actual Residential Fires	3	1	12	15
Actual Business/Industrial Fires	0	0	4	4
Rescue/EMS Assist	149	131	705	733
Vehicle/Golfcart Accidents	11	12	94	90
False Alarms	21	19	104	110
¹ Other	28	31	150	121
Total Engine Response	212	194	1069	1073
 Dispatched Fire Calls	 58	 54	 274	 256
 Response Time Fire	 4:41	 5:47	 5:12	 5:00
RESCUE/EMS				
Trauma	25	27	136	136
Medical	136	113	530	706
Total # Patients	161	140	666	842
 Patients Transported	 90	 78	 345	 395
 Dispatched EMS Calls	 157	 137	 661	 808
 ² Total Medic Response	 198	 156	 829	 1022
 Response Time EMS	 4:26	 4:20	 4:28	 4:40
 Dispatched Fire/EMS Total	 215	 191	 881	 1064
 EMS BILLING				
Patients Billed	89	76	342	390
 ³ Total Cash Received			121,781	165,753

¹Other miscellaneous responses; gas and water leaks, hazmat spills, etc.

²Includes Fire Assist Responses

³Total Cash Received on All Outstanding Accounts. * As of November 2008, EMS billing information will be presented as part of the Financial Services Division's monthly report.

LEISURE SERVICES MONTHLY REPORT

Feb-09

[illegible]

**PEACHTREE CITY POLICE DEPARTMENT
2009 MONTHLY REPORT**

JANUARY 2009 FEBRUARY 2008 2009 CYTD 2008 CYTD

PART I CRIMES

Criminal Homicide	0	0	0	0
Rape	0	0	0	0
Robbery	1	1	2	0
Aggravated Assault	3	0	3	1
Arson	0	0	0	0
Motor Vehicle Theft	3	2	5	18
Theft	41	35	76	57
Burglary	7	4	11	12
TOTAL PART I CRIMES	55	42	97	88

ALCOHOL/DRUG ARRESTS

DUI - TOTAL	15	9	24	28
DUI - ADULT	13	9	22	26
DUI - UNDERAGE	2	0	2	2
MINOR IN POSSESSION OF ALCOHOL	11	0	11	15

DRUG ARRESTS:

MARIJUANA	10	15	25	22
METHAMPHEDIMINE	0	0	0	0
COCAINE	1	0	1	4
OTHER (opium, heroin, etc)	0	0	0	0

ARRESTS

PROPERTY CRIMES	13	26	39	39
PERSON CRIMES	14	6	20	12
CITY ORDINANCES	37	35	72	49
TRAFFIC OFFENSES	61	31	92	102
OTHER	28	34	62	68

AVERAGE RESPONSE TIME	6.09	6.48	6.29	5.49
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CALLS ANSWERED	5,216	4,270	9,486	11,159
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TRAFFIC

CITATIONS ISSUED

627

570

1197

1192

WARNINGS

688

512

1200

1524

ACCIDENTS

83

83

166

194

TOP 5 ACCIDENT LOCATIONS – MONTH

HWY 54 / HWY 74

6

HWY 54 / PEACHTREE PARKWAY

3

HWY 54 / WALT BANKS ROAD

2

HWY 54 / COMMERCE DRIVE

2

HWY 74 / ROCKAWAY ROAD

2

TOP 5 ACCIDENT LOCATIONS – Y T D

HWY 54 / HWY 74

8

HWY 54 / PEACHTREE PARKWAY

8

HWY 54 / WALT BANKS ROAD

4

HWY 54 / COMMERCE DRIVE

4

HWY 74 / ROCKAWAY ROAD

3

**PUBLIC SERVICES MONTHLY REPORT
FEBRUARY 2009**

<u>Activity Description</u>	<u>Unit</u>	<u>February-09</u>	<u>FY2009 YTD</u>	<u>FY2008 YTD</u>
Street Patching	Hrs.	259	259	591
Street Crack Sealing	Hrs.	68	292	0
Street Crack Sealing	Mi.	0.59	1.67	~~
Street General Miantenance	Hrs.	606	2,249	1,934
Storm Water Maintenance	Hrs.	356	2,524	2,755
 Cart Path Paving	 Ft.	 2,738	 4,116	 16,199
Cart Path Prepped for Paving	Ft.	0	~~	~~
Cart Path Litter Removal	Hrs.	120	814	810
Cart Path Drainage Maintenance	Hrs.	56	821	250
Cart Path General Maintenance	Hrs.	373	2,172	2,153
(~~FY Totals No Longer Reported)				
 R.O.W. Mowing	 Hrs.	 0	 201	 414
R.O.W. Litter Removal	Hrs.	441	2,222	2,300
R.O.W. General Maintenance	Hrs.	657	3,544	3,412
 Subdivision Entrance Maintenance	 Hrs.	 0	 870	 686
Landscape Maintenance	Hrs.	1,091	4,153	3,397
Landscape Planting/Mulching	Hrs.	0	232	830
 Subdivision Sign Maintenance	 Hrs.	 7	 94	 147
Traffic Sign Maintenance	Hrs.	147	747	529
 Vandalism Repairs	 Hrs.	 10	 154	 261
Vandalism Repairs	Dls.	\$434	\$3,422	\$6,430
Citizen Complaints Answered	Num.	72	316	321
Community Service	Hrs.	4	164	142
 <u>RECYCLING SITE</u>				
 Manhours	 Hrs.	 133	 808	 642
 Participants:				 0
 Recycling	 Num.	 210	 1,281	 1,358
Composting	Num.	943	4,307	4,069
Mulch Pick UP	Num.	9	70	199
 Streets Adopted for Litter Pickup	 Miles	 7.35		
Cart Paths Adopted for Litter Pickup	Miles	66.5		

COMMISSION/AUTHORITY ATTENDANCE RECORD

Peachtree City Library Commission

Board name

Report Date: Month Year

Feb-09

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Keely Suiter 06/01/2006	12	12	12	0	0	100%
Adele Klingshinn 06/01/2007	12	11	11	0	0	100%
John Waterhouse 06/01/2007	12	11	10	1	09/10/2008	91%
Sally Meyer 06/01/2008	12	5	5	0	0	100%
Paul Lentz, Jr. 06/01/2008	12	5	5	0	0	100%

COMMISSION/AUTHORITY ATTENDANCE RECORD

Planning Commission

February 2009 - 1

Board name

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Patrick Staples 10/01/2006	21	21	16	5	4/14/08, 5/19/08, 7/14/08, 10/13/08, 11/10/08	76%
Theo Scott 10/01/2004	21	21	20	1	02/25/08	95%
Martin Mullin 10/01/2004	21	21	16	5	3/10/08, 7/28/08, 11/10/08, 11/24/08, 2/9/09	76%
Larry Sussberg 10/01/2008	6	6	5	1	11/24/08	83%
Joe Frazar 10/17/2008	6	6	5	1	12/08/08	83%
Lynda Wojcik Alternate 10/01/2007	21	21	12	9	4/14/08, 5/12/08, 5/19/08, 7/14/08, 8/28/08, 11/10/08, 11/24/08, 12/8/08, 1/12/09	57%

COMMISSION/AUTHORITY ATTENDANCE RECORD

Planning Commission

February 2009 - 2

Board name

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Patrick Staples 10/01/2006	21	21	16	5	4/14/08, 5/19/08, 7/14/08, 10/13/08, 11/10/08	76%
Theo Scott 10/01/2004	21	21	21	0		100%
Larry Sussberg 10/01/2008	7	7	6	1	11/24/08	86%
Joe Frazar 10/17/2008	7	7	6	1	12/08/08	86%
Lynda Wojcik 02/23/2009	1	1	1	0		100%

COMMISSION/AUTHORITY ATTENDANCE RECORD

RECREATION COMMISSION

February 16, 2009

March meeting was cancelled

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Mark Ballard 01-Jan-08	9	9	8	1	09/15/2008	89%
Eric Imker 01-Jan-09	9	2	2	0		100%
Vince Obsitnik 01-Jan-08	9	9	9	0		100%
David Ring 01-Jan-07	9	9	9	0		100%
Shayne Robinson 01-Jan-09	9	2	2	0		100%
Michael LeDonne Alternate 01-Jan-09	9	2	1	0		50%
Cyndi Plunkett Council Liaison 01-Jan-09	9	2	1	0		50%

