City Council of Peachtree City

WORKSHOP

February 4, 2009

6:30 p.m.

The Mayor and City Council of Peachtree City will hold a workshop on Wednesday, February 4, 2009, 6:30 p.m., in Council Chambers. The purpose of the workshop is to discuss the Tinsley Mill and Flat Creek Villas flood mitigation projects.

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting

City Council of Peachtree City
Agenda
February 5, 2009
7:00 p.m.

I. Call to Order

II. Pledge of Allegiance

III. Announcements, Awards, Special Recognition
Recognize Employee of the Year – Nikki Vrana
Recognize Supervisor of the Quarter/Supervisor of the Year – David Rast

IV. Public Comment

V. Agenda Changes

VI. Minutes
January 15, 2009, Regular Meeting
January 20, 2009, Special Called Meeting

VII. Monthly Reports

VIII. Consent Agenda
1. Consider Grant for CERT
2. Consider Request to Surplus Goods

IX. Old Agenda Items

12-08-12	Consider Signing DOT Signal Application for Line Creek Signal

X. New Agenda Items

02-09-01	Presentation by Peachtree City Tourism Association
02-09-02	Discuss FY 2009/2010 Budget Adjustments
02-09-03	Request from Jeanie Etheridge to Address Council Concerning Budget
02-09-04	Consider Ordinance Amendment – Commission/Authority/Association Attendance & Alternate Appointments
02-09-05	Consider Ordinance Amendment – Alcohol Licenses
02-09-06	Consider GDOT MOU for SR 74 South Landscape Enhancements (Phase I)
02-09-07	Consider Modifications to Non-Profit Funding Policy
02-09-08	Consider Funding and Design of Cart Path, MacDuff Cart Path Tunnel to Highway 54 West Commercial Area

XI. Council/Staff Topics
Overview of City's Wellness Program

XII. Executive Session

This agenda is subject to change at any time up to 24 hours prior to the scheduled meeting.

City Council of Peachtree City
Minutes of Special Called Meeting
January 20, 2009
7:30 a.m.

The City Council of Peachtree City met Tuesday, January 20, 2009, in the City Hall Council Chambers. Mayor Logsdon called the meeting to order at 7:40 a.m. Other Council Members present: Don Haddix, Cyndi Plunkett, and Doug Sturbaum. Steve Boone was out of town.

The purpose of the special called meeting was to consider the replacement of two thermal imagers for the Fire Department.

Captain Ron Mundy addressed Council, asking them to approve the bid for two thermal imaging cameras from FirstLine, Inc., for $16,600 to replace two of the Department's cameras. The estimate to repair the cameras was approximately the same as the replacement cost. Only two vendors were able to provide the equipment. The bid from Fisher Scientific was $30,734. The reason for expediting the request was due to a price increase of $1,500 each that was expected on January 23.

Logsdon asked why there was such a difference between the bids. Mundy said the City had always had a good rapport with FireLine, who provided the Department's other thermal imaging cameras. They just provided a better price on the product.

Sturbaum moved to approve the thermal imager replacement. Haddix seconded. The motion carried unanimously.

There being no further business to discuss, Sturbaum moved to adjourn the meeting. Logsdon seconded. The motion carried unanimously. The meeting adjourned at 7:47 a.m.

Pamela Dufresne, Deputy City Clerk

Harold K. Logsdon, Mayor

City Council of Peachtree City
Minutes of Meeting
January 15, 2009
7:00 p.m.

The City Council of Peachtree City met Thursday, January 15, 2009, in the City Hall Council Chambers. Mayor Logsdon called the meeting to order at 7:00 p.m. Council Members present: Steve Boone, Don Haddix, Cyndi Plunkett, and Doug Sturbaum.

Announcements, Awards, Special Recognitions

Mayor Logsdon read a proclamation for Kiwanis Week, January 19-25. Keep Peachtree City Beautiful Director Al Yougel and Connie Biemiller of Fayette County Earth Day accepted a proclamation for Earth Day on April 25. Building Official Tom Carty presented the Builders Awards for 2008 – Job Site Safety Award, The Bridge at Peachtree City First Baptist Church, Batson-Cook, Construction; Superintendent of the Year, Mike Kellicutt, Chadwick Homes; Best Commercial Site, The Bridge at Peachtree City First Baptist Church, Batson-Cook Construction; Builder of the Year, Chad Floyd, Chadwick Homes.

Public Comment

Keep Peachtree City Beautiful Director Al Yougel reported that almost 900 Christmas trees were collected during "Bring One for the Chipper Day" on January 3. He continued that the date was too close to New Year's Day, and he had hurriedly gotten the word out about the event. He said the communication would be better next year.

Agenda Changes

Plunkett moved to move New Agenda Item 01-09-02 to follow the Consent Agenda. Sturbaum seconded. The motion carried unanimously.

Minutes

Boone moved to approve the January 3, 2008, executive session minutes and the December 18, 2008, regular meeting minutes as written. Sturbaum seconded. The motion carried unanimously.

Monthly Reports

Plunkett noted there were people on commissions and authorities that were not meeting the attendance requirement and asked what was happening. City Manager Bernard McMullen said that staff was working on procedures to address the issue.

Consent Agenda

1. **Consider Resolution Calling for Municipal Election**
2. **Consider Turf Management RFP – TruGreen Ltd. Partnership**
3. **Consider Stormwater Maintenance Agreements**
4. **Consider Approval of Revision to PCTA Bylaws and Articles of Incorporation**
5. **Consider Budget Amendments – FY 2009**
6. **Consider Amphitheater Rental Fee & Agreement**

Logsdon noted there were additional documents on the dais for Consent Agenda items #4 and #6 – additional changes to the PCTA bylaws and Articles of Incorporation and a memo to City Council dated January 8, 2009, with the subject, "Consider Amphitheater Rental Fees & Agreement."

Plunkett pulled #4 and #6 off the Consent Agenda due to the new information. Plunkett moved to approve Consent Agenda items #1, #2, #3, and #5. Boone seconded. The motion carried unanimously.

4. Consider Approval of Revision to PCTA Bylaws and Articles of Incorporation

Plunkett said that Haddix had concerns about the changes, which she felt were addressed in the additional document on the dais, and asked Haddix if he had looked at those changes. Haddix said he had.

Plunkett moved to approve the revisions to the PCTA bylaws and Articles of Incorporation. Boone seconded. The motion carried unanimously.

6. Consider Amphitheater Rental Fee & Agreement

Logsdon asked if there had been a rental agreement in place before. McMullen said the Tourism Association (PCTA) had one, but the City had not. The City had modified the PCTA agreement.

Plunkett asked how the rental agreement would work with non-profit organizations. Amphitheater Director Nancy Price said those requests would be addressed individually. The fees could be waived. The request would go through Leisure Services Director Randy Gaddo and the City Manager. Gaddo clarified that the recommendation would come to him from Price, then it would go to the City Manager.

Sturbaum asked if there was a fee waiver for for-profit entities. Price said it was only for non-profit groups. Plunkett added that, when the PCTA ran the Amphitheater, requests to rent the facility had gone to the PCTA. She questioned whether the Recreation Commission should consider the requests. Logsdon said he did not have a strong preference, but he preferred the City Manager make the determination. Plunkett said that having the approval go through the PCTA had given non-profit organizations the opportunity to pitch their program to the board, and the voting members decided whether the program was in the best interests of the community. The PCTA had discussed the procedure and had been working on a policy since non-profits could make a profit on an event. Haddix said he was not opposed to what was being asked, but the City should be consistent in how requests were handled. Plunkett agreed, adding that there were costs to use the facility even though rental fees were waived.

Boone asked how many requests for fee waivers were expected. Price said there could be many requests to use the facility, especially if the rental fee could be waived. In Fayetteville, if the city wanted to partner with a non-profit group for an event, then the fee was waived and the city received a percentage of the gate.

Logsdon reiterated that the decision should remain with the City Manager. The Council would have better control. He did not want to give the facility away all the time. Boone said the recommendation would come from staff to the City Manager, who could always discuss the request with Council. Haddix agreed, adding that a policy needed to be in place. Plunkett said there was no reason for Council to know if the fees were waived or not. Logsdon said the rentals could be part of the Monthly Reports. McMullen said the information could be included in the Leisure Services report.

Sturbaum moved to approve the Amphitheater rental fee and agreement. Haddix seconded. The motion carried unanimously.

__New Agenda Item__

01-09-02 Consider Reduction in Workforce, Public Works and Leisure Services

McMullen addressed Council, presenting an update to the Five-year Plan with revised numbers for 2010. According to the Five-year Plan presented earlier to Council, there would have been an approximate $3.3 million deficit. The estimate had been adjusted to $3.5 million. The reason for the change was that the projections had always included a slight increase in the tax digest, but based on discussion with the County, the projection had been zeroed out in 2010 and 2011. The numbers staff had used were optimistic. The revenue the City projected for 2009 ($25.9 million) was based on the adjusted Local Option Sales Tax (LOST) revenue. An adjustment of $700,000 had been made to the LOST projections in December. The first month of LOST received was 8.5 % below projections. If that continued, there would be an additional shortfall in the neighborhood of $500,000. On the expense side, there was no increase reflected in contributions to the pension fund, which was down $3 million since May 2008. McMullen expected the City would have to contribute a higher amount to the pension fund than was budgeted. Logsdon asked if the City was trying to keep the pension fund fully funded. McMullen said no, it was at about 70%.

McMullen continued that it would be a challenge balancing the budget in FY 2010. Staff recommended outsourcing landscaping for Public Works and Leisure Services and the right-of-way mowing for Public Works effective January 31. The right-of-way mowing had already been outsourced on SR 74 and SR 54, and the City had seen a significant savings and there had not been a significant change in service. The services had just been re-bid, but there had not been a recommendation yet if there would be one contract or multiple contracts. The cost of outsourcing would be 38% to 43% of the in-house costs. They had hope to outsource the services by attrition, but there had not been much attrition in those areas. With the current budget issues, the City needed to move forward. The estimated savings would be $840,000 annually.

McMullen continued that the employees did have other duties aside from landscaping and grass cutting. Those expenses were included in the savings estimate. There would be a change in the level of service, but those savings had not been included in the estimate. For example, the frequency of mowing would be reduced in some areas. The $840,000 estimate was based on what was done currently, so that number would increase. Staff was also looking at simplifying the landscaping at subdivision entrances, since a great deal of time was spent on tht. Homeowners associations would have the option to maintain their own entrances.

Logsdon said this was a tough decision. All in the private sector had gone through this at one time in their lives. He opened the floor for comments.

Employees who spoke included Ken Williams, James Kuhn, Harold Layton, Donald Jordan, Keith Crowley, Art Swahlen, and Randy Gaddo. Their comments included the following:

- There were concerns that the cost savings could not be estimated since they did not know what the outsourcing cost would be.

- There were comments concerning whether a contractor would provide the same services and would be responsive to emergency situations.
- There were questions regarding whether the City payroll was large enough to pay for all the subcontract work, such as emergency tree-cutting.
- A contractor or subcontractor would not care about the City like the current employees did.
- There were questions as to how residents would feel about the reduction in service due to the employee cuts.
- The City needed to keep its efficient and productive workforce and not dismantle their productivity since their professional services helped bring people to the City.
- There were concerns on how the reduction in force would affect the City's emergency operations plan, specifically concerning emergency shelter.
- Seniority and quality of work should be taken into account during a lay-off.
- Other City employees had not been asked if they were willing to take a pay cut.
- If jobs were on the line, employees were willing to take a pay cut.
- In Leisure Services, the crew that would be cut supported the 45 special events held each year.
- There were concerns that other options had not been looked at.

Others who spoke included Shayne Robinson, Recreation Commissioner; Juan Matute; Joe Kuebler, Peachtree City Little League (PTCLL) fields & facilities coordinator; Phil Consolino, PTCLL president; Marino Fuentes, Peachtree City Running Club (PTCRC) race director; Kim Bramblett, TriPTC race director; Jeanie Etheridge; Chuck Micallef; Christy White; Frances Meaders; George Martin, PTCRC; and Judy White.

- The residents had hoped for more open discussion regarding budget cuts.
- There were no other options on the table, and everyone had been blindsided.
- The citizens needed to know exactly what services would be affected.
- There were concerns as to how future budget cuts would be handled.
- The Little League called the contracted mowing on the sports fields a fiasco. Improper maintenance of the sports fields was a safety concern, not just aesthetics.
- The sports associations had been talking to Recreation about getting more involved in taking care of the fields and had not gotten past first base.
- All the sports leagues should be involved in the discussion.
- There was concern about working with the Recreation Department on special events and how the loss of employees would affect that.
- People wanted to move here after attending special events.
- A cut in the quality of services would affect home sales.
- The City should cut back, not eliminate positions.
- If positions were eliminated, they should be done by seniority.
- There was concern about how public safety employees could be affected.
- There were questions as to whether early retirement had been considered.
- The community was challenged to come together and solve the problem.
- The human asset was valuable; the City needed to go back to the drawing board.
- Contracting out could bring in undesirable people to the City and could affect safety and crime.

- Residents got a lot for what they paid in City taxes.
- Every department's budget should be looked at again.

Logsdon said there had been much discussion on the budget. He trusted that staff had done the due diligence necessary for the decision. He was not sure having more public hearings would serve anyone well, other than to increase everyone's anxiety.

Plunkett pointed out that more cuts in the budget needed to be made. It was a long way from $840,000 to $3.5 million. Sturbaum referred to the Five-year Plan, noting that the City also needed to take action now to solve problems down the road. Council might need to raise taxes and look at private-public partnerships. The City did not want to end up with substantially reduced services.

McMullen said he had spoken with the directors about the additional duties the employees had. Some of those duties could be taken care of with other contracts. Other arrangements would be needed for some things. It would not be right the first time. He had asked the directors to do the best they could to ensure everything was covered. A new position would be created with the responsibility to work with contractors. The additional duties included tree inspection and removal, landscaping design and planting, pest control, and special projects such as painting. The exteriors of buildings were already contracted out. Currently, 65% of the costs of the crews were fixed, including salary and benefits. If the City did not have the money to do things in the future, then they would not be done.

Plunkett asked how much the millage rate had to increase to make up a $2 million deficit. Financial Services Director Paul Salvatore said it had to increase a little over one mill. Plunkett verified that the millage rate would increase from 5.53 to 6.53. Salvatore said yes. McMullen added that one mill was $1.8 million, a 20% tax increase. Plunkett said that it would not solve the problem. McMullen said that was correct; a 40% increase in the millage rate was needed. Boone said that would be real a burden on the taxpayers in this economy. Haddix added the state was also pulling exemptions. Sturbaum said Council had the infinite dilemma – reduce costs or raise revenue.

McMullen addressed a comment regarding early retirement for eligible employees. He noted that early retirement had been considered; however, those retirements would affect the public safety. Staff was trying to maintain the staffing in those departments. The City would have to backfill 50% of the positions that were vacated by employee retirements.

McMullen was asked how much of a pay cut employees would have to take. He said a furlough one day a week was a 20% pay cut. Plunkett said that could not be done with Public Safety employees, which left approximately one-third of the workforce. McMullen said that furloughing every employee except Public Safety would save approximately $1.2 million. In addition, if people were working 20% less there would be a 20% decrease in the services being done. Logsdon said that would only be $1.2 million of the $3 million needed. Sturbaum said services would have to be cut in order to balance the budget. Logsdon said there was no easy answer. All the options had been explored. No one had said to raise taxes 40% or lower pay 40%, which would be a one-time fix. They had to work on managing it a little bit at a time. Sturbaum said budget adjustments and cuts had also been made after reviewing the minutes closely. Haddix said it had not gotten better, and there were people concerned that an increase in taxes would cause them to lose their homes.

