

City Council of Peachtree City
Agenda
March 15, 2012
7:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcements, Awards, Special Recognition
 - Recognize Jim O'Connell for 10 Years of Service
- IV. Public Comment
- V. Agenda Changes
- VI. Minutes
March 1, 2012, Regular Meeting Minutes
- VII. Monthly Reports
- VIII. Consent Agenda
 1. Consider Appointments to CVB
Interviews scheduled March 15
 2. Consider Budget Amendments – FY 2012
Proposed amendments impact General Fund, SPLOST fund, Facilities Authority fund & Stormwater Utility fund
- IX. Old Agenda Items
- X. New Agenda Items
 - 03-12-05 Consider Bid – Highway 74 South Landscaping
Recommendation to award bid to Tri Scapes, Inc. for soundwall landscape project
 - 03-12-06 Consider Reallocating SPLOST Funds from Redwine/Robinson Roads Intersection Project
Recommendation to cancel project and reallocate funds to other SPLOST projects
 - 03-12-07 Consider Intersection Improvements at Tinsley Mill and Loring Lane
Recommendation to consider which options are best & to incorporate changes with repaving of Peachtree Parkway North this summer
- XI. Council/Staff Topics
Hot Topics Update
- XII. Executive Session

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting

City Council of Peachtree City of Peachtree City
Meeting Minutes
March 1, 2012
7:00 p.m.

The Mayor and Council of City of Peachtree City met in regular session on Thursday, March 1, 2012. Mayor Don Haddix called the meeting to order at 7:00 p.m. Other members attending: George Dienhart, Vanessa Fleisch, Eric Imker, and Kim Learnard.

Announcements, Awards, Special Recognition

Mayor Haddix recognized Robert Harkins, Andy Lee, and Chad Matheny of the Fire Department for 15 years of service.

Public Comment

Council consensus was to allow Billy Posey to speak, although he had not signed in per the rules for Public Comment. Posey noted that he had spoken to Council, with the exception of Dienhart, who took office in January, on November 17 regarding Bradford Pond, telling them he had asked for two things at that time. The first was for one of them to be a hero, step forward, and help him and his wife resolve the issues in their neighborhood. No one had stepped forward. He said his efforts to get help had been cut off, and he had not been given good answers. Posey referred to the September 22, 2011, Planning Commission approval of the parking lot expansion at Southside Church. Posey lived behind the church and had been opposed to the expansion. He had asked Council to place a stay on the parking lot expansion. Posey said he had appealed Council's decision not to place a stay on the expansion. He reported that the church's silt fences had breached on February 23 and again on February 29, flooding his back yard. Posey told Council he and his wife were tired of dealing with the City and would be talking with an attorney the next day.

Agenda Changes

There were none.

Minutes

January 19, 2012, Regular Meeting Minutes

February 2, 2012, Regular Meeting Minutes

February 16, 2012, Regular Meeting Minutes

Haddix noted there were additional documents on the dais - proposed corrections/amendments to the February 16, 2012, regular meeting minutes from Fleisch and City Attorney Ted Meeker.

Fleisch moved to approve the January 19, 2012, regular meeting minutes and February 2, 2012, regular meeting minutes as written, and the February 16, 2012, regular meeting minutes as amended by herself and the City Attorney. Learnard seconded. Motion carried unanimously.

Consent Agenda

1. Consider Mutual Aid Agreement with Coweta County

2. Consider Budget Adjustments - FY 2012

Learnard moved to approve Consent Agenda items 1 and 2. Fleisch seconded. Motion carried unanimously.

Old Agenda Items

02-12-04 Consider Contract with FCDA and PTC

Haddix noted there was an additional document on the dais – the final draft of the proposed agreement between the City and Fayette County Development Authority (FCDA). Approval of the agreement would create and implement an existing business retention and expansion strategy on behalf of the City and other policy directives. The agreement included the addition of one staff member to the FCDA who would serve as a catalyst for economic development in the City, particularly in regards to office, commercial, and industrial activities, with a budget impact to the City of \$75,000 per year.

Imker noted that the agenda item had been continued while Council waited for verbiage changes in the agreement. He pointed out that much of the agreement included boilerplate material, but there were additional changes he wanted Council to consider. Imker went over a PowerPoint (included in the meeting file) with a summary of changes to the final draft proposed either by himself or Haddix.

Imker referred to paragraph II. Services to be provided by Fayette County Development Authority, F. Essential services. He proposed that the sentence, *The Authority will manage all human resource needs of said employee and it will not be the responsibility of the City to provide any funds or benefits other than those as outlined in this contract*, be moved to paragraph III. Financial Management, as subparagraph C. Imker said this would make the paragraph clearer.

Under Section II(2), Imker referred to the sentence – *Develop and implement a Business Retention and Expansion survey in order to formulate future strategies for retention*, Imker proposed replacing "survey" with "strategy." After the phrase "in order to," Imker wanted to add, "increase favorably by 1 (one) percentage point those percentages found in the 2012 PTC Development Stats as of March 1st, 2012 spreadsheet as produced by the City Planning Department. Annual updates of the spreadsheet and continued similar favorable changes are expected."

Imker went over the development statistics put together by the Planning Department (a copy is included in the meeting file), which included every plot of land in the City, with its zoning, square footage, and other data for the year 2012. He pointed out that, per the data, 94.8% of the Industrial Park was developed and filled. Data about parcels that were undeveloped and developed but not filled was also included. Imker compared the 2012 data to the 2011 data, which showed that the numbers had gotten better; showing the percentages of developed and filled properties had increased from 93.8% in 2011 to 94.8% in 2012. The data also showed the developed and unfilled properties in the Industrial Park had decreased from 6.2% in 2011 to 5.2% in 2012. Imker also noted that the numbers were better in retail office areas, which he attributed to the favorable environment provided in the City. Imker said a metric was needed so the City would know it was getting what it paid for from the person hired. The information he had just gone over supported the one percent favorable change he proposed be added to the agreement.

Haddix said he understood what Imker was saying, but he was concerned about the sense of measure, saying they could not go exclusively by the square footage. He noted that, per the City's development statistics, Sany was 100% filled but not in 100% usage, noting 70% of the building was empty. The situation was the same with Panasonic. He knew of several businesses that had a filled, but underutilized space, and the requirement to increase the statistics by one percent would not take those circumstances into account, as there would not technically be a change in the percentage. Redevelopment of a space to get better usage would not show as a favorable change using the square footage method either.

Haddix continued that the survey of the businesses was essential and was different from a strategy, which was covered under subparagraph 1. He continued that the survey provided a sense of measure.

Dienhart said the idea behind the metrics was to hold someone accountable when things went wrong or right. They needed as many metrics as possible. Haddix said this was just one metric.

Fleisch felt Council should defer to Matt Forshee, FCDA President/CEO, on this point. She said she was not comfortable putting a one percent increase in the agreement. The agreement could be cancelled by either party at any time. If the report showed the City was wasting money on the person, Council would know it. She continued that metrics were nice, but the reality was it was not a good way to measure effectiveness.

Forshee said both sides had valid points, adding the statistics were excellent, but he would like to expand on it. He said the chart might have included viewpoints from staff working in the office. What was missing was the person going on visits to talk with the businesses. The information compiled by staff, in conjunction with regularly scheduled meetings and business retention surveys, could be adapted to bring in the additional metric to show what was truly going on. Panasonic was interested in subleasing some of its space, but that space was not accounted for in the information compiled by City staff. Haddix said he knew Panasonic wanted to sublet their space for a purpose, and asked Forshee what metrics he recommended. Forshee said the agreement included items that could be listed as metrics, and the database they were discussing was a good additional metric that could be used.

Dienhart asked Forshee what he thought of the one percent goal. Forshee said if, assuming the 95% number regarding the Industrial Park was accurate, there was only five percent of the Industrial Park left to fill. Imker said the numbers were not completely accurate, but the survey did include a City employee contacting all the businesses and asking questions regarding the usage of the facilities. It might need to be done again. He was not opposed to including something in the contract about the employee "cleaning up" the charts to provide information of value to the City. The chart gave a perspective of whether things were improving or not. A quick simple change might be all that was required to affect the implementation of the chart. Dienhart said the chart looked like a good dashboard. Haddix agreed the tool was good, but wanted to take the one percent requirement out of the contract. The information should be a databank Council could look at.

Imker suggested removing one percent improvement and replacing it with "favorable changes should be reported." Meeker said he would just strike the "one percent" part. Forshee offered the wording "positive change." Imker said he was fine with the wording "change favorably."

Haddix said he did not want to lose the value of a business retention survey. Surveying the industrial partners was critically important as they had come up with great ideas. Imker suggested the wording "develop and implement a business retention and expansion strategy, the chart as described here, with the goal of favorably improving it by going out and surveying the businesses that are affected."

Dienhart felt Haddix wanted assurance that there would still be a survey. Imker said that was included. Haddix said the data should fall under another point to make sure it was covered. Imker said that, to him, the survey was the effort to go out and get the information. The new hire should take over that role.

Learnard said she believed in hiring the experts, then turning them loose to do what they felt was necessary. She did not see the need for there to be a command to do a survey or tell a person to do things one way or another, and including it as a requirement to be done a certain way. Dienhart said they were arguing over nothing. Haddix said he was fine with the way the point was originally written. Forshee said the intent of doing a survey was so there would be a broad-based understanding of everything from getting a building permit to giving feedback on what the business had done, as well as being part of the community.

Fleisch asked Forshee if the FCDA would support the changes Council made, as they had already approved the agreement. Forshee said the concern was with the term of the agreement.

City Manager Jim Pennington said that, during his discussions with Forshee, the FCDA would work with City staff to get data and feedback. The problem was there was not a strategy or program. They tried to work the language so it would stay general enough so it would not bog down. Haddix said he wanted the language to be broad. He did not want Council to set the exact parameters; he wanted to get the business people involved.

Dienhart said they all seemed to agree about the one percent. Haddix said his concern was eliminating the survey and going to a defined strategy. The strategy needed to be opened up to the business community. Dienhart said the survey could be used to back up the strategy.

Imker asked if there was a recommendation on wording. Pennington said there were a number of tools to be used to get to the strategy, and a survey was one of those tools. Forshee and Meeker suggested the phrase, "develop and implement as a goal a business retention and expansion strategy utilizing tools such as, but not limited to, a business and retention survey, in order to increase favorably those percentages found in the 2012 PTC Development Stats as of March 1." Dienhart asked if the contract should say "annual PTC Development Stats" rather than using 2012.

Imker asked to add the Water & Sewerage Authority (WASA) to subparagraph 4, since WASA had been an issue in the past, preventing potential development. Under subparagraph 5, Imker requested "bi-annual" be changed to "semi-annual." Under II(F)(5), the list of reports to be done by the employee, he would add "(g) Updates of the City Planning Department's Development Stats."

Payment of the \$75,000 was the next subject to be discussed. Imker said the original agreement had January 12, but it was already March, so he wanted to pay when work began. He asked for feedback and verbiage. Haddix asked if the FCDA wanted payment at the beginning or end of each quarter. Imker said he was looking out for the City's funds and was sure the City would get a refund if work stopped prior to the end of a quarter. Imker suggested the wording, "payment shall commence upon work being started" or "payment in quarterly installments shall commence upon hire."

Forshee said that, per the FCDA's agreement with Fayette County, the County paid at the beginning of each quarter. Forshee said he would rather have a specific date, as the suggested wording was vague. Pennington suggested beginning payment on April 1 through the end of 2012. Forshee said 30 days was aggressive in terms of hiring someone, but they were ready to get started. The consensus was to begin payment on Monday, April 2.

Under X. Term, Imker proposed striking most of the paragraph and use the wording, "The term of this agreement shall be from the first day of work by the new hire until notice is given by either party in accordance with paragraph VII. Termination Clause."

Meeker clarified that any agreement for services had to have a definitive term. The bottom line was it was a year-to-year agreement with a 30-day kick-out clause. Imker said that, if the wording was a legal requirement, he was fine with it. He said the term could begin on April 2 and end December 31, then go year to year from that point.

Fleisch asked if Pennington would be the point-of-contact for the employee, noting that Council Members would contact the employee through the City Manager. Pennington said that was correct. Fleisch noted that \$164,000 had been allotted for the economic development coordinator in the City budget, and the City would pay the FCDA \$75,000, saving \$85,000. The contract relieved the City of much of the administrative cost. The new hire would have an office at City Hall and at FCDA. She said it was a strategic partnership with the FCDA, similar to the agreement with Fayette Senior Services, and put economic development in the hands of those who knew what they were doing. She also thanked Forshee, the FCDA, and Nikki Knox, adding it was her idea. Forshee said the board was very excited.

Learnard moved to approve the agreement with the changes as discussed this evening. Dienhart seconded. Motion carried unanimously.

New Agenda Items

03-12-01 Public Hearing - Consider Transmittal of Peachtree City Comprehensive Plan - 2012 Partial Plan Update

City Planner David Rast reminded Council this was the annual housekeeping exercise with the Department of Community Affairs (DCA) and the Atlanta Regional Commission (ARC) regarding the Short Term Work Program (STWP) and Capital Improvement Element (CIE) of the City's Comprehensive Plan. The Georgia Planning Act required the City to transmit the Partial Plan Update annually to show the City's progress on the STWP/CIE, as well as an annual Impact Fee Report. Following the public hearing and Council's approval of the transmittal resolution, the report would be sent to the ARC for review. Once the report was returned with ARC's and DCA's comments for adoption, staff would bring it back to Council. Once approved by Council, it would become the 2012 Partial Plan Update.

The public hearing opened and closed with no comment from the public.

Learnard asked Rast to define the STWP/CIE. Rast said the STWP was a summary of the projects, goals, policies, and objectives identified in the City's Comprehensive Plan and the update on achieving those goals. Most were boilerplate-type projects. Staff hoped to have more specific projects after completing the phase of the Comprehensive Plan that would begin in April. The CIE [the City's Public Improvement Program (PIP)] update was required since the City assessed impact fees. The impact fee annual report was included in the City's budget document, and showed the percentage of impact fees used in projects identified when the impact fees were assessed.

