RETREAT AGENDA
Friday, March 24, 2006

1.	Mid-Year Finance Review (FY 2006 Revenues & Expenses vs. Projections) (Salvatore)	8:00 – 8:20
2.	Options Relative to Riley Field Sports Complex Noise (Gaddo)	8:20 – 8:35
3.	Noise Issues Relative to the Kedron Multi-Purpose Rink (Gaddo)	8:35 – 8:40
4..	Update on Integrated Pest Management (Gaddo)	8:40 – 9:00
5.	Discussion of Teen Center (Plunkett)	9:00 – 9:20
6.	Discussion of Multi-Use Field (Plunkett)	9:20 – 9:35
7.	Discussion of PTC 50th Anniversary Planning (Plunkett)	9:35 – 9:50
8.	Update on Flint River/County Library Issue (based on status at that time) (Gaddo)	9:50 – 10:00
	BREAK	10:00 – 10:20
9.	Status of Comprehensive Plan Update (Rast)	10:20 – 11:15
10.	Discussion of City Owned Property with Commercial Potential (Rast)	11:15 – 12:00
	LUNCH	12:00 – 1:30
11.	Update on 2006 Street Resurfacing Program (Corbett)	1:30 - 1:50
12.	Update on 2006 Cart Path Resurfacing Program (Corbett)	1:50 – 2:10
13.	Update on Multi-Use Path System Master Plan (Rast)	2:10 – 2:40
	BREAK	2:40 – 3:00
14.	Update Presentation on SR 74 Widening – Phase I & II (Borkowski)	3:00 – 3:30
15.	Discuss Comcast Cable Franchise Agreement Negotiation (Tyler)	3:30 – 4:00

Saturday, March 24, 2006

16.	Update Presentation on Capital Improvement Projects (Borkowski)	8:00 – 8:50
17.	Update Presentation on Transportation Plan (Borkowski)	8:50 – 9:30
18.	Fire Department Strategic Plan (Lohr)	9:30 – 10:10
	BREAK	10:10 – 10:30

19.	Police Department Strategic Plan (Murray)	10:30 – 11:10
20.	Emergency Medical Services (EMS), Special Service Tax District (McMullen)	11:10 – 11:25
21.	Discuss Mayor & Council Salaries (McMullen)	11:25 – 11:40
22.	Discuss Volunteer Recognition Event (Logsdon)	11:40 – 12:00
	LUNCH	12:00 – 1:15
23.	Review Budget Process for New Council Members (Salvatore & McMullen)	1:15 – 1:30
24.	Discuss Scheduling Council Workshops (Logsdon)	1:30 – 1:40
25.	Discuss a Public Comment Session at Council Meetings (Logsdon)	1:40 – 1:50
26.	City Communications with Citizens (Logsdon)	1:50 – 2:00

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO:	Mayor and City Council
VIA:	City Manager Assistant City Manager
FROM:	Financial Services Director P.S.
DATE:	March 3, 2006
SUBJECT:	Mid-Year Financial Review March 24, 2006, City Council Retreat

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Overview

Currently, five months or 41.7% of FY 2006 has elapsed. Both revenues and expenses are extremely close to staff's projections for this time of year, but slightly favorable. Staff also projects that this same situation should hold true for fiscal year-end.

Revenues

At the end of February 2006 (five months of activity) actual General Fund revenue collections totaled $15,228,600. Staff's projection for this timeframe was $14,973,892. Therefore we realized $254,707, or about 1.7% more than anticipated. Attachment 1 to this memo shows the detailed status for each revenue account. Among the accounts that are running significantly ahead of projections are Insurance Premium Tax, Local Option Sales Tax, Occupational Taxes and all classes of Building Permits. In addition the city received about $5K more than anticipated for the Georgia Power Franchise Taxes (collected once a year, in March). Special Purpose Local Option Sales Tax (SPLOST) revenue was about $3K, or .7% higher than expected and Hotel Motel Taxes came in about $54,203, or 13.9% higher than expected.

Among the revenue line items that did not come in as good as expected were Court Fines, Recreation Programs, Alcoholic Beverage Server Licenses and Ambulance Fees. Overall, staff currently anticipates a year-end General Fund revenue surplus of about $207K, or less than 1% over budget.

Expenditures

After completion of 41.7% of the fiscal year (five months) 37.5% of General Fund departmental appropriations have been spent. Two major reasons that account for the lag in expenditures are that most street paving is not done until the summer months, and general liability insurance is invoiced by GMA in May. Also, most capital purchases are not made until after most of the

property tax revenue is collected. Attachment 2 to this memo shows the status for each department for this time frame. Departmental savings are currently estimated at $318K and this figure is expected to increase to $640K by fiscal year-end. Therefore, we currently expect to save about $80K more than the $559K that was budgeted for departmental savings. Overall, expenditures are tracking very well against budget at this time, and there are no significant problem areas to report.

FY 2006 Revenue Projections
As of February 28, 2006

Attachment 1

Description	YTD Projected	YTD Actual	Act vs. Proj	Percent	Y/E Projection	** 2006 BUDGET ** Amount		Percentage
Ad Valorem Property	7,562,234	7,543,437	(18,798)	-0.2%	7,881,194	7,881,194	-	0.0%
HTRG Credit Revenue	370,440	370,440	-	0.0%	370,440	370,440	-	0.0%
Motor Vehicle	251,892	236,163	(15,729)	-6.2%	559,565	573,424	(13,859)	-2.4%
Real Estate Transfer Tax	34,093	28,405	(5,688)	-16.7%	65,463	66,757	(1,294)	-1.9%
Recording Intangible Tax	101,254	111,808	10,553	10.4%	245,445	228,139	17,306	7.6%
GA Power Franchise Tax	-	-	-		752,403	752,403	-	0.0%
EMC Franchise Tax	-	-	-		647,530	647,530	-	0.0%
Atlanta Gas & Light	61,468	62,079	611	1.0%	246,482	245,871	611	0.2%
Comcast	94,989	104,861	9,873	10.4%	193,912	189,977	3,935	2.1%
Newnan Utilities	3,164	3,553	389		3,164	3,164	-	0.0%
Bell South Franchise Tax	2,245	2,631	385	17.2%	261,956	261,183	773	0.3%
Local Option Sales Tax	2,782,231	2,848,232	66,000	2.4%	6,565,902	6,554,692	11,210	0.2%
Alcoholic Beverage Tax	233,603	235,862	2,258	1.0%	570,119	565,780	4,339	0.8%
Mixed Drink Tax	25,782	29,698	3,916	15.2%	73,153	69,922	3,231	4.6%
Occupational Taxes	258,746	284,157	25,412	9.8%	374,918	343,999	30,919	9.0%
Insurance Premium Tax	1,514,308	1,599,236	84,928	5.6%	1,583,336	1,514,308	69,028	4.6%
Financial Institutions	19,484	14,213	(5,271)		63,481	63,481	-	0.0%
Total Taxes:	$ 13,315,934	$ 13,474,774	$ 158,840	1.2%	$ 20,458,463	$ 20,332,264	$ 126,199	0.6%
Alcoholic Beverage Lic.	239,830	249,725	9,895	4.1%	287,769	247,682	40,087	16.2%
Alcohol Bev.Server Lic.	33,356	19,725	(13,631)	-40.9%	29,388	47,399	(18,011)	-38.0%
Golf Cart Registration	13,912	5,805	(8,107)	-58.3%	148,011	153,388	(5,377)	-3.5%
Building Permits	148,259	236,909	88,650	59.8%	443,431	355,822	87,609	24.6%
Plumbing Permits	14,489	15,292	803	5.5%	35,967	34,774	1,193	3.4%
Electrical Permits	17,993	19,676	1,683	9.4%	46,000	43,184	2,816	6.5%
HVAC Permits	15,693	19,727	4,033	25.7%	39,769	37,664	2,105	5.6%
Soil Erosion/Develop Fees	8,494	10,437	1,943	22.9%	23,456	20,386	3,070	15.1%
Notice of Intent -EPD	-	161	161		161	-	161	
Zoning/Subdivision Fees	2,230	250	(1,980)	-88.8%	4,014	5,352	(1,338)	-25.0%
Sign Permits	-	775	775		500	-	500	
Kedron Dev Fee Coll	50	-	(50)		150	150	-	0.0%
Burn Permits	-	-	-		-	-	-	
Blasting Permits	-	300	300		200	-	200	
Misc. Fire Permits	-	-	-		-	-	-	
Certif. Of Ocupancy - Fire	-	800	800		550	-	550	
Site Follow Up - Fire	-	-	-		-	-	-	
Reinspection Fee	-	650	650		425	-	425	
New Constr. Plan Review	-	6,580	6,580		4,676	-	4,676	
Fire Sprinkler Plan Review	-	400	400		250	-	250	
Total Licenses & Permits:	494,307	587,212	92,904	18.8%	1,064,716	945,801	118,915	12.6%
Matching Grants					9,366	9,366	-	0.0%

Attachment 1

Description	YTD Projected	Actual	Act vs. Proj	Percent	Y/E Projection	* * 2006 BUDGET * * Amount		Percentage
Grant Incentive Program	-	-			50,000	50,000		
GA DOT	-	-	-		207,563	207,563	-	0.0%
FCBOE Reimb.Resource Off	-	-	-		44,000	44,000	-	0.0%
Total Intergovernmental:	-	-	-		310,929	310,929	-	0.0%
Court Restitution	-	1,993	1,993		1,333	-	1,333	
Development Fees	-	-	-		-	-	-	
Sale of Maps	-	785	785		498	-	498	
EMS	123,320	113,993	(9,327)	-7.6%	283,546	295,968	(12,422)	-4.2%
Tower Lease	112,092	111,054	(1,038)	-0.9%	141,606	145,203	(3,597)	-2.5%
Recycling Revenues	1,929	2,818	889	46.1%	5,460	4,630	830	17.9%
Facility Rentals/Deposits	5,690	6,248	558	9.8%	18,061	17,772	289	1.6%
Tourism Events/Activities	-	-	-		150,000	150,000	-	0.0%
Recreation Programs	144,518	116,997	(27,522)	-19.0%	515,169	523,590	(8,421)	-1.6%
Other Charges for Services	23,566	19,607	(3,958)	-16.8%	60,387	60,752	(365)	-0.6%
Amphitheater Reimb.	-	2,153	2,153		2,153	-	2,153	
DAPC Reimbursements	-	174	174		-	-	-	
Total Charges for Svces.:	411,115	375,822	(35,293)	-8.6%	1,178,213	1,197,915	(19,702)	-1.6%
Court Fines	480,894	422,154	(58,741)	-12.2%	1,090,155	1,154,146	(63,991)	-5.5%
Security Forfeitures	-	2,321	2,321		-	-	-	
Library Fines	8,649	11,457	2,808	32.5%	21,035	20,758	277	1.3%
Total Fines & Forf.	489,543	435,932	(53,612)	-11.0%	1,111,190	1,174,904	(63,714)	-5.4%
Interest Earnings	117,170	196,847	79,677	68.0%	315,872	281,208	34,664	12.3%
Other Revenue	12,079	3,330	(8,749)	-72.4%	87,068	87,666	(598)	-0.7%
Insurance Reimbursements	-	2,859	2,859		1,314	-	1,314	
Merchandise Sales	-	12	12		12	-	12	
Total Miscellaneous:	12,079	6,201	(5,878)	-48.7%	88,394	87,666	728	0.8%
Op.Transfer fr Hotel/Motel	129,898	147,966	18,068	13.9%	343,677	333,138	10,539	3.2%
Op.Transfer fr PIP Fund	-	-	-		-		-	
Sale of Fixed Assets	3,846	3,846	0		35,000	35,000	0	0.0%
Total Other Fin. Sources:	133,744	151,812	18,068	13.5%	378,677	368,138	10,539	2.9%
Surplus Carryover								
TOTAL GENERAL FUND REVENUES	$ 14,973,892	$ 15,228,600	$ 254,707	1.7%	$ 24,906,454	$ 24,698,825	$ 207,629	0.8%
Hotel/Motel Tax	$ 389,694	$ 443,898	$ 54,203	13.9%	$ 1,031,027	$ 999,413	$ 31,614	3.2%
SPLOST Revenues	$ 508,690	$ 512,420	$ 3,730	0.7%	$ 2,037,742	$ 2,034,013	$ 3,729	0.2%

Attachment 2

FY 2006 Expenditure Projections
As of February 28, 2006

Description	YTD Projected	YTD Actual	Y/E Projection	* * 2005 BUDGET * * Amount	* * 2005 BUDGET * * Percentage
Mayor & Council Dept. 1310	$63,031	$66,987	$90,349	$95,275	95%
City Manager Dept. 1320	$158,997	$149,402	$302,872	$381,593	79%
General Administration 1505	$1,500,000	$1,437,241	$3,453,946	$3,455,631	100%
Finance Dept. 1511	$212,010	$210,372	$465,090	$472,823	98%
Purchasing Dept. 1517	$52,889	$51,552	$124,985	$126,933	98%
Information Tech Dept. 1535	$84,589	$72,790	$199,696	$212,614	94%
Human Rescourses Dept. 1540	$120,232	$119,695	$231,367	$240,556	96%
Public Information Dept. 1570	$57,689	$52,842	$132,098	$138,454	95%
Engineering Dept. 1575	$121,715	$107,363	$303,585	$330,732	92%
City Clerk Dept. 1580	$156,718	$141,442	$412,509	$472,124	87%
Municipal Court Dept. 2650	$125,860	$101,882	$276,774	$302,063	92%
Police & Comm. Dept. 3210	$2,028,771	$1,940,139	$4,814,401	$4,915,610	98%
Fire Dept. 3510	$1,661,062	$1,646,377	$4,228,192	$4,331,685	98%
Mosquito Control Dept.	$417	$0	$1,000	$1,000	100%
EMS Dept 3600	$93,857	$97,275	$224,866	$225,256	100%
Public Works Dept.4100	$1,548,641	$1,538,220	$4,683,044	$4,707,850	99%
Recreation Dept. 6110	$879,701	$878,034	$2,469,509	$2,579,357	96%
Kedron Fieldhouse Dept.6122	$359,684	$379,189	$978,526	$1,011,780	97%
Senior Center Dept. 5520	$70,619	$63,393	$161,869	$169,485	96%
Library Dept. 6510	$433,923	$426,158	$1,028,713	$1,041,416	99%
StormWater Dept. 4250	$141,880	$56,295	$332,393	$340,513	98%
Planning Dept. 7410	$157,569	$148,098	$377,753	$378,166	100%
Code Enforcement Dept. 7450	$111,382	$120,693	$267,138	$267,317	100%
Building Dept. 7210	$188,149	$205,848	$516,160	$518,758	99%
	$10,329,385	$10,011,287	$26,076,832	$26,716,991	97.60%

37.47% % of budget spent

41.67% % FY Complete

	Budget	Projected	Variance
Annual Savings:	$559,406	$640,159	$80,753
YTD Savings (as of 2/28/06):		$318,098	

Leisure Services Division
Director of Leisure Services
Discussion Paper

Feb. 20, 2006

Options Relative to the Riley Field Sports Complex Noise

Purpose: This discussion paper is provided to facilitate discussion relative to noise and parking issues at Riley Field. The volume of park visitors caused by a greatly expanded youth football program has created a noise nuisance for nearby neighbors. Traffic on Wisdom Road and lack of adequate parking capacity has also created parking and traffic issues.

Background: The Riley Sports Complex is comprised of nearly 20 acres located off Wisdom Road adjacent to Peachtree City Elementary School. The Youth Football Association, the Youth LaCrosse Association and the Youth Track Association, as well as the PTC Running Club summer track series and the general public currently use it. It is two tiered, consisting of an upper level that contains a football (LaCrosse) field, track and concession/restroom facility, and a lower level (approximately 10 foot elevation drop) that contains another football (LaCrosse) field. A dead end parking lot with approximately 175-car capacity divides the two areas.

The facility has been part of the city almost since it's inception, according to corporate knowledge at the Recreation Department. It is reportedly the first sports facility the city had. Until about five years ago, it was a combined football/baseball facility. In spring and summer it housed, on the upper level, three baseball fields and on the lower field T-ball fields. In early fall the Recreation maintenance crew would re-configure both into two football fields. The lower field was used as a practice field and the upper field was used as the game field. Early in its history, the Youth Football Association that organized the recreational football program for the city was relatively small, with about 100 or so players and a small cheerleading squad. The program grew slightly but by 1996 was still only at about 200 or so players, and about 70 cheerleaders.

The current track was built around a lighted, reconstructed upper football field during the winter of 2000.

Once they had a new football field, the Youth Football organizers began to grow their program. It steadily grew to the point where now it has more than 500 participants and the cheerleading program has topped 150. (See attached trend charts) <u>It should be noted that Football and Cheerleading have the highest out-of-county participation percentages of any youth sports programs here</u>: football is at about 47% out of county and cheerleading is at 47%. Arguably, the program might not exist at its current level of success if not for the out of county participation.

This growth has created several issues:

Sound System/Noise Issues: As the football program grew the organizers desired to make the environment more like "real" football, so they began announcing games. At first, volunteers would simply call out names and make announcements, but as the program became more sophisticated, the association hired an announcer who did a play by play of all games, at high energy and high volume. High-energy music was also played over the loudspeakers during intermissions and at half time shows where cheerleaders use music to perform.

More than two years ago we began getting complaints from the neighbors who live in the Cobblestone Creek and Pinegate (and even Wisdom Woods and Preston Chase) communities about the noise levels. These communities are at the bottom of a ridge that slopes away from Riley Field, thus allowing the sound to cross a draw and create an echo effect that amplifies the sound. We have made several attempts to mitigate the issue, with limited success.

This past year the new football association board tried diligently and successfully to work with the neighbors and keep down all extraneous noise. They banned artificial noisemakers such as air horns, cowbells and personal PA systems. They toned down the play-by-play and re-located audio speakers closer to spectators and turned away from the field. However, even with those measures the noise level of the crowds is still unacceptably high for neighbors due to the large numbers of people cheering.

The neighbors have signed petitions and sent letters asking the city to intercede on their behalf (see attached). While we have made progress, we still have not resolved the problem.

Parking: The growth in the number of football participants predictably resulted in a growth of spectator participation. Practices are held Monday through Thursday nights and occasionally on Fridays between July and November from about 4 p.m. to 9 or 10 p.m., and games with out-of-city teams are normally played on Saturdays from 9 a.m. until 10:45 p.m. This growth has created a significant parking and traffic issue in the closed-loop, dead end parking lot and along Wisdom Road. On practice nights, the parking lot is a beehive of activity that mixes vehicular with pedestrian traffic. Vehicles, many large trucks and SUV's, come and go dropping off and picking up children, who crisscross the parking lot going from the upper to lower field. We have added extra lighting in the parking lot to improve vision, and re-striped the lot for better-organized parking, but parking still remains a significant issue. On Saturdays, when teams, many from out of town, are coming and going for games, the parking lots at Riley and the school are jammed and over crowded, with parking bleeding out onto Wisdom Road. (See photos attached) Funding was approved in 2005/2006 (total $305,000). However, due to the uncertainty involved with this facility only about $6,200 has been expended on a boundary survey of the property. It is not certain how much parking capacity could be achieved by organizing the existing parking and creating additional parking, however, there are approximately 120 spots there now, and probably enough land to double that. However, the new storm water and landscape requirements could greatly reduce that.

Increase In Spectator Attendance/Noise Issues: The noise levels from spectators has also risen due to increased numbers and increased levels of team spirit. The installation by the football association of high stadium bleachers has probably enhanced the noise levels because it puts people up higher and allows the sound to carry further.

The noise levels created by an increased football program and resulting citizen complaints have caused us to consider options for Riley Field in order to address the issues. Options include:

A. **Maintain Riley and Football Program As Is**. Keep Riley programming as is. Continue to deal with the noise complaints as best we can and continue to attempt mitigating actions. Or, we could forbid the Football Association from announcing games (right now, they still do play by play but at a reduced volume); the association would protest this as being detrimental to their program. We could develop a noise ordinance to specifically control this type of noise, but again the association would see that as harassment and detrimental to their program.

B. **Scale the Football Program Back:** Bring the football program out-of-county levels back to a reasonable level on par with other associations and downscale the program to more a basic, local recreational level. Deny use of loudspeakers to announce games and put controls on noise devices and crowd noise. This could spell the end of the football association, according to association officers. Current volunteer coordinators might consider this excessive city control and could quit. City may have to take over program if we want it to continue, or find other volunteers who would be willing to conduct a lower level recreational program.