McMullen went over the recommended severance package, which included six weeks of pay at the current pay rate, medical insurance for the employees for an additional six weeks, and access to the Employee Assistance Program for three months after the effective date. He continued that the state's Department of Labor (DOL) had agreed to come to the City and provide unemployment information, and a group meeting was planned with one of the temporary agencies. Human Resources would meet individually with each employee to make sure they understood their benefits. After the six weeks of medical insurance ran out for the employee, they would be eligible for the Consolidated Omnibus Budget Reconciliation Act (COBRA) for continuation of health insurance. Families would immediately be covered by COBRA. The language for any contracts that would go out would include language that the City employees be considered for positions.

Sturbaum said this was probably the hardest decision the Council would have to make. Haddix said it was not a question of if someone would get hurt, but who was going to get hurt. There was no winning position, but something had to be done.

At 8:43 p.m., Sturbaum moved to convene in executive session for personnel matters. Haddix seconded. The motion carried.

The meeting reconvened in regular session at 8:51 p.m.

Logsdon said that McMullen would provide some additional information to the public. (Copies of the documents are included in the official meeting file.) McMullen showed the estimated savings through pay cuts and furloughs. The projected budget deficit was $3,540,557. The projected savings through outsourcing was $840,000, leaving a projected deficit of $2,700,557. If no Cost of Living Allowance (COLA) or raises were given in 2010, the City would save $700,000. The total for salaries was $12,397,881. The total for salaries with Social Security/Medicare was $13,346,319. In order to take care of the additional deficit, the City would still need to cut everyone's pay 15% with the outsourcing. If the services were not outsourced, then everyone's pay would have to be cut 20-21%, in addition to no raises. The Fire and Police Departments would not be included in a furlough plan. A furlough one day a week in all the other departments would save $1,215,963. Everyone would have one day off, which meant a 20% pay cut. The savings from a combination 12.5% pay cut and a one-day per month furlough would be $1,984,896.51. Public Safety pay would also be cut 12.5%, and everyone else would receive a 17% pay cut when the furlough was included. If there were no savings from outsourcing, those numbers would increase another 10%, close to a 30% pay cut.

Logsdon said there were no easy answers. Etheridge asked if attrition had been counted at all. McMullen said that the budget assumed there would be vacancies. This year's budget had earmarked $614,000 in savings, the majority due to attrition, which would be difficult to make because no one was leaving.

Meaders said people did not realize the property tax bill included County and Board of Education taxes. McMullen explained that a one mill increase on a $250,000 home would cost the homeowner another $100, and a two mill property tax increase would raise the taxes approximately $200 per year. Logsdon said there had been a 0.25 mill increase two years ago, and people would still not talk to him. Etheridge asked if a survey had been sent to the residents. Logsdon said yes. She suggested waiting for the surveys to come back before any decision was made. Logsdon said the earliest the millage rate could be increased was July/August for 2010. McMullen said the property tax bills would go out in October/November and would be due in December. Logsdon said a two mill increase in City taxes would solve the problem. McMullen said it would be a 40% increase in City property taxes. Logsdon pointed out that 65% of a resident's tax bill went to the Board of Education; the remainder was split between the City and the County. All entities would probably increase their taxes. Boone said the only offset to property tax was the Local Option Sales Tax (LOST). It was important to shop here rather than spending money in other counties.

Boone moved to table New Agenda Item 01-09-02 Consider Reduction in Workforce, Public Works and Leisure Services until Council had enough information and got the citizen surveys back to know whether or not to consider a millage increase. Plunkett asked if there was a suspense date for the surveys. McMullen said he had planned to have the results for Council Retreat on March 6-7. Plunkett asked if there was a way to verify the surveys were from residents. McMullen said the surveys asked for an address to clarify what area was represented and to ensure there were no duplicates. Plunkett asked if the survey had anything on it about how much money the City needed to provide certain services. McMullen said the survey was not that specific and had already gone to the printer. It could only be changed on the website surveys. Haddix seconded the motion. Logsdon said there needed to be an end date in the motion. Every day the Council delayed the decision the City got deeper in the hole, and the City would not go bankrupt on his watch. Plunkett said she wanted the employees surveyed the next day to see if they were willing to take a voluntary 25% pay cut. It was to be an anonymous survey to go to all employees. Logsdon said the survey should go to all employees. Boone amended his motion to table the agenda until the second meeting in February (February 19). Haddix seconded the amendment. Boone said the citizens had to understand that Council had to levy millage to balance the budget, and they had to pay for services that were provided. Plunkett said the services would be provided, but at a reduced level. The motion carried unanimously.

A short break was called at 9:16 p.m.

Old Agenda Items

12-08-12 Consider Signing DOT Signal Application for Line Creek Signal

City Engineer Dave Borkowski noted that staff had been asked to provide more detail at the December 18, 2008, meeting. They followed up with LAI Engineering, who had done the study.

Rick Lindsey, attorney for Capital Cities Development, reminded Council that the development agreement for the commercial project had been signed in February 2008. The Georgia Department of Transportation (DOT) right-of-way issues had been resolved, and the developer had worked on the signal for the entrance, which had been resolved with DOT. The developer had spent a lot of time based on the good faith of Council. The developer had met DOT's requirements, and now the City had to submit the application for the signal. He said the developer had relied upon the promises made by the City and Council in moving forward, and all they needed was the application to be signed. Lindsey introduced Harry Graham of LAI.

Graham told Council that, prior to working for LAI, he spent 23 years working for DOT, primarily in the Thomaston office, which served the City, and in metro Atlanta. His experience included traffic signal design, timing, and review. (A copy of Graham's PowerPoint presentation is included in the official meeting file.)

Graham discussed the project scope and definitions used in the study conducted by LAI. The corridor was studied from MacDuff Parkway to Planterra Way, and the PM (afternoon) peak hours represented the heaviest traffic volume period of the day therefore creating the worst projected traffic conditions. He continued that the historical growth rate of traffic on SR 54 was three percent annually. The volumes looked at included the existing volume (August 2008 traffic), 2009 No-Build (2008 plus three percent growth and Shoppes at the Village Piazza volumes), and 2009 Build (2008 plus three percent growth, Shoppes at the Village Piazza volumes, and Line Creek retail center volumes). There were 708 total trips during the PM peak hour, including 227 pass-by trips, with a net of 481 new trips (231 enter, 250 exit). Line Creek retail center would only generate 481 net new trips to the roadway. Graham said all the analysis was done with the existing 150-second cycle length. Boone asked Graham if he was referring to synchronization of the lights when he talked about timing. Graham said he was, adding that he had driven the corridor twice that day and felt the timing could be improved. He said all the detectors had to function for the signals to work properly.

Graham continued that the distance from the MacDuff Parkway signal to Line Creek Drive was 782 feet, and the distance from Line Creek Drive to Planterra Way was 819 feet. The corridor concerns for the synchronization analysis included traffic backing up through the area(corridor level of service (LOS), travel time, queue lengths, delay) and the technical data analysis.

The existing LOS and travel time for eastbound traffic of LOS C, with a travel time of 74.9 seconds including stop time and an arterial speed of 18.1 miles per hour (mph). The LOS for westbound traffic was B, with a travel time of 42.2 seconds and an arterial speed of 25.5 mph.

The corridor LOS and travel time for the 2009 No-Build scenario was LOS D for eastbound traffic, with a travel time of 83.3 seconds including stop time and an arterial speed of 16.3 mph. The LOS for westbound traffic was C, with a travel time of 48.1 seconds and an arterial speed of 22.3 mph. The projected 2009 Build LOS and travel time was LOS D for eastbound, with a travel time of 86 seconds and an arterial speed of 15.8 mph. The westbound LOS was also D, with a travel time of 60.9 seconds and an arterial speed of 17.6 mph.

Graham explained the V/C ratio was the ratio of traffic volumes on a roadway versus the available capacity of the roadway. He continued that an average vehicle took up approximately 20 feet of queue space, measured front of vehicle to front of vehicle. The difference between the queue with the No-Build and Build scenarios was eight feet [562 feet (No-Build) and 570 feet (Build)]. The difference between the two scenarios for westbound traffic queues was 90 feet [1561 feet (No-Build) and 1471 feet (Build)]. Ninety feet was equal to 4.5 vehicles (2.25 vehicles per lane).

Graham continued with the corridor technical data analysis, noting that the existing LOS at MacDuff Parkway was A with an 8.7-second delay and a V/C ration of 0.82. At Line Creek Drive, the LOS was C for the northbound lane (20.6 seconds), the southbound lane (21.7

seconds), and the eastbound lane (20.5 seconds) with a V/C ration of 0.63. Planterra Way currently had an LOS of E with a 62.4-second delay and a V/C ratio of 1.52. The 2009 No-Build scenario would have a LOS of B (16.3 seconds) and a V/C ratio of 0.95. Line Creek Drive would remain unsignalized and the north and southbound lanes would have an LOS of E. with a delay of 36.3 seconds and 38.6 seconds respectively. The eastbound lane would have an LOS of D with a 25.8-second delay, while the westbound lane would have an LOS of B with a 12.5-second delay. The V/C ratio for the intersection would be 0.67. Planterra Way would have an LOS of F with an 88.3-second delay and a V/C ratio of 2.52. The 2009 Build with the signal at Line Creek Drive would have an LOS of B (19.8 seconds) with a V/C ratio of 1.02. Line Creek Drive would have an LOS of B (16.9-second delay) with the signal and a V/C ratio of 0.88. Planterra Way would have an LOS of F with a 72.9-second delay and a V/C ratio of 1.96.

Graham said LAI recommended the signal be installed at Line Creek Drive to improve the efficiency of the signal at Planterra Way, adding that additional improvements to SR 54/Planterra Way were limited due to the physical restraints of the area. He continued that the DOT controlled the signal timing on SR 54, and LAI recommended that the City request DOT to study the SR 54 corridor and improve the timing plans. He added that improving the timing plan for SR 54 would cause a delay on the side streets, but those vehicles would be able to move along on SR 54 if the timing plan was improved.

Graham looked at the concerns about u-turns if Line Creek Drive were not signalized, adding that the Institute of Transportation Engineers (ITE) guidelines estimated the number of vehicle trips that would be generated by a proposed development. The trips were determined based on the type of land use and square footage, which was done regardless of the site design or access. The estimate for MacDuff Parkway was 223 u-turns with a delay of 290.3 seconds and 178 u-turns at Planterra Way with a delay of 684.9 seconds.

Graham noted that there were eight potential traffic signal warrants that had to be met for a light. Three of the eight were currently met. Plunkett asked if, since three of the eight warrants were met, DOT would put the light in at the Line Creek intersection anyway. Graham said that DOT liked to have cities involved, pointing out that someone had to pay for the power to the signal. DOT would maintain and operate the signal, but the City would have to pick up the electric bill. By submitting the application, the City agreed to do that. Plunkett asked when the light would have to go in due to safety concerns. Graham said the safety operation at the intersection was the critical matter. There would be liability for not putting in a signal at a location that had been pre-approved by DOT as a safe location for a median opening, which was already there. Plunkett said DOT had not anticipated the land use of commercial development. Graham agreed.

Borkowski said that, based on what happened with the signal at SR 54/Stevens Entry, the City had asked DOT to look at the intersection. DOT said the intersection met the warrants, but required the City had to pay for the installation. Plunkett asked if DOT could force the City put a light at the Line Creek intersection. Borkowski said he did not know. McMullen said that, once the City was aware the warrants justified any roadway modification that was not done, the City's liability increased.

Haddix said there were fundamental flaws in what was being said. When the developer originally asked DOT for the signal, DOT turned down the request and said to close the median so there would be no left turns at the intersection. It was an assumption that people would make u-turns, but the history in the City said that assumption was wrong. He noted that, when SR 54 was widened, a successful restaurant went out of business when the median was closed and did not come back until there was a median cut. The traffic study showed the people would come and make a u-turn to get to the proposed development. Plunkett asked Haddix why he assumed the median would close. Haddix said the original projection was to close the median in 2007. Logsdon and Plunkett said they were not aware of that. Plunkett added that would solve the problem.

Logsdon said he found the master plan for the SR 54 West area, which had been put together before he took office, and the light was part of the plan. (A copy of the master plan was shown on the screen and is included in the official meeting file.) Haddix said the drawing shown on the screen lacked something. He referred to another drawing in the same document that showed a secondary (service) road going all the way to Huddleston Road. Both documents were part of the Livable Centers Initiative (LCI). Plunkett said she had not seen anything that advocated closing the median cut.

Graham said he left DOT 18 months earlier and explained that Line Creek Drive had a median cut because the DOT had agreed to provide certain access as part of the negotiations with property owners for the road widening. By providing the median break, they assured that certain safety benefits would be built into the roadway to eliminate the need for u-turns because they knew that u-turns were more dangerous. The median opening was pre-determined as a safe location to install a median break. If a traffic generator was approved adjacent to the roadway that would meet the federal standards, then a traffic signal would be allowed at the location. His client had a facility that would generate the traffic to meet the warrants to justify a signal, and he asked that Council approve their request.

Haddix read the following from an unnamed document – "We have recommended LAI re-evaluate the site for development and re-submit a study that evaluates several different alternatives including right-in, right-out access, accessing the development at Planterra and MacDuff, and closing the median opening." Graham said that was from a letter he received from Michael England at DOT, who was one of his employees at one time, and he fully understood what was in the letter. Graham continued that, also in the same letter, England recommended that they look at access at Planterra Way and MacDuff Parkway, which was part of the consideration for a right-in, right-out access. Graham pointed out that, since those accesses were not available, it meant the right-in, right-out would not function well, which would force a more unsafe maneuver, a u-turn, to occur. Plunkett referred to the master plan drawing, which showed access to MacDuff Parkway, and also a signal at Line Creek Drive.

Beth Pullias referred to the drawings of the master plan for SR 54 West, adding that the plan did not show all the development in the area that caused the LOS of F. She said that what was on the master plan was not what was there now. Plunkett pointed out that the lighter green areas on the map were proposed commercial areas. The Livable Centers Initiative (LCI) intended SR 54 West to be a commercial corridor, which was a deviation from the traditional village concept. Pullias said that, as shown on the plan, there should not be an LOS of F. Another light would make the corridor worse. Logsdon said that, according to the experts, the light would make the delay at Planterra Way less. Pullias said it would not do that for the entire corridor.

Graham said that the corridor timing could be improved, but at a cost. The green time was supposed to be deployed based on the number of vehicles coming through an intersection. The side streets were absorbing as much as 40% of the green time currently, so the delays on the side streets would increase so the traffic on SR 54 would flow better. The trade-off was that drivers would not stop at every light once they got onto SR 54. Borkowski added that DOT said they would do a corridor timing study once the work at SR 54/SR 74 had been completed.

Graham said that LAI had also looked at the license plates when conducting their study. Fayette County tags had been on approximately 70% of the vehicles and 29% had been Coweta, Henry, Clayton, Gwinnett, or Fulton. The corridor primarily serviced County residents. There was also a commercial area under development just to the west in Coweta County. DOT could improve the corridor, but they would need permission to increase the wait on the other roads. Haddix said that at least twice a day there were times he could not get out onto SR 54 at Flat Creek Road because the traffic was backed up to the Wyndham Conference Center and Hotel.

