

**City Council of Peachtree City
Agenda
February 4, 2016
7:00 p.m.**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Announcements, Awards, Special Recognition**
- IV. Public Comment**
- V. Agenda Changes**
- VI. Minutes**
January 21, 2016, Regular Meeting Minutes
- VII. Consent Agenda**
 - 1. Consider Appointment of Airport Authority Member(s) (PCAA) – Michael Mitchell,
Gregory Garmon (Alternate)**
 - 2. Consider Appointment of Convention & Visitors Bureau (CVB) Member(s)**
 - 3. Consider Appointment of Recreation & Special Events Advisory Board Member(s) – Shayne Robinson,
Chris Bains (Alternate)**
 - 4. Consider Appointment of Water & Sewerage Authority (WASA) Member(s)**
 - 5. Consider Budget Adjustment – History Timeline Donation**
 - 6. Consider Revised Fees – Planning, Engineering, Building, and Fire Marshal**
 - 7. Consider Ratification of Emergency Change Order – Spear Road Culvert Repairs (Unsuitable Soils)**
 - 8. Consider Stormwater Ordinance Amendment – Exemptions for Runways/Taxiways**
- VIII. Old Agenda Items**
12-15-05 Consider Financing for Municipal Broadband Initiative or Alternate Service Option
- IX. New Agenda Items**
02-16-01 Public Hearing – Consider Annual Re-adoption of Zoning Map & Ordinance
02-16-02 Consider Contract Approval for Municipal Broadband System Construction
- X. Council/Staff Topics**
Ordinance Amendment & Action Preview
 - **Ordinance Amendment – Board of Health Fees**
 - **Ordinance Amendment – Qualifications of Police Officers**
 - **Ordinance Amendment – Collaborative/Cooperative Purchasing**
- XI. Executive Session**
- XII. Adjourn**

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting

City Council of Peachtree City
Meeting Minutes
January 21, 2016
7:00 p.m.

The Mayor and Council of Peachtree City met in regular session on Thursday, January 21, 2016. Mayor Vanessa Fleisch called the meeting to order at 7:00 p.m. Others attending: Terry Ernst, Mike King, Kim Learnard, and Phil Prebor.

Announcements, Awards, Special Recognition

Proclamation for Kiwanis Anniversary

Fleisch proclaimed January 30 as Pancake Saturday in Peachtree City. Members of the Kiwanis Club of Peachtree City accepted the proclamation and then presented Council with aprons, chef's hats, and t-shirts for the event.

Minutes

January 7, 2016, Regular Meeting Minutes

King moved to approve the January 7, 2016, regular meeting minutes as written. Ernst seconded. Motion carried unanimously.

Consent Agenda

- 1. Consider Sole Source Agreement, Insurance Broker – McGriff, Seibels & Williams**
- 2. Consider Federal Grant Application – Fire Department Radio Equipment**
- 3. Consider Waiver – Detention Pond Ownership, Everton Pond**

Learnard moved to approve Consent Agenda items 1, 2, and 3. King seconded. Motion carried unanimously.

New Agenda Items

01-16-04 Consider PIP Equipment Lease-Purchase #5

Assistant Finance Director Kelly Bush asked Council to approve lease-purchase #5 as presented in the packet, along with the amended Official Intent Resolution. This would be Draw #5 against a Master Lease-Purchase Agreement for the financing of machinery and equipment in conjunction with JPMorgan Chase. The total amount of \$1,451,571.87 would be used for a City-wide Enterprise Resource Planning (ERP) system; a police video server and storage; Fire Department CPR machines and medic unit; track loader, pick-up truck, dump truck, rubber tire loader, three mowers, and Geographic Information System (GIS) server and software for Public Works. The financing would be over a five-year period with the first quarterly payment due March 31, 2016, and the last payment due on December 30, 2020. The interest rate would not exceed 2% per annum.

Learnard moved to approve PIP Equipment Lease-Purchase #5. King seconded. Motion carried unanimously.

01-16-05 Consider Ordinance Amendment – Public Hearing Procedures

Public Information Officer/City Clerk Betsy Tyler noted this was a housekeeping amendment that had been previewed at the last meeting regarding the ordinance for public hearings, which were a quasi-judicial process that took place before City Council or the Planning Commission. The proposed amendments would remove staff from advocating for or against a request. Currently, the ordinance called for staff to make its presentation with either the side supporting the request or the side that opposed the request. The staff report would become a separate portion of the process that presented the request and its compliance with the ordinances.

In addition, the proposed amendments would allow staff to ask questions during the public hearing. The hearers (either City Council or the Planning Commissioners) would be allowed to ask questions at any point in the process.

Prebor said he liked that Council would be able to ask questions at any time. The change was good for the citizens.

Ernst moved to approve New Agenda item 01-16-05 Consider Ordinance Amendment – Public Hearing Procedures. Prebor seconded. Motion carried unanimously.