COMMISSION/AUTHORITY ATTENDANCE RECORD

PTC Water & Sewerage Authority

Board name

Feb-09

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Wade Williams 01/01/2007	12	12	12	0	0	100%
Tim Meredith 01/01/2008	12	12	12	0	0	100%
Jeff Prellberg 01/01/2006	12	12	9	3	05/05/2008 07/07/2008 08/04/2008	75%
Phil Mahler 10/19/2007	12	11	11	0	0	100%
Michael Harman 01/01/2009	12	2	1	1	02/02/2009	50%

COMMISSION/AUTHORITY ATTENDANCE RECORD

Peachtree City Tourism Association

Board name

February-09

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
William Bexley 12/31/2010	11*	11	9	2	5/21/2008 08/08/2008	82%
Kai Wolter 12/31/2010	11*	11	11	0		100%
David Ring Until no Longer Rec Comm Chairman	11*	11	11	0		100%
Stanley Phillips 12/31/2009	11*	11	8	3	7/26/2008 9/16/2008 12/17/2008	73%
Eva Durham 8/2/2009 (filling Chuck Middle's unexpired term)	11	3	2	1	02/25/2009	67%
Veronica Ross 9/31/2006 (filling Art Ferriera's unexpired term)	11	3	2	1	01/21/2009	67%
Mayor Harold Logsdon 12/31/2009	11*	2	2	0		100%

* The October 2008 meeting was cancelled due to lack of quorum and agenda per the Chairman

Updated by: Jeremy Hogan
as of: February 24, 2009

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

FROM: City Manager *Benjamin McCall*
Financial Services Director *P.S.*
Purchasing Agent *and*
Leisure Services Director *RL*

VIA: Recreation Administrator
Amphitheater Manager *RL*

DATE: March 27, 2009

SUBJECT: Concessionaire Management for Frederick Brown Jr. Amphitheater

Recommendation:

Staff recommends that City Council award the concessionaire management services for the 2009 Frederick Brown Jr. Amphitheater concert season to Maguire's Family & Friends with the option of extending the contract for two (2) additional calendar years.

Discussion:

On February 17, 2009 the City of Peachtree City solicited proposals from restaurants and catering companies for concessionaire management of the Fred for the 2009 concert season. Two pre-proposal meetings were scheduled and five companies attended the pre-proposal meetings. Two proposals were received and reviewed on March 24. Staff evaluated the criteria based on the information included in the RFP. These criteria included vendor experience and qualifications (40% weighted), financial considerations (40% weighted) and vendor operating plan (20% weighted).

The two proposals submitted in response to the RFP were Maguire's Family & Friends and Mike and C's. Staff evaluated the proposals submitted by the two companies and based on the combined weighted scores; Maguire's Family & Friends had the highest cumulative score.

Maguire's Family & Friends proposed to pay the City 15% of all gross receipts of food and non-alcoholic beverage sales and 15% of all gross receipts of alcoholic beverage

sales in excess of \$1,000 per event. Mike and C's offered 10% of gross food and non-alcoholic drinks and 10% of alcoholic beverage sales in excess of \$2,000.

Maguire's also currently operates a restaurant business which staffs more than 35 permanent employees with the ability to draw from up to 50 additional staff if needed. Their operational plan for the amphitheater was concise and clearly outlined staffing needs and food and beverage marketing initiatives which included maximizing sales potential of the picnic and gold table patrons. Additionally, they are prepared to pursue the alcohol license requirements in an expedient manner. Mike and C's said they were not interested in pursuing an alcohol license and would prefer to serve only beer and wine.

Therefore, Staff recommends that City Council award the Frederick Brown Jr. Amphitheater concessions management to Maguire's Family & Friends for the 2009 Concert Season.

Budget Impact:

This will have no negative impact on the budget.

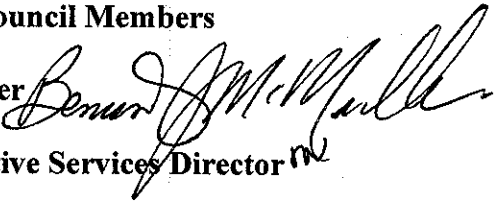
**EVALUATION SUMMARY
CONCESSION MANAGEMENT
COMBINED EVALUATION**

Company	Amount	Vendor experience and qualifications (40% weight)	Financial Considerations (40% Weighted)	Vendor Operating Plan (20% Weighted)	Weighted Score
MAGUIRES	\$256.00	3.0	5.0	3.7	3.93
MIKE & C'I'S	\$98.10	3.0	1.9	2.3	2.43

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: City Manager 

FROM: Administrative Services Director 

DATE: March 27, 2009

SUBJECT: Consider Resolution to Change Workers' Compensation Policy
April 2, 2009, City Council Meeting

Recommendation:

Staff recommends that Council approve the request to modify the Workers' Compensation policy to include the coverage of Auxiliary Police Officers, Reserve Police Officers, and Volunteer Firefighters under the City's Workers' Compensation policy.

Discussion:

While working in an official City capacity the Auxiliary Police Officers, Reserve Police Officers, and Volunteer Firefighters are to be covered for work related injuries under the City's Georgia Municipal Association Self-Insured Workers' Compensation Fund.

Budget Impact:

There is no budgetary impact associated with this coverage unless a claim is made.

CITY OF PEACHTREE CITY
STATE OF GEORGIA

RESOLUTION NO

A RESOLUTION AUTHORIZING CERTAIN ELECTED OFFICIALS AND VOLUNTEERS OF THE CITY OF PEACHTREE CITY TO BE COVERED UNDER THE CITY'S WORKERS' COMPENSATION POLICY; AND FOR OTHER PURPOSES.

WHEREAS, the **Peachtree City Auxiliary Police Officers** provide valuable public safety assistance while on duty in service of the Peachtree City Police Department; and

WHEREAS, the **Peachtree City Reserve Police Officers** provide valuable public safety services while on duty in service of the Peachtree City Police Department; and

WHEREAS, the **Peachtree City Volunteer Firefighters** provide valuable public safety services while actively engaged as members of the Peachtree City Fire Department; and

WHEREAS, the elected officials of the City of Peachtree City, namely the **Mayor and City Council**, perform elected duties on behalf of the City of Peachtree City,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Peachtree City that these elected officials and volunteers shall be covered under the City of Peachtree City's Georgia Municipal Association Self-Insured Worker's Compensation Fund while performing those duties on behalf of the City of Peachtree City.

IT IS SO RESOLVED, this ____ day of April, 2009.

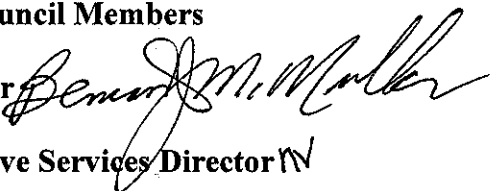
Harold Logsdon, Mayor

ATTEST:

Betsy Tyler, Acting City Clerk

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members
VIA: City Manager 
FROM: Administrative Services Director 
DATE: March 27, 2009
SUBJECT: Consider Appointment as City Clerk
April 2, 2009, City Council Meeting

Recommendation:

Staff recommends that Council approve Betsy Tyler to be appointed as the City Clerk effective April 3, 2009.

Discussion:

Betsy Tyler was appointed as the Acting City Clerk for the City of Peachtree City in June 2007 while Jane Miller was on extended medical leave. She has been fulfilling the City Clerk functions since that time. Betsy has completed the required coursework and met the qualifications and has been recognized as a Certified Municipal Clerk.

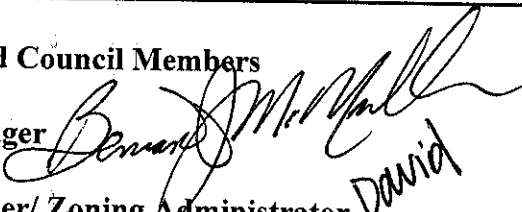
Budget Impact:

There is no budgetary impact associated with this appointment.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: City Manager 

FROM: City Planner/ Zoning Administrator *David*

DATE: March 27, 2009

SUBJECT: Transmittal of Short Term Work Program and Capital Improvements
Element update (2009)
April 2, 2009 City Council Agenda

Recommendation:

Staff recommends that Council approve the attached Transmittal Resolution and authorize Staff to forward this document to the Atlanta Regional Commission (ARC) and the Georgia Department of Community Affairs (DCA).