City Planner David Rast went over the master plan for the area that was a result of the LCI study done in 2001. (A copy of the PowerPoint presentation is included in the official meeting file.) The Advisory Board was composed of staff, a Planning Commission member, members of homeowners associations, an Atlanta Regional Commission representative, property owners, and other volunteers. The study area was identified as the all the property north of SR 54 to the City limits, Centennial, Wynnmeade, Chadsworth, and the property south of SR 54. Several public meetings were held. Goals established for the master plan included alternative transportation, traffic circulation, and inner connectivity with the parcels. The service roads were designed with the goal to get the cars off SR 54 for travelers trying to go east and west through the City. Rast briefly went over the drawings and explained what was included in the drawing. Plunkett noted that the plan had anticipated the traffic signals, including Line Creek Drive, even with the service road connections. Rast said yes. He noted that the service road on the north side of SR 54 was in place pretty much the way it had been envisioned, from Huddleston Road to MacDuff Parkway. The vision for the service road on the south side was that it would extend from MacDuff Parkway to Huddleston Road. The Advisory Board noted that construction of the road on the south side of SR 54 required acquisition of portions of existing developments and recommended a cart path connection from Planterra to Huddleston Road as part of the improvements. The path connection was located south of the Tennis Center and connected to Huddleston Road, eventually connecting to the bridge. Rast said a road was envisioned connecting Planterra Way to Huddleston Road in the master plan. The service road was not included in the plan for the retail center due to property ownership issues.

Haddix asked about the wooded area next to Fulton Court, noting that it would have to be purchased for the service road. Rast said there were several tracts that had to be acquired for easements. The Advisory Board looked at connecting the road to Fulton Court towards the cul-de-sac, which would require the road to go through the Tennis Center area. The service road would be beneficial since it would keep traffic off SR 54. Plunkett asked if developers looked at the LCI master plan so they would know what the City was looking for. Rast said that Doug McMurrain, the Line Creek retail center developer, was a member of the advisory board. Plunkett asked whether people purchasing property in the area could have anticipated the lights based on the LCI master plan. Rast said they were aware signals were envisioned throughout the corridor, as well as the other elements of the plan.

There were questions from the audience regarding the service roads. Plunkett noted that there was a permanent land use restriction for Line Creek Nature Park that would prevent the service road connection from Shoppes at the Piazza to the Line Creek retail center. The plan for Line Creek retail center included a connection to a future service road. Haddix said putting the signal in without the service road was abandoning the master plan. Logsdon said he had not abandoned the service road, and he had told the Planterra residents that they would want it one day. He added that he had a continuous dialog with Pathway Communities about the lifting the deed restriction so the road could be completed. He had not gotten anywhere, but they were still talking.

Haddix said that, when the plan for the retail center had originally been presented, the Planterra Ridge residents had been unaware of the master plan for the service road. Plunkett said the entire road could not be built at one time due to the cost. She asked, if a service road were built, if it would be possible to make it so people using the service road could only make a left turn onto Planterra Way. Graham said it could be done, but Planterra residents would not be able to make a left turn to get to the service road either. Haddix said to plead the whole plan, not just the light. Logsdon said the City would not complete the plan all at one time. The evidence showed the traffic light would help. The idea of a frontage road was not being abandoned; it just could not be done right now. Council agreed that it would not oppose the traffic light. Haddix disagreed; Council agreed not to oppose the developer putting in an application for the light.

At 10:15 p.m., Plunkett moved to convene in executive session for pending or threatened litigation. Haddix seconded. The motion carried unanimously.

The regular meeting reconvened at 10:29 p.m.

Plunkett moved to extend the meeting past the 11:00 p.m. deadline if necessary. Boone seconded. The motion carried unanimously.

Plunkett moved to table Old Agenda Item 12-08-12 to February 5 and to hold a workshop on January 23 at 5:00 p.m. to discuss the access to Planterra Way. Boone seconded. The motion carried 4-1 (Sturbaum). Boone and Plunkett both asked that the HOAs for Planterra and Cardiff Park be notified.

New Agenda Items

01-09-01 Public Hearing – Consider Amendments, Transition Yard (Setbacks and Buffer Standards between Dissimilar Zoning Districts

Rast addressed Council, noting that transition yards were buffers between dissimilar zoning districts, specifically office/commercial zoning and residential zoning. The proposed amendment would provide a minimum separation between the two zoning districts. Currently, the minimum side setback depth in General Commercial (GC) zoning was 10 feet. If the commercial lot adjoined a residential zoning lot, the building setback would be 75 feet. Currently, the minimum rear setback depth was 20 feet in GC zoning, but would increase to 75 feet if adjacent to a residentially zoned lot. No automobile parking or service areas would be permitted within the required front setback depth of 40 feet or within 30 feet of the property line of any adjoining residential zoning lot. All parking and service areas must be separated from adjoining residential zoning lots by a suitable planting screen, fence or wall at least six feet in height above the finished grade. The required screen, fence, or wall must provide for a reasonable visual separation between the properties. No clearing would be allowed in a transition yard, which was to remain natural. Utilities would be allowed. If there was no vegetation in the transition yard, then there was language addressing the sight line, which said anything up to 10 feet had to be completely screened with evergreen plant material and/or a berm and fencing. The proposed ordinance was not a cure all, but the amendment did establish minimum standards.

The public hearing opened. Beth Pullias said the transition yard was a wonderful idea. The public hearing closed.

Logsdon said he liked the idea, but asked if the requirement would make some land unusable. Rast said it was hard to know, but there was a minimum acreage requirement for commercial/industrial/office developments. Logsdon's concern was that the buffer requirements could pose problems with meeting other requirements, such as parking spaces. City Attorney Ted Meeker said that the property would not be unusable because that would be a taking. The U.S. Supreme Court and the Georgia Supreme Court had upheld that buffers were not regulatory taking of property. If there were other issues, such as topography or lot size, involved, the variance process could be considered. The safeguards were in play for truly hardship situations.

Sturbaum moved to approve the amendment to Transition Yard setbacks and buffer standards between dissimilar zoning districts. Plunkett seconded. Plunkett thanked staff for their work on the amendment. The motion carried unanimously.

01-09-03 Consider Street Maintenance Agreement – St. Simons Cove

Public Services Director Tom Corbett said the request was from the St. Simons Cove HOA, and staff recommended approval. Plunkett clarified that the City would maintain the streets, and the HOA would reimburse the City. Corbett said yes.

Sturbaum moved to approve the street maintenance agreement with St. Simons Cove. Plunkett seconded. The motion carried unanimously.

01-09-04 Alcohol License – NEW – Four Seasons, Huddleston Road

Plunkett moved to approve the alcohol license for Four Seasons on Huddleston Road. Sturbaum seconded. The motion carried unanimously.

01-09-05 Alcohol License – NEW – La Hacienda, Lexington Circle

Boone moved to approve the alcohol license for the new La Hacienda at Lexington Circle. Sturbaum seconded. The motion carried unanimously.

01-09-06 Consider Traffic Ordinance Amendment – Parking Restrictions on Clover Reach

McMullen said staff requested this agenda item be tabled until February 5. Boone moved to table the parking restrictions on Clover Reach to February 5. Haddix seconded. The motion carried unanimously.

01-09-07 Consider PTC Stakeholders for Fayette County Transportation Plan
Plunkett moved to approve the stakeholders for the Fayette County Transportation Plan. Boone seconded. The motion carried unanimously.

Council/Staff Topics
There were no Council/Staff topics.

Sturbaum moved to convene in executive session for threatened or pending litigation at 10:49 p.m. Boone seconded. The motion carried unanimously.

Plunkett moved to reconvene in regular session at 10:58 p.m. Haddix seconded. The motion carried unanimously.

There being no further business to discuss, Sturbaum moved to adjourn. Haddix seconded the motion. The motion carried unanimously. The meeting adjourned at 11:03 p.m.

Pamela Dufresne, Deputy City Clerk

Harold K. Logsdon, Mayor

2009 City Event Calendar

January	February	March
1/15 – City Council Meeting, 7 pm 1/19 – MLK Day, City Offices Closed	2/3 – City Council Workshop, 6:30 pm 2/5 – City Council Meeting, 7 pm **2/6 – Father/Daughter Dance, 7 pm** 2/19 – City Council Meeting, 7 pm	3/3 – City Council Workshop (Tentative), 6:30 pm 3/5 – City Council Meeting, 7 pm 3/6 & 7 – City Council Retreat at City Hall 3/9 – Official 50th Anniversary of Peachtree City 3/19 – City Council Meeting, 7 pm
April	**May**	**June**
4/2 – City Council Meeting, 7 pm 4/7 – City Council Workshop (Tentative), 6:30 pm 4/16 – City Council Meeting, 7 pm **4/25 – Spring Yard & Garden Show - Fayette County Earth Day, Drake Field**	**5/2 & 3 – Spring Clean-up, Recycling Center, 8:30 am-4:30 pm** 5/5 – City Council Workshop (Tentative), 6:30 pm 5/7 – City Council Meeting, 7 pm **5/9 – Touch A Truck** 5/21 – City Council Meeting, 7 pm 5/25 – Memorial Day, City Offices Closed Memorial Day Ceremony	6/2 – City Council Workshop (Tentative), 6:30 pm 6/4 – City Council Meeting, 7 pm 6/18 – City Council Meeting, 7 pm
July	**August**	**September**
7/2 – City Council Meeting, 7 pm 7/3 – (City offices closed for Independence Day holiday) **- Family Sock Hop, Amphitheater** 7/4 – Independence Day – Parade, Fireworks 7/7 – City Council Workshop (Tentative), 6:30 pm 7/16 – City Council Meeting, 7 pm	8/4 – City Council Workshop (Tentative), 6:30 pm 8/6 – City Council Meeting, 7 pm 8/20 – City Council Meeting, 7 pm **8/29 – Kidz Fest**	9/3 – City Council Meeting, 7 pm 9/7 – Labor Day, City Offices Closed 9/1 – City Council Workshop (Tentative), 6:30 pm 9/17 – City Council Meeting, 7 pm **9/19 & 20 – Shakerag Arts & Crafts Festival** **9/26 & 27 – International Festival & Dragonboat Races**
October	**November**	**December**
10/1 – City Council Meeting, 7 pm 10/6 – City Council Workshop (Tentative), 6:30 pm 10/15 – City Council Meeting, 7 pm **10/17 – PTC Classic Road Race** 10/31 - Halloween	11/3 – City Council Workshop (Tentative), 6:30 pm 11/5 – City Council Meeting, 7 pm 11/19 – City Council Meeting, 7 pm 11/26 & 27 – Thanksgiving Holiday, City Offices Closed	12/1 – City Council Workshop (Tentative), 6:30 pm 12/3 – City Council Meeting, 7 pm **12/5 – Hometown Holiday** 12/17 – City Council Meeting, 7 pm 12/24 & 25 – Christmas Holiday, City Offices Closed

*Note: Items in **BOLD** are new additions*

Updated 1/26/09

ADMINISTRATIVE SERVICES
MONTHLY REPORT

For Month of: _December 2008_

	November-08	December-08	FY 2009 YTD	FY 2008 YTD
Human Resources				
Workers Compensation Claims Filed	5	**1**	**9**	7
City Vehicle / Equipment Accidents	2	**1**	**4**	5
Employee Turnover Rate ***	0.38%	**0.00%**	**0.75%**	1.87%
Lawsuit Legal Fees	$8,850.53	**$7,473.81**	**$19,654.92**	$21,159.03

**** The FY 2008 figure is for the full year. Of the 12 terminations in FY 2008, 2 were retirements. Of the _____ terminations year-to-date in FY 2009, _____ have been retirements*

	November-08	December-08	FY 2009 YTD	FY 2008 YTD
Municipal Court				
Fines Collected	$135,452.00	**$113,109.00**	**$392,645.00**	$301,095.48
Online Transactions	135	**122**	**460**	410
Citations Closed	555	**425**	**1,569**	1,368
Jail Fund Balance	$660.26	**$500.87**	**$149,786.09**	$130,311.82

** Approximately 33% of the Municipal Court Fines Collected reflect mandated add-ons that pass through to State and other agencies.*

*** A positive Jail Fund Balance reflects a credit with the County based on jail fees paid versus number of prisoners housed*

	November-08	December-08	FY 2009 YTD	FY 2008 YTD
Public Information				
New Businesses Registered	13	**15**	**48**	40
Public Contacts, Questions & Complaints	67	**70**	**225**	178

This includes 3 complaints against Comcast Cable Company and 3 Open Records/Discovery Requests.

COMMISSION/AUTHORITY ATTENDANCE RECORD

Peachtree City Airport Authority
Board name

December-08
Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Jerry R. Cobb, Chairman *01/01/2005*	11	11	11	0		**100%**
Doug Fisher 01/01/2006	11	2	2	0	3/7/08 resigned	**100%**
Gregory J. Carroll *03/03/2005*	11	11	9	2	5/30/2008 8/14/2008	**82%**
Bill Flynn *01/01/2007*	11	11	11	0		**100%**
John Cordner, III *01/01/2008*	11	8	5	3	7/10/2008 8/14/2008 9/11/2008 resigned	**63%**
Richard Whiteley *06/20/2008*	11	6	6	0		**100%**

COMMISSION/AUTHORITY ATTENDANCE RECORD

PTC Water & Sewerage Authority
Board name

Dec-08
Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Wade Williams *01/01/2007*	12	12	12	0	0	**100%**
Tim Meredith *01/01/2008*	12	12	12	0	0	**100%**
Jeff Prellberg *01/01/2006*	12	12	8	4	03/03/2008 05/05/2008 07/07/2008 08/04/2008	**67%**
Phil Mahler *10/19/2007*	12	10	10	0	0	**100%**
John Gronner *01/18/2004*	12	12	6	6	03/03/2008 05/05/2008 07/07/2008 08/04/2008 09/08/2008 11/03/2008	**50%**

* No meeting was held in December *

COMMISSION/AUTHORITY ATTENDANCE RECORD

Peachtree City Library Commission
Board name

Dec-08
Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Keely Suiter *06/01/2006*	12	12	12	0	0	**100%**
Adele Klingshirn *06/01/2007*	12	10	10	0	0	**100%**
John Waterhouse *06/01/2007*	12	10	8	2	02/13/2008 09/10/2008	**80%**
Sally Meyer *06/01/2008*	12	4	4	0	0	**100%**
Paul Lentz, Jr. *06/01/2008*	12	4	4	0	0	**100%**

