2001 CITY COUNCIL RETREAT
AGENDA
March 23 – 24, 2001
Wyndham Peachtree Conference Center

Friday, March 23, 2001 1:00 p.m.

1. Council Discussion

2. Finance
   - Encl. A – Finance/Budget Review
   - Encl. B – Ten-Year Revenue and Expenditure Projections
   - Encl. C – Debt Financing Options
   - Encl. D – Hotel/Motel Tax Increase from 3% to 5%
   - Encl. E - Drake Field Acquisition
   - Encl. F - Financial Policies
   - Encl. G - Review of 2001 Construction Projects

3. Five-Year Staff Plan

4. Five Year Public Improvement Program (PIP)
   - Encl. A - FY2002 Five-Year PIP
   - Encl. B - Street Resurfacing Program
   - Encl. C - Street Striping Program
   - Encl. D - Cart Path Resurfacing Program

5. Division's Personnel Requirements
   - Encl. A – 2002 Requirements

6. Comprehensive Revenue Analysis

7. Review of Non-Profit Organization Funding Program

8. Recreation Facility User I.D. System

9. Discuss Private Streets

10. Discuss Employee Medical Insurance

11. Discuss Stormwater Management Program

12. Discuss Teen Center

13. Presentation on Paperless Process

14. Service Plan 2001 Update

Saturday, March 24, 2001

Authorities/Commissions Updates/Discussions

8:00 a.m.

15. Development Authority Update
    - Financial Review
    - Debt Financing

8:45 a.m.

16. Airport Authority Update
    - Financial Review
    - Debt Financing

9:30 a.m.

BREAK

9:45 a.m.

17. Water and Sewerage Authority Update
    - Annual Report
    - Discuss Stormwater Management Program

10:30 a.m.

18. Commission on Children and Youth Update

11:15 a.m.

19. Recreation Commission Update
    - Discuss Teen Center

12:00 p.m.

LUNCH

1:30 p.m.

20. Library Commission
    - Update

2:15 p.m.

21. Planning Commission
    - Discussion

Agenda Items (if any) Remaining from Friday's Session

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

FROM: City Manager

DATE: March 12, 2001

SUBJECT: Council Discussion

Council, this 30-minute period is reserved for Council to discuss any subject not on the Retreat agenda.

Mid-Year Finance Review

Citywide Impact Fees

- Current cash balance of $645,214
- $120,540 collected during FY2001, mostly from AMLI
- FY2001 funding requirement of $400K has been met
- $245,214 collected towards FY2002 requirement
- Wilshire Estates & Cedarcroft Apartments will provide most of remaining fees for FY2002

Mid-Year Finance Review

Employee Health Insurance Funds

- Some line-item overages, but in good condition overall
- At 26% of budgeted expenses after 42% of fiscal year
- Still anticipating some large claims that will bring expenses closer to budget

Mid-Year Finance Review

State and Federal Mandates

- State-mandated Uniform Chart of Accounts has been implemented in conjunction with new financial software
- Federally-mandated GASB 34 Reporting Model
  - * Will need to be in compliance by FY2003
  - * Will need to appropriate funds in the FY2002 budget for contract labor to assist with the implementation project
  - * Will require shift of expenses from PIP to Operating Budget for certain items (e.g. Computers, Streets)

March 2001 Council Retreat

Ten-Year Revenue & Expenditure Projections

Ten-Year Revenue & Expenditure Projections

In order to balance the FY2001 budget, cash reserves in the amount of $1,437,477 were identified as a source of revenue. This was approximately half of the $2.8 million in cash reserves available. Reasons are as follows:

- Pay plan implemented at cost of approximately $600K
- 12.5 new positions added to work force- approx. $500K
- Millage rate for property taxes rolled back at cost of $263K
- Growth rate of revenues and impact fees declining

Ten-Year Revenue & Expenditure Projections

- With the exception of the millage rate, Council has little control over the remaining factors identified.
- With no major changes expected for next years' revenues or expenses, we can expect a similar depletion of cash reserves during FY2002
- Various courses of action can be considered to reverse the trend illustrated on the following chart

STATUS OF CONSTRUCTION PROJECTS

STATUS OF CONSTRUCTION PROJECTS

TRANSPORTATION PROJECTS:

1. SR-54 Widening Project
2. SR-74 Widening Project
3. TDK Boulevard Extension Project
4. Sumner Road Improvements
5. Holly Grove Church Road Project
6. SR-54/Northlake Drive Intersection Improvements
7. SR-54/Flat Creek Road Signalization Project
8. SR-74/Kedron Drive Signalization Project
9. Huddleston / Dividend Intersection Improvements
10. Flat Creek Multi-Use Bridge Project

STATUS OF CONSTRUCTION PROJECTS

RECREATION PROJECTS:

11. Riley Track & Football Field Project
12. Multi-purpose rink @ Kedron Project
13. Gathering Place Expansion Project
14. Library Expansion Project
15. Gerald Reed Memorial Park Project

STATUS OF CONSTRUCTION PROJECTS

MISCELLANEOUS PROJECTS:

16. New Police Station Project
17. Smoke/Burn Building Project
18. Neely Fire Station Renovation Project
19. City Hall Renovation Project
20. Public Works Building Renovation Project
21. Satellite Auto Shop Project
22. Recycling Center Project

March 2001 Council Retreat

F/Y 2002 Five-Year Staff Plan

FY 2002 Five-Year Staff Plan

This document serves as the basis for the development of the city's Operating and Capital Budgets. The plan includes:

- A detailed listing of all equipment, facilities, personnel and vehicles that staff anticipates a need for over the next five fiscal years
- A summary section broken down by division, and the four categories described above
- An additional sub-division by Operating Budget and Public Improvement Program categories

March 2001 Council Retreat

F/Y 2002 Five-Year Public Improvement Program

FY 2002 Five-Year Public Improvement Program

Major projects in FY 2002 PIP:

- Street & Cart Path Resurfacing Programs
- Satellite Auto Shop Facility
- Highway 54 West Railroad Cart Path Bridge
- Gerald Reed Memorial Park
- Library Expansion
- Recreation Maintenance Storage Facilities
- Neely Fire Station Improvements
- Smoke & Burn Training Facility
- Information System Upgrade
- Geographic Information System
- Drake Field Property Acquisition
- Facility Build-out Plan (City Hall/Public Works)

FY 2002 Five-Year Public Improvement Program

Click Here

FY 2002 Five-Year Public Improvement Program

Ten-Year PIP Millage Rate Projections:

Fiscal Year	PIP Rate	G/F Rate	Total Millage
2001	2.30	1.54	3.84
2002	1.55	2.49	4.04
2003	2.00	2.04	4.04
2004	1.65	2.39	4.04
2005	2.20	1.84	4.04
2006	2.20	1.84	4.04
2007	2.00	2.04	4.04
2008	1.75	2.29	4.04
2009	1.75	2.29	4.04
2010	1.75	2.29	4.04
2011	1.75	2.29	4.04

Street Resurfacing Program

Street Striping Program

Cart Path Resurfacing Program

March 2001 Council Retreat

Comprehensive Revenue Analysis

Comprehensive Revenue Analysis

Process used to conduct study:

- Each department gathered data from other city and county governments that charge similar fees as Peachtree City
- Data collected was compared to our fee structures, and examined for similarities and differences
- Based on this examination, recommendations for changes to the current fee structures were proposed
- Proposals for *new* fees & charges were also included
- The ARC was asked to provide additional information

Occupational Taxes/Business License Fees

Survey findings & recommendations:

- Most other cities use the 'gross receipts' method, as opposed to the 'per employee' method used by Peachtree City
- Although the gross receipts method is presumed to generate more revenue, it is also much more difficult to administer and audit
- An immediate change to the gross receipts method would also mean imposing extremely high increases for some businesses
- Staff recommends that we continue to charge on a per employee basis, but raise the per employee rate from $12 to $15 and increase the maximum fee from $1,250 to *at least* $1,500
- Staff recommends that the city implement an *Administrative Charge* of $50. This will help to defray the cost of setting up accounts for new businesses, and for responding to requests for changes
- Staff recommends that Council also considers the implementation of a *Regulatory Fee* to help offset the cost of having Code Enforcement respond to complaints, and regulate *home* businesses

Alcohol License Fees

Survey Findings and recommendations:

- Fees currently being charged for *Change in License* and *Distilled Spirits, Beer & Wine (Retail)* appear to be sufficient
- Other fees being charged appear to be low, and staff recommends a five-year implementation schedule for the following fee changes:
- *Application Fee* – Increase from $150 to $200
- *Wine (Consumption & Retail)* – Increase from $225 to 575
- *Beer (Consumption & Retail)* – Increase from $425 to 775
- *Distilled Spirits, Beer & Wine (Consumption)* – Increase from $2,500 to $5,000
- Several *new* fees should also be added, including a $100 *Additional Fee for Sunday Sales*, a $100 *Delinquent Renewal Fee*, and a $2,500 *Alcohol Lounge Fee (no restaurant)*

Alcohol License Fees

	Peachtree City					
	Current Alcohol License Related Fees and Five-Year Implementation Scheduled Increases					
Fee Description	Current	Proposed FY 2002	Proposed FY 2003	Proposed FY 2004	Proposed FY 2005	Proposed FY 2006
Beer - Retail	$425	$500	$575	$625	$700	$775
Wine - Retail	$225	$300	$375	$425	$500	$575
Beer, Wine, Distilled Spirits Retail	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
Beer - Pouring	$425	$500	$575	$625	$700	$775
Wine - Pouring	$225	$300	$375	$425	$500	$575
Beer, Wine, Distilled Spirits Pouring	$2,500	$3,000	$3,500	$4,000	$4,500	$5,000
Sunday Sales Additional Fee	$0	$100	$200	$300	$400	$500
Liquor Excise Tax	3%	3%	3%	3%	3%	3%
Application Fee	$150	$175	$200	$200	$200	$200
Change in License Fee	$150	$150	$150	$150	$150	$150
Permit Fee per Employee	n/a	n/a	n/a	n/a	n/a	n/a
Delinquent Renewal	n/a	$100	$100	$100	$100	$100
Alcohol Lounge Fee - no Restaurant		$2,500	$2,500	$2,500	$2,500	$2,500

Building Department Fees

Permit Type	Peachtree City (Current)	Peachtree City (Proposed)	Fayetteville	Tyrone	Coweta County	Fayette County
Residential Building	$.10/SF $200 min.	$.25/SF $300 min.	$.10/SF $50 min.	$.25/SF $300 min.	$.24/SF $25 min.	$.17/SF $50 min.
Commercial Building	$3/1000 $30 min.	$5/1000 $300 min.	$5/1000 $50 min.	$5/1000 $300 min.	$5/1000 $25 min.	$.17/SF $50 min.
Accessory Building	$20 min.	$20 min.	$50 min.	N/A	$15 min.	N/A
Trades	$25 min.	$50 min.	$50 min.	N/A	$25 min.	$50 min.
Pools	$20	$50	$50	$200	$50	$50
Fences	$20	$20	$50	N/A	N/A	N/A
Signs	-0-	$25/ea freestanding and/or wall	N/A	$25	$25	$30 min.
Re-Inspections	$25	$25 min.	$25	$35 min.	$25	$25 min.
Rezonings	$200 min. to $2500 max.	$600 + $25/acre	$600 + $25/acre	$500 min. to $2500 max.	$100 min. to $2000 max.	$250 min. to $550 max.
Variances	$50/request	$250/request	$250/request	$500 min. to $2500 max.	$50 min. to $100 max.	$175/request

Fee Structure – Leisure Services Rentals

- Fee Structure Review
  - Fees Not Offsetting Operating Expenses
  - No Separate Out of County Fees
  - No Commercial Rates

Comparison To Other Cities

- Compared Fees From Other Cities
  - Found Differing Types of Facilities
- Difficult to Make Direct Comparisons
- Comparisons We Could Make Were Inconclusive – too inconsistent

Fee Structure – Leisure Services

Recreation Fee Schedules: Current and Proposed

Facility	Peachtree City		Out of County		Commercial	
	Current	Proposed	Current	Proposed	Current	Proposed
City Parks	$15/hr	$15/hr	18.75/hr	$30/hr		$40/hr
Ath. Fields lights	$10/hr	$65/game	$12.50/hr	$130/game		$186/game
Athletic Fields	$30/hr	$60/game	$37.50/hr	$100/game		$125/game
BMX track	$150/day	$150/day	187.50/hr	$260/day		375/day
Sm. Mtng Room	$15/hr	$30/hr	18.75/hr	$60/hr		$75/hr
Lg. Mtng. Room	$25/hr	$50/hr	31.25/hr	$100/hr		$125/hr
Picnic Pavilion	$10/hr	$15/hr	$12.50/hr	$30/hr		$40/hr
Kedron lap pool (S)	40/hr	$50/hr	$75/hr	$100/hr		$125/hr
Kedron Lap pool (W)	$50/hr	$60/hr	$87.50/hr	$120/hr		$150/hr
Kedron 2 pools(s)	$60 (s)	$75/hr	$75/hr	$150/hr		$186/hr
Kedron 2pools (w)	$70/hr	$100/hr	$87.50/hr	$200/hr		$250/hr
Kedron Instruction(s)	$30/hr	$40/hr	$37.50/hr	$80/hr		$100/hr
Kedron Instruction (w	$40/hr	$50/hr	$50/hr	$100/hr		$125/hr
Glenloch Pool	$30/hr	$40/hr	$37.50/hr	$80/hr		$100/hr
Pebblepocket Pool	$25/hr	$40/hr	$31.25/hr	$80/hr		$100/hr
Clover Reach Pool	$25/hr	$30/hr	$31.25/hr	$60/hr		$75/hr
Ked. Rm 2	$45/hr	$60/hr	$56.25/hr	$100/hr		$125/hr
Ked. Rm. 3	$25/hr	$30/hr	$31.25/hr	$60/hr		$75/hr
Gym 1/2 court	$30/hr	$40/hr	$37.50/hr	$80/hr		$100/hr
Gym full court	$60/hr	$70/hr	$75.00/hr	$140/hr		$175/hr
Full gym (2 cts)	$100/hr	$120/hr	$125/hr	$240/hr		$300/hr
Pool Passes-1	$50	$50	$76.00	$76		N/A
Pool Passes-2	$100	$100	$150	$150		N/A
Pool Passes -3	$125	$125	$187.50	187.50		N/A
Pool Passes - 4or m	$160	$160	$225.00	$225.00		N/A
Basketball outdoor		$10/hr	$20/hr	$20/hr		$25/hr
Gazebo		$10/hr	$20/hr	$20/hr		$25/hr
Multi-purpose paul		$40/hr	$60/hr	$80/hr		$100/hr
Tennis courts/light		$15/hr	$30/hr	$30/hr		$40/hr
Tennis Court/unlighted		$10/hr	$20/hr	$20/hr		$25/hr

Tennis Courts – Special Case

- No Charge for General Public or Schools
- ALTA (competitive teams) requested use of Glenloch Courts
- Not General Recreation Users
- Accustomed to Paying for Use of Courts
- Decided on Fee Schedule
- In-Kind This Year Until Fees Approved

Conclusions

- That Our Rental Fees Were Out of Date and In Need of Revision
- Adopted a "Pay For Play" Approach
- Developed Significant Out of County Fees
- Developed Significant Commercial Fees
- Review Schedule in Books for Details

Court Fines/Citations

Survey Findings and recommendations:

- Judge Mitchell Powell is responsible for establishing most fines charged in our Municipal Court
- The judge is currently satisfied with our basic fine structure
- We are at or near the highest fine for charges involving alcohol, drugs, reckless driving and no insurance – offenses for which the city has little tolerance
- A technology fee can be added to each fine to cover additional computer expenses

EMS FEE STRUCTURE

Recommend No Change

- Modified October 1st, 2000
- Includes base fee for transport, pharmaceuticals and procedures used, and loaded transport fee outside Fayette County.
- Must review periodically over next 4 years as new mandated Medicare fee structure becomes operative and is phased in.

Non-Profit Organization Funding

Non-Profit Organization Funding

Funding provided to four entities ($23,500)

- Oak Grove Elementary
- All Children's Playground
- Fayette Senior Services
- Fayette County Council on Domestic Violence

$25,000 Budgeted in FY2001 Budget

Recreation Facility User ID System

Recreation Facility User ID System

- Such A System Is Possible To Implement
- Applies Primarily to Open Swim/Gym
  - Relatively Short Periods of Time: peak days in summer for swim; peak days in late fall for gym
- ID of Patrons in Leagues/Classes Are Known Through Rosters or Registration
- Issue Has Not Adversely Affected Operations At Kedron

Digital System

- IF ID System Is Desired, Recommend Digital System Similar to DMV's
- Provides Photo ID, quickly, on-site
- Patrons would purchase ID
  - Still Pay for Open Swim, May Consider Charge for Open Gym
- Would Double Cost For Out of County Users

Digital System Issues to Be Considered

- To Monitor ID's, Would Require Hiring At Least Two P/T Gym Monitors
  - Swim monitored by Life Guards
- Account for Out of County Guests
- Same Open Swim Rules Would Need to Apply to Other Summer Pools
- May Cause Some Inconvenience To Patrons

Digital ID System

- Start Up Costs: $31,000
- Includes The System Equipment and Materials and Two Part-Time Monitor Salaries
- Recurring Costs of About $28,000 Annually

Private Streets

Private Streets

- A total of 32 developments in City have private streets
- Of the 32 developments, there are:
  - 12 commercial subdivisions;
  - 12 single-family subdivisions;
  - 8 multi-family subdivisions

Private Streets

Reasons for Private Streets:

- Control over the use of the streets
- Higher level of efficiency in development
- Reduces per unit land cost
- Increases the return on the project
- Avoids meeting some public street requirements

Private Streets

EXHIBIT "A"

INDEX OF SUBDIVISIONS WITH PRIVATE STREETS

As of January 31, 2001

Aberdeen Center (Commercial)
Blueberry Hill
Braelinn Center (Commercial)
Brookfield
Cardiff Park
City Circle (Commercial)
Cobblestone Creek
Crosstown North (Commercial)
Cypress Pointe
Fairways
Flat Creek Villas
Georgian Park
Jefferson Corners (Commercial)
Kedron Center (Commercial)
Lexington Commons (Commercial/Approved not Built)
Market Place (Commercial)
Masters Square
North Cove
North Hill
Peachtree Club
Peachtree Crossing (Commercial)
Peachtree Point (Commercial)
Ridgefield
Ridgelake
Robinson Center (Commercial)
St. Simons Cove
Tinsley Mill Village
Twiggs Corner
Village on the Green
Village Park
Wal-Mart/Home Depot (Commercial)
Wellborn Estates

Private Streets

Private Streets

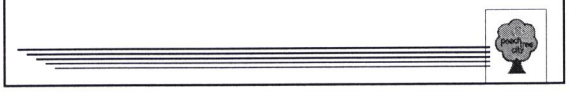
Total 10 Year Resurfacing Costs: $429,095

Private Streets

If Private Streets are to be converted to public:

- **Need policy on conversion**
- **Need increased maintenance budget**
- **Need variances to standards**
- **Need setback variances**
- **Need some replatting**
- **Need to prohibit future private streets**

Employee Medical Insurance



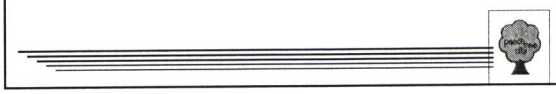
Employee Medical Insurance

Employee Survey Completed with Enhancement Recommendations
- Preventative Care
- Prescription Card
- Vision Care
- Well Baby Care
- Improved Emergency Room Coverage

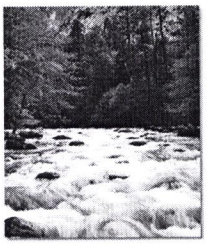
Mixed Reaction to Quality of Current Plan

Willingness to Pay Somewhat Higher Premiums

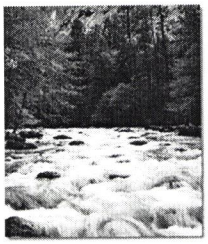
Input from Council



STORM WATER MANAGEMENT



STORM WATER MANAGEMENT



- N – National
- P – Pollutant
- D – Discharge
- E – Elimination
- S – System

A federal program established by the EPA to control pollution from point & non-point sources.

NPDES PHASE II PROGRAM

- Mandates that cities
  - Develop
  - Implement
  - Monitor &
  - Enforce

A Storm Water Management Program

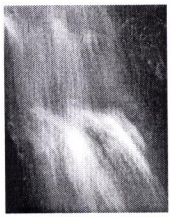
STORM WATER MANAGEMENT

Program Elements

1. Education & Outreach
2. Public Involvement
3. Illicit Discharge Detection & Elimination
4. Construction Site Controls
5. Post-Construction Controls
6. Pollution Prevention

PROGRAM ELEMENTS

Education & Outreach



- No substantial new costs involved.
- Update Newsletter
- Educational Programs in the Schools.

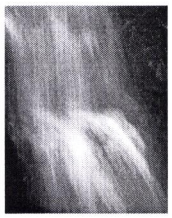
PROGRAM ELEMENTS

Public Involvement

- No substantial new costs involved.
- Public meetings / citizen panels.
- Community clean up days / events.
- 'Adopt-a-storm drain' program

PROGRAM ELEMENTS

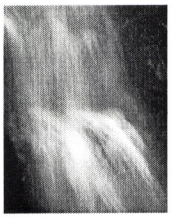
Illicit Discharge Detection & Elimination



- Storm sewer map required.
- Detection plan.
- Ordinance and enforcement.

PROGRAM ELEMENTS

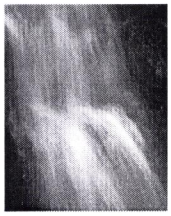
Construction Site Runoff Controls



- No substantial new costs involved.
- Plan review, site inspection and enforcement will be handled through Developmental Services Division

PROGRAM ELEMENTS

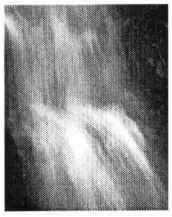
Post-Construction Runoff Controls



- Substantial new costs associated with this element.
- Reduction in impervious surfaces.
- Infiltration practices where appropriate.
- Long-term maintenance of storm water controls.

PROGRAM ELEMENTS

Pollution Prevention / Good Housekeeping



- Substantial new costs associated with this element in equipment & manpower.
- Regular street sweeping along with other short-term maintenance BMP's
- Installation of structural controls to limit floatables and other pollutants in runoff.

CURRENT PROGRAM COSTS

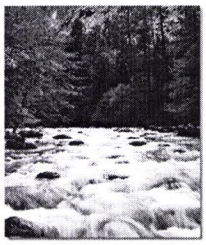
STORM WATER RELATED COSTS

Budget Item	Cost
Personnel Salaries & Benefits:	$172,859
Operations & Maintenance:	$ 40,533
Operating Capital:	$ 21,475
Public Improvement:	$120,789
FY 2001 Total:	$355,656

EXPANDED PROGRAM COSTS

Enhancement	FY2002	FY2003	FY2004
Exp. Maintenance	$176,000	$182,000	$188,000
Detailed Basin Plan	$544,000	$0	$0
Staffing	$100,000	$174,000	$247,000
NPDES Compliance	$47,000	$49,000	$51,000
Office Budget	$55,000	$57,000	$59,000
Equipment	$30,000	$75,000	$290,000
Office Space/Land	$0	$525,000	$0
Annual Total	**$952,000**	**$1,062,000**	**$835,000**

CONCLUSION



City staff recommends:

- A storm water utility
- WASA to administer
  - ✓ Lab Facilities
  - ✓ Equipment
  - ✓ System Materials
  - ✓ Extreme storm events
  - ✓ One responsible entity
  - ✓ Billing Ease
  - ✓ Quick transition
  - ✓ User Financed

Teen Center Discussion

Teen Center Discussion

- Topic Has Been Discussed Previously
- Many Issues to Consider
  - What would it consist of? How Big?
  - What Youth Want vs. What Can Be Allowed
  - Staffing and O&M Costs
  - Safety and Security
  - Who Can Use it? PTC Youth Only?

Teen Center As Part of Community Center

- Stand Alone Teen Center is Chancy
- If It Fails, Converting To General Use Could be Costly and/or Difficult
- If Part of Larger Community Center, Conversion Would Be More Natural
- Already Part of Staffed Facility For Better Control and Security

Conclusions

- Moving Towards Stand-Alone Teen Center Should Be Approached Cautiously
- Making Part of Community Center Would Be A Better Option
- Either Way Represents Significant Commitment From All Parties

March 2001 Council Retreat

'Paper-*less* Processing'

The Electronic Public Services Initiative

Paper-*less* Processing

What is the Electronic Public Services Initiative?

- Utilization of technology to increase the efficiency and effectiveness of organizational processes
- Increase the quality of service to both internal and external customers
- On-going process that is an integral part of our QIT and Service Plan 2001 Programs

Virtual City Services

- **Transaction Processing**
- **Document and Form Delivery**
- **Interactivity between Citizens and Staff**
- **Workflow Enhancements**

Implemented Projects

- Online receiving reports for faster processing by the Purchasing Department
- Recreation Brochure information on the City's Web Site
- City Council Meeting Agendas and Packet information on the City's Web Site
- Information Technology Work Order system to identify computer issues internally and expedite repairs
- Transferring traffic citation data electronically to the State Department of Public Safety
- A financial software package that allows for greater integration and flexibility with current and future systems and platforms

Fire & EMS

- Process: Response Time
- Key Performance Indicator: Effective Emergency Services
- Data Gathered on Monthly Reports
- Results
- Lessons Learned

Leisure Services

- Process: Classes & Programming Registration Process (on-line, credit cards)
- Key Performance Indicator: Customer Satisfaction
  - ➢Data Gathered Via Survey
  - ➢Level of Service Goal
  - ➢Progress Thus Far

Questions?

March 2001 Council Retreat

Development Authority Of Peachtree City Update

Development Authority of Peachtree City - Update

FY 2000 Revenues increased by $259,000:

- Amphitheater revenue increased by $91,000 due to increased ticket sales and sponsorships
- Tennis Center revenue increased by almost $185, 000, mostly due to $123,000 increase in lesson revenue

Development Authority of Peachtree City - Update

FY 2000 expenses increased by $492,000:

- General & Administrative costs increased by $14,000
- Economic Development cost decreased by $27,000
- Amphitheater capital project costs totaled $329,000
- Amphitheater entertainment costs increased $65,000
- Tennis Center operating costs were up $93,000, mostly due to the increased salary expense associated with the increase in lessons given
- Tennis Center capital projects were down by $47,000
- Foreign Trade Zone Expense of $47,000 is no longer necessary

Development Authority of Peachtree City
Hotel/Motel Tax Distribution

Allocation of tax collections:	FY2002	FY2003	FY2004	FY2005	FY2006	FY2007	FY2008	FY2009	FY2010	FY2011
PTC Development Authority										
Amphitheater Supplement	$22,029	$16,522	$11,015	$5,507	$0	$0	$0	$0	$0	$0
Tennis Center Supplement	$155,051	$116,288	$77,526	$38,763	$0	$0	$0	$0	$0	$0
Economic Development Activity	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000
Debt Service - Existing	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096
New Debt Svce - (Tennis Ctr. Expansion)*	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101
Total Funding Requirement:	$501,277	$457,007	$412,738	$368,467	$324,197	$324,197	$324,197	$324,197	$324,197	$324,197
Percent of total tax collections:	53.33%	48.62%	43.91%	39.20%	34.49%	34.49%	34.49%	34.49%	34.49%	34.49%
Portion of 5%:	2.67%	2.43%	2.20%	1.96%	1.72%	1.72%	1.72%	1.72%	1.72%	1.72%
PTC Airport Authority										
Construction Loan	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230
Bank Note	$25,438	$25,438	$25,438	$25,438	$25,438					
Eastern Aviation Fuels Loan	$18,000	$18,000	$7,608							
Total Funding Requirement:	$189,668	$189,668	$179,276	$171,668	$171,668	$146,230	$146,230	$146,230	$146,230	$146,230
Percent of total tax collections:	20.18%	20.18%	19.07%	18.26%	18.26%	15.56%	15.56%	15.56%	15.56%	15.56%
Portion of 5%:	1.01%	1.01%	0.95%	0.91%	0.91%	0.78%	0.78%	0.78%	0.78%	0.78%
City of Peachtree City										
Remaining portion of tax:	$249,615	$293,285	$347,946	$399,825	$444,895	$469,533	$469,533	$469,533	$469,533	$469,533
Percent of total tax collections:	26.48%	31.20%	37.02%	42.54%	47.35%	49.95%	49.95%	49.95%	49.95%	49.95%
Portion of 5%:	1.32%	1.56%	1.85%	2.13%	2.36%	2.50%	2.50%	2.50%	2.50%	2.50%
	100.00%									
	5.00%									

* This debt service amount was estimated based upon a $2.4 million dollar loan, with a 15 year maturity and an agry of 5.5%

March 2001 Council Retreat

Peachtree City Airport Authority - Update

Peachtree City Airport Authority - Update

FY 2000 Revenues increased by $251,255:

- Significant increase in corporate sales
- Flight school enrollment also increased

FY 2000 expenses increased by $256,676:

- General & Administrative expenses, as well as Fuel Purchases increased due to increased sales volume
- A loss of $21,841 was experienced on the sale of surplus equipment from the defunct aircraft maintenance operation

FY 2000 Financial Statements currently not audited

Peachtree City Airport Authority Hotel/Motel Tax Distribution

Allocation of tax collections:	FY2002	FY2003	FY2004	FY2005	FY2006	FY2007	FY2008	FY2009	FY2010	FY2011
PTC Development Authority										
Amphitheater Supplement	$22,029	$16,522	$11,015	$5,507	$0	$0	$0	$0	$0	$0
Tennis Center Supplement	$155,051	$116,288	$77,526	$38,763	$0	$0	$0	$0	$0	$0
Economic Development Activity	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000
Debt Service - Existing	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096
New Debt Svce - (Tennis Ctr. Expansion)*	$239,101	$238,101	$239,101	$239,101	$239,101	$239,101	$238,101	$238,101	$239,101	$238,101
Total Funding Requirement:	**$501,277**	**$457,007**	**$412,738**	**$368,467**	**$324,197**	**$324,197**	**$324,197**	**$324,197**	**$324,197**	**$324,197**
Percent of total tax collections	53.33%	48.62%	43.91%	39.20%	34.49%	34.49%	34.49%	34.49%	34.49%	34.49%
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Bank Note	$25,438	$25,438	$25,438	$25,438	$25,438					
Eastern Aviation Fuels Loan	$18,000	$18,000	$7,808							
Total Funding Requirement:	**$189,668**	**$189,668**	**$179,476**	**$171,668**	**$171,668**	**$146,230**	**$146,230**	**$146,230**	**$146,230**	**$146,230**
Percent of total tax collections	20.18%	20.18%	19.07%	18.26%	18.26%	15.56%	15.56%	15.56%	15.56%	15.56%
Portion of 5%	1.01%	1.01%	0.95%	0.91%	0.91%	0.78%	0.78%	0.78%	0.78%	0.78%
City of Peachtree City										
Remaining portion of tax	$249,915	$293,285	$347,946	$399,825	$444,095	$469,533	$469,533	$469,533	$469,533	$469,533
Percent of total tax collections	26.49%	31.20%	37.02%	42.54%	47.25%	49.95%	49.95%	49.95%	49.95%	49.95%
Portion of 5%	1.32%	1.56%	1.85%	2.13%	2.36%	2.50%	2.50%	2.50%	2.50%	2.50%
	100.00%									
	5.00%									

* This debt service amount was estimated based upon a $2.4 million dollar loan, with a 15 year maturity and an apy of 5.5%

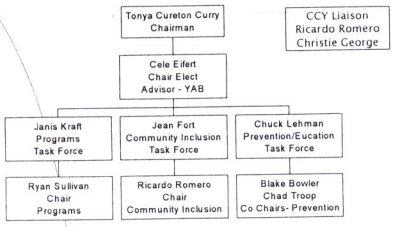
COMMISSION ON CHILDREN AND YOUTH

PEACHTREE CITY
COUNCIL RETREAT
MARCH 24, 2001

CCY MISSION

- To Improve the Quality of Life for our Children and Youth

Commission on Children and Youth



*Administrative support provided by CCY Coordinator

2000-01 CCY/YAB Activities

9-00 Interviewed, selected and appointed 20 YAB members
Cele Eifert to serve as YAB Advisor
Approved Community Inclusion proposal: Latino Festival "We Are Family"
10-00 Approved Mission Statement Change
YAB – Presented to City Council
Red Ribbon Week Presentation
Team Building Activity
11-00 Approved Support and Funds for YAB
YAB -Noel November – Rec'd Award
High Schools Bulletin Boards
Guest Speakers – PTC Police & Fayette Youth Leadership
12-00 YAB – PTC Christmas Tree Lighting Ceremony Refreshment Booths
YAB - Donated Proceeds to Teens in foster care.
YAB – Guest Speaker Stuart Bennett- FCBOE
1-01 Approved Children's Week April 22 to 28, 2001
Introduced Parent Pledge
YAB - Guest Speakers – Annie McMenamin, PTC City Council
T. Shaver, Pres.- Elect PTC Rotary
2-01 Approved Children's Week / Youth Service Award
YAB- Youth Arts Festival Planning
YAB- Guest Speakers- Rev E. Johnson, Pres. Fayette NAACP
Kathy Cox, Ga. State House of Representative

OPERATIONAL STRUCTURE

TASK FORCES

- Community Inclusion
- Education, Development and Prevention
- Community Programs
- Youth Advisory Board

OPERATIONAL GOALS AND OBJECTIVES

The Commission:

- Advocates for the well-being of Children and Youth
- Encourages and supports community collaborations
- Promotes and supports policies and initiatives aimed at strengthening families
- Fosters leadership through mentoring the Youth Advisory Board

Planning Commission

Planning Commission

- Review Minimum Parking Requirements
- Discuss Possible Maximum Parking Requirements
- Discuss Redevelopment of Older Neighborhoods and Code Enforcement
- Discuss the Site Plan Approval Process and Appeals of Commission Decisions

in the Land Acquisition Fund, after disbursing $160,000 to the Development Authority of Peachtree City for the down payment on the Drake Field property. **(See Attachment 2)**.

Citywide Impact Fees – Currently, there is a balance of $645,214.49 in the city's Impact Fee cash accounts, of which $120,540 was collected during FY2001. We have currently met our funding requirement of $400,000 for FY2001 and collected $245,214.49 towards the FY2003 funding requirement, also estimated at $400,000. Most of the balance of next years' funding requirement is expected to come from the 250 lots to be developed in Wilshire Estates at GA 74 and Holly Grove Road. Some revenue may also be realized from the Cedarcroft Apartments at Line Creek Parkway, but only the amount due in excess of the cost of the road that the developer (Ravin Homes) has agreed to construct at this location **(See Attachment 3).**

Employee Health Insurance Funds – Although certain line items, such as dental and long-term disability insurances, are higher than expected for this time of year, the fund is in very good condition overall. After completion of approximately 42% of the fiscal year, the fund was only at 26% of budgeted expenses. However, we have several large claims pending that are expected to absorb this surplus. **(See attachment 4).**

State-mandated Uniform Chart of Accounts – As of last month, the city has fulfilled its requirement to implement the state-mandated uniform chart of accounts, for which an extension had been granted. Compliance with this mandate was achieved in conjunction with the implementation of our new financial computer system.

Federally mandated GASB 34 Reporting Model – The city is not required to be in full compliance with GASB 34 until FY2003. However, since it is the biggest change in governmental reporting history, the city will need to begin preparing well in advance. Therefore the FY2002 budget will include a proposal for additional funds to be appropriated in the Finance Division's 'Contractual Services' line item for assistance in complying with this mandate.

F01_trend
Printed: 3/1/01

Revenues

2001 Revenues Projected vs. Actual Received Year to Date

Description	Oct		Nov		Dec		Jan		Feb		Mar		Annual	YTD		* * 2001 BUDGET * *	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
Ad Valorem Property	$34,416	$2,856	$110,661	$140,744	$755,327	$1,584,011	$3,260,529	$2,189,042	$85,493	$90,033	$35,828	$0	$4,246,425	$4,006,686	-$239,740	**$4,366,139**	91.77%
Motor Vehicle	$34,999	$36,109	$36,326	$39,104	$35,828	$38,271	$33,351	$31,504	$35,219	$36,669	$36,814	$0	$175,723	$181,656	$5,933	**$426,681**	42.57%
Real Estate Transfer Tax	$0	$0	$0	$0	$0	$0	$0	$7,568	$0	$0	$0	$0	$0	$7,568	$7,568	**$59,034**	
Recording Intangible Tax	$6,866	$6,910	$6,601	$5,370	$4,631	$5,689	$7,428	$5,162	$6,535	$4,999	$4,522	$0	$32,061	$28,131	-$3,930	**$83,721**	33.60%
GA Power Franchise Tax	$0	$0	$0	$0	$0	$0	$0	$0	$709,626	$670,447	$0	$0	$709,626	$670,447	-$39,179	**$709,626**	94.48%
Atlanta Gas Franchise Tax	$0	$0	$55,135	$56,198	$0	$0	$0	$0	$56,592	$56,629	$0	$0	$111,727	$112,827	$1,100	**$224,910**	50.17%
Southern Bell Franchise Tax	$0	$0	$0	$0	$0	$0	$0		$0	$0	$0	$0	$0	$0	$0	**$231,336**	
EMC Franchise Tax	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$543,421**	
AT&T Broadband	$0	$0	$41,143	$40,845	$0	$0	$424	$355	$41,953	$40,213	$0	$0	$83,520	$81,413	-$2,107	**$170,761**	47.68%
Newnan Utilities	$0	$0	$0	$0	$0	$0	$0	$0	$0	$683	$0	$0	$0	$683	$683	**$170,761**	
Local Option Sales Tax	$429,620	$477,347	$479,740	$437,727	$431,671	$513,595	$457,559	$443,497	$471,976	$500,051	$369,234	$0	$2,270,566	$2,372,218	$101,652	**$5,541,890**	42.81%
Alcoholic Beverage Tax	$31,753	$40,622	$30,480	$33,636	$34,832	$32,389	$42,449	$38,086	$23,659	$32,470	$28,545	$0	$163,173	$177,204	$14,031	**$404,931**	43.76%
Mixed Drink Tax	$4,339	$4,986	$3,938	$4,962	$3,456	$4,103	$4,124	$6,243	$3,839	$4,270	$4,538	$0	$19,696	$24,563	$4,867	**$62,715**	39.17%
Hotel/Motel Tax	$54,197	$52,433	$58,870	$56,629	$40,329	$39,834	$25,968	$27,274	$39,627	$43,724	$46,402	$0	$218,991	$219,894	$903	**$563,976**	38.99%
Financial Institutions	$0	$0	$0	$0	$0	$0	$0	$0	$3,874	$6,877	$41,874	$0	$3,874	$6,877	$3,003	**$45,748**	15.03%
Insurance Premium Tax	$797,100	$821,722	$0	$75	$1,004	$7,663	$11,782	$6,375	$5,640	$5,650	$1,391	$0	$815,526	$841,485	$25,959	**$818,462**	102.81%
Occupational Taxes	$944	$788	$6,910	$14,456	$96,602	$77,919	$19,786	$28,832	$10,311	$8,811	$6,907	$0	$134,553	$130,804	-$3,749	**$156,092**	83.80%
Alcoholic Beverage Lic.	$5,756	$588	$10,587	$2,250	$64,342	$79,650	$12,360	$19,750	$1,490	$150	$463	$0	$94,535	$102,388	$7,853	**$102,073**	100.31%
Building Permits	$7,574	$27,004	$7,303	$36,417	$4,544	$15,498	$5,876	$6,938	$8,971	$14,751	$5,874	$0	$34,268	$100,608	$66,340	**$166,166**	60.55%
Electrical Permits	$1,247	$6,506	$1,281	$5,756	$1,270	$7,599	$950	$3,270	$1,210	$4,371	$1,213	$0	$5,958	$27,501	$21,543	**$24,561**	111.97%
HVAC Permits	$2,664	$15,424	$1,368	$2,564	$1,665	$1,354	$977	$3,512	$1,276	$2,579	$1,725	$0	$7,950	$25,433	$17,483	**$21,389**	118.91%
Plumbing Permits	$1,049	$2,547	$1,431	$1,554	$1,825	$4,476	$2,768	$10,146	$819	$2,088	$2,989	$0	$7,892	$20,811	$12,919	**$43,057**	48.33%
Soil Erosion/Develop Fees	$1,047	$2,242	$419	$3,218	$241	$486	$264	$340	$594	$589	$2,142	$0	$2,565	$6,875	$4,310	**$9,630**	71.39%
Golf Cart Registration	$560	$1,140	$493	$2,225	$627	$745	$421	$3,605	$3,932	$1,600	$1,755	$0	$6,033	$9,315	$3,282	**$15,158**	61.45%
Dare/Donated Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$0**	
Zoning/Subdivision Fees	$102	$782	$153	$0	$537	$50	$51	$0	$254	$50	$1,602	$0	$1,097	$882	-$215	**$4,598**	19.18%
EMS	$17,472	$9,828	$16,385	$13,296	$18,368	$15,468	$13,071	$13,730	$16,189	$9,364	$22,914	$0	$81,485	$61,685	-$19,800	**$202,235**	30.50%
Fast Reimbursement	$0	$0	$0	$0	$0	$0	$0	$14,065	$0	$0	$0	$0	$0	$14,065	$14,065	**$0**	
Court Fines	$58,190	$103,242	$81,792	$81,330	$143	$1,553	$91,049	$14,766	$99,464	$114,988	$60,816	$0	$330,638	$315,878	-$14,760	**$619,900**	50.96%
Library Fines	$469	$1,462	$143	$1,628	$0	$1,310	$239	$1,828	$857	$0	$1,100	$0	$1,708	$6,228	$4,520	**$9,785**	63.65%
Interest Earnings	$10,136	$14,980	$9,112	$16,199	$15,353	$2,584	$18,483	$21,192	$20,497	$935	$9,398	$0	$73,581	$55,891	-$17,690	**$151,770**	36.83%
Facility Rentals/Deposits	$526	$3,085	$1,411	$1,320	$1,760	-$1,315	$3,348	$3,038	$2,934	$1,245	$2,005	$0	$9,979	$7,373	-$2,606	**$20,095**	36.69%
Miscellaneous	$2,284	$2,629	$2,715	$3,270	$1,436	$26,011	$23,848	$22,322	$2,826	$1,422	$4,535	$0	$33,109	$55,655	$22,546	**$53,359**	104.30%
Tower Lease	$711	$5,463	$711	$1,888	$12,793	$750	$42,787	$53,474	$0	$30,000	$2,132	$0	$57,002	$91,574	$34,572	**$62,688**	146.08%
Recycling Revenues	$0	$0	$526	$1,055	$603	$0	$467	$1,052	$1,513	$631	$1,024	$0	$3,109	$2,738	-$371	**$7,489**	36.55%
Recreation Programs	$20,942	$30,607	$19,106	$27,061	$12,899	$12,217	$21,640	$30,861	$25,197	$26,444	$52,607	$0	$99,784	$127,190	$27,406	**$377,207**	33.72%
TOTAL REVENUES	**$1,524,963**	**$1,671,302**	**$984,740**	**$1,030,774**	**$1,542,086**	**$2,471,910**	**$4,101,999**	**$3,007,825**	**$1,682,367**	**$1,712,734**	**$750,349**	**$0**	**$9,836,154**	**$9,894,545**	**$58,391**	$16,471,364	60.07%
																	41.67%

Real Estate Transfer Tax is tax on a warranty deed. $0.10 per $100 is collected from the seller for the sale of property (including foreclosures). Monies run through the County and disbursed accordingly.
Recording Intangible Tax is collected by the State on security deeds. $3.00 per $1,000 is collected from the borrower if monies are being borrowed for more than 3 years. Lender must not be a Federal Credit Union nor non-profit organization.

Attachment 1

FY 2001 Council Contingency Fund Budget

Summary Schedule as of March, 2001

Sources of Funds	**Budget**
Land Acquisition Fund	$161,221.00
FY2001 General Fund Allocation to Council Contingency Fund	$700,000.00
Total Sources of Funds	**$861,221.00**

Uses of Funds		**Budget**	**Expenditures**	**Available**
Land Acquisition		$161,221.00	$160,000.00	**$1,221.00**
Drake Field-Down Payment	$160,000			
Total of Land Acquisition Expenses	*$160,000*			
Police Reward Fund		$25,000.00	$0.00	**$25,000.00**
Contracts with Non-Profit Organizations:		$25,000.00	$13,500.00	**$11,500.00**
Fayette Co. Council on Domestic Violence :	$6,000			
Fayette Senior Services :	$7,500			
Total to Non-Profit Organizations	*$13,500*			
Miscellaneous Expenses:		$650,000.00	$23,957.10	**$626,042.90**
West Village Annexation :	$534.32			
Funeral Expense (Chief Reed)	$6,725.23			
City Clerk Mgt Training	$1,495.00			
Walmart Traffic Study :	$15,202.55			
Total of Miscellaneous Expenses	*$23,957.10*			
Total Uses of Funds		**$861,221.00**	**$197,457.10**	**$663,763.90**

Citywide Development Impact Fees Fund
Revenues & Expenditures YTD
From Inception

Summary Schedule from Inception

Description	Revenues	Expenditures	Remaining	Percentage
Recreation Land	$681,500.00	$0.00	$681,500.00	-60.82%
Recreation Facilities	$2,136,780.00	$1,862,690.72	$274,089.28	-24.46%
Library Expansion	$98,925.00	$564,283.00	($465,358.00)	41.53%
Recreation Administration Building	$43,527.00	$362,425.00	($318,898.00)	28.46%
Police Office Expansion I	$11,871.00	$57,259.00	($45,388.00)	4.05%
Police Office Expansion II	$15,828.00	$29,975.00	($14,147.00)	1.26%
Fire Station & Equipment	$235,466.00	$497,754.00	($262,288.00)	23.41%
Pedestrian Paths & Bridge	$85,624.00	$85,624.00	$0.00	0.00%
Brown Road Improvements	$68,110.00	$218,315.00	($150,205.00)	13.40%
Highway 54 Underpass	$102,578.00	$64,003.00	$38,575.00	-3.44%
Highway 74 Bike Bridge	$66,944.00	$354,048.00	($287,104.00)	25.62%
Crabapple Lane West	$0.00	$571,307.00	($571,307.00)	50.99%
Impact Fee Interest from Inception	$142,543.97	$142,543.97	$0.00	0.00%
YTD Impact Fee Interest	$6,904.28	$6,904.28	$0.00	0.00%
Grand Totals	**$3,696,601.25**	**$4,817,131.97**	**($1,120,530.72)**	**100.00%**

Inception-to-date Expenditures

Fire Station & Equipment	$497,754.00	10.65%
93 - 96 Planterra Tennis Center Credit	$400,000.00	8.56%
Braelinn Service Area	$25,500.00	0.55%
Brown Road Improvements	$218,315.00	4.67%
93 - 97 Debt Service Repayment	$800,000.00	17.11%
Highway 74 Bicycle/Path Bridge	$354,048.00	7.57%
FY96 Public Improvement Program Funding	$293,885.00	6.29%
FY97 Public Improvement Program Funding	$200,244.00	4.28%
FY98 Public Improvement Program Funding	$150,000.00	3.21%
FY99 Public Improvement Program Funding	$350,000.00	7.49%
FY00 Public Improvement Program Funding	$400,000.00	8.56%
FY01 Public Improvement Program Funding	$400,000.00	8.56%
FY96 Kedron Village Tunnel Credit	$13,535.00	0.29%
Crabapple Lane West	$571,307.00	12.22%
Total Expenditures	**$4,674,588.00**	**100.00%**
Net Balance Available	**($977,986.75)**	**-26.46%**

Cash Equivalents

Cash	$132,840.01	20.59%
Investments-Public Savings	$90,775.00	14.07%
Investments-Certificate of Deposit	$170,000.00	26.35%
Investments- Discount Notes	$251,599.48	38.99%
Total On-Hand	**$645,214.49**	**100.00%**
Less FY01 PIP Funding Requirement	**$400,000.00**	
Projected Balance as of February 23, 2001	**$245,214.49**	

2001 Expenditures Projected vs. Actual Year to Date

Health & Self Insurance

Description	Oct		Nov		Dec		Jan		Feb		Mar		YTD			* * 2001 BUDGET * *	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
404006 Health Insurance	$62,040	$67,029	$45,988	$113,200	$103,405	$130,156	$66,679	$78,873	$115,531	$47,606	$107,178	$0	$393,643	$436,863	-$43,220	**$800,000**	54.61%
404007 Dental Insurance	$4,051	$3,615	$3,953	$4,009	$3,964	$4,394	$4,249	$4,175	$4,235	$4,754	$3,704	$0	$20,452	$20,947	-$495	**$44,620**	46.95%
404008 Insurance Admin. Fee	$5,631	$5,889	$5,651	$5,952	$5,994	$5,952	$5,838	$6,139	$5,931	$6,300	$5,994	$0	$29,045	$30,232	-$1,187	**$71,000**	42.58%
404009 Long-Term Disability	$1,459	$1,618	$1,544	$1,795	$1,531	$1,701	$1,523	$2,840	$1,523	$2,083	$1,642	$0	$7,580	$10,037	-$2,457	**$19,200**	52.27%
404010 Employee Assistance Prog.	$244	$0	$255	$261	$509	$296	$0	$279	$255	$279	$509	$0	$1,263	$1,115	$148	**$3,300**	33.79%
411030 Prof. Services/Legal	$2,193	$0	$9	$1,169	$109	$4,482	$0	$3,360	$949	$3,740	$5,721	$0	$3,260	$12,751	-$9,491	**$50,000**	25.50%
411033 Prof. Services/Other	$306	$0	$306	$380	$306	$380	$306	$380	$306	$380	$1,046	$0	$1,530	$1,520	$10	**$5,037**	30.18%
417045 Insurance-Workman's Comp	$0	$0	$0	$0	$0	$0	$23,956	$37,405	$0	$0	$23,956	$0	$23,956	$37,405	-$13,449	**$95,000**	39.37%
417047 GIRMA	$3,036	$0	$0	$16,281	$10,036	$0	$0	$806	$10,036	$0	$10,552	$0	$23,108	$17,087	$6,021	**$69,000**	24.76%
499910 Legal Claim	$4,414	-$3,158	$43,142	$3,537	$10,275	$4,575	$30,364	$17,114	$8,767	$6,139	$80,000	$0	$96,962	$28,207	$68,755	**$1,100,000**	2.56%
TOTAL EXPENDITURES	**$83,374**	**$74,993**	**$100,848**	**$146,584**	**$136,129**	**$151,935**	**$132,915**	**$151,372**	**$147,533**	**$71,280**	**$240,302**	**$0**	**$600,799**	**$596,164**	**$4,635**	**$2,257,157**	**26.41%**

Percentage into Budget Year: **41.67%**

Attachment 4

Encl. B – Ten-Year Revenue and Expenditure Projections

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **Jim Basinger, City Manager** Jim

FROM: **Paul Salvatore, Director of Financial Services** P.S.

DATE: **February 13, 2001**

SUBJECT: **Ten-Year Revenue and Expenditure Projections**

Enclosed for your review is the Ten-Year Revenue and Expenditure Projection, including detail for the five-year Public Improvement Program. **(Attachment 1).** As opposed to the 'point in time' information provided by current financial statements, this model provides estimates of the city's expected financial condition in future years, and illustrates long-term revenue and expenditure trends.

This particular model illustrates our expected financial condition, assuming no significant changes are made to our revenue, expenditure and/or debt structures. One of the key points to note on this model is that 'Cash Reserves' are expected to be drastically reduced to a balance of only $315,990 by the end of next fiscal year (FY2002) and to be completely depleted by the end of FY2003. To understand why we are experiencing this current trend, we must focus our attention on the current year (FY2001) column of the worksheet- particularly the line item labeled 'Cash Reserve Subsidy Required'. This is the amount of unreserved cash in bank that was used as a source of funds to balance this year's budget ($1,437,477). Also note that this amount was more than half of the approximately $2.8 million in cash reserves that we had at the beginning of the year (see first line of spreadsheet). In the past, the city has not seen a need to use this unprecedented amount of cash reserve to balance the budget. However, the following significant factors during the FY2001 budget process contributed to this event:

- The city implemented the Pay Plan Adjustment at a cost of approximately $600,000.
- The city work force was expanded to include 12.5 new positions, including 6 new firefighter paramedics, and two other Public Safety positions, in effort to gain accreditation.
- The millage rate for property taxes was rolled back to cancel the effect that increased property values would have had on our tax revenues (an increase of approximately $263K).

- As the city continues to approach build-out, the rate of growth for city revenues and impact fees continues to decline.

With the exception of the millage rollback, all of these factors must continue to have an impact on future budgets. In other words, if we saw the need to use over $1 million of cash reserves to balance this year's budget, and we do not expect significant changes in next year's revenues or expenses, we can expect to see a need to use a similar amount of cash reserves to balance future budgets.

Obviously, then, some form of corrective action must be taken to reverse this trend. The following presentation in Enclosure C entitled 'Financing Options' explains some of the financing alternatives available to keep us in good financial condition.

Attachment 1.
City of Peachtree City
Ten-Year Revenue and Expenditure Projections

SUMMARY
2/1/2001

Description	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Estimated Cash Reserve (Beg.):	$2,810,966	1,418,556	315,990	-1,277,391	-2,326,212	-3,505,717	-4,021,047	-4,605,899	-5,994,409	-7,070,264	-8,239,077
Adjust to actual:	$45,067										
Revenues											
	6.60%	7.43%	4.53%	3.08%	4.45%	4.45%	4.45%	4.44%	4.32%	4.13%	4.32%
General Fund Revenues	$16,253,735	$17,460,915	$18,251,110	$18,813,746	$19,650,427	$20,524,089	$21,436,854	$22,389,590	$23,356,614	$24,321,668	$25,371,503
Citywide Impact Fees	$400,000	$400,000	$200,000	$100,000	$75,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Staff Savings (or other surplus)	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000
PIP/Council Cont. Carryover (cash)	$349,673	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000
Land Acquisition Fund	$161,221	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
State/Federal Grants	$329,836	$525,000	$799,000	$75,000	$75,000	$50,000	$50,000	$75,000	$75,000	$75,000	$75,000
County Grant	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Debt Proceeds	$0	$600,000									
PIP Interest Earnings	$125,000	$149,577	$205,573	$207,394	$132,127	$136,905	$104,641	$112,938	$157,923	$163,647	$173,181
Property & Casualty Carryover (cash)	$838,411	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000
Self Insurance Interest Earnings	$48,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000
Emp Contributions Self Ins.	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000
Sources of Income	**$19,015,876**	**$20,892,492**	**$21,212,683**	**$20,953,139**	**$21,689,554**	**$22,517,994**	**$23,398,495**	**$24,384,528**	**$25,396,537**	**$26,367,315**	**$27,426,684**
Cash Reserve Subsidy Required	$1,437,477	$1,102,567	$1,593,380	$1,048,821	$1,179,505	$515,330	$584,852	$1,388,510	$1,075,855	$1,168,813	$1,225,368
Total Sources of Funds	**$20,453,353**	**$21,995,059**	**$22,806,063**	**$22,001,961**	**$22,869,059**	**$23,033,324**	**$23,983,347**	**$25,773,038**	**$26,472,392**	**$27,536,128**	**$28,652,052**
Expenditures											
	11.84%	4.92%	6.00%	6.00%	5.50%	5.50%	5.00%	5.00%	4.50%	4.50%	4.50%
Departmental Budgets	$12,291,483	$12,896,542	$13,670,334	$14,490,554	$15,287,535	$16,128,349	$16,934,767	$17,781,505	$18,581,673	$19,417,848	$20,291,651
Self-Supporting Programs	$601,436	$631,508	$663,083	$692,922	$724,103	$756,688	$790,739	$822,369	$855,263	$889,474	$925,053
Public Improvement Program	$2,950,035	$4,111,456	$4,147,878	$2,642,541	$2,738,097	$2,092,826	$2,258,758	$3,158,462	$3,272,937	$3,463,613	$3,672,956
Council Contingency	$700,000	$700,000	$700,000	$600,000	$600,000	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000
Land Acquisition Fund (Carryover)	$161,221	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Authorities Funding	$449,321	$412,813	$371,532	$325,091	$273,076	$300,000	$300,000	$300,000	$300,000	$300,000	$300,000
Property & Casualty Carryover	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000
Self Insurance	$1,157,157	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000
Debt Service (3)	$1,042,701	$1,092,740	$1,103,236	$1,100,853	$1,096,248	$1,105,461	$1,049,084	$1,060,702	$812,519	$815,194	$812,392
Total Uses of Funds	**$20,453,353**	**$21,995,059**	**$22,806,063**	**$22,001,961**	**$22,869,059**	**$23,033,324**	**$23,983,347**	**$25,773,038**	**$26,472,392**	**$27,536,128**	**$28,652,052**
	13.54%	**7.54%**	**3.69%**	**-3.53%**	**3.94%**	**0.72%**	**4.12%**	**7.46%**	**2.71%**	**4.02%**	**4.05%**
Est. Cash Balance (Ending):	$1,418,556	$315,990	($1,277,391)	($2,326,212)	($3,505,717)	($4,021,047)	($4,605,899)	($5,994,409)	($7,070,264)	($8,239,077)	($9,464,445)
Unreserved Cash Target:	$3,072,871	$3,224,135	$3,417,584	$3,622,639	$3,821,884	$4,032,087	$4,233,692	$4,445,376	$4,645,418	$4,854,462	$5,072,913
Shortfall from reserve target:	($1,654,314)	($2,908,146)	($4,694,974)	($5,948,850)	($7,327,600)	($8,053,134)	($8,839,591)	($10,439,785)	($11,715,682)	($13,093,539)	($14,537,358)

$1,673,869 Original ending cash est.
($255,313) Budget shortfall/overage

Notes:

(1) General Fund Revenues are projected to increase 4.85% in FY2001, 4.89% in FY2002, 4.93% in FY2003, 4.81% in FY2004, 4.74% in FY 2005, 4.74% in FY 2006, 4.73% in FY 2007, 4.07 in FY 2007, 4.09 in FY 2008 and 4.11% in FY 2009.

(2) Departmental Budgets are projected to increase 5.50% in FY2001-FY2003, 5.25% in FY2004, 5.00% in FY2005-FY2006, 4.75% in FY2007-FY2010.

(3) Debt service for Police Station begins in FY 2001.

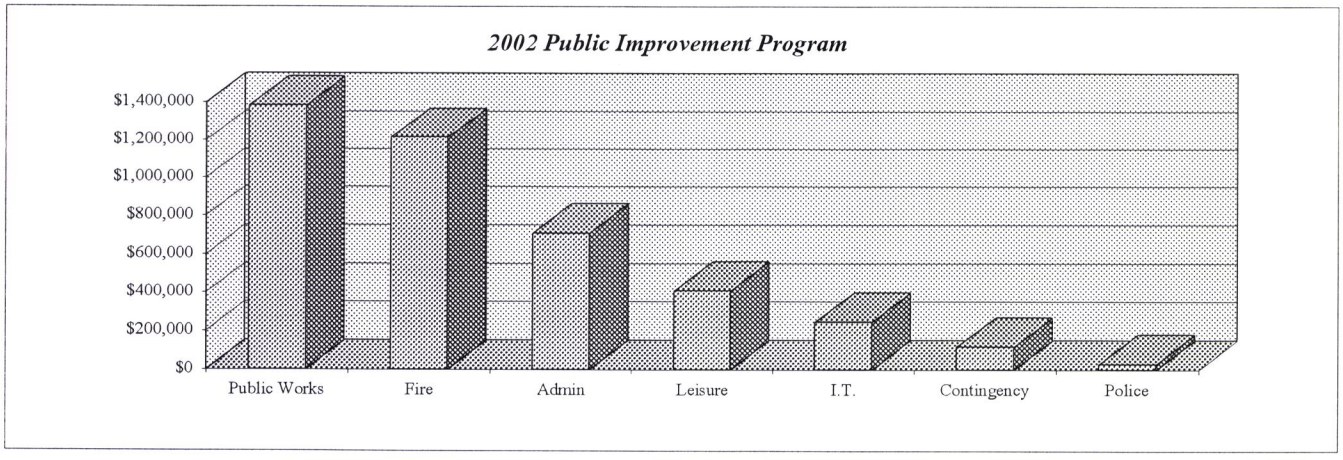
Date: 2/26/2001
PIP_PRJ

Projected Public Improvement Program Revenues and Expenditures

Public Improvement Funding Analysis	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Revenues											
Public Improvement Program	$2,708,563	$3,179,618	$3,946,541	$3,261,000	$3,456,660	$2,836,381	$2,978,201	$3,931,225	$3,752,533	$3,940,159	$4,137,167
Expenditures											
Debt Service (Bonds)	$449,075	$442,797	$455,560	$461,975	$461,812	$466,582	$459,585	$471,202	$223,020	$225,695	$222,893
New Debt Service											
Police Station	$282,354	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524
Police Vehicle Lease	$261,319	$249,875	$294,798	$286,000	$286,000	$286,000	$360,975	$360,975	$360,975	$360,975	$360,975
Ladder Tower Truck Loan		$124,354	$124,354	$124,354	$124,354	$124,354					
Sprorts Complex Lights Lease	$49,953	$47,189									
GF Funding Required	$1,665,862	$2,086,879	$2,843,305	$2,160,147	$2,355,970	$1,730,921	$1,929,117	$2,870,524	$2,940,014	$3,124,965	$3,324,775
Other Financing Sources											
Revenues											
County Grant	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
State Grants	$254,836	$525,000	$799,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000
GMA Bricks & Mortar Funding		$600,000									
Citywide Development Impact Fees	$400,000	$400,000	$200,000	$100,000	$75,000	$50,000	$50,000				
Kedron Impact Fees											
PCDC Funding (CSXS R.R. Bridge)		$250,000									
Interest Earnings	$125,000	$149,577	$205,573	$207,394	$132,127	$136,905	$104,641	$112,938	$157,923	$163,647	$173,181
PIP - Rebudgeted											
General Fund Transfer	$146,171										
PIP Contingency - Cash Carryover	$349,673	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Other Funding Sources	$1,325,680	$2,024,578	$1,304,573	$482,394	$382,128	$361,905	$329,642	$287,938	$332,924	$338,647	$348,181
PIP Funds Available	$2,991,543	$4,111,456	$4,147,878	$2,642,541	$2,738,098	$2,092,826	$2,258,758	$3,158,462	$3,272,937	$3,463,613	$3,672,956
Public Improvement Plan Funding	**$2,950,035**	**$4,111,456**	**$4,147,878**	**$2,642,541**	**$2,738,097**	**$2,092,826**	**$2,258,758**	**$3,158,462**	**$3,272,937**	**$3,463,613**	**$3,672,956**
Variance	$41,508	$0	$0	($0)	$1	$0	$1	$0	$0	$0	$0
Digest	$1,177,636,138	$1,271,847,029	$1,360,876,321	$1,449,333,282	$1,536,293,279	$1,620,789,409	$1,701,828,880	$1,786,920,324	$1,876,266,340	$1,970,079,657	$2,068,583,640
Percentage Projections	7.00%	8.00%	7.00%	6.50%	6.00%	5.50%	5.00%	5.00%	5.00%	5.00%	5.00%
Total Millage Revenue	$4,522,123	$5,138,262	$5,497,940	$5,855,306	$6,206,625	$6,547,989	$6,875,389	$7,219,158	$7,580,116	$7,959,122	$8,357,078
Millage Projections	3.84	4.04	4.04	4.04	4.04	4.04	4.04	4.04	4.04	4.04	4.04
PIP Millage Revenue	$2,708,563	$3,179,618	$3,946,541	$3,261,000	$3,456,660	$2,836,381	$2,978,201	$3,931,225	$3,752,533	$3,940,159	$4,137,167
Millage Projections	2.30	2.50	2.90	2.25	2.25	1.75	1.75	2.20	2.00	2.00	2.00
GF Millage Revenue	$1,813,560	$1,958,644	$1,551,399	$2,594,307	$2,749,965	$3,711,608	$3,897,188	$3,287,933	$3,827,583	$4,018,962	$4,219,911
Millage Projections	1.54	1.54	1.14	1.79	1.79	2.29	2.29	1.84	2.04	2.04	2.04

2002 Public Improvement Program

Expenditures						* Departmental Totals *	
Division: Public Services		**Department**	**Original 5 Year Plan**	**REVISED 5 Year Plan**	**5 Year Plan Variance**	**Original 5 Year Plan**	**REVISED 5 Year Plan**
PW-001	Street Resurfacing Program*		$551,250	$551,250			
PW-002	Cart Path Resurfacing Program		$110,250	$110,250			
PW-005	Tree City USA		$10,000	$10,000			
PW-011	Compost Shredder		$62,000	$62,000			
PW-012	Asphalt Roller		$50,000	$50,000			
PW-013	Satellite Auto Shop Facility		$100,000	$100,000			
PW-014	Highway 54 West Railroad Cartpath Bridge*		$250,000	$450,000	$200,000		
PW-015	Storm Water Management Program	**Public Works**	$50,000	$50,000		$1,183,500	$1,383,500
	Public Services Total		**$1,183,500**	**$1,383,500**	**$200,000**	**$1,183,500**	**$1,383,500**
Division: Leisure Services							
RP-013	**2 Playgrounds (Locations TBD)**		**$40,000**	**$40,000**	**$50,000**		
LS-013	G. Reed Memorial Park - Construction/Landscaping		$17,500	$17,500			
LS-014	Library Expansion Phase I-II		$262,063	$137,063	-$125,000		
LS-015	Maintenance/Storage Facility (Kedron)			$100,000	$100,000		
LS-016	South 74 Maintenance Building Expansion			$75,000	$75,000		
LS-017	Replace Halfpipe, Skateramp			$15,000	$15,000		
LS-018	Rubber Tire Fork Lift	**Leisure**		$25,000	$25,000	$319,563	$409,563
	Leisure Services Total		**$319,563**	**$409,563**	**-$75,000**	**$0**	**$0**
Public Safety Services							
FD-016	Neely Station Improvements - Phase II-II		$163,280	$165,000	$1,720		
FD-017	Smoke & Burn Training Facil. (Leach Sta.) Phase II-II		$185,000	$245,000	$60,000		
FD-018	Replace 1995 Medic 81 - Ambulance Ford F-350 (Diesel)		$92,000	$92,000			
FD-019	Ladder Tower Truck & Equipment		$600,000	$600,000			
FD-020	Satterthwaite Station Generator Upgrade		$25,444	$26,444	$1,000		
FD-021	Weber Station Generator Upgrade (50KW)		$25,885	$26,885	$1,000		
FD-022	Training Facility Storage			$20,000	$20,000		
FD-023	Hose Wagon - Ford F-450	**Fire**	$39,600	$39,600		$1,131,209	$1,214,929
PD-020	Digital Imaging Equipment	**Police**		$30,000	$30,000	$0	$30,000
	Public Safety Total		**$1,131,209**	**$1,244,929**	**$113,720**	**$1,131,209**	**$1,244,929**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$79,700	$71,453	-$8,247		
IT-022	Geographic Information System (GIS)		$25,000	$25,000			
IT-023	Telephone System (City Hall/Expandable)	**I.T.**	$0	$150,000	$150,000	$104,700	$246,453
Administrative Services							
CC-001	Drake Field Property Acquisition*		$0	$475,000			
AS-023	Facility Buildout Plan	**Admin**	$234,532	$234,532		$234,532	$709,532
	Administrative & Financial Services Total		**$339,232**	**$955,985**	**$141,753**	**$339,232**	**$955,985**
Contingency Funds							
	PIP Contingency	**Contingency**		**$117,479**		$0	$117,479
	Total Expenditures		**$2,973,504**	**$4,111,456**	**$380,473**	**$2,653,941**	**$3,701,893**
Revenue Sources							
Dedicated P.I.P. Funds			$0	$2,086,879	$2,086,879		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
Loan Proceeds- Fire Truck			$600,000	$600,000			
State/Federal Grants*				$525,000			
County Grant			$50,000	$50,000			
Interest Revenue			$149,577	$149,577			
Highway 54 West Railroad Cartpath Bridge			$250,000	$250,000			
Citywide Development Impact Fees			$400,000	$400,000			
	Total Revenues		**$1,449,577**	**$4,111,456**	**$2,136,879**	**$1,449,577**	**$4,111,456**



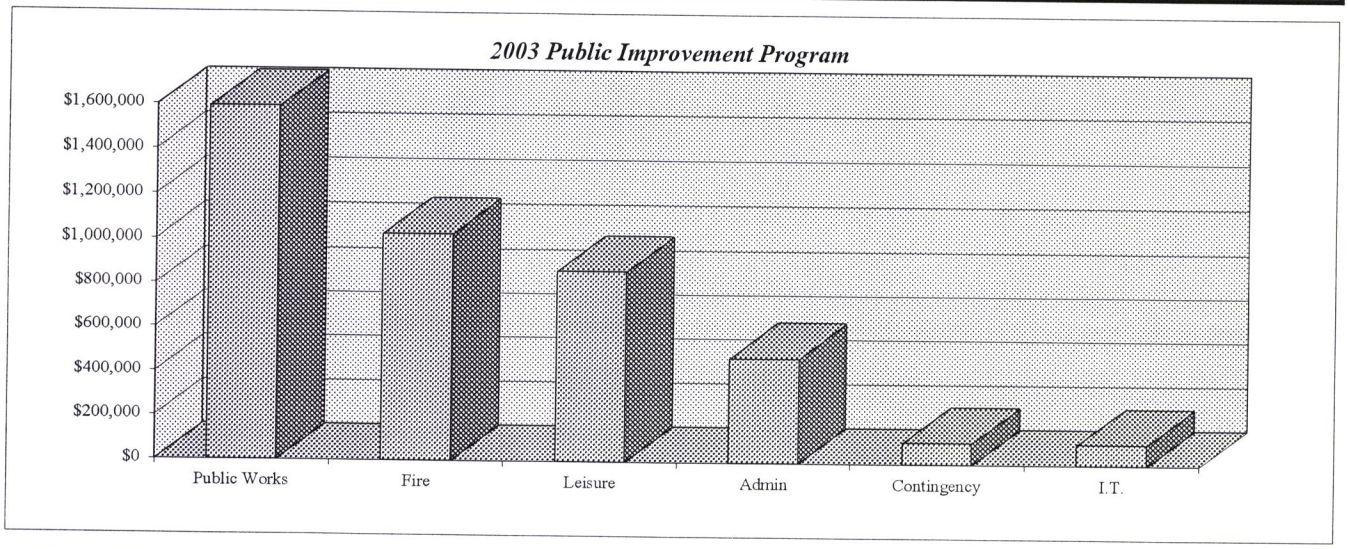
Bold Denotes 1999 Recreation Master Plan Project

Financial Services
5 Year PIP Plan

File Name: 2002PIP
Revised: 2/1/2001

2003 Public Improvement Program

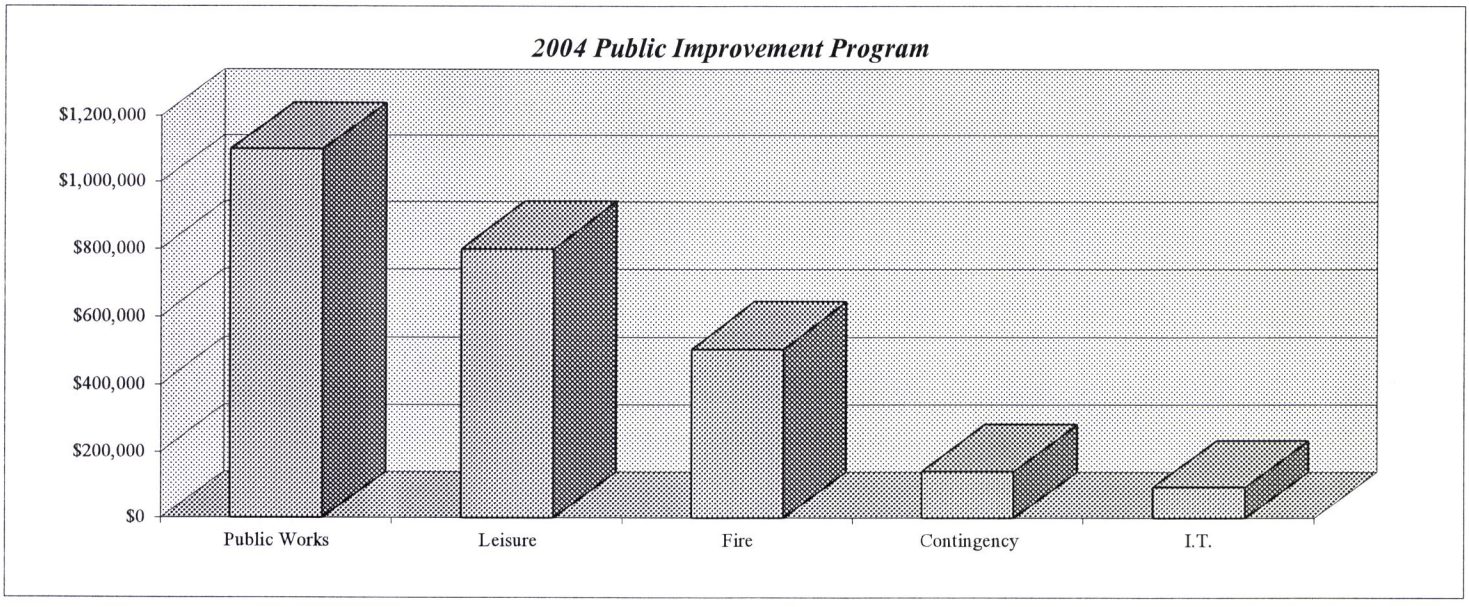
Expenditures Division: Public Services	Department	Original 5 Year Plan	REVISED 5 Year Plan	5 Year Plan Variance	* Departmental Totals * Original 5 Year Plan	REVISED 5 Year Plan
PW-001 Street Resurfacing Program		$578,813	$578,813			
PW-002 Cart Path Resurfacing Program		$115,763	$115,763			
PW-005 Tree City USA		$10,000	$10,000			
PW-016 Public Works Backhoe		$60,000	$60,000			
PW-017 Highway 54 West Bridge Culverts		$443,000	$443,000			
PW-018 Highway 54 West Utilities Relocation		$100,000	$100,000			
PW-019 Storm Water Management Program		$50,000	$50,000		$1,442,576	$1,592,576
PW-020 Huddleston/Dividend Intersection Improvements*		$0	$150,000	$150,000		
PW-022 Replace Bucket Truck		$50,000	$50,000			
PW-023 F-350 Tow Vehicle	Public Works	$35,000	$35,000			
Public Services Total		**$1,442,576**	**$1,592,576**	**$150,000**	**$1,442,576**	**$1,592,576**
Division: Leisure Services						
RP-013 2 Playgrounds (Locations TBD)		**$40,000**	**$40,000**			
RP-014 2 Soccer Fields With Concession Phase I-II		**$245,833**	**$245,833**			
RP-015 2 Picnic Areas (Glenloch, McIntosh Trail)		**$20,000**	**$20,000**			
RP-016 Replace Swimming Pool Cover - Kedron		**$200,000**	**$200,000**			
LS-019 Kedron Large Pool Resurfacing		$50,000	$50,000			
LS-020 Library Expansion Phase II		$125,000	$137,063	$12,063		
LS-021 Rockspray Dock			$20,000	$20,000		
LS-022 Muti-Purpose Rink Restrooms/Concession	Leisure		$150,000	$150,000	$680,833	$862,896
Leisure Services Total		**$680,833**	**$862,896**	**$182,063**	**$680,833**	**$862,896**
Public Safety Services						
FD-017 Leach Station/ Smoke & Burn Training Facil. Phase II-II			$13,125	$13,125		
FD-018 Pump Testing/Training Facility			$20,000	$20,000		
FD-019 Technical Rescue Vehicle (Haz Mat/Dive Team)		$55,000	$55,000			
FD-020 Radio Tower Generator Upgrade (50KW)		$79,529	$79,529			
FD-021 West Side Fire Station			$800,000	$800,000		
FD-022 Weber Station Storage & Driveway Repairs	Fire	$50,000	$57,000	$7,000	$184,529	$1,024,654
Public Safety Total		**$184,529**	**$1,024,654**	**$840,125**	**$184,529**	**$1,024,654**
Financial Services						
IT-021 Information Systems Upgrade/Replacement		$71,453	$70,000	-$1,453		
IT-022 Geographic Information System (GIS)	I.T.	$25,000	$25,000		$96,453	$95,000
Administrative Services						
CC-001 Drake Field Property Acquisition*	Admin		$475,000	$475,000	$0	$475,000
Administrative & Financial Services Total		**$96,453**	**$570,000**	**$473,547**	**$96,453**	**$570,000**
Contingency Funds						
PIP Contingency	Contingency	$52,615	**$97,752**	$45,137	$52,615	$97,752
Total Expenditures		**$2,457,006**	**$4,147,878**	**$1,690,872**	**$2,457,006**	**$4,147,878**
Revenue Sources						
Dedicated P.I.P. Funds		$0	$2,843,305	$2,843,305		
PIP Contingency - Cash Carryover Funding			$50,000	$50,000		
General Fund Transfer	$0					
State/Federal Grants*			$799,000			
County Grant		$50,000	$50,000			
Interest Revenue		$205,573	$205,573			
Citywide Development Impact Fees			$200,000	$200,000		
Total Revenues		**$255,573**	**$4,147,878**	**$3,093,305**	**$255,573**	**$4,147,878**



Bold Denotes 1999 Recreation Master Plan Project

2004 Public Improvement Program

Expenditures		Original	REVISED	5 Year Plan	* Departmental Totals * Original	REVISED
Division: Public Services	**Department**	**5 Year Plan**	**5 Year Plan**	**Variance**	**5 Year Plan**	**5 Year Plan**
PW-001 Street Resurfacing Program		$607,750	$607,750			
PW-002 Cart Path Resurfacing Program		$121,500	$121,500			
PW-005 Tree City USA		$25,000	$10,000	-$15,000		
PW-019 Storm Water Management Program		$30,000	$50,000	$20,000		
PW-024 Front End Wheel Loader		$100,000	$100,000			
PW-025 C-30 Landscape Bed Truck			$30,500	$30,500		
PW-026 LT-9000 Tandem Dump		$88,000	$80,000	-$8,000		
PW-027 Public Works 3-Bay facility	**Public Works**	$100,000	$100,000		$1,072,250	$1,099,750
Public Services Total		**$1,072,250**	**$1,099,750**	**$27,500**	**$1,072,250**	**$1,099,750**
RP-014 2 Soccer Fields With Concession Phase II-II		**$245,833**	**$245,833**			
RP-015 Gazebo Restoration (McIntosh Trail)		**$50,000**	**$50,000**			
RP-016 Gymnastics Gymnasium		**$490,200**	**$490,200**			
LS-023 Scissor Lift (Kedron)	**Leisure**		$15,000	$15,000	$786,033	$801,033
Leisure Services Total		**$786,033**	**$801,033**	**$15,000**	**$786,033**	**$801,033**
Public Safety Services						
FD-023 Thermal Imager			$25,000	$25,000		
FD-024 Fire Training Tower		$185,000	$352,800	$167,800		
FD-025 Satterthwaite Station Storage			$21,400			
FD-026 Replace 1999 Medic 82 - Ambulance	**Fire**	$105,330	$105,330		$290,330	$504,530
Public Safety Total		**$290,330**	**$504,530**	**$192,800**	**$290,330**	**$504,530**
Financial Services						
IT-021 Information Systems Upgrade/Replacement		$70,000	$70,000			
IT-022 Geographic Information System (GIS)	**I.T.**	$25,000	$25,000		$95,000	$95,000
Administrative Services						
N/A	**Admin**				$0	$0
Administrative & Financial Services Total		**$95,000**	**$95,000**	**$0**	**$95,000**	**$95,000**
Contingency Funds						
PIP Contingency Carryover	**Contingency**	$134,582	**$142,228**	$7,646	$134,582	$142,228
Total Expenditures		**$2,378,195**	**$2,642,541**	**$264,346**	**$2,378,195**	**$2,642,541**
Revenue Sources						
Dedicated P.I.P. Funds		$0	$2,160,147	$2,160,147		
PIP Contingency - Cash Carryover Funding			$50,000	$50,000		
General Fund Transfer	$0					
State Grants*			$75,000			
County Grant		$50,000	$50,000			
Interest Revenue		$75,000	$207,394	$132,394		
Citywide Development Impact Fees			$100,000	$100,000		
Total Revenues		**$125,000**	**$2,642,541**	**$2,442,541**	**$125,000**	**$2,642,541**



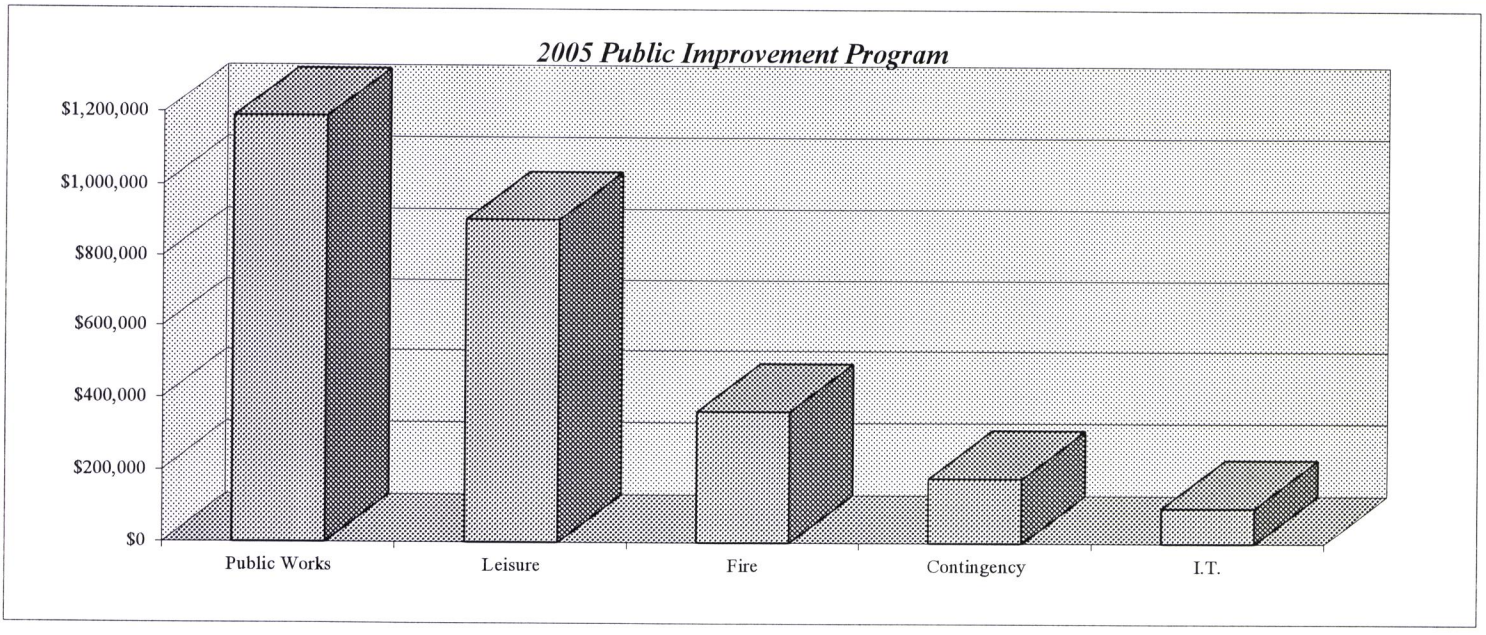
Bold Denotes 1999 Recreation Master Plan Project

Financial Services
5 Year PIP Plan

File Name: 2002PIP
Revised: 2/1/2001

2005 Public Improvement Program

Expenditures						* Departmental Totals *	
Division: Public Services		**Department**	**Original 5 Year Plan**	**REVISED 5 Year Plan**	**5 Year Plan Variance**	**Original 5 Year Plan**	**REVISED 5 Year Plan**
PW-001	Street Resurfacing Program		$638,000	$638,000			
PW-002	Cart Path Resurfacing Program		$127,500	$127,500			
PW-005	Tree City USA		$10,000	$10,000			
PW-019	Storm Water Management Program		$50,000	$50,000			
PW-028	C80A Motor Grader		$100,000	$100,000			
PW-029	L1000T Asphalt Paver		$50,000	$50,000			
PW-030	Pelican P Street Sweeper			$140,000	$140,000		
PW-031	LT9000 Tandem Dump Truck	**Public Works**		$75,000	$75,000	$975,500	$1,190,500
	Public Services Total		**$975,500**	**$1,190,500**	**$215,000**	**$975,500**	**$1,190,500**
RP-017	**Grading/Landscaping Improvements (Glenloch)**		**$60,000**	**$60,000**			
RP-018	**Lower Football Field Improvements (Riley)**		**$75,000**	**$75,000**			
RP-019	**3 Playgrounds (Locations TBD)**		**$60,000**	**$60,000**			
RP-020	**2 Indoor Basketball Courts (Kedron) Phase I-II**	**Leisure**	**$708,000**	**$708,000**		**$903,000**	**$903,000**
	Leisure Services		**$903,000**	**$903,000**	**$0**	**$903,000**	**$903,000**
Public Safety Services							
FD-027	Rescue/Pumper		$330,401	$330,401			
FD-028	LifePak-12	**Fire**		$34,729	$34,729	$330,401	$365,130
	Public Safety Total		**$330,401**	**$365,130**	**$34,729**	**$330,401**	**$365,130**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$75,000	$75,000			
IT-022	Geographic Information System (GIS)	**I.T.**	$25,000	$25,000		$100,000	$100,000
Administrative Services							
N/A	None	**Admin**		$0		$0	$0
	Administrative & Financial Services Total		**$100,000**	**$100,000**	**$0**	**$100,000**	**$100,000**
Contingency Funds							
	PIP Contingency Carryover	**Contingency**	$52,615	**$179,467**	$126,852	$52,615	$179,467
	Total Expenditures		**$2,361,516**	**$2,738,097**	$376,581	**$2,361,516**	**$2,738,097**
Revenue Sources							
Dedicated P.I.P. Funds			$0	$2,355,970	$2,355,970		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
State Grants*				$75,000			
County Grant			$50,000	$50,000			
Interest Revenue			$75,000	$132,127	$57,127		
Citywide Development Impact Fees				$75,000	$75,000		
	Total Revenues		**$125,000**	**$2,738,097**	**$2,538,097**	**$125,000**	**$2,738,097**