Discussion:

Staff has completed an update to our Short Term Work Program (STWP), Capital Improvements Element (CIE) and an Annual Financial Report as required by the Georgia Department of Community Affairs. These documents will supplement the information submitted in 2007 as a part of our Partial Plan update.

The Partial Plan Update included a summary of the Goals and Objectives identified in the 1992 Comprehensive Plan, an analysis of the consistency of the city's comprehensive plan in comparison with the Quality Community Objectives identified by DCA, a section identifying areas of the city where special attention will be needed to assist in developing or redeveloping specific areas of the city, and a Short Term Work Program identifying specific projects to be implemented to meet the goals and objectives identified within the plan.

These documents do not reflect any changes to the impact fee ordinance. Once a recommendation is made to Council by the Impact Fee Advisory Committee, we will bring those documents to Council and request that they be transmitted to ARC and DCA for review.

Budget Impact:

There is no budget impact associated with the adoption of this document.

Attachment

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF PEACHTREE CITY
AUTHORIZING THE TRANSMITTAL OF THE PARTIAL PLAN UPDATE OF
THE PEACHTREE CITY COMPREHENSIVE PLAN
TO THE ATLANTA REGIONAL COMMISSION FOR REVIEW.**

WHEREAS, the City of Peachtree City has completed the Partial Plan Update to the city's Comprehensive Plan and associated Short Term Work Program (STWP) in accordance with the revised Local Planning Standards as adopted by the Georgia Department of Community Affairs (DCA); and

WHEREAS, the City of Peachtree City recently adopted an updated Short Term Work Program (STWP) and Capital Improvements Element (CIE) in accordance with the Development Impact Fee Compliance Requirements Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989; and

WHEREAS, the City of Peachtree City must continue to submit the Annual Impact Fee Financial Report in accordance with the Development Impact Fee Compliance Requirements Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989.

BE IT THEREFORE RESOLVED, the Mayor and Council of the City of Peachtree City do hereby submit the Partial Plan Update and associated Short Term Work Program to the Atlanta Regional Commission for review, as per the requirements of the Georgia Planning Act of 1989.

SO RESOLVED, this _____ day of _____, 2009.

Harold Logsdon, Mayor

Attest:

City Clerk

CITY OF PEACHTREE CITY
Report of Accomplishments (2009)

Project or activity from previous STWP	Status				Explanation
	Completed	Underway	Postponed	Not accomplished	
Community facilities					
Budget for long-term sustainability of all city facilities	X				ongoing part of budget process
Implement recommendations of SR 54 W corridor study		X			project underway
Develop plans and acquire property for a new recycling facility			X		postponed due to lack of funding
Update Multi-use Path System Master Plan	X				updated annually
Update Recreation Master Plan	X				
Update Community Facilities Master Plan	X				
Update Comprehensive Plan	X				full plan update due 2012
Update Solid Waste Management Plan	X				
Establish growth boundaries for potential annexations	X				
Economic development					
Continue to research and apply for grant funding through GDOT, ARC and other state agencies to assist in implementing transportation, aesthetic and planning enhancements throughout the city	X				
Continue to work with GDOT on the widening of SR 74 South and the realignment of Rockaway Road to ensure integrated multi-use paths, sidewalks and landscaping	X				
Develop and implement landscaping and signage enhancements at each entrance to the city		X			postponed due to lack of funding
Develop plan for redevelopment of Huddleston Road corridor		X			postponed due to lack of funding
Develop plan and ordinances for redevelopment of aging residential and retail areas	X				staff continuing to research and update ordinances
Update Land Development and Zoning ordinances to encourage redevelopment opportunities	X				staff continuing to research and update ordinances

Project or activity from previous STWP	Status				Explanation
	Completed	Underway	Postponed	Not accomplished	
	Completed				
Housing					
Evaluate Housing Study to determine what types of housing opportunities might be needed within the city.	X				
Land use					
Coordinate with Fayette County and surrounding jurisdictions to monitor development within water supply watersheds	X				
Coordinate with Fayette County and surrounding jurisdictions to develop strategy for monitoring growth, traffic, land use and transportation issues	X				
Develop standards for the redevelopment of existing retail and commercial areas to include the inclusion of mixed-use and housing components	X				staff continuing to research and update ordinances
Update Zoning Map and Land Use Map in accordance with current residential densities	X				scheduled for completion summer, 2009
Update Land Use Map based on inventory of property throughout the city	X				scheduled for completion summer, 2009
Natural and historic resources					
Update Stormwater Management Plan	X				
Update floodplain and watershed maps		X			
Update buffer and watershed protection ordinance	X				
Coordinate with Fayette County on future construction of Lake McIntosh reservoir	X				lake scheduled to be complete by 2011
General planning					
Update STWP and CIE to ensure compliance with state mandates	X				continued updates on annual basis
Update Impact Fee ordinance in compliance with state guidelines	X				staff working with consultant and advisory board
Encourage training for Planning Commission members	X				ongoing training opportunities through ARC
Evaluate file retention system based on state requirements	X				
Coordinate with ARC, GRTA, GCA and local jurisdictions regarding planning and transportation-related issues	X				

CITY OF PEACHTREE CITY
Short Term Work Program (2009 - 2013)

Project or activity	Calendar Year					Responsible party	Cost estimate	Funding source
	2009	2010	2011	2012	2013			
Community facilities								
Budget for long-term sustainability of all city facilities	X	X	X	X	X	All departments	Staff time	City
Implement recommendations of SR 54 W corridor study	X	X	X	X	X	City Staff	Staff time	City
Update Multi-use Path System Master Plan	X	X	X	X	X	Planning, Engineering	Staff time	City/ SPLOST
Update Recreation Master Plan	X				X	Planning, Recreation	Staff time	City
Update Community Facilities Master Plan	X					Fire/EMS, Police	Staff time	City
Update Comprehensive Plan (full update)				X		Planning	Staff time	City
Update Solid Waste Management Plan			X			Engineering	Staff time	City
Economic development								
Continue to research and apply for grant funding through GDOT, ARC and other state agencies to assist in implementing transportation, aesthetic and planning enhancements throughout the city	X	X	X	X	X	Planning, Engineering	Staff time	City/ SPLOST
Continue to work with GDOT on the widening of SR 74 South and the realignment of Rockaway Road to ensure integrated multi-use paths, sidewalks and landscaping	X	X				Engineering, Planning, Public Works	Staff time	City
Develop plan and ordinances for redevelopment of aging residential and retail areas	X					Planning	Staff time	City
Update Land Development and Zoning ordinances to encourage redevelopment opportunities	X					Planning	Staff time	City
Housing								
Evaluate Housing Study to determine what types of housing opportunities might be needed within the city.	X					Planning	Staff time	City

Project or activity	Year					Responsible party	Cost estimate	Funding source
	2009	2010	2011	2012	2013			
Land use								
Coordinate with Fayette County and surrounding jurisdictions to monitor development within water supply watersheds	X	X	X	X	X	Engineering	Staff time	City
Coordinate with Fayette County and surrounding jurisdictions to develop strategy for monitoring growth, traffic, land use and transportation issues	X	X	X	X	X	Planning, Engineering	Staff time	City
Develop standards for the redevelopment of existing retail and commercial areas to include the inclusion of mixed-use and housing components	X					Planning	Staff time	City
Update Zoning Map and Land Use Map in accordance with current residential densities	X					Planning, Engineering, IT	Staff time	City
Update Land Use Map based on inventory of property throughout the city	X					Planning, Engineering, IT	Staff time	City
Natural and historic resources								
Update floodplain and watershed maps	X	X	X			Engineering	Staff time	City
Coordinate with Fayette County on future construction of Lake McIntosh reservoir	X	X	X			Engineering	Staff time	City
General planning								
Update STWP and CIE to ensure compliance with state mandates	X	X	X	X	X	Planning	Staff time	City
Update Impact Fee ordinance in compliance with state guidelines	X					Planning	Staff time	City
Encourage training for Planning Commission members	X	X	X	X	X	Planning	Staff time	City
Evaluate file retention system based on state requirements	X	X	X	X	X	All departments	Staff time	City
Coordinate with ARC, GRTA, GCA and local jurisdictions regarding planning and transportation-related issues	X	X	X	X	X	Planning	Staff time	City

CITY OF PEACHTREE CITY
Capital Improvements Element (2009 - 2013)