C. **Make Conscious Decision to Discontinue Football Program**: Due to the inordinately high out-of-county participation that is apparently keeping the current program competitive, make the decision to discontinue the football program altogether and convert the Riley Complex to a LaCrosse/Track/Adult flag football complex. If doing so, we would immediately impose appropriate noise restrictions for LaCrosse that would prevent the noise situation from rising to the current level. (However, LaCrosse could grow to the same level as football given the sport's current trends) Displaced Peachtree City football participants would be absorbed into other area football programs in surrounding counties or would move to other sports.

D. **Consider Moving the Football Program To Another Site and Converting Riley into a More Passive Recreation area:** Find optional, city-owned site (22 acres at So. 74? Kedron?) and build at least two football fields and a concession/restroom plus adequate parking, est. cost, $1.5 million-plus, using appropriate city funds. Convert Riley to passive use. Possible addition of a programming facility similar to Glenloch. Use fields for the adult flag football program and as general use play fields. Track program would continue at Riley.

E. **Consider Selling Riley Complex, Moving Football Program to Another Site:** Sell Riley Complex and use the resulting revenue to build at least two football fields and a concession/restroom plus adequate parking at an alternate site.

Selling at Current Zoning: Riley is currently zoned as Open Space, according to local appraiser Bill Smith. It was GR until 2002 when it was changed as part of an overall land use plan amendment. Smith said he couldn't find any Open Space comps to compare it to, but that

* Open Space land for government agencies was going (in 2005) for about $15,000 to $28,000/acre, which could yield between $300,000 to $560,000.

Rezone the land and sell: Consider rezoning to a General Residential category and selling.

* Smith said that in discussions with developers he determined that if we rezoned to a GR4 (4 units per acre), the land could go for as much as $120,000/acre, which could yield $2.4 million.

Mr. Randy Gaddo
191, McIntosh Trail
Recreation Department
Peachtree City
GA 30269
November 30, 2005

John and Mona Waterhouse
102, Delbank Point
Peachtree City, GA 30269
Tel: 770-487-2881

Dear Randy:

We trust you had a very pleasant Thanksgiving Holiday.

The purpose of writing to you is that we understand that plans for expansion and operation of Peachtree City's youth sports activities will shortly be up for review. One of the facilities we are concerned about is Riley Field. The noise level from Riley Field, which backs up to our and other people's property, has been a bone of contention for a number of years. We have tried in vain to have the use of the PA system and the noise level in general, which has become unacceptable, reduced. However, this fall there was a marked improvement. This is due to the cooperation of the president and vice president of the Peachtree City's football team, and their smart use of the PA system. My wife personally called them to express our gratitude for their efforts in this direction. There is still excess noise from hundreds of people screaming, noise makers, cars and so on. We are also at the mercy at the people in charge of each event, as to whether we are going to have a continuous loud PA system in use. On Saturdays the games go on for up to twelve hours.

It is evident that the number of teams wishing to play football etc. continues to grow. This leads to the potential of more noise, parking problems and additional hours of usage. In talking to the football volunteers, parents and players it has become evident that the usage of Riley Field has reached saturation. On behalf of our neighbors and ourselves, we strongly recommend that the football field be moved to a new facility in the forthcoming planning of sports activities and facilities for Peachtree City.

Thank you for your consideration of the above matters. We look forward to enjoying a quiet and peaceful neighborhood.

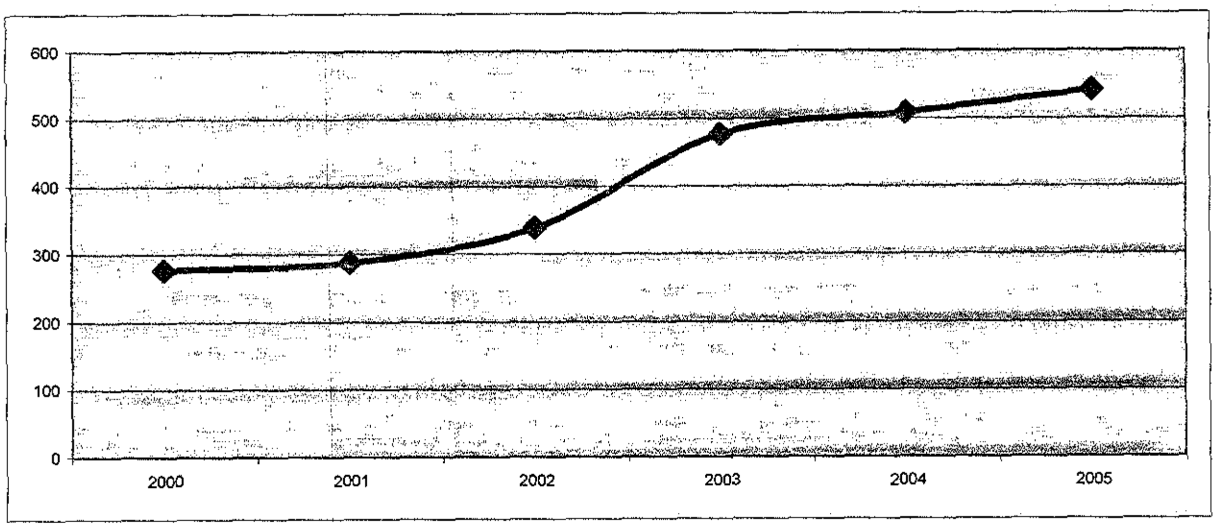
Sincerely,

John F. Waterhouse & Mona E. Waterhouse

John F Waterhouse Mona E. Waterhouse

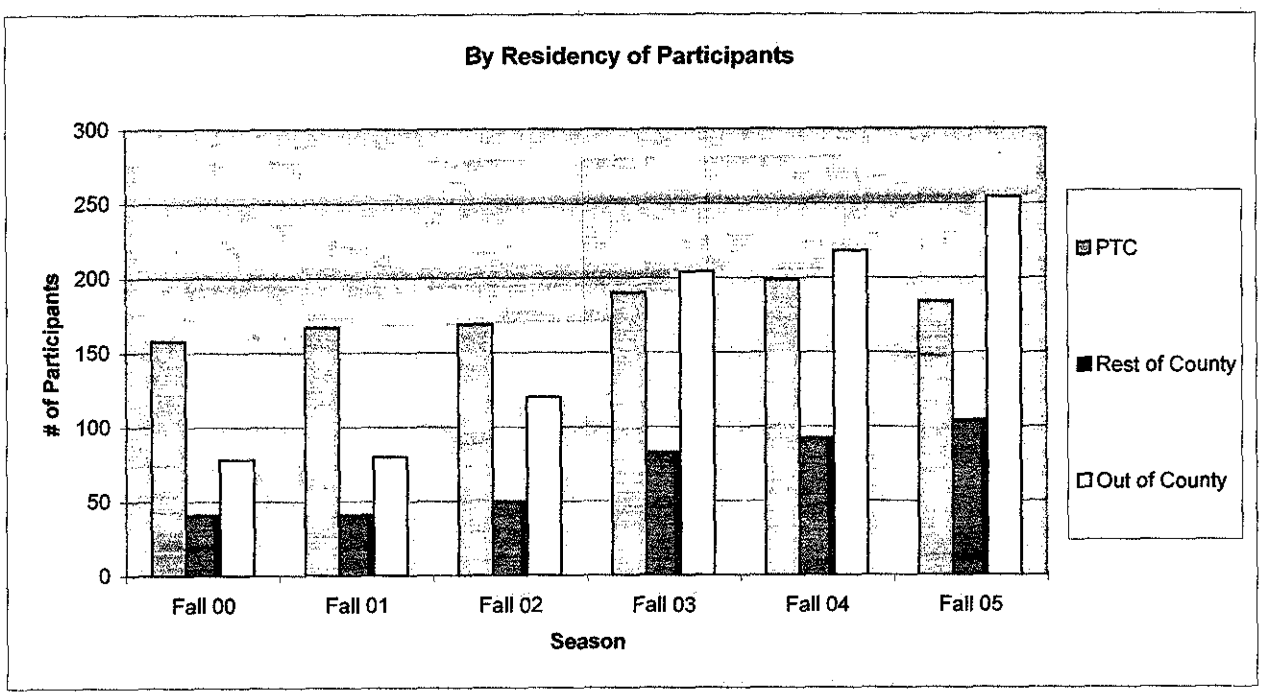
Youth Football

By Year	
2000	277
2001	288
2002	339
2003	477
2004	509
2005	542



* just one season per year

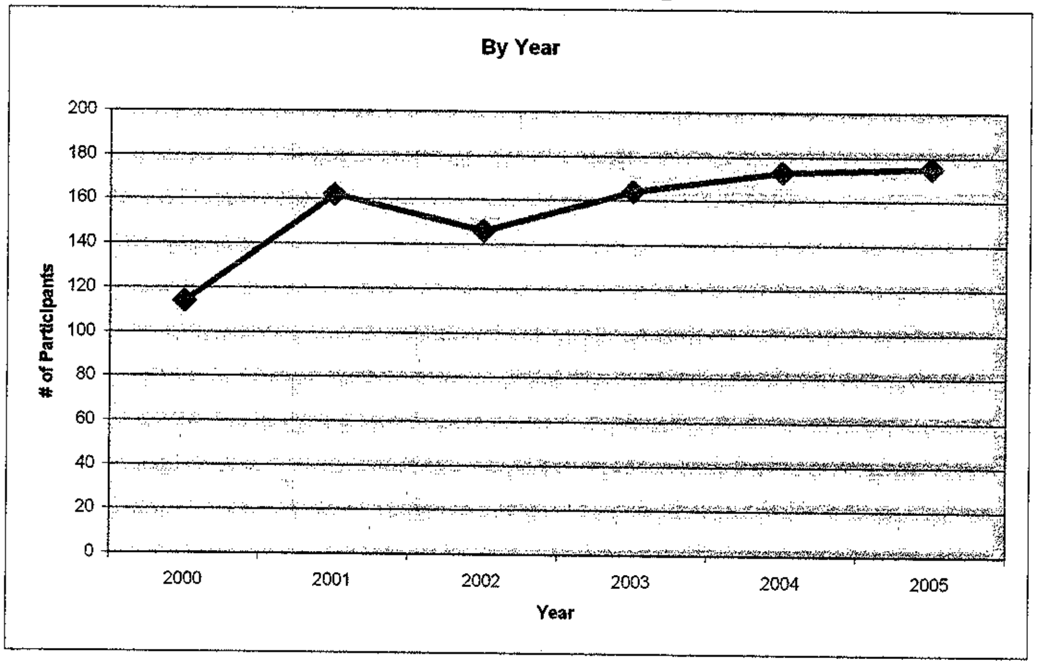
By Residency of Participants						
	Fall 00	Fall 01	Fall 02	Fall 03	Fall 04	Fall 05
PTC	158	167	169	190	199	184
Rest of County	41	41	50	83	92	104
Out of County	78	80	120	204	218	254



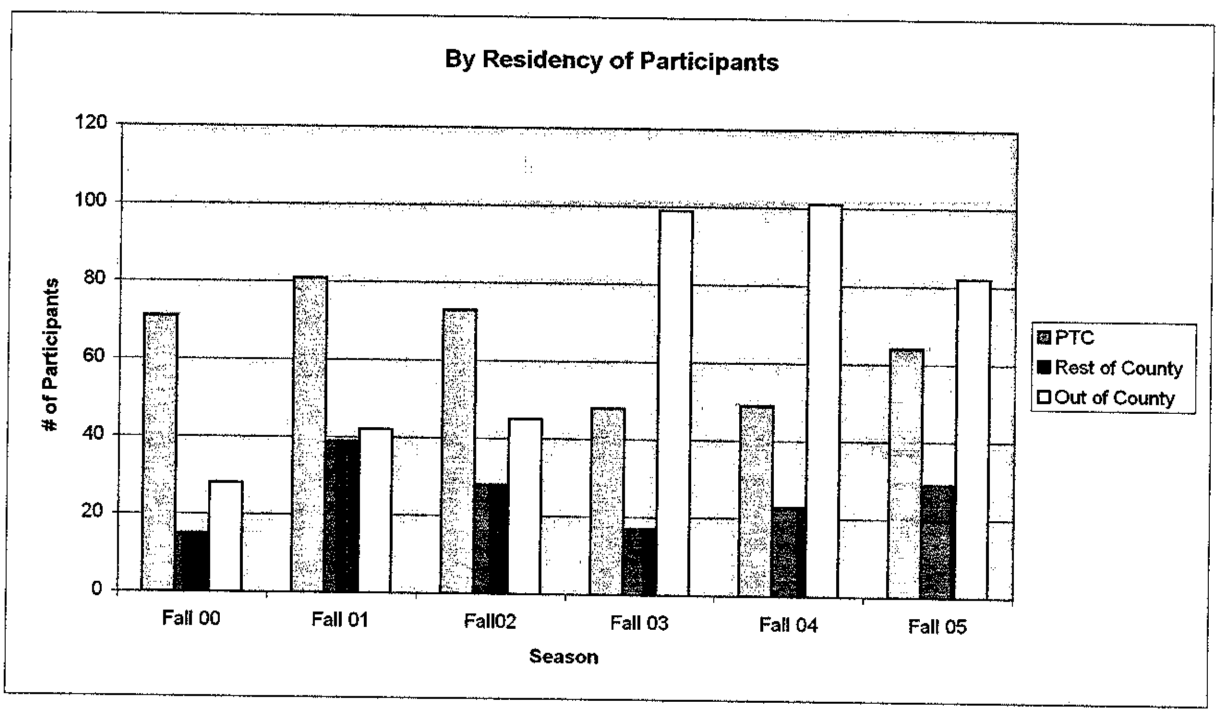
Youth Cheerleading

By Year	
2000	114
2001	162
2002	146
2003	164
2004	173
2005	175

* just one season per year



By Residency of Participants						
	Fall 00	Fall 01	Fall02	Fall 03	Fall 04	Fall 05
PTC	71	81	73	48	49	64
Rest of County	15	39	28	17	23	29
Out of County	28	42	45	99	101	82



Leisure Services Division
Director of Leisure Services
Discussion Paper

Feb. 20, 2006

Noise Issues Relative to the Kedron Multipurpose Rink

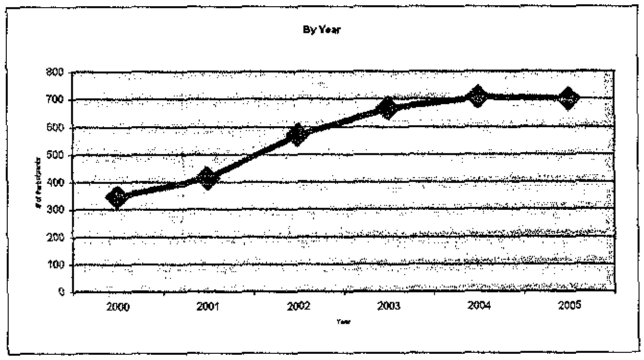
Purpose: This memo is provided to facilitate discussion relative to noise issues at the Kedron Rink. The ambient sounds created by high-intensity youth sports in the rink, especially roller hockey, has drawn complaints from neighbors in Fielding Ridge and Stoneacre subdivisions.

Background: The noise complaints have been ongoing over the past two years. The hockey program grew significantly within a couple years of constructing the Rink in 2002. The noise grew with the program. The Recreation Department has taken progressive steps to alleviate the issues.

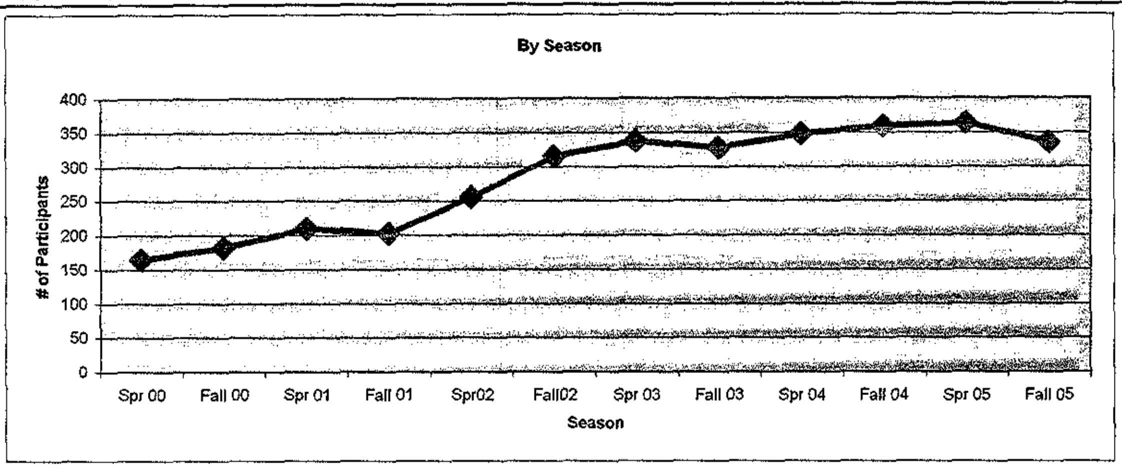
- First, the use of a sound system at the rink was prohibited, however, the volume of noise remained high due to large, animated crowds of spectators. In addition, the sound of the puck hitting the wooden sideboards makes a loud report not unlike the sound of a rifle being fired.
- The Recreation Department hired a sound consultant to measure noise levels in the vicinity of affected homes. The study found that at peak rink activity times the noise did reach 88 dBA (decibels) in the vicinity of homes in the affected neighborhoods; anything over 80 dBA is considered potentially hazardous according to information from the American Speech-Language-Hearing Association. The sound consultant stated that normal residential noise level codes are 65 dBA between the hours of 7 a.m. to 7 p.m. and 55 dBA for the rest of the time. The rink is often in operation from early morning to 11 p.m. with games or practices.
- The Recreation Department attempted to deflect the noise by building a wall in conjunction with the Rink restroom; however, this proved insufficient to block the high volume of sound coming from inside the rink.
- The department looked into various sound suppression systems to install on the sides of the rink facing the neighborhoods, and found that installing metal siding insulated with 3 inches of baffle material on the inside was the best alternative. We proceeded with the work in stages and are in the process of completing that work now. We will continue until we have achieved acceptable noise levels.