*No meeting was held in December *

COMMISSION/AUTHORITY ATTENDANCE RECORD

RECREATION COMMISSION
Board name

Dec-08
Report Date: Month Year

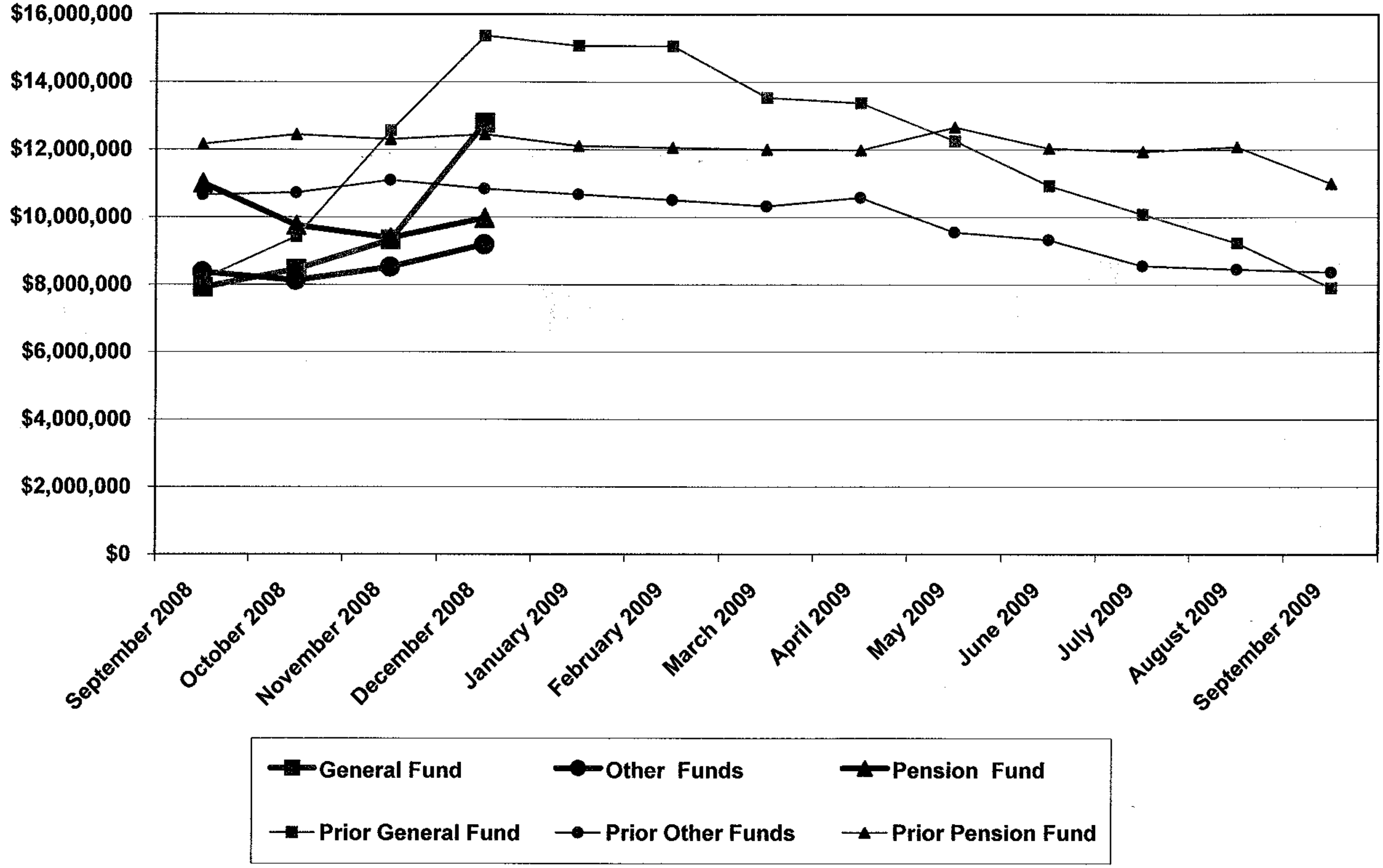
Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Mark Ballard *01-Jan-08*	9	9	8	1	09/15/2008	**89%**
Vince Obsitnik *01-Jan-08*	9	9	9	0		**100%**
David Ring *01-Jan-07*	10	10	10	0		**100%**
Shayne Robinson* *01-Jul-08*	4	4	3	1	08/18/2008	**75%**
Colleen Sugar *01-Jan-06*	10	10	7	3	12-13-2007 3-10-08 7-21-08	**70%**

***Alternate - Filled George Martin's vacancy in July.**
DECEMBER 2008 Meeting cancelled

PEACHTREE CITY BUILDING DEPARTMENT
FY 2009

	Nov-08	Dec-08	Fiscal Y-T-D 2009	Fiscal Y-T-D 2008
DEVELOPMENT PERMITS:	2	1	10	9
BUILDING PERMITS:				
Single Family Residential	2	0	4	15
Multi-Family Residential	0	0	0	0
Misc.-Pools/fences/additions	25	24	97	116
Commercial/Industrial	7	11	30	45
TOTAL INSPECTIONS:	359	430	1,257	1,362
CERTIFICATE OF OCCUPANCY:				
Residential	4	12	19	18
Commercial	5	8	14	11
Multi-Family Residential	0	0	146	0
CODE ENFORCEMENT:				
Sign Violations	153	63	533	311
New Rehab	5	3	13	13
Rehab Inspections	7	10	26	39
Tree Removal Permits	61	34	168	193
Notice of Violations - Construction	1	4	6	19
Notice of Violations-Non-Construction	142	137	436	407
Stop Work Orders	4	3	8	21
Compliance Inspections	213	205	654	589
Founded Complaints	14	21	52	26
Unfounded Complaints	7	10	24	34
Assessments	1	2	5	20
Water Ban Violations	1	1	5	72
Citations	5	5	26	13
Architect Review Board Permit Approval	26	20	83	116
PERMIT FEES COLLECTED:	27,901	79,828	152,008	76,103
POPULATION: Based on 2.09 persons per new completed dwelling unit.	36,618	36,643	36,643	36,291

CITY OF PEACHTREE CITY
FISCAL YEAR 2009 (with prior year comparison)
MONTHLY ENDING CASH/INVESTMENT BALANCES
(UNAUDITED)



CITY OF PEACHTREE CITY
MONTHLY REPORT
GENERAL FUND AND HOTEL/MOTEL TAX FUND
BUDGET COMPARISON (UNAUDITED)
FOR YEAR ENDED DECEMBER 31, 2008

PERCENTAGE OF BUDGET YEAR COMPLETED 25.0%

GENERAL FUND REVENUES BY MAJOR CATEGORIES

Description	2009 Budget	YTD Actual	Dollar Difference	Percentage To-Date
General Property Taxes	$ 9,865,605	$ 8,304,850	$ (1,560,755)	84.18%
Franchise Taxes	2,395,859	124,173	(2,271,686)	5.18%
Local Option Sales Tax	6,324,351	1,571,793	(4,752,558)	24.85%
Other Sales & Use Taxes	691,266	171,935	(519,331)	24.87%
Business Taxes	2,282,903	2,007,613	(275,290)	87.94%
Licenses & Permits	807,749	356,798	(450,951)	44.17%
Intergovernmental/Grants	199,000	37,500	(161,500)	18.84%
Charges for Services - Other	762,430	91,680	(670,750)	12.02%
EMS Billings	306,710	58,154	(248,556)	18.96%
Fines & Forfeitures	1,038,236	251,357	(786,879)	24.21%
Investment Income	372,620	29,856	(342,764)	8.01%
Other Revenue	13,766	4,651	(9,115)	33.79%
Other Financing Sources	786,638	132,852	(653,786)	16.89%
Total General Fund Revenues	**$ 25,847,133**	**$ 13,143,212**	**$ (12,703,921)**	**50.85%**
Surplus Carryover	387,633	-	(387,633)	0.00%
Total General Fund	**$ 26,234,766**	**$ 13,143,212**	**$ (13,091,554)**	**50.10%**

GENERAL FUND EXPENDITURES BY DIVISION AND/OR TYPE

Division and/or Type	2009 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Executive Services	$ 451,127	$ 115,348	335,779	25.57%
Administrative Services	1,033,936	242,465	791,471	23.45%
Financial Services	1,079,103	276,151	802,952	25.59%
Police Services	6,260,593	1,478,672	4,781,921	23.62%
Fire/EMS Services	5,820,188	1,433,994	4,386,194	24.64%
Public Works	3,915,160	1,041,347	2,873,813	26.60%
Leisure Services	4,716,200	1,182,588	3,533,612	25.08%
Developmental Services	1,332,073	320,930	1,011,143	24.09%
Non-Divisional:				
Council Contingency	41,900	-	41,900	0.00%
Non-Profit Organizations	28,100	23,100	5,000	82.21%
Transfer to Development Authority	35,000	35,000	-	100.00%
Development Authority Debt Service	140,297	113,909	26,388	81.19%
Transfers to Other Funds	1,717,620	430,672	1,286,948	25.07%
Liability Insurance	99,310	55,586	43,724	55.97%
Legal Services	125,675	19,655	106,020	15.64%
General Administration/Bad Debt Expense	75,000	650	74,350	0.87%
Budgeted Savings	(636,516)	-	(636,516)	0.00%
Total General Fund	**$ 26,234,766**	**$ 6,770,067**	**$ 19,464,699**	**25.81%**

HOTEL/MOTEL FUND REVENUES

Description	2009 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Total Hotel/Motel Taxes	**$ 967,621**	**$ 234,052**	**$ (733,569)**	**24.19%**

HOTEL/MOTEL TRANSFERS OUT

Type	2009 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Transfer to General Fund	$ 322,540	$ 78,017	$ 244,523	24.19%
Transfer to Tourism Association	645,081	156,035	489,046	24.19%
Total Hotel/Motel Transfers Out	**$ 967,621**	**$ 234,052**	**$ 733,569**	**24.19%**

CITY OF PEACHTREE CITY
FINANCIAL SERVICES
MONTHLY REPORT
(UNAUDITED)
AS OF DECEMBER 31, 2008

SUMMARY OF MAJOR EXPENDITURES BY CITY MANAGER DECEMBER 2008			
Description	**Vendor**	**Award**	**Date**
K-9 for PD	Alabama Canine Law Enforce.	$ 12,500.00	12/02/2008
Recreation Catalogue	Nittany Valley	13,344.00	12/08/2008
PD Tasers	DGG Taser	27,472.60	12/17/2008
Court Ordered emergency repairs to private res. (to be repaid by resident)	Sierra Builders	11,050.00	12/23/2008

PURCHASING REPORT FOR MONTH ENDED DECEMBER 31, 2008 AND DECEMBER 31, 2007		
Activity	**Fiscal Year 2009**	**Fiscal Year 2008**
Purchase Orders / Requisitions Processed	220	127
City Store Requisitions Processed	11	10
Sealed Bids Requested	3	13
Requests for Proposals	1	0
Bids Awarded	2	1
Requests for Proposals Awarded	0	1
Contracts Prepared	4	1
Fixed Assets Purchased	0	3

CITY OF PEACHTREE CITY
FINANCIAL SERVICES DIVISION
MONTHLY REPORT (UNAUDITED)
AS OF DECEMBER 31, 2008

Fund	Cash Balance	Total Investment	Total Cash and Investments	YTD Interest
General Fund	$ 818,704	$ 11,962,688	$ 12,781,392	$ 29,856
Neighborhood Parks Fund	3,067		3,067	3
DARE Fund	472		472	1
Federal Seizures Fund	13,747		13,747	12
HAZMAT Fund	28		28	-
Library Sales Tax Fund	4,699		4,699	3
Police Tuition Fund	4,254		4,254	3
Youth Council Fund	149		149	-
Fire/EMS Grant Fund	(4,037)		(4,037)	-
PD Cert/Grant Fund	5,692		5,692	3
Police Donation Fund	36,876		36,876	31
Explorer Troop Fund	71		71	-
Athletic Assoc. Funds	73,020		73,020	52
Special Events	-		-	-
50th Anniversary Fund	2,001		2,001	1
Hotel/Motel Tax Fund	-		-	-
S.P.L.O.S.T.	-	2,623,691	2,623,691	7,976
Public Improvement Funds	658,447	1,258,405	1,916,852	2,865
Debt Service Funds	161,670	519,931	681,601	2,249
Stormwater Utility Fund	98,063	3,526,708	3,624,771	7,223
Amphitheater Fund	(28,880)		(28,880)	-
Municipal Court Fund	115,958		115,958	-
Landscape Deposit Fund	111,800		111,800	-
Total Collateralized Funds	**$ 2,075,801**	**$ 19,891,423**	**$ 21,967,224**	**$ 50,278**
Pension Trust Fund	97,395	9,868,973	9,966,368	425,662
Grand Total	**$ 2,173,196**	**$ 29,760,396**	**$ 31,933,592**	**$ 475,940**

Collateral Analysis as of December 31, 2008		
Safe-keeping Bank	**Bank**	**Total Held**
Bank of New York	Wachovia	$ 14,031,841
State Approved Pooled Collateral	RBC Centura	130,229,847

City of Peachtree City
Information Technology Statistics
December 2008
(as of 1/28/2009)

Goals and Objectives Summary (Statistically-based):

Goal 1: Minimize down-time for all critical servers.

Objective 1: Ensure maximum 5% downtime annually (438 hours out of 8,760 available hours) for primary application, file and email servers

Reported hours of downtime in December 2008 – 0 hours (100.00% uptime, 0.00% downtime)
Reported hours of downtime in FY2009 – 2 hours (99.86% uptime, 0.14% downtime)
Reported hours of downtime in FY2008 - 85 hours (99.03% uptime, 0.07% downtime)

Goal 2: Improve first call resolution for technical support issues.

Objective 1: Ensure first call resolution 90% of the time within 1 hour for "emergency" issues, 4 hours for "important" issues, and 12 hours for "normal" issues.

Period	Total Number of Issues	Number of Issues Resolved	%	Number of "Emergency" Issues	Number of "Emergency" Issues Resolved in 1 hour	%	Number of "Important" Issues	Number of "Important" Issues Resolved in 4 hours	%	Number of "Normal" Issues	Number of "Normal" Issues Resolved in 12 hours	%
December 2008	92	83	90.22%	0	0	0.00%	0	0	0.00%	83	72	86.75%
FY2009	224	211	94.20%	0	0	0.00%	1	1	100.00%	214	188	87.85%
FY2008	1302	1254	96.31%	3	1	33.33%	12	11	91.67%	1239	1105	89.2%

Website Statistics

Visits

A visit is defined as a series of actions that begins when a visitor views their first page from the server, and ends when the visitor leaves the site or remains idle beyond the idle-time limit. The default idle-time limit is thirty minutes.

Total Number of Website Visits in December 2008 – 51,339
Unique Visitors – 26,664
Visitors Who Visited More Than Once In the Month – 4,742

Total Number of Website Visits in FY2009 (to date) – 177,962
Unique Visitors – 92,557
Visitors Who Visited More Than Once in the Period – 17,006

Total Number of Website Visits in FY2008 (full year) – 933,369
Unique Visitors – 461,447
Visitors Who Visited More Than Once in the Period – 88,799

Top 10 Pages Visited

Most popular pages visited in December 2008

Rank	Page	Number of Visits
1	Home Page	13,360
2	Page Not Found (redirection from old sites)	4,103
3	Jobs	3,557
4	Police Department	1,960
5	Falcon Field Airport	1,941
6	Library	1,446
7	Events Calendar	1,375
8	News Flash	1,285
9	About Peachtree City	1,216
10	Parks and Recreation	1,144

Most popular pages visited in FY2009 (to date)

Rank	Page	Number of Visits
1	Home Page	45,415
2	Page Not Found (redirection from old sites)	14,545
3	Jobs	12,623
4	Falcon Field Airport	7,201
5	News Flash	5,844
6	Police Department	5,382
7	Library	4,865
8	Events Calendar	4,793
9	Parks and Recreation	4,273
10	About Peachtree City	4,076

PEACHTREE CITY FIRE/EMS DEPARTMENT
2009 MONTHLY REPORT

	Nov. 08	Dec. 08	2009 FY-T-D	2008 FY-T-D
FIRE/ACCIDENT CALLS				
Actual Residential Fires	3	2	8	10
Actual Business/Industrial Fires	2	0	4	2
Rescue/EMS Assist	137	154	425	423
Vehicle/Golfcart Accidents	17	23	71	61
False Alarms	19	12	64	68
[1]Other	31	30	91	75
Total Engine Response	209	221	663	639
Dispatched Fire Calls	54	46	162	158
Response Time Fire	4:28	5:16	4:57	4:42
RESCUE/EMS				
Trauma	33	38	111	91
Medical	115	147	394	420
Total # Patients	148	185	505	511
Patients Transported	79	95	255	229
Dispatched EMS Calls	155	173	504	476
[2]Total Medic Response	209	224	631	589
Response Time EMS	4:41	4:24	4:31	4:41
Dispatched Fire/EMS Total	209	219	666	634
EMS BILLING				
Patients Billed	79	95	253	224
[3]Total Cash Received	64,390		121,781	73,432

[1]Other miscellaneous responses; gas and water leaks, hazmat spills, etc.