Learnard moved to approve the transmittal resolution and authorize staff to forward the document to the ARC and the DCA. Fleisch seconded. Motion carried unanimously.

03-12-02 Consider Bid - Capital Equipment Lease

Haddix noted that the agenda item had to be continued due to a technicality with the advertising requirements for the Peachtree City Governmental Finance Corporation.

Learnard moved to continue the agenda item until the special called meeting on Friday, March 9. Fleisch seconded. Motion carried unanimously.

**03-12-03 Consider Approval of LMIG Contract with GDOT for Paving of
Peachtree Parkway North**

Public Services Director Mark Caspar said this year's annual Local Maintenance and Improvement Grant (LMIG) contract with the Georgia Department of Transportation (GDOT) was for a 3.24-mile portion of Peachtree Parkway North between SR 54 and SR 74. Caspar continued that the contract amount with GDOT was \$225,999, which was the approximate cost of materials only. Staff estimated the total project cost would be approximately \$500,000 based on recent bids for similar services. Caspar added that, based on past projects completed under the program, staff generally projected receiving only an 80% reimbursement of the contract amount from GDOT, or \$180,799.50. The City's share of the project should be approximately \$319,200.50, which would come from Special Purpose Local Option Sales Tax (SPLOST) funds. Caspar said they would have to move fairly quickly on the project as the GDOT had implemented firm dates for completion of the contracts, and the City received the contract one week ago.

Imker asked if the \$319,000 to be funded from SPLOST funds was an anticipated or new project. Caspar said the repaving projects were rated when submitted for the grants, and this project had been included.

Imker noted that Peachtree Parkway North crossed the intersections at Loring Lane and Tinsley Mill, asking if any improvements to the intersection were included in the cost estimate. Caspar said the improvements were not included in the costs, but staff could bring the information on the proposed traffic-calming options and improvements to the March 15 Council meeting so the work could be done at the same time.

Fleisch recalled Council had not wanted to put in any of the traffic-calming options presented at the August workshop for various reasons. City Engineer Dave Borkowski said the direction given staff was to come back for more discussion when there were any improvements done on Peachtree Parkway. Staff was to also bring any more data collected regarding whether the traffic-calming devices reduced accidents.

Imker referred to information on the SPLOST project list that included a paving project on Peachtree Parkway North, with an estimate of \$414,000, asking if this was the same project. He continued that on the original list a contribution of \$397,000 was included. He asked what happened to the possible contribution, and if it was the same project. Borkowski said the project on the SPLOST list was the intersection improvements.

Meeker said the SPLOST list also included street resurfacing, and the project before Council was the street resurfacing. The lane improvements were a second project on the list. Borkowski said the developer contribution was to come from the Target developer, but he was not sure where the amount had come from or exactly what it was for. It was not included in the development agreement. Imker said that was not a good answer. Borkowski said the development agreement the developer was responsible for the intersection improvements if they were warranted. Meeker clarified that the condition was imposed as part of the Target development by the original developer. It applied to the original developer and any successors; it did not expire.

Imker asked what was on the rest of the repaving list. He also wanted similar information for the cart path repaving that would be done this year. Caspar said he would send the lists.

Fleisch moved to approve the LMIG agreement with GDOT for 3.24 miles of Peachtree Parkway North. Dienhart approved. Motion carried unanimously.

03-12-04 Consider Grant from Georgia Library Service

Community Services Director Jon Rorie addressed Council, saying the Library could receive up to a \$100,000 grant from the Georgia Public Library Service's major repair and renovation grant program, and the City had made the short list. He continued that the City was required to designate \$215,000 for its share of the roof repairs, which were estimated at \$315,000. Rorie said the estimate was conservative, but it was only an estimate. The City's funds would come from the Public Facilities Authority Bond contingency account.

Fleisch asked when the grants would be awarded. Rorie said it would be from FY 2012-2013, which would begin in July. Pennington asked Rorie to explain why the new roof was needed. Rorie said he understood there had been roof leaks since early 2006. It was difficult to pinpoint where the leak was located. There was evidence in various locations. Several contractors had looked at the situation, and their consensus was it was time to replace the roof. The under layer of the roof was saturated. The area involved was not part of the renovation, but of the original building.

Imker noted that grants were paid by somebody, and that was usually the taxpayer. He continued that \$2 million in grants would be given to 50 or so projects. Only four would receive \$100,000, and the City's Library was in that group.

Imker moved to designate \$215,000 of the Facilities Bond as the City's share of the replacement of the Library roof. Learnard seconded. Motion carried unanimously.

Council/Staff Topics

Hot Topics

Pennington said the first topic was the Kedron Bubble, noting that Council had been given a cost breakdown. Borkowski said the original contract with Arizon had been for \$454,000 to provide for the demolition and installation of the new bubble, including the fabric membrane, the air handling equipment, a new foundation, anchoring system, and other items. Additional funding had been requested in October due to previously unknown issues ranging from materials upgrades, water line relocation, grounding, bonding, and electrical issues. A fence was added, and most recently, \$93,000 was added in change orders for more water line relocations, electrical revisions, and additional engineering revisions. Most of the issues had been resolved, and the public seemed to be enjoying it. There were some outstanding issues to be resolved, including the Americans with Disabilities (ADA) air lock and automation control issues, but nothing that involved the daily use of the facility.

Imker encouraged the media to get a copy of the itemized list of the costs. People did not understand that some items had been added, such as the ADA wheelchair entrance, which had not been anticipated when the original \$250,000 estimate had been made 10 years ago. Imker pointed out that Council was trying to look out for the public's dollars in the best way possible. He continued that the expense side of things was only half the story. The operation of the bubble brought in revenue. With a few changes in management and training certification, City employees could take on some roles. When the expenses, revenues, and loan costs were added up and amortized over 20 years, the cost of the bubble per resident was \$1 per year. He said residents who did not think that was an added value to the community in helping keep up the fair value market of real estate should find another place to live. It was well worth it.

Haddix said numbers could be thrown around and manipulated. The bottom line was the City had the bubble, and the City was paying for the bubble, but it was incredibly expensive. There were approximately 34,000 residents, and less than one and one-half percent actually used the pool. In the final analysis, each citizen would have to determine if it was worth it to them or not.

Pennington said there were two major issues that would be dealt with at the March 9 Retreat. Council had received copies of the latest Public Facilities Maintenance List. It could take the afternoon to go over and discuss the list. The Retreat would begin with a discussion of VC3's analysis of the City's computer systems and proposed recommendations for changes, which should also take about two hours. The team was working hard to get ready.

Pennington continued that the monthly report from Fayette Senior Services had come out that day, and he was pleased to see that a description of what was happening at The Gathering Place was included. He said the \$60,000 for improvements at The Gathering Place was very important, and staff had worked hard to nail down the cost. The goal was to start on the work March 19, after the March 6 election, since The Gathering Place was a polling place. It should take two weeks to complete the improvements, and the facility would be closed during that time. Fleisch said she understood it was very difficult to change a polling place. Pennington said it was, as the requirements were very strict.

Fleisch praised ValleyCrest Landscaping, saying they were doing an incredible job.

Imker asked about the dredging of Lake Peachtree, its tributaries, and the north lagoon (north of SR 54). Borkowski said the Fayette County Water System had surveyors out to determine the level of siltation in certain areas, particularly in several tributary inlets along the lake. The lagoon was not part of what was in the surveying contract; which basically included the areas south of SR 54. Imker said he thought the point was to tag on the dredging of the lagoon with the County's effort. He asked why the City was not tagging along on the surveying to determine the siltation in the lagoon. Pennington said it was something the City could do, but staff was not sure there was any siltation in the lagoon. Borkowski did not recommend spending the money on the lagoon, adding that the lagoon did not receive any water from Flat Creek or Cherry Branch during most rain events. Cherry Branch turned before it hit the lagoon, going into Flat Creek. Flat Creek went past the lagoon and under SR 54. The only time the lagoon would get water from those areas was during a large flood event. Borkowski said he had also never seen any vegetation growing up in the lagoon, which told him it was not the area silting up. Learnard asked if there was a baseline. Borkowski said he did not know if there had ever been an underwater survey of the lagoon area. Learnard said it was too late to get in with the County's contract, but it would not be difficult to get a bid and get it done. Borkowski agreed. He said the lagoon had always been shallow, but they could talk about it at another time.

Imker said he had been touch with the Towne Club's marketing director and had gotten information on the occupancy status. The facility had 77 of 119 independent units occupied with almost 100 residents (65%). They were adding 26 assisted living units that would be ready in May, and there were already reservations for 18 of those units.

Imker referred to the Local Option Sales Tax (LOST) negotiations, asking when the negotiations would begin and conclude, so the City could do proper budgeting. Meeker anticipated that the County would send out notice after their Retreat, but he did not know when that was scheduled. Imker asked that Council be notified when the dates were set.

Imker said he received information on how the \$60,000 at The Gathering Place would be spent. To him, this was the first authorized use of the Facilities Authority money. He would like for the

information on how the money was spent to be shared better. It was the citizens' money and was being used for their benefit. As a citizen, he wanted to know what was being done, what the status was, and the estimated date of completion. He did not want any more projects to end up like the CSX bridge on SR 54. Pennington said there would be a regular monthly report that would have the status of all the major projects so they would not get dropped. Council could add any projects to the report if one was not on the list.

Imker's next topic was Robinson Road/Redwine Road and Peachtree Parkway/Crosstown intersections. Borkowski said staff had requested additional accident data, then gotten back with the original traffic engineer on Robinson Road/Redwine Road. There had been two more side-impact accidents, but that did not change any of the recommendations in the traffic study. The County Sheriff said the intersection was not in the County's top 10 intersections for monitoring. Staff also spoke with the County's Public Works Director, who told them the upcoming budget year was one of the tightest, and he would have to ask the Commissioners if they wanted to contribute anything. Borkowski added they probably would not since the improvements were not warranted according to the traffic study. The cost to construct a 100-foot long turn lane on Robinson Road was estimated at \$40,000, which would give a left and right turn lane. The estimate only included materials and labor, no engineering, right-of-way acquisition, or grading costs. He was trying to confirm a level of service increase if the lane was added, but the report said the intersection would still be an "F" with the additional lane and a traffic signal. He had not gotten a response yet from the engineer on that question. He said staff would bring the issue back to Council to ask Council to allocate the \$110,000 on the SPLOST list to other projects.

Borkowski said the cost for the addition of a single right-turn at Peachtree Parkway/Crosstown from Crosstown onto Peachtree Parkway South was estimated at \$140,000, including engineering and right-of-way acquisition. The traffic study and engineer said they could not measure that option by itself, although common sense indicated it would help with the traffic flow. Imker said he would like to have an item on the next agenda regarding the reallocation of the \$110,000 for the turn lane at Robinson Road/Redwine Road, with Council consensus. Haddix said everything Borkowski had reported supported his beliefs about the Robinson Road/Redwine Road intersection.

Imker asked about the new four-way stop sign at Windgate Road/Raintree Bend. A citizen had asked him about the new signs, and the citizen was confused about why the signs were installed because he had not known of any accidents at the intersection during the 25 years he had lived in the area. Borkowski said he understood why it was a surprise. Information had gone out a week prior to the installation in the **Update**. Imker said the resident was not computer savvy and did not use e-mail. Borkowski said he understood. A traffic consultant had done a study of the intersection according to the Manual of Uniform Traffic Control Devices (MUTCD). The report recommended a multi-way stop be installed because of sight distance issues, the vertical curve, and the volume of traffic. There had been four accidents at the location. Staff had moved forward with the recommendation. The accidents had occurred since 2009.

Imker said he did not want to get into staff's day-to-day business, but this had been a significant change to the City. For reference, there was only one traffic light in the City that was not on SR 54 or SR 74. He thought the new four-way stop should have come to Council just to advise them and so it would get in the minutes. It would also have been in the newspapers, so the information could have gotten out to the residents. Dienhart said he drove that road every day, and he did not know that the four-way stop would improve traffic. He also would have wanted to know about it.

Imker asked what the threshold was to bring such items to Council. Borkowski said he felt such issues were engineering decisions, but staff could inform Council when such actions were taken. Haddix said he did not think Council wanted to know every time a new sign went up. Many times the installation was out of the City's hands as it was mandated by federal law. Dienhart asked how many four-way stops were installed each year. Borkowski said it did not happen often, but there had to be safety issue involved and those decisions had been made at staff level. Imker recommended the City Manager use his judgment to determine what should come before Council as an informational item. Council would let him know whether or not it was an item the residents should have notice about.

Jim Savage told Council he drove that street several times a day, and he said the four-way stop probably did make it a safer intersection. The street lighting in the area did not illuminate the intersection very well, and a street light might be more effective than the stop signs. Most of the accidents probably happened at night. He had previously mentioned to Fleisch and Pennington his concern regarding a number of street lights in the City that did not work. Adding a stop sign anywhere in the City should be of concern to Council. Other issues needed to be considered from a safety standpoint. He added that the new streetlights and poles at Walt Banks, Robinson Road, and Peachtree Parkway intersections on SR 54 still did not work.

Borkowski said staff was working with Georgia Power to get the lights reinstalled. The GDOT had provided the mast arms for the lights when the intersections were redone, but told staff they were not going to install the lights as it was not part of their contract. Their policy was they did not install street lights, even though GDOT removed the lights that had been in place. The goal was to get Georgia Power to maintain the lights. The City was responsible for some of the lights on the state routes, but did not have the equipment to maintain streetlights. Learnard reiterated Borkowski's statement, noting the City did not have the necessary equipment to maintain the poles. Borkowski said the City had to call a contractor to replace the bulbs in the lights. The entire SR 54 corridor had been redone, and the issues with streetlights going out were now the City's problem. The intersection lights were a higher priority than the lights on the CSX bridge.