Youth Roller Hockey Participation

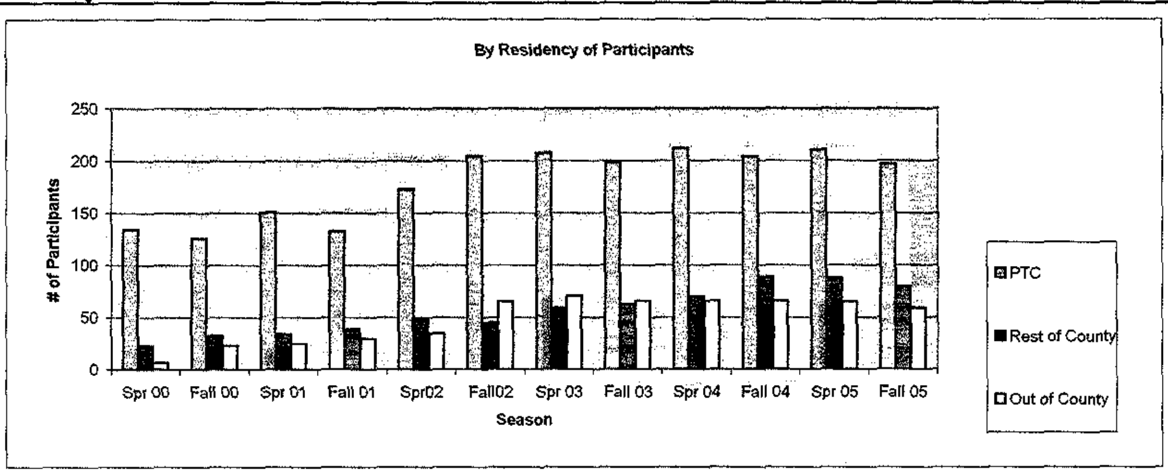
By Year	
2000	347
2001	413
2002	571
2003	665
2004	707
2005	700



By Season											
Spr 00	Fall 00	Spr 01	Fall 01	Spr02	Fall02	Spr 03	Fall 03	Spr 04	Fall 04	Spr 05	Fall 05
165	182	210	203	256	315	338	327	348	359	364	336



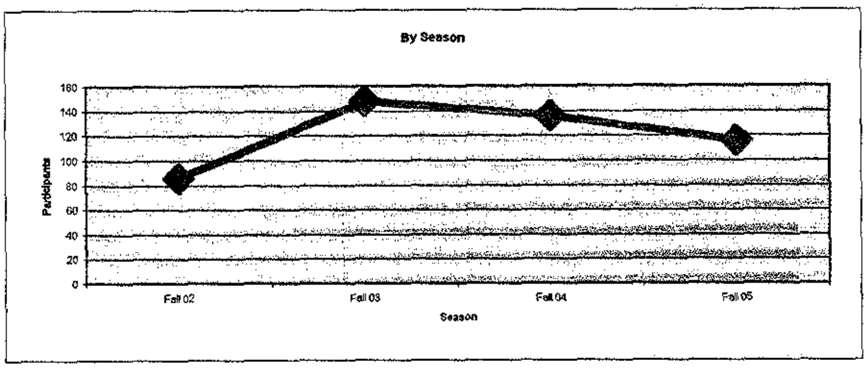
By Residency of Participants	Spr 00	Fall 00	Spr 01	Fall 01	Spr02	Fall02	Spr 03	Fall 03	Spr 04	Fall 04	Spr 05	Fall 05
PTC	135	126	151	133	173	205	208	198	212	204	211	197
Rest of County	23	33	34	39	48	45	59	63	70	89	88	80
Out of County	7	23	25	30	35	65	71	66	66	66	65	59



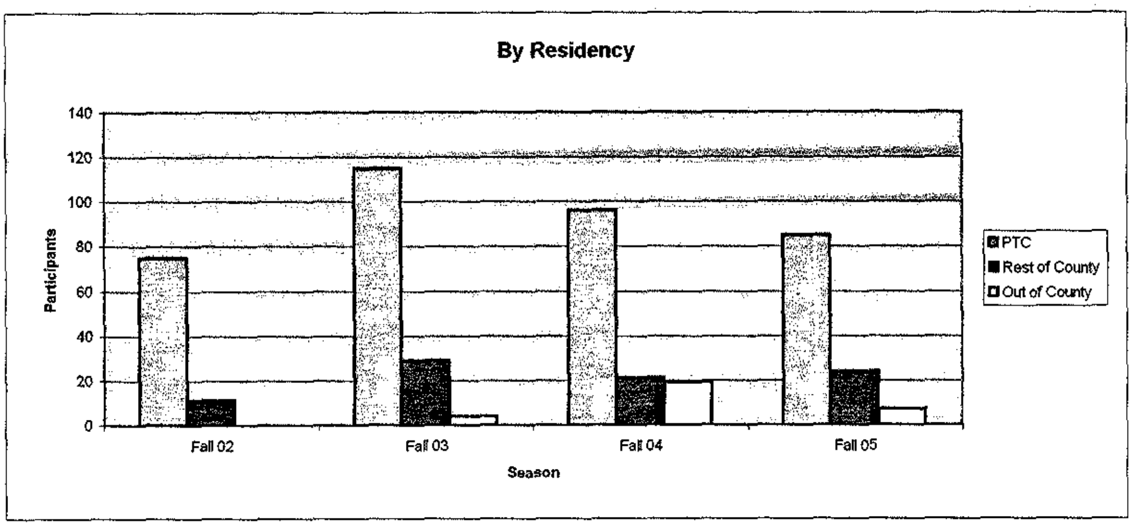
Youth (Box) Lacrosse

***One season (Fall) per year**

By Season			
Fall 02	Fall 03	Fall 04	Fall 05
86	148	136	116



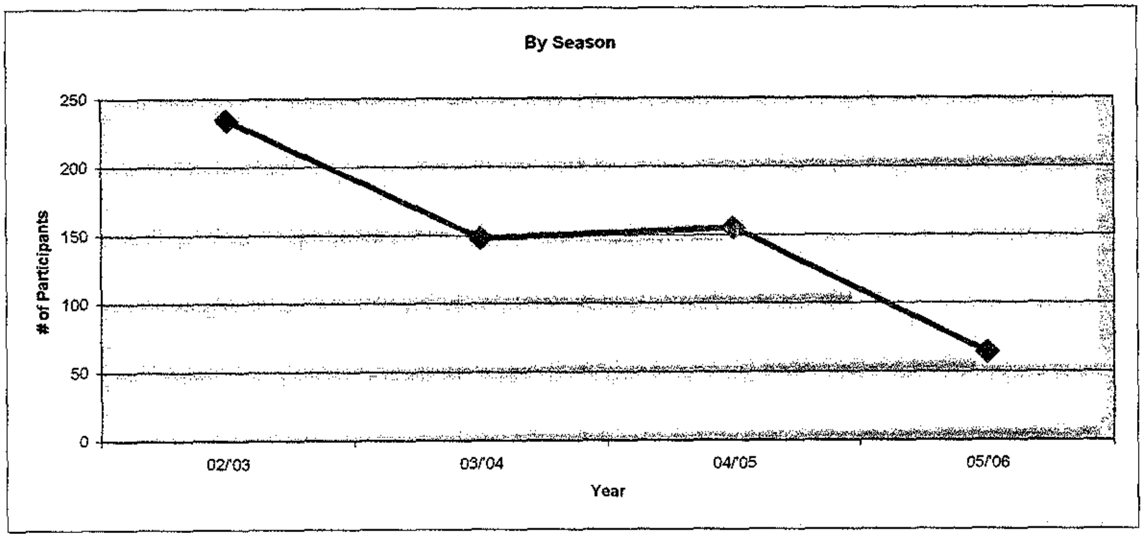
By Residency				
	Fall 02	Fall 03	Fall 04	Fall 05
PTC	75	115	96	85
Rest of County	11	29	21	24
Out of County	0	4	19	7



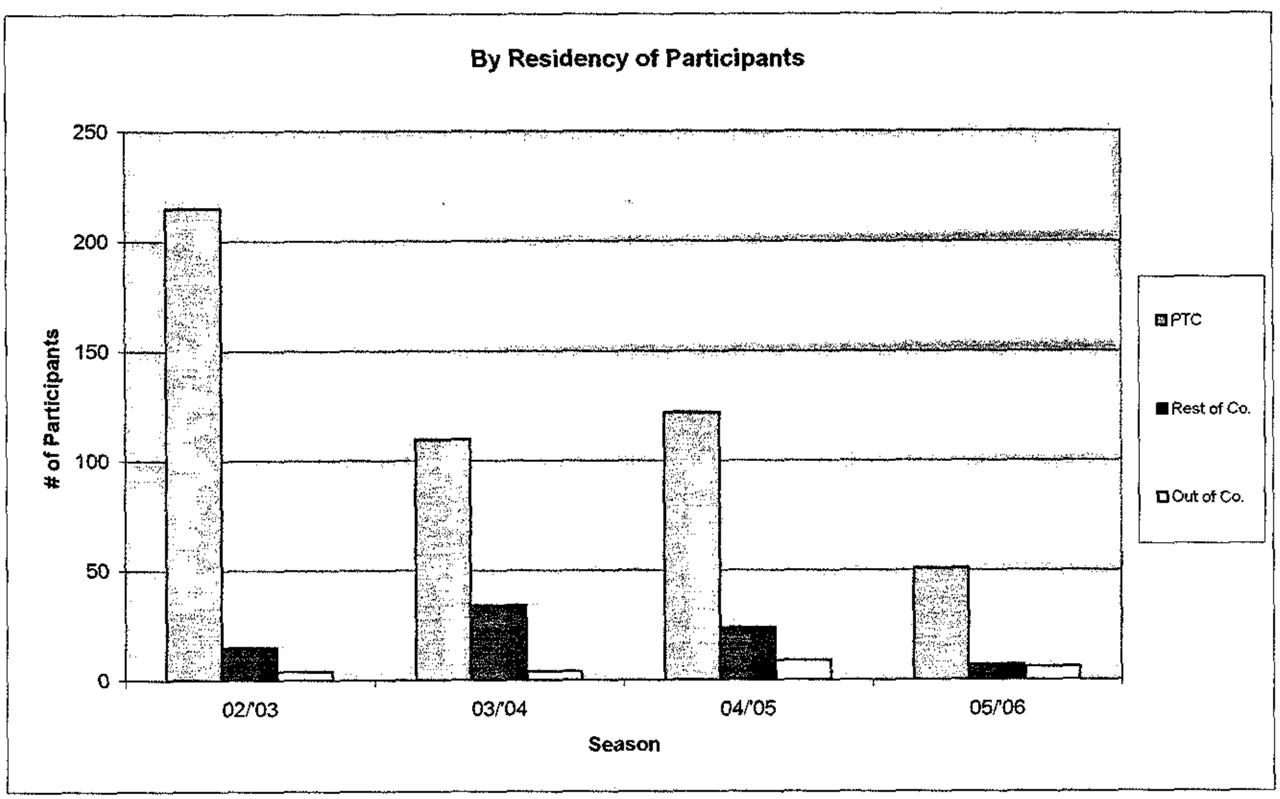
Youth Rink Soccer Participation

*one season (Winter) per year

Season			
02/'03	03/'04	04/'05	05/'06
234	148	155	64



By Residency				
	02/'03	03/'04	04/'05	05/'06
PTC	215	110	122	51
Rest of Co.	15	34	24	7
Out of Co.	4	4	9	6



May 16, 2004

PETITION

We the residents of Fielding Ridge, Kedron Village, Peachtree City, Georgia, petition Peachtree City Recreation Department to restore to us the quiet neighborhood we experienced prior to construction of the outdoor skating facility located between the Aquatic Center and Kedron Elementary School.

The skating facility is used in recreational competition. The noise of the cheering crowd, coaches yelling at players (yes, we can often give you the names of the players), whistle-blowing referees, and announcers using a bull horn all add to near-dread returning home from work each day (see attached article). Weekends offer no break as on Saturday the rink is scheduled from early morning until late in the evening. Sunday is the same. It is difficult for children to go to bed as the sounds go late into the evening on school nights. This is a problem with the windows closed! It is impossible if windows are opened. We are denied enjoyment of the beautiful spring and fall seasons by having to keep our homes sealed and are prevented from enjoying evenings on our decks because the noise interferes with conversation. We have visitors asking who they can write to get this situation resolved. The problem is not only with games because when practice shots hit the rink's walls the sound resembles gunshots. We have had people ask what the noise is during conversations over the phone. These are everyday situations, not occasional. Continuous calls to the Recreation Department since the rink's opening have produced nothing. We were told the bull horn would not be used; however, today, May 16, at 5:00 p.m. the bull horn is loud and active. Certainly this is not the quality of life expected living in Peachtree City. If a neighbor produced the noise level even once that the skating rink generates daily the Peachtree City police department would be on their doorstep.

We ask for immediate action by limiting the number of days and the hours the rink is in use until a rapid and permanent solution to this severe noise pollution is obtained.

Respectfully,

Name	Address
John & Mary Snow	115 Fielding Ridge
Janet Siegel	113 Fielding Ridge
Phyllis Western	121 Fielding Ridge
Kathy Kaig	111 Fielding Ridge
Pat Rosilia	123 Fielding Ridge
[illegible]	112 Fielding Ridge

May 16, 2004 Petition (continued)

Marsha McGavy	127 Fielding Ridge
Maurice Joist	128 Fielding Ridge
D Brucks	103 Fielding Ridge
Mary Duffy	105 Fielding Rdg.
Tammy Mitchell Byron	104 Fielding Ridge

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Councilmembers

VIA: City Manager
Assistant City Manager

FROM: Director of Leisure Services

DATE: Feb. 22, 2006

SUBJECT: Update on Integrated Pest Management Program
2006 Retreat Item

Recommendation: That City Council continue to support the effort to develop and sustain an Integrated Pest Management program for the city's recreational sports fields in an attempt to minimize the use of synthetic or organic chemicals to control weeds and/or pests.

Discussion: For more than a year we have been actively researching the multitude of options available to safely and effectively keep our sports fields weed and pest free, in safe playing condition and aesthetically good in appearance. To date, and after much due diligence, we have concluded that the generally accepted practice involving federally-approved and controlled herbicides and fertilizers applied per instructions by a licensed and certified contractor is appropriate. However, at the same time we have concluded that as good stewards of the public land, we should endeavor to minimize use of any artificial products. Therefore, we have embarked on what will be a methodical and long-term effort to establish an Integrated Pest Management (IPM) program.

From the onset, council should know that this is somewhat of a groundbreaking effort. In our research we have found that while IPM's are not uncommon, their application to heavily used youth recreational fields is rare. In fact, we haven't yet found another model out there to mirror, so we are developing the protocol as we go. Most applications are in less-intensely used settings such as general use parks and common areas, golf courses and school grounds. The high usage rate our youth recreational fields receive, especially the soccer fields, creates the need for a more intense maintenance effort to keep the fields playable.

Since we held the panel discussion in November 2005 with experts from UGA, Emory and the Dept. of Agriculture, we have continued to work with these contacts and take steps towards implementation of this program.

I should note that an IPM is not intended to totally eliminate the use of herbicides, pesticides and fertilizers. Integrated Pest Management is an approach to pest control that relies on common sense, "best practices" to augment and minimize use of chemicals rather than depend exclusively on them. IPM is a system that includes proper soil preparation to encourage healthy, vigorous turf growth, which in turn will help choke out weed development and minimize need for heavy chemical applications.

I should also note that implementing an IPM is not a fast process. It takes time and testing to determine what methods or products can be used to achieve best results. However, we are determined to stay the course and make this holistic approach an innate part of our maintenance culture.

Since November, we have taken several key steps:

- We split each of the initial spring and fall applications of pre- and post-emergent herbicides into two, one-half applications with about three weeks in between applications. This reduces the amount of herbicide that goes on the fields and also spreads the effective rate out over a longer period of time.
- We have instituted a redundant system of notifying field users when applications are being made to fields. First, we publish an annual application schedule that gives broad timeframes for each application at each facility. Our contractor notifies us at least one-week prior to their intended specific application date. We in turn notify all youth sports associations with dates and times their fields will receive applications. The associations in turn notify their members via their phone and/or email trees, web sites and other notification methods. When applications are made, the contractor puts notification signs on the fields, and the Recreation Department places much larger signs on visible parts of the fields to notify users when applications were made and when re-entry to the fields is authorized (minimum 24 hours after application). Our parks monitor patrols those areas and ensures that association members are abiding by the 24-hour rule and if not we report violations to the association leadership.
- The Recreation Facilities Manager, Scott Christopher, is currently studying for a test he will take in April to receive his certified pesticide applicator's license. This is the same license required by our contractor's applicators. In this way we will be in a better position to understand and monitor the process that is taking place.
- I have been providing source material to Doctor's Melanie Pearson and Alex Lu of Emory University, Rollins School of Public Health, Pesticide Exposure and Risk Laboratory. They are submitting a grant proposal to the EPA to study if and how implementing an IPM program will affect the health of youth using our soccer fields. The study would proceed over an 18-24 month period. The study would involve a control group of about 50 youth soccer players. Again, this could be ground breaking if we could show an actual improvement in health as a result of the IPM.
- I have been providing material and working with Julia Gaskin, UGA land application specialist and soil scientist. She is assisting me as I try to understand all the implications of using different sorts of "organic" soil amendments to improve the health of our sports

field soils. This topic bears careful approach to avoid putting something on the fields that may help the soil but which also may present a health risk for users.

- Members of my staff and I are beginning to attend seminars and presentations on various types of products associated with promoting healthy soils and turf. In time we will be in a position to begin recommending use of products that will be safe and effective.
- We will continue to be open to new ideas and methods and will work with community members who wish to be part of the solution.

Budget Impact: I will begin in FY 2007 to budget for products or support services we can justify to implement and sustain the IPM program.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Councilmembers**

VIA: **City Manager**
Assistant City Manager

FROM: **Director of Leisure Services**

DATE: **March 2, 2006**

SUBJECT: **Discussion of Teen Center**
2006 Retreat Item

Recommendation: Councilwoman Plunkett placed this item on the agenda so that City Council can discuss the status, if any, of the attempt to develop a teen center in PTC, and also consider potential actions that interested citizens and/or the Council can consider to that end.

Discussion: The need for a teen center has been a topic of discussion for many years and there have been several attempts, both public and private, to operate such a center. The attached history outlines the attempts and results since 1988. There have been numerous surveys and studies over the years, including the study circles completed in 2003 that led to formation of the Youth Council. The surveys and studies generally led to a common conclusion, that "a place" was at the center of a solution to teen issues. However, defining what that place would be and who would fund and operate it has proven to be elusive.

There are many facets to the topic. Surveys asking youth what they would like to see in a teen center have produced wish lists that could only be contained in a major facility the size of Kedron or larger that offered everything from basketball and swimming to study areas, game rooms, performance halls and dance rooms, all carrying a prohibitive construction and operating cost. The attempt in 2001 to obtain Braelinn Baptist Church on a bond failed. Had the city obtained that facility, many of these items could potentially have been addressed; however, the O&M, including proper staffing, for that facility would have been very high and potential revenue would not have offset the costs significantly.

The Youth Council and its adult supporters have been active in attempting to facilitate discussion of this issue in order to find a solution. City staff has recommended to them that in the current fiscal environment, the best approach would be to develop a public-private partnership, similar to what Nick Harris with the Field of Hope. We have recommended that they meet with Nick to find out how he approached his task of forming a 501 c (3) organization to help fund the $700,000 facility.

Staff has also recommended that the discussion should be focused on an addition to an existing recreation facility, such as Glenloch or Kedron, rather than a new, stand-alone building. Finally, staff has stressed that anything constructed must be designed as multi-purpose space so that if a teen center is attempted and fails, the space can easily be converted for other uses.

At the request of the Youth Council, the Recreation Commission has added this topic to the Recreation Master Plan so that it will remain a point of discussion in the city's long-range recreation planning.

Budget Impact: This item has no immediate impact on the city budget. Future budgets could be impacted depending on final actions.

History of Teen Center attempts by the City of Peachtree City and private enterprises in Peachtree City since August 1988.

8/25/88 – First meeting of 9 member Commission on Children and Youth appointed by PTC City Council under Mayor Fred Brown.

10/88 – CCY holds Teen Forum at City Hall
- Teens discuss need for a gathering place in PTC.
  - Teens ask that Huddleston Pond be designated as a safe place to gather w/o police harassment and the Glenloch Recreation Center be turned over to them when not in use.
- Results: City Mgr. J. Basinger agreed to consider requests on a trail basis.
  - CCY discussion of proposing a Teen Center in the center of PTC.
  - YMCA offers to start Leader's Club

12/13/88 Glenloch Rec Ctr. designated for teen use by City Mgr. Recreation Dept scheduled dances. TV and VCR furnished, CCY Commissioners volunteered to man facility.

Glenloch Teen Center operated by PTC Rec Dept from 12/88 to 10/90.

2/7/89 CCY proposed a committee to research successful Teen Clubs in Atlanta Area. Committee members vote to get student input (Study not completed until 1994) Committee recruits teens from McIntosh to get student input, 5 teens report lack of interest in the Glenloch Ctr.

6/5/89 CCY Needs Assessment Committee hold Public Forum with 30 people attending

6/13/89 CCY Chair reports on attendance at Glenloch Teen Ctr:
- Friday nights (High School) average attendance 2
- Saturday night (Middle School) Average Attendance 10
  - Questionnaire issued to Teens
    - Teens want Movie Channel and MTV added to TV
    - Request Center remain open every night during summer

6/23-24 CCY holds retreat as part of Needs Assessment process to discuss Community needs of youth. Needs Assessment outcome: 50 recommendations to improve quality of life for youth.

7/89 Completion of CCY Alcohol and Drug Community Needs Assessment Study.

10/3/89 Recreation Dept report on Glenloch Teen Center:
- 20 –30 Middle School Students attend Glenloch Teen Ctr on Saturday
- 6 – 7 High School Students attend on Friday

5/01/90 CCY meets with new Youth Advisory Board

Outcome:
- Teens interested in Teen Club like Mardi Gras in Atlanta. Could PTC attract that type of Club?

8/07/90 Rec Dept Reports on Glenloch Teen Ctr:
- 5 High School teens attended on Fridays
- 10 –14 Middle School Teens attended on Saturday
- Recreation Coordinator reports that teens attending Teen Center need intervention due to problems related to drugs, step parents and feeling of neglect.

1/08/91 CCY reviews Recreation Dept programs for teens 12 to 18. Report indicates that less programs are available contrary to recommendations for an increase of programming resulting from Community Needs Assessment.