[2]Includes Fire Assist Responses

[3]Total Cash Received on All Outstanding Accounts. * As of November 2008, EMS billing information will be presented as part of the Financial Services Division's monthly report.

LEISURE SERVICES MONTHLY REPORT
Dec-08

Activity Description	Unit	Dec. 2008	FY 2009 YTD	FY 2008 YTD
Library				
Books Circulated	number	32,686	104,448	99,978
Internet Usage	visits	3,009	10,148	11,095
Computer Lab Use	hours	0*	38	76
Lab closed due to hour reductions				
Recreation				
Class/Program Revenue	$	$1,689	$7,902	$8,135
Playing Field Preparations	hours	485	1,170	1,171
Building Maintenance	hours	383	1,264	1,238
Litter Removal	hours	220	848	832
Complaints answered	number	1	4	4
Amphitheater Rentals, commercial		0		Not reported
Amphitheater Rentals, nonprofit*		0		Not reported

PEACHTREE CITY POLICE DEPARTMENT
2008 MONTHLY REPORT

	NOVEMBER 2008	DECEMBER 2008	2008 CYTD	2007 CYTD
PART I CRIMES				
Criminal Homicide	0	0	1	0
Rape	0	0	1	1
Robbery	0	1	8	9
Aggravated Assault	1	1	7	10
Arson	0	0	1	0
Motor Vehicle Theft	11	5	88	80
Theft	50	77	470	292
Burglary	5	5	60	30
TOTAL PART I CRIMES	**67**	**89**	**636**	**422**
ALCOHOL/DRUG ARRESTS				
DUI – TOTAL	15	18	230	213
DUI – ADULT	14	16	212	190
DUI – UNDERAGE	1	2	18	23
MINOR IN POSSESSION OF ALCOHOL	3	9	80	82
DRUG ARRESTS:				
MARIJUANA	2	8	84	74
METHAMPHEDIMINE	0	0	1	4
COCAINE	0	0	6	5
OTHER (opium, herion, etc)	0	1	6	10
ARRESTS				
PROPERTY CRIMES	19	20	171	151
PERSON CRIMES	7	8	77	98
CITY ORDINANCES	43	52	501	426
TRAFFIC OFFENSES	48	52	511	606
OTHER	38	32	424	538
AVERAGE RESPONSE TIME	6.13	6.16	5.83	5.77
CALLS ANSWERED	**4,824**	**5259**	**63,722**	**64,938**

TRAFFIC				
CITATIONS ISSUED	510	512	6,865	7,118
WARNINGS	473	581	7,833	7,380
ACCIDENTS	103	97	1,183	1,181

TOP 5 ACCIDENT LOCATIONS – MONTH

HWY 74 / HWY 54	7
HWY 54 / PLANTERRA WAY	3
HWY 54 / LINE CREEK DR	3
HWY 54 / MARKET PLACE CONN	2
HWY 54 / FLAT CREEK	2

TOP 5 ACCIDENT LOCATIONS – Y T D

HWY 54 / HWY 74	93
HWY 54 / PEACHTREE PARKWAY	30
HWY 54 / HUDDLESTON DRIVE	30
HWY 74 / KELLY DRIVE	26
HWY 74 / CROSSTOWN DR	24

PUBLIC SERVICES MONTHLY REPORT
DECEMBER 2008

Activity Description	Unit	December-08	FY2009 YTD	FY2008 YTD
Street Patching	Hrs.	0	0	493
Street Crack Sealing	Hrs.	0	224	0
Street Crack Sealing	Mi.	0	1.08	~~
Street General Miantenance	Hrs.	735	1,240	836
Storm Water Maintenance	Hrs.	987	1,881	1,973
Cart Path Paving	Ft.	0	1,378	8,859
Cart Path Prepped for Paving	Ft.	0	~~	~~
Cart Path Litter Removal	Hrs.	247	559	457
Cart Path Drainage Maintenance	Hrs.	168	494	91
Cart Path General Maintenance	Hrs.	267	1,390	1,258
R.O.W. Mowing	Hrs.	0	201	414
R.O.W. Litter Removal	Hrs.	512	1,389	1,108
R.O.W. General Maintenance	Hrs.	634	1,935	1,982
Subdivision Entrance Maintenance	Hrs.	60	870	686
Landscape Maintenance	Hrs.	511	2,037	1,964
Landscape Planting/Mulching	Hrs.	165	185	5
Subdivision Sign Maintenance	Hrs.	18	73	92
Traffic Sign Maintenance	Hrs.	155	433	252
Vandalism Repairs	Hrs.	37	109	155
Vandalism Repairs	Dls.	$753	$2,172	$3,394
Citizen Complaints Answered	Num.	47	189	191
Community Service	Hrs.	16	124	78
RECYCLING SITE				
Manhours	Hrs.	170	548	304
Participants:				
Recycling	Num.	325	873	838
Composting	Num.	932	2,858	2,290
Mulch Pick UP	Num.	30	57	111
Streets Adopted for Litter Pickup	Miles	7.35		
Cart Paths Adopted for Litter Pickup	Miles	66.5		

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO:	**Mayor and Council Members**
VIA:	**Bernard McMullen, City Manager** Bernard McMullen **Paul Salvatore, Financial Services Director** P.S.
FROM:	**H.C. "Skip" Clark II, Chief of Police**
DATE:	**January 23, 2009**
SUBJECT:	**Citizen Corp Community Emergency Response Team Grant (CERT)**

Recommendation:

The Police Department is requesting to accept grant funding from the Department of Homeland Security via the Citizen Corp Council for the amount of $12,500.00.

Discussion:

This is a non-matching grant requiring no funding on behalf of the City. Equipment purchased from this grant source would be used to enhance the current C.E.R.T. program within our city. Under the guidelines for this grant, we are limited to requesting funds for expendable items such as medical supplies, training costs, National and State CERT Training Conferences, printing and binding, and other related educational and promotional materials. As a condition of the grant, the City must furnish expenditure documentation for the money spent. The Police Department has received three previous grants from this source and has been very diligent in this reporting requirement. The Peachtree City C.E.R.T. program was established in 2005. As of the date of this request, we have trained over 200 citizens in disaster preparedness. If this grant is approved and received, we should be able to provide training to over 250 citizens by the end of 2009.

Budget Impact:

There is no budgetary impact and no matching funds required on behalf of the City.

HCC/slp

CITY OF PEACHTREE CITY
INTRAOFFICE MEMORANDUM

TO: **Mayor Logsdon and Members of Council**

VIA: **Bernard McMullen, City Manager** Bernard McMullen
Paul Salvatore, Director of Financial Services P.S.
Janet Camburn, Assistant Financial Services Director

FROM: **Angela Egan, Purchasing Agent**

DATE: **January 29, 2009**

SUBJECT: **Request to Surplus Goods**
Council Meeting: February 5, 2009

Recommendation. Staff recommends Council declare the items detailed on attached as surplus.

Discussion. The City has property that no longer has any value to most City departments and is taking up valuable storage space throughout the City. A list of such property is attached and will be circulated to all City departments to determine if there is still a use for any of these items. If so, the items will be distributed to the appropriate City department.

Per requirements of City Administrative Regulation (CAR) 7-1, Section V, Number A (3), City Staff must submit to City Council, for approval, a consolidated list of surplus property. Once approved by City Council, all items on the attached list, not retained by another department, will be disposed of. Staff will research the most economical method of disposal for the City of the above items. City Manager will give final approval for disposal.

Budget Impact. There is no specific amount of revenue in the budget related to the sale of these goods.

Attachment

CITY PROPERTY FOR SURPLUS AND DISPOSAL

1. Stove, cost prohibitive to repair, removed from use at Station 81.
2. Broken stool/chair, removed from Court Clerk's office.
3. Vacuum cleaner, multiple broken pieces, cost prohibitive to repair. Used by previous janitorial contractor.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO:	**Mayor and City Council**
VIA:	**City Manager** **Financial Services Director** P.S. **Assistant Financial Services Director** **Developmental Services Director** **City Planner**
FROM:	**City Engineer**
DATE:	**January 29, 2009**
SUBJECT:	**Signal Application for Line Creek Drive and State Route 54** ***February 5, 2008, City Council Meeting***

Recommendation:

Staff recommends that City Council authorize the Mayor to sign the attached signal application for the intersection of State Route 54 and Line Creek Drive.

Discussion:

At the December 18, 2008, City Council meeting, staff was requested to provide more detailed answers to specific questions about the traffic study and report back with the findings at the February 5th meeting. Staff forwarded the questions to LAI Engineering, the engineering firm that performed the traffic study and asked them to provide a written response. LAI provided responses to the questions and requested that the item be placed on the January 15th meeting instead of the February 5th meeting. The request to move up to the January 15th meeting was approved.

At the January 15th meeting LAI presented a PowerPoint that addressed the specific questions about the traffic study. After the presentation, LAI answered questions from Council and the citizens. After more discussion, Council moved to have the item moved to a workshop format for further discussion on the traffic study and the LCI corridor study.

A workshop was held on January 23, 2008, to discuss the traffic study in more detail and to go over the LCI corridor study. City Staff went over the LCI corridor study and LAI presented the PowerPoint on the traffic study again. During the remainder of the workshop, LAI answered additional questions from Council and Staff on the study and the State Route 54 corridor.

Budget Impact:

If the signal is installed the City will be responsible for the monthly cost of the electricity and phone.

Attachments:
Signal Application

cc: File

Department of Transportation
State of Georgia
Thomaston District Office
115 Transportation Blvd
Thomaston, GA 30286

December 3, 2008

David A. Borkowski, P.E.
City Engineer
City of Peachtree City
153 Willowbend Road
Peachtree City, Georgia 30269

RE: Signal Application

Mr. Borkowski:

Attached is a signal application for a stop and go signal for the intersection of State Route 54 and Line Creek. Please have all three copies executed and returned to this office for further handling.

If you have questions, please contact Mike England at 706-646-6678.

Sincerely,

Mike England
District Traffic Operations Engineer

ME/bs
enclosure

D.O.T. 401
8-98

Distribution:
White – Applicant
Yellow – State Traffic Engineer
Pink – District Traffic Engineer

Do Not Write In This Space
Application No. ________________
Permit No.______________________

DEPARTMENT OF TRANSPORTTION
STATE OF GEORGIA

REQUEST FOR TRAFFIC SIGNAL

To the Georgia Department of Transportation:

The City of Peachtree City in Fayette County hereby request approval for the use of a traffic signal at the location described below:

LOCATION

Local Street names: SR 54 at Line Creek Road

State Route Numbers: 54 at Line Creek Road

TYPE SIGNAL

☒ Stop and Go ☐ Flashing Beacon ☐ School Beacon ☐ Other

CONDITIONS OF APPLICATION AND STANDARDS OF OPERATION

In the event that the Georgia Department of Transportation authorizes the use of a traffic signal at the above location, the undersigned agrees to participate in the costs to purchase and install the signal. This level of participation will be determined after a study of the location has been completed. The signal must be installed to the Department's standards and conform with the authorization issued by the Department and the provisions set forth therein.

COST OF OPERATION

The full and entire costs of the electric energy and telephone service used to operate the signal shall be at the expense of the applicant without any cost to the Georgia Department of Transportation. The applicant understands that the Department may ask for participation in the cost for the purchase, installation and maintenance of the signal if approved.

INSPECTION AND APPROVAL

The installation, maintenance and operation of said signal shall be subject at all times to inspection and approval by a duly authorized engineer of the Georgia Department of Transportation.

RIGHT TO REVOKE

The Georgia Department of Transportation reserves the right to revoke the approval should it for any reason desire to do so, by giving the applicant thirty (30) days written notice, and in that event, the applicant agrees to remove said signal from said right-of-way at its own expense or allow it to be removed by the Department.

This application is hereby submitted and all of the terms and conditions are hereby agreed to. The undersigned are duly authorized to execute this instrument.

This the _______ day of ________________ 19__

Attest: By: ____________________________________

________________________________ Title: ____________________________________
Clerk

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council**

FROM: **City Manager** Bernard J. McMullen

DATE: **January 27, 2009**

SUBJECT: **Discuss Proposed 2009/2010 Budget Adjustments**
City Council Agenda, February 5, 2009

Recommendation: That Mayor and Council provide input on proposed adjustments in 2009/2010 budgets and operations.

Discussion: The five year financial plan presented to Council, copy attached, showed $1,146,656 use of fund balance with no millage rate hike in 2009, and $674,000 use of fund balance and 1.490 mills increase in property taxes for 2010. Council approved $1,664,000 in General Fund budget expense reductions in December 2009 to deal with the downturn in the economy which occurred since the 2009 budget was approved. The majority of these cuts were one time cuts to the budget. Adjusting the five year plan for reduced revenues and no millage rate in 2010 left a shortfall between revenues and expenditures in 2010 of $3,540,557, which staff now considers to be an optimistic projection.

On January 15, 2009, a recommendation was presented to Council to outsource the Public Works Right-of-way and Landscaping crews and the Recreation Landscape Crew. The resulting savings in 2010 are projected to be $840,000. Thus, a $2,700,557 out of balance situation remains. Although this was the only action presented for approval at the January 15 City Council meeting, staff is in various stages of examining other actions. The following are additional budget adjustments I am proposing to address the 2010 budget shortfall, and am requesting input from Council and the public.

A) Eliminate all paid leave benefits to all regular part-time positions to include; annual leave; sick leave; safety hours; holiday (including birthday holiday). Eliminate birthday holiday and safety hours for all non-regular part-time firefighter positions. (Approximate annual savings $45,000) Regular part-time employees earn 4 hours per holiday, including their birthday, vacation at half the rate of regular full-time employees, and sick leave at a rate of 1.85 hours per pay period. Non-regular part-time firefighters earn 8 hours pay for their birthday. Non-regular part-time firefighters would continue to receive 8 hours pay for any City holiday worked. The majority of the regular part-time employees work in the Library and when they are on leave another individual must take their place in the schedule. I propose the Personnel Policy be changed this year to address these proposed changes.

B) Reduce staffing levels in Developmental Services Division – Building Department. (Savings will be a function of position elimination) Staffing in the Building Department was last adjusted in FY03, when 258 single-family (SF) residential building permits were issued. . In FY08, a total of 47 SF residential permits were issued. In the same time period,, commercial building permits have decreased from 42 to 20. I propose these changes take effect within the next 30 to 60 days.