Haddix compared the situation to something he was told about signage by past GDOT Commissioner Vance Smith when Smith visited the City. Haddix said Smith warned him that if the GDOT or the law said a sign was needed, and the sign did not go up, then the City became liable for any injuries that occurred. If a sign went up that was not authorized, the City was still liable.

Imker asked whether, now that the City had been notified that the Robinson Road/Redwine Road intersection was rated "F," the City would be liable for any accidents since nothing was being done. Meeker said when it came to putting up signs, there was still some judgment on the engineer's part that could be made. Rating an intersection as an "F" could mean there was a higher volume of traffic, not that it was a liability. There were intersections in the City with full traffic control measures, including traffic signals, which still had accidents.

Imker asked if it was possible to go back to the two-way stop at Windgate Road/Raintree Bend. Borkowski said it would not be a good idea.

Imker said a citizen had pointed out there was a proliferation of fire ants in the City, with hills popping up everywhere. He had asked staff if there was a treatment policy, and he had been told no. He asked, if it only took a few hundred dollars and a change order to the contract, then why not add that service. Caspar said he had gotten the numbers for the cost of the service. The cost for preventative treatment was \$300 an acre, and the City had around 631 acres, so the total was significant. It would go down at the beginning of the year, and they

would guarantee no fire ants. Spot treatments would cost \$25 an acre, but as soon as the treatment went on a hill, they would pop up somewhere else. Imker said he was done with that topic.

He also asked about Human Resources, noting the myriad entries that had to be done by hand. He asked if it would be discussed at Retreat. Pennington said it was part of the VC3 study. Imker asked about the new scanner in the Planning Department, and if it was still needed. Borkowski said he understood it was on hold for the VC3 assessment.

Learnard moved to convene into executive session to discuss pending or threatened litigation and a personnel matter at 9:00 p.m. Dienhart seconded. Motion carried unanimously.

Learnard moved to reconvene into regular session at 9:30 p.m. Dienhart seconded. Motion carried unanimously.

There being no further business, Learnard moved to adjourn the meeting at 9:54 p.m. Dienhart seconded. Motion carried unanimously.

Betsy Tyler
City Clerk

Don Haddix
Mayor

City Event Calendar

		<u>March</u>
		3/9 & 10 – City Council Retreat 3/15 – City Council Meeting, 7 pm
<u>April</u>	<u>May</u>	<u>June</u>
4/3 – Council Workshop (Tentative), 6:30 4/5 – City Council Meeting, 7 pm 4/7 – Easter Egg Hunt @ Shakerag Knoll 4/14 – Fayette County Earth Day @ Shakerag Knoll 4/14 & 15 – WWII Heritage Days @ Falcon Field 4/19 – City Council Meeting, 7 pm	5/1 – Council Workshop (Tentative), 6:30 5/3 – City Council Meeting, 7 pm 5/17 – City Council Meeting, 7 pm 5/28 – Memorial Day, City Offices Closed	6/1 – Registration begins for 4th of July Parade 6/5 – Council Workshop (Tentative), 6:30 6/7 – City Council Meeting, 7 pm 6/21 – City Council Meeting, 7 pm
<u>July</u>	<u>August</u>	<u>September</u>
7/3 – Council Workshop (Tentative), 6:30 7/4 – Independence Day, City Offices Closed Parade, Fireworks 7/5 – City Council Meeting, 7 pm 7/19 – City Council Meeting, 7 pm	8/2 – City Council Meeting, 7 pm 8/7 – Council Workshop (Tentative), 6:30 8/16 – City Council Meeting, 7 pm	9/3 – Labor Day, City Offices Closed 9/4 – Council Workshop (Tentative), 6:30 9/6 – City Council Meeting, 7 pm 9/20 – City Council Meeting, 7 pm
<u>October</u>	<u>November</u>	<u>December</u>
10/2 – Council Workshop (Tentative), 6:30 10/4 – City Council Meeting, 7 pm 10/18 – City Council Meeting, 7 pm	11/1 – City Council Meeting, 7 pm 11/6 – Council Workshop (Tentative), 6:30 11/15 – City Council Meeting, 7 pm 11/22 & 23 – Thanksgiving Holiday, City Offices Closed	12/1 – Hometown Holiday 12/4 – Council Workshop (Tentative), 6:30 12/6 – City Council Meeting, 7 pm 12/20 – City Council Meeting, 7 pm 12/24 & 25 – Christmas Holiday, City Offices Closed

Note: Items in **BOLD** are new additions

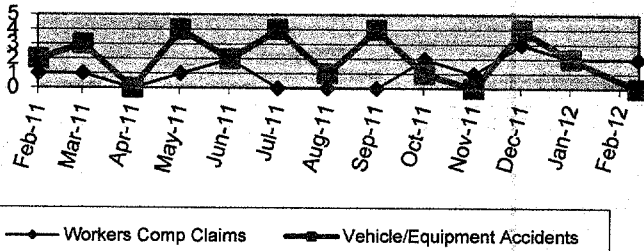
Updated 3/8/2012

Administrative Services

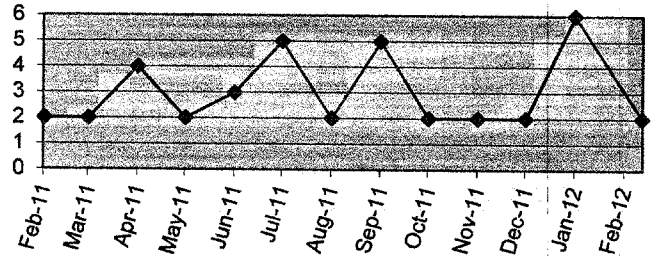
Monthly Report

Human Resources & Risk Management

Workers Comp Claims & Vehicle/Equipment Accidents



Employee Resignations/Terminations



Turnover Rate (Annual)

FY 2012 (YTD)

4.84%

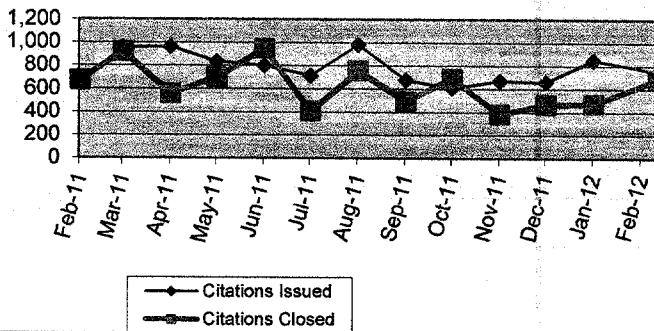
FY 2011

12.76%

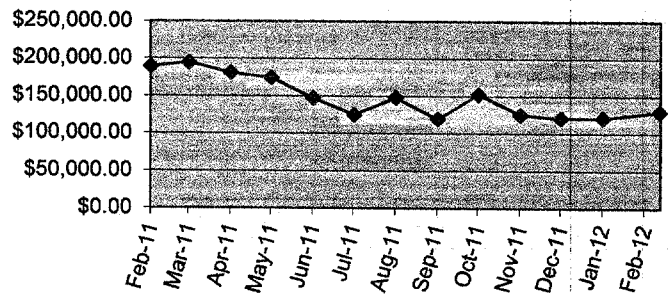
NOTES: FY 2012 includes 1 retirement. Figures do not include RIFs or seasonal positions.

Municipal Court

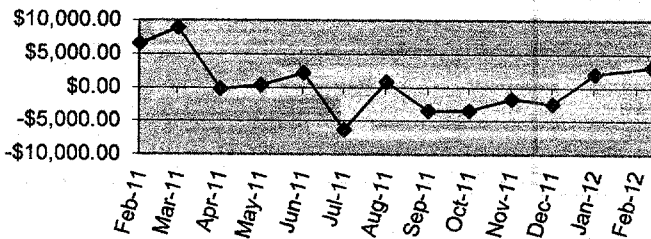
Citations Issued vs Closed



Fines Assessed*



Jail Fund Balance**
\$119,567.74
as of February 29, 2012



* Approximately 33% of the Municipal Court Fines Collected reflect mandated add-ons that pass through to State and other agencies. The monies reflected above are not the actual revenues received; for revenue received, please refer to Financial Services report "General Fund Revenues Received: Fines & Forfeitures"

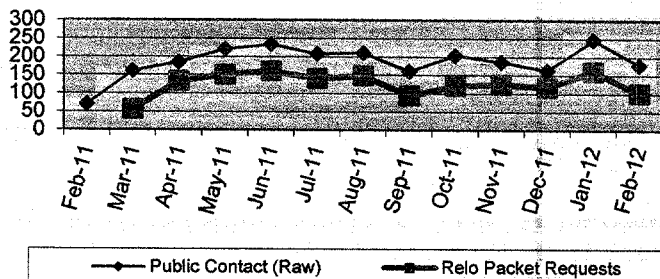
** A positive Jail Fund Balance reflects a credit with the County based on jail fees paid versus number of prisoners housed

Administrative Services

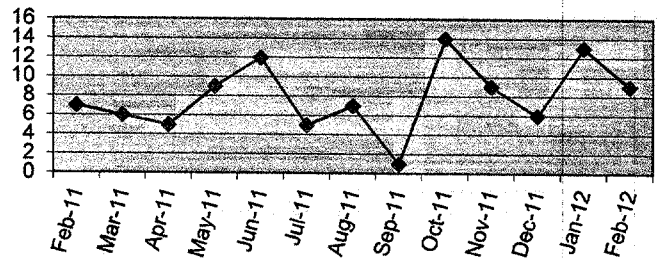
Monthly Report

Public Information

Public Contact / Comments / Questions



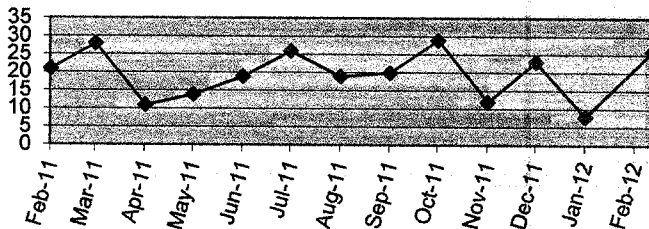
Open Records / Discovery Requests



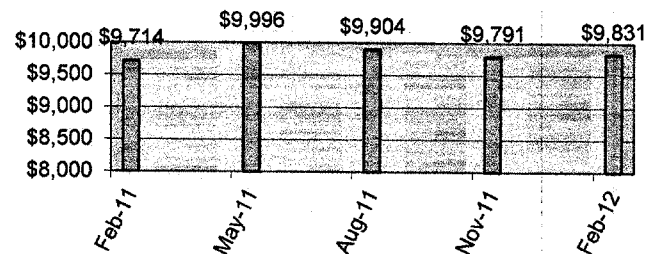
NOTE: Packet Request form added to web site 3/21/2011

City Clerk

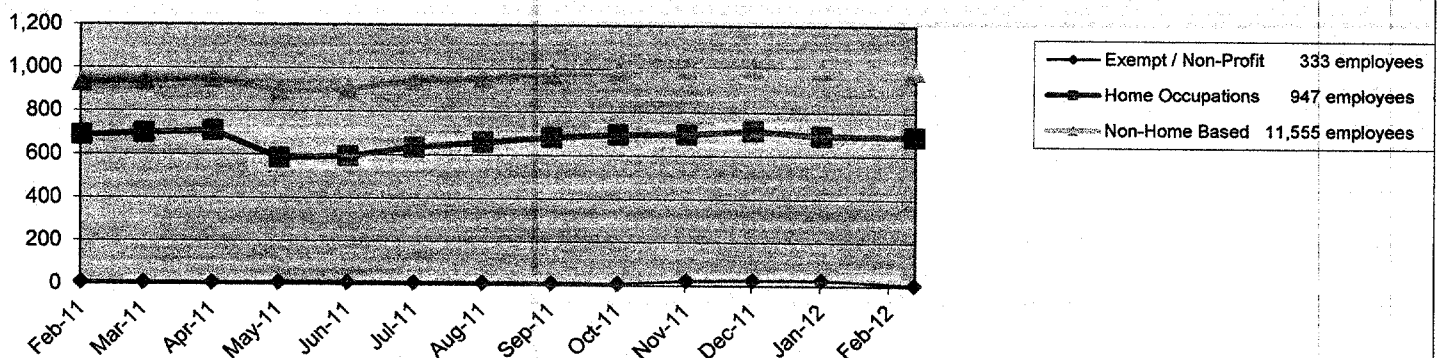
New Businesses Registered



Quarterly Sanitation Franchise Fees



Registered Businesses
(with current employment figures)



Note: April - June finalizes the annual registration and eliminates closed businesses for previous year. New businesses are added as they register.

