



CITY COUNCIL OF PEACHTREE CITY
REVISED AGENDA
APRIL 1, 2021
6:30 p.m.

Peachtree City
Mayor & City Council
Vanessa Fleisch, Mayor
Phil Prebor – Post 1
Mike King – Post 2
Kevin Madden – Post 3
Terry Ernst – Mayor Pro Tem
Post 4

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- I. Call to Order
 - II. Pledge of Allegiance
 - III. Announcements, Awards, Special Recognition
 - Team Recognition Award – Grounds Maintenance, Recreation and Special Events: Elvis Berisha, Trevor Cooper, Jerry Delva, Ramon Gonzalez, Ronald Grooms, Jonathan Henson, Robert Hiltzheimer, Rickey Mahone, Rick Recchio, George Richardson, Kenny Sayer, Shamon Thomas
 - IV. Public Comment
 - V. Agenda Changes
 - VI. Minutes
 - 1. March 18, 2021- Regular Meeting Minutes
 - VII. Consent Agenda
 - 1. New Alcohol License- CM Chicken, 2705 Hwy 54 Suite 6 & 7
 - 2. Laurel Brooke Stormwater Facility Maintenance Agreement
 - 3. 214 Smokerise Trace Stormwater Pipe Replacement
 - 4. 2021 State Homeland Security Program Grant Submission
 - 5. Non-Profit Funding- Fayette Senior Services
 - 6. Non-Profit Funding- Fayette Council on Domestic Violence, Inc. d.b.a. Promise Place
 - 7. 2021 Citizen Corp Community Emergency Response Team Grant (CERT)
 - 8. Budget Amendment FY2021 – LMIG
 - 9. **Cancel April 15th City Council Meeting due to lack of Agenda Items**
 - VIII. Old Agenda Items
 - IX. New Agenda Items
 - 04-21-01 ~~Public Hearing – Annual Zoning Map Adoption~~
Due to pending litigation, this item is being delayed.
 - 04-21-02 **Limiting turning movement on Stagecoach Road private driveway**
 - 04-21-03 Wireless Telecommunication Facilities Ordinance Revisions – Small Cell Technology
 - X. Council/Staff Topics
 - 1. Converting two tennis courts to six Pickleball courts
 - XI. Executive Session
 - XII. Adjourn

**City Council of Peachtree City
Meeting Minutes
Thursday, March 18, 2021
6:30 p.m.**

The Mayor and Council of Peachtree City met in regular session on Thursday, March 18, 2021. In the absence of Mayor Vanessa Fleisch, Mayor Pro Tem Terry Ernst called the meeting to order at 6:30 p.m. Others attending: Mike King, Kevin Madden, and Phil Prebor.

Announcements, Awards, Special Recognition

January Team Award – Police Department CID Team – Lt. Brad Williams, Sgt. Heather Scott, Det. Gary Meier, Det. Stephen Stoyell, Officer Tommy Duckett, Officer Sean Ishihara and Staff Assistant Lori Jantosciak

The officers were not present, and Ernst said they were working with another department on matters related to the one they were receiving this award for, which involved resolution of several entering auto cases.

Ernst presented Service Awards to Library Assistant Diane Austin – 20 years; Police Sgt. Courtney Lumpkin – 10 years; Firefighter/Paramedic Mitchell Roach – 10 years

Public Comment

Norman Moore asked Council to review the City's prohibition on right turns from Georgian Park into the Kedron Shopping Center. Drivers were instead required to go up the street, make a u-turn, then a left turn. Moore received a ticket, which he said he intended to fight in court. He told Council he sat in his vehicle near the area for two hours and did not see anyone following the approved route. They all just turned right. Now he had a \$280 ticket for violating a rule that he said made no sense.

Eric Imker thanked the City for its work in Ashford Park. His statement read: *Thanks to Mike Madison, Stormwater Manager and Marty Davis and Blake Davis, who were the two stormwater crew members that came out to our neighborhood and cleared our stormwater drain. Our little neighborhood has been there since the early 1990s and the one stormwater drain was about 80% clogged with debris. They came out once to inspect the problem. Then with a second visit came out with two huge menacing looking trucks that cleared the 200-foot-long drain that was underground. Quite impressive. I am especially grateful for the third follow up where they came out to fix the easement area in my backyard that had large heavy equipment tracks in the ground. They smoothed everything over and even added fill dirt and straw to return it to its original condition.*

But wait, there's more!

Stormwater sweeps all the streets in the City and as a coincidence, I think, they came by and swept our little cul-de-sac with all the gumball tree debris that had fallen in the street. This is done every year and all of us on our street are grateful each time the street is swept.

But wait, there's even more!

Also, thanks to Fred Holmes who managed the repair of our entrance structures at Ashford Park. They did some patch work to fix large cracks, fixed some broken letters on the structure, did some minor landscaping, and then painted the structure. It looks fantastic.

All of us on Ashford Park want to thank Peachtree City for the great work done recently.

Minutes

King moved to approve the March 2, 2021, work session minutes, and the March 4, 2021, regular meeting and executive session minutes as written. Prebor seconded. Motion carried unanimously.

Consent Agenda

- 1. New Alcohol License –SRSK Enterprises 1239 Robinson Rd**
- 2. 2021 Use of Force De-Escalation Grant Submission**
- 3. EMS Management & Consultants for EMS Billing**
- 4. Hockey Floor Replacement**
- 5. FY2021 Budget Amendment**

Madden moved to approve Consent Agenda items 1-5. King seconded. Motion carried unanimously.

Old Agenda items

None

New Agenda items

None

Council/Staff Topics

Airport Overlay Rezoning

City Manager Jon Rorie said they had been dealing with these issues for years, and he wanted to finalize some things involving the Airport Zoning District, related to topics like the displaced threshold.

Planning and Development Director Robin Cailloux said the Zoning Ordinance included an Airport Overlay Protection District. Much of what they were talking about was already there; it just needed updating and modernizing. The City adopted the Airport Protection Overlays in 1986 and moderately revised them in 1988. In 2011, the Federal Aviation Administration (FAA) redefined what was called the "imaginary surfaces," basically the defined protection areas for airport and airplane operation. Many definitions were unchanged, she noted, so the ordinance was fine the way it was, but there were some minor changes, particularly to the Runway Protection Zone (RPZ). Council had informally discussed the changes in 2019, but COVID interrupted the process. Cailloux said the airport manager approached them at the end of 2020 and requested that it move forward. They had the support of airport management in this proposal.

There were two types of protection. The RPZ protected people and property on the ground. These were trapezoidal areas that were very restrictive about what was permitted within that trapezoid. This area was based on statistical data captured at various types of general aviation airports. In the air were transitional surfaces and approach surfaces, along with several others. She showed an aerial overview of the airport and the various areas based on proximity to the runways. The conical surface ran around the perimeter of the airport area and was much higher than anything that was permitted to be built in Peachtree City. Next was the horizontal, 150 feet in the air. Most of the impacts would be very tall cell towers, and there were none that encroached into the horizontal surface.

What they were focusing on were just a few surfaces. The transitional surface went from the ground and for every seven feet out, you went one foot up in the air. The approach and departure surfaces dictated the types of land uses that were permitted. The closer to the runway, the more restrictive. The RPZs were very stringent, Cailloux remarked. She showed the existing RPZ and the changes RPZs that were proposed. The RPZs could change based on the operation at the airport. It would change according to the types of aircraft.

The text amendment would simplify and update the definitions of the RPZ. The definitions of the conical, horizontal, and transitional had not changed. The change would have no impact on

City Council Minutes
March 18, 2021
Page 3

property owners within the approach and transitional, as well as the RPZ on the south side. There would be changes for the RPZ on the north side. The airport was seeking funds and had plans to purchase easements from those property owners. They already had easements from some properties, including SANY and some property to the south.

Cailloux said their proposed timeline called for presenting the draft ordinance to airport management for review in March. The ordinance was based on an FAA model, so she did not anticipate major revisions from the airport. In June, City Council would hold a public hearing. There was a text amendment, and they were also asking to map this. Cailloux said it had been "a chore" for her staff to apply the written definition of these surfaces to property when there was no map. Mapping would also help property owners understand they had some additional requirements for construction on their property. Due to the mapping, she requested that letters be sent to property owners whose land use would be affected.

Prebor wanted to know how many land owners would be affected? Only a few on the north side, Cailloux said, again pointing out that nothing on the south side was changing.

Was the Airport Authority in agreement with this? King asked. Cailloux said she assumed that the airport manager required the go-ahead from her board in order to act, much in the way City Council operated.

Madden said it was his understanding that the FAA would assist in purchasing these easements. Cailloux said the airport could seek repayment grants. They would put the money up front, then get paid back by the FAA. She said she could take that question to the airport manager.

King moved to convene in executive session for threatened or pending litigation at 6:54 p.m. Prebor seconded. Motion carried unanimously.

At 7:10 p.m. King made a motion to reconvene in regular session. Madden seconded. Motion carried unanimously. Prebor made the motion to deny the claim presented by Ms. Marchand as such claim was presented. King seconded. Motion carried unanimously. Madden made the motion to deny the claim presented by Daniel Greenspan as such claim was presented. King seconded. Motion carried unanimously.

There being no further business, King moved to adjourn the meeting at 7:12 p.m. Madden seconded. Motion carried unanimously.

Martha Barksdale, Recording Secretary

Terry Ernst, Mayor Pro Tem

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

VIA: Jonathan N. Rorie, City Manager

FROM: Yasmin Julio, City Clerk

DATE: March 15, 2021

SUBJECT: Alcohol License – NEW – CM Chicken
April 1, 2021, Consent Agenda

Recommendation:

To approve a new alcohol license for CM Chicken at 2705 Hwy 54 Ste. 6&7.

Discussion:

CM Chicken, 2705 Hwy 54 Ste. 6&7, has submitted a request for a new alcohol license. Mr. Sungjae Cho has requested he be appointed as the Licensee and as the License Representative.

The business location and Mr. Cho meet the requirements of the alcohol ordinance to be granted a license.

Budgetary Impact:

The budgetary impact of the alcohol beverage license will be positive. The applicant will be required to pay the annual fee of \$775 for malt beverage, plus \$500 for Sunday sales.



Office of the City Clerk

City of Peachtree City
 151 Willowbend Road
 Peachtree City, GA 30269
 Phone: 770-487-7657
 Fax: 770-631-2505
PeachtreeCityGA.gov

Application for Alcoholic Beverage License

Business Name: S&H Management Atlanta, LLC dba CM Chicken	Business Location: 2705 W. Highway 54 Ste 6. & D Peachtree City, GA 30269	
Nature of Business: Restaurant	Mailing Address: 2705 W. Highway 54 Ste 6. Peachtree City, GA 30269	Business Phone Number: (404) 984-7556
Name of Licensee: Sungjae Cho	Home Address: 26 Greenwood Ct. Newnan, GA 30269	Home/Cell Phone Number: (404) 984-7556
Name of License Representative:	Home Address:	Home/Cell Phone Number:

Type of License:

Retail Consumption Dealer		Retail Package Dealer		Wholesale Dealer		Manufacturer	
Malt Beverage	☒	Malt Beverage	☐	Malt Beverage	☐	Malt Beverage	☐
Wine	☒	Wine	☐	Wine	☐	Wine	☐
Distilled Spirits	☐	Distilled Spirits	☐	Distilled Spirits	☐	Distilled Spirits	☐

Please complete information below (use separate sheet if necessary):

Name:	Address:	Phone Numbers:
Individual Owner's Name, Partners' Names, Corporation Name, and name of Contact Person regarding License Changes, Taxes, etc.	Please provide Home Addresses for the individuals listed	Please provide Home and Business Phone Numbers for individuals listed
✓ Sungjae Cho	26 Greenwood Ct. Newnan GA 30265	(404) 984-7556

Contact Person: Sungjae Cho

E-mail Addresses for License Applicant(s):

cmchickenptc@gmail.com

Is any person who owns an interest in the Alcohol License an employee of the City of Peachtree City? YES/NO

If YES, please provide name of employee: _____

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: Jonathan N. Rorie, City Manager 

FROM: Michael Madison, Stormwater Manager 

DATE: March 17, 2021

SUBJECT: Laurel Brooke Stormwater Facility Maintenance Agreement
April 1, 2021 City Council Meeting Consent Agenda

Recommendation:

To authorize the Mayor to execute the attached Stormwater Management Facility Maintenance Agreement with Laurel Brooke Development, LLC.

Discussion:

The City's stormwater management ordinance requires that all new developments submit an agreement to the City stating that they will maintain the stormwater best management practices that they install. The agreement does not obligate the City financially or require the City to perform maintenance.

Laurel Brooke Development, LLC has submitted their agreement to the City and staff recommends signing the agreement in accordance with our ordinance.

Budget Impact:

There is no budget impact with this item.

Record and return to:

Cinnamon Mack
City of Peachtree City
151 Willowbend Road
Peachtree City GA 30269

**STORMWATER MANAGEMENT
FACILITY MAINTENANCE AGREEMENT**

THIS AGREEMENT, made and entered into this 21st day of January, 2021, by and between **LAUREL BROOKE DEVELOPMENT, LLC**, a Georgia limited liability company (hereinafter called the "Landowner") and **PEACHTREE CITY, GEORGIA** (hereinafter called the "City").

WITNESSETH:

WHEREAS, the Landowner is the owner of certain real property described as

ALL THAT TRACT OR PARCEL OF LAND LYING AND BEING LOCATED IN LAND LOT 94, OF THE 7TH LAND DISTRICT, City of Peachtree City, Fayette County, Georgia and being more particularly described as follows:

Commencing at a ½" rebar set at the right of way intersection of the northeastern right of way of Petrol Point (50' right of way per deed book 3972, pages 445-448) and southeastern right of way of Tivoli Gardens (50' right of way per deed book 3972, pages 445-448); thence along the right of way of Petrol Point N 46°07'14"W a distance of 74.28 feet to a ½" open top pipe found; thence continuing along said right of way N 46°03'51" W a distance of 305.24 feet to a ½" rebar found, and the TRUE POINT OF BEGINNING; thence continuing along said right of way N 45°52'36" W a distance of 205.90 feet to a 5/8" rebar found; thence leaving said right of way N 43°51'57" E a distance of 325.90 feet to a 1" rod found; thence S 46°09'21" W a distance of 328.31 feet to a ½" rebar found on the right of way of Petrol Point, and the TRUE POINT OF BEGINNING; said tract containing 1.55 acres, more or less, and being shown on an unrecorded plat by W.D. Gray and Associates, prepared for Laurel Brooke Development, LLC, dated August 30, 2019.

ALL THAT TRACT OR PARCEL OF LAND LYING AND BEING LOCATED IN LAND LOTS 94 AND 93, OF THE 7TH LAND DISTRICT of Fayette County, City of Peachtree City, Georgia and being more particularly described as follows:

Beginning at ½" rebar set at the right of way intersection of the northeastern right of way of Petrol Point (50' right of way per deed book 3972, pages 445-448) and the southeastern right of way of Tivoli Gardens (50' right of way per deed book 3972, pages 445-448); thence along the right of way of Petrol Point N 46°07'14" W a distance of 74.28 feet to a ½" open top pipe found; thence leaving said right of way N 89°59'20" E a distance of 34.68 feet to a ½" rebar found; thence N 44°12'56" E a distance of 159.94 feet to a 3/8" rebar found; thence N 43°59'54" E a distance of 148.35 feet to a ½" rebar found; thence N 46°40'22"W a distance of 179.89 feet to a ½" rebar found; thence N 46°52'53"W a distance of 150.03 feet to a ½" rebar found; thence n 46°32'31"W a distance of 44.33 feet to a ½" rebar set; thence N44°21'29"E a distance of 397.24 feet to a crimped top pipe found; thence n 44°21'29"E a distance of 127.97 feet to a ½" rebar set; thence S 72°16'48"E a distance of 87.30 feet to a ½" rebar found; thence S00°30'17"W a distance of 165.07 feet to a ¾" rod found; thence N89°34'32"W a distance of 20.04 feet to a ¾" rod found; thence S00°32'08"W a distance of 902.74 feet to a ½" rebar set; thence S37°17'37"W a distance of 154.22 feet to a ½" open top pipe found; thence N46°01'32"W a distance of 370.06 feet to a 2" open top pipe found; thence S89°48'27"W a distance of 35.73 feet to a 3/8" rebar found on the right of way of Tivoli Gardens; thence along said right of way N43°12'47"E a distance of 75.78 feet to a ½" rebar set at the right of way intersection of Petrol Point and Tivoli Gardens, and the POINT OF BEGINNING; said tract containing 7.31 acres, more or less, and being shown on an

unrecorded plat by W.D. Gray and Associates, prepared for Laurel Brooke Development, LLC, dated August 30, 2019.

(hereinafter called the "Property");

WHEREAS, the Landowner is proceeding to build on and develop a portion of the property as shown on Exhibit "A";

WHEREAS, the Site Plan/Subdivision Plan known as "Laurel Brooke," dated _____, and approved by City on _____ (hereinafter called the "Plan"), which is expressly made a part hereof, as approved or to be approved by the City, provides for management of stormwater, as indicated, within the confines of the Property;

WHEREAS, the City and the Landowner, its successors and assigns, including any office park or homeowner's association, agree that the health, safety and welfare of the residents of Peachtree City, Georgia, require that on-site stormwater management facilities be constructed and maintained on the Property; and

WHEREAS, the City requires that on-site stormwater management facilities as shown on the plan be constructed and adequately maintained by the Landowner, its successors and assigns, including any office park or homeowner's association.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

1. The on-site stormwater management facilities shall be constructed by the Landowner, its successors and assigns, in accordance with the plans and specifications identified in the Plan.
2. The Landowner, its successors and assigns, including any office park or homeowner's association, shall adequately maintain the stormwater management facilities. This includes all pipes, channels or other conveyances built to convey stormwater to the facility, as well as all structures, improvements, and vegetation provided to control the quantity and quality of the stormwater. Adequate maintenance is herein defined as good working condition so that these facilities are performing their design functions. The Stormwater Structural Control Maintenance Checklists found in the latest edition of the *Georgia Stormwater Management Manual* are to be used to establish what constitutes "good working condition," under this Agreement.

(Signatures appear on the following page.)