**01-16-06 Discuss/Consider Request for Limited Sewer Expansion to Tyrone – WASA
Presentation**

Water & Sewerage Authority (WASA) General Manager Stephen Hogan and Tyrone Mayor Eric Dial presented the request for limited sewer expansion to Tyrone. Dial mentioned this was the first Tyrone Council meeting he had missed in five years, but this was important. He told Council that Fairburn wanted to reclaim the capacity (250,000 gallons per day) that had been sold to Tyrone. The contract ended in three years. He continued that WASA maintained Tyrone's lines, so there was already a relationship. There were environmental reasons for the request. The Fayette County Water System drew water from the Flint River basin, and Tyrone's effluent was sent to Fairburn for treatment, which discharged into the Chattahoochee River basin. Dial pointed out that the state's Environmental Protection Division (EPD) did not like having water going from one river basin to another.

Dial continued that keeping economic development in Fayette County was another reason to extend service to Tyrone. He had been attending the 74 Gateway Coalition (a relationship between the South Fulton Community Improvement District (CID), Fairburn, Fayette County, Tyrone, and Peachtree City) meetings for the last 18 months, and the coalition was working on preserving the integrity of the SR 74 corridor (from SR 54/SR 74 to beyond the SR 74/I-85 interchange), with minimal curb cuts, traffic lights, and accel/decel lanes. The interest for the sewerage service was in downtown Tyrone, which was already starting to have problems with septic tanks, and the most well-known resulted in the closing of Tyrone Elementary School. The town would like to have sewer available for the school. The Fayette County Fire Station that had been located in downtown Tyrone for years had its septic system fail, and the new station had been built at SR 74/Jenkins Road. He asked Council to affirm its commitment and give the request their blessing. He would answer any questions regarding Tyrone's intent.

Hogan said he would focus on the sewer system itself, adding that land management and zoning were issues for the respective municipalities. WASA and Tyrone had been meeting and discussing the request with Council (with the exception of Prebor, who had taken office in January 2016), since March 2015.

Hogan said the City's population in 2000 was 31,580 according to the 2000 U.S. Census. As of December 31, 2001, the population was estimated to be 33,796. The Planning Department estimated the City's build-out would be 42,940. The current population was approximately 34,000. In 1998, WASA had 8,701 sewer customers in the City, and, currently, there were 10,700. Hogan noted that development trends had changed, and the City's growth had slowed. In addition, as the population had increased, water usage had gone down. At one time water usage had been 100 million gallons per month. Currently, it was 80 million gallons per month. According to the Atlanta Regional Commission (ARC), water use had declined 30% in the metro area over the last 20 years. Several municipalities in the Atlanta area were seeing the same

trend of more population with less water usage. Hogan said he expected it would level off eventually.

The Town of Tyrone currently had 422 sewer customers, Hogan said. Sixteen of those customers were non-residential. The average daily flow (ADF) was 109,000 gallons per day (GPD). The maximum capacity with Fairburn was 250,000 GPD.

WASA currently had 10,699 customers in the City using 3.1 MGD (million gallons per day) ADF. Of those, 10,166 were residential, 26 were multi-family, 436 were commercial, and 41 were industrial.

Hogan continued that WASA's total permitted capacity was 6.0 million gallons per day (MGD). WASA currently used 3.1 MGD, and 1.0 MGD was reserved for the West Village (Wilksmoor). If the request for 0.35 MGD for Tyrone was approved, WASA would be treating 4.45 MGD as the average daily flow (ADF), with 1.5 million ADF in reserve for future allocation. Hogan said expansion planning was automatically triggered around 85% capacity, with 90% capacity the target for new construction to begin.

A feasibility study for the treatment of Tyrone's wastewater by WASA had been prepared by Richardson, Garretson & Associates, LLC, from Macon, and Hogan discussed the proposed route to the City. He said that Tyrone currently had four lift stations that came together at a force main, then went to Fairburn. Fairburn then sent the effluent to Fulton County's Camp Creek facility for treatment.

Tyrone currently had four lift stations. The route to the City would begin at Tyrone's existing lift station #2, which was located near the new Fayette County fire station at the intersection of SR 74/Jenkins Road. It would follow SR 74 and tie into lift station #30 in the City. The proposed 12-inch force main would be 23,720 feet long. Hogan said two other routes were examined, but this route was the least expensive and met all the project objectives.

Hogan explained that the force main (a pressurized pipe similar to a water main, but carrying dirty water) was a 12-inch pressurized pipe that would be made of polyvinyl chloride (PVC) or high-density polyethylene (HDPE). It would be able to carry 360 gallons per minute (GPM). There would be no customer connections directly to the line because it was physically impossible to connect to a force main at the pressure and flow that would be needed. The line might parallel the existing water main, or might utilize the old SR 74 road bed, which would be off the main run of SR 74. Due to the cost, a detailed design would not be done until there was a consensus on expanding sewer to Tyrone.

Hogan continued that the total estimated cost was \$2,159,000, with \$1,658,000 for construction and \$501,000 for other project costs, such as engineering and acquisition.