Top 10 Employers by # of employees (no changes):

NCR, Cooper Lighting, Panasonic, Hoshizaki, Wal-Mart, Kroger (Kedron), Kroger (Braelinn), World Airways, Alenco, Randstad

City Council Monthly Report

As of: 03/07/2012

DEPARTMENT:
SUPERVISOR:

PLANNING & ZONING
DAVID RAST

FISCAL YEAR:
CREATOR:

2012
KATHY GRAY

COMPARISON CHART

	MONTH:	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD FY 2012	YTD of FY 2011	YTD of FY 2010
BUILDING DEPARTMENT																
RESIDENTIAL BUILDING PERMITS																
Single Family Units:		1	1	2	0	4								8	3	11
Single Family C.O.'s		3	2	0	1	2								8	8	19
Multi Family Units:		0	0	0	0	0								0	0	0
Multi Family C.O.'s		0	0	0	0	0								0	0	0
Miscellaneous*		34	20	29	18	19								120	81	295
INSPECTIONS:		155	91	122	131	124								623	479	NA
NON-RESIDENTIAL BUILDING PERMITS																
New Construction:		0	0	0	0	0								0	1	0
Non-Residential C.O.'s		10	5	5	6									26	19	NA
Expansion/Renovation/Tenant Finish:		2	7	5	3	4								21	33	NA
Miscellaneous*		0	3	1	0	2								6	1	NA
INSPECTIONS:		104	142	71	67	55								439	344	NA
DEVELOPMENT PERMITS																
POPULATION ESTIMATE*		34,403	34,407	34,407	34,410	34,410								34,410	36,820	NA
BUILDING PERMIT FEES		\$24,472	\$62,371	\$20,001	\$18,301	\$17,570								\$142,715	\$104,382	69,118
PLANNING DEPARTMENT																
Tree Removal Permits:		1	2	3	37	70								113	213	247
Sign Permits:		\$800	\$460	\$100	\$300	\$400								\$2,060	\$1,385	NA
Banner/ Special Event Permits:		\$525	\$50	\$360	\$285	\$270								\$1,490	\$890	NA
New Construction Plan Reviews:		\$400	\$200	\$300	\$50	\$1,200								\$2,150	\$1,919	NA
Other Plan Reviews/Permits:		\$736	\$4,416	\$671	\$573	\$937								\$7,333	\$2,538	NA
Resubmittals:		\$0	\$0	\$0	\$100	\$0								\$100	\$500	NA
Fire Department Permit Fees:		\$700	\$750	\$1,350	\$1,318	\$1,000								\$5,118	\$4,159	NA
TOTAL PLAN REVIEW FEES		\$3,161	\$5,876	\$2,781	\$2,663	\$6,540								\$21,021	\$11,391	NA
TOTAL FEES COLLECTED		\$27,633	\$68,247	\$22,782	\$20,964	\$27,987								\$167,613	\$115,773	\$69,118

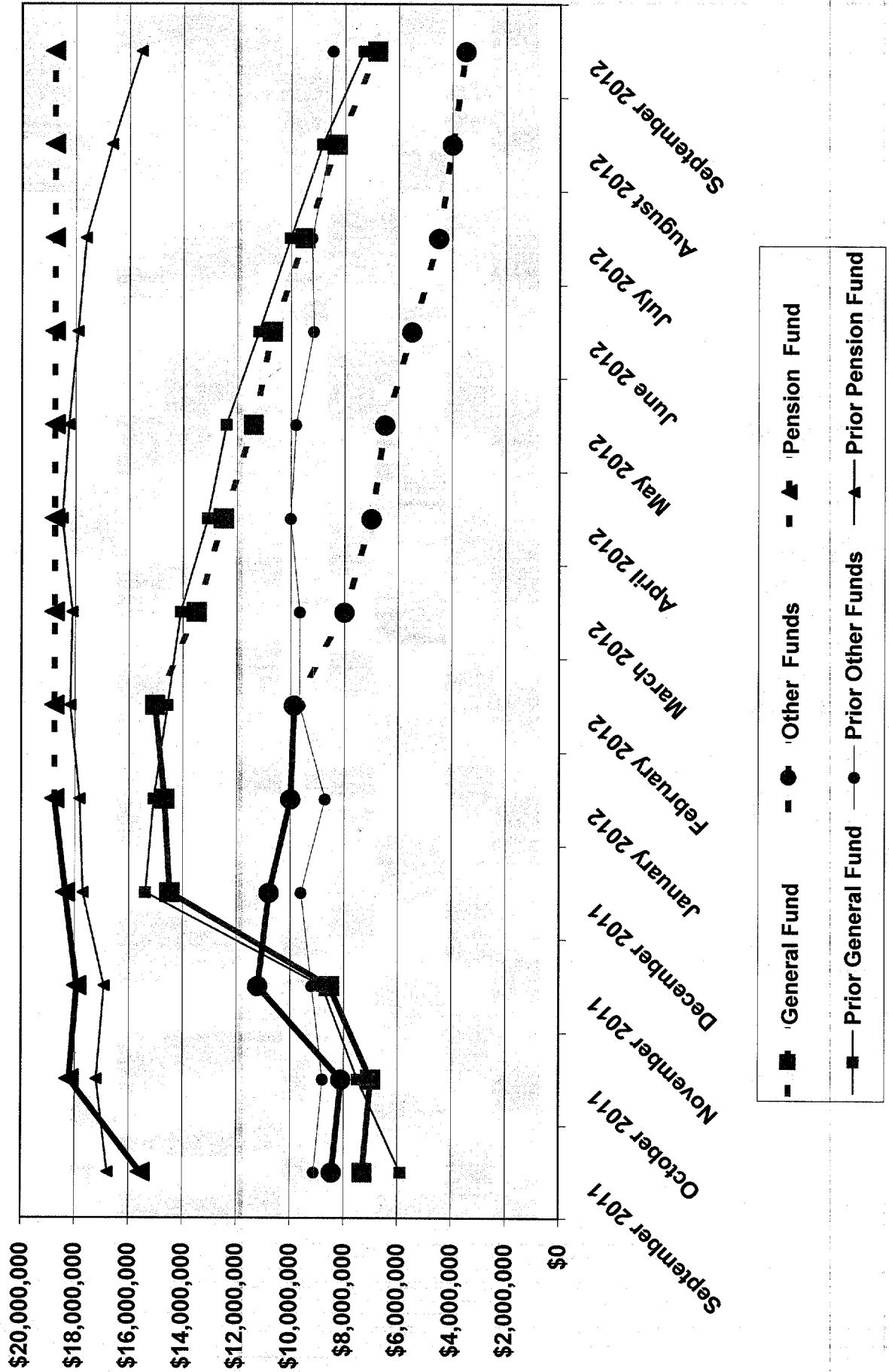
* Miscellaneous permits are: Fences, Pools, Additions/Renovations, Reroofings, etc

* Based on 2.09 people per residential CO

* Other plan reviews: Soil Erosion permits, Land Disturbance Fee, Site Plan & Final Site Plan reviews

Adjusted to Census 2010 number

CITY OF PEACHTREE CITY
FISCAL YEAR 2012 (with prior year comparison and current year estimates)
MONTHLY ENDING CASH/INVESTMENT BALANCES
(UNAUDITED)



**CITY OF PEACHTREE CITY
MONTHLY REPORT
GENERAL FUND AND HOTEL/MOTEL TAX FUND
BUDGET COMPARISON (UNAUDITED)
FOR THE FIVE MONTHS ENDED FEBRUARY 29, 2012**

PERCENTAGE OF BUDGET YEAR COMPLETED 41.67% (ACTUAL TRANSACTIONS STILL PENDING)

GENERAL FUND REVENUES BY MAJOR CATEGORIES				
Description	2012 Budget	YTD Actual	Dollar Difference	Percentage To-Date
General Property Taxes	\$ 11,766,742	\$ 10,762,508	\$ (1,004,234)	91.47%
Franchise Taxes	2,603,612	1,270,611	(1,333,001)	48.80%
Local Option Sales Tax	6,520,000	2,795,768	(3,724,232)	42.88%
Other Sales & Use Taxes	704,550	294,868	(409,682)	41.85%
Business Taxes	2,254,651	1,928,806	(325,845)	85.55%
Licenses & Permits	641,637	455,768	(185,869)	71.03%
Intergovernmental/Grants	300,020	142,915	(157,105)	47.64%
Charges for Services - Other	953,750	355,228	(598,522)	37.25%
EMS Billings	502,988	134,633	(368,355)	26.77%
Fines & Forfeitures	1,254,964	480,915	(774,049)	38.32%
Investment Income	76,974	20,997	(55,977)	27.28%
Other Revenue	110,448	62,708	(47,740)	56.78%
Other Financing Sources	1,154,905	563,507	(591,398)	48.79%
Total General Fund Revenues	\$ 28,845,241	\$ 19,269,232	\$ (9,576,009)	66.80%
Surplus Carryover	(1,131,184)			
Total General Fund	\$ 27,714,057			

GENERAL FUND EXPENDITURES BY DIVISION AND/OR TYPE				
Division and/or Type	2012 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Executive Services	\$ 452,542	\$ 123,406	\$ 329,136	27.27%
Administrative Services	1,301,704	453,630	848,074	34.85%
Financial Services	1,166,806	450,429	716,377	38.60%
Police Services/Code Enforcement	7,148,427	2,906,887	4,241,540	40.66%
Fire/EMS Services	6,626,769	2,720,876	3,905,893	41.06%
Public Works/Buildings & Grounds/Engineering	4,557,901	1,709,851	2,848,050	37.51%
Community Services	4,317,461	1,453,943	2,863,518	33.68%
Non-Divisional:				
Unemployment Insurance	48,000	-	48,000	0.00%
Council Contingency	-	-	-	0.00%
Non-Profit Organizations	26,757	26,757	-	100.00%
Transfer to Development Authority	7,500	7,500	-	100.00%
Transfers to Other Funds	2,457,760	880,637	1,577,123	35.83%
Liability Insurance	89,243	51,025	38,218	57.18%
Litigation Services	100,000	54,449	45,551	54.45%
General Administration/Miscellaneous	46,318	342	45,976	0.74%
Budgeted Savings	(633,131)	-	(633,131)	0.00%
Total General Fund	\$ 27,714,057	\$ 10,839,732	\$ 16,874,325	39.11%

HOTEL/MOTEL FUND REVENUES				
Description	2012 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Total Hotel/Motel Taxes	\$ 796,280	\$ 324,659	\$ (471,621)	40.77%

HOTEL/MOTEL TRANSFERS OUT				
Type	2012 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Transfer to General Fund	\$ 265,427	\$ 108,220	\$ 157,207	40.77%
Transfer to Tourism Association	530,853	216,439	314,414	40.77%
Total Hotel/Motel Transfers Out	\$ 796,280	\$ 324,659	\$ 471,621	40.77%

**CITY OF PEACHTREE CITY
FINANCIAL SERVICES
MONTHLY REPORT
(UNAUDITED)
AS OF FEBRUARY 29, 2012**

SUMMARY OF OVER \$10,000 EXPENDITURES APPROVED BY CITY MANAGER FEBRUARY 2012			
Description	Vendor	Award	Date
Motorola Radios for new Police Patrol Cars	Motorola Solutions Inc.	\$ 28,295.19	02/01/2012
Coban Video replacements Police Dept.	Coban Technologies	27,040.00	02/01/2012
Emergency Pipe Lining (Parkway & Park)	Utility Asset Management Inc.	18,231.00	02/15/2012
Stream Restoration TOF #94	Integrated Science & Engineering	11,000.00	02/21/2012

PURCHASING REPORT FOR MONTH ENDED February 29, 2012 AND February 28, 2011		
Activity	Fiscal Year 2012	Fiscal Year 2011
Purchase Orders / Requisitions Processed	266	174
City Store Requisitions Processed	14	13
Sealed Bids Requested	3	3
Requests for Proposals	0	1
Bids Awarded	1	0
Requests for Proposals Awarded	2	0
Contracts Prepared	1	0
Electronic Auction	0	2
Fixed Assets Purchased	1	0
Pool Fencing - Kedron Fieldhouse		