WITNESS the following signatures and seals:

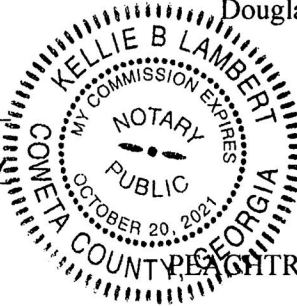
Signed, sealed and delivered
In the presence of:

LAUREL BROOKE DEVELOPMENT, LLC

Julie E. Moody
Witness

By: [Signature] (Company Seal)
Douglas Feller, Manager

Kellie B. Lambert
Notary Public
My Commission Expires: 10/20/2021



Signed, sealed and delivered
In the presence of:

PEACHTREE CITY, GEORGIA

Witness

By: _____ (City Seal)
Name: _____
Title: _____

Notary Public
My Commission Expires: _____

Maintenance Facility Contact Information: (Please print or type)

PRIME OUTDOOR GROUP, LLC
Name

Tim McCready @ Prime Outdoor Group
Email address , com

103 TIVOLI GARDENS RD
Street

PEACHTREE CITY, GA 30269
City/State/Zip

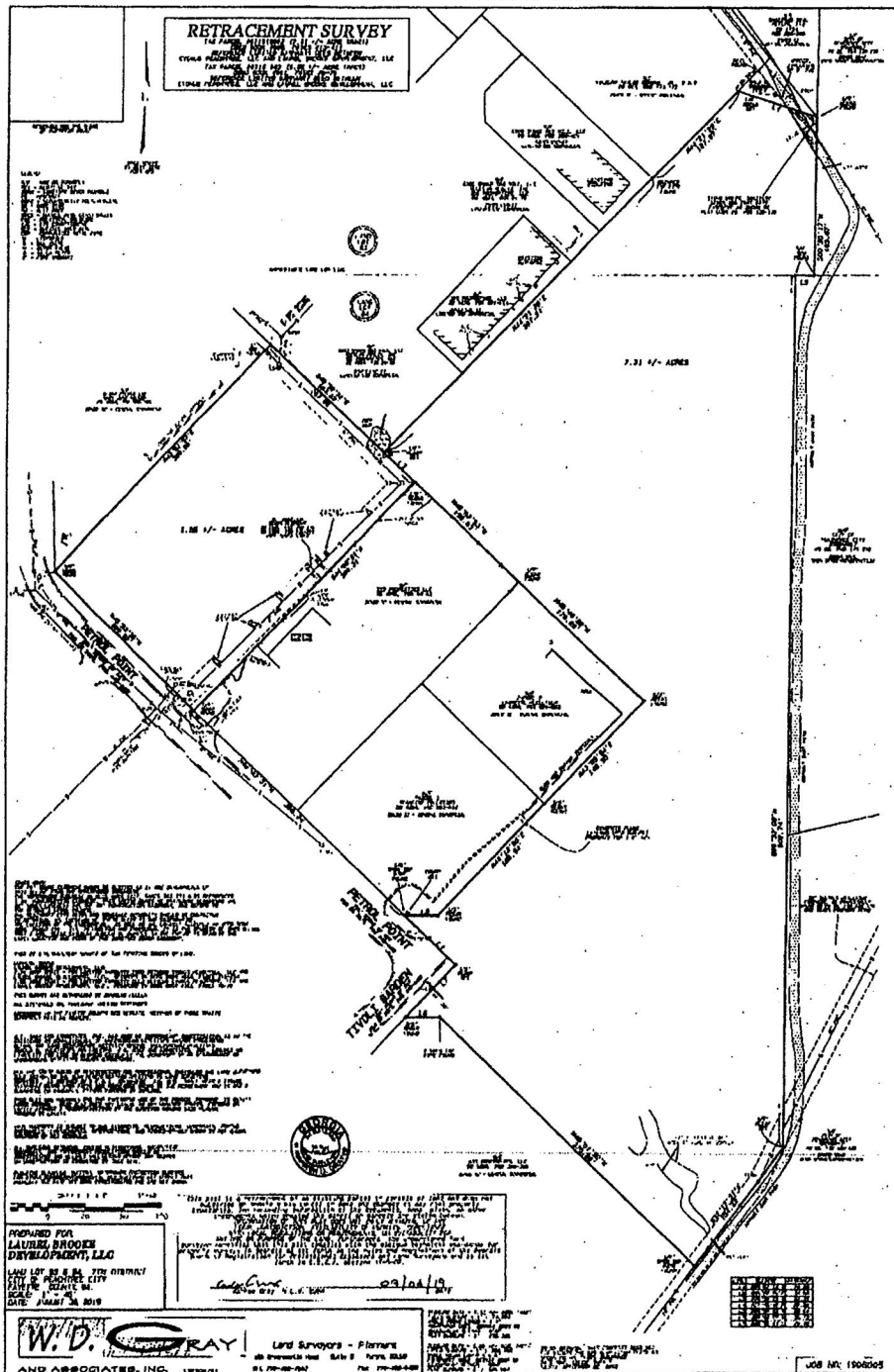
N/A
Fax Number

770-731-2452
Telephone Number

Approved as to Form:

City Attorney

EXHIBIT "A"



CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: Jon Rorie, City Manager 
Paul Salvatore, Financial Services Director 
Angela Egan, Purchasing Agent 

FROM: Mike Madison, Stormwater Manager 

DATE: March 22, 2021

SUBJECT: 214 Smokerise Trace Stormwater Pipe Replacement
April 1, 2021 City Council Meeting Consent Agenda

Recommendation:

Award the 214 Smokerise Trace Stormwater Pipe Replacement project to RDJE, Inc. for their quote amount of \$62,850.00.

Discussion: A portion of the stormwater drainage pipe adjacent to 214 Smokerise Trace has structurally collapsed and needs to be excavated and replaced. A significant sinkhole has developed on the property and the sinkhole is currently migrating towards Smokerise Trace. Also, because the pipe has completely collapsed, stormwater runoff cannot be completely conveyed through the pipe. As such, multiple properties on the upstream end of the pipe system are experiencing yard flooding during rain events. This project includes the removal of the collapsed pipe, installation of the new pipe and spincast lining of the replaced segment.

Staff solicited quotes from three qualified contractors to perform the drainage structure installation work. The results of these three quotes are as follows:

RDJE, Inc.	\$62,850.00
Crawford Grading & Pipeline	\$67,300.00
McLeroy, Inc.	\$70,915.00

Budget Impact: Funds in the amount of \$62,850.00 are available in 521-4250-521245 Contractual Services.

214 Smokerise Trace Drainage Improvements					
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE (FIGURES)	AMOUNT (FIGURES)
1	GRADING COMPLETE	1	LS	\$9,000.00	\$9,000.00
2	TRAFFIC CONTROL	1	LS	\$3,800.00	\$3,800.00
3	DEMOLITION COMPLETE	1	LS	\$11,000.00	\$11,000.00
4	48" DIA CORRUGATED METAL PIPE	40	LF	\$350.00	\$14,000.00
5	CCCP PIPE LINING	40	LF	\$375.00	\$15,000.00
6	INLET SEDIMENT TRAP Sd2-P	1	LS	\$500.00	\$500.00
7	DISTURBED AREA STABILIZATION Ds4 – BROWN MULCH	90	SY	\$35.00	\$3,150.00
8	ROCK FILTER DAM - Rd	1	LS	\$100.00	\$100.00
9	LANDSCAPE LIGHTING REPAIR	1	LS	\$750.00	\$750.00
10	OWNER DIRECTED CHANGES	1	LS	\$10,000.00	\$10,000.00
11	TOTAL BASE QUOTE (IN FIGURES)	\$67,300.00			
12	TOTAL BASE QUOTE (IN WRITTEN FIGURES)	Sixty seven thousand three hundred dollars.			

CRAWFORD GRADING



RDJE, INC.
679 HWY 29 SOUTH
NEWNAN, GA 30863 U.S.A.
PHONE 770-351-1667 FAX 770-354-1561

214 Smokerise Trace Drainage Improvements					
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE (FIGURES)	AMOUNT (FIGURES)
1	GRADING COMPLETE	1	LS	\$10,250.00	\$10,250.00
2	TRAFFIC CONTROL	1	LS	\$1,100.00	\$1,100.00
3	DEMOLITION COMPLETE	1	LS	\$2,425.00	\$2,425.00
4	48" DIA CORRUGATED METAL PIPE	40	LF	\$500.00	\$20,000.00
5	CCCP PIPE LINING	40	LF	\$400.00	\$16,000.00
6	INLET SEDIMENT TRAP Sd2-P	1	LS	\$500.00	\$500.00
7	DISTURBED AREA STABILIZATION Ds4 - BROWN MULCH	90	SY	\$10.00	\$900.00
8	ROCK FILTER DAM - Rd	1	LS	\$1,025.00	\$1,025.00
9	LANDSCAPE LIGHTING REPAIR	1	LS	\$650.00	\$650.00
10	OWNER DIRECTED CHANGES	1	LS	\$10,000.00	\$10,000.00
11	TOTAL BASE QUOTE (IN FIGURES)	\$62,850.00			
12	TOTAL BASE QUOTE (IN WRITTEN FIGURES)	Sixty-two thousand, eight hundred fifty dollars and zero cent			

RDJE, INC

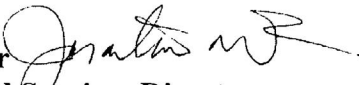
214 Smokerise Trace Drainage Improvements					
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE (FIGURES)	AMOUNT (FIGURES)
1	GRADING COMPLETE	1	LS	\$32,500.00	\$32,500.00
2	TRAFFIC CONTROL	1	LS	\$1,500.00	\$1,500.00
3	DEMOLITION COMPLETE	1	LS	\$3,600.00	\$3,600.00
4	48" DIA CORRUGATED METAL PIPE	40	LF	\$270.00	\$10,800.00
5	CCCP PIPE LINING	40	LF	\$215.00	\$8,600.00
6	INLET SEDIMENT TRAP Sd2-P	1	LS	\$300.00	\$300.00
7	DISTURBED AREA STABILIZATION Ds4 – BROWN MULCH	90	SY	\$13.50	\$1,215.00
8	ROCK FILTER DAM - Rd	1	LS	\$900.00	\$900.00
9	LANDSCAPE LIGHTING REPAIR	1	LS	\$1,500.00	\$1,500.00
10	OWNER DIRECTED CHANGES	1	LS	\$10,000.00	\$10,000.00
11	TOTAL BASE QUOTE (IN FIGURES)	\$70,915.00			
12	TOTAL BASE QUOTE (IN WRITTEN FIGURES)	Seventy Thousand Nine Hundred Fifteen & 00/100's			

McLEROY

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: Jon Rorie, City Manager 
Paul Salvatore, Financial Services Director 
Kelly Bush, Assistant Financial Director 

FROM: Janet L. Moon, Chief of Police 

DATE: March 19th, 2021

SUBJECT: 2021 State Homeland Security Program Grant
April 1st, 2021, City Council Meeting Consent Agenda

Recommendation:

The Police Department is requesting to apply for and accept if awarded, the Georgia State Homeland Security Program Grant in the amount of \$66,000.

Discussion:

These funds would be awarded to the Peachtree City Police Department on behalf of the Georgia Emergency Management Agency and the Homeland Security Division. These funds would be used to purchase an ICOR Mini-CALIBER Robot and five Ballistic Shields.

Under the guidelines for this grant, these funds are required to “fund new law enforcement programs that are aimed at the Preventing, Mitigating, Responding to, and Recovery of acts of domestic terrorism.” If this grant is approved and received, the funds will be used to purchase the ICOR robot and the ballistic shields which will enable the police department to be better protected and to help prepare it for any type of attack that may occur within the region.

Budget Impact:

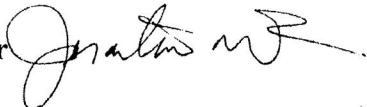
There are no matching funds required on behalf of the City.

JLM/bjm

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: Jonathan N. Rorie- City Manager 

FROM: Yasmin Julio- City Clerk/ Administrative Coordinator 

DATE: March 24, 2021

SUBJECT: Non Profit Funding Request – Fayette Senior Services
April 1, 2021, City Council Meeting

Recommendation:

To authorize Mayor Fleisch to sign the agreement for services and non-profit funding support for Fayette Senior Services, Inc. for FY-21.

Discussion:

The Mayor and Council approved \$15,000 in funding to FSS for the provision of basic and general need services in the community in the adopted FY-21 budget.

This agreement helps to support the proportional number of Peachtree City residents receiving social services, including Meals on Wheels, Congregate Meals, transportation, and in-home personal care and homemaker services.

Budget Impact:

This item will have a budgetary impact of \$15,000, which was included in the adopted FY-21 Budget approved by Council under non-profit funding 100-1505-572020.

STATE OF GEORGIA
COUNTY OF FAYETTE

AGREEMENT

This Agreement entered into this _____ day of _____, 2021, by and between FAYETTE SENIOR SERVICES, INC. (hereinafter "FSS"), and the CITY OF PEACHTREE CITY, GEORGIA (hereinafter "City").

WHEREAS, FSS provides services to residents of Fayette County, Georgia, including residents of Peachtree City, Georgia who are senior citizens including, but not limited to, transportation, providing meals, and social functions; and

WHEREAS, FSS has requested funding assistance from the City so as to continue to provide such services to residents of Fayette County and the City; and

WHEREAS, FSS is a qualified non-profit corporation pursuant to Section 501(c)(3) of the Internal Revenue Code; and

THEREFORE, and in consideration of the mutual terms and conditions contained herein the parties hereto agree as follows:

1.

In exchange for the services provided by FSS to the City and residents of the City, the City hereby agrees to pay the sum of \$15,000.00 for the period October 1, 2020 through and including, September 30, 2021.

Executed, the day and date first above mentioned.

FAYETTE SENIOR SERVICES, INC.

CITY OF PEACHTREE CITY,
GEORGIA

by: Nancy Meaders, President & CEO

by: Vanessa Fleisch, Mayor



April 28, 2020

Mr. John Rorie
City Manager
151 Willowbend Road
Peachtree City, GA 30269

RE: FY21 Request for Funding

Dear Mr. Rorie:

Fayette Senior Services, Inc. respectfully submits a request for funding assistance from the City of Peachtree City for the period July 1, 2020 through June 30, 2021 in exchange for social services provided to residents of Peachtree City.

In order to continue providing the same level of services that are essential to the health and well-being of Fayette County's rapidly growing aging population, Fayette Senior Services asks for a continuation of support in the amount of \$15,000. This support plays a significant role in our capacity to meet the current demand for essential services as established under the Older Americans Act. Many of these services are a lifeline to our seniors who need assistance with obtaining basic needs such as food, transportation and personal care services such as help with bathing and dressing. Due to Covid, we anticipate this need to be urgent for this year. Enclosed are the Workload Indicators for Social Services for Peachtree City. The total amount of persons served represents 33% of our overall client base.

We sincerely appreciate the long-time support of the Peachtree City and look forward to a continued partnership and the cooperative efforts to make a meaningful difference in the lives of Fayette County seniors.

Sincerely,

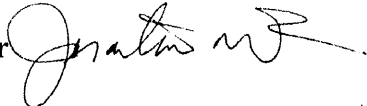
Nancy Meaders

Nancy Meaders
President & CEO

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: Jonathan N. Rorie- City Manager 

FROM: Yasmin Julio- City Clerk/ Administrative Coordinator 

DATE: March 24, 2021

SUBJECT: Non Profit Funding Request – Fayette Senior Services
April 1, 2021, City Council Meeting

Recommendation:

To authorize Mayor Fleisch to sign the agreement for services and non-profit funding support for Fayette Senior Services, Inc. for FY-21.

Discussion:

The Mayor and Council approved \$15,000 in funding to FSS for the provision of basic and general need services in the community in the adopted FY-21 budget.

This agreement helps to support the proportional number of Peachtree City residents receiving social services, including Meals on Wheels, Congregate Meals, transportation, and in-home personal care and homemaker services.

Budget Impact:

This item will have a budgetary impact of \$15,000, which was included in the adopted FY-21 Budget approved by Council under non-profit funding 100-1505-572020.

STATE OF GEORGIA
COUNTY OF FAYETTE

AGREEMENT

This Agreement entered into this _____ day of _____, 2021, by and between FAYETTE SENIOR SERVICES, INC. (hereinafter "FSS"), and the CITY OF PEACHTREE CITY, GEORGIA (hereinafter "City").

WHEREAS, FSS provides services to residents of Fayette County, Georgia, including residents of Peachtree City, Georgia who are senior citizens including, but not limited to, transportation, providing meals, and social functions; and

WHEREAS, FSS has requested funding assistance from the City so as to continue to provide such services to residents of Fayette County and the City; and

WHEREAS, FSS is a qualified non-profit corporation pursuant to Section 501(c)(3) of the Internal Revenue Code; and

THEREFORE, and in consideration of the mutual terms and conditions contained herein the parties hereto agree as follows:

1.

In exchange for the services provided by FSS to the City and residents of the City, the City hereby agrees to pay the sum of \$15,000.00 for the period October 1, 2020 through and including, September 30, 2021.

Executed, the day and date first above mentioned.

FAYETTE SENIOR SERVICES, INC.

CITY OF PEACHTREE CITY,
GEORGIA

by: Nancy Meaders, President & CEO

by: Vanessa Fleisch, Mayor



April 28, 2020

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City Manager
151 Willowbend Road
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In order to continue providing the same level of services that are essential to the health and well-being of Fayette County's rapidly growing aging population, Fayette Senior Services asks for a continuation of support in the amount of \$15,000. This support plays a significant role in our capacity to meet the current demand for essential services as established under the Older Americans Act. Many of these services are a lifeline to our seniors who need assistance with obtaining basic needs such as food, transportation and personal care services such as help with bathing and dressing. Due to Covid, we anticipate this need to be urgent for this year. Enclosed are the Workload Indicators for Social Services for Peachtree City. The total amount of persons served represents 33% of our overall client base.

We sincerely appreciate the long-time support of the Peachtree City and look forward to a continued partnership and the cooperative efforts to make a meaningful difference in the lives of Fayette County seniors.

Sincerely,

Nancy Meaders

Nancy Meaders
President & CEO



Funding Request For Non-Profit Organizations

Organization Information:

Organization Name: Fayette Senior Services, Inc.
Address: 4 Center Drive, Fayetteville, GA 30214
Phone #: 770-461-0813 Fax #: 770-461-2448
Contact Person: Nancy Meaders
Title: President and CEO

Financial Information:

Total Annual Budget: \$1,941,910
Total Clients Served Annually: 957
Peachtree City Residents Served Annually: 312 (33%)

Funding Request Information:

Funding Amount Requested: \$15,000
Funding Use(s): Social services (meals, non-emergency trans, & personal care)
Additional Information on Organization/Services: Fayette Senior Services, Inc. (FSS)
is a 501(c)3 non-profit agency who provides social services to Fayette County residents.
FSS is in our 40th year of operation.