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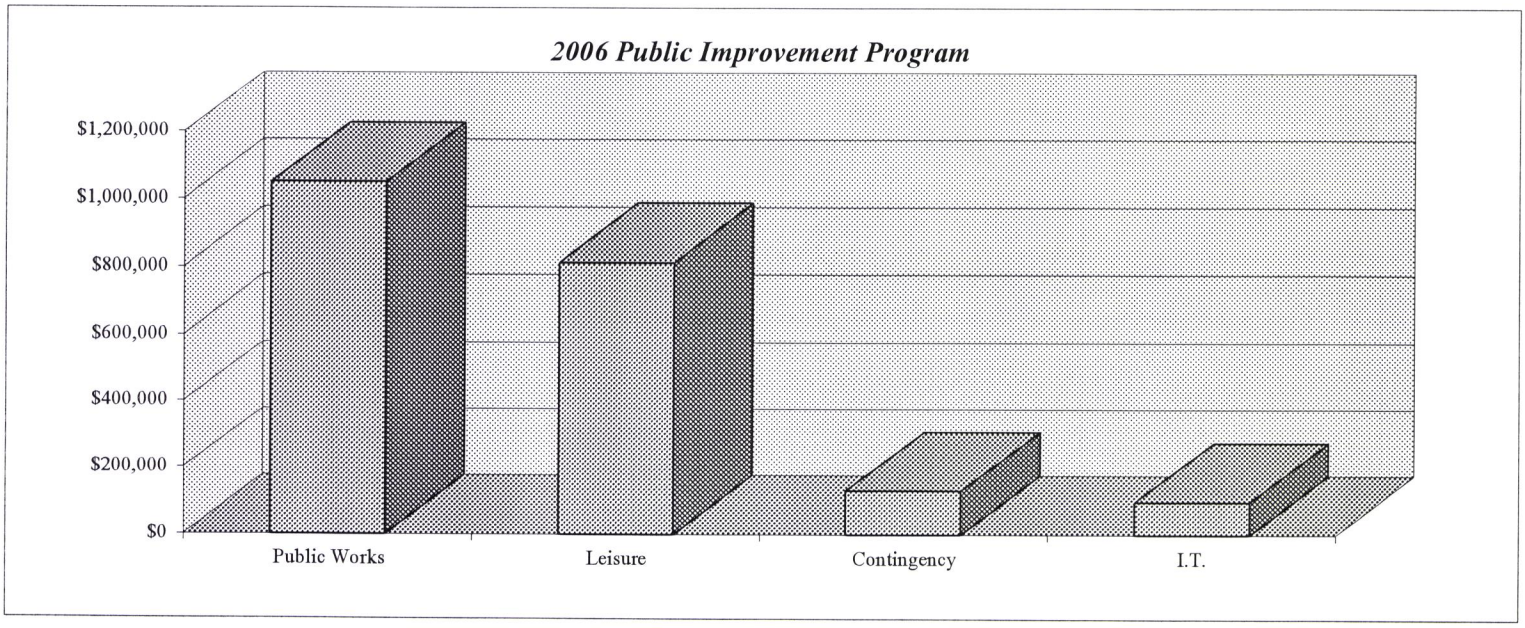
Financial Services
5 Year PIP Plan

File Name: 2002PIP
Revised: 2/1/2001

2006 Public Improvement Program

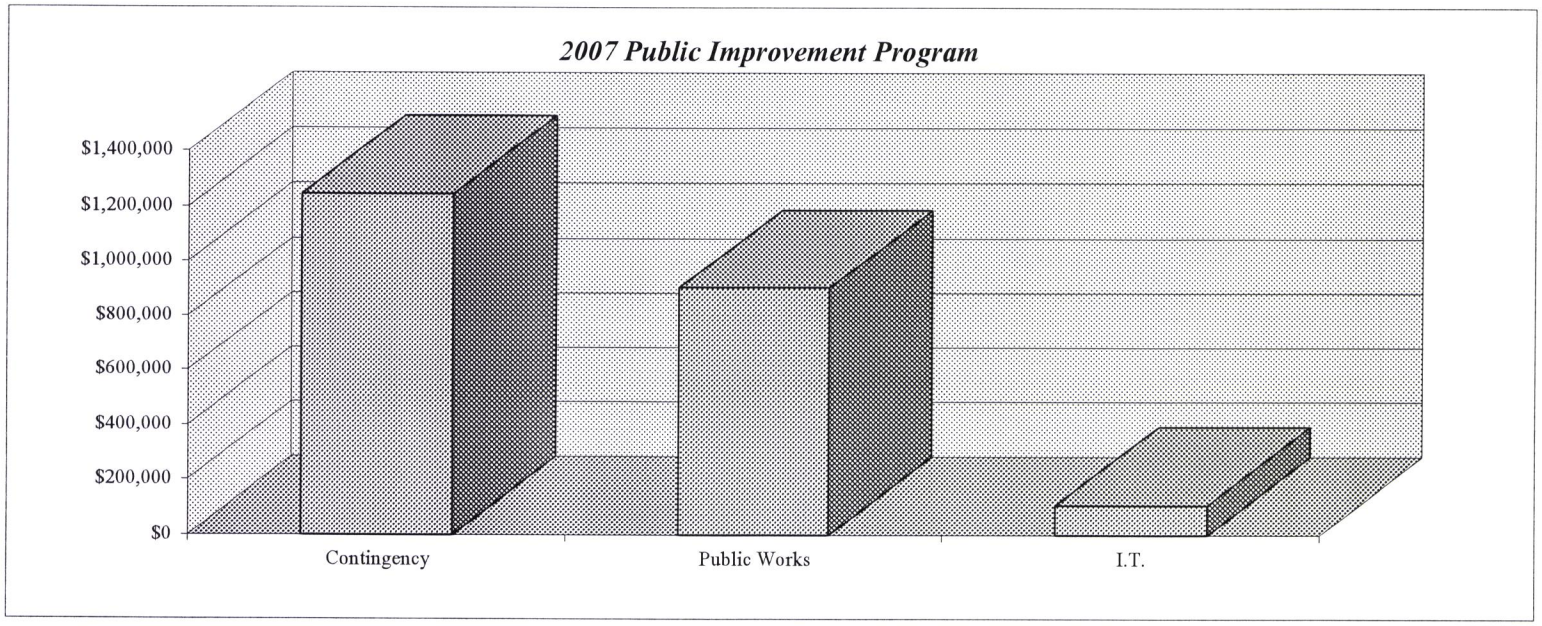
Expenditures						* Departmental Totals *	
Division: Public Services		**Department**	**Original 5 Year Plan**	**REVISED 5 Year Plan**	**5 Year Plan Variance**	**Original 5 Year Plan**	**REVISED 5 Year Plan**
PW-001	Street Resurfacing Program		$669,900	$669,900			
PW-002	Cart Path Resurfacing Program		$133,875	$133,875			
PW-005	Tree City USA		$10,000	$10,000			
PW-019	Storm Water Management Program		$50,000	$50,000			
PW-032	F-800 Dump Trucks (2 @ $55,000)			$110,000	$110,000		
PW-033	EZ-Pour-100 Crack Sealer			$30,000	$30,000		
PW-034	Trailer-Mounted Sewer Jet	**Public Works**		$45,000	$45,000	$863,775	$1,048,775
	Public Services Total		**$863,775**	**$1,048,775**	**$185,000**	**$863,775**	**$1,048,775**
RP-020	**2 Indoor Basketball Courts (Kedron) Phase I-II**		**$708,000**	**$708,000**			
RP-021	**Rockspray Spillway Bridge**			**$41,000**	**$41,000**		
RP-022	**Skateboard Ramp Expansion/Improvement**	**Leisure**		**$64,000**	**$64,000**	**$708,000**	**$813,000**
	Leisure Services Total		**$708,000**	**$813,000**	**$105,000**	**$708,000**	**$813,000**
Public Safety Services							
	Public Safety Total		**$0**	**$0**	**$0**	**$0**	**$0**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$75,000	$75,000			
IT-022	Geographic Information System (GIS)	**I.T.**	$25,000	$25,000		$100,000	$100,000
Administrative Services							
N/A	None	**Admin**		$0		$0	$0
	Administrative & Financial Services Total		**$100,000**	**$100,000**	**$0**	**$100,000**	**$100,000**
Contingency Funds							
	PIP Contingency Carryover	**Contingency**	$52,615	**$131,051**	$78,436	$52,615	$131,051
	Total Expenditures		**$1,724,390**	**$2,092,826**	**$368,436**	**$1,724,390**	**$2,092,826**
Revenue Sources							
Dedicated P.I.P. Funds			$0	$1,730,921	$1,730,921		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
State Grants*				$75,000			
County Grant			$50,000	$50,000			
Interest Revenue			$75,000	$136,905	$61,905		
Citywide Development Impact Fees				$50,000	$50,000		
	Total Revenues		**$125,000**	**$2,092,826**	**$1,892,826**	**$125,000**	**$2,092,826**



Bold Denotes 1999 Recreation Master Plan Project

2007 Public Improvement Program

Expenditures Division: Public Services		Department	Original 5 Year Plan	REVISED 5 Year Plan	5 Year Plan Variance	* Departmental Totals * Original 5 Year Plan	REVISED 5 Year Plan
PW-001	Street Resurfacing Program		$500,000	$703,395	$203,395		
PW-002	Cart Path Resurfacing Program		$100,000	$140,569	$40,569		
07-04	Tree City USA		$10,000	$10,000			
07-03	Storm Water Management Program	**Public Works**	$50,000	$50,000		$660,000	$903,964
	Public Services Total		**$660,000**	**$903,964**	**$243,964**	**$660,000**	**$903,964**
Public Safety Services							
N/A	None	**Fire/P.D.**					$0
	Public Safety Total		**$0**	**$0**	**$0**	**$0**	**$0**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$85,000	$85,000			
IT-022	Geographic Information System (GIS)	**I.T.**	$25,000	$25,000		$110,000	$110,000
Administrative Services							
N/A	None	**Admin**		$0		$0	$0
	Administrative & Financial Services Total		**$110,000**	**$110,000**	**$0**	**$110,000**	**$110,000**
Contingency Funds							
	PIP Contingency Carryover	**Contingency**	$52,615	**$1,244,794**	$1,192,179	$52,615	$1,244,794
	Total Expenditures		**$822,615**	**$2,258,758**	**$1,436,143**	**$822,615**	**$2,258,758**
Revenue Sources							
Dedicated P.I.P. Funds			$0	$1,929,117	$1,929,117		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
State Grants*				$75,000			
County Grant			$50,000	$50,000			
Interest Revenue			$75,000	$104,641	$29,641		
Citywide Development Impact Fees				$50,000	$50,000		
	Total Revenues		**$125,000**	**$2,258,758**	**$2,058,758**	**$125,000**	**$2,258,758**



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FUTURE
Public Improvement Program

1. Construct NE Collector (Sumner Road - Peachtree Parkway)
2. General Improvements (Kedron Village Park)
3. Highway 74 South Underpass
4. Highway 74/Sports Complex Bridge/Path Connection
5. Industrial Park (South) Fire Station/Engine
6. **Maintenance Storage Area (Braelinn, Kedron, BSC)**
7. **Parking Lot Improvements (Braelinn, Glenloch, Kedron, Meade, Riley, BSC)**
8. Path Connection from Sports Complex to Meade Field (Meade Field Path)
9. Redesign Rockaway Road
10. Replace Flat Creek Road Bridge
11. **Swimming Pool Modifications at Pebblepocket Park (Evaluate)**
12. **Soccer Fields With Concession (3)**
13. **Community Center**

Bold Denotes 1999 Recreation Master Plan Project

Encl. C – Debt. Financing Options

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **Jim Basinger, City Manager** JBW

FROM: **Paul Salvatore, Director of Financial Services** P.S.

DATE: **February 13, 2001**

SUBJECT: **Financing Options**

Based on our current financial status, staff believes some form of action needs to be taken in order to reverse the trend towards depletion of our cash reserves. Several strategies may be employed in an effort to achieve this goal, including revenue enhancement, expenditure reductions and appropriate use of debt financing.

As I am sure you are aware, city staff has conducted a comprehensive analysis of all city fees and charges, and has also enlisted the aid of the ARC in an effort to assist us (and other cities) in developing optimal fee structures for services provided to our citizens. Staff recommends that Council carefully review the findings and recommendations of this study, and seriously consider making adjustments to our fee schedules in areas where the study indicates an adjustment may be appropriate.

As for expenditure reductions, city staff is continually and actively engaged in efforts to find ways to work more efficiently. Over the year's, the city's quality improvement program has proved to be highly prolific in coming up with ideas for better service delivery to both our internal and external customers. Although this program has proved to be effective in reducing costs, and will continue to do so, this effort may be greatly undermined if we do not also look just as carefully at expenditures for projects in our Public Improvement Plan. As we complete build-out, it will be a significant challenge to merely staff and maintain our existing city facilities and infrastructure adequately. As evidenced by our current Five-Year PIP, we are proposing to spend significantly more on additional facilities and infrastructure, as opposed to upgrades and replacement of those currently existing. If we proceed with construction of these new facilities, Council must be well aware of the on going, increased operating expenses needed to staff and maintain these facilities, long after the initial capital outlay to construct these facilities has been

born. Also, new growth is not expected to be an adequate source of funding for these expenses, as it has been in the past.

Attached to this memo are two additional ten-year models that illustrate alternative financial options for Council to consider. Detail for the Public Improvement Plan for each model is also attached. The first model **(Attachment 1)** illustrates the option of greatly reducing expenditures in the Five-Year PIP by significantly delaying many of the projects in the current PIP. Please note that all of the projects in the original PIP are still listed, but dollar amounts for those that have been moved to the list of ***Future Projects*** are **not** included in the financial model figures for FY2007 and later. They are merely future projects to be *considered.*
Also note that this model will also result in further reductions in our cash reserves, although not as drastic and sudden, as they would be if we did *not* delay projects. Also, this model assumes only 5-6% increases in operating expenses over the next five years. In years that new facilities come on line, it is possible that these estimates may be low due to unforeseen variables.

The second model **(Attachment 2)** illustrates the option of employing debt financing for certain PIP projects proposed in the next three fiscal years. All projects in the original Five-Year PIP would remain, but the cost of those financed would be spread over several years (facilities would be financed for 15 years and equipment for 5 years). Please note that in this model cash reserves would be retained at approximately current levels, but would then decline after the loan proceeds have been exhausted. At that time, Council may consider either cutting/delaying projects in the PIP (resulting in a hybrid of all three strategies) or arrange for additional financing for projects in fiscal years 2005 and later.

A comparison of the highlights of the two 10-year models for the financing options described above is displayed in **Attachment 3.** Also displayed, in **Attachment 4**, is a comparison of Peachtree City's debt status versus that of Alpharetta and Roswell. Please note that Peachtree City is at only 3.45% of our legal debt capacity, and is considerably lower than the two other comparables in overall debt and debt service. The second page of this attachment illustrates the same comparison if we were to incur the additional proposed debt. Finally, **Attachment 5** of this memo contains correspondence with GMA explaining the debt-financing proposal and it's feasibility.

We are prepared to address any questions that you may have about this information at the Retreat.

Attachments

ENCL. C – DEBT FINANCING OPTIONS – *ATTACHMENT 1*

Attachment 1.
City of Peachtree City
Ten-Year Revenue and Expenditure Projections

SUMMARY
3/8/2001

Description	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Estimated Cash Reserve (Beg.):	$2,810,966	1,418,556	861,537	844,823	700,020	635,111	388,170	266,424	308,464	370,368	403,702
Adjust to actual:	$45,067										
Revenues											
	6.60%	7.43%	5.97%	4.61%	4.50%	4.49%	4.49%	4.49%	4.35%	4.16%	4.35%
General Fund Revenues	$16,253,735	$17,461,315	$18,502,988	$19,355,430	$20,227,321	$21,135,596	$22,085,052	$23,076,680	$24,081,493	$25,082,792	$26,174,489
Citywide Impact Fees	$400,000	$400,000	$200,000	$100,000	$50,000	$50,000	$50,000	$0	$0	$0	$0
Staff Savings (or other surplus)	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000
PIP/Council Cont. Carryover (cash)	$349,673	$350,000	$350,000	$250,000	$250,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000
Land Acquisition Fund	$161,221	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
State/Federal Grants	$329,836	$525,000	$799,000	$75,000	$75,000	$50,000	$50,000	$75,000	$75,000	$75,000	$75,000
County Grant	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Debt Proceeds	$0	$600,000									
PIP Interest Earnings	$125,000	$149,577	$183,315	$145,042	$110,893	$107,708	$115,337	$117,727	$113,490	$133,281	$142,111
Property & Casualty Carryover (cash)	$838,411	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000
Self Insurance Interest Earnings	$48,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000
Emp Contributions Self Ins.	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000
Sources of Income	**$19,015,876**	**$20,992,892**	**$21,542,304**	**$21,432,471**	**$22,220,214**	**$23,000,304**	**$23,957,389**	**$24,926,407**	**$25,926,983**	**$26,948,073**	**$28,048,600**
Cash Reserve Subsidy Required	$1,437,477	$557,020	$16,714	$144,803	$64,909	$246,942	$121,746	($42,040)	($61,904)	($33,334)	($48,192)
Total Sources of Funds	**$20,453,353**	**$21,549,912**	**$21,559,017**	**$21,577,275**	**$22,285,122**	**$23,247,246**	**$24,079,135**	**$24,884,367**	**$25,865,079**	**$26,914,739**	**$28,000,408**
Expenditures											
	11.84%	4.92%	6.00%	6.00%	5.50%	5.50%	5.00%	5.00%	4.50%	4.50%	4.50%
Departmental Budgets	$12,291,483	$12,896,542	$13,670,334	$14,490,554	$15,287,535	$16,128,349	$16,934,767	$17,781,505	$18,581,673	$19,417,848	$20,291,651
Self-Supporting Programs	$601,436	$631,508	$663,083	$692,922	$724,103	$756,688	$790,739	$822,369	$855,263	$889,474	$925,053
Public Improvement Program	$2,950,035	$3,666,309	$2,900,832	$2,217,855	$2,154,160	$2,306,748	$2,354,546	$2,269,791	$2,665,624	$2,842,223	$3,021,312
Council Contingency	$700,000	$700,000	$700,000	$600,000	$600,000	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000
Land Acquisition Fund (Carryover)	$161,221	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Authorities Funding	$449,321	$412,813	$371,532	$325,091	$273,076	$300,000	$300,000	$300,000	$300,000	$300,000	$300,000
Property & Casualty Carryover	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000
Self Insurance	$1,157,157	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000
Debt Service (3)	$1,042,701	$1,092,740	$1,103,236	$1,100,853	$1,096,248	$1,105,461	$1,049,084	$1,060,702	$812,519	$815,194	$812,392
Total Uses of Funds	**$20,453,353**	**$21,549,912**	**$21,559,017**	**$21,577,275**	**$22,285,122**	**$23,247,246**	**$24,079,135**	**$24,884,367**	**$25,865,079**	**$26,914,739**	**$28,000,408**
Est. Cash Balance (Ending):	**$1,418,556**	**$861,537**	**$844,823**	**$700,020**	**$635,111**	**$388,170**	**$266,424**	**$308,464**	**$370,368**	**$403,702**	**$451,895**
Unreserved Cash Target: (Including Self-Insurance)	$3,072,871	$3,224,135	$3,417,584	$3,622,639	$3,821,884	$4,032,087	$4,233,692	$4,445,376	$4,645,418	$4,854,462	$5,072,913
Shortfall from reserve target:	($815,903)	($1,412,599)	($1,622,760)	($1,972,619)	($2,236,772)	($2,693,918)	($3,017,268)	($3,186,912)	($3,325,050)	($3,500,760)	($3,671,018)

$1,673,869 Original ending cash est.
($255,313) Budget shortfall/overage

Attachment 1.

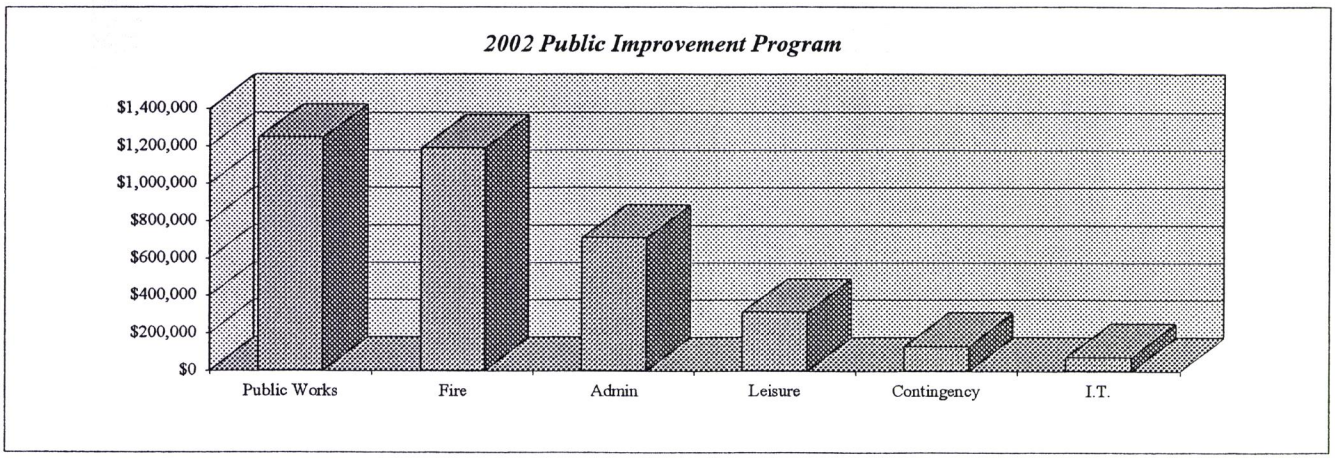
Projected Public Improvement Program Revenues and Expenditures

Date: 3/8/2001
PIP_PRJ

Public Improvement Funding Analysis	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Revenues											
Public Improvement Program	$2,708,563	$2,734,471	$2,721,753	$2,898,667	$2,918,957	$3,079,500	$3,063,292	$3,037,765	$3,189,653	$3,349,135	$3,516,592
Expenditures											
Debt Service (Bonds)	$449,075	$442,797	$455,560	$461,975	$461,812	$466,582	$459,585	$471,202	$223,020	$225,695	$222,893
New Debt Service											
Police Station	$282,354	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524
Police Vehicle Lease	$261,319	$249,875	$294,798	$286,000	$286,000	$286,000	$360,975	$360,975	$360,975	$360,975	$360,975
Ladder Tower Truck Loan		$124,354	$124,354	$124,354	$124,354	$124,354					
Sprorts Complex Lights Lease	$49,953	$47,189									
GF Funding Required	**$1,665,862**	**$1,641,732**	**$1,618,517**	**$1,797,814**	**$1,818,267**	**$1,974,040**	**$2,014,208**	**$1,977,064**	**$2,377,134**	**$2,533,941**	**$2,704,200**
Other Financing Sources											
Revenues											
County Grant	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
State Grants	$254,836	$525,000	$799,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000
GMA Bricks & Mortar Funding		$600,000									
Citywide Development Impact Fees	$400,000	$400,000	$200,000	$100,000	$50,000	$50,000	$50,000				
Kedron Impact Fees											
PCDC Funding (CSXS R.R. Bridge)		$250,000									
Interest Earnings	$125,000	$149,577	$183,315	$145,042	$110,893	$107,708	$115,337	$117,727	$113,490	$133,281	$142,111
PIP - Rebudgeted											
General Fund Transfer	$146,171										
PIP Contingency - Cash Carryover	$349,673	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Other Funding Sources	**$1,325,680**	**$2,024,578**	**$1,282,315**	**$420,042**	**$335,893**	**$332,708**	**$340,338**	**$292,728**	**$288,490**	**$308,282**	**$317,112**
PIP Funds Available	**$2,991,543**	**$3,666,310**	**$2,900,832**	**$2,217,855**	**$2,154,161**	**$2,306,748**	**$2,354,546**	**$2,269,791**	**$2,665,624**	**$2,842,223**	**$3,021,312**
Public Improvement Plan Funding	**$2,950,035**	**$3,666,309**	**$2,900,832**	**$2,217,855**	**$2,154,160**	**$2,306,748**	**$2,354,546**	**$2,269,791**	**$2,665,624**	**$2,842,223**	**$3,021,312**
Variance	$41,508	$1	$0	$0	$1	($0)	$0	$0	$0	$0	$0
Digest	$1,177,636,138	$1,271,847,029	$1,360,876,321	$1,449,333,282	$1,536,293,279	$1,620,789,409	$1,701,828,880	$1,786,920,324	$1,876,266,340	$1,970,079,657	$2,068,583,640
Percentage Projections	7.00%	8.00%	7.00%	6.50%	6.00%	5.50%	5.00%	5.00%	5.00%	5.00%	5.00%
Total Millage Revenue	$4,522,123	$5,138,262	$5,497,940	$5,855,306	$6,206,625	$6,547,989	$6,875,389	$7,219,158	$7,580,116	$7,959,122	$8,357,078
Millage Projections	3.84	4.04	4.04	4.04	4.04	4.04	4.04	4.04	4.04	4.04	4.04
PIP Millage Revenue	$2,708,563	$2,734,471	$2,721,753	$2,898,667	$2,918,957	$3,079,500	$3,063,292	$3,037,765	$3,189,653	$3,349,135	$3,516,592
Millage Projections	2.30	2.15	2.00	2.00	1.90	1.90	1.80	1.70	1.70	1.70	1.70
GF Millage Revenue	$1,813,560	$2,403,791	$2,776,188	$2,956,640	$3,287,668	$3,468,489	$3,812,097	$4,181,394	$4,390,463	$4,609,986	$4,840,486
Millage Projections	1.54	1.89	2.04	2.04	2.14	2.14	2.24	2.34	2.34	2.34	2.34

2002 Public Improvement Program

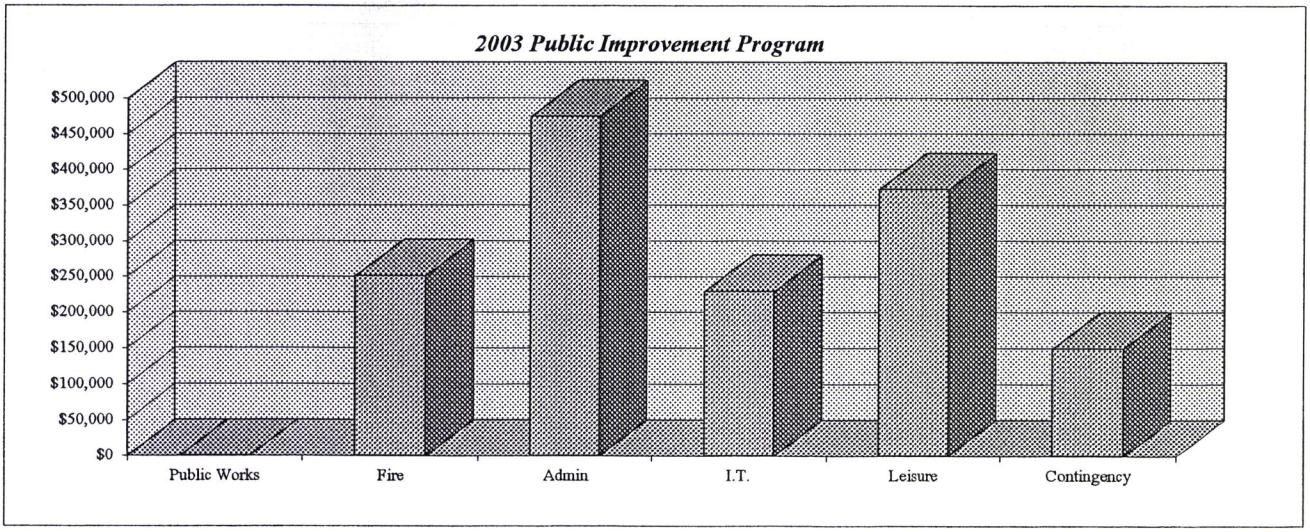
Expenditures		Department	Original 5 Year Plan	REVISED 5 Year Plan	Amount Cut/Delayed	* Departmental Totals * Original 5 Year Plan	REVISED 5 Year Plan
Division: Public Services							
PW-001	Street Resurfacing Program*		$551,250	$551,250		$0	
PW-002	Cart Path Resurfacing Program		$110,250	$110,250			
PW-005	Tree City USA		$10,000	$10,000			
PW-011	Compost Shredder		$62,000	$0	$62,000		
PW-012	Asphalt Roller		$50,000	$0	$50,000		
PW-013	Satellite Auto Shop Facility (Phase II-II)		$100,000	$100,000			
PW-014	Highway 54 West Railroad Cartpath Bridge*		$250,000	$450,000			
PW-015	Storm Water Management Program	**Public Works**	$50,000	$25,000		$1,183,500	$1,246,500
	Public Services Total		**$1,183,500**	**$1,246,500**	**$112,000**	**$1,183,500**	**$1,246,500**
Division: Leisure Services							
RP-013	**1 Playgrounds (Locations TBD)**		**$40,000**	**$20,000**	**$20,000**		
LS-013	G. Reed Memorial Park - Construction/Landscaping		$17,500	$17,500			
LS-014	Library Expansion Phase I-II		$262,063	$137,063		$319,563	$174,563
LS-015	Maintenance/Storage Facility (Kedron)			$100,000			
LS-016	South 74 Maintenance Building Expansion			$0	$75,000		
LS-017	Replace Halfpipe, Skateramp			$15,000			
LS-018	Rubber Tire Fork Lift	**Leisure**		$25,000			
	Leisure Services Total		**$319,563**	**$314,563**	**$95,000**	**$319,563**	**$314,563**
Public Safety Services							
FD-016	Neely Station Improvements - Phase II-II		$163,280	$165,000			
FD-017	Leach Station/ Smoke & Burn Training Facil. Phase II-II		$185,000	$245,000			
FD-018	Replace 1995 Medic 81 - Ambulance Ford F-350 (Diesel)		$92,000	$92,000			
FD-019	Ladder Tower Truck & Equipment		$600,000	$600,000			
FD-020	Satterthwaite Station Generator Upgrade		$25,444	$0	$26,444		
FD-021	Weber Station Generator Upgrade (50KW)		$25,885	$26,885			
FD-022	Training Facility Storage			$20,000			
FD-023	Hose Wagon - Ford F-450	**Fire**	$39,600	$39,600		$1,131,209	$1,188,485
PD-	None	**Police**				$0	$0
	Public Safety Total		**$1,131,209**	**$1,188,485**	**$26,444**	**$1,131,209**	**$1,188,485**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$45,000	$50,000			
IT-022	Geographic Information System (GIS)		$25,000	$25,000			
IT-023	Telephone System (City Hall/Expandable)	**I.T.**	$150,000	$0	$150,000	$220,000	$75,000
Administrative Services							
CC-001	Drake Field Land Acquisition*			$475,000			
AS-023	Facility Buildout Plan	**Admin**	$234,532	$234,532		$234,532	$709,532
	Administrative & Financial Services Total		**$454,532**	**$784,532**	**$150,000**	**$454,532**	**$784,532**
Contingency Funds							
	PIP Contingency	**Contingency**		**$132,229**		$0	$132,229
	Total Expenditures		**$3,088,804**	**$3,666,309**	**$383,444**	**$3,088,804**	**$3,666,309**
Revenue Sources							
Dedicated P.I.P. Funds			$0	$1,641,732	$1,641,732		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
Loan Proceeds- Fire Truck/Phone			$600,000	$600,000			
State/ Federal Grants* (LARP, R.R. Bridge, Greenspace)				$525,000			
County Grant			$50,000	$50,000			
Interest Revenue			$149,577	$149,577			
Highway 54 West Railroad Cartpath Bridge			$250,000	$250,000			
Citywide Development Impact Fees			$400,000	$400,000			
	Total Revenues		**$1,449,577**	**$3,666,309**	**$1,691,732**	**$1,449,577**	**$3,666,309**



Bold Denotes 1999 Recreation Master Plan Project

2003 Public Improvement Program

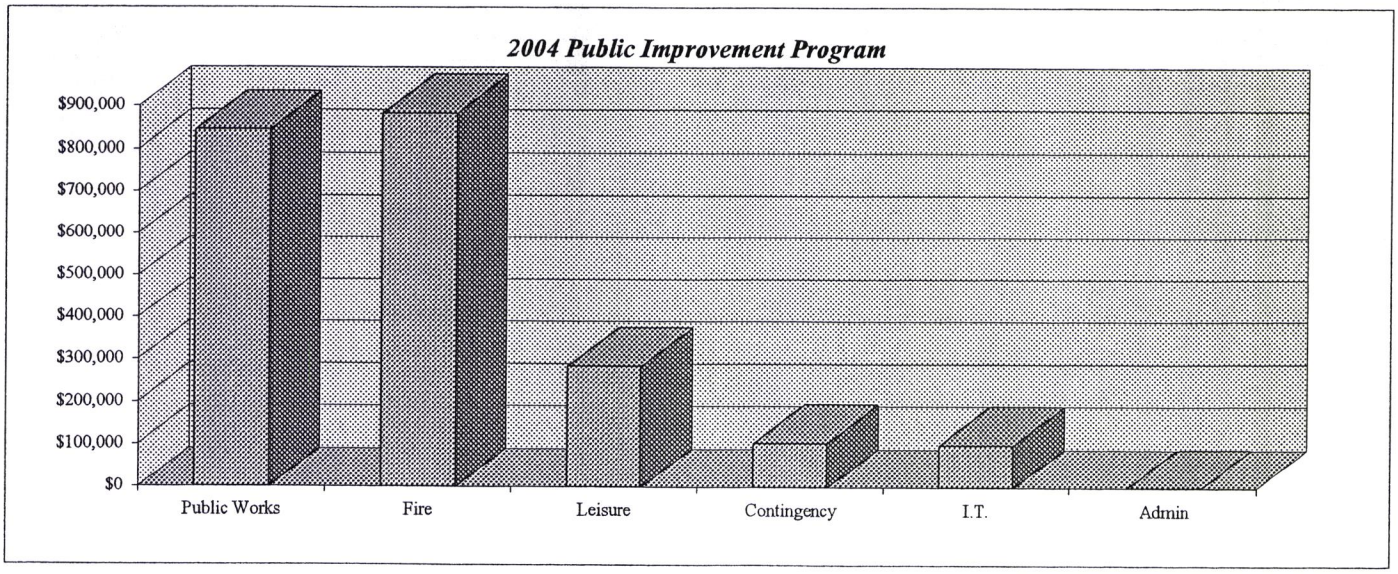
Expenditures			Original	REVISED	Amount	* Departmental Totals * Original	REVISED
Division: Public Services		**Department**	**5 Year Plan**	**5 Year Plan**	**Cut/Delayed**	**5 Year Plan**	**5 Year Plan**
PW-001	Street Resurfacing Program		$578,813	$578,813			
PW-002	Cart Path Resurfacing Program		$115,763	$115,763			
PW-005	Tree City USA		$10,000	$10,000			
PW-016	Public Works Backhoe		$60,000	$0	$60,000		
PW-017	Highway 54 West Bridge Culverts		$443,000	$443,000			
PW-018	Highway 54 West Utilities Relocation		$100,000	$100,000			
PW-019	Storm Water Management Program		$50,000	$25,000	$25,000		
PW-020	Huddleston/Dividend Intersection Improvements*		$0	$150,000			
PW-022	Replace Bucket Truck		$50,000	$0	$50,000		
PW-023	F-350 Tow Vehicle	**Public Works**	$35,000	$0	$35,000	$1,442,576	$1,422,576
	Public Services Total		**$1,442,576**	**$1,422,576**	**$170,000**	**$1,442,576**	**$1,422,576**
Division: Leisure Services							
RP-014	**2 Soccer Fields With Concession Phase I-II**		**$245,833**	**$0**	**$245,833**		
RP-015	**1 Picnic Areas (Glenloch)**		**$20,000**	**$10,000**	**$10,000**		
RP-016	**Replace Swimming Pool Cover - Kedron**		**$200,000**	**$0**	**$200,000**		
LS-015	South 74 Maintenance Building Expansion		$75,000	$75,000			
LS-019	Kedron Large Pool Resurfacing		$50,000	$0	$50,000		
LS-020	Library Expansion Phase II		$125,000	$137,063			
LS-021	Rockspray Dock		$20,000	$0	$20,000		
LS-022	Muti-Purpose Rink Restrooms/Concession	**Leisure**	$150,000	$150,000		$885,833	$372,063
	Leisure Services Total		**$885,833**	**$372,063**	**$525,833**	**$885,833**	**$372,063**
Public Safety Services							
FD-017	Smoke & Burn Training Facility			$13,125			
FD-018	Pump Testing/Training Facility			$20,000			
FD-019	Technical Rescue Vehicle (Haz Mat/Dive Team)		$55,000	$55,000			
FD-020	Satterthwaite Station Generator Upgrade (from FY2002)		$25,444	$26,444			
FD-020	Radio Tower Generator Upgrade (50KW)		$79,529	$79,529			
FD-021	West Side Fire Station (Phase I-I)		$800,000	$0	$800,000		
FD-022	Weber Station Storage & Driveway Repairs	**Fire**	$50,000	$57,000		$1,009,973	$251,098
	Public Safety Total		**$1,009,973**	**$251,098**	**$800,000**	**$1,009,973**	**$251,098**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$45,000	$55,000			
IT-023	Telephone System (City Hall/Expandable)		$150,000	$150,000			
IT-022	Geographic Information System (GIS)	**I.T.**	$25,000	$25,000		$220,000	$230,000
Administrative Services							
CC-001	Drake Field Land Acquisition*	**Admin**		$475,000		$0	$475,000
	Administrative & Financial Services Total		**$220,000**	**$705,000**	**$0**	**$220,000**	**$705,000**
Contingency Funds							
	PIP Contingency	**Contingency**		**$150,095**		$0	$150,095
	Total Expenditures		**$3,558,382**	**$2,900,832**	**$1,495,833**	**$3,558,382**	**$2,900,832**
Revenue Sources							
Dedicated P.I.P. Funds			$0	$1,618,517	$1,618,517		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
State/Federal Grants* (LARP, culverts, H/Div., Greenspace)				$799,000			
County Grant			$50,000	$50,000			
Interest Revenue			$183,315	$183,315			
Citywide Development Impact Fees				$200,000	$200,000		
	Total Revenues		**$233,315**	**$2,900,832**	**$1,868,517**	**$233,315**	**$2,900,832**



Bold Denotes 1999 Recreation Master Plan Project

2004 Public Improvement Program

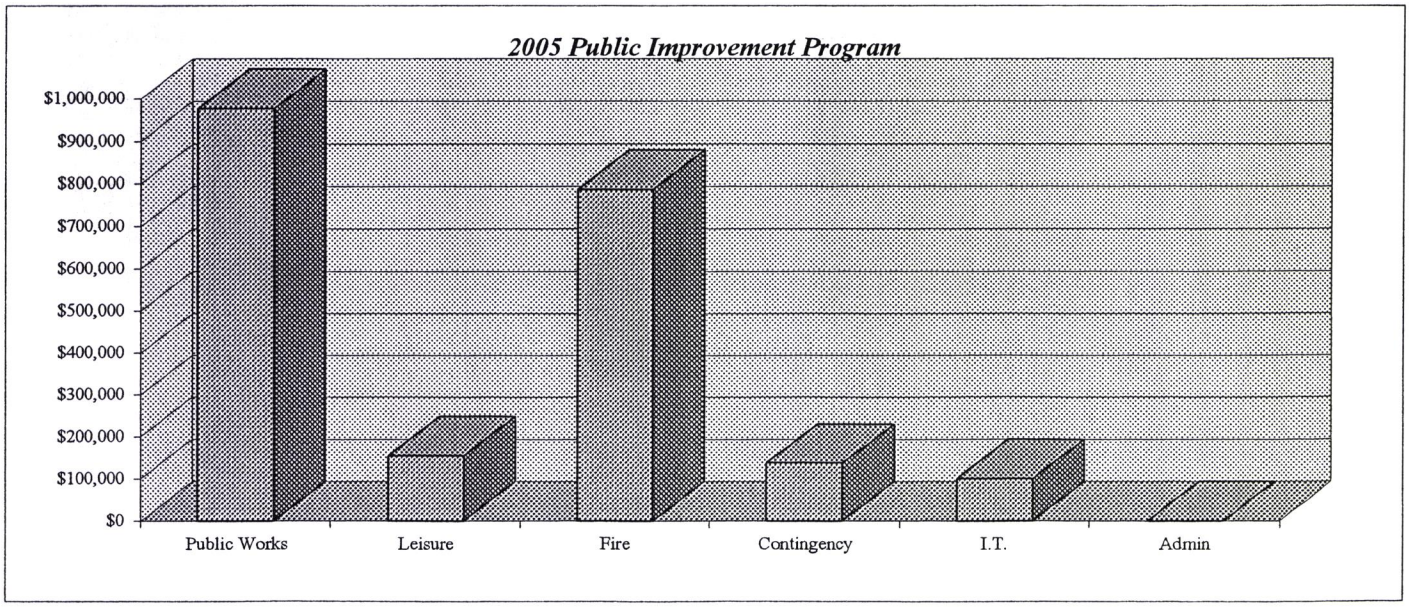
Expenditures						* Departmental Totals *	
Division: Public Services		**Department**	**Original 5 Year Plan**	**REVISED 5 Year Plan**	**Amount Cut/Delayed**	**Original 5 Year Plan**	**REVISED 5 Year Plan**
PW-001	Street Resurfacing Program		$607,750	$607,750			
PW-002	Cart Path Resurfacing Program		$121,500	$121,500			
PW-005	Tree City USA		$25,000	$10,000			
PW-012	Asphalt Roller		$50,000	$50,000			
PW-019	Storm Water Management Program		$30,000	$25,000	$25,000		
PW-024	Front End Wheel Loader		$100,000	$0	$100,000		
PW-025	C-30 Landscape Bed Truck			$30,500			
PW-026	LT-9000 Tandem Dump		$88,000	$0	$80,000		
PW-027	Public Works 3-Bay facility	**Public Works**	$100,000	$0	$100,000	$1,122,250	$844,750
	Public Services Total		**$1,122,250**	**$844,750**	**$305,000**	**$1,122,250**	**$844,750**
RP-013	**1 Playground (from FY 2002)**		**$20,000**	**$20,000**			
RP	**Replace Swimming Pool Cover - Kedron**		**$200,000**	**$200,000**			
RP-014	**2 Soccer Fields With Concession Phase II-II**		**$245,833**	**$0**	**$245,833**		
RP-015	**Gazebo Restoration (McIntosh Trail)**		**$50,000**	**$0**	**$50,000**		
RP-016	**Gymnastics Gymnasium**		**$490,200**	**$0**	**$490,200**		
	Kedron Large Pool Resurfacing			$50,000			
LS-023	Scissor Lift (Kedron)	**Leisure**		**$15,000**		$786,033	$285,000
	Leisure Services Total		**$1,006,033**	**$285,000**	**$786,033**	**$786,033**	**$285,000**
Public Safety Services							
FD-023	Thermal Imager			$25,000			
FD-024	Fire Training Tower		$185,000	$352,800			
FD-021	West Side Fire Station (Phase I-I)		$800,000	$400,000	$400,000		
FD-025	Satterthwaite Station Storage		$0	$0	$21,400		
FD-026	Replace 1999 Medic 82 - Ambulance	**Fire**	$105,330	$105,330			$883,130
	Public Safety Total		**$1,090,330**	**$883,130**	**$421,400**	**$0**	**$883,130**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$45,000	$75,000			
IT-022	Geographic Information System (GIS)	**I.T.**	$25,000	$25,000		$70,000	$100,000
Administrative Services							
N/A		**Admin**				$0	$0
	Administrative & Financial Services Total		**$70,000**	**$100,000**	**$0**	**$70,000**	**$100,000**
Contingency Funds							
	PIP Contingency Carryover	**Contingency**		**$104,975**		$0	$104,975
	Total Expenditures		**$3,288,613**	**$2,217,855**	**$1,512,433**	**$1,978,283**	**$2,217,855**
Revenue Sources							
Dedicated P.I.P. Funds			$0	$1,797,814	$1,797,814		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
State Grants*				$75,000			
County Grant			$50,000	$50,000			
Interest Revenue			$75,000	$145,042	$70,042		
Citywide Development Impact Fees				$100,000	$100,000		
	Total Revenues		**$125,000**	**$2,217,855**	**$2,017,855**	**$125,000**	**$2,217,855**



Bold Denotes 1999 Recreation Master Plan Project

2005 Public Improvement Program

Expenditures			Original	REVISED	Amount	* Departmental Totals * Original	REVISED
Division: Public Services		**Department**	**5 Year Plan**	**5 Year Plan**	**Cut/Delayed**	**5 Year Plan**	**5 Year Plan**
PW-001	Street Resurfacing Program		$638,000	$638,000			
PW-002	Cart Path Resurfacing Program		$127,500	$127,500			
PW-005	Tree City USA		$10,000	$10,000			
PW-019	Storm Water Management Program		$50,000	$25,000	$25,000		
PW-026	LT-9000 Tandem Dump		$75,000	$75,000			
PW-027	Public Works 3-Bay facility		$100,000	$100,000			
PW-028	C80A Motor Grader		$100,000	$0	$100,000		
PW-029	L1000T Asphalt Paver		$50,000	$0	$50,000		
PW-030	Pelican P Street Sweeper		$140,000	$0	$140,000		
PW-031	LT9000 Tandem Dump Truck	**Public Works**	$88,000	$0	$80,000	$1,378,500	$975,500
	Public Services Total		**$1,378,500**	**$975,500**	**$395,000**	**$1,378,500**	**$975,500**
RP-017	**Grading/Landscaping Improvements (Glenloch)**		**$60,000**	**$60,000**			
RP-018	**Lower Football Field Improvements (Riley)**		**$75,000**	**$75,000**			
RP-019	**1 Playgrounds (Locations TBD)**		**$60,000**	**$20,000**	**$40,000**		
RP-020	**2 Indoor Basketball Courts (Kedron) Phase I-II**	**Leisure**	**$708,000**	**$0**	**$708,000**	**$903,000**	**$155,000**
	Leisure Services		**$903,000**	**$155,000**	**$748,000**	**$903,000**	**$155,000**
Public Safety Services							
FD-027	Rescue/Pumper		$330,401	$330,401			$330,401
FD	West Side Fire Station (Phase II-II)			$400,000			
FD-025	Satterthwaite Station Storage			$21,400			
FD-028	LifePak-12	**Fire**		$34,729		$330,401	$786,530
	Public Safety Total		**$330,401**	**$786,530**	**$0**	**$330,401**	**$1,116,931**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$45,000	$75,000			
IT-022	Geographic Information System (GIS)	**I.T.**	$25,000	$25,000		$70,000	$100,000
Administrative Services							
N/A	None	**Admin**		$0		$0	$0
	Administrative & Financial Services Total		**$70,000**	**$100,000**	**$0**	**$70,000**	**$100,000**
Contingency Funds							
	PIP Contingency Carryover	**Contingency**		**$137,130**		$0	$137,130
	Total Expenditures		**$2,681,901**	**$2,154,160**	**$1,143,000**	**$2,681,901**	**$2,484,561**
Revenue Sources							
Dedicated P.I.P. Funds			$0	$1,818,267	$1,818,267		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
State Grants*				$75,000			
County Grant			$50,000	$50,000			
Interest Revenue			$75,000	$110,893	$35,893		
Citywide Development Impact Fees				$50,000	$50,000		
	Total Revenues		**$125,000**	**$2,154,160**	**$1,954,160**	**$125,000**	**$2,154,160**

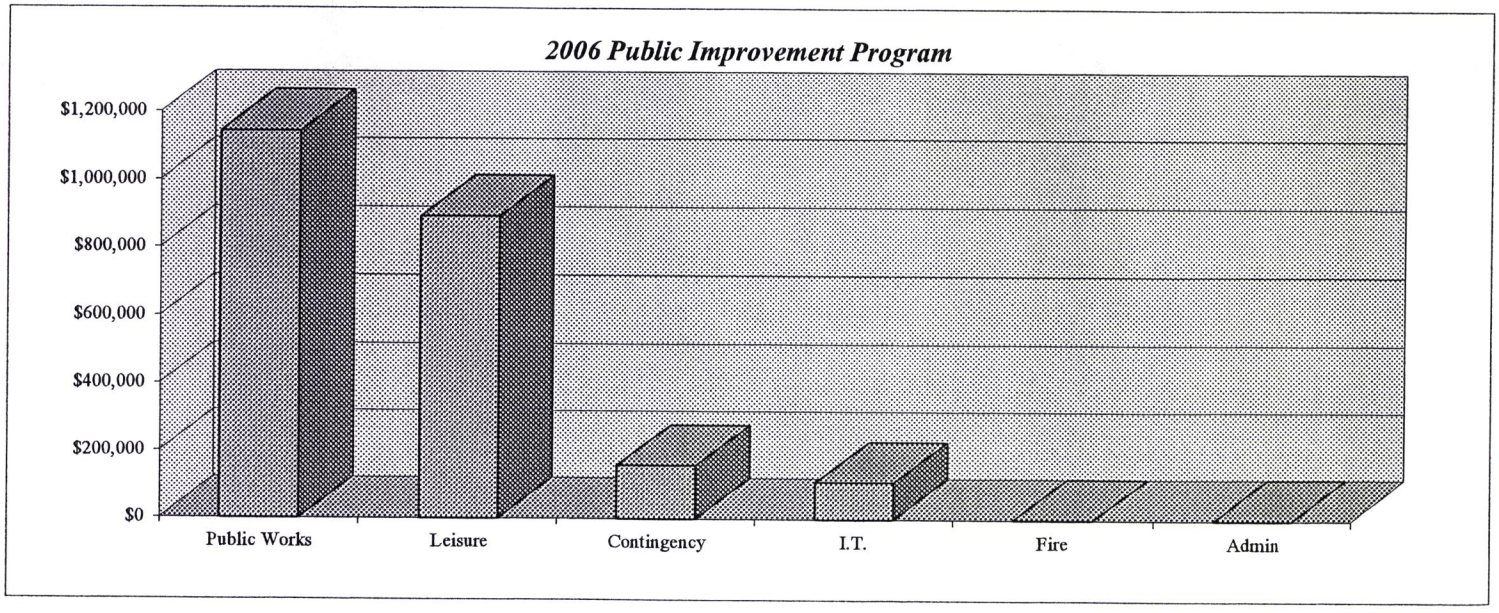


Bold Denotes 1999 Recreation Master Plan Project

File Name: 2002PIP
Revised: 2/1/2001

2006 Public Improvement Program

Expenditures						* Departmental Totals *	
Division: Public Services		**Department**	**Original 5 Year Plan**	**REVISED 5 Year Plan**	**Amount Cut/Delayed**	**Original 5 Year Plan**	**REVISED 5 Year Plan**
PW-001	Street Resurfacing Program		$669,900	$669,900			
PW-002	Cart Path Resurfacing Program		$133,875	$133,875			
PW-005	Tree City USA		$10,000	$10,000			
PW-019	Storm Water Management Program		$50,000	$50,000			
PW	Public Works Backhoe		$60,000	$60,000			
PW-031	LT9000 Tandem Dump Truck		$88,000	$80,000			
PW-032	F-800 Dump Trucks (2 @ $55,000)			$110,000			
PW-033	EZ-Pour-100 Crack Sealer			$30,000			
PW-034	Trailer-Mounted Sewer Jet	**Public Works**	$45,000	$0	$45,000	$1,056,775	$1,143,775
	Public Services Total		**$1,056,775**	**$1,143,775**	**$45,000**	**$1,056,775**	**$1,143,775**
RP-020	**2 Indoor Basketball Courts (Kedron) Phase I-II**		**$708,000**	**$708,000**			
RP	**1 Playgrounds (Locations TBD)**		**$20,000**	**$20,000**			
RP	**1 Picnic Area (Macintosh)**		**$10,000**	**$10,000**			
RP	**Gazebo Restoration (McIntosh Trail)**		**$50,000**	**$50,000**			
RP	**Gymnastics Gymnasium**		**$490,200**	**$0**	**$490,200**		
RP-021	**Rockspray Spillway Bridge**			**$41,000**			
RP-022	**Skateboard Ramp Expansion/Improvement**	**Leisure**		**$64,000**		**$1,278,200**	**$893,000**
	Leisure Services Total		**$1,278,200**	**$893,000**	**$490,200**	**$1,278,200**	**$893,000**
Public Safety Services							
		Fire					$0
	Public Safety Total		**$0**	**$0**	**$0**	**$0**	**$0**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$10,000	$85,000			
IT-022	Geographic Information System (GIS)	**I.T.**	$25,000	$25,000		$35,000	$110,000
Administrative Services							
N/A	None	**Admin**		$0		$0	$0
	Administrative & Financial Services Total		**$35,000**	**$110,000**	**$0**	**$35,000**	**$110,000**
Contingency Funds							
	PIP Contingency Carryover	**Contingency**		**$159,973**		$0	$159,973
	Total Expenditures		**$2,369,975**	**$2,306,748**	**$535,200**	**$2,369,975**	**$2,306,748**
Revenue Sources							
Dedicated P.I.P. Funds			$0	$1,974,040	$1,974,040		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
State Grants*				$75,000			
County Grant			$50,000	$50,000			
Interest Revenue			$75,000	$107,708	$32,708		
Citywide Development Impact Fees				$50,000	$50,000		
	Total Revenues		**$125,000**	**$2,306,748**	**$2,106,748**	**$125,000**	**$2,306,748**



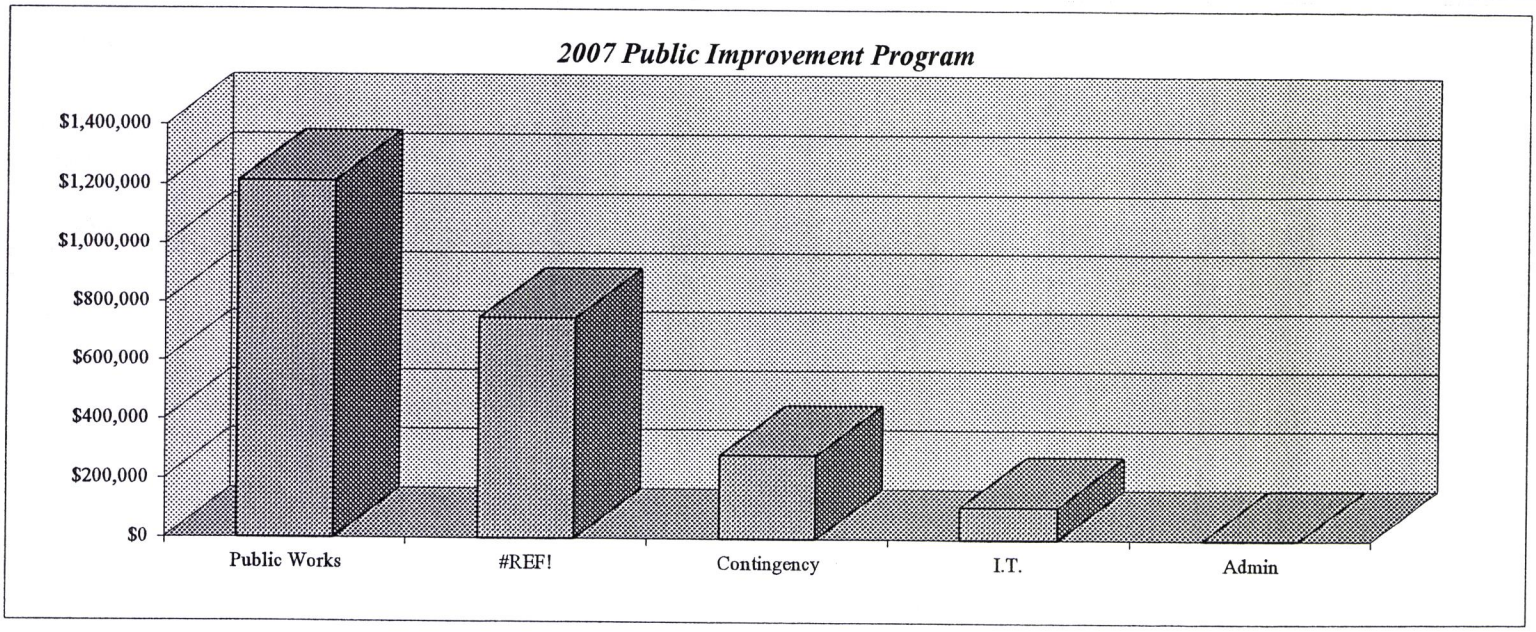
Bold Denotes 1999 Recreation Master Plan Project

Financial Services
5 Year PIP Plan

File Name: 2002PIP
Revised: 2/1/2001

2007 Public Improvement Program

Expenditures			Original	REVISED	Amount	* Departmental Totals * Original	REVISED
Division: Public Services		Department	5 Year Plan	5 Year Plan	Cut/Delayed	5 Year Plan	5 Year Plan
PW-001	Street Resurfacing Program		$500,000	$703,395			
PW-002	Cart Path Resurfacing Program		$100,000	$140,569			
PW	Tree City USA		$10,000	$10,000			
PW	Storm Water Management Program		$50,000	$25,000	$25,000		
PW	C80A Motor Grader		$100,000	$100,000			
PW	L1000T Asphalt Paver		$50,000	$50,000			
PW	Front End Wheel Loader		$100,000	$100,000			
PW	Replace Bucket Truck		$50,000	$50,000			
PW	F-350 Tow Vehicle	Public Works	$35,000	$35,000		$995,000	$1,213,964
	Public Services Total		**$995,000**	**$1,213,964**	**$25,000**	**$995,000**	**$1,213,964**
Leisure Services							
RP	**2 Indoor Basketball Courts (Kedron) Phase I-II**		**$708,000**	**$708,000**			
RP	**2 Playgrounds (Locations TBD)**		**$40,000**	**$40,000**		$748,000	$748,000
	Public Safety Total		**$748,000**	**$748,000**	**$0**	**$748,000**	**$748,000**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$10,000	$85,000			
IT-022	Geographic Information System (GIS)	I.T.	$25,000	$25,000		$35,000	$110,000
Administrative Services							
N/A	None	Admin		$0		$0	$0
	Administrative & Financial Services Total		**$35,000**	**$110,000**	**$0**	**$35,000**	**$110,000**
Contingency Funds							
	PIP Contingency Carryover	Contingency		**$282,582**		$0	$282,582
	Total Expenditures		**$1,778,000**	**$2,354,546**	**$25,000**	**$1,778,000**	**$2,354,546**
Revenue Sources							
Dedicated P.I.P. Funds			$0	$2,014,208	$2,014,208		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
State Grants*				$75,000			
County Grant			$50,000	$50,000			
Interest Revenue			$75,000	$115,337	$40,337		
Citywide Development Impact Fees				$50,000	$50,000		
	Total Revenues		**$125,000**	**$2,354,545**	**$2,154,545**	**$125,000**	**$2,354,545**



Bold Denotes 1999 Recreation Master Plan Project

FUTURE
Public Improvement Program

1. Construct NE Collector (Sumner Road - Peachtree Parkway)
2. Highway 74 South Underpass
3. Highway 74/Sports Complex Bridge/Path Connection
4. Industrial Park (South) Fire Station/Engine
5. **Maintenance Storage Area (Braelinn, Kedron, BSC)**
6. **Parking Lot Improvements (Braelinn, Glenloch, Kedron, Meade, Riley, BSC)**
7. Path Connection from Sports Complex to Meade Field (Meade Field Path)
8. **Permanent Swimming Pool Cover (Kedron)**
9. Redesign Rockaway Road
10. Replace Flat Creek Road Bridge
11. **Swimming Pool Modifications at Pebblepocket Park (Evaluate)**
12. **Soccer Fields With Concession (3)**
13. **Community Center**
14. **2 Soccer Fields With Concession Phase I-II**
15. **2 Soccer Fields With Concession Phase II-II**
16. Rockspray Dock
17. Pelican P Street Sweeper
18. Compost Shredder
19. Trailer-Mounted Sewer Jet
20. **Gymnastics Gymnasium**

Bold Denotes 1999 Recreation Master Plan Project

Encl. C – Debt Financing Options – *Attachment 2*

Financial Services

Attachment 2.
City of Peachtree City
Ten-Year Revenue and Expenditure Projections

SUMMARY
3/8/2001

Description	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Estimated Cash Reserve (Beg.):	$2,810,966	1,418,556	4,095,645	2,600,931	2,070,395	1,640,156	1,106,978	844,866	1,047,561	1,265,651	1,450,482
Adjust to actual:	$45,067										
Revenues											
	6.60%	7.43%	5.97%	4.61%	4.50%	4.49%	4.49%	4.49%	4.35%	4.16%	4.35%
General Fund Revenues	$16,253,735	$17,461,315	$18,502,988	$19,355,430	$20,227,321	$21,135,596	$22,085,052	$23,076,680	$24,081,493	$25,082,792	$26,174,489
Citywide Impact Fees	$400,000	$400,000	$200,000	$100,000	$75,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Staff Savings (or other surplus)	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000	$400,000
PIP/Council Cont. Carryover (cash)	$349,673	$350,000	$350,000	$350,000	$350,000	$350,000	$350,000	$350,000	$350,000	$350,000	$350,000
Land Acquisition Fund	$161,221	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
State/Federal Grants	$329,836	$525,000	$799,000	$75,000	$75,000	$50,000	$50,000	$75,000	$75,000	$75,000	$75,000
County Grant	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Debt Proceeds	$0	$4,581,461	$1,305,529	$355,830	$730,130	$185,000					
PIP Interest Earnings	$125,000	$322,978	$206,658	$259,462	$154,391	$158,930	$133,031	$101,191	$85,919	$109,492	$127,177
Property & Casualty Carryover (cash)	$838,411	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000	$950,000
Self Insurance Interest Earnings	$48,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000	$47,000
Emp Contributions Self Ins.	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000
Sources of Income	**$19,015,876**	**$25,147,755**	**$22,871,176**	**$22,002,722**	**$23,118,842**	**$23,436,526**	**$24,175,083**	**$25,159,871**	**$26,149,412**	**$27,174,284**	**$28,283,666**
Cash Reserve Subsidy Required	$1,437,477	($2,677,089)	$1,494,714	$530,537	$430,239	$533,178	$262,111	($202,694)	($218,091)	($184,831)	($194,763)
Total Sources of Funds	**$20,453,353**	**$22,470,666**	**$24,365,889**	**$22,533,259**	**$23,549,081**	**$23,969,704**	**$24,437,194**	**$24,957,176**	**$25,931,322**	**$26,989,453**	**$28,088,903**
Expenditures											
	11.84%	4.92%	6.00%	6.00%	5.50%	5.50%	5.00%	5.00%	4.50%	4.50%	4.50%
Departmental Budgets	$12,291,483	$12,896,542	$13,670,334	$14,490,554	$15,287,535	$16,128,349	$16,934,767	$17,781,505	$18,581,673	$19,417,848	$20,291,651
Self-Supporting Programs	$601,436	$631,508	$663,083	$692,922	$724,103	$756,688	$790,739	$822,369	$855,263	$889,474	$925,053
Public Improvement Program	$2,950,035	$4,133,168	$5,189,244	$2,573,191	$2,648,829	$2,217,185	$2,023,819	$1,718,381	$2,189,835	$2,543,547	$2,779,147
Council Contingency	$700,000	$700,000	$700,000	$600,000	$600,000	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000
Land Acquisition Fund (Carryover)	$161,221	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Authorities Funding	$449,321	$412,813	$371,532	$325,091	$273,076	$300,000	$300,000	$300,000	$300,000	$300,000	$300,000
Property & Casualty Carryover	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000
Self Insurance	$1,157,157	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000	$1,050,000
Debt Service (3)	$1,042,701	$1,546,635	$1,621,696	$1,701,501	$1,865,538	$1,917,482	$1,737,870	$1,684,922	$1,354,551	$1,188,585	$1,143,052
Total Uses of Funds	**$20,453,353**	**$22,470,666**	**$24,365,889**	**$22,533,259**	**$23,549,081**	**$23,969,704**	**$24,437,194**	**$24,957,176**	**$25,931,322**	**$26,989,453**	**$28,088,903**
Est. Cash Balance (Ending):	$1,418,556	$4,095,645	$2,600,931	$2,070,395	$1,640,156	$1,106,978	$844,866	$1,047,561	$1,265,651	$1,450,482	$1,645,245
Reserved Loan Proceeds-PIP		$2,471,000	$993,000								
Unreserved Cash	**$1,418,556**	**$1,624,645**	**$1,607,931**	**$2,070,395**	**$1,640,156**	**$1,106,978**	**$844,866**	**$1,047,561**	**$1,265,651**	**$1,450,482**	**$1,645,245**
Unreserved Cash Target:	$3,072,871	$3,224,135	$3,417,584	$3,622,639	$3,821,884	$4,032,087	$4,233,692	$4,445,376	$4,645,418	$4,854,462	$5,072,913
(Including Self-Ins Reserve)											
Shortfall from reserve target:	($815,903)	($649,490)	($859,652)	($602,244)	($1,231,728)	($1,975,109)	($2,438,825)	($2,447,816)	($2,429,767)	($2,453,980)	($2,477,668)

Attachment 2.

Projected Public Improvement Program Revenues and Expenditures

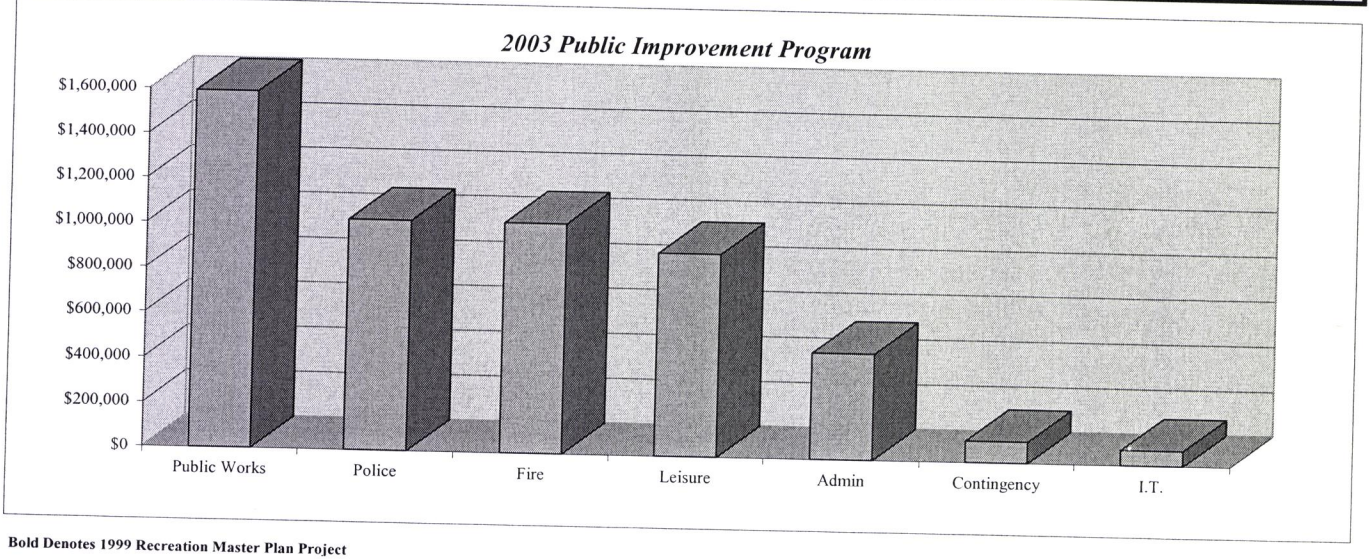
	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Public Improvement Funding Analysis											
Revenues											
Public Improvement Program	$2,708,563	$1,971,363	$2,721,753	$2,391,400	$3,379,845	$3,565,737	$3,403,658	$3,127,111	$3,283,466	$3,447,639	$3,620,021
Expenditures											
Debt Service (Bonds)	$449,075	$442,797	$455,560	$461,975	$457,370	$466,582	$459,585	$471,202	$223,020	$225,695	$222,893
New Debt Service	41507										
Police Station	$282,354	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524
Police Vehicle Lease	$261,319	$249,875	$294,798	$286,000	$286,000	$286,000	$360,975	$360,975	$360,975	$360,975	$360,975
GMA Equipment Leasing		$247,589	$312,154	$394,342	$562,984	$605,715	$358,126	$293,560	$211,372	$42,731	
Sprorts Complex Lights Lease	$49,953	$47,189									
FY2002 GMA B&M Loan		$330,660	$330,660	$330,660	$330,660	$330,660	$330,660	$330,660	$330,660	$330,660	$330,660
GF Funding Required	**$1,624,355**	**$424,729**	**$1,100,057**	**$689,899**	**$1,514,307**	**$1,648,256**	**$1,665,788**	**$1,442,190**	**$1,928,915**	**$2,259,054**	**$2,476,969**
Other Financing Sources											
Revenues											
County Grant	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
State Grants	$254,836	$525,000	$799,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000
GMA Bricks & Mortar Funding		$2,110,461	$2,783,529	$1,348,830	$730,130	$185,000					
Citywide Development Impact Fees	$400,000	$400,000	$200,000	$100,000	$75,000	$50,000	$50,000				
Kedron Impact Fees											
PCDC Funding (CSXS R.R. Bridge)		$250,000									
Interest Earnings	$125,000	$322,978	$206,658	$259,462	$154,391	$158,930	$133,031	$101,191	$85,919	$109,492	$127,177
PIP - Rebudgeted											
General Fund Transfer	$146,171										
PIP Contingency - Cash Carryover	$349,673	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Other Funding Sources	**$1,325,680**	**$3,708,440**	**$4,089,187**	**$1,883,292**	**$1,134,522**	**$568,930**	**$358,032**	**$276,191**	**$260,920**	**$284,492**	**$302,178**
PIP Funds Available	**$2,950,036**	**$4,133,169**	**$5,189,244**	**$2,573,191**	**$2,648,829**	**$2,217,185**	**$2,023,819**	**$1,718,381**	**$2,189,835**	**$2,543,547**	**$2,779,147**
Public Improvement Plan Funding	**$2,950,035**	**$4,133,168**	**$5,189,244**	**$2,573,191**	**$2,648,829**	**$2,217,185**	**$2,023,819**	**$1,718,381**	**$2,189,835**	**$2,543,547**	**$2,779,147**
Variance	$1	$1	$0	$0	$0	$0	$1	$0	$0	$0	$0
Digest	$1,177,636,138	$1,271,847,029	$1,360,876,321	$1,449,333,282	$1,536,293,279	$1,620,789,409	$1,701,828,880	$1,786,920,324	$1,876,266,340	$1,970,079,657	$2,068,583,640
Percentage Projections	7.00%	8.00%	7.00%	6.50%	6.00%	5.50%	5.00%	5.00%	5.00%	5.00%	5.00%
Total Millage Revenue	$4,522,123	$5,138,262	$5,497,940	$5,855,306	$6,206,625	$6,547,989	$6,875,389	$7,219,158	$7,580,116	$7,959,122	$8,357,078
Millage Projections	3.84	4.04	4.04	4.04	4.04	4.04	4.04	4.04	4.04	4.04	4.04
PIP Millage Revenue	$2,708,563	$1,971,363	$2,721,753	$2,391,400	$3,379,845	$3,565,737	$3,403,658	$3,127,111	$3,283,466	$3,447,639	$3,620,021
Millage Projections	2.30	1.55	2.00	1.65	2.20	2.20	2.00	1.75	1.75	1.75	1.75
GF Millage Revenue	$1,813,560	$3,166,899	$2,776,188	$3,463,907	$2,826,780	$2,982,253	$3,471,731	$4,092,048	$4,296,650	$4,511,482	$4,737,057
Millage Projections	1.54	2.49	2.04	2.39	1.84	1.84	2.04	2.29	2.29	2.29	2.29

Financial Services
5 Year PIP Plan

File Name: 2002PIP
Revised: 3/8/2001

2003 Public Improvement Program

Expenditures	Department	Original 5 Year Plan	REVISED 5 Year Plan	5 Year Plan Variance	* Departmental Totals * Original 5 Year Plan	REVISED 5 Year Plan
Division: Public Services						
PW-001 Street Resurfacing Program		$578,813	$578,813			
PW-002 Cart Path Resurfacing Program		$115,763	$115,763			
PW-005 Tree City USA		$10,000	$10,000			
PW-016 Public Works Backhoe		$60,000	$60,000			
PW-017 Highway 54 West Bridge Culverts		$443,000	$443,000			
PW-018 Highway 54 West Utilities Relocation		$100,000	$100,000			
PW-019 Storm Water Management Program		$50,000	$50,000			
PW-020 Huddleston/Dividend Intersection Improvements*		$0	$150,000	$150,000		
PW-022 Replace Bucket Truck		$50,000	$50,000			
PW-023 F-350 Tow Vehicle	Public Works	$35,000	$35,000		$1,442,576	$1,592,576
Public Services Total		**$1,442,576**	**$1,592,576**	**$150,000**	**$1,442,576**	**$1,592,576**
Division: Leisure Services						
RP-013 2 Playgrounds (Locations TBD)		**$40,000**	**$40,000**			
RP-014 2 Soccer Fields With Concession Phase I-II		**$245,833**	**$245,833**			
RP-015 2 Picnic Areas (Glenloch, McIntosh Trail)		**$20,000**	**$20,000**			
RP-016 Replace Swimming Pool Cover - Kedron		**$200,000**	**$200,000**			
LS-019 Kedron Large Pool Resurfacing		$50,000	$50,000			
LS-020 Library Expansion Phase II		$125,000	$137,063	$12,063		
LS-021 Rockspray Dock/Spillway Bridge			$61,000	$61,000		
LS-022 Muti-Purpose Rink Restrooms/Concession	Leisure		$150,000	$150,000	$680,833	$903,896
Leisure Services Total		**$680,833**	**$903,896**	**$223,063**	**$680,833**	**$903,896**
Public Safety Services						
FD-017 Leach Station/ Smoke & Burn Training Facil. Phase II-II			$13,125	$13,125		
FD-018 Pump Testing/Training Facility			$20,000	$20,000		
FD-019 Technical Rescue Vehicle (Haz Mat/Dive Team)		$55,000	$55,000			
FD-020 Radio Tower Generator Upgrade (50KW)		$79,529	$79,529			
FD-021 West Side Fire Station			$800,000	$800,000		
FD-022 Weber Station Storage & Driveway Repairs	Fire	$50,000	$57,000	$7,000	$184,529	$1,024,654
PD-020 Replace Police Vehicles (36 @ $28,500)	Police	$1,026,000	$1,026,000		$1,026,000	$1,026,000
Public Safety Total		**$1,210,529**	**$2,050,654**	**$840,125**	**$1,210,529**	**$2,050,654**
Financial Services						
IT-021 Information Systems Upgrade/Replacement		$45,000	$45,000			
IT-022 Geographic Information System (GIS)	I.T.	$25,000	$25,000		$70,000	$70,000
Administrative Services						
CC-001 Drake Field Land Acquisition*	Admin		$475,000	$475,000	$0	$475,000
Administrative & Financial Services Total		**$70,000**	**$545,000**	**$475,000**	**$70,000**	**$545,000**
Contingency Funds						
PIP Contingency	Contingency	$52,615	**$97,118**	$44,503	$52,615	$97,118
Total Expenditures		**$3,456,553**	**$5,189,244**	**$1,732,691**	**$3,456,553**	**$5,189,244**
Revenue Sources						
Dedicated P.I.P. Funds		$2,369,428	$1,100,057	-$1,269,371		
PIP Contingency - Cash Carryover Funding			$50,000	$50,000		
General Fund Transfer	$0					
Loan Proceeds			$2,783,529	$2,783,529		
State/Federal Grants* (LARP, culverts, H/Div., Greenspace)			$799,000	$799,000		
County Grant		$50,000	$50,000			
Interest Revenue		$75,000	$206,658	$131,658		
Citywide Development Impact Fees			$200,000	$200,000		
Total Revenues		**$2,494,428**	**$5,189,244**	**$2,694,816**	**$2,494,428**	**$5,189,244**



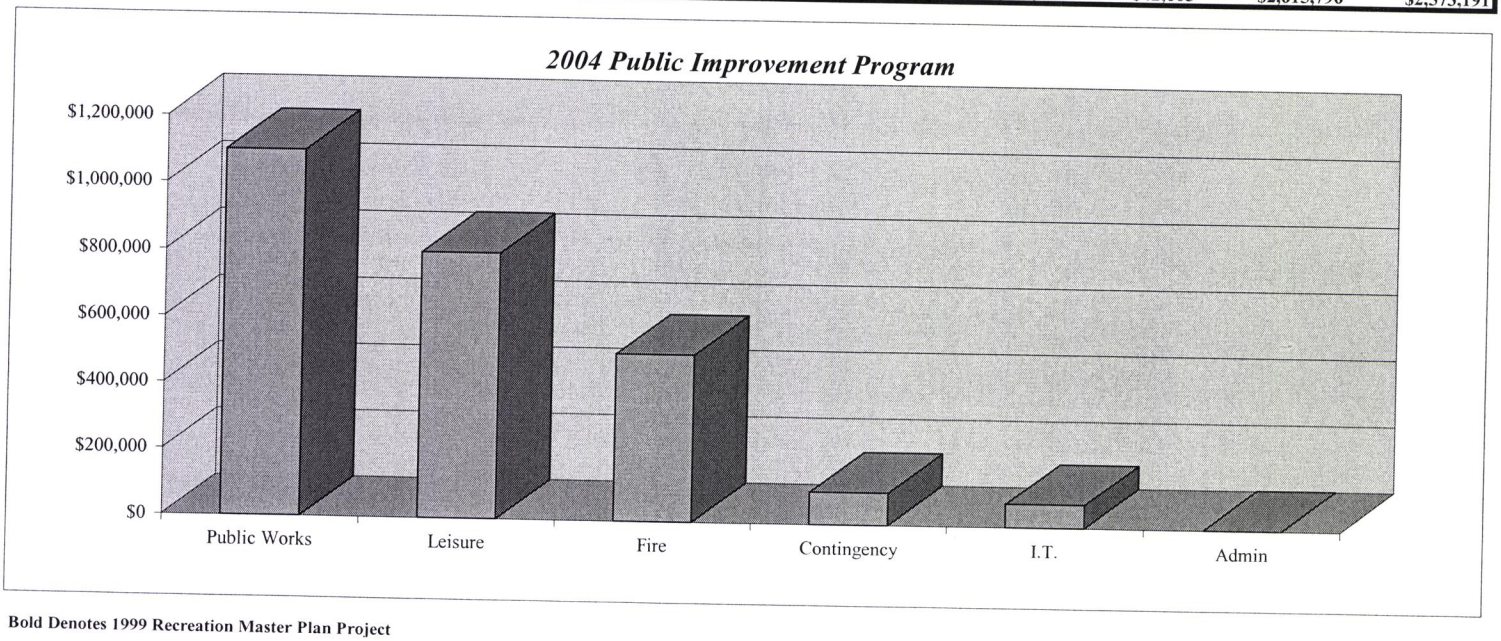
Bold Denotes 1999 Recreation Master Plan Project

Financial Services
5 Year PIP Plan

File Name: 2002PIP
Revised: 3/8/2001

2004 Public Improvement Program

Expenditures	Department	Original 5 Year Plan	REVISED 5 Year Plan	5 Year Plan Variance	* Departmental Totals * Original 5 Year Plan	* Departmental Totals * REVISED 5 Year Plan
Division: Public Services						
PW-001 Street Resurfacing Program		$607,750	$607,750			
PW-002 Cart Path Resurfacing Program		$121,500	$121,500			
PW-005 Tree City USA		$25,000	$10,000	-$15,000		
PW-019 Storm Water Management Program		$30,000	$50,000	$20,000		
PW-024 Front End Wheel Loader		$100,000	$100,000			
PW-025 C-30 Landscape Bed Truck			$30,500	$30,500		
PW-026 LT-9000 Tandem Dump		$88,000	$80,000	-$8,000		
PW-027 Public Works 3-Bay facility	Public Works	$100,000	$100,000		$1,072,250	$1,099,750
Public Services Total		**$1,072,250**	**$1,099,750**	**$27,500**	**$1,072,250**	**$1,099,750**
RP-014 2 Soccer Fields With Concession Phase II-II		**$245,833**	**$245,833**			
RP-015 Gazebo Restoration (McIntosh Trail)		**$50,000**	**$50,000**			
RP-016 Gymnastics Gymnasium		**$490,200**	**$490,200**			
LS-023 Scissor Lift (Kedron)	Leisure		$15,000	$15,000	$786,033	$801,033
Leisure Services Total		**$786,033**	**$801,033**	**$15,000**	**$786,033**	**$801,033**
Public Safety Services						
FD-023 Thermal Imager			$25,000	$25,000		
FD-024 Fire Training Tower		$185,000	$352,800	$167,800		
FD-025 Satterthwaite Station Storage			$21,400			
FD-026 Replace 1999 Medic 82 - Ambulance	Fire	$105,330	$105,330		$290,330	$504,530
Public Safety Total		**$290,330**	**$504,530**	**$192,800**	**$290,330**	**$504,530**
Financial Services						
IT-021 Information Systems Upgrade/Replacement		$45,000	$45,000			
IT-022 Geographic Information System (GIS)	I.T.	$25,000	$25,000		$70,000	$70,000
Administrative Services						
N/A	Admin				$0	$0
Administrative & Financial Services Total		**$70,000**	**$70,000**	**$0**	**$70,000**	**$70,000**
Contingency Funds						
PIP Contingency Carryover	Contingency	$134,582	**$97,878**	-$36,704	$134,582	$97,878
Total Expenditures		**$2,353,195**	**$2,573,191**	**$219,996**	**$2,353,195**	**$2,573,191**
Revenue Sources						
Dedicated P.I.P. Funds		$2,490,796	$689,899	-$1,800,897		
PIP Contingency - Cash Carryover Funding			$50,000	$50,000		
General Fund Transfer	$0					
Loan Proceeds			$1,348,830	$1,348,830		
State Grants*			$75,000	$75,000		
County Grant		$50,000	$50,000			
Interest Revenue		$75,000	$259,462	$184,462		
Citywide Development Impact Fees			$100,000	$100,000		
Total Revenues		**$2,615,796**	**$2,573,191**	**-$42,605**	**$2,615,796**	**$2,573,191**