Hogan then briefed Council on the financial feasibility with the assumption the capital cost would be \$2,159,000. Tyrone's capital contribution would be \$1.5 million (funds would come from a Fairburn bond issue, which was the cost to buy back the 250 MGD it had sold to Tyrone), and the ADF was 109,000 GPD. WASA's costs would include pumping, treatment, and corrosion/odor control. Tyrone customers would be charged at Peachtree City's rate. The remaining \$659,000 could be financed through the Georgia Environmental Finance Authority (GEFA) at 3.03% for 20 years or come from Tyrone.

Hogan said WASA deemed the expansion to Tyrone to be feasible since it would pay for itself. There would be no impact on current WASA ratepayers. It was intended to be a standalone, self-sustaining project.

The projected revenue was \$310,000 annually. Projected expenses included \$100,000 for operation and maintenance (O&M), labor, power, insurance, etc.; \$14,400 for pump station maintenance; \$69,624 for pumping and treatment; \$20,000 for corrosion/odor control; and \$43,980 for debt service. The net revenue would be \$62,000.

Hogan reiterated there would be no fee impact on WASA's current customers. WASA's rate schedule was adopted in 2010, and a rate increase was not expected any time soon. Residential/Single Family rates included \$26 (debt service on bonds) for the base bill and \$4.65/1,000 gallons. Commercial/Multi-Family rates included \$26 for the base bill and \$6.15/1,000 gallons.

Tyrone's current rate structure included a base bill of \$30 (up to 4,000 gallons included) and \$8.45 per 1,000 gallons over 4,000 gallons. Basically, Hogan said if a Tyrone customer used around 8,000 gallons of water, they would spend less than they were currently paying. If they used over 8,000 gallons of water, they would pay more.

Hogan said it would take approximately two years for design/construction/procurement, with the Fairburn/Tyrone agreement expiring on June 15, 2019. Fairburn received bond proceeds in September 2014, and the requirement to utilize those funds was typically three years or September 2017. The proposed time line was to start the design in July, with completion by December 2016. Bids should go out in December 2016 and be awarded by March 2017. Construction should begin in March 2017, with completion slated January 2018, if all went well.

Hogan pointed out the environmental considerations, including the correction of the inter-basin transfer from the Flint River to the Chattahoochee River, the reliability of treatment if any new development was on sewer rather than septic, and the protection of the headwaters of three out the four Fayette County Water System reservoirs (Lakes Kedron, Peachtree, and McIntosh).

In addition, Hogan said Tyrone would have to secure the funds from Fairburn; adopt the WASA Sewer Use Ordinance, including pre-treatment requirements; and adopt WASA rates.

King said he had heard rumors that the effluent capacity into Line Creek was almost at its limit. Hogan said the NPDES permit was predicated on 6 million GPD going collectively into Line Creek and Flat Creek. King asked how much was actually going into the creeks. Hogan said it was 50% – the current usage of 3.1 MGD. King continued that a portion of the property on SR 74 where the sewer line would be placed was under the Southern Conservation Trust (SCT) and could not be developed. The remaining land was private property. Hogan said that was what they understood. King said private property could be developed. Hogan said that was up to the Town of Tyrone. King said if the private property could be developed under the guidelines in Tyrone, and because the sewer line would be there, Georgia state law required hook-up, which would be an automatic increase in capacity. Hogan said it would be force main, and customers could not hook up directly to the force main.

Learnard said she did not understand why. Fleisch asked if the force main would be exempt from the state rule of 200 feet. City Attorney Ted Meeker said there was not an engineering way to connect to a force main. Typically, the effluent was collected at lift stations, then pumped through to the force main. Hogan said additional gravity sewers and manholes would be

required. Other infrastructure would be needed. King asked whether a developer could hook up to the system if an infrastructure was built. Hogan said they could theoretically.

Hogan compared a force main to a high tension line that conveyed electricity from "A" to "B." It was a line that was not connected to any houses or businesses. Meeker said there would not be a direct connection into a force main, but someone could figure out a way to collect the effluent and convey it to a lift station, where it would enter into the force main down the line. Ernst asked if a new business or development would have the option to connect to sewer or use a septic system. Hogan said that option would be up to Tyrone since development was a land use issue.

King said Council wanted to help the City's neighbors in Tyrone, but the 800-pound gorilla was they did not want to overdo it. He continued that 350,000 GPD was not that much in the scheme of things, but any development after the expansion could put the system in the 85 – 90% category. He asked if EPD would require the system to expand once it reached 90% of capacity. Hogan explained 85% was the trigger for design, and 90% capacity meant something had to be done. He continued that WASA had 10,000 customers (34,000 people), and the City would need a population of 75,000 to double its current capacity.

Ernst asked how the request from Tyrone affected the town's agreement with Fairburn. Hogan said Tyrone residents currently paid a \$30 minimum bill for up to 4,000 gallons use. At around 8,000 gallons, Tyrone residents would pay more than City residents. After 8,000 gallons, Tyrone residents would pay less.

King asked what the City would get for the expansion. Hogan noted that approximately 14% of City residents were not on sewer. King asked if residents in the Hip Pocket Road area would be able to hook up to sewer. Hogan said absolutely. Hilltop Road was closest to the sewer line. Hogan said the developer or landowner was responsible for the infrastructure, if the property owners were willing. Hogan added that the idea had been put forth to residents in that area in 2000, and they did not want to participate. In 2000, the cost to hook up to sewer was \$7,000. In 2006, it was approximately \$10,000, and the cost had not been studied since.