REQUIRED ATTACHMENTS: 501c3 non-profit organizations must provide a copy of the previous calendar year form 990. Other non-profits must provide a current fiscal year budget.

Date
Submitted: _____ *Council*
Approval Date: _____ *Amount*
Approved: _____



October 17, 2019

CONFIDENTIAL

FAYETTE SENIOR SERVICES, INC.
4 CENTER DRIVE
FAYETTEVILLE, GA 30214

Dear Fayette Senior Services:

We have prepared the following returns from information provided by you without verification or audit.

Return of Organization Exempt From Income Tax (Form 990)

We suggest that you examine these returns carefully to fully acquaint yourself with all items contained therein to ensure that there are no omissions or misstatements.

Federal Filing Instructions

None is required. Your Form 990 for the year ended 6/30/19 shows no balance due.

Your return is being filed electronically with the IRS and is not required to be mailed. If you mail a paper copy of your return to the IRS it will delay the processing of your return. Your electronically filed return is not complete without your signature. You are using a Personal Identification Number (PIN) for signing your return electronically. Form 8879-EO, IRS *e-file* Signature Authorization for an Exempt Organization should be signed and dated by an authorized officer of the organization and returned as soon as possible to:

Brown, Nelms & Co., CPAs
101 World Drive, Suite 300
Peachtree City, GA 30269

Important: Your return will not be filed with the IRS until the signed Form 8879-EO has been received by this office. If previously signed and returned no further action is required.

Also enclosed is any material you furnished for use in preparing the returns. If the returns are examined, requests may be made for supporting documentation. Therefore, we recommend that you retain all pertinent records for at least seven years.

In order that we may properly advise you of tax considerations, please keep us informed

of any significant changes in your financial affairs or of any correspondence received from taxing authorities.

If you have any questions, or if we can be of assistance in any way, please call.

Sincerely,

Brown Nelms, CPAs

Form **8879-EO****IRS e-file Signature Authorization
for an Exempt Organization**

OMB No. 1545-1878

Department of the Treasury
Internal Revenue Service
Name of exempt organizationFor calendar year 2018, or fiscal year beginning 7/01, 2018, and ending 6/30, 20 19▶ **Do not send to the IRS. Keep for your records.**
▶ **Go to www.irs.gov/Form8879EO for the latest information.****2018**

Employer identification number

58-1364158

Name and title of officer

FAYETTE SENIOR SERVICES, INC.
NANCY MEADERS
PRESIDENT**Part I Type of Return and Return Information (Whole Dollars Only)**

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

1a Form 990 check here ▶ ☒	b Total revenue , if any (Form 990, Part VIII, column (A), line 12)	1b <u>1,872,988</u>
2a Form 990-EZ check here ▶ ☐	b Total revenue , if any (Form 990-EZ, line 9)	2b _____
3a Form 1120-POL check here ▶ ☐	b Total tax (Form 1120-POL, line 22)	3b _____
4a Form 990-PF check here ▶ ☐	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b _____
5a Form 8868 check here ▶ ☐	b Balance Due (Form 8868, line 3c)	5b _____

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2018 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

☒ I authorize Brown, Nelms & Co., CPAs to enter my PIN 12345 as my signature
ERO firm name Enter five numbers, but do not enter all zeros

on the organization's tax year 2018 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2018 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶

Date ▶ 10/31/19**Part III Certification and Authentication**

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

67227454321

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2018 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ David A. Nelms, C.P.A.Date ▶ 10/31/19**ERO Must Retain This Form — See Instructions****Do Not Submit This Form to the IRS Unless Requested To Do So**

For Paperwork Reduction Act Notice, see back of form.

Form **8879-EO** (2018)

Form **990**Department of the Treasury
Internal Revenue Service**Return of Organization Exempt From Income Tax**
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)▶ Do not enter social security numbers on this form as it may be made public.
▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2018
Open to Public Inspection**A For the 2018 calendar year, or tax year beginning** 07/01/18 , and ending 06/30/19**B** Check if applicable:

- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization

FAYETTE SENIOR SERVICES, INC.

Doing business as

Number and street (or P.O. box if mail is not delivered to street address)

4 CENTER DRIVE

Room/suite

City or town, state or province, country, and ZIP or foreign postal code

FAYETTEVILLE

GA 30214

F Name and address of principal officer:

NANCY MEADERS

D Employer identification number

58-1364158

E Telephone number

770-461-0813

G Gross receipts \$ 1,874,543**H(a)** Is this a group return for subordinates? ☐ Yes ☒ No**H(b)** Are all subordinates included? ☐ Yes ☐ No

If "No," attach a list. (see instructions)

I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) () ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527**J** Website: WWW.FAYSS.ORG**H(c)** Group exemption number ▶**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶**L** Year of formation: 1982**M** State of legal domicile: GA**Part I Summary**

Activities & Governance	1 Briefly describe the organization's mission or most significant activities:		
	TO ADVANCE THE EMOTIONAL, SOCIAL, AND PHYSICAL WELL-BEING OF OLDER ADULTS THROUGH THE MANAGEMENT AND DELIVERY OF SERVICES THAT IMPROVE QUALITY OF LIFE AND FOSTER INDEPENDENT LIVING WITH DIGNITY AND RESPECT.		
	2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	14
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	14
	5 Total number of individuals employed in calendar year 2018 (Part V, line 2a)	5	49
	6 Total number of volunteers (estimate if necessary)	6	430
Revenue	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
	b Net unrelated business taxable income from Form 990-T, line 38	7b	0
	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	1,145,876	1,351,601
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	549,130	499,432
Expenses	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	22,831	21,567
	12 Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)	16,938	388
	13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)	1,734,775	1,872,988
	14 Benefits paid to or for members (Part IX, column (A), line 4)		0
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)		0
	16a Professional fundraising fees (Part IX, column (A), line 11e)	843,843	866,795
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ 37,739		0
	17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	882,393	888,912
	18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	1,726,236	1,755,707
	19 Revenue less expenses. Subtract line 18 from line 12	8,539	117,281
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21 Total liabilities (Part X, line 26)	1,118,842	1,240,242
	22 Net assets or fund balances. Subtract line 21 from line 20	93,813	78,221
		1,025,029	1,162,021

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer		Date
	NANCY MEADERS		PRESIDENT
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date
	David A. Nelms, C.P.A.	David A. Nelms, C.P.A.	
	Firm's name ▶ Brown, Nelms & Co., CPAs	Firm's EIN ▶ 58-1737336	
	101 World Drive, Suite 300	Phone no. 770-461-5502	
	Firm's address ▶ Peachtree City, GA 30269		

May the IRS discuss this return with the preparer shown above? (see instructions) ☐ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

Form **990** (2018)

Part III Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☐**1** Briefly describe the organization's mission:

TO ADVANCE THE EMOTIONAL, SOCIAL, AND PHYSICAL WELL-BEING OF OLDER ADULTS
THROUGH THE MANAGEMENT AND DELIVERY OF SERVICES THAT IMPROVE QUALITY OF
LIFE AND FOSTER INDEPENDENT LIVING WITH DIGNITY AND RESPECT.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code:) (Expenses \$ 1,598,258 including grants of \$) (Revenue \$ 499,432)

ELDERLY CARE SERVICES - PROGRAM PROVIDES INFORMATION AND
REFERRAL SERVICES, CONGREGATE MEALS, HOME DELIVERED
MEALS, TRANSPORTATION, COMMUNITY CARE AND IN-HOME
SERVICES FOR ELDERLY PERSONS IN THE COMMUNITY.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

N/A

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

N/A

4d Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses ► 1,598,258

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	☒	
2 Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	☒	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		☒
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		☒
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		☒
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		☒
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		☒
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		☒
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		☒
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V		☒
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	☒	
b Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		☒
c Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		☒
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		☒
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	☒	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X		☒
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII	☒	
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		☒
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		☒
14a Did the organization maintain an office, employees, or agents outside of the United States?		☒
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		☒
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		☒
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		☒
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		☒
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	☒	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		☒
20a Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		☒
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		☒

Part IV Checklist of Required Schedules (continued)

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
24b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
24c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
24d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
25b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
28a A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
28b A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
28c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M	X	
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
35b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.	X	

Part V Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
1a Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
1b Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
1c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

	Yes	No
2a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2a 49		
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	X	
3a Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
b If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O		
4a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
b If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
c If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		
6a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7 Organizations that may receive deductible contributions under section 170(c).		
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		
b If "Yes," did the organization notify the donor of the value of the goods or services provided?		
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		
d If "Yes," indicate the number of Forms 8282 filed during the year		
7d		
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		
7f		
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
7g		
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
7h		
8 Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		
8		
9 Sponsoring organizations maintaining donor advised funds.		
a Did the sponsoring organization make any taxable distributions under section 4966?		
9a		
b Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
9b		
10 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on Part VIII, line 12	10a	
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
11 Section 501(c)(12) organizations. Enter:		
a Gross income from members or shareholders	11a	
b Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
13 Section 501(c)(29) qualified nonprofit health insurance issuers.		
a Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.	13a	
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
c Enter the amount of reserves on hand	13c	
14a Did the organization receive any payments for indoor tanning services during the tax year?	14a	X
b If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	14b	
15 Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N.	15	X
16 Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16	X

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI ☒

Section A. Governing Body and Management

	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.	1a 14	
b Enter the number of voting members included in line 1a, above, who are independent	1b 14	
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2	X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?	3	X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4	X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?	5	X
6 Did the organization have members or stockholders?	6	X
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a	X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b	X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a The governing body?	8a X	
b Each committee with authority to act on behalf of the governing body?	8b X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O	9	X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a Did the organization have local chapters, branches, or affiliates?	10a X	
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b X	
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a X	
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a Did the organization have a written conflict of interest policy? If "No," go to line 13	12a X	
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b X	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	12c X	
13 Did the organization have a written whistleblower policy?	13 X	
14 Did the organization have a written document retention and destruction policy?	14 X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official	15a X	
b Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).	15b X	
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a	X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b	

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ► GA

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain in Schedule O)

19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records ►
 NANCY MEADERS
 FAYETTEVILLE
 4 CENTER DRIVE
 GA 30214
 770-461-0813

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent ContractorsCheck if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) BOB TRUITT	2.00									
CHAIRMAN	0.00	X						0	0	0
(2) JIM MCCULLOUGH	2.00									
VICE CHAIRMAN	0.00	X						0	0	0
(3) DAN VANO	2.00									
SECRETARY	0.00	X						0	0	0
(4) MARK GRAY	2.00									
TREASURER	0.00	X						0	0	0
(5) EMILY POOLE	2.00									
BOARD MEMBER	0.00	X						0	0	0
(6) REV. B.A. JACKSON	2.00									
BOARD MEMBER	0.00	X						0	0	0
(7) KIM SCHNOES	2.00									
BOARD MEMBER	0.00	X						0	0	0
(8) BOB REEVES	2.00									
BOARD MEMBER	0.00	X						0	0	0
(9) CAROL DAVIS	2.00									
BOARD MEMBER	0.00	X						0	0	0
(10) MARTHA TEAL	2.00									
BOARD MEMBER	0.00	X						0	0	0
(11) SHARON BROOKS	2.00									
BOARD MEMBER	0.00	X						0	0	0

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12) DONNIE DAVIS	2.00									
BOARD MEMBER	0.00	X						0	0	0
(13) PAIGE MUH	2.00									
BOARD MEMBER	0.00	X						0	0	0
(14) STEPHEN CHILDS	2.00									
BOARD MEMEBER	0.00	X						0	0	0
(15) NANCY MEADERS	40.00									
PRESIDENT	0.00			X				88,163	0	0
1b Sub-total								88,163		
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)								88,163		

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **0**

3 Did the organization list any **former** officer, director, or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual

	Yes	No
3		X

4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual

4		X
----------	--	---

5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person

5		X
----------	--	---

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
OPEN HAND ATLANTA ATLANTA GA 30384	176 OTTLEY DRIVE NE PROVIDES MEALS	140,517

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **1**

Part VIII Statement of RevenueCheck if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a				
	b Membership dues	1b				
	c Fundraising events	1c	30,665			
	d Related organizations	1d				
	e Government grants (contributions)	1e	1,112,739			
	f All other contributions, gifts, grants, and similar amounts not included above	1f	208,197			
	g Noncash contributions included in lines 1a-1f: \$		43,777			
	h Total. Add lines 1a-1f		1,351,601			
Program Service Revenue	2a CENTER FEES	Busn. Code	406,378	406,378		
	b TRANSPORTATION		72,400	72,400		
	c CONGREGATE PROGRAM		16,507	16,507		
	d MULTI-PURPOSE BUILDING		3,770	3,770		
	e MISCELLANEOUS SERVICES		377	377		
	f All other program service revenue					
	g Total. Add lines 2a-2f		499,432			
	Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		16,822	16,822	
4 Income from investment of tax-exempt bond proceeds						
5 Royalties						
6a Gross rents		(i) Real (ii) Personal				
b Less: rental exps.						
c Rental inc. or (loss)						
d Net rental income or (loss)						
7a Gross amount from sales of assets		(i) Securities (ii) Other				
other than inventory			6,300			
b Less: cost or other basis & sales exps.			1,555			
c Gain or (loss)			4,745			
d Net gain or (loss)			4,745	4,745		
8a Gross income from fundraising events (not including \$ 30,665 of contributions reported on line 1c). See Part IV, line 18		a				
b Less: direct expenses		b				
c Net income or (loss) from fundraising events						
9a Gross income from gaming activities. See Part IV, line 19		a				
b Less: direct expenses		b				
c Net income or (loss) from gaming activities						
10a Gross sales of inventory, less returns and allowances	a					
b Less: cost of goods sold	b					
c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Busn. Code				
11a Vendor Compensation		388	388			
b						
c						
d All other revenue						
e Total. Add lines 11a-11d		388				
12 Total revenue. See instructions.		1,872,988	521,387	0	0	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐**Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.**

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	88,163	47,584	5,287	35,292
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	713,498	642,148	71,350	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes	65,134	58,620	6,514	
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	30,484	27,436	3,048	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion				
13 Office expenses				
14 Information technology				
15 Royalties				
16 Occupancy	34,589	31,130	3,459	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	78,629	70,766	7,863	
23 Insurance	51,100	45,990	5,110	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a MEALS	289,298	289,298		
b CONTRACT EXPENSE	206,269	206,269		
c SUPPLIES	56,828	48,943	5,438	2,447
d MAINTENANCE	40,532	36,479	4,053	
e All other expenses	101,183	93,595	7,588	
25 Total functional expenses. Add lines 1 through 24e	1,755,707	1,598,258	119,710	37,739
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ☐ if following SOP 98-2 (ASC 958-720)				

Part X Balance SheetCheck if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest bearing	9,026	1	78,227
	2 Savings and temporary cash investments	124,361	2	199,363
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	97,742	4	60,371
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	1,074	9	111
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 1,168,929		
	b Less: accumulated depreciation	10b 901,348	285,775	10c 267,581
	11 Investments—publicly traded securities	600,864	11	634,589
	12 Investments—other securities. See Part IV, line 11		12	
	13 Investments—program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11		15	
16 Total assets. Add lines 1 through 15 (must equal line 34)	1,118,842	16	1,240,242	
Liabilities	17 Accounts payable and accrued expenses	25,126	17	13,715
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	68,687	25	64,506
	26 Total liabilities. Add lines 17 through 25	93,813	26	78,221
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here ☒ and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	379,886	27	495,588
	28 Temporarily restricted net assets	645,143	28	666,433
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here ☐ and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
33 Total net assets or fund balances	1,025,029	33	1,162,021	
34 Total liabilities and net assets/fund balances	1,118,842	34	1,240,242	

Part XI Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	1,872,988
2	Total expenses (must equal Part IX, column (A), line 25)	2	1,755,707
3	Revenue less expenses. Subtract line 2 from line 1	3	117,281
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	1,025,029
5	Net unrealized gains (losses) on investments	5	19,711
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	1,162,021

Part XII Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII ☐

	Yes	No
1 Accounting method used to prepare the Form 990: ☐ Cash ☒ Accrual ☐ Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis		X
b Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: ☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis	X	
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.		

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ **Attach to Form 990 or Form 990-EZ.**

▶ **Go to www.irs.gov/Form990 for instructions and the latest information.**

OMB No. 1545-0047

2018

**Open to Public
Inspection**

Name of the organization

FAYETTE SENIOR SERVICES, INC.