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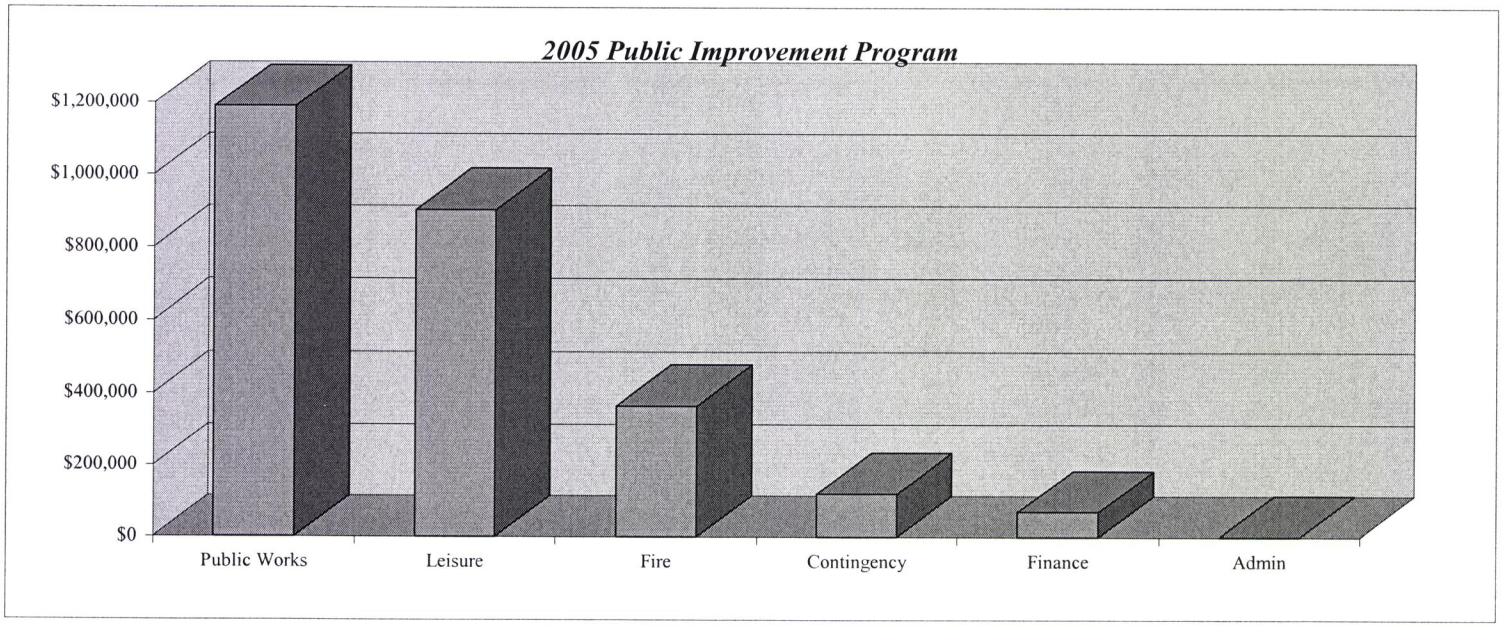
Financial Services
5 Year PIP Plan

File Name: 2002PIP
Revised: 3/8/2001

2005 Public Improvement Program

Expenditures						* Departmental Totals *	
Division: Public Services		**Department**	**Original 5 Year Plan**	**REVISED 5 Year Plan**	**5 Year Plan Variance**	**Original 5 Year Plan**	**REVISED 5 Year Plan**
PW-001	Street Resurfacing Program		$638,000	$638,000			
PW-002	Cart Path Resurfacing Program		$127,500	$127,500			
PW-005	Tree City USA		$10,000	$10,000			
PW-019	Storm Water Management Program		$50,000	$50,000			
PW-028	C80A Motor Grader		$100,000	$100,000			
PW-029	L1000T Asphalt Paver		$50,000	$50,000			
PW-030	Pelican P Street Sweeper			$140,000	$140,000		
PW-031	LT9000 Tandem Dump Truck	**Public Works**		$75,000	$75,000	$975,500	$1,190,500
	Public Services Total		**$975,500**	**$1,190,500**	**$215,000**	**$975,500**	**$1,190,500**
RP-017	**Grading/Landscaping Improvements (Glenloch)**		**$60,000**	**$60,000**			
RP-018	**Lower Football Field Improvements (Riley)**		**$75,000**	**$75,000**			
RP-019	**3 Playgrounds (Locations TBD)**		**$60,000**	**$60,000**			
RP-020	**2 Indoor Basketball Courts (Kedron) Phase I-II**	**Leisure**	**$708,000**	**$708,000**		**$903,000**	**$903,000**
	Leisure Services		**$903,000**	**$903,000**	**$0**	**$903,000**	**$903,000**
Public Safety Services							
FD-027	Rescue/Pumper		$330,401	$330,401			$330,401
FD-028	LifePak-12	**Fire**		$34,729	$34,729	$330,401	$365,130
	Public Safety Total		**$330,401**	**$365,130**	**$34,729**	**$330,401**	**$695,531**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$45,000	$45,000			
IT-022	Geographic Information System (GIS)	**Finance**	$25,000	$25,000		$70,000	$70,000
Administrative Services							
N/A	None	**Admin**		$0		$0	$0
	Administrative & Financial Services Total		**$70,000**	**$70,000**	**$0**	**$70,000**	**$70,000**
Contingency Funds							
	PIP Contingency Carryover	**Contingency**	$52,615	**$120,199**	$67,584	$52,615	$120,199
	Total Expenditures		**$2,331,516**	**$2,648,829**	$317,313	**$2,331,516**	**$2,979,230**
Revenue Sources							
Dedicated P.I.P. Funds			$330,660	$1,514,307	$1,183,647		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
Loan Proceeds				$730,130			
State Grants*				$75,000			
County Grant			$50,000	$50,000			
Interest Revenue			$75,000	$154,391	$79,391		
Citywide Development Impact Fees				$75,000	$75,000		
	Total Revenues		**$455,660**	**$2,648,829**	**$1,388,039**	**$455,660**	**$2,648,829**



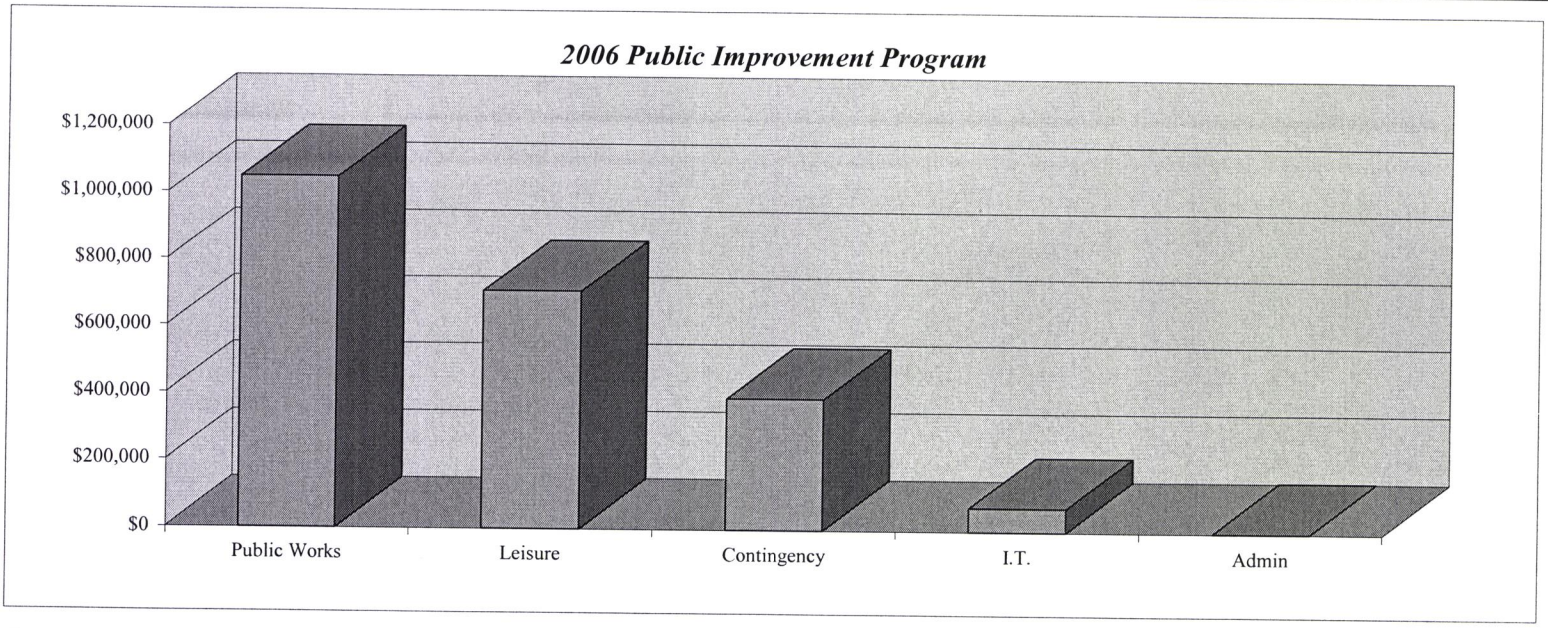
Bold Denotes 1999 Recreation Master Plan Project

Financial Services
5 Year PIP Plan

File Name: 2002PIP
Revised: 3/8/2001

2006 Public Improvement Program

Expenditures Division: Public Services	Department	Original 5 Year Plan	REVISED 5 Year Plan	5 Year Plan Variance	* Departmental Totals * Original 5 Year Plan	REVISED 5 Year Plan
PW-001 Street Resurfacing Program		$669,900	$669,900			
PW-002 Cart Path Resurfacing Program		$133,875	$133,875			
PW-005 Tree City USA		$10,000	$10,000			
PW-019 Storm Water Management Program		$50,000	$50,000			
PW-032 F-800 Dump Trucks (2 @ $55,000)			$110,000	$110,000		
PW-033 EZ-Pour-100 Crack Sealer			$30,000	$30,000		
PW-034 Trailer-Mounted Sewer Jet	Public Works		$45,000	$45,000	$863,775	$1,048,775
Public Services Total		**$863,775**	**$1,048,775**	**$185,000**	**$863,775**	**$1,048,775**
RP-020 2 Indoor Basketball Courts (Kedron) Phase I-II	**Leisure**	**$708,000**	**$708,000**		**$708,000**	**$708,000**
Leisure Services Total		**$708,000**	**$708,000**	**$0**	**$708,000**	**$708,000**
Public Safety Services						
None						
Public Safety Total		**$0**	**$0**	**$0**	**$0**	**$0**
Financial Services						
IT-021 Information Systems Upgrade/Replacement		$10,000	$45,000	$35,000		
IT-022 Geographic Information System (GIS)	I.T.	$25,000	$25,000		$35,000	$70,000
Administrative Services						
N/A None	Admin		$0		$0	$0
Administrative & Financial Services Total		**$35,000**	**$70,000**	**$35,000**	**$35,000**	**$70,000**
Contingency Funds						
PIP Contingency	Contingency	$52,615	**$390,410**	$337,795	$52,615	$390,410
Total Expenditures		**$1,659,390**	**$2,217,185**	**$557,795**	**$1,659,390**	**$2,217,185**
Revenue Sources						
Dedicated P.I.P. Funds		$330,660	$1,648,256	$1,317,596		
PIP Contingency - Cash Carryover Funding			$50,000	$50,000		
General Fund Transfer	$0					
Loan Proceeds			$185,000			
State Grants*			$75,000			
County Grant		$50,000	$50,000			
Interest Revenue		$75,000	$158,930	$83,930		
Citywide Development Impact Fees			$50,000	$50,000		
Total Revenues		**$455,660**	**$2,217,185**	**$1,501,525**	**$455,660**	**$2,217,185**



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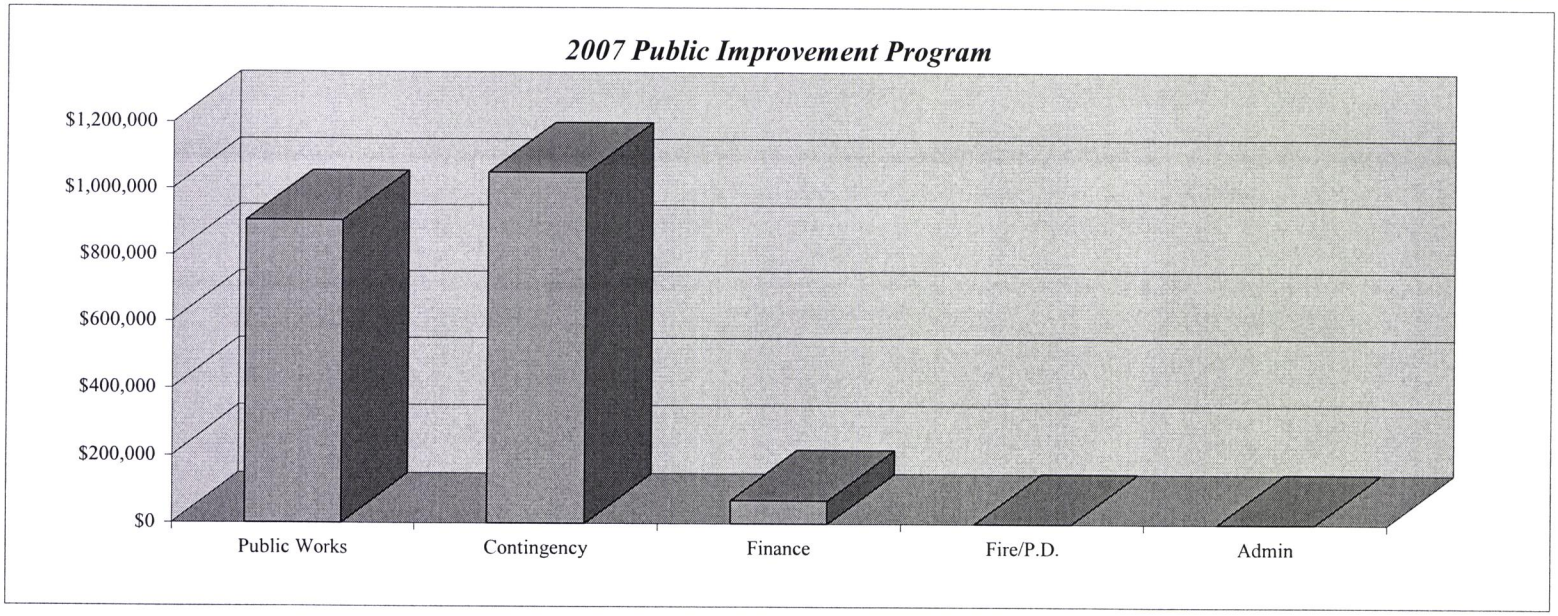
File Name: 2002PIP
Revised: 3/8/2001

2007 Public Improvement Program

Expenditures Division: Public Services		Department	Original 5 Year Plan	REVISED 5 Year Plan	5 Year Plan Variance	* Departmental Totals * Original 5 Year Plan	REVISED 5 Year Plan
PW-001	Street Resurfacing Program		$500,000	$703,395	$203,395		
PW-002	Cart Path Resurfacing Program		$100,000	$140,569	$40,569		
07-04	Tree City USA		$10,000	$10,000			
07-03	Storm Water Management Program	**Public Works**	$50,000	$50,000		$660,000	$903,964
	Public Services Total		**$660,000**	**$903,964**	**$243,964**	**$660,000**	**$903,964**
Public Safety Services							
N/A	None	**Fire/P.D.**					$0
	Public Safety Total		**$0**	**$0**	**$0**	**$0**	**$0**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$10,000	$45,000	$35,000		
IT-022	Geographic Information System (GIS)	**Finance**	$25,000	$25,000		$35,000	$70,000
Administrative Services							
N/A	None	**Admin**		$0		$0	$0
	Administrative & Financial Services Total		**$35,000**	**$70,000**	**$35,000**	**$35,000**	**$70,000**
Contingency Funds							
	PIP Contingency Carryover	**Contingency**	$52,615	**$1,049,855**	$997,240	$52,615	$1,049,855
	Total Expenditures		**$747,615**	**$2,023,819**	**$1,276,204**	**$747,615**	**$2,023,819**
Revenue Sources							
Dedicated P.I.P. Funds			$330,660	$1,665,788	$1,335,128		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
State Grants*				$75,000			
County Grant			$50,000	$50,000			
Interest Revenue			$75,000	$133,031	$58,031		
Citywide Development Impact Fees				$50,000	$50,000		
	Total Revenues		**$455,660**	**$2,023,819**	**$1,493,159**	**$455,660**	**$2,023,819**



Bold Denotes 1999 Recreation Master Plan Project

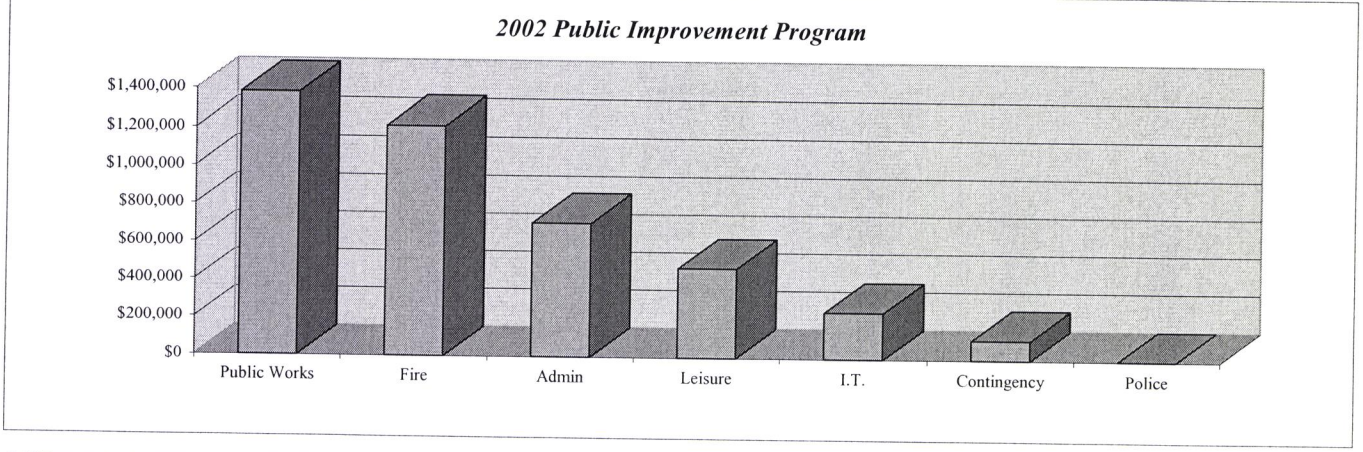
FUTURE
Public Improvement Program

1. Construct NE Collector (Sumner Road - Peachtree Parkway)
2. General Improvements (Kedron Village Park)
3. Highway 74 South Underpass
4. Highway 74/Sports Complex Bridge/Path Connection
5. Industrial Park (South) Fire Station/Engine
6. **Maintenance Storage Area (Braelinn, Kedron, BSC)**
7. **Parking Lot Improvements (Braelinn, Glenloch, Kedron, Meade, Riley, BSC)**
8. Path Connection from Sports Complex to Meade Field (Meade Field Path)
9. **Permanent Swimming Pool Cover (Kedron)**
10. Redesign Rockaway Road
11. Replace Flat Creek Road Bridge
12. **Swimming Pool Modifications at Pebblepocket Park (Evaluate)**
13. **Soccer Fields With Concession (3)**
14. **Community Center**

Bold Denotes 1999 Recreation Master Plan Project

2002 Public Improvement Program

Expenditures	Department	Original 5 Year Plan	REVISED 5 Year Plan	5 Year Plan Variance	* Departmental Totals * Original 5 Year Plan	* Departmental Totals * REVISED 5 Year Plan
Division: Public Services						
PW-001 Street Resurfacing Program*		$551,250	$551,250			
PW-002 Cart Path Resurfacing Program		$110,250	$110,250			
PW-005 Tree City USA		$10,000	$10,000			
PW-011 Compost Shredder		$62,000	$62,000			
PW-012 Asphalt Roller		$50,000	$50,000			
PW-013 Satellite Auto Shop Facility		$100,000	$100,000			
PW-014 Highway 54 West Railroad Cartpath Bridge*		$250,000	$450,000	$200,000		
PW-015 Storm Water Management Program	Public Works	$50,000	$50,000		$1,183,500	$1,383,500
Public Services Total		**$1,183,500**	**$1,383,500**	**$200,000**	**$1,183,500**	**$1,383,500**
Division: Leisure Services						
RP-013 2 Playgrounds (Locations TBD)		**$40,000**	**$40,000**	**$50,000**		
LS-013 G. Reed Memorial Park - Construction/Landscaping		$17,500	$17,500			
LS-014 Library Expansion Phase I-II		$262,063	$137,063	-$125,000		
LS-015 Maintenance/Storage Facility (Kedron)			$100,000	$100,000		
LS-016 South 74 Maintenance Building Expansion			$75,000	$75,000		
LS-017 Skateramp Expansion/Improvements			$79,000	$79,000		
LS-018 Rubber Tire Fork Lift	Leisure		$25,000	$25,000	$319,563	$473,563
Leisure Services Total		**$319,563**	**$473,563**	**-$75,000**	**$319,563**	**$473,563**
Public Safety Services						
FD-016 Neely Station Improvements - Phase II-II		$163,280	$165,000	$1,720		
FD-017 Smoke & Burn Training Facility		$185,000	$245,000	$60,000		
FD-018 Replace 1995 Medic 81 - Ambulance Ford F-350 (Diesel)		$92,000	$92,000			
FD-019 Ladder Tower Truck & Equipment		$600,000	$600,000			
FD-020 Satterthwaite Station Generator Upgrade		$25,444	$26,444	$1,000		
FD-021 Weber Station Generator Upgrade (50KW)		$25,885	$26,885	$1,000		
FD-022 Training Facility Storage			$20,000	$20,000		
FD-023 Hose Wagon - Ford F-450	Fire	$39,600	$39,600		$1,131,209	$1,214,929
None	Police		$0		$0	$0
Public Safety Total		**$1,131,209**	**$1,214,929**	**$83,720**	**$1,131,209**	**$1,214,929**
Financial Services						
IT-021 Information Systems Upgrade/Replacement		$45,000	$71,453	$26,453		
IT-022 Geographic Information System (GIS)		$25,000	$25,000			
IT-023 Telephone System (City Hall/Expandable)	I.T.	$0	$150,000	$150,000	$70,000	$246,453
Administrative Services						
CC-001 Drake Field Land Acquisition*			$475,000			
AS-023 Facility Buildout Plan	Admin	$234,532	$234,532		$234,532	$709,532
Administrative & Financial Services Total		**$304,532**	**$955,985**	**$176,453**	**$304,532**	**$955,985**
Contingency Funds						
PIP Contingency	Contingency		**$105,191**		$0	$105,191
Total Expenditures		**$2,938,804**	**$4,133,168**	**$385,173**	**$2,938,804**	**$4,133,168**
Revenue Sources						
Dedicated P.I.P. Funds		$2,182,429	$424,729	-$1,757,700		
PIP Contingency - Cash Carryover Funding			$50,000	$50,000		
General Fund Transfer	$0					
Loan Proceeds		$600,000	$2,110,461	$1,510,461		
State/ Federal Grants* (LARP, R.R. Bridge, Greenspace)			$525,000	$525,000		
County Grant		$50,000	$50,000			
Interest Revenue		$322,978	$322,978			
Highway 54 West Railroad Cartpath Bridge		$250,000	$250,000			
Citywide Development Impact Fees		$400,000	$400,000			
Total Revenues		**$3,805,407**	**$4,133,168**	**$327,761**	**$3,805,407**	**$4,133,168**



Bold Denotes 1999 Recreation Master Plan Project

Encl. C – Debt Financing Options – *Attachment 3*

Attachment 3

City of Peachtree City
Ten-Year Projections
Comparison of Financing Alternatives

	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Cash Reserves											
Current PIP - no additional debt	1,418,556	315,990	-1,277,391	-2,326,212	-3,505,717	-4,021,047	-4,605,899	-5,994,409	-7,070,264	-8,239,077	-9,464,445
Cut/Delayed PIP - no add'l. debt	1,418,556	861,537	844,823	700,020	635,111	388,170	266,424	308,464	370,368	403,702	451,895
Current PIP - add'l. GMA debt	1,418,556	1,497,460	1,480,747	1,943,210	1,512,971	979,793	717,681	920,376	1,138,467	1,323,297	1,518,060
Difference:	0	635,923	635,924	1,243,190	877,860	591,623	451,257	611,912	768,099	919,595	1,066,165
Debt Service Payments											
Current Debt Service Payments	1,042,701	1,092,740	1,103,236	1,100,853	1,096,248	1,105,461	1,049,084	1,060,702	812,519	812,194	812,392
Payments with Additional Debt	1,042,701	1,546,635	1,621,696	1,701,501	1,865,538	1,917,482	1,737,870	1,684,922	1,354,551	1,188,585	1,143,052
Additional Debt Amount:	0	453,895	518,460	600,648	769,290	812,021	688,786	624,220	542,032	376,391	330,660
PIP Interest Revenue											
Cut/Delayed PIP - no add'l. debt	125,000	149,577	183,315	145,042	110,893	107,708	115,337	117,727	113,490	133,281	142,111
Current PIP - add'l. GMA debt	125,000	322,978	206,658	259,462	154,391	158,930	133,031	101,191	85,919	109,492	127,177
Additional Interest Revenue:	0	173,401	23,343	114,420	43,498	51,222	17,694	-16,536	-27,571	-23,789	-14,934
Dedicated PIP Funds :											
Cut/Delayed PIP - no add'l. debt	1,624,355	1,641,732	1,618,517	1,797,814	1,818,267	1,974,040	2,014,208	1,977,064	2,377,134	2,533,941	2,704,200
Current PIP - add'l. GMA debt	1,624,355	424,729	1,100,057	689,899	1,514,307	1,648,256	1,665,788	1,442,190	1,928,915	2,259,054	2,476,969
Difference:	0	1,217,003	518,460	1,107,915	303,960	325,784	348,420	534,874	448,219	274,887	227,231

Encl. C – Debt Financing Options – *Attachment 4*

Attachment 4

Debt Comparison
Current Debt Status
Cities of Peachtree City, Alpharetta & Roswell
March 2001

City	Peachtree City	Alpharetta	Roswell
Population (est.)	34,000	30,000	50,000
G.O. Bond Ratings (Moody's / S&P)	Aa3 / AA	Aa2 / AA	Aaa / AAA
G.O. Bonds Outstanding	$ 4,065,000	$ 55,500,000	$ 71,340,000
Annual Debt Service on G.O. Bonds	$ 442,798	$ 4,697,494	$ 6,660,046
FY 1999 Budget	$ 15,048,020	$ 29,806,438	$ 42,674,000
Assessed Value (2000)	$ 1,177,636,138	$ 2,066,297,336	$ 2,167,275,805
Legal Debt Limit (10%)	$ 117,763,614	$ 206,629,734	$ 216,727,581
Less: Outstanding Bonds	$ 4,065,000	$ 55,500,000	$ 71,340,000
Available Bonding Capacity	$ 113,698,614	$ 151,129,734	$ 145,387,581
G.O. Debt as % of Assessed Value	0.35%	2.69%	3.29%
G.O. Debt as % of Legal Debt Limit	3.45%	26.86%	32.92%
G.O. Debt Per Capita	$ 120	$ 1,850	$ 1,427
Portion of G.O. Debt Paid in 10 Years	64.95%	78.50%	56.36%
Capital Leases	$ 2,940,430	$ 1,396,015	$ -
Annual Debt Service	$ 649,942	$ 510,358	$ -
Total Annual Debt Service:	$ 1,092,740	$ 5,207,852	$ 6,660,046
Combined Bond & Lease Debt Service as % of budget	7.26%	17.47%	15.61%

Attachment 4

Debt Comparison
With Additional GMA Debt for Peachtree City
Cities of Peachtree City, Alpharetta & Roswell

March 2001

City	Peachtree City	Alpharetta	Roswell
Population (est.)	34,000	30,000	50,000
G.O. Bond Ratings (Moody's / S&P)	Aa3 / AA	Aa2 / AA	Aaa / AAA
G.O. Bonds Outstanding	$ 4,065,000	$ 55,500,000	$ 71,340,000
Annual Debt Service on G.O. Bonds	$ 442,798	$ 4,697,494	$ 6,660,046
FY 2000 Budget (less capital & debt service)	$ 15,048,020	$ 29,806,438	$ 42,674,000
Assessed Value (2000)	$ 1,177,636,138	$ 2,066,297,336	$ 2,167,275,805
Legal Debt Limit (10%)	$ 117,763,614	$ 206,629,734	$ 216,727,581
Less: Outstanding Bonds	$ 4,065,000	$ 55,500,000	$ 71,340,000
Available Bonding Capacity	$ 113,698,614	$ 151,129,734	$ 145,387,581
G.O. Debt as % of Assessed Value	0.35%	2.69%	3.29%
G.O. Debt as % of Legal Debt Limit	3.45%	26.86%	32.92%
G.O. Debt Per Capita	$ 120	$ 1,850	$ 1,427
Portion of G.O. Debt Paid in 10 Years	64.95%	78.50%	56.36%
Capital Leases	$ 7,521,891	$ 1,396,015	$ -
Annual Debt Service (Capital Leases)	$ 1,103,837	$ 510,358	$ -
Total Annual Debt Service:	$ 1,546,635	$ 5,207,852	$ 6,660,046
Combined Bond & Lease Debt Service as % of budget	10.28%	17.47%	15.61%

Encl. C – Debt Financing Options – *Attachment 5*

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January 30, 2001

Advance by Fax (770) 631-2505

Mr. Paul Salvator
Finance Director
City of Peachtree City
151 Willow Bend Road
Peachtree City, Georgia 30269-3104

Re: GMA Bricks and Mortar Lease-Purchase Program

Dear Paul:

Randy Logan from GMA asked that I write you concerning plans to utilize the GMA's Bricks and Mortar Lease-Purchase Program to finance several of Peachtree City's real property projects. I have reviewed your summary of facilities proposed for financing. Because they consist of a large number of small projects at different locations, it may be infeasible to put in place separate lease-purchase contracts on each of these facilities. Exceptions are the Westside fire station project, which appears to be of a sufficient size for separate financing, and perhaps the planned gymnastics gymnasium or fire training tower which might also be feasible.

However, it is possible to finance many of the small projects by selling and lease-purchasing back a larger asset. For example, by selling the city hall building, which is to be improved, to GMA and repurchasing it through a lease-purchase contract, with the improvements, a larger amount could be realized and allocated for federal tax-exemption purposes to many of these projects over a period of time. This would involve, first, obtaining an appraisal of the city hall building and land, both in its current condition, and "as-completed" with the planned improvements. I can provide more information concerning the type of appraisal needed or make suggestions for an appropriate appraiser. Through the statutory bid process, the city hall would be sold under an arrangement whereby the seller would be required to make the improvements and enter into the desired lease-purchase contract back to the City. GMA would provide this bid and thus provide to the City the appraised, as-completed, value of the property. The cost for the city hall improvements would be paid from these funds, and the remainder would be available to be allocated to the various other projects.

As bond counsel we would prepare all documentation, including the appropriate allocation of the proceeds for federal tax-exemption purposes. The financing would be accomplished on a tax-exempt basis, and assuming that the City expects to utilize no more than $10,000,000 of tax-exempt financing in 2001, will be a "bank-qualified" tax-exempt obligation.

The proceeds realized from this transaction can be allocated and spent over a period of time. The most favorable treatment, exempt from rebate of arbitrage earnings, will be received if at least 10% of the total sum is expended within six months of closing, 45% within one year, 75% within 18 months, and 100% within two years. The exemption from rebate, alternatively, is available if the City will not use more than $5,000,000 of tax-exempt financing in 2001, in which event all of the proceeds must be expected to be allocated within 3 years of the closing.

I understand that the city hall is connected to the library. We will need further details on this, but we should be able to legally "sever" the city hall from the library and leave the library out of this transaction.

While it may be possible to also refinance the police station we handled in 1999, the "breakage fee" called for in the documents to be paid to First Union may make this impractical. You may wish to discuss the level of the current breakage fee with First Union.

I will be happy to discuss these matters with you in greater detail. Meanwhile I hope this information will assist you.

With best wishes,

Very truly yours,

James P. Monacell

JPM/pn
cc: Randy Logan (via fax)
775140

Summary of Facilities & Equipment Proposed for Financing
GMA Real Estate & Equipment Financing Programs

Real Estate Financing	Amount
FY2002	
Satellite Auto Shop Facility	$100,000
Playgrounds (2)	40,000
Maintenance/Storage Facility (Kedron)	100,000
South 74 Maint. Building Expansion	75,000
Skateramp Expansion/Improvements	79,000
Neely Station Improvements	165,000
Smoke & Burn Training Facility	245,000
Facility Buildout Plan (City Hall)	234,532
FY2002 Total:	**$1,038,532**
FY 2003	
Hwy. 54 W. Utilities Relocation	$100,000
Playgrounds (2)	40,000
Picnic Areas (2)	20,000
Replace Swimming Pool Cover (Kedron)	200,000
Kedron Large Pool Resurfacing	50,000
Rockspray Dock/Spillway Bridge	61,000
Concessions/Restrooms (M/P Rink)	150,000
West Side Fire Station	800,000
Weber Sta. Storage & Driveway Repairs	57,000
FY2003 Total:	**$1,478,000**
FY 2004	
Public Works 3-Bay Facility	$100,000
Gazebo Restoration	50,000
Gymnastics Gymnasium	490,200
Fire Training Tower	352,800
FY 2004 Total:	**$993,000**
Grand Total:	**$3,509,532**

Equipment Financing	Amount
FY2002	
Compost Shredder	$62,000
Asphalt Roller	50,000
Rubber Tire Fork Lift	25,000
Replace Medic 81- Ambulance	92,000
Ladder Tower Truck & Equipment	600,000
Generator Upgrades (Satterthwaite/Weber)	53,329
Hose Wagon - Ford F-450	39,600
Telephone System (City Hall-expandable)	150,000
FY2002 Total:	**$1,071,929**
FY 2003	
Public Works Backhoe	$60,000
Replace Bucket Truck (Public Works)	50,000
Tow Vehicle (F-350, Public Works)	35,000
Technical Rescue Vehicle (Haz Mat/Dive)	55,000
Radio Tower Generator Upgrade	79,529
Relace Police Vehicles (36 @ $28,500)	1,026,000
FY2003 Total:	**$1,305,529**
FY 2004	
Front End Wheel Loader	$100,000
C-30 Landscape Bed Truck	30,500
LT-9000 Tandem Dump Truck	80,000
Scissor Lift (Kedron)	15,000
Thermal Imager	25,000
Replace 1999 Medic 82- Ambulance	105,330
FY 2004 Total:	**$355,830**
Grand Total:	**$2,733,288**

Detail of Current Debt Service

Existing Debt Service	$442,798
Police Station	$228,524
Police Vehicles	$249,875
Fire Ladder Truck	$124,354
Sports Complex Lights	$47,189
Debt Service	**$1,092,740**

Detail of Debt Service with Proposed New Debt

Existing Debt Service	$442,798
Police Station	$228,524
Police Vehicles	$249,875
FY2002 GMA Bricks & Mortar	$330,660
GMA Master Lease additions*	$247,589
Sports Complex Lights**	$47,189
Debt Service	**$1,546,635**

* Includes Fire Ladder Truck
** Final Payment

Encl. D – Hotel/Motel Tax Increase from 3% to 5%

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **Jim Basinger, City Manager** Jim

FROM: **Paul Salvatore, Director of Financial Services** P.S.

DATE: **February 22, 2001**

SUBJECT: **Hotel/Motel Tax Distribution**

Recently, Council has discussed the possibility of increasing the Hotel/Motel Tax from a 3% tax to a 5% tax. The attached spreadsheet provides information on estimated Hotel/Motel Tax revenue, as well as a proposal for how the tax may be allocated between the Peachtree City Development Authority, the Peachtree City Airport Authority and the City. The allocation provides for complete coverage of all current and future debt service for both authorities, as well as supplements to the Development Authority needed to support the Tennis Center and Amphitheater operations. Amounts are based on current information, covering a 10-year period.

Imposing a tax at the 5% level would generate an estimated $939,960, or an increase of $375,984 over our current estimate of $563,976 at the 3% level. The chart below summarizes how the tax revenue may be distributed initially:

	Revenue	Percent	Portion of 5%
PTC Development Authority	$501,277	53.33%	2.67%
PTC Airport Authority	$189,668	20.18%	1.01%
City of Peachtree City	$249,015	26.49%	1.32%

As debt service is retired and other funding requirements change, the distribution should be amended annually to meet the needs of the authorities. The remaining tax revenue would be dedicated to city operations and facilities that support tourism, conventions and/or trade shows. Currently, our cart path system and recreational facilities (where tournaments are hosted) meet these criteria.

It should be noted that the Peachtree City Development Authority is currently proposing to incur an additional $2.4 million (est.) debt in order to expand the Tennis Center, which would result in

an estimated $239,101 per year in additional debt service. It is also estimated that this expansion will create an increase in tourism to the city, as many additional tournaments will be hosted at the expanded facility. The estimate of $939,960 in revenue at the 5% level, therefore, is conservative as it is based upon our current level of tourism.

It should also be noted that the Tennis Center and Amphitheater have not been self-supporting facilities, and have relied upon the Hotel/Motel Tax to fund a portion of its' operations in addition to making debt service payments. Also attached is a second spreadsheet that depicts a scenario wherein the supplements to the Tennis Center and Amphitheater would be gradually reduced and finally eliminated by FY2006. However, we have been informed by the authority that such a cut-back in city revenue would have an impact on popular programs (such as tennis court time for high school students) and wish to discuss this proposed funding change in detail so that an informed decision can be made.

Members of the PTC Airport and Development Authority staffs will be present at retreat to discuss the proposed distributions, and answer any questions you may have.

City of Peachtree City
5% Hotel/Motel Tax Analysis
Distribution to PTC Airport & Development Authorities

Current estimate at 3% level: **$563,976**
Adjusted estimate at 5% level: **$939,960**

Allocation of tax collections:	**FY2002**	**FY2003**	**FY2004**	**FY2005**	**FY2006**	**FY2007**	**FY2008**	**FY2009**	**FY2010**	**FY2011**
PTC Development Authority										
Amphitheater Supplement	$22,029	$22,029	$22,029	$22,029	$22,029	$22,029	$22,029	$22,029	$22,029	$22,029
Tennis Center Supplement	$155,051	$155,051	$155,051	$155,051	$155,051	$155,051	$155,051	$155,051	$155,051	$155,051
Economic Development Activity	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000
Debt Service - Existing	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096
New Debt Svce.- (Tennis Ctr. Expansion)*	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101
Total Funding Requirement:	**$501,277**	**$501,277**	**$501,277**	**$501,277**	**$501,277**	**$501,277**	**$501,277**	**$501,277**	**$501,277**	**$501,277**
Percent of total tax collections:	**53.33%**	**53.33%**	**53.33%**	**53.33%**	**53.33%**	**53.33%**	**53.33%**	**53.33%**	**53.33%**	**53.33%**
Portion of 5%:	**2.67%**	**2.67%**	**2.67%**	**2.67%**	**2.67%**	**2.67%**	**2.67%**	**2.67%**	**2.67%**	**2.67%**
PTC Airport Authority										
Construction Loan	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230
Bank Note	$25,438	$25,438	$25,438	$25,438	$25,438					
Eastern Aviation Fuels Loan	$18,000	$18,000	$7,608							
Total Funding Requirement:	**$189,668**	**$189,668**	**$179,276**	**$171,668**	**$171,668**	**$146,230**	**$146,230**	**$146,230**	**$146,230**	**$146,230**
Percent of total tax collections:	**20.18%**	**20.18%**	**19.07%**	**18.26%**	**18.26%**	**15.56%**	**15.56%**	**15.56%**	**15.56%**	**15.56%**
Portion of 5%:	**1.01%**	**1.01%**	**0.95%**	**0.91%**	**0.91%**	**0.78%**	**0.78%**	**0.78%**	**0.78%**	**0.78%**
City of Peachtree City										
Remaining portion of tax:	**$249,015**	**$249,015**	**$259,407**	**$267,015**	**$267,015**	**$292,453**	**$292,453**	**$292,453**	**$292,453**	**$292,453**
Percent of total tax collections:	**26.49%**	**26.49%**	**27.60%**	**28.41%**	**28.41%**	**31.11%**	**31.11%**	**31.11%**	**31.11%**	**31.11%**
Portion of 5%:	**1.32%**	**1.32%**	**1.38%**	**1.42%**	**1.42%**	**1.56%**	**1.56%**	**1.56%**	**1.56%**	**1.56%**
	100.00%									
	5.00%									

*** This debt service amount was estimated based upon a $2.4 million dollar loan, with a 15 year maturity and an apy of 5.5%**

City of Peachtree City
5% Hotel/Motel Tax Analysis
Distribution to PTC Airport & Development Authorities

Current estimate at 3% level: $563,976
Adjusted estimate at 5% level: $939,960

Allocation of tax collections:	FY2002	FY2003	FY2004	FY2005	FY2006	FY2007	FY2008	FY2009	FY2010	FY2011
PTC Development Authority										
Amphitheater Supplement	$22,029	$16,522	$11,015	$5,507	$0	$0	$0	$0	$0	$0
Tennis Center Supplement	$155,051	$116,288	$77,526	$38,763	$0	$0	$0	$0	$0	$0
Economic Development Activity	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000
Debt Service - Existing	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096
New Debt Svce.- (Tennis Ctr. Expansion)*	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101
Total Funding Requirement:	**$501,277**	**$457,007**	**$412,737**	**$368,467**	**$324,197**	**$324,197**	**$324,197**	**$324,197**	**$324,197**	**$324,197**
Percent of total tax collections:	53.33%	48.62%	43.91%	39.20%	34.49%	34.49%	34.49%	34.49%	34.49%	34.49%
Portion of 5%:	2.67%	2.43%	2.20%	1.96%	1.72%	1.72%	1.72%	1.72%	1.72%	1.72%
PTC Airport Authority										
Construction Loan	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230
Bank Note	$25,438	$25,438	$25,438	$25,438	$25,438					
Eastern Aviation Fuels Loan	$18,000	$18,000	$7,608							
Total Funding Requirement:	**$189,668**	**$189,668**	**$179,276**	**$171,668**	**$171,668**	**$146,230**	**$146,230**	**$146,230**	**$146,230**	**$146,230**
Percent of total tax collections:	20.18%	20.18%	19.07%	18.26%	18.26%	15.56%	15.56%	15.56%	15.56%	15.56%
Portion of 5%:	1.01%	1.01%	0.95%	0.91%	0.91%	0.78%	0.78%	0.78%	0.78%	0.78%
City of Peachtree City										
Remaining portion of tax:	**$249,015**	**$293,285**	**$347,947**	**$399,825**	**$444,095**	**$469,533**	**$469,533**	**$469,533**	**$469,533**	**$469,533**
Percent of total tax collections:	26.49%	31.20%	37.02%	42.54%	47.25%	49.95%	49.95%	49.95%	49.95%	49.95%
Portion of 5%:	1.32%	1.56%	1.85%	2.13%	2.36%	2.50%	2.50%	2.50%	2.50%	2.50%
	100.00%									
	5.00%									

*** This debt service amount was estimated based upon a $2.4 million dollar loan, with a 15 year maturity and an apy of 5.5%**

Encl. E – Drake Field Acquisition

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council**

FROM: **City Manager**

DATE: **February 23, 2001**

SUBJECT: **Drake Field Property Acquisition**

Council, as you may recall, when this matter was discussed with you during an Executive Session meeting in January, staff felt that the millage rate for FY 2002 and 2003 would have to be increased .2 mills in order to generate the $250,000 needed each of these two years to pay off the loan. I just want to be clear with Council on this matter at this time so that there are no surprises when setting the millage rates for these two fiscal years.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **Jim Basinger, City Manager** JB

FROM: **Paul Salvatore, Director of Financial Services** P.S.

DATE: **February 23, 2001**

SUBJECT: **Drake Field Property Acquisition**

The attached memo from the City manager describes a plan to purchase the subject property at a price of $1,250,000. The plan involves purchase of the property by the Peachtree City Development Authority, primarily via debt financing, and subsequent retirement of the debt by the city. Below is a summary of the city's three-year plan for funding this property acquisition:

Land Acquisition Fund:		$160,000
Greenspace Program Funds:		
FY2001 Grant	$250,000	
FY2002 Grant	$250,000	
FY2003 Grant	$250,000	
Total Greenspace Program:		$750,000
General Fund Revenue:		
FY2002 Ad Valorem Tax (.2 mil)	$225,000	
FY2003 Ad Valorem Tax (.2 mil)	$225,000	
Total General Fund Revenue:		$450,000
Total Funding Sources:		**$1,360,000**

The total funding sources of $1,360,000 is expected to cover the cost of the land ($1,250,000) plus an estimated $110,000 to cover the cost of estimated interest expense that will accrue on the authority's loan. The loan proceeds of $1,090,000 plus the $160,000 in our land acquisition fund will be used to pay for the land initially, and the other fund sources described above will be used to pay down the debt. The authority intends to use a competitive bid process on the loan in order to achieve the best interest rate for the city, once a contract for the sale of the property has been executed.

Members of the Peachtree City Development Authority and City staff will be prepared to answer any questions you may have concerning the Drake Field property acquisition at retreat.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council**

FROM: **City Manager**

DATE: **January 18, 2001**

SUBJECT: **Acquisition of Drake Field Property**

As you know, Pathway Communities has offered to sell the City the Drake Field property for a price of $1,250,000. The City Attorney contracted with WCS Realty Appraisal Service to appraise the property. The firm set the market value of the property at $1,314,000 (See Attachment 1).

Mayor Lenox has drafted the attached program for acquiring the property through the Development Authority (See Attachment 2). Basically, the program proposes funding the purchase first by the City loaning the Development Authority the $160,000 reserved for Land Acquisition. Next, the Development Authority borrows the additional $1,090,000 needed to purchase the property. Next, the City would pay the Development Authority the three installments (each approximately $250,000) of Greenspace Funds. Finally, the City Council would designate approximately .20 mills for the acquisition in 2001 and 2002 that would generate approximately $225,000 each year. This program will enable the City to purchase the property from the Development Authority over a three-year period, including the interest costs incurred by the Authority, and take full advantage of the Greenspace funds.

As a fallback position to the Mayor's proposed program, the Council does have adequate funds in the Self Insurance Fund and the Council Contingency Fund to purchase the property. As you know, Council has purchased liability insurance to cover major claims and lawsuits, which reduces the need for use of monies in the Self Insurance Fund.

Staff recommends approval of the purchase of the property as proposed in the attached program.

Cc: Director Financial Services

WCS Realty Appraisal Service
14 Eastbrook Bend, Suite 103
Peachtree City, Georgia 30269
Phone: (770) 631 8783 FAX: (770) 631 9390

January 2, 2001

Mr. Richard P. Lindsey, Attorney
400 Westpark Court, Ste. 200
Peachtree City, Ga. 30269

Property: **10+ Acres Hwy. 54, Adjoining Peachtree City's Municipal Building Property and Frontage on Lake Peachtree.**
Peachtree City, Georgia
File #COM200426L

In accordance with your request, I have prepared a **Summary Report** of the real property, located as shown above. The purpose of the report is to estimate the Market Value of the property described in the body of the report.

Enclosed please find the Summary Report which describes certain data gathered during the investigation of the property; the methods of approach and reasoning in the valuation of the various physical and economic factors of the subject property.

An inspection of the property and a study of pertinent factors, including valuation trends and an analysis of neighborhood data, leads me to the conclusion that the market value, as of January 2, 2001, was in the order of:

ONE MILLION THREE HUNDRED AND FOURTEEN THOUSAND DOLLARS
($1,314,000.00)

The opinion of value expressed herein is contingent on the Limiting Conditions attached to this report.

It has been a pleasure to assist you; if I may be of further assistance, please let me know.

Date of Appraisal: 01/02/2001

Respectfully submitted.

WCS Realty Appraisal Service

Wm. C. Smith, ASA, GAA
Ga. General Certification #C00941

(Corrected copy)

Attachment 2

Drake Field Acquisition Program

February 15, 2001	City loans $160,000 in land acquisition funds to the Development Authority (DA). DA contracts with Pathway to purchase land for $1,250,000 with closing on 10/15/01.
August 2001	City receives $250,000 in Green Space funds. Holds for planned acquisition of part of Drake Field.
October 15, 2001	DA borrows $1,090,000 from PNB and closes on Drake Field purchase. DA subdivides land into three parcels.
November 1, 2001	City buys first parcel from DA for $410,000 ($250/Green Space and $160/Land Acquisition). DA uses $250,000 to pay down PNB loan – balance of $840,000.
November 1, 2001	Council sets millage and includes .20 mills set aside for land acquisition. Millage yields $225,000 ± - leaves balance of budget intact.
August 2002	City receives $250,000 Green Space Grant and combines with $225,000 special millage money to buy parcel 2 from DA for $475,000.
November 2002	Same as November 2001 – land acquisition millage of .20 mills.
August 2003	Final Green Space Grant of $250,000 plus special millage used to acquire final parcel - #3 – from DA at a cost of $475,000. Final price adjusted to cover interest cost to DA through life of loan from PNB.

Advantages

1) Meets requirements of Green Space Program that money there under be used to acquire" new" land.
2) Maintain integrity of City budget at a time when dollars are tight.
3) Can and should be publicly presented during millage rate hearings as a major opportunity and accomplishment by the City.
4) Land could be "leased" from DA prior to public ownership to permit continued public use and/or improvement.
5) Allows for full payment to Pathway in 2001 – a requirement of theirs at this price.

Encl. F – Financial Policies

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **Jim Basinger, City Manager**

FROM: **Paul Salvatore, Director of Financial Services** P.S.

DATE: **February 9, 2001**

SUBJECT: **Financial Policies**

Although the City currently has policies in effect that address our accounting controls and investment practices, Council may wish to consider expanding our policy statements to include several other aspects of financial planning and management. To avoid difficulties that may be posed by lack of prior agreement on policy, it would be useful to develop specific, agreed upon policies as the basis for our routine financial practices. Such policies would also provide a standard of financial performance that both Council and staff have agreed upon and endorsed. Following is an outline of some additional policy issues that should be considered for adoption:

1. **Debt Policies**
   - What is the maximum long-term debt burden that the city will incur?
   - What is the mix of debt versus current revenues for financing capital improvements?
   - How will debt proceeds be used?
   - Under what conditions will short-term debt be used?

2. **Revenue Policies**
   - How frequently should service charges be reviewed?
   - How much change in the property tax rate is acceptable in a given year?
   - How will one-time revenues, such as grants or tax windfalls be used?

3. **Operating Budget Policies**
   - What *kinds* of budget reserves should be maintained?
   - What *levels* of reserve should be maintained, and what are the guidelines for withdrawal?
   - What constitutes a balanced budget (including use of reserves and prior year surplus)?
   - Who is responsible for budget preparation, and what are the critical tasks?
   - How comprehensive is the budget, and what funds should be included?

4. Budget Implementation Policies

- What policies should govern transfer of money across accounts and funds?
- When should staff be empowered to prevent Council-approved spending?
- What are the guidelines for transfers between funds?

As I am sure you are aware, the city has received the Government Finance Officer's Association (GFOA) Award for Excellence in Financial Reporting for the city's Comprehensive Annual Financial Report (CAFR). GFOA also has an award program for Distinguished Budget Presentation – an award program that the city has not yet participated in. As part of the criteria used to recognize governments with distinguished budgets, the GFOA recommends that each budget document include "a coherent statement of budgetary policies". In addition to providing the primary benefits described at the beginning of this memo, the adoption of such financial policies would be a step towards achieving national recognition for best practices in financial administration.

With Council's consent, staff will proceed with preparing draft policies for Council to review, and take action on at future Council meetings.

Encl. G – Review of 2001 Construction Projects

STATUS OF CONSTRUCTION PROJECTS

TRANSPORTATION PROJECTS:

(1) SR-54 Widening Project

(2) SR-74 Widening Project

(3) TDK Boulevard Extension Project

(4) Sumner Road Improvements

(5) Holly Grove Church Road Project

(6) SR-54/Northlake Dr. Intersection Improvements

(7) SR-54/Flat Creek Road Signalization Project

(8) SR-74/Kedron Drive Signalization Project

(9) Huddleston / Dividend Intersection Improvements

(10) Flat Creek Multi-Use Bridge Project

RECREATION PROJECTS:

(11) Riley Track & Football Field Project

(12) Multi-purpose Rink @ Kedron Project

(13) Gathering Place Expansion Project

(14) Library Expansion Project

(15) Gerald Reed Memorial Park Project

MISCELLANEOUS PROJECTS:

(16) New Police Station Project

(18) Smoke/Burn Building Project

(19) Neely Fire Station Renovation Project

(20) City Hall Renovation Project

(21) Public Works Building Renovation Project

(22) Satellite Auto Shop Project

(23) Recycling Center Project

PROJECT STATUS REPORT

SR-54 WIDENING PROJECT

as of March 12, 2001

Project Description: Widen Highways 54 and 34 to 4-lane median-divided highway. Rebuild bridges at Line Creek and CSX Railroad.

Project Location: SR-74 to SR-154 in Coweta County.

Designer(s): Presnell - GDOT Consultant.

Contractor(s): N/A.

Construction Status

Start Date: FY 2003.

Estimated Completion Date: 2005.

Percent Complete: 0

Narrative Description of Status: Preliminary engineering will be completed in April of this year. Right-of-way acquisition will begin at that time and take most of the following 15 months to complete. Construction funds will be available in July 2002. GDOT has authorized a median cut at Huddleston Drive based upon traffic modeling results.

Cost Status

Original Program: $ 8,979,000 for construction.

Current Budget: $ 6,000,000 for construction.
$ 1,806,000 for right-of-way acquisition.

Changes:

Finalized:

Pending:

Reasons for Modifications: None.

PROJECT STATUS REPORT

SR-74 WIDENING PROJECT

as of March 12, 2001

Project Description: Widen Highway 74 to 6-lane and 4-lane median-divided highway.

Project Location: Westpark Drive to SR-85.

Designer(s): GA DOT.

Contractor(s): N/A.

Construction Status

Start Date: FY 2004.

Estimated Completion Date: 2007.

Percent Complete: 0

Narrative Description of Status: Although this project is not listed for construction within the 3-year scope of the TIP, it is listed for construction in FY2004 in the *Regional Transportation Plan* (RTP). Preliminary engineering and right-of-way acquisition will be funded in FY2001 when the TIP is approved in March of this year.

Cost Status

Original Program: $ 5,079,000 for right-of-way.
$ 8,199,000 for construction.

Current Budget: $13,278,000

Changes:

Finalized:

Pending:

Reasons for Modifications: None.

PROJECT STATUS REPORT

TDK BOULEVARD EXTENSION PROJECT

as of March 12, 2001

Project Description: This project consists of the design and construction of a roadway to connect Dividend Drive in Peachtree City with McIntosh Trail in Coweta County. The new road will be approximately 1.6 miles in length, involve a bridge over Line Creek, and follow an alignment just north of the airport runway in the industrial park.

Project Location: From TDK Boulevard at the water treatment plant to McIntosh Trail in Coweta County.

Designer: Unknown.

Contractor: Unknown.

Construction Status

Start Date: March 2001.

Completion Date: Fall 2002.

Percent Complete: 0

Narrative Description of Status: A design firm is being selected and the concept plan is being developed to establish an alignment amenable to all parties involved.

Cost Status

Original Program: ***DESIGN:*** $ 300,000
CONSTRUCTION: $ 3,000,000

Current Budget: ***DESIGN:*** $ 325,000
CONSTRUCTION: $ 4,600,000

Changes:

Finalized: Changes in the design cost include:

Cultural Resources Survey	*$18,890*
Biological Assessment	*$5,155*

Pending:

Reasons for Modifications: The modifications to the design cost were to achieve compliance with all federal and state environmental regulations. The cost estimate has been revised upward as more design information has become available.

PROJECT STATUS REPORT

SUMNER ROAD IMPROVEMENTS

as of March 12, 2001

Project Description: Upgrade and pave existing gravel road. Establish the road as a scenic road by applying appropriate design standards to enhance the intrinsic qualities of the corridor.

Project Location: Sumner Road from Wellborn Drive to Smokerise Point.

Designer: Jefferson Consultants.

Contractor: McCoy Grading.

Construction Status

Start Date: March 2001.

Estimated Completion Date: August 2001.

Percent Complete: 5

Narrative Description of Status: Clearing and grading work have begun. Construction is expected to take from four to six months.

Cost Status

Original Program: $ 203,190

Current Budget: $ 278,640

Changes:

Finalized:

Pending: Some additional landscaping may be required.

Reasons for Modifications: The construction costs for the project were over budget. Landscaping was added during the right-of-way acquisition.

PROJECT STATUS REPORT

HOLLY GROVE CHURCH ROAD PROJECT

as of March 12, 2001

Project Description: Pave approximately 650 feet of gravel surfaced road.

Project Location: From Holly Grove A.M.E. Church to Robinson Road.

Designer: Ewing Engineering Co.

Contractor: McCoy Grading.

Construction Status

Start Date: March 2000.

Estimated Completion Date: April 2001.

Percent Complete: 95

Narrative Description of Status: Construction is complete. Entrance improvements and landscaping are currently being completed.

Cost Status

Original Program: $ 50,000

Current Budget: $ 110,872

Changes:

Finalized: None.

Pending: None.

Reasons for Modifications: Changes in the scope of this project were in response to the expressed desires of the Holly Grove Church and Preserve residents to restrict cut-through traffic and still maintain access from both directions.

PROJECT STATUS REPORT

SR-54/NORTHLAKE DR. INTERSECTION IMPROVMENTS

as of March 12, 2001

Project Description: Replace aging signal poles at the intersection of SR-54 and Willowbend/Northlake. GA DOT identified corrosion on the inside of the poles during the SR-54 widening and subsequent relocation of the poles.

Project Location: Intersection of SR-54 and Willowbend/Northlake Dr.

Designer: City Engineering Department.

Contractor(s): Atcheson Electrical Contractors.

Construction Status

Start Date: April 2000.

Estimated Completion Date: March 2001.

Percent Complete: 80

Narrative Description of Status: The mast arms have been removed and are being reconditioned. Due to the constraints of the intersection, the existing poles and mast arms will be reused to preclude the need to bore the intersection for wiring. Some cost savings will be realized as a result.

Cost Status

Original Program: $ 24,278

Current Budget: $ 43,013

Changes:

Finalized:

Pending: A credit is anticipated for reuse of the existing poles and mast arms.

Reasons for Modifications: GDOT required additional signal work at the intersection.

PROJECT STATUS REPORT

SR-54/FLAT CREEK ROAD SIGNALIZATION PROJECT

as of March 12, 2001

Project Description: This project consists of the installation of a stop and go traffic signal. No other lane improvements will be associated with this project.

Project Location: Intersection of SR-54 and Flat Creek Road.

Designer: GDOT & City Engineering Department.

Contractor(s): Atcheson Electrical Contractors.

Construction Status

Start Date: April 2000.

Estimated Completion Date: March 2001.

Percent Complete: 95

Narrative Description of Status: The signal poles and equipment are in place and operational. A final inspection from GDOT is pending.

Cost Status

Original Program: $ 64,000

Current Budget: $ 54,636

Changes:

Finalized: None.

Pending: None.

Reasons for Modifications: GDOT supplied some of the materials at no cost to the City.

PROJECT STATUS REPORT

SR-74/KEDRON DRIVE NORTH SIGNALIZATION PROJECT

as of March 12, 2001

Project Description: This project consists of the installation of a stop and go traffic signal and some minor lane improvements.

Project Location: Intersection of SR-74 and Kedron Drive North.

Designer: StreetSmarts/Developer.

Contractor(s): Baldwin Paving, Atcheson Electrical Contractors.

Construction Status

Start Date: April 2001.

Completion Date: August 2001.

Percent Complete: 0

Narrative Description of Status: Coordinating with the developer, GDOT, and contractors to proceed with construction. City and developer are funding equal shares of this project's cost.

Cost Status

Original Program: $ 45,000 *(Estimated City Share)*

Current Budget: $59,119.81

Changes:

Finalized:

Pending:

Reasons for Modifications: Some lane improvements were required by GDOT in order to permit the signal installation. Dedicated left-turn lanes are to be constructed on Kedron Drive from both directions.

PROJECT STATUS REPORT

HUDDLESTON DRIVE / DIVIDEND DRIVE INTERSECTION IMPROVEMENTS PROJECT

as of March 12, 2001

Project Description: Realign Huddleston Drive to intersect Paschall Road at Dividend Drive.

Project Location: Paschall Road / Huddleston Drive / Dividend Drive.

Designer: Wolverton & Associates

Contractor(s): Unknown.

Construction Status

Start Date: October 2002.

Estimated Completion Date: July 2003.

Percent Complete: 0

Narrative Description of Status: Surveying is complete. Preliminary plans will be prepared once the right-of-way acquisition can be authorized.

Cost Status

Original Program: $ 150,000 *(funded through ARC-construction only)*

Current Budget: $ 292,000

Changes:

Finalized:

Pending:

Reasons for Modifications: This project's budget was established in 1996 for earlier implementation. The current budget represents the project cost in FY 2003.

PROJECT STATUS REPORT

FLAT CREEK MULTI-USE BRIDGE PROJECT

as of March 12, 2001

Project Description: Design and construct a multi-use bridge over Flat Creek connecting the industrial park with the neighborhoods of Braelinn Village.

Project Location: West of Cooper Circle, east of Morallion Hills Subdivsion.

Designer: Unknown.

Contractor(s): Unknown.

Construction Status

Start Date: March 2001.

Estimated Completion Date: February 2002.

Percent Complete: 0

Narrative Description of Status: RFP has been sent out for the design and engineering.

Cost Status

Original Program: $ 60,000

Current Budget:

Changes:

Finalized:

Pending:

Reasons for Modifications:

PROJECT STATUS REPORT

RILEY TRACK & FOOTBALL FIELD PROJECT

as of March 12, 2001

Project Description: Construct improvements to include regrading existing football field, install irrigation and 6-lane running track.

Project Location: Riley Field Recreational Complex on Wisdom Road.

Designer: PRAD Group.

Contractor(s):

Construction Status

Start Date: November 2000

Estimated Completion Date: June 2001

Percent Complete: 0

Narrative Description of Status: Upon completion of the design work, the project was bid out to construction contractors in January of this year. Unfortunately, of the eight bids received, not one of them was within budget. As such, all of the bids were thrown out, the project scope revised to meet the constraints of the budget, and re-bid as a design-build project. Project is currently under construction.

Cost Status

Original Program: $ 350,000

Current Budget: $ 369,930

Changes:

Finalized: Add field events area $ 19,930

Pending:

Reasons for Modifications:

PROJECT STATUS REPORT

MULTI-PURPOSE RINK @ KEDRON PROJECT

as of March 12, 2001

Project Description: Construct a 30,000 square foot covered rink for use as a roller hockey, basketball, and general community activity.

Project Location: Kedron Aquatics & Fieldhouse Complex on Kedron Drive.

Designer: Roy Ashley & Assoc.

Contractor(s): Unknown.

Construction Status

Start Date: April 2001.

Estimated Completion Date: December 2001.

Percent Complete: 0

Narrative Description of Status: The project has just been re-bid. The bids are being evaluated.

Cost Status

Original Program: $ 500,000

Current Budget: $ 500,000

Changes:

Finalized:

Pending:

Reasons for Modifications:

PROJECT STATUS REPORT

GATHERING PLACE EXPANSION PROJECT

as of March 12, 2001

Project Description: Expand the Gathering Place Facility by 1500 SF to provide projects and training rooms.

Project Location: McIntosh Trail.

Designer: Cobb & Assoc.

Contractor(s): Unknown.

Construction Status

Start Date: March 2001.

Estimated Completion Date: March 2002.

Percent Complete: 0

Narrative Description of Status: A conceptual plan is being prepared.

Cost Status

Original Program: $ 249,251

Current Budget:

Changes:

Finalized:

Pending:

Reasons for Modifications:

PROJECT STATUS REPORT

LIBRARY EXPANSION

as of March 19, 2001

Project Description: Design and construct a 10,000 SF expansion to the children's section of the library to provide additional shelving, storage and program space.

Project Location: Municipal Complex.

Designer: Unknown.

Contractor(s): Unknown.

Construction Status

Start Date: FY 2002.

Estimated Completion Date: December 2002.

Percent Complete: 0

Narrative Description of Status: The concept plan is complete. A formal submittal has been made to the state for possible construction funding. Project is funded for construction in FY2002 and FY2003.

Cost Status

Original Program: $ 20,000 - Conceptual Design
$ 262,063 - Two phase of construction

Current Budget:

Changes:

Finalized:

Pending:

Reasons for Modifications:

PROJECT STATUS REPORT

GERALD REED MEMORIAL PARK PROJECT

as of March 12, 2001

Project Description: Design and construct site modifications to create a passive park memorializing Gerald Reed.

Project Location: Paschall Road / SR-74.

Designer: Unknown.

Contractor(s): Unknown.

Construction Status

Start Date: March 2001.

Estimated Completion Date: March 2002.

Percent Complete: 5

Narrative Description of Status: Demolition is scheduled to begin this month. Design development is in progress.

Cost Status

Original Program: $ 30,000

Current Budget:

Changes:

Finalized:

Pending:

Reasons for Modifications:

PROJECT STATUS REPORT

NEW POLICE STATION PROJECT

as of March 12, 2001

Project Description: Construct a new 14,000 square foot municipal building for use by the Police Department as their new headquarters per 1999 Peachtree City Facilities Plan.

Project Location: SR-74 South in front of WASA's Flat Creek Treatment Plant (350 Highway 74 South).

Designer: Cobb & Associates, Architects.

Contractor(s): Leslie Contracting.

Construction Status

Start Date: May 2000.

Estimated Completion Date: March 2001.

Percent Complete: 95

Narrative Description of Status: The project is in the final stages of construction. Landscaping and signs are being installed. Punch list items are being corrected.

Cost Status

Original Program: $ 2,216,000

Current Budget: $ 2,216,000

Changes:

Finalized:

Pending:

Reasons for Modifications:

PROJECT STATUS REPORT

SMOKE & BURN TRAINING BUILDING PROJECT

as of March 12, 2001

Project Description: Construct a structural precast concrete building for use by the fire department during smoke and fire training exercises.

Project Location: Paschall Road at Clover Green.

Designer: Cobb & Associates.

Contractor(s): Unknown.

Construction Status

Start Date: June 2001.

Estimated Completion Date: January 2002.

Percent Complete: 0

Narrative Description of Status: Contract documents are complete and the project is ready for bidding.

Cost Status

Original Program: $ 149,200

Current Budget: $ 350,000

Changes:

Finalized: Increased design program.

Pending:

Reasons for Modifications: As understanding of the departments training needs and esoteric qualities needed in a burn building unfolded during design development, the project budget had to be revised accordingly.

PROJECT STATUS REPORT

NEELY FIRE STATION RENOVATION PROJECT

as of March 12, 2001

Project Description: Construct improvements to the existing Neely Fire Station to accommodate additional personnel. Renovations to the existing living quarters and training room.

Project Location: Peachtree Parkway North of SR-54.

Designer: Unknown.

Contractor(s): Unknown.

Construction Status

Start Date: September 2001.

Estimated Completion Date: May 2002.

Percent Complete: 0

Narrative Description of Status: The program for this project, which includes both the scope and the costs are being re-evaluated to better reflect the budget requirements and the needs of the department.

Cost Status

Original Program: $ 99,645.00

Current Budget: $ 99,645.00

Changes:

Finalized:

Pending:

Reasons for Modifications:

PROJECT STATUS REPORT

CITY HALL RENOVATION PROJECT

as of March 12, 2001

Project Description: Design and construct improvements to City Hall to accommodate the transfer of the Developmental Services Division to the first floor as well as provide a more efficient allocation of space upstairs.

Project Location: Municipal Complex.

Designer: Unknown.

Contractor(s): Unknown.

Construction Status

Start Date: April 2001.

Estimated Completion Date: August 2001.

Percent Complete: 0

Narrative Description of Status: The project is nearing the end of the design development phase. Construction of the renovations is expected to be completed in stages to accommodate concurrent use.

Cost Status

Original Program: $ 234,532

Current Budget:

Changes:

Finalized:

Pending:

Reasons for Modifications:

PROJECT STATUS REPORT

PUBLIC WORKS BUILDING RENOVATION PROJECT

as of March 12, 2001

Project Description: Design and construct improvements to the Public Works Building to accommodate the transfer out of the Building Department.

Project Location: Public Works Compound on McIntosh Trail.

Designer: Unknown.

Contractor(s): Unknown.

Construction Status

Start Date: November 2001.

Estimated Completion Date: March 2002.

Percent Complete: 0

Narrative Description of Status: Design development will be finalized once the Building Department moves to City Hall.

Cost Status

Original Program: $ 234,532.

Current Budget:

Changes:

Finalized:

Pending:

Reasons for Modifications:

PROJECT STATUS REPORT

SATELLITE AUTO SHOP PROJECT

as of March 12, 2001

Project Description: Design and construct a new 2-bay, 3,600 SF auto service facility.

Project Location: 350 Highway 74 South (Adjacent to new Police Station).

Designer: Unknown.

Contractor(s): Unknown.

Construction Status

Start Date: August 2001.

Estimated Completion Date: March 2002.

Percent Complete: 0

Narrative Description of Status: An RFP has been sent out for the design work.

Cost Status

Original Program: $ 245,000

Current Budget:

Changes:

Finalized:

Pending:

Reasons for Modifications:

PROJECT STATUS REPORT

RECYCLING CENTER PROJECT

as of March 12, 2001

Project Description: Construct a new mulching and recycling center to replace current site at Rockaway Road.

Project Location: Unknown.

Designer: Unknown.

Contractor(s): Unknown.

Construction Status

Start Date: June 2001.

Estimated Completion Date: December 2001.

Percent Complete: 0

Narrative Description of Status: A site has yet to be determined for the facility. The grant expires in June of this year and cannot be extended.

Cost Status

Original Program: $ 160,000 *(funded through ARC-construction only)*

Current Budget:

Changes:

Finalized:

Pending:

Reasons for Modifications:

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **Jim Basinger, City Manager** JB

FROM: **Paul Salvatore, Director of Financial Services** P.S.

DATE: **January 23, 2001**

SUBJECT: **FY2002 Five-Year Staff Plan**

Enclosed for your review is the Five-Year Staff Plan for fiscal years 2002 through 2006. This document has served as the basis for the development of the city's operating and capital budgets over the past decade. The plan includes a detailed listing of all equipment, facilities, personnel and vehicles that staff anticipates a need for over the next five years. The plan also includes a summary section, broken down by Division, and the four categories described above. It is also sub-divided by Operating Budget and Public Improvement Program categories.

At this time, staff is not requesting that Council take any action on this plan. It is merely to be used as an informational tool to assist in the budget and long-term planning processes. Staff will be glad to answer any questions you may have about this plan at the Retreat.

Attachments

Five-year Staff Plan

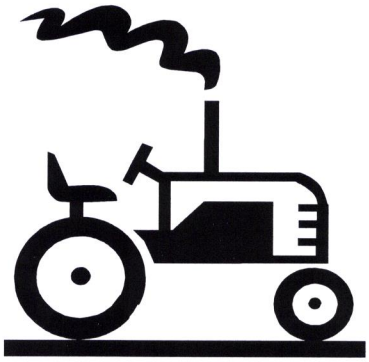
City of Peachtree City

FIVE-YEAR STAFF PLAN

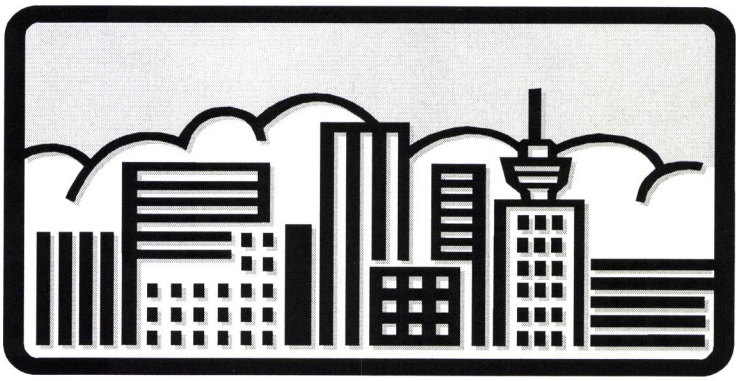
FY 2002-2006

2/8/2001

SUMMARY



Equipment



Facilities

Personnel

Equipment

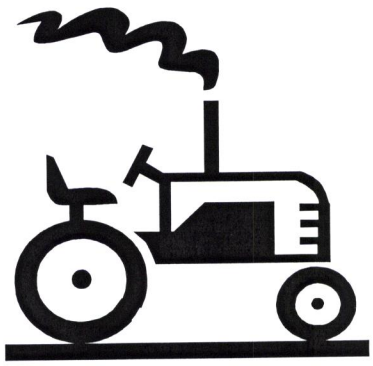
SUMMARY
FIVE YEAR STAFF PLAN
OPERATING BUDGET AND PUBLIC IMPROVEMENT PROGRAM

Type & Division	2002		2003		2004		2005		2006	
EQUIPMENT - Operating Budget										
Administrative Services Totals	$0		$0		$0		$0		$0	
Developmental Services Totals	$0		$0		$0		$0		$0	
Fire Services Division Totals	$110,522	18%	$109,997	31%	$14,834	4%	$22,711	4%	$2,883	1%
Police Services Division Totals	$0		$0		$0		$20,000	3%	$0	
Public Services Division Totals	$85,500	14%	$30,000	9%	$122,000	30%	$57,000	10%	$10,000	5%
Leisure Services Division Totals	$43,300	7%	$79,200	23%	$63,000	15%	$78,500	14%	$60,000	28%
Financial Services Division Totals	$0		$0		$0		$0		$0	
EQUIPMENT - Public Improvement Program										
Administrative Services Totals	$0		$0		$0		$0		$0	
Developmental Services Totals	$0		$0		$0		$0		$0	
Fire Services Division Totals	$0		$0		$25,000	6%	$34,729	6%	$0	
Police Services Division Totals	$0		$0		$0		$0		$0	
Public Services Division Totals	$112,000	18%	$60,000	17%	$100,000	24%	$290,000	51%	$75,000	34%
Leisure Services Division Totals	$25,000	4%	$0		$15,000	4%	$0		$0	
Financial Services Division Totals	$246,453	40%	$70,000	20%	$70,000	17%	$70,000	12%	$70,000	32%
Grand Totals:	**$622,775**	**100%**	**$349,197**	**100%**	**$409,834**	**100%**	**$572,940**	**100%**	**$217,883**	**100%**
FACILITIES - Operating Budget										
Administrative Services Totals	$0		$0		$0		$0		$0	
Developmental Services Totals	$0		$0		$0		$0		$0	
Fire Services Division Totals	$0		$0		$0		$0		$0	
Police Services Division Totals	$13,445	0%	$7,100	0%	$0		$0		$0	
Public Services Division Totals	$0		$0		$0		$0		$0	
Leisure Services Division Totals	$41,000	1%	$30,000	1%	$30,000	1%	$15,000	1%	$60,000	4%
Financial Services Division Totals	$0		$0		$0		$0		$0	
FACILITIES - Public Improvement Program										
Administrative Services Totals	$709,532	24%	$475,000	12%	$0		$0		$0	
Developmental Services Totals	$0		$0		$0		$0		$0	
Fire Services Division Totals	$483,329	16%	$969,654	25%	$374,200	18%	$0		$0	
Police Services Division Totals	$0		$0		$0		$0		$0	
Public Services Division Totals	$1,271,500	43%	$1,447,576	38%	$889,250	43%	$825,500	47%	$863,775	53%
Leisure Services Division Totals	$448,563	15%	$903,896	24%	$786,033	38%	$903,000	52%	$708,000	43%
Financial Services Division Totals	$0		$0		$0		$0		$0	
Grand Totals:	**$2,967,369**	**100%**	**$3,833,226**	**100%**	**$2,079,483**	**100%**	**$1,743,500**	**100%**	**$1,631,775**	**100%**
PERSONNEL - Operating Budget										
Administrative Services Totals	$0		$44,513	7%	$30,585	8%	$0		$0	
Developmental Services Totals	$0		$101,749	16%	$0		$0		$0	
Fire Services Division Totals	$45,000	42%	$262,557	42%	$181,610	47%	$168,461	59%	$122,201	41%
Police Services Division Totals	$0		$0		$0		$0		$0	
Public Services Division Totals	$33,961	32%	$81,624	13%	$76,899	20%	$92,823	32%	$49,717	17%
Leisure Services Division Totals	$27,232	26%	$83,977	14%	$99,490	26%	$24,371	9%	$129,221	43%
Financial Services Division Totals	$0		$44,513	7%	$0		$0		$0	
Grand Totals:	**$106,193**	**100%**	**$618,933**	**100%**	**$388,584**	**100%**	**$285,655**	**100%**	**$301,139**	**100%**
VEHICLES - Operating Budget										
Administrative Services Totals	$0		$27,000	2%	$0		$0		$0	
Developmental Services Totals	$21,000	2%	$21,000	1%	$0		$0		$0	
Fire Services Division Totals	$74,486	8%	$89,880	6%	$117,236	25%	$34,301	7%	$66,702	23%
Police Services Division Totals	$0		$25,000	2%	$0		$0		$0	
Public Services Division Totals	$69,500	7%	$44,000	3%	$73,500	16%	$24,750	5%	$76,500	26%
Leisure Services Division Totals	$41,000	4%	$62,000	4%	$63,000	13%	$21,000	4%	$42,000	14%
Financial Services Division Totals	$0		$0		$0		$0		$0	

SUMMARY
FIVE YEAR STAFF PLAN
OPERATING BUDGET AND PUBLIC IMPROVEMENT PROGRAM

Type & Division	2002		2003		2004		2005		2006	
VEHICLES - Public Improvement Program										
Administrative Services Totals	$0		$0		$0		$0		$0	
Developmental Services Totals	$0		$0		$0		$0		$0	
Fire Services Division Totals	$731,600	78%	$55,000	4%	$105,330	22%	$330,401	68%	$0	
Police Services Division Totals	$0		$1,026,000	72%	$0		$0		$0	
Public Services Division Totals	$0		$85,000	6%	$110,500	24%	$75,000	15%	$110,000	37%
Leisure Services Division Totals	$0		$0		$0		$0		$0	
Financial Services Division Totals	$0		$0		$0		$0		$0	
Grand Totals:	**$937,586**	**100%**	**$1,434,880**	**100%**	**$469,566**	**100%**	**$485,452**	**100%**	**$295,202**	**100%**
GRAND TOTALS - Operating Budget										
Administrative Services Totals	$0		$71,513	6%	$30,585	4%	$0		$0	
Developmental Services Totals	$21,000	3%	$122,749	11%	$0		$0		$0	
Fire Services Division Totals	$230,008	38%	$462,434	40%	$313,680	36%	$225,473	40%	$191,786	31%
Police Services Division Totals	$13,445	2%	$32,100	3%	$0		$20,000	4%	$0	
Public Services Division Totals	$188,961	31%	$155,624	14%	$272,399	31%	$174,573	31%	$136,217	22%
Leisure Services Division Totals	$152,532	25%	$255,177	22%	$255,490	29%	$138,871	25%	$291,221	47%
Financial Services Division Totals	$0		$44,513	4%	$0		$0		$0	
Grand Totals:	**$605,946**	**100%**	**$1,144,110**	**100%**	**$872,154**	**100%**	**$558,917**	**100%**	**$619,224**	**100%**
GRAND TOTALS - Public Improvement Program										
Administrative Services Totals	$709,532	18%	$475,000	9%	$0		$0		$0	
Developmental Services Totals	$0		$0		$0		$0		$0	
Fire Services Division Totals	$1,214,929	30%	$1,024,654	20%	$504,530	20%	$365,130	14%	$0	
Police Services Division Totals	$0		$1,026,000	20%	$0		$0		$0	
Public Services Division Totals	$1,383,500	34%	$1,592,576	31%	$1,099,750	44%	$1,190,500	47%	$1,048,775	57%
Leisure Services Division Totals	$473,563	12%	$903,896	18%	$801,033	32%	$903,000	36%	$708,000	39%
Financial Services Division Totals	$246,453	6%	$70,000	1%	$70,000	3%	$70,000	3%	$70,000	4%
Grand Totals:	**$4,027,977**	**100%**	**$5,092,126**	**100%**	**$2,475,313**	**100%**	**$2,528,630**	**100%**	**$1,826,775**	**100%**
GRAND TOTALS - Operating Budget & Public Improvement Program										
Administrative Services Totals	$709,532	15%	$546,513	9%	$30,585	1%	$0		$0	
Developmental Services Totals	$21,000	0%	$122,749	2%	$0		$0		$0	
Fire Services Division Totals	$1,444,937	31%	$1,487,088	24%	$818,210	24%	$590,603	19%	$191,786	8%
Police Services Division Totals	$13,445	0%	$1,058,100	17%	$0		$20,000	1%	$0	
Public Services Division Totals	$1,572,461	34%	$1,748,200	28%	$1,372,149	41%	$1,365,073	44%	$1,184,992	48%
Leisure Services Division Totals	$626,095	14%	$1,159,073	19%	$1,056,523	32%	$1,041,871	34%	$999,221	41%
Financial Services Division Totals	$246,453	5%	$114,513	2%	$70,000	2%	$70,000	2%	$70,000	3%
	$4,633,923	**100%**	**$6,236,236**	**100%**	**$3,347,467**	**100%**	**$3,087,547**	**100%**	**$2,445,999**	**100%**

EQUIPMENT



FIVE YEAR STAFF PLAN - EQUIPMENT
OPERATING BUDGET AND PUBLIC IMPROVEMENT PROGRAM

Division	Yr	Make	Model	PTC #	Age	2002	2003	2004	2005	2006
Administrative Services Division										
Operating Budget										
City Hall										
None										
Operating Budget Totals						**$0**	**$0**	**$0**	**$0**	**$0**
Public Improvement Program										
City Hall										
None										
Public Improvement Program Totals						**$0**	**$0**	**$0**	**$0**	**$0**
Administrative Services Totals						**$0**	**$0**	**$0**	**$0**	**$0**
Developmental Services Division										
Operating Budget										
Planning										
None										
Building										
None										
Engineering										
None										
Operating Budget Totals						**$0**	**$0**	**$0**	**$0**	**$0**
Public Improvement Program										
Planning										
None										
Building										
None										
Engineering										
None										
Public Improvement Program Totals						**$0**	**$0**	**$0**	**$0**	**$0**
Developmental Services Totals						**$0**	**$0**	**$0**	**$0**	**$0**
Public Safety Division										
Operating Budget										
Fire										
Rescue 8	1985	Dynam	Generator	2251	17					
Dive Team	1987	Onan	Generator	2261	15		N $4,300			
Generator Eng 85	1988	Dynam	Generator	2255	14					
Generator Eng 82	1994	Gillette	PF 10-6	2258	8					
Generator Eng 83	1990	Dynam	LLC4500E	2259	12					
Generator Eng 84	1994	Gillette	Generator	2254	8					
Generator Laadder 8	2000		Generator		2					
Haz Mat	1997	Dynam	Generator		5					
Haz Mat	1997	Pace Am	Trailer		5					
Ladder 8	1994	Partner	K-1200-02(Cutters)	2257	8					
Rescue 8	1994	Honda	Jaws Power Unit	2253	8					
Rescue 8	1998	Hurst	Jaws		4					
Rescue 8	1994	Tool	Cutter		7					
Tower 8	2001		Jaws			N $8,000				
Tower 8	2001		Cutter			N $5,300				
VHF Radios, Mobile		Motorola				N $6,800	N $4,280	$2,290 N	$4,165	
800 MHz Radio, Mobile		Motorola				N $13,000	N $7,490 N	$4,007 N	$7,964	
800 MHz Radio, Portable		Motorola				N $4,400	N $9,416 N	$5,037 N	$5,388 N	$2,883
Southern Linc		Motorola				N $1,206	N $2,534	N	$1,397	
EOC Crisis Management Software							N $10,000			
PEN Medical Computer System						N $3,300				
Dive Rescue Equipment						N $3,990	N $3,333 N	$3,500		
Technical Rescue Equipment						N $7,126				
Confined Space Equipment							N $16,033			
Digital Video Camera						N $4,800				
Fire Fighting Manifolds						N $6,600				
"Pry-Pen" penetrating nozzles						N $7,000				
Appliances & Equip-Train. Facil.							N $6,982			
SCBA Air Compressor		Eagle					N $23,400			

FIVE YEAR STAFF PLAN - EQUIPMENT
OPERATING BUDGET AND PUBLIC IMPROVEMENT PROGRAM

Division	Yr	Make	Model	PTC #	Age	2002	2003	2004	2005	2006
Computer - Laptop						N $17,500	N $7,000			
Computer - Desktop							N $4,400			
Wellness Center Equipment						N $12,900				
EMS										
AED						N $6,200	N $6,634		N $3,797	
ALS Skilltrainer							N $4,195			
LifPak Charger						N $2,400				
Fire Department Totals						**$110,522**	**$109,997**	**$14,834**	**$22,711**	**$2,883**
Police Department										
Traffic Monitor									$20,000	
Police Department Totals						**$0**	**$0**	**$0**	**$20,000**	**$0**
Operating Budget Totals						**$110,522**	**$109,997**	**$14,834**	**$42,711**	**$2,883**
Public Improvement Program										
Fire										
Thermal Imager								N $25,000		
EMS										
LifePak-10	1996		Replace with Life Pac-12		6				R $34,729	
LifePak-10	1996		Replace with Life Pac-12		6					
LifePak-11	1997				5					
LifePak-12	1998		Life Pac-12		4					
LifePak-12	1999		Life Pac-12		3					
LifePak-12	2000		Life Pac-12		1					
Fire Department Totals						**$0**	**$0**	**$25,000**	**$34,729**	**$0**
Police										
Digital Imaging Equipment										
Police Department Totals						**$0**	**$0**	**$0**	**$0**	**$0**
Public Improvement Program Totals						**$0**	**$0**	**$25,000**	**$34,729**	**$0**
Public Safety Services Totals						**$110,522**	**$109,997**	**$39,834**	**$77,440**	**$2,883**