Fleisch asked how much a septic system would cost. Learnard noted her home was in that area, one of the oldest properties in the City, and they had a septic system. Some of her neighbors had put in sewer infrastructure to connect to the sewer line on Hip Pocket. They had considered putting the house on sewer in 2007 when they renovated, and the cost at that time would have been \$21,000, because of the distance. They chose to go with a new septic system for \$9,000. There had been a proposal in 2007 or 2008 to run a sewer line down her street. A workshop had been held on a Saturday so every neighbor could attend, and the neighbors had said no.

Ernst asked what the gain was for the City. Hogan said it would stabilize rates for the customers because more people would be on the system. It was not known if the rates would be reduced; WASA was trying to maintain fees at the current rates, but it could be a possibility.

Prebor said he received a calculation from a homeowner that showed the sewer cost for the City was 90% higher than its neighbors. If the operation was more efficient, the rates could possibly go down. The City's rates were much higher than other areas, and Prebor referenced a rate study done by the University of North Carolina, which he would be glad to share. Hogan said WASA had participated in that rate study. Prebor noted the City's rate for 5,000 gallons was \$49.25, and the median rate for Georgia was \$28.49 per month. Prebor said the City's cost for

3,000 gallons was approximately 89% higher, according to his calculations. Hogan said the City had also been compared to Atlanta and Columbus, and both had lower rates because their systems had hundreds of thousands of customers, which had allowed them to charge lower rates.

King said there were many issues, and he did not think there would be a decision at this meeting. He asked about the fees for a restaurant to hook up. Hogan said the fee for a restaurant was \$1,750 per equivalent residential connection. King asked if the fee was the same if the restaurant was already hooked up to sewer. Hogan said there was a differential if something had already been paid. If the use was intensified, there would be a fee.

King asked Hogan to explain the fee charged for a new resident in the Kedron Shopping Center in August. Hogan said the building had originally been a Kentucky Fried Chicken with 49 seats with a certain flow rate per, adding he did not have the details and was not prepared to discuss the finite issues of this situation. The new business had added seats (between 80 – 120). In the rate change resolution in 2010, the per-seat cost was defined by empirical usage over many years. The usage of the new restaurant was intensified from fast foods (paper plates, napkins, etc.) to a sit-down restaurant with additional seats, which would generate additional wastewater that had an additional impact on the treatment plant. King said the cost was initially \$28,000, reduced to \$17,000, and with \$14,000 finally being paid. King said he had asked Hogan questions about the material costs of labor at that time, and he had never received the information. Hogan said the fee had nothing to do with the material and labor costs.

Fleisch recalled that most sewer systems lost money when they stood alone. Water was more plentiful, which contributed to part of their rate structure. Hogan said that was correct. Other cities with water and sewer utilities could glean from their General Fund to support the sewer system. The only revenue WASA had was user fees, and WASA was one of only a few standalone utilities in the country.

Fleisch said the reason the Gateway Coalition started was to maintain the SR 74 corridor, adding one of the big concerns was traffic. The coalition had received a grant from the ARC for an overlay. Fleisch added the zoning in Tyrone was as important as sewer. She asked Dial about Tyrone's plans for zoning and land use along SR 74. Dial said that he could not answer specific questions without a zoning map. The town zoning and setback requirements were in place along the corridor. No big boxes were allowed, and he had turned down discussions with big box retailers. Two of Tyrone's Planning Commission members were attending the meeting – Will James and Jeff Duncan. Dial noted the request had been delayed for an incredible amount of time and asked what more could Tyrone do to make the expansion happen.

Learnard had concerns about protecting the SR 74 corridor, adding the next Mayor and Council in Tyrone could approve a big box. Dial pointed out that a council could not approve an ordinance or policy that bound future Councils. There was no control over how a future Council might zone parcels in the corridor. Dial said there could be a sewer plant in Tyrone one day. Development was coming, and all they could do was work to manage it. There were also the property rights of the landowners along SR 74 to consider. He could not say no to a rezoning request because he wanted to protect his commute. Learnard said she did not understand where the line would go along SR 74. Dial said it would run from the Dogwood Church area to the Rite Aid in Tyrone. Hogan said it would be near the new Fayette County fire station at Jenkins Road. Dial said their primary desire was to take care of downtown Tyrone, but the direction the line took would depend on the gravity issues.

Ernst asked how much it would cost to run the line along Senoia Road. Hogan said Senoia Road was an additional \$750,000 because of the distance. Going down Farr Road would put sewer in the County. WASA felt the best choice would be in the state right-of-way or in proximity to the state highway.

Prebor asked how much development could go near a lift station that was already in place, noting gravity-fed infrastructure would be inexpensive for a developer. Hogan said the limitation was in the pipe size, not the lift stations.