Project or activity	Fiscal Year					Responsible party	Cost estimate	Funding source
	2009	2010	2011	2012	2013			
Public Services								
Equipment								
Street Sweeper - small	X					Public Services	\$65,000	General fund
555G Track Loader		X				Public Services	\$180,000	General fund
Replace 6 F-250 (CNG)		X				Public Services	\$141,000	General fund
Replace 1 Ford F-250		X				Public Services	\$25,000	General fund
C80A Motor Grader (replace)			X			Public Services	\$100,000	General fund
Front End Wheel Loader (replace)			X			Public Services	\$100,000	General fund
LT9000 Tandem Dump Truck (replace)			X			Public Services	\$98,000	General fund
F 350 Dump Truck			X			Public Services	\$35,000	General fund
Road/ intersection enhancements								
Traffic Signal - Georgian Park @ Peachtree Parkway (design)						Engineering	funding delayed	SPL OST/ General Fund
Traffic Signal - SR 74 @ South Kedron Drive (design)						Engineering	funding delayed	SPL OST/ General Fund
Traffic Signal - Georgian Park @ Peachtree Parkway (construction)		X				Engineering	\$250,000	Developer/ General Fund
Traffic Signal - SR 74 @ South Kedron Drive (construction)		X				Engineering	\$250,000	SPL OST/ General Fund
Traffic Signal - Georgian Park @ Peachtree Parkway (construction)			X			Engineering	\$250,000	SPL OST/ General Fund
Peachtree Parkway/ Lake Kedron Multi-use Tunnel (design)			X			Engineering	\$50,000	SPL OST/ General Fund
Rite-Aid Multi-use Tunnel Path Connections (design)			X			Engineering	\$52,000	SPL OST/ General Fund
Traffic Signal - TDK Boulevard & Dividend Drive (design)			X			Engineering	\$30,000	SPL OST/ General Fund
Multi-use path enhancements								
SR 74 Multi-use Path Replacement (Paschall Rd to Post Office)	X					Public Services	\$272,088	General fund
Various path connections	X	X	X	X		Public Services	\$400,000	SPL OST/ General Fund
Leisure Services								
Replace 3 Ford Pick-up Trucks	X					Leisure Services	\$70,500	General fund
Bubble Replacement		X				Leisure Services	\$235,000	General fund
Kedron Small Pool Resurfacing		X				Leisure Services	\$32,000	General fund
Kedron Large Pool Resurfacing		X				Leisure Services	\$50,000	General fund

Project or activity	Fiscal Year					Responsible party	Cost estimate	Funding source
	2009	2010	2011	2012	2013			
Public Safety Services								
Fire/ EMS								
Emergency Pre-plans Software (Phase III)	X					Fire	\$50,000	General fund
SCBA's Upgrades/ Replacement	X	X				Fire	\$144,000	General fund
Ford Expedition (replace Crown Vic)	X					Fire	\$41,760	General fund
Rescue 8 (replace)	X					Fire	\$379,089	General fund
Satterthwaite Station Workout/ Storage/ Sleep Quarters		X				Fire	\$275,000	General fund
Medic 84 (replace)		X				Fire	\$115,000	General fund
Quint - South Fire Station		X				Fire	\$734,031	General fund
Neely (Station 82) Driveway and Parking Lot Repair		X				Fire	\$175,000	General fund
Fire Training Tower			X			Fire	\$332,750	General fund
Neely Station Workout & Storage (Design/ Construction)			X			Fire	\$209,572	General fund
Weber (Station 83) Driveway and Parking Lot Repair			X			Fire	\$85,000	General fund
South Fire Station (Design)			X			Fire	\$150,678	General fund
Medic 85 (South Fire Station)			X			Fire	\$215,000	General fund
Fire Engine 86 - West Fire Station				X		Fire	\$711,320	General fund
South Fire Station (Construction)				X		Fire	\$1,561,634	General fund
West Fire Station (Design)				X		Fire	\$166,122	General fund
Station 82 Roof Improvements				X		Fire	\$175,000	General fund
Weber (Station 83) Sanitary Sewer Connection				X		Fire	\$100,000	General fund
Satterthwaite (Station 84) Sanitary Sewer Connection				X		Fire	\$100,000	General fund
West Fire Station (Construction)				X		Fire	\$1,721,701	General fund
Fire Engine 85 (Replace)				X		Fire	\$669,900	General fund
Police								
1 Ford Explorer	X					Police	\$19,425	General fund
Vehicle Fleet Replacement (5 @ \$43,000)	X					Police	\$215,000	General fund
Vehicle Fleet Replacement (4 @ \$44,500)		X				Police	\$178,000	General fund
Crime Scene Van		X				Police	\$50,000	General fund
Vehicle Fleet Replacements (12 @ \$47,000)			X			Police	\$564,000	General fund
Fort Taurus Replacement (CID)			X			Police	\$20,300	General fund
Vehicle Fleet Replacement (11 @ \$49,000)				X		Police	\$539,000	General fund
Vehicle Fleet Replacement (11 @ \$51,500)					X	Police	\$566,500	General fund

Project or activity	Fiscal Year					Responsible party	Cost estimate	Funding source
	2009	2010	2011	2012	2013			
Financial Services								
Replace and Upgrade City Hall Telephone System			X				\$150,000	
Administrative Services								
City Hall Renovations (underpinning, seal coat, security access)	X					Administrative	\$500,000	General fund
Reseal City Hall Exterior	X					Administrative	\$47,000	General fund
Wallpaper/ Recarpet City Hall						Administrative	\$35,000	General fund

City of Peachtree City

Capital Improvements Project Update for FY 2008

Public Facility: Service Area:	Police		Estimated Cost of Project	Percentage of Funding from Impact Fees	Other Funding Sources	Expenditures for FY 2008	Impact Fees Encumbered through FY 2008	Status/ Remarks
	Project Start Date	Project End Date						
Police Expansion I	1993	1993	\$ 57,259	27.00%	City	\$ -	\$ -	Reimburse Expenditures
Police Expansion II	1993	1993	34,090	60.46%	City	-	-	Reimburse Expenditures
TOTAL OF COSTS, EXPENDITURES & IMPACT FEES ENCUMBERED			\$ 91,349			\$ -	\$ -	

City of Peachtree City

Capital Improvements Project Update for FY 2008

Public Facility: Service Area:	Roads/Bridges		Estimated Cost of Project	Percentage of Funding from Impact Fees	Other Funding Sources	Expenditures for FY 2008	Impact Fees Encumbered through FY 2008	Status/ Remarks
	Project Start Date	Project End Date						
Project Description								
Pedestrian Paths & Bridges	1993	1998	\$ 175,888	54.06%	City	\$ -	\$ -	Reimburse Expenditures
Brown Road Improvement	1993	1993	218,315	34.64%	City	-	-	Reimburse Expenditures
Highway 54 Underpass	1992	1992	246,000	41.70%	City	-	-	Reimburse Expenditures
Highway 74 Bike Path Bridge	1993	1996	354,048	49.23%	City	-	-	Reimburse Expenditures
Crabapple Lane West	1997	1998	571,307	22.07%	City	-	-	Reimburse Expenditures
Summer Road	1998	2001	251,199	2.70%	City	-	-	Reimburse Expenditures
TOTAL OF COSTS, EXPENDITURES & IMPACT FEES ENCUMBERED			\$ 1,816,757			\$ -	\$ -	

City of Peachtree City

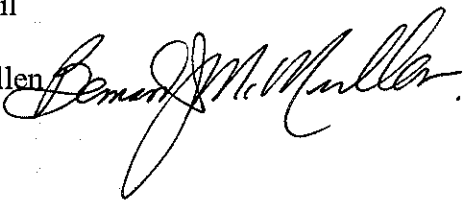
Capital Improvements Project Update for FY 2008

Public Facility: Service Area:	Library		Estimated Cost of Project	Percentage of Funding from Impact Fees	Other Funding Sources	Expenditures for FY 2008	Impact Fees Encumbered through FY 2008	Status/ Remarks
	Project Start Date	Project End Date						
Library Expansion	1993	1995	\$ 564,283	22.83%	City	\$ -	\$ -	Reimburse Expenditures
TOTAL OF COSTS, EXPENDITURES & IMPACT FEES ENCUMBERED			\$ 564,283			\$ -	\$ -	

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

FROM: Bernard J. McMullen 

DATE: March 23, 2009

SUBJECT: Reduction-in-Workforce
Council meeting – April 2, 2009

Recommendation:

Approve a reduction-in-workforce eliminating the following positions in the Developmental Services Division; Engineering Assistant/Project Inspector (1 position), Plans Examiner (1 position), Staff Assistant Building Department (1 position), and Building Inspector (1 position) effective April 17, 2009, to include the severance benefits outlined below. In addition, approve the reclassification of the Assistant City Manager/Developmental Services Director to Developmental Services Director effective April 3, 2009.