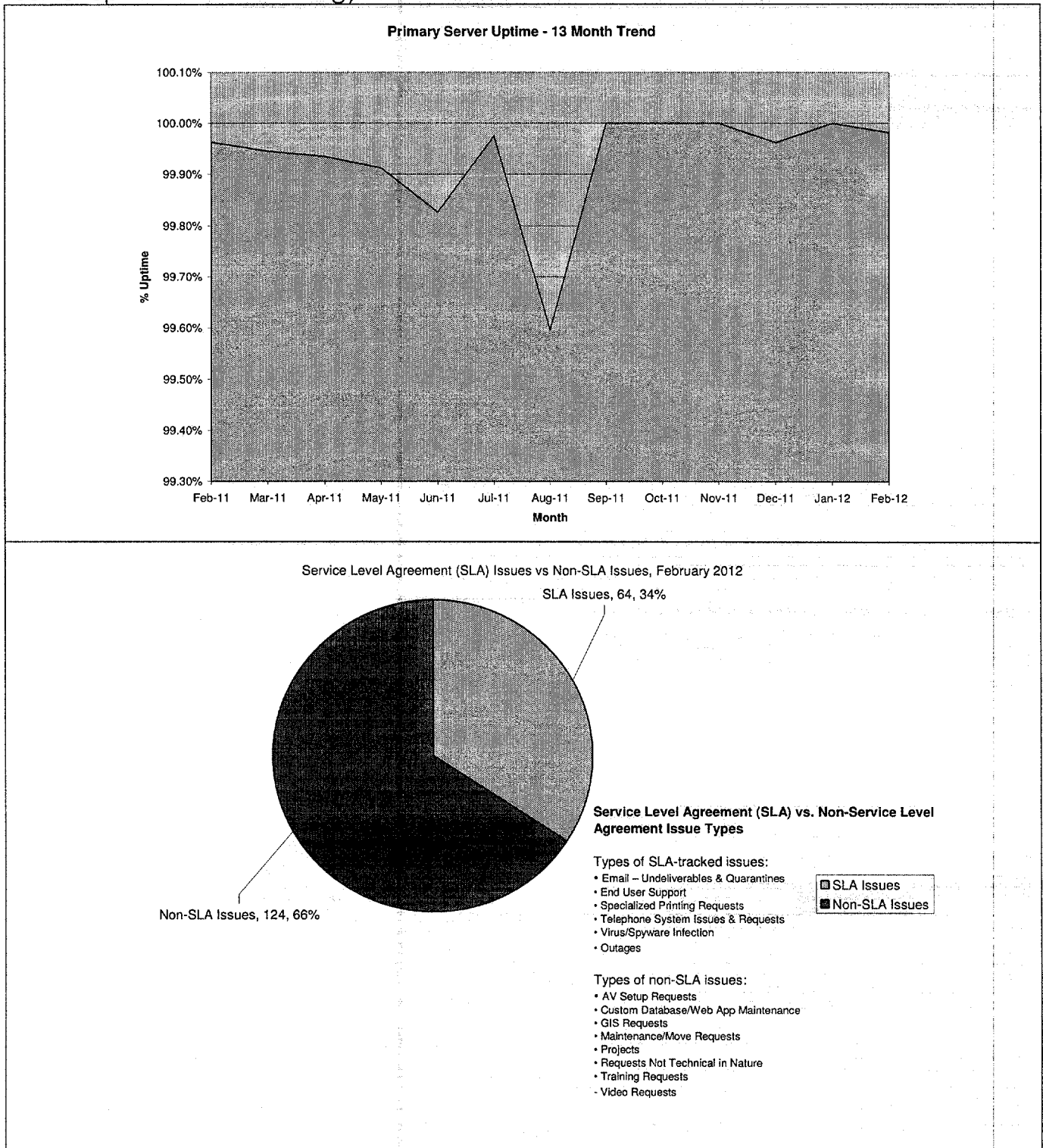
**CITY OF PEACHTREE CITY
DONATIONS RECEIVED
FEBRUARY 2012**

TOTAL MONTH OF FEBRUARY 2012

\$ -

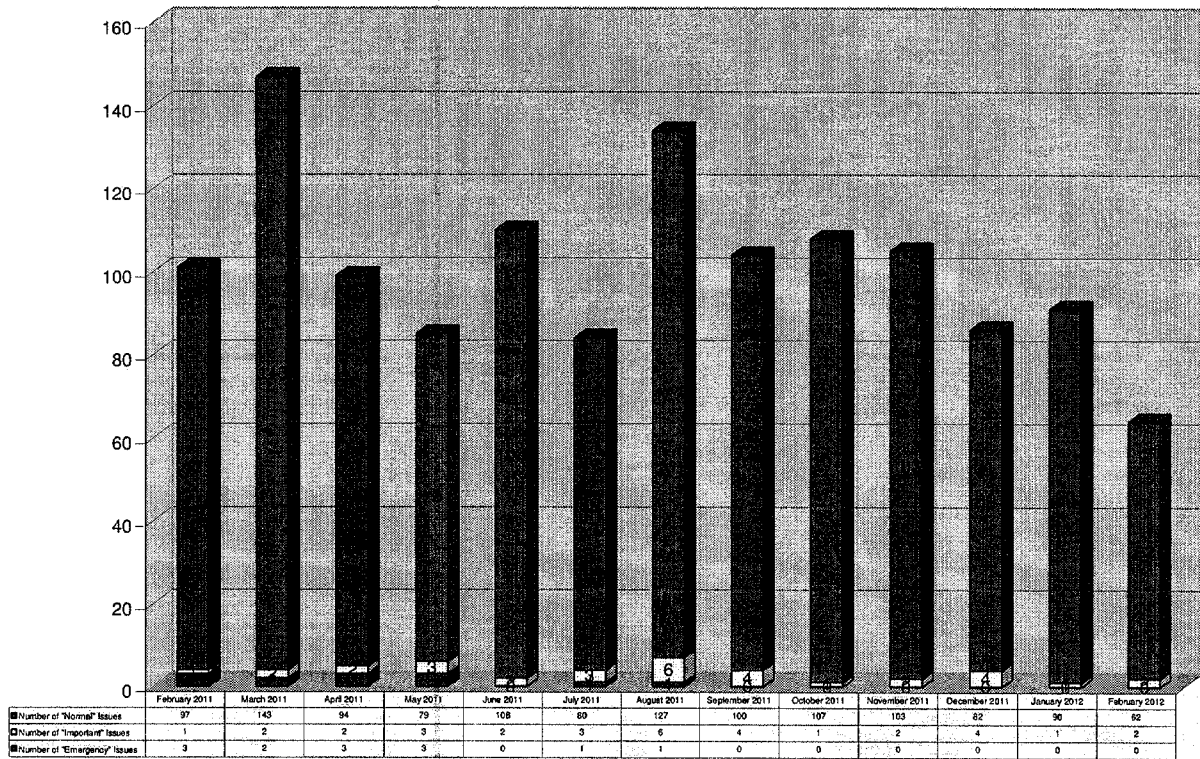
City of Peachtree City
 Information Technology Statistics and Trends
 For Period Ending February 29, 2012
 Report Date – March 7, 2012

Server Uptime and Technology Issue Statistics

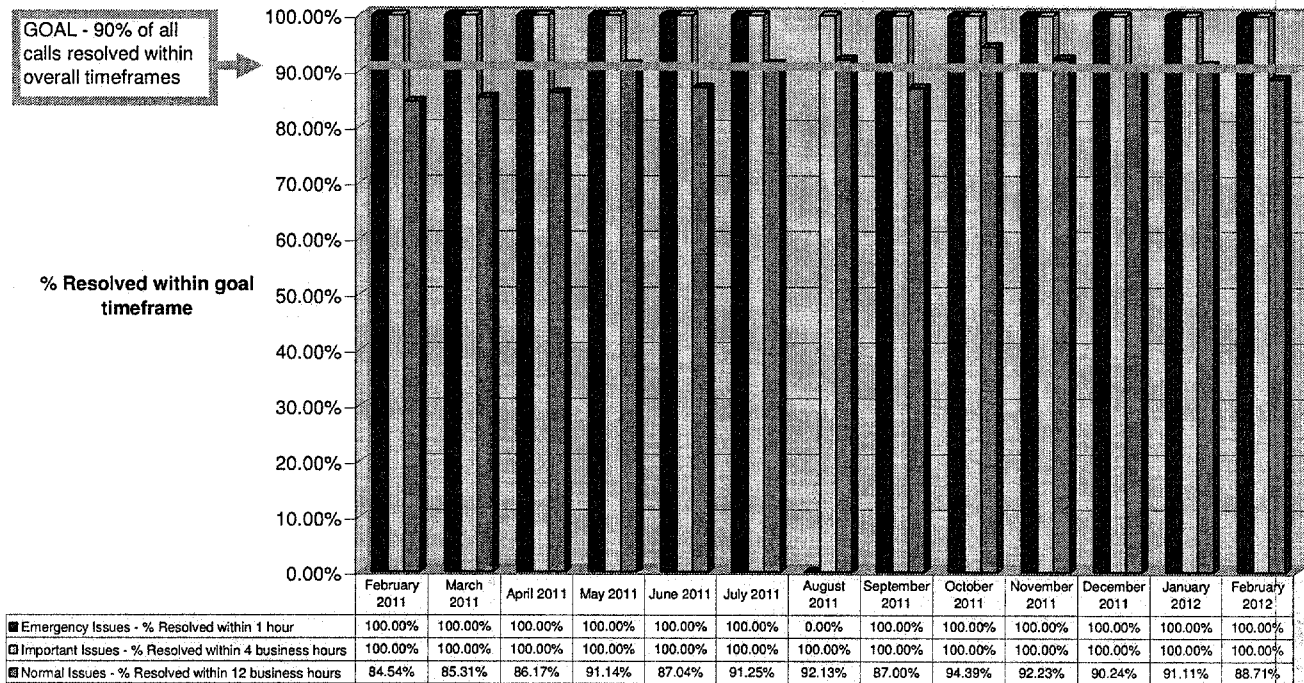


Peachtree City IT Statistics (continued)

Issue Volume by Severity/Impact - SLA Tracked Support Calls - 13 Month Trend

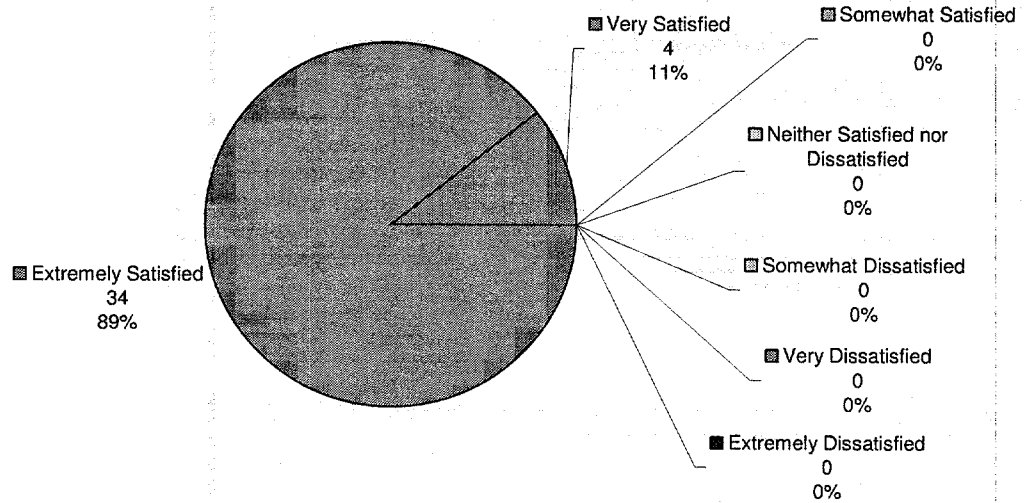


SLA - Call Resolution Goal Analysis - 13 Month Trend



Peachtree City IT Statistics (continued)
End User Satisfaction Statistics

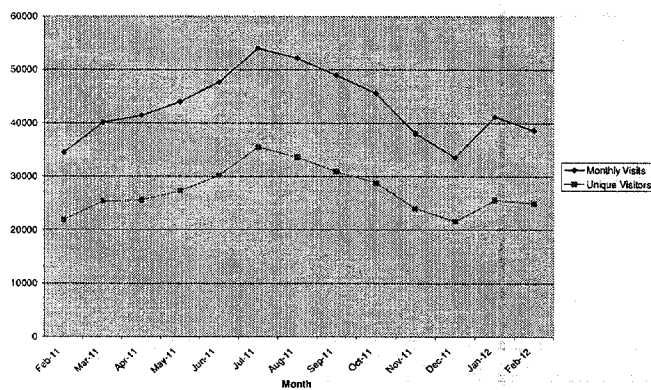
End User Overall Satisfaction - February 2012
Response Rate - 38 surveys out of 188 support incidents = 20.2% response rate
(assumes each response is for a different support incident)



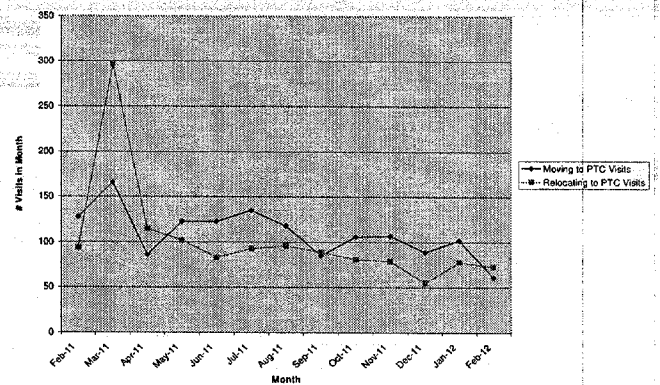
■ Extremely Satisfied ■ Very Satisfied ■ Somewhat Satisfied ■ Neither Satisfied nor Dissatisfied
 ■ Somewhat Dissatisfied ■ Very Dissatisfied ■ Extremely Dissatisfied

VISITS and VISTORS to <http://www.peachtree-city.org>

Visits and Unique Visitors - 13 Month Trend



Visits to Goal-Oriented Pages - 13 Month Trend



FY2012 MONTHLY REPORT
LIBRARY

ACTIVITY DESCRIPTION	UNIT	October	November	December	January	February	March	April	May	June	July	August	September	FY2012 YEAR-TO-DATE	FY2011 YEAR-TO-DATE
Items - Acquired	Num.	406	283	452	608	522								2,271	2,124
Items - Circulated	Num.	40,844	36,885	32,564	33,140	37,818								181,251	182,442
Items - Loaned to Other Libraries	Num.	1,330	1,150	969	1,185	1,321								5,955	5,913
Items - Borrowed From Other Libraries	Num.	2,321	1,910	1,920	2,103	1,918								10,172	10,360
Class Visits	Num.	2	0	3	2	5								12	9
Group Meetings	Num.	33	34	32	18	29								146	164
Monthly Traffic	Num.	22,511	18,561	17,643	17,634	20,602								96,951	100,390
Children's Programs Number of Participants	Num. Num.	22 1,561	10 222	11 217	13 370	21 600								77 2,970	77 1,997
Adult Programs Number of Participants	Num. Num.	3 71	3 41	2 85	3 215	2 24								13 436	11 219
Revenue from Overdue Book Dls.	Dls.	3,198	4,348	3,477	3,468	3,601								18,092	15,815
Revenue from Copies Made	Dls.	631	794	481	553	521								2,980	3,139
Reference Assistance	Num.	1,710	1,334	1,107	1,151	1,372								6,674	7,136
Internet Usage	Num.	3,072	2,772	2,233	2,362	2,508								12,947	13,567
Volunteers Number of Hours Worked	Num. Num.	38 333	31 213	30 200	36 275	40 286								175 1,307	209 1,563
eBook/Audio Downloads	Num.	774	894	938	840	959								4,405	n/a

Notes: Marked increase in fine/fees and program attendance. Staff attended GADD meeting to preview new lending platforms for ebooks. No other vendor (besides OverDrive) has product ready. Issues still swirling re: ebook price structure. Issue will be revisited in June/July. Library staff, in cooperation with CVB, is finalizing plans to host the PINES Annual Conference this May in Peachtree City. Library made short list for state MRR grant to replace roof in FY13.