Learnard asked to see the slide that showed the location of all the lift stations in Tyrone. Dial pointed out that sewer was located north of town, at Southhampton, Publix shopping area, Powers Court, the school complex on Jenkins Road, and one other subdivision.

Dennis Chase said he had been involved with the City's sewer system since 1994, when it was still privately owned by Georgia Utilities, and through the expansion of the system. When the system was expanded, it was based on four numbers – the existing system, what would happen in the West Village, the industrial area, and homes that were not on sewer, which totaled 5.2 MGD. The reason for 6.0 MGD was that the Environmental Protection Agency (EPA) and the Georgia Environmental Protection Division (EPD) required sewer systems to have a built-in safety capacity, so 5.2 MGD was the actual amount available. A 10 – 15% overage was required depending on the quality of the sewer system. Georgia Utilities had not been a particularly good system, and the City had been required by EPD to set aside 780,000 gallons to treat groundwater and rainwater infiltration. Chase said that meant the available capacity was not 6.0 MGD, but 5.2 MGD. Chase continued that when the application for expansion was put together in 2000 –2001, WASA had refused to evaluate environmental impact outside the City limits. He said neither EPA nor the EPA would force WASA to do it, and those agencies had been guaranteed the system would never go outside the City. He had sympathy for Tyrone's situation, but the City had a responsibility to its citizens. If the City allowed the system to sell off its available capacity, then it would face the same problem Fairburn was facing now. Either the quality of treatment or the capacity would need to be upgraded, or both.

Steve Lewis said he and his wife owned a 5,000 square-foot building on Old Senoia Road, and 3,000 square-feet had been vacant. There were restrictions on what he could do with his property because he was not on sewer. The lots were small, and there was no place for a reserve septic system to go. If sewer did come into downtown Tyrone, he would tie into it. As for the concerns about SR 74, Lewis said there was a six-mile moratorium on deceleration lanes by the Georgia Department of Transportation (GDOT), and Dogwood Church had been the last to get a decel lane. Anything beyond the church heading towards Tyrone was in the moratorium area. GDOT had compensated the private property owners for that. A 60-foot landscape buffer was also required along the highway. It was not just lack of sewer that kept development from happening along the corridor.

John Profitt, Huddleston Road property owner since 1980, said Huddleston Road was the oldest commercial area in Peachtree City. He had been involved in these conversations several times, and each time the sewer moved on somewhere else. The owners along Huddleston could not attract larger businesses to the area because there was no sewer. If the City wanted to get rid of the blighted area, then it needed bring him sewer. Then Profitt would bring in the business. He owned a substantial amount of property, and he would pay a substantial amount to build the infrastructure. It was disingenuous to go out to another town when the City was not taking care of its own community.

King asked how much sewer was outside the City limits. Hogan said he would have to figure out the percentage, but it included the Starr's Mill School Complex, The Chimneys and Montbrook subdivisions, and Shiloh Mobile Home Park. King suggested there might be a compromise that included alleviating the sewer issue in the Huddleston area.

Learnard asked Meeker if it was possible to come to a compromise. She asked if the City could put a ceiling on capacity available outside the City limits and to establish a new fee structure that would help to bring sewer into areas on septic systems. Meeker said Council could do both, but ultimately, Council could only limit capacity. WASA would be charged with setting rates and figuring out the other project.

Hogan said it would have cost \$576,000 to run sewer on Huddleston Road in 2000. In 2013, the cost had increased to \$1.6 million. In 2000, the effort to sewer Huddleston had been met with threats of lawsuits by individual property owners. As a result, WASA stopped investigating that alternative.

Lynne Lasher asked if a business along Highway 74 could put a decel lane on its own property, saying the decel lane at the Publix in Tyrone seemed to leave the right-of-way of SR 74. Meeker said those decel lanes were pre-existing, adding GDOT had acquired the access rights for the properties in that area.

Learnard asked Hogan to clarify the 200-foot limit related to manhole covers. Hogan said there was a distance limiting how close manhole covers could be to the City limits for unannexed or undeveloped property, which limited mandated extension of the sewer system into the County. There were two different measurements, one by the state and one by the City. The original intent of the limit had been to encourage tying into sewer rather than septic from an environment concern, not as a development control. Meeker said it was a Georgia Department of Human Resources (DHR) regulation. If a sewer line was within 200 feet of a property, then sewer service was available. That was the case in one of the subdivisions outside the City.

Learnard asked when the Tyrone feasibility study had been done. Hogan said it had been done in 2015 by WASA for approximately \$25,000.

Fleisch confirmed that the size of the pipes set the limitation on capacity. Hogan affirmed the physical limitations would limit the capacity. Hogan added there was always the opportunity to change the pipe size, but it would be expensive.

King moved to continue the agenda item to February 4. Fleisch and Ernst both wanted to allow more time to get the requested information. The motion died for lack of a second.

Learnard said she had not seen the feasibility study, and she wanted to better understand what a potential ceiling could be on the capacity. She would like to understand the recommendation from WASA on what the fee structure would be and why, with a priority of providing sewer to Huddleston Road as a minimum. Learnard would also like to know the impact of the 200-foot limit if the sewer line were to go up SR 74. She believed this could give away a lot of control in preventing big development. Ernst said he also wanted to verify the information provided by Chase at the meeting.