JOINT MEETING OF THE CITY COUNCIL & COMMISSION ON CHILDREN & YOUTH:
Council did not want to commit to a Teen Center or any other thing without the active interest and participation of the youth.

- PTC City Council Minutes 3/21/92

11/3/92 Privately owned business Teen Center " **After Deck**" opens in PTC for 13 to 19 year olds. Located in Aberdeen Center (Presently Why Not Sports Bar) Club had DJ, food, video games, pool etc. Open Wed and Thurs w/ $3.00 cover charge. Open Fri and Sat w/ $5.00 Cover charge.

After Deck remained open for approximately 16 months. Initially seemed like a safe place, supervision adequate. PTC Police surveillance of parking lot led to increased underage in possession of alcohol charges due to PTC no tolerance policy. Sometime after opening, operation of club changed, music format changed, club frequented by older than 19 age males, patrons were a majority of African American males, Security inadequate, ID Checks not supervised. Intelligence report from Police Dept cited incidents of drug use by employees on premises, lewd behavior on premises. Closed due to alleged drug possession and use, teen in possession of a weapon erupted in a altercation on the premises in early 94. Young teens fled premises and parents were alerted by police of behavior by teens and lack of supervision.

- PTC Police Data* :
  - Underage Alcohol Possession: 1992 - 69 arrests; 1993 - 175 arrests; 1994 - 67 arrests
  - Drug possession 1992 - 41 arrests; 1993 - 37 arrests; 1994 - 66 arrests

Underage Alcohol Possession:	1992 -	69 arrests
	1993 -	175 arrests
	1994 -	67 arrests
Drug possession	1992 -	41 arrests
	1993 -	37 arrests
	1994 -	66 arrests

Public Comments: Youth - Too great age difference in attendees, not supervised, out of county teen population.

Parents: Not a safe place, smoking allowed, inadequate supervision, too many older teens.

*** Data provided by PTC Police Dept. 2/21/02**

11/92 – 9/94 CCY involved with Parent education programs, following recommendations of Community Needs assessment.

10/94 CCY Chair Richard Thompson as advisor to YAB, helps YAB prepare for City Council presentation on.

11/17/94 YAB Members present YAB agenda of Youth concerns to PTC City Council:

- Youth Center
- Lighted Fields
- Police Academy
- Anonymous Call Line to report crime/ dangerous situations
- Peer counseling

*

Kirsten Fochtman, Nicki Wright, Christina Nicholas and Stacey Collins, members of the Youth Advisory Board, addressed Council with several issues and concerns that they felt were of importance to the youth of Peachtree City. Issues were: projecting a positive image of young people in the community, the life of a teen in Peachtree City, peer pressure, suggestions of lighting ball courts and playing fields, anonymous caller hotline to report crimes and violent acts, and the formation of a Peachtree City Teen Center. Possibilities for a teen center were discussed. There was a dialogue between City Council Members and the young people present about the activities of a teen center and how they would anticipate it being operated.

*City Council Minutes 11/17/94

This Week in PTC Article from Annie McMinamen attached

11/21/94 **Recreation Dept meets w/ YAB at McIntosh High School** (24 Adults and YAB Members in attendance) to outline Recreation Dept plans for expansion of facilities:

- Carolyn Stanton Reported on Rec Field at 74 and Redwine Rd.
- Kedron Aquatics & Fieldhouse to be completed in 1995
- Discussed feasibility of using The Gathering Place for occasional Youth Activities
  - Suggestions from PTC residents
    - Build Facility in southern section (Braelinn Village) of PTC
    - Lease an existing facility
    - Build onto an existing facility
    - Obtain support of business Community for Teen Center

1/9/95 YAB Meeting: Discussion focused on Teen Center

- Guest speaker, private businessman in PTC, David Smith recommended YAB send letters to all PTC Business owners to get support and funding.
  - YAB resolved suggestion by sending letters to 50 business leaders in PTC, invitation to YAB meeting on 2/21/95 at The Gathering Place

2/21/95 YAB Meeting at The Gathering Place, 64 adults, teens City Council and Rec Dept members attended. Poor attendance from Business community.

- Carolyn Stanton presented background on successful Teen Club in Reston Va. "The Pit" run by the Fairfax Park Authority (Report available)
- YAB Members presented ideas on Teen Center and how to fund facility

5/95 YAB prepares questionnaire of Kedron Fieldhouse use by teens. Facility to open in summer or fall of 95. Out of 1530 teens surveyed, 950 said they would use the facility for a teen center, 580 said they would not.

7/95 PTC Rec Dept invites Community members as part of User Committee for Kedron Fieldhouse to plan grand opening in coming months.

8/95 CCY receives letter from PTC Resident who is interested in opening a Generation X Coffeehouse in PTC. (No subsequent action)

9-10/95 CCY prepares Teen Center Proposal and presents it to residents of PTC. Survey prepared for High School and Middle School Students.
PROPOSAL ATTACHED.

10/8/96 CCY Meeting: Recreation Center on New Agenda Items

- CCY Chair R. Thompson presents timeline for Recreation Ctr on south side of PTC. Rec Dept Supervisor proposed that a committee be formed to study feasibility of a Rec Center and present evidence to City Council. Discussion was tabled.

12/3/96 CCY Meeting: Agenda Item- Recreation Center, Rec Dept Manager Sherry McHugh met with CCY to discuss change of date for construction of Recreation facility on PTC south side

1/7/97 CCY Meeting: Agenda Item-Recreation Center; Chair R. Thompson announced that a Recreation Center on the southside of Peachtree City has been added to the 1998 City Building Plan.

2/4/97 CCY Meeting: Agenda item- Recreation Center: Chair R. Thompson reported that discussion of the southside Recreation Center took place at the City Retreat. Planning would begin in 97 and construction in 98. C. Stanton reported a meeting will be scheduled for citizen input.
1997 City Retreat Notes:

5/97 Leisure Services Division created; Recreation Dept, Recreation Commission, Library, Library Commission and Commission on Children and Youth under Director of Leisure Services, Randy Gaddo. All 3 Commissions embark on creation of a 5 year Master Plan.

5/97-10/97 Recreation building plan revised, Southside Recreation Center removed from Building Plan. All 3 Commissions embark on creation of a 5 year Master Plan.
Recreation Commission 5 Year Master Plan, plans for inclusion of a Teen Center Concept to be included in future Community Center. Refer to Recreation Commission 5 Year Master Plan for details.

11/17/97 YAB members attend PTC Recreation Commission meeting and formally propos that a Teen Center Concept be added to the Rec Commission 5 Year Master Plan and that YAB would distribute a student survey to get teens input.

12/2/97 CCY Meeting: Chair grant announced CCY will host Public Forum 1/6/98 to get input for Teen Center Concept.

11-12/97 CCY and YAB prepare student survey for distribution to local High School students.

12/16/97YAB distributes a Student Survey at McIntosh High School. Survey designed to detemine student interest in usage of a teen center and what type of activities/sports should be included. (Survey results available)

1/6/98 CCY conducts Public Form* on interests and ideas from the community for a concept of a Teen Center to be proposed for inclusion in the Recreation Master Plan.
- 30 Adults and 2 Recreation Commissioners attended

*Dialogue of Public comments available.

1/16/98 YAB distributes student survey to Starr's Mill High School. A total of 1067 surveys were completed by students residing in Peachtree City attending McIntosh and Starr's Mill High Schools

1/31/98 CCY holds CCY Retreat to define purpose of CCY and determine needs of the Community. Teen Center Concept will be presented at City Retreat in April 98.

3/3/98 CCY Meeting: Initial results of Survey announced:

• Greatest interest was Recreation /Sports	87% Basketball
• Teen Center to be used as Teen weekend gathering area	77%
• Movie lounge area	77%
• After School gathering place	76%

- Complete Results available

4/98 CCY presents 4 youth related challenges determined by the CCY as a result of their annual Retreat and the Teen Center Concept to City Council at City Retreat. Resulting comments was that the teens still did not have a definite idea of what type of Teen Center they wanted.

5 -11/98 CCY under Chair Hamilton develop 3 – 5 Year Master Plan: Teen Center Concept to be considered in Year 1 implementation. YAB encouraged to get teen input for Teen Center. Research underway in community by CCY Commissioner to find space and business interest in supporting Teen Center in PTC. Teen Center not included in Rec Dept FY99. Commissioners develop presentation of concepts for a Teen Center to be presented to any business who has interest in supporting a Teen Center. CCY recommends YAB host a teen forum to get support and feedback of what teens want.

1/6/99 YAB announces Teen Forum to be held on 1/25/99. Commissioner Harris reports that he has completed a presentation package on the Teen Center to be presented to Businesses and corporations. CCY reports on possible collaboration with YMCA off Huiet Rd. to include year round teen activities. CCY votes to work on Teen Center until 7/99, CCY will then vote to continue or kill the Teen Center project.

1/25/99- 2/99 YAB hosts a Teen Forum at McIntosh HS. Attendance: 15 YAB Members, 5 Teens, 9 adults. Purpose was to get teen input on what it is the teens actually want in a Teen Center. R. Thompson presented his idea for a private Teen Club to open in PTC, named Jitterbuggers. Pam Young presented a program of possibility opening the YMCA for expanded youth activities. Teen liked both ideas. The Teen Center Concept presented by the CCY was least favorable. Chair Hamilton commented that the private ventures were tangible and the City's history of including a teen center has been delayed or changed. Commissioner Harris summarized results of low teen turn out and lack of enthusiasm by YAB to gather information as a reason to vote to cease the fact finding mission of the CCY and that the CCY support the private ventures with whatever resources were available. The vote carried. The CCY would not pursue any additional fact finding for the purpose of supporting a Teen Center funded by the Recreation Dept.

4/99 CCY Meeting: R. Thompson was denied space for a private Teen Club at Braelinn Shopping Center. Management stated the Teen Club would bring undesirables to the shopping center. Mr. Thompson was researching possibility of getting support from a local bank to finance a free- standing building.

6/99-12/00 Jitterbuggers Teen Club financed by R. Thompson operates on Trivoli Gardens Bldg. Mr. Thompson hired teens as supervisors and sponsored a Swing dance Team. The Bldg was in need of repairs, the landlord did not complete repairs to A/C or repair ceiling areas. Mr. Thompson received several small grants to meet some operating costs. Teens purchased memberships @ $25.00 each. There was a cover charge for Band Nights. Mr Thompson appealed to the City to give money to the Jitterbuggers Club to stay in business. A Rec. Dept Staff study of the Trivoli Garden structure was conducted to determine whether the teen club could be used for Recreation Programs during non-user hours. The staff determined the Jitterbuggers Club space could not be used for daytime programs. Mr. Thompson closed Jitterbuggers Club in 12/00.

- Teen attendance was low
- Supervision was inadequate
- Building did not have A/C and was not a good design for a Teen Center
- Jitterbuggers was located adjacent to a residential area, if the Bands played outdoors or were too loud, the police answered the residents calls.
- Lack of capital
- Sponsored events were not adequately organized or supervised.

6/01-11/01 Recreation staff requested to develop a plan for a Teen Center to be included in the Braelinn Baptist Church as part of the PTC Bond Referendum. Furnishings, programs and schedule of activities were developed. All work stopped when the Bond Referendum did not pass in the November election.
(Teen Center plan as part of a Community Center available for review)

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Councilmembers

VIA: City Manager
Assistant City Manager

FROM: Director of Leisure Services

DATE: March 2, 2006

SUBJECT: Discussion of Multi-Use Field
2006 Retreat Item

Recommendation: Councilwoman Plunkett placed this item on the agenda so that City Council can discuss the 22-acre undeveloped recreational site at south 74 BSC and the concept of constructing multi-use fields rather than single purpose fields.

Discussion: Councilwoman Plunkett will be seeking a commitment from council to ensure that the 22-acres remain designated as recreational use land. This is also an assumption being used in developing the Recreation Master Plan update. Further, discussion will center on concepts to eventually build out that site. Specifically, rather than designating it as a single-purpose facility for use by one sport association, we would like to explore the possibility of constructing multi-use fields that can be re-configured to support two or more sports without stressing the fields. By Retreat we hope to have consulted with field construction contractors to have a general idea how this can be accomplished.

Budget Impact: This item has no immediate impact on the city budget. Future budgets could be impacted depending on final actions.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Councilmembers**

VIA: **City Manager**
Assistant City Manager

FROM: **Director of Leisure Services**

DATE: **March 2, 2006**

SUBJECT: **Discussion of PTC 50 Year Anniversary Planning**
2006 Retreat Item

Recommendation: Councilwoman Plunkett placed this item on the agenda so that City Council can discuss the upcoming (2009) 50th anniversary of Peachtree City's founding.

Discussion: The city turns 50 in 2009 and it would be appropriate to plan a significant celebration that year. The Recreation Department has been working towards this goal for more than four years with the objective of having all Recreation parks and facilities looking their best, at or better than original condition, by 2009. To that end we have been budgeting for capital improvements and O&M projects in our operating and capital budgets for the past three years. We have several more projects planned through 2009 with this same goal in mind.

The staff and council should start formulating celebration plans now in order to establish a celebration date(s), timeline and milestones and assign responsibilities. I hereby offer to coordinate the celebration. If that is acceptable, my staff and I will develop a preliminary plan concept and timetable, get other staff input, and work through the city manager to assign responsibilities.

Budget Impact: This item has no immediate impact on the city budget. Future budgets could be impacted depending on final actions.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Councilmembers**

VIA: **City Manager**

FROM: **Director of Leisure Services**

DATE: **Feb. 24, 2006**

SUBJECT: **Update on Flint River/County Library Issue**
2006 Retreat Item

Recommendation: That City Council continue to follow the status of this issue and be prepared, if necessary, to intercede and possibly solicit additional support should circumstances place the City in a disadvantageous position relative to delivery of library services.

Discussion: Council has been briefed individually and as a group on the background of this issue. In summary, the Flint River Regional Library System (FRRLS) Board of Directors voted on Dec. 14 to terminate the agreement with Fayette County for provision of library support services effective June 30, 2006. This action was based in part on public discussions the county library board has had indicating they didn't feel that Flint River was providing adequate services for the cost and that the county would be better served by forming a separate county library system. However, PTC staff has reviewed this topic in the past and concluded that we cannot duplicate the same level of service we now receive from FRRLS for the cost (currently $15,000 annually). If a county system comes to fruition, the consequences could severely handicap the city's ability to deliver the same high-quality library services as we currently provide with support from the Flint River system.

Since the December FRRLS notification, the following series of events has taken place:

- County Commission Chair Greg Dunn sent a letter back to the FRRLS board on Jan. 27, 2006, indicating that they did not believe the FRRSL board had the authority to terminate the support to the Fayette County library. The letter also indicated that the county commission expected continued support beyond the June 30 deadline.
- PTC staff discussed the issue with FRRLS director Walter Murphy and has received assurances that services will continue as always at least until the June 30 deadline. I should note that services that Flint River has provided us has remained steady and we are very satisfied overall.

- PTC staff discussed the issue with Chairman Dunn to ensure he is aware of the city's position and desires in this matter.
- PTC staff, including the city manager, met with officials at the Georgia Public Library Services headquarters to state our position and determine their response. It was clear that they were supporting the concept of a countywide system. However, they also felt that the FRRLS board did not have the authority to take the action they did. They issued a letter on Feb. 2 to the FRRLS board to suggest that they rescind their December letter and continue to support the Fayette County library, PTC Library and Tyrone Library for a minimum 18-months on the same basis as previously existed. During this 18-month period the county can investigate the details of forming a separate system to determine if it is advisable. (Note: PTC was not cc'd on that letter, even though the actions affect our operations)

<u>Budget Impact</u>: If we were forced to join a county system today, it would have a major impact on our library budget, and would adversely affect our quality of service. See attached analysis for more detail.

Fayette County
GEORGIA
Where Quality Is A Lifestyle

BOARD OF COMMISSIONERS
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Linda Wells, Vice Chairman
Herbert E. Frady, Commissioner
Peter Pfeifer, Commissioner
Christine L. Venice, County Administrator
W. R. McNally, Attorney
Carol Chandler, Executive Assistant

January 27, 2006

Mr. Richard W. Watkins, Chairman
Flint River Regional Library Board
800 Memorial Drive
Griffin, Georgia 30223

Re: Attempt to Terminate Agreement with Fayette County Library Board

Dear Mr. Watkins:

The Board of Commissioners of Fayette County is in receipt of your letter dated December 15, 2005, where you stated that "...the Flint River Regional Library System Board voted to terminate its participating agreement and all former agreements with the Fayette County Library Board to become effective June 30, 2006." The Board of Commissioners is perplexed that such a decision would be made by your Board. Your Board does not have the authority to unilaterally terminate a participating agreement with a County Library Board except in two specific situations, neither of which apply here. Additionally, if the Fayette County Library Board decided to withdraw from the Flint River Regional Library System (the "Flint River System"), it would do so based upon the procedures set out by State law and by our participating agreement. This letter is to inform you that we do not recognize your December 15, 2005, letter as having any effect on the membership of the Fayette County Library Board in the Flint River System.

State law requires that each board of trustees of county and regional libraries shall have a written constitution and bylaws stating policy. O.C.G.A. § 20-5-47(a). While the Constitution of the Flint River System does not specifically address the issue of terminating a member, the Bylaws of the Flint River System provide:

> The Regional Library System must elect to expel a member county upon the following conditions:
>
> (a) Failure of the county to maintain the agreed level of support to the regional system as in the most recent system participating agreement; or
>
> (b) Failure of the county to meet criteria which may jeopardize the system's eligibility for state or federal funds.
>
> Bylaws of the Flint River Regional Library. Article IX. Section 3.

Neither of these two conditions were alleged to exist in your December 15, 2005, letter, as a basis to terminate the participating agreement with the Fayette County Library Board. Neither of these two conditions exist at the Fayette County Library. Therefore your decision to terminate the Fayette County Library Board from the Flint River System had no effect.

A letter was submitted to Mr. Walter Murphy requesting certain information about the Flint River System. Your December 15, 2005, letter appears to be the response to that letter. Your decision to withhold the information requested prompted us to submit an Open Records Request to you for the information. Once you comply with this request, the Fayette County Board of Commissioners and the Fayette County Library Board will be able to make an informed decision as to its continued membership in the Flint River System. It may be that we want to continue to participate in the Flint River System. However, we could also decide to withdraw. Either way, the decision will be made in the best interests of the citizens of Fayette County. You may rest assured that if we do decide to withdraw, we will do so consistent with the terms and conditions in our participating agreement by giving the required one-year's notice. Participating Agreement Flint River Regional Library, Paragraph 6.

The Fayette County Library Board has not requested to withdraw from the Flint River System. No circumstances exist which authorize you to terminate the membership of the Fayette County Library Board from the Flint River System. The Fayette County Library Board will go forward as a member in good standing in the Flint River System realizing that the date you provided as the date of termination, June 30, 2006, will come and go with no legal effect on the relationship with the Fayette County Library Board and the Flint River System.

Sincerely,

Gregory M. Dunn, Chairman
Fayette County Board of Commissioners

GMD/cgc

cc: Dr. Lamar Veatch
Mr. Walter Murphy
Mayor Robert Butler
Mayor Sheryl Lee
Mayor Harold Logsdon

LAW OFFICE OF
RICHARD W. WATKINS, JR.
LAWYER AND COUNSELLOR-AT-LAW
JACKSON, GEORGIA 30233

169 DEMPSEY AVENUE
P. O. BOX 105

TELEPHONE: OFFICE 770-775-2553
FAX: 770-775-7780

February 1, 2006

Mr. Gregory M. Dunn
Chairman, Fayette County Board of Commissioners
Fayetteville County Courthouse
Fayetteville, Georgia

Dear Chairman Dunn:

This acknowledges receipt of your letter to me dated January 27, 2006.

Your letter addresses two matters, as follows:

(a) The dismissal of Fayette County Library as a member of the Flint River Regional Library, and

(b) Your difficulty getting extremely detailed information about the Flint River Regional Library System.

Addressing each of these matters separately, we respond as follows:

As to the action of the Flint River Regional Library in dismissing Fayette County as a member of the Flint River Regional Library System, now, pursuant to a request from Dr. Lamar Veach, the State Director of Library Services, that we continue to work with the Fayette County Library System, I shall propose to the members of the Flint River Regional Library Board at their next regular meeting that we continue to work with the Fayette County Library System.