PEACHTREE CITY POLICE DEPARTMENT

2012 MONTHLY REPORT

JANUARY 2012 FEBRUARY 2012

2012 2011
Calendar Year to Date Calendar Year to Date

PART I CRIMES: Criminal Homicide, Forcible Rape, Robbery, Aggravated Assault, Arson, Motor Vehicle Theft, Theft, Burglary

TOTAL PART I CRIMES	47	46	93	64
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<u>DUI ARRESTS</u>	10	8	18	35
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DRUG ARRESTS: Marijuana, Methamphetamine, Cocaine, Other (opium, heroin, etc)

TOTAL DRUG ARRESTS:	10	3	13	21
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OTHER ARRESTS

PROPERTY CRIMES	26	24	50	37
PERSON CRIMES	3	4	7	12
CITY ORDINANCES	40	46	86	74
TRAFFIC OFFENSES	15	16	31	48
OTHER	27	27	54	59

<u>CALLS ANSWERED:</u>	6,442	5,864	12,306	9,700
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TRAFFIC:

CITATIONS ISSUED	917	655	1,572	1,266
WARNINGS	1,088	1,073	2,161	1,714
ACCIDENTS	69	99	168	146

TOP 5 ACCIDENT LOCATIONS – MONTH

HWY 54 / HWY 74	10
HWY 74 / CROSSTOWN	6
HWY 54 / PEACHTREE PARKWAY	4
HWY 54 / HUDDLESTON	3
HWY 54 / PLANTERRA	3

Peachtree City Code Enforcement Monthly Report 2012

[illegible]

Public Works Monthly Reports

Activity Description	Unit	February-12	FY2012 YTD	Annual Goal
General				
Average time to complete vandalism repairs once notified	Days	1.00	1.00	3.00
Average time to respond to a citizen complaint and assign action	Days	1.14	2.35	5.00
Streets				
Street Patching	Hrs.	30	281	2,500
Street Crack Sealing	Hrs.	0	0	435
Street General Maintenance	Hrs.	162	2,335	2,000
Storm Water Maintenance	Hrs.	261	1,758	12,480
Street Sweeping	Ft/mls	115,894 / 21.9	260,718 / 24.6	360
Cart Paths				
Cart Path Paving	Ft.	5,316	7,843	21,000
Cart Path Litter Removal	Hrs.	120	615	1,250
Time to remove trees on paths once reported	Days	1.00	1.20	2.00
Cart Path Drainage Maintenance	Hrs.	411	1,401	1,450
Cart Path General Maintenance	Hrs.	157	1,822	3,250
Signs				
Average time to respond to traffic sign maintenance issues	Days	1.00	1.00	2.00
Signs Changed over to new reflectivity and mixed letter standard (completion date 2018)	Each	66	108	500
Contracted Services				
Time for contractor to remove trees once notified	Days	2.50	2.20	3.00
Time for landscaping and mowing contractor to fix an issue once notified	Days	0.00	1.10	2.00
Time for contractor to remove dead animals and debris from road once notified.	Days	1.00	1.00	1.00
Fleet Maintenance				
Average time to complete a preventative maintenance on a Light Car/Truck	Hrs	3.54	3.81	3.00
Average time to complete a preventative maintenance on a Heavy Truck	Hrs	N/A	4.20	6.00
Average time to complete a preventative maintenance on a Heavy Equipment	Hrs	12.00	4.00	6.00
Ratio of time spent on preventative maintenance versus other repair items		.895 to 1	0	2 to 1
Facility Maintenance				
Sports Complex Maintenance	Hrs.	320	320	2,500
Parks General Maintenance	Hrs.	47	47	435
General Maintenance	Hrs.	273	273	2,000
Vandalism	Hrs.	9	9	0
Litter Removal	Hrs.	168	168	2,000

Note: General maintenance line items include activities not included in paving operations. These include but are not limited; storm clean up, litter removal, curb repair etc.

**CITY OF PEACHTREE CITY
RECREATION REVENUE
AS OF FEBRUARY 29, 2012
WITH COMPARISONS TO FEBRUARY 28, 2009, 2010, & 2011**

	ACTUAL THRU FEBRUARY			ORIGINAL BUDGET FY 2012	BUDGET ADJUSTMENTS	CURRENT BUDGET FY 2012	ACTUAL THRU FEBRUARY 2012
	FY 2009	FY 2010	FY 2011				
RECREATION REVENUE							
Program Fees - Recreation	\$ 55,548	\$ 46,279	\$ 48,583	\$ 187,533.00	\$ -	\$ 187,533	\$ 49,433
Programs Fees - Kedron	39,329	39,799	51,179	145,000	-	145,000	56,645
Program Fees - Gathering Place	15,515	12,574	8,079	18,437	-	18,437	9,175
Facility Rental - Recreation	1,905	860	2,366	9,612	-	9,612	1,685
Facility Rental - Kedron	1,215	3,779	3,607	7,247	-	7,247	5,340
Facility Rental - Gathering Place	2,603	2,966	3,238	7,745	-	7,745	3,618
Program Fees - Pool Revenue	29,629	33,371	49,340	150,517	-	150,517	9,204
Program Fees - Rec Pool Revenue	-	-	-	20,000	-	20,000	-
	145,744	139,628	\$ 166,392.00	\$ 546,091		\$ 546,091	\$ 135,100

Recreation Programming Notes- The Kedron Pools opened back up on the Saturday the 11th with the new bubble. SCAT and the Southside Seals have both started back with practices in the large pool. USA Swim Lessons have begun as well in the small heated pool. Our spring catalog for March, April and May is now online and registration for our programs opened on the 15th. The Youth Council had "Trivia Night" with the Police Dept. on the 28th. The (2) adult basketball leagues continued to compete each week. We have (71) softball teams registered for the Spring season and games are scheduled to begin early March. Several youth sports programs such as baseball, soccer, track, lacrosse and hockey have begun with practices gearing up for their spring seasons.

Special Events Notes- The Father Daughter Valentine Dance was held on the 4th with close to (100) couples participating. Kedron Elementary hosted the Kedron Heart Race on the morning of the 11th. We had a One-pitch Softball Tournament on the three Adult Meade softball fields on the 17th. The Atlanta Vipers Spring Training scheduled for the 25th and 26th was cancelled due to the rain. We hosted a USSSA baseball shootout on the 26th. This tournament was scheduled for the entire weekend, but was reduced to just Sunday because of the weather.

PEACHTREE CITY CONVENTION & VISITORS BUREAU ATTENDANCE RECORD

February-12

2 Year Term (unless specified below)

Term of Appointment

Report Date: Month Year

Name & Term Length (start/end)	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Kai Wolter 01/01/12 - 12/31/13	11	11	11	0		100%
Shayne Robinson Until no longer Recreation & Special Events Chairperson	11	2	2	0		100%
Vacant	11	11	0	0		0%
Tim Dunlap 1/1/2011 - 12/31/2012	11	11	7	4	05/18/2011 09/21/2011 10/19/2011 11/16/2011	64%
Vanessa Fleisch 1/1/12 - 12/31/12	11	2	2	0		100%
Zaheer Faruqi 1/1/12 - 12/31/2013	11	2	0	0		0%
Rick Barnes 7/15/12 - 12/31/13	11	2	2	0		100%

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: City Manager 
Financial Services Director P.S.,
Community Services Director
Purchasing Agent 

FROM: Planning and Zoning Administrator 

DATE: March 7, 2012

SUBJECT: Approval of contract with Tri Scapes, Inc. for the installation of plant material for the SR 74 South soundwall landscape enhancement project (Phase 1A)
March 15, 2012 City Council agenda

Recommendation:

That Council award the bid for landscaping associated with Phase 1A of the SR 74 South soundwall enhancement project to Tri Scapes, Inc. (Contractor) in the amount not to exceed \$59,616.00.

Discussion:

The city applied for and was awarded funding in the amount of \$50,000.00 through the Georgia Department of Transportation (GDOT) GATEway grant program. Funding for this program is generated through clearing permits issued to billboard companies and is intended to revegetate GDOT rights-of-way throughout the state.

The landscape plans were prepared in-house and submitted to GDOT for approval. A Special Encroachment Permit has been issued, and the city has entered into a Mowing and Maintenance Agreement with GDOT to maintain this plant material once installed.

The overall landscape plan was put out to bid earlier this year and the total bids came in well above the funding available. Staff revised the landscape plans to limit plant material to the areas adjacent to the soundwalls and the project was rebid.

The project was bid in accordance with GDOT and city specifications. Bids were opened on February 21, 2012, at 2:00PM. A total of four bids were received:

SR 74 South soundwall landscape enhancement project (Phase 1A)

March 7, 2012

Page 2

Tri Scapes, Inc.	\$59,616.00
A Abby Group	\$73,309.80
TruGreen LandCare LLC	\$85,411.00
Riley Contracting LLC	\$148,707.51

It should be noted that \$2,500.00 of the total bid amount is associated with the required two-year maintenance agreement.

If necessary, Staff has identified plantings that could be removed from this phase of the project that would reduce the total project cost to no more than \$50,000.00. Our preference is to install the plant material as bid and allocate funding from the PIP Contingency Fund to cover the additional cost.

Should the attached bid be approved, Staff will notify the contractor and issue a Notice to Proceed which will allow this project to move forward.

Budget impact:

The total project cost "as bid" is \$59,616.00. The grant will fund up to \$50,000.00, and there is no local match required. The maintenance portion of the project is \$2,500.00, which leaves a total of \$7,116.00 to be funded through PIP Contingency.

Attachment

SR 74 SOUTH LANDSCAPE ENHANCEMENT PROJECT (PHASE 1)

			TruScapes, Inc	A Abby Group	TruGreen LandCare LLC	Riley Contracting LLC
1 CEDRUS ATLANTICA	Ea. 12	\$	245.00	\$ 2,940.00	\$ 324.00	\$ 387.50
2 CRYPTOMERIA JAPONICA	Ea. 13	\$	165.00	\$ 1,813.50	\$ 177.00	\$ 228.84
3 JUNIPERUS VIRGINIANA	Ea. 84	\$	90.00	\$ 8,983.80	\$ 172.00	\$ 116.07
4 LAGERSTROEMIA INDICA MIAMI	Ea. 29	\$	125.00	\$ 2,912.76	\$ 115.00	\$ 136.55
5 MAGNOLIA GRANDIFLORA 'LITTLE	Ea. 10	\$	125.00	\$ 1,209.00	\$ 130.00	\$ 235.00
6 PRUNUS YOSHINO	Ea. 7	\$	165.00	\$ 904.89	\$ 179.00	\$ 312.85
7 ABELIA GRANDIFLORA KALEIDOSCOPE	Ea. 61	\$	21.00	\$ 1,189.50	\$ 22.00	\$ 49.13
8 EUONYMUS ATLANTICUS	Ea. 98	\$	21.00	\$ 1,911.00	\$ 26.00	\$ 32.77
9 LOOPETALUM CHINESE	Ea. 118	\$	21.00	\$ 1,593.00	\$ 14.50	\$ 26.44
11 BIGNONIA CAPREOLATA	Ea. 1650	\$	8.00	\$ 25,080.00	\$ 14.00	\$ 7.50
12 PARTHENOCISSUS TRICUSPIDATA	Ea. 1837	\$	2.00	\$ 3,582.15	\$ 5.00	\$ 3.50
13 HARDWOOD MULCH	SY 3000	\$	5.25	\$ 17,490.00	\$ 1.80	\$ 29.00
SUBTOTAL	---	\$	\$ 57,116.00	\$ 69,124.80	\$ 69,811.00	\$ 141,007.51
14 Two year maintenance		\$	\$ 2,500.00	\$ 4,185.00	\$ 15,600.00	\$ 7,700.00
GRAND TOTAL		\$	\$ 59,616.00	\$ 73,309.80	\$ 85,411.00	\$ 148,707.51

QUICK SUMMARY:

TruScapes, Inc	\$ 59,616.00
A Abby Group	\$ 73,309.80
TruGreen LandCare LLC	\$ 85,411.00
Riley Contracting LLC	\$ 148,707.51

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

FROM: City Manager 

DATE: March 8, 2012

SUBJECT: Consider Appointment of CVB Members
Consent Agenda, March 15, 2012

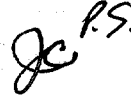
Due to scheduling issues, interviews for the vacant positions on the CVB Board will be held on March 15, 2012. Recommendations for approval by Council will be on the dais for Thursday's meeting.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: James L. Pennington, City Manager 

FROM: Paul J. Salvatore, Financial Services Director
Janet I. Camburn, Assistant Finance Director  P.S.

DATE: March 6, 2012

SUBJECT: Budget Amendments – Fiscal Year 2012
March 15, 2012 City Council Consent Agenda

Recommendation:

It is Staff's recommendation that City Council approve the attached budget amendments to amend the 2012 budget resolution.

Discussion:

Attached please find budget amendments 12-011 through 12-017 for fiscal year 2012 submitted for your approval. Budget amendment 12-011 increases both budgeted revenues and expenditures in the SPLOST Fund to account for Georgia Local Maintenance and Improvement Grants (LMIG) for 2012 street resurfacing. These grants will supplement SPLOST revenues already budgeted for these street improvements. Budget amendment 12-012 reduces both budgeted revenues and expenditures in the SPLOST by removing a developer contribution for Peachtree Parkway North improvements (turn lanes at Loring Lane and Tinsley Mill). These projects are not currently warranted and the developer contribution is no longer expected for these projects.

Budget amendment 12-013 establishes a budget for the Library roof replacement that was approved by City Council on March 1, 2012. This budget amendment increase both revenues and expenditures in the fund by \$100,000, the amount of a pending grant from the Georgia Public Library Service. The balance of the cost of this project of \$215,000 is transferred from the Facilities Authority contingency account.

Budget amendment 12-014 establishes infrastructure budgets for the Stormwater Utility Fund for several culvert projects. Funds for these projects will come from monies set aside in the Renewal and Extension Fund for these particular purposes.

Budget amendment 12-015 increases budgeted expenditures in the General Fund to cover the fiscal year 2012 costs associated with the lease of seven vehicles – one for the City Manager, three for the Buildings & Grounds Department, and three for the Public Works Department – that were approved by City Council November 3, 2011. Funding for these expenditures is budgeted from Surplus Carryover.

Budget amendment 12-016 increases budgeted expenditures in the General Fund to cover the cost of the initial VC3 assessment of the City's hardware and software systems as approved by City Council on November 17, 2011. Funding for these expenditures is budgeted from Surplus Carryover.

Finally, budget amendment 12-017 increases budgeted expenditures in the General Fund to cover the cost of consulting services for LOST negotiations. Funding for these expenditures is budgeted from Surplus Carryover that may be reduced with the expectation of reimbursements from other municipalities within the County.