Employer identification number

58-1364158

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state:
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 ☐ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations
 - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2018

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	1,012,155	1,132,975	1,081,848	1,145,876	1,351,601	5,724,455
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge	12,000	12,000	12,000	24,000	24,000	84,000
4 Total. Add lines 1 through 3	1,024,155	1,144,975	1,093,848	1,169,876	1,375,601	5,808,455
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						5,808,455

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
7 Amounts from line 4	1,024,155	1,144,975	1,093,848	1,169,876	1,375,601	5,808,455
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	4,991	6,239	7,353	9,656	16,822	45,061
9 Net income from unrelated business activities, whether or not the business is regularly carried on	10,511	15,571	20,193	15,131		61,406
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)			3,960	807	388	5,155
11 Total support. Add lines 7 through 10						5,920,077
12 Gross receipts from related activities, etc. (see instructions)					12	1,076,235
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ ☐						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2018 (line 6, column (f) divided by line 11, column (f))	14	98.11 %
15 Public support percentage from 2017 Schedule A, Part II, line 14	15	97.55 %
16a 33 1/3% support test—2018. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ ☒		
b 33 1/3% support test—2017. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ ☐		
17a 10%-facts-and-circumstances test—2018. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ ☐		
b 10%-facts-and-circumstances test—2017. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ ☐		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ ☐		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II.
If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ ☐						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2018 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2017 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2018 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2017 Schedule A, Part III, line 17	18	%
19a 33 1/3% support tests—2018. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here . The organization qualifies as a publicly supported organization ▶ ☐		
b 33 1/3% support tests—2017. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here . The organization qualifies as a publicly supported organization ▶ ☐		
20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ ☐		

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI .		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI .		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI .		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI .		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer 10b below.		
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b A family member of a person described in (a) above?		
c A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI .		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		

Section E. Type III Functionally-Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).			
a ☐ The organization satisfied the Activities Test. Complete line 2 below.			
b ☐ The organization is the parent of each of its supported organizations. Complete line 3 below.			
c ☐ The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).			
2 Activities Test. Answer (a) and (b) below.		Yes	No
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.	2a		
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.	2b		
3 Parent of Supported Organizations. Answer (a) and (b) below.			
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI .	3a		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.	3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	

7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year	
1	Amounts paid to supported organizations to accomplish exempt purposes		
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity		
3	Administrative expenses paid to accomplish exempt purposes of supported organizations		
4	Amounts paid to acquire exempt-use assets		
5	Qualified set-aside amounts (prior IRS approval required)		
6	Other distributions (describe in Part VI). See instructions.		
7	Total annual distributions. Add lines 1 through 6.		
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.		
9	Distributable amount for 2018 from Section C, line 6		
10	Line 8 amount divided by line 9 amount		

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2018	(iii) Distributable Amount for 2018
1 Distributable amount for 2018 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2018 (reasonable cause required-explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2018			
a From 2013			
b From 2014			
c From 2015			
d From 2016			
e From 2017			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2018 distributable amount			
i Carryover from 2013 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2018 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2018 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2018, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI . See instructions.			
6 Remaining underdistributions for 2018. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI . See instructions.			
7 Excess distributions carryover to 2019. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2014			
b Excess from 2015			
c Excess from 2016			
d Excess from 2017			
e Excess from 2018			

Part VI Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Part II, Line 10 - Other Income Detail

GIFTS IN KIND	\$	3,288
VENDORS COMP	\$	1,160
MISCELLANEOUS REVENUE	\$	707

Schedule B
(Form 990, 990-EZ,
or 990-PF)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.
▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2018

Name of the organization

Employer identification number

FAYETTE SENIOR SERVICES, INC.

58-1364158

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

☒ 501(c)(3) (enter number) organization

☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation

☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation

☐ 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

- ☐ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

- ☒ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33¹/₃% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ▶ \$

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization

FAYETTE SENIOR SERVICES, INC.

Employer identification number

58-1364158

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	ATLANTA REGIONAL COMMISSION 40 COURTLAND ST. NE ATLANTA GA 30303	\$ 527,550	Person ☒ Payroll ☐ Noncash ☐ (Complete Part II for noncash contributions.)
2	FAYETTE COUNTY BOARD OF COMMISSIONER 140 STONEWALL AVENUE SUITE 100 FAYETTEVILLE GA 30214	\$ 309,807	Person ☒ Payroll ☐ Noncash ☐ (Complete Part II for noncash contributions.)
3	CITY OF PEACHTREE CITY 151 WILLOWBEND ROAD PEACHTREE CITY GA 30269	\$ 197,000	Person ☒ Payroll ☐ Noncash ☐ (Complete Part II for noncash contributions.)
4	NEW FREEDOM 40 COURTLAND ST NE ATLANTA GA 30303	\$ 78,382	Person ☒ Payroll ☐ Noncash ☐ (Complete Part II for noncash contributions.)
		\$	Person ☐ Payroll ☐ Noncash ☐ (Complete Part II for noncash contributions.)
		\$	Person ☐ Payroll ☐ Noncash ☐ (Complete Part II for noncash contributions.)

**SCHEDULE D
(Form 990)**Department of the Treasury
Internal Revenue Service**Supplemental Financial Statements**▶ Complete if the organization answered "Yes" on Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.

▶ Attach to Form 990.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2018**Open to Public
Inspection**

Name of the organization

Employer identification number

FAYETTE SENIOR SERVICES, INC.

58-1364158

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		☐ Yes ☐ No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?		☐ Yes ☐ No

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

☐ Preservation of land for public use (e.g., recreation or education)	☐ Preservation of a historically important land area
☐ Protection of natural habitat	☐ Preservation of a certified historic structure
☐ Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶

4 Number of states where property subject to conservation easement is located ▶

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1	▶ \$
(ii) Assets included in Form 990, Part X	▶ \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1	▶ \$
b Assets included in Form 990, Part X	▶ \$

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

- a** ☐ Public exhibition
b ☐ Scholarly research
c ☐ Preservation for future generations
d ☐ Loan or exchange programs
e ☐ Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

	Amount
c Beginning balance	1c
d Additions during the year	1d
e Distributions during the year	1e
f Ending balance	1f

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a** Board designated or quasi-endowment ▶ %
b Permanent endowment ▶ %
c Temporarily restricted endowment ▶ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i)** unrelated organizations
(ii) related organizations

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? ☐

	Yes	No
3a(i)		
3a(ii)		
3b		

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements		292,292	184,991	107,301
d Equipment		264,592	209,028	55,564
e Other		612,045	507,329	104,716
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.) ▶				267,581

Part VII Investments—Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.) ►		

Part VIII Investments—Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.) ►		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ►	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) Accrued Payroll	29,104
(3) Employee Benefits Payable	18,079
(4) Long term capital lease	8,072
(5) Lease Liability	3,128
(6) Payroll Liabilities:FUTA	2,294
(7) Payroll Liabilities: State Withholdi	2,161
(8) Sales Tax Payable	896
(9) Payroll Liabilities:SUTA	329
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ►	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII. ☐

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

Part XIII Supplemental Information.

Part X - Other Liabilities Continued

DAA

Part XIII Supplemental Information (continued)

**SCHEDULE G
(Form 990 or 990-EZ)**Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2018Open to Public
Inspection

Employer identification number

58-1364158

FAYETTE SENIOR SERVICES, INC.

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17.
Form 990-EZ filers are not required to complete this part.**1** Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a** ☐ Mail solicitations
- b** ☐ Internet and email solicitations
- c** ☐ Phone solicitations
- d** ☐ In-person solicitations
- e** ☐ Solicitation of non-government grants
- f** ☐ Solicitation of government grants
- g** ☐ Special fundraising events

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? ☐ Yes ☐ No**b** If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total ▶						

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

	(a) Event #1 <u>PROJECT LOVE</u> (event type)	(b) Event #2 _____ (event type)	(c) Other events <u>None</u> (total number)	(d) Total events (add col. (a) through col. (c))
Revenue				
1 Gross receipts	30,665			30,665
2 Less: Contributions	30,665			30,665
3 Gross income (line 1 minus line 2)				
Direct Expenses				
4 Cash prizes				
5 Noncash prizes				
6 Rent/facility costs				
7 Food and beverages				
8 Entertainment				
9 Other direct expenses				
10 Direct expense summary. Add lines 4 through 9 in column (d)				
11 Net income summary. Subtract line 10 from line 3, column (d)				

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

	(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue				
1 Gross revenue				
Direct Expenses				
2 Cash prizes				
3 Noncash prizes				
4 Rent/facility costs				
5 Other direct expenses				
6 Volunteer labor	☐ Yes % ☐ No %	☐ Yes % ☐ No %	☐ Yes % ☐ No %	
7 Direct expense summary. Add lines 2 through 5 in column (d)				
8 Net gaming income summary. Subtract line 7 from line 1, column (d)				

9 Enter the state(s) in which the organization conducts gaming activities:

a Is the organization licensed to conduct gaming activities in each of these states?

☐ Yes ☐ No

b If "No," explain:

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year?

☐ Yes ☐ No

b If "Yes," explain:

- DAA

**SCHEDULE M
(Form 990)**Department of the Treasury
Internal Revenue Service
Name of the organization**Noncash Contributions**

- ▶ **Complete if the organizations answered "Yes" on Form 990, Part IV, lines 29 or 30.**
 ▶ **Attach to Form 990.**
 ▶ **Go to www.irs.gov/Form990 for instructions and the latest information.**

OMB No. 1545-0047

2018**Open To Public
Inspection**

FAYETTE SENIOR SERVICES, INC.

Employer identification number

58-1364158

Part I Types of Property

	(a) Check if applicable	(b) Number of contributions or items contributed	(c) Noncash contribution amounts reported on Form 990, Part VIII, line 1g	(d) Method of determining noncash contribution amounts
1 Art — Works of art				
2 Art — Historical treasures				
3 Art — Fractional interests				
4 Books and publications	X		100	DONOR DETERMINED FMV
5 Clothing and household goods	X		17,827	DONOR DETERMINED FMV
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities — Publicly traded				
10 Securities — Closely held stock				
11 Securities — Partnership, LLC, or trust interests				
12 Securities — Miscellaneous				
13 Qualified conservation contribution — Historic structures				
14 Qualified conservation contribution — Other				
15 Real estate — Residential				
16 Real estate — Commercial				
17 Real estate — Other				
18 Collectibles				
19 Food inventory	X	1	825	DONOR DETERMINED FMV
20 Drugs and medical supplies	X	1	775	DONOR DETERMINED FMV
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other ▶ (OFFICE SUPPLIES)	X	1	250	DONOR DETERMINED FMV
26 Other ▶ (RENT - GIK)	X	1	24,000	DONOR DETERMINED FMV
27 Other ▶ ()				
28 Other ▶ ()				

29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part IV, Donee Acknowledgement

29

	Yes	No
30a During the year, did the organization receive by contribution any property reported in Part I, lines 1 through 28, that it must hold for at least three years from the date of the initial contribution, and which isn't required to be used for exempt purposes for the entire holding period?		X
b If "Yes," describe the arrangement in Part II.		
31 Does the organization have a gift acceptance policy that requires the review of any nonstandard contributions?		X
32a Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?		X
b If "Yes," describe in Part II.		
33 If the organization didn't report an amount in column (c) for a type of property for which column (a) is checked, describe in Part II.		

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule M (Form 990) 2018

Part II

Supplemental Information. Provide the information required by Part I, lines 30b, 32b, and 33, and whether the organization is reporting in Part I, column (b), the number of contributions, the number of items received, or a combination of both. Also complete this part for any additional information.

SCHEDULE O
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue Service**Supplemental Information to Form 990 or 990-EZ**Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2018**Open to Public
Inspection**

Name of the organization

FAYETTE SENIOR SERVICES, INC.

Employer identification number

58-1364158

Form 990, Part VI, Line 11b - Organization's Process to Review Form 990

990 RETURN IS REVIEWED BY FINANCIAL OFFICER AND THE BOARD OF DIRECTORS ON
AN ANNUAL BASIS.

Form 990, Part VI, Line 12c - Enforcement of Conflicts Policy

ALL PARTIES ARE NOTIFIED ANNUALLY REGARDING THE CONFLICT OF INTEREST
POLICY.

Form 990, Part VI, Line 15a - Compensation Process for Top Official

ALL COMPENSATION IS REVIEWED ON AN ANNUAL BASIS.

Form 990, Part VI, Line 15b - Compensation Process for Officers

ALL COMPENSATION IS REVIEWED ON AN ANNUAL BASIS.

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation

Upon Request.

Form **4562**

Department of the Treasury
Internal Revenue Service (99)

Depreciation and Amortization
(Including Information on Listed Property)

▶ Attach to your tax return.

▶ Go to www.irs.gov/Form4562 for instructions and the latest information.

OMB No. 1545-0172

2018

Attachment Sequence No. **179**

Name(s) shown on return

FAYETTE SENIOR SERVICES, INC.

Identifying number

58-1364158

Business or activity to which this form relates

Indirect Depreciation

Part I Election To Expense Certain Property Under Section 179

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	1,000,000
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	2,500,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2017 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5. See instructions	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2019. Add lines 9 and 10, less line 12	13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.

Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property. See instructions.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year. See instructions	14	36,468
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	75,382

Part III MACRS Depreciation (Don't include listed property. See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2018	17	0
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here		

Section B—Assets Placed in Service During 2018 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property			27.5 yrs.	MM	S/L	
i Nonresidential real property			27.5 yrs.	MM	S/L	
			39 yrs.	MM	S/L	
				MM	S/L	

Section C—Assets Placed in Service During 2018 Tax Year Using the Alternative Depreciation System

20a Class life					S/L	
b 12-year			12 yrs.		S/L	
c 30-year			30 yrs.	MM	S/L	
d 40-year			40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions	22	111,850
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

Bonus Depreciation Report

FYE: 6/30/2019

Form 990, Page 1

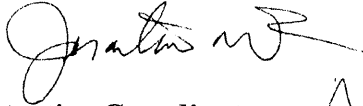
Asset	Property Description	Date In Service	Tax Cost	Bus Pct	Tax Sec 179 Exp	Current Bonus	Prior Bonus	Tax - Basis for Depr
132	SURFACE PRO 6	6/04/19	2,556		0	2,556	0	0
133	#305 VAN WRAP	4/22/19	3,108		0	3,108	0	0
134	#801 VAN WRAP	7/11/18	3,346		0	3,346	0	0
135	CISCO FIREWALL HARDWARE	5/16/19	14,277		0	14,277	0	0
136	XEROX ALTALINK C8045	10/30/18	13,181		0	13,181	0	0
Grand Total			<u>36,468</u>		<u>0</u>	<u>36,468</u>	<u>0</u>	<u>0</u>

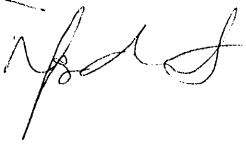
WORKLOAD INDICATORS FOR SOCIAL SVCS for City of Peachtree City	FY 2020	FY-2021 Projected
HOME DELIVERED MEALS		
Total Number of Meals Provided	17,007	17,540
Actual cost per unit of service	\$6.17	\$6.17
Number of clients	59	70
Total cost	\$104,920.00	\$108,222.00
CONGREGATE MEALS		
Total Number of Meals Provided	1,989	2,000
Cost per unit of service	\$14.77	\$14.77
Number of clients	10	11
Total Cost	\$ 29,378.00	\$ 29,540.00
PERSONNEL CARE		
Total number of hours of svc provided	579	579
Cost per unit of service	\$25.00	\$25.00
Number of clients	10	10
Total Cost	\$14,475.00	\$14,475.00
RESPITE SERVICES		
Total number of hours of svc provided	321	321
Cost per unit of service	\$25.00	\$25.00
Number of clients	5	5
Total Cost	\$8,025.00	\$8,025.00
HOMEMAKER SERVICES		
Total number of hours of svc provided	422	422
Cost per unit of service	\$25.00	\$25.00
Number of clients	17	17
Total Cost	\$2,110.00	\$10,650.00
TRANSPORTATION		
Number of one-way trips	5,849	6,025
Cost per unit of service	\$22.03	\$22.03
Number of clients	211	225
Total Cost	\$128,853.00	\$132,731.00
Total cost for Basic Needs Services	\$ 182,841.00	\$ 195,421.00

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: Jonathan N. Rorie- City Manager 

FROM: Yasmin Julio- City Clerk/ Administrative Coordinator 

DATE: March 24, 2021

SUBJECT: Non Profit Funding Request – Fayette County Council on Domestic Violence,
Inc. d/b/a Promise Place
April 1, 2021, City Council Meeting

Recommendation:

To authorize Mayor Fleisch to sign the agreement for services and non-profit funding support for Promise Place, Inc. for FY-21.

Discussion:

In the adopted FY-21 budget, Council has approved funding in support of Promise Place. Promise Place provides services the City does not that meet the basic and general needs of some of our residents who are victims of domestic violence, including emergency shelter, support groups, assistance in obtaining emergency protective orders, and in providing domestic violence and teen dating education programs. Peachtree City residents comprise over half of those served by the agency.

Attached is the request from Promise Place Executive Director Vanessa Wilkins for the funding support of \$10,000 to support ongoing efforts and the urgent needs of the organization.

Budget Impact:

This item will have a budgetary impact of \$10,000, which was included in the adopted FY-21 Budget approved by Council under non-profit funding 100-1505-572020.

STATE OF GEORGIA
COUNTY OF FAYETTE

AGREEMENT

This Agreement entered into this _____ day of _____, 2021, by and between FAYETTE COUNTY COUNCIL ON DOMESTIC VIOLENCE, INC., D/B/A PROMISE PLACE (hereinafter "PROMISE PLACE"), and the CITY OF PEACHTREE CITY, GEORGIA (hereinafter "City").

WHEREAS, PROMISE PLACE provides services to residents of Fayette County, Georgia, including residents of Peachtree City, Georgia who are victims of domestic violence; and

WHEREAS, in providing such services, PROMISE PLACE assists the Police Department of the City; and

WHEREAS, PROMISE PLACE has requested funding assistance from the City so as to continue to provide such services to residents of Fayette County and the City; and

WHEREAS, PROMISE PLACE is a qualified non-profit corporation pursuant to Section 501(c)(3) of the Internal Revenue Code; and

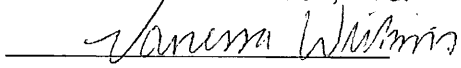
THEREFORE, and in consideration of the mutual terms and conditions contained herein the parties hereto agree as follows:

1.

In exchange for the services provided by PROMISE PLACE to the City and residents of the City, the City hereby agrees to pay the sum of \$10,000.00 for the period October 1, 2020 through and including, September 30, 2021.

Executed, the day and date first above mentioned.

FAYETTE COUNTY COUNCIL
ON DOMESTIC VIOLENCE, INC.


by: Vanessa Wilkins, Executive Director

CITY OF PEACHTREE CITY,
GEORGIA

by: Vanessa Fleisch, Mayor



**Funding Request
For Non-Profit Organizations**

Organization Information:

Organization Name: Fayette County Council on Domestic Violence
Address: P.O. Box 854, Fayetteville Ga 30214
Phone #: 770/461-3839 Fax #: 770/460-6591
Contact Person: Vanessa Wilkins
Title: Executive Director

Financial Information:

Total Annual Budget: \$1,014,141.00
Total Clients Served Annually: 2019
Peachtree City Residents Served Annually: 69

Funding Request Information:

Funding Amount Requested: \$10,000.00
Funding Use(s): To provide domestic violence services to residents of Peachtree City
Additional Information on Organization/Services: Promise Place provides crisis services and emergency shelter for victims of domestic violence in Peachtree City. We also provide legal advocacy and a teen dating violence prevention program at JC Booth Middle and McIntosh High School.

REQUIRED ATTACHMENTS: 501c3 non-profit organizations must provide a copy of the previous calendar year form 990. Other non-profits must provide a current fiscal year budget.

Date
Submitted: _____ **Council**
Approval Date: _____ **Amount**
Approved: _____

Fayette County Council on Domestic Violence, Inc.

Independent Audit Report

For the Year Ending

June 30, 2019

Fayette County Council on Domestic Violence, Inc.