As to your difficulty in getting answers to your very numerous and detailed questions that you sent to our Director, we apologize that we were unable to give you promptly the answers to those additional questions. However, Mr. Walter Murphy, our Regional Director, simply did not have the time to attend promptly to your request. Certainly, a letter to you of explanation of that fact would have been appropriate.

However, since you have asked now, under the provisions of the Open Records Law, for the very detailed information, this is to advise you that when you send your representative, a library staff person will be assigned to work with him, or her, to the end that you may obtain the very detailed information that you seek. Please make prior arrangements with Mr. Murphy.

Addressing your concerns as to whether Fayette County is getting its money's worth, once you learn about all of the attention that you are getting, you will agree that you are. The Regional Director tells me that he spends a major portion of his time attending to the needs of the Fayette County libraries. In any event, Fayette County is being treated, moneywise, as all other counties in the Flint River Regional Library system. The charge being made to each county is based on its population. Additional libraries in a county are charged for the additional service to them.

For your information, the Flint River Regional Library Board has authorized its Director to charge up to $1.00 per person of county population for participation in the Regional System, whereas the charge to the counties presently is only seventy cents.

We are trying to work with you, Mr. Dunn, for Mr. Murphy lowered the assessment for participation in the Flint River Regional Library System, at the request of Fayette County. Instead of our continued cooperation with you, Fayette County could have been dismissed legally from the Flint River Regional Library system due to its refusal to accept the original assessment. A little more understanding between us in the future will be helpful in our relationship with each other.

Yours very truly,

Richard Watkins

Richard W. Watkins
Chairman., Flint River Regional
Library Board

RWW/rww
cc:

Mr. Walter Murphy
Director, Flint River Regional Library

Dr. Lamar Veach
Georgia Public Library Service
1800 Century Place, Suite 150
Atlanta, Georgia 30345

FEB 28 2006

BOARD OF COMMISSIONERS

Fayette County GEORGIA

Gregory M. Dunn, Chairman
Linda Wells, Vice Chairman
Herbert E. Frady, Commissioner
Peter Pfeifer, Commissioner
Christine L. Venice, County Administrator
W. R. McNally, Attorney
Carol Chandler, Executive Assistant

Where Quality Is A Lifestyle

February 22, 2006

Dr. Lamar Veatch, State Librarian
Georgia Public Library Service
1800 Century Place, Suite 150
Atlanta, Georgia 30345-4304

Dear Dr. Veatch:

We are in receipt of the copy of your letter dated February 2, 2006, to Mr. Walter Murphy in which you requested that the letter from the Flint River Regional Library System Board dated December 15, 2005, informing Fayette County that we would no longer be a member of the Regional Library System after June 30 of this year be withdrawn.

As a matter of information to you, Fayette County has to date not received the letter you requested from the Flint River Regional Library System Board or Mr. Murphy withdrawing the letter of December 15, 2005. Neither has this office received an acknowledgement of the letter from the Fayette County Board of Commissioners dated January 27, 2006, to Mr. Richard Watkins wherein we disputed the Regional Board's legal authority to terminate its agreement with Fayette County for library services.

Please feel free to contact me if needed. Thank you for your efforts on behalf of Fayette County.

Sincerely,

Gregory M. Dunn, Chairman
Board of Commissioners
Fayette County

Flint River Regional Library
800 Memorial Drive • Griffin, Georgia 30223 • 770-412-4770 • Fax: 770-412-4773

March 2, 2006

Mr. Gregory M.Dunn, Chairman
Fayette County Board of Commissioners
140 West Stonewall Avenue
Fayetteville, Georgia 30214

Dear Chairman Dunn:

Your letter dated February 22, 2006, to Dr. Veatch has been forwarded to my office for response. Please be advised that Chairman Watkins did acknowledge your letter dated January 27, 2006, on February 1, 2006. A copy is enclosed.

Chairman Watkins notified you that appropriate action to continue working with Fayette County would be taken at the next regular meeting of the Flint River Regional Library Board. The Board meeting is scheduled for April 10. There has been no interruption in services being provided by the Flint River Regional Library to the Fayette County Libraries. Thank you for your continuing interest in the regional library program.

Sincerely,

Walter Murphy
Walter Murphy
Executive Director
Flint River Regional Library

C:
Richard W. Watkins, Chairman
Flint River Regional Library Board

Dr. Lamar Veatch
Georgia Public Library Service

Division of Leisure Services
Library Department
Position Paper

Topic: Proposed Fayette County Library System
Date: 06/28/2005

Prepared by: Jill Prouty
Library Technology & Training Manager

Reviewed by: City Manager
Director of Leisure Services

Background:

Over the past five months, the Fayette County Library Board has been discussing the advantages of pulling out of the Flint River Regional Library System (FRRLS) and forming a separate Fayette County Library System. Even though staff representatives from Peachtree City and Tyrone libraries, and County Library Board Member Marie Washburn (also chair of PTC Library Commission) have not supported this effort, some Board members and the county library staff continue to push the issue. This position paper is intended to provide background to Council to accompany a request from staff for support of our position on this matter.

Discussion:

At the March 15, 2005 meeting of the Fayette County Library Board, the Board requested that a committee made up of managers from Fayette County Public Library, Peachtree City Library, and Tyrone Library review and update the participating agreement with Flint River Regional Library System (last renewed 04/26/1982). The members of the Committee were Chris Snell (Fayette County), Jill Prouty (Peachtree City), and Julie Digby (Tyrone). The Committee met twice and developed a revised agreement that was acceptable to all with the exception of the membership fees. Membership fees are monetary amounts that each participating government agency pays to Flint River Regional Library for services which include, but are not limited to, centralized ordering, cataloging, and processing of materials, weekly delivery services, and consolidated reporting (**see Spreadsheet B** for additional items provided by the Region). The current membership fees are as follows: Fayette County - $72,975; Peachtree City - $13,000; Tyrone – $11,000. Due to the different level of services received by each library, the Committee suggested that the membership fees be revised to reflect the amount of services received by each library (**see Spreadsheet A**). What the Committee discovered was that Fayette County Library and Peachtree City Library were getting the best deal, while Tyrone was paying 2% more of the fees for less service. To correct the discrepancy, the Committee suggested revising the membership fees to make it more equitable for all as follows: Fayette County - $76,048; Peachtree City - $15,010; Tyrone - $9,006 **(again, see Spreadsheet A)**. These numbers are all within 2% of the current payments being made to FRRLS. The one major sticking point was that Snell refused to acknowledge that her position as Director of Fayette County Public Library was a benefit received by the County and objected to her position being listed as a benefit, even though the position is state-paid through FRRLS, and is clearly only benefiting the county library. In addition, FRRLS supplements Snell's salary and pays for all benefits for which she is eligible. State positions are allocated to the Region to enable them to serve the entire Region; it is not the norm to send them out to member libraries. This was done at the discretion of the Regional Director, who can reallocate resources as he sees fit to best serve the Region.

At the last Fayette County Library Board meeting, held on June 21, 2005, the Board elected to proceed with the new revised agreement provided by the Committee, with the deletion of specified membership fees. The Board was to have forwarded the amended agreement to the County attorney for review, and then set a meeting with Region Director Walter Murphy to discuss the revisions (minus monetary issues). After that vote, the last item of the agenda was a presentation by Board Member Jo Rusin, along with Jimmy White (husband of Board Member Jean White and father of a Fayette County Public Library employee), arguing why Fayette County pays too much for membership in FRRLS. This item was on the agenda as a discussion topic, not consideration for a vote. The Board had already voted earlier in the meeting to continue the agreement process minus funding information. The Board then voted to authorize the payment of not more than $4,000 for FY06 in payment of annual fees to FRRLS from Fayette County, clearly reversing their earlier decision. If the FCBOC approves the recommendation, it would leave Peachtree City and Tyrone in a predicament. If FRRLS decides to terminate Fayette County's membership in the Region because of lack of funding, then according to Georgia law, Peachtree City and Tyrone will be no longer eligible to participate in the regional system. This is especially concerning for Tyrone, as they have been approved to receive state grant money for a new library next fall, which will come from FRRLS.

Board members Jo Rusin and Jean White (along with husband Jimmy) continue to push for withdrawal from FRRLS citing all the monetary benefits Fayette County would receive from the state, despite objections from Peachtree City and Tyrone staff. I have calculated the costs associated with the formation of a separate Fayette County Library System, which are detailed on **Spreadsheet B**. These numbers are based on information contained on a document titled, "Public Library System Considerations, Draft, June 2004" provided by David Singleton, Deputy State Librarian. In summary, the initial start-up cost if not supported by the state would be $683,637 with the recurring costs estimated at $327,237. If the new system were approved by Georgia Public Library Service (GPLS), *which is a requirement to receive state and federal funding*, the start-up cost would be $551,248 with the recurring costs estimated at $223,348. It is expected that this cost would then be passed on to member libraries in membership fees. Obviously, this is more costly than remaining part of FRRLS. Please note that the "GPLS approved" costs are rough estimates, as state funding is not only based on a formula, but also by *available funds*. GPLS makes no promise that it will be able to provide the level of support that it has in the past, either in funding or staffing.

Fayette County Library Board has previously said that if Fayette County were to pull out of FRRLS, Peachtree City and Tyrone would have no choice but to follow suit or be left "out in the cold" without state and federal funding. There is some truth in that statement as Peachtree City and Tyrone are part of the Fayette County agreement with FRRLS, and according to Georgia law, only the County can enter into an agreement for regional library service. However, I have spoken with David Singleton, Deputy State Librarian, and he indicated that it is unlikely the County would receive GPLS recognition without the support of Peachtree City and Tyrone. This is due to the fact that the County would have to come up with a plan to serve *all* residents of Fayette County. Obviously, this would be extremely difficult to accomplish (and extremely expensive) without the aid of the facilities in Peachtree City and Tyrone. Thus, all libraries in Fayette County, including the Fayette County Public Library, would be "left out in the cold." (This scenario, for Peachtree City Library, would add approximately $66,640 to our operating costs in order to provide, as an independent library, the same level of service to our patrons.)

Peachtree City Library continues to receive satisfactory service from FRRLS. Over the past year, the library has received a record number of new books, averaging 500 a month. The new Technical Services staff in Griffin does an exceptional job of processing our orders. The new online system of ordering has enabled us to see our estimated discounts as well as which items will be cancelled and/or backordered due to limited availability. In turn, this enables us to carefully track every order placed.

Additionally, staff has concerns over the current leadership at the Fayette County Public Library. Neither Director Christeen Snell, nor Assistant Director Edward Trever, has been able to come up with the costs associated with forming a Fayette County Library System, yet they continue to push the issue blindly and ignore any concerns voiced by staff from Peachtree City and Tyrone.

Conclusion:

Staff supports the continuation of membership in the Flint River Regional Library System, and requests that the Mayor and Council endorse that position. Services provided by the Region are meeting our operational needs and, further, the regional staff is assisting us in processing and storing a large "re-opening day" collection, and are working on plans for the new Tyrone Library, which will be state funded through FRRLS.

DRAFT

Spreadsheet A
Benefits Received by Fayette County Libraries from FRRLS

DRAFT

		Fayette County		Tyrone		Peachtree City		Totals
1	1 FT Library Director Salary	$62,000.00	100%	$0.00	0%	$0.00	0%	$62,000.00
	Approx. Fringe Benefits	$18,600.00	100%	$0.00	0%	$0.00	0%	$18,600.00
2	State Grant Money	$27,505.00	68.24%	$5,800.00	14.39%	$7,000.00	17.37%	$40,305.00
3	*Coordinator of Tech Services	$25,252.50	67.34%	$3,120.00	8.32%	$9,127.50	24.34%	$37,500.00
	*Data Processing Editor	$15,151.50	67.34%	$1,872.00	8.32%	$5,476.50	24.34%	$22,500.00
	*Public Services Librarian (Ordering)	$12,626.25	67.34%	$1,560.00	8.32%	$4,563.75	24.34%	$18,750.00
	*Tech Services Assistant	$2,705.05	67.34%	$334.21	8.32%	$977.74	24.34%	$4,017.00
4	**Tech Services Supplies	$2,020.20	67.34%	$249.60	8.32%	$730.20	24.34%	$3,000.00
5	1/wk Delivery	$6,500.00	1/3	$6,500.00	1/3	$6,500.00	1/3	$19,500.00
6	**TOTAL BENEFIT OF SERVICES**	**$172,360.50**	**76%**	**$19,435.81**	**9%**	**$34,375.69**	**15%**	**$226,172.00**
7	**Region Proposed FY06 Membership Fees**	**$75,164.00**	**75%**	**$11,000.00**	**11%**	**$13,900.00**	**14%**	**$100,064.00**
8	**Recommended FY06 Membership Fees**							
	Based On Services Received	**$76,048.00**	**76%**	**$9,006.00**	**9%**	**$15,010.00**	**15%**	**$100,064.00**

*Calculations based on staff time spent on combined Fayette libraries (75%), then each library's percentage of book order money sent to GR in FY04

**Calculation based on 75% of GR supplies budget, then each library's percentage of book order money sent to GR in FY04

Line 6 shows the amount of benefits received by each library through membership in FRRLS.

Line 7 shows the Region proposed membership fees for FY06. Please note the discrepancy in percentage of benefits received by each library vs. the percentage of membership fees paid.

Line 8 shows the recommended FY06 membership fees based on percentage of services received at each library. Fayette County and Peachtree City would increase 1% each, while Tyrone would decrease by 2%.

Spreadsheet B
Fayette County Library System
Cost Considerations

For details of each line item, see Supplement 1 attached.

	Table 1		Table 2	
	Independent Start-Up Costs	Recurring Costs	GPLS Approved Start-Up Costs	Recurring Costs
FT Director	$60,000.00	$60,000.00		
FT Tech Librarian	$50,000.00	$50,000.00	$50,000.00	$50,000.00
FT Cataloger	$40,000.00	$40,000.00	$40,000.00	$40,000.00
FT Bookkeeper	$35,000.00	$35,000.00	$35,000.00	$35,000.00
PT Tech Services Asst	$11,169.00	$11,169.00	$11,169.00	$11,169.00
PT Delivery	$11,169.00	$11,169.00	$11,169.00	$11,169.00
Est. Benefits	$55,500.00	$55,500.00	$55,500.00	$55,500.00
Van	$21,000.00		$21,000.00	
Gas	$364.00	$364.00	$364.00	$364.00
Courier Service	$6,720.00	$6,720.00	$3,600.00	$3,600.00
Postage/Mailing Supplies	$4,500.00	$4,500.00	$4,500.00	$4,500.00
Workspace	$300,000.00		$300,000.00	
Additional Computers	$5,000.00		$5,000.00	
SOLINET/OCLC	$33,649.00	$33,649.00	$600.00	$600.00
GLA	$50.00	$50.00	$50.00	$50.00
ALA	$500.00	$500.00	$500.00	$500.00
Integrated Lib System	$35,000.00	$5,000.00	$1,500.00	
GALILEO	$800.00	$800.00		
Internet	$1,920.00	$1,920.00		
Accounting Software	$500.00	$100.00	$500.00	$100.00
Tech Services Supplies	$5,000.00	$5,000.00	$5,000.00	$5,000.00
Travel Budget for Director	$1,296.00	$1,296.00	$1,296.00	$1,296.00
Bonds & Insurance	$4,500.00	$4,500.00	$4,500.00	$4,500.00
TOTAL	**$683,637.00**	**$327,237.00**	**$551,248.00**	**$223,348.00**

Table 1 shows the start-up and annual recurring costs if the Fayette County Library Board withdrew from FRRLS to form an independent (non-GPLS approved) Fayette County Library System.

Table 2 shows the start-up and annual recurring costs if the Fayette County Library Board voted to withdraw from FRRLS to form a separate (GPLS approved) Fayette County Library System. Cooperation from Peachtree City and Tyrone would be crucial in receiving GPLS approval.

Prepared by Jill Prouty
6/23/2005

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council Members**

VIA: **City Manager**
Developmental Services Director

FROM: **City Planner**

DATE: **March 15, 2006**

SUBJECT: **Status of Comprehensive Plan update (2007 – 2027)**
March 24, 2006 City Council Retreat Agenda

Recommendation:
There are no recommendations associated with this presentation.

Discussion:
For the past several months, Staff has been working with the Comprehensive Plan Advisory Board (CPAB) to formulate ideas for the update to the city's Comprehensive Plan. The meetings have been very successful and input from the CPAB has been productive and beneficial.

Staff will be presenting an overview of the progress to date as well as a summary of the items that still must be completed. As a part of the update to the comprehensive plan, we will also be incorporating the updates to the Transportation Plan, the Multi-use Path System Master Plan and the Recreation Plan into the completed document.

Budget impact:
There are no budget impacts associated with this presentation. However, updating and maintaining the city's Comprehensive Plan, Transportation Plan, Multi-use Path System Master Plan and Recreation Master Plan will assist the city in updating the city's budget in an annual basis and plan for projects in future budgets.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: City Manager
Developmental Services Director

FROM: City Planner David

DATE: March 15, 2006

SUBJECT: Discussion of City-owned property with commercial potential
March 24, 2006 City Council Retreat Agenda

Recommendation:
Staff is requesting guidance from City Council as to whether or not we should proceed with research and/ or due diligence on any of the tracts under consideration.

Discussion:
Through the years, the City has acquired numerous parcels through dedication or deed from developers or outright purchase from the property owner. Many of these tracts are isolated and in locations that do not warrant consideration for development as city facilities. However, a number of these parcels are in locations where they could potentially be sold and developed for private use.

Staff will present nine tracts of land for consideration. Each of these tracts is located on either GA 54 or GA 74 and in locations that are experiencing growth, and many of these tracts could be combined with existing or proposed commercial developments within the area. Our preliminary research has indicated the city has clear title to each tract, with no deed restrictions that would preclude the property from being sold or developed.

Budget impact:
Budget impacts associated with this item include, at a minimum, cost of surveys, title searches, appraisals and legal fees, all of which would be offset once the parcel is sold.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council Members**

VIA: **City Manager**
Assistant City Manager

FROM: **Tom Corbett, Public Services Director**

DATE: **March 15, 2006**

SUBJECT: **Update on 2006 Street Resurfacing Program**
(For Retreat 2006 Agenda-Friday March 24, 2006)

Recommendation: That the Public Services Director be allowed to share updated information regarding the 2006 Street Resurfacing Program, and that the Mayor and Council provide some appropriate guidance to enable the Public Works Department to make plans accordingly.

Discussion: The Public Works Department will be managing a significant amount of street resurfacing in this fiscal year. Funding will be forthcoming from three different sources: the Local Assistance Road Program (LARP), a reimbursement from the Georgia DOT; the Fayette County Special Purpose Local Option Sales Tax; and the General Fund portion of the City's current budget. Arrangements have been made with the Fayette County Public Works Department to carry out the LARP paving program and the paving funded by the General Fund, and work is expected to commence in late May or early June. A bid and contract for the SPLOST portion of the paving is set to be reviewed by the City Council at its regular meeting on March 16, 2006. A second SPLOST-funded resurfacing project will be advertised for bids within the next few months.

Budget Impact: To Be Determined

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council Members**

VIA: **City Manager**
Assistant City Manager

FROM: **Tom Corbett, Public Services Director**

DATE: **March 15, 2006**

SUBJECT: ***Update on 2006 Cart Path Resurfacing Program***
(For Retreat 2006 Agenda-Friday March 24, 2006)

Recommendation: That the Public Services Director be allowed to share updated information regarding the 2006 Cart Path Resurfacing program, and that the Mayor and Council provide some appropriate guidance to enable the Public Works Department to make plans accordingly.

Discussion: The Public Works Department is continuing work on the 2006 cart path reconstruction and resurfacing program. The plans for the fiscal year are ambitious, with over 30,000 linear feet scheduled for treatment (time and weather permitting), and an additional 10,989 linear feet of previously prepped cart path scheduled for paving. The segments scheduled for repair and paving were recommended from the lowest-rated condition segments, as rated in 2005.

Budget Impact: To Be Determined

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council Members**

VIA: **City Manager**
Developmental Services Director

FROM: **City Planner** David

DATE: **March 15, 2006**

SUBJECT: **Update to Multi-use Path System Master Plan**
March 24, 2006 City Council Retreat Agenda

Recommendation:
There are no recommendations associated with this presentation.

Discussion:
As a part of our annual budgeting process, Staff has updated the Multi-use Path System Master Plan to identify specific projects that will be recommended for inclusion within the General Budget as well as the Public Improvements Program. This update takes into account grant-funded as well as SPLOST-funded projects.