Budget Impact:

The proposed budget amendments impact the General Fund, the SPLOST Fund, the Facilities Authority Fund, and the Stormwater Utility Fund. A separate reconciliation is provided for the net effect on each fund.

If you have any questions, please do not hesitate to contact either Paul Salvatore or Janet Camburn.

Thank you for your attention to this matter.

Attachments

JIC/BUDGET AMENDMENTS – FY 12 – 3/15/2012

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 12-011

DATE 3/15/2012

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
320-4110-334102	SP-005-LARP	State Operating Grant - GDOT	469,633	
320-4110-522270	SP-005-STREETS	Street Resurfacing Program	469,633	

To amend the SPLOST budget for the estimated grant funds from Georgia DOT for the following street resurfacing projects:

S012017-LAU	Dividend Drive	59,327
S012476-LAU	Dividend Drive	69,508
S013573-PRC	Various Streets	159,998
S013917-PRC	Peachtree Parkway North	180,800

Entered

Approved

CITY OF PEACHTREE CITY**BUDGET AMENDMENT****NUMBER** 12-012**DATE** 3/15/2012

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
320-4110-372000	SP-013-DES-ENG	Contributions - Developers		397,170
320-4110-541418	SP-013-DEVCONT	P'Tree Pkwy Intersection Impr.		397,170

To amend the SPLOST budget by reducing the budgeted developer contributions for the Peachtree Parkway North intersection improvements (turn lanes at Loring Lane and Tinsley Mill). These improvements are not currently warranted and developer contributions are no longer expected for these projects.

Entered**Approved**

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 12-013

DATE 3/15/2012

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
380-6510-541336	CIP-051-DES-ENG	Library Roof Replacement	31,500	
380-6510-541336	CIP-051-CONSTR	Library Roof Replacement	283,500	
380-1511-540049	CIP-380-CONTINGEN	Facilities Auth. Contingency		215,000
380-6510-336006	CIP-051-GPL	GA Public Library Grant	100,000	

To establish a budget for Library Roof Replacement in order to reserve Facilities Authority Contingency for the City's match on a pending grant of \$100,000 from the Georgia Public Library Service.

Entered

Approved

CITY OF PEACHTREE CITY**BUDGET AMENDMENT****NUMBER** 12-014**DATE** 3/15/2012

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
521-4250-541934	SW-034-DES-ENG	Harbor Loop Culvert	1,955	
521-4250-541934	SW-034-CONSTR	Harbor Loop Culvert	17,600	
521-4250-541935	SW-035-CONSTR	Dividend Drive/Paschall Culvert	6,680	
521-4250-541936	SW-036-CONSTR	Dividend Drive/TDK Culvert	5,900	
521-4250-541937	SW-037-CONSTR	Willowbend Park Culvert	5,795	
521-4250-541938	SW-038-CONSTR	South PT Parkway Culvert	12,436	
521-0000-389025	xxx	Surplus Carryover	50,366	

To amend the Stormwater Utility Fund budget for stormwater projects to be fund through
Renewal & Extension funds.

Entered**Approved**

CITY OF PEACHTREE CITY**BUDGET AMENDMENT****NUMBER** 12-015**DATE** 3/15/2012

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
100-1320-522301	xxx	Leased Vehicles - City Mgr.	2,344	
100-1320-522201	xxx	Leased Vehicles R&M - CM	262	
100-1566-522301	xxx	Leased Vehicles - Bldgs.Grds	6,773	
100-1566-522201	xxx	Leased Vehicles R&M - B&G	777	
100-4100-522301	xxx	Leased Vehicles - Pub. Wks.	6,319	
100-4100-522201	xxx	Leased Vehicles R&M - PW	729	
100-0000-389025	xxx	Surplus Carryover	17,204	

To establish budget in the General Fund for seven leased vehicles approved by City Council on November 3, 2011.

Entered**Approved**

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 12-016

DATE 3/15/2012

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
100-1535-521300	xxx	Technical Services	32,142	
100-0000-389025	xxx	Surplus Carryover	32,142	

To amended Information Technology budget to cover the cost of the VC3 initial assessment of the City's hardware and software systems November 17, 2011.

Entered

Approved

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 12-017

DATE 3/15/2012

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
100-1310-521200	xxx	Professional Services	20,000	
100-0000-389025	xxx	Surplus Carryover	20,000	

To amend budget to cover the cost of consulting services for the LOST negotiations with Fayette County. The use of surplus carryover may be reduced with the expectation of reimbursements from other municipalities within the County.

Entered

Approved

CITY OF PEACHTREE CITY

BUDGET AMENDMENTS - FISCAL YEAR 2012

March 15, 2012

General Fund

SPLOST Fund 320

Facilities Authority Fund 380

Stormwater Utility Fund 521

Increase both revenues and expenditures by \$69,346

Increase both revenues and expenditures by \$72,463

Increase both revenues and expenditures by \$100,000

Increase both revenues and expenditures by \$50,366

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: City Manager
Financial Services Director *P.S.*
Assistant Financial Services Director
Purchasing Agent *we*
Public Services Director
City Engineer *David A. Borkowski*

FROM: Civil Engineer *Kacali*

DATE: March 8, 2012

SUBJECT: Intersection Improvement at Redwine Road & Robinson Road –
Concept Design
March 15, 2012, City Council Meeting

Recommendation:

Staff recommends canceling this transportation project and allocating the \$110,000 remaining to paving projects on the Special Purpose Local Option Sales Tax (SPLOST) list.

Discussion:

The subject intersection is listed on the 2005 SPLOST as a potential project. In 2009, the City asked Kimley-Horn and Associates, Inc to perform a traffic engineering study for this intersection. The study was to document the existing and projected conditions, perform analyses, report conclusions and recommend intersection improvements. Specifically, the traffic study investigated the possible installation of a traffic signal, multi-way stop control or a modern roundabout.

Under Existing conditions, Redwine Road (posted speed limit 45 MPH) and Robinson Road (posted speed limit 40 MPH) are both two-lane roadway and are located approximately 0.7 miles north of three (3) schools that are located near the intersection of SR 74/Redwine. At the study intersection, the northbound and southbound approaches along Redwine Road operate under free-flow conditions while the eastbound approach along Robinson Road operates under STOP control. The existing Level of Service (LOS) is an F in the eastbound direction on Robinson Road in the AM peak.

The consultant analyzed several scenarios and based on the existing year 2009 and horizon year 2029 traffic conditions the following recommendations were rendered:

- Install a traffic signal for the intersection of Redwine at Robinson Road. It is approximated that a traffic signal will be warranted by year 2020 (assuming a 2% annual background growth in traffic volumes).
- Construct a northbound left-turn lane along Redwine Road with minimum storage length of 300'.
- Construct a southbound right-turn lane along Redwine Road with a minimum storage length of 100'.
- Construct an eastbound right-turn lane along Robinson Road with a minimum storage length of 100' (creating a separate left-turn lane and a separate right-turn lane).
- Consider the realignment of the Robinson Road eastbound approach to intersect Redwine Road at a 90-degree angle. NOTE: The improvement may require additional right-of-way to north of the study intersection.

The report also stated that if no improvements were made to this intersection and Robinson Road remains under a stop control with existing roadway geometry, the Robinson Road approach was projected to operate at Level of Service (LOS) F conditions by the year 2029 during both the AM and PM peak hours.

If 100 foot long, left and right turn lanes were constructed on Robinson Road, the cost of construction would be approximately \$40,000 (construction only).

Staff has had conversations with County Staff and they have stated there are no funds available to assist the City in the design or construction of this project. The County Staff feels that this is a worthwhile project and could be eligible for future funds from the Atlanta Regional Commission (ARC) for construction funds and from the discretionary funds from the Regional SPLOST, should it pass this summer.

Based on the traffic engineering study prepared by Kimley-Horn and Associates, Inc, Pond & Company (Pond) submitted a proposal in March 2011 which was to include survey and concept design for the intersection improvements to Redwine Road and Robinson Road. The proposed improvements were to focus on issues as presented in the previously submitted Traffic Engineering study. In addition to the concept drawings, Pond was to develop and prepare construction cost estimates as well as a summary of the proposed intersection improvement alternatives for a total fee of \$29, 975.

Since the intersection only currently has a failing LOS on Robinson in the morning for a few hours, the sight distance is adequate, the accident history is not excessive, and there is no funding for construction, City Staff feels that this project can be postponed and the \$110,000 budgeted in the SPLOST funds for the design could be re-allocated to another SPLOST project. Staff feels that the funds could be spent on higher accident locations such as Tinsley Mill Road and Loring Lane.

Budget Impact:

If Council decides to postpone this project, \$110,000 could be allocated to other SPLOST Projects.

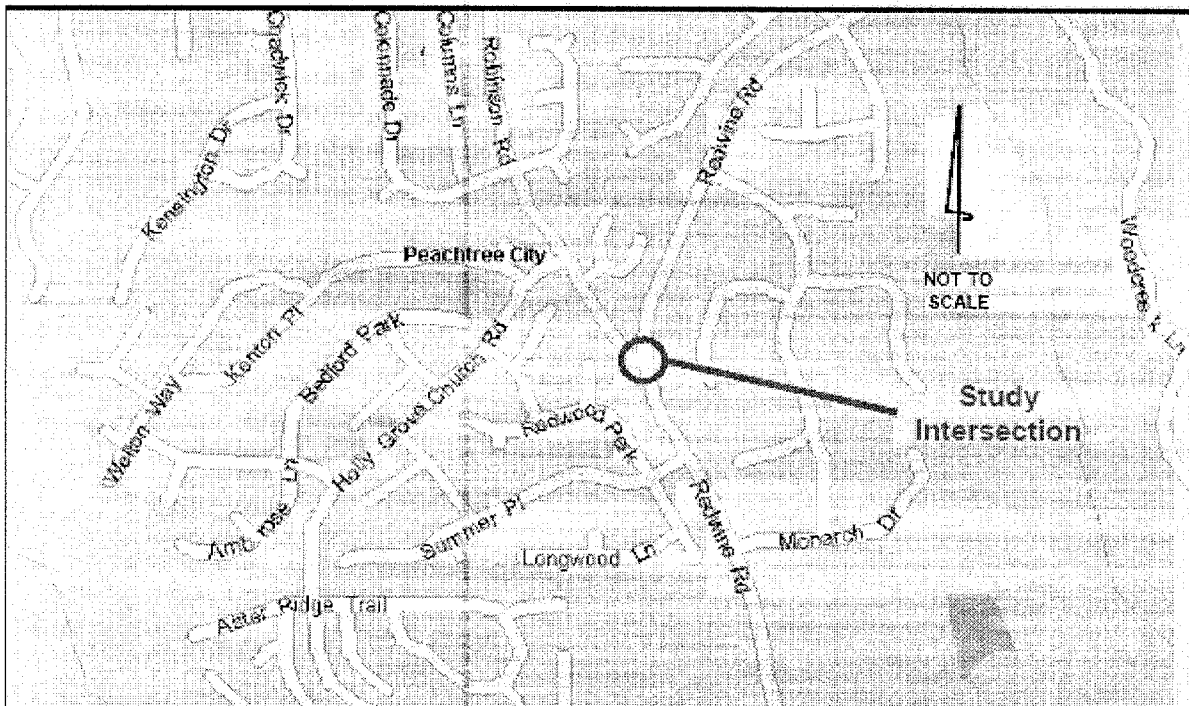


Figure 1. Intersection Location - Redwine Road at Robinson Road



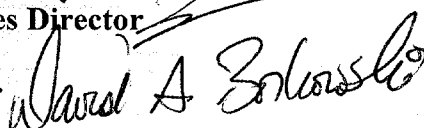
Figure 2. Aerial view – Redwine Road at Robinson Road

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager 
Financial Services Director *P.S.*
Assistant Financial Services Director
Purchasing Agent 
Public Services Director 

FROM: City Engineer 

DATE: March 8, 2012

SUBJECT: Intersection Improvements at Tinsley Mill and Loring Lane
March 15, 2012, City Council Meeting

During the Council Workshop on August 2, 2011, staff presented various options to City Council on making improvements to the aforementioned intersections. These options included traffic calming devices, mini-roundabouts, left-turn lanes, and paved shoulders. Staff was instructed to return at later time with additional information on speed studies, and crash reduction factors on the various traffic calming devices. Staff is currently collecting this data.

Since we are preparing to pave Peachtree Parkway this summer, staff would like to incorporate any intersection improvements with the paving in order to eliminate tearing up the road after the paving project. Therefore Staff will present the additional requested information, along with necessary costs (design and construction) for the various options. Staff will request a decision from Council if the City should pursue any of the options with the current paving project.