Independent Audit Report

Table of Contents

<u>Page</u>	<u>Description</u>
	Independent Auditor's Report
1	Statement of Financial Position
2	Statement of Activities
3	Reporting of Expenses by Nature & Function
4	Statement of Cash Flows
5-9	Notes to the Financial Statements
10	State Contractual Assistance Schedule
	Report on Internal Control

Mundy & Company LLC

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Fayette County Council on Domestic Violence, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Fayette County Council on Domestic Violence, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, expenses by nature and function, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Fayette County Council on Domestic Violence, Inc. as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

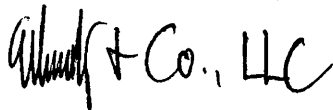
Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 25, 2019, on our consideration of Fayette County Council on Domestic Violence, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Fayette County Council on Domestic Violence, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Fayette County Council on Domestic Violence, Inc.'s internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "W. W. & Co., LLC". The signature is stylized, with the first "W" being particularly large and the "Co., LLC" written in a more cursive, flowing script.

Cleveland, GA
September 25, 2019

Fayette County Council on Domestic Violence, Inc.
Statement of Financial Position
June 30, 2019

ASSETS

Current Assets

Cash and cash equivalents	\$29,491
Prepaid expenses	1,431
Grants receivable	<u>62,724</u>

Total Current Assets 93,646

Property & Equipment

Furniture & fixtures	43,875
Equipment	64,733
Land	102,143
Building	587,735
Vehicles	43,418
Leasehold improvements	29,235
Less: Accumulated depreciation	<u>(366,908)</u>

Net Property & Equipment 504,231

Other Assets

Deposits	300
Restricted cash	58,859
Loan fee	2,983
Less: Accumulated Amortization	<u>(2,983)</u>

Net Other Assets 59,159

TOTAL ASSETS \$657,036

LIABILITIES & NET ASSETS

Current Liabilities

Accounts payable	\$20,961
Accrued expenses	32,641
Note payable - Heritage Bank	6,042
Note payable - Synovus	<u>5,807</u>

Total Current Liabilities 65,451

Long Term Liabilities

Note payable - Heritage Bank	139,437
Note payable - Synovus	<u>88,540</u>

Total Long-Term Liabilities 227,977

Total Liabilities 293,428

Net Assets

Net assets with donor restrictions	58,859
Net assets without donor restrictions	<u>304,749</u>

Total Net Assets 363,608

TOTAL LIABILITIES & NET ASSETS \$657,036

See accompanying notes and Independent Auditors' Report

Fayette County Council on Domestic Violence, Inc.
Statement of Activities
June 30, 2019

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
SUPPORT & REVENUE:			
Contributed services	\$21,290	\$0	\$21,290
Contributions	103,975	-	103,975
Fayette thrift shop	96,000	-	96,000
Fundraising events	17,113	-	17,113
Government Grants	-	573,583	573,583
Non-cash contributions	16,951	-	16,951
Private grants/foundations	136,816	-	136,816
Ribbons of Hope	-	100,000	100,000
	<u>392,145</u>	<u>673,583</u>	<u>1,065,728</u>
Total Support and Revenue	392,145	673,583	1,065,728
Net assets released from Donor Restrictions	<u>614,724</u>	<u>(614,724)</u>	<u>-</u>
Total Support & Net assets released from Donor Restrictions	\$1,006,869	\$58,859	\$1,065,728
EXPENSES:			
Program Services	871,027	-	871,027
Support Services:			
Fundraising	1,873	-	1,873
General & Administrative	<u>84,011</u>	<u>-</u>	<u>84,011</u>
Total Expenses	956,911	-	956,911
Change in Net Assets	49,958	58,859	108,817
Net Assets, beginning of the year	<u>254,791</u>	<u>-</u>	<u>254,791</u>
Net Assets, end of the year	<u>\$304,749</u>	<u>\$58,859</u>	<u>\$363,608</u>

See accompanying notes and Independent Auditors' Report

Fayette County Council on Domestic Violence, Inc.
Reporting of Expenses by Nature and Function
June 30, 2019

	Program Expenses	General & Administrative	Fundraising	Total
Salary	\$461,587	\$51,287	\$0	\$512,874
Payroll taxes	41,261	4,584	-	45,845
Accounting	4,500	-	-	4,500
Advertising	7,450	-	-	7,450
Client assistance	99,940	-	-	99,940
Depreciation	34,426	1,811	-	36,237
Dues & subscriptions	3,272	-	-	3,272
Food & house supplies	21,979	-	-	21,979
Fundraising	-	-	1,873	1,873
Health & personnel benefits	50,820	16,940	-	67,760
Insurance	16,876	1,876	-	18,752
Interest	13,315	2,349	-	15,664
Office expense	9,706	2,426	-	12,132
Professional fees	13,970	-	-	13,970
Rent	8,500	-	-	8,500
Repairs & maintenance	17,944	944	-	18,888
Retirement	-	904	-	904
Security	1,186	-	-	1,186
Telephone	8,008	890	-	8,898
Training & development	3,132	-	-	3,132
Travel	17,088	-	-	17,088
Utilities	36,067	-	-	36,067
Total expenses	<u>\$871,027</u>	<u>\$84,011</u>	<u>\$1,873</u>	<u>\$956,911</u>

See accompanying notes and Independent Auditors' Report

Fayette County Council on Domestic Violence, Inc.
Statement of Cash Flows
June 30, 2019

Cash flows from operating activities:

Change in Net Assets	\$108,817
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:	
Depreciation	36,237
(Increase) Decrease in grants receivable	31,113
(Increase) Decrease in prepaid expenses	(63)
(Increase) Decrease in contributions receivable	1,557
Increase (Decrease) in accounts payable	(1,665)
Increase (Decrease) in accrued expenses	<u>3,709</u>
Total adjustments	<u>70,888</u>
Net cash provided (used) by operating activities	179,705

Cash flows from investing activities:

Fixed asset additions	(99,076)
(Increase) in restricted cash	<u>(58,858)</u>
Net cash provided (used) by investing activities	(157,934)

Cash flows from financing activities:

Decrease in Heritage bank loan principal	(3,828)
Decrease in Synovus loan principal	<u>(6,982)</u>
Net cash provided (used) by financing activities	<u>(10,810)</u>

Net increase (decrease) in unrestricted cash and cash equivalents	10,961
Unrestricted cash and cash equivalents at beginning of year	<u>18,530</u>
Unrestricted cash and cash equivalents at end of year	<u><u>\$29,491</u></u>

Supplemental Information: Interest Expense \$15,664

See accompanying notes and Independent Auditors' Report

Fayette County Council on Domestic Violence, Inc.

Notes to the Financial Statements
For the year ending June 30, 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Fayette County Council on Domestic Violence, Inc. ("Promise Place") was organized in 1989 as a non-profit corporation for the purpose of providing emergency shelter and additional services for victims and children of family violence. Promise Place's major funding sources include grants funded by the State of Georgia and the U.S. Department of Health and Human Services as well as grants and contributions from other sources.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with U.S. generally accepted accounting principles.

Financial Statement Presentation

The Fayette County Council on Domestic Violence, Inc. presents its financial statements in accordance with the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958, *Not-for Profit Entities* (ASC 958). Under ASC 958, the contributions received, including unconditional promises to give, must be recognized as revenues in the period received at their fair values. Under ASC 958, The Fayette County Council on Domestic Violence, Inc. is required to report information regarding its financial position and activities according to classes of net revenues and net assets with Donor Restrictions, and net revenues and net assets without donor restrictions. The organization reports donor-restricted support whose restrictions are met in the same reporting period as support within net assets without donor restrictions. The Fayette County Council on Domestic Violence, Inc. is also required to present a statement of cash flows and reporting of expenses by nature and function.

Fair Value of Financial Instruments

The Fayette County Council on Domestic Violence, Inc. presents certain fair value disclosures for all financial assets and liabilities and for non-financial assets and liabilities recognized or disclosed at fair value in the financial statements on a recurring basis in accordance with FASB ASC 820, *Fair Value Measurements and Disclosures* (ASC 820). ASC 820 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. ASC 820 has no significant effect on The Fayette County Council on Domestic Violence, Inc.'s financial statements.

Property and Equipment

Equipment purchased is carried at cost. Equipment donated is carried at estimated fair value at time of donation. Depreciation expense is computed using the straight-line method over the estimated useful life of the asset. The principal life used for the depreciation of equipment and furniture is five or seven years and 39 years for the depreciation of buildings. Net property and equipment for the fiscal year ending June 30, 2019 equals \$504,231.

Fayette County Council on Domestic Violence, Inc.

Notes to the Financial Statements For the year ending June 30, 2019

Income Taxes

The organization is exempt from federal and state income taxes under section 501(c) 3 of the Internal Revenue Code.

Cash and Cash Equivalents

Cash and cash equivalents consist of checking accounts, savings accounts and cash on hand. The organization considers all highly liquid investments with initial maturity of 12 months or less to be available for current use.

NOTE 2: CONCENTRATION OF CREDIT RISK

The balance of cash and cash equivalents as of June 30, 2019 was \$29,491. Of the total cash and cash equivalents in the bank, \$250,000 is covered by Federal Depository Insurance at each bank. No credit risk exists as of June 30, 2019.

NOTE 3: ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 4: FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

NOTE 5: ACCRUED EXPENSES

The organization has implemented a policy to accrue for an employee's paid days off (PDO). The organization accrues days based on the length of employment. If the employee resigns from the organization or is terminated, the days of PDO that have not been used will be paid to that employee at that employee's pay rate. The total amount of PDO as of June 30, 2019 totaled \$11,932.

The first payroll in July 2019 contained days that were in June 2018. An accrual was made to reflect the amounts that were June payroll. The total accrued payroll for the period ending June 30, 2019 equaled \$20,709.

<u>Total Accrued Expenses:</u>	
Accrued Payroll	\$20,709

Fayette County Council on Domestic Violence, Inc.

Notes to the Financial Statements
For the year ending June 30, 2019

Paid days off (PDO) 11,932

Total \$32,641

NOTE 6: GRANTS

The organization receives the majority of its support by way of governmental grants. The primary source is from the Criminal Justice Coordinating Council. During the testing for the fiscal year ending, it was discovered that some reimbursement requests sent to government grantors were not received until after the fiscal year ended, therefore are recorded as grants receivable totaling \$62,724.

NOTE 7: LEASE OBLIGATIONS

The organization leases office space in Spalding, Pike, and Upson Counties. The Pike County lease is month to month. The total rent/lease expense for 2019 totals \$8,500. As of June 30, 2019, there were no leases that should be classified as capital leases. All leases are operating leases. Operating lease commitments for current contracts expiring in the next five years are as follows:

2019: \$8,500

2020: \$8,500

2021: \$8,500

2022: \$8,500

2023: \$8,500

NOTE 8: NOTE PAYABLE

The organization has 2 loans financed with Synovus Bank and Heritage Bank respectively.

<u>Terms</u>	<u>Collateral</u>	<u>Principal Balance</u>
Interest rate @ 5.5%, \$907.67 per month For 120 months	Transition House	\$94,347
Interest rate @ 4.0%, \$968.72 per month For 240 months	Emergency Shelter	\$145,479

The total interest paid in the fiscal year ending 6/30/19 totaled \$15,664.

5-Year Maturity:

2020: 11,849

2021: 12,423

2022: 12,680

2023: 12,946

Fayette County Council on Domestic Violence, Inc.

Notes to the Financial Statements
For the year ending June 30, 2019

2024: 13,224
After \$176,704

NOTE 9: COMMITMENTS AND CONTINGENCIES

Fayette County Council on Domestic Violence, Inc. is dependent upon the grant revenue and contributions received in order to operate. The ability of organization's contributors to continue giving amounts consistent and comparable with prior years may be dependent upon current and future economic conditions and the continued deductibility for income tax purposes of contributions to Fayette County Council on Domestic Violence, Inc. Though the Board of Directors believes the organization has the resources to continue its programs, its ability to do so, and the extent to which it continues, may be dependent on the above factors.

The grant revenue the organization receives requires Fayette County Council on Domestic Violence, Inc. to adhere to conditions set forth in the grant agreements. Failure to follow the grant guidelines could result in the return of funds to the grantors. Although the return of funds is a possibility, management and the board of directors deems the contingency unlikely. Fayette County Council on Domestic Violence, Inc. has a history of accepting and complying with all grant requirements.

NOTE 10: PREPAID EXPENSE

During testing of expenses, it was noted that \$1,431 was paid for advance for insurance premiums relating to the June 30, 2020 fiscal year. The prepaid insurance will be expensed to the June 30, 2020 fiscal year.

The total balance of prepaid expenses as of June 30, 2019 is as follows.

Prepaid Insurance	<u>\$1,431</u>
-------------------	----------------

NOTE 11: IN-KIND DONATIONS

The organization receives a substantial amount of goods donated by volunteers and the community in carrying out the entity's mission. For the year ended June 30, 2019, \$16,951 have been recognized as donated materials and supplies since they do meet the criteria for recognition under Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958, *Not-for Profit Entities* (ASC 958). During the fiscal year it also was noted that the entity receives other in-kind donations in the form of contributed services. The organization paid for an improvement to the closets in the shelter. The organization received a discount on custom closet systems of \$4,020. The organization receives mental health services at a discounted rate. The fair market value of the mental health counseling is \$13,970. Computer system maintenance is a donated service from a local contractor. The contractor donated services in the amount of \$3,300. Based on the fair market value of these contributed services and non-cash contributions, these contributed services of \$21,290 and non-cash contributions of \$16,951 are material and therefore recorded in the financial statements as revenue.

Fayette County Council on Domestic Violence, Inc.

Notes to the Financial Statements
For the year ending June 30, 2019

NOTE 12: NET ASSETS WITH DONOR RESTRICTIONS

Net assets that have been restricted due to donor restrictions are available for the following purposes:

Funds from Ribbons of Hope grant: \$58,859

Total \$58,859

NOTE 13: SUBSEQUENT EVENTS

During testing for subsequent events, procedures were implemented that provide evidence about conditions that *did not exist* at the date of the statement of financial position, but arose after that date. As of September 25, 2019, no subsequent events were discovered that would be misleading in regard to the financial statements for the year ending June 30, 2019.

Fayette County Council on Domestic Violence, Inc.
Contractual Assistance Schedule
June 30, 2019

<u>State Grantor/ Program Title</u>	<u>Grant/ Contract Number</u>	<u>Program or Award Amount</u>	<u>State Expenditures</u>	<u>Federal Expenditures</u>	<u>Amount of Funding Due from State</u>
<u>Georgia Dept. of Community Affairs</u>					
Emergency Services Grant	ESG	\$12,000	\$0	\$11,000	\$5,726
<u>Office of Governor Criminal Justice Coordinating Council</u>					
Domestic Violence	V18-8-013	36,983	-	36,983	10,147
Victims of Crime Act Grant Program	C16-8-242	330,679	-	178,670	43,484
	C16-8-021	330,679	-	66,491	-
	C15-8-422	47,611	-	38,089	-
State Mini Grant	V17-8-054	28,400	-	7,241	-
	V18-8-056	62,279	-	27,178	3,367
State Funds	X19-8-034	<u>207,931</u>	<u>207,931</u>	<u>-</u>	<u>-</u>
TOTAL		\$1,056,562	\$207,931	\$365,652	\$62,724

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
Fayette County Council on Domestic Violence, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Fayette County Council on Domestic Violence, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, expenses by nature and function, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 26, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Fayette County Council on Domestic Violence, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Fayette County Council on Domestic Violence, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Fayette County Council on Domestic Violence, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

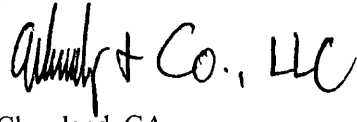
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying *schedule of findings and responses* (Ref.#2019-01) that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Fayette County Council on Domestic Violence, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Handwritten signature of Arthur & Co., LLC in black ink.

Cleveland, GA
September 25, 2019

Fayette County Council on Domestic Violence, Inc.
Schedule of Findings and Responses
For the Year Ended June 30, 2019

Section 1 – Summary of Auditor’s Results

Financial Statements

Type of Auditor’s report issued on whether the financial statements audited were prepared in accordance with GAAP: Unqualified

Internal control over financial reporting:

- Material weakness(es) identified? ☒ yes ☐ no
- Significant deficiency(ies) identified? ☐ yes ☒ none reported

Noncompliance material to financial statements noted? ☐ yes ☒ no

Section 2 – Financial Statement Findings

Ref.#2019-01

Condition: Lack of segregation of accounting duties among personnel.

Cause: Limited staff size

Effect: Certain functions are not segregated including recording of receipts/disbursements in the general ledger, preparation of bank reconciliations, recording of accounts payable to the general ledger, and payroll processing to the general ledger.

Recommendation: We recommend that increased management oversight or the accounting function be utilized to mitigate risk.

Management Response: Management concurs with this finding. However, no practical solution currently exists. The hiring of additional staff to accomplish the segregation of accounting duties is not an option due to our limited funds and size of the organization. Oversight by the Executive Director and the Board of Directors will continue in helping to mitigate this risk.

Promise Place
Balance Sheet
As of June 30, 2019
Jun 30, 19

ASSETS

Current Assets

Checking/Savings

100.000 · Cash 87,378.49

Total Checking/Savings 87,378.49

Accounts Receivable

11400 · Grants Receivable 62,724.03

130.000 · Accounts Receivable -1,962.44

Total Accounts Receivable 60,761.59

Other Current Assets

13000 · Prepaid Expenses 1,432.80

Total Other Current Assets 1,432.80

Total Current Assets 149,572.88

Fixed Assets

15000 · Furniture and Equipment 43,874.92

15900 · Leasehold Improvements 29,234.91

180.000 · Land 102,143.07

182.000 · Buildings 551,946.67

183.000 · Building Improvements 24,015.47

186.000 · Equipment 116,091.98

187.500 · Equipment Shelter 3,831.38

190.000 · Accumulated Depreciation -366,908.33

Total Fixed Assets 504,230.07

Other Assets

18700 · Security Deposits Asset 300.00

188.000 · Loan Closing Cost 2,983.17

189.000 · Accumulated Amortization -2,983.17

Total Other Assets 300.00

TOTAL ASSETS 654,102.95

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

200.000 · Accounts Payable 11,159.30

Total Accounts Payable 11,159.30

Other Current Liabilities

230.00 · Other Current Liabilities -4,584.24

24200 · Accrued Expenses 11,931.25

Total Other Current Liabilities 7,347.01

Total Current Liabilities 18,506.31

Long Term Liabilities

290.00 · Debt 239,826.64

Total Long Term Liabilities 239,826.64

Total Liabilities 258,332.95

Equity

10:10 AM
03/24/21
Accrual Basis

Promise Place Balance Sheet

As of June 30, 2019

	<u>Jun 30, 19</u>
315.000 · Temp. Restricted Net Assets	985.46
320.000 · Unrestricted Net Assets	363,644.73
Net Income	<u>31,139.81</u>
Total Equity	<u>395,770.00</u>
TOTAL LIABILITIES & EQUITY	<u><u>654,102.95</u></u>

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: Jon Rorie, City Manager 
Paul Salvatore, Financial Services Director 
Kelly Bush, Assistant Financial Director 

FROM: Janet L. Moon, Chief of Police 

DATE: March 23, 2021

SUBJECT: 2021 Citizen Corp Community Emergency Response Team Grant (CERT)
April 1, 2021, City Council Meeting Consent Agenda

Recommendation:

To authorize the Police Department to apply for and accept, if awarded, a grant from the Georgia Emergency Management Agency in the amount of \$15,325.