The presentation will provide an update to each project included in the FY 05 and FY 06 budget as well as those proposed for FY 07.

Budget impact:
The update to the Multi-use Path System Master Plan will be used as we update and identify specific projects to be included within the FY 07 budget cycle.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council Members**

VIA: **City Manager**
Developmental Services Director

FROM: **City Engineer**

DATE: **March 15, 2006**

SUBJECT: **Update Presentation on the State Route 74 Widening**
City Council Retreat – March 24, 2006

Recommendation:
There are no recommendations associated with this presentation.

Discussion:

The Georgia Department of Transportation is widening State Route 74 from the intersection with State Route 85 (in Fayette County) to State Route 54 in Peachtree City. This project will be accomplished in phases. Staff will provide an overview of the status of each phase and will highlight the significant construction features of the widening.

Budget impact:
There are some multi-use path and tunnel projects that will be incorporated into the widening projects. These projects will involve a cost share amount from the City and will be budgeted accordingly.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Council Members**

FROM: **City Manager**

DATE: **March 7, 2006**

SUBJECT: **Discuss Comcast Cable Franchise Agreement Negotiation**
2006 City Council Retreat

The City's current franchise with Comcast expires in October of this year. Staff and the City Attorney are currently negotiating on behalf of the City to renew the existing contract, which will be brought before Council as the process continues. The primary goals of the negotiations are to maintain our customer service standards and ensure that franchise fees will continue to be paid on all relevant services offered by the Comcast.

One issue that the City may again address with the new agreement is the amount of the annual franchise fee. Currently, Comcast pays 4% of applicable revenues to the City, and we anticipate $190,000 in revenues for FY 2006. By law, the City may charge up to 5% for the franchise fee, which would provide an estimated $47,500 in increased revenues in the future. However, with the additional percentage point, Comcast will separate out the entire franchise fee amount on the bills and attribute it to the City of Peachtree City. Comcast instituted a rate increase in March of 2006.

Complicating negotiations at this time is the ongoing consideration of Federal legislation, S. 1504, the Broadband Investment and Consumer Choice Act. Under this Act, cable television could be franchised nationally under the Federal Communications Commission, eliminating a local government's ability to regulate the use of local rights-of-way and impose local customer service standards. Staff is continuing to monitor the progress of this legislation.

The franchise with Comcast has always been non-exclusive; however, there appears to be little interest on the part of other cable providers in offering competition due to the costs involved in extending service to this area.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council Members**

VIA: **City Manager**
Developmental Services Director

FROM: **City Engineer**

DATE: **March 15, 2006**

SUBJECT: **Update Presentation on Capital Improvement Projects**
City Council Retreat – March 24, 2006

Recommendation:

There are no recommendations associated with this presentation.

Discussion:

In this presentation staff will review capital improvement projects from three separate funding sources (SPLOST, Stormwater Utility, and PIP). Staff will present the status of the currently funded projects and illustrate what is planned for the FY 2007 budget. For the Stormwater Utility, staff will update Council on which projects have been completed and what staff is doing for the structural flooding problems.

Budget impact:

The costs for the various projects will be included on the 2007 budget request to Council.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO:	**Mayor and Council Members**
VIA:	**City Manager** **Developmental Services Director**
FROM:	**City Engineer**
DATE:	**March 15, 2006**
SUBJECT:	**Update Presentation on the Transportation Plan** *City Council Retreat – March 24, 2006*

Recommendation:

There are no recommendations associated with this presentation.

Discussion:

The City is currently updating its Transportation Plan. City staff has reviewed the draft portions of the plan received from its consultant QK4 and will present an overview of the current Level of Service (LOS). Staff will also present an overview of the currently programmed transportation projects and their impact on the LOS and will discuss future projects needed to keep the LOS at an acceptable level.

Budget impact:

There are no budget impacts associated with this presentation.

CITY OF PEACHTREE CITY
INTER-OFFICE MEMORANDUM

TO: Mayor Logsdon and Members of Council

VIA: City Manager, ATTN: Mr. Bernie McMullen
Assistant City Manager, ATTN: Mr. Colin Halterman
Director of Administrative Services, ATTN: Jane Miller

FROM: Chief Lohr

DATE: March 1, 2006

SUBJECT: Fire Department Strategic Plan

Staff has developed a PowerPoint presentation for a Strategic Plan for the Fire Department. The intent of the plan is to offer improvements to the Department that will enable continued provision of high quality emergency fire, medical and rescue services for the community, provide increased safety for emergency responders and still provide these services in a cost effective manner. Our goal is to provide a strategic plan that can be incorporated into the City's overall strategic plan.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Council Members**

VIA: **City Manager** Bernard McMullen

FROM: **James V. Murray, Chief of Police** JVM

DATE: **March 9, 2006**

SUBJECT: **Strategic Budget Plan/Fiscal Year 2007**

The Police Department's PowerPoint presentation establishes our department's strategic plan and management priorities, which were organized during several meetings between our staff and City Manager Bernie McMullen. The data is designed to highlight specific subject areas and provide other significant budget data that should assist City Council in placing the plan in proper perspective. If approved, the budget plan will enable the Police Department to move forward on a number of fronts and reach goals that were previously unattainable due to a lack of staff, resources, and technology.

While the primary focus of our presentation is on Fiscal Year 2007, in actuality it is a part of an overall strategic plan that guides the Police Department's activities for several years to come. In fact, the plan was formulated to reflect the effects of budget decisions over the longer term.

The presentation includes certain aspects of the department's Multiyear Development Plan, annual goals and objectives, community service and performance expectations, procurements of manpower and equipment, crime prevention, and most importantly progress on issues that have been specifically addressed in service demands from the community. The presentation also includes detailed information on programs and recommendations whose outlays are generally not a part of the budget totals.

The following is a brief synopsis of the information found in the Police Department's PowerPoint presentation:

- An overview of the Police Department's current situation
- Current and proposed zone configurations
- Workload and service indicators
- Population comparison and summary analyses
- 5th zone justification
- Drug Intelligence Team current situation

- Technology Enhancement
- Multi-use recreational path system patrol
- Priority needs and costs for manpower and equipment
- Decision matrix

If you should have any questions or need clarification regarding the presentation, I am available for comments.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council**

FROM: **City Manager** Bernard J. McMullen

DATE: **March 15, 2006**

SUBJECT: **EMERGENCY MEDICAL SERVICE (EMS), SPECIAL SERVICE TAX DISTRICT**
Council Retreat, March 25, 2006

Recommendation: That the Mayor and Council receive the information on the establishment of an EMS Special Service Tax District by the County, and that the Mayor and Council provide recommendations for action in addition to what is presented at Retreat.

Discussion: Both Peachtree City and Fayette County operate EMS. Peachtree City EMS provides service to Peachtree City and Fayette County provides service to the remainder of the County. There is a mutual aid agreement in place where one service will provide aid to the other service when their resources are all committed and additional tasks arise. The issue is that both EMS are funded from their respective General Funds. Therefore, the citizens of Peachtree City are paying both the City and County for EMS – they are being double taxed.

A letter was sent by the Mayor and Council, dated October 7, 2004, to the County Commission Chairman asking that a special service tax district be established for County EMS (see attached). The County initially requested a meeting occur between respective financial staff (see attached letter dated Nov. 3, 2004. Meetings did occur. Subsequently, the County Commission denied the City's request at their meeting on January 27, 2005, (see attached minutes). The City Council was briefed on the EMS issue in February 2005.

Part of the update to the City's Comprehensive Plan is a review of the Service Delivery Agreement between the City and the County. The County has been notified that EMS is one of the items that the City desires to address in this review. An initial meeting was held between the Mayor, City Manager, County Manager, and Commission Chairman on February 9, 2006, to discuss the review of the Service Delivery Agreement. EMS was discussed, but no progress was made. According to ARC, the City and County must sign off on the Service Delivery Agreement before the Georgia Department of Community Affairs can complete their review of the Comprehensive Plans. This could have an impact on both jurisdictions' Qualified Local Government (QLG) status. The County indicated they would schedule additional meetings on the Service Delivery Agreement.

Budget Impact: Establishment of an EMS Special Service Tax District will not affect the City's budget, but will reduce County taxes for Peachtree City residents.

BJM:gr

Attachments

Fayette County
GEORGIA
Where Quality Is A Lifestyle

BOARD OF COMMISSIONERS

Gregory M. Dunn, Chairman
Linda Wells, Vice Chairman
Herbert E. Frady, Commissioner
Peter Pfeifer, Commissioner
A. G. VanLandingham, Commissioner
Chris Cofty, County Administrator
W. R. McNally, Attorney
Carol Chandler, Executive Assistant

November 3, 2004

Honorable Stephen D. Brown, Mayor
Honorable Judi-ann Rutherford, Mayor Pro-tem
Honorable Stuart Kourajian, Council Member
Honorable Steve Rapson, Council Member
Honorable Murray Weed, Council Member
151 Willowbend Road
Peachtree City, Georgia 30269

Re: Request of October 7, 2004, concerning Emergency Medical Services ("EMS")

Dear Mayor and Council:

The Fayette County Board of Commissioners ("Board of Commissioners") is in receipt of the above-referenced request. You have requested that the Board of Commissioners establish a Special Service District for the provision of EMS. You proffer the underlying reason for this request is to benefit the citizens of Peachtree City whom we represent. We propose an alternative which could be beneficial to all the citizens of Fayette County, including the citizens in Peachtree City.

Members of the Departments of Finance from both Fayette County and Peachtree City should meet along with members of the respective Fire/EMS Departments so that true costs for the provision of this service can be derived. It should then be a straightforward process to determine how best to provide and fund EMS. This process should prove to be the most beneficial for all the citizens of Fayette County.

BOARD OF COMMISSIONERS
FAYETTE COUNTY

Gregory M. Dunn, Chairman

Linda Wells, Vice Chair

Herbert E. Frady, Commissioner

Peter Pfeifer, Commissioner

A.G. VanLandingham, Commissioner

Fire

File
Gr

PEACHTREE CITY
PLAN TO STAY™

OFFICE OF THE MAYOR
151 WILLOWBEND ROAD
PEACHTREE CITY, GA 30269
PHONE: 770-487-7657
FAX: 770-631-2505
WWW.PEACHTREE-CITY.ORG

October 7, 2004

The Honorable Greg Dunn, Chairman
Fayette County Board of Commissioners
140 Stonewall Avenue, West
Suite 100
Fayetteville, GA 30214

Dear Greg:

The City Council of Peachtree City requests that the Fayette County Board of Commissioners establish a Special Service Tax District for Emergency Medical Services (EMS) similar to that which you previously established for fire services.

This change would eliminate the double taxation issue for EMS for residents of Peachtree City that have previously been identified by a mutually selected consultant and continue to exist (see the attached point paper). This change could be done via amending and incorporating EMS as part of the Special Fire Service Tax District or by a separate, but similar, EMS Special Service Tax District.

The requested change is authorized by Article IX, Section II, Paragraph III (a) and Paragraph VI of the Georgia Constitution, is consistent with House Bill 489, and has been utilized to resolve other service issues by other municipal and county jurisdictions in Georgia.

We are hopeful that this change can be implemented in the near term for the benefit of the citizens of Peachtree City, whom you and your fellow members of the Fayette County Board of Commissioners are elected to represent. Thank you.

Sincerely,

Stephen D. Brown
Mayor

Judi-ann Rutherford
Judi-ann Rutherford
Mayor Pro-tem

Stuart Kourajian
Council Member

Steve Rapson
Council Member

Murray Weed
Council Member

SDB:gr

Attachment

cc: Fayette County Commissioners
Chris Cofty, County Administrator

Phil Mallon, Fayette County Engineering Department, said this regulation was a model ordinance prepared by the Metropolitan North Georgia Water Planning District. He said adoption of the ordinance was mandated by two fronts. He said the first being recent state legislation and the second being from the County's general storm water permit which was derived from the Federal Clean Water Act. He said the primary goal of the ordinance was to help protect the public's health, safety and the environment by regulating spills, improper dumping and connections to the County's separate storm sewer system.

Commissioner Wells stated for clarification that this had been checked by the County's legal staff and they agreed with the few changes that we were allowed to make. Mr. Mallon said that was correct.

Chairman Dunn asked if there was anyone who would like to speak in favor or opposition of this ordinance. No one spoke in favor or against.

Motion was made by Commissioner VanLandingham, seconded by Commissioner Pfeifer, to approve the amendments as presented. Motion carried 5-0. A copy of the Ordinance, identified as "Attachment No. 5", follows these minutes and is made an official part hereof.

NEW BUSINESS:

POSSIBLE CREATION OF EMS TAX DISTRICT:

County Attorney Dennis Davenport said in regards to the discussion of a procedure for a possible creation of a special EMS tax district, he wanted to brief the Board that in order to pursue this issue there needed to be some level of understanding of whether the cities in the county wanted to participate or not with respect to this particular district. He said there should be some request by letter asking the cities what they wanted to do. He said this was a way to start the process off if that was what the Board chose to do.

Motion was made by Commissioner Frady, seconded by Commissioner VanLandingham, for the County Attorney to prepare a letter to send to all cities in the County inquiring as to their interest in participating in a special EMS tax district. Discussion followed.

Chairman Dunn said this would impact every tax payer in the County. He said to make this change would be a serious change.

Chairman Dunn said he wanted to point out that there had been staff discussions held by Peachtree City and County staff. He said he understood that potential alternatives to doing as the city requested were discussed but the city had no interest in that.

Commissioner Pfeifer said he had a comment on the issue in general. He said that he did not believe that Peachtree City properly accounted for the real and true costs of the emergency medical services they were using now. He said he read the report, that Peachtree City paid for, that suggested the City consider consolidation with the Fayette

County Emergency Services and he understood some things were right for consolidation and others were not. He said he understood the need for local policing if for no other reason than to enforce local law and ordinances. He said fire and emergency services did not differ because they occurred on one side or the other of an imaginary line which in this case would be city boundaries.

Commissioner Pfeifer said in his opinion fire and emergency services should be handled in the best possible way for the citizen who needed the service, and at the lowest possible cost to the taxpayer. He said Fayette County Emergency Services was the equal of, or better than, any emergency service in the state.

Commissioner Pfeifer said that would leave the issue of cost. He said common sense would tell us that consolidation of facilities, equipment and management staff could probably yield savings to the taxpayers, savings to the Peachtree City taxpayers and Fayette County taxpayers. He said if it did not, what possible reason would anyone have to consolidate anything, and we know that services in other locations in this state had been consolidated.

Commissioner Pfeifer said that neither the Peachtree City staff nor the Council had done an honest and accurate study of this issue which prevented any discussion of this issue on the facts. He said the truth was we did not have any proof of the correct course of action to take. He said we had the opinions of the Peachtree City Council. He said as a city taxpayer, which he was, and a citizen, he did not like something as important as emergency medical services and his taxes determined by their opinions. He said he wanted them to be determined by the facts.

Commissioner Pfeifer said when this item came before the Board he was not going to support a separate EMS district because they did not know the facts and the reason they did not know the facts was because Peachtree City government either did not know the facts themselves or they knew the facts and did not want to tell them.

Commissioner Frady asked if there was a study done in Peachtree City regarding emergency services and was it in existence.

Chairman Dunn answered that there was a study done and the staff had a copy and he had read it in detail. He said, as Commissioner Pfeifer suggested, there were several things that study recommended to the City Council for consideration which sounded reasonable to him. He said of course the Board did not dictate policy in Peachtree City.

Chairman Dunn said he felt this begged an issue. He said sooner or later the taxpayers of all of the jurisdictions were going to wonder why there were duplicate departments, duplicate chiefs, vehicles, offices, cars, etc. He said there would be a time when they would have to have serious discussions about seriously trying to consolidate some of the

services, not all of them obviously. He said there were some services that lent themselves to consolidation and this was one.
Chairman Dunn said Fayette County had automatic aid with the other cities, but not with Peachtree City, and that had been a long standing position with Peachtree City that they chose not to do that. He said that it was in the report that they should consider doing automatic aid. He said there were other issues besides this special tax district. He said he was not in favor of this, but would have to look deeper into it, because the reality was the people of Peachtree City paid taxes to the County for EMS services. He said years ago Peachtree City opted out of those services.

Chairman Dunn said now if they created a separate tax district to compensate for that, they would affect every other taxpayer in all the cities because the County provided EMS to everyone except Peachtree City. He said this had far reaching ramifications to make the change. He said the Board did not want Peachtree City to be double taxed. He said some of them felt this was not the only way to solve the problem but it was the only way, at this point, that Peachtree City has indicated that they liked or were willing to discuss in earnest. He said that was what the Board had been told from the County staff that had meetings with Peachtree City staff.

Commissioner Frady asked for clarification of opted out. Chairman Dunn said Peachtree City opted out of EMS services provided by the County. He said they had the choice like everyone else but chose to get out and form their own EMS service.

Commissioner Frady said they had EMS service in Peachtree City for the 30 years he had been there. He said what happened was Peachtree City got its own ambulance license and that was not opting out of service. He said they also had an automatic aid contract with the County.

Chairman Dunn and Commissioner Wells both said Peachtree City did not have the automatic aid contract now.

Commissioner Frady said at one time Peachtree City served the seventh district of Fayette County. He said they had automatic response then. He said then they all got along real well, but things were not doing that well right now.

Commissioner Wells said she had been all over the place with this. She said this was a very difficult situation for her because the bottom line was that fair was fair and she wanted to be fair to every citizen in Fayette County. She said when it was first brought up and there was a threat of a law suit, her thoughts were maybe they could avoid a battle. She said she then looked at this more closely and decided that the real point was being missed. She said personally she did not care if they consolidated with Peachtree City or not. She said that was an issue for them to decide. She said they were ready, willing and able to do it, but Peachtree City was an entity and could make that decision.

Commissioner Wells said what they failed to realize in all of this discussion was a couple of things. She said the first thing was that Fayette County was mandated by legislation to provide county-wide EMS coverage. She said it was not a choice but a requirement. She said municipalities had a choice of either taking advantage of the county-wide EMS or opting for a higher standard of service. She said Peachtree City had opted for a higher standard of service with the understanding that there were appropriate, higher costs for that.

Commissioner Wells said if Peachtree City decided at any point and time that they no longer wanted to provide this service, they could simply quite, but the County was mandated to provide it. She said the County had no option.

Commissioner Wells said to suppose that what had been presented was that the Peachtree City residents were not benefitting from the EMS service at all and therefore should not pay for it. She said that fallacy would be true if none of the citizens in Peachtree City ever crossed the boundaries into Fayette County. She said it was inane at this point and time, so much turf guarding, that if a Peachtree City resident went to Publix on Highway 54, that was technically located in Fayette County, and had a heart attack, even though the Peachtree EMS was closer, they would not respond to that person. She said we would not ask them if they had an ID to say whether they were a Peachtree City resident or not, we would say this was a human being who had a need and we would provide the service. She said if we were to presume that none of the Peachtree City residents ever crossed the boarders, ever came into Fayette County, or ever got involved in an accident and needed EMS service, than we could say let's don't charge those good folks a dime. She said she was all about equity and fairness.

Commissioner Wells said if you take out a policy on your home for insurance and your neighbor takes out a policy for insurance and he decided he wanted better coverage or flood insurance, he does not suppose that his base coverage was exonerated because he had higher coverage. She said one of the reasons Peachtree City was a jewel in our crown was because the crown, which was Fayette County, was superb. She said Peachtree City could not exist with its standard of living as it did, and have the reputation of a good lifestyle, as it did, in any other county in this state. She said the county provided the base, the crown, for the jewels of our cities to sparkle.

Commissioner Wells said it became ludicrous when we started turf guarding. She said this had become an emotional, political issue which had no right to be in any logical, rational discussion.

Commissioner Wells said the second fact that needed to be kept in mind was that last year they responded within the County to over 200 Peachtree City residents with the County's EMS. She said the base service was there to provide for all of Fayette County. She said if you were a Peachtree City resident, a Fayetteville resident, Tyrone or where ever, the

County was mandated to provide the service and we provided one of the finest in the state. She said for someone to say they opt out and should not have to pay for the base service you might as well succeed from Fayette County because it was that ludicrous.

Commissioner Wells said she could not support this. She said if they got sued they got sued. She said she believed they were doing the best thing, the right thing and the adult thing for the citizens in Fayette County.

Commissioner Frady said he did not think anyone said they were supporting anything.