Public Services Division

Operating Budget

Public Works

PW Crew	1983	Vermeer	1600 Brush Chipper	3401	18							
PW Crew	1986	Cushman	Turf Truckster	3812	15		$15,500					
PW Crew	1988	Chausse	Tack Distributor	3103	13			R $14,500				
PW Crew	1990	Vermeer	1250 Brush Chipper	3400	11				R $25,000			
PW Crew	1990	Signal	Traffic Controller	3402	11			R $7,500				
PW Crew	1992	Bobcat	753 Skid Loader	3810	9	R	$25,000					
PW Crew	1994	Bobcat	853 Skid Loader	3804	7				R $30,000			
PW Crew	1995	Hustler	4200 Turf Mower	3814	6	R	$16,000					
PW Crew	1995	Target	Pro 35 Street Saw	3127	6			R $8,000				
PW Crew	1996	Miller	MC-550 Curb Machine	3141	5						R	$10,000
PW Crew	1996	John Deere	5200 Tractor	3819	5				R $18,500			
PW Crew	1996	John Deere	5200 Tractor	3820	5				R $18,500			
PW Crew	1997	John Deere	5200 Tractor	3021	4					R $19,000		
PW Crew	1997	John Deere	5200 Tractor	3022	4					R $19,000		
PW Crew	1997	John Deere	5200 Tractor	3023	4					R $19,000		
PW Crew	1997	Ferri	TD-46 Hyd. Boom Mower	3824	4	R	$15,000					
PW Crew	1997	Bobcat	Asph./Conc. Cold Planer	3234	4				R $10,000			
PW Crew	1998	Cushman	Turf Truckster	3028	3							
PW Crew	1999	Hustler	Short Cut 1500 Turf Mower	3364	2							
PW Crew	1999	Alamo	A15-IV Flex Wing Mower	3399	2							
PW Crew	1999	New Holland	5610S	3825	2							
PW Crew	1999	Vermeer	TS3300 Tree Spade	3364	2							
PW Crew	2000	New Holland	3930 Tractor	3827	1							
PW Crew	2000	Turf Mower		3815	1							
Low Boy Trailer									N $20,000			
185 CFM Portable Diesel Air Compressor						N	$14,000					
Public Works Department Totals							**$85,500**	**$30,000**	**$122,000**	**$57,000**		**$10,000**
Operating Budget Totals							**$85,500**	**$30,000**	**$122,000**	**$57,000**		**$10,000**

Public Improvement Program

Public Works

FIVE YEAR STAFF PLAN - EQUIPMENT
OPERATING BUDGET AND PUBLIC IMPROVEMENT PROGRAM

Division	Yr	Make	Model	PTC #	Age		2002		2003		2004		2005		2006
PW Crew	1990	Bomag	BW120AD Roller	3803	11	R	$50,000								
PW Crew	1992	John Deere	410-D Backhoe	3801	9			R	$60,000						
PW Crew	1994	Elgin	Pelican P Street Sweeper	3805	7							R	$140,000		
PW Crew	1994	Champion	C80A Motor Grader	3806	7							R	$100,000		
PW Crew	1994	Lo Boy	L1000T Asphalt Paver	3807	7							R	$50,000		
PW Crew	1994	Caterpillar	IT18F Wheel Loader	3808	7					R	$100,000				
PW Crew	1996	Crafco	EZ-Pour-100 Crack Sealer	3128	5									R	$30,000
PW Crew	1996	Swr. Equip.	Trailer Mounted Sewer Jet	3140	5									R	$45,000
PW Crew	1998	Caterpillar	CB-224C Roller	3800	3										
PW Crew	2000	John Deere	555G Track Loader	3828	1										
Hydraulic Boom Excavator															
Compost Shredder						N	$62,000								
Public Works Department Totals							**$112,000**		**$60,000**		**$100,000**		**$290,000**		**$75,000**
Public Improvement Program Totals							**$112,000**		**$60,000**		**$100,000**		**$290,000**		**$75,000**
Public Services Division Totals							**$197,500**		**$90,000**		**$222,000**		**$347,000**		**$85,000**

Leisure Services Division

Operating Budget

Recreation

Rec Crew	1993	Toro	Pro 5000 Field Rake	5307	9	R	$13,000								
Rec Crew	1993	Ty-Crop	Top Dresser	5109	9					R	$19,000				
Rec Crew	1995	J-D	5200 (Tractor)	5310	7							R	$21,500		
Rec Crew	1995	Toro	Pro 5000 Field Rake	5308	7					R	13000				
Rec Crew	1996	Vac	Turf Vac 5000	5130	6			R	$16,200						
Rec Crew	1996	Toro	5 Gang Reel Mower	5128	6			R	$22,000						
Rec Crew	1998	J-D	6X4Gator	5315	3							R	$10,000		
Rec Crew	1999	Ford	CM224 4WD Turf Mower	5321	2									R	$21,000
Rec Crew	1999	Ford	CM224 4WD Turf Mower	5322	1									R	$21,000
Rec Crew	1998	Ransome	Bobcat Turf Mower	5316	3							R	$21,000		
Rec Crew	1998	Ex-Mark	Lazer Turf Mower	5314	3							R	$21,000		
Rec Crew	1997	Ford	CM224 4WD Turf Mower	5313	4					R	$21,000				
Rec Crew	1993	Ford	CM224 4WD Turf Mower	5302	8										
Rec Crew	1999	J-D	4X2Gator	5319	2									R	$10,000
Rec Crew	1996	Toro	Reel Master 2300-D	5312	5			R	$17,000						
Rec Crew	1991	Ford	3930 Tractor	5301	10										
Rec Crew	1995	J-D	935 Turf Mower	5311	6	R	$21,000								
Rec Crew			2 Equipment Trailer					N	$5,000	N	$5,000				
Rec Crew			4 Backpack Blowers			N	$2,800								
Rec Crew (4 new fields)			Infield Maintenance Vehicle					N	$13,000						
Rec Crew			2 Push Mowers			N	$500	N	$500						
Rec Crew			2 Edgers			N	$500	N	$500						
Rec Crew			Walk Behind Leaf Blower			N	$500								
Rec Crew			Equipment Trailers											R	$3,000

Kedron

Kedron Pools	1995	Pulsar	Chemical Balancing Units		6										
Recreation Department Totals							**$38,300**		**$74,200**		**$58,000**		**$73,500**		**$55,000**
Library															
Computers						**R**	**$5,000**	**R**	**$5,000**	**R**	**$5,000**	**R**	**$5,000**	**R**	**$5,000**
New Telephone System															
Operating Budget Totals							**$43,300**		**$79,200**		**$63,000**		**$78,500**		**$60,000**

Public Improvement Program

Recreation

Rec Crew			Rubber Tire Fork Lift			N	$25,000								
Kedron			Scissor Lift							N	$15,000				
Recreation Department Totals							**$25,000**		**$0**		**$15,000**		**$0**		**$0**
Public Improvement Program Totals							**$25,000**		**$0**		**$15,000**		**$0**		**$0**
Leisure Services Division Totals							**$68,300**		**$79,200**		**$78,000**		**$78,500**		**$60,000**

Financial Services Division

Operating Budget

FIVE YEAR STAFF PLAN - EQUIPMENT
OPERATING BUDGET AND PUBLIC IMPROVEMENT PROGRAM

Division	Yr	Make	Model	PTC #	Age	2002		2003		2004		2005	2006
Finance													
None													
Purchasing													
None													
Operating Budget Totals						**$0**		**$0**		**$0**		**$0**	**$0**
Public Improvement Program													
Finance													
Governmental Software Upgrade/Replacement													
Purchasing													
None													
Information Technology													
Geographic Information System (GIS)						N	$25,000	N	$25,000	N	$25,000	$25,000	$25,000
Information Systems Upgrade/Replacement						R	$71,453	R	$45,000	R	$45,000	$45,000	$45,000
Telephone System (City Hall/expandable)						N	$150,000						
Public Improvement Program Totals							**$246,453**		**$70,000**		**$70,000**	**$70,000**	**$70,000**
Financial Services Division Totals							**$246,453**		**$70,000**		**$70,000**	**$70,000**	**$70,000**
EQUIPMENT GRAND TOTALS							**$622,775**		**$349,197**		**$409,834**	**$572,940**	**$217,883**

FACILITIES

FIVE YEAR STAFF PLAN - FACILITIES
PUBLIC IMPROVEMENT PROGRAM

Division		2002		2003	2004	2005	2006
Administrative Services Division							
Operating Budget							
City Hall							
None							
Operating Budget Totals		**$0**		**$0**	**$0**	**$0**	**$0**
Public Improvement Program							
City Hall							
Facilities Plan Improvements	N	$234,532					
Drake Field Land Acquisition	N	$475,000	N	$475,000			
Public Improvement Program Totals		**$709,532**		**$475,000**	**$0**	**$0**	**$0**
Administrative Services Division Totals		**$709,532**		**$475,000**	**$0**	**$0**	**$0**
Developmental Services Division							
Operating Budget							
Planning							
None							
Building							
None							
Engineering							
None							
Operating Budget Totals		**$0**		**$0**	**$0**	**$0**	**$0**
Public Improvement Program							
Planning							
None							
Building							
None							
Engineering							
None							
Public Improvement Program Totals		**$0**		**$0**	**$0**	**$0**	**$0**
Developmental Services Division Totals		**$0**		**$0**	**$0**	**$0**	**$0**
Public Safety Division							
Operating Budget							
Fire							
None							
EMS							
None							
Fire Department Totals		**$0**		**$0**	**$0**	**$0**	**$0**

FIVE YEAR STAFF PLAN - FACILITIES
PUBLIC IMPROVEMENT PROGRAM

Division		2002		2003		2004	2005	2006
Police								
None								
Communications								
Rockaway Radio Receiver Upgrade								
Main Radio Tower Inspection & Maintenance	N	$13,445						
Crabapple Radio Receiver Upgrade			N	$7,100				
Police Department Totals		**$13,445**		**$7,100**		**$0**	**$0**	**$0**
Operating Budget Totals		**$13,445**		**$7,100**		**$0**	**$0**	**$0**
Public Improvement Program								
Fire								
Smoke & Burn Building	N	$245,000	N	$13,125				
West Side Fire Station			N	$800,000				
Training Facility Storage	N	$20,000						
Pump Testing/Training Facility	N		N	$20,000				
Fire Training Tower					N	$352,800		
Neely Station Improvements	N	$165,000						
Weber Station Storage & Front Driveway Improvements			N	$57,000				
Satterthwaite Station Storage					N	$21,400		
Master Generator Plan Improvements								
Weber Station Generator Upgrade (50 kW)	R	$26,885						
Satterthwaite Station Generator Upgrade (50KW)	N	$26,444						
Radio Tower Generator Upgrade (50 kW)			N	$79,529				
EMS								
None								
Fire Department Totals		**$483,329**		**$969,654**		**$374,200**	**$0**	**$0**
Police								
None								
Communications								
None								
Police Department Totals		**$0**		**$0**		**$0**	**$0**	**$0**
Public Improvement Program Totals		**$483,329**		**$969,654**		**$374,200**	**$0**	**$0**
Public Safety Services Division Totals		**$496,774**		**$976,754**		**$374,200**	**$0**	**$0**

Public Services Division

Operating Budget

Public Works
None

Operating Budget Totals		**$0**		**$0**		**$0**	**$0**	**$0**
Public Improvement Program								
Public Works								
Tree City USA	N	$10,000	N	$10,000	N	$10,000 N	$10,000 N	$10,000
Storm Water Management Program	N	$50,000	N	$50,000	N	$50,000 N	$50,000 N	$50,000

FIVE YEAR STAFF PLAN - FACILITIES
PUBLIC IMPROVEMENT PROGRAM

Division		2002		2003		2004		2005		2006
Highway 54 West Railroad Cartpath Bridge	N	$450,000								
Highway 54 West Bridge Culverts			N	$443,000						
Huddleston/Dividend Intersection Improvements			N	$150,000						
Public Works 3-Bay Storage Facility					N	$100,000				
Satellite Auto Shop Facility	N	$100,000								
Highway 54 West Utilities Relocation			N	$100,000						
Street Resurfacing		**$551,250**		**$578,813**		**$607,750**		**$638,000**		**$669,900**
Cart Path Resurfacing Program		**$110,250**		**$115,763**		**$121,500**		**$127,500**		**$133,875**
Public Improvement Program Totals		**$1,271,500**		**$1,447,576**		**$889,250**		**$825,500**		**$863,775**
Public Services Division Totals		**$1,271,500**		**$1,447,576**		**$889,250**		**$825,500**		**$863,775**

Leisure Services Division

Operating Budget

Amphitheater Improvements
None

Recreation
Sports Field Fencing

Loghouse Baseball - one field/yr.	R	$15,000	R	$15,000	R	$15,000				
Meade GSB - one field/year	R	$15,000	R	$15,000	R	$15,000	R	$15,000		
South 74 BSC - fields 1 & 2										$30,000
South 74 BSC - fields 3 & 4										$30,000

Kedron
Kedron Small Pool Resurfacing R $11,000

Library
None

Operating Budget Totals		**$41,000**		**$30,000**		**$30,000**		**$15,000**		**$60,000**

Public Improvement Program

Amphitheater

Amphitheater Totals		**$0**		**$0**		**$0**		**$0**		**$0**

Recreation

Picnic Areas			N	$20,000						
2 Soccer Sports Fields			N	$245,833	N	$245,833				
Playgrounds	N	$40,000	N	$40,000			N	$60,000		
Rockspray Spillway Bridge			N	$41,000						
Skateboard Ramp Expansion/Improvement	R	$79,000								
Rockspray Dock			N	$20,000						
Replace Swimming Pool Cover (Kedron)			R	$200,000						
Multi-Purpose Rink Restrooms/Concession			N	$150,000						
Maintenance/ Storage Facility (Kedron)	N	$100,000								
Gymnastics Gymnasium					N	$490,200				
Gazebo Restoration					R	$50,000				
Grading/Landscaping Improvements (Glenloch)							N	$60,000		
Lower Football Field Improvements (Riley)							N	$75,000		
2 Indoor Basketball Courts Phase I & II (Kedron)							N	$708,000	N	$708,000

FIVE YEAR STAFF PLAN - FACILITIES
PUBLIC IMPROVEMENT PROGRAM

Division		2002		2003	2004	2005	2006
South 74 Maintenance Building Expansion	N	$75,000					
Gerald Reed Memorial Park- Phase II-II	N	$17,500					
Recreation Totals		**$311,500**	#	**$716,833**	**$786,033**	**$903,000**	**$708,000**
Kedron							
Kedron Large Pool Resurfacing			R	$50,000			
Kedron Totals		**$0**		**$50,000**	**$0**	**$0**	**$0**
Library							
Library Expansion - Phase I & II	N	$137,063	N	$137,063			
Public Improvement Program Totals		**$448,563**		**$903,896**	**$786,033**	**$903,000**	**$708,000**
Leisure Services Division Totals		**$489,563**		**$933,896**	**$816,033**	**$918,000**	**$768,000**

Financial Services Division

Operating Budget

Finance
None
Purchasing
None

Operating Budget Totals		**$0**		**$0**	**$0**	**$0**	**$0**

Public Improvement Program

Finance
None
Purchasing
None

Public Improvement Program Totals		**$0**		**$0**	**$0**	**$0**	**$0**
Financial Services Division Totals		**$0**		**$0**	**$0**	**$0**	**$0**
FACILITIES GRAND TOTALS		**$2,967,369**		**$3,833,226**	**$2,079,483**	**$1,743,500**	**$1,631,775**

PERSONNEL

FIVE YEAR STAFF PLAN - PERSONNEL OPERATING BUDGET

Division	2002		2003		2004		2005		2006	
Administrative Services Division										
City Hall										
Insurance/Safety Specialist - Grade 80-01			1.0	$44,513						
Risk Management Clerk - Grade 72-01					1.0	$30,585				
Administrative Services Division Totals	**0.0**	**$0**	**1.0**	**$44,513**	**1.0**	**$30,585**	**0.0**	**$0**	**0.0**	**$0** **0.0**
Developmental Services Division										
Planning										
Planning Assistant - Grade 76-01			1.0	$35,818						
Staff Assistant - Grade 72-01			1.0	$29,397						
Building										
Senior Building Inspector - Grade 76-01			1.0	$36,534						
Engineering										
None										
Developmental Services Division Totals	**0.0**	**$0**	**3.0**	**$101,749**	**0.0**	**$0**	**0.0**	**$0**	**0.0**	**$0** **0.0**
Public Safety Division										
Fire										
Firefighter/Paramedic - Grade 77F-01			3.0	$115,153	3.0	$117,456	3.0	$119,805	3.0	$122,201
Deputy Fire Chief - Grade 87-01					1.0	$64,155				
Asst Fire Marshal/Haz Mat Offcr - Grade 81-01							1.0	$48,656		
Fire Captain - Grade 82F-01			3.0	$147,404						
EMS										
EMS Officer - Grade 81-01	1.0	$45,000								
Fire Department Totals	**1.0**	**$45,000**	**6.0**	**$262,557**	**4.0**	**$181,610**	**4.0**	**$168,461**	**3.0**	**$122,201** **0.0**
Police										
Captain - Grade 28-01										
Police Department Totals	**0.0**	**$0**	**0.0**	**$0**	**0.0**	**$0**	**0.0**	**$0**	**0.0**	**$0** **0.0**
Public Safety Services Division Totals	**1.0**	**$45,000**	**6.0**	**$262,557**	**4.0**	**$181,610**	**4.0**	**$168,461**	**3.0**	**$122,201** **0.0**
Public Services Division										
Public Works										
Maint Tech I - Land./Cart Path - Grade 67-01			2.0	$46,850	2.0	$47,787	2.0	$48,742	2.0	$49,717
Accreditation Manager - Grade 79-01							1.0	$44,080		
Certified Mechanic - Grade 75-01	1.0	$33,961	1.0	$34,774						
Staff Assistant - Grade 71-01					1.0	$29,112				
Public Works Department Totals	**1.0**	**$33,961**	**3.0**	**$81,624**	**3.0**	**$76,899**	**3.0**	**$92,823**	**2.0**	**$49,717** **0.0**
Public Services Division Totals	**1.0**	**$33,961**	**3.0**	**$81,624**	**3.0**	**$76,899**	**3.0**	**$92,823**	**2.0**	**$49,717** **0.0**
Leisure Services Division										
Recreation										
Maintenance Tech I - Grade 67-01			1.0	$23,425	1.0	$23,893	1.0	$24,371	1.0	$24,859
Leisure Programs Coordinator - Grade 77-01					1.0	$39,152			1.0	$40,734

FIVE YEAR STAFF PLAN - PERSONNEL
OPERATING BUDGET

Division	2002		2003		2004		2005		2006	
Maintenance Support Supervisor - Grade 76-01			1.0	$36,534						
Maintenance Tech I (PT Kedron) - Grade 67-01	0.5	$11,757								
Fieldhouse Leader (PT Kedron) - Grade 73-01	0.5	$15,475								
Customer Svce Rep (PT/GPL) - Grade 67-01			0.5	$11,712						
Maintenance Tech I (Kedron) - Grade 67-01					1.0	$23,893				
Customer Svce Rep (PT/Kedron) - Grade 67-01								1.0	$24,859	
Recreation Department Totals	**1.0**	**$27,232**	**2.5**	**$71,671**	**3.0**	**$86,939**	**1.0**	**$24,371**	**3.0**	**$90,451**	**0.0**
Library										
Childrens Librarian - Grade 76-01								1.0	$38,770	
Library Assistant - Grade 68-01			0.5	$12,305	0.5	$12,551				
Library Totals	**0.0**	**$0**	**0.5**	**$12,305**	**0.5**	**$12,551**	**0.0**	**$0**	**1.0**	**$38,770**	**0.0**
Leisure Services Division Totals	**1.0**	**$27,232**	**3.0**	**$83,977**	**3.5**	**$99,490**	**1.0**	**$24,371**	**4.0**	**$129,221**	**0.0**
Financial Services Division										
Finance										
Accounting Manager - Grade 80-01			1.0	$44,513						
Purchasing										
None										
Financial Services Division Totals	**0.0**	**$0**	**1.0**	**$44,513**	**1.0**	**$0**	**0.0**	**$0**	**0.0**	**$0**	**0.0**
PERSONNEL GRAND TOTALS	**3.0**	**$106,193**	**17.0**	**$618,933**	**12.5**	**$388,584**	**8.0**	**$285,655**	**9.0**	**$301,139**	**0.0**

VEHICLES

FIVE YEAR STAFF PLAN - VEHICLES
OPERATING BUDGET AND PUBLIC IMPROVEMENT PROGRAM

Division	Yr	Make	Model	ID #	Age	2002		2003	2004	2005	2006	
Administrative Services Division												
Operating Budget												
City Hall												
City Manager	1996	Ford	Explorer	1003	5		R	$27,000				
Operating Budget Totals						**$0**		**$27,000**	**$0**	**$0**	**$0**	
Public Improvement Program												
City Hall												
None												
Public Improvement Program Totals						**$0**		**$0**	**$0**	**$0**	**$0**	
Administrative Services Division Totals						**$0**		**$27,000**	**$0**	**$0**	**$0**	
Developmental Services Division												
Operating Budget												
Planning												
City Planner	1987	Ford	Aerostar Van	1902	13							
DDS	1991	Ford	Crown Victoria	1901	9							
Building												
Building Inspector	1993	Ford	Ranger	2405	7	R	$21,000					
Development Insp.	1994	Ford	Ranger 4WD	2401	6							
Sr. Code Enfoc. Officer	1994	Ford	Crown Victoria	2408	6							
Building Inspector	1995	Ford	Ranger	2406	5		R	$21,000				
Building Inspector	1998	Ford	Ranger	2409	2							
Building Official	1996	Ford	*CNG Crown Victoria*	2410	4							
Code Enforc. Officer	1996	Ford	*CNG Crown Victoria*	2411	4							
Code Enforc. Officer	1996	Ford	*CNG Crown Victoria*	2412	4							
Code Enforc. Officer	1996	Ford	*CNG Crown Victoria*	2413	4							
Engineering												
City Engineer	1994	Ford	Crown Victoria	2902	6							
Engineering Technician	1998	Ford	Ranger 4WD	2903	2							
Operating Budget Totals						**$21,000**		**$21,000**	**$0**	**$0**	**$0**	
Public Improvement Program												
Planning												
None												
Building												
None												
Engineering												
None												
Public Improvement Program Totals						**$0**		**$0**	**$0**	**$0**	**$0**	
Developmental Services Division Totals						**$21,000**		**$21,000**	**$0**	**$0**	**$0**	
Public Safety Division												
Operating Budget												
Fire											R/S	$30,000
Fire Prevention Van	1985	Ford	E-350 Van	2216	16							
Fire Marshall	1990	Ford	Bronco	2201	11			R/S $29,960				
Utilities/Duty Officer	1991	Ford	F-150 Pickup Truck	2213	10	R/S	$21,686					
Training Officer	1994	Ford	Crown Victoria	2209	8			R/T $29,960				

FIVE YEAR STAFF PLAN - VEHICLES
OPERATING BUDGET AND PUBLIC IMPROVEMENT PROGRAM

Division	Yr	Make	Model	ID #	Age	2002	2003	2004	2005	2006
Training Officer (LT)	Trans	Ford	Crown Victoria	2209	9			R/S $32,057		
Aux. Duty Officer	1995	Ford	Crown Victoria	2219	6	R/T $28,000				
Volunteer Officer	Trans	Ford	Crown Victoria	2219	7		Surplus			
Volunteer Officer	Trans	Ford	Crown Victoria	2308	8			R/S $28,393		
Acting Chief	1995	Ford	Crown Victoria	2220	6	R/T $24,800				
Fire Chief	Trans	Ford	Crown Victoria	2220	8			R/S $28,393		
Fire Chief	1995	Ford	Crown Victoria	2222	6	Surplus				
Haz Mat Officer	2005	Ford	Explorer	New					N $34,301	
Deputy Chief	2003	Ford	Crown Victoria	New				N $28,393		
EMS										
EMS Officer (LT)	1996	Ford	Crown Victoria	2308	5		R/T $29,960			
Assistant Chief	2001	Ford	Explorer		1					R/T $36,702
Fire Department Totals						**$74,486**	**$89,880**	**$117,236**	**$34,301**	**$66,702**
Police										
CID-6	1980	Dodge	Crime Scene Van	2033	20		**R $25,000**			
CID-7	1989	Ford	Crown Victoria	2009	11					
CID-10	1995	Ford	Crown Victoria	2018	5					
CID-9	1994	Ford	Crown Victoria	2010	6					
Auxiliary	1995	Ford	Crown Victoria	2019	5					
T-1	1996	Ford	***Crown Victoria CNG***	2023	4					
T-2	1996	Ford	***Crown Victoria CNG***	2024	4					
P-27	1996	Ford	***Crown Victoria CNG***	2031	4					
P-28	1996	Ford	***Crown Victoria CNG***	2032	4					
CID-1	1996	Ford	Thunderbird	2034	4					
CID-2	1996	Ford	Taurus	2035	4					
CID-3	1995	Honda	Integra	2036	5					
T-5	1998	Ford	Expedition 4WD	2038	2					
Captain		Ford	Crown Victoria	New						
3 of the above will be replaced with new lease										
Police Leased Vehicles (33)										
CID-4	1999	Ford	F-150 Super Cab	2040	1					
CID-5	1999	Ford	Taurus	2041	1					
CID-11	1999	Ford	Taurus	2042	1					
Major	1999	Ford	Taurus	2043	1					
Chief	1999	Ford	Explorer	2044	1					
P-1	1999	Ford	Crown Victoria	2045	1					
P-2	1999	Ford	Crown Victoria	2046	1					
P-3	1999	Ford	Crown Victoria	2047	1					
P-4	1999	Ford	Crown Victoria	2048	1					
P-16	1999	Ford	Crown Victoria	2049	1					
P-6	1999	Ford	***Crown Victoria CNG***	2050	1					
P-7	1999	Ford	***Crown Victoria CNG***	2051	1					
P-8	1999	Ford	Crown Victoria	2052	1					
P-9	1999	Ford	Crown Victoria	2053	1					
P-10	1999	Ford	Crown Victoria	2054	1					
T-4	1999	Ford	Crown Victoria	2055	1					
P-11	1999	Ford	Crown Victoria	2056	1					
P-12	1999	Ford	Crown Victoria	2057	1					
P-13	1999	Ford	Crown Victoria	2058	1					
P-14	1999	Ford	Crown Victoria	2059	1					
P-15	1999	Ford	Crown Victoria	2060	1					
P-5	1999	Ford	***Crown Victoria CNG***	2061	1					
P-17	1999	Ford	Crown Victoria	2062	1					
P-18	1999	Ford	Crown Victoria	2063	1					
P-19	1999	Ford	Crown Victoria	2064	1					
P-20	1999	Ford	***Crown Victoria CNG***	2065	1					
P-26	1999	Ford	Crown Victoria	2066	1					
T-3	1999	Ford	Crown Victoria	2067	1					
P-22	1999	Ford	Crown Victoria	2068	1					
P-23	1999	Ford	Crown Victoria	2069	1					
P-24	1999	Ford	Crown Victoria	2070	1					
P-25	1999	Ford	Crown Victoria	2071	1					
P-21	1999	Ford	Crown Victoria	2072	1					

FIVE YEAR STAFF PLAN - VEHICLES
OPERATING BUDGET AND PUBLIC IMPROVEMENT PROGRAM

Division	Yr	Make	Model	ID #	Age	2002	2003	2004	2005	2006
Police Department Totals						**$0**	**$25,000**	**$0**	**$0**	**$0**
Operating Budget Totals						**$74,486**	**$114,880**	**$117,236**	**$34,301**	**$66,702**
Public Improvement Program										
Fire										
Antique Pumper	1949	Chevy	Pumper	2202	51					
Communications Van	1978	Chevy	Communications Van	2102	22	S Surplus				
Tanker 8	1981	Ford	F-800	2204	19	S Surplus				
Ladder Truck 8	1983	FMC	FMC Custom	2203	17	R/T $600,000				
Technical Rescue	1985	Chev	P-30	2212	15		R/S $55,000			
Hose Wagon		Ford	F-450			N $39,600				
Fire Engine 81	1988	FMC	8000 Custom	2210	12			S Surplus		
Fire Engine 83	1989	Pirece	SABRE	2211	11			R/T		
Fire Engine 82	1994	Pierce	SABRE	2214	6					
Fire Engine 84	1994	Pierce	SABRE	2215	6					
Fire Engine 85	2000			2223	0					
Mini Pumper	1999	Ford	F-450	2221	1					
Rescue 8	1997	FL	Medic Master	2307	3					
Rescue/Pumper	2005	Ford	F-550		-5				N $330,401	
EMS										
Medic 83	1994	Ford	F-350 (Diesel)	2304	6	T Transfer		S Surplus		
Medic 81	1995	Ford	F-350 (Diesel)	2305	5	R/T $92,000				
Medic 82	1999	Ford	F-350 (Diesel)	2309	1			R/T $105,330		
Fire Department Totals						**$731,600**	**$55,000**	**$105,330**	**$330,401**	**$0**
Police										
Police Lease 33 Vehicles (36 in 2003-06)						N $0	R $1,026,000	R	R	R
Police Department Totals						**$0**	**$1,026,000**	**$0**	**$0**	**$0**
Public Improvement Program Totals						**$731,600**	**$1,081,000**	**$105,330**	**$330,401**	**$0**
Public Safety Services Division Totals						**$806,086**	**$1,195,880**	**$222,566**	**$364,702**	**$66,702**

Public Services Division

Operating Budget

Public Works

Fleet Maintenance	1989	Chevy	Caprice	3078	12					
Street	1991	Ford	F-350 Crew Cab	3011	10	$24,500				
Signs	1992	Ford	F-150	3076	9	R $22,500				
Dir. of Public Services	1993	Ford	Ranger	3001	8		R $22,000			
Supt. Public Works	1994	Ford	Ranger	3002	7		R $22,000			
Cart Path/PAC	1994	Ford	F-150	3031	7					
Street	1995	Ford	F-250	3007	6			R $24,750		
Landscape	1995	Ford	F-150	3049	5			R $24,750		
Grounds	1995	Ford	F-150 Super Cab	3059	6				?? $0	
Grounds	1995	Ford	Ranger	3060	6				R $24,750	
Street	1996	Ford	F-250	3015	5					R $25,500
Cart Path/PAC	1996	Ford	F-250	3027	5					R $25,500
Grounds	1997	Ford	Ranger	3050	4					
Grounds	1997	Ford	**F-250 CNG**	3055	4					
Grounds	1997	Ford	F-150	3062	4					
Automotive Shop	1997	Ford	**F-250 CNG**	3071	4					
Landscape	1998	Ford	Ranger	3051	3					
Landscape	1998	Ford	**F-250 CNG**	3052	3					
Signs	1998	Ford	**F-250 CNG**	3077	3					
Cart Path/PAC	1999	Ford	**F-250 CNG**	3030	2					
Landscape	1999	Ford	**F-250 CNG**	3054	2					

FIVE YEAR STAFF PLAN - VEHICLES
OPERATING BUDGET AND PUBLIC IMPROVEMENT PROGRAM

Division	Yr	Make	Model	ID #	Age	2002	2003	2004	2005	2006
Facilities	1999	Ford	**F-250 CNG**	3074	2					
Landscape	2000	Ford	F-250	3044	1					
Landscape	1988	Chevy	C-30 Landscape Bed	3045	13			?? $0		
Grounds	2001	Ford	F-250		0					
Grounds	2001	Ford	F-250		0					
F-250 Pickup						N $22,500		N $24,000		N $25,500
Public Works Department Totals						**$69,500**	**$44,000**	**$73,500**	**$24,750**	**$76,500**
Operating Budget Totals						**$69,500**	**$44,000**	**$73,500**	**$24,750**	**$76,500**
Public Improvement Program										
Public Works										
Grounds	1975	Chevy	C-60 Bucket Truck	3061	25		?? $0			
Streets	1976	Ford	F-350 Tow Vehicle	3037	25		R $35,000			
Landscape	1988	Chevy	C-30 Landscape Bed	3045	13			R $30,500		
Fleet Maintenance	1995	Ford	F-350 Service Truck	3079	6					
Streets	1995	Ford	LT9000 Tandem Dump	3012	6				R $75,000	
Street	1996	Ford	F-800 Dump Truck	3013	5					R $55,000
Street	1996	Ford	F-800 Dump Truck	3014	5					R $55,000
Grounds	1997	Ford	F-350 Stakebed Truck	3063	4					
Cart Path/PAC	1999	Ford	F-350 Dump Truck	3029	2					
Cart Path/PAC	2000	Ford	F-650 Dump Truck	3016	?					
Cart Path/PAC	1999	Ford	F-650 Dump Truck	3038	2			N $80,000		
LT-9000 Tandem Dump							N $50,000			
Bucket Truck										
Public Works Department Totals						**$0**	**$85,000**	**$0** **$110,500**	**$0** **$75,000**	**$0** **$110,000**
Public Improvement Program Totals						**$0**	**$85,000**	**$110,500**	**$75,000**	**$110,000**
Public Services Totals						**$69,500**	**$129,000**	**$184,000**	**$99,750**	**$186,500**

Leisure Services Division

Operating Budget

Recreation

Recreation Truck	1986	Ford	E-150 (Kedron)	5005	15	R $21,000				
Recreation Van	1992	Ford	E-150 Van	5011	9		R $21,000			
Recreation Vehicle	1993	Ford	Crown Vic (Taurus)	5006	8	R $20,000				
Parks Truck	1994	Ford	F-250	5010	7			R $21,000		
Parks Truck	1995	Ford	F-250	5015	6				R $21,000	
Parks Truck	1996	Ford	F-250	5007	5					R $21,000
Parks Truck	1996	Ford	F-250	5008	5					R $21,000
Recreation Vehicle	1996	Ford	***CNG Crown Victoria***	5018	5		R $21,000			
Recreation Vehicle	1996	Ford	***CNG Crown Victoria***	5019	5			R $21,000 ?		
Parks Truck	1997	Ford	F-150	5016	4					
Mgr Recreation Facilities	1998	Ford	Ranger	5000	3					
2WD Large Pickup	1999	Ford	F-250	5009	2					
Ranger							N $20,000			
Recreation Truck		Ford	F-250					N $21,000		
Recreation Department Totals						**$41,000**	**$62,000**	**$63,000**	**$21,000**	**$42,000**
Operating Budget Totals						**$41,000**	**$62,000**	**$63,000**	**$21,000**	**$42,000**
Public Improvement Program										
Recreation										
Dump Truck	2000	Ford	F-350							

FIVE YEAR STAFF PLAN - VEHICLES
OPERATING BUDGET AND PUBLIC IMPROVEMENT PROGRAM

Division	Yr	Make	Model	ID #	Age	2002	2003	2004	2005	2006
Recreation Department Totals						$0	$0	$0	$0	$0
Public Improvement Program Totals						$0	$0	$0	$0	$0
Leisure Services Division Totals						$41,000	$62,000	$63,000	$21,000	$42,000

Financial Services Division

Operating Budget

Finance

Finance	1993	Ford	Crown Victoria	1004	8

Purchasing
None

Operating Budget Totals					
				$0	$0	$0	$0	$0

Public Improvement Program

Finance
None
Purchasing
None

Public Improvement Program Totals					
				$0	$0	$0	$0	$0
Financial Services Division Totals					
				$0	$0	$0	$0	$0
VEHICLES GRAND TOTALS					
				$937,586	$1,434,880	$469,566	$485,452	$295,202

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jim Basinger, City Manager

FROM: Paul Salvatore, Director of Financial Services P.S.

DATE: February 26, 2001

SUBJECT: FY 2002 Five-Year Public Improvement Program (PIP)

Attached are copies of the Public Improvement Program budgets **(Attachment 1)** for fiscal years 2002 through 2007, as well as a listing of proposed future projects. The five-year plan was extended to accommodate listing of projects in the Recreation Master Plan. The items highlighted in fiscal years 2002-2004 are projects that have been identified for possible debt financing. This is the five-year PIP that was used in the financing option that involved use of the GMA Bricks & Mortar Program. Also attached is a ten-year projection of Public Improvement Program revenues, including projections for assessed valuation of property and the anticipated portion of our millage rate needed to fund the PIP **(Attachment 2)**. Following is a brief summary of projects in the FY2002 Public Improvement Program:

Street & Cart Path Resurfacing Programs – As planned, these programs have been increased five percent over last year's budget amounts. These programs provide for both the resurfacing and repair & maintenance of all city roads and cart paths.

Satellite Auto Shop Facility (Phase II-II) – Funding in the amount of $100,000 is included in the FY2002 PIP to complete this $245,000 project started in FY2001.

Highway 54 West Railroad Cart Path Bridge – Funding in the amount of $450,000 is included in the FY2002 PIP, $250,000 of which has already been received from Pathways Communities. The other $200,000 will be provided through a Georgia D.O.T. grant, which has already been approved.

Gerald Reed Memorial Park – Demolition of the old Leach Station will be complete in FY2001, and $17,500 is proposed for construction and landscaping for the new park.

Library Expansion – Total funding in the amount of $262,063 is included in the FY2002 and FY2003 PIP, representing a ten-percent local match to grant funds applied for, to construct the expansion. The City is seeking a special grant through our State elected officials.

Maintenance Storage Facilities (Kedron/South 74) – A total of $175,000 is proposed for FY2002 to construct additional space for Recreation Division maintenance equipment. This will enable the division to maintain recreational facilities more efficiently by not having to haul heavy equipment as far and as often as they do now.

Neely Station Improvements (Phase II-II) – A total of $165,000 is included in the FY2002 budget to complete this project. Total estimated costs for this project are $328,280.

Smoke & Burn Training Facility – This proposed facility is to be located adjacent to the new Leach Station. Additional funds in the amount of $245,000 are included in the FY2002 budget to augment the original amount of $150,000 approved for this project in FY2001, to a total of $395,000.

Information System Upgrade – Based upon a recently completed survey of all city-owned computer equipment, $71,453 has been included in the FY2002 PIP for routine upgrades and replacement of hardware, software, city web site and wide area network.

Geographic Information System (GIS) – Funding in the amount of $25,000 is included to continue implementation of the City's GIS program, including hardware, software and data processing. This program is vital to the implementation of GASB 34, a federal mandate that includes a requirement for tracking all city infrastructure.

Drake Field Property Acquisition – Funding in the amount of $475,000 is included in the FY2002 PIP for this $1,250,000 property acquisition, which will occur over a three-year period. The Governor's Greenspace Program is the anticipated source of $750,000 of funding for this project, and the balance will be paid from the Land Acquisition Fund and other General Fund revenues.

Facility Build-out Plan – As planned, $242,532 is included in the FY2002 PIP to complete funding for this $485,064 project. Renovations to City Hall and the Public Works Administration Building will begin once the new Police Station has been completed and offices are relocated to the new facility.

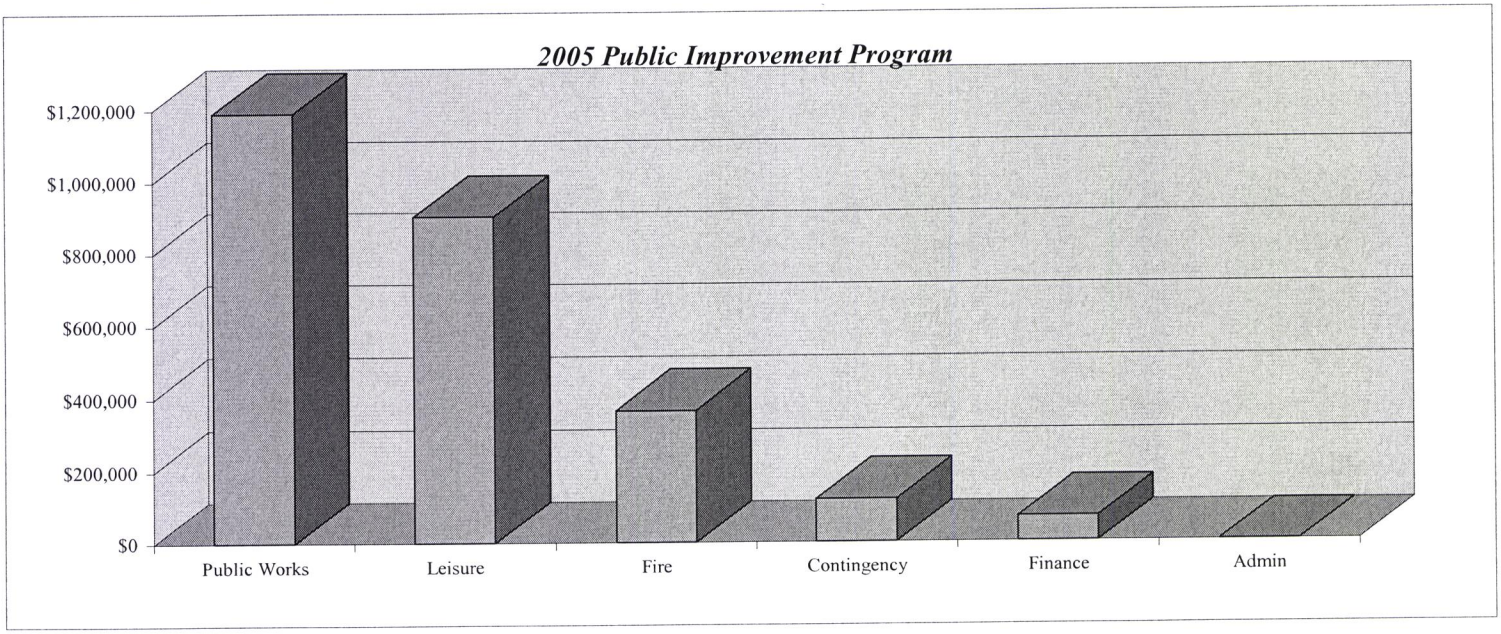
ENCL. A – FY2002 FIVE-YEAR PIP – *ATTACHMENT 1*

Financial Services
5 Year PIP Plan

File Name: 2002PIP
Revised: 3/8/2001

2005 Public Improvement Program

Expenditures		Department	Original 5 Year Plan	REVISED 5 Year Plan	5 Year Plan Variance	* Departmental Totals * Original 5 Year Plan	REVISED 5 Year Plan
Division: Public Services							
PW-001	Street Resurfacing Program		$638,000	$638,000			
PW-002	Cart Path Resurfacing Program		$127,500	$127,500			
PW-005	Tree City USA		$10,000	$10,000			
PW-019	Storm Water Management Program		$50,000	$50,000			
PW-028	C80A Motor Grader		$100,000	$100,000			
PW-029	L1000T Asphalt Paver		$50,000	$50,000			
PW-030	Pelican P Street Sweeper			$140,000	$140,000		
PW-031	LT9000 Tandem Dump Truck	Public Works		$75,000	$75,000	$975,500	$1,190,500
	Public Services Total		**$975,500**	**$1,190,500**	**$215,000**	**$975,500**	**$1,190,500**
RP-017	**Grading/Landscaping Improvements (Glenloch)**		**$60,000**	**$60,000**			
RP-018	**Lower Football Field Improvements (Riley)**		**$75,000**	**$75,000**			
RP-019	**3 Playgrounds (Locations TBD)**		**$60,000**	**$60,000**			
RP-020	**2 Indoor Basketball Courts (Kedron) Phase I-II**	Leisure	**$708,000**	**$708,000**		**$903,000**	**$903,000**
	Leisure Services		**$903,000**	**$903,000**	**$0**	**$903,000**	**$903,000**
Public Safety Services							
FD-027	Rescue/Pumper		$330,401	$330,401			$330,401
FD-028	LifePak-12	Fire		$34,729	$34,729	$330,401	$365,130
	Public Safety Total		**$330,401**	**$365,130**	**$34,729**	**$330,401**	**$695,531**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$45,000	$45,000			
IT-022	Geographic Information System (GIS)	Finance	$25,000	$25,000		$70,000	$70,000
Administrative Services							
N/A	None	Admin		$0		$0	$0
	Administrative & Financial Services Total		**$70,000**	**$70,000**	**$0**	**$70,000**	**$70,000**
Contingency Funds							
	PIP Contingency Carryover	Contingency	$52,615	**$120,199**	$67,584	$52,615	$120,199
	Total Expenditures		**$2,331,516**	**$2,648,829**	$317,313	**$2,331,516**	**$2,979,230**
Revenue Sources							
Dedicated P.I.P. Funds			$330,660	$1,514,307	$1,183,647		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
Loan Proceeds				$730,130			
State Grants*				$75,000			
County Grant			$50,000	$50,000			
Interest Revenue			$75,000	$154,391	$79,391		
Citywide Development Impact Fees				$75,000	$75,000		
	Total Revenues		**$455,660**	**$2,648,829**	**$1,388,039**	**$455,660**	**$2,648,829**



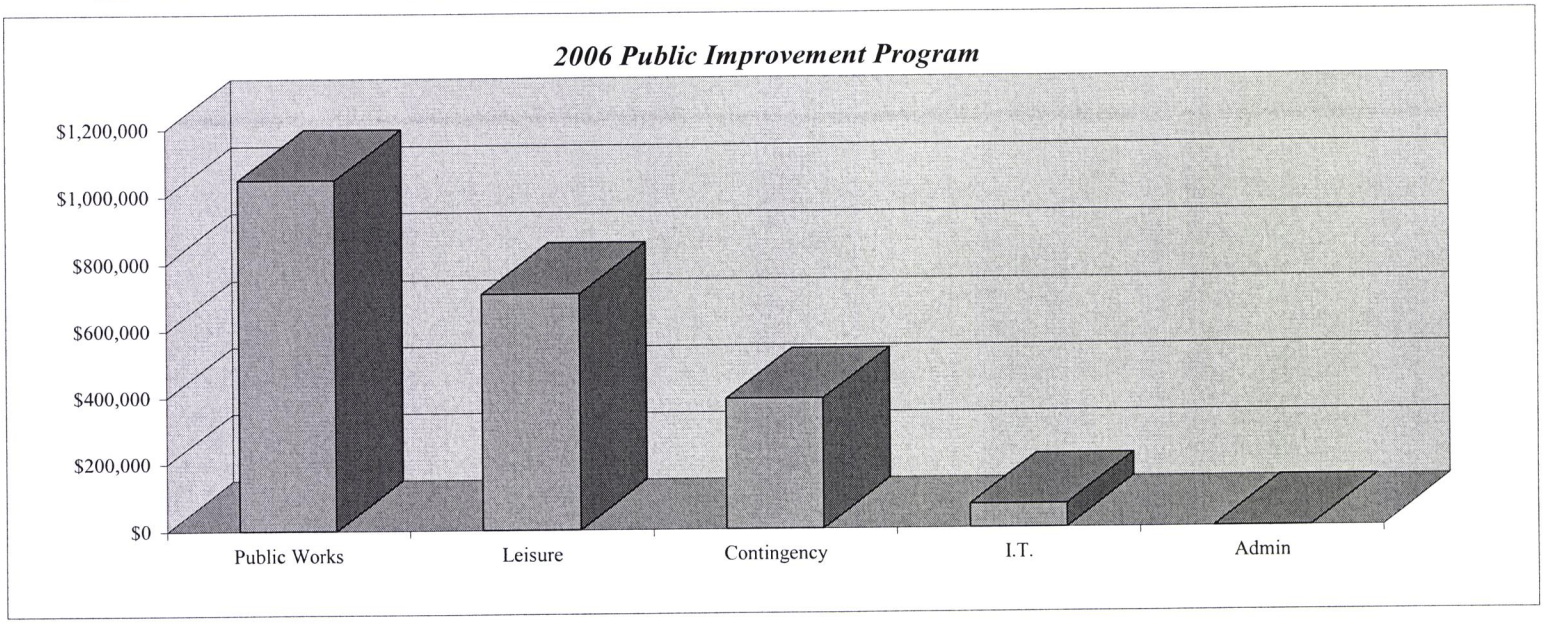
Bold Denotes 1999 Recreation Master Plan Project

Financial Services
5 Year PIP Plan

File Name: 2002PIP
Revised: 3/8/2001

2006 Public Improvement Program

Expenditures	Department	Original 5 Year Plan	REVISED 5 Year Plan	5 Year Plan Variance	* Departmental Totals * Original 5 Year Plan	* Departmental Totals * REVISED 5 Year Plan
Division: Public Services						
PW-001 Street Resurfacing Program		$669,900	$669,900			
PW-002 Cart Path Resurfacing Program		$133,875	$133,875			
PW-005 Tree City USA		$10,000	$10,000			
PW-019 Storm Water Management Program		$50,000	$50,000			
PW-032 F-800 Dump Trucks (2 @ $55,000)			$110,000	$110,000		
PW-033 EZ-Pour-100 Crack Sealer			$30,000	$30,000		
PW-034 Trailer-Mounted Sewer Jet	**Public Works**		$45,000	$45,000	$863,775	$1,048,775
Public Services Total		**$863,775**	**$1,048,775**	**$185,000**	**$863,775**	**$1,048,775**
RP-020 2 Indoor Basketball Courts (Kedron) Phase I-II	**Leisure**	**$708,000**	**$708,000**		**$708,000**	**$708,000**
Leisure Services Total		**$708,000**	**$708,000**	**$0**	**$708,000**	**$708,000**
Public Safety Services						
None						
Public Safety Total		**$0**	**$0**	**$0**	**$0**	**$0**
Financial Services						
IT-021 Information Systems Upgrade/Replacement		$10,000	$45,000	$35,000		
IT-022 Geographic Information System (GIS)	**I.T.**	$25,000	$25,000		$35,000	$70,000
Administrative Services						
N/A None	**Admin**		$0		$0	$0
Administrative & Financial Services Total		**$35,000**	**$70,000**	**$35,000**	**$35,000**	**$70,000**
Contingency Funds						
PIP Contingency	**Contingency**	$52,615	**$390,410**	$337,795	$52,615	$390,410
Total Expenditures		**$1,659,390**	**$2,217,185**	**$557,795**	**$1,659,390**	**$2,217,185**
Revenue Sources						
Dedicated P.I.P. Funds		$330,660	$1,648,256	$1,317,596		
PIP Contingency - Cash Carryover Funding			$50,000	$50,000		
General Fund Transfer	$0					
Loan Proceeds			$185,000			
State Grants*			$75,000			
County Grant		$50,000	$50,000			
Interest Revenue		$75,000	$158,930	$83,930		
Citywide Development Impact Fees			$50,000	$50,000		
Total Revenues		**$455,660**	**$2,217,185**	**$1,501,525**	**$455,660**	**$2,217,185**

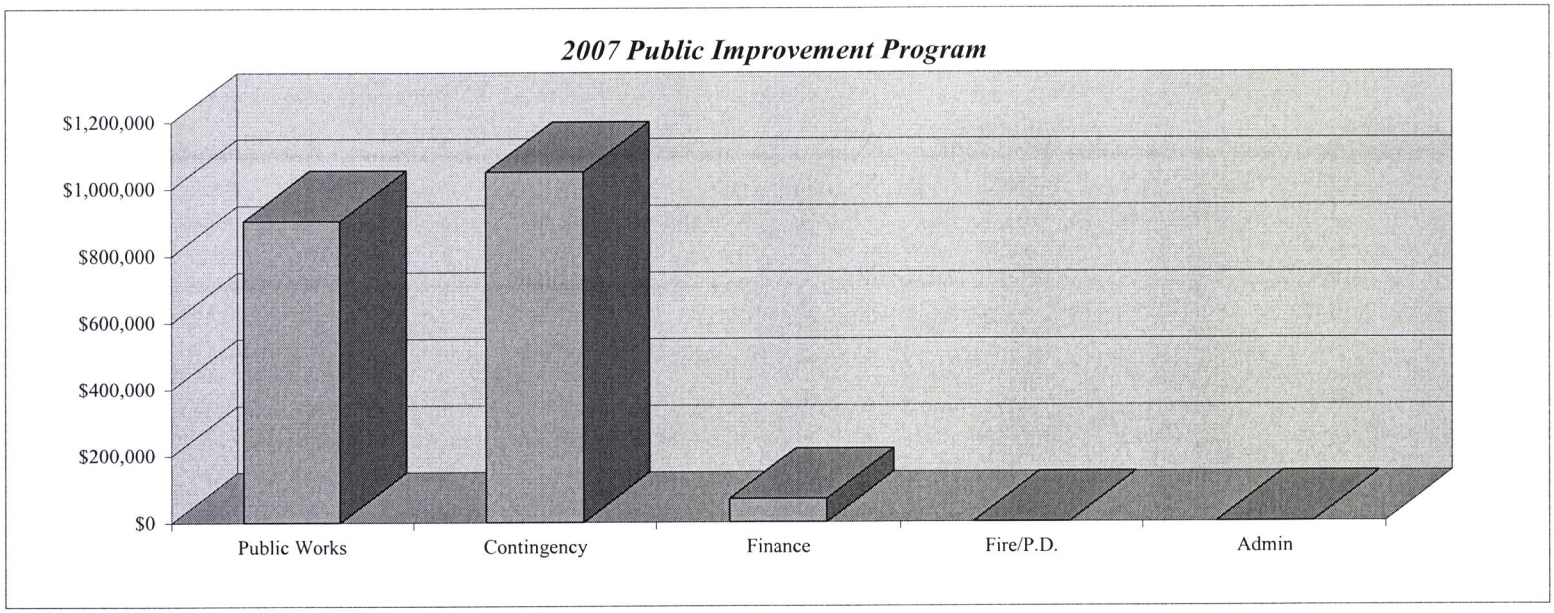


Bold Denotes 1999 Recreation Master Plan Project

File Name: 2002PIP
Revised: 3/8/2001

2007 Public Improvement Program

Expenditures			Original	REVISED	5 Year Plan	* Departmental Totals * Original	REVISED
Division: Public Services		**Department**	**5 Year Plan**	**5 Year Plan**	**Variance**	**5 Year Plan**	**5 Year Plan**
PW-001	Street Resurfacing Program		$500,000	$703,395	$203,395		
PW-002	Cart Path Resurfacing Program		$100,000	$140,569	$40,569		
07-04	Tree City USA		$10,000	$10,000			
07-03	Storm Water Management Program	**Public Works**	$50,000	$50,000		$660,000	$903,964
	Public Services Total		**$660,000**	**$903,964**	**$243,964**	**$660,000**	**$903,964**
Public Safety Services							
N/A	None	**Fire/P.D.**					$0
	Public Safety Total		**$0**	**$0**	**$0**	**$0**	**$0**
Financial Services							
IT-021	Information Systems Upgrade/Replacement		$10,000	$45,000	$35,000		
IT-022	Geographic Information System (GIS)	**Finance**	$25,000	$25,000		$35,000	$70,000
Administrative Services							
N/A	None	**Admin**		$0		$0	$0
	Administrative & Financial Services Total		**$35,000**	**$70,000**	**$35,000**	**$35,000**	**$70,000**
Contingency Funds							
	PIP Contingency Carryover	**Contingency**	$52,615	**$1,049,855**	$997,240	$52,615	$1,049,855
	Total Expenditures		**$747,615**	**$2,023,819**	**$1,276,204**	**$747,615**	**$2,023,819**
Revenue Sources							
Dedicated P.I.P. Funds			$330,660	$1,665,788	$1,335,128		
PIP Contingency - Cash Carryover Funding				$50,000	$50,000		
General Fund Transfer		$0					
State Grants*				$75,000			
County Grant			$50,000	$50,000			
Interest Revenue			$75,000	$133,031	$58,031		
Citywide Development Impact Fees				$50,000	$50,000		
	Total Revenues		**$455,660**	**$2,023,819**	**$1,493,159**	**$455,660**	**$2,023,819**



Bold Denotes 1999 Recreation Master Plan Project

FUTURE
Public Improvement Program

1. Construct NE Collector (Sumner Road - Peachtree Parkway)
2. General Improvements (Kedron Village Park)
3. Highway 74 South Underpass
4. Highway 74/Sports Complex Bridge/Path Connection
5. Industrial Park (South) Fire Station/Engine
6. **Maintenance Storage Area (Braelinn, Kedron, BSC)**
7. **Parking Lot Improvements (Braelinn, Glenloch, Kedron, Meade, Riley, BSC)**
8. Path Connection from Sports Complex to Meade Field (Meade Field Path)
9. **Permanent Swimming Pool Cover (Kedron)**
10. Redesign Rockaway Road
11. Replace Flat Creek Road Bridge
12. **Swimming Pool Modifications at Pebblepocket Park (Evaluate)**
13. **Soccer Fields With Concession (3)**
14. **Community Center**

Bold Denotes 1999 Recreation Master Plan Project

Encl. A – FY2002 Five-Year PIP – *Attachment 2*

Attachment 2.

Projected Public Improvement Program Revenues and Expenditures

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Public Improvement Funding Analysis											
Revenues											
Public Improvement Program	$2,708,563	$1,971,363	$2,721,753	$2,391,400	$3,379,845	$3,565,737	$3,403,658	$3,127,111	$3,283,466	$3,447,639	$3,620,021
Expenditures											
Debt Service (Bonds)	$449,075	$442,797	$455,560	$461,975	$457,370	$466,582	$459,585	$471,202	$223,020	$225,695	$222,893
New Debt Service	41507										
Police Station	$282,354	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524	$228,524
Police Vehicle Lease	$261,319	$249,875	$294,798	$286,000	$286,000	$286,000	$360,975	$360,975	$360,975	$360,975	$360,975
GMA Equipment Leasing		$247,589	$312,154	$394,342	$562,984	$605,715	$358,126	$293,560	$211,372	$42,731	
Sprorts Complex Lights Lease	$49,953	$47,189									
FY2002 GMA B&M Loan		$330,660	$330,660	$330,660	$330,660	$330,660	$330,660	$330,660	$330,660	$330,660	$330,660
GF Funding Required	**$1,624,355**	**$424,729**	**$1,100,057**	**$689,899**	**$1,514,307**	**$1,648,256**	**$1,665,788**	**$1,442,190**	**$1,928,915**	**$2,259,054**	**$2,476,969**
Other Financing Sources											
Revenues											
County Grant	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
State Grants	$254,836	$525,000	$799,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000
GMA Bricks & Mortar Funding		$2,110,461	$2,783,529	$1,348,830	$730,130	$185,000					
Citywide Development Impact Fees	$400,000	$400,000	$200,000	$100,000	$75,000	$50,000	$50,000				
Kedron Impact Fees											
PCDC Funding (CSXS R.R. Bridge)		$250,000									
Interest Earnings	$125,000	$322,978	$206,658	$259,462	$154,391	$158,930	$133,031	$101,191	$85,919	$109,492	$127,177
PIP - Rebudgeted											
General Fund Transfer	$146,171										
PIP Contingency - Cash Carryover	$349,673	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Other Funding Sources	$1,325,680	$3,708,440	$4,089,187	$1,883,292	$1,134,522	$568,930	$358,032	$276,191	$260,920	$284,492	$302,178
PIP Funds Available	**$2,950,036**	**$4,133,169**	**$5,189,244**	**$2,573,191**	**$2,648,829**	**$2,217,185**	**$2,023,819**	**$1,718,381**	**$2,189,835**	**$2,543,547**	**$2,779,147**
Public Improvement Plan Funding	**$2,950,035**	**$4,133,168**	**$5,189,244**	**$2,573,191**	**$2,648,829**	**$2,217,185**	**$2,023,819**	**$1,718,381**	**$2,189,835**	**$2,543,547**	**$2,779,147**
Variance	$1	$1	$0	$0	$0	$0	$1	$0	$0	$0	$0
Digest	$1,177,636,138	$1,271,847,029	$1,360,876,321	$1,449,333,282	$1,536,293,279	$1,620,789,409	$1,701,828,880	$1,786,920,324	$1,876,266,340	$1,970,079,657	$2,068,583,640
Percentage Projections	7.00%	8.00%	7.00%	6.50%	6.00%	5.50%	5.00%	5.00%	5.00%	5.00%	5.00%
Total Millage Revenue	$4,522,123	$5,138,262	$5,497,940	$5,855,306	$6,206,625	$6,547,989	$6,875,389	$7,219,158	$7,580,116	$7,959,122	$8,357,078
Millage Projections	3.84	4.04	4.04	4.04	4.04	4.04	4.04	4.04	4.04	4.04	4.04
PIP Millage Revenue	$2,708,563	$1,971,363	$2,721,753	$2,391,400	$3,379,845	$3,565,737	$3,403,658	$3,127,111	$3,283,466	$3,447,639	$3,620,021
Millage Projections	2.30	1.55	2.00	1.65	2.20	2.20	2.00	1.75	1.75	1.75	1.75
GF Millage Revenue	$1,813,560	$3,166,899	$2,776,188	$3,463,907	$2,826,780	$2,982,253	$3,471,731	$4,092,048	$4,296,650	$4,511,482	$4,737,057
Millage Projections	1.54	2.49	2.04	2.39	1.84	1.84	2.04	2.29	2.29	2.29	2.29

Encl. B – Street Resurfacing Program

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **City Manager**

FROM: **Director of Public Services**

DATE: **January 26, 2001**

SUBJECT: **2002-2006 Street Resurfacing/Reconstruction Program**

The condition of the existing streets in Peachtree City has been evaluated. Attached for your information are the following:

1. Street pavement condition rating and priority guide explaining the rating system.
2. Updated list of street priorities and estimated costs to a condition rating of 82.
3. Street Resurfacing Program 2002-2006.

The Peachtree City Public Works Department Street crew will be utilized to patch the streets for the future resurfacing projects.

CWH/lg

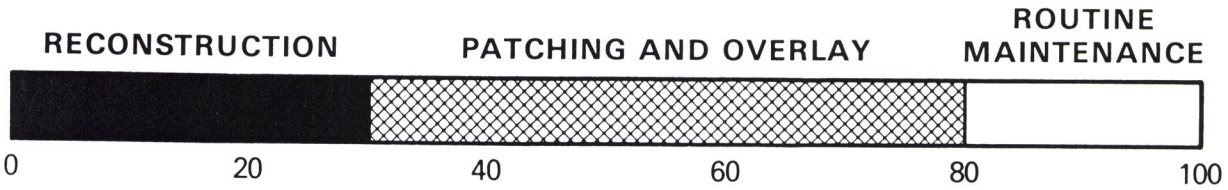
Attachments

cc: File

INTERPRETING THE CONDITION RATING

There are two ways that the condition rating can be used. First, as a relative measurement, it provides a rational method for ranking roads and streets according to their condition.

Secondly, as an absolute measure, the condition rating provides a general indicator of the type and degree of repair work necessary. As a very general rule, if the condition rating is between 80 and 100, normal maintenance operations such as crack-filling, pot hole repair, or perhaps a seal coat are usually all that is required. If the condition rating falls below 80, it is likely that an overlay will be necessary. In this event, it may be advisable to contact the nearest Asphalt Institute or other similarly qualified engineer for assistance. If the condition rating is below 30, chances are that major reconstruction is necessary; this is illustrated in Figure 2.



CONDITION RATING AS A GENERAL INDICATOR OF TYPE OF MAINTENANCE

Figure 2.

PART 2

PAVEMENT DEFECTS

CAUSES OF PAVEMENT DEFECTS

Although a detailed discussion of the subject is beyond the scope of this publication, an understanding of the cause of a pavement defect is essential before an attempt is made to remedy it. Similarly, efficient use of a maintenance budget requires that proven methods be used to prevent recurrence of a problem. Accompanying the illustrations of defects that follow, there is a brief statement of their usual cause and the suggested means of repair. If more detailed assistance is needed in determining either the cause of a defect or the proper method of its repair, it may be advisable to contact the nearest Asphalt Institute office listed on the back cover. Other Asphalt Institute publications that might be particularly useful are: *Full-Depth Asphalt Patching*, CL-19; *Asphalt in Pavement Maintenance*, MS-16; *Asphalt Overlays for Highway and Street Rehabilitation,* MS-17; and *Drainage of Asphalt Pavement Structures,* MS-15.

STREETS
PAVEMENT CONDITION RATING AND PRIORITY

Reconstruct or recycle	0-20	Pavement is poor to very poor condition with extensive severe cracking, alligatoring and channeling. Ridability is poor and the surface is very rough and uneven.
Reconstruction or recycle within 2 - 3 years	20-30	Pavement is in poor condition with moderate alligatoring and extenstive severe cracking and channeling. Ridability is poor and the surface is very rough and uneven.
Overlay, recycle or reconstruct 3 - 4 years	30-40	Pavement is in poor to fair condition with frequent moderate alligatoring and extensive moderate cracking and channeling. Ridability is poor to fair and surface is moderately rough and uneven.
Reconstruct in 4 - 5 years or resurface within 2 years with extensive leveling.	40-50	Pavement is in poor to fair condition with frequent moderate cracking and channeling, and intermittent moderate alligatoring. Ridability is poor to fair and surface is moderately rough and uneven.
Resurface within 3 years	50-65	Pavement is in fair condition with intermittent moderate and frequent slight cracking, and intermittent slight or moderate alligatoring and channeling. Ridability is fair and surface is slightly rough and uneven.
Resurface within 3 - 5 year	65-80	Pavement is in fairly good condition with frequent slight cracking, slight or very slight channeling and a few areas of slight alligatoring. Ridability is fairly good with intermittent rough and uneven sections.
Normal maintenance only	80-90	Pavement is in good condition with frequent very slight or slight cracking. Ridability is good with a few slightly rough and uneven sections.
No maintenance required	90-100	Pavement is in excellent condition with few cracks. Ridaility is excellent with few areas of slight distoration.

2001
Street Ratings

Rating	Street	Width	Length	Cum. Length	Cost	Cum. Cost
70	Cameron Trail	28	4,290	4,290	$88,160	$88,160
	Dividend Drive - Paschall Road to Universal Refining	32	7,000	11,290	$315,260	$403,420
70	Groveland Drive	22	1,710	13,000	$27,620	$27,620
	2002 Street Resurfacing Program			***13,000***		***$431,040***
70	Riley Parkway - Aberdeen Parkway to Flat Creek Road	20	2,620	2,620	$39,955	$43,770
	Riley Parkway - Flat Creek Road to Aberdeen Parkway	20	2,870	5,490	$43,770	$87,540
	Terrace Tay	22	1,135	6,625	$19,240	$106,780
72	Shadowood Lane	22	2,740	9,365	$46,445	$153,225
	Ambrose Lane	22	1,210	10,575	$20,510	$173,735
	Edgewater Way	22	1,210	11,785	$20,510	$194,245
	Hedgewood Court (East)	22	350	12,135	$5,935	$200,180
	Meadow Road	24	465	12,600	$8,565	$208,745
	Pale Ivy	22	175	12,775	$2,970	$211,715
	Saddlebrook	22	600	13,375	$10,170	$221,885
76	Autumn Leaf	22	430	13,805	$7,290	$229,175
	Felspar Ridge	22	1,760	15,565	$29,835	$259,010
	Hedgewood Court (West)	22	910	16,475	$15,425	$274,435
	Topaz Trail	22	200	16,675	$3,390	$277,825
77	Huddleston Road	32	3,830	20,505	$134,050	$411,875
	Wexford Way	22	420	20,925	$7,120	$418,995
78	Henley Way	22	310	21,235	$5,255	$424,250
	Lake Point	22	440	21,675	$7,460	$431,710
	Marks Style	22	1,870	23,545	$31,700	$463,410
	2003 Street Resurfacing Program			***23,545***		***$459,595***
78	Bridlepath	24	3,515	3,515	$68,055	$68,055
	Paschall Road - SR 74 to CSX RR Tracks	22	755	4,270	$13,440	$81,495
	Pinto Point	22	155	4,425	$2,760	$84,255
	Rolling Green	24	1,580	6,005	$30,575	$114,830
79	Fishers Luck - McIntosh Trail to Peachtree Parkway	24	3,965	9,970	$108,245	$223,075
	Peachtree Parkway - Crosstown Drive to McIntosh Trail	24	4,255	14,225	$120,630	$343,705
	TDK Boulevard - Dividend Drive to Bridge	32	865	15,090	$30,355	$374,060
	TDK Boulevard - SR 74 to Bridge	32	1,110	16,200	$39,405	$413,465
	Wickerhill	22	945	17,145	$16,020	$429,485
	Wonderland Road	24	160	17,305	$3,100	$432,585
80	Adell Court	22	235	17,540	$3,985	$436,570
	Arbor Gate	22	505	18,045	$8,560	$445,130
	Auburn Court	22	730	18,775	$12,375	$457,505
	Beaver Run	22	270	19,045	$4,580	$462,085
	Center Green	22	735	19,780	$12,460	$474,545
	2004 Street Resurfacing Program			***19,780***		***$474,545***

2001
Street Ratings

Rating	Street	Width	Length	Cum. Length	Cost	Cum. Cost
81	Cedar Drive	24	2,260	2,260	$45,998	$45,998
	Clearview	22	260	2,520	$4,460	$50,458
	Copperplate Lane	22	1,125	3,645	$19,295	$69,753
	Crosstown Drive - Peachtree Parkway to SR 74	32	4,320	7,965	$160,920	$230,673
	Crosstown Drive - Peachtree Parkway to Robinson Road	32	6,055	14,020	$225,550	$456,223
	Harbor Loop	22	2,210	16,230	$37,905	$494,128
	Highgreen Ridge	22	1,865	18,095	$31,985	$526,113
	2005 Street Resurfacing Program			***18,095***		***$526,113***
81	Pacers Walk	22	190	190	$3,725	$3,725
	Peachtree Parkway - Battery Way to Fishers Luck	24	1,510	1,700	$53,125	$56,850
	Peachtree Parkway - Braelinn Road to Crosstown Drive	24	3,800	5,500	$118,750	$175,600
	Peachtree Parkway - McIntosh Trail to Crosstown Drive	24	4,280	9,780	$133,750	$309,350
	Red Roan Court	28	180	9,960	$4,500	$313,850
	Ridge View	22	370	10,330	$7,255	$321,105
	Rosewood Court	24	525	10,855	$11,210	$332,315
	Sandown Drive	22	2,980	13,835	$58,410	$390,725
	Sawmill Trace	22	1,240	15,075	$24,305	$415,030
	Tiger Way	22	375	15,450	$7,350	$422,380
	Wildwood Court	28	650	16,100	$16,250	$438,630
	Williams Circle	22	360	16,460	$7,060	$445,690
	Kings Ridge	24	1,330	17,790	$28,400	$474,090
	Lanyard Loop	24	620	18,410	$13,240	$487,330
82	Furlong Reach	24	270	18,680	$5,765	$493,095
	Greers Trail	24	1,195	19,875	$25,515	$518,610
	Lakeaires	22	555	20,430	$10,890	$529,500
	Lanyard Bend	24	670	21,100	$14,305	$543,805
	Panstone Drive	22	495	21,595	$9,705	$553,510
	2006 Street Resurfacing Program			***21,595***		***$553,510***

2002
STREET RESURFACING PROGRAM

Rating	Street Location	Length	Cum. Length	Cost	Cum. Cost
70	Cameron Trail	4,290	4,290	$88,160	$88,160
70	Dividend Drive - Paschall Road to Universal Refining	7,000	11,290	$315,260	$403,420
70	Groveland Drive	1,710	13,000	$27,620	$431,040
	Cost of Street Resurfacing Program	**13,000**		**$431,040**	
	Street Repairs/Maintenance			**$120,210**	**$120,210**
	Total Street Program			**$551,250**	**$551,250**

2003
STREET RESURFACING PROGRAM

Rating	Street Location	Length	Cum. Length	Cost	Cum. Cost
70	Riley Parkway - Aberdeen Parkway to Flat Creek Road	2,620	2,620	$39,955	$39,955
70	Riley Parkway - Flat Creek Road to Aberdeen Parkway	2,870	5,490	$43,770	$83,725
70	Terrace Tay	1,135	6,625	$19,240	$102,965
72	Shadowood Lane	2,740	9,365	$46,445	$149,410
72	Ambrose Lane	1,210	10,575	$20,510	$169,920
72	Edgewater Way	1,210	11,785	$20,510	$190,430
74	Hedgewood Court (East)	350	12,135	$5,935	$196,365
74	Meadow Road	465	12,600	$8,565	$204,930
74	Pale Ivy	175	12,775	$2,970	$207,900
74	Saddlebrook	600	13,375	$10,170	$218,070
76	Autumn Leaf	430	13,805	$7,290	$225,360
76	Felspar Ridge	1,760	15,565	$29,835	$255,195
76	Hedgewood Court (West)	910	16,475	$15,425	$270,620
76	Topaz Trail	200	16,675	$3,390	$274,010
77	Huddleston Road	3,830	20,505	$134,050	$408,060
77	Wexford Way	420	20,925	$7,120	$415,180
78	Henley Way	310	21,235	$5,255	$420,435
78	Lake Point	440	21,675	$7,460	$427,895
78	Marks Style	1,870	23,545	$31,700	$459,595
	Cost of Street Resurfacing Program	**23,545**		**$459,595**	
	Street Repairs/Maintenance			**$119,218**	**$119,218**
	Total Street Program			**$578,813**	**$578,813**

2004
STREET RESURFACING PROGRAM

Rating	Street Location	Length	Cum. Length	Cost	Cum. Cost
78	Bridlepath	3,515	3,515	$68,055	$68,055
78	Paschall Road - SR 74 to CSX RR Tracks	755	4,270	$13,440	$81,495
78	Pinto Point	155	4,425	$2,760	$84,255
78	Rolling Green	1,580	6,005	$30,575	$114,830
79	Fishers Luck - McIntosh Trail to Peachtree Parkway	3,965	9,970	$108,245	$223,075
79	Peachtree Parkway - Crosstown Drive to McIntosh Trail	4,255	14,225	$120,630	$343,705
79	TDK Boulevard - Dividend Drive to Bridge	865	15,090	$30,355	$374,060
79	TDK Boulevard - SR 74 to Bridge	1,110	16,200	$39,405	$413,465
79	Wickerhill	945	17,145	$16,020	$429,485
79	Wonderland Road	160	17,305	$3,100	$432,585
80	Adell Court	235	17,540	$3,985	$436,570
80	Arbor Gate	505	18,045	$8,560	$445,130
80	Auburn Court	730	18,775	$12,375	$457,505
80	Beaver Run	270	19,045	$4,580	$462,085
80	Center Green	735	19,780	$12,460	$474,545
	Cost of Street Resurfacing Program	**19,780**		**$474,545**	
	Street Repairs/Maintenance			**$133,205**	**$133,205**
	Total Street Program			**$607,750**	**$607,750**

2005
STREET RESURFACING PROGRAM

Rating	Street Location	Length	Cum. Length	Cost	Cum. Cost
81	Cedar Drive	2,260	2,260	$45,998	$45,998
81	Clearview	260	2,520	$4,460	$50,458
81	Copperplate Lane	1,125	3,645	$19,295	$69,753
81	Crosstown Drive - Peachtree Parkway to SR 74	4,320	7,965	$160,920	$230,673
81	Crosstown Drive - Peachtree Parkway to Robinson Road	6,055	14,020	$225,550	$456,223
81	Harbor Loop	2,210	16,230	$37,905	$494,128
81	Highgreen Ridge	1,865	18,095	$31,985	$526,113
	Cost of Street Resurfacing Program	**18,095**		**$526,113**	
	Street Repairs/Maintenance			**$111,887**	**$111,887**
	Total Street Program			**$638,000**	**$638,000**

2006
STREET RESURFACING PROGRAM

Rating	Street Location	Length	Cum. Length	Cost	Cum. Cost
81	Pacers Walk	190	190	$3,725	$3,725
81	Peachtree Parkway - Battery Way to Fishers Luck	1,510	1,700	$53,125	$56,850
81	Peachtree Parkway - Braelinn Road to Crosstown Drive	3,800	5,500	$118,750	$175,600
81	Peachtree Parkway - McIntosh Trail to Crosstown Drive	4,280	9,780	$133,750	$309,350
81	Red Roan Court	180	9,960	$4,500	$313,850
81	Ridge View	370	10,330	$7,255	$321,105
81	Rosewood Court	525	10,855	$11,210	$332,315
81	Sandown Drive	2,980	13,835	$58,410	$390,725
81	Sawmill Trace	1,240	15,075	$24,305	$415,030
81	Tiger Way	375	15,450	$7,350	$422,380
81	Wildwood Court	650	16,100	$16,250	$438,630
81	Williams Circle	360	16,460	$7,060	$445,690
81	Kings Ridge	1,330	17,790	$28,400	$474,090
81	Lanyard Loop	620	18,410	$13,240	$487,330
82	Furlong Reach	270	18,680	$5,765	$493,095
82	Greers Trail	1,195	19,875	$25,515	$518,610
82	Lakeaires	555	20,430	$10,890	$529,500
82	Lanyard Bend	670	21,100	$14,305	$543,805
82	Panstone Drive	495	21,595	$9,705	$553,510
	Cost of Street Resurfacing Program	**21,595**		**$553,510**	
	Street Repairs/Maintenance			**$116,390**	**$116,390**
	Total Street Program			**$669,900**	**$669,900**

Encl. C – Street Striping Program

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **City Manager**

FROM: **Director of Public Services**

DATE: **January 26, 2001**

SUBJECT: **2002 Street Striping Program**

The following streets have been included in the 2001 Street Striping Program.

Crosstown Drive
S.R. 74 to Peachtree Parkway

Holly Grove Road
Robinson Road to Rubicon Road

Kedron Drive
SR 74 to SR 74

Kelly Drive
SR 74 to Dividend Drive

Robinson Road
SR 54 t0 Crosstown Drive

Willowbend Road
SR 54 to SR 54

The Peachtree City Public Works Department utilizes paint striping contractors to stripe City Streets.

CWH/lg

cc: File

Encl. D – Cart Path Resurfacing Program

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **City Manager**

FROM: **Director of Public Services**

DATE: **January 26, 2001**

SUBJECT: **2002-2006 Cart Path Resurfacing/Reconstruction Program**

The condition of the existing cart paths in Peachtree City has been evaluated. Attached for your information are the following:

1. Cart Path condition rating and priority guide explaining the rating system.
2. Updated list of cart path priorities and estimated costs to a condition rating of 88.
3. Cart Path Resurfacing Program 2002-2006.

The Peachtree City Public Works Department Streets and Cart Path crews will be utilized to do the majority of the patching, reconstruction, and resurfacing of the cart paths due to the accessibility of the cart paths and the cost savings to be realized by utilizing City employees.

CWH/lg

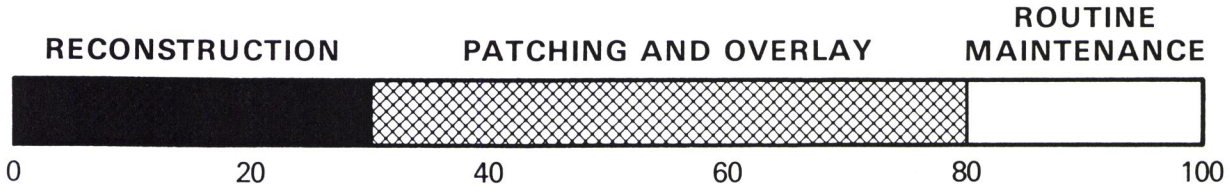
Attachments

cc: File

INTERPRETING THE CONDITION RATING

There are two ways that the condition rating can be used. First, as a relative measurement, it provides a rational method for ranking roads and streets according to their condition.

Secondly, as an absolute measure, the condition rating provides a general indicator of the type and degree of repair work necessary. As a very general rule, if the condition rating is between 80 and 100, normal maintenance operations such as crack-filling, pot hole repair, or perhaps a seal coat are usually all that is required. If the condition rating falls below 80, it is likely that an overlay will be necessary. In this event, it may be advisable to contact the nearest Asphalt Institute or other similarly qualified engineer for assistance. If the condition rating is below 30, chances are that major reconstruction is necessary; this is illustrated in Figure 2.



CONDITION RATING AS A GENERAL INDICATOR OF TYPE OF MAINTENANCE

Figure 2.

PART 2

PAVEMENT DEFECTS

CAUSES OF PAVEMENT DEFECTS

Although a detailed discussion of the subject is beyond the scope of this publication, an understanding of the cause of a pavement defect is essential before an attempt is made to remedy it. Similarly, efficient use of a maintenance budget requires that proven methods be used to prevent recurrence of a problem. Accompanying the illustrations of defects that follow, there is a brief statement of their usual cause and the suggested means of repair. If more detailed assistance is needed in determining either the cause of a defect or the proper method of its repair, it may be advisable to contact the nearest Asphalt Institute office listed on the back cover. Other Asphalt Institute publications that might be particularly useful are: *Full-Depth Asphalt Patching*, CL-19; *Asphalt in Pavement Maintenance*, MS-16; *Asphalt Overlays for Highway and Street Rehabilitation,* MS-17; and *Drainage of Asphalt Pavement Structures,* MS-15.

CART PATHS
PAVEMENT CONDITION RATING AND PRIORITY

Reconstruct	0-20	Pavement is poor to very poor condition with extensive severe cracking, alligatoring and channeling. Ridability is poor and the surface is very rough and uneven.
Reconstruct within 1 year	20-30	Pavement is in poor condition with moderate alligatoring and extenstive sever cracking and channeling. Ridability is poor and the surface is very rough and uneven.
Reconstruct within 2 years	30-40	Pavement is in poor to fair condition with frequent moderate alligatoring and extensive moderate cracking and channeling. Ridability is poor to fair and surface is moderately rough and uneven.
Reconstruct in 3 years or resurface within 1 year with extensive leveling.	40-50	Pavement is in poor to fair condition with frequent moderate cracking and channeling, and intermittent moderate alligatoring. Ridability is poor to fair and surface is moderately rough and uneven.
Resurface within 2 years	50-65	Pavement is in fair condition with intermittent moderate and frequent slight cracking, and intermittent slight or moderate alligatoring and channeling. Ridability is fair and surface is slightly rough and uneven.
Resurface within 3 - 4 years	65-80	Pavement is in fairly good condition with frequent slight cracking, slight or very slight channeling and a few areas of slight alligatoring. Ridability is fairly good with intermittent rough and uneven sections.
Normal maintenance only	80-90	Pavement is in good condition with frequent very slight or slight cracking. Ridability is good with a few slightly rough and uneven sections.
No maintenance required	90-100	Pavement is in excellent condition with few cracks. Ridaility is excellent with few areas of slight distoration.