Hogan said the engineering report was online, as were the bond documents from 2001. WASA was allotted 6.0 MGD by design and that included the safety factor. The reserve was

approximately 530,000 gallons. Prebor said there was 20% of that from leakage, inflow, and infiltration, which was approximately 600,000. Hogan said that was included in the 3.1 MGD.

Ernst moved to table until staff was ready to come back with the requested information. Rorie said there would need to be more follow-up and time for Council to ask any more questions. He would follow-up with WASA and get the information as expeditiously as possible. Learnard said she did not have the information she needed to make a decision.

Ernst withdrew his motion. Ernst moved to continue this matter indefinitely. Learnard seconded. Motion carried unanimously.

Council/Staff Topics

Update on Peachtree City Stormwater Projects

Stormwater Manager Mike Madison gave a summary of the 2015 stormwater program, as of December 31, 2015. The City owned and maintained 70.2 miles of underground stormwater pipe, 5,630 individual drainage structures, 70 stormwater detention ponds, 32.1 miles of roadside ditches, unknown miles of ditches along the golf cart paths, and unknown miles of other stormwater conveyance ditches (greenbelts, drainage easements, etc.).

The Stormwater Department maintained, repaired, replaced, and rehabilitated the City's storm drainage system; administered and ensured compliance with the City's National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater Permit; provided construction oversight and management on all outsourced (bid) stormwater construction projects; responded to drainage complaints and concerns; and had responsibility for erosion control inspection program, street sweeping, and all other duties as assigned.

Madison summarized the work that had been done in 2015, which had included cleaning 167 drainage structures; re-excavating and cleaning 1,925 linear feet of ditch; clearing sediment and debris from 6,046 linear feet of pipe; rehabilitating (lining) 1,404 linear feet of pipe replacing 1,724 linear feet of pipe (as part of 15 replacement projects completed by the stormwater crew); completing an additional replacement project through bid with a second currently in progress (Saddlebrook and Spear Road); performing maintenance activities (mowing, clearing, debris removal) on 25 detention ponds, including two complete reconstructions; sweeping 357 miles of road, regulated intersections, and parking lots; conducting over 800 erosion control site inspections; responding to 134 drainage-related complaints; and continuing to maintain compliance with the City's NPDES Stormwater Permit.

The plans and goals for 2016 included continuing with stormwater system maintenance on pipes, structures, detention ponds, ditches, sweeping, etc. (both reactive and proactive maintenance); continuing replacement of failed pipes utilizing the stormwater crew (10 – 15 replacement projects annually with a current in-house list of 36 projects); continuing to replace failed pipes utilizing the bidding process (two to three projects annually with a current list of 46 projects); continuing to in-place rehabilitate (line) degraded systems when possible; continuing to address resident concerns; continuing erosion control inspections; continuing Stormwater Bond project completion; and continuing to remain in compliance with the City's NPDES Stormwater Permit. Five failed pipe projects had been added to the in-house list during the last week of 2015.

Completed Stormwater Bond projects included Preston Chase, Rockspray Pond dam, BCS pond stilling basin, Kedron Pond West dam, Kedron Pond East dam, and Harbor Loop drainage. Ongoing projects included Wynnmeade and Golfview Drive. Replacement of the pipe lining in

Woodsdale was underway, and miscellaneous pipe lining projects would be bid in the spring. Additional Stormwater Bond projects included rehabilitation of Detention Pond #140, Peachtree Parkway headwall replacement, BCS detention pond rehabilitation, Crosstown Drive culverts (lining), and Flat Creek Road culvert (lining).

Prebor noted that other municipalities had grates over their stormwater drains, asking if that would help keep the culverts cleaner. Madison said there were some culverts with grated inlets in areas with heavy pedestrian traffic, but noted much of the problem related to root infiltration of old and decaying pipes.

Fleisch thanked Madison for getting the wash-outs on the cart path taken care of quickly. She asked if there was a completion date yet for Spear Road. City Engineer Dave Borkowski said the Spear Road project was substantially complete, with completion scheduled February 8. The guard rail and jersey barriers had to be finished. The road was still closed.

Update on Facilities Bond Projects

Recreation Administrator Cajen Rhodes told Council that 11 of the 33 projects on the list were complete (fire protection systems in City buildings, Public Works Admin Building HVAC, BMX irrigation, Glenloch Rec HVAC, Braelinn basketball courts, PAC building roof, Clover Reach pool demolition, Kedron Aquatic Center HVAC, Tennis Center – awnings replacement, Tennis Center HVAC, and Tennis Center lighting). Twelve projects were in progress (Fire Station 83 roof replacement, Fire Station 84 exterior seal coat, Fire Station 84 roof replacement, Fire Station parking lot resurfacing, Fire Station 81 building repairs, Public Works ancillary building roof, Public Works generator, Public Works Admin Building generator, BMX tower improvements, PAC irrigation, playground equipment replacement, and Tennis Center clubhouse roof replacement). The remaining 10 projects were parked awaiting staff time to address them (City Hall Drake Field electrical, City Hall windows replacement, Police Department roof replacement, Police Department HVAC replacement, Fire Station 83 exterior seal coat, Public Works building improvements, Skate Park renovations, Kedron Aquatic Center wall restoration, Kedron Rink structural improvements, and Library window replacement).