Discussion:

These funds would be awarded to the Peachtree City CERT Program on behalf of the Georgia Emergency Management Agency and the Homeland Security Division. These funds would help support the PTC CERT Program.

Under the guidelines for this grant these funds are for items such as medical supplies, promotional materials, training material, and includes general machinery/equipment maintenance and purchases. As a condition of the grant, the City must furnish expenditure documentation for the money spent. The Police Department has received previous grants that require this documentation and has been very diligent in this reporting requirement. The Peachtree City C.E.R.T. program was established in 2005. As of the date of this request, we have trained over 1600 adults and teens in disaster preparedness. If this grant is approved and received, we should be able to provide training to over 1700 citizens by December 2021.

Budget Impact:

There are no matching funds required on behalf of the City.

JLM/ktb

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Jonathan N. Rorie, City Manager 

FROM: Paul J. Salvatore, Financial Services Director *P.S.*
Kelly Bush, Assistant Finance Director *KB*

DATE: March 25, 2021

SUBJECT: Budget Amendment Fiscal Year 2021 – LMIG
April 1, 2021 City Council Consent Agenda

Recommendation:

Approve the attached budget amendment to the fiscal year 2021 budget resolution.

Discussion:

Attached please find budget amendment 21-11 to reallocate funds for the Local Maintenance and Improvement Grant from Georgia Department of Transportation to the CIP Fund

Budget Impact:

The proposed budget amendment will decrease both revenue and expenditures in the General Fund by \$430,074.

Attachments

kbb/Reports to Council/Budget Amendments FY2021

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 21-11

DATE 04/01/2021

[illegible]

NOW, THEREFORE, BE IT RESOLVED that this Council hereby amends the Fiscal Year 2021 Budget Revenue and Expense in the General Fund 100 by \$430,074 in order to recognize the LMIG revenue in the same fund as street resurfacing.

Entered

Approved

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

FROM: City Manager 

DATE: March 30, 2021

SUBJECT: Cancellation of April 15, 2021 Regular Meeting
April 1, 2021, City Council Meeting Consent Agenda

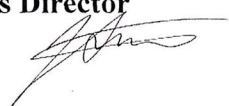
Recommendation:

That Council cancel the regular City Council meeting scheduled for April 15, 2021, due to lack of Agenda Items.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jonathan Rorie, City Manager 
Justin Strickland, Assistant City Manager/Public Services Director 

FROM: David A. Borkowski, P.E., City Engineer 

DATE: March 30, 2021

SUBJECT: Limiting turning movement on Stagecoach Road private driveway
April 1, 2021, City Council Meeting

Discussion:

Fayette County commissioned a new middle school on Stagecoach Road and construction has been underway for some time. The new school is nearing completion and there have been concerns about congestion and traffic delays.

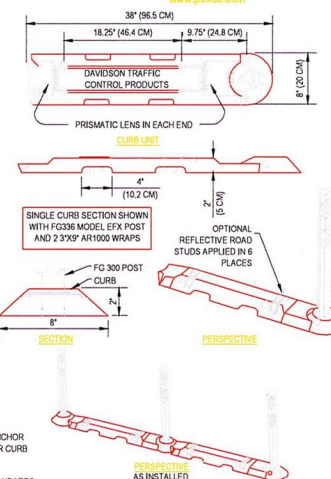
Staff will present some options to limit turning movements at the Stagecoach/Robinson intersection and request guidance from Council.



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- ☒ SELECT DESIRED POST:
 - ☐ EFX GRADE
 - ☐ UR GRADE
- ☒ SPECIFY DESIRED HEIGHT:
 - ☐ 18" ☐ 36"
 - ☐ 24" ☐ 42"
 - ☐ 28" ☐ 48"
 - ☐ CUSTOM (SEE NOTE 4)
- ☒ SELECT DESIRED POST COLOR:
 - ☐ WHITE
 - ☐ YELLOW
 - ☐ FLUORESCENT ORANGE
 - ☐ CUSTOM (SEE NOTE 3)
- ☒ SELECT DESIRED REFLECTIVE SHEETING:
 - ☐ REFLEXITE AR 1000
 - ☐ 3M HIGH INTENSITY GRADE
- ☒ SELECT DESIRED SHEETING COLOR:
 - ☐ WHITE
 - ☐ YELLOW
 - ☐ FLUORESCENT YELLOW
 - ☐ CUSTOM (SEE NOTE 3)
- ☒ SELECT DESIRED OPTIONAL VP:
 - ☐ 4" X 22" VERTICAL PANEL
 - ☐ 8" X 33" VERTICAL PANEL

MANUFACTURER NOTES:
1. CRASHWORTHINESS TESTED TO M.A.S.H. 2016 STANDARDS.
2. POSTS AND REFLECTIVE SHEETING ARE AVAILABLE IN CUSTOM COLORS. CONTACT MANUFACTURER.
3. FLEXI-GUIDE POSTS CAN BE CUT TO ANY LENGTH YOU DESIRE. CALL FOR DETAILS.



**FLEXI-GUIDE FG 300 CURB SYSTEMS: INTERSTATE
GRADE AND TURNPIKE GRADE**
FG 300 INTERSTATE GRADE CURB SYSTEM



REVISION DATE 03/25/2021
CADetails.com

General Notes

No.	Revision/Issue	Date

Seal/Date

Firm Name and Address

Peachtree City Engineering
Department
209 McIntosh Trail
Peachtree City, GA 30269

Project Name and Address

Stagecoach and Robinson
Right-in-Right-Out
Delineator Option

Project
R-in-R-Out

Date
11/09/2020

Scale
1"=20'

Sheet
00



General Notes

No.	Revision/Issue	Date

Seal/Date

Form Name and Address

Peachtree City Engineering
Department
209 McIntosh Trail
Peachtree City, GA 30269

Project Name and Address

Stagecoach and Robinson
Right-in-Right-Out
Island Option



Project: R-in-R-Out

Date: 2/12/2021

Scale: 1"=20'

Sheet

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CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jonathan Rorie, City Manager 
Paul Salvatore, Financial Services Director P.S. 
Robin Cailloux, Planning and Development Director 

FROM: David A. Borkowski, P.E., City Engineer 

DATE: March 24, 2021

SUBJECT: Wireless Telecommunication Facilities Ordinance Revisions -Small Cell Technology
April 1, 2021, City Council Meeting

Recommendation:

To approve the revisions to the Wireless Telecommunication Facilities Ordinance.

Discussion:

With the advent of 5G technology there has been a nationwide push to install small cell/microcell facilities throughout local municipalities. Given the potential for overcrowding in right-of-ways and design differences across different jurisdictions, States have stepped in to help standardize the process.

The State of Georgia has passed a bill which limits certain fees, permit review times, and allows certain height facilities. Staff has reviewed the differences and incorporated the applicable changes into our ordinance in order to be compliant with State Law. Our telecommunication consultant has also reviewed these changes to ensure compliance.

Therefore, Staff recommends that Council adopt the changes to our Telecommunication Ordinance.

Budget Impact:

There will be no budget impact as the existing fee structure is the same as the State's.

AN ORDINANCE TO AMEND CHAPTER 18, ARTICLE XV OF THE CODE OF ORDINANCES OF THE CITY OF PEACHTREE CITY, GEORGIA, TO AMEND AND UPDATE CERTAIN PROVISIONS OF THE TELECOMMUNICATIONS FACILITIES ORDINANCE; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY, TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by authority of the same, that:

Section 1. Chapter 18, Article XV of the Code of Ordinances of the City of Peachtree City, Georgia, be amended to read as follows:

Sec. 18-376. - Purpose.

The purpose of this article is to ensure that residents and businesses in the City of Peachtree City (city) have access to wireless telecommunications networks and state-of-the-art communications services while also ensuring that this objective is achieved in a fashion that considers public safety, preserves the aesthetic character of the community, and is accomplished according to city zoning, planning, and design standards.

The standards contained in this article are intended to comply with the Telecommunications Act of 1996 as amended, ~~as well as~~ Section 6409 of the "Middle Class Tax Relief and Job Creation Act" (Spectrum Act) of 2012, as well as Title 36, Official Code of Georgia, Chapter 66C known as the "Streamlining Wireless Facilities and Antennas Act" of 2019 and the Federal Communications Commission 2018 Report and Order FCC-18-133 known as the "FCC Small Cell Order". The Telecommunications Act of 1996 preserved, with certain limitations, local government land use and zoning authority concerning the placement, construction, and modification of wireless telecommunications facilities. The city recognizes that facilitating the development of wireless service technology can be an economic development asset to the city and a significant benefit to its residents. The provisions of this article are not intended and shall not be interpreted to have the effect of prohibiting personal wireless services. This article shall not be applied in such a manner as to unreasonably discriminate between providers of functionally equivalent personal wireless services. In reviewing any application to provide personal wireless service or to install personal wireless service facilities, the city shall act within the time periods described by this article while taking into account the nature and scope of the application and the required notice and review process where applicable. Any decision to deny an application shall be in writing, supported by substantial evidence contained in a written record.

To accomplish the above-stated objectives and to ensure that the placement, construction or modification of wireless telecommunications facilities complies with all applicable federal and state laws, and is consistent with the city's land use and zoning

policies, the city is adopting comprehensive regulations pertaining to wireless telecommunications facilities.

These regulations are designed to meet the following:

- (1) Promote the health, safety and general welfare of the public by regulating the siting of and establishing development standards for wireless telecommunications facilities and related equipment;
- (2) Encourage the location of wireless telecommunications facilities within non-residential areas while protecting residential areas and land uses from potential adverse impacts of towers;
- (3) Encourage collocation and site sharing of new and existing wireless telecommunications facilities;
- (4) Facilitate the use of public property for wireless telecommunications facilities;
- (5) Locate wireless telecommunications facilities in areas where adverse impacts on the community are minimized;
- (6) Encourage design and construction of wireless telecommunications facilities to harmonize the visual impact of the wireless telecommunications facilities with the existing natural and/or built environment;
- (7) Enhance the ability of the providers of personal wireless services to provide such services to the community quickly, effectively, and efficiently;
- (8) Avoid potential damage to adjacent properties from tower failure with engineering and careful siting of tower structures;
- (9) Enhance and provide emergency respondent capabilities;
- (10) To establish procedural requirements and substantive criteria applicable to review and approval or denial of applications for a proposed modification to wireless telecommunications facilities;
- (11) To ensure that application submittal requirements are related to information reasonably necessary to determine if the proposed modification will result in a substantial change in the physical dimensions of the wireless telecommunications facility support structure;
- (12) To preserve the city's right to continue to enforce and condition approvals in this article in compliance with generally applicable building, structural, electrical, and safety codes and with other laws codifying objective standards reasonably related to health and safety;
- (13) To promote timely decisions under this article; and
- (14) To ensure that decisions are made consistently and predictably. (Ord. No. 1140,

§ 1, 2-1-2018)

Sec. 18-377. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning: *Accessory equipment* means any equipment serving or being used in conjunction with a wireless telecommunications facility or support structure. This equipment includes, but is not limited to, utility or transmission equipment, power supplies, generators, batteries, cables, equipment buildings, cabinets and storage sheds, shelters or other structures.

Administrative approval means approval that the director or his designee is authorized to grant after administrative review.

Administrative review means the non-discretionary evaluation of an application by the director or his designee as identified herein. This process is not subject to a public hearing.

Antenna means all on-site equipment and any structure or device used to collect or radiate electromagnetic waves for the provision of any licensed or authorized personal wireless service, including, but not limited to, directional antennas such as panels, microwave dishes and satellite dishes, omni-directional antennas such as whips, antenna used in small cell, microcell and distributed antenna systems, transceivers, cables, wiring, converters, power supplies, equipment cabinets and shelters, and other comparable equipment.

Antenna support structure means any pole, telescoping mast, tower, tripod, or other structure which supports a device used in the transmitting or receiving of radio frequency signals.

Atlanta Regional Airport - Falcon Field means the airport owned and operated by the Peachtree City Airport Authority.

Attached wireless telecommunications facility (attached WTF) means an antenna that is attached to an existing building or structure (attachment structure); said structures shall include but not be limited to utility poles, light poles, buildings, etc. with any accompanying pole or device (attachment device) which attaches the antenna to the existing building or structure and associated connection cables, and any equipment facility which may be located either inside or outside of the attachment structure.

Backhaul network means the lines that connect a towers or cell sites utilized by a provider of personal wireless services to one or more cellular telephone switching office, the long distance provider, or the public switched telephone network.

Base station shall mean and refer to the structure or equipment at a fixed location that enables wireless communications licensed or authorized by the FCC, between user equipment and a communications network. The term does not encompass a tower as defined in this article or any equipment associated with a tower.

Building official means the building official of the city.

Carrier on wheels or cell on wheels ("COW") means a portable self-contained cell site that can be moved to a location and set up to provide personal wireless services on a temporary or emergency basis. A COW is normally vehicle-mounted and contains a telescoping boom as the antenna support structure.

Cell site or site means a tract or parcel of land that contains personal wireless service facilities including any antenna, support structure, accessory building, and parking, and may include other uses associated with an ancillary to personal wireless services.

Collocation means the act of mounting or installation of an antenna on an existing tower, building or structure for the purpose of transmitting and/or receiving radio frequency signals for communications purposes, whether or not there is an existing antenna on the structure.

Existing structure means a previously erected support structure or any other structure to which wireless telecommunications facilities can be attached.

FAA means the Federal Aviation Administration.

FCC means the Federal Communications Commission.

Geographic search area (GSA) means an area of land, as defined by the applicant, being studied for the location of wireless telecommunications facilities.

Height means, when referring to a wireless telecommunications facility support structure, the vertical distance measured from the base of the antenna of the wireless telecommunications facility support structure at grade to the highest point of the structure even if said highest point is an antenna. Measurement of tower height shall include antenna, base pad, and other appurtenances and shall be measured from the finished grade of the parcel. If the support structure is on a sloped grade, then the average between the highest and lowest grades shall be used in calculating the antenna height.

Director means the planning and development director of the city.

Major modification means improvements to existing wireless telecommunications facilities or support structures that result in a substantial change to the facility or structure. Examples of major modifications include, but are not limited to, modifications that increase the height of the support structure or expand the physical size of the structures. Collocation of new wireless telecommunications facilities on an existing support structure without replacement of the structure shall not constitute a major modification.

Micro wireless facility means a small wireless facility not larger in dimension than 24 inches in length, 15 inches in width, and 12 inches in height that has an exterior antenna, if any, no longer than 11 inches.

Minor modification means improvements to existing wireless telecommunications facilities and support structures that result in some material change to the facility or support structure but of a level, quality or intensity that is less than a major modification. Examples of minor modifications include, but are not limited to, repair and/or replacement of existing antennas, switching stations or electrical components.

Monopole means a single, freestanding pole-type wireless telecommunications facility structure supporting one or more antenna.

Mount means the structure or surface upon which wireless telecommunications facilities are mounted. There are three types of mounts:

- (1) *Building mount.* A wireless telecommunications facility mount fixed to the roof or side of a building.
- (2) *Ground mount.* A wireless telecommunications facility mount fixed to the ground, such as a tower.
- (3) *Structure mount.* A wireless telecommunications facility fixed to a structure other than a building, such as light standards, utility poles, water towers and bridges.

Municipal code officer means the code enforcement officer of the city.

Ordinary maintenance means ensuring that wireless telecommunications facilities and support structures are kept in good operating condition. Ordinary maintenance includes inspections, testing and modifications that maintain functional capacity, aesthetic and structural integrity; for example, the strengthening of a support structure's foundation or of the support structure itself. Ordinary maintenance includes replacing antennas and accessory equipment on a like-for-like basis within an existing wireless telecommunications facility and relocating the antennas of approved wireless telecommunications facilities to different height levels on an existing monopole or support structure upon which they are currently located without changing the overall height of the support structure. Ordinary maintenance does not include major and minor modifications.

Personal wireless service shall be defined in the same manner as in Title 47, United States Code, Section 332(c)(7)(C), and the FCC as may be amended now or in the future, and includes the transmission and reception of spectrum-based services, including, but not limited to, radio or microwave signals used for communication, cellular phone, personal communications, commercial mobile services, enhanced specialized mobile radio, and any other wireless services licensed by the FCC and unlicensed wireless services and facilities which provide subscribers with the ability to access or receive calls from the public switched telephone network. Personal wireless services also include unlicensed wireless services, which are services that are not licensed by the FCC but are deployed through equipment that is authorized by the FCC. Personal wireless services include common carrier wireless exchange access services, which are offerings designed as competitive alternatives to traditional wireless local exchange providers.

Personal wireless service facilities shall be defined in the same manner as in Title 47, United States Code, Section 332(c)(7)(C), and the FCC as may be amended now or in the future, and includes transmitters, antenna structures and other types installations and facilities for the provisioning of personal wireless services.

Pre-existing support structures and antennas means any wireless telecommunications facility support structure or antenna for which a permit has been properly issued prior to the adoption of this article.

Replacement means constructing a new wireless telecommunications facility support structure of proportions and of equal height or such other height as would be allowed under the definition of minor modification to a pre-existing support structure in order to support a wireless telecommunications facility or to accommodate collocation and removing the pre-existing support structure.