Commissioner Wells said they were supporting going out and saying this was an option.

Chairman Dunn said he wanted to address a few things Commissioner Wells had said. He said the report that he read from the consultants that did the study for Peachtree City dated January 2004, would indicate that what the City had bought was not a higher level of service. He said the study referred Peachtree City to the way it was done in the County. He said the study also stated Peachtree City had more ambulances than required which cost the taxpayers more money than they needed to be paying. He said this information was from the Peachtree City analyst not a Fayette County analyst. He said this was from the people hired by you - the mayor and city councilman sitting in the audience. He said when they said they opted for a higher level of service they opted for what they wanted and not necessarily a higher level.

Chairman Dunn said Peachtree City had the right to do it the way they wanted to. He said the County had a right to react to it. He said he wanted to point out that if they were to do what the city had requested they were talking about effecting every other citizen in the County negatively. He said this was a difficult concept. He said if this Board wanted to seek the opinions of the other cities or not he was fine with that because at that point they were not making any decisions.

Commissioner Frady said there was no decision making, just trying to get input.

Commissioner Wells said when they started down that slippery slope they were saying that they were really going to look at this and consider doing this. She said this was an exercise in futility.

Commissioner Frady said his first thoughts on this was he would not support a tax district. He said he would be willing for the County to take over the EMS service and the fire service and operate both of them with no additional charge to the citizens of Peachtree City.

Chairman Dunn said he wanted to point out that if they were to consolidate the EMS service there would not be any additional charges. He said they had a fire district and did not pay fire taxes to the County so if the County took over both services they would have to pay fire tax but they pay the equivalent to the City anyway.

Commissioner Pfeifer said he agreed with Commissioner Frady that philosophically there should be a consolidation of medical services and fire services with the proviso to look at how much it was going to cost the taxpayers, the City and the County. He said that was precisely what had not happened and would not happen if we went ahead with this special district.

Commissioner VanLandingham said he agreed with most of the discussions but was opposed to creating a situation that would lessen the service, especially when it involved the life of any citizen in this County. He said to think the County would not respond to a Peachtree City resident that had an accident in the unincorporated area, was completely erroneous. He said there would be times when Peachtree City residents would use the County EMS service. He said the refusal to have the automatic response or mutual response, needed a lot of attention. He said this put people at risk when one responder could be a lot closer than another responder. He said in view of this, unless he missed a point somewhere, the legal right was with Peachtree City to do this.

Commissioner VanLandingham said in the discussions on consolidation he did not know everything that happened there but he did know that Peachtree City decided that they would maintain their own EMS and wanted a special tax district for that. He said he could not say if he would or would not support it, he would like to see what the letter said and he would like to see some reactions. He said serious consideration should be given to this because it affected the lives of every citizen in Fayette County. He said whether we wanted to recognize it or not we were all citizens of Fayette County. He said he was not sure of the motive behind the request for a special tax district.

Commissioner Frady said he agreed. He said the reason he made the motion was to get the information and try to find out what the motive might be.

Chairman Dunn said he wanted to clarify a few things. He said the County did service the people in Peachtree City, but to be absolutely fair, the emergency services in Peachtree City had also gone out into the County and serviced them. He said it was a matter of servicing upon request because they did not have automatic aid.

Chairman Dunn said automatic aid and mutual aid were two different things. He said automatic aid was when the closest unit available responded to service wherever the emergency was. He said that was the County's preferred mode of operating but was not Peachtree City's. He said mutual aid was a lesser agreement that upon request they would service one another, that is when they asked for aid. He said they both had asked for aid at times.

Chairman Dunn said he would like to see an analysis done on the report Peachtree City had done because it indicated there were things Peachtree City could do with the County which would make it better for both and he did not see any serious consideration of those things being given.

Chairman Dunn said the County did not want to double tax anyone but they could not figure out what the cost of EMS was because the way the County and Peachtree City budgeted was somewhat different.

Chairman Dunn said he had so many problems with this issue, but the bottom line was he did not want to do something haphazard and inadvertently hurt the citizens of Peachtree City. He said the desires of the government officials were not the issues here. He said the only issue for him was that they were treating the person who paid taxes in Peachtree City fairly.

Commissioner Frady asked if they had any idea why the automatic aid was stopped. He said he would hate to know someone was laying out side of the city limits and Peachtree City would not respond.

Chairman Dunn said he did not know.

Commissioner VanLandingham said in reference to the report being talked about, Peachtree City had a right to reject any part of that report they wanted to and go another direction. He said the point was, it was not in just one place in the report, it was in several places where the fire and EMS could have benefitted from some cooperation with the County. He said to completely disregard that was a fallacy in the actions of the Board and he would ask that they go back and reconsider that and come up with something that would be better for the citizens and everyone concerned.

Chairman Dunn said the one thing he recalled in the study, and he did not have it in front of him, was that some of the County's units were making service calls almost double the number of the Peachtree City units and the analyst said Peachtree City only needed two ambulances in Peachtree City to provide the service and he knows that the City was considering four, and that would in itself cost the citizens of Peachtree City more money.

Chairman Dunn called the question.

Motion failed 2-3 with Chairman Dunn, Commissioner Wells and Commissioner Pfeifer voting in opposition.

LAKE HORTON WATER QUALITY:
Tony Parrott, Director of the Water System, said that several months ago the Board approved a consultant to do a creel survey at Lake Horton. The consultant did a report on

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Council Members**

FROM: **Bernard J. McMullen** Bernard J. McMullen

DATE: **March 8, 2006**

SUBJECT: **Discuss Mayor and Council Salaries**
2006 Council Agenda Item

Mayor Logsdon received the attached letter from former mayors Bob Lenox and Fred Brown. Both former mayors requested that City staff do an analysis of pay provided to other elected officials in the area. Attached are two graphs of annual compensation provided to mayors and council members in Group B municipalities, which are cities of comparable size to Peachtree City. As you can see, Peachtree City is very much on the low end of compensation for elected officials.

Both Bob Lenox and Fred Brown offered to review the information compiled by staff and develop a recommendation to Council on what, if any, increases would seem appropriate. Staff suggests that Council consider appointing a committee of former elected officials and citizens to do a comprehensive analysis and forward any recommendations they may have to Council for future consideration. No salary increase could be effective until January 2008, so there is adequate time to evaluate this situation before any budget adjustment might be necessary.

Attachments

RECEIVED
JAN 30 2006
PEACHTREE CITY
CITY HALL

Mr. Harold Logsdon, Mayor
City of Peachtree City
151 Willowbend Road
Peachtree City, Georgia 30269

Dear Mayor Logsdon,

Congratulations on your election to the office of Mayor. As former holders of that same office we will be watching your progress with considerable interest and are, of course, available to assist you in any way we can.

We would like to raise an issue for your consideration that we feel has been unaddressed for far too long. That issue is the amount of the stipend paid to the Mayor and to the members of Council for their services to the City. While these are part-time positions and no one is in it for the money or to make a living the pay should still be commensurate with the time, talent and energy required in doing the job. Our remuneration levels should also be comparable to other cities in the metro Atlanta area of similar size and complexity. We do not think the current stipend meets any of the guidelines.

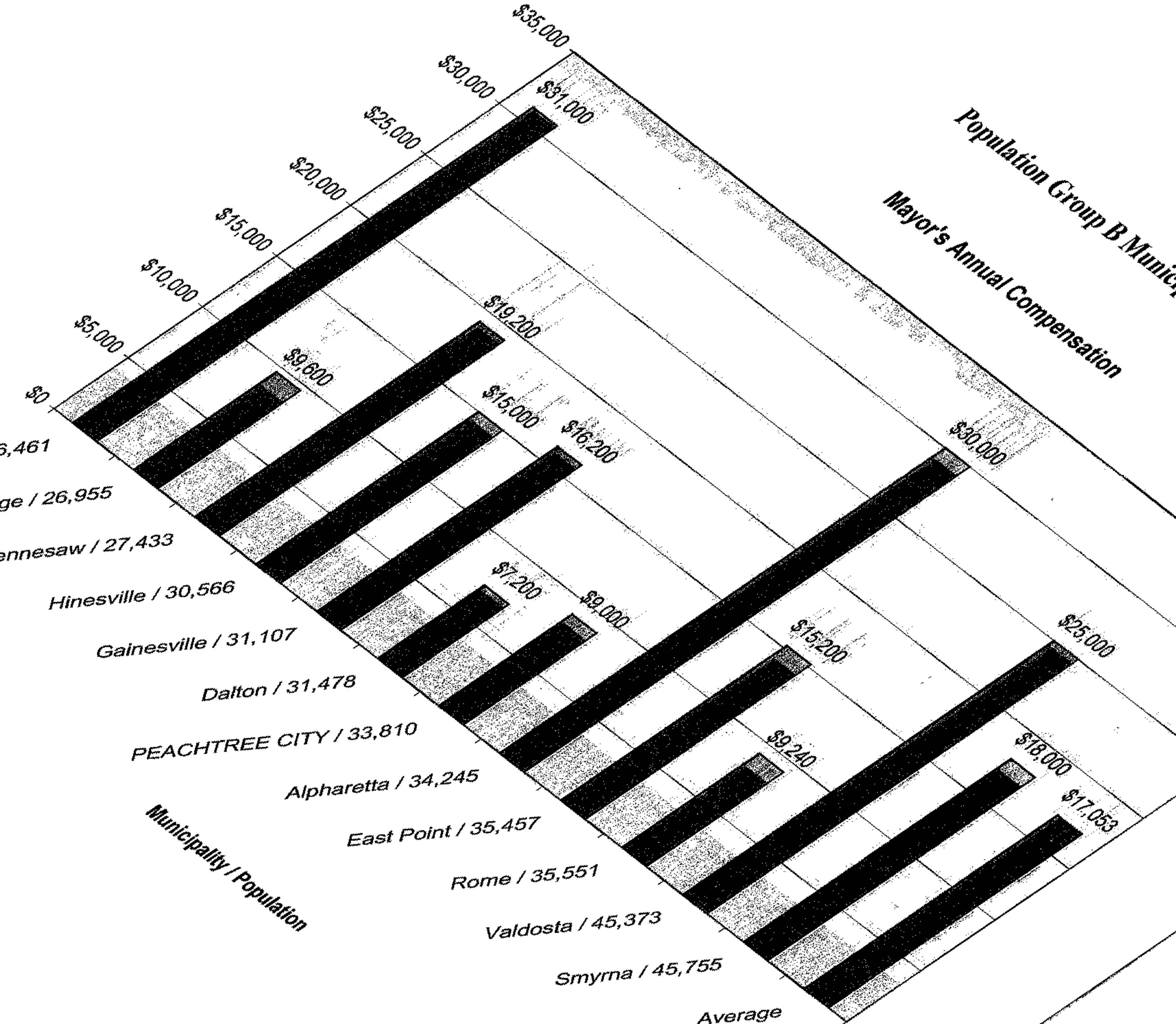
The current figures of $9000 per annum for the Mayor and $6000 per annum for members of Council were established in August of 1985 and have been unchanged for over 20 years. We live in a far more complex and expensive world today and we strongly feel that an adjustment is long overdue.

We would therefore like to request that you have the City staff put together an analysis of relevant pay levels in the metro area. We would then be happy to review the information with the City Manager and develop a recommendation to Council if any increases do, in fact, seem appropriate.

Please let us know if you have any questions and thank you for considering our request.

Very Truly Yours,
Robert L. Lenox
Former Mayor
1992-2001

Frederick Brown, Jr.
Former Mayor
1982-1991


Population Group B Munici
Mayor's Annual Compensation
$0
$5,000
$10,000
$15,000
$20,000
$25,000
$30,000
$35,000
$31,000
$9,600
$19,200
$15,000
$16,200
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$25,000
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ge / 26,955
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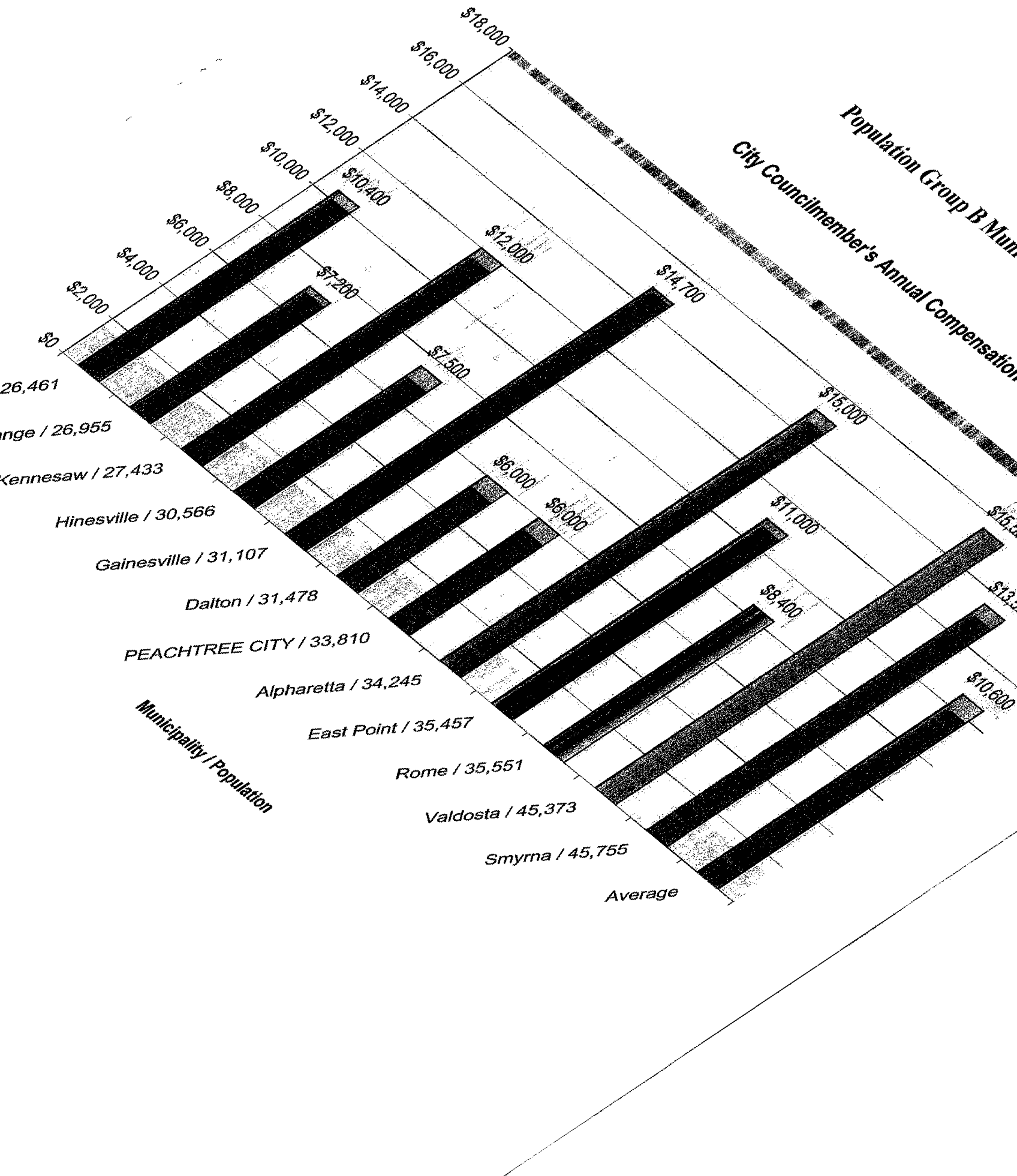
Hinesville / 30,566
Gainesville / 31,107
Dalton / 31,478
PEACHTREE CITY / 33,810
Alpharetta / 34,245
East Point / 35,457
Rome / 35,551
Valdosta / 45,373
Smyrna / 45,755
Average
Municipality / Population


Population Group B
City Councilmember's Annual
$0
$2,000
$4,000
$6,000
$8,000
$10,000
$12,000
$14,000
$16,000
$18,000
$10,400
$7,200
$12,000
$7,500
$14,700
$6,000
$6,000
$15,000
$11,000
$8,400
$10,600
26,461
26,955
Kennesaw / 27,433
Hinesville / 30,566
Gainesville / 31,107
Dalton / 31,478
PEACHTREE CITY / 33,810
Alpharetta / 34,245
East Point / 35,457
Rome / 35,551
Valdosta / 45,373
Smyrna / 45,755
Average
Municipality / Population

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council Members**

FROM: **Bernard J. McMullen**

DATE: **March 6, 2006**

SUBJECT: **Discuss Volunteer Recognition Event**
2006 City Council Retreat

Mayor Logsdon and Council Member Plunkett requested that this topic be placed on the Council Retreat agenda for discussion with Council Members. As a matter of information, a number of years ago, the City did hold annual volunteer appreciation dinners to which all commission and authority members, volunteer firefighters and auxiliary police officers, and other City volunteers were invited. The dinners were held at the Wyndham Conference Center. While there was enthusiastic response the first year or two, the City discontinued these dinners after about three years due to a lack of participation. There are currently a number of ways in which volunteers are recognized. Commission/Authority members are presented with a crystal award at a Council meeting when their terms end. The Fire Department has an annual department-wide dinner that volunteers attend and are recognized for their contributions to the department. The auxiliary police officers attend the annual Rotary sponsored Christmas dinner for the Police Department and the auxiliary officer of the year is announced at that time. The Recreation Department holds receptions to recognize volunteers at The Gathering Place and also volunteers who participate in the T.E.A.M. (Together Efforts are Magnified) program, which is made up of citizens who volunteer for various Recreation programs/events. Additionally, the presidents of the youth sports associations are given a plaque when their terms expire.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **City Manager**
Assistant City Manager

FROM: **Financial Services Director** R.S.

DATE: **February 27, 2006**

SUBJECT: **Review Budget Process for New Council Members**

March 25, 2006 City Council Retreat

Recommendation:
Review the proposed budget calendar (attached) for FY 2007 and listen to staff's explanation of the process. Provide staff with input from Council on the budget process.

Discussion:
This agenda item will serve as an orientation to the City's budget process for new members of the City Council. Staff will explain the budget process as it stands today, including recent developments that have caused us to make adjustments in the process. Staff will also solicit input from Council regarding the development of the FY 2007 budget.