C) Eliminate 2010 Cost of Living Adjustment (COLA) and Performance raises for all employees. (Approximately $700,000 savings)

D) Charge Public Safety (PD and FD) personnel living outside the City limits who take home City vehicles. (Approximate $25,800 in additional revenue) Historically, a number of key PD and FD personnel have been granted permission to take home City vehicles outside City-limits along with PD officers living inside the City. During the renovation of the PD building, all personnel driving a PD vehicle were permitted to take home City vehicles due to a shortage of parking at the interim location. A policy would be presented to Council in the next 30 days to charge for take home vehicles to offset part of the expenses of taking vehicles outside City limits.

E) Explore alternative operations or close Clover Reach and Pebble Pocket pools in 2009. (Approximately $57,000 savings) As part of the previous budgetary reduction, Council approved the closing of Clover Reach Pool. USA Pools has indicated a desire to use both pools for lessons and a willingness to share expenses. City staff has requested a written proposal from USA Pools. A recommendation will be presented to Council by the March 19, 2009 City Council Meeting.

F) Explore outsourcing of operations at the Kedron Fieldhouse and Aquatic Center. (Unknown savings) Several private individuals have come forward indicating they can operate the Kedron complex at a considerable savings to the City. A Request for Qualifications / Information (RFI) will be developed and sent out to determine if qualified firms are interested and how they would operate the complex. Once information is received, it would be presented to Council for approval of a concept of operations and to proceed with a Request for Proposal (RFP). The goal is to have a contract in place, if a decision is made to proceed, before the start of the FY2010 budget year.

G) Increase employee health care contribution. (Approximately $120,000 annual savings) Currently the City charges employees $20 per month ($240 per year) for single and $50 per month ($600 per year) for employees and their families. Change employee contributions to $40 per month ($480 per year) for single and $100 per month ($1200 per year) for employees and their families. Implement this change effective March 1, 2009. A new Employee Wellness Plan is being instituted in February of this year. Under the Wellness Plan employees can earn up to $175 per year for participating and completing various wellness program activities and employees and their spouses can earn up to $350 per year.

H) Look at feasibility of consolidating City Recreation and Public Works maintenance employees under Public Works. (Unknown savings) With the proposed outsourcing of Public Works and Recreation personnel the consolidation of maintenance employees will have the potential for management savings.

I) As part of the FY2010 budget process, consider a millage rate increase to bring ongoing revenue inline with ongoing expenses. Peachtree City's millage rate has remained low compared to many other cities in Georgia, especially considering the level of services provided to citizens; golf cart path system, recreation, landscaping, etc. It is expected that without some level of millage rate increase, service levels will need to be cut significantly.

J) Restructure cardboard recycling managed by the City. (Approximately $24,000 annual savings) In 2008, Public Works averaged taking nine trailer loads of cardboard per week to the recycler. Cardboard was getting $80/ton; currently that price has dropped to $0.00. It cost Public Works approximately $24,000 in FY08 labor / truck/ and fuel costs to haul the cardboard to Newnan Salvage. City staff is working with Keep Peachtree City Beautify to identify a vendor who will haul any collected cardboard away at no cost. If this arrangement cannot be created, I propose to eliminate this service. This service would still be available at the Fayette County Transfer Station or through local solid waste haulers that also do recycling. I propose to implement this change no later than April 2009.

Staff continues to examine all other areas of the budget for potential savings.

City of Peachtree City
Five-Year Financial Projections

General Fund	Projected Actual FY 2008	Proposed Budget FY 2009	Projected Budget FY 2010	Projected Budget FY 2011	Projected Budget FY 2012	Projected Budget FY 2013
Beginning Fund Balance	$10,607,894	$10,030,148	$8,883,492	$8,405,789	$8,406,365	$8,407,079
Sources of Funds:						
Percentage Increase in G.F. Revenue over Prior Year	-2.92%	1.43%	13.05%	6.69%	5.62%	4.22%
Total Revenues & Transfers In	$25,963,349	$26,335,035	$29,772,643	$31,765,501	$33,552,210	$34,966,973
Uses of Funds:						
Departmental Operating Expenses	$23,488,952	$25,460,659	$26,860,995	$28,338,350	$29,896,959	$31,541,292
Salary Vacancy/Other Savings:	$0	($636,516)	($671,525)	($708,459)	($747,424)	($788,532)
General Administration Expenses	$404,035	$369,985	$386,200	$403,722	$422,666	$443,159
Transfers to Other Funds/Authorities	$2,648,108	$2,287,563	$3,674,676	$3,731,312	$3,979,294	$4,052,852
Total Uses of Funds:	$26,541,095	$27,481,691	$30,250,346	$31,764,925	$33,551,495	$35,248,770
Percentage Increase in G.F. Expenses over Prior Year	2.23%	3.54%	10.07%	5.01%	5.62%	5.06%
Surplus / (Deficit)	($577,746)	($1,146,656)	($477,703)	$576	$715	($281,797)
Ending Fund Balance - General Fund	$10,030,148	$8,883,492	$8,405,789	$8,406,365	$8,407,079	$8,125,282
Reserve Percentage	38%	32%	28%	26%	25%	23%
Target Reserves (20% of Uses of Funds):	$5,308,219	$5,496,338	$6,050,069	$6,352,985	$6,710,299	$7,049,754
Over (Under)	$4,721,929	$3,387,154	$2,355,720	$2,053,380	$1,696,780	$1,075,528
Total City Millage Rate:	5.533	5.533	7.017	7.531	7.811	8.299
Total Millage Increase (Decrease)	0.000	0.000	1.484	0.514	0.280	0.488
Percent Increase/Decrease	0.0%	0.0%	29.0%	7.8%	3.9%	6.6%
Maintenance & Operation Millage Rates	4.985	5.122	6.622	7.145	7.445	7.945
M & O Millage Increase/Decrease	-0.548	0.137	1.500	0.523	0.300	0.500
Percent Increase/Decrease	-9.90%	2.75%	29.29%	7.90%	4.20%	6.72%
Bond Millage Rates	0.548	0.411	0.395	0.386	0.366	0.354
Bond Millage Increase/Decrease	N/A	-0.137	-0.016	-0.009	-0.020	-0.012
Percent Increase/Decrease	N/A	-25.00%	-3.89%	-2.28%	-5.18%	-3.28%

Pam Dufresne

From: Jeanie Etheridge [jeanielynne@yahoo.com]
Sent: Tuesday, January 27, 2009 4:53 PM
To: Harold Logsdon; Cyndi Plunkett; Steve Boone; Doug Sturbaum; Don Haddix
Cc: Pam Dufresne; JeanieLynne@yahoo.com
Subject: Council Meeting Agenda Request Feb. 5, 2008

Dear Sir¢s and Madam,

Please consider this my formal request to be added to the Council Meeting Agenda for the date of February 05, 2008. We wish to address the Peachtree City budget. This will consist of facts, figures, and public comment. I am submitting this early enough that if you require further information from me that you may request it either by e-mail at JeanieLynne@yahoo.com or by phone at 678-251-5173.

Thank you in advance for your cooperation and consideration

Sincerely,
Jeanie Etheridge

Jeanie L. Etheridge

JeanieLynne@yahoo.com
678-251-5173

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Council Members**

VIA: **City Manager**

FROM: **Acting Director of Administrative Services**

DATE: **January 30, 2009**

SUBJECT: **Consider Ordinance Amendment – Commission/Authority/Association Attendance & Alternate Appointments**
February 5, 2009, City Council Meeting

Recommendation:
That Council consider the attached amendments to Sec. 2-336 of the Code of Ordinances

Discussion:
There has been some concern regarding attendance by members of the City's volunteer boards, as well as some housekeeping changes that include the Tourism Association as one of the boards appointed by Mayor and Council. The housekeeping changes also reflect the current method used for scheduling applicants' interviews, as well as the members of the selection committee.

The current ordinance only allows alternates to fill unexpected vacancies of less than 12 months. The proposed amendment removes the 12-month requirement to allow alternates to fill any unexpected vacancy and clarifies that an alternate will not be automatically re-appointed to the alternate position. In addition, a clause has been added requiring alternates to attend 60 percent of all regular and called meetings.

The members of all the boards are required to attend 80 percent of the meetings annually. The proposed amendments would allow the chairman to excuse absences for documented medical reasons or business related to the purpose of the board as long as the attendance does not fall below 70 percent for the previous 12 months. The proposed amendments also clarify that a board member can be dismissed for missing three consecutively scheduled meetings unless the chairman has received satisfactory justification regarding the absences.

Budget Impact:
There is on impact on the budget.

ORDINANCE NO. ______

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF PEACHTREE CITY, GEORGIA, AS AMENDED, SO AS TO COMMISSION, AUTHOROITY, AND ASSOCIATION APPOINTMENTS AND ATTENDANCE; AND FOR OTHER PURPOSES.

NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEACHTREE CITY, GEORGIA, THAT:

Section 1. Article V, Section 6-336 of the Code of Ordinances of the City of Peachtree City, Georgia, as amended, is hereby further amended by adding as follows:

Sec. 2-336. Commission~~-and~~, authority, and association appointments, attendance.

(a) *Commission,~~-and~~ authority, **and association** selection process.*

(1) The administrative services division shall advertise vacancies, acknowledge applications, schedule appointments with selected applicants and notify applicants of decisions of the selection committee.

(2) The selection committee shall be comprised of two members of the city council, to be appointed by the mayor, ~~and~~-the chief administrative officer, **and the chairman of the respective commission, authority, or association, or his designee.**

(3) The chief administrative officer shall serve as selection committee coordinator and ensure compliance with all requirements of this section.

(4) The selection committee shall:

a. Conduct interviews with applicants as scheduled by the ~~personnel office~~**administrative services division**.

b. Select and recommend to the extent possible a representative cross section -of the citizenry as appropriate to serve on the commission/authority/**association**.

c. Forward the recommended selections to the city council.

(b) *Applicant eligibility requirements.*

(1) Commission and Authority applicants must:

(~~1~~**A**) Be a legal resident of the state and have been a resident of the city for at least six months prior to the date of the application;

(~~2~~**B**) Not be an elected official of any governmental jurisdiction in the county or employee of the city; and

(~~3~~C) Meet any other qualifications established by the enabling legislation creating the particular commission or authority.

(2) Tourism Association applicants must:

Meet the qualifications established by the Tourism Association in its articles of incorporation and bylaws, as such may be amended, and as approved by the Mayor and Council.

(c) *Filling of unexpired terms.* At the time of appointment of a member(s) to a commission~~-or~~, authority, **or association** the city council may designate an alternate(s) from the pool of applicants. **Any alternate shall have the ability to participate in all discussion of the commission, authority, or association, but shall not have the right to vote on any matter before the commission, authority, or association.**

The alternate would be appointed as a regular member of the commission, **authority,** or ~~authority~~**association** should there be a vacancy ~~of an~~**during an** unexpired term~~-of less than 12 months~~. ~~The term of the alternate will extend until the interview process is concluded for the next succeeding vacancy. At that time, a new alternate may be designated. If an unexpired term of more than 12 months occurs, thenormal interview process~~. **At the next regular interview process,** the alternate will not automatically be appointed to the position. ~~While serving as an alternate, the alternate will be required to attend a minimum of 50 percent of regular and called meetings of the commission or authority.~~

(d) *Attendance criteria.* Each member shall maintain an 80 percent attendance record at all regular and called meetings for the previous 12 months. Members failing to maintain such an attendance record, or who are absent at any three ~~regularly~~ **consecutively** scheduled meetings, **may** ~~shall~~ be immediately dismissed from the commission~~, or~~ authority, **or association** by the mayor ~~based on a recommendation~~ **unless satisfactory justification of the absences is received from** ~~by~~ the chairman. However, the chairman may excuse an absence for **documented** medical reasons **or for business directly related to the purpose of the commission, authority, or association so long as the total number of absences does not result in attendance falling below 70 percent for the previous 12 months.**.

While serving as an alternate, the alternate will be required to attend a minimum of 60 percent of regular and called meetings of the commission, authority, or association.

Section 3. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 4. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

Section 5. **This ordinance shall be in full force and effect upon its official adoption by the City Council.**

This ________________ day of ________________________ 2009.

____
Harold K. Logsdon, Mayor

____

____

____

____

Attest: ______________________________
City Clerk

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: City Manager

FROM: Acting Administrative Services Director

DATE: January 30, 2009

SUBJECT: Consider Amendment to Alcohol Ordinance and CAR 8-8
February 5, 2009, City Council Meeting

Recommendation:

That Council adopt the amendment to the alcohol ordinance and a policy change to CAR 8-8, attached.

Discussion:

In the past, requests for new alcohol licenses were considered under "New Agenda Items" on Council agendas, which sometimes required the applicants to sit through controversial agenda items that could take quite some time to complete. The proposed amendment to the alcohol ordinance and CAR 8-8 would allow new alcohol licenses to be placed on the Consent Agenda for consideration. Any Council Member or member of the public that wanted to comment on the application would still be allowed to do so by requesting the item be pulled from the Consent Agenda.

Budget Impact:

There will be no impact on the budget.

ORDINANCE NUMBER ________

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF PEACHTREE CITY, GEORGIA, AS AMENDED, TO PROVIDE FOR CONSIDERATION OF NEW ALCOHOL LICENSES BY CITY COUNCIL; AND FOR OTHER PURPOSES

NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEACHTREE CITY, GEORGIA, THAT:

Section 1. Section 6-40 of Chapter 6, Article II, of the Alcoholic Beverages Ordinance of the City of Peachtree City, Georgia, be amended as follows:

Sec. 6-40. Notice of application advertisement.

(a) *Notice.* Upon receiving an application for the sale of alcoholic beverages, the city clerk shall place an advertisement in the legal organ at least 15 days prior to the ~~public hearing~~ **Council meeting at which the application will be considered**. The application shall be in the following form:

NOTICE OF APPLICATION FOR RETAIL
LICENSE TO SELL ALCOHOLIC BEVERAGES

An application has been submitted to the City Council of Peachtree City for a retail license to sell alcoholic beverages at the following location: ________________. The business name is ________________. ________________ has requested to be appointed as the Licensee. ________________has requested to be the License Representative. The Mayor and Council will consider the proposed application on Thursday, _________ at 7:00 p.m.

(b) *Signs.* The City Clerk shall have a sign posted upon the location of the proposed business. Said sign shall be not less than twenty-four (24) inches high and thirty-six (36) inches wide and shall read as follows:

ALCOHOLIC BEVERAGE LICENSE APPLIED FOR

Hearing before City Council of the City of Peachtree City On the _________ day of _________, at 7:00 p.m.

Section 2. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 3. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City

Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

Section 4. This ordinance shall be in full force and effect upon its official adoption by the City Council.

This _______ day of ___________________ 2009.

____
Harold K. Logsdon, Mayor

____

____

____

____

Attest: ______________________________
City Clerk

CAR 8-8 CRITERIA FOR DETERMINING CONSENT AGENDA ITEMS CAR 8-8

OPR: City Hall
6/04 (Revised 2/08)

Purpose	Section	I
Policy		II
Authorization for Consent Agenda		III
Criteria for Consent Agenda Items		IV

I. Purpose:

The purpose of this CAR is to describe the criteria used in determining what issues should be placed on the City Council consent agenda.

II. Policy:

It is the policy of the City Council that Council meeting be conducted as efficiently as possible and that routine matters be handled expeditiously to allow more time for those agenda items that require more input from the public and discussion by Council. In an effort to improve efficiency, some agenda items are placed on the consent agenda, enabling the Council to approve these items with little or no discussion.