Site shall mean and refer to the current boundaries of the leased or owned property surrounding the location of wireless telecommunications facilities and any access or utility easements currently related to the site, and, for other eligible support structures, shall mean and be further restricted to that area in proximity to the structure and to other transmission equipment already deployed on the ground.

Small wireless facility ("Small Wireless Facility" or "Small Wireless Facilities") means radio transceivers; surface wave couplers; antennas; coaxial, fiber optic, or other cabling; power supply; backup batteries; and comparable and associated equipment, regardless of technological configuration, at a fixed location or fixed locations that enable communication or surface wave communication between user equipment and a communications network and that meet both of the following qualifications:

- (a) Each wireless provider's antenna could fit within an enclosure of no more than six cubic feet in volume; and
- (b) All other wireless equipment associated with the facility is cumulatively no more than 28 cubic feet in volume, measured based upon the exterior dimensions of height by width by depth of any enclosure that may be used. Electric meters; concealment elements; telecommunications demarcation boxes; grounding equipment; power transfer switches; cutoff switches; and vertical cable runs for connection of power and other services shall not be included in the calculation of volume. Such term shall not include a pole or support structure on, under, or within which the equipment is located or collocated or to which the equipment is attached.

Stealth wireless telecommunications facility means any wireless telecommunications facility that is integrated as an architectural feature of an existing structure or any new support structure designed so that the purpose of the wireless telecommunications facility or support structure providing personal wireless services is not readily apparent to a casual observer.

Support structure(s) means a building, billboard, water tank, or any other structure to which a small wireless facility is or may be attached. Such term shall not include a decorative pole, electric transmission structure, or pole.

Transmission equipment shall mean and refer to equipment that facilitates transmission for any personal wireless services, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cables, regular and backup power supplies, and equipment associated with personal wireless services, including, but not limited to, unlicensed and licensed or authorized by the FCC, private, broadcast, and public safety services, as well as fixed wireless services such as wireless backhaul.

Utility pole means a utility pole or a utility pole in an identical or nearly identical location as an existing utility pole and which serves to replace an existing utility pole.

Wireless telecommunications facility means and refers to any wireless telecommunications facility structure utilized for the purposes of supporting any antennas and their associated facilities, including structures that are constructed for personal wireless services, including, but not limited to, services licensed or authorized by the FCC, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as wireless backhaul, and the associated site. A wireless telecommunications facility can consist of one or more antennas and accessory equipment or one base station and includes Small Wireless Facilities.

(Ord. No. 1140, § 1, 2-1-2018)

Sec. 18-378. - Applicability.

- (a) All wireless telecommunications facilities or support structures erected within the city shall comply with the requirements of this article; except that this article shall not govern any wireless telecommunications facility or support structure that is owned and operated by

a federally licensed amateur radio or citizen band radio operator, or any antenna that is used exclusively for receive only purposes.

- (b) Prior to the submission of an application to install or construct a wireless telecommunications facility or support structures within the city, applicants must first be in full compliance with City Code section 707.2 and secured any permits required under this section and be in compliance with all other applicable city ordinances and the requirements of this article.
- (c) Pre-existing wireless telecommunications facility support structures and antennas shall not be required to meet the requirements of this article, except as identified herein.

(Ord. No. 1140, § 1, 2-1-2018)

Sec. 18-379. - Approvals required for wireless telecommunications facilities and support structures.

- (a) *Administrative review.* Wireless telecommunications facilities located on an existing support structure used for the provisioning of personal wireless services at the time an application is submitted shall be permitted after administrative review and administrative approval in accordance with the standards set forth in this article.
- (b) *Conditional use permit.* Wireless telecommunications facilities and support structures not permitted by administrative approval shall be reviewed as a conditional use in those zoning districts set forth in this article in accordance with the standards set forth in this article.
- (c) *Exempt.* Ordinary maintenance of existing wireless telecommunications facilities and support structures, as defined herein, shall be exempt from zoning requirements but shall comply with all building department requirements.

The following facilities are not subject to the provisions of this article:

- (1) Antennas used by residential households solely for broadcast radio and television reception;
- (2) Satellite antennas used solely for residential or household purposes;
- (3) COWs placed for a period of not more than 120 days at any location within the city after a declaration of an emergency or a disaster by the governor or by the responsible official of the city; and
- (4) Television and AM/FM radio broadcast towers and associated facilities.

(Ord. No. 1140, § 1, 2-1-2018)

Sec. 18-380. - Wireless telecommunications facilities and support structures permitted by administrative approval.

- (a) *Wireless telecommunications facilities located on existing structures.*
 - (1) Minor modifications and ordinary maintenance of antennas and accessory equipment on any existing wireless telecommunication facility structure are subject to administrative review in accordance with the provisions of this article.

- (2) Antennas and accessory equipment shall not penetrate the protected airspace associated with Atlanta Regional Airport - Falcon Field.
- (b) *Administrative review of certain Small Wireless Facilities.* The following Small Wireless Facilities applications shall be reviewed administratively by the director:
 - (1) Small Wireless Facilities located on existing structures in any zoning district;
 - (2) Small Wireless Facilities located on existing structures in a public right-of-way;
 - (3) Small Wireless Facilities located on City owned poles;
 - (4) Small Wireless Facilities located on a new structure constructed for a use other than the provisioning of personal wireless services in any nonresidential zoning district;
 - (5) Small Wireless Facilities mounted on buildings;
 - (6) Modifications to a wireless facility support structure which involves the co-location, the new installation, the removal, or the replacement of wireless telecommunications facility transmission equipment provided the modification does not substantially change the physical dimensions of an eligible support structure.
- (c) *General standards, design requirements, and miscellaneous provisions.* Unless otherwise specified herein, all wireless telecommunications facilities and support structures permitted by administrative approval are subject to the applicable general standards and design requirements identified herein.
- (d) *Administrative review process for wireless communications facilities not located in a right-of-way.*
 - (1) All administrative review applications must contain the following:
 - a. Administrative review application form signed by applicant.
 - b. Copy of lease or letter of authorization from property owner evidencing applicant's authority to pursue application.
 - c. Construction drawings detailing proposed improvements. Drawings must depict improvements related to the requirements listed in this article, including property boundaries, setbacks, topography, elevation sketch, and dimensions of improvements.
 - d. A plat of the property identifying exact boundaries of the lease area for the new telecommunications facility and support structure, as well as the location of the access easement.
 - e. Administrative review application fee as adopted by city council in the schedule of fees and kept on file in the city clerk's office.
 - (2) Procedure.
 - a. Within 90 calendar days of the date an application for modification or collocation of wireless facilities is filed with the city, unless another date is specified in a written agreement between the city and the applicant, the city shall: (1) make its final decision to approve or disapprove the application; and (2) advise the applicant in writing of its final decision. Within 30 calendar days of the receipt of an application for administrative review, the director shall either: (1) inform the applicant in writing the specific reasons why the application is

incomplete and does not meet the submittal requirements; or (2) schedule an administrative review meeting with the applicant within 30 days of the receipt of a complete application. This meeting is not a public hearing. If the director informs the applicant of an incomplete application within 30 days, the overall time frame for review is suspended until such time the applicant provides the requested information.

- b. An applicant that receives notice of an incomplete application may submit additional documentation to complete the application. An applicant's failure to complete the application within 60 calendar days after receipt of written notice shall constitute a withdrawal without prejudice of the application. An application withdrawn without prejudice may be resubmitted upon the filing of a new application fee.
- c. The director must issue a written decision granting or denying the request within 90 days of the submission of the initial application unless:
 - 1. The director notified the applicant that the application was incomplete within 30 days of filing. If so, the remaining time from the 90-day total review time is suspended until the applicant provides the missing information; or
 - 2. Extension of time is agreed to by the applicant.
- d. Should the director deny the application, the director shall provide written justification for the denial. The denial must be based on substantial evidence of inconsistencies between the application and this article.
- e. Applicant may appeal any decision of the director approving, approving with conditions, or denying an application or deeming an application incomplete within 30 days to the city council in accordance with city ordinances.

(e) Administrative review process for wireless communications facilities located in a right-of-way.

(1) Applications for wireless communications in a right-of-way shall contain the following:

- a. The applicant's name, address, telephone number, email address, including emergency contact information for the applicant;
- b. A general description of the proposed work and the purpose and intent of the proposed facility;
- c. Detailed construction drawings regarding the proposed use of the right-of-way;
- d. To the extent the proposed facility involves collocation on a pole or support structure, a structural report prepared by a licensed engineer evidencing that the pole or support structure will structurally support the collocation or that the pole or support structure may and will be modified to meet structural requirements;
- e. For any new above ground facilities, visual depictions if such are not included in the construction drawings;
- f. Information indicating the horizontal and approximate vertical location of the small wireless facility relative to the boundaries of the right-of-way;

- g. In the case of collocation on a pole or support structure owned by a third party, certification that the wireless provider has permission from the owner to collocate the pole or support structure; and
- h. If the applicant is not a wireless services provider, a certification that a wireless services provider has requested that the applicant collocate the small wireless facilities or modify or replace the pole at the requested location.

(2) Procedure:

- a. Applicants shall meet with City representatives at least 30 days prior to submitting an application to inform the City of the following:
 - 1. A projected commencement date;
 - 2. The number of small wireless facilities and poles to be deployed during the 24 months after commencement and;
 - 3. The expected timing of the deployment.
- b. All documents provided by applicants shall be presumed to be confidential and proprietary and a trade secret as defined in Code Section 10-1-76 of the Official Code of Georgia shall be exempt from disclosure under state and federal law.
- c. Within 20 calendar days of receipt of a written application, the director shall:
 - 1. Notify the applicant in writing of the commencement and completion dates of any City road project that would commence within 24 months after the application is filed;
 - 2. Notify the applicant of any aspect of the application that appears to be grounds for denial; and
 - 3. Determine whether the application is complete and inform the applicant of any missing information in writing.

An applicant that receives notice of an incomplete application may submit additional documentation to complete the application. The applicant may submit the requested information within 20 days of receiving notice without paying any additional application fee. If the director determines that an application remains incomplete or that the applicant has made changes to the application other than to address the missing information previously identified, the director shall inform the applicant of such determination in writing within 10 days of receipt of the resubmission. Such notice shall constitute a denial of the application and must include justification for the denial which must be based on substantial evidence of inconsistencies between the application and this article. If an application is denied, the applicant must file a new application and pay the applicable fee.

- d. The director shall make its final decision to approve or deny the application within 30 days of the written determination that the application is complete for a collocation on existing facilities, and within 70 days for the installation, modification, or replacement fo a pole.

(Ord. No. 1140, § 1, 2-1-2018)

Sec. 18-381. - Wireless telecommunications facilities and support structures permitted by conditional use permit.

- (a) Any wireless telecommunications facilities or support structures not meeting the requirements of administrative approval shall be reviewed and subject to approval by both the planning commission and city council as a conditional use within specific zoning districts, subject to the requirements of this article.
- (b) General standards, design requirements, and miscellaneous provisions.
 - (1) Unless otherwise specified, all wireless telecommunications facilities and support structures permitted by conditional use permit are subject to the applicable general standards and design requirements identified herein.
 - (2) Siting of new wireless telecommunications facilities and support structures shall be in accordance with the following hierarchy of facility alternatives, ranked from highest to lowest preference as follows:
 - a. Collocation on existing structure.
 - b. Concealed freestanding (stealth application).
 - c. Non-concealed freestanding monopole.
 - d. Non-concealed freestanding lattice structure.
- (c) Conditional use permit review process.
 - (1) All conditional use permit applications must contain the following:
 - a. Conditional use permit application form signed by applicant.
 - b. Copy of lease or letter of authorization from property owner evidencing applicant's authority to pursue application.
 - c. A title report or American Land Title Association (A.L.T.A.) survey showing all easements on the subject tract, together with a full legal description of the property.
 - d. Construction drawings detailing proposed improvements. Drawings must depict improvements related to the requirements listed in this article, including property boundaries, setbacks, topography, elevation sketch, and dimensions of improvements.
 - e. A plat of the property identifying exact boundaries of the lease area for the new wireless telecommunications facility and support structure, as well as the location of the access easement.
 - f. A vicinity map delineating the location and classification of all major public or private streets and rights-of-way, driveways, public parking areas and multi-use paths within 1,000 LF of the proposed wireless telecommunications facilities and support structure location. Said vicinity map shall also include zoning districts boundaries.
 - g. A list of all property owners, to include the name and mailing address of all owners of property abutting the property where the new wireless

telecommunications facility will be located as well as all owners of property located within 200 feet of the property where the new wireless telecommunications facility will be located. Property ownership shall be ownership as shown by the Fayette County Tax Digest for the year in which the application is considered, and the city officials have no duty to inquire into ownership beyond that shown on said tax digest. As used in this section, the phrase "owners of adjacent property" means any owner of property that physically touches the property under consideration.

- h. Two sets of mailing labels for such property owners shall be provided, along with a notarized letter of certification stating the ownership list referenced herein is accurate and to the best of the applicant's ability.
- i. An evidence of need report certified by a radio frequency engineer demonstrating the need for the new wireless telecommunications facilities and support structures at the proposed location. The following information shall be provided within the report:
 - 1. Identification of the efforts to comply with the wireless telecommunications facility and location hierarchy as identified herein. If a concealed freestanding or nonconcealed freestanding structure is proposed, the applicant shall demonstrate that existing wireless telecommunications facilities, or the mitigation of existing wireless telecommunications facilities, within the applicant's geographic search area (GSA) cannot reasonably accommodate the applicant's need because:
 - A. There are no existing wireless telecommunications facility structures within the GSA that meet the applicant's engineering requirements and why.
 - B. The existing wireless telecommunications facilities and support structures within the GSA are not of sufficient height and cannot be increased in height to meet the applicant's engineering requirements.
 - C. The existing wireless telecommunications facilities and support structures within the GSA do not have sufficient structural strength and cannot be structurally improved to support the applicant's proposed wireless telecommunications and related equipment. Such information shall be certified by a professional engineer licensed to practice in the state.
 - D. There are other limiting factors that render existing wireless telecommunications facilities and support structures in the GSA unsuitable.
 - 2. For all wireless telecommunications facilities and support structures proposed within 500 LF of any residentially zoned parcel, a written report shall be provided which demonstrates the applicant's meaningful efforts to secure alternative sites in non-residential areas. The applicant shall provide:
 - A. A list of alternative sites that are potential alternatives to the proposed location.
 - B. A written explanation as to why the alternative sites considered were either unacceptable or infeasible due to technical or physical reasons.

- C. Copies of written requests and responses for shared use, along with any letters of rejection stating the reasons for rejection.
- 3. Graphics to be provided shall include:
 - A. A map of the GSA to include the location of the proposed wireless telecommunications facilities and support structures and all existing wireless telecommunications facilities and support structures within the GSA. The exact location (in longitude and latitude, to degrees, minutes and seconds to the nearest tenth), including the height of the existing towers; and height, type and number of existing antennas on each support structure.
 - B. A map of the GSA and all existing alternative structures that are potential alternatives to the proposed wireless telecommunications facility and support structure.
 - C. A color plot demonstrating the existing coverage of all existing wireless telecommunications facilities and support structures owned and proposed by the applicant within the GSA.
 - D. Additional maps and calculations as may be deemed necessary by the director to prove the need for the new wireless telecommunications facilities and support structures.
- 4. Applications for new wireless telecommunications facilities and support structures shall be considered together as one application requiring only a single application fee.
- 5. All new support structures shall be designed such that more than one provider of personal wireless services can collocate on the new support structure in the future.
- j. A visual impact assessment demonstrating the visual impacts the proposed wireless telecommunications facilities and support structures might have on the adjoining properties. The following information shall be provided within the report:
 - 1. *Line-of-sight analysis.* The applicant shall provide a line-of-sight analysis, including elevation views of the proposed facility. The analysis shall include a description of natural and man-made features that affect the buffering of the potential visual impact of the structure.
 - 2. *Photo simulations.* The applicant shall provide photo simulated post-construction renderings of the completed proposed wireless telecommunications facilities and support structures, equipment compound, equipment cabinets, ancillary structures and landscaping. The simulations shall include a minimum of four views (north, south, east and west).

The views shall incorporate before and after scenarios, a scaled color image of the proposed type of facility, an aerial map with the location of the selected views, and a description of the technical approach used to create the photo simulations.

3. *Balloon test.* The applicant shall conduct a balloon test, the purpose of which shall be to delineate the height of the proposed wireless telecommunications facilities and support structures, prior to the public hearing on the application. The balloon test shall meet the following requirements:
 - A. The applicant shall arrange to fly, or raise upon a temporary mast, a minimum of a three-foot in diameter length brightly colored balloon at the maximum height of the proposed wireless telecommunications facilities and support structures. Said balloons shall be flown within 50 horizontal feet of the center of the proposed support structure.
 - B. The dates (including a second date, in case of poor visibility on the initial date), times and location of the balloon test shall be advertised no less than seven days in advance in the city's legal organ. The applicant shall notify the director no less than 14 days in advance of the balloon test.
 - C. The balloon shall be flown for no less than four consecutive hours sometime between 10:00 a.m. and 4:00 p.m. on the dates chosen. The primary date shall be on a weekend. In the case of poor weather or visibility on the selected date, the secondary date shall be scheduled for the following weekend at the same time. Pictures shall be taken of the balloon from approximately 200 feet away from a minimum of four views (north, south, east and west).
 - k. Documentation from the FAA indicating the proposed wireless telecommunications facilities and support structure are in compliance with Subpart C of the Federal Aviation Regulations, Part 77, "Objects Affecting Navigable Airspace," if applicable.
 - l. Documentation from the Peachtree City Airport Authority indicating their approval of the proposed wireless telecommunications facilities and support structure.
 - m. Conditional use permit review application fee as adopted by city council in the schedule of fees and kept on file in the city clerk's office.
- (2) Procedure.
- a. Within 30 calendar days of the receipt of an application for an administrative review, the director shall either: (1) inform the applicant in writing the specific reasons why the application is incomplete and does not meet the submittal requirements; or (2) deem the application complete and schedule a meeting with the applicant. If the director informs

the applicant of an incomplete application within 30 days, the overall time frame for review is suspended until such time the applicant provides the requested information.