Discussion:

At the City Council meeting on February 5, 2009, the presentation was made that staffing in the building department was last adjusted in fiscal year 2003 when 258 new residential building permits were issued. In calendar year 2004 there were 194 new residential building permits issued and 42 new commercial building permits issued. This declined in calendar year 2008 to 36 new residential building permits and 20 new commercial building permits issued. In the first two months of 2009 there were three new residential building permits issued and one new commercial building permit issued. Due to the reduced levels of permits issued, the manpower that is currently on staff can be reduced. Staff estimates that elimination of the positions recommended will save an additional \$404,000 annually. The individuals potentially affected were notified on March 27, 2009, that this item would be on the April 2nd Council agenda. Staff is recommending that these individuals be offered a severance package, contingent on signing a severance agreement, to include:

- a. Six weeks of severance paid out bi-weekly.
- b. Medical insurance for the employee until the end of severance (6 weeks), with COBRA option thereafter.
- c. Provide access to the Employee Assistance Program (EAP) for a period of three months after termination.

In addition to the above, Staff will provide all employees the following services:

- a. Schedule individual meetings, prior to the effective date, between Human Resources and each affected employee to discuss and answer questions regarding retirement, benefits, and any other concerns.
- b. Provide references upon request.
- c. Provide information from the Department of Labor regarding unemployment.
- d. Provide information from a local temporary agency regarding potential temporary jobs through the agency.
- e. Provide information regarding services available through EAP.
- f. Information on any current or future job openings that will be filled within the City.

Additionally, with the retirement of Colin Halterman, the Assistant City Manager/Developmental Services Director position will be reclassified to the Director of Developmental Services. David Rast will be appointed to this position on an interim basis and the City Planner position will remain vacant for the balance of FY2009.

Budget Impact:

A reduction of approximately \$404,000 in ongoing operating expenses.

Attachment (s)

DEVELOPMENTAL SERVICES DIRECTOR
JOB DESCRIPTION

Job Code: 310

Position: Developmental Services Director
Division: Developmental Services
Reports to: City Manager
Overview: This position directs the overall operation and related activities of the Developmental Services division within the City.

FACTOR 1: Education & Directly Applicable Experience

A Bachelor's Degree and over ten years directly related experience or
A Master's Degree and over five years directly related experience.

FACTOR 2: Supervisory Controls

The work is performed under broad direction; the supervisor provides administrative direction with assignments in terms of broadly defined missions or functions. The employee has responsibility for planning, designing and carrying out programs, projects, studies or other work independently.

FACTOR 3: Supervision Given

This position supervises the following positions:
City Planner
City Engineer
Building Official

FACTOR 4: Guidelines

Administrative policies and precedents are applicable but are stated in general terms; guidelines for performing the work are scarce or of limited use. The employee uses initiative and resourcefulness in deviating from traditional methods or researching trends and patterns to develop new methods, criteria, or propose new policies.

FACTOR 5: Complexity

The work consists of broad functions and processes. Assignments are characterized by breadth and intensity of effort and involve several phases being pursued concurrently or sequentially with the support of others within or outside of the organization. Decisions relate to largely

undefined issues and elements, requiring extensive probing and analysis to determine the nature and scope of the problems.

The work requires continuing efforts to establish concepts or programs, or to resolve major organizational problems.

FACTOR 6: Scope and Effect

The work involves planning, developing, and administering programs essential to the mission of the agency or that affect a large number of people on a long-term or continuing basis.

FACTOR 7: Personal Contacts

The majority of personal contacts are with high-ranking officials outside of the organization.

FACTOR 8: Purpose of Contacts

The purpose is to justify, defend, negotiate or settle matters involving significant or controversial issues through active participation in conferences, meetings, hearings or presentations involving problems or issues of considerable consequence or importance. The persons contacted typically have diverse viewpoints, goals, or objectives requiring the employee to achieve a common understanding of the problem and a satisfactory solution by convincing them, arriving at a compromise, or developing suitable alternatives.

FACTOR 9: Physical Demands

The work requires some physical exertion such as long periods of standing; walking over rough or difficult surfaces; recurring stooping, climbing or walking; recurring lifting of moderately heavy items weighing less than 25 pounds and may require occasional lifting of objects weighing in excess of 25 pounds. The work may require specific, but common physical characteristics and abilities such as mobility and dexterity.

FACTOR 10: Work Environment

The work involves moderate risks or discomforts which require special safety precautions. The employee may be required to use protective clothing or equipment such as masks, coats, boots, goggles, gloves, or shield.

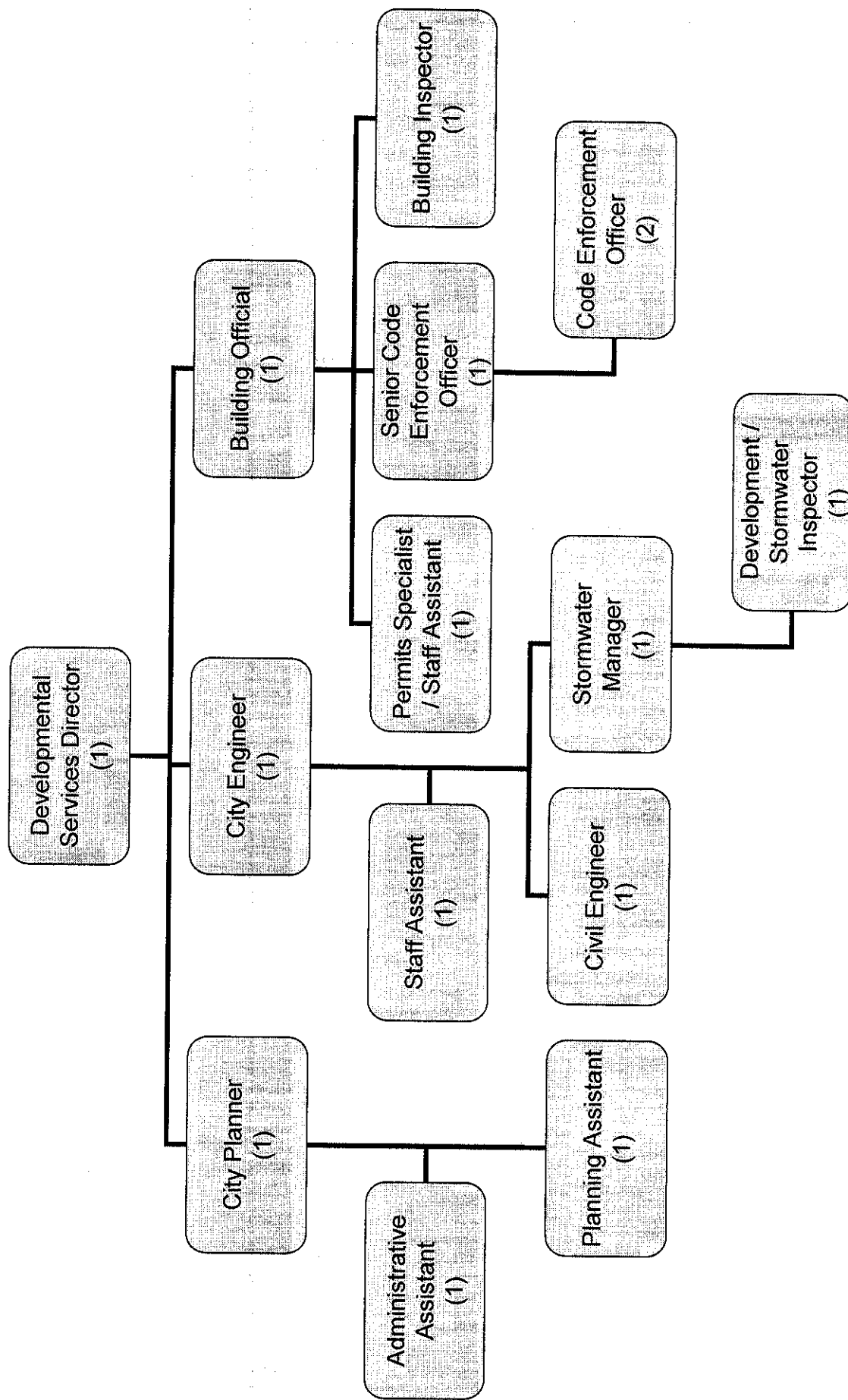
PAY GRADE: 89
FLSA STATUS: EXEMPT-EXECUTIVE

DEVELOPMENTAL SERVICES DIRECTOR- ESSENTIAL DUTIES

▪ Supervises Planning, Engineering and Building Departments
▪ Coordinates activities with citizens, builders, developers, county and state officials.
▪ Advises Council and City Manager regarding development policy.
▪ Provides technical support and assistance to City Staff and Planning Commission
▪ Manages the zoning review process.
▪ Other duties, as required.
▪ Revised 04/02/09.