PEACHTREE CITY FIRE/RESCUE

MONTHLY REPORT

February 2012

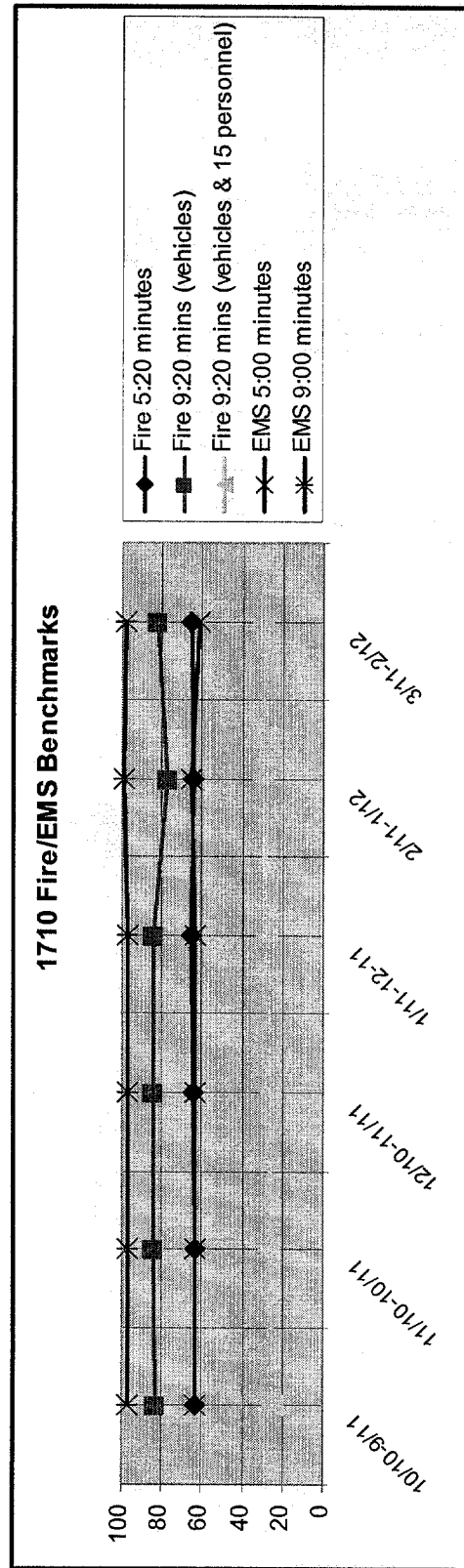
RESPONSE BENCHMARKS (February 11 – February 12)

A) 65.4% B) 81.6% C) 30% D) 61.5% E) 98.3%

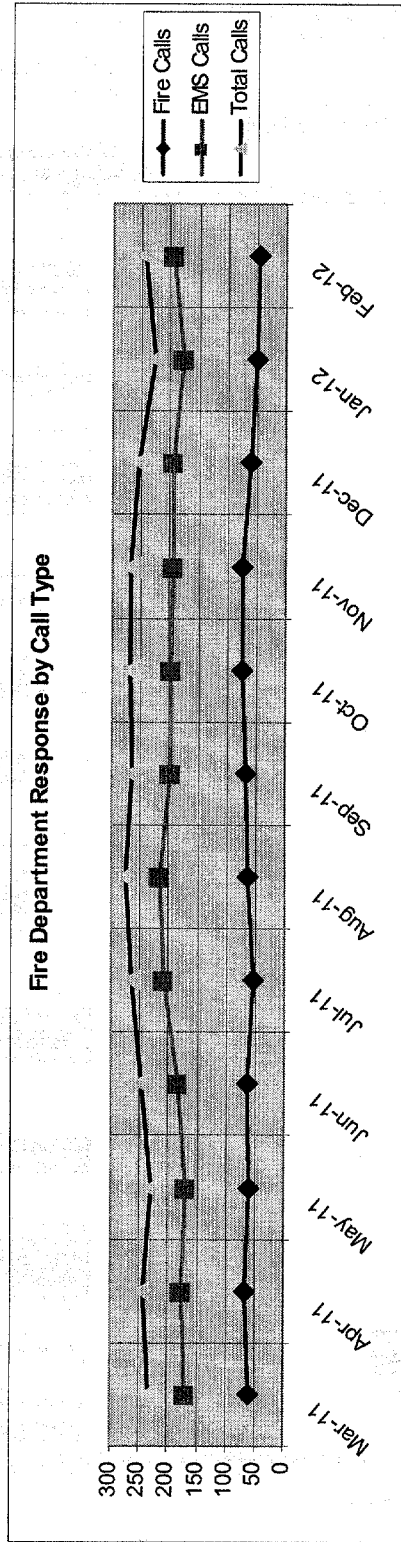
Benchmarks are based on NFPA 1710 Standards as follows:

- A) Fire Call: First arriving Engine Company arrives in 5 minutes 20 seconds from notification 90% of time. (Engine & 4 Firefighters)
- B) Fire Call: Initial full alarm assignment arrives in 9 minutes 20 seconds from notification 90% of time. (2 Engines, Aerial, Squad, Ambulance)
- C) Fire Call: Initial full alarm assignment arrives in 9 minutes 20 seconds from notification 90% of time. (15 Firefighters)
- D) EMS Call: First arriving EMS Unit arrives in 5 minutes from notification 90% of time. (EMS Unit & 2 EMTs/Paramedics)
- E) EMS Call: Second arriving EMS Unit arrives in 9 minutes from notification 90% of time. (EMS Units & 4 EMTs/Paramedics)

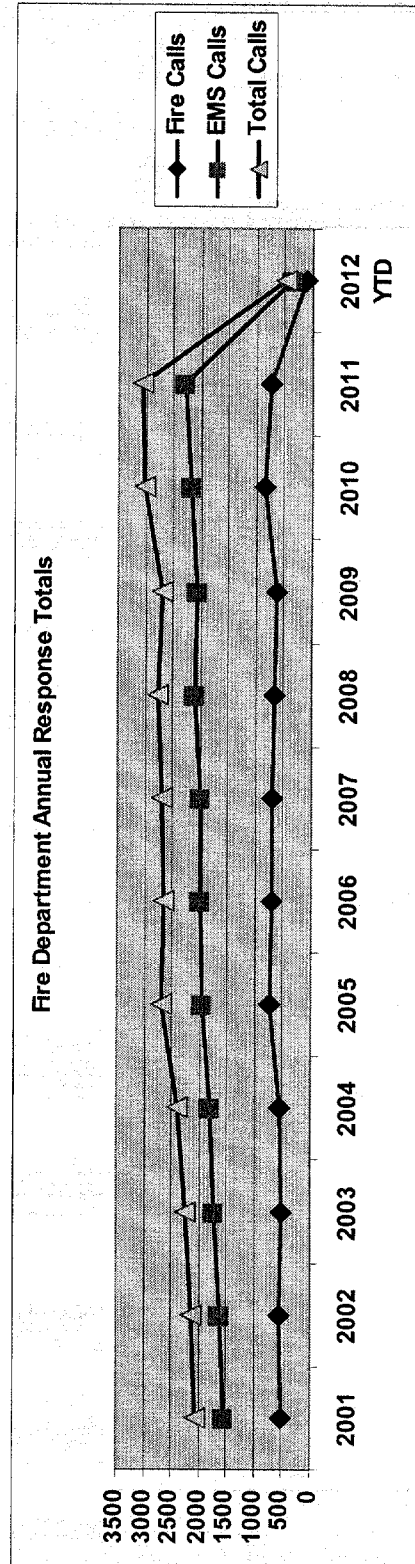
RESPONSE BENCHMARKS (6 MONTH LOOK-BACK)



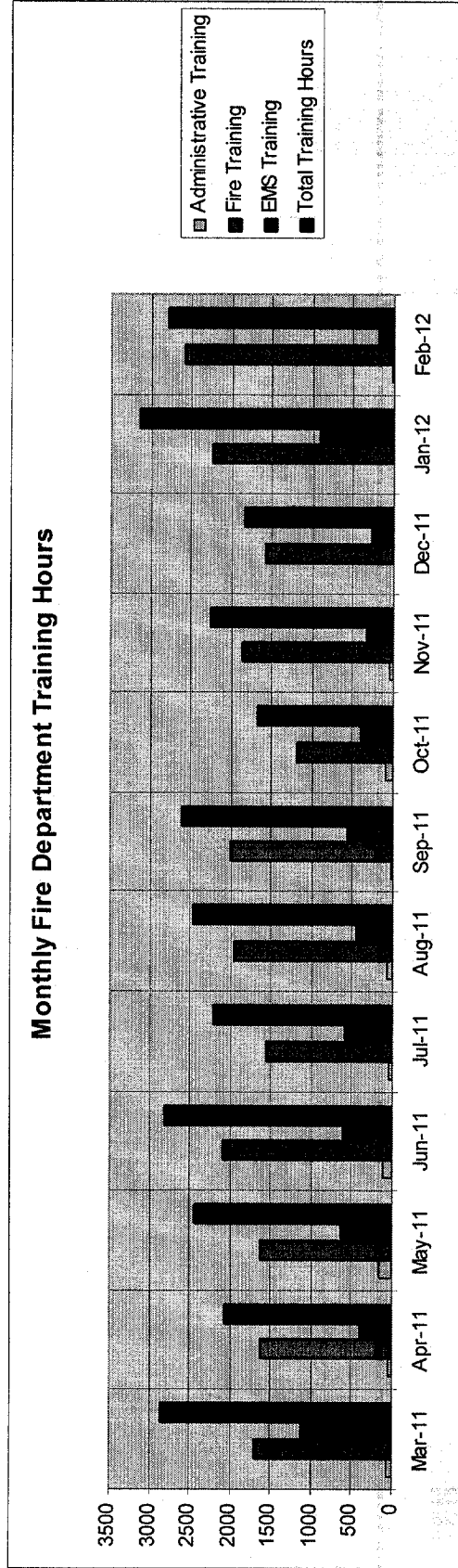
MONTHLY RESPONSES (Last 12 Months)



TOTAL ANNUAL RESPONSES (PAST 12 YEARS)

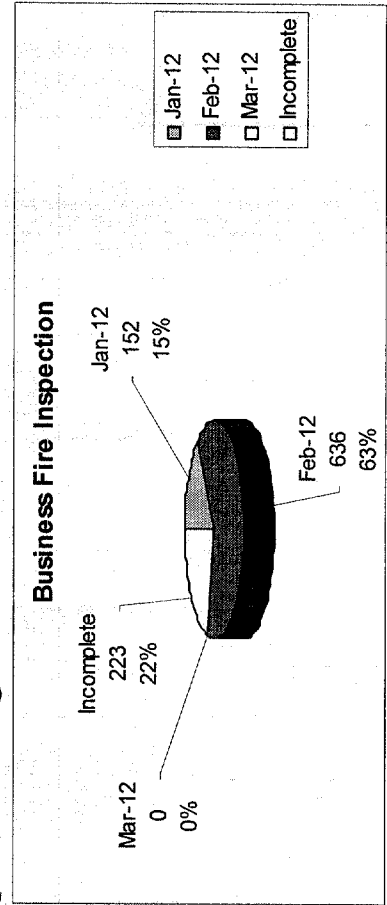


TRAINING HOURS (Last 12 Months)



QUARTERLY FOCUS AREA

Every Quarter the Fire Department has a different focus. This area of the monthly report will show where the department is in accomplishing its goal or requirement. The following are the focus areas and how many items must be completed or done per quarter. The charts will change with the quarter changes.



GOALS

Jan-Mar (Inspections-1011)
 Apr-Jun (Hydrants-1704)
 Jul-Sep (Pre-Plans- 1006)
 Oct-Dec (Public Education-3500)

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: James L. Pennington, City Manager 

FROM: Paul J. Salvatore, Financial Services Director 
Janet I. Camburn, Assistant Finance Director 

DATE: March 12, 2012

SUBJECT: Correction - Budget Amendments – Fiscal Year 2012
March 15, 2012 City Council Consent Agenda

Recommendation:

It is Staff's recommendation that City Council remove budget amendment 12-012 from the list of budget amendments on the March 15, 2012 City Council Consent Agenda.

Discussion:

Budget amendment 12-012 recommended reduction in both budgeted revenues and expenditures in the SPLOST by removing a developer contribution for Peachtree Parkway North improvements (turn lanes at Loring Lane and Tinsley Mill). After submitting this budget amendment to Council for approval, it was brought to the attention of Staff that the developer contribution agreement is still in place for these potential improvements. Also, please refer to New Agenda Item 03-12-07 that further discusses intersection improvements at Tinsley Mill and Loring Lane.

Budget Impact:

The proposed change in the budget amendments already submitted will impact the SPLOST Fund only resulting in an increase in budgeted revenues and expenditures in that fund to \$469,633 (the amount of the Georgia DOT grant funding for street resurfacing).

If you have any questions, please do not hesitate to contact either Paul Salvatore or Janet Camburn.

Thank you for your attention to this matter.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council Members

VIA: City Manager *[Signature]*
Financial Services Director *P.S.*
Community Services Director *[Signature]*
Purchasing Agent *[Signature]*

FROM: Planning and Zoning Administrator *David*

DATE: March 7, 2012

SUBJECT: Approval of contract with Tri Scapes, Inc. for the installation of plant material for the SR 74 South soundwall landscape enhancement project (Phase 1A)
March 15, 2012 City Council agenda

Recommendation:

That Council award the bid for landscaping associated with Phase 1A of the SR 74 South soundwall enhancement project to Tri Scapes, Inc. (Contractor) in the amount not to exceed \$50,000.00.

Discussion:

The city applied for and was awarded funding in the amount of \$50,000.00 through the Georgia Department of Transportation (GDOT) GATEway grant program. Funding for this program is generated through clearing permits issued to billboard companies and is intended to revegetate GDOT rights-of-way throughout the state.

The landscape plans were prepared in-house and submitted to GDOT for approval. A Special Encroachment Permit has been issued, and the city has entered into a Mowing and Maintenance Agreement with GDOT to maintain this plant material once installed.

The overall landscape plan was put out to bid earlier this year and the total bids came in well above the funding available. Staff revised the landscape plans to limit plant material to the areas adjacent to the soundwalls and the project was rebid.

The project was bid in accordance with GDOT and city specifications. Bids were opened on February 21, 2012, at 2:00PM. A total of four bids were received:

SR 74 South soundwall landscape enhancement project (Phase 1A)

March 7, 2012

Page 2

Tri Scapes, Inc.	\$59,616.00
A Abby Group	\$73,309.80
TruGreen LandCare LLC	\$85,411.00
Riley Contracting LLC	\$148,707.51

It should be noted that \$2,500.00 of the total bid amount is associated with the required two-year maintenance agreement.

Staff has identified additional plant material to remove from this phase of the project that would reduce the overall total project cost to no more than \$50,000.00, and will present this information to council at next week's meeting. It should be noted that removing this plant material will reduce the scope and effect of the project as originally envisioned.

Should the attached bid be approved, Staff will notify the contractor and issue a Notice to Proceed which will allow this project to move forward.

Budget impact:

Funding for this project in the amount of \$50,000 is available through the GATEway grant award. There is no local match required as a part of this grant program. The \$2,500 maintenance costs will be charged to operational expenses.

To fund the project "as bid", Council would need to reallocate \$7,116.00 from the PIP Contingency Fund.

Attachment