FY 2006 Revenue Projections
As of February 28, 2006

Attachment 1

Description	YTD Projected	Actual	Act vs. Proj	Percent	Y/E Projection	* * 2006 BUDGET * * Amount		Percentage
Ad Valorem Property	7,562,234	7,543,437	(18,798)	-0.2%	7,881,194	7,881,194	-	0.0%
HTRG Credit Revenue	370,440	370,440	-	0.0%	370,440	370,440	-	0.0%
Motor Vehicle	251,892	236,163	(15,729)	-6.2%	559,565	573,424	(13,859)	-2.4%
Real Estate Transfer Tax	34,093	28,405	(5,688)	-16.7%	65,463	66,757	(1,294)	-1.9%
Recording Intangible Tax	101,254	111,808	10,553	10.4%	245,445	228,139	17,306	7.6%
GA Power Franchise Tax	-	-	-		752,403	752,403	-	0.0%
EMC Franchise Tax	-	-	-		647,530	647,530	-	0.0%
Atlanta Gas & Light	61,468	62,079	611	1.0%	246,482	245,871	611	0.2%
Comcast	94,989	104,861	9,873	10.4%	193,912	189,977	3,935	2.1%
Newnan Utilities	3,164	3,553	389	12.3%	3,164	3,164	-	0.0%
Bell South Franchise Tax	2,245	2,631	385	17.2%	261,956	261,183	773	0.3%
Local Option Sales Tax	2,782,231	2,848,232	66,000	2.4%	6,565,902	6,554,692	11,210	0.2%
Alcoholic Beverage Tax	233,603	235,862	2,258	1.0%	570,119	565,780	4,339	0.8%
Mixed Drink Tax	25,782	29,698	3,916	15.2%	73,153	69,922	3,231	4.6%
Occupational Taxes	258,746	284,157	25,412	9.8%	374,918	343,999	30,919	9.0%
Insurance Premium Tax	1,514,308	1,599,236	84,928	5.6%	1,583,336	1,514,308	69,028	4.6%
Financial Institutions	19,484	14,213	(5,271)	-27.1%	63,481	63,481	-	0.0%
Total Taxes:	$ 13,315,934	$ 13,474,774	$ 158,840	1.2%	$ 20,458,463	$ 20,332,264	$ 126,199	0.6%
Alcoholic Beverage Lic.	239,830	249,725	9,895	4.1%	287,769	247,682	40,087	16.2%
Alcohol Bev.Server Lic.	33,356	19,725	(13,631)	-40.9%	29,388	47,399	(18,011)	-38.0%
Golf Cart Registration	13,912	5,805	(8,107)	-58.3%	148,011	153,388	(5,377)	-3.5%
Building Permits	148,259	236,909	88,650	59.8%	443,431	355,822	87,609	24.6%
Plumbing Permits	14,489	15,292	803	5.5%	35,967	34,774	1,193	3.4%
Electrical Permits	17,993	19,676	1,683	9.4%	46,000	43,184	2,816	6.5%
HVAC Permits	15,693	19,727	4,033	25.7%	39,769	37,664	2,105	5.6%
Soil Erosion/Develop Fees	8,494	10,437	1,943	22.9%	23,456	20,386	3,070	15.1%
Notice of Intent -EPD	-	161	161		161	-	161	
Zoning/Subdivision Fees	2,230	250	(1,980)	-88.8%	4,014	5,352	(1,338)	-25.0%
Sign Permits	-	775	775		500	-	500	
Kedron Dev Fee Coll	50	-	(50)		150	150	-	0.0%
Burn Permits	-	-	-		-	-	-	
Blasting Permits	-	300	300		200	-	200	
Misc. Fire Permits	-	-	-		-	-	-	
Certif. Of Ocupancy - Fire	-	800	800		550	-	550	
Site Follow Up - Fire	-	-	-		-	-	-	
Reinspection Fee	-	650	650		425	-	425	
New Constr. Plan Review	-	6,580	6,580		4,676	-	4,676	
Fire Sprinkler Plan Review	-	400	400		250	-	250	
Total Licenses & Permits:	494,307	587,212	92,904	18.8%	1,064,716	945,801	118,915	12.6%
Matching Grants					9,366	9,366	-	0.0%

Attachment 1

Description	YTD Projected	YTD Actual	Act vs. Proj	Percent	Y/E Projection	** 2006 BUDGET ** Amount		Percentage
Grant Incentive Program	-	-			50,000	50,000		
GA DOT	-	-	-		207,563	207,563	-	0.0%
FCBOE Reimb.Resource Off	-	-	-		44,000	44,000	-	0.0%
Total Intergovernmental:	-	-	-		310,929	310,929	-	0.0%
Court Restitution	-	1,993	1,993		1,333	-	1,333	
Development Fees	-	-	-		-	-	-	
Sale of Maps	-	785	785		498	-	498	
EMS	123,320	113,993	(9,327)	-7.6%	283,546	295,968	(12,422)	-4.2%
Tower Lease	112,092	111,054	(1,038)	-0.9%	141,606	145,203	(3,597)	-2.5%
Recycling Revenues	1,929	2,818	889	46.1%	5,460	4,630	830	17.9%
Facility Rentals/Deposits	5,690	6,248	558	9.8%	18,061	17,772	289	1.6%
Tourism Events/Activities	-	-	-		150,000	150,000	-	0.0%
Recreation Programs	144,518	116,997	(27,522)	-19.0%	515,169	523,590	(8,421)	-1.6%
Other Charges for Services	23,566	19,607	(3,958)	-16.8%	60,387	60,752	(365)	-0.6%
Amphitheater Reimb.	-	2,153	2,153		2,153	-	2,153	
DAPC Reimbursements	-	174	174		-	-	-	
Total Charges for Svces.:	411,115	375,822	(35,293)	-8.6%	1,178,213	1,197,915	(19,702)	-1.6%
Court Fines	480,894	422,154	(58,741)	-12.2%	1,090,155	1,154,146	(63,991)	-5.5%
Security Forfeitures	-	2,321	2,321		-	-	-	
Library Fines	8,649	11,457	2,808	32.5%	21,035	20,758	277	1.3%
Total Fines & Forf.	489,543	435,932	(53,612)	-11.0%	1,111,190	1,174,904	(63,714)	-5.4%
Interest Earnings	117,170	196,847	79,677	68.0%	315,872	281,208	34,664	12.3%
Other Revenue	12,079	3,330	(8,749)	-72.4%	87,068	87,666	(598)	-0.7%
Insurance Reimbursements	-	2,859	2,859		1,314	-	1,314	
Merchandise Sales	-	12	12		12	-	12	
Total Miscellaneous:	12,079	6,201	(5,878)	-48.7%	88,394	87,666	728	0.8%
Op.Transfer fr Hotel/Motel	129,898	147,966	18,068	13.9%	343,677	333,138	10,539	3.2%
Op.Transfer fr PIP Fund	-	-	-		-		-	
Sale of Fixed Assets	3,846	3,846	0		35,000	35,000	0	0.0%
Total Other Fin. Sources:	133,744	151,812	18,068	13.5%	378,677	368,138	10,539	2.9%
Surplus Carryover								
TOTAL GENERAL FUND REVENUES	$ 14,973,892	$ 15,228,600	$ 254,707	1.7%	$ 24,906,454	$ 24,698,825	$ 207,629	0.8%
Hotel/Motel Tax	$ 389,694	$ 443,898	$ 54,203	13.9%	$ 1,031,027	$ 999,413	$ 31,614	3.2%
SPLOST Revenues	$ 508,690	$ 512,420	$ 3,730	0.7%	$ 2,037,742	$ 2,034,013	$ 3,729	0.2%

Attachment 1

City of Peachtree City
FY 2007 Budget Schedule

Date		**Task**
March 20	Monday	Distribute instructions for Operating Budget and Public Improvement Program (PIP) (Bud I) to Directors & Chiefs
April 4	Tuesday	City Manager and Finance Director meet with Directors & Chiefs in pre-budget preparation meeting. **New employee justification forms are due at this time.**
April 21	Friday	Deadline for submitting Bud I to Finance
May 16	Tuesday	City Manager reviews Bud I with Directors & Chiefs
May 23	Tuesday	Deadline for submitting Bud II to City Manager
June 5-6	Monday Tuesday	Council Workshop to review Bud II with Directors & Chiefs (If not completed on Monday) Alternate dates: June 12 - 13
June 16	Friday	Bud III (Council changes) submitted to Finance/City Manager
June 26	Monday	City Council workshop meeting to review Bud III
July 3	Monday	Send out advertisement for Public Hearing on Operating Budget and Public Improvement Program (PIP)
July 7	Friday	Final Operating Budget and Public Improvement Program (PIP) submitted to City Manager
July 17	Monday	Final budget workshop meeting (if needed)
July 20	Thursday	Hold Public Hearing on Operating Budget and Public Improvement Program (PIP). <u>Adopt millage rate</u>.
August 3	Thursday	Adoption of Operating Budget and Public Improvement Program (PIP)

2/27/2006

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO:	**Mayor and Council Members**
FROM:	**Bernard J. McMullen**
DATE:	**March 6, 2006**
SUBJECT:	**Discuss Scheduling Council Workshops** ***2006 City Council Retreat***

Mayor Logsdon requested that this topic be placed on the Council Retreat agenda for discussion with Council members.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council Members**

FROM: **Bernard J. McMullen** Bernard J. McMullen

DATE: **March 7, 2006**

SUBJECT: **Discuss a Public Comment Session at Council Meetings**
2006 City Council Retreat

Mayor Logsdon requested that this topic be placed on the Council Retreat agenda for discussion with Council members. As a matter of information, staff contacted Fayette County, Fayetteville and Tyrone to determine their policies on public comment. Fayette County has a public comment session at the end of their regular agenda during which anyone may comment on any issue that was not on the agenda. Individuals may comment for up to five minutes. Fayetteville has a public comment session at the end of their regular agenda during which the public can speak on any issue. Tyrone has two public comment sessions – one at the beginning of the meeting during which residents of Tyrone may speak on any issue not on the agenda and one at the end of the meeting during which anyone, including those who are not residents, may speak.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Council Members**

FROM: **City Manager**

DATE: **March 7, 2006**

SUBJECT: **City Communications with Citizens**
2006 City Council Retreat

Mayor Logsdon requested this topic be placed on the Council Retreat agenda for discussion.

As a matter of information, the City of Peachtree City has always made an effort to go beyond the basic legal requirements regarding providing information to the public and to the news media. Over the years, several avenues of communication have been developed, including the local newspapers, the UPDATE Newsletter, the City web site, and Cable Channel 26. A copy of the policy outlining the Public Information sources, their uses, and responsible departments is attached.

NEWS MEDIA:

News releases are issued by various departments on departmental matters (upcoming special events, classes, Police Department arrests, etc.). The Public Information Department also issues releases and media notices regarding citywide matters. In January, a guest column was published to help explain the development of the Stormwater Management program and utility, and the text was included in a subsequent mailing.

UPDATE:

In 2003, the projected 2004 budget for the monthly UPDATE Newsletter was $40,000 for printing costs, mailing services, and postage. At that time, the Mayor and Council decided to convert to an electronic newsletter that is posted on the web site and emailed to subscribers. Hard copies are also printed out and made available at City Hall, the Library, and The Gathering Place. The UPDATE is published monthly in the City's legal organ, the Today in PTC. The annual budgeted amount for the monthly ad is $4,000.

There are currently 392 subscribers to the electronic newsletter. While many citizens did not read the mailed version of the newsletter, staff feels that readership has decreased since the mailings have stopped, although there is no empirical data to prove this.

Based on the recent printing and mailing costs for the Stormwater Brochure, staff estimates that returning to the printed and mailed UPDATE would cost $4,000 per mailing ($48,000 year for monthly mailouts) for an 11x17 document printed in one color. A quarterly mailing would cost $16,000 per year.

WEB SITE:

A large amount of information is posted on the City's web site, which receives an average of 34,000 visits per month. Information on current issues and events is often posted in the "Hot Topics" section of the main web page, as well as including it with the appropriate department information. Staff is working to revamp the entire site to make it more visually appealing and easier for users to navigate.

CABLE CHANNEL 26:

This public information source is provided through Comcast, and consists of a scrolling bulletin board of notices and announcements. Content is limited to short statements due to the formatting capabilities of the software. Use of this source is limited to regular meeting dates and times for Council, Commission and Authority meetings, upcoming special events, and sports team registrations. Staff has the capability to insert emergency notices that preempt the standard announcement scroll.

Although there is no way to track viewers of this channel, staff feels that the audience is limited. With the growing use of the Internet, citizens have become accustomed to accessing the specific information they want immediately, and few wish to wait for the pertinent information to appear on the screen.

CAR 4-1 USE OF PUBLIC INFORMATION SOURCES CAR 4-1

OPR: City Hall
5/00

I. Purpose

The purpose of this regulation is to establish standards for the publication and posting of information via public information sources utilized by the City of Peachtree City or any of its divisions. The City of Peachtree City publishes the UPDATE Newsletter and informational publications and brochures, issues press releases and statements to local newspapers, operates a web site and Cable Channel 26, and posts automated messages on the voice mail system for the primary purpose of providing adequate and accessible information to the citizens of Peachtree City regarding the operation of their City Government. Secondary purposes may include recruiting new employees, providing community and relocation information for prospective residents and businesses, providing information on the community and the governmental operations to other interested parties, and expediting the flow of information on issues that are frequently requested by citizens.

The City of Peachtree City also maintains avenues for the dissemination of public information during emergency situations. While any of the above mentioned sources may be utilized to convey information relating to public health and safety, the City also has access to additional avenues of communication in emergency situations.

II. Policy

A. All public information sources published or maintained by the City of Peachtree City shall provide current and accurate information regarding the City of Peachtree City governmental operations in a factual context free from efforts to sway public opinion. The Mayor is authorized to use these sources, within this context, to provide public address messages or information to the citizens. The public information sources are not forums for public opinion or debate or ***vehicles for advertising non-governmental organizations or businesses***. ***Limited community information that does not promote individual businesses or private activities may be included in the public information sources.***

The City of Peachtree City will not list non-governmental entities or businesses in any public information source with the following exceptions:

1. Franchise Agreement, Preferred Provider Agreement, or other Service Arrangement Entities. The City may elect to list entities with whom the City of Peachtree City has a current Franchise Agreement or with whom the City has entered into a Preferred Provider Agreement to obtain favorable pricing for residents. The City may also elect to list entities with which some other type service arrangement has been made, such as local grocery stores that have agreed to act as distribution points for the

Recreation Activities Catalog or sports leagues contracted with the Recreation Department.

2. Relocation & Tourism Information. Because Peachtree City does not have an identified "Peachtree City" chamber of commerce or a not-for-profit information center, City Hall is often contacted for relocation information from persons living out-of-town or out-of-state. Due to the volume of these requests, information has been compiled to answer questions people may have when evaluating our community as a possible relocation site. The information compiled may include a listing of residential real estate brokerage offices located within the city limits and currently paying occupational taxes as sources for real estate availability and pricing questions, and a listing of all apartment communities located within the city limits and currently paying occupational taxes to the city. The information compiled may also include a listing of utility companies providing utility services within the city limits of Peachtree City.

3. Public Information Sources. Although most public information sources utilized by the City of Peachtree City are owned and maintained by the City, listings of all sources, including privately owned and for-profit newspapers serving the residents of Peachtree City, are made available to ensure residents are aware of all sources used by the City of Peachtree City to disseminate public information.

4. Directions. The City may, if necessary for clarity, include the names of widely identifiable entities as a location reference in providing directions.

5. Library. The Peachtree City Library page may include reference and educational links representative of the published reference materials maintained at the Library, as citizen request warrants.

In all cases listed above, with the exception of numbers 4 and 5, a complete listing of local entities providing the service will be provided.

B. Divisional or departmental material included in the public information sources shall receive authorization from the Division Director/Chief. All material provided in public information sources must be a public record as defined by the Georgia Open Records Act (O.C.G.A. Section 50-18-70).

C. Source Specific Policies

1. UPDATE Newsletter. This newsletter is published in Today in Peachtree City monthly. The UPDATE will contain information on agenda items for City Council, Authority and Commission Meetings, actions taken at the previous month's City Council meetings, pertinent articles of interest to citizens from various departments, and other pertinent information of citizen interest as permitted in Section A. Articles must be forwarded to the Public Information Officer (PIO) by the third Thursday of the month.

2. Publications and Informational Brochures. From time to time, City departments may elect to publish informational brochures for distribution to the public. Need

indicators for brochures may include: new or changed information; rules or policies that affect numerous citizens or entities; compilations of frequently requested information; complex rules or policies that require detailed instruction or explanation more appropriate to written form than verbal communication. Single page informational brochures shall be made available individually or for reproduction at no charge.

The following is a list of information publications available to citizens, with any associated charges due to publication length noted. Other brochures or publications may be added as necessary.

Accessory Building Material
Animal Control Laws
Building Permit Procedures
City Fee Schedule
Comprehensive Plan ($15.00)
Fence Criteria
Golf Cart and Recreational Path Rules
Land Development Ordinance ($15.00)
Land Use Map ($3.00 and $10.00)
Land Use Ordinance ($15.00)
Landscape Ordinance
New Citizen General Information
Parks & Recreation Facilities List
Peachtree City Fact Sheet
Purchasing Brochure
Recreation Activities Catalog
Recycling Information
Site Plan Review Process
Swimming Pool Criteria
Temporary Sign Criteria
Tree, Greenbelt & Buffer Information
What Every PTC Resident Needs to Know
(Community Protection Information)
Zoning Map ($3.00 and $10.00)
Zoning Ordinance ($15.00)

3. News Media. The "Today in Peachtree City" is the official legal organ of the City, and all legal ads must be published in this newspaper. Agendas, notices and informational press releases should also be forwarded to "The Citizen Newspapers," "The Atlanta Journal/Constitution" (Fayette Bureau), and to the "Fayette Neighbor" for publication.

   a. Press Releases

   In an effort to disseminate information to the public, the City issues press releases on important issues and official actions. Press releases concerning other than departmental matters shall be issued by the Mayor or the City Manager and shall be prepared by the PIO. Press releases dealing with a departmental matter (i.e. reports on burglaries, information about spring clean-up) shall be prepared and issued by the Director/Chief or their designee.

b. Other Media Contact.

It is the policy of the City of Peachtree City to provide accurate, complete public information to news media representatives (including newspaper, television and radio) in a timely manner. Toward that end, Directors/Chiefs are responsible for all media relations, contacts, news releases, etc. Additionally, the City has a PIO responsible for disseminating information and forwarding official City statements and positions to the media. The Police Department and Fire Departments have assigned PIOs who hold the same responsibility for their departments.

City employees approached by reporters while working should limit their comments to their jobs and related information. Employees should advise their division head of all news media contact. Employees shall be held responsible for the accuracy and truthfulness of all statements to the news media.

When media requests require detailed information, the appropriate PIO may arrange personal or telephone interviews between the reporter and the appropriate staff member. Division Directors/Chiefs shall issue official Division position statements. Appropriate department heads may be called upon for discussion of technical data.

When an employee is uncomfortable providing information to the media, it is recommended that the employee refer the media member to the designated PIO. Employees should understand that, if they are in fact uncomfortable in this type of situation, they are under no obligation to talk to media representatives and are free to make their own choice. Whenever any City employee is interviewed by the press, the PIO should be notified and briefed on the content of the interview.

During times of emergency or disaster, the PIO is the only City employee authorized to release information concerning the incidents or activities to the media.

4. Peachtree City Web Site(s). All web sites established by the City of Peachtree City or its divisions will be designed and maintained in a professional manner, with current and accurate information regarding the City of Peachtree City governmental operations and community information.

   All web sites established by the City of Peachtree City shall have limited access, with designated webmasters and designated alternates. Links will only be provided to governmental entities and entities with which the city has contracted to provide a service to residents (such as the Peachtree City Volunteer Firefighters Association and the sports associations utilizing city-owned facilities).

5. Cable Channel 26. All agendas for City Council meetings and City authorized Authorities and Commissions will be broadcast on Cable Channel 26 or up to one week prior (and a minimum of 24 hours prior) to the scheduled meeting. Additional notices,

alerts and informational items may be placed on Cable Channel 26 on an as-needed basis.

Recreation announcements will be limited to events specifically related to the Recreation Department. Sports Association announcements are limited to registration announcements and annual meeting notices, and must be reviewed by the Recreation Department Administrator or designated alternate. The announcement will be issued no earlier than two weeks prior to the event.

6. Automated Voice Mail System Messages. Voice recorded messages on the city voice mail system will provide recorded information to residents on a variety of subjects, including employment opportunities, directions to facilities, burning permit requirements and other topics as needed. Additionally, special event, facility holiday hours and emergency information may be recorded on the primary message system when offices are closed.

7. Emergency Notification. The City of Peachtree participates in the FirstCall emergency notification program and utilizes the WSB radio stations for emergency notification and updates. Emergency broadcasts should conform to the policies and procedures outlined in the City Disaster Plan.

III. Responsibilities

A. UPDATE Newsletter

The PIO is responsible for the compilation of information for and timely publication of the UPDATE Newsletter. Each Director/Chief is responsible for the accuracy of information submitted for inclusion in the UPDATE Newsletter.

B. Publications and Brochures.

Each Division Director/Chief is responsible for the accuracy of information published by a city department or division.

C. Newspapers.

Each Division Director/Chief is responsible for reviewing, approving and forwarding appropriate information to the local newspapers.

D. Peachtree City Web Site

The designated web masters or alternates are responsible for updating the web pages in a timely manner. Each Director/Chief is responsible for the accuracy of information submitted for inclusion on the web page.

If questions arise at the Division level regarding the appropriateness of information to be included on the web site, the designated citywide web masters and their supervisors will make the final determination of inclusion.

E. Cable Channel 26

The ***Public Information and Information Technology Departments*** are responsible for updating Cable Channel 26 in a timely manner. Each Division Director is responsible for forwarding agendas one week prior to the meeting, to the Public Information and IT Departments Office. Each Director/Chief is responsible for the accuracy of information submitted for inclusion on Cable Channel 26.

F. Automated Voice Mail Messages

Each Division Director/Chief shall be responsible for the maintenance of accurate information in the automated voice mailboxes. ***The IT Department*** will be responsible for the timely and accurate recording and removal of information on special events, facility holiday hours and emergency information in the primary message system when offices are closed.

G. Emergency Notification. The PIO, in coordination with the Fire Department, has the primary responsibility for releasing timely and accurate information on emergency and disaster situations, as outlined in the Peachtree City Disaster Plan.

APPROVED:
Administrative Services Director
Financial Services Financial
Assistant City Manager
City Manager
Mayor & Councilmembers