III. Authorization for Consent Agenda:

The City Code of Ordinances authorizes a consent agenda in **Sec. 2-33**, which states

Sec. 2-33 (b) Consent Agenda. In preparing an agenda the city clerk may separately designate items as "consent agenda," which may be acted upon by the council as described in 2-36 (f) of this article. The consent agenda shall consist of routine, non-controversial items, which (in the city manager's determination) can be appropriately considered in bulk in the council meeting.

Action on the consent agenda is described in **Sec 2-36 (f),** which states:

Except as herein provided, the consent agenda shall be considered in bulk and voted upon with a single motion. At the time of consideration of the consent agenda, a council member or the mayor may announce items they wish to speak about or vote against. The presiding officer may also ask if any person in attendance wishes to speak on any item. Such items shall be considered separately and not as a portion of any motion to call for action on the remainder of the consent agenda. The city clerk, on all matters contained in the consent agenda, shall record the yes and no votes on each item separately as if each item had been moved and voted upon separately.

IV. Criteria for Items to be placed on the Consent Agenda:

When preparing Council meeting agendas, staff will evaluate each agenda item to determine if it may be appropriate to be placed on the consent agenda. The City Manager will make the final determination on which items are placed on the consent agenda. Items on the consent agenda are to be limited to routine, non-controversial matters for which there is adequate information provided to enable Council to take action without the need for discussion and for which there is no known potential conflict of interest by a member of Council.. These items include, but are not limited to, the following:

- Appointments to boards, commissions and authorities
- Routine resolutions (i.e. indemnification, call for election)
- **Applications for new alcohol licenses**
- Changes in licensees and license representatives at businesses already having an alcohol license
- Bids or purchases that are budgeted for and meet budget or are under budget (under $250,000, per Council direction 6/3/2004)
- Routine budget amendments
- Routine contracts (i.e. LARP) (under $250,000, per Council direction 6/3/2004)
- Routine grants, intergovernmental agreements, etc.

APPROVED:
Mayor and Council

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council Members**

VIA: **City Manager** Bernard McMullen
Financial Services Director P.S.
Developmental Services Director David

FROM: **City Planner** David

DATE: **January 21, 2009**

SUBJECT: **Consider GDOT Memorandum of Understanding for GATE*way* grant application (SR 74 South landscaping enhancements)**
February 5, 2009 City Council agenda

Recommendation:
Authorize City Manager to sign the Georgia Department of Transportation Memorandum of Understanding for SR74 South Landscape Enhancements as required by the GATE*way* grant application.

Discussion:
City Staff has already submitted the grant application requesting funding for landscape enhancements within the SR 74 South corridor. Specifically, GDOT is requesting an original signed Memorandum of Understanding in addition to the already submitted application.

The Georgia Department of Transportation (GDOT) has implemented a new grant program for landscape enhancements along state highways. Funding for the GATE*way* grant program is generated by permit fees paid to the Department of Vegetation Management for the removal of vegetation in front of outdoor advertising signs.

Funds can be used only for landscape purposes and for the furtherance of roadside enhancement and beautification projects along public roads in Georgia, and individual grants cannot exceed $50,000 in one calendar year.

Budget impact:
There are no budget impacts associated with this request.

Attachment

MEMORANDUM OF UNDERSTANDING

BETWEEN

The ______________________________, hereinafter called the "GRANTEE", and the Georgia Department of Transportation, hereinafter called the "DEPARTMENT",

RELATIVE TO

The GRANTEE assuming responsibility for tasks associated with design, administration, or plant installation, and maintenance for Special Encroachment permit application project name ___________________________________, hereinafter called the "PROJECT".

I. IT IS THE INTENTION OF THE PARTIES:

The GRANTEE fund 100% of cost for maintenance, design, administration, construction, equipment, or mitigation for the PROJECT.

II. IT IS AGREED:

A. That plant material funding will be dependent upon the GRANTEE obtaining a special encroachment permit from the District Traffic Operations Office meeting appropriate safety, access, and design standards;
B. That nothing contained herein shall obligate the DEPARTMENT to proceed with subsequent stages of the PROJECT.
C. That the GRANTEE'S expenditure prior to execution of an Agreement with the DEPARTMENT for funding plant material of the PROJECT shall be at the sole cost and risk to the GRANTEE. Should the GRANTEE or the DEPARTMENT determine that for any reason the PROJECT is unable to enter subsequent stages, the DEPARTMENT is not responsible for reimbursement of local funds expended on the PROJECT.

III. The GRANTEE shall Certify that they have read and understand T.O.P.P.S. document 6755-9 – Landscaping on the Right of Way and will comply in full with said provisions.

IV. The GRANTEE shall certify that the local government entity sponsor shall sign a Mowing and Maintenance Agreement to maintain the landscaped site for 50 years.

V. The GRANTEE shall submit a record of progress from start to completion, receipts showing how the PROJECT money was spent, and photos of the final implementation of the PROJECT to the Department's State Office of Maintenance along with a concise electronic presentation file for use at a Roadside Enhancement and Beautification Council meeting. The design activities shall be accomplished in accordance with the applicable guidelines of the American Association of State Highway and Transportation Officials, hereinafter referred to as "AASHTO", and constructed in accordance with the DEPARTMENT's Standard Specifications Construction of Transportation Systems, Current Edition, PROJECT schedules; and applicable guidelines of the DEPARTMENT when portions of the project are on state routes.

VI. The PROJECT construction plans and right of way plans shall be prepared in English units.

VII. The GRANTEE shall follow the DEPARTMENT's procedures for identification of existing and proposed utility facilities on the PROJECT or parts of the PROJECT within the right of way of state routes. These procedures, in part, require all requests for existing, proposed, or relocated facilities to flow through the DEPARTMENT's District Access Management Supervisor and the District Utilities Engineer.

VIII. The GRANTEE will be responsible for performing the construction supervision and documentation for the project. At the discretion of the Department, additional erosion control measures will be performed on the project when deemed necessary by the Area Engineer.

IX. The GRANTEE shall be solely responsible for advertising and awarding the construction contract for the PROJECT.

X. The GRANTEE shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, and other services furnished by or on behalf of the GRANTEE pursuant to this AGREEMENT. The GRANTEE shall correct or revise, or cause to be corrected or revised, any errors or deficiencies in the designs, drawings, specifications, and other services furnished for this PROJECT. The GRANTEE shall also be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, and other services furnished by or on behalf of the GRANTEE pursuant to this AGREEMENT.

XI. Both the GRANTEE and the DEPARTMENT hereby acknowledge that time is of the essence. The GRANTEE shall have thirty (30) months from the Date the Memorandum of Agreement is signed after the Encroachment Permit is approved to expend the awarded funds. The Department reserves the right to reduce the Award Amount if the cost for the project is lower than the estimated construction cost or the scope of the project is reduced.

XIV. This AGREEMENT is made and entered into in the State of Georgia, and shall be governed and construed under the laws of the State of Georgia. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the DEPARTMENT and the GRANTEE have caused these presents to be executed under seal by their duly authorized representatives. The parties hereto have executed this Memorandum of Understanding, this ___________ day of _______________, 200_.

DEPARTMENT OF TRANSPORTATION

___________________________	___________________________
Commissioner	Grantee
ATTEST:	___________________________
	Witness
___________________________	
Treasurer	
	________________________
	Date

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: City Manager
Financial Services Director P.S.
Assistant Finance Director

FROM: Acting Administrative Services Director MV

DATE: January 30, 2009

SUBJECT: Consider modifications to Non-Profit Funding Policy
February 5, 2009, City Council Meeting

Recommendation:

That Council adopt the policy changes to CAR 8-3, attached.

Discussion:

Councilmember Sturbaum asked that, in CAR 8-3, a greater definition of an emergency for non-profit funding be included. The phrase, "a sudden, urgent, need for help or relief, created by some unexpected financial event," has been added to paragraph G.

Budget Impact:

This item will only impact the budget to the extent approved by Council in granting emergency requests.

CAR 8-3 City Council Funding for Non-Profit Organizations in Fayette County CAR 8-3

OPR: City Hall
4/00 (Amended 04/08)

Purpose	Section	I
Policy		II

I. Purpose

The Purpose of this regulation is to establish a policy for consistent response to requests for donations on behalf of non-profit organizations, including public schools, in Fayette County.

II. Policy

While the City of Peachtree City has no financial responsibility to assist non-profit organizations, including public schools, with funding or providing labor, there have been requests in the past for this assistance, and it is anticipated that there may be requests in the future. In an effort to ensure consistency, fairness, and compliance with anti-gratuities laws, the following guidelines have been established:

A. Council will budget no more than $25,000 annually for all non-profit funding.

B. The City would assume no liability for any project for which the City provides funding and/or labor.

C. Services provided to Peachtree City residents by a non-profit organization shall be addressed in a contract between the City of Peachtree City and the organization.

D. Non-Profit Organizations

1. Basic Needs

As a general rule, funding for non-profit organizations serving Fayette County should be provided by the Fayette County Commission to ensure that Peachtree City residents are not subject to double payment through their municipal and County taxes. However, Council reserves the right to make contributions to non-profit organizations that provide services that meet the basic needs (food, shelter, protection) of Peachtree City residents based upon the merit of the request. Requests for funding for non-profit organizations that provide basic needs shall not require matching funds but such requests shall be prorated based upon the total annual budget of the organization and the percentage of Peachtree City residents served by the organization in comparison to the total number of people they serve. The amount of funding provided shall be the lesser of the amount requested, the amount of the annual budget used to serve Peachtree City residents based on the percentage of Peachtree City residents served, or $7,500.00. The percentage of Peachtree City residents served will be based on the total number of residents and non-residents served for the 12-month period ending with the month prior to the month in which the request is made. These funds, once identified, will be budgeted for annually, upon written request by the organization that would be subject to prorated allocation as noted above.

2. General Needs

Should Council approve a funding request for an organization that provides for general needs (other than food, shelter and protection), a dollar for dollar match up to a limit of $5,000 in funding/labor may be provided as a match to any non-government funding provided to the organization. If the organization serves people other than Peachtree City residents, request shall be prorated based upon the percentage of Peachtree City residents served in comparison to the total population served. The amount of funding provided shall be the lesser of the actual amount requested, the amount of the annual budget used to serve Peachtree City residents based on the percentage of Peachtree City residents served, or $5,000.00. The percentage of Peachtree City residents served will be based on the total number of residents and non-residents served for the 12-month period ending with the month prior to the month in which the request is made. Requests from a non-profit organization in the General Needs category will be considered no more often than every five years.

3. Public Schools

   a. Each request for funding/labor will be considered by the Peachtree City Recreation Commission, who will forward a recommendation to the City Council for final decision.
   b. Council will evaluate each request and make a decision based on the merit of the request.
   c. No more than one request, per school, will be considered in any five consecutive year period.
   d. Only Fayette County public schools whose attendance boundaries include Peachtree City will be eligible for consideration.
   e. Requests for funding/labor must be for enhancements to playgrounds and playing fields only. Any playground/playing field for which the City makes a contribution must be made available for use by City residents when not being used by the school. A formal agreement with the School Board would be required.
   f. Should Council approve a funding request, a dollar for dollar match up to a limit of $5,000 in funding/labor may be provided as a match to any funding provided by the school or any school organization (i.e. booster club). All funding requests must be submitted by June 1.

E. All requests for funding must be made using the attached form. 501c3 non-profit organizations should include a copy of the previous calendar year form 990. Other non-profits should attach a copy of their current fiscal year budget.

F. The City Council will have final approval on all funding requests. All funding requests must be submitted to and approved by Council by June 1 for consideration for funding in the next fiscal year budget.

G. In emergency situations **(a sudden, urgent, need for help or relief, created by some unexpected financial event)**, the City Council may vote to provide funding outside of the provisions above from the Council Contingency Fund. Adherence to anti-gratuities requirements would still apply.

APPROVED:
Mayor and Councilmembers

Funding Request
For Non-Profit Organizations

Organization Information:

Organization Name: ______________________________

Address: ______________________________

Phone #: ________________ Fax #: ________________

Contact Person: ______________________________

Title: ______________________________

Financial Information:

Total Annual Budget: ______________________________

Total Clients Served Annually: ______________________________

Peachtree City Residents Served Annually: ______________________________

Funding Request Information:

Funding Amount Requested: ______________________________

Funding Use(s): ______________________________

Additional Information on Organization/Services: ______________________________

____

____

____

REQUIRED ATTACHMENTS: 501c3 non-profit organizations must provide a copy of the previous calendar year form 990. Other non-profits must provide a current fiscal year budget.

Date Submitted: ____________ ***Council Approval Date:*** ____________ ***Amount Approved:*** ____________

STATE OF GEORGIA
COUNTY OF FAYETTE

AGREEMENT

THIS AGREEMENT, made an entered into this ______ day of ___________________, _______ between the CITY OF PEACHTREE CITY, GEORGIA [hereafter referred to as the "City"] and the FAYETTE COUNTY BOARD OF EDUCATION [hereafter referred to as the "Board"] is as follows:

WHEREAS, the City has been approached by parents, teachers, or others to contribute funds for the purchase of certain playground equipment at ______________________________ (hereinafter "School") located in Peachtree City, Georgia;

WHEREAS, the Board is supportive of the school's efforts to obtain funds for the purchase of certain playground equipment;

WHEREAS, the Board recognizes the legal impediment to the City preventing it from simply donating the money to the School for the purchase of playground equipment;

WHEREAS, the Board and the City are ever mindful looking for ways to consolidate governmental efforts and hold down costs;

WHEREAS, the Board agrees to allow Peachtree City residents to use the playground equipment during non-school hours.

NOW THEREFORE BE IT RESOLVED:

1. In consideration of the donation of $5,000 for the purchase of playground equipment for the School, the Board will allow use of the equipment by the general public during reasonable hours. For the purpose of this agreement, reasonable hours shall mean daylight hours after school and on weekends to the extent that such use by the general public does not interfere with school and school-related activities.

2. At all times relevant to this Agreement, the Board shall control and be responsible for maintaining the playground equipment.

3. This Agreement shall terminate absolutely and without further obligation on the part of the Board on December 31 of this current year and at the close of each succeeding calendar year unless renewed in accordance with paragraph four.

4. This Agreement shall automatically be renewed unless the Board gives written notice to the City of its decision not to renew the agreement at least thirty (30) days prior to the end of each calendar year.

5. The Board agrees to indemnify and hold the City harmless from any and all claims by students, faculty and staff of the School District resulting from their use of the playground equipment purchased with the funds contributed by the City.

IN WITNESS WHEREOF, the Board and the City have caused this agreement to be executed by their duly authorized officers.

FAYETTE COUNTY BOARD OF EDUCATION

By: ________________________________
Chair

Attest: ________________________________
Superintendent

CITY OF PEACHTREE CITY

By: ____________________________
Mayor

Attest: ________________________
City Clerk

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Council Members**

FROM: **City Manager**

DATE: **January 30, 2009**

SUBJECT: **Consider Funding and Design of Cart Path, MacDuff Cart Path Tunnel to Highway 54 West Commercial Area**
February 5, 2009, City Council Meeting

Recommendation:
That Council provide guidance whether or not to proceed with design of cart path that connects MacDuff tunnel to commercial area on Highway 54 West

Discussion:
Council has received requests from homeowners within Cedarcroft subdivision to eliminate the cart paths that currently run through certain sections of the subdivision. Council has indicated that they would consider removing the cart paths if Mike Rossetti (Ravin Homes) would construct the path connection from the tunnel at MacDuff Parkway to the commercial area on Highway 54 West. Mayor Logsdon has meet with Mr. Rossetti, and Mr. Rossetti has indicated that he would consider funding the construction if the City would fund the design. In September 2008, City staff received a proposal from Integrated Science and Engineering, Inc., to design this cart path at a proposed cost of $14,240.