2001
Cart Path Ratings

Rating	Cart Path Location	Length	Cum. Length	Cost	Cum. Cost
54	Battery Way to Lake Peachtree	285	285	$1,795	$1,795
	Peachtree Parkway - Bridlepath to stone bridge	375	660	$2,365	$4,160
	Rosewood Court to Scatterfoot Drive / Windgate Road	400	1,060	$2,520	$6,680
58	Battery Way to Presidio Path	570	1,630	$3,595	$10,275
	Braelinn Golf Course South - Crescent Oak South Cul-de-sac to Braelinn Road	645	2,275	$4,065	$14,340
	Bridlepath to Huddleston Pond	625	2,900	$3,940	$18,280
	Bridlepath/Scatterfoot Drive - Scatterfoot Drive/Windgate Road to Bridlepath	1,215	4,115	$7,655	$25,935
	Scatterfoot Drive/Windgate Road-Peachtree Parkway to Cove Bridge	295	4,410	$1,860	$27,795
64	Peachtree Parkway - Stone Bridge to Church	400	4,810	$2,520	$30,315
	Scatterfoot Drive/Windgate - Rosewood Court to Bridlepath/Scatterfoot Drive	365	5,175	$2,300	$32,615
	Scatterfoot Drive/Windgate Road Clydesdale Road to Cove Bridge	690	5,865	$4,350	$36,965
68	Aberdeen Parkway - Commerce Drive to Aberdeen Woods Conference Center	955	6,820	$8,215	$45,180
	Burnham Rise/Everhill - Everhill South Cul-de-sac to Cameron Trail	500	7,320	$3,150	$48,330
	Edgewater Way North Cul-de-sac to Lake Peachtree	170	7,490	$1,075	$49,405
	Lake Peachtree - Driftwood Lane to Cove Road	445	7,935	$2,805	$52,210
	Lake Peachtree Boat Dock - Battery Way to Lake Peachtree	225	8,160	$1,420	$53,630
	Mantel Court to Sandown Creek	235	8,395	$1,480	$55,110
	Village Green/Hip Pocket Road - S.R. 54 Pedestrian Bridge to Willowbend Road	240	8,635	$1,515	$56,625
71	Peachtree Parkway - Flat Creek Golf Course to Greensway	125	8,760	$790	$57,415
	Peachtree Parkway - Sandtrap Ridge to Flat Creek Golf Course	315	9,075	$1,985	$59,400
	Sandown Creek - Mantel Court to McIntosh Trail	325	9,400	$2,050	$61,450
	Stevens Entry - Bridlepath to Glenloch Recreation Center Parking Lot	290	9,690	$1,830	$63,280
	Waterwood Bend - Waterwood Bend to Booth Middle School	200	9,890	$1,260	$64,540
74	Aberdeen Parkway - Aberdeen Woods Conference Center to Riley Parkway	1,300	11,190	$11,180	$75,720
	2002 Cart Path Resurfacing Program		***11,190***		***$75,720***
74	Bentwood Court/Rosewood Court - Windgate Road to Cove Bridge	1,185	1,185	$7,880	$7,880
	Braelinn Ponds Parking Lot to Braelinn Ponds	125	1,310	$835	$8,715
	Creekstone Bend/Shadowood Lane - McIntosh Trail to Creekstone Bend (South)	320	1,630	$2,130	$10,845
	Highgreen Ridge to Creekstone Bend/Shadowood Lane	230	1,860	$1,530	$12,375
	Lake Peachtree - Battery Way to Fishers Luck	100	1,960	$665	$13,040
	Scatterfoot Dr./Windgate Rd. - Bridlepath/Scatterfoot Dr. to Bridlepath Underpass	300	2,260	$1,995	$15,035
	Scatterfoot Dr./Windgate Road - Clydesdale Road to Rosewood Court	515	2,775	$3,425	$18,460
	Shadowood Lane to Hedgewood Court/ Shadowood Lane	225	3,000	$1,500	$19,960
76	Burnham Woods/Everhill - Burnham Rise(North) to Everhill South Cul-de-sac	580	3,580	$3,860	$23,820
	Clydesdale Road to Scatterfoot Drive/Windgate Road	175	3,755	$1,165	$24,985
	Creekstone Bend (North) to Creekstone Bend/Shadowood Lane	255	4,010	$1,500	$26,485
	Everhill/Peachtree Walk - /Everhill North Cul-de-sac to Corran Court	360	4,370	$2,395	$28,880
	Everhill/Peachtree Walk - Sandown Creek to Everhill North Cul-de-sac	540	4,910	$3,595	$32,475
	Gelding Garth to Journey's End/Stevens Entry	160	5,070	$1,065	$33,540
	Hedgewood Court to Hedgewood Court / Shadowood Lane	230	5,300	$1,530	$35,070
	Hedgewood Court/Shadowood Lane - McIntosh Trail to Hedgewood Court	560	5,860	$3,725	$38,795
	Pinegate Collector - Roundleaf Court to Creekbed Court	100	5,960	$665	$39,460
	Pinegate Collector - Springridge to Roundleaf Court	130	6,090	$865	$40,325
	Planceer Place to Braelinn Ponds	360	6,450	$2,395	$42,720
	Raintree Bend to Larkspur Turn/Raintree Bend	230	6,680	$1,530	$44,250
	Raintree Bend to Raintree Bend/Shadowood Lane	235	6,915	$1,565	$45,815
	Shadowood Lane to Creekstone Bend/Shadowood Lane	385	7,300	$2,560	$48,375
80	Aberdeen Parkway - Riley Parkway to Riley Parkway	300	7,600	$1,995	$50,370
	Hedgewood Court/Shadowood Lane - Hedgewood Court to Shadowood Lane	320	7,920	$2,130	$52,500
	Sandown Creek - Braelinn Ponds to Everhill/Peachtree Walk	600	8,520	$3,990	$56,490
	Sandown Drive to Sandown Creek	235	8,755	$1,565	$58,055
	Wedgewood Way to Sawmill Trace/Wedgewood	350	9,105	$2,330	$60,385

2001
Cart Path Ratings

Rating	Cart Path Location	Length	Cum. Length	Cost	Cum. Cost
81	Boxwood Court to Lake Peachtree Spillway Bridge	335	9,440	$2,230	$62,615
	Burnham Rise (South) to Burnham Rise/Everhill	250	9,690	$1,665	$64,280
	Chestnut Field - Treilage/Wickerhill to Cameron Trail	700	10,390	$4,655	$68,935
82	Edgewater Way South Cul-de-sac to Lake Peachtree	270	10,660	$1,795	$70,730
	Fern Vale to Double Trace Lane	320	10,980	$2,130	$72,860
	Larkspur Turn/Raintree Bend - Larkspur Turn to Windgate Road	115	11,095	$765	$73,625
	Peachtree Parkway - Greensway to Peachtree Parkway	200	11,295	$1,330	$74,955
	Peachtree Parkway - Peachtree Parkway to Rosemont	310	11,605	$2,065	$77,020
	Peachtree Pkwy. - Flat Creek Golf Course to Peachtree Crossing Rear Svc. Dr.	120	11,725	$800	$77,820
	Rock Mull to Peachtree Walk/The Terraces	200	11,925	$1,330	$79,150
	2003 Cart Path Resurfacing Program		***11,925***		***79,150***
82	Sandown Creek - Oak Newel to Burnham Woods/Everhill	925	925	$6,430	$6,430
	Treilage/Wickerhill - Chestnut Field to Cameron Trail	1,290	2,215	$8,965	$15,395
	South Braelinn Pond Bridge to Terrace Tay	1,100	3,315	$7,645	$23,040
84	Five Points - Creekstone Bnd/Shadowood Ln. to Fountain Head/Highgreen Ridge	75	3,390	$525	$23,565
	Peachtree Parkway - Flat Creek Road to Flat Creek Golf Course	170	3,560	$1,185	$24,750
	Sandown Creek - Everhill/Peachtree Walk to Oak Newel	370	3,930	$2,575	$27,325
	Silverwood Way to Raintree Bend/Shadowood Lane	250	4,180	$1,740	$29,065
	Wisdom Road - Stillwater to Wisdom Woods	435	4,615	$3,025	$32,090
85	Arrowhead Court to Pinegate Collector	240	4,855	$1,670	$33,760
	Burnham Rise to Burnham Woods/Everhill	290	5,145	$2,015	$35,775
	Greensway To Peachtree Parkway	410	5,555	$2,850	$38,625
	Hedgewood Ct/Shadowood Ln. - Shadowood Ln to Raintree Bnd/Shadowood Ln.	515	6,070	$3,580	$42,205
	Peachtree Pkwy. - Peachtree Crossing Rear Svc Dr. to Peachtree Crossing N. Dr.	210	6,280	$1,460	$43,665
	Pinegate Collector - Flat Creek Road to Arrowhead Court	1,475	7,755	$10,255	$53,920
	Springridge Court to Pinegate Collector	375	8,130	$2,610	$56,530
	Braelinn Ponds to North Braelinn Pond Bridge	75	8,205	$525	$57,055
	Chestnut Field to Wheatleigh Lane/Hamdon Kells	465	8,670	$3,235	$60,290
	The Terraces - Terrace Tay to Cameron Trail	500	9,170	$3,475	$63,765
	Wysteria Court to Robinson Woods Estates	490	9,660	$3,405	$67,170
86	Chestnut Field - Chestnut Field to Treilage/Wickerhill	980	10,640	$6,815	$73,985
	Hedgewood Court to Raintree Bend/Shadowood Lane	230	10,870	$1,600	$75,585
	McIntosh Trail - Fishers Luck to Lake Peachtree	620	11,490	$4,310	$79,895
	Oak Newel to Sandown Creek	200	11,690	$1,390	$81,285
	Tamarac Trail to Treilage/Wickerhill	255	11,945	$1,775	$83,060
	Tapestry Trace to Jennings Yard/Tapestry	240	12,185	$1,670	$84,730
	2004 Cart Path Resurfacing Program		***12,185***		***84,730***
86	Braelinn Golf Course North - Braelinn Road to Peachtree Parkway	2,160	2,160	$15,770	$15,770
	Bridlepath - Stevens Entry to Glenloch Recreation Center Soccer Fields	225	2,385	$1,645	$17,415
	Cameron Trail - Terrace Tay to Crosstown Drive	555	2,940	$4,055	$21,470
	Center Green to Autumn Leaf	400	3,340	$2,920	$24,390
	Peachtree Parkway - Rosemont to Highlands Way	900	4,240	$6,570	$30,960
	Peachtree Parkway to Redding Ridge	945	5,185	$6,890	$37,850
	Pinegate Collector - Arrowhead Court to Springridge Court	590	5,775	$4,310	$42,160
	Pinegate Collector - Melrah Hill To Walnut Grove	375	6,150	$2,740	$44,900
	Roundleaf Court to Pinegate Collector	335	6,485	$2,445	$47,345
	Waterwood Bend - Pine Cone Break to Waterwood Bend (South)	830	7,315	$6,060	$53,405
87	Braelinn Ponds - Braelinn Ponds Parking Lot to South Braelinn Pond Bridge	455	7,770	$3,325	$56,730
	Everhill North Cul-de-sac to Everhill/Peachtree Walk	210	7,980	$1,535	$58,265
	Lake Peachtree -Cove Road to Fishers Luck	800	8,780	$5,840	$64,105

2001
Cart Path Ratings

Rating	Cart Path Location	Length	Cum. Length	475	Cum. Cost
87	Pinegate Collector - Creekbed Court to Sevenoaks	1,740	10,520	$12,705	$76,810
	Terrace Tay to The Terraces	200	10,720	$1,460	$78,270
88	Aberdeen Parkway - Riley Parkway to Northlake Drive	1,675	12,395	$16,670	$94,940
	2005 Cart Path Resurfacing Program		***12,395***		***95,415***
88	Braelinn Ponds - North Braelinn Pond to Parking Lot	340	340	$2,620	$2,620
	Braelinn Road to Wensley Corner	1,100	1,440	$8,450	$11,070
	Calgary Drive to Mattan Point Cul-de-Sac	1,300	2,740	$10,010	$21,080
	First Leaf to Long Leaf	460	3,200	$3,545	$24,625
	Flat Creek Road - St. Andrews Square to Flat Creek Road	125	3,325	$965	$25,590
	Jennings Yard/Tapestry - Jennings Yard to Wheatleigh Lane	850	4,175	$6,545	$32,135
	Journey's End/Stevens Entry - Bridlepath to Gelding Garth	435	4,610	$3,350	$35,485
	Journey's End/Stevens Entry - Gelding Garth to Bluegrass Trace	220	4,830	$1,695	$37,180
	McIntosh Trail to Lake Peachtree Spillway Bridge	420	5,250	$3,235	$40,415
	Perthshire Drive to Flat Creek Golf Course	325	5,575	$2,505	$42,920
	Pinegate Collector - Walnut Grove to Walnut Grove	1,750	7,325	$13,475	$56,395
	Shannon Run to Braelinn Ponds	225	7,550	$1,735	$58,130
	Smoke Rise Coll. - Smoke Rise Tr./Chimney Swp Cir. to Smoke Rise Tr. 1st Brg.	860	8,410	$6,625	$64,755
	Treliage Lane to Chestnut Field	240	8,650	$1,850	$66,605
	Wheatleigh Lane to Hamdom Kells	825	9,475	$6,355	$72,960
	Wickerhill to Treliage/Wickerhill	220	9,695	$1,695	$74,655
	Braelinn Courts/Center Green - Braelinn Courts to Long Leaf	1,320	11,015	$10,165	$84,820
	Braelinn Golf Course South - Crescent Oak Cul-de-sac (North to South)	1,230	12,245	$9,475	$94,295
	Braelinn Road - Chadwick Drive to Colonnade Drive	500	12,745	$3,850	$98,145
	Braelinn Road - Grecken Green to Pleasance Grove	590	13,335	$4,545	$102,690
	Calgary Drive	215	13,550	$1,655	$104,345
	2006 Cart Path Resurfacing Program		***13,550***		***104,345***

2002
CART PATH RECONSTRUCTION/RESURFACING PROGRAM

Rating	Cart Path Location	Length	Cum. Length	Cost	Cum. Cost
54	Battery Way to Lake Peachtree	285	285	$1,795	$1,795
54	Peachtree Parkway - Bridlepath to stone bridge	375	660	$2,365	$4,160
54	Rosewood Court to Scatterfoot Drive / Windgate Road	400	1,060	$2,520	$6,680
58	Battery Way to Presidio Path	570	1,630	$3,595	$10,275
58	Braelinn Golf Course South - Crescent Oak South Cul-de-sac to Braelinn Road	645	2,275	$4,065	$14,340
58	Bridlepath to Huddleston Pond	625	2,900	$3,940	$18,280
58	Bridlepath/Scatterfoot Drive - Scatterfoot Drive/Windgate Road to Bridlepath	1,215	4,115	$7,655	$25,935
58	Scatterfoot Drive/Windgate Road-Peachtree Parkway to Cove Bridge	295	4,410	$1,860	$27,795
64	Peachtree Parkway - Stone Bridge to Church	400	4,810	$2,520	$30,315
64	Scatterfoot Drive/Windgate - Rosewood Court to Bridlepath/Scatterfoot Drive	365	5,175	$2,300	$32,615
64	Scatterfoot Drive/Windgate Road Clydesdale Road to Cove Bridge	690	5,865	$4,350	$36,965
68	Aberdeen Parkway - Commerce Drive to Aberdeen Woods Conference Center	955	6,820	$8,215	$45,180
68	Burnham Rise/Everhill - Everhill South Cul-de-sac to Cameron Trail	500	7,320	$3,150	$48,330
68	Edgewater Way North Cul-de-sac to Lake Peachtree	170	7,490	$1,075	$49,405
68	Lake Peachtree - Driftwood Lane to Cove Road	445	7,935	$2,805	$52,210
68	Lake Peachtree Boat Dock - Battery Way to Lake Peachtree	225	8,160	$1,420	$53,630
68	Mantel Court to Sandown Creek	235	8,395	$1,480	$55,110
68	Village Green/Hip Pocket Road - S.R. 54 Pedestrian Bridge to Willowbend Road	240	8,635	$1,515	$56,625
71	Peachtree Parkway - Flat Creek Golf Course to Greensway	125	8,760	$790	$57,415
71	Peachtree Parkway - Sandtrap Ridge to Flat Creek Golf Course	315	9,075	$1,985	$59,400
71	Sandown Creek - Mantel Court to McIntosh Trail	325	9,400	$2,050	$61,450
71	Stevens Entry - Bridlepath to Glenloch Recreation Center Parking Lot	290	9,690	$1,830	$63,280
71	Waterwood Bend - Waterwood Bend to Booth Middle School	200	9,890	$1,260	$64,540
74	Aberdeen Parkway - Aberdeen Woods Conference Center to Riley Parkway	1,300	11,190	$11,180	$75,720
	Cost of Cart Path Resurfacing Program	**11,190**		**$75,720**	
	Cart Path Repairs/Maintenance			**$34,530**	**$34,530**
	Total Cart Path Program			**$110,250**	**$110,250**

2003
CART PATH RECONSTRUCTION/RESURFACING PROGRAM

Rating	Cart Path Location	Length	Cum. Length	Cost	Cum. Cost
74	Bentwood Court/Rosewood Court - Windgate Road to Cove Bridge	1,185	1,185	$7,880	$7,880
74	Braelinn Ponds Parking Lot to Braelinn Ponds	125	1,310	$835	$8,715
74	Creekstone Bend/Shadowood Lane - McIntosh Trail to Creekstone Bend (South)	320	1,630	$2,130	$10,845
74	Highgreen Ridge to Creekstone Bend/Shadowood Lane	230	1,860	$1,530	$12,375
74	Lake Peachtree - Battery Way to Fishers Luck	100	1,960	$665	$13,040
74	Scatterfoot Dr./Windgate Rd. - Bridlepath/Scatterfoot Dr. to Bridlepath Underpass	300	2,260	$1,995	$15,035
74	Scatterfoot Dr./Windgate Road - Clydesdale Road to Rosewood Court	515	2,775	$3,425	$18,460
74	Shadowood Lane to Hedgewood Court/ Shadowood Lane	225	3,000	$1,500	$19,960
76	Burnham Woods/Everhill - Burnham Rise(North) to Everhill South Cul-de-sac	580	3,580	$3,860	$23,820
76	Clydesdale Road to Scatterfoot Drive/Windgate Road	175	3,755	$1,165	$24,985
76	Creekstone Bend (North) to Creekstone Bend/Shadowood Lane	255	4,010	$1,500	$26,485
76	Everhill/Peachtree Walk - /Everhill North Cul-de-sac to Corran Court	360	4,370	$2,395	$28,880
76	Everhill/Peachtree Walk - Sandown Creek to Everhill North Cul-de-sac	540	4,910	$3,595	$32,475
76	Gelding Garth to Journey's End/Stevens Entry	160	5,070	$1,065	$33,540
76	Hedgewood Court to Hedgewood Court / Shadowood Lane	230	5,300	$1,530	$35,070
76	Hedgewood Court/Shadowood Lane - McIntosh Trail to Hedgewood Court	560	5,860	$3,725	$38,795
76	Pinegate Collector - Roundleaf Court to Creekbed Court	100	5,960	$665	$39,460
76	Pinegate Collector - Springridge to Roundleaf Court	130	6,090	$865	$40,325
76	Planceer Place to Braelinn Ponds	360	6,450	$2,395	$42,720
76	Raintree Bend to Larkspur Turn/Raintree Bend	230	6,680	$1,530	$44,250
76	Raintree Bend to Raintree Bend/Shadowood Lane	235	6,915	$1,565	$45,815
76	Shadowood Lane to Creekstone Bend/Shadowood Lane	385	7,300	$2,560	$48,375
80	Aberdeen Parkway - Riley Parkway to Riley Parkway	300	7,600	$1,995	$50,370
80	Hedgewood Court/Shadowood Lane - Hedgewood Court to Shadowood Lane	320	7,920	$2,130	$52,500
80	Sandown Creek - Braelinn Ponds to Everhill/Peachtree Walk	600	8,520	$3,990	$56,490
80	Sandown Drive to Sandown Creek	235	8,755	$1,565	$58,055
80	Wedgewood Way to Sawmill Trace/Wedgewood	350	9,105	$2,330	$60,385
81	Boxwood Court to Lake Peachtree Spillway Bridge	335	9,440	$2,230	$62,615
81	Burnham Rise (South) to Burnham Rise/Everhill	250	9,690	$1,665	$64,280
81	Chestnut Field - Treilage/Wickerhill to Cameron Trail	700	10,390	$4,655	$68,935
82	Edgewater Way South Cul-de-sac to Lake Peachtree	270	10,660	$1,795	$70,730
82	Fern Vale to Double Trace Lane	320	10,980	$2,130	$72,860
82	Larkspur Turn/Raintree Bend - Larkspur Turn to Windgate Road	115	11,095	$765	$73,625
82	Peachtree Parkway - Greensway to Peachtree Parkway	200	11,295	$1,330	$74,955
82	Peachtree Parkway - Peachtree Parkway to Rosemont	310	11,605	$2,065	$77,020
82	Peachtree Pkwy. - Flat Creek Golf Course to Peachtree Crossing Rear Svc. Dr.	120	11,725	$800	$77,820
82	Rock Mull to Peachtree Walk/The Terraces	200	11,925	$1,330	$79,150
	Cost of Cart Path Resurfacing Program	**11,925**		**$79,150**	
	Cart Path Repairs/Maintenance			**$36,613**	**$36,613**
	Total Cart Path Program			**$115,763**	**$115,763**

2004
CART PATH RECONSTRUCTION/RESURFACING PROGRAM

Rating	Cart Path Location	Length	Cum. Length	Cost	Cum. Cost
82	Sandown Creek - Oak Newel to Burnham Woods/Everhill	925	925	$6,430	$6,430
82	Treilage/Wickerhill - Chestnut Field to Cameron Trail	1,290	2,215	$8,965	$15,395
82	South Braelinn Pond Bridge to Terrace Tay	1,100	3,315	$7,645	$23,040
84	Five Points - Creekstone Bnd/Shadowood Ln. to Fountain Head/Highgreen Ridge	75	3,390	$525	$23,565
84	Peachtree Parkway - Flat Creek Road to Flat Creek Golf Course	170	3,560	$1,185	$24,750
84	Sandown Creek - Everhill/Peachtree Walk to Oak Newel	370	3,930	$2,575	$27,325
84	Silverwood Way to Raintree Bend/Shadowood Lane	250	4,180	$1,740	$29,065
84	Wisdom Road - Stillwater to Wisdom Woods	435	4,615	$3,025	$32,090
85	Arrowhead Court to Pinegate Collector	240	4,855	$1,670	$33,760
85	Burnham Rise to Burnham Woods/Everhill	290	5,145	$2,015	$35,775
85	Greensway To Peachtree Parkway	410	5,555	$2,850	$38,625
85	Hedgewood Ct/Shadowood Ln. - Shadowood Ln to Raintree Bnd/Shadowood Ln.	515	6,070	$3,580	$42,205
85	Peachtree Pkwy. - Peachtree Crossing Rear Svc Dr. to Peachtree Crossing N. Dr.	210	6,280	$1,460	$43,665
85	Pinegate Collector - Flat Creek Road to Arrowhead Court	1,475	7,755	$10,255	$53,920
85	Springridge Court to Pinegate Collector	375	8,130	$2,610	$56,530
85	Braelinn Ponds to North Braelinn Pond Bridge	75	8,205	$525	$57,055
85	Chestnut Field to Wheatleigh Lane/Hamdon Kells	465	8,670	$3,235	$60,290
85	The Terraces - Terrace Tay to Cameron Trail	500	9,170	$3,475	$63,765
85	Wysteria Court to Robinson Woods Estates	490	9,660	$3,405	$67,170
86	Chestnut Field - Chestnut Field to Treilage/Wickerhill	980	10,640	$6,815	$73,985
86	Hedgewood Court to Raintree Bend/Shadowood Lane	230	10,870	$1,600	$75,585
86	McIntosh Trail - Fishers Luck to Lake Peachtree	620	11,490	$4,310	$79,895
86	Oak Newel to Sandown Creek	200	11,690	$1,390	$81,285
86	Tamarac Trail to Treilage/Wickerhill	255	11,945	$1,775	$83,060
86	Tapestry Trace to Jennings Yard/Tapestry	240	12,185	$1,670	$84,730
	Cost of Cart Path Resurfacing Program	**12,185**		**$84,730**	
	Cart Path Repairs/Maintenance			**$36,770**	**$36,770**
	Total Cart Path Program			**$121,500**	**$121,500**

2005
CART PATH RECONSTRUCTION/RESURFACING PROGRAM

Rating	Cart Path Location	Length	Cum. Length	Cost	Cum. Cost
86	Braelinn Golf Course North - Braelinn Road to Peachtree Parkway	2,160	2,160	$15,770	$15,770
86	Bridlepath - Stevens Entry to Glenloch Recreation Center Soccer Fields	225	2,385	$1,645	$17,415
86	Cameron Trail - Terrace Tay to Crosstown Drive	555	2,940	$4,055	$21,470
86	Center Green to Autumn Leaf	400	3,340	$2,920	$24,390
86	Peachtree Parkway - Rosemont to Highlands Way	900	4,240	$6,570	$30,960
86	Peachtree Parkway to Redding Ridge	945	5,185	$6,890	$37,850
86	Pinegate Collector - Arrowhead Court to Springridge Court	590	5,775	$4,310	$42,160
86	Pinegate Collector - Melrah Hill To Walnut Grove	375	6,150	$2,740	$44,900
86	Roundleaf Court to Pinegate Collector	335	6,485	$2,445	$47,345
86	Waterwood Bend - Pine Cone Break to Waterwood Bend (South)	830	7,315	$6,060	$53,405
87	Braelinn Ponds - Braelinn Ponds Parking Lot to South Braelinn Pond Bridge	455	7,770	$3,325	$56,730
87	Everhill North Cul-de-sac to Everhill/Peachtree Walk	210	7,980	$1,535	$58,265
87	Lake Peachtree -Cove Road to Fishers Luck	800	8,780	$5,840	$64,105
87	Pinegate Collector - Creekbed Court to Sevenoaks	1,740	10,520	$12,705	$76,810
87	Terrace Tay to The Terraces	200	10,720	$1,460	$78,270
88	Aberdeen Parkway - Riley Parkway to Northlake Drive	1,675	12,395	$16,670	$94,940
	Cost of Cart Path Resurfacing Program	**12,395**		**$94,940**	
	Cart Path Repairs/Maintenance			**$32,560**	**$32,560**
	Total Cart Path Program			**$127,500**	**$127,500**

2006
CART PATH RECONSTRUCTION/RESURFACING PROGRAM

Rating	Cart Path Location	Length	Cum. Length	Cost	Cum. Cost
88	Braelinn Ponds - North Braelinn Pond to Parking Lot	340	340	$2,620	$2,620
88	Braelinn Road to Wensley Corner	1,100	1,440	$8,450	$11,070
88	Calgary Drive to Mattan Point Cul-de-Sac	1,300	2,740	$10,010	$21,080
88	First Leaf to Long Leaf	460	3,200	$3,545	$24,625
88	Flat Creek Road - St. Andrews Square to Flat Creek Road	125	3,325	$965	$25,590
88	Jennings Yard/Tapestry - Jennings Yard to Wheatleigh Lane	850	4,175	$6,545	$32,135
88	Journey's End/Stevens Entry - Bridlepath to Gelding Garth	435	4,610	$3,350	$35,485
88	Journey's End/Stevens Entry - Gelding Garth to Bluegrass Trace	220	4,830	$1,695	$37,180
88	McIntosh Trail to Lake Peachtree Spillway Bridge	420	5,250	$3,235	$40,415
88	Perthshire Drive to Flat Creek Golf Course	325	5,575	$2,505	$42,920
88	Pinegate Collector - Walnut Grove to Walnut Grove	1,750	7,325	$13,475	$56,395
88	Shannon Run to Braelinn Ponds	225	7,550	$1,735	$58,130
88	Smoke Rise Coll. - Smoke Rise Tr./Chimney Swp Cir. to Smoke Rise Tr. 1st Brg.	860	8,410	$6,625	$64,755
88	Treliage Lane to Chestnut Field	240	8,650	$1,850	$66,605
88	Wheatleigh Lane to Hamdom Kells	825	9,475	$6,355	$72,960
88	Wickerhill to Treliage/Wickerhill	220	9,695	$1,695	$74,655
88	Braelinn Courts/Center Green - Braelinn Courts to Long Leaf	1,320	11,015	$10,165	$84,820
	Braelinn Golf Course South - Crescent Oak Cul-de-sac (North to South)	1,230	12,245	$9,475	$94,295
88	Braelinn Road - Chadwick Drive to Colonnade Drive	500	12,745	$3,850	$98,145
88	Braelinn Road - Grecken Green to Pleasance Grove	590	13,335	$4,545	$102,690
88	Calgary Drive	215	13,550	$1,655	$104,345
	Cost of Cart Path Resurfacing Program	**13,550**		**$104,345**	
	Cart Path Repairs/Maintenance			**$29,530**	**$29,530**
	Total Cart Path Program			**$133,875**	**$133,875**

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Councilmembers**

FROM: **Jim Basinger**

DATE: **January 31, 2001**

SUBJECT: **Personnel Requirements**

Staff has prepared justifications for two (2) full time positions and two (2) part time positions that are needed to provide efficient services to our residents. These positions along with increased salary/benefit costs are:

EMS Lieutenant	$50,456
Auto Mechanic	38,574
Building Technician (part time)	14,595
Fieldhouse Leader (part time)	15,111
Total	$118,736

Detailed explanations and justifications are provided in the enclosed staff position papers. I am supportive of these new positions and recommend Council approval conditioned upon balancing the FY2002 budget.

JB/jsm

Encl. A – 2002 Requirements – *Fire Department*

PERSONNEL JUSTIFICATION FOR 2002 BUDGET

PEACHTREE CITY FIRE DEPARTMENT

January 24, 2001

POSITION REQUESTED: Full Time Emergency Medical Services (EMS) Lieutenant

SALARY: 39,207 **GRADE**: 81 **RANGE**: 39,207-62,678

JUSTIFICATION: This position is required to provide focused supervision of our Emergency Medical Service (EMS). It will provide us the capability to consistently provide Quality Assurance and Quality Improvement needed to insure continuation of excellence in patient care, to properly train and monitor the performance of Emergency Medical personnel in the field, and to limit our risk. Emergency Medical Service constitutes approximately 70% of our responses and generates more than 2,000 Patient Care Reports and related documents per year. Each of these documents needs to be reviewed for completeness, accuracy and correctness, to collect data for us and the Department of Human Resources (DHR), and to identify individual and organizational weaknesses so that we can provide appropriate . preventative and corrective training. The Advanced Life Support that we provide has become substantially more sophisticated and is constantly evolving and changing to implement new technology, new drugs and new procedures. Changing Standards of Care and state and federal rules and regulations are mandating these changes.

This position will chair the Pharmacology Committee that will discuss, change protocols, and provide training for all new drugs that are recommended for EMS providers, will serve as the dedicated Infectious Control Officer required by State and Federal regulations, will monitor the efficacy and stockage of supplies and medications, and will monitor the maintenance and calibration of medical equipment. It will also serve as the routine coordinator with the Medical Director and local Emergency Rooms and will represent the City on the DHR EMS Region 4 Council. Additionally, it will also be available to function as a Triage, Treatment, or Transportation Officer during critical incidents.

COST PER EMPLOYEE TOTAL:

SALARY	$39,207
FICA	$ 2,999
BENEFITS	$ 4,800
RETIREMENT	$ 1,950
UNIFORMS	$ 1,500
TOTAL	$50,456

CITY OF PEACHTREE CITY, GEORGIA
CLASS SPECIFICATION

Job Code: 6XX

POSITION TITLE: EMS LIEUTENANT

DIVISION: PUBLIC SAFETY

DEPARTMENT: FIRE

REPORTS TO: DEPARTMENT ASSISTANT FIRE CHIEF, OPEREATIONS

POSITION SUMMARY

This is skilled and technical Supervisory and Managerial work within the context of NFPA Standard 1021. This position is responsible for administering and managing the Department EMS program so that all Full Time, Part Time, and Volunteer Department personnel and equipment meet the standards of National Accreditation, the Georgia State Composite Medical Board, the Department of Human Resources, and the Georgia Firefighters Standards and Training Council. Monitors and supervises emergency medical service functions and quality of service. Evaluates performance and provides recommendations for improvement. Reviews medical reports and documentation to determine areas of strength and weakness. Provides input in the budget process and is responsible for the EMS budget. Coordinates with assistant Chief, Operations and Training Officer, and determines EMS course objectives, develops course outlines, develops tests, prepares lesson plans and supporting aids, and supervises instructors. Assists in maintaining the Department's ArcView Geographical Information System (GIS) and Management Information System (MIS). This position may manage personnel, equipment and resources within the Integrated Emergency Management System at the scene of an emergency. May serve as Incident Commander until relieved by a superior officer. Provides leadership, guidance, counseling and training in support of attaining National Accreditation for the Department. Implements and enforces National Standards and City and Department policies and procedures. May perform, coordinate and supervise Public Fire Education activities. May investigate, compile, and file reports on complaints from public. Performs other supervisory and administrative duties as necessary. This position may perform all duties of a Company Officer in accordance with NFPA Standards 1201 and 1021, Fire Department vehicle Driver/Operator in accordance with NFPA Standard 1002, Fire fighter I and II in accordance with NFPA Standard 1001, and Paramedic in accordance with established emergency medical Standards of Care. Work is carried out based on National Standards, applicable federal, state and local laws, regulations and codes, and City and departmental procedures with general supervision received from the Assistant Fire Chief, Operations.

SPECIFIC DUTIES AND RESPONSIBILITIES

ESSENTIAL JOB FUNCTIONS

Prevent Harm. Be Safe. Be Nice. Treats everyone with respect, kindness, patience and consideration. Delivers the best possible service to our Customers through quick response, skillful performance and positive personal treatment.

Provides routine and emergency assistance, guidance, information and support to citizens of Peachtree City, other persons within the geographic boundaries of Peachtree City, and persons in other geographic areas following established automatic or mutual aid agreements.

Strives to provide EMS service that is consistently equal to or better than National Accreditation Standards and established community Levels of Service and Standards of Cover.

Supervises the quality of Department EMS services through ride-along, direct observation of services provided, review of Patient Care Records and other medical reports, and other reports and correspondence.

Observes and supervises trainees, provides guidance and counseling, and evaluates their performance.

Prepares, completes, maintains, and reviews National Fire Incident Reporting System basic reports and supplemental reports, Department of Human Resource Patient Care Records and supplemental medical reports, and other incident and accident reports so that all pertinent information is recorded, the information is accurate, and the report is complete. Analyzes Patient Care Records for appropriateness and to identify trends. Prepares Patient Care Records for transmittal to Region IV EMS Council.

Gathers and documents data from Department Patient Care Records to be used in coordinating training requirements, manning issues, and budget requirements.

Coordinates with Medical Director on Department EMS Operating Procedures and Protocols.

Ensures all Medic units are maintained with proper equipment and EMS supplies required by Department of Human Resources and National Standards.

Ensures EMS supplies are maintained at adequate level, using EMS Inventory Program. Orders supplies as needed and keeps documentation of supplies and equipment used. Confers with Operations Officer and Chief on supply usage and expenditures.

Coordinates with area hospitals and Emergency Room staff on any issues concerning the Department's Emergency Medical Service. Confers with local EMS providers on any issues that will concern the level of care provided to the citizens of Peachtree City.

Serves as Chairperson of the Department's Pharmacological Committee to review the selection, use and stockage levels of medications for Emergency Medical usage.

Serves as a member, and may chair, the Department's specification committee for new ambulances.

Serves as the Department's Infection Control Officer. Reviews and updates the Department Infection Control Procedures annually in coordination with the Fire Chief, Medical Director and the City Personnel Director.

Assures maximum possible compliance with training standards to support National Accreditation and required by the Georgia Composite Board of Medical Examiners, Department of Human Resources, and the Georgia Firefighters Standards and Training Council.

Confers with the Fire Chief, Assistant Fire Chief, Operations, Training Officer and Company Officers to determine and plan annual, quarterly and monthly EMS training objectives.

Establishes EMS training programs that include instruction and training on a recurring basis during evenings, weekends, and days to facilitate development of both Volunteer and Career Members.

Prepares training programs, including course outline, course objectives, time lines, text, instructional materials, handouts, and tests, and designs exercises, applying knowledge of emergency medical, rescue, and firefighting skills.

Constructs oral and written examination and performance tests that are comprehensive, effective, clear, nondiscriminatory, reliable and valid.

Evaluates the effectiveness of EMS training based upon the curriculum, test instruments, student score distribution, and student evaluations of the program.

Encourages, promotes and approves cost effective individual training classes that are required or beneficial for professional and organizational development and career progression.

Provides EMS information for the annual report of the Training Division.

Participates in meetings, seminars, and other training sessions to obtain information for integration into regular training program.

Provides input for the Operations and Training Division's annual operating budget.

Responds to various types of emergencies including fires and fire alarms, accidents, medical emergencies, water rescue, hazardous materials spills or releases, and natural and technological disasters. Drives various pumper, aerial and rescue fire apparatus and emergency medical vehicles to and properly positions and operates them at the scene of an emergency. Determines from observation the nature and extent of a fire, the condition of burning building or structure, the danger to adjacent buildings, and the source of water supply.

Reacts quickly and calmly while under pressure in emergency situations. Analyzes situations and initiates appropriate course of action. Determines the need to establish command, organizes and establishes an Incident Command System, transfers command, and performs assigned duties within the Incident Command System in accordance with NFPA Standards 1500 and 1561, other safety rules and regulations, and Department SOP. Supervises the rescuing of individuals, laying of hose lines, directing of water streams, ladder placement, building ventilation, overhaul and salvage operations. Serves as Incident Command in the absence of higher authority.

Protects evidence of fire cause and origin. Identifies and records fire cause and origin for accidental fires not involving substantial personal injury or death, or property damage more than $25,000. Secures the scene and requests appropriate investigators for suspicious or incendiary fires, fires involving substantial personal injury or death, or fires involving property damage exceeding $25,000. Substantial personal injury is defined as 2nd and 3rd degree burn injuries to at least five percent of the body, or any burn injuries involving injuries to the upper airway tract.

In coordination with the Operations Officer, Department Training Officer, and Accreditation Manager, develops, writes and implements departmental Standard Operating Procedures.

Provides relevant EMS training to members of the Hazardous Materials team.

Participates in training programs, certification classes, and fire drills as required.

Assists in planning, coordinating and conducting ongoing fire safety education programs and activities for the general public and fire safety education programs in the local pre-schools, elementary schools, and middle schools.

Assists in coordinating Community CPR and Industrial Fire Education Programs.

Participates in Regional, State, and National organizations, committees, and coalitions to assure standardization and currentness of public education programs.

ADDITIONAL JOB FUNCTIONS

Performs other related duties as required.

May perform all duties of a Fire Lieutenant/Paramedic and Firefighter/Paramedic.

Effectively handles and resolves complaints from the public.

Informs news media as required.

Requisitions supplies as needed.

MINIMUM TRAINING AND QUALIFICATIONS

Associate's Degree (2 years) from an accredited College or University, or equivalent acceptable experience, required. Degree may be in Fire Science, Emergency Medicine, Emergency Management, Communications, Information Technology, Computer Science, Chemistry, Leadership, Public Administration or a related field. Equivalent acceptable experience is based upon two years experience per year of education and must be fully documented.

Certification as a Fire Officer I in accordance with NFPA Standard 1021 required.

Certification as Fire Instructor II in accordance with NFPA Standard 1041 required. Fire Instructor III preferred.

Completion of Fire Department apparatus driver/operator training in accordance with NFPA Standard 1002 required.

Completion of Hazardous Materials training requirements for First Responder Operations Level in accordance with NFPA Standard 472 required. Haz Mat Technician preferred.

Certification as a Georgia Paramedic or Nationally Registered Paramedic required.

Certification as a Fire Inspector I in accordance with NFPA Standard 1031 preferred.

Certification as a Fire Department Safety Officer in accordance with NFPA Standard 1521 preferred.

Certification as an American Heart Association BLS and ACLS instructor required. Certification as BTLS, PHTLS and/or PALS Instructor preferred.

Must be able to work in extreme weather and hazardous environmental conditions.

Possession of a valid State of Georgia non-commercial Class B Driver's License required.

Must be at least twenty-one (21) years of age.

Must not have been convicted of a felony within the past ten years and must be of good moral character as determined by investigation. Good moral character generally consists of the absence of any conviction for misdemeanors or documented participation in any actions involving "moral turpitude" or distribution of controlled substances, any personal use of controlled substances or contributing to the delinquency of a minor within the past five years, or any other actions that would tend to cause doubt in the public trust of the Department.

Must have a satisfactory Motor Vehicle Record as determined by investigation. A satisfactory MVR generally consists of not more than three traffic citations within a period of two years, and no record of excessive speeding, hit and run, fleeing or attempting to elude an officer, or pattern of irresponsible driving.

Must complete a minimum of 192 hours of training and training required to re-certify as a Fire Fighter and Paramedic annually. Completion of at least 240 hours of training annually preferred.

Must be able to successfully complete periodic random drug screens.

Must be in good physical condition as determined by medical evaluation by City Physician.

Must be able to remain composed and effectively direct and control fire service personnel under emergency conditions.

(ADA) MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

PHYSICAL REQUIREMENTS: Must be physically able to operate a variety of fire fighting/Paramedic machines, equipment, instruments and/or tools. Must be able to use body members to work, move or carry objects or materials. Must be able to exert up to one hundred pounds of force occasionally, and/or up to fifty pounds frequently. Physical demand requirements are at levels of those for active work. Must be able to lift and/or carry weights of 75 pounds at least one hundred feet. Must be able to rescue an adult person weighing 150 pounds by lifting, carrying, and/or dragging at least one hundred feet.

DATA CONCEPTION: Requires the ability to compare and or judge the readily observable functional, structural or compositional characteristics (whether similar to or divergent from obvious standards) of data, people, or things.

INTERPERSONAL COMMUNICATION: Requires the ability of speaking and/or signaling people to convey or exchange information. Includes giving assignments and /or directions to co-workers or assistants.

LANGUAGE ABILITY: Requires the ability to read a variety of informational documentation, directions, instructions, and methods and procedures. Requires the ability to write reports and essays with proper format, punctuation, spelling and grammar, using all parts of speech. Requires the ability to speak with and before others with poise, voice control, and confidence using correct English and well-modulated voice.

INTELLIGENCE: Requires the ability to learn and understand relatively complex principles and techniques; to make independent judgments in absence of supervision; to acquire knowledge of topics related to primary occupation.

VERBAL APTITUDE: Requires the ability to record and deliver information, to explain procedures, and to follow verbal and written instructions.

NUMERICAL APTITUDE: Requires the ability to utilize mathematical formulas; add, subtract, multiply, and divide figures; determine percentages: determine time and weight; analyze statistical data.

FORM/SPATIAL APTITUDE: Requires the ability to inspect items for proper length, width, and shape, visually with office equipment and recording devices.

MOTOR COORDINATION: Requires the ability to coordinate hands and eyes in using automated office equipment; and to operate motor vehicles.

MANUAL DEXTERITY: Requires the ability to handle a variety of fire fighting equipment, tools, and supplies, office equipment, control knobs, switches, etc. Must have the ability to use one hand for twisting or turning motion while coordinating other hand with different activities. Must have above average levels of eye/hand/foot coordination.

COLOR DISCRIMINATION: Requires the ability to differentiate colors and shades of color.

INTERPERSONAL TEMPERAMENT: Requires the ability to deal with people beyond giving and receiving instructions. The worker needs to relate to people in situations involving more than giving or receiving instructions. Must be adaptable to performing under minimal stress when confronted with an emergency.

PHYSICAL COMMUNICATION: Requires the ability to talk and/or hear: (talking-expressing or exchanging ideas by means of spoken words) (hearing-perceiving nature of sounds by ear).

PERFORMANCE INDICATORS

Knowledge of Job: Has thorough knowledge of the policies, procedures, practices, and activities of the Fire Department. Has a thorough knowledge of relevant laws, regulations, and guidelines as they pertain to the performance of the duties of the EMS Officer. Has the ability to effectively perform duties within the bounds of legal obligations. Has the ability to comprehend, interpret, and apply regulations, procedures, and related information. Has the extensive knowledge of the principles of organization, planning, and training supervision as required by the department. Is able to complete, process and maintain a variety of fixed asset and purchasing records, charts and logs that are required in the performance of daily operations. Has considerable aptitude with computers. Is able to use independent judgement and discretion in the handling of various situations, determining and deciding upon procedures to be implemented, setting priorities, maintaining standards and resolving problems. Has the mathematical ability to handle required calculations involving decimals and percentages. Knows how to estimate time, materials and supplies required to complete various tasks. Possesses excellent communication skills both verbal and written, and is able to maintain positive relationships with all parties involved. Has the ability to schedule daily activities and to establish short and long term priorities in order to meet established goals. Is able to operate and maintain a variety of office equipment such as

a computer, typewriter, and calculator. Is skilled in independent decision-making, judgement and discretion as necessary to perform daily routine and non-routine tasks.

Quality of Work: Maintains high standards of accuracy in exercising duties and responsibilities. Exercises immediate remedial action to correct any quality deficiencies that occur in areas of responsibility. Maintains high quality communication and interacts with all departments and divisions, coworkers and the general public.

Quantity of Work: Performs described "Specific Duties and Responsibilities" and related assignments efficiently and effectively in order to produce quantity of work which consistently meets standards and expectations of the organization.

Dependability: Assumes responsibility for doing assigned work and for meeting deadlines. Completes assigned work on or before deadlines in accordance with directives, policy, standards and prescribed procedures. Remains accountable to assigned responsibilities in the technical, human and conceptual areas.

Attendance: Attends and remains at work regularly and adheres to policies and procedures regarding absences and tardiness. Provides adequate notice to higher management with respect to vacation time and time-off requests.

Initiative and Enthusiasm: Maintains an enthusiastic, self-reliant and self-starting approach to meet job responsibilities and accountabilities. Strives to anticipate work to be done and initiates proper and acceptable direction for the completion of work with a minimum of supervision and instruction.

Judgment: Exercises analytical judgment in areas of responsibility. Identifies problems or situations as they occur and specifies decision objectives. Identifies or assists in identifying alternative solutions to problems or situations. Implements decisions in accordance with prescribed and effective policies and procedures and with a minimum of errors. Seeks expert or experienced advice where appropriate and researches problems, situations and alternatives before exercising judgment.

Cooperation: Accepts supervisory instruction and direction and strives to meet the goals and objectives of same. Questions such instruction and direction when clarification of results or consequences are justified, i.e., poor communications variance with City policy or procedures, etc. Offers suggestions and recommendations to encourage and improve cooperation between staff persons and departments within the City.

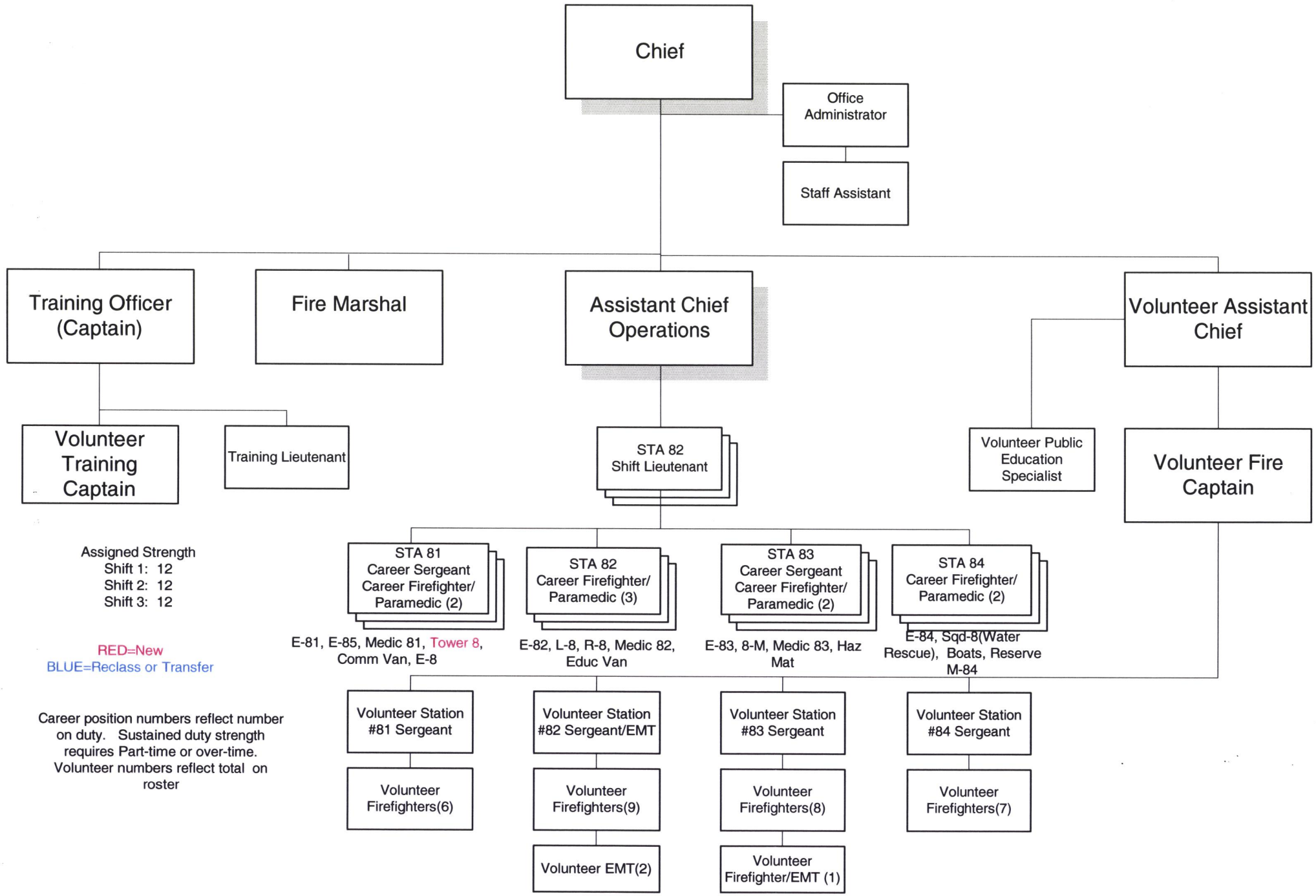
Relationships with Others: Shares knowledge with managers, supervisors and staff for mutual and City benefit. Contributes to maintaining high morale among all City employees. Develops and maintains cooperative and courteous relationships with department employees, staffers and managers in other departments, representatives from organizations, and the public so as to maintain good will toward the City and to project a good City image. Tactfully and effectively handles requests, suggestions and complaints from other departments and persons in order to maintain good will within the City. Emphasizes the importance of maintaining a positive image within the City. Interacts effectively with higher management, City Council members, professionals, and the public.

Coordination of Work: Plans and organizes daily work routine. Establishes priorities for the completion of work in accordance with sound time-management methodology. Avoids duplication of effort. Estimates expected time of completion of elements of work and establishes a personal schedule accordingly. Attends required meetings, planning sessions and discussions on time. Implements work activity in accordance with priorities and estimated schedules.

Safety and Housekeeping: Adheres to all safety and housekeeping standards established by the City and various regulatory agencies. Sees that the standards are not violated. Maintains a clean and orderly workplace.

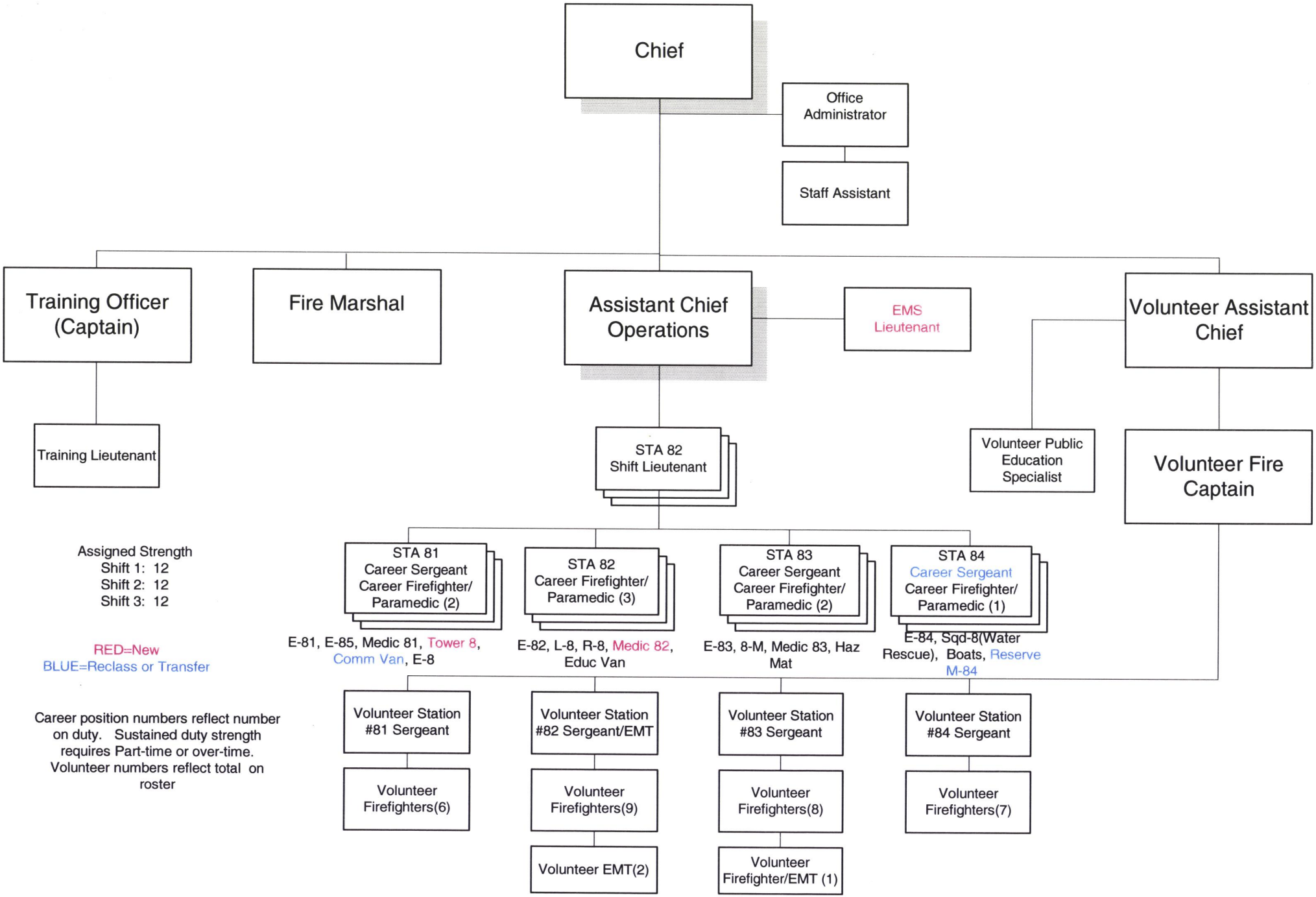
Peachtree City Fire Department

Current



Peachtree City Fire Department

FY2002



Encl. A – 2002 Requirements – *Public Works Department*

PERSONNEL JUSTIFICATION FOR 2002 BUDGET
PUBLIC WORKS DEPARTMENT
January 26, 2001

POSITION REQUESTED: Mechanic

SALARY: $29,152 **GRADE:** 275 **RANGE:** $29,152 - $46,604

JUSTIFICATION:

The workload of the Fleet Maintenance Shop has increased significantly in the last four (4) years. Currently the Fleet Maintenance shop consists of one (1) Fleet Manager, one (1) Shop Foreman, three (3) Mechanics, and one (1) Assistant to Mechanic. These employees are responsible for repairing and maintaining the City's fleet of equipment and vehicles ranging from weed eaters to fire trucks. Also, the Fleet Maintenance shop repairs and maintains twenty (20) vehicles for the Peachtree City Water and Sewerage Authority through an inter-governmental agreement. The following shows the equipment and vehicles currently being repaired and maintained by the Fleet Maintenance shop:

	2001	**2000**	**1999**	**1998**	**1997**	**Increase**
Vehicles	129	124	121	87	80	61.25 %
Light Equipment	176	158	142	127	114	54.39 %
Medium Equipment	115	103	89	81	75	53.33 %
Heavy Equipment	21	21	20	20	20	5.00 %
PTC Water & Sewerage Authority	20	20	24	24	24	(16.67 %)
Total Equipment and Vehicles	**461**	**426**	**396**	**339**	**313**	**47.28 %**

Since 1997, the City's vehicle fleet has increase 61.25% and the equipment fleet has increase 49.28%. The greatest increase for maintenance of vehicles is for Public Safety-Fire/EMS and Police. These vehicles require additional maintenance and attention, the older the vehicles become, the more maintenance is required. The additional mechanic position is required for the new Satellite workshop behind the new Police Station. The facility is for repair and maintenance of emergency vehicles.

COST PER EMPLOYEE TOTAL:

SALARY:	$29,152.00
FICA:	2,230.00
BENEFITS:	4,800.00
RETIREMENT:	1,950.00
UNIFORMS:	415.00
TOTAL:	**$38,574.00**

CITY OF PEACHTREE CITY, GEORGIA
CLASS SPECIFICATION

Job Code: 445

POSITION TITLE: MECHANIC

DIVISION: PUBLIC SERVICES

DEPARTMENT(S): PUBLIC WORKS

REPORTS TO: MANAGER OF FLEET MAINTENANCE

POSITION SUMMARY:

This is a skilled position responsible for the maintenance and repair of City vehicles and light and heavy maintenance and construction equipment. Work is performed under the general supervision of the Manager of Fleet Maintenance and reviewed for thoroughness and quality.

POSITION DUTIES:

Troubleshoots and diagnoses vehicle and equipment problems; performs major, vehicle, and equipment repairs including tune-ups, repairing and replacing clutches, transmissions, differentials, brakes, hydraulic and electrical systems, exhaust and fuel systems, steering mechanisms, and related units; repairs and overhauls gasoline and diesel engines.

Performs minor motor, vehicle, and equipment preventive maintenance and repairs including oil changes, lube jobs, brake inspections, replacement of hoses and belts, servicing air conditioners; replacement of tires and fuel pumps; adjusts equipment for maximum performance.

Operates a wide variety of test equipment for diagnoses including analyzer for electronic and non-electronic units, air conditioner gauges, compression and fuel pump testers, and related equipment; maintains equipment and tools as needed.

Researches data in shop manuals, equipment specifications, and parts manuals to identify correct parts to order and repairs to make; orders and pick ups parts for vehicle repairs.

Responds to emergency calls concerning vehicles and equipment; makes emergency repairs on road service calls.

Welds and fabricates parts for the repair of power mowers, air compressors, pumps, and related machinery and small equipment.

May operate City vehicles in the performance of duties and/or to attend training programs.

Performs related work as required.

DESIRABLE QUALIFICATIONS:

Education and Experience

High school diploma or equivalent. Two year degree in Mechanics or related field from an accredited technical or vocational school preferred.

Experience in performing automotive repairs and mechanical maintenance.

Possession of four (4) Automotive Service Excellence (ASE) Certifications.

Any equivalent combination of education and experience is acceptable.

Knowledge, Skills, and Abilities

Good knowledge of occupational hazards and safety precautions necessary for the safe operation of vehicles and equipment.

Good knowledge of modern practices, materials, equipment, methods, and techniques used in maintenance and repair of automotive, maintenance, and construction equipment.

Good knowledge of the operation of internal combustion engines and ignition and other systems and components of automotive and construction equipment.

Good knowledge of the methods, equipment, materials, and terminology of the welding trade.

Skill in the use of a variety of power and hand tools and automotive test equipment.

Ability to understand oral and written instructions and read equipment specifications and vehicle repair manuals.

Ability to use gas and electric arc welding equipment and a variety of other hand and power tools.

Ability to work without close supervision.

Ability to follow established safety rules and City and departmental policies and procedures.

Ability to establish and maintain effective working relationships with City employees and the general public.

OTHER REQUIREMENTS:

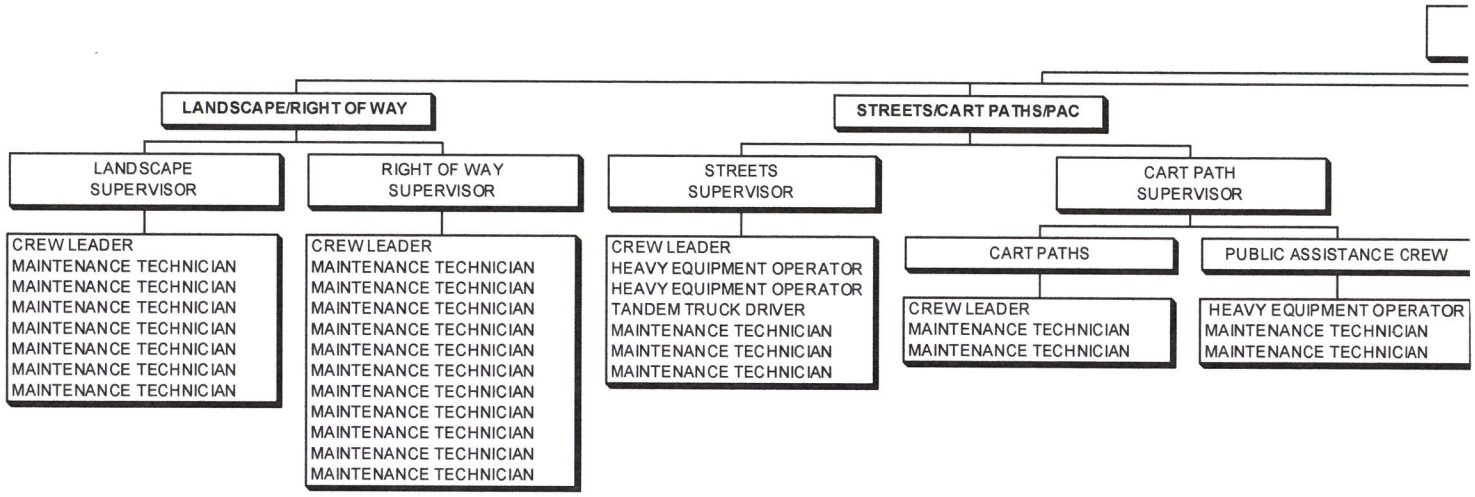
Possession of a valid State of Georgia driver's license Class C and a satisfactory Motor Vehicle Record (MVR).

Ability to drive and operate the department's assigned vehicles and equipment in a safe and efficient manner.

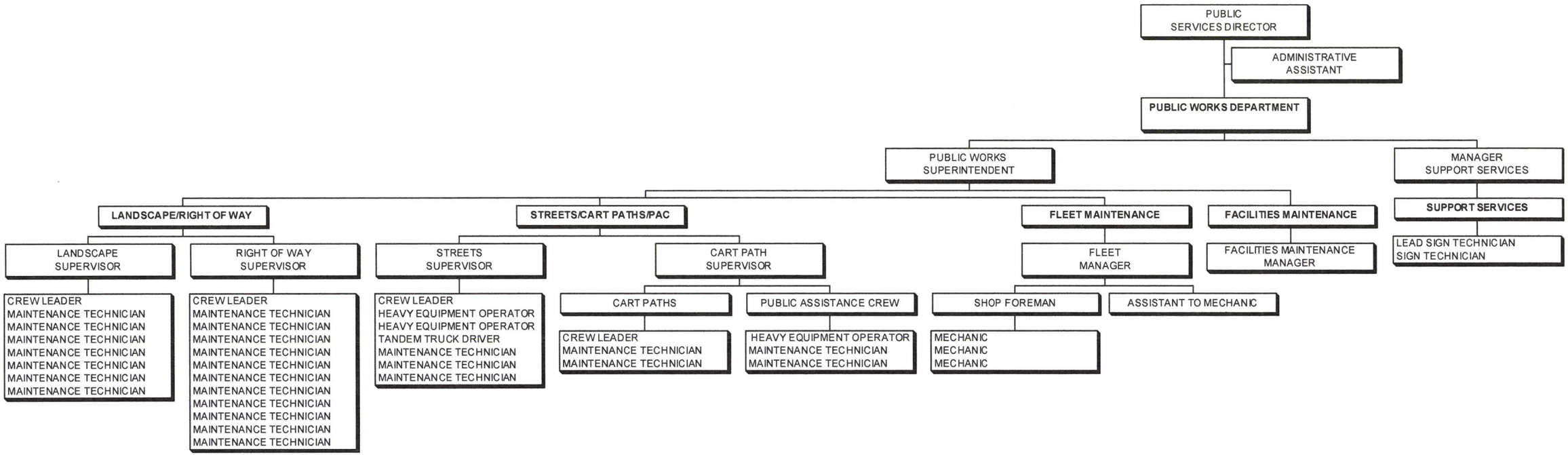
Ability to lift and carry heavy objects (10-100 lbs.) and to frequently bend, squat, twist, crawl, climb, grasp, and finely manipulate objects and tools and work in a confined area on a daily basis.

Must be available for call-in on weekends evenings, and holidays.

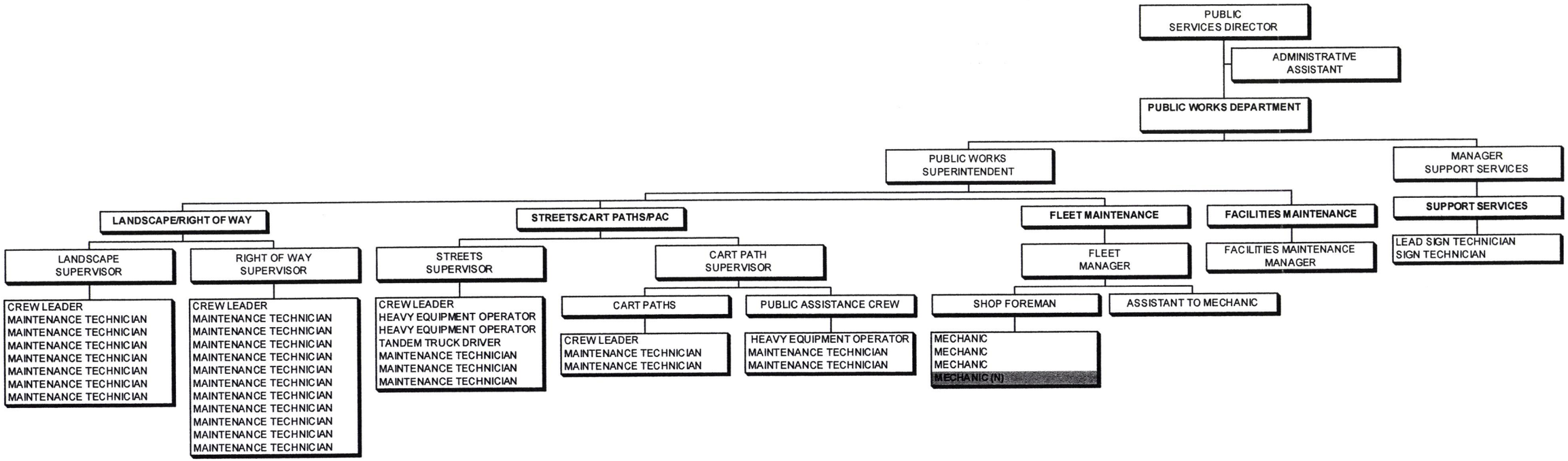
PEACHTREE CITY
PUBLIC SERVICES DIVISION
CURRENT FY 2001
PUBLIC WORKS DEPARTMENT



PEACHTREE CITY
PUBLIC SERVICES DIVISION
CURRENT FY 2001
PUBLIC WORKS DEPARTMENT



PEACHTREE CITY
PUBLIC SERVICES DIVISION
PROPOSED FY 2002
PUBLIC WORKS DEPARTMENT



ENCL. A – 2002 REQUIREMENTS – RECREATION

KEDRON (BUILDING TECHNICIAN – PART TIME)

PERSONNEL JUSTIFICATION FOR 2002 BUDGET
Department: Recreation (Kedron)
January 16, 2001

Position Requested: Kedron Building Technician (part-time)

Salary Grade & Range:

Grade: 272 **Range: $12,569 - $20,093**
Starting Salary: $12,569

Justification:
Presently, the Kedron Fieldhouse and Aquatic Center is open 103 hours per week. There are 70 man-hours available for maintenance personnel to clean and maintain the facility. There is no maintenance coverage from 4 – 10 p.m. on Monday, Wednesday and Friday; no coverage from 6 – 10 p.m. on Saturday; and none from 1 – 6 p.m. on Sunday. That is a total of 27 hours without maintenance personnel on duty. While the rest of the Kedron staff does what they can, these hours are all heavy use time and the staff is busy taking care of customer needs or supervising activities. They don't have the opportunity to clean bathrooms, vacuum or mop activity rooms, keep the lobby area clean, perform routine maintenance tasks or re-arrange meeting rooms. Considering the hours this facility is open to the public and the heavy usage it receives, the staff cannot presently maintain acceptable cleanliness standards and perform routine maintenance functions without additional staffing. In addition, the Kedron maintenance staff will be responsible for general cleanliness of the new Multipurpose Rink and its surrounding area.

Costs:

Salary	$ 12,569
FICA	$ 962
Uniforms	$ 89
Retirement	$ 975
Total	**14,595**

CITY OF PEACHTREE CITY, GEORGIA
CLASS SPECIFICATION

Job Code: 430H
6/7/99

POSITION TITLE: MAINTENANCE WORKER III - KEDRON

DIVISION: LEISURE SERVICES

DEPARTMENT(S): RECREATION

REPORTS TO: RECREATION MANAGER

POSITION SUMMARY:

This is an unskilled position responsible for the maintenance of the Kedron Fieldhouse & Aquatic Center Facility and grounds. Work involves routine and heavy manual tasks and the safe operation of tools and equipment. Work is performed under the direct supervision of the Recreation Manager.

POSITION DUTIES:

Cleans and maintains Fieldhouse & Aquatic Center facility and grounds. Follows preventive maintenance calendar and does general repairs whenever possible.

Operates a variety of hand tools and light equipment such as power mowers, weedeaters, blowers, trimmers and carpet cleaners.

Inventories and maintains control of hand tools and power tools. Maintains a sign-out/sign-in system to insure tools are available and accounted for.

Picks up and disposes of litter; empties trash cans; loads and unloads materials, supplies, equipment, trash, and other debris.

Performs daily safety check on equipment; cleans and maintains tools and equipment; reports mechanical or other defects to supervisor. Responsible for recommending vendors to repair Kedron equipment.

Reports any safety hazards or maintenance problems to the Recreation Manager.

Assists in preparation of bubble set-up and take-down.

Responds to and participates in emergency situations, i.e. Kedron building alarm systems and bubble alarm system.

May operate City vehicles in the performance of duties and/or to attend training programs.

Plants and prunes shrubbery; seeds, mows, fertilizes, waters, mulches and weeds lawns; trims around trees, shrubbery, parking lot and buildings. Applies weedkiller when needed.

Makes recommendations for needed supplies. Available to unload supply order.

May be required to work special events planned for the facility.

Performs related work as required.

DESIRABLE QUALIFICATIONS:

Education and Experience

High school diploma or equivalent preferred.

Some experience in landscaping, grounds and building maintenance work.

Any equivalent combination of education and experience is acceptable

Knowledge, Skills, and Abilities

Good knowledge of the operation and maintenance of power tools and light and medium equipment commonly used in building and grounds maintenance.

Skill in the operation of hand and power tools and light and medium equipment.

Ability to learn and apply simple guidelines for tree pruning and shrubbery trimming.

Ability to read and understand operating instructions on equipment.

Ability to understand, follow, and carry out oral and written instructions.

Ability to follow established safety rules and departmental policies and procedures.

Ability to establish and maintain effective working relationships with City employees and the general public.

OTHER REQUIREMENTS:

Possession of a valid State of Georgia driver's license (Class C) and a satisfactory Motor Vehicle Record (MVR).

Ability to drive and operate the department's assigned vehicles and equipment in a safe and efficient manner.

Ability to lift and carry heavy objects (10 – 100 lbs.) and bend, squat, twist, crawl and/or climb on a daily basis.

Ability to work in a variety of extreme weather conditions for extended periods of time.

ENCL. A – 2002 REQUIREMENTS – RECREATION

KEDRON (FIELDHOUSE LEADER – PART TIME)

PERSONNEL JUSTIFICATION FOR 2002 BUDGET
Department: Recreation (Kedron)
January 16, 2001

Position Requested: Fieldhouse Leader (Kedron, part-time)

Salary Grade & Range:

Grade: 273 **Range: $13,205 - $21,110**
Starting Salary: $13,205

Justification:
The Kedron Fieldhouse and Aquatic Center has expanded its hours of operation over the past two years by 23 percent, and is currently opened to the public 103 hours per week. The additional operating hours have been made available to accommodate the increased demand for programming activities, open gym and open swim, new classes, and to enable three high school swim teams as well as SCAT, Pacers and SEALS (seniors) swim teams practice times. During summer months up to 6,900 people per week use the facility. In the winter, overall usage is less but hours of operation are increased primarily to enable all the swim teams practice time and to enable greater open swim time, which is in high demand. Kedron has a customer service staff of 4 full-time and 4 part-time for an available weekly man-hour total of 240 hours. That enables a bare minimum of two staff personnel on duty under the best of conditions. If there is a vacant position, or if someone is sick or on vacation, it becomes very difficult to ensure that the facility is staffed properly to ensure the safety of patrons and employees. While existing staff can and does work overtime to cover gaps, this is not considered a viable long-term solution, either from a budgetary or a morale perspective. In addition, when the Multipurpose Rink opens in 2001/02, the Kedron staff will be actively pursuing new programming such as volleyball, basketball, skating and other activities that will fully employ this covered facility. This will require staff to be away from the main facility more often, thus potentially leaving only one staff person on duty. While risk management dictates that we not man to peak usage times, it is also important to ensure that the facility is manned to safe standards, and at a level that will enable staff to promote new programs and activities without compromising customer service or safety.

In order to minimize overall budgetary impact in FY 2002, this position will not be filled until April 2002, thus saving $8,452 but still getting the person on board during the heavy summer months.

Costs:

Salary	$ 13,205
FICA	$ 1,010
Retirement	$ 975
Total	**$ 15,111**

CITY OF PEACHTREE CITY, GEORGIA
CLASS SPECIFICATION

Job Code: 483

POSITION TITLE: FIELDHOUSE LEADER (PART-TIME)

DIVISION: LEISURE SERVICES

DEPARTMENT(S): RECREATION

REPORTS TO: LEISURE PROGRAMS COORDINATOR-- FIELDHOUSE

POSITION SUMMARY:

This is a part-time position responsible for monitoring the activities and operation of the Fieldhouse. This position is also responsible for resolving citizen complaints as needed and interacts with citizens to ensure the effective and efficient operation of the Fieldhouse. Work is performed under the general supervision of the Leisure Programs Coordinator--Fieldhouse.

POSITION DUTIES:

Serves as person in charge in absence of the Fieldhouse Supervisor or the Recreation Manager.

Responds to complaints from the public and ensures the proper person is contacted to resolve the problem.

May serve as receptionist for Fieldhouse, receiving calls, responding to requests for information or taking messages.

Receives monies paid to Recreation department.

May operate a computer to register participants.

Ensures rooms and gymnasiums are clean prior to and after programs are held.

Assists in maintaining equipment and supply inventory for Fieldhouse needs.

Interacts with users as needed to ensure that all applicable rules and regulations are adhered to and that activities and events run as planned.

May need to personally do room set-ups and general building maintenance as needed.

Get supplies for and assist in the development of photo ID's.

May operate City vehicles in the performance of duties and/or to attend training programs.

Performs related work as required.

DESIRABLE QUALIFICATIONS:

Education and Experience

High school diploma or equivalent.

Knowledge, Skills, and Abilities

Good knowledge of business English, spelling and arithmetic.

Some knowledge of modern office practices, methods, equipment, and standard clerical procedures.

Some knowledge of the activities, facilities, and equipment needed in Fieldhouse activities.

Some knowledge of first aid and safety procedures.

Some knowledge of or ability to learn the department's rules, regulations, policies, and procedures.

Skill in the operation of a computer.

Ability to understand and follow quickly and accurately oral and written instructions.

Ability to prepare clear and concise reports and maintain accurate records.

Ability to make moderately complex arithmetic computations with speed and accuracy.

Ability to work independently without specific instructions.

Ability to meet and deal tactfully and courteously with the public, sometimes in difficult and trying situations.

Ability to establish and maintain effective working relationships with City employees and the general public.

OTHER REQUIREMENTS:

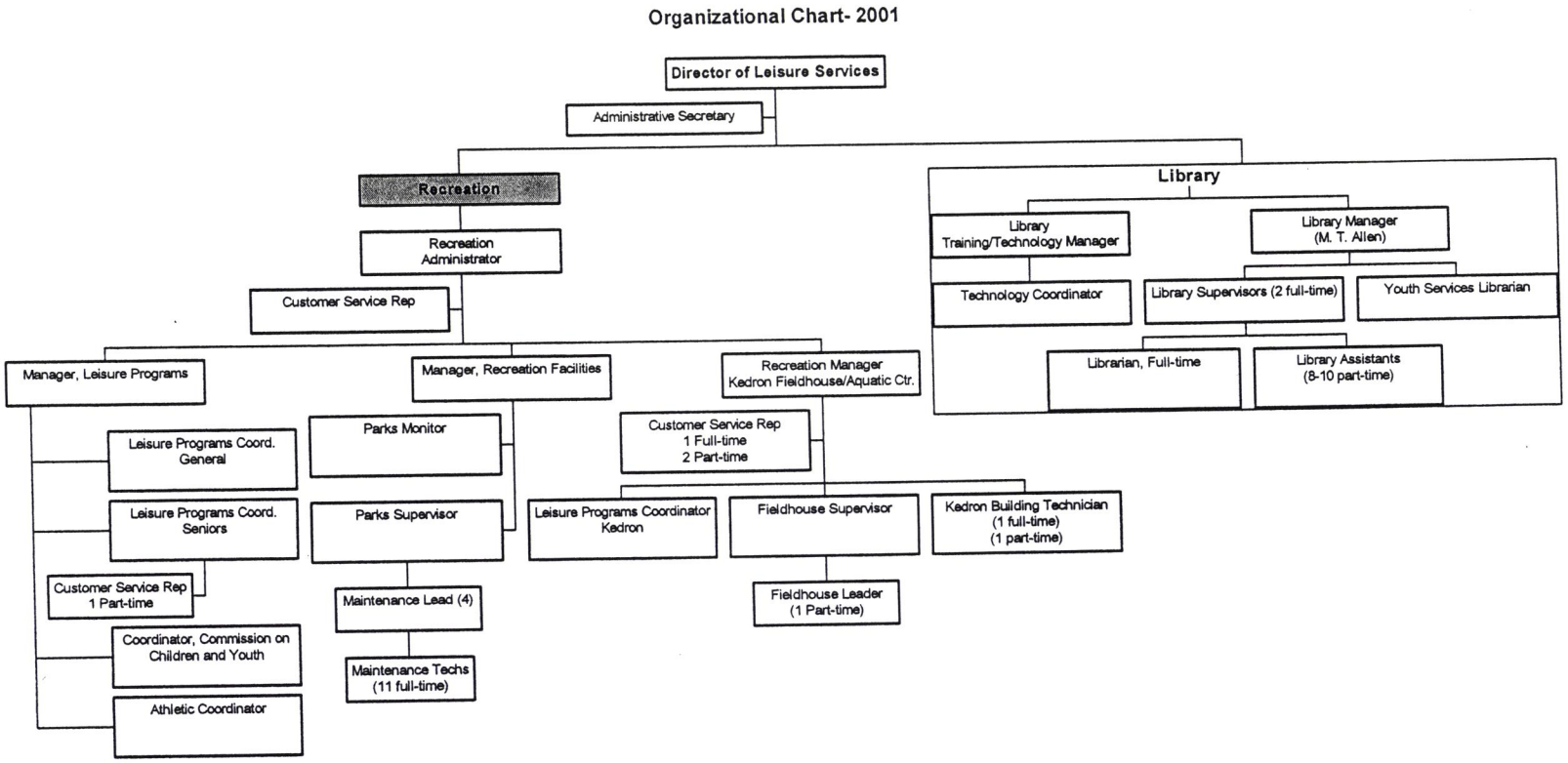
Must have no convictions involving moral turpitude.

Possession of a valid State of Georgia driver's license (Class C) and a satisfactory Motor Vehicle Record (MVR).

Ability to drive and operate the department's assigned vehicles and equipment in a safe and efficient manner.

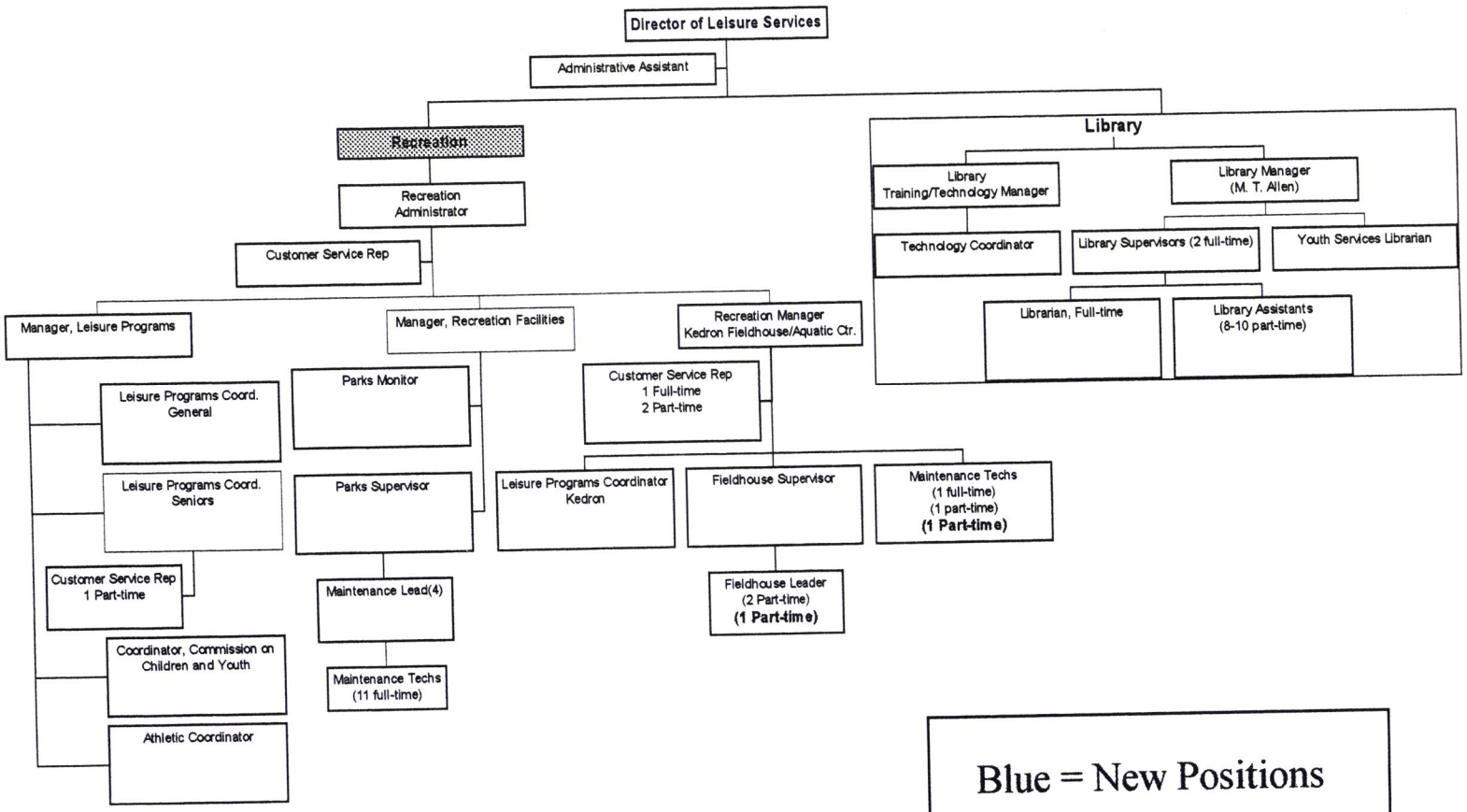
Ability to occasionally lift, carry, bend, squat, twist, and climb in setting up equipment and facilities and participating in athletic programs.

Leisure Services Division



Leisure Services Division

Organizational Chart- 2002



Blue = New Positions

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **Jim Basinger, City Manager** *Jim*

FROM: **Paul Salvatore, Director of Financial Services** PS.

DATE: **February 9, 2001**

SUBJECT: **Comprehensive Revenue Analysis**

During the FY2001 budget process, staff recommended that a comprehensive analysis of city revenue sources be conducted. Staff was to review all user fees and other charges by conducting a survey of similar charges imposed by neighboring municipalities and counties and comparing them with our own. Recommendations for adjustments to our fee structures were to be made as a result of this analysis. Members of City staff from each department conducted such an analysis for each of their respective departments, the results of which are exhibited in Attachment 1.

In addition to the research conducted by city staff, the Atlanta Regional Commission also conducted similar research, on a pro bono basis. Please refer to Attachment 2 for a description of the services requested from the ARC. Final survey results are still pending at this time.

Staff is prepared to discuss each of these fees in detail at Retreat.

Comprehensive Revenue Analysis – *Attachment 1 –*
Occupational/Business License Fees

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jim Basinger, City Manager

FROM: Paul Salvatore, Director of Financial Services P.S.

DATE: March 1, 2001

SUBJECT: Occupational Taxes/Business License Fees

Attached is a memo from the City Clerk that addresses the subject fees. As stated in her memo, there are very few cities that we can compare our Occupational Tax fees to as most other cities use the gross receipts method (as opposed to the 'per employee' method that we use). Although it is expected that the gross receipts method would generate a considerable amount of additional revenue, staff is not recommending that we switch directly over to this method at this time. However, it was determined that some adjustment is still necessary, especially when comparing our fees to those charged by the City of Norcross, that also still uses the per employee method.

Also attached is a chart that shows the revenue being generated by our current fee structure of $12 per employee, with a maximum fee of $1,250. The columns to the right show revenue that could be generated by adjusting the per employee rate to $15 and raising the maximum fee to various increased amounts. Staff recommends that the *minimum* increase that Council consider is to change the per employee rate to $15, with a maximum fee of $1,500 per business. This rate is still considerably less than what our businesses would pay if the taxes were to be based upon gross receipts, or if there were to be *no* maximum fee, as is the case with Norcross. This rate would also prevent any businesses from having to pay a fee that would greatly exceed their current fee, but still generate approximately $46,700 in additional revenue for the city.

The City Clerk's memo also includes a recommendation that an administrative charge of $50 be imposed to help defer the cost of setting up an account for a new business or responding to requests for changes. Such a fee is common in other cities, and staff also supports this recommendation.

Staff will be glad to answer any questions regarding these recommendations at the retreat.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Director of Financial Services**

FROM: **City Clerk**

DATE: **February 19, 2001**

SUBJECT: **Occupational Tax**

After comparing our fees to that of other jurisdictions, it is apparent that most cities have changed over to a gross receipts method of imposing occupational tax, as this greatly increases the amount of revenue generated. Some cities use a combination of the two methods.

One common practice followed by other cities is as follows:

- Proof of gross receipts must accompany each application.
- Businesses with annual gross receipts in excess of $25,000.00 per year pay a fee based upon gross receipts and the profitability ratio for the type of business.
- Businesses with gross receipts below $25,000.00, and where federal law precludes imposition of a gross receipts tax, pay a fee based on number of employees.
- Professionals (doctors, lawyers, etc.) may elect to pay an annual business occupation tax based upon gross receipts or a $300.00 fee for each practitioner involved in the business.

The City could greatly enhance its occupational tax revenue if it were to implement a gross receipts method; however, it would be necessary to hire a full-time tax clerk to handle the additional workload. The increase in revenue would more than justify the additional staff expense, but it would also create a significant increase in the amount of taxes paid by local businesses. Proprietary information would also need to be protected in accordance with the Open Records law. I cannot accurately project such revenue without access to financial data from the businesses.