Developmental Services Organizational Chart

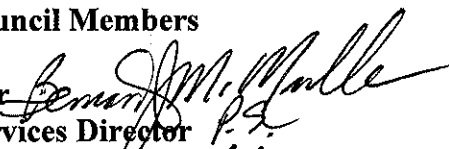
Effective 4/2009



CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: City Manager 
Financial Services Director 
Human Resources Manager 

FROM: Administrative Services Director 

DATE: March 23, 2009

SUBJECT: Consider Position Reclassifications
April 2, 2009, City Council Meeting

Recommendation:

Staff recommends that Council reclassify the following position:

<u>Current Position/Grade</u>	<u>Proposed Position/Grade</u>
1. Administrative Services Supervisor Grade 77	Executive Assistant Grade 75
2. Public Information Officer / Deputy City Clerk Grade 81	Public Information Officer / City Clerk Grade 80

Discussion:

Effective April 1, 2009, I was promoted to the Administrative Services Director. As a result the position of Executive Assistant needs to be reinstated. In May 2008, the Executive Assistant was reclassified to the Administrative Services Supervisor to allow the supervisory responsibilities to be added to the functions. With the permanent placement of the director, the supervisory responsibilities will be handled by the director eliminating the need of a supervisor.

The job description was already established by the Mercer Group (the City's consultant that established and maintains the City's current pay and classification plan) for evaluation and no additional modifications are required.

The proposed Public Information Officer / City Clerk reclassification will remove the supervision of the City Hall Reception Desk personnel and staff assistant eliminating the planning and scheduling of the tasks that fall under that office responsibilities (registration/payment collection processes for golf carts,

yard sales, occupational taxes, etc.). The position will continue to have the charter mandated responsibilities of the City Clerk.

The Mercer Group evaluated the proposed Public Information Officer / City Clerk job description based on the changes from the Public Information Officer / Deputy City Clerk job description, and recommended a reclassification from Grade 81 to Grade 80 (a 5% salary decrease).

Budget Impact:

The reclassification of the Executive Assistant Position will save \$4,640 per year in the City Manager budget.

The reclassification of the Public Information Officer / City Clerk will save \$3,530 per year in the Public Information budget.

EXECUTIVE ASSISTANT
JOB DESCRIPTION

Job Code: 115

Position: Executive Assistant
Division: Administrative Services
Reports to: Administrative Services Director
Overview: This position is responsible for providing general administrative and clerical support to the Administrative Services Director, the City Manager, the Mayor and the City Council.

FACTOR 1: Education & Directly Applicable Experience	
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	High School diploma and seven to ten years directly related experience or Two years of college or Associate's Degree and two to less than five years directly related experience or A Bachelor's Degree and less than two years directly related experience.
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FACTOR 2: Supervisory Controls	
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	The work is performed under general supervision; the supervisor provides continuing or individual assignments by indicating generally what is to be done, limitations, quality and quantity expected, deadlines, and priority of assignments. The supervisor provides additional, specific instructions for new, difficult or unusual assignments including suggested work methods or advice on source material available. The employee uses initiative in carrying out recurring assignments independently but refers deviations, problems and unfamiliar situations not covered by instructions to the supervisor for clarification and direction.
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FACTOR 3: Supervision Given	
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	This position does not supervise any other positions.
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FACTOR 4: Guidelines	
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	Guidelines are available, but are not completely applicable to the work or have gaps in their specificity. The employee uses judgment in interpreting and adapting guidelines such as organizational policies, regulations, precedents, and directions for application to specific cases or problems. The employee analyzes results and recommends changes.
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FACTOR 5: Complexity	
	The work typically includes varied duties requiring many different and unrelated processes and methods. Decisions involve the assessment of unusual circumstances, variations in approach, and incomplete or conflicting data. The work requires many decisions concerning such things as the interpretation of large amounts of data, planning of the work, or refining the methods and techniques to be used.
FACTOR 6: Scope and Effect	
	The work product or service affects the work of other experts, the development of major aspects of programs or missions, or the well-being of substantial numbers of people.
FACTOR 7: Personal Contacts	
	The majority of personal contacts are with high-ranking officials outside of the organization.
FACTOR 8: Purpose of Contacts	
	The purpose is to obtain, clarify, or give information regardless of the nature of the information, i.e. the data may range from easily understood to highly technical.
FACTOR 9: Physical Demands	
	The work is mainly sedentary but may require some walking, standing, stooping, carrying of light items such as papers, books, or small parts, or driving an automobile. No special physical demands are required to perform the work.
FACTOR 10: Work Environment	
	The work environment involves everyday risks or discomforts which require normal safety precautions. Use of safe work practices with office equipment, avoidance of trips and falls, observance of fire regulations and traffic signals are minimally required.
PAY GRADE: 75	
FLSA STATUS: NON-EXEMPT	

EXECUTIVE ASSISTANT- ESSENTIAL DUTIES

▪ Maintains and schedules appointments; manages calendars for Mayor and City Manager.
▪ Screens citizen complaints and follows up with the proper departments.
▪ Reviews mail and documentation for City Manager, Mayor and City Council Members. Categorizes for review, follow up, response required. Monitors to ensure timely responses. Coordinates with proper departments for information and feedback for clarification.
▪ Produces confidential memoranda for City Manager and Mayor.
▪ Coordinates special events and special projects at City Hall.
▪ Provides backup to the City Hall Customer Service Representative, Municipal Court Customer Service Representative, and Staff Assistant.
▪ Serves as Quality Improvement Advisor to all departments. Leads QIT committee. Tracks projects' status and targets for Directors and Chiefs.
▪ Orders / maintains office and operating supplies for Administrative Services.
▪ Files/retrieves and maintains materials/data from department's computerized and manual filing systems.
▪ Composes and types correspondence, memoranda, reports, forms, proclamations, awards, etc.
▪ Utilizes databases for tracking, mailings, etc.
▪ Other duties, as requested.
▪ Revised 03/13/09.

PUBLIC INFORMATION OFFICER/CITY CLERK
JOB DESCRIPTION

Job Code: 130

Position: Public Information Officer
Division: Administrative Services
Reports to: Administrative Services Director
Overview: This position provides timely and correct information to the public regarding the community, city government, and the resolution of citizen complaints.

FACTOR 1: Education & Directly Applicable Experience	
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	High School diploma and over ten years directly related experience or Two years of college or Associate's Degree and five to less than ten years directly related experience or A Bachelor's Degree and two to five years directly related experience or A Master's Degree and less than two years directly related experience.
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FACTOR 2: Supervisory Controls	
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	The work is performed under general direction; the supervisor identifies the overall objectives and resources available. The employee and supervisor, in consultation, develop the deadlines, processes and work to be done. The employee is responsible for planning and carrying out assignments, resolving most of the conflicts that arise, coordinating the work with others as necessary, and interpreting policy in terms of established objectives.
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FACTOR 3: Supervision Given	
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	This position supervises the following positions: None
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FACTOR 4: Guidelines	
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	Guidelines are available, but are not completely applicable to the work or have gaps in their specificity. The employee uses judgment in interpreting and adapting guidelines such as organizational policies, regulations, precedents, and directions for application to specific cases or problems. The employee analyzes results and recommends changes.
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FACTOR 5: Complexity	
	The work includes varied duties requiring many different and unrelated processes and methods applied to a broad range of activities or substantial depth of analysis. Decisions deal with major areas of uncertainty in approach, methodology or interpretation and evaluation processes resulting from such elements as continuing changes in program, technological developments or conflicting requirements. The work requires originating new techniques, establishing criteria or developing new information.
FACTOR 6: Scope and Effect	
	The work product or service affects the work of other experts, the development of major aspects of programs or missions, or the well-being of substantial numbers of people.
FACTOR 7: Personal Contacts	
	The majority of personal contacts are with high-ranking officials outside of the organization.
FACTOR 8: Purpose of Contacts	
	The purpose is to obtain, clarify, or give information regardless of the nature of the information, i.e. the data may range from easily understood to highly technical.
FACTOR 9: Physical Demands	
	The work requires some physical exertion such as long periods of standing; walking over rough or difficult surfaces; recurring stooping, climbing or walking; recurring lifting of moderately heavy items weighing less than 25 pounds and may require occasional lifting of objects weighing in excess of 25 pounds. The work may require specific, but common physical characteristics and abilities such as mobility and dexterity.
FACTOR 10: Work Environment	
	The work environment involves everyday risks or discomforts which require normal safety precautions. Use of safe work practices with office equipment, avoidance of trips and falls, observance of fire regulations and traffic signals are minimally required.
PAY GRADE: 80	
FLSA STATUS: Exempt-Administrative	