Budget Impact:
Staff recommends funding the design from Council Contingency. If funded the remaining balance would be $27,660.

City Council of Peachtree City
REVISED AGENDA
February 5, 2009
7:00 p.m.

I. Call to Order

II. Pledge of Allegiance

III. Announcements, Awards, Special Recognition
Recognize Employee of the Year – Nikki Vrana
Recognize Supervisor of the Quarter/Supervisor of the Year – David Rast

IV. Public Comment

V. Agenda Changes

VI. Minutes
January 15, 2009, Regular Meeting
January 20, 2009, Special Called Meeting

VII. Monthly Reports

VIII. Consent Agenda
1. Consider Grant for CERT
2. Consider Request to Surplus Goods

IX. Old Agenda Items
12-08-12 Consider Signing DOT Signal Application for Line Creek Signal
01-09-06 Consider Traffic Ordinance Amendment – Parking Restrictions on Clover Reach

X. New Agenda Items
02-09-01 Presentation by Peachtree City Tourism Association
02-09-02 Discuss FY 2009/2010 Budget Adjustments
02-09-03 Request from Jeanie Etheridge to Address Council Concerning Budget
02-09-04 Consider Ordinance Amendment – Commission/Authority/Association Attendance & Alternate Appointments
02-09-05 Consider Ordinance Amendment – Alcohol Licenses
02-09-06 Consider GDOT MOU for SR 74 South Landscape Enhancements (Phase I)
02-09-07 Consider Modifications to Non-Profit Funding Policy
02-09-08 Consider Funding and Design of Cart Path, MacDuff Cart Path Tunnel to Highway 54 West Commercial Area

XI. Council/Staff Topics
Overview of City's Wellness Program

XII. Executive Session

This agenda is subject to change at any time up to 24 hours prior to the scheduled meeting.

CITY OF PEACHTREE CITY
DONATIONS RECEIVED
DECEMBER 2008

POLICE DEPARTMENT

K9 DONATION - STANLEY/DEBBY LICHTMAN	$	100.00
K9 DONATION - WILMAJEAN NIPPER		25.00
K9 DONATION - JOSEPH/ELISABETH TILLER		50.00
CERT DONATION - WALMART		4,000.00

GENERAL

TOTAL MONTH OF DECEMBER 2008	$	4,175.00

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council Members**

VIA: **City Manager**
Fire Chief
Police Chief
Developmental Services Director
City Planner

FROM: **City Engineer**

DATE: **January 29, 2009**

SUBJECT: **Ordinance Restricting Parking on Clover Reach**
February 5, 2009 City Council Meeting

Recommendation:

Staff is recommending that City Council adopt an amendment to Chapter 78 of the Peachtree City Code of Ordinances. Specifically, Staff is recommending prohibiting parking on the south side of Clover Reach beginning at SR 74 continuing west to its intersection with City Circle, and restricting parking on the north side of Clover Reach to an area beginning at a point 173 ft from the centerline of Clover Reach and City Circle and ending at a point 258 ft from said intersection.

Discussion:

In November of 2008, the owners of Park Place wrote a letter to the City of Peachtree City (Attachment 1). The owners requested that the City prohibit parking on Clover Reach because semi-trucks were parking on the street creating a hazardous condition for motorists and pedestrians. The owners of Park Place also stated that the trucks were blocking views of their shopping center along with other concerns about signs and the street name.

Staff has visited the site and calculated sight distance triangles for the various curb cuts and determined that there were no appropriate places for trucks or other vehicles to safely park in the road under the current road configuration. As can be seen on Attachment 2, the various sight distance triangles are colored in. These triangles show where objects can not be placed in order to provide the minimum stopping sight distance for this street. In addition, parking can not be allowed on the north side of Clover reach in the 200 ft distance from the intersection because this will block the view of the stop sign and path crossing.

Staff had written a letter to the owners of Park Place to advise them of our plans to restrict parking and address the other concerns in the November 2008 letter to the City.

At the January 15, 2008 City Council meeting, Staff was prepared to recommend no parking on Clover Reach. However, Staff has had ongoing conversations with the Police Department on the possibility of posting the street with a speed limit of 25 mph, and reducing the required sight distance to allow some parking. The Police Department stated that they have no objections with posting the street for 25 mph. In light of the Police Department approval of the 25 mph, the decision was made to table the ordinance revision and recommend some limited parking.

Staff had measured the required sight distance for 25 mph in case this was an option. The required sight distance triangles for 25 mph are shown on Attachment 3. The triangles show an area in front of the Sleep Inn and in front of the Waffle House. Based on actual measurements in the field there is an approximately 85 ft long area in front of the Sleep Inn and a 40 ft area in front of the Waffle House. Staff is recommending the 85 ft area for parking because this area will accommodate a tractor-trailer or about 4 cars. Staff is not recommending the 40 ft area because it will only be enough space for approximately 2 cars.

Staff has contacted the owners of the Waffle House and the Sleep Inn to notify them that the City was proposing a no parking zone on this street. The owners of the Sleep Inn did not have concerns with there being parking or no parking on Clover Reach. The owners of the Waffle House have expressed concerns over the impact a no parking zone will have on their business, and they have also expressed concern over the impact the State Route 74 widening has had on their business.

A copy of the ordinance restricting parking on Clover Reach in the above area is shown in Attachment 4.

Budget Impact:

There will be an operational cost to the Public Works Department to make and install signs so that the no parking area can be legally enforced.

Attachments

cc: City Engineer's File
Public Services Director
Pubic Information Officer
Chief of Police
Administrative Services Staff Assistant

McNamara

McNAMARA ASSOCIATES

Jennie,
what can we
do about this?
HL

Colin
Have Dave + David
work these 2 items.
Put on agenda
Put on
list.
B

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PEACHTREE CITY
CITY HALL

November 12, 2008

Mayor Harold Logsdon
Councilperson Steve Boone
Councilperson Don Haddix
Councilperson Cyndi Plunkett
Councilperson Doug Sturbaum
Peachtree City City Hall
Peachtree City, GA 30269

Re: The Shops of Park Place
300 Clover Reach

Dear Honorable Mayor and City Council Members:

I am one of the co-owners of the above shopping plaza located at the intersection of Clover Reach and City Circle. While this intersection may not immediately come to mind, if it were described as "behind Waffle House", you would probably know right where it is. Unfortunately, this does not conjure up images of upscale shopping, as intended.

The current negative retail climate is well known. In the purchase of Park Place, the owners envisioned a thriving center, complementing the neighboring shopping areas. All were counting on the positive growth to continue. The economy, nonetheless, has not cooperated. This has certainly put strains on all retail and, candidly, I expect more area stores to go dark. We have already lost 3 tenants in the past 6 months. The additional retail building in the area merely exacerbates this condition.

I am seeking your assistance with some items that the merchants in this center have cited as issues. You are in the unique position to assist our current merchants in trying to maintain their investment. With a small amount of effort on your part, it would, undeniably, help in long-term viability of their businesses.

Our first issue has to do with tractor trailer and construction trucks, coming from the industrial center and the highways, and then parking along Clover Reach, in front of Park Place and the Sleep Inn. While at first this may seem slight, one or 2 parked trucks virtually blocks the view of the entire center from the cars speeding by on Highway 74. There have been as many as 3 and 4 trucks parked along there, many times on both sides of the street, creating a bottleneck for cars to navigate through. While the tenants are seeking more visibility, they are being hidden by these trucks.

Property Tax • Real Estate Brokerage
McNamara Associates Atlanta, Inc.
P.O. Box 3509 • Peachtree City, Georgia 30269-3364 • (678) 817-4070 • Fax (678) 817-4095

Our first request is for the City Council to work with the center and approve "No Parking" on either side of this road, running from City Circle to Highway 74 at the Waffle House intersection. Tractor trailer trucks blocking the road is unsafe for cars, pedestrians, and the many golf carts using the cart paths and roads in and around the shopping center.

The second consideration that I would like to discuss is, perhaps, the change that would make the biggest difference in our long-term goals as retailers. I recently visited the planning department to review the current highway plans for the intersection of Clover Reach and Highway 74. While, local maps indicate that Clover Reach is actually 2 streets, the state highway department plan calls this street "Fulton Street" at the intersection of Highway 74 and Clover Reach, near the Waffle House. Again, while it may seem slight, this center is suffering from an identity crisis. Clover Reach is known as an office area. We are seeking a resolution that will help in establishing this area as a retail shopping area, by renaming the street running in the front of Park Place, as "Park Place Avenue". It appears that no other businesses or operators use this street as an address, therefore, limiting any impact to just the businesses at Park Place. Perhaps a small entry marker at the street entrance from Highway 74, paid for by the owners of Park Place, can be erected once the highway construction is complete. There had been a sign there prior to the highway construction that, presumably, could be replaced. This would be an excellent way to increase visibility for the tenants and better establish another shopping area for Peachtree City.

Ultimately, these two small requests would certainly be big improvements to the visibility and viability issues facing the tenants in this area. Many residents are still not identifying this area with shopping, hurting the tenant's ability to grow their businesses. A few tenants have already closed, partly due to lack of visibility and identity. Fulfilling these requests would help in establishing the remaining tenants' long term viability.

Kindly give this your positive support when I follow up in the coming weeks to discuss further.

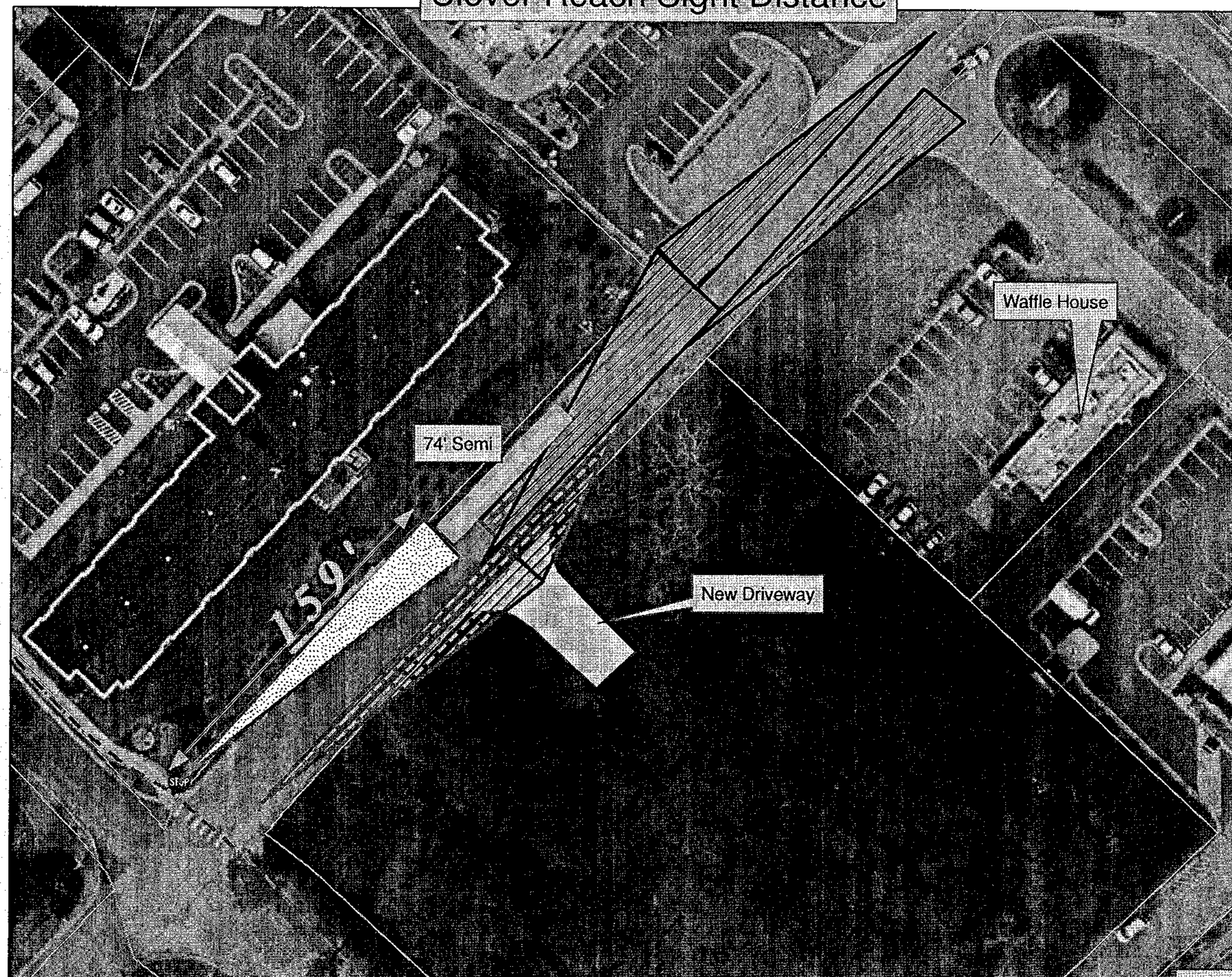
Sincerely,

Marc J. Corbet
President

Clover Reach Sight Distance

Attachment 2

Clover Reach Sight Distance



Attachment 3

ORDINANCE NO. __________

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF PEACHTREE CITY, GEORGIA, AS AMENDED SO AS TO LIMIT PARKING ON CLOVER REACH AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by authority of the same, that Section 78-29 of the Code of Ordinances of the City of Peachtree City, Georgia, as amended, is hereby further amended as follows:

Section 1. That Section 78-29 of the Code of Ordinances of the City of Peachtree City, Georgia, as amended, is hereby further amended as follows:

Sec. 78-29. Parking on Clover Reach.

Parking is prohibited on the south side of Clover Reach beginning at its northernmost intersection with State Route 74 and continuing westward to its intersection with City Circle, a distance of 555 feet.

Parking is allowed on the north side of Clover Reach beginning at a point 198 ft from the centerline of Clover Reach and City Circle and ending at a point 258 ft from said intersection.

Section 2. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 3. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

Section 4. This ordinance shall be in full force and effect upon its official adoption by the City Council.

This ________ day of ____________________ 2009.

Attachment 4

____
Harold K. Logsdon, Mayor

____

____

____

____

Attest: ______________________________
City Clerk

PEACHTREE CITY PLANNING COMMISSION

RECORD OF ATTENDANCE AT REGULAR AND CALLED MEETINGS

DECEMBER 10, 2007 – DECEMBER 8, 2008

	Past 12	Attended	Absent	Dates Absent	Attendance %
Marty Mullin	23	19	4	March 10, 2008 July 28, 2008 November 10, 2008 November 24, 2008	83%
Theo Scott	23	21	2	December 10, 2007 February 25, 2008	91%
Patrick Staples	23	17	6	January 14, 2008 April 9, 2008 May 19, 2008 July 14, 2008 October 13, 2008 November 10, 2008	74%
Larry Sussberg	4 (new member)	3	1	November 24, 2008	75%
Joe Frazar	4 (new member)	3	1	December 8, 2008	75%