While I have not been able to contact every city in the state, I have only found one city that collects occupational tax based solely on the number of employees. A comparison of our tax and the City of Norcross is as follows:

Peachtree City	Norcross
Occupational Tax per Employee - $12	Occupational Tax per Employee - $15 per employee
Minimum Tax = $75	Minimum Tax = $75
Maximum Tax = $1,250	Maximum Tax = no maximum

I have attached a report that depicts how various increases to our current tax rate would affect the City's revenue stream and the affect that it would have on local businesses. This analysis does not include revenue estimates based upon a change to the gross receipts tax, but only for changes made to the 'per employee' rates. To help defer the cost of setting up an account for a new business or responding to requests for changes, I am recommending that the City implement an administrative fee of $50.

Our Code Enforcement Officers spend a great deal of time responding to complaints and regulating the City's 609 home occupations to ensure compliance with the City ordinance and zoning codes. To help offset the expense to regulate these businesses, we may also want to consider the implementation of a $50 Regulatory Fee.

Rates have not increased since 1996. At that time, the rate was raised from $10 per employee to $12 per employee. The minimum tax remained at $75 while the maximum tax increased from $1,000 to $1,250.

Please note that two public hearings must be held prior to implementing any changes to our current occupational tax ordinance. Council may consider a multi-year implementation schedule to provide a gradual tax increases for businesses.

BREAKDOWN OF POTENTIAL INCREASES

NOTE: This report only shows the number of employees for which we actually have licensed. If you see a jump in the sequence in numbers it is because we do not currently have a business with that number of employees.

# of Employees	$12 rate Per Employee Current PTC $75 min - $1,250 max		A $12 rate Per Employee $100 min - $1,500 max		B $15 rate Per Employee $100 min - $1,500 max		C $15 rate Per Employee $100 min - $2,500 max		D $15 rate Per Employee $100 min - $5,000 max		E $15 rate Per Employee (Norcross) $100 min - no max	
	tax	increase	tax	increase	tax	increase	tax	increase	tax	increase	tax	increase
1 thru 10	$75	n/a	$100	$25	$100	$25	$100	$25	$100	$25	$100	$25
11	$132	n/a	$132	$0	$165	$33	$165	$33	$165	$33	$165	$33
12	$144	n/a	$144	$0	$180	$36	$180	$36	$180	$36	$180	$36
13	$156	n/a	$156	$0	$195	$39	$195	$39	$195	$39	$195	$39
14	$168	n/a	$168	$0	$210	$42	$210	$42	$210	$42	$210	$42
15	$180	n/a	$180	$0	$225	$45	$225	$45	$225	$45	$225	$45
16	$192	n/a	$192	$0	$240	$48	$240	$48	$240	$48	$240	$48
17	$204	n/a	$204	$0	$255	$51	$255	$51	$255	$51	$255	$51
18	$216	n/a	$216	$0	$270	$54	$270	$54	$270	$54	$270	$54
19	$228	n/a	$228	$0	$285	$57	$285	$57	$285	$57	$285	$57
20	$240	n/a	$240	$0	$300	$60	$300	$60	$300	$60	$300	$60
21	$252	n/a	$252	$0	$315	$63	$315	$63	$315	$63	$315	$63
22	$264	n/a	$264	$0	$330	$66	$330	$66	$330	$66	$330	$66
23	$276	n/a	$276	$0	$345	$69	$345	$69	$345	$69	$345	$69
24	$288	n/a	$288	$0	$360	$72	$360	$72	$360	$72	$360	$72
25	$300	n/a	$300	$0	$375	$75	$375	$75	$375	$75	$375	$75
26	$312	n/a	$312	$0	$390	$78	$390	$78	$390	$78	$390	$78
28	$336	n/a	$336	$0	$420	$84	$420	$84	$420	$84	$420	$84
29	$348	n/a	$348	$0	$435	$87	$435	$87	$435	$87	$435	$87
30	$360	n/a	$360	$0	$450	$90	$450	$90	$450	$90	$450	$90
31	$372	n/a	$372	$0	$465	$93	$465	$93	$465	$93	$465	$93
32	$384	n/a	$384	$0	$480	$96	$480	$96	$480	$96	$480	$96
33	$396	n/a	$396	$0	$495	$99	$495	$99	$495	$99	$495	$99
34	$408	n/a	$408	$0	$510	$102	$510	$102	$510	$102	$510	$102
35	$420	n/a	$420	$0	$525	$105	$525	$105	$525	$105	$525	$105
36	$432	n/a	$432	$0	$540	$108	$540	$108	$540	$108	$540	$108
38	$456	n/a	$456	$0	$570	$114	$570	$114	$570	$114	$570	$114
39	$468	n/a	$468	$0	$585	$117	$585	$117	$585	$117	$585	$117
40	$480	n/a	$480	$0	$600	$120	$600	$120	$600	$120	$600	$120
41	$492	n/a	$492	$0	$615	$123	$615	$123	$615	$123	$615	$123
42	$504	n/a	$504	$0	$630	$126	$630	$126	$630	$126	$630	$126
43	$516	n/a	$516	$0	$645	$129	$645	$129	$645	$129	$645	$129
44	$528	n/a	$528	$0	$660	$132	$660	$132	$660	$132	$660	$132
45	$540	n/a	$540	$0	$675	$135	$675	$135	$675	$135	$675	$135
47	$564	n/a	$564	$0	$705	$141	$705	$141	$705	$141	$705	$141
50	$600	n/a	$600	$0	$750	$150	$750	$150	$750	$150	$750	$150

# of Employees	$12 rate Per Employee Current PTC $75 min - $1,250 max		A $12 rate Per Employee $100 min - $1,500 max		B $15 rate Per Employee $100 min - $1,500 max		C $15 rate Per Employee $100 min - $2,500 max		D $15 rate Per Employee $100 min - $5,000 max		E $15 rate Per Employee (Norcross) $100 min - no max	
	tax	increase	tax	increase	tax	increase	tax	increase	tax	increase	tax	increase
56	$672	n/a	$672	$0	$840	$168	$840	$168	$840	$168	$840	$168
60	$720	n/a	$720	$0	$900	$180	$900	$180	$900	$180	$900	$180
64	$768	n/a	$768	$0	$960	$192	$960	$192	$960	$192	$960	$192
65	$780	n/a	$780	$0	$975	$195	$975	$195	$975	$195	$975	$195
72	$864	n/a	$864	$0	$1,080	$216	$1,080	$216	$1,080	$216	$1,080	$216
73	$876	n/a	$876	$0	$1,095	$219	$1,095	$219	$1,095	$219	$1,095	$219
76	$912	n/a	$912	$0	$1,140	$228	$1,140	$228	$1,140	$228	$1,140	$228
78	$936	n/a	$936	$0	$1,170	$234	$1,170	$234	$1,170	$234	$1,170	$234
80	$960	n/a	$960	$0	$1,200	$240	$1,200	$240	$1,200	$240	$1,200	$240
81	$972	n/a	$972	$0	$1,215	$243	$1,215	$243	$1,215	$243	$1,215	$243
93	$1,116	n/a	$1,116	$0	$1,395	$279	$1,395	$279	$1,395	$279	$1,395	$279
94	$1,128	n/a	$1,128	$0	$1,410	$282	$1,410	$282	$1,410	$282	$1,410	$282
95	$1,140	n/a	$1,140	$0	$1,425	$285	$1,425	$285	$1,425	$285	$1,425	$285
105	$1,250	n/a	$1,260	$10	$1,500	$250	$1,575	$325	$1,575	$325	$1,575	$325
113	$1,250	n/a	$1,356	$106	$1,500	$250	$1,695	$445	$1,695	$445	$1,695	$445
115	$1,250	n/a	$1,380	$130	$1,500	$250	$1,725	$475	$1,725	$475	$1,725	$475
117	$1,250	n/a	$1,404	$154	$1,500	$250	$1,755	$505	$1,755	$505	$1,755	$505
155	$1,250	n/a	$1,500	$250	$1,500	$250	$2,325	$1,075	$2,325	$1,075	$2,325	$1,075
165	$1,250	n/a	$1,500	$250	$1,500	$250	$2,475	$1,225	$2,475	$1,225	$2,475	$1,225
200	$1,250	n/a	$1,500	$250	$1,500	$250	$2,500	$1,250	$3,000	$1,750	$3,000	$1,750
204	$1,250	n/a	$1,500	$250	$1,500	$250	$2,500	$1,250	$3,060	$1,810	$3,060	$1,810
250	$1,250	n/a	$1,500	$250	$1,500	$250	$2,500	$1,250	$3,750	$2,500	$3,750	$2,500
260	$1,250	n/a	$1,500	$250	$1,500	$250	$2,500	$1,250	$3,900	$2,650	$3,900	$2,650
285	$1,250	n/a	$1,500	$250	$1,500	$250	$2,500	$1,250	$4,275	$3,025	$4,275	$3,025
397	$1,250	n/a	$1,500	$250	$1,500	$250	$2,500	$1,250	$5,000	$3,750	$5,955	$4,705
416	$1,250	n/a	$1,500	$250	$1,500	$250	$2,500	$1,250	$5,000	$3,750	$6,240	$4,990
501	$1,250	n/a	$1,500	$250	$1,500	$250	$2,500	$1,250	$5,000	$3,750	$7,515	$6,265
912	$1,250	n/a	$1,500	$250	$1,500	$250	$2,500	$1,250	$5,000	$3,750	$13,680	$12,430
961	$1,250	n/a	$1,500	$250	$1,500	$250	$2,500	$1,250	$5,000	$3,750	$14,415	$13,165
1214	$1,250	n/a	$1,500	$250	$1,500	$250	$2,500	$1,250	$5,000	$3,750	$18,210	$16,960
	Current Revenue: $75 min - $1,250 max		Potential Revenue with: $100 min - $1,500 max		Potential Revenue with: $100 min - $1,500 max		Potential Revenue with: $100 min - $2,500 max		Potential Revenue with: $100 min - $5,000 max		Potential Revenue with: $100 min - no max	
	$165,498	n/a	$196,956	**$31,458**	$212,260	**$46,762**	$227,785	**$62,287**	$249,520	**$84,022**	$285,535	**$120,037**

Comprehensive Revenue Analysis – *Attachment 1 – Alcohol License Fees*

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Director of Financial Services**

FROM: **City Clerk**

DATE: **February 5, 2001**

SUBJECT: **Alcohol License Fees**

The following fees are currently charged:

Application Fee - $150
Change in License - $150
Wine (Consumption & Retail) - $225
Beer (Consumption & Retail) - $ 425
Distilled Spirits, Beer & Wine (Consumption) - $2,500
Distilled Spirits, Beer & Wine (Retail) - $5,000

After reviewing the attached comparison of fees charged in other jurisdictions, I recommend the City increase its fees to the following with a five-year implementation schedule:

Application Fee - $200
Change in License - $150 (no advertisement required)
Wine - $575
Beer - $775
Distilled Spirits, Beer & Wine (Consumption) $5,000
Distilled Spirits, Beer & Wine (Retail) $5,000

Alcohol License Fee Comparison

Fee Description	PTC Current	Roswell	Alpharetta	Atlanta	Marietta	Norcross	Smyrna	Savannah	Morrow	Riverdale
Beer - Retail	$425	$750	$1,000	$1,125	$500	$1,000	$370	$700	$1,500	$1,250
Wine - Retail	$225	$750	$1,000	$1,125	$500	$1,500	$370	$700	$1,500	$1,250
Beer, Wine Distilled Spirits Retail	$5,000	$2,500	$3,500	$5,000	$1,650	n/a	$2,055	$4,200	$5,000	$5,000
Beer - Pouring	$425	$750	$500	$1,125	$500	n/a	$315	$700	$1,000	$1,250
Wine - Pouring	$225	$750	$500	$1,125	$500	$1,000	$265	$700	$500	$1,250
Beer, Wine, Distilled Spirits Pouring	$2,500	$3,200	$3,000	$5,000	$1,650	$1,500	$1,895	$4,200	$5,000	$5,000
Sunday Sales Additional Fee	$0	$500	$500	$500	$500	$125	$500	$500	$0	$0
Liquor Excise Tax	3%	3%	3%	3%	3%	n/a	3%	3%	3%	3%
Application Fee	$150	$200	$150	?	$275	$25	$200	$0	$500	$200
Change in License Fee	$150	$200	$150	?	$100	$25	$200	$0	$250	$200
Permit Fee per Employee	n/a	$25	n/a	?	n/a	$25	$25	$10	n/a	$0
Delinquent Renewal	n/a	$250	n/a	?	n/a	$25	$0	10%	n/a	$0
Alcohol Lounge Fee - no restaurant	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	$1,500	$2,500

Peachtree City

Current Alcohol License Related Fees and Five-Year Implementation Scheduled Increases

Fee Description	Current	Proposed FY 2002	Proposed FY 2003	Proposed FY 2004	Proposed FY 2005	Proposed FY 2006
Beer - Retail	$425	$500	$575	$625	$700	$775
Wine - Retail	$225	$300	$375	$425	$500	$575
Beer, Wine Distilled Spirits Retail	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
Beer - Pouring	$425	$500	$575	$625	$700	$775
Wine - Pouring	$225	$300	$375	$425	$500	$575
Beer, Wine, Distilled Spirits Pouring	$2,500	$3,000	$3,500	$4,000	$4,500	$5,000
Sunday Sales Additional Fee	$0	$100	$200	$300	$400	$500
Liquor Excise Tax	3%	3%	3%	3%	3%	3%
Application Fee	$150	$175	$200	$200	$200	$200
Change in License Fee	$150	$150	$150	$150	$150	$150
Permit Fee per Employee	n/a	n/a	n/a	n/a	n/a	n/a
Delinquent Renewal	n/a	$100	$100	$100	$100	$100
Alcohol Lounge Fee - no restaurant		$2,500	$2,500	$2,500	$2,500	$2,500

Comprehensive Revenue Analysis – *Attachment 1 –*
Building Department Permit Fees

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Director of Financial Services**

FROM: **Director of Developmental Services** JBW/jpc

DATE: **February 8, 2001**

SUBJECT: **Building Department Permit Fees**

We have just completed a study of our basic fee structure by comparing our building fees with those of other communities in the immediate area. Based on that study, staff recommends that the Peachtree City permit fee structure be revised as follows:

1. The fee for Residential Building Permits should be increased from $.10/SF with a $200 minimum to $.25/SF with a $300 minimum.

2. The fee for Commercial Building Permits should be increased from $3/1000 with a $30 minimum to $5/1000 with a $300 minimum.

3. The fee for Accessory Building Permits should remain the same at $20 minimum.

4. The fee for Trade Permits should be increased from $25 minimum to $50 minimum.

5. The fee for Pool Permits should be increased from $20 to $50.

6. The fee for Fence Permits should remain the same at $20.

7. A new fee should be established for Sign Permits. It is recommended that the new fee be $25 for each freestanding and/or wall sign for which a permit is currently required.

8. The fee for Re-Inspections should be increased from $25 to $25 minimum, with $25 for first call-back and $50 for each additional call-back.

9. The rezoning fee should be increased from $200 minimum and $2500 maximum to $600 plus $25 per acre with no maximum limit.

10. The variance fee should be increased from $50 per request to $250 per request.

11. The Elevator Permit Fee, which is a part of the Electrical Trade Permit, should be eliminated in response to a request from the Attorney General's office. This fee is currently one percent of the cost of an elevator up to $20,000 and $200 plus one-tenth of a percent of all costs over $20,000. The Attorney General pointed out that the State inspects all elevators, and our fee amounted to a double charge.

A summary of the fee comparisons, as well as the current and proposed fee schedule for Peachtree City, is attached for your review.

JBW/jir

Attachment

cc Building Official
Permits Clerk

BUILDING DEPARTMENT PERMIT FEES

Permit Type	Peachtree City (Current)	Peachtree City (Proposed)	Fayetteville	Tyrone	Coweta County	Fayette County
Residential Building	$.10/SF $200 min.	$.25/SF $300 min.	$.10/SF $50 min.	$.25/SF $300 min.	$.24/SF $25 min.	$.17/SF $50 min.
Commercial Building	$3/1000 $30 min.	$5/1000 $300 min.	$5/1000 $50 min.	$5/1000 $300 min.	$5/1000 $25 min.	$.17/SF $50 min.
Accessory Building	$20 min.	$20 min.	$50 min.	N/A	$15 min.	N/A
Trades	$25 min.	$50 min.	$50 min.	N/A	$25 min.	$50 min.
Pools	$20	$50	$50	$200	$50	$50
Fences	$20	$20	$50	N/A	N/A	N/A
Signs	-0-	$25/ea. freestanding and/or wall sign	N/A	$25	$25	$30 min.
Re-Inspections	$25	$25 min.	$25	$35 min.	$25	$25 min.
Rezonings	$200 min. to $2500 max.	$600 + $25/acre	$600 + $25/acre	$500 min. to $2500 max.	$100 min. to $2000 max.	$250 min. to $550 max.
Variances	$50/request	$250/request	$250/request	$500 min. to $2500 max.	$50 min. to $100 max.	$175/request

Comprehensive Revenue Analysis – *Attachment 1* – *Fee Schedules, Recreation*

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager
Director of Financial Services P.S.

FROM: Director of Leisure Services RG

DATE: Feb. 1, 2001

SUBJECT: Fee Schedules, Recreation

As you know we have been reviewing our rental fee schedules for the various facilities in Recreation for several months now. We have been attempting to determine if the fees we are currently assessing for rentals and usage are adequate enough to significantly assist in offsetting operating costs. We have found that, in most cases, the fees have not been at a level where they can seriously help in offsetting rising operational costs. Generally, the fees were set several years ago and have not recently undergone a review. In addition, in many cases we didn't have a different rate for out of county patrons. If we did it was not commensurately priced to account for the fact that these patrons were not paying county or city taxes to either construct the facilities or pay for the O&M. Also, we had no separate commercial rates to ensure that profit-making businesses, whether from in county or out of county, were paying commercial rates over those we would charge to private citizens.

We did make an attempt to compare what we are charging with the fee schedules of other cities in the Metro area, such as Alpharetta and Roswell. However, we found that this did not provide a useful management tool as we had hoped it would. Each city has such differing types of facilities that we found we were trying to compare apples and oranges. There were so few examples of like comparisons that we discarded this approach. However, we did find a couple of areas that can be used to illustrate how we compare with other city or county recreation departments (see Table, Fee Comparisons below). However, this also illustrates how deceptive this type of comparison can be. To find out if these comparisons are totally accurate, we would have to find out if the type of facility associated with each jurisdiction was exactly the same as the others. Another factor to consider is what method was used to construct the facility and where the O&M money is coming from. In some cases fees may be lower because the facility was constructed with loans, grants, donations or bonds, freeing up more O&M money and allowing lower fees.

Table: Fee comparisons

Type Fee	Roswell	Rockdale	Smyrna	PTC current	PTC Proposed
Gymnasium-resident	$20/hr	$50/hr	$150/4 hrs.	$60/hr	$70/hr
Gymnasium-non-resident	$30/hr	$65/hr	$275/4 hrs.	$75/hr	$140/hr
Gymnasium-Commercial	$100/hr	$65/hr	$275/4 hrs.	None	$175/hr
Large Meeting Rm.-resident	$12.50/hr	$50/hr	$50/4 hrs.	$25/hr	$50/hr
Large Meeting Rm.-nonresident	$18.75/hr	$65/hr	$75/4 hrs.	$31/hr	$100/hr
Sm. Meeting Rm.-resident	Not available	Not available	$40/4 hr.	$15/hr	$30/hr
Sm. Meeting Rm.-nonresident	$7.50/hr	$40/hr	$60/4 hrs.	$19/hr	$60/hr

What we have done is construct a fee chart (attached) that lists all categories of Peachtree City Recreation facilities and their accompanying current and proposed fees. We have listed fee structures in general categories of facilities for city/county residents, non-county residents and commercial. The rates at which fees are assessed are somewhat arbitrary, as are the proposed changes. However, generally the more unique the facility or the higher the cost of O&M, the higher the fee. We obtained out of county rates by doubling in county rates, and added an additional amount for commercial rates.

Conclusion:

Admittedly, the approach we have taken is somewhat unscientific, and there may be ways of standardizing fee structures that are based upon some sort of formula. However, in our research thus far, we have found that most jurisdictions do not use a formula. As far as we can determine GRPA has issued no standards on this. We can continue to dig and see if NRPA or some other organization has such a standard. However, we suspect the reason there is no clear standard is because of the vast differences that exist in facilities. It is pretty much left up to the local jurisdiction what fees they deem necessary to set for use of their facilities.

Recreation Fee Schedules: Current and Proposed

Facility	Peachtree City		Out of County		Commercial	
	Current	Proposed	Current	Proposed	Current	Proposed
City Parks	$15/hr	$15/hr	18.75/hr	$30/hr		$40/hr
Ath. Fields,lights	$10/hr	$65/game	$12.50/hr	$130/game		$165/game
Athletic Fields	$30/hr	$50/game	$37.50/hr	$100/game		$125/game
BMX track	$150/day	$150/day	187.50/hr	$250/day		375/day
Sm Mtng Room	$15/hr	$30/hr	18.75/hr	$60/hr		$75/hr
Lg. Mtng. Room	$25/hr	$50/hr	31.25/hr	$100/hr		$125/hr
Picnic Pavillion	$10/hr	$15/hr	$12.50/hr	$30/hr		$40/hr
Kedron lap pool (S)	40/hr	$50/hr	$75/hr	$100/hr		$125/hr
Kedron Lap pool (W)	$50/hr	$60/hr	$87.50/hr	$120/hr		$150/hr
Kedron 2 pools(s)	$60 (s)	$75/hr	$75/hr	$150/hr		$185/hr
Kedron 2pools (w)	$70/hr	$100/hr	$87.50/hr	$200/hr		$250/hr
Kedron Instruction(s)	$30/hr	$40/hr	$37.50/hr	$80/hr		$100/hr
Kedron Instruction (w)	$40/hr	$50/hr	$50/hr	$100/hr		$125/hr
Glenloch Pool	$30/hr	$40/hr	$37.50/hr	$80/hr		$100/hr
Pebblepocket Pool	$25/hr	$40/hr	$31.25/hr	$80/hr		$100/hr
Clover Reach Pool	$25/hr	$30/hr	$31.25/hr	$60/hr		$75/hr
Ked. Rm 2	$45/hr	$50/hr	$56.25/hr	$100/hr		$125/hr
Ked. Rm. 3	$25/hr	$30/hr	$31.25/hr	$60/hr		$75/hr
Gym 1/2 court	$30/hr	$40/hr	$37.50/hr	$80/hr		$100/hr
Gym full court	$60/hr	$70/hr	$75.00/hr	$140/hr		$175/hr
Full gym (2 cts)	$100/hr	$120/hr	$125/hr	$240/hr		$300/hr
Pool Passes-1	$50	$50	$75.00	$75		N/A
Pool Passes-2	$100	$100	$150	$150		N/A
Pool Passes -3	$125	$125	$187.50	187.50		N/A
Pool Passes - 4or mor	$150	$150	$225.00	$225.00		N/A
Basketball outdoor		$10/hr	$20/hr	$20/hr		$25/hr
Gazebo		$10/hr	$20/hr	$20/hr		$25/hr
Multi-purpose pavil		$40/hr	$80/hr	$80/hr		$100/hr
Tennis courts/light		$15/hr	$30/hr	$30/hr		$40/hr
Tennis Court/unlighted		$10/hr	$20/hr	$20/hr		$25/hr

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **City Manager**
Director of Financial Services P.S.

FROM: **Director of Leisure Services**

DATE: **March 6, 2001**

SUBJECT: **Additional Fee Structure Information**

Recently, the issue of charging certain groups for use of the city's public tennis courts has come up.

We have 12 public tennis courts: 4 lighted at Glenloch and 2 lighted at Pebblepocket; and 2 each, unlighted, at Braelinn, Smokerise and Blue Smoke parks. In the last couple of years the courts have seen increased usage from high school teams. We have done a good job of accommodating these teams without adversely impacting public usage time. The sport of tennis is gaining popularity here, in large part due to the tennis center activities. This past fall we began offering tennis lessons on our courts, using contract instructors, because there was a great demand that the tennis center couldn't accommodate. The lessons have been filled and are very popular with citizens.

Last fall, an ALTA (Atlanta Lawn Tennis Association) team comprised of 12-14 members, mostly Peachtree City residents, approached us with a request. This team requested to use the Glenloch courts to host home matches on Thursday mornings and for team practice/instructional time one additional day per week. Their season is relatively short, about 6 weeks, in spring and fall. We researched the request and determined that granting this request could open the doors for more ALTA teams to make the same request. There are different divisions of ALTA (opened, men's, mixed, etc.) who all play home matches on different days. We also saw this as an opportunity to have the courts used at times when there is little general public usage, and at the same time obtain revenue. In this particular case, because most are Peachtree City residents, we also saw it as serving a segment of our public. Since then, another Peachtree City-based women's ALTA team has approached us with a similar request.

These teams are not considered general recreation users. They are competitive in nature and part of a larger competitive organization. Therefore, we feel it is justified to charge a nominal fee for the privilege of reserving the courts for their exclusive use. These teams are accustomed to paying court fees for matches and practice, so they were quite willing to pay a fee for use of our courts. Since there isn't an approved fee structure in place, this first year we will negotiate an in-kind fee. That is, the teams will agree to provide something to improve the Glenloch tennis court area (picnic tables, new nets, windscreens, etc.). We will base the in-kind amount on a fee schedule that consists of a per/team lump sum fee for home matches, and a lump sum for practice times. We will also add an additional fee for members who are not Peachtree City residents. We are currently working out that schedule and should be able to discuss it in detail at Retreat.

BACKGROUND: ALTA

FEE STRUCTURE

Two Atlanta Lawn Tennis Association (ALTA) teams will be utilizing the four tennis courts at Glenloch for their spring, 2001 season. The spring ALTA season will last for seven consecutive weeks, beginning the week of March 12th.

The two teams are classified as Thursday morning Women's teams. Their matches will be held on Thursdays from 9:00 a.m. until approximately 1:00 p.m. Included in their seven-week match season are home matches as well as a two-hour practice/coaching session per week. Because Glenloch has only four courts available, one team will have an "away" match each week and the second team is scheduled for a "home" match.

The city has not previously hosted this type of competitive, organized tennis program where court usage fees need to be established.

The Parks and Recreation Department is proposing the fee of $50 per home match per team. Should the twelve to fifteen member team roster list any non-county residents, those non-county members will be charged an additional $10 per person per home match. Currently the two spring teams have mostly Peachtree City and some county residents.

Each team is presently being coached for two hours either on a Monday morning or a Tuesday morning. Each team member pays $45 per month to the city for these lessons, and registers with Recreation like any other class. The coach then receives the same percentage of the fees as do other class instructors.

Each team captain will follow the same procedures concerning a key and key deposit for the building (for use of restrooms) as other class instructors. The fee is a refundable deposit of $50.

Each team captain or team designee will be expected to submit a team roster, practice schedule and home match schedule prior to the beginning of the ALTA season. A formal agreement will be signed by the team captains outlining all necessary arrangements.

Comprehensive Revenue Analysis – *Attachment 1 – Court Fines*

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Paul Salvatore**

FROM: **Jane Miller**

DATE: **February 7, 2001**

SUBJECT: **Court Fines**

As you requested, attached is a copy of a survey conducted last August comparing fines charged by other area cities for common traffic and ordinance violations. This information was forwarded to Judge Powell for his review and comment as he is responsible for establishing most fines charged in our municipal court. While there are some offenses for which we charge more and some offenses for which we charge less, the judge is comfortable with our basic fine structure. As you will note, we are at or near the highest fine for charges involving alcohol, drugs, reckless driving and no insurance – charges for which we have little tolerance. Please let me know if you need any additional information as you complete your review of all city fees.

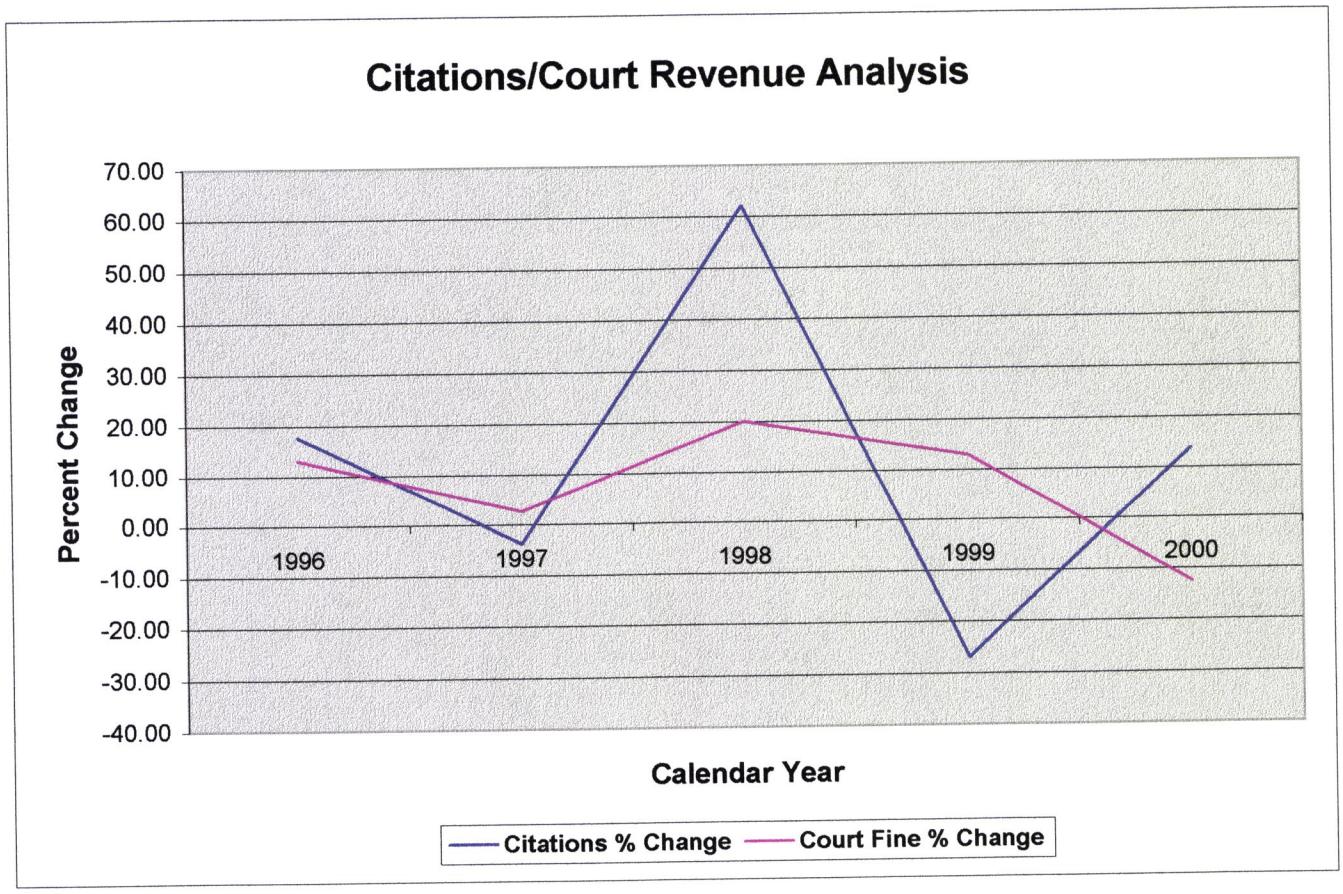
/jsm

Attachment

COURT FINES SURVEY

CODE	DESCRIPTION	PTC	TYRONE	GRIFFIN	FAYETTEVILLE	SENOIA	NEWNAN	FAIRBURN	STATE CT
40-6-391	DUI - 1	$1,170.00	$1,037.50	$1,002.50	$1,037.50	$1,085.00	$750.00	$825.00	$995.00
	DUI - 2	$1,360.00	$1,375.00	$1,175.00	$1,375.00	$1,385.00		$1,075.00	$1,225.00
	DUI - 3	$3,899.00	$3,875.00	$1,750.00	$3,875.00	$3,810.00		$1,325.00	$2,975.00
40-6-391(L)	DUI - Endangering Child	$630.00	$500.00		$500.00	$530.00			$995.00
40-6-390 (A)	Reckless Driving	$920.00	$375.00	$575.00	$375.00	$530.00	$380.00	$137.50	$500.00
16-13-2 (B)	VGCSA	$1,235.00	$937.50		$937.50	$935.00	$320.00	$325.00	$1,000.00
	Accidents	$190.00	$100.00		$100.00				2x Fine Amount
40-6-180	Speeding 1-15	$75.00	$62.50	$74.75 (10) $86.25 (15)	$62.50	$90.00		$100 (15)	$62.50
	Speeding 16-20	$100.00	$75.00	$97.75 (20)	$75.00	$102.50		$162.50 (25)	$75.00
	Speeding 21-25	$125.00	$100.00	$172.50 (25)	$125.00	$127.50		$225.00 (35)	$125.00
	Speeding 26-35	$190.00	$125.00		$187.50 (26-30)	$140.00			$187.50 (26-30 $250.00 (31-35 $375 (36-40
	Speeding over 35	$380.00			$375.00	$270.00			
	Speeding (School) 1-15	$115.00	(2nd offense) $125.00	$132.25 (10) $143.75 (15)		no schools			
	Speeding (School) 16-20	$150.00	$250.00	$155.25 (20)					
	Speeding (School) 21-25	$190.00	$375.00	$230.00 (25)					
	Speeding (School) 26-35	$285.00	$625.00						
	Speeding (School) over 35	$570.00							
40-6-72	Traffic Control Device	$65.00	$62.50	$86.25	$62.50	$90.00	$75.00	$137.50	$62.50
40-6-43	Passing: Overtake Veh.	$65.00	$62.50	$57.50	$62.50	$90.00	$75.00	$137.50	$62.50
40-6-46	No Passing	$125.00	$62.50	$172.50	$62.50	$90.00	$75.00	$137.50	$62.50
40-6-48	Failure to Maintain Lane	$65.00	$62.50	$57.50	$62.50	$90.00		$137.50	$62.50 (Exp. Tag 40-2-20 $125.00 (No Tag 40-2-8
40-2-20 or 40-2-8	Tags	$65.00	$125.00	$74.75	$125.00	$51.50	$75.00	$68.75	$62.50
40-8-7	Imp. Equip.	$65.00	$62.50	$57.50	$62.50	$90.00	$75.00	$137.50	$62.50
40-8-26	Stoplights/Taillights	$65.00	$62.50	$57.50	$62.50	$64.00	$75.00	$137.50	$62.50
40-6-120	Improper Turn	$65.00	$62.50	$57.50	$62.50	$115.00			
40-6-271	Striking Unattended Veh.	$190.00	$125.00		$125.00	$270.00			$125.00
40-6-49	Following too Closely	$65.00	$62.50	$57.50	$62.50	$90.00	$75.00	$137.50	$62.50
40-6-98	Drive Thru Safety Zone	$65.00	$62.50	$57.50	$62.50	$90.00			$62.50
40-6-270	Leaving Scene Acc. Inj.	$840.00	$500.00	$575.00	$500.00	$270.00		$312.50	$500.00
40-6-10	No Insurance	$840.00	$625.00	$345.00	$625.00	$660.00	$380.00	$375.00	$375.00
40-6-121	Rev/Susp License	$920.00	$625.00	$575.00	$625.00	$780.00	$635.00	$635.00	$625.00
3-3-23A/6-109(B)	MIP	$630.00	$125.00	$172.50	$125.00	$270.00	$380.00	$137.50	$375.00
16-8-14	Shoplifting	$630.00	$625.00	$580.00	$625.00	$270.00	$380.00		$625.00
40-6-14	Loud Music	$65.00	$125.00	$143.75	$125.00	$140.00	$75.00	$137.50	$62.50
40-6-253 / 6-108	Open Container	$250.00	$300.00		$125.00	$205.00	$155.00		$125.00
40-8-76	Seatbelt 3	$50.00	$50.00	$57.50 (all)	$50.00	$64.00	$50.00	$30.00	$62.00 (1st) $100.00 (2nd
40-8-76.1E	Seatbelt 4 - 18	$31.00	$25.00	$57.50	$25.00	$15.00			$25.00
40-8-76.1	Seatbelt 19+	$19.00	$15.00	$57.50	$15.00	$15.00		$15.00	$15.00
50-10	Disorderly Conduct	$630.00	$375.00	$143.75	$125.00	$205.00		$137.50	Varies on car
40-6-10	No Proof of Insurance	$25.00	$25.00	$28.75	$25.00	$45.50	$30.00	$62.50	$31.25

August, 2000



Calendar Year	Accidents	Citations	Citations % Change	Court Fine Revenue	Court Fine % Change
1995	771	5089		$586,945	
1996	887	5994	17.78	$664,172	13.16
1997	893	5772	-3.70	$681,785	2.65
1998	889	9361	62.18	$819,100	20.14
1999	1016	6843	-26.90	$925,070	12.94
2000	910	7789	13.82	$808,326	-12.62

Comprehensive Revenue Analysis – *Attachment 1 – EMS Fee Structure*

CITY OF PEACHTREE CITY
INTER-OFFICE MEMORANDUM

TO: Mayor Lenox and Members of Council

VIA: City Manager, ATTN: Mr. Jim Basinger
Director of Finance, ATTN: Paul Salvatore P.S.

FROM: Stony Lohr SL
Fire Chief

DATE: February 2, 2001

SUBJECT: EMS Fee Structure

Staff recommends that the current EMS fee structure remain unchanged at this time.

As you may recall, we increased the EMS fee structure effective October 1st, 2000. The EMS fee schedule will have to be reviewed and further updated periodically during the next four years to accommodate the forthcoming mandated Medicare fee structure. This change is being phased in on a yearly percentage basis during the next four years. The initial change of 80% existing fee cost and 20% new fee cost was scheduled to be effective on January 1st, 2001. This change has been delayed, and is currently projected to become effective on or after July 2001.

Comprehensive Revenue Analysis – *Attachment 2*

ARC
ATLANTA REGIONAL COMMISSION 40 COURTLAND STREET, NE ATLANTA, GEORGIA 30303

January 25, 2001

Mr. Paul Salvatore
Director of Financial Services - Peachtree City
City Hall
151 Willowbend Road
Peachtree City, GA 30269

Dear ~~Mr. Salvatore~~ Paul -:

This is to confirm our receipt of your letters dated January 11, 2001 and January 16, 2001 detailing the services requested from ARC. We agree to perform the services under the following timetable.

We will provide a preliminary report on March 2, 2001. This should give you enough time to prepare for your budget retreat in late March. The preliminary report will include initial results from of the Comparison of Revenue Sources, Comparison of Revenue Source Ratios, and Comparison of Fee Structures for the following municipalities: Roswell, Alpharetta, Marietta, Fayetteville, Tyrone, Newnan and Sharpsburg.

The final report will be completed by June 15, 2001 and will include final results on all outcomes requested including the identification of any new revenue sources.

Please advise if this meets your requirements by calling Michael Starling at 404-463-3218. We look forward to working with you on this project.

Sincerely,

Tony Landers
Director - Community Services

404-463-3100 FAX 404-463-3105 WWW.ATLANTAREGIONAL.COM

Peachtree City
Georgia

January 11, 2001

Mr. Tony Landers
Director of Community Services
Atlanta Regional Commission
200 Northcreek, Suite 300
3715 Northside Parkway
Atlanta, GA 30327-2808

VIA FACSIMILE 404-364-9380

Dear Mr. Landers:

This is to confirm our conversation Monday regarding the services the City of Peachtree City would like to request from the Atlanta Regional Commission. As we discussed, Peachtree City is attempting to review our fees and revenue sources to determine if any opportunities exist to increase revenues or update our fee structures. Following is a list of the desired outcomes of this study:

1. Comparison of Revenue Sources with other municipalities, both in and outside the State of Georgia. Ideal comparison municipalities would bear a similarity to Peachtree City in population, services provided to the community and/or income. Peachtree City frequently uses comparisons with Roswell, Alpharetta and Marietta, and comparisons with entities in Fayette and Coweta Counties, such as Fayetteville, Tyrone, Newnan and Sharpsburg, would also be helpful. Other entities to be included could be Decatur, anything in Gwinnett County and any other entity you believe may be appropriate.

2. Comparison of Revenue Source ratios with other municipalities (for example, on average, Local Option Sales Tax is what percentage of total revenue).

3. Comparison of fee structures (such as Occupational Tax, recreation fees, emergency medical services, etc.) to ensure Peachtree City has implemented the most current practices and is receiving the appropriate available revenue in these areas.

4. Identification of any potential new revenue sources or innovative new approaches currently being considered by other municipalities.

As we discussed, the ARC may, at its discretion, choose to expand upon this study to make the information gained more widely applicable to other communities within your membership district.

Please advise as to what information you need from us to facilitate the study, and thank you for your willingness to assist us in this project.

Respectfully,

Paul Salvatore

Paul Salvatore
Financial Services and IT Director

PS/bt

151 Willowbend Road, Peachtree City, GA 30269 (770) 487-7657 FAX (770) 631-2505

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Councilmembers**

VIA: **Jim Basinger**

FROM: **Jane Miller**

DATE: **January 17, 2001**

SUBJECT: **Update on Funding Program for Non-Profit Organizations**

At last year's Retreat, Council discussed a policy (attached) for providing limited funding to non-profit organizations within Fayette County that provided services to our residents. This policy was developed to ensure consistency in handling funding requests. Council indicated, at that time, that they wanted to be updated on the program at the 2001 Retreat. Following is a brief review of funding requests and outcomes since last Retreat:

Oak Grove Elementary School requested and received $5,000 on June 1, 2000, for playground equipment.

The All Children's Playground Committee received $5,000 on June 27, 2000.

Fayette Senior Services requested and received $7,500 on October 10, 2000, for operational expenses.

Fayette County Council on Domestic Violence requested and received $6,000 on October 10, 2000, to help defray the cost of office rental.

St. Paul's Lutheran Church requested $5,000 for playground equipment but was denied upon recommendation of the City Attorney due to legal problems with providing City funds to a church. To provide these funds would have been a violation of the First Amendment and also the Georgia State Constitution.

City staff feels that this policy has been beneficial in fielding requests for funding, provides adequate guidance for handling requests and would recommend the policy remain in place.

/jsm

Attachment

City Council Funding for Non-Profit Organizations in Fayette County.

Purpose	Section	I
Policy		II

I. Purpose

The Purpose of this regulation is to establish a policy for consistent response to requests for donations on behalf of non-profit organizations, including public schools, in Fayette County.

II. Policy

While the City of Peachtree City has no financial responsibility to assist non-profit organizations, including public schools, with funding or providing labor, there have been requests in the past for this assistance, and it is anticipated that there may be requests in the future. In an effort to ensure consistency and fairness, the following guidelines have been established:

A. Council will budget no more than $25,000 annually for all non-profit funding.

B. The City would assume no liability for any project for which the City provides funding and/or labor.

C. Services provided to Peachtree City residents by a non-profit organization that extend above and beyond what is provided to non-Peachtree City residents shall be addressed in a contract between the City of Peachtree City and the organization.

D. Non-Profit Organizations

1. Basic Needs

As a general rule, funding for non-profit organizations serving Fayette County should be provided by the Fayette County Commission to ensure that Peachtree City residents are not subject to double payment through their municipal and County taxes. However, Council reserves the right to make contributions to non-profit organizations that provide services that meet the basic needs (food, shelter, protection) of Peachtree City residents based upon the merit of the request. Funding for non-profit organizations that provide basic needs shall not require matching funds but shall be limited to $7,500.00. These funds, once identified, will be budgeted for annually, if requested.

2. General Needs

   Should Council approve a funding request for an organization that provides for general needs (other than food, shelter and protection), a dollar for dollar match up to a limit of $5,000 in funding/labor may be provided as a match to any non-government funding provided to the organization. Requests from a non-profit organization will be considered no more often than every five years.

3. Public Schools

   a. Each request for funding/labor will be considered by the Peachtree City Recreation Commission, who will forward a recommendation to the City Council for final decision.

   b. Council will evaluate each request and make a decision based on the merit of the request.

   c. No more than one request, per school, will be considered in any five consecutive year period.

   d. Only Fayette County public schools whose attendance boundaries include Peachtree City will be eligible for consideration.

   e. Requests for funding/labor must be for enhancements to playgrounds and playing fields only. Any playground/playing field for which the City makes a contribution must be made available for use by City residents when not being used by the school. A formal agreement with the School Board would be required.

   f. Should Council approve a funding request, a dollar for dollar match up to a limit of $5,000 in funding/labor may be provided as a match to any funding provided by the school or any school organization (i.e. booster club). All funding requests must be submitted by June 1.

E. The City Council will have final approval on all funding requests. All funding requests must be submitted by June 1.

APPROVED:

Mayor and Councilmembers

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **City Manager**

FROM: **Director of Leisure Services**

DATE: **Feb 7, 2001**

SUBJECT: **Recreation Facility User ID System**

The Recreation staff has been asked to consider use of an ID system to identify and control who uses the Kedron Fieldhouse and Aquatic Center. We believe it is feasible to implement such a system. This memo will provide background, a recommendation and discussion to support dialogue on the topic at Retreat.

Background:

The question of whether or not to consider some sort of ID system for users of Recreation facilities, especially Kedron, began to emerge on May 11, 2000 when a police officer questioned Kedron staff about why we allow Coweta County people to use the facility. She said she had been instructed by her sergeant to inquire. Staff responded that since the facility had opened there had been no restrictions placed on residency because of the difficulties involved in administering such restrictions. To that point, the staff had received no complaints and there had been no indication that this was a problem. Then in June Councilmember McMenamin reported receiving a complaint from a citizen about the two Kedron pools being overcrowded. Staff had not received any previous complaints on this. At that time it was also noted that there were out of county tags in the parking lot. There was an indication that out of county tags were used as a basis to determine how many out of county patrons were inside.

I went to Kedron on Saturday, June 24th and spent considerable time observing vehicle tags and occupancy of the pools. Of 100 cars in the lot, more than two-thirds had Fayette licenses. Of the remaining third, at least half of the out of county tags could be accounted for as belonging to Kedron staff and USA Pools staff and lifeguards. Kedron Manager Jim Miller began keeping track of car tags, and that percentage was the average.

On the 24th I also observed the capacity conditions in the pools. There were between 125 and 175 people in the pool area. About half of them were in the pools at any given time. The facility was being well used, but it was not overcrowded and there was plenty of excess space in the pool and on deck to spread towels and move around. I spoke to the pool manager on duty, and he said that this was about the average size crowd for a

weekend afternoon, which is predictably the heaviest use time in the summer. He said the crowd volume ebbs and flows and there were times that it was heavier, but that he had not observed any overcrowded conditions. I have also observed this level of activity during other visits to the pools.

Recommendation:

If Council wishes to implement an ID system at Kedron, staff recommends that we do away with the day passes for open swim (currently sold for $2 for age 12 and over, and $1 for age 3 – 11 and seniors 65 and older, with no residency requirement). Instead, we would require that people purchase an ID card to use open gym or open swim. (We currently require no ID and no proof of residency for open gym or open swim.) We would charge a higher fee (double) for out of county ID's. This would make it easier for us to keep good numbers on user residency. And it would provide a revenue source to help offset costs. After researching several ID systems, staff feels the best is to use a digital system similar to what the DMV uses to issue drivers licenses.

However, there are several issues that would need to be resolved to make this solution workable.

- It would still be difficult for the current Kedron staff to ensure that only those with ID cards are allowed in, especially in open gym. This is not so much of a problem in open swim, since we normally have a guard sitting at the pool entrance. The only way to ensure this at open gym is to permanently post a staff member at the door during heavy use time, and there is not enough staff currently at Kedron to do this. **It would require that we hire at least two part-time gym monitors in order to cover all open gym times.**
- We would need some sort of allowance for cardholders who wanted to bring in guests who were from out of county. We would charge a fee that the cardholder would have to pay per guest for a one-time pass. This would be an additional duty for the gym monitor.
- We would need to apply these same rules to the other three summer pools.
- This would cause patrons some inconvenience because normally they don't bring wallets into the pool or gym. They would have to bring at least the card with them, then find someplace secure to place it while they are in the gym or pools.

Since this issue is strictly related to open gym and open swim, it seems reasonable to go with this ID card system. Identities of other users are captured via registrations. Overall, we would have an adequate system to identify who is using the facility. We would ensure

that a public education program was implemented in advance of this change to ensure a smooth transition. However, there will be costs incurred, estimated as follows:

Requirement (up front costs)	**Estimated Cost**
Digital ID System	$5,000
Initial ID Materials	$1,500
2 Part-Time Monitor salaries	$25,000
Total Estimated Up Front Costs	$31,000

There would be recurring costs for materials, a maintenance agreement and upkeep on the equipment and monitor salaries. **We estimate recurring costs to be about $28,000**.

If City Council wishes staff to pursue an ID system, this is the system we recommend. Staff would request that start up costs be funded from Council Contingency.

Discussion:

This issue has not adversely affected operations at Kedron, nor has the Kedron staff received complaints about overcrowding either in pools or the gyms. More than normal patron attendance conditions only occur for open swim during peak days in the summer, and for open gym during peak days in the late fall. Only twice in the past three years has the Kedron staff made the decision to limit access to pools by allowing people in only after others had left, and this only occurred for about a 30 minute time period each time. The staff received no complaints for taking these actions. Another measure staff takes if it appears that the Kedron pools are reaching safe capacity is to let people know there are three other pools that are often less used, and patrons do often take advantage of the offer.

Several questions arose from these observations.

- First, do these two recent complaints justify a complete revision of existing operational procedures at an initial cost of $31,000 and a recurring cost of $28,000 or more?
- Based on this relatively small number, should the city invest in a contemporary and workable system to identify City, Fayette County and Out of County patrons? The staff looked into several options. The best was the type of digital system used by the DMV to issue licenses. This is also the system used by the county and the city of Fayetteville to issue ID cards to employees. The digital system produces a photo ID while-you-wait. Those wishing to use Kedron would have to produce proof of residency in the form of a current utility bill. The card would be produced for a service fee to cover costs of materials and administrative time and would be renewable in two years with a reasonable renewal fee. There would also be a fee for replacement of lost cards.
- It would be very time-consuming for the Kedron staff to produce the large numbers of cards that would be required initially.

- Should access by out-of-county patrons be restricted only to open swim and open gym, or to access to Kedron for any reason? There are many other activities occurring at Kedron other than open swim and open gym. There are adult and youth basketball leagues, adult volleyball leagues, swim team practices and meets, classes, meetings and parties. Most of the classes are sponsored by the Recreation department and are attended by out of county residents, who are charged a higher fee for the class. Many of the activities, meetings, parties or sports leagues are sponsored by PTC or county residents but may include out of county attendees. Swim meets may bring in many out of county residents either to participate or as spectators. It would be nearly impossible for staff to ensure that everyone who was in the facility has a valid ID card. If we require cards for people who take classes, we may experience a reduction in class attendance. It is important to note that in many cases, out of county participation enables a class to exceed the minimum requirement. Without it, the class wouldn't have enough participants to justify holding the class and city residents would be deprived of the opportunity. Out of county participation also ensures that many of the adult leagues have adequate numbers of teams to proceed.
- We anticipate that some city residents may not appreciate having to produce proof of residency.

Staff feels that thorough discussion of these points at Retreat will help ensure that the final decision is a sound one.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Councilmembers**

FROM: **City Manager**

DATE: **January 31, 2001**

SUBJECT: **City Ownership of Private Streets**

Councilman Tennant was recently approached by members of several homeowner associations about the possibility of the City assuming ownership of their privately owned streets. He asked that the item be placed on the Retreat agenda for discussion.

The attached information was provided by the Developmental Services and Public Services Directors to assist in evaluating this possibility. Several stages of information gathering occurred to compile the information. The original request came from representatives of one developer's neighborhoods, and the Public Services Director compiled a great deal of data on those specific subdivisions. Then a list of other single-family neighborhoods that met the same criteria was created, and the same data was compiled for those neighborhoods as well. Finally, the Developmental Services Director added several multi-family and commercial neighborhoods that met similar criteria, but detailed data was not compiled for these additions. As noted in the attached materials, the detailed data represents approximately one half to one third of the total possible subdivisions.

The detailed cost projections for the neighborhoods analyzed includes the one-time costs of bringing the streets up to public standards ($97,680) and resurfacing the streets ($21,680 to $52,820 per year, with a projected total of $429,095 for a ten-year period). Annual maintenance and operation costs were also calculated for maintaining the streets and the subdivision entrances ($43,595 per year). The addition of the other subdivisions under consideration would double or triple each of these figures.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council**

VIA: **City Manager**

FROM: **Director of Developmental Services**

DATE: **January 26, 2001**

SUBJECT: **Private Streets**

There are 32 subdivisions in the City that have been approved for private streets (Exhibit "A"). Of these, 12 are commercial subdivisions and 20 are residential. Of the residential subdivisions, 12 are for single-family detached units and 8 are for attached units.

All of these subdivisions installed private streets because the developer chose that method of development for one or more of the following reasons: to retain control over the use of the streets, to achieve a higher level of efficiency in the development, to reduce the per unit land cost, to increase the amount of return on the project, or to avoid meeting all of the standards that would ordinarily apply to a public street.

In no instance did the City require that a street be private nor did the City ever promote the idea of private streets in order to try to save some money on the future maintenance of the streets.

Whenever a developer proposes private streets, the staff points out the liabilities of the concept as well as the positive features. The developers always understand what they are doing and agree to abide by the consequences of their decisions.

For the most part, private streets do not pose a problem for either the developers or the City. However, on occasion, after a developer sells all or a portion of a subdivision to other owners, the new owners may object to meeting their obligation with respect to long-term street maintenance. In order to reduce these kinds of conflicts to a minimum, the City insists that developers make it clear to future owners that the streets are owned privately; and there will be a permanent obligation to keep them properly maintained.

If the City decides to convert any of the private streets to public ownership and control, there will be several significant implications:

1. Some policy will need to be established as to what streets could be converted and what streets could not be converted.
2. The City will need to substantially increase the street maintenance budget. Public Works has prepared an estimate for converting about one-third of the private streets (Exhibit "B"). That estimate would need to be adjusted up or down depending on the number of streets that will actually be converted. If all were to be converted, the maintenance cost estimate would need to be increased by at least 300 percent.
3. Many of the private streets will require variances to the public street standards prior to conversion.
4. Most of the private streets will require setback variances for all adjoining property prior to conversion.
5. Some of the private streets will require replatting prior to conversion.
6. The City will probably need to prohibit any future private streets, regardless of the assurances the developer may be willing to make.

The staff recommends that none of the existing private streets be converted to public ownership. If Council is not in favor of continuing the practice of allowing developers to install private streets, the Land Development Ordinance should be amended to reflect that policy.

JBW/jir

Attachments – Exhibits "A" and "B"

cc Director of Public Services

EXHIBIT "A"

INDEX OF SUBDIVISIONS WITH PRIVATE STREETS

As of January 31, 2001

Aberdeen Center (Commercial)
Blueberry Hill
Braelinn Center (Commercial)
Brookfield
Cardiff Park
City Circle (Commercial)
Cobblestone Creek
Crosstown North (Commercial)
Cypress Pointe
Fairways
Flat Creek Villas
Georgian Park
Jefferson Corners (Commercial)
Kedron Center (Commercial)
Lexington Commons (Commercial/Approved not Built)
Market Place (Commercial)
Masters Square
North Cove
North Hill
Peachtree Club
Peachtree Crossing (Commercial)
Peachtree Point (Commercial)
Ridgefield
Ridgelake
Robinson Center (Commercial)
St. Simons Cove
Tinsley Mill Village
Twiggs Corner
Village on the Green
Village Park
Wal-Mart/Home Depot (Commercial)
Wellborn Estates

EXHIBIT "B"

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Developmental Services Director**

FROM: **Public Services Director** CH

DATE: **January 12, 2001**

SUBJECT: **Private Street Conversion Costs**

Attached is my analysis of projected costs if the maintenance and ownership of private streets throughout the community was assumed by the City. The first attachment lists the estimated cost to bring the streets in each subdivision up to City standards. Work would include patching, curb repair and overlay costs. This last cost is particularly high in one subdivision, North Cove, due to that neighborhood's lack of topcoat on its streets. The one-time cost to bring these streets up to city standards would be approximately $97,680.

The second attachment illustrates the annual costs for maintenance and operation once ownership is assumed by the City, based on the actual costs experienced in FY2000. The annual maintenance costs include patching, crack sealing and maintenance of the landscaped beds at each entrance. Costs associated with the subdivisions' streetlights and any irrigation system are shown separately. Total annual maintenance costs would be a projected $43,595, which would increase approximately 4% per year due to inflation of the maintenance costs and irrigation systems costs.

The final attachment illustrates how each street would be included into Peachtree City's annual street resurfacing program in the Public Improvement Program. Streets require resurfacing at approximately 10-year intervals, and the private streets, once brought up to City standards, could be included into the city-wide resurfacing program based upon their street rating. Costs range from $21,680 to $52,820 per year, with a projected total of $429,095 for the ten-year period.

CH/bt

Private Subdivision Analysis
ESTIMATED COSTS TO BRING UP TO CITY STANDARDS

Subdivision	Final Plat Date	Patching	Curb Repair	Catch Basin Lids	Overlay Cost	Total Amount
Blueberry Hill	09/02/98 -12/02/99	0	1,750	500	0	**2,250**
Brookfield	09/14/95	5,695	150	0	0	**5,845**
Central Park	05/24/95	0	0	0	0	**0**
Cypress Pointe	10/07/93 - 04/16/99	8,925	1,000	0	12,030	**21,955**
Masters Square	05/19/94	850	750	0	0	**1,600**
North Cove	04/29/97- 03/12/99	12,750	1,000	0	42,155	**55,905**
North Hill	10/27/97	850	0	0	0	**850**
St. Simons Cove	05/05/95 - 09/27/96	425	0	0	0	**425**
The Fairways	02/07/91 - 12/01/92	1,275	0	0	0	**1,275**
Village on The Green	09/14/94 - 12/08/94	3,825	1,625	0	0	**5,450**
Village Park	05/17/96 - 06/19/97	2,125	0	0	0	**2,125**
Wellborn Estates	09/08/98	0	0	0	0	**0**
Totals		**$36,720**	**$6,275**	**$500**	**$54,185**	**$97,680**

Note: The above resurfacing costs include a leveling course..

Note: Streets in North Cove have only binder, no topping.

Patching: Costs include remove and replace defective areas by saw cutting asphalt and filling with 4" of asphalt. Approximate cost

Subdivision Analysis

ANNUAL OPERATING AND MAINTENANCE COST
Based on Actual Costs in 2000 *

Subdivision	Annual Maint. Cost	Street Lights	Irrigation Costs	Total Amount
Blueberry Hill	$2,315	$830	$435	**$3,580**
Brookfield	$2,715	$1,140	$1,245	**$5,100**
Central Park	$2,040	$280	$305	**$2,625**
Cypress Pointe	$2,250	$530	$350	**$3,130**
Masters Square	$2,235	$610	$435	**$3,280**
North Cove	$3,035	NA	$1,515	**$4,550**
North Hill	$2,185	NA	$305	**$2,490**
St. Simons Cove	$2,290	$875	$475	**$3,640**
The Fairways	$2,350	$875	$305	**$3,530**
Village on The Green	$2,870	$1,270	$845	**$4,985**
Village Park	$3,575	$1,665	$655	**$5,895**
Wellborn Estates	$350	$440	NA	**$790**
Totals	**$28,210**	**$8,515**	**$6,870**	**$43,595**

Streetlights: ***Estimated cost for twelve (12) months.***

Irrigation System: ***Water estimated cost for twelve (12) months.***
Electricity estimated cost for twelve (12) months.

****Costs would increase an estimated 4% per year for maintenance costs inflation.***
Streetlight costs are fixed through contract with the utility companies.

Private Street Resurfacing Program

Rating	Street	Width	Length	Cum. Length	Cost	Cum. Cost
78	Monterey Drive	22	840	840	12,630	12,630
81	Clearwater Cove	24	635	1,475	9,050	21,680
	2001 Private Street Resurfacing Program		***1,475***	***1,475***		***$21,680***
86	Newfield Way	24	840	840	13,780	13,780
86	Private Alley (Village on The Green)	20	670	1,510	7,230	21,010
86	Village Park Drive	22	2,365	3,875	31,810	52,820
	2002 Private Street Resurfacing Program		***3,875***	***3,875***		***$52,820***
88	Pinehurst Drive	22	2,360	2,360	32,295	32,295
89	Shadowbrook Court	24	110	2,470	2,095	34,390
	2003 Private Street Resurfacing Program		***2,470***	***2,470***		***$34,390***
92	Masters Drive North	22	745	745	12,235	12,235
93	Cherry Tree Lane	22	1,625	2,370	25,315	37,550
93	Masters Drive South	22	915	3,285	12,855	50,405
	2004 Private Street Resurfacing Program		***3,285***	***3,285***		***$50,405***
94	Brooksong Way	24	380	380	6,535	6,535
94	North Hill	18	1,140	1,520	16,530	23,065
95	Rock Creek Drive	24	860	2,380	15,190	38,255
	2005 Private Street Resurfacing Program		***2,380***	***2,380***		***$38,255***
96	Applegate Lane	22	375	375	6,850	6,850
96	Augusta Drive	22	1,305	1,680	23,200	30,050
96	Cranberry Lane	22	345	2,025	6,935	36,985
	2006 Private Street Resurfacing Program		***2,025***	***2,025***		***$36,985***
96	Park Avenue	18	645	645	8,385	8,385
96	Park Side	22	285	930	5,255	5,255
96	Turtle Bay	22	275	1,205	5,995	5,995
97	Christia Court	22	590	1,795	13,060	13,060
	2007 Private Street Resurfacing Program		***1,795***	***1,795***		***$32,695***
97	Madison Avenure	22	685	685	13,510	13,510
97	Riviera Court	22	510	1,195	9,580	23,090
97	Sea Island Drive	22	955	2,150	19,480	42,570
97	St. Simons Cove	22	240	2,390	4,840	47,410
	2008 Private Street Resurfacing Program		***2,390***	***2,390***		***$47,410***
98	Deham Square	22	960	960	21,950	21,950
98	Sunrise Court	22	210	1,170	4,265	26,215
98	Wellborne Road	22	1,110	2,280	19,570	45,785
	2009 Private Street Resurfacing Program		***2,280***	***2,280***		***$45,785***

Private Street Resurfacing Program

Rating	Street	Width	Length	Cum. Length	Cost	Cum. Cost
0	Abercorn Square	18	430	430	10,140	10,140
0	Cromwell Drive	18	470	900	9,180	19,320
0	General Hardee Square	18	285	1,185	7,900	27,220
0	North Cove Drive	18	2,385	3,570	36,970	64,190
0	Telfair Park	18	265	3,835	4,480	68,670
	2010 Private Street Resurfacing Program		***3,835***	***3,835***		***$68,670***
	GRAND TOTAL		**25,810**	**25,810**		**$429,095**

Street Resurfacing Program: Based on a 10 year resurfacing period unless warranted earlier.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Councilmembers**

VIA: **Jim Basinger**

FROM: **Jane Miller**

DATE: **January 26, 2001**

SUBJECT: **Employee Medical Insurance**

Staff was asked to review the City's Health Insurance Program and to survey employees to determine their level of satisfaction with the program. I have enclosed the results of the survey for your information and review. As you can see, we received a total of 153 responses. The area of highest satisfaction was in the choice of doctors and medical facilities offered under the plan. The area of least satisfaction was in the accuracy and promptness of claims payment. As you can see from the results of the survey, preventative care and a prescription card rated high with employees as a benefit to be added followed by eye exams and well baby care. Another benefit enhancement that received support was better coverage for emergency room visits (this can be a double edged sword as employees sometimes use emergency rooms instead of primary care physicians for illness/injury that does not require an emergency room visit and the cost is significantly higher). As for willingness to pay more for improved benefits, 100 said yes. The weekly amounts they were willing to pay ranged from $3.00 - $25.00 for employee coverage and from $2.50 to $30.00 for dependent. Most were unwilling to pay more than $5.00 for employee and $10.00 for dependent. A synopsis of comments is also included in the survey results for consideration. Additionally, staff has received a request from a part-time employee to consider providing coverage to part-timers, perhaps at an increased cost over what full-time employees pay.

Staff asked Dr. Bruce Perlman, the City's EMS Medical Director, to review and evaluate our medical insurance plan. He had several comments on it including the recommendation that the lifetime maximum should be increased above the current $1,000,000, the deductible should be waived in-network and there should be preventative care that could include well baby coverage. He also felt that, while we did not have a bad plan, there might be better plans for the money we spend, perhaps providing employees the option of selecting a PPO or a HMO.

Obviously we want to provide the best medical insurance program for our employees that we can afford. The program can be bid to include any or all of the benefits requested by employees. Staff would like input from the Council at Retreat as to your feelings on this matter so that an appropriate bid package can be developed.

Enclosure

HEALTH INSURANCE SATISFACTION SURVEY

In an effort to determine the level of satisfaction with the City's health insurance program, employees are requested to complete this survey. Please answer all questions and feel free to make any comments or suggestions. City staff will be evaluating the survey results to determine if there are affordable changes that could be made to our plan to better meet the needs of our employees.

How satisfied are you with the overall medical coverage provided by our plan?

Extremely Satisfied	4
Very Satisfied	28
Satisfied	44
Somewhat Satisfied	54
Not Satisfied	15
No Response	8
	153

How satisfied are you with the choice of doctors and medical facilities in the plan?

Extremely Satisfied	9
Very Satisfied	41
Satisfied	61
Somewhat Satisfied	28
Not Satisfied	7
No Response	7
	153

How satisfied are you with the accuracy and promptness of claims payment?

Extremely Satisfied	3
Very Satisfied	24
Satisfied	48
Somewhat Satisfied	41
Not Satisfied	26
No Response	11
	153

What medical coverage, if any, would you like to have added to the plan? (Rate by importance, with 1 being most important. Place an "X" if not desired.)

	Rating				
	1	2	3	4	5
Well Baby Care	13	8	17	20	6
Preventative Care	43	23	24	14	1
Prescription Card	42	28	20	8	1
Eye Exams	18	33	38	19	2

(continued on next page)

Other:

Copay for prescription at point of purchase
Routine female preventive exams (2)
Improved dental coverage (3)
Emergency room at 100% (14)
Prostate cancer screening
Lower deductibles (2)
Chiropractors (higher coverage, no limits)
Psychiatric care
Lasix eye surgery
Hearing exams
Stress testing
Pap smears
Mammography
Routine physicals
Routine shots (4)
Health fair with vision
More doctors
Coverage deleted when this plan began

What medical coverage, if any, do you believe could be reduced or eliminated from the plan?

Chiropractic coverage
$250 deductible
Mail-in reimbursement for prescriptions
Reduce minor claims in favor of major coverage

Currently the City pays for employee coverage. Employees pay $5.00 a week for dependent coverage. Would you be willing to pay more in premiums for improved benefits?

Yes	100
No	29
No Response (or with conditions)	24
	153

If yes, how much per week would you be willing to pay?

	Employee Coverage
$3.00	1
$5.00	27
$10.00	15
$15.00	1
$25.00	1

	Dependent Coverage
$2.50	1
$6.00	1
$7.00	1
$7.50	1
$8.00	1
$10.00	27
$12.50	1
$15.00	2
$20.00	2
$30.00	1

(Several responded with current rate of $5.00/week)

How much do you estimate that the City pays annually for medical insurance for you and your dependents?

$0	-	$100	1
$101	-	$500	6
$501	-	$1000	17
$1001	-	$2000	2
$2001	-	$5000	19
$5001	-	$10000	14
Over $10000			2
Unknown			30
No Response			62

Please indicate any additional comments you may have about the City health insurance program:

American Medical Security

- American Medical Security is very uncooperative and delays payment to the extent that it inconveniences employees. The personnel at AMS were somewhat rude and not very cooperative.
- American Medical Security's statements are very confusing with different discounts here and there and then getting statements from the doctor and then repeated ones from AMS.
- Claims need to be processed before collection agency gets involved.
- Doesn't pay in a timely manner.
- Some coverage denied; after appeals, then coverage granted. If patient did not know the process, they would have less coverage than available.
- Recently have dropped coverage due to inconvenience of haggling over payments and what they would cover.
- The deductible is always changing – up and down. Sometimes drug/prescriptions are paid, sometimes not. Sometimes deductible, sometimes not.

Prescription Cards

- A prescription card would really be nice. I use the mail order when I can, but there are still a lot of prescriptions that are not routine.
- No deductible for prescriptions or lower prescription deductible or keep each separate.
- No deductible on prescriptions.
- Prescription $10 co-pay would be nice.
- Prescription plan – we should have co-pay and not money out of pocket to get reimbursed.
- Prescription plan is woefully inadequate. Doctors visits also.
- Prescription plan needs to be better, allowing co-payment at time of getting prescription.
- Should not have to meet any deductibles when purchasing prescriptions.

General Comments

- A better understanding with doctors in the health plan. Problems arise where the co-pay is not accepted (more is being charged).
- Add more doctors, especially general practitioners.
- Believe they should pay what they use to pay and that (sic) 100%

(continued on next page)

- Better than most.
- By so largely subsidizing dependent coverage, City is in effect deleting or preventing the offering of coverage(s) that could be provided for employees.
- City should pay 100% of all medical coverage.
- Excellent coverage for what employees contribute.
- I am very pleased with the City's attitude toward employee benefits.
- I believe we receive good care at a good price.
- I think the City is capable of providing a much better coverage.
- Improvement needed in all areas of coverage.
- It needs to be improved. I feel that we could be better served under another insurance for the same premiums.
- More coverage should be demanded by City representatives for money paid.
- Needs to be a lot better. (3)
- So far, the City has taken care of most of my medical expenses and I don't know what I would have done without it.
- Stay with one plan and screen doctors.
- With today's medical costs, $1 million cap needs to be increased to $3 million.
- Worst insurance that most doctors have ever heard about. I have paid over $4000 in well baby service this year.
- Would prefer to select doctors personally and not be locked in to those selected by PPO.

Preventative Care / Well Baby Care

- Benefits paid on common illnesses are very minimal.
- City needs to look into a plan that covers preventative care.
- Coverage we had a few years back was much better. Over the years, benefits have been cut. I am willing to pay more for much better coverage. Preventative care may save the City a lot of money over time and would help employees.
- Doesn't seem sensible to have no preventative care because you miss work when you're sick and babies need checkups when they're not sick.
- Due to the relatively poor coverage regarding preventative care I opted to not use the City insurance.
- I have not put it to the test because I have had no illness. When I get preventative care, it takes a long time to get the payments sorted out. I like the prescription mail service the City provides.
- Improve dental insurance, improve benefits for preventative care for females and children (checkups and shots).
- More emphasis on preventative, more emphasis on major medical, perhaps higher deductible to cut costs.
- More preventative care would eliminate minor complaints and sickness. Physicals twice yearly.
- No well baby care is not planning for the future health of our children. No preventative shots could lead to further expenses. The same for preventative care for the same reasons.
- Only willing to pay more if benefits match our output. Well patient care is a big issue as well as prescription card.
- Preventative care should be a priority to reduce total health costs.
- Preventative care would help the City in the long run because illness could be detected and cared for.
- Would like to see preventative care and maybe City should consider letting employees buy their own insurance coverage to suit their needs.

(continued on next page)

- City needs to have a much better insurance policy for families and children.
- Coverage appears poorly managed and very out of date. We need well baby care and prescription cards. Most programs cover these and have for years.
- Need well baby care. It is "insane" that this is not included.
- Overall our insurance is good. We would use some improvements such as well baby and mental health care. Prescription cards would be great.

Dental/Vision

- Better dental and optical.
- Better dental. (7)
- Dental insurance is very good.
- Should have a vision plan considering we have to have good eyesight since we carry guns.
- We need eye care insurance. Also, having preventative care would ultimately save the City money in claims.

Your Current Coverage:

Employee Only	60
Dependent	84
No Response	9
	153

January 18, 2001
USA TODAY

Firms try to predict who'll get sick

Ounce of prevention or a pound of prying?

By Julie Appleby
USA TODAY

Facing spiraling insurance costs, some employers and insurers hope to save money by predicting which workers are likely to get sick — based partly on how they feel. Are they sad? Bored? Angry?

The answers, along with medical histories, help predict which workers will use health services within a year.

Prediction, the latest trend in disease management, is being tested by insurers like Humana, employers like Eli Lilly and benefit firms like Definity Health of Minneapolis. All say the voluntary and confidential programs will help steer workers to prevention efforts.

"What we're hoping to do is identify people before they have an adverse health event and start working with them to head off these things," says Derek van Amerongen, a physician with Humana/ChoiceCare in Cincinnati.

The trend also raises concerns.

"Even if an employer doesn't know which worker has this or that problem, it's the kind of data a health insurance company can use to really discriminate against workplaces," says Sidney Wolfe of the advocacy group Public Citizen.

Disease management is not new. Many insurers and employers offer such programs, from simple mailings of information to monitoring of specific illnesses. But predicting who may get sick is novel.

At least two companies — the Haelan Group of Indianapolis and CareSteps, based in Dallas — offer prediction programs.

CareSteps' software focuses mainly on patients who have already been diagnosed to check whether their medical care falls below current guidelines.

The Haelan Group goes even further.

Its questionnaire explores workers' attitudes about their health, their emotions and whether they're ready to change unhealthy behaviors.

"A lot of us don't feel good, not because of some chronic condition, but because of factors such as stress or relationships, not following medical treatment or unhealthy lifestyles," says Julie Meek, president of Haelan.

In a study of 4,600 Medicare patients, the Haelan Group says it predicted with 92% accuracy which patients were likely to fall ill. About 550 high-risk patients were given prevention services, and the entire group's medical costs fell 50%, Meek says.

There have been no independent studies of the potential savings.

Workers pegged as high-risk are offered close supervision of chronic diseases, telephone sessions with nurses, stress counseling or dieting help.

POSITION PAPER
Proposed Storm Water Management Changes
City Engineer
March 14, 2001

Situation:

Peachtree City will have to expand its Storm Water Management Program to meet the requirements of the Environmental Protection Agency's *(EPA)* National Pollutant Discharge Elimination System *(NPDES)* Phase II program.

Facts:

1. In December 1999, EPA issued its ruling on the second phase of the NPDES *(see attached summary)*[i].
2. NPDES – phase II will require that all small Municipal Separate Storm Sewer Systems *(MS4's)* expand storm water management programs to include the following, at a minimum:
   - *Public Education*
   - *Public Involvement/Participation*
   - *Illicit Discharge Detection & Elimination*
   - *Construction Site Storm Water Runoff Control*
   - *Post-Construction Storm Water Management in New Development*
   - *Pollution Prevention/Good Housekeeping for Municipal Operations*
3. Peachtree City meets the small MS4 criteria and will therefore have to comply.
4. A comprehensive Storm Water Management Plan (*SWMP)* will have to be completed as a guidance document for the program.
5. The SWMP will include a detailed inventory of storm drain structures, easements and conveyance systems; an assessment of current conditions of both the structures and quality of the water in the system; and a detailed implementation plan with schedule.
6. Peachtree City must obtain permit coverage by March 10, 2003.
7. Full compliance through implementation of the SWMP must be achieved by March 10, 2008.
8. GASB-34 (fixed asset system) will require a complete inventory of all curbs, culverts, storm water manholes, storm water conveyance structures, and drainage easements.
9. The City currently spends approximately $ 355,656 on storm water management activities, primarily in the areas of maintenance, repairs, equipment, inspection, and personnel.
10. An expanded storm water management program would cost close to $6M to implement over the next five years with annual budgets averaging close to $1M *(see attached budget estimate)*.
11. Current funding would not adequately cover an expanded storm water management program.

Recommendation:

The Staff recommends that a storm water utility be created to handle an enhanced storm water management program to be administrated by the Peachtree City Water & Sewerage Authority *(WASA)* for the following reasons:

1. WASA currently has lab facilities and technicians who could be utilized to support the water quality monitoring function mandated in the phase II program.
2. The equipment used for cleaning, inspection, and maintenance of sewer conveyance systems is the same as that used for storm sewer systems.
3. The system materials (manholes, piping systems) are very similar and can be cataloged, mapped, repaired, or installed through very similar processes as those currently used by WASA
4. Equipment and personnel from the sewer function could be leveraged against the storm water function in extreme storm events.
5. One entity would be responsible for storm water exclusively rather than many departments with partial responsibility and limited authority.
6. WASA is already set up to handle the billing for services.
7. WASA could make the quickest transition and implementation.
8. The utility structure would insure that the actual end user pays for the services that they receive.

A utility under the management of an authority does have some disadvantages. The Authority operates at a distance and some concern is raised as to the responsiveness and coordination with other City Departments. However, staff maintains that the weaknesses are eclipsed by both the quality and quantity of the advantages.

In order for WASA to reorganize to manage a storm water program, its enabling legislation would have to be changed. Therefore, prompt action on this issue is vital to keeping up with the implementation schedule imposed by EPA.

Attachments – Fact Sheet 1.0
Storm Water Management Program Budget Estimate

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[i] More fact sheets on plan elements and program requirements are available at the EPA website: http://www.epa.gov/owm/sw/phase2/factshts.htm

United States Environmental Protection Agency | Office of Water (4203) | EPA 833-F-00-001 January 2000 Fact Sheet 1.0

Storm Water Phase II Final Rule

An Overview

Storm Water Phase II Final Rule Fact Sheet Series

Overview

1.0 – Storm Water Phase II Final Rule: An Overview

Small MS4 Program

2.0 – Small MS4 Storm Water Program Overview

2.1 – Who's Covered? Designation and Waivers of Regulated Small MS4s

2.2 – Urbanized Areas: Definition and Description

Minimum Control Measures

2.3 – Public Education and Outreach

2.4 – Public Participation/ Involvement

2.5 – Illicit Discharge Detection and Elimination

2.6 – Construction Site Runoff Control

2.7 – Post-Construction Runoff Control

2.8 – Pollution Prevention/Good Housekeeping

2.9 – Permitting and Reporting: The Process and Requirements

2.10 – Federal and State-Operated MS4s: Program Implementation

Construction Program

3.0 – Construction Program Overview

3.1 – Construction Rainfall Erosivity Waiver

Industrial "No Exposure"

4.0 – Conditional No Exposure Exclusion for Industrial Activity

Why Is the Phase II Storm Water Program Necessary?

Since the passage of the Clean Water Act (CWA), the quality of our Nation's waters has improved dramatically. Despite this progress, however, degraded waterbodies still exist. According to the 1996 National Water Quality Inventory (Inventory), a biennial summary of State surveys of water quality, approximately 40 percent of surveyed U.S. waterbodies are still impaired by pollution and do not meet water quality standards. A leading source of this impairment is polluted runoff. In fact, according to the Inventory, 13 percent of impaired rivers, 21 percent of impaired lake acres and 45 percent of impaired estuaries are affected by urban/suburban storm water runoff and 6 percent of impaired rivers, 11 percent of impaired lake acres and 11 percent of impaired estuaries are affected by construction site discharges.

Phase I of the U.S. Environmental Protection Agency's (EPA) storm water program was promulgated in 1990 under the CWA. Phase I relies on National Pollutant Discharge Elimination System (NPDES) permit coverage to address storm water runoff from: (1) "medium" and "large" municipal separate storm sewer systems (MS4s) generally serving populations of 100,000 or greater, (2) construction activity disturbing 5 acres of land or greater, and (3) ten categories of industrial activity.

The Storm Water Phase II Final Rule is the next step in EPA's effort to preserve, protect, and improve the Nation's water resources from polluted storm water runoff. The Phase II program expands the Phase I program by requiring additional operators of MS4s in urbanized areas and operators of small construction sites, through the use of NPDES permits, to implement programs and practices to control polluted storm water runoff. See Fact Sheets 2.0 and 3.0 for overviews of the Phase II programs for MS4s and construction activity.

Phase II is intended to further reduce adverse impacts to water quality and aquatic habitat by instituting the use of controls on the unregulated sources of storm water discharges that have the greatest likelihood of causing continued environmental degradation. The environmental problems associated with discharges from MS4s in urbanized areas and discharges resulting from construction activity are outlined below.

MS4s in Urbanized Areas

Storm water discharges from MS4s in urbanized areas are a concern because of the high concentration of pollutants found in these discharges. Concentrated development in urbanized areas substantially increases impervious surfaces, such as city streets, driveways, parking lots, and sidewalks, on which pollutants from concentrated human activities settle and remain until a storm event washes them into nearby storm drains. Common pollutants include pesticides, fertilizers, oils, salt, litter and other debris, and sediment. Another concern is the possible illicit connections of sanitary sewers, which can result in fecal coliform bacteria entering the storm sewer system. Storm water runoff picks up and transports these and other harmful pollutants then discharges them – untreated – to waterways via storm sewer systems. When left uncontrolled, these discharges can result in fish kills, the destruction of spawning and wildlife habitats, a loss in aesthetic value, and contamination of drinking water supplies and recreational waterways that can threaten public health.

Construction Activity

Uncontrolled runoff from construction sites is a water quality concern because of the devastating effects that sedimentation can have on local waterbodies, particularly small streams. Numerous studies have shown that the amount of sediment transported by storm water runoff from construction sites with no controls is significantly greater than from sites with controls. In addition to sediment, construction activities yield pollutants such as pesticides, petroleum products, construction chemicals, solvents, asphalts, and acids that can contaminate storm water runoff. During storms, construction sites may be the source of sediment-laden runoff, which can overwhelm a small stream channel's capacity, resulting in streambed scour, streambank erosion, and destruction of near-stream vegetative cover. Where left uncontrolled, sediment-laden runoff has been shown to result in the loss of in-stream habitats for fish and other aquatic species, an increased difficulty in filtering drinking water, the loss of drinking water reservoir storage capacity, and negative impacts on the navigational capacity of waterways.

Are Municipally Operated Sources Exempted by the Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991 Affected by the Final Rule?

Provisions within ISTEA temporarily delayed the deadline for Phase I industrial activities (with the exception of power plants, airports, and uncontrolled sanitary landfills) operated by municipalities with populations of less than 100,000 people to obtain an NPDES storm water discharge permit. Congress delayed the permitting deadline for these facilities to allow small municipalities additional time to comply with NPDES requirements. The Phase II Final Rule ended this temporary exemption from permitting and set a deadline of no later than March 10, 2003 for all ISTEA-exempted municipally operated industrial activities to obtain permit coverage.

How Was the Phase II Final Rule Developed?

EPA developed the Phase II Final Rule during extensive consultations with a cross-section of interested stakeholders brought together on a subcommittee chartered under the Federal Advisory Committee Act, and with representatives of small entities participating in an advisory process mandated under the Small Business Regulatory Enforcement Fairness Act. In addition, EPA considered comments submitted by over 500 individuals and organizations during a 90-day public comment period on the proposed rule.

Why Does Part of the Phase II Final Rule Use a Question and Answer Format?

The provisions pertaining to operators of small MS4s are written in a "readable regulation" form that uses the "plain language" method. Questions and answers are used to create more reader-friendly and understandable regulations. The plain language method uses "must" instead of "shall" to indicate a requirement and words like "should," "could," or "encourage" to indicate a recommendation or guidance.

Who Is Covered by the Phase II Final Rule?

The final rule "automatically" covers two classes of storm water dischargers on a nationwide basis:

(1) Operators of small MS4s located in "urbanized areas" as delineated by the Bureau of the Census. A "small" MS4 is any MS4 not already covered by Phase I of the NPDES storm water program. See Fact Sheets 2.1 and 2.2 for more information on small MS4 coverage.

(2) Operators of small construction activities that disturb equal to or greater than 1 (one) and less than 5 (five) acres of land. See Fact Sheet 3.0 for more information on small construction activity coverage.

Waivers

Permitting authorities may waive "automatically designated" Phase II dischargers if the dischargers meet the necessary criteria. See Fact Sheets 2.1 (small MS4 waivers overview), 3.0 (construction waivers overview) and 3.1 (construction rainfall erosivity waiver) for details.

Phased-in Permit Coverage

Permitting authorities may phase-in permit coverage for small MS4s serving jurisdictions with a population under 10,000 on a schedule consistent with a State watershed permitting approach.

Additional Designations by the Permitting Authority

Small MS4s located outside of urbanized areas, construction activity disturbing less than 1 acre, and any other storm water discharges can be designated for coverage if the NPDES permitting authority or EPA determines that storm water controls are necessary. See Fact Sheet 2.1 for more information on the designation of small MS4s located outside of urbanized areas.

What Does the Phase II Final Rule Require?

Operators of Phase II-designated small MS4s and small construction activity are required to apply for NPDES permit coverage, most likely under a general rather than individual permit, and to implement storm water discharge management controls (known as "best management practices" (BMPs)). Specific requirements for each type of discharge are listed below.

Small MS4s

- A regulated small MS4 operator must develop, implement, and enforce a storm water management program designed to reduce the discharge of pollutants from their MS4 to the "maximum extent practicable," to protect water quality, and to satisfy the appropriate water quality requirements of the CWA. The rule assumes the use of narrative, rather than numeric, effluent limitations requiring implementation of BMPs.