Rhodes highlighted the BMX tower project, which had originally been bid out with an estimate of \$75,000 just to build and install the tower. Staff got an alternate bid of \$39,000 and decided to bring the project in-house. As a result, items such as windows and a window HVAC unit had been added. A stormwater issue had been taken care of by building a retaining wall and stairs. The roofing had been replaced, new gutters were added, and it had been painted. The electricity had been overhauled, and a meter had been installed. There had been a lot of work done, but there would be less maintenance moving forward, and the facility was safe.

Rhodes continued that the work on the BMX tower project had truly been a team effort, including a small team of private contractors. All the work would be done for \$28,000 – \$30,000, which was considerably less than the \$75,000 budgeted for the project. There was still some work to be done, including a new roof, painting, and pouring of concrete. The \$75,000 would be moved to Bond Contingency. Remaining funds from the prior Facilities Bond had been used for the project.

Rhodes added that the goal for all the project managers was to come in 10% under budget on all the projects, if possible. The remaining funds were added to the Contingency budget and used to fund overages on other projects or to add projects.

Rhodes reported that the Spray Park Committee would come before Council in the near future with recommendations.

FY 2016 First Quarter Budget Report

Financial Services Director Paul Salvatore noted that the FY 2016 was 25% complete, giving an overview of the budget status as of December 31, 2015. He continued that 54.84% of General Fund revenues had been collected (\$18 million). The latest economic predictions were the growth of sales and income taxes would continue to be slow. Salvatore added that 24.64% of General Fund expenses had been incurred (\$8.3 million), and 25.4% of hotel/motel taxes had been collected (\$401,000). Salvatore pointed out that the Facilities Bond projects and Stormwater had been addressed separately.

Salvatore pointed out there had been a dip in the Pension Fund, adding the stock market would go up and down. Salvatore also looked at the Brent Crude Oil Spot Price Summary over the last 90 days, which showed the cost of a barrel of oil had dropped from \$50 a barrel to below \$30, which was impacting the stock market. It had been the worst January in stock market history, but for now, any losses were only on paper.

Salvatore said the current situation was temporary. Saudi Arabia was positioning itself for higher prices down the road by eliminating competitors and glutting the market. The stock market was expected to end the year up by 8.5%. He stressed that this was not a recession as in 2008. Banks were flush with cash, unemployment was very low, spending was high, and property values were up.

Gasoline had been budgeted at \$3.50 per gallon in the FY 2016 budget, and the actual cost on the last delivery was \$1.20 per gallon, Salvatore said. The estimated annual savings if the current price persisted would be \$151,910. Diesel fuel had been budgeted at \$4 per gallon, and the actual cost on the last delivery was \$1.13. The estimated annual savings for diesel fuel if the current price persisted was \$100,404. The total potential savings was \$252,314.

Salvatore continued that the City's financial policy allowed the City Manager to impound budgeted funds due to economic conditions, and \$252,000 of the gasoline and diesel budget could be frozen to take advantage of the low prices and to boost cash reserves. It was not a budget adjustment, but it encumbered funds so they could not be spent on something else and would be available if needed later in the year. An additional 1% of departmental operating budgets had also been frozen to hedge against fallout. Salvatore said staff would continue to monitor the situation and maintain desired service delivery levels.

When the budget had been adopted, \$769,000 had been used from Cash Reserves to balance it, Salvatore reminded Council. There was a possibility that, if the current conditions continued, only \$400,000 would be needed from Cash Reserves.

FY 2016 Path Maintenance

Public Works Supervisor Scott Hicks said the Cart Path Crew was one mile into its nine-mile annual goal. While it was cold and they could not pave, the crew was getting as much done as they could to get ready for paving. This included opening paths (pulling out the old asphalt, removing tree roots, and laying gravel) for paving later.

Paths that were closed (the asphalt had been put down) between October and the end of December included Kenton Place to Holly Grove Road/Linden, Bedford Park to 0320, Tivoli Gardens to Jumpers Run, Garamond Place to 0611, 0210 to Legacy Lane, Gelding Garth to

1232, tunnel to Holly Grove Church Road, Harmony to spillway, Preserve Place to 0231, Tamerlane to Braelinn Road, Vermillion Lane, Glendale to Peachtree Parkway, 0401 to Monterey Drive, Redding Road to Stonington Drive, and 1102 to Battery Way.

Paths that were opened or were scheduled to open within the next few days included Huddleston Road to the Tennis Center, Windsor Place to Robinson Road, 1227 to 1228, Whitfield Court to Wysteria Court, 1502 to Commerce Drive (along Commerce), and Smokerise Park to Tuxedo Lane. New path sections included The Gates to Meade Field Drive, which had been closed, and Rockaway Road to Somerby Senior Living, which was being opened.