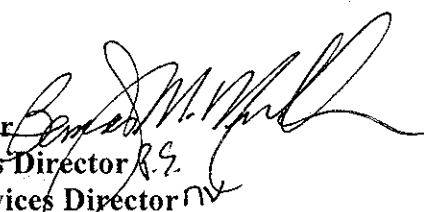
PUBLIC INFORMATION OFFICER- ESSENTIAL DUTIES

▪ Writes and drafts correspondence, proclamations, resolutions, intergovernmental agreements and other memoranda.
▪ Compiles reports and information for special projects, especially issues of citizen concerns.
▪ Responds to citizens' questions; resolves and tracks complaints.
▪ Maintains publications, such as UPDATE, community brochures and WEB site.
▪ Relates to media, fielding press calls, writing press releases and scheduling interviews.
▪ Coordinates special events, tours and presentations.
▪ Performs charter-mandated functions of the City Clerk.
▪ Handles special projects for Administrative Services Director, assuming her duties as necessary.
▪ Other duties, as requested
▪ Revised 03/27/09

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: Bernard McMullen, City Manager 
Paul Salvatore, Financial Services Director *P.S.*
Nikki Vrana, Administrative Services Director *NV*
Brenda Rogers, Human Resources Manager *BR*

FROM: Tom Corbett, Public Services Director *TC*

DATE: March 25, 2009

SUBJECT: Reclassification of Small Engine Technician
April 2, 2009 City Council Meeting

Recommendation

To approve the reclassification of a Small Engine Technician to a Mechanic effective March 30, 2009.

Discussion

This employee has performed and fulfilled the duties and requirements of a Mechanic along with his Small Engine Technician duties since moving into the Small Engine Technician position in 2004. He has been performing at a high level as a Mechanic for a very long time, and there exists no difference between his day-to-day duties and those of other Mechanics. Additionally, with the outsourcing of the mowing and landscaping positions in Recreation and Public Works, a large majority of small engine repairs and maintenance requirements no longer exist. In many ways, this employee has become one of the most valuable employees in this division. This employee is currently at Grade 73 Step 23, with an annual salary of \$42,515.69. I recommend that he be promoted to Grade 75 (Mechanic) and to the appropriate step that would come closest to a 5% pay increase, which is typical for a promotion. This would put this employee at Grade 75 Step 20, with an annual salary of \$44,879.67.

Budget Impact

This would be an increase in personnel expenses of \$1,091.06 in FY 2009.

MECHANIC
JOB DESCRIPTION

Job Code: 422

Position: Mechanic
Division: Public Services
Reports to: Fleet Manager
Overview: This position performs maintenance and repair on all vehicles and equipment.

FACTOR 1: Education & Directly Applicable Experience	
	High School diploma and five to less than seven years directly related experience or Two years of college or Associate's Degree and less than two years directly related experience

FACTOR 2: Supervisory Controls	
	The work is performed under broad supervision; the supervisor makes assignments by defining objectives, priorities and deadlines, and assists the employee with unusual situations which do not have a precedent. The employee plans and carries out the successive steps and handles problems and deviations in the work assignment in accordance with instructions, policies, previous training or accepted practices in the job.

FACTOR 3: Supervision Given	
	This position does not supervise any other positions.

FACTOR 4: Guidelines	
	Guidelines are available, but are not completely applicable to the work or have gaps in their specificity. The employee uses judgment in interpreting and adapting guidelines such as organizational policies, regulations, precedents, and directions for application to specific cases or problems. The employee analyzes results and recommends changes.

FACTOR 5: Complexity

The work typically includes varied duties requiring many different and unrelated processes and methods. Decisions involve the assessment of unusual circumstances, variations in approach, and incomplete or conflicting data.

The work requires many decisions concerning such things as the interpretation of large amounts of data, planning of the work, or refining the methods and techniques to be used.

FACTOR 6: Scope and Effect

The work product or service affects the work of other experts, the development of major aspects of programs or missions, or the well-being of substantial numbers of people.

FACTOR 7: Personal Contacts

The majority of personal contacts are with individuals or groups from outside the organization in a moderately unstructured setting or involve attempts to enforce ordinances, regulations, or rules where conflict or diverse interpretations may result.

FACTOR 8: Purpose of Contacts

The purpose is to obtain, clarify, or give information regardless of the nature of the information, i.e. the data may range from easily understood to highly technical.

FACTOR 9: Physical Demands

The work requires physical exertion such as walking over rough or difficult terrain; recurring standing, stooping, climbing or walking; recurring lifting of moderately heavy items weighing between 25 and 75 pounds and may require the occasional lifting of objects weighing in excess of 74 pounds. The work may require specific physical characteristic and abilities such as heightened strength, mobility, and

	dexterity.
FACTOR 10: Work Environment	
	The work environment involves high risks with exposure to potentially dangerous situations or unusual environmental stress that require a range of safety and other precautions.
PAY GRADE: 75	
FLSA STATUS: Non-Exempt	

MECHANIC– ESSENTIAL DUTIES

▪ Performs maintenance on vehicles and equipment.
▪ Prepares repair orders and performs repairs.
▪ Orders parts.
▪ Cleans and maintains shop.
▪ Other duties, as required.
▪ Revised 10/22/01

SMALL ENGINE TECHNICIAN
JOB DESCRIPTION

Job Code: 424

Position: Small Engine Technician
Division: Public Services
Reports to: Fleet Manager
Overview: This position is responsible for assisting mechanics in the repair and maintenance of all city vehicles.

FACTOR 1: Education & Directly Applicable Experience

High School diploma and three to less than five years directly related experience.

FACTOR 2: Supervisory Controls

The work is performed under broad supervision; the supervisor makes assignments by defining objectives, priorities and deadlines, and assists the employee with unusual situations which do not have a precedent.

The employee plans and carries out the successive steps and handles problems and deviations in the work assignment in accordance with instructions, policies, previous training or accepted practices in the job.

FACTOR 3: Supervision Given

This position does not supervise any other positions.

FACTOR 4: Guidelines

Guidelines are available, but are not completely applicable to the work or have gaps in their specificity. The employee uses judgment in interpreting and adapting guidelines such as organizational policies, regulations, precedents, and directions for application to specific cases or problems. The employee analyzes results and recommends changes.

FACTOR 5: Complexity

The work typically includes varied duties requiring many different and

unrelated processes and methods. Decisions involve the assessment of unusual circumstances, variations in approach, and incomplete or conflicting data.

The work requires many decisions concerning such things as the interpretation of large amounts of data, planning of the work, or refining the methods and techniques to be used.

FACTOR 6: Scope and Effect

The work product or service affects the design or operation of systems, programs, or equipment; the adequacy of such activities as field investigations, testing operations or research conclusions; or the social, physical and economic well being of a number of persons.

FACTOR 7: Personal Contacts

The majority of personal contacts are with individuals or groups from outside the organization in a moderately unstructured setting or involve attempts to enforce ordinances, regulations, or rules where conflict or diverse interpretations may result.

FACTOR 8: Purpose of Contacts

The purpose is to obtain, clarify, or give information regardless of the nature of the information, i.e. the data may range from easily understood to highly technical.

FACTOR 9: Physical Demands

The work requires physical exertion such as walking over rough or difficult terrain; recurring standing, stooping, climbing or walking; recurring lifting of moderately heavy items weighing between 25 and 75 pounds and may require the occasional lifting of objects weighing in excess of 74 pounds. The work may require specific physical characteristic and abilities such as heightened strength, mobility, and dexterity.