- The small MS4 storm water management program must include the following six minimum control measures: public education and outreach; public participation/involvement; illicit discharge detection and elimination; construction site runoff control; post-construction runoff control; and pollution prevention/good housekeeping. See Fact Sheets 2.3 through 2.8 for more information on each measure, including BMPs and measurable goals.

- A regulated small MS4 operator must identify its selection of BMPs and measurable goals for each minimum measure in the permit application. The evaluation and assessment of those chosen BMPs and measurable goals must be included in periodic reports to the NPDES permitting authority. See Fact Sheet 2.9 for more information on permitting and reporting.

Small Construction Activity

- The specific requirements for storm water controls on small construction activity will be defined by the NPDES permitting authority on a State-by-State basis.

- EPA expects that the NPDES permitting authorities will use their existing Phase I general permits for large construction activity as a guide for their Phase II permits for small construction activity. If this occurs, a storm water pollution prevention plan will likely be required for small construction activity. See Fact Sheet 3.0 for more information on potential program requirements and appropriate BMPs for small construction activity.

What Is the Phase II Program Approach?

The Phase II program, based on the use of federally enforceable NPDES permits:

- Encourages the use of general permits;

- Provides flexibility for regulated operators to determine the most appropriate storm water controls;

- Allows for the recognition and inclusion of existing NPDES and non-NPDES storm water programs in Phase II permits;

- Includes public education and participation efforts as primary elements of the small MS4 program;

- Attempts to facilitate and promote watershed planning and to implement the storm water program on a watershed basis; and

- Works toward a unified and comprehensive NPDES storm water program with Phase I of the program.

How Does the Phase II Final Rule Address the Phase I Industrial "No Exposure" Provision?

In addition to establishing a deadline for ISTEA facilities and designating two new classes of dischargers, the Phase II Final Rule revises the "no exposure" provision originally included in the 1990 regulations for Phase I of the NPDES storm water program. The provision was remanded to EPA for further rulemaking and, subsequently, included in its revised form in the Phase II rule.

Under the Phase II Final Rule, a conditional no exposure exclusion is available to operators of *all* categories of Phase I regulated industrial activity (except category (x) construction activity) who can certify that all industrial materials and activities are protected by a storm resistant shelter to prevent exposure to rain, snow, snowmelt, and/or runoff. To obtain the no exposure exclusion, written certification must be submitted to the NPDES permitting authority. The final rule includes a *No Exposure Certification* form for use only by operators of industrial activity in areas where EPA is the NPDES permitting authority. See Fact Sheet 4.0 for more information on the conditional no exposure exclusion for industrial activity.

What Is the Phase II Program Implementation "Tool Box?"

EPA is committed to providing tools to facilitate implementation of the final Phase II storm water program in an effective and cost-efficient manner. The "tool box" will include the following components:

- ✏ Fact Sheets;
- ✏ Guidance Documents;
- ✏ Menu of BMPs;
- ✏ Information Clearinghouse/Web Site;
- ✏ Training and Outreach Efforts;
- ✏ Technical Research;
- ✏ Support for Demonstration Projects; and
- ✏ Compliance Monitoring/Assistance Tools.

A preliminary working toolbox is available on EPA's web site at www.epa.gov/owm/sw/toolbox. Three years after publication of the final rule, when the general permits are issued, a fully operational tool box is scheduled to be available.

What Is the Schedule for the Phase II Rule?

- ❑ The Phase II Final Rule was published in the *Federal Register* on December 8, 1999 (64 *FR* 68722).
- ❑ The Conditional No Exposure Exclusion option is available February 7, 2000, in States where EPA is the permitting authority.
- ❑ The NPDES permitting authority will issue general permits for Phase II-designated small MS4s and small construction activity by December 9, 2002.
- ❑ Operators of Phase II "automatically" designated regulated small MS4s and small construction activity must obtain permit coverage within 90 days of permit issuance.
- ❑ The NPDES permitting authority may phase-in coverage for small MS4s serving jurisdictions with a population under 10,000 on a schedule consistent with a State watershed permitting approach.
- ❑ Operators of regulated small MS4s must fully implement their storm water management programs by the end of the first permit term, typically a 5-year period.

For Additional Information

Contacts

☞ U.S. EPA Office of Wastewater Management
- Phone: 202 260-5816
- E-mail: SW2@epa.gov
- Internet: www.epa.gov/owm/sw/phase2

☞ Your NPDES Permitting Authority. (A list of names and telephone numbers for each U.S. EPA Region is included in Fact Sheet 2.9. A list that includes State storm water contacts can be obtained by contacting the U.S. EPA Office of Wastewater Management.)

Reference Documents

☞ Storm Water Phase II Final Rule Fact Sheet Series
- Internet: www.epa.gov/owm/sw/phase2

☞ Storm Water Phase II Final Rule (64 *FR* 68722)
- Internet: www.epa.gov/owm/sw/phase2
- Contact the U.S. EPA Water Resource Center
  - Phone: 202 260-7786
  - E-mail: center.water-resource@epa.gov

Storm Water Management Program

Budget Estimate
as of 3/14/01

Enhancement / Line Item	FY2002	FY2003	FY2004	FY2005	FY2006	5-yr. Totals
Expanded Maintenance	$ 176,000	$ 182,000	$ 188,000	$ 194,000	$ 200,000	$ 940,000
Detailed Basin Plan	$ 544,000	$ -	$ -	$ -	$ -	$ 544,000
NPDES Permit Compliance	$ 47,000	$ 49,000	$ 51,000	$ 53,000	$ 55,000	$ 1,484,000
New Department Staffing	$ 100,000	$ 174,000	$ 247,000	$ 317,000	$ 355,000	$ 1,193,000
Cumulative # of Staff	2	4	6	8	10	
Normal Operating Office Budget	$ 55,000	$ 57,000	$ 59,000	$ 61,000	$ 63,000	$ 295,000
Equipment						
Vehicles	$ 18,000	$ 59,000	$ 54,000	$ 28,000	$ 21,000	$ 180,000
Maintenance Equipment	$ -	$ -	$ 214,000	$ 182,000	$ 183,000	$ 579,000
Office Fixtures/Furniture	$ 8,500	$ 6,500	$ 4,500	$ 3,000	$ 3,000	$ 25,500
Maintenance	$ 225	$ 1,000	$ 4,400	$ 7,000	$ 9,500	$ 22,125
Fuel	$ 800	$ 3,000	$ 6,000	$ 6,500	$ 7,500	$ 23,800
Communication Equipment	$ 2,260	$ 4,520	$ 6,780	$ 9,040	$ 11,300	$ 33,900
Buildings/Office Space*	$ -	$ 375,000	$ -	$ -	$ -	$ 375,000
Land Costs (5 Ac. @ $25K)	$ -	$ 150,000	$ -	$ -	$ -	$ 150,000
Annual totals (rounded):	$ 952,000	$ 1,062,000	$ 835,000	$ 861,000	$ 909,000	$ 5,900,000
		Annual Average:	$ 924,000			

*Office Space:	3000	SF @	$125	=	$375,000

Staffing Requirements by year:
(Including Benefits)

FY2002	Storm Water Manager	$ 58,174
	Engineering Tech	$ 41,390
FY2003	Stormwater Supervisor	$ 41,805
	Maintenance Tech I	$ 28,305
FY2004	Heavy Equipment Operator	$ 34,226
	Maintenance Tech III	$ 32,922
FY2005	Crew Leader	$ 37,035
	Maintenance Tech I	$ 28,305
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Storm Water Management Program Budget Estimate

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United States Environmental Protection Agency | Office of Water (4203) | EPA 833-F-00-001 January 2000 Fact Sheet 1.0

EPA

Storm Water Phase II Final Rule

An Overview

Storm Water Phase II Final Rule Fact Sheet Series

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Storm water discharges from MS4s in urbanized areas are a concern because of the high concentration of pollutants found in these discharges. Concentrated development in urbanized areas substantially increases impervious surfaces, such as city streets, driveways, parking lots, and sidewalks, on which pollutants from concentrated human activities settle and remain until a storm event washes them into nearby storm drains. Common pollutants include pesticides, fertilizers, oils, salt, litter and other debris, and sediment. Another concern is the possible illicit connections of sanitary sewers, which can result in fecal coliform bacteria entering the storm sewer system. Storm water runoff picks up and transports these and other harmful pollutants then discharges them – untreated – to waterways via storm sewer systems. When left uncontrolled, these discharges can result in fish kills, the destruction of spawning and wildlife habitats, a loss in aesthetic value, and contamination of drinking water supplies and recreational waterways that can threaten public health.

Construction Activity

Uncontrolled runoff from construction sites is a water quality concern because of the devastating effects that sedimentation can have on local waterbodies, particularly small streams. Numerous studies have shown that the amount of sediment transported by storm water runoff from construction sites with no controls is significantly greater than from sites with controls. In addition to sediment, construction activities yield pollutants such as pesticides, petroleum products, construction chemicals, solvents, asphalts, and acids that can contaminate storm water runoff. During storms, construction sites may be the source of sediment-laden runoff, which can overwhelm a small stream channel's capacity, resulting in streambed scour, streambank erosion, and destruction of near-stream vegetative cover. Where left uncontrolled, sediment-laden runoff has been shown to result in the loss of in-stream habitats for fish and other aquatic species, an increased difficulty in filtering drinking water, the loss of drinking water reservoir storage capacity, and negative impacts on the navigational capacity of waterways.

Are Municipally Operated Sources Exempted by the Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991 Affected by the Final Rule?

Provisions within ISTEA temporarily delayed the deadline for Phase I industrial activities (with the exception of power plants, airports, and uncontrolled sanitary landfills) operated by municipalities with populations of less than 100,000 people to obtain an NPDES storm water discharge permit. Congress delayed the permitting deadline for these facilities to allow small municipalities additional time to comply with NPDES requirements. The Phase II Final Rule ended this temporary exemption from permitting and set a deadline of no later than March 10, 2003 for all ISTEA-exempted municipally operated industrial activities to obtain permit coverage.

How Was the Phase II Final Rule Developed?

EPA developed the Phase II Final Rule during extensive consultations with a cross-section of interested stakeholders brought together on a subcommittee chartered under the Federal Advisory Committee Act, and with representatives of small entities participating in an advisory process mandated under the Small Business Regulatory Enforcement Fairness Act. In addition, EPA considered comments submitted by over 500 individuals and organizations during a 90-day public comment period on the proposed rule.

Why Does Part of the Phase II Final Rule Use a Question and Answer Format?

The provisions pertaining to operators of small MS4s are written in a "readable regulation" form that uses the "plain language" method. Questions and answers are used to create more reader-friendly and understandable regulations. The plain language method uses "must" instead of "shall" to indicate a requirement and words like "should," "could," or "encourage" to indicate a recommendation or guidance.

Who Is Covered by the Phase II Final Rule?

The final rule "automatically" covers two classes of storm water dischargers on a nationwide basis:

(1) Operators of small MS4s located in "urbanized areas" as delineated by the Bureau of the Census. A "small" MS4 is any MS4 not already covered by Phase I of the NPDES storm water program. See Fact Sheets 2.1 and 2.2 for more information on small MS4 coverage.

(2) Operators of small construction activities that disturb equal to or greater than 1 (one) and less than 5 (five) acres of land. See Fact Sheet 3.0 for more information on small construction activity coverage.

Waivers

Permitting authorities may waive "automatically designated" Phase II dischargers if the dischargers meet the necessary criteria. See Fact Sheets 2.1 (small MS4 waivers overview), 3.0 (construction waivers overview) and 3.1 (construction rainfall erosivity waiver) for details.

Phased-in Permit Coverage

Permitting authorities may phase-in permit coverage for small MS4s serving jurisdictions with a population under 10,000 on a schedule consistent with a State watershed permitting approach.

Additional Designations by the Permitting Authority

Small MS4s located outside of urbanized areas, construction activity disturbing less than 1 acre, and any other storm water discharges can be designated for coverage if the NPDES permitting authority or EPA determines that storm water controls are necessary. See Fact Sheet 2.1 for more information on the designation of small MS4s located outside of urbanized areas.

What Does the Phase II Final Rule Require?

Operators of Phase II-designated small MS4s and small construction activity are required to apply for NPDES permit coverage, most likely under a general rather than individual permit, and to implement storm water discharge management controls (known as "best management practices" (BMPs)). Specific requirements for each type of discharge are listed below.

Small MS4s

- A regulated small MS4 operator must develop, implement, and enforce a storm water management program designed to reduce the discharge of pollutants from their MS4 to the "maximum extent practicable," to protect water quality, and to satisfy the appropriate water quality requirements of the CWA. The rule assumes the use of narrative, rather than numeric, effluent limitations requiring implementation of BMPs.

- The small MS4 storm water management program must include the following six minimum control measures: public education and outreach; public participation/involvement; illicit discharge detection and elimination; construction site runoff control; post-construction runoff control; and pollution prevention/good housekeeping. See Fact Sheets 2.3 through 2.8 for more information on each measure, including BMPs and measurable goals.

- A regulated small MS4 operator must identify its selection of BMPs and measurable goals for each minimum measure in the permit application. The evaluation and assessment of those chosen BMPs and measurable goals must be included in periodic reports to the NPDES permitting authority. See Fact Sheet 2.9 for more information on permitting and reporting.

Small Construction Activity

- The specific requirements for storm water controls on small construction activity will be defined by the NPDES permitting authority on a State-by-State basis.

- EPA expects that the NPDES permitting authorities will use their existing Phase I general permits for large construction activity as a guide for their Phase II permits for small construction activity. If this occurs, a storm water pollution prevention plan will likely be required for small construction activity. See Fact Sheet 3.0 for more information on potential program requirements and appropriate BMPs for small construction activity.

What Is the Phase II Program Approach?

The Phase II program, based on the use of federally enforceable NPDES permits:

- Encourages the use of general permits;

- Provides flexibility for regulated operators to determine the most appropriate storm water controls;

- Allows for the recognition and inclusion of existing NPDES and non-NPDES storm water programs in Phase II permits;

- Includes public education and participation efforts as primary elements of the small MS4 program;

- Attempts to facilitate and promote watershed planning and to implement the storm water program on a watershed basis; and

- Works toward a unified and comprehensive NPDES storm water program with Phase I of the program.

How Does the Phase II Final Rule Address the Phase I Industrial "No Exposure" Provision?

In addition to establishing a deadline for ISTEA facilities and designating two new classes of dischargers, the Phase II Final Rule revises the "no exposure" provision originally included in the 1990 regulations for Phase I of the NPDES storm water program. The provision was remanded to EPA for further rulemaking and, subsequently, included in its revised form in the Phase II rule.

Under the Phase II Final Rule, a conditional no exposure exclusion is available to operators of *all* categories of Phase I regulated industrial activity (except category (x) construction activity) who can certify that all industrial materials and activities are protected by a storm resistant shelter to prevent exposure to rain, snow, snowmelt, and/or runoff. To obtain the no exposure exclusion, written certification must be submitted to the NPDES permitting authority. The final rule includes a *No Exposure Certification* form for use only by operators of industrial activity in areas where EPA is the NPDES permitting authority. See Fact Sheet 4.0 for more information on the conditional no exposure exclusion for industrial activity.

What Is the Phase II Program Implementation "Tool Box?"

EPA is committed to providing tools to facilitate implementation of the final Phase II storm water program in an effective and cost-efficient manner. The "tool box" will include the following components:

- Fact Sheets;
- Guidance Documents;
- Menu of BMPs;
- Information Clearinghouse/Web Site;
- Training and Outreach Efforts;
- Technical Research;
- Support for Demonstration Projects; and
- Compliance Monitoring/Assistance Tools.

A preliminary working toolbox is available on EPA's web site at www.epa.gov/owm/sw/toolbox. Three years after publication of the final rule, when the general permits are issued, a fully operational tool box is scheduled to be available.

What Is the Schedule for the Phase II Rule?

- The Phase II Final Rule was published in the *Federal Register* on December 8, 1999 (64 *FR* 68722).
- The Conditional No Exposure Exclusion option is available February 7, 2000, in States where EPA is the permitting authority.
- The NPDES permitting authority will issue general permits for Phase II-designated small MS4s and small construction activity by December 9, 2002.
- Operators of Phase II "automatically" designated regulated small MS4s and small construction activity must obtain permit coverage within 90 days of permit issuance.
- The NPDES permitting authority may phase-in coverage for small MS4s serving jurisdictions with a population under 10,000 on a schedule consistent with a State watershed permitting approach.
- Operators of regulated small MS4s must fully implement their storm water management programs by the end of the first permit term, typically a 5-year period.

For Additional Information

Contacts

- U.S. EPA Office of Wastewater Management
  - Phone: 202 260-5816
  - E-mail: SW2@epa.gov
  - Internet: www.epa.gov/owm/sw/phase2
- Your NPDES Permitting Authority. (A list of names and telephone numbers for each U.S. EPA Region is included in Fact Sheet 2.9. A list that includes State storm water contacts can be obtained by contacting the U.S. EPA Office of Wastewater Management.)

Reference Documents

- Storm Water Phase II Final Rule Fact Sheet Series
  - Internet: www.epa.gov/owm/sw/phase2
- Storm Water Phase II Final Rule (64 *FR* 68722)
  - Internet: www.epa.gov/owm/sw/phase2
  - Contact the U.S. EPA Water Resource Center
    - Phone: 202 260-7786
    - E-mail: center.water-resource@epa.gov

Storm Water Management Program

Budget Estimate
as of 3/14/01

Enhancement / Line Item	FY2002	FY2003	FY2004	FY2005	FY2006	5-yr. Totals
Expanded Maintenance	$ 176,000	$ 182,000	$ 188,000	$ 194,000	$ 200,000	$ 940,000
Detailed Basin Plan	$ 544,000	$ -	$ -	$ -	$ -	$ 544,000
NPDES Permit Compliance	$ 47,000	$ 49,000	$ 51,000	$ 53,000	$ 55,000	$ 1,484,000
New Department Staffing	$ 100,000	$ 174,000	$ 247,000	$ 317,000	$ 355,000	$ 1,193,000
Cumulative # of Staff	2	4	6	8	10	
Normal Operating Office Budget	$ 55,000	$ 57,000	$ 59,000	$ 61,000	$ 63,000	$ 295,000
Equipment						
Vehicles	$ 18,000	$ 59,000	$ 54,000	$ 28,000	$ 21,000	$ 180,000
Maintenance Equipment	$ -	$ -	$ 214,000	$ 182,000	$ 183,000	$ 579,000
Office Fixtures/Furniture	$ 8,500	$ 6,500	$ 4,500	$ 3,000	$ 3,000	$ 25,500
Maintenance	$ 225	$ 1,000	$ 4,400	$ 7,000	$ 9,500	$ 22,125
Fuel	$ 800	$ 3,000	$ 6,000	$ 6,500	$ 7,500	$ 23,800
Communication Equipment	$ 2,260	$ 4,520	$ 6,780	$ 9,040	$ 11,300	$ 33,900
Buildings/Office Space*	$ -	$ 375,000	$ -	$ -	$ -	$ 375,000
Land Costs (5 Ac. @ $25K)	$ -	$ 150,000	$ -	$ -	$ -	$ 150,000
Annual totals (rounded):	$ 952,000	$ 1,062,000	$ 835,000	$ 861,000	$ 909,000	$ 5,900,000
		Annual Average:	$ 924,000			

*Office Space:	3000	SF @	$125	=	$375,000

Staffing Requirements by year:
(Including Benefits)

FY2002	Storm Water Manager	$ 58,174
	Engineering Tech	$ 41,390
FY2003	Stormwater Supervisor	$ 41,805
	Maintenance Tech I	$ 28,305
FY2004	Heavy Equipment Operator	$ 34,226
	Maintenance Tech III	$ 32,922
FY2005	Crew Leader	$ 37,035
	Maintenance Tech I	$ 28,305
FY2006	Heavy Equipment Operator	$ 34,226
	Maintenance Tech I	$ 28,305

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **City Manager**

FROM: **Director of Leisure Services**

DATE: **Jan. 17, 2001**

SUBJECT: **Teen Center - Retreat**

As you know, the topic of a teen center has been placed on the Retreat staff agenda for Friday, March 23. This will give the Council an opportunity to discuss it to determine if indeed they would like to actively pursue a teen center. We have tentatively placed the topic on Saturday's Recreation Commission agenda. If Council decides to pursue the center, the Recreation Commission and staff will be prepared to discuss it Saturday. The CCY will also be on hand for that discussion, as it is a matter that falls under their cognizance.

In preparation for these discussions, staff felt it would be appropriate to provide the following background and perspectives to assist Council in preparing for Retreat.

Discussion about developing a teen center in Peachtree City has emerged in many different forms over the past several years. Several privately run centers have opened and failed. Why did they fail? What would we do differently if the city ran a teen center to ensure it didn't fail for the same reasons?

The issue of providing teens a safe, monitored and comfortable place to spend leisure time has been a topic of discussion by the Commission on Children and Youth, the Recreation Commission, city staff, city council and citizens. In recent years various levels of action have been attempted in an effort to clarify exactly what needs to be in such a facility. This includes but is not limited to forums with the Youth Advisory Board and an extensive, albeit unscientific, survey of youth in all Peachtree City schools. These forums revealed that opinions of teens and adults run the gamut on exactly what would be desired in a teen center. It ranges from a "place to hang out," a place to study, a place to dance and/or listen to music, a recreational activity center, an arcade, a place to buy food and drink or a general activity center.

The other desire for the center that many teens expressed is that it should be lightly monitored by adults, or left up to teens to monitor themselves. Obviously, there are propriety, safety and liability issues that would require constant and very focused adult staff supervision. There are those who oppose a teen center primarily because of the

inherent difficulty in maintaining proper control and assuring the safety of youth. Unfortunately, these concerns have been validated here by incidents at the privately owned clubs in the past.

There are many facets to this issue. First, a teen center that would adequately service the expressed desires would have to be a building of between 5,000 and 8,000 square feet. (Comparatively, the Gathering Place is 4,800 square feet.) As a stand-alone building, it would have to be staffed during opened hours if it is used for purposes other than a teen center. It may also require a separate maintenance crew to ensure it remains in good condition.

Next, it would require a full-time operations staff of at least two people (supervisor and assistant) on site, depending on the level of usage and the hours that would be set for it. In order to get maximum usage of this public building, it would be preferable to have it opened during the day, when it probably would not be used as a teen center, except maybe in the summer. If the building is configured correctly, perhaps it could be used for programming daytime Recreation programs, meetings of nonprofit organizations and other civic or non-profit functions. This would make the design a challenge, since it would need to be designed to accommodate specific teen uses (arcade, dance floor/stage/sound equipment), which could limit its general-purpose use. The goal would be to design it such that if it didn't work as a teen center it could easily and inexpensively be converted to other general-purpose uses.

Along with a full-time staff, there is a possibility that a volunteer organization could be formed to coordinate and administer youth programming, the same as volunteer associations run the youth sports programs in the city. This group would develop ideas, plan programs and execute them in coordination with the facility staff. For large events they could provide trained volunteer chaperones who would assist in assuring that events ran smoothly and safely. For some large events, off-duty police presence may be desired, and it would be up to the association to ensure that entrance fees, concession sales and other methods were used to ensure that event proceeds would cover those expenses. A down side of the volunteer method is that there may be times when volunteers cannot support their commitments, leaving gaps in coverage and a break in service.

Another challenge will be working out the operational scheme of maneuver to ensure the facility is operated in a manner that guarantees a safe and wholesome, but fun, place for teens to gather. There would need to be close coordination between the full-time staff and the volunteers to ensure that all programs and activities are kept within well-established boundaries. The balance is challenging between providing a place that is "fun" for teens, but at the same time can ensure parents that it will be a "safe" place. What many youth want to do is not in sync with what the city, the law, or parents, would allow them to do.
Operations and Maintenance costs for the facility would also be a factor. As comparison, the O&M for the Gathering Place is about $70,000 annually (salaries, utilities, other expenses). This does not include the parks maintenance crew time there or contract repairs that come up unexpectedly. We could anticipate the same ballpark figure

for a similarly sized facility and more if the building is larger. We also anticipate the teen center would get harder use than a senior center and would require more maintenance. If a teen center of 8,000 square feet were constructed we could anticipate operating costs easily topping $100,000. (See attached sheet showing design, construction and equipment estimates for an 8,000 square foot center.) If we want the center to be self sufficient, or at least produce revenue to help offset expenses, we would have to charge significant fees to make a dent in these costs. We would certainly want to consider membership fees and cards, renewed annually, and event fees.

Another option that has been discussed is making the teen center part of a larger Community Center. The scope of the Community Center has been about as elusive as the scope of the teen center. However, based upon input from citizens and elected officials, staff would envision a Community Center of about 25,000 square feet. In the past, some of the inclusions discussed have been: dedicated arts-and-crafts programming area; a general programming area; meeting and activity areas for civic group meetings or additional adult programming; a small performance area with stage and theater seating to seat about 250 people to be used by local performing arts performances that don't require a large stage or auditorium sized seating; and the teen area. In this way, the facility would truly be multi-purpose and if the teen center or any of the other uses didn't work out, it could be converted to other uses.

You will recall that we did discuss the subject of a Community Center during our review of the Master Recreation Plan. At that time we determined that a facility approximately the size of Kedron (about 25,000 square feet) would cost about $3 million, and possibly more depending on what appointments we would put into the building and current construction costs. The total operating budget for Kedron in FY 2001 is $629,000, plus another $23,000 in capital items. We could anticipate that O&M costs for a community center would be less than that because there are no swimming pools involved, but still probably around an estimated $300,000 per year.

There is also an issue of who would be allowed to use the facility. Would it be limited to PTC youth only? Or to PTC & Fayette County only? Would out of county youth be allowed? What if a city youth wanted to bring a friend who lived in another county? Would city/county residents pay one cost and out of county another? These are all questions that need to be considered prior to making a final decision.

At this point, the question that needs to be asked and answered before going too much further is: To what lengths is the city willing to go in order to support a teen center? If indeed all the above details can be worked out, will the city support the construction and O&M costs associated with this building and operation? If it fails, is the city prepared to support the conversion to other uses? If the majority of the city's citizens and elected officials are in support of a teen center, either as a stand-alone building or as part of a community center, we can begin working on the details. Until that is established, it would be premature to proceed too much further with the planning. I believe the Retreat will be a good venue in which to obtain that sort of guidance.

200? Public Improvement Program

Project Cost: **$1,470,539**

Project Name: **Peachtree City Teen Center**

Prepared by: **Randy Gaddo, Leisure Services / Troy Besseche, City Engineer**

Costing Source/Basis: **Recent Building Construction Experience**

Project Description:
Construct an 8,000 SF Teen Center with associated site work.

PRELIMINARY

Construction Costs	
Site work	$215,621
Design	$60,379
Construction	$862,560
Landscaping	$61,000
Miscellaneous*	$160,600
Contingency	$60,379
Subtotal	**$1,420,539**

Other	
Fixtures	$50,000
Hardware	$0
Software	$0
Training	$0
Installation	$0
Other*	$0
Subtotal	**$50,000**

Grand Total	**$1,470,539**

*See detailed worksheet

Teen Center
Detailed Worksheet

DESCRIPTION	QTY	UNITS	UNIT PRICE	COST
Building Construction	8,000	SF	$108	$862,560
Building Construction Total				**$862,560**
Clearing & Grading	3	AC	$20,250	$60,749
Staking	1	Lump Sum	$15,208	$15,208
Utilities	1	Lump Sum	$52,896	$52,896
Curb & Gutter	1	Lump Sum	$19,202	$19,202
Paving	1	Lump Sum	$53,766	$53,766
Fencing	1,200	LF	$12	$13,800
Site Work Total				**$215,621**
Building Sign - Lighted	1	Each	$5,500	$5,500
Surveying	1	Lump Sum	$11,500	$11,500
Land Acquisition	5	AC	$25,000	$125,000
Land Acquisition Administration	1	Lump Sum	$9,000	$9,000
Materials Testing Services	1	Lump Sum	$5,500	$5,500
Independent Interdisciplinary Design Review Coord.	1	Lump Sum	$4,100	$4,100
Miscellaneous Total				**$160,600**

PRELIMINARY

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jim Basinger, City Manager

FROM: Paul Salvatore, Director of Financial Services P.S.

DATE: March 5, 2001

SUBJECT: Paperless Processing

In an effort to provide better service to our customers, both internally and externally, city staff has been working together to come up with ideas for utilizing technology, in all areas of service delivery. The attached memo from our Information Technology staff describes the ideas that have already been implemented, ideas that are currently in the process of being implemented and ideas being considered for implementation in the near future. As a part of this process, data is collected for certain key performance indicators to be used as benchmarks for service delivery levels. The data collected prior to implementation is then compared to the same type of data after implementation to get an indication of how our service efforts and accomplishments have been affected. This is an on-going process that is an integral part of both our QIT and Service Plan 2001 programs. What we ultimately wish to accomplish is to find ways to work 'smarter' and increase the efficiency and effectiveness of our organization through utilization of technology.

This effort, referred to as the Electronic Public Services Initiative, will be described in more detail in a presentation by our System Administrator at the Retreat.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Paul Salvatore**

FROM: **Information Services Staff**

DATE: **February 23, 2001**

SUBJECT: **Electronic Public Service Initiative**

As a part of the City's ongoing emphasis on improving customer service, Staff has been charged with the task of identifying and utilizing emerging technologies to increase service levels to both internal and external customers city wide. The goals of implementing a comprehensive "electronic public service initiative" include replacing, where feasible, the proliferation of paper documents with electronic information sources, improving efficiencies within the daily operations of government and eliminating sources of waste (both fiscally and physically) by more fully utilizing current equipment and choosing platforms and electronic resources that will be flexible and user friendly in the long term. In addition, the use of electronic measures to disseminate information will allow our citizens greater access to their government, the history of the City and the City's day-to-day operations.

Each division evaluated their current operating practices and future goals to create a list of "electronic public service" projects. These lists were then combined and filtered to show: 1) projects currently implemented, 2) projects in progress and 3) proposals for future projects.

Among the currently implemented electronic projects include:

- Online receiving reports for faster processing by the Purchasing Department;
- Recreation Brochure information on the City's Web Site;
- City Council Meeting Agendas and Packet information on the City's Web Site;
- Information Technology Work Order system to identify computer issues internally and expedite repairs;
- Transferring traffic citation data electronically to the State Department of Public Safety;
- A financial software package that allows for greater integration and flexibility with current and future systems and platforms.

The City is also working on several ongoing projects, which include:

- Creating a "less paper" solictor's permit process to save and transmit information from solicitor's permit applications to the Police Department and to the Cashier to reduce copies;

- A redesign of the City's web site to allow each department more control in putting their most timely information online;
- A records management system that will scan in selected public documents for online research and delivery.
- Online purchase requisition process, allowing supervisors and managers to quickly approve requisitions through email and the financial software package, thus reducing the time lag in getting requests to purchasing;
- Cash Collections and "less paper" journal entries from City offices, allowing users to electronically record and transmit deposit records to Finance without having to shuffle paper and cash between departments.

Attached with this letter is a list of proposed projects under consideration by Staff. Some of these projects do not require additional capital outlay. The Technology Committee will continue to meet regularly do develop and implement this initiative further. The initiative encompasses four main areas: 1) Transaction Processing, 2) Document and Form Delivery, 3) Interactivity between citizens and Staff and 4) Workflow Enhancements. These areas have been identified as four of the most important factors that affect day-to-day City operations.

Also attached is a more detailed breakdown, by department/division, of proposed electronic public service projects.

City of Peachtree City
Electronic Public Services Initiative
Spring 2001

TRANSACTION PROCESSING

In short:

- Ability to allow for "real time" registrations, applications and fee payments to be taken online instead of being submitted via fax or postal mail
    - Departments and Functions Affected: Job Applications, Burn Permits, Municipal Court, Building Permits, Sign Permits, Recreation Department Registrations, Occupational Taxes, Alcohol Taxes, Golf Cart Registrations, Garage Sale Permits, Financial Services (Accounts Receivable), Adopt-a-Mile, Adopt-a-Cart Path, Purchasing Bids
- Providing capabilities to departments to accept payments using debit and/or credit cards at city offices
    - Departments and Functions Affected: Municipal Court, Building Permits, Sign Permits, Recreation Department Registrations, Occupational Taxes, Alcohol Taxes, Golf Cart Registrations, Garage Sale Permits, Financial Services (Accounts Receivable)
- Providing capabilities to departments to accept payments online using debit cards, credit cards, electronic funds transfers or "online check"
    - Departments and Functions Affected: Municipal Court, Building Permits, Sign Permits, Recreation Department Registrations, Occupational Taxes, Alcohol Taxes, Golf Cart Registrations, Garage Sale Permits, Financial Services (Accounts Receivable)

DOCUMENT AND FORM DELIVERY

In short:

- Providing commonly used forms and written documentation electronically for completion and conventional processing (where online transactions cannot be reasonably completed):
    - Departments and Functions Affected: Building Permit Applications; Fire Codes; Fire Department Training calendars and training schedules; Police and Fire Training Materials; Internal Personnel Forms; "reading files" for Mayor, City Manager and Directors; Employee Newsletter; UPDATE newsletter; Council and Commission minutes and agendas via e-mail mailing lists (opening this up to the public)

INTERACTIVITY BETWEEN CITIZENS AND STAFF

In short:

- Allowing citizens and internal staff to complete service and information requests online:
    - Departments and Functions Affected: Information Services (requests for computer services); Public Works (Internal Vehicle Service Requests, Internal Facility Maintenance Requests and Public Works Work Orders from both citizens and staff); Fire Department (requests from the public for education visits, classes); City-wide (complaints regarding staff, utilities or preferred providers)

- Allowing citizens and internal staff to research information databases through both Internet and Intranet to include:
    - Search of Building Permits Databases by citizens, contractors (to be used for progress reports and to advise what is still required for Certificate of Occupancy) and staff
    - Search of Occupational Tax Databases by citizens and interested parties (limited information)
    - Search of Police and Fire Incident Reports by affected parties (victims, insurance companies, press)
    - Online mapping and distance calculator for public safety concerns (e.g. Distance from nearest fire station or hydrant, etc.)
    - Search through Council minutes, agendas and other public documents (records management through LaserFiche)
    - Search for land lot and parcel and spatially-oriented data information (through GIS – police, fire and public works statistics)

- Dissemination of Printed Material electronically through e-mail and web site
    - UPDATE Newsletter (both current issues and archives)
    - City Council Meeting Agendas, Packets and Minutes
    - Commission Meeting Agendas and Minutes
    - Street and Cart Path Maps, Zoning and Land Use Maps

- Electronic Communications between citizens and staff and between staff members to include:
    - Expansion of Internal Email to include both police officers and fire stations
    - Email Reminder Notices for Occupational Taxes, out-of-city golf cart registrations

- Providing Electronic Resources to the public:
    - Increase publicity of online sources, eventually to utilize our online sources as primary sources of information
    - Add touch-screen information kiosks at City Facilities to allow citizens to research and print information (e.g. Kedron Fieldhouse, Library, Fire Stations, Police Stations – areas that have "after 5pm" access)

WORKFLOW ENHANCEMENTS

In short:

- Electronic Time Sheets, allowing employees to complete and managers to approve pay sheets without filling out paper forms.
- Electronic Bank Reconciliations and "Positive Pay", used to quickly track outstanding checks and reduce fraudulent claims on City checks
- Electronic Receipting of Funds taken at City facilities (part of an ongoing process)
- City Store Catalog available through internal network and Intranet
- Fixed Asset and Inventory through internal network
- Dissemination of financial reports through online financial system

Electronic Public Service Initiative
Department Proposed Project List

Division/Department	Proposed Project	Technical Feasibility	Challenges and Obstacles	Falls Under Primary Category
Adminstrative Services/HR	Online Submission of Employment Applications	Can be performed by allowing .pdf application to be "typed in" and emailed	Security of application information (must be secure); legal (are signatures required?)	Transaction Processing
Adminstrative Services	Online (intranet) employee changes to withholdings	employees can send request via form	Management approval and personnel selection to maintain	Transaction Processing
Adminstrative Services	Internal Personnel forms available for completion and printout through Intranet	forms can be scanned in, converted to .pdf and enabled for typing in	Management approval and personnel selection to maintain	Document and Form Delivery
Adminstrative Services	CARs and CAMs on Intranet	ongoing, scanned in to .pdf, changes are being made in Word, then converted to .pdf	ONGOING	Document and Form Delivery
Adminstrative Services	Email Distribution of Employee Newsletter	can forward file in .pdf format	Management approval and personnel selection to maintain	Document and Form Delivery
Adminstrative Services	"Town Crier" email notification meeting agendas, minutes, etc.	can set up mailing list and have affected parties send email to mailing list address	Management approval and personnel selection to maintain	Document and Form Delivery
Adminstrative Services	Golf Cart Registration forms online to complete and send electronically	Can be performed by allowing .pdf application to be "typed in" and emailed	How does the City collect payment? May have to utilize online payments	Transaction Processing
Adminstrative Services	Email Billing Notices and Reminders for Out of City Golf Cart Fees	need email addresses of parties affected	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff

Electronic Public Service Initiative
Department Proposed Project List

Division/Department	Proposed Project	Technical Feasibility	Challenges and Obstacles	Falls Under Primary Category
Adminstrative Services	Occupational Tax Form online to complete and send electronically	Can be performed by allowing .pdf application to be "typed in" and emailed	How does the City collect payment? May have to utilize online payments	Transaction Processing
Adminstrative Services	Email Billing Notices and Reminders for Occupational Tax	need email addresses of parties affected	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Adminstrative Services	Street and Cart Path Map Online	part of GIS, ongoing	ONGOING	Document and Form Delivery
Adminstrative Services	Zoning and Land Use Maps Online with descriptions	Zoning Map online, Land Use can be converted to .pdf and put on web page	ONGOING	Document and Form Delivery
Adminstrative Services	Online Complaints/Service Requests	create form and set up to email particular departments affected	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Adminstrative Services	Online Searches of Occupational Tax Lists	use .asp files (which will be supported on new web site and enable searching)	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Adminstrative Services	Online List of weekly garage sales	use .asp files (which will be supported on new web site and enable searching)	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Adminstrative Services	Place the forms in display case online for completion and personal return to City Hall	Ongoing, images are scanned in but need to be converted to .pdf	ONGOING	Document and Form Delivery

Electronic Public Service Initiative
Department Proposed Project List

Division/Department	Proposed Project	Technical Feasibility	Challenges and Obstacles	Falls Under Primary Category
Adminstrative Services	Fine Payment via credit card (both on site and remote)	will need to set up merchant account and get ZON machines	Does the City want to begin accepting credit card payments? A percentage of each charge must be given to the merchant, and the percentage can vary from 2% to 5% and is not guaranteed	Transaction Processing
Adminstrative Services	View and Pay Fines on web site	use .asp files (which will be supported on new web site and enable searching), copy existing database to web-readable format will need to set up merchant account and get ZON machines; will need to get company that will take and guarantee payments over the web	Does the City want to begin accepting credit card payments? A percentage of each charge must be given to the merchant, and the percentage can vary from 2% to 5% and is not guaranteed, while online processors can charge up to 15% or higher for transactions and is guaranteed	Transaction Processing
Adminstrative Services	Electronic Receipting	will be implemented with INCODE software	ONGOING	Transaction Processing
Adminstrative Services	Electronic retention of Reading Files for Mayor, City Manager and Director	Images/Documents need to be scanned in then be converted to .pdf	Management approval and personnel selection to maintain	Document and Form Delivery
Fire	Applications for Burning Permits online	can set up form that will email to Fire Marshal	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff

Electronic Public Service Initiative
Department Proposed Project List

Division/Department	Proposed Project	Technical Feasibility	Challenges and Obstacles	Falls Under Primary Category
Fire	Map with distance calculator to closest fire station and hydrant available on line	ongoing, part of GIS	ONGOING	Document and Form Delivery
Fire	Fire Code questions for builders and architects	can create and FAQ or place Fire Code information on web site	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Fire	Training Calendar and Schedule of classes for career and Volunteer personnel	can create and place on web site	Management approval and personnel selection to maintain	Document and Form Delivery
Fire	Schedule requests for Public Education visits, classes, shows, etc. on web site	can set up form to email to administration for scheduling	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Public Works/Services	Citizen Requests for Service on web site	create form and set up to email particular departments affected	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Public Works/Services	Adopt-A-Cart Path Application	can set up form to email to administration for processing	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Public Works/Services	Adopt-A-Mile Application	can set up form to email to administration for processing	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Public Works/Services	Fleet Maintenance and Vehicle Service Request on Intranet	can set up form to email to administration for processing	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Public Works/Services	Facilities Maintenance Service Request on Intranet	can set up form to email to administration for processing	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff

Electronic Public Service Initiative
Department Proposed Project List

Division/Department	Proposed Project	Technical Feasibility	Challenges and Obstacles	Falls Under Primary Category
Public Works/Services	Internal Work Order Requests on Intranet	can set up form to email to administration for processing	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Developmental Services	Provide Permit Applications and Instructions on Internet for download	Can be performed by allowing .pdf application to be "typed in" and emailed or printed	Legal - are signatures required?	Document and Form Delivery
Developmental Services	Sign and Tree Removal Applications completed and submitted online	can set up form to email to administration for processing	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Developmental Services	Inspection Results posted online	use .asp files (which will be supported on new web site and enable searching), copy database to web site	Management approval and personnel selection to maintain	Document and Form Delivery
Developmental Services	"sub-list" online to allow builders to transmit info electronically	use .asp files (which will be supported on new web site and enable searching); allow users to send in new information via email	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Developmental Services	Allow for permit searches online to let builders and homeowners see what is still outstanding and get correct permit number info	use .asp files (which will be supported on new web site and enable searching), copy database to web site	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff

Electronic Public Service Initiative
Department Proposed Project List

Division/Department	Proposed Project	Technical Feasibility	Challenges and Obstacles	Falls Under Primary Category
Developmental Services	Search Certificate of Occupancy or Certificate of Completion and allow homeowners to download copies	use .asp files (which will be supported on new web site and enable searching), copy database to web site; scan printed certificates into .pdf	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Developmental Services	Request Inspections Online	can set up form to email to administration for processing	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Police	Place Training Lesson Plans on Police Intranet	can convert to web page format	Management approval and personnel selection to maintain	Document and Form Delivery
Police	allow job applicants to submit via Internet	Can be performed by allowing .pdf application to be "typed in" and emailed	Security of application information (must be secure); legal (are signatures required?)	Transaction Processing
Police	Integrate Incident Reporting System to web site to allow for searches, etc. by affected parties	use .asp files (which will be supported on new web site and enable searching), copy and convert database to web site	Management approval and personnel selection to maintain; security to restrict user access to only affected parties	Interactivity between Citizens and Staff
Police	Citizen complaints/requests	can set up form to email to administration for processing	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Police	put OCGA on disk to provide to officers on laptops	can "burn" CDs or store directly on laptops using either web page interface or Adobe Acrobat .pdfs	Management approval and personnel selection to maintain	Document and Form Delivery
Financial Services/Purchasing	Sending bid info via email upon request	can scan package info and create to .pdf for emailing	Management approval and personnel selection to maintain	Document and Form Delivery

Division/Department	Proposed Project	Technical Feasibility	Challenges and Obstacles	Falls Under Primary Category
Leisure Services	Allow for online registrations, reservations and payments	For reservations; create form that sends request via email to adminstration for processing; for class registration and payment; use .asp files (which will be supported on new web site and enable searching), copy existing database to web-readable format will need to set up merchant account and get ZON machines; will need to get company that will take and guarantee payments over the web	Management approval and personnel selection to maintain; security to restrict user access to only affected parties; Does the City want to begin accepting credit card payments? A percentage of each charge must be given to the merchant, and the percentage can vary from 2% to 5% and is not guaranteed, while online processors can charge up to 15% or higher for transactions and is guaranteed	Transaction Processing
Leisure Services	Accept Credit Card Payments on site and remotely	will need to set up merchant account and get ZON machines	Does the City want to begin accepting credit card payments? A percentage of each charge must be given to the merchant, and the percentage can vary from 2% to 5% and is not guaranteed	Transaction Processing
Leisure Services	Create Electronic Work Orders Internally	create form and set up to email particular departments affected	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff

Division/Department	Proposed Project	Technical Feasibility	Challenges and Obstacles	Falls Under Primary Category
Leisure Services	Access to internal library databases	find "web" versions of databases (like magazine articles); subscribe to allow IP access	Management approval and personnel selection to maintain; cost to subscribe	Interactivity between Citizens and Staff
Leisure Services/Library	Renew books online	dependent on PINES system	dependent on PINES system	Transaction Processing
Leisure Services/Library	Booking Meeting Rooms Online	can set up form to email to administration for processing	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Leisure Services/Library	Online Registration for Library Activities	can set up form to email to administration for processing	Management approval and personnel selection to maintain	Interactivity between Citizens and Staff
Leisure Services/Library	Computer Classes Online	can subscribe to CBT (computer based training) or Information Services can create web pages with training material available	Management approval and personnel selection to maintain; cost to subscribe	Document and Form Delivery

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **City Manager**

FROM: **Director of Leisure Services**

DATE: **March 6, 2001**

SUBJECT: **Service Plan 2001**

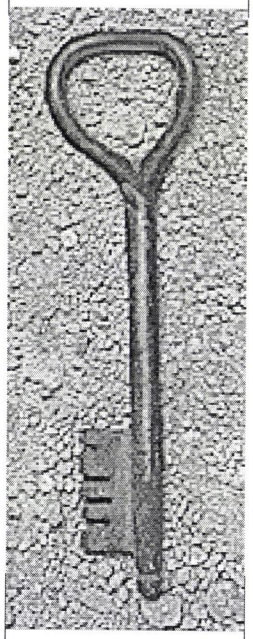
As Council knows, Service Plan 2001 is the city staff's method of ensuring that the highest level of service is being delivered to our citizens. It is a means of formally examining selected aspects of our operations with an eye toward improvement.

As in years past, each Director and Chief chose a major process within their division that was central to their operation. We then each created a flowchart for that process to break it down into the various steps that lead to the end product or service. We reviewed these flowcharts to see where in the process improvements might be made.

Then, in order to make this a more scientific procedure, we selected Key Performance Indicators (KPI) that could be used to actually measure improvements. KPI's are specific, measurable criteria that can be tracked and charted to measure effectiveness of changes made to the process. Data used to track improvement or change was gathered in a variety of ways. Some used historical data, some tracked data over a period of months to create a historical reference and some used surveys of customers.

Then, using this information, we were able to establish a desired level of service that was reasonable and achievable. This in effect became a goal that we were attempting to attain.

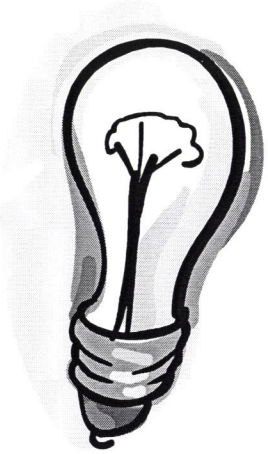
Due to the differences in the nature of the processes chosen by different divisions, we are all at different points in progress. Today, each director and chief will provide you a brief overview of their chosen process, and a report on their progress thus far. I will kick it off with my report.



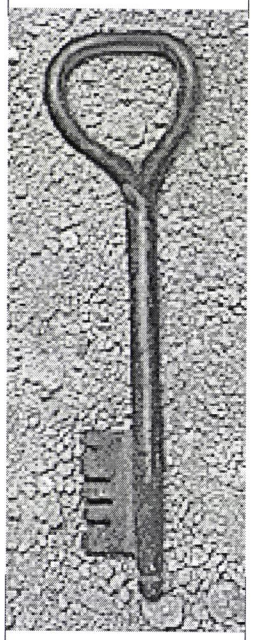
Service Plan 2001

The Key to Success in the New Millennium

- The SP2001 Process Review
  - Divisions Chose a Process
  - Key Performance Indicators
  - Data Collection/Tracking
  - Establish Levels of Service

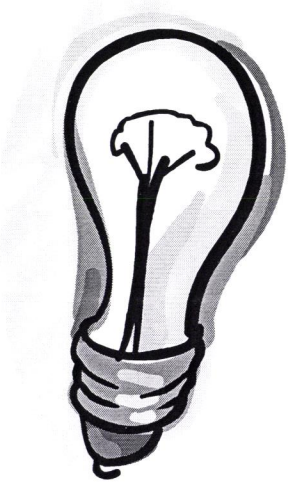


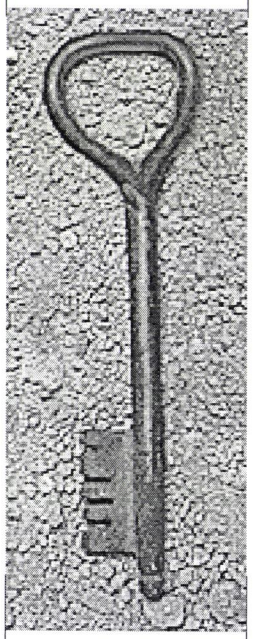
- Today's Update
  - Progress on Current Initiatives



Leisure Services

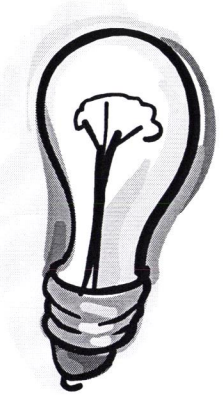
- Process: Classes & Programming Registration Process (on-line, credit cards)
- Key Performance Indicator: Customer Satisfaction
  - Data Gathered Via Survey
  - Level of Service Goal
  - Progress Thus Far

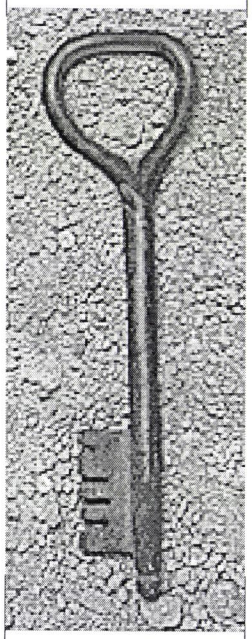




Financial Services

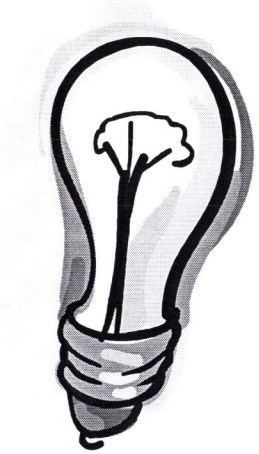
- Process: On-Line Purchase Requisitions/Purchase Orders
- Key Performance Indicator: Approval and Issuance Times
- Data Gathered Over Past Year
- Results/Lessons Learned

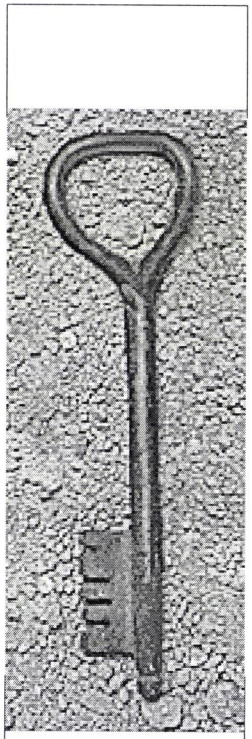




Public Services

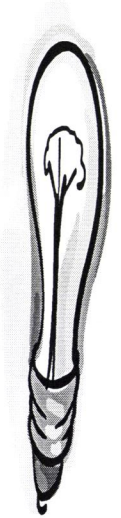
- Process: Determine Fleet Maintenance Vehicle Downtime
- Key Performance Indicator: Customer (all city departments) Satisfaction and increased efficiency
- Results

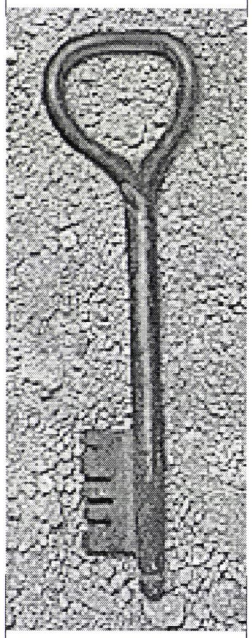




Administrative Services

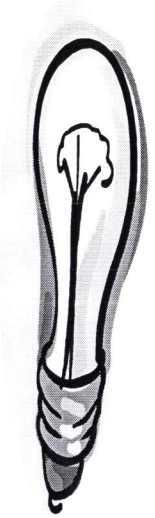
- Process: Employee Recruitment
- Key Performance Indicator: Effective Recruitment of Qualified Applicants
- Determine Response From Each Recruitment Effort
- Goal: Meet Recruitment Expectations of Hiring Department

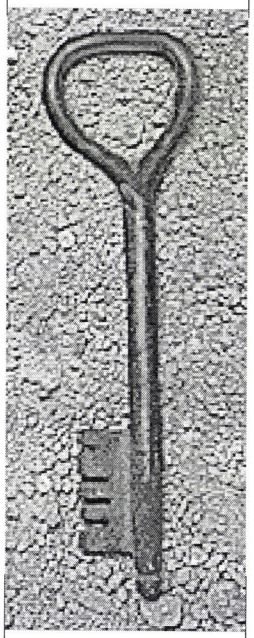




Developmental Services

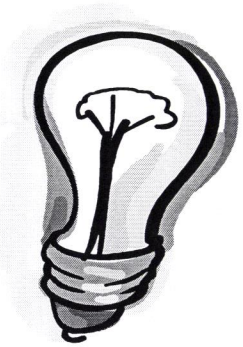
- Process: Staff Review of Plans/Plats
- Key Performance Indicator: Turnaround Time
- Project Goal: Reduce from 16 to 9 Days
- Timeframe: Jan. 2000 to Dec. 2000
- Results
- Conclusion: 94% Success Rate
- Goal: Achieve 100% Success Rate





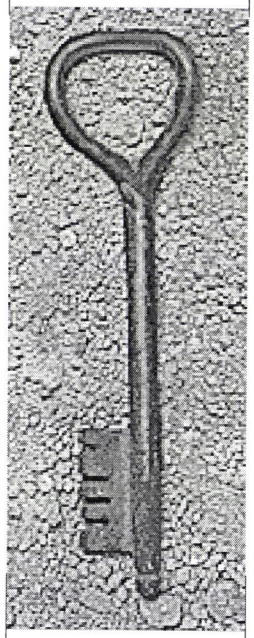
Police Department

- Process: Response Time
- Key Performance Indicator: Effective Public Safety Responses
- Evaluate Monthly Results
- Goal: Under 5 Minutes



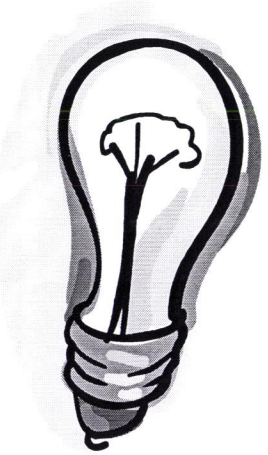
- Experiencing Average 5 min, 29 seconds

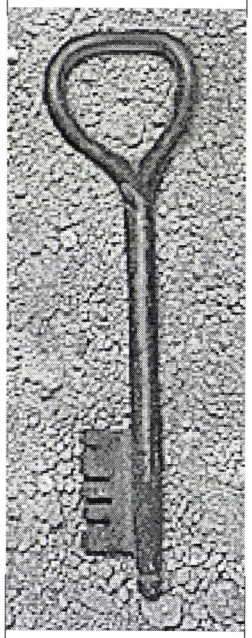
  Response Time due to New County CAD System Counting Method



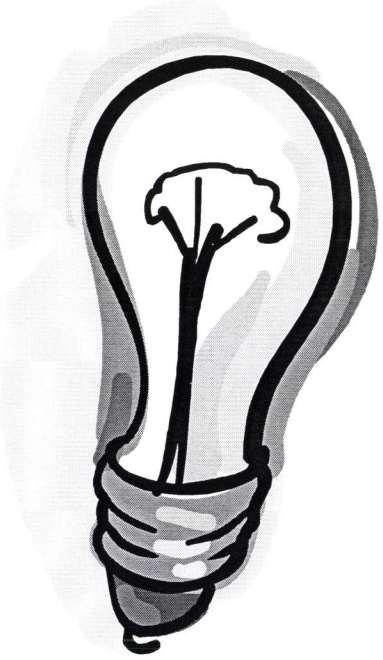
Fire & EMS

- Process: Response Time
- Key Performance Indicator: Effective Emergency Services
- Data Gathered on Monthly Reports
- Results
- Lessons Learned





Questions?



PEACHTREE CITY - DEVELOPMENT AUTHORITY
Six Year Terms
191 McIntosh Trail
Peachtree City, GA 30269
(Phone) 631-0630 (Fax) 631-0430

Thomas E. Farr, Chairman
115 Camp Creek Trail
Peachtree City, GA 30269
4/7/85 - 4/7/91, 4/7/91 - 4/7/97, 4/7/97 - 4/6/03

Home Phone: 487-9208
Business Phone: 487-8400
Fax: 487-5639

Robert N. Truitt, Vice Chairman
202 Aberdeen Drive
Peachtree City, GA 30269
4/7/83-4/7/89, 4/7/89-4/7/95,
4/7/95-4/6/01

Home Phone: 487-6888
Business Phone: 631-1564
Fax: 631-6427

James W. Fulton, III, Secretary
c/o Coldwell Banker Fulton Realty
361 Highway 74 North
Peachtree City, GA 30269
4/7/75-4/7/81, 4/7/81-4/7/87
4/7/87-4/7/93, 4/7/93-4/6/99, 4/7/99-4/6/05

Home Phone: 487-8247
Business Phone: 487-8800
Fax: 631-7360

Tate Godfrey, Treasurer
404 Mt. Vernon Trace
Peachtree City, GA 30269
12/1/93-4/7/95, 4/7/95-4/6/01

Home Phone: 487-7871
Business Phone: 487-8585
Fax: 487-9328

Mr. Douglas B. Warner
706 Greenwood Lane
Peachtree City, GA 30269
4/7/97-4/6/03

Home Phone: 487-4360
Business Phone: 487-4494
Fax: 631-7593

Mr. Scott Bradshaw
251 SmokeRise Trace
Peachtree City, GA 30269
4/7/99-4/6/05

Home Phone: 631-3950
Business Phone: (404) 843-2500

Mr. Peter C. Cunningham
106 Madison Avenue
Peachtree City, GA 30269
4/7/97-4/6/01 (filling an expired 4-year term of Rex Hollis)

Home Phone: 486-6163
Business Phone: 486-6163
Fax: 487-0847

STAFF SUPPORT

Kristi Rapson – Amphitheater Director
Business Phone: 631-0630
Fax: 631-0430

Virgil Christian, Jr. – Tennis Center Director
Business Phone: 486-9474
Fax: 486-7479

ATTORNEY:
Mark Oldenberg
200 Westpark Drive, Suite 140
Peachtree City, GA 30269
Business Phone: 632-9500
Fax: 632-0123

Revised: 02/22/2001

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **Jim Basinger, City Manager**

FROM: **Paul Salvatore, Director of Financial Services** P.S.

DATE: **February 23, 2001**

SUBJECT: **Peachtree City Development Authority Analysis**

Attached is a summary of financial information (**Attachment 1**) for the Peachtree City Development Authority for the fiscal year ended September 30, 2000, with comparative information for FY1999. The following narrative explains reasons for the differences in revenues and expenditures that are shown in the last two columns of the attached spreadsheet. Tom Farr of the PTC Development Authority prepared this narrative:

The Development Authority revenue increase of approximately $259,000 in 2000 was the result of essentially three factors. Amphitheater revenue increased by $91,000 due to increased ticket sales and $31,000 from increased sponsorships. Tennis revenue increased by almost $185,000 with increases in all categories of revenue and particularly a $123,000 increase in lesson revenue. The combined amphitheater and tennis center revenue increase of $306,000 was reduced by a decline in hotel/motel receipts of $48,000.

The expense increase of approximately $492,000 was the net result of several factors during the year. The Authority's general and administrative costs increased by $14,000, which included additional interest expense and the rent on the relocated tennis office. Economic development expense declined by $27,000 in the absence of any 2000 relocation assistance and lower meeting and event activity.

Of significance were costs associated with the renovation of the amphitheater, which resulted in a net increase in capital projects for the amphitheater of $329,000. The total entertainment costs of the amphitheater also increased by $65,000 due to the higher priced performers during the year.

Total expense of the tennis center increased by a net $93,000 which included an increase of $61,000 in salaries and wages due to the increase in lessons taught. Higher facility and equipment maintenance costs and utility bills increased operations expense by $79,000. Capital projects were down by $47,000.

The Foreign Trade Zone was established in 1999 and now operates under the Georgia Foreign Trade Zone. The 1999 expense of $47,000 was not necessary in 2000.

Also attached for your reference is another copy of the Hotel/Motel Tax distribution for the authority that was discussed during yesterday's presentation (**See attachment 2**).

Members of the PTC Development Authority staff will be present at the retreat to answer any questions you may have regarding this information.

DEVELOPMENT AUTHORITY – FINANCIAL REVIEW – *ATTACHMENT 1*

Peachtree City Development Authority Analysis

	1999 Fiscal Year		2000 Fiscal Year		Increase/(Decrease)	
Assets	**Actual**	**% Total**	**Actual**	**% Total**	**Actual**	**% Total**
Current Assets						
Cash & Cash Equivalents	($151,019)	-449.46%	$29,265	94.75%	$180,284	-119.38%
Bond Revenue Reserve Balance	$184,619	549.46%		0.00%	($184,619)	-100.00%
Deposits	$0	0.00%	$1,620	5.25%	$1,620	#DIV/0!
Total Assets	**$33,600**	**100.00%**	**$30,885**	**100.00%**	**($2,715)**	**-8.08%**
Liabilities & Net Assets						
Current Liabilities						
Accrued Expenses	$5,237	15.59%	$0	0.00%	($5,237)	-100.00%
Construction Loan Payable	$190,714	567.60%	$584,198	77.14%	$393,484	206.32%
Line of Credit Payable	$185,612	552.42%	$158,003	20.86%	($27,609)	-14.87%
Deposits for Expansion - Amphitheater	$15,103	44.95%	$15,103	1.99%	$0	0.00%
Current Liabilities	**$396,666**	**1180.55%**	**$757,304**	**100.00%**	**$360,638**	**90.92%**
Net Assets						
Unrestricted	($363,066)	-1080.55%	-$726,419	100.00%	($363,353)	100.08%
Net Assets	**($363,066)**	**-1080.55%**	**($726,419)**	**100.00%**	**($363,353)**	**100.08%**
Total Liabilities & Net Assets	**$33,600**	**100.00%**	**$30,885**	**200.00%**	($2,715)	**-8.08%**

Peachtree City Development Authority Analysis

	1999 Fiscal Year		2000 Fiscal Year		Increase/(Decrease)	
Revenue	**Actual**	**% Total**			**Actual**	**% Total**
Special Revenue						
Grants/Other	$0	0.00%	$3,302	0.16%	$3,302	
Hotel/Motel Tax	$376,075	20.72%	$329,193	15.87%	($46,882)	-12.47%
Special Revenue	**$376,075**	**20.72%**	**$332,496**	**16.03%**	**($43,579)**	-11.59%
Amphitheater						
Ticket Sales	$660,816	36.40%	$751,730	36.25%	$90,914	13.76%
Sponsors	$95,500	5.26%	$126,500	6.10%	$31,000	32.46%
Other	$27,215	1.50%	$22,500	1.09%	($4,715)	-17.32%
Amphitheater	**$783,531**	**43.16%**	**$900,730**	**43.44%**	**$117,199**	14.96%
Tennis Center						
Lessons/Court Fees	$449,061	24.74%	$586,304	28.27%	$137,243	30.56%
Tournament Fees	$107,258	5.91%	$121,099	5.84%	$13,841	12.90%
Annual Passes	$92,973	5.12%	$119,594	5.77%	$26,621	28.63%
Other	$6,360	0.35%	$13,497	0.65%	$7,137	112.21%
Tennis Center	**$655,652**	**36.12%**	**$840,493**	**40.53%**	**$184,841**	28.19%
Total Revenue	**$1,815,258**	**100.00%**	**$2,073,719**	**100.00%**	**$258,461**	14.24%
Operating Expenses						
Economic Development						
Administration	$41,488	2.13%	$79,267	3.25%	$37,779	91.06%
Meetings	$19,799	1.02%	$10,926	0.45%	($8,873)	-44.81%
New/Existing Industry Development	$18,137	0.93%	$5,345	0.22%	($12,792)	-70.53%
Legal & Accounting	$29,930	1.54%	$26,973	1.11%	($2,957)	-9.88%
Promotion & Advertising	$10,098	0.52%	$5,445	0.22%	($4,653)	-46.08%
Interest	$20,931	1.08%	$27,466	1.13%	$6,535	31.22%
Foreign Trade Zone	$46,997	2.41%	$0	0.00%	($46,997)	-100.00%
Other	$625	0.03%	$0	0.00%	($625)	-100.00%
Economic Development	**$188,005**	**9.66%**	**$155,421**	**6.37%**	**($32,584)**	-17.33%
Amphitheater						
Entertainment	$376,282	19.33%	$441,250	18.09%	$64,968	17.27%
Administration	$141,265	7.26%	$169,388	6.94%	$28,123	19.91%
Stage Production	$120,835	6.21%	$138,036	5.66%	$17,201	14.23%
Promotion	$63,274	3.25%	$59,093	2.42%	($4,181)	-6.61%
Operation/Maintenance	$38,878	2.00%	$37,660	1.54%	($1,218)	-3.13%
Capital Improvements	$41,882	2.15%	$370,737	15.20%	$328,855	785.19%
Other	$3,603	0.19%	$2,332	0.10%	($1,271)	-35.28%
Amphitheater	**$786,019**	**40.38%**	**$1,218,496**	**49.96%**	**$432,477**	55.02%
Tennis Center						
Administration	$581,101	29.85%	$688,011	28.21%	$106,910	18.40%
Tournaments	$102,036	5.24%	$104,950	4.30%	$2,914	2.86%
Promotion	$25,154	1.29%	$24,623	1.01%	($531)	-2.11%
Operation/Maintenance	$114,577	5.89%	$137,719	5.65%	$23,142	20.20%
Capital Improvements	$148,466	7.63%	$101,019	4.14%	($47,447)	-31.96%
Interest	$736	0.04%	$161	0.01%	($575)	-78.16%
Other	$500	0.03%	$8,625	0.35%	$8,125	1624.97%
Tennis Center	**$972,570**	**49.96%**	**$1,065,107**	**43.67%**	**$92,537**	9.51%
Total Operating Expenses	**$1,946,594**	**100.00%**	**$2,439,024**	**100.00%**	**$492,430**	25.30%
Net Operating Income	($131,336)		($365,305)		($233,969)	178.15%

DEVELOPMENT AUTHORITY – DEBT FINANCING – *ATTACHMENT 2*

Attachment 2

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **Jim Basinger, City Manager**

FROM: **Paul Salvatore, Director of Financial Services** PS.

DATE: **February 22, 2001**

SUBJECT: **Hotel/Motel Tax Distribution**

Recently, Council has discussed the possibility of increasing the Hotel/Motel Tax from a 3% tax to a 5% tax. The attached spreadsheet provides information on estimated Hotel/Motel Tax revenue, as well as a proposal for how the tax may be allocated between the Peachtree City Development Authority, the Peachtree City Airport Authority and the City. The allocation provides for complete coverage of all current and future debt service for both authorities, as well as supplements to the Development Authority needed to support the Tennis Center and Amphitheater operations. Amounts are based on current information, covering a 10-year period.

Imposing a tax at the 5% level would generate an estimated $939,960, or an increase of $375,984 over our current estimate of $563,976 at the 3% level. The chart below summarizes how the tax revenue may be distributed initially:

	Revenue	Percent	Portion of 5%
PTC Development Authority	$501,277	53.33%	2.67%
PTC Airport Authority	$189,668	20.18%	1.01%
City of Peachtree City	$249,015	26.49%	1.32%

As debt service is retired and other funding requirements change, the distribution should be amended annually to meet the needs of the authorities. The remaining tax revenue would be dedicated to city operations and facilities that support tourism, conventions and/or trade shows. Currently, our cart path system and recreational facilities (where tournaments are hosted) meet these criteria.

It should be noted that the Peachtree City Development Authority is currently proposing to incur an additional $2.4 million (est.) debt in order to expand the Tennis Center, which would result in

an estimated $239,101 per year in additional debt service. It is also estimated that this expansion will create an increase in tourism to the city, as many additional tournaments will be hosted at the expanded facility. The estimate of $939,960 in revenue at the 5% level, therefore, is conservative as it is based upon our current level of tourism.

It should also be noted that the Tennis Center and Amphitheater have not been self-supporting facilities, and have relied upon the Hotel/Motel Tax to fund a portion of its' operations in addition to making debt service payments. Also attached is a second spreadsheet that depicts a scenario wherein the supplements to the Tennis Center and Amphitheater would be gradually reduced and finally eliminated by FY2006. However, we have been informed by the authority that such a cut-back in city revenue would have an impact on popular programs (such as tennis court time for high school students) and wish to discuss this proposed funding change in detail so that an informed decision can be made.

Members of the PTC Airport and Development Authority staffs will be present at retreat to discuss the proposed distributions, and answer any questions you may have.

Attachment 2.

City of Peachtree City
5% Hotel/Motel Tax Analysis
Distribution to PTC Airport & Development Authorities

Current estimate at 3% level: $563,976
Adjusted estimate at 5% level: $939,960

Allocation of tax collections:	FY2002	FY2003	FY2004	FY2005	FY2006	FY2007	FY2008	FY2009	FY2010	FY2011
PTC Development Authority										
Amphitheater Supplement	$22,029	$22,029	$22,029	$22,029	$22,029	$22,029	$22,029	$22,029	$22,029	$22,029
Tennis Center Supplement	$155,051	$155,051	$155,051	$155,051	$155,051	$155,051	$155,051	$155,051	$155,051	$155,051
Economic Development Activity	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000
Debt Service - Existing	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096	$60,096
New Debt Svce.- (Tennis Ctr. Expansion)*	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101	$239,101
Total Funding Requirement:	**$501,277**	**$501,277**	**$501,277**	**$501,277**	**$501,277**	**$501,277**	**$501,277**	**$501,277**	**$501,277**	**$501,277**
Percent of total tax collections:	**53.33%**	**53.33%**	**53.33%**	**53.33%**	**53.33%**	**53.33%**	**53.33%**	**53.33%**	**53.33%**	**53.33%**
Portion of 5%:	**2.67%**	**2.67%**	**2.67%**	**2.67%**	**2.67%**	**2.67%**	**2.67%**	**2.67%**	**2.67%**	**2.67%**
PTC Airport Authority										
Construction Loan	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230	$146,230
Bank Note	$25,438	$25,438	$25,438	$25,438	$25,438					
Eastern Aviation Fuels Loan	$18,000	$18,000	$7,608							
Total Funding Requirement:	**$189,668**	**$189,668**	**$179,276**	**$171,668**	**$171,668**	**$146,230**	**$146,230**	**$146,230**	**$146,230**	**$146,230**
Percent of total tax collections:	**20.18%**	**20.18%**	**19.07%**	**18.26%**	**18.26%**	**15.56%**	**15.56%**	**15.56%**	**15.56%**	**15.56%**
Portion of 5%:	**1.01%**	**1.01%**	**0.95%**	**0.91%**	**0.91%**	**0.78%**	**0.78%**	**0.78%**	**0.78%**	**0.78%**
City of Peachtree City										
Remaining portion of tax:	**$249,015**	**$249,015**	**$259,407**	**$267,015**	**$267,015**	**$292,453**	**$292,453**	**$292,453**	**$292,453**	**$292,453**
Percent of total tax collections:	**26.49%**	**26.49%**	**27.60%**	**28.41%**	**28.41%**	**31.11%**	**31.11%**	**31.11%**	**31.11%**	**31.11%**
Portion of 5%:	**1.32%**	**1.32%**	**1.38%**	**1.42%**	**1.42%**	**1.56%**	**1.56%**	**1.56%**	**1.56%**	**1.56%**
	100.00%									
	5.00%									

*** This debt service amount was estimated based upon a $2.4 million dollar loan, with a 15 year maturity and an apy of 5.5%**

PEACHTREE CITY - AIRPORT AUTHORITY

FIVE YEAR TERMS
7 FALCON DRIVE
PEACHTREE CITY, GA 30269
(PHONE) (770) 487-2225 (FAX) (770) 487-8814
Web Site: www.kffc.org

Catherine M. Nelmes, Chairman
323 Walnut Grove Road
Peachtree City, GA 30269
1/1/99 to 12/31/03

Home Phone: 632-9806
e-mail: cnelmes@earthlink.net

NOTE: One position is vacant

H.E. Buffington, Secretary/Treasurer
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1/1/98-12/31/02

Home Phone: 487-0068
Cell Phone: 678-480-8255
e-mail: tsquare@mindspring.com

Douglas A. Fisher
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1/1/01 – 12/31/05

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Business Phone: 486-6769
e-mail surfkansas@aol.com

Jerry R. Cobb
124 Battery Way
Peachtree City, GA 30269
8/7/00 – 12/31/04 (Filling Mark Bunker's unexpired term)

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Business Phone: 631-9123
e-mail jerrycobb@mindspring.com

James H. Savage, Airport Manager
117 Camp Creek Trail
Peachtree City, GA 30269

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Douglas B. Warner, Attorney
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Business Phone: 487-4494
e-mail: warner@peachcity.com

Revised: 3/19/01

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **Jim Basinger, City Manager** Jim

FROM: **Paul Salvatore, Director of Financial Services** P.S.

DATE: **February 22, 2001**

SUBJECT: **Peachtree City Airport Authority Analysis**

Attached is a summary of financial information for the Peachtree City Airport Authority for the fiscal year ended September 30, 2000, with comparative information for FY1999. It should be noted that the FY2000 financial statement audit has not yet been completed **(See Attachment 1).**

Total revenues have increased by $251,255, or 26.08%, mainly due to an increase in corporate business, as well as a significant increase in flight school sales. However, the authority also experienced a significant increase in total expenses (by $256,676, or 24.25%). This increase was primarily due to the increase in General & Administrative expenses, as well as fuel purchases, associated with increased sales volume. The authority also experienced a loss of $21,841 on the sale of surplus equipment from their now defunct aircraft maintenance operation. The final result of operations was a net loss of $100,158. Again, this is an unaudited amount that does not include an entry for FY2000 depreciation expense. For comparative purposes, FY1999 depreciation was also deducted from the FY1999 figures shown.

Also attached for your reference is another copy of the Hotel/Motel Tax distribution for the authority that was discussed during yesterday's presentation (**See attachment 2**).

Airport Authority representatives will be present at the retreat to discuss this information, as well as the future financial outlook, in more detail.

AIRPORT AUTHORITY – FINANCIAL REVIEW – *ATTACHMENT 1*

Peachtree City Airport Authority Analysis

	1999 Fiscal Year		2000 Fiscal Year (1)		Increase/(Decrease)	
Assets	**Actual**	**% Total**	**Actual**	**% Total**	**Actual**	**% Total**
Current Assets						
Cash & Cash Equivalents	$127,323	1.18%	$91,445	0.85%	-$35,878	-28.18%
Accounts Receivable	$44,460	0.41%	($16,323)	-0.15%	-$60,783	-136.71%
Inventory/Gas	$43,900	0.41%	$35,699	0.33%	-$8,201	-18.68%
Current Assets	**$215,683**	**2.00%**	**$110,820**	**1.03%**	($104,863)	**-48.62%**
Property & Equipment						
Land & Improvements	$12,142,844	112.81%	$12,142,844	113.09%	$0	0.00%
Building & Improvements	$2,201,147	20.45%	$2,205,115	20.54%	$3,968	0.18%
Machinery & Equipment	$296,816	2.76%	$272,393	2.54%	-$24,423	-8.23%
Construction in Progress	$190,236	1.77%	$285,238	2.66%	$95,002	
Accumulated Depreciation	($4,282,470)	-39.78%	($4,279,488)	-39.86%	$2,982	-0.07%
Property & Equipment	**$10,548,573**	**98.00%**	**$10,626,102**	**98.97%**	**$77,529**	**0.73%**
Total Assets	**$10,764,256**	**100.00%**	**$10,736,922**	**100.00%**	($27,334)	**-0.25%**
Liabilities & Net Assets						
Current Liabilities						
Accounts Payable	$8,942	0.08%	$24,482		$15,540	173.78%
Current Portion of Long-Term Debt	$81,980	0.76%	$81,981		$1	0.00%
Payroll Liabilities	$16,557	0.15%	$21,011		$4,454	26.90%
Deferred Revenue/Deposits	$31,645	0.29%	$28,159		-$3,486	-11.02%
Current Liabilities	**$139,124**	**1.29%**	**$155,632**	**0.00%**	**$16,508**	**11.87%**
Long-Term Liabilities						
Long-Term Debt - Net of Current	$1,452,278	13.49%	$1,382,285		-$69,993	-4.82%
Long-Term Liabilities	**$1,452,278**	**13.49%**	**$1,382,285**	**0.00%**	($69,993)	**-4.82%**
Equity						
Contributed Capital - Grant	$10,496,418	97.51%	$10,622,727		$126,309	1.20%
Contributed Capital - Donation	$2,125,000	19.74%	$2,125,000		$0	0.00%
Retained Earnings	($3,448,564)	-32.04%	($3,548,722)		-$100,158	2.90%
Equity	**$9,172,854**	**85.22%**	**$9,199,005**	**0.00%**	**$26,151**	**0.29%**
Total Liabilities & Net Assets	**$10,764,256**	**100.00%**	**$10,736,922**	**0.00%**	($27,334)	**-0.25%**

Peachtree City Airport Authority Analysis

	1999 Fiscal Year		2000 Fiscal Year (1)		Increase/(Decrease)	
Revenue	**Actual**	**% Total**	**Actual**	**% Total**	**Actual**	**% Total**
Special Revenue						
Fees	$138,131	14.34%	267,032	21.98%	$128,901	93.32%
Fuel Sales	$417,682	43.35%	537,808	44.27%	$120,126	28.76%
Leases	$197,848	20.53%	232,296	19.12%	$34,448	17.41%
Interest Revenue	$9,596	1.00%	8,165	0.67%	($1,431)	-14.91%
Hotel/Motel Tax	$188,088	19.52%	164,597	13.55%	($23,491)	-12.49%
Other	$12,171	1.26%	4,873	0.40%	($7,298)	-59.96%
Total Revenue	**$963,516**	**100.00%**	**$1,214,771**	**100.00%**	**$251,255**	**26.08%**
Operating Expenses						
Fuel Purchases	$290,849	27.48%	367,770	27.97%	$76,921	26.45%
General & Administrative	$665,347	62.87%	829,630	63.09%	$164,283	24.69%
Debt Service - Interest	$102,056	9.64%	117,529	8.94%	$15,473	15.16%
Total Operating Expenses	**$1,058,252**	**100.00%**	**$1,314,928**	**100.00%**	**$256,676**	**24.25%**
Net Operating Income	($94,736)		($100,158)		($5,422)	**5.72%**

Notes:
(1) 2000 Financial Statements have not be audited.

AIRPORT AUTHORITY – DEBT FINANCING – *ATTACHMENT 2*

PEACHTREE CITY WATER AND SEWERAGE AUTHORITY
151 WILLOWBEND ROAD
PEACHTREE CITY, GA. 30269
PHONE - (770) 487-7657 FAX – (770) 631-2505

John W. Gronner
Chairman
100 Bowmoor Bank
Peachtree City, GA 30269
1/01/94 – 12/31/98

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Business Phone: (770) 487-2331, Ext. 347
Fax: (770) 487-8190
E. Mail: jwgronner@mindspring.com

T. Edwin Taylor
Vice Chairman
504 Creekside Way
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Reappointed – 01/01/98 – 12/31/2002

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01/01/00 – 12/31/2004

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01/01/97 – 12/31/2001

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01/01/01 – 12/31/2005

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Mark D. Oldenburg, P.C.
Attorney at Law
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Revised 2/22/01

Peachtree City Water and Sewerage Authority

February 28, 2001

The Honorable Mayor and City Council
City of Peachtree City
151 Willowbend Road
Peachtree City, GA 30269

RE: ANNUAL REPORT

Dear Madam/Sir:

The Authority is pleased to present the following report on its accomplishments during the preceding year. As can be seen from those accomplishments outlined below, the Authority continues to make great strides in improving the wastewater system.

As noted on the attached report on the operating budget as of January 31, 2001, our revenues from all sources were $1,629,142 and our operating expenditures were $1,428,625. The revenues are $45,002 more than projected and our operating expenditures are $156,230 less than projected. Together, these indicate a surplus of $201,232 as of the end of January. Our total revenue as of the end of January is 34.39% of total annual projected revenues with 33.33% of the fiscal year gone.

As has been noted previously, the initial capital improvements program (CIP) that included new pump stations and force mains, treatment plant improvements, capital equipment and rolling stock has been completed. The Fiscal Year 2000 CIP included the completion of our Master Plan and Watershed Assessment in addition to the Septic Tank Replacement Study.

Currently, we are initiating construction on the replacement of pump stations 1 at Hwy 54 and Lake Peachtree, pump station 5 at Stratford Court, and pump station 8 behind the Publix Shopping Center on Hwy 54. Other CIP projects currently in the design phase include major sewer rehabilitation on the Wynnmeade trunk sewer, the Cedar Drive area, the Waterwood Bend area and the Tinsley Mill area.

313 Highway 74 South • Peachtree City, GA 30269 • Ph: (770) 487-7993 • Fax: (770) 631-5380

The Council is well aware of our need for an expansion of our Rockaway Wastewater Treatment Plant. We are currently in the Design Development Report(DDR) and Environmental Information Document(EID) preparation stage with the Georgia Environmental Protection Division. We hope to complete the DDR and EID by October and then we can proceed with the final permitting process.

On the operational side we have fully implemented an odor control program at key locations. We are continually monitoring the sites to insure maximum control of any odors. We are also implementing a chemical root control program in areas were continuing root problems occur.

We are continuing with the implementation of our GIS program and improvements in our work order and task tracking systems. The Authority is pleased with our accomplishments to date; however, we recognize the magnitude of the task ahead to achieve the level of excellence that we strive for.