- b. An applicant that receives notice of an incomplete application may submit additional documentation to complete the application. An applicant's failure to complete the application within 60 calendar days after receipt of written notice shall constitute a withdrawal without prejudice of the application. An application withdrawn without prejudice may be resubmitted upon the filing of a new application fee.
- c. A complete application for conditional use permit shall be scheduled for a Public Hearing in accordance with established procedures.
- d. Applications for new support structures with proposed wireless telecommunications facilities shall be considered as one application requiring a single application fee.
- e. The subject tract shall be posted and the adjoining property owners shall be notified in accordance with established procedures.
- f. The director shall issue a written decision granting or denying the conditional use permit application within 150 calendar days of the submission of the original application unless:
 - 1. The director notified the applicant that its application was incomplete within 30 days of filing. If so, the remaining time from the 150-day total review time is suspended until the applicant provides the missing information.
 - 2. Extension of time is agreed to by the applicant.

Failure to issue a written notice within 150 calendar days shall constitute an approval of the application.

(Ord. No. 1140, § 1, 2-1-2018)

Sec. 18-382. - General standards and design requirements for wireless telecommunications facilities not located in a right-of-way.

(a) *Permitted zoning districts.*

- (1) Wireless telecommunications facilities and support structures shall be permitted within the following zoning districts as a conditional use:
 - a. LI light industrial;
 - b. GI general industrial; and
 - c. OS-P open space - public.
- (2) Wireless telecommunications facilities and support structures shall be permitted within the following zoning districts as a conditional use subject to additional conditions as described herein:
 - a. GC general commercial, and
 - b. OI office-institutional.

Said conditions shall include the following: The location of the support structure and the associated access easement shall be reviewed and approved by the city fire marshal to ensure emergency access will not be compromised following construction.

- (3) Wireless telecommunications facilities and support structures may be considered to be either principal or accessory uses on a particular zoning lot. For purposes of locating a telecommunications facility or support structure on a particular lot, the dimensions of the entire lot shall control, even though the telecommunications facility or support structure may be located on a leased parcel within the overall lot.
- (4) Wireless telecommunications facilities or support structures shall not be located on any zoning lot that is determined to be nonconforming, or on any zoning lot on which there exists a nonconforming use.

(b) *Design.*

- (1) Monopoles shall be subject to the following:
 - a. Monopoles shall be designed to accommodate the collocation of other antennas whenever economically and technically feasible or aesthetically appropriate, as determined by the planning commission and city council.
 - b. The telecommunications facilities at the base of the monopole shall be of sufficient size to accommodate accessory equipment for the collocation of the equipment of other providers of personal wireless services whenever economically and technically feasible or aesthetically appropriate, as determined by the planning commission and city council.
 - c. Unless a stealth wireless telecommunications facility or otherwise required by the FCC, the FAA, or the city, support structures shall have a brown or black finish or as reasonably required by the city based upon the location and aesthetics.
- (2) Lattice support structures shall be subject to the following:
 - a. Lattice wireless telecommunications facility support structures shall be designed to accommodate no less than five providers of personal wireless services.
 - b. The wireless telecommunications facilities at the base of the support structure must be of sufficient size to accommodate accessory equipment for no less than five providers of personal wireless services.
 - c. Unless otherwise required by the FCC, the FAA, or the city, wireless telecommunications facility support structures other than stealth wireless telecommunications facilities shall have a galvanized silver or gray finish.
- (3) Stealth wireless telecommunications facilities shall be designed to accommodate the collocation of other antennas whenever economically and technically feasible or aesthetically appropriate, as determined by the planning commission and city council.
- (4) Wireless telecommunications facilities located on the roof or on the side of the building shall be grouped together and integrated to the maximum degree possible with the building design.

- (5) Wireless telecommunications facilities shall be placed toward the center of the roof or thoroughly screened from residential building views and from public views.
- (6) Upon request of the applicant, the planning commission may recommend to the city council that they consider waiving the requirement that new wireless telecommunications facility support structures accommodate the collocation of other providers of personal wireless services if it finds that collocation at the site is not essential to the public interest, or that the construction of a shorter wireless telecommunications facility support structure with fewer antennas will promote community compatibility.

(c) *Setback requirements.*

- (1) The following setback requirements shall apply to all new wireless telecommunications facility support structures. For clarification, the most restrictive setback requirements shall be applicable:
 - a. All wireless telecommunications facility support structures shall be set back from any property line abutting a residential use, school or place of worship, as measured from the base of the wireless telecommunications facility support structure to the boundary of such property, a minimum distance of the height of the wireless telecommunications facility plus ten feet.
 - 1. On those tracts of land separated from a residential use, school or place of worship by a public street right-of-way, the setback shall be established by measuring from the boundary of the property such that there is no less than 100 feet separating the property from the base of the wireless telecommunications facility support structure.
 - 2. On those tracts of land separated from residential use, school or place of worship by a city-owned greenbelt or open space, the side and/or rear setback shall be established by measuring from the boundary of the property such that there is no less than 100 feet separating the property from the base of the wireless telecommunications facility support structure.
 - b. The minimum setback for all wireless telecommunications facility support structures located on property adjacent to an arterial highway shall be no less than a distance equal to the height of the tower as measured from the right-of-way to the base of the support structure.
 - c. The minimum setback for all wireless telecommunications facility support structures located on property abutting all other public streets shall be no less than a distance equal to the height of the tower as measured from the right-of-way to the base of the wireless telecommunications facility support structure.
 - d. Unless otherwise stated herein, all accessory equipment shall be set back from the property lines in accordance with the minimum setback requirements within the underlying zoning district.
 - e. All wireless telecommunications facilities, excluding alternative tower structures, shall be set back from any off-site residence a distance equal to three times the tower height or a minimum of 500 feet, whichever is greater.

- f. Any wireless telecommunications facility and anchors for guyed towers shall comply with the minimum required setbacks and/or buffers of the applicable zoning district.
- g. All wireless telecommunications facilities shall be set back from all adjacent municipalities and counties a minimum distance of 1,000 feet.
- h. Towers located on the same lot as a private school or day care center shall be set back a distance equal to the height of the tower from all facilities, excluding parking areas. This provision shall not apply to an alternative tower structure which is allowed in conjunction with a private school conditional use.
- i. All wireless telecommunications facilities, excluding stealth telecommunications facilities, shall be structurally designed to accommodate the following minimum numbers of personal wireless services providers based on height of the tower:
 - 1. Up to 70 feet: personal wireless services provider;
 - 2. Greater than 70 up to 120 feet: two personal wireless services providers;
 - 3. Greater than 120 feet up to 150 feet; three personal wireless services providers;
 - 4. Greater than 150 feet up to 180 feet: four personal wireless services providers; and 5. Greater than 180 feet up to 250 feet: five personal wireless services providers.

(2) Antenna arrays for attached wireless telecommunications facilities must comply with the setback requirements identified herein and the setbacks of the zone in which they are located.

(d) *Height and dimensions.*

- (1) New wireless telecommunications facility support structures in all districts shall not exceed a height of 180 feet as measured from ground level to the highest point on the wireless telecommunications facility support structure, even if the highest point is an antenna.
- (2) An attached wireless telecommunications facility shall be limited in height to no more than ten feet from the top of the attachment structure.
- (3) The maximum height of roof mounted wireless telecommunications facilities and equipment shall not exceed 15 feet above the top of the roof on which the wireless telecommunications facility is located.

(e) *Aesthetics.*

- (1) *Lighting and marking.* Wireless telecommunications facilities and support structures shall not be lighted or marked unless required by the FCC or the FAA. Support structures required to be lit by the FCC or FAA shall not be located within 200 feet of a residentially zoned tract of land.
- (2) *Signage.* A sign no larger than four square feet shall be located on the wireless telecommunications facilities and shall identify the ownership and emergency contact information, FCC antenna registration number (if required) and any other

information as required by government regulation. Commercial advertising is strictly prohibited.

- (3) *Landscaping.* In all districts, the director shall have the authority to impose reasonable landscaping requirements surrounding the accessory equipment. Required landscaping shall be consistent with surrounding vegetation and shall be maintained by the facility owner in perpetuity.
 - (4) *Accessory equipment.* Buildings, cabinets or shelters shall be used only to house equipment and other supplies in support of the operation of the wireless telecommunications facilities and support structures. Any equipment not used in direct support of such operation shall not be stored on the site.
 - (5) *Security fencing.* Accessory equipment at the base of the support structure shall be enclosed with a black vinyl-coated chain link fence at no less than eight feet in height. Portions of the wireless telecommunications facilities visible from off-site shall be screened with a stockade-type wood fence at no less than six feet in height with brick columns (two feet x two feet x seven feet tall) spaced at no less than 16 feet o.c.
 - (6) *Anti-climbing devices.* Support structures shall be equipped with an anti-climbing device to prevent unauthorized access. Any form of razor wire shall not be permitted as an anticleimbing device.
 - (7) *Access drive.* All access roads shall be constructed of gravel and/or dustless and durable Portland cement or asphaltic concrete complying with specifications established by the city. Said drive shall be maintained in a usable condition.
 - (8) *Antenna dimensions.* A wireless telecommunications facility antenna mounted on a wall of an existing building shall be mounted in such a configuration as to be flush to the wall as technically possible.
 - (9) *Color.* The wireless telecommunications facility antenna shall be constructed, painted, or fully screened to match as closely as possible the color and texture of the building and wall on which it is mounted.
 - (10) *Equipment and Cabinets.* Any accessory equipment shelter must blend in with the surrounding buildings in architectural character and color.
- (f) Compliance with government regulations. All wireless telecommunications facilities and support structures must comply with current standards or regulations of the FAA, the FCC, or any other agency of the federal government with the authority to regulate such wireless telecommunications facilities and wireless telecommunications support structures. If such standards and regulations are changed, the owners of the wireless telecommunications facilities and support structures governed by this article shall bring such wireless telecommunications facilities and support structures into compliance with such revised standards and regulations within six months of the effective date of such standards and regulations unless a more stringent compliance schedule is mandated by the controlling federal agency. Failure to bring wireless telecommunications facilities and support structures into compliance with such revised standards and regulations shall constitute grounds for the removal of the wireless telecommunications facilities and support structures at the owner's expense and shall result in appropriate action by the code enforcement officer..

- (g) *Compliance with building code.* All wireless telecommunications facilities and support structures must comply with all current building and electrical codes which have been adopted by the city, as well as the applicable standards of the Electronic Industries Association, as amended. If upon inspection the city concludes that a wireless telecommunications support structure fails to comply with such codes and standards and constitutes a danger to persons or property, upon notice being provided to the owner of the wireless telecommunications support structure, the owner shall have 30 days to bring such wireless telecommunications support structure into compliance with such standards. If the owner fails to bring such wireless telecommunications support structure into compliance with such standards, appropriate action will be taken by the code enforcement officer.

(Ord. No. 1140, § 1, 2-1-2018)

Sec. 18-383. - Miscellaneous provisions.

- (a) *Safety.* All ground-mounted accessory equipment and wireless telecommunications facility support structures shall be secured and enclosed with a privacy fence as specified herein.
- (b) *Environmental standards.*
- (1) Wireless telecommunications facilities and support structures shall not be located within wetlands or wetland buffers, whether federal or state designated.
 - (2) Wireless telecommunications facilities and support structures shall not generate noise in excess of 60db at ground level at the property line.
- (c) *Abandonment and removal.*
- (1) *Notification.* Each provider of personal wireless services shall notify the director of their operational and non-operational wireless telecommunications facilities by December 31st of each year. The director shall maintain and update a list of these wireless telecommunications facilities for geographical information systems (GIS) purposes, and for use in collocation/site sharing, and for taking necessary actions for the removal of abandoned facilities as established below.
 - (2) *Removal of abandoned facilities.* Any wireless telecommunications facility that is not operated for a period of six months shall be considered abandoned, and the owner of such wireless telecommunications facility shall remove same within 30 days of receipt of notice from the governing authority notifying the owner of such abandonment. If there are two or more users of a single wireless telecommunications facility, then this provision shall not become effective until all users cease using the wireless telecommunications facility as identified herein.
 - (3) *Bond required.* Prior to issuance of a certificate of completion, the provider of personal wireless services and/or the support structure owner shall provide a performance bond in the form of a letter of credit drawn on a Georgia bank with an amount of \$20,000.00. Said bond shall be submitted to the director prior to issuance of the certificate of completion and shall be renewable at periods not to exceed five years. The length of the bond shall be used for the removal of such structure for the lesser of the length of the lease (if applicable), including extensions, or, 20 years.

Said bond shall include a requirement that notice be given to the city in the event that the bond is terminated, non-renewed, or otherwise cancelled, such notice to be given not less than 60 days prior to the effective date of such termination, nonrenewal, or cancellation.

- (d) *Multiple uses on a single parcel or lot.* Wireless telecommunications facilities and support structures may be located on a parcel containing another principal use on the same site.
- (e) *Support structure certifications.*
 - (1) An annual wireless telecommunications facility support structure certification shall be required for any support structure or antenna in the city, including those legally in use on the effective date of this article. Certification shall be submitted to the director and shall be signed and notarized by the wireless telecommunications facility support structure owner or his authorized representative by January 31 each year.
 - (2) A wireless telecommunications facility support structure certification shall consist of a current description of the wireless telecommunications facility support structure's location, height, physical condition, antennas and support facilities.

(Ord. No. 1140, § 1, 2-1-2018)

Sec. 18-384. - Wireless telecommunications facilities and support structures in existence on the date of adoption of this article.

- (a) Wireless telecommunications facilities and support structures that were legally permitted on or before the date this article was enacted shall be considered a permitted and lawful use.
- (b) Non-conforming wireless telecommunications facilities.
 - (1) Non-conforming antennas or accessory equipment. Ordinary maintenance may be performed on non-conforming antennas and accessory equipment.
 - (2) Minor modifications to non-conforming wireless telecommunications facilities may be permitted upon the granting of administrative approval by the director.
 - (3) Major modifications to non-conforming wireless telecommunications facilities shall require approval of both the planning commission and city council.
- (c) Non-conforming wireless telecommunications facility support structures.
 - (1) Non-conforming wireless telecommunications facility support structure. Ordinary maintenance may be performed on a non-conforming wireless telecommunications facility support structure.
 - (2) Collocation of wireless telecommunications facilities on an existing non-conforming wireless telecommunications facility support structure is permitted upon the granting of administrative approval by the director.
 - (3) Minor modifications may be made to non-conforming wireless telecommunications facility support structures to allow for collocation of wireless telecommunications facilities. Such minor modifications shall be permitted by administrative approval granted by the director.

- (4) Major modifications to non-conforming support wireless telecommunications facility structures shall require approval of both the planning commission and city council.
(Ord. No. 1140, § 1, 2-1-2018)

Sec. 18-385. - Variances.

All wireless telecommunications facilities and support structures shall comply with the provisions of this article, unless a written request is filed and approved to waive this requirement. All variance procedures shall be held in strict conformance with the procedures for variances as set forth in the city's zoning ordinance.

(Ord. No. 1140, § 1, 2-1-2018)

Sec. 18-386. – Wireless telecommunications facilities in a right-of-way.

- (a) Wireless providers are required to comply with requirements that prohibit communications service providers and electric service providers from installing poles in a right-of-way in areas designated solely for underground facilities as required by this Ordinance.
- (b) The City and wireless provider may voluntarily enter into an agreement including agreements with regards to rates, fees, and other terms. Such agreement shall be made available for public inspection and available for adoption upon the same terms and conditions to any requesting wireless provider.
- (c) Applicants must meet with City representatives thirty (30) days prior to the submission of an application and provide the following:
- (1) A projected commencement date;
 - (2) The number of small cells to be installed; and
 - (3) The expected timing of deployment.

All documents or other information provided by the applicant shall be presumed to be confidential and proprietary, and a trade secret, as defined in Code Section 10-1-761, shall be subject to exemption from disclosure under state and federal law.

- (d) Applicants must submit an application and obtain a permit before collocating any small wireless facility or modifying, or replacing a pole for collocation in the right-of-way. (e) An application shall not be required for the following activities:
- (1) With respect to a pole on which a small wireless facility is collocated, inspections, testing, repairs, and modifications that maintain functional capacity and aesthetic and structural integrity, provided that the modifications are limited by the structural load analysis supplied in a prior application; and

- (2) With respect to a small wireless facility, inspections, testing, or repairs that maintain functional capacity or the replacement or upgrade of antennas or other components such as a swap out or addition of antennas and radio equipment that are similar in color, aggregate size, and other aesthetics to those previously permitted and so long as the pole or support structure can support the structural load in accordance with the structural load analysis supplied in a prior application
- (f) Small wireless facilities applications shall be reviewed administratively by the director (see Sec. 18-380(e) for the review process).
- (g) A wireless provider can collocate on City owned poles after receiving approval of a permit through an administrative review process.
- (h) Any material change to information contained in an application shall be submitted in writing to the City within 30 days after the events necessitating the change.
- (i) An applicant shall not be required to obtain or pay any fees for a building permit, as the permit issued pursuant to this Article serves as a building permit for the applicable poles and small wireless facilities.
- (j) The City can maintain rates and charge the following fees to applicants:
- (1) \$100.00 for each small wireless facility installed;
 - (2) \$250.00 for each pole that needs to be replaced with an associated small wireless facility;
 - (3) \$1,000.00 for each new pole installed with an associated small wireless facility;
 - (4) \$100.00 per year for each small wireless facility collocated on any existing or replacement pole;
 - (5) \$200 per year for each new pole with an associated small wireless facility;
 - (6) \$40.00 per year for each small wireless facility collocated on City poles; and
 - (7) 2.5% annual increases on all rates and charges beginning January 1, 2021.
- (k) Height requirements.
- (1) Poles installed in the right-of-way in areas zoned residential shall not exceed 50 feet above ground level.
 - (2) Poles installed in the right-of-way in areas zoned commercial shall not exceed the greater of;
 - a. 50 feet above ground level; or
 - b. 10 feet greater than the tallest existing pole as of January 1, 2019 and located within 500 feet of the new proposed pole.
 - (3) New small wireless facilities in the right-of-way shall not exceed:
 - a. 10 feet above an existing pole or support structure; or
 - b. The height limit provided for the installation of new poles.

Section 2. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 3. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

Section 4. This ordinance shall be in full force and effect upon its official adoption by the City Council.

Done, Ratified, and Passed this 1 day of April, 2021.

(Signatures on following page)



Vanessa Fleisch, Mayor



Phil Prebor, Post 1



Mike King, Post 2



Kevin Madden, Post 3



Terry Ernst, Mayor Pro Tem

Attest:


Yasmin Julio, City Clerk