FACTOR 10: Work Environment	
	The work environment involves high risks with exposure to potentially dangerous situations or unusual environmental stress that require a range of safety and other precautions.
PAY GRADE: 73	
FLSA STATUS: Non-Exempt	

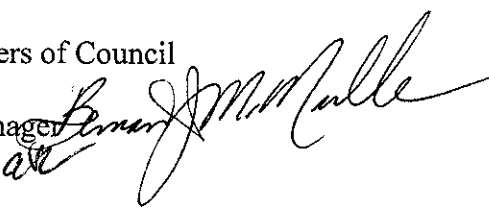
SMALL ENGINE TECHNICIAN – ESSENTIAL DUTIES

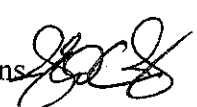
▪ Performs maintenance on vehicles and equipment.
▪ Prepares repair orders and performs repairs.
▪ Orders parts.
▪ Cleans and maintains shop.
▪ Other duties, as required.
▪ Created 04/19/04.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor Logsdon and Members of Council

VIA: Bernie McMullen, City Manager 
Edwin Eiswerth, Fire Chief 

FROM: Joseph O'Connor, Assistant Fire Chief – Training & Special Operations 

DATE: February 26, 2009

SUBJECT: Recommended Fee Structure – Fire Training Grounds
April 2, 2009, City Council Meeting

Recommendation:

During this time of tightening budgets, the Fire Department recommends assessing a usage fee structure for outside fire agencies conducting live fire training and fire pump testing using Peachtree City facilities. These facilities do incur a certain amount of wear and tear with use and I believe this represents a fair fee to offset future maintenance costs. The recommendation to charge such a fee is contingent on the assumption that Departments with whom Peachtree City has entered into formal mutual aide agreements shall be exempt from these fees.

Discussion:

A flat fee of \$25.00 per student participating in live fire training with a maximum daily charge of \$500.00 per day shall be assessed on qualified fire fighting students utilizing the Peachtree City Fire Training Center. Recruit classes shall be assessed based on the number of students in the recruit class, continuing education classes shall be based on all participating except for the primary instructor. All participants shall be required to sign a waiver of liability approved by their Governmental body against personal injury, apparatus or equipment damage related to the physically demanding training they will be conducting at our facility.

A flat fee of \$ 50.00 per apparatus utilizing the Peachtree City Pump Test Facility shall be assessed. Departments shall provide their own qualified testing personnel and sign a waiver of liability approved by their Governmental body against vehicle damage and personal injury related to failure of their apparatus or the facility.

A flat fee of \$ 50.00 per apparatus utilizing the Peachtree City Pump Test Facility is recommended. Departments shall provide their own qualified testing personnel and sign a waiver of liability approved by their Governmental body against vehicle damage and personal injury related to failure of their apparatus or the facility.

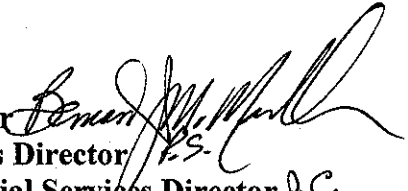
Budget Impact:

While the actual impact of such action is unknown, we have only had a limited number of outside agencies request use of our facility for the purposes discussed and therefore the dollars generated will likely be less than \$3,000.00 per year. This program applies reasonable user fees for the opportunity to conduct hazardous live fire training in as safe a facility as possible without each agency making the significant capital investment in a suitable facility in their jurisdiction. We are not familiar with any other facilities with a similar user fee program.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: Bernard McMullen, City Manager 
Paul Salvatore, Financial Services Director *P.S.*
Janet Camburn, Assistant Financial Services Director *J.C.*

FROM: Tom Corbett, Public Services Director

DATE: March 25, 2009

SUBJECT: Intergovernmental Agreement with Fayette County for
Paving of Redwine Road
April 2, 2009 City Council Meeting

Recommendation:

Staff recommends executing the attached intergovernmental agreement with Fayette County for paying both City and County portions of Redwine Road.

Discussion:

Fayette County is undertaking the resurfacing of Redwine Road and proposes to include the 0.5 mile portion lying within the City borders as part of this project. The County will provide all materials, labor, and equipment for the entire project, and the City will reimburse the County for the costs of the City's portion. The Public Works department has estimated these costs to be approximately \$61,505.00

Budget Impact:

Funding is available in this amount from SPLOST for this purpose, the resurfacing of City streets and roads.

Attachments

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT (this "Agreement"), made and entered into as of the ____ day of _____, 2009, by and between PEACHTREE CITY, GEORGIA, a municipal corporation of Fayette County, Georgia (the "City"), and FAYETTE COUNTY, GEORGIA, a political subdivision of the State of Georgia (the "County").

WITNESSETH:

WHEREAS, certain sections of Redwine Road lying within the municipal boundaries of the City are in need of repair and resurfacing; and

WHEREAS, the repair and resurfacing of such sections of Redwine Road is in the best interests of the City and the County; and

WHEREAS, Article IX, Section III, Paragraph I(a) of the Georgia Constitution authorizes, among other things, any county, municipality or other political subdivision of the State to contract, for a period not exceeding fifty years, with another county, municipality or political subdivision or with any other public agency, public corporation or public authority for joint services, for the provision of services, or for the provision or separate use of facilities or equipment, provided that such contract deals with activities, services or facilities which the contracting parties are authorized by law to undertake or to provide; and

WHEREAS, the City and the County desire to enter into an agreement for the repair and resurfacing of certain sections of Redwine Road, as more specifically set forth below.

NOW, THEREFORE, for and in consideration of the premises and undertakings as hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and the County DO HEREBY AGREE, as follows:

1. Incorporation of Recitals. The foregoing recitals are true and correct and are made a part of this Agreement as if fully set forth herein.
2. Redwine Road. Within twelve (12) months of the full execution of this Agreement, the County shall undertake to perform the resurfacing of approximately 0.5 miles of Redwine Road lying within the municipal boundaries of the City. The County shall provide all labor, equipment and materials as the County deems necessary to perform such work to Redwine Road. Within thirty (30) days of the completion of such work, the City shall reimburse the County for the actual cost of all materials and striping for such work to Redwine Road lying within the City.
4. Compliance with Regulations; Maintenance Responsibilities. The County shall perform all the work described herein in accordance with applicable county and state regulations. The City shall cooperate with the County in all respects necessary for the completion of the work described in this Agreement. Other than the work expressly set forth in this Agreement, nothing contained in this Agreement shall be construed so as to require the County to be obligated to maintain any portions of the roads described herein lying within the municipal boundaries of the City.

5. Miscellaneous.

- a. Entire Agreement. This Agreement contains the entire agreement of the parties hereto and all understandings, representations, agreements between them. Each party warrants to the other that no agent, officer, employee, attorney or other representative of either has made any representation or statement, nor are there any other agreements or understandings between or among any of the parties or their representatives, upon which any party relies that are not expressed and set forth in writing herein.
- b. Further Documents. The parties shall execute such other and further documents as may be deemed necessary by either party to fulfill the intent of the parties to this Agreement.
- c. Time of Essence. Time is of the essence of each and every term, provision and covenant of this Agreement.
- d. Governing Law. This Agreement is made and shall be construed under and in accordance with the laws of the State of Georgia.
- e. Captions. All captions, headings, Section, and subsection numbers and letters and other reference numbers or letters are solely for the purpose of facilitating reference to this Agreement and shall not supplement, limit, or otherwise vary in any respect the text of this Agreement.
- f. Counterparts. This Agreement may be executed in several counterparts, each of which shall constitute an original and all of which together shall constitute one and the same instrument.
- g. Severability. This Agreement is intended to be performed in accordance with, and only to the extent permitted by, all applicable laws, ordinances, rules and regulations. If any provision of the Agreement, or the application thereof to any person or circumstance, shall, for any reason and to any extent be invalid or unenforceable, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby but rather shall be enforced to the greatest extent permitted by law.

IN WITNESS WHEREOF, the parties hereto, acting by and through their duly authorized officers, have caused this Agreement to be executed under seals as of the day and year first above written.

PEACHTREE CITY, GEORGIA

By: _____
HAROLD LOGSDON, MAYOR

(SEAL)

ATTEST:

City Clerk

FAYETTE COUNTY, GEORGIA

By: _____
JACK SMITH, CHAIRMAN

(SEAL)

Attest:

County Clerk