Sincerely,

John W. Gronner
Chairman

Peachtree City
Water & Sewerage Authority

Monthly Report
as of January 31, 2001

Status of Funds as of Jan

Fund Type	Cash Balance	Total Investment	Total Fund Balance
Revenue Fund	$234,543.27	$1,748,422.01	$1,982,965.28
Sinking Fund *(See Footnote #1)*	$858,005.73	$1,163,411.91	$2,021,417.64
Renewal & Extension Fund	$532,339.52	$249,258.67	$781,598.19
Rebate Fund	$0.00	$0.00	$0.00
Project Fund	$227,866.61	$1,943,357.94	$2,171,224.55
Grand Total:	$1,852,755.13	$5,104,450.53	$6,957,205.66

Footnotes:

#1 The Certificate of Deposit, Money Market and Discount Notes are held in reserve to fund Debt Service F

2001 Revenues Projected vs. Actual Received Year to Date

Revenues

Description	Oct		Nov		Dec		Jan		Feb		Mar		YTD			** 2001 BUDGET **	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
Residential-Sewerage Use	$216,218	$169,615	$258,213	$168,555	$176,448	$186,558	$187,322	$225,641	$159,152	$0	$197,156	$0	$838,201	$750,370	(87,831)	**$2,450,000**	30.63%
Commercial-General	$19,245	$21,910	$20,218	$21,292	$20,158	$22,837	$79,344	$31,347	$22,325	$0	$16,890	$0	$138,965	$97,386	(41,579)	**$300,000**	32.46%
Commercial-Water Intense	$3,573	$784	$2,090	$2,447	$848	$2,397	$2,438	$911	$2,972	$0	$2,682	$0	$8,949	$6,540	(2,409)	**$30,000**	21.80%
Industrial	$59,576	$54,700	$53,519	$48,542	$42,851	$45,706	$47,699	$48,712	$30,381	$0	$51,007	$0	$203,645	$197,660	(5,985)	**$550,000**	35.94%
Multi-Family	$36,506	$20,451	$30,233	$21,076	$33,200	$26,562	$33,962	$27,654	$30,206	$0	$32,535	$0	$133,901	$95,743	(38,158)	**$375,000**	25.53%
Foods/Restaurants	$15,780	$8,557	$17,715	$12,314	$15,774	$15,625	$16,352	$20,987	$11,915	$0	$12,276	$0	$65,621	$57,484	(8,137)	**$200,000**	28.74%
Chemical	$139	$228	$264	$116	$195	$343	$241	$209	$133	$0	$242	$0	$839	$895	56	**$2,500**	35.82%
Sewerage Penalties	$2,083	$1,317	$2,083	$109,288	$2,083	$1,693	$2,083	$975	$2,083	$0	$2,083	$0	$8,332	$113,272	104,940	**$25,000**	453.09%
Industrial Serv. Charges	$0	$0	$0	$25	$100	$0	$0	$26	$0	$0	$0	$0	$100	$51	(49)	**$100**	51.02%
Plan Review/Inspec. Fees	$1,667	$4,649	$1,667	($250)	$1,667	$0	$1,667	$0	$1,667	$0	$1,667	$0	$6,668	$4,399	(2,270)	**$20,000**	21.99%
Residential-Sewerage Tap	$33,333	$9,300	$33,333	$18,850	$33,333	$4,650	$33,333	$9,300	$33,333	$0	$33,333	$0	$133,332	$42,100	(91,232)	**$400,000**	10.53%
Commercial-General	$0	$0	$1,716	$5,622	$0	$10,618	$1,225	($4,034)	$0	$0	$48,141	$0	$2,941	$12,206	9,265	**$150,000**	8.14%
Restaurant/Food	$0	$57,867	$0	$26,350	$0	$15,500	$0	$34,617	$0	$0	$39,167	$0	$0	$134,333	134,333	**$100,000**	
Fayette Cty Billing Fee	$9,343	$9,228	$9,493	$9,202	$9,386	$9,227	$9,423	$9,247	$9,463	$0	$9,494	$0	$37,645	$36,904	(741)	**$114,000**	32.37%
Interest Earnings	$1,667	$8,518	$1,667	$611	$0	$20,095	$1,667	$10,575	$1,667	$0	$1,667	$0	$5,001	$39,799	34,798	**$20,000**	199.00%
Other Miscellaneous Revenue	$0	$0	$0	$40,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$40,000	40,000	**$0**	
0PERATING FUND REVENUE	**$399,130**	**$367,125**	**$432,211**	**$484,039**	**$336,043**	**$361,809**	**$416,756**	**$416,169**	**$305,297**	**$0**	**$448,340**	**$0**	**$1,584,140**	**$1,629,142**	**$45,002**	$4,736,600	34.39%
General Fund - Department Rollups																	
Administrative Services	$238,651	$220,511	$220,319	$210,022	$225,486	$209,047	$241,249	$235,727	$220,179	$0	$230,784	$0	$925,705	$875,307	$50,398	**$2,748,360**	31.85%
Line Creek	$14,383	$11,904	$14,453	$17,145	$14,341	$14,873	$14,225	$18,174	$18,232	$0	$20,181	$0	$57,402	$62,095	($4,693)	**$190,800**	32.54%
Flat Creek	$16,618	$12,742	$18,091	$9,803	$17,761	$13,703	$17,454	$21,057	$17,377	$0	$16,451	$0	$69,924	$57,305	$12,619	**$206,800**	27.71%
Rock-a-way	$13,087	$9,053	$13,997	$7,682	$14,191	$10,845	$14,478	$14,119	$22,443	$0	$15,059	$0	$55,753	$41,698	$14,055	**$178,300**	23.39%
Lab-IPP	$22,096	$11,529	$13,925	$11,825	$14,123	$11,884	$14,138	$16,008	$13,892	$0	$19,125	$0	$64,282	$51,246	$13,036	**$285,761**	17.93%
Maintenance	$19,263	$11,279	$13,370	$13,489	$14,530	$15,077	$13,860	$15,450	$14,045	$0	$17,675	$0	$61,023	$55,296	$5,727	**$179,808**	30.75%
Operators	$30,923	$19,133	$20,948	$17,879	$20,948	$17,843	$20,948	$20,823	$21,098	$0	$29,626	$0	$93,767	$75,678	$18,089	**$279,223**	27.10%
Collection System	$58,645	$37,733	$42,361	$32,308	$41,969	$33,980	$47,311	$52,787	$47,361	$0	$81,163	$0	$190,286	$156,808	$33,478	**$631,195**	24.84%
Technical Services	$22,876	$12,275	$14,654	$12,308	$14,604	$12,190	$14,579	$16,419	$14,511	$0	$19,968	$0	$66,713	$53,192	$13,521	**$193,515**	27.49%
TOTAL EXPENSES	**$436,542**	**$346,158**	**$372,118**	**$332,460**	**$377,953**	**$339,441**	**$398,242**	**$410,566**	**$389,138**	**$0**	**$450,032**	**$0**	**$1,584,855**	**$1,428,625**	($156,230)	$4,893,762	29.19%
General Fund Status																	
SURPLUS/(SHORTFALL) *	($37,412)	**$20,966**	**$60,093**	**$151,579**	($41,910)	**$22,369**	**$18,514**	**$5,603**	($83,841)	$0	($1,692)	$0	($715)	**$200,517**	**$201,232**	($157,162)	-127.59%
Sinking Fund																	
Interest Earnings	$0	$1,294	$0	$1,416	$0	$18,987	$0	$2,962	$0	$0	$0	$0	$0	$24,659	$24,659	$0	
Renewal & Extension																	
Interest Earnings	$0	$751	$0	$781	$0	$7,371	$0	$9,311	$0	$0	$0	$0	$0	$18,214	$18,214	$0	
Project Fund																	
Interest Earnings	$0	$13,282	$0	$971	$0	$18,374	$0	$2,828	$0	$0	$0	$0	$0	$35,455	$35,455	$0	

** Surplus/(Shortfall) does not reflect fixed asset allocation for depreciation/amortization.* (Non-cash allocation)

Percentage into Budget Year: 33.33%

2001 Revenues Projected vs. Actual Received Year to Date

Operating Fund - Admin Svcs

Description	Oct		Nov		Dec		Jan		Feb		Mar		YTD			** 2001 BUDGET **	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
01001 Reg Sal - Admin	$10,502	$8,182	$10,502	$8,182	$10,502	$8,515	$10,502	$8,361	$10,502	$0	$15,753	$0	$42,008	$33,239	$8,769	**$136,524**	24.35%
01100 Part Time Salaries	$38	$0	$38	$0	$38	$0	$38	$0	$38	$0	$58	$0	$152	$0	$152	**$500**	0.00%
02100 Payroll Taxes	$770	$614	$770	$614	$770	$506	$770	$614	$770	$0	$1,155	$0	$3,080	$2,348	$732	**$10,010**	23.46%
02200 Employee Relations	$0	$100	$0	$230	$3,779	$1,263	$0	$85	$253	$0	$78	$0	$3,779	$1,678	$2,101	**$5,000**	33.55%
02400 Cost of Living	$2,730	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,730	$0	$2,730	**$2,730**	0.00%
02800 Merit	$4,096	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,096	$0	$4,096	**$4,096**	0.00%
03005 Retirement	$814	$886	$599	$886	$627	$886	$996	$886	$599	$0	$898	$0	$3,036	$3,545	($509)	**$7,800**	45.45%
70410 Health Ins (Fortis)	$402	$301	$206	$559	$740	$165	$1,466	$1,699	$571	$0	$1,275	$0	$2,814	$2,724	$90	**$11,100**	24.54%
06010 Office Supplies	$376	$233	$720	$432	$306	$113	$282	$302	$552	$0	$692	$0	$1,684	$1,080	$604	**$6,000**	18.00%
06015 Office Equipment	$0	$0	$0	$0	$0	$0	$0	$16	$0	$0	$0	$0	$0	$16	($16)	**$1,000**	
06025 Safety Equip/Supplies	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$100**	
11020 Prof. Services/Engineer	$3,333	$0	$3,333	$0	$3,333	$0	$3,333	$0	$3,333	$0	$3,333	$0	$13,332	$0	$13,332	**$40,000**	0.00%
11030 Prof. Services/Legal	$1,667	$0	$1,667	$0	$1,667	$0	$1,667	$0	$1,667	$0	$1,667	$0	$6,668	$0	$6,668	**$20,000**	0.00%
11033 Prof. Services/Other	$833	$281	$833	$2,637	$833	$1,204	$833	$1,945	$833	$0	$833	$0	$3,332	$6,066	($2,734)	**$10,000**	60.66%
12035 Telephone	$2,459	$3,610	$2,283	$1,353	$2,467	$2,360	$5,890	$4,899	$1,369	$0	$2,865	$0	$13,099	$12,222	$877	**$35,000**	34.92%
13036 Postage	$16	$17	$32	$23	$16	$302	$462	$61	$25	$0	$300	$0	$526	$402	$124	**$2,000**	20.11%
14037 Travel Expenses	$424	$0	$368	$223	$1,642	$0	$0	$0	$498	$0	$79	$0	$2,434	$223	$2,211	**$7,500**	2.97%
15045 Tuition Assistance	$0	$0	$0	$0	$0	$0	$500	$0	$0	$0	$0	$0	$500	$0	$500	**$1,000**	0.00%
16039 Rentals	$0	$0	$0	$0	$0	$63	$0	$0	$0	$0	$0	$0	$0	$63	($63)	**$500**	
20241 Operating Supplies	$0	$324	$0	$0	$0	$0	$201	$0	$80	$0	$0	$0	$201	$324	($123)	**$500**	64.82%
23056 Printing & Binding	$87	$0	$22	$233	$0	$65	$807	$0	$0	$0	$95	$0	$916	$297	$619	**$2,000**	14.87%
25058 Dues, Subscrip. & Members.	$2,232	$1,725	$0	$0	$0	$0	$255	$300	$0	$0	$254	$0	$2,487	$2,025	$462	**$5,000**	40.50%
27060 Advertising	$0	$200	$0	$0	$0	$371	$3,356	$57	$0	$0	$0	$0	$3,356	$628	$2,728	**$4,000**	15.71%
28061 Miscellaneous	$65	$214	$348	$119	$281	$332	$1,224	$3,714	$281	$0	$2,720	$0	$1,918	$4,378	($2,460)	**$10,000**	43.78%
70015 Fayette Cty Billing Fee	$9,343	$9,228	$9,493	$9,202	$9,386	$9,227	$9,423	$9,247	$9,463	$0	$9,494	$0	$37,645	$36,904	$741	**$114,000**	32.37%
70280 License & Fees	$0	$0	$0	$0	$0	$0	$0	$0	$221	$0	$0	$0	$0	$0	$0	**$500**	
70300 Auto Allowance	$730	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$730	$0	$730	**$1,500**	0.00%
70340 ADP Payroll Process	$381	$364	$355	$329	$349	$324	$743	$447	$374	$0	$485	$0	$1,828	$1,464	$364	**$5,000**	29.28%
70365 Intergovernmental	$8,603	$0	$0	$0	$0	$0	$9,751	$7,235	$0	$0	$0	$0	$18,354	$7,235	$11,119	**$40,000**	18.09%
70425 Insurance	$3,750	$9,233	$3,750	$0	$3,750	($1,650)	$3,750	$10,861	$3,750	$0	$3,750	$0	$15,000	$18,444	($3,444)	**$45,000**	40.99%
W&SA Bond	$165,000	$165,000	$165,000	$165,000	$165,000	$165,000	$165,000	$165,000	$165,000	$0	$165,000	$0	$660,000	$660,000	$0	**$1,980,000**	33.33%
Renewal & Replacements	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$0	$20,000	$0	$80,000	$80,000	$0	**$240,000**	33.33%
TOTAL EXPENDITURES	**$238,651**	**$220,511**	**$220,319**	**$210,022**	**$225,486**	**$209,047**	**$241,249**	**$235,727**	**$220,179**	**$0**	**$230,784**	**$0**	**$925,705**	**$875,307**	**$50,398**	**$2,748,360**	**31.85%**

Percentage into Budget Year: **33.33%**

2001 Revenues Projected vs. Actual Received Year to Date

Operating Fund - Line Creek

Description	Oct		Nov		Dec		Jan		Feb		Mar		YTD			* * 2001 BUDGET * *	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
06025 Safety Equip/Supplies	$64	$16	$0	$0	$593	$0	$325	$0	$0	$0	$295	$0	$982	$16	$966	**$1,500**	1.09%
08020 Small Tools & Equip	$0	$0	$0	$0	$0	$0	$79	$0	$297	$0	$0	$0	$79	$0	$79	**$1,000**	0.00%
16039 Rentals	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$500**	
18046 Electricity	$5,346	$5,219	$4,728	$4,683	$5,260	$5,467	$5,089	$5,272	$5,356	$0	$4,911	$0	$20,423	$20,641	-$218	**$60,000**	34.40%
19047 Water	$52	$41	$119	$38	$125	$40	$97	$450	$193	$0	$128	$0	$393	$568	-$175	**$1,000**	56.84%
20241 Operating Supplies	$441	$8	$499	$1,745	$30	$0	$255	$970	$327	$0	$262	$0	$1,225	$2,723	-$1,498	**$5,000**	54.46%
22053 Repairs - Maint Equip	$0	$0	$709	$3,000	$0	$0	$0	-$32	$3,582	$0	$4,220	$0	$709	$2,968	-$2,259	**$15,000**	19.79%
22054 Repairs - Maint Bldg	$0	$0	$0	$0	$0	$492	$0	$0	$0	$0	$0	$0	$0	$492	-$492	**$500**	
28061 Miscellaneous	$0	$0	$18	$0	$0	$0	$0	$0	$0	$0	$0	$0	$18	$0	$18	**$1,000**	0.00%
28065 Landscape	$100	$0	$0	$0	$0	$0	$0	$0	$50	$0	$150	$0	$100	$0	$100	**$500**	0.00%
70355 Regulatory Monitor Fee	$47	$139	$47	$73	$0	$0	$47	$0	$94	$0	$1,882	$0	$141	$213	-$72	**$4,800**	4.43%
75755 Processing Chemicals	$2,083	$0	$2,083	$3,433	$2,083	$1,677	$2,083	$2,233	$2,083	$0	$2,083	$0	$8,332	$7,344	$988	**$25,000**	29.37%
76610 Sludge Hauling/Tipping	$6,250	$6,481	$6,250	$4,173	$6,250	$7,197	$6,250	$9,280	$6,250	$0	$6,250	$0	$25,000	$27,130	-$2,130	**$75,000**	36.17%
TOTAL EXPENDITURES	**$14,383**	**$11,904**	**$14,453**	**$17,145**	**$14,341**	**$14,873**	**$14,225**	**$18,174**	**$18,232**	**$0**	**$20,181**	**$0**	**$57,402**	**$62,095**	**-$4,693**	**$190,800**	**32.54%**

Percentage into Budget Year: 33.33%

2001 Revenues Projected vs. Actual Received Year to Date

Operating Fund - Flat Creek

Description	Oct		Nov		Dec		Jan		Feb		Mar		YTD			** 2001 BUDGET **	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
06025 Safety Equip/Supplies	$0	$400	$0	$146	$373	$2	$200	$72	$0	$0	$0	$0	$573	$620	($47)	**$1,500**	41.33%
08020 Small Tools & Equip	$286	$0	$550	$0	$377	$597	$172	$1,127	$333	$0	$219	$0	$1,385	$1,724	($339)	**$2,000**	86.19%
16039 Rentals	$42	$0	$42	$0	$42	$0	$42	$0	$42	$0	$42	$0	$168	$0	$168	**$500**	0.00%
18046 Electricity	$5,250	$5,310	$5,250	$5,002	$5,250	$5,566	$5,250	$5,447	$5,250	$0	$5,250	$0	$21,000	$21,325	($325)	**$65,000**	32.81%
19047 Water	$625	$554	$625	$578	$625	$601	$625	$585	$625	$0	$625	$0	$2,500	$2,317	$183	**$7,500**	30.90%
20241 Operating Supplies	$1,000	$449	$1,000	$108	$1,000	$403	$1,000	$209	$1,000	$0	$500	$0	$4,000	$1,169	$2,831	**$10,000**	11.69%
22053 Repairs - Maint Equip	$600	$0	$1,250	$83	$600	$222	$1,350	$0	$1,250	$0	$700	$0	$3,800	$304	$3,496	**$12,000**	2.54%
22054 Repairs - Maint Bldg	$0	$0	$500	$0	$300	$1,248	$0	$245	$0	$0	$300	$0	$800	$1,492	($692)	**$2,000**	74.61%
28061 Miscellaneous	$83	$730	$83	$622	$83	$696	$83	$783	$83	$0	$83	$0	$332	$2,831	($2,499)	**$1,000**	283.08%
28065 Landscape	$0	$0	$59	$0	$379	$0	$0	$0	$62	$0	$0	$0	$438	$0	$438	**$500**	0.00%
70355 Regulatory Monitor Fee	$400	$139	$400	$73	$400	$160	$400	$78	$400	$0	$400	$0	$1,600	$451	$1,149	**$4,800**	9.39%
75755 Processing Chemicals	$5,416	$2,775	$5,416	$2,041	$5,416	$2,859	$5,416	$8,010	$5,416	$0	$5,416	$0	$21,664	$15,686	$5,978	**$65,000**	24.13%
476610 Sludge Hauling/Tipping	$2,916	$2,385	$2,916	$1,149	$2,916	$1,349	$2,916	$4,502	$2,916	$0	$2,916	$0	$11,664	$9,386	$2,278	**$35,000**	26.82%
TOTAL EXPENDITURES	**$16,618**	**$12,742**	**$18,091**	**$9,803**	**$17,761**	**$13,703**	**$17,454**	**$21,057**	**$17,377**	**$0**	**$16,451**	**$0**	**$69,924**	**$57,305**	**$12,619**	**$206,800**	**27.71%**

Percentage into Budget Year: 33.33%

2001 Revenues Projected vs. Actual Received Year to Date

Operating Fund - Rock-A-Way

Description	Oct		Nov		Dec		Jan		Feb		Mar		YTD			** 2001 BUDGET **	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
06025 Safety Equip/Supplies	$0	$16	$0	$0	$393	$0	$646	$0	$0	$0	$0	$0	$1,039	$16	$1,023	**$1,500**	1.09%
08020 Small Tools & Equip	$0	$0	$323	$0	$0	$0	$115	$0	$432	$0	$0	$0	$438	$0	$438	**$1,500**	0.00%
16039 Rentals	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$500**	
18046 Electricity	$6,209	$4,059	$6,919	$3,978	$6,859	$4,229	$6,363	$4,787	$5,904	$0	$5,703	$0	$26,350	$17,052	$9,298	**$70,000**	24.36%
19047 Water	$59	$24	$55	$27	$70	$25	$51	$20	$52	$0	$69	$0	$235	$95	$140	**$1,000**	9.54%
20241 Operating Supplies	$227	$106	$208	$0	$41	$84	$609	$0	$234	$0	$69	$0	$1,085	$190	$895	**$5,000**	3.80%
22053 Repairs - Maint Equip	$100	$0	$0	$0	$361	$0	$152	$0	$9,153	$0	$2,547	$0	$613	$0	$613	**$15,000**	0.00%
22054 Repairs - Maint Bldg	$0	$0	$0	$0	$0	$492	$0	$0	$0	$0	$0	$0	$0	$492	($492)	**$500**	
28061 Miscellaneous	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,000**	
28065 Landscape	$0	$0	$0	$0	$50	$0	$50	$0	$100	$0	$150	$0	$100	$0	$100	**$500**	0.00%
70355 Regulatory Monitor Fee	$75	$141	$75	$73	$0	$160	$75	$78	$151	$0	$104	$0	$225	$453	($228)	**$4,800**	9.43%
75755 Processing Chemicals	$1,000	$523	$1,000	$765	$1,000	$278	$1,000	$651	$1,000	$0	$1,000	$0	$4,000	$2,218	$1,782	**$12,000**	18.48%
76610 Sludge Hauling/Tipping	$5,417	$4,183	$5,417	$2,838	$5,417	$5,577	$5,417	$8,583	$5,417	$0	$5,417	$0	$21,668	$21,181	$487	**$65,000**	32.59%
TOTAL EXPENDITURES	**$13,087**	**$9,053**	**$13,997**	**$7,682**	**$14,191**	**$10,845**	**$14,478**	**$14,119**	**$22,443**	**$0**	**$15,059**	**$0**	**$55,753**	**$41,698**	**$14,055**	**$178,300**	**23.39%**

Percentage into Budget Year: **33.33%**

2001 Revenues Projected vs. Actual Received Year to Date

Operating Fund - Lab-IPP

Description	Oct		Nov		Dec		Jan		Feb		Mar		YTD			* * 2001 BUDGET * *	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
01001 Reg Sal - LAB/IPP	8,270	$8,684	8,270	$8,684	8,270	$8,839	8,270	$8,684	8,270	$0	$12,405	$0	$33,080	$34,892	($1,812)	**$107,512**	32.45%
01150 Overtime Salaries	38	$0	38	$0	38	$0	38	$0	38	$0	$58	$0	$152	$0	$152	**$500**	0.00%
02100 Payroll Taxes	680	$653	680	$653	680	$665	680	$659	680	$0	$1,021	$0	$2,720	$2,629	$91	**$8,846**	29.71%
02400 Cost of Living	$2,150	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,150	$0	$2,150	**$2,150**	0.00%
02800 Merit	$5,225	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,225	$0	$5,225	**$5,225**	0.00%
03005 Retirement	$617	$480	$412	$480	$485	$490	$500	$480	$504	$0	$500	$0	$2,014	$1,931	$83	**$6,893**	28.01%
04010 Health Ins (Fortis)	$2,224	$578	$1,483	$776	$1,483	$444	$1,483	$1,888	$1,483	$0	$2,224	$0	$6,673	$3,686	$2,987	**$19,035**	19.36%
06010 Office Supplies	$0	$0	$0	$0	$25	$0	$25	$0	$0	$0	$25	$0	$50	$0	$50	**$150**	0.00%
06025 Safety Equip/Supplies	$83	$0	$83	$0	$83	$0	$83	$0	$83	$0	$83	$0	$332	$0	$332	**$1,000**	0.00%
08020 Small Tools & Equip	$42	$0	$42	$0	$42	$0	$42	$0	$42	$0	$42	$0	$168	$0	$168	**$500**	0.00%
13036 Postage	$83	$13	$83	$0	$83	$9	$83	$0	$83	$0	$83	$0	$332	$22	$310	**$1,000**	2.20%
14037 Travel Expenses	$0	$0	$150	$0	$150	$0	$150	$0	$150	$0	$0	$0	$450	$0	$450	**$1,000**	0.00%
20241 Operating Supplies	$1,667	$74	$1,667	$191	$1,667	$292	$1,667	$2,272	$1,667	$0	$1,667	$0	$6,668	$2,830	$3,838	**$20,000**	14.15%
22053 Repairs - Maint Equip	$125	$0	$125	$0	$125	$0	$125	$0	$0	$0	$125	$0	$500	$0	$500	**$1,000**	0.00%
25058 Dues, Subscrip. & Members	$0	$0	$0	$0	$100	$90	$100	$25	$0	$0	$0	$0	$200	$115	$85	**$250**	46.00%
26059 Uniforms	$17	$0	$17	$0	$17	$0	$17	$0	$17	$0	$17	$0	$68	$0	$68	**$200**	0.00%
28061 Miscellaneous	$42	$0	$42	$0	$42	$0	$42	$0	$42	$0	$42	$0	$168	$0	$168	**$500**	0.00%
70355 Regulatory Monitor Fee	$0	$1,000	$0	$1,000	$0	$1,000	$0	$2,000	$0	$0	$0	$0	$0	$5,000	($5,000)	**$100,000**	
76110 Industrial Monitoring	$833	$47	$833	$41	$833	$55	$833	$0	$833	$0	$833	$0	$3,332	$142	$3,190	**$10,000**	1.42%
TOTAL EXPENDITURES	**$22,096**	**$11,529**	**$13,925**	**$11,825**	**$14,123**	**$11,884**	**$14,138**	**$16,008**	**$13,892**	**$0**	**$19,125**	**$0**	**$64,282**	**$51,246**	**$13,036**	**$285,761**	**17.93%**

Percentage into Budget Year: 33.33%

2001 Revenues Projected vs. Actual Received Year to Date

Maintenance Shop

Description	Oct		Nov		Dec		Jan		Feb		Mar		YTD			* * 2001 BUDGET * *	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
01001 Reg Sal - Maintenance	$8,028	$8,843	$8,028	$8,843	$8,028	$9,932	$8,028	$8,928	$8,028	$0	$12,043	$0	$32,112	$36,546	($4,434)	**$104,369**	35.02%
01150 Overtime Salaries	$115	$0	$115	$0	$115	$0	$115	$0	$115	$0	$173	$0	$460	$0	$460	**$1,500**	0.00%
02100 Payroll Taxes	$649	$665	$649	$665	$649	$1,357	$649	$671	$649	$0	$974	$0	$2,596	$3,358	($762)	**$8,438**	39.80%
02400 Cost of Living	$2,087	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,087	$0	$2,087	**$2,087**	0.00%
02800 Merit	$3,131	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,131	$0	$3,131	**$3,131**	0.00%
03005 Retirement	$548	$531	$548	$531	$548	$596	$548	$531	$548	$0	$548	$0	$2,192	$2,188	$4	**$6,575**	33.27%
04010 Health Ins (Fortis)	$788	$400	$788	$618	$788	$102	$788	$1,419	$788	$0	$788	$0	$3,152	$2,540	$613	**$9,458**	26.85%
06025 Safety Equip/Supplies	$0	$0	$42	$0	$42	$0	$42	$0	$0	$0	$42	$0	$126	$0	$126	**$250**	0.00%
07011 Gasoline	$1,458	$0	$1,458	$1,429	$1,458	$1,329	$1,458	$1,192	$1,458	$0	$1,458	$0	$5,832	$3,950	$1,882	**$17,500**	22.57%
07012 Diesel Fuel	$350	$0	$350	$621	$350	$293	$350	$109	$350	$0	$350	$0	$1,400	$1,023	$377	**$4,200**	24.36%
08020 Small Tools & Equip	$417	$0	$0	$0	$417	$49	$0	$205	$417	$0	$0	$0	$834	$254	$580	**$3,000**	8.45%
14037 Travel Expenses	$0	$0	$0	$0	$125	$0	$0	$0	$0	$0	$250	$0	$125	$0	$125	**$1,000**	
20241 Operating Supplies	$83	$0	$83	$81	$83	$0	$83	$60	$83	$0	$83	$0	$332	$140	$192	**$1,000**	14.03%
22054 Repairs - Maint Bldg	$42	$0	$42	$0	$42	$0	$42	$0	$42	$0	$42	$0	$168	$0	$168	**$500**	0.00%
22055 Repairs - Motor Vehicle	$1,500	$753	$1,200	$569	$1,800	$1,234	$1,500	$2,290	$1,500	$0	$700	$0	$6,000	$4,846	$1,154	**$15,000**	32.30%
26059 Uniforms	$67	$41	$67	$52	$67	$172	$67	$47	$67	$0	$67	$0	$268	$312	($44)	**$800**	38.98%
28061 Miscellaneous	$0	$46	$0	$81	$0	$13	$0	$0	$0	$0	$0	$0	$0	$140	($140)	**$500**	
86000 Lubricants	$0	$0	$0	$0	$18	$0	$190	$0	$0	$0	$157	$0	$208	$0	$208	**$500**	0.00%
TOTAL EXPENDITURES	**$19,263**	**$11,279**	**$13,370**	**$13,489**	**$14,530**	**$15,077**	**$13,860**	**$15,450**	**$14,045**	**$0**	**$17,675**	**$0**	**$61,023**	**$55,296**	**$5,727**	**$179,808**	**30.75%**

Percentage into Budget Year: **33.33%**

2001 Revenues Projected vs. Actual Received Year to Date

Operating Fund - Operators

Description	Oct		Nov		Dec		Jan		Feb		Mar		YTD			* * 2001 BUDGET * *	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
01001 Reg Sal - LAB/IPP	15,346	$14,846	15,346	$13,310	15,346	$14,553	15,346	$14,093	15,346	$0	$23,019	$0	$61,384	$56,802	$4,582	**$199,500**	28.47%
01150 Overtime Salaries	769	$763	769	$1,117	769	$1,450	769	$1,614	769	$0	$1,154	$0	$3,076	$4,944	($1,868)	**$10,000**	49.44%
02100 Payroll Taxes	1,241	$1,182	1,241	$1,092	1,241	$603	1,241	$1,190	1,241	$0	$1,861	$0	$4,964	$4,068	$896	**$16,130**	25.22%
02400 Cost of Living	$3,990	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,990	$0	$3,990	**$3,990**	0.00%
02800 Merit	$5,985	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,985	$0	$5,985	**$5,985**	0.00%
03005 Retirement	$1,047	$848	$1,047	$758	$1,047	$827	$1,047	$803	$1,047	$0	$1,047	$0	$4,188	$3,236	$952	**$12,569**	25.75%
04010 Health Ins (Fortis)	$2,004	$1,278	$2,004	$1,133	$2,004	$233	$2,004	$2,773	$2,004	$0	$2,004	$0	$8,016	$5,418	$2,598	**$24,049**	22.53%
06025 Safety Equip/Supplies	$83	$0	$83	$80	$83	$0	$83	$7	$83	$0	$83	$0	$332	$87	$245	**$1,000**	8.73%
14037 Travel Expenses	$125	$0	$125	$0	$125	$0	$125	$0	$275	$0	$125	$0	$500	$0	$500	**$2,000**	0.00%
26059 Uniforms	$333	$215	$333	$388	$333	$176	$333	$343	$333	$0	$333	$0	$1,332	$1,123	$209	**$4,000**	28.07%
TOTAL EXPENDITURES	**$30,923**	**$19,133**	**$20,948**	**$17,879**	**$20,948**	**$17,843**	**$20,948**	**$20,823**	**$21,098**	**$0**	**$29,626**	**$0**	**$93,767**	**$75,678**	**$18,089**	**$279,223**	**27.10%**

Percentage into Budget Year: 33.33%

2001 Revenues Projected vs. Actual Received Year to Date

Collection System

Description	Oct		Nov		Dec		Jan		Feb		Mar		YTD			** 2001 BUDGET **	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
01001 Reg Sal - Collection	15,117	$14,584	15,117	$12,599	15,117	$13,436	15,117	$12,095	15,117	$0	$22,675	$0	$60,468	$52,714	$7,754	**$196,520**	26.82%
01150 Overtime Salaries	1,154	$811	1,154	$157	1,154	$711	1,154	$1,499	1,154	$0	$1,731	$0	$4,616	$3,179	$1,437	**$15,000**	21.19%
02100 Payroll Taxes	1,234	$1,144	1,234	$942	1,234	$1,070	1,234	$1,006	1,234	$0	$1,851	$0	$4,936	$4,161	$775	**$16,043**	25.94%
02400 Cost of Living	$3,930	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,930	$0	$3,930	**$3,930**	0.00%
02800 Merit	$7,896	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$7,896	$0	$7,896	**$7,896**	0.00%
03005 Retirement	$1,042	$764	$1,042	$645	$1,042	$696	$1,042	$726	$1,042	$0	$1,042	$0	$4,168	$2,831	$1,337	**$12,501**	22.65%
04010 Health Ins (Fortis)	$2,692	$1,854	$2,692	$535	$2,692	$641	$2,692	$3,597	$2,692	$0	$2,692	$0	$10,768	$6,627	$4,141	**$32,305**	20.51%
06025 Safety Equip/Supplies	$83	$405	$83	$0	$83	$0	$83	$26	$83	$0	$83	$0	$332	$430	($98)	**$1,000**	43.04%
08020 Small Tools & Equip	$330	$0	$330	$0	$330	$0	$330	$0	$330	$0	$330	$0	$1,320	$0	$1,320	**$4,000**	0.00%
14037 Travel Expenses	$83	$0	$83	$130	$83	$0	$83	$0	$83	$0	$83	$0	$332	$130	$202	**$1,000**	13.00%
16039 Rentals	$208	$297	$208	$0	$208	$0	$208	$0	$208	$0	$208	$0	$832	$297	$535	**$2,500**	11.89%
18046 Electricity	$6,250	$6,693	$6,250	$6,381	$6,250	$5,943	$6,250	$7,634	$6,250	$0	$6,250	$0	$25,000	$26,650	($1,650)	**$75,000**	35.53%
19047 Water	$0	$16	$0	$16	$0	$16	$0	$16	$0	$0	$0	$0	$0	$64	($64)	**$0**	
20241 Operating Supplies	$4,167	$4,155	$4,167	$4,219	$4,167	$2,674	$4,167	$3,464	$4,167	$0	$4,167	$0	$16,668	$14,513	$2,155	**$50,000**	29.03%
22053 Repairs - Maint Equip	$5,000	$3,408	$0	$1,250	$0	$0	$5,000	$588	$5,000	$0	$0	$0	$10,000	$5,246	$4,754	**$35,000**	14.99%
26059 Uniforms	$292	$289	$292	$210	$292	$149	$292	$134	$292	$0	$292	$0	$1,168	$782	$386	**$3,500**	22.35%
28061 Miscellaneous	$0	$0	$417	$0	$0	$0	$417	$60	$417	$0	$417	$0	$834	$60	$774	**$2,500**	2.39%
28065 Landscape	$0	$214	$125	$114	$150	$245	$75	$25	$125	$0	$175	$0	$350	$597	($247)	**$2,500**	23.87%
75001 Street Repair	$2,917	$566	$2,917	$60	$2,917	$41	$2,917	$217	$2,917	$0	$2,917	$0	$11,668	$884	$10,784	**$35,000**	2.53%
75500 Chemical Root Control	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,000	$0	$0	$0	$0	**$60,000**	
75755 Processing Chemicals	$5,000	$1,500	$5,000	$4,000	$5,000	$7,584	$5,000	$19,500	$5,000	$0	$5,000	$0	$20,000	$32,584	($12,584)	**$60,000**	54.31%
76165 Lift Station	$1,250	$1,033	$1,250	$1,049	$1,250	$775	$1,250	$2,202	$1,250	$0	$1,250	$0	$5,000	$5,059	($59)	**$15,000**	33.73%
TOTAL EXPENDITURES	**$58,645**	**$37,733**	**$42,361**	**$32,308**	**$41,969**	**$33,980**	**$47,311**	**$52,787**	**$47,361**	**$0**	**$81,163**	**$0**	**$190,286**	**$156,808**	**$33,478**	**$631,195**	**24.84%**

Percentage into Budget Year: 33.33%

2001 Revenues Projected vs. Actual Received Year to Date

Technical Services

Description	Oct		Nov		Dec		Jan		Feb		Mar		YTD			** 2001 BUDGET **	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
01001 Reg Sal - Technical	9,765	$9,616	9,765	$10,069	9,765	$10,345	9,765	$10,829	9,765	$0	$14,647	$0	$39,060	$40,859	($1,799)	**$126,939**	32.19%
01150 Overtime Salaries	346	$126	346	$118	346	$329	346	$632	346	$0	$519	$0	$1,384	$1,204	$180	**$4,500**	26.76%
02100 Payroll Taxes	801	$722	801	$756	801	$793	801	$854	801	$0	$1,202	$0	$3,204	$3,125	$79	**$10,417**	30.00%
02400 Cost of Living	$2,539	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,539	$0	$2,539	**$2,539**	0.00%
02800 Merit	$5,808	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,808	$0	$5,808	**$5,808**	0.00%
03005 Retirement	$676	$523	$676	$523	$676	$530	$676	$604	$676	$0	$676	$0	$2,704	$2,179	$525	**$8,117**	26.84%
70410 Health Ins (Fortis)	$1,616	$877	$1,616	$637	$1,616	$34	$1,616	$3,107	$1,616	$0	$1,616	$0	$6,464	$4,656	$1,808	**$19,395**	24.01%
06010 Office Supplies	$25	$0	$25	$0	$25	$0	$25	$26	$25	$0	$25	$0	$100	$26	$74	**$300**	8.63%
06025 Safety Equip/Supplies	$42	$0	$42	$0	$42	$0	$42	$0	$42	$0	$42	$0	$168	$0	$168	**$500**	0.00%
08020 Small Tools & Equip	$25	$0	$25	$124	$25	$0	$25	$19	$25	$0	$25	$0	$100	$143	($43)	**$300**	47.72%
11033 Prof. Services/Other	$417	$0	$417	$0	$417	$0	$417	$0	$417	$0	$417	$0	$1,668	$0	$1,668	**$5,000**	0.00%
13036 Postage	$25	$11	$25	$0	$25	$0	$25	$0	$25	$0	$25	$0	$100	$11	$89	**$300**	3.81%
14037 Travel Expenses	$0	$60	$0	$0	$208	$0	$300	$0	$0	$0	$150	$0	$508	$60	$448	**$1,500**	4.00%
20241 Operating Supplies	$333	$30	$333	$0	$333	$0	$333	$0	$333	$0	$333	$0	$1,332	$30	$1,302	**$3,500**	0.86%
22053 Repairs - Maint Equip	$250	$210	$250	$0	$117	$0	$0	$185	$107	$0	$83	$0	$617	$395	$222	**$1,500**	26.36%
23056 Printing & Binding	$0	$0	$125	$0	$0	$0	$0	$14	$125	$0	$0	$0	$125	$14	$112	**$400**	3.38%
25058 Dues, Subscrip. & Members	$17	$0	$17	$0	$17	$0	$17	$0	$17	$0	$17	$0	$68	$0	$68	**$200**	0.00%
26059 Uniforms	$108	$100	$108	$82	$108	$158	$108	$150	$108	$0	$108	$0	$432	$490	($58)	**$1,300**	37.68%
28061 Miscellaneous	$83	$0	$83	$0	$83	$0	$83	$0	$83	$0	$83	$0	$332	$0	$332	**$1,000**	0.00%
TOTAL EXPENDITURES	**$22,876**	**$12,275**	**$14,654**	**$12,308**	**$14,604**	**$12,190**	**$14,579**	**$16,419**	**$14,511**	**$0**	**$19,968**	**$0**	**$66,713**	**$53,192**	**$13,521**	**$193,515**	**27.49%**

Percentage into Budget Year: **33.33%**

2001 Revenues Projected vs. Actual Received Year to Date

Project Fund - Project (Capital Budget)

Description	Oct		Nov		Dec		Jan		Feb		Mar		YTD			** 2001 BUDGET **	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
Manhole Rehabilitation	$8,333	$0	$8,333	$0	$8,333	$0	$8,333	$0	$8,333	$0	$8,333	$0	$33,332	$0	$33,332	**$100,000**	0.00%
Sewer Rehabilitation	$12,500	$0	$12,500	$0	$12,500	$0	$12,500	$0	$12,500	$0	$12,500	$0	$50,000	$0	$50,000	**$150,000**	0.00%
Tinsley Mill Sewer Rehab	$12,500	$0	$12,500	$0	$12,500	$0	$12,500	$0	$12,500	$0	$12,500	$0	$50,000	$0	$50,000	**$150,000**	0.00%
Waterwood Bend Sewer Rehab	$10,000	$0	$10,000	$0	$10,000	$0	$10,000	$0	$10,000	$0	$10,000	$0	$40,000	$0	$40,000	**$120,000**	0.00%
Wynnemeade Trunk Sewer	$33,333	$0	$33,333	$785	$33,333	$0	$33,333	$6,500	$33,333	$0	$33,333	$0	$133,332	$7,285	$126,047	**$400,000**	1.82%
Cedar Drive Sewer Rehab	$10,000	$0	$10,000	$0	$10,000	$0	$10,000	$0	$10,000	$0	$10,000	$0	$40,000	$0	$40,000	**$120,000**	0.00%
Hwy 54 Crossing Rep	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$50,000**	
PS 20/Rosemont Relocation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$150,000**	
PS 8 Reconstruction	$11,111	$7,147	$0	$5,947	$0	$4,105	$0	$2,980	$11,111	$0	$11,111	$0	$11,111	$20,179	($9,068)	**$100,000**	20.18%
PS 5 Reconstruction	$5,556	$7,147	$0	$5,947	$0	$4,105	$0	$2,980	$5,556	$0	$5,556	$0	$5,556	$20,179	($14,623)	**$50,000**	40.36%
PS 1A Upsizing	$55,556	$7,147	$0	$5,947	$0	$4,105	$0	$2,980	$55,556	$0	$55,556	$0	$55,556	$20,179	$35,377	**$500,000**	4.04%
Line Creek Road Imprvs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$15,000**	
Permit/Design Dev Review	$0	$0	$0	$4,146	$0	$7,709	$31,111	$543	$31,111	$0	$31,111	$0	$31,111	$12,398	$18,713	**$280,000**	4.43%
Treatability Studies	$0	$0	$0	$125	$0	$0	$0	$0	$0	$0	$0	$0	$0	$125	($125)	**$20,000**	
TOTAL EXPENDITURES	**$158,889**	**$21,442**	**$86,666**	**$22,896**	**$86,666**	**$20,023**	**$117,777**	**$15,984**	**$190,000**	**$0**	**$190,000**	**$0**	**$449,998**	**$80,345**	**$369,653**	**$2,205,000**	**3.64%**

Percentage into Budget Year: 33.33%

2001 Expenditures Projected vs. Actual Received Year to Date

Project Fund - Wasa Contingencies

Description	Oct		Nov		Dec		Jan		Feb		Mar		YTD			* * 2001 BUDGET * *	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Act vs. Proj	Amount	Percentage
6118 Closing Construction Cont	$20,000	$5,067	$20,000	$938	$20,000	$791	$20,000	$0	$20,000	$0	$20,000	$0	$80,000	$6,796	$73,204	**$245,000**	2.77%
TOTAL EXPENDITURES	**$20,000**	**$5,067**	**$20,000**	**$938**	**$20,000**	**$791**	**$20,000**	**$0**	**$20,000**	**$0**	**$20,000**	**$0**	**$80,000**	**$6,796**	**$73,204**	$245,000	2.77%

Percentage into Budget Year: **33.33%**

POSITION PAPER
Proposed Storm Water Management Changes
City Engineer (23)
March 14, 2001

Situation:

Peachtree City will have to expand its Storm Water Management Program to meet the requirements of the Environmental Protection Agency's *(EPA)* National Pollutant Discharge Elimination System *(NPDES)* Phase II program.

Facts:

1. In December 1999, EPA issued its ruling on the second phase of the NPDES *(see attached summary)*[i].
2. NPDES – phase II will require that all small Municipal Separate Storm Sewer Systems *(MS4's)* expand storm water management programs to include the following, at a minimum:
   - *Public Education*
   - *Public Involvement/Participation*
   - *Illicit Discharge Detection & Elimination*
   - *Construction Site Storm Water Runoff Control*
   - *Post-Construction Storm Water Management in New Development*
   - *Pollution Prevention/Good Housekeeping for Municipal Operations*
3. Peachtree City meets the small MS4 criteria and will therefore have to comply.
4. A comprehensive Storm Water Management Plan (*SWMP)* will have to be completed as a guidance document for the program.
5. The SWMP will include a detailed inventory of storm drain structures, easements and conveyance systems; an assessment of current conditions of both the structures and quality of the water in the system; and a detailed implementation plan with schedule.
6. Peachtree City must obtain permit coverage by March 10, 2003.
7. Full compliance through implementation of the SWMP must be achieved by March 10, 2008.
8. GASB-34 (fixed asset system) will require a complete inventory of all curbs, culverts, storm water manholes, storm water conveyance structures, and drainage easements.
9. The City currently spends approximately $ 355,656 on storm water management activities, primarily in the areas of maintenance, repairs, equipment, inspection, and personnel.
10. An expanded storm water management program would cost close to $6M to implement over the next five years with annual budgets averaging close to $1M *(see attached budget estimate)*.
11. Current funding would not adequately cover an expanded storm water management program.

Recommendation:

The Staff recommends that a storm water utility be created to handle an enhanced storm water management program to be administrated by the Peachtree City Water & Sewerage Authority *(WASA)* for the following reasons:

1. WASA currently has lab facilities and technicians who could be utilized to support the water quality monitoring function mandated in the phase II program.
2. The equipment used for cleaning, inspection, and maintenance of sewer conveyance systems is the same as that used for storm sewer systems.
3. The system materials (manholes, piping systems) are very similar and can be cataloged, mapped, repaired, or installed through very similar processes as those currently used by WASA
4. Equipment and personnel from the sewer function could be leveraged against the storm water function in extreme storm events.
5. One entity would be responsible for storm water exclusively rather than many departments with partial responsibility and limited authority.
6. WASA is already set up to handle the billing for services.
7. WASA could make the quickest transition and implementation.
8. The utility structure would insure that the actual end user pays for the services that they receive.

A utility under the management of an authority does have some disadvantages. The Authority operates at a distance and some concern is raised as to the responsiveness and coordination with other City Departments. However, staff maintains that the weaknesses are eclipsed by both the quality and quantity of the advantages.

In order for WASA to reorganize to manage a storm water program, its enabling legislation would have to be changed. Therefore, prompt action on this issue is vital to keeping up with the implementation schedule imposed by EPA.

Attachments – Fact Sheet 1.0
Storm Water Management Program Budget Estimate

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[i] More fact sheets on plan elements and program requirements are available at the EPA website: http://www.epa.gov/owm/sw/phase2/factshts.htm

United States Environmental Protection Agency | Office of Water (4203) | EPA 833-F-00-001 January 2000 Fact Sheet 1.0

Storm Water Phase II Final Rule

An Overview

Storm Water Phase II Final Rule Fact Sheet Series

Overview

1.0 – Storm Water Phase II Final Rule: An Overview

Small MS4 Program

2.0 – Small MS4 Storm Water Program Overview

2.1 – Who's Covered? Designation and Waivers of Regulated Small MS4s

2.2 – Urbanized Areas: Definition and Description

Minimum Control Measures

2.3 – Public Education and Outreach

2.4 – Public Participation/ Involvement

2.5 – Illicit Discharge Detection and Elimination

2.6 – Construction Site Runoff Control

2.7 – Post-Construction Runoff Control

2.8 – Pollution Prevention/Good Housekeeping

2.9 – Permitting and Reporting: The Process and Requirements

2.10 – Federal and State-Operated MS4s: Program Implementation

Construction Program

3.0 – Construction Program Overview

3.1 – Construction Rainfall Erosivity Waiver

Industrial "No Exposure"

4.0 – Conditional No Exposure Exclusion for Industrial Activity

Why Is the Phase II Storm Water Program Necessary?

Since the passage of the Clean Water Act (CWA), the quality of our Nation's waters has improved dramatically. Despite this progress, however, degraded waterbodies still exist. According to the 1996 National Water Quality Inventory (Inventory), a biennial summary of State surveys of water quality, approximately 40 percent of surveyed U.S. waterbodies are still impaired by pollution and do not meet water quality standards. A leading source of this impairment is polluted runoff. In fact, according to the Inventory, 13 percent of impaired rivers, 21 percent of impaired lake acres and 45 percent of impaired estuaries are affected by urban/suburban storm water runoff and 6 percent of impaired rivers, 11 percent of impaired lake acres and 11 percent of impaired estuaries are affected by construction site discharges.

Phase I of the U.S: Environmental Protection Agency's (EPA) storm water program was promulgated in 1990 under the CWA. Phase I relies on National Pollutant Discharge Elimination System (NPDES) permit coverage to address storm water runoff from: (1) "medium" and "large" municipal separate storm sewer systems (MS4s) generally serving populations of 100,000 or greater, (2) construction activity disturbing 5 acres of land or greater, and (3) ten categories of industrial activity.

The Storm Water Phase II Final Rule is the next step in EPA's effort to preserve, protect, and improve the Nation's water resources from polluted storm water runoff. The Phase II program expands the Phase I program by requiring additional operators of MS4s in urbanized areas and operators of small construction sites, through the use of NPDES permits, to implement programs and practices to control polluted storm water runoff. See Fact Sheets 2.0 and 3.0 for overviews of the Phase II programs for MS4s and construction activity.

Phase II is intended to further reduce adverse impacts to water quality and aquatic habitat by instituting the use of controls on the unregulated sources of storm water discharges that have the greatest likelihood of causing continued environmental degradation. The environmental problems associated with discharges from MS4s in urbanized areas and discharges resulting from construction activity are outlined below.

MS4s in Urbanized Areas

Storm water discharges from MS4s in urbanized areas are a concern because of the high concentration of pollutants found in these discharges. Concentrated development in urbanized areas substantially increases impervious surfaces, such as city streets, driveways, parking lots, and sidewalks, on which pollutants from concentrated human activities settle and remain until a storm event washes them into nearby storm drains. Common pollutants include pesticides, fertilizers, oils, salt, litter and other debris, and sediment. Another concern is the possible illicit connections of sanitary sewers, which can result in fecal coliform bacteria entering the storm sewer system. Storm water runoff picks up and transports these and other harmful pollutants then discharges them – untreated – to waterways via storm sewer systems. When left uncontrolled, these discharges can result in fish kills, the destruction of spawning and wildlife habitats, a loss in aesthetic value, and contamination of drinking water supplies and recreational waterways that can threaten public health.

Construction Activity

Uncontrolled runoff from construction sites is a water quality concern because of the devastating effects that sedimentation can have on local waterbodies, particularly small streams. Numerous studies have shown that the amount of sediment transported by storm water runoff from construction sites with no controls is significantly greater than from sites with controls. In addition to sediment, construction activities yield pollutants such as pesticides, petroleum products, construction chemicals, solvents, asphalts, and acids that can contaminate storm water runoff. During storms, construction sites may be the source of sediment-laden runoff, which can overwhelm a small stream channel's capacity, resulting in streambed scour, streambank erosion, and destruction of near-stream vegetative cover. Where left uncontrolled, sediment-laden runoff has been shown to result in the loss of in-stream habitats for fish and other aquatic species, an increased difficulty in filtering drinking water, the loss of drinking water reservoir storage capacity, and negative impacts on the navigational capacity of waterways.

Are Municipally Operated Sources Exempted by the Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991 Affected by the Final Rule?

Provisions within ISTEA temporarily delayed the deadline for Phase I industrial activities (with the exception of power plants, airports, and uncontrolled sanitary landfills) operated by municipalities with populations of less than 100,000 people to obtain an NPDES storm water discharge permit. Congress delayed the permitting deadline for these facilities to allow small municipalities additional time to comply with NPDES requirements. The Phase II Final Rule ended this temporary exemption from permitting and set a deadline of no later than March 10, 2003 for all ISTEA-exempted municipally operated industrial activities to obtain permit coverage.

How Was the Phase II Final Rule Developed?

EPA developed the Phase II Final Rule during extensive consultations with a cross-section of interested stakeholders brought together on a subcommittee chartered under the Federal Advisory Committee Act, and with representatives of small entities participating in an advisory process mandated under the Small Business Regulatory Enforcement Fairness Act. In addition, EPA considered comments submitted by over 500 individuals and organizations during a 90-day public comment period on the proposed rule.

Why Does Part of the Phase II Final Rule Use a Question and Answer Format?

The provisions pertaining to operators of small MS4s are written in a "readable regulation" form that uses the "plain language" method. Questions and answers are used to create more reader-friendly and understandable regulations. The plain language method uses "must" instead of "shall" to indicate a requirement and words like "should," "could," or "encourage" to indicate a recommendation or guidance.

Who Is Covered by the Phase II Final Rule?

The final rule "automatically" covers two classes of storm water dischargers on a nationwide basis:

(1) Operators of small MS4s located in "urbanized areas" as delineated by the Bureau of the Census. A "small" MS4 is any MS4 not already covered by Phase I of the NPDES storm water program. See Fact Sheets 2.1 and 2.2 for more information on small MS4 coverage.

(2) Operators of small construction activities that disturb equal to or greater than 1 (one) and less than 5 (five) acres of land. See Fact Sheet 3.0 for more information on small construction activity coverage.

Waivers

Permitting authorities may waive "automatically designated" Phase II dischargers if the dischargers meet the necessary criteria. See Fact Sheets 2.1 (small MS4 waivers overview), 3.0 (construction waivers overview) and 3.1 (construction rainfall erosivity waiver) for details.

Phased-in Permit Coverage

Permitting authorities may phase-in permit coverage for small MS4s serving jurisdictions with a population under 10,000 on a schedule consistent with a State watershed permitting approach.

Additional Designations by the Permitting Authority

Small MS4s located outside of urbanized areas, construction activity disturbing less than 1 acre, and any other storm water discharges can be designated for coverage if the NPDES permitting authority or EPA determines that storm water controls are necessary. See Fact Sheet 2.1 for more information on the designation of small MS4s located outside of urbanized areas.

What Does the Phase II Final Rule Require?

Operators of Phase II-designated small MS4s and small construction activity are required to apply for NPDES permit coverage, most likely under a general rather than individual permit, and to implement storm water discharge management controls (known as "best management practices" (BMPs)). Specific requirements for each type of discharge are listed below.

Small MS4s

- A regulated small MS4 operator must develop, implement, and enforce a storm water management program designed to reduce the discharge of pollutants from their MS4 to the "maximum extent practicable," to protect water quality, and to satisfy the appropriate water quality requirements of the CWA. The rule assumes the use of narrative, rather than numeric, effluent limitations requiring implementation of BMPs.
- The small MS4 storm water management program must include the following six minimum control measures: public education and outreach; public participation/involvement; illicit discharge detection and elimination; construction site runoff control; post-construction runoff control; and pollution prevention/good housekeeping. See Fact Sheets 2.3 through 2.8 for more information on each measure, including BMPs and measurable goals.
- A regulated small MS4 operator must identify its selection of BMPs and measurable goals for each minimum measure in the permit application. The evaluation and assessment of those chosen BMPs and measurable goals must be included in periodic reports to the NPDES permitting authority. See Fact Sheet 2.9 for more information on permitting and reporting.

Small Construction Activity

- The specific requirements for storm water controls on small construction activity will be defined by the NPDES permitting authority on a State-by-State basis.
- EPA expects that the NPDES permitting authorities will use their existing Phase I general permits for large construction activity as a guide for their Phase II permits for small construction activity. If this occurs, a storm water pollution prevention plan will likely be required for small construction activity. See Fact Sheet 3.0 for more information on potential program requirements and appropriate BMPs for small construction activity.

What Is the Phase II Program Approach?

The Phase II program, based on the use of federally enforceable NPDES permits:

- Encourages the use of general permits;
- Provides flexibility for regulated operators to determine the most appropriate storm water controls;
- Allows for the recognition and inclusion of existing NPDES and non-NPDES storm water programs in Phase II permits;
- Includes public education and participation efforts as primary elements of the small MS4 program;
- Attempts to facilitate and promote watershed planning and to implement the storm water program on a watershed basis; and
- Works toward a unified and comprehensive NPDES storm water program with Phase I of the program.

How Does the Phase II Final Rule Address the Phase I Industrial "No Exposure" Provision?

In addition to establishing a deadline for ISTEA facilities and designating two new classes of dischargers, the Phase II Final Rule revises the "no exposure" provision originally included in the 1990 regulations for Phase I of the NPDES storm water program. The provision was remanded to EPA for further rulemaking and, subsequently, included in its revised form in the Phase II rule.

Under the Phase II Final Rule, a conditional no exposure exclusion is available to operators of *all* categories of Phase I regulated industrial activity (except category (x) construction activity) who can certify that all industrial materials and activities are protected by a storm resistant shelter to prevent exposure to rain, snow, snowmelt, and/or runoff. To obtain the no exposure exclusion, written certification must be submitted to the NPDES permitting authority. The final rule includes a *No Exposure Certification* form for use only by operators of industrial activity in areas where EPA is the NPDES permitting authority. See Fact Sheet 4.0 for more information on the conditional no exposure exclusion for industrial activity.

What Is the Phase II Program Implementation "Tool Box?"

EPA is committed to providing tools to facilitate implementation of the final Phase II storm water program in an effective and cost-efficient manner. The "tool box" will include the following components:

- Fact Sheets;
- Guidance Documents;
- Menu of BMPs;
- Information Clearinghouse/Web Site;
- Training and Outreach Efforts;
- Technical Research;
- Support for Demonstration Projects; and
- Compliance Monitoring/Assistance Tools.

A preliminary working toolbox is available on EPA's web site at www.epa.gov/owm/sw/toolbox. Three years after publication of the final rule, when the general permits are issued, a fully operational tool box is scheduled to be available.

What Is the Schedule for the Phase II Rule?

- The Phase II Final Rule was published in the *Federal Register* on December 8, 1999 (64 *FR* 68722).
- The Conditional No Exposure Exclusion option is available February 7, 2000, in States where EPA is the permitting authority.
- The NPDES permitting authority will issue general permits for Phase II-designated small MS4s and small construction activity by December 9, 2002.
- Operators of Phase II "automatically" designated regulated small MS4s and small construction activity must obtain permit coverage within 90 days of permit issuance.
- The NPDES permitting authority may phase-in coverage for small MS4s serving jurisdictions with a population under 10,000 on a schedule consistent with a State watershed permitting approach.
- Operators of regulated small MS4s must fully implement their storm water management programs by the end of the first permit term, typically a 5-year period.

For Additional Information

Contacts

- U.S. EPA Office of Wastewater Management
  - Phone: 202 260-5816
  - E-mail: SW2@epa.gov
  - Internet: www.epa.gov/owm/sw/phase2
- Your NPDES Permitting Authority. (A list of names and telephone numbers for each U.S. EPA Region is included in Fact Sheet 2.9. A list that includes State storm water contacts can be obtained by contacting the U.S. EPA Office of Wastewater Management.)

Reference Documents

- Storm Water Phase II Final Rule Fact Sheet Series
  - Internet: www.epa.gov/owm/sw/phase2
- Storm Water Phase II Final Rule (64 *FR* 68722)
  - Internet: www.epa.gov/owm/sw/phase2
  - Contact the U.S. EPA Water Resource Center
    - Phone: 202 260-7786
    - E-mail: center.water-resource@epa.gov

Storm Water Management Program

Budget Estimate
as of 3/14/01

Enhancement / Line Item	FY2002	FY2003	FY2004	FY2005	FY2006	5-yr. Totals
Expanded Maintenance	$ 176,000	$ 182,000	$ 188,000	$ 194,000	$ 200,000	$ 940,000
Detailed Basin Plan	$ 544,000	$ -	$ -	$ -	$ -	$ 544,000
NPDES Permit Compliance	$ 47,000	$ 49,000	$ 51,000	$ 53,000	$ 55,000	$ 1,484,000
New Department Staffing	$ 100,000	$ 174,000	$ 247,000	$ 317,000	$ 355,000	$ 1,193,000
Cumulative # of Staff	2	4	6	8	10	
Normal Operating Office Budget	$ 55,000	$ 57,000	$ 59,000	$ 61,000	$ 63,000	$ 295,000
Equipment						
Vehicles	$ 18,000	$ 59,000	$ 54,000	$ 28,000	$ 21,000	$ 180,000
Maintenance Equipment	$ -	$ -	$ 214,000	$ 182,000	$ 183,000	$ 579,000
Office Fixtures/Furniture	$ 8,500	$ 6,500	$ 4,500	$ 3,000	$ 3,000	$ 25,500
Maintenance	$ 225	$ 1,000	$ 4,400	$ 7,000	$ 9,500	$ 22,125
Fuel	$ 800	$ 3,000	$ 6,000	$ 6,500	$ 7,500	$ 23,800
Communication Equipment	$ 2,260	$ 4,520	$ 6,780	$ 9,040	$ 11,300	$ 33,900
Buildings/Office Space*	$ -	$ 375,000	$ -	$ -	$ -	$ 375,000
Land Costs (5 Ac. @ $25K)	$ -	$ 150,000	$ -	$ -	$ -	$ 150,000
Annual totals (rounded):	$ 952,000	$ 1,062,000	$ 835,000	$ 861,000	$ 909,000	$ 5,900,000
		Annual Average:	$ 924,000			

*Office Space:	3000	SF @	$125	=	$375,000

Staffing Requirements by year:
(Including Benefits)

FY2002	Storm Water Manager	$ 58,174
	Engineering Tech	$ 41,390
FY2003	Stormwater Supervisor	$ 41,805
	Maintenance Tech I	$ 28,305
FY2004	Heavy Equipment Operator	$ 34,226
	Maintenance Tech III	$ 32,922
FY2005	Crew Leader	$ 37,035
	Maintenance Tech I	$ 28,305
FY2006	Heavy Equipment Operator	$ 34,226
	Maintenance Tech I	$ 28,305

PEACHTREE CITY - COMMISSION ON CHILDREN AND YOUTH
Three Year Terms
191 McIntosh Trail
Peachtree City, GA 30269
(Phone) 770-631-2542
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Home Phone: 770-486-6615
Business Phone: 404-463-7773
e-mail: tccurry@prodigy.net
9/1/98-8/31/01

Chuck Lehman
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Fax: 770-487-3260
CLe8844@aol.com
3/17/00 – 8/31/02

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Fax: 770-632-6417
e-mail: ron-cele@worldnet.att.net
3/17/00–8/31/03

Jean Fort
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Business Phone: 404-302-8623
Fax: 404-302-8605
e-mail: jfort7@juno.com
(Filling Nick Harris unexpired term: 6/1/00 – 8/31/01)

Janis Kraft
113 Lakeside Drive
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Home Phone: 770-486-8210
e-mail: JanisKraft@msn.com
3/17/00-8/31/03

STAFF SUPPORT:
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Business Phone: 770-631-2542
Fax: 770-631-2541

Revised 02/22/01

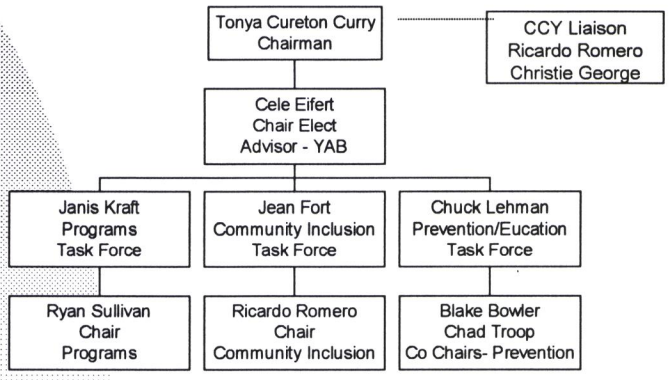
COMMISSION ON CHILDREN AND YOUTH

PEACHTREE CITY
COUNCIL RETREAT
MARCH 24, 2001

CCY MISSION

- To Improve the Quality of Life for our Children and Youth

Commission on Children and Youth



*Administrative support provided by CCY Coordinator

2000-01 CCY/YAB Activities

9-00 Interviewed, selected and appointed 20 YAB members
Cele Eifert to serve as YAB Advisor
Approved Community Inclusion proposal: Latino Festival 'We Are Family"
10-00 Approved Mission Statement Change
YAB – Presented to City Council
Red Ribbon Week Presentation
Team Building Activity
11-00 Approved Support and Funds for YAB
YAB -Noel November – Rec'd Award
High Schools Bulletin Boards
Guest Speakers – PTC Police & Fayette Youth Leadership
12-00 YAB – PTC Christmas Tree Lighting Ceremony Refreshment Booths
YAB - Donated Proceeds to Teens in foster care.
YAB – Guest Speaker Stuart Bennett- FCBOE
1-01 Approved Children's Week April 22 to 28, 2001
Introduced Parent Pledge
YAB- Guest Speakers – Annie McMenamin, PTC City Council
T. Shaver, Pres.- Elect PTC Rotary
2-01 Approved Children's Week / Youth Service Award
YAB- Youth Arts Festival Planning
YAB- Guest Speakers- Rev E. Johnson, Pres. Fayette NAACP
Kathy Cox, Ga. State House of Representative

OPERATIONAL STRUCTURE

TASK FORCES

- Community Inclusion
- Education, Development and Prevention
- Community Programs
- Youth Advisory Board

OPERATIONAL GOALS AND OBJECTIVES

The Commission:

- Advocates for the well-being of Children and Youth
- Encourages and supports community collaborations
- Promotes and supports policies and initiatives aimed at strengthening families
- Fosters leadership through mentoring the Youth Advisory Board

Education, Development and Prevention

- Recommendations for Proposed Teen Center
- Support of YAB initiatives
- Youth sponsored presentations and skits on prevention of substance abuse
- Parent Education based on Community Needs

Programming

- Volunteer and resource database
- Web site design and maintenance
- Individual and corporate volunteerism
- Community Service

City of Peachtree City
Commission on Children and Youth
Short-Term Calendar
March 24 - August 30, 2001

- March 24 — Youth Arts Festival sponsored by CCY and YAB
- April 3 — CCY Monthly Meeting at 7:00pm City Hall Chambers
- April 19 — Children's Week Proclamation read at Council Meeting
- April 22 — Week of April 22 designated as "Children's Week/Youth Service Week"
  - Parent's Pledge
  - Encourage Youth to do Community Service
  - Selection of students for Youth Service Awards
  - YAB Service Activity

CALENDAR Cont'd

- May 1 — CCY Monthly Meeting at 7:00pm City Hall Chambers
  - Recognition for Youth Service Awards
- May 7 — YAB Year End Recognition Reception
- May – July — CCY reappointment and recruitment
- June 5 — CCY Monthly Meeting at 7:00pm City Hall Chambers
- June 1 — YAB Application deadline for returning members
- June 29 — YAB new member Application Deadline
- June — CCY Retreat
- July 3 — CCY Monthly Meeting at 7:00pm City Hall Chambers
- July 9 & 16 — Week of YAB Interviews
- August 7 — CCY Monthly Meeting at 7:00pm City Hall Chambers
- August 16 — Appointment of CCY Commissioners at City Council Meeting

CCY – Future Mission

- 1988 Appointment & Mission
- Beyond the City Boundaries
- What we are not:
  - 501(c) (3)
  - Collaborative
  - Service Provider
  - City of Peachtree City Referral Service
- Grant Eligibility
  - County
  - State

PTC Youth

- 10,000 Population Aged 0 – 18
  - 30% of PTC population
    - National Average 26%
- Education
- Safety
- Prevention
  - Recreation
    - Adult Support
  - Community Service
    - Adult Support
- Future Citizens

PEACHTREE CITY - RECREATION COMMISSION

THREE-YEAR TERMS

191 MCINTOSH TRAIL

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Revised: 2/22/01

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **City Manager**

FROM: **Director of Leisure Services**

DATE: **Jan. 17, 2001**

SUBJECT: **Teen Center - Retreat**

As you know, the topic of a teen center has been placed on the Retreat staff agenda for Friday, March 23. This will give the Council an opportunity to discuss it to determine if indeed they would like to actively pursue a teen center. We have tentatively placed the topic on Saturday's Recreation Commission agenda. If Council decides to pursue the center, the Recreation Commission and staff will be prepared to discuss it Saturday. The CCY will also be on hand for that discussion, as it is a matter that falls under their cognizance.

In preparation for these discussions, staff felt it would be appropriate to provide the following background and perspectives to assist Council in preparing for Retreat.

Discussion about developing a teen center in Peachtree City has emerged in many different forms over the past several years. Several privately run centers have opened and failed. Why did they fail? What would we do differently if the city ran a teen center to ensure it didn't fail for the same reasons?

The issue of providing teens a safe, monitored and comfortable place to spend leisure time has been a topic of discussion by the Commission on Children and Youth, the Recreation Commission, city staff, city council and citizens. In recent years various levels of action have been attempted in an effort to clarify exactly what needs to be in such a facility. This includes but is not limited to forums with the Youth Advisory Board and an extensive, albeit unscientific, survey of youth in all Peachtree City schools. These forums revealed that opinions of teens and adults run the gamut on exactly what would be desired in a teen center. It ranges from a "place to hang out," a place to study, a place to dance and/or listen to music, a recreational activity center, an arcade, a place to buy food and drink or a general activity center.

The other desire for the center that many teens expressed is that it should be lightly monitored by adults, or left up to teens to monitor themselves. Obviously, there are propriety, safety and liability issues that would require constant and very focused adult staff supervision. There are those who oppose a teen center primarily because of the

inherent difficulty in maintaining proper control and assuring the safety of youth. Unfortunately, these concerns have been validated here by incidents at the privately owned clubs in the past.

There are many facets to this issue. First, a teen center that would adequately service the expressed desires would have to be a building of between 5,000 and 8,000 square feet. (Comparatively, the Gathering Place is 4,800 square feet.) As a stand-alone building, it would have to be staffed during opened hours if it is used for purposes other than a teen center. It may also require a separate maintenance crew to ensure it remains in good condition.

Next, it would require a full-time operations staff of at least two people (supervisor and assistant) on site, depending on the level of usage and the hours that would be set for it. In order to get maximum usage of this public building, it would be preferable to have it opened during the day, when it probably would not be used as a teen center, except maybe in the summer. If the building is configured correctly, perhaps it could be used for programming daytime Recreation programs, meetings of nonprofit organizations and other civic or non-profit functions. This would make the design a challenge, since it would need to be designed to accommodate specific teen uses (arcade, dance floor/stage/sound equipment), which could limit its general-purpose use. The goal would be to design it such that if it didn't work as a teen center it could easily and inexpensively be converted to other general-purpose uses.

Along with a full-time staff, there is a possibility that a volunteer organization could be formed to coordinate and administer youth programming, the same as volunteer associations run the youth sports programs in the city. This group would develop ideas, plan programs and execute them in coordination with the facility staff. For large events they could provide trained volunteer chaperones who would assist in assuring that events ran smoothly and safely. For some large events, off-duty police presence may be desired, and it would be up to the association to ensure that entrance fees, concession sales and other methods were used to ensure that event proceeds would cover those expenses. A down side of the volunteer method is that there may be times when volunteers cannot support their commitments, leaving gaps in coverage and a break in service.

Another challenge will be working out the operational scheme of maneuver to ensure the facility is operated in a manner that guarantees a safe and wholesome, but fun, place for teens to gather. There would need to be close coordination between the full-time staff and the volunteers to ensure that all programs and activities are kept within well-established boundaries. <u>The balance is challenging between providing a place that is "fun" for teens, but at the same time can ensure parents that it will be a "safe" place.</u> What many youth <u>want</u> to do is not in sync with what the city, the law, or parents, would <u>allow</u> them to do.
Operations and Maintenance costs for the facility would also be a factor. As comparison, the O&M for the Gathering Place is about $70,000 annually (salaries, utilities, other expenses). This does not include the parks maintenance crew time there or contract repairs that come up unexpectedly. We could anticipate the same ballpark figure

for a similarly sized facility and more if the building is larger. We also anticipate the teen center would get harder use than a senior center and would require more maintenance. If a teen center of 8,000 square feet were constructed we could anticipate operating costs easily topping $100,000. (See attached sheet showing design, construction and equipment estimates for an 8,000 square foot center.) If we want the center to be self sufficient, or at least produce revenue to help offset expenses, we would have to charge significant fees to make a dent in these costs. We would certainly want to consider membership fees and cards, renewed annually, and event fees.

Another option that has been discussed is making the teen center part of a larger Community Center. The scope of the Community Center has been about as elusive as the scope of the teen center. However, based upon input from citizens and elected officials, staff would envision a Community Center of about 25,000 square feet. In the past, some of the inclusions discussed have been: dedicated arts-and-crafts programming area; a general programming area; meeting and activity areas for civic group meetings or additional adult programming; a small performance area with stage and theater seating to seat about 250 people to be used by local performing arts performances that don't require a large stage or auditorium sized seating; and the teen area. In this way, the facility would truly be multi-purpose and if the teen center or any of the other uses didn't work out, it could be converted to other uses.

You will recall that we did discuss the subject of a Community Center during our review of the Master Recreation Plan. At that time we determined that a facility approximately the size of Kedron (about 25,000 square feet) would cost about $3 million, and possibly more depending on what appointments we would put into the building and current construction costs. The total operating budget for Kedron in FY 2001 is $629,000, plus another $23,000 in capital items. We could anticipate that O&M costs for a community center would be less than that because there are no swimming pools involved, but still probably around an estimated $300,000 per year.

There is also an issue of who would be allowed to use the facility. Would it be limited to PTC youth only? Or to PTC & Fayette County only? Would out of county youth be allowed? What if a city youth wanted to bring a friend who lived in another county? Would city/county residents pay one cost and out of county another? These are all questions that need to be considered prior to making a final decision.

At this point, the question that needs to be asked and answered before going too much further is: To what lengths is the city willing to go in order to support a teen center? If indeed all the above details can be worked out, will the city support the construction and O&M costs associated with this building and operation? If it fails, is the city prepared to support the conversion to other uses? If the majority of the city's citizens and elected officials are in support of a teen center, either as a stand-alone building or as part of a community center, we can begin working on the details. Until that is established, it would be premature to proceed too much further with the planning. I believe the Retreat will be a good venue in which to obtain that sort of guidance.

200? Public Improvement Program

Project Cost: **$1,470,539**

Project Name: **Peachtree City Teen Center**

Prepared by: **Randy Gaddo, Leisure Services / Troy Besseche, City Engineer**

Costing Source/Basis: **Recent Building Construction Experience**

Project Description:
Construct an 8,000 SF Teen Center with associated site work.

PRELIMINARY

Construction Costs	
Site work	$215,621
Design	$60,379
Construction	$862,560
Landscaping	$61,000
Miscellaneous*	$160,600
Contingency	$60,379
Subtotal	**$1,420,539**

Other	
Fixtures	$50,000
Hardware	$0
Software	$0
Training	$0
Installation	$0
Other*	$0
Subtotal	**$50,000**

Grand Total	**$1,470,539**

*See detailed worksheet

Teen Center
Detailed Worksheet

DESCRIPTION	QTY	UNITS	UNIT PRICE	COST
Building Construction	8,000	SF	$108	$862,560
Building Construction Total				**$862,560**
Clearing & Grading	3	AC	$20,250	$60,749
Staking	1	Lump Sum	$15,208	$15,208
Utilities	1	Lump Sum	$52,896	$52,896
Curb & Gutter	1	Lump Sum	$19,202	$19,202
Paving	1	Lump Sum	$53,766	$53,766
Fencing	1,200	LF	$12	$13,800
Site Work Total				**$215,621**
Building Sign - Lighted	1	Each	$5,500	$5,500
Surveying	1	Lump Sum	$11,500	$11,500
Land Acquisition	5	AC	$25,000	$125,000
Land Acquisition Administration	1	Lump Sum	$9,000	$9,000
Materials Testing Services	1	Lump Sum	$5,500	$5,500
Independent Interdisciplinary Design Review Coord.	1	Lump Sum	$4,100	$4,100
Miscellaneous Total				**$160,600**

PRELIMINARY

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Revised 2/22/01

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **City Manager**

FROM: **Director of Leisure Services**

DATE: **March 8, 2001**

SUBJECT: **Library Commission Retreat Brief**

Library Chairman Chris Clark will present a briefing on progress thus far in implementing the Library Master Plan. In that regard he will talk about the addition of a Youth Services Librarian and the benefits that position will derive for citizens. He will also address the status of the Enhancement Fund and what expenditures were made from it this year.

In addition, he will be presenting a status report on the newest initiative undertaken by the Commission, the City Historical Committee that was recently formed under the auspices of the Commission. Finally, he will inform the Council on expanding needs of the library based on needs expressed by the community, such as non-English source material, books for the homebound, electronic access to library resources and future expansion of the library.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Councilmembers**

FROM: **City Planner** David

VIA: **City Manager**
Director of Developmental Services David

DATE: **March 8, 2001**

SUBJECT: **Planning Commission Discussion Items**

At their meeting on December 11, 2000, the Planning Commission identified several items they would like to discuss at the upcoming City Council Retreat. At present, there are no handouts available for these topics. Should these become available prior to the Retreat, we will forward this information to you for review.

Following is a list of the topics for discussion and direction:

Mitigation for over-parking sites

During the past several months, we have seen more and more site plans that have significantly exceeded our minimum parking standards. We have relied on justification from the developers or owners as to why they need this additional parking, but often find many of these spaces empty once the buildings are constructed and fully occupied. One option we would like to explore is the possibly of amending our tree replacement guidelines to require additional vegetation on those sites that wish to provide parking in addition to that stipulated in our Ordinance.

Review minimum parking requirements

Prior to requiring mitigation as outlined above, we will need to obtain parking data from other municipalities or other reliable parking sources to determine if, in fact, our parking requirements need to be revised.

Urban renewal projects

The City will most likely see an increase in urban renewal projects as we near build-out. This could include purchasing older homes, tearing them down and re-building; renovating former office and retail buildings into a variety of uses; or tearing down old shopping centers for redevelopment. Many of these older buildings may be non-conforming and we will need to ensure that appropriate language is within our Ordinances to bring these sites into compliance with current regulations.

Approval of site plans on appeal by City Council without Planning Commission review

Specifically, the Planning Commission would like to discuss the Wal-Mart decision and the fact that a revised site plan was approved by City Council that had not been reviewed by the Planning Commission. The Planning Commission would like to develop a procedure to avoid this happening in the future.

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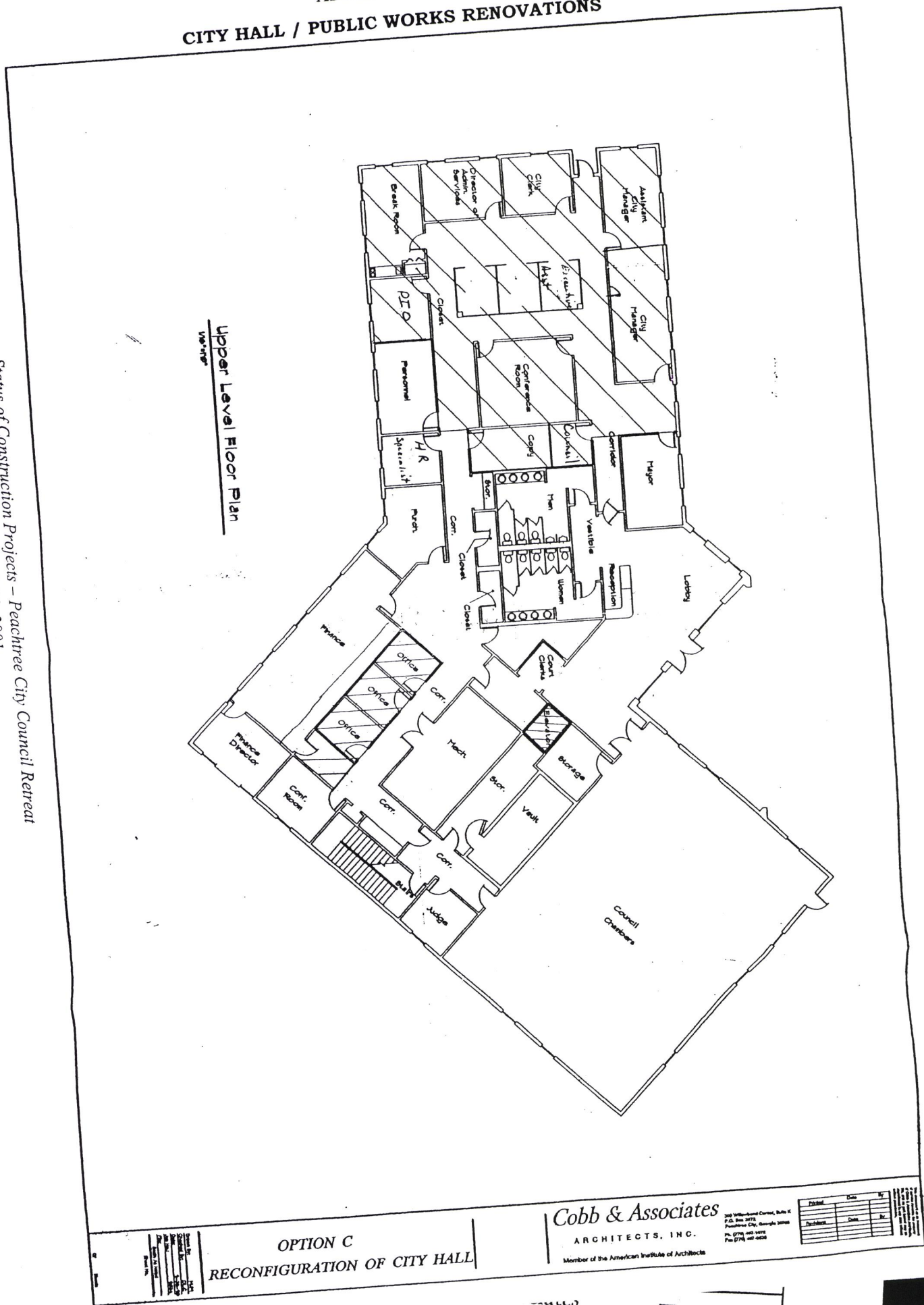
Revised: 3/10/01

PROJECT STATUS REPORT

ADDENDUM #1

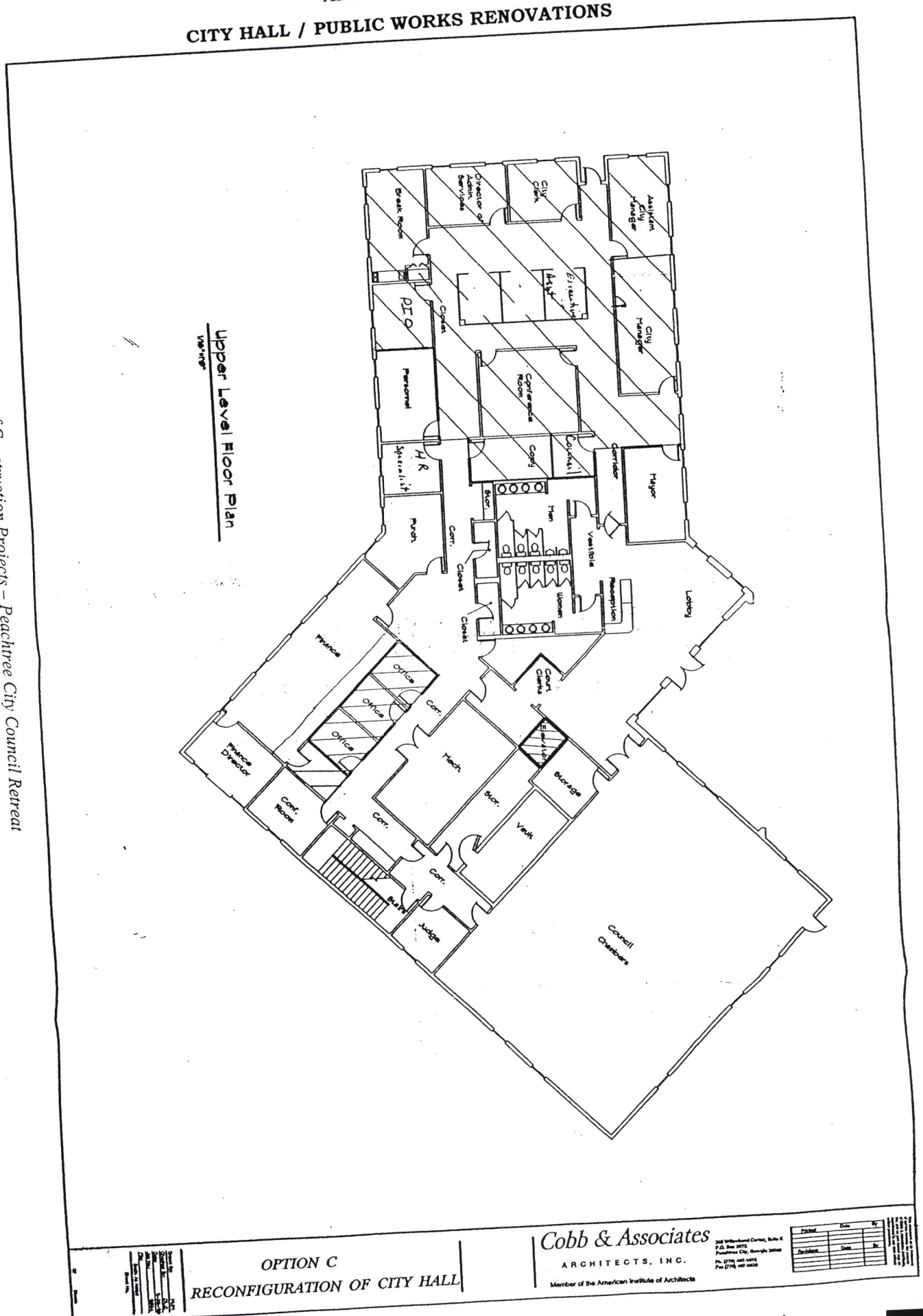
CITY HALL / PUBLIC WORKS RENOVATIONS



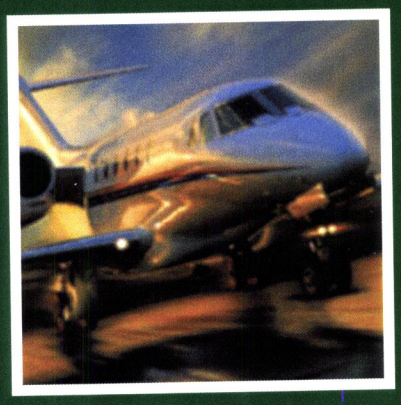
PROJECT STATUS REPORT

ADDENDUM #1

CITY HALL / PUBLIC WORKS RENOVATIONS



Free Land*



***Free Land with the purchase of 2,000 gallons of jet fuel per month!**

- Ask about our pre-purchase fuel discount program for added savings!
- Six lots available, varying in size from 14,000 square feet to 25,000 square feet!
- Build your own hangar with a renewable 20 year lease and own the hangar at the expiration of your lease!
- Hangar sizes ranging from 80' X 80' to 120' X 100' !
- Taxiways, roadways, auto parking lots and all utilities are provided to each lot!
- Avoid the hassles of the other corporate airports with Peachtree City's convenient location and quick professional service!

James H. Savage, Airport Manager
Peachtree City Falcon Field Airport (FFC)

7 Falcon Drive • Peachtree City, GA 30269
jimsavage@kffc.org • (770) 487-2225 • *www.kffc.org*

2001 City Council Retreat
RECREATION COMMISSION

1. Commissioners
   - Jan Shannon-Zink – Vice Chairperson; Field of Hope Liaison
   - David Ring – newest member; Sports Council Representative
   - Dan Wright – out of town
   - John Connolly – coaching soccer
2. All Children's Playground
3. Field of Hope Project
4. Code of Conduct
5. Special Presentation
6. Master Recreation Plan Issues from Friday
7. Questions & Answers