Prebor asked if the lower price of oil helped with the cost of paving. Rorie said they could either do more paving or save money. It was more of a labor issue than a supply issue, and the stormwater and cart path crews shared employees when additional labor was needed for a project.

Executive Session

Learnard moved to convene in executive session for acquisition or sale of real estate, pending or threatened litigation, and personnel at 9:10 p.m. Ernst seconded. Motion carried unanimously.

Learnard moved to reconvene in regular session at 9:23 p.m. King seconded. Motion carried unanimously.

There being no further business, King moved to reconvene in regular session at 9:25 p.m. Learnard seconded. Motion carried unanimously.

Pamela Dufresne, Deputy City Clerk

Vanessa Fleisch, Mayor

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council
FROM: City Manager 
DATE: 1/28/2016
SUBJECT: Consider Appointment of Airport Authority Members
Consent Agenda, February 4, 2016

Recommendation:

Appoint Michael Mitchell to the Airport Authority Board for the term written 1/1/2016 – 12/31/2020. In addition, appoint Gregory Garmon as an alternate member, in the event a vacancy occurs.

Discussion:

The Selection Committee - composed of Mayor Vanessa Fleisch, Council Member Mike King, Airport Authority Chairman Richard Whiteley and myself considered six (6) applicants for the vacancies on the Airport Authority.

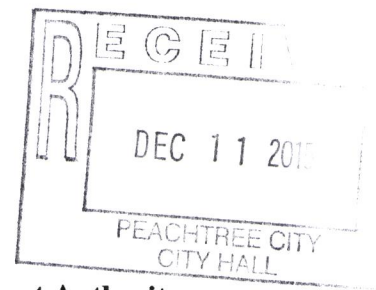
The Committee met with the applicants and learned of their experience and qualifications for serving on the Airport Authority. This particular group of applicants was extremely qualified, which made our decision very difficult. Our recommendation, as stated above, is to appoint Michael Mitchell as member and Gregory Garmon as alternate, to the Airport Authority Board.

Copies of their applications are attached for your review.

Budget Impact:

This item should have no budgetary impact.

**AIRPORT AUTHORITY
APPLICATION FOR APPOINTMENT**



Thank you for your interest in being considered for appointment to the **Airport Authority**.

Applicants must be a legal resident of the State of Georgia and have been a resident of Peachtree City for at least six months prior to the date an application is submitted. Elected officials of any governmental jurisdiction in the County and City employees are not eligible for appointment.

The Airport Authority is comprised of five members appointed to five-year terms. Meetings are held on the second Thursday of each month at 7:00 p.m. at the Atlanta Regional Airport-Falcon Field. Members are required to attend a minimum of eighty percent (80%) of all meetings.

Applicants are encouraged to attend as many Authority meetings as possible in an effort to become familiar with the responsibilities of the Authority. The Authority is responsible for the operation of the Falcon Field Airport.

Please take a few minutes to complete the form below and to answer the questions on the reverse side of this letter and return it with a resume, if available, to Debbie Lemay, City Hall, 151 Willowbend Road, Peachtree City, GA 30269 by **5:00 p.m. on Friday, December 11, 2015**. Interviews will be held the week of January 4, 2016. Debbie will contact you with meeting times. If you have questions, please call (770) 487-7657.

Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME:

Michael R Mitchell

ADDRESS:

275 Greenwood Lane

Peachtree City, GA 30269

TELEPHONE (Cell)

404-276-7687

(Alt Phone)

678-545-1961

(E-mail:)

mmitchellhome@gmail.com

Mike Mitchell
Signature

12-11-15
Date

PTC AIRPORT AUTHORITY APPLICATION
MICHAEL R. MITCHELL

How long have you been a resident of Peachtree City?

I have been a resident a total of six years.

Why are you interested in serving on the Airport Authority?

I have been looking for a way to get involved in our community, and I think the Airport Authority would be a rewarding experience. Growing up the son of a pilot and attending the Air Show with my children, it feels like the Airport Authority would be a great opportunity to engage in our community. A close friend, who has served on this board, has shared his positive experience with me, and I would welcome the opportunity to contribute to this board.

What qualifications and experience to you possess that would benefit the Airport Authority?

Since 1993, I have worked in and around government on the Federal, State and Local levels. Having worked for a United States Senator and in my various corporate government affairs positions, I've managed teams of people, managed large budgets and have served on numerous association boards. I am a strong communicator, networker, fundraiser, and team player--all of which are skills that could benefit the Airport Authority.

List major jobs you have held during your working career-include name of company and last position held.

- Vice President State Government Affairs, Comcast Cable (Current)
- Director of Government Relations, Publix Super Markets, Inc.
- Director of Government Affairs, UST Public Affairs, Inc.
- Executive Assistant, United States Senator Paul D. Coverdell

Do you have any past experience relating to airport operations? If so, describe.

I do not.

Have you attended any Airport Authority meetings in the past year and, if so, how many?

Yes, I have attended one meeting.

Are you willing to take continuing education classes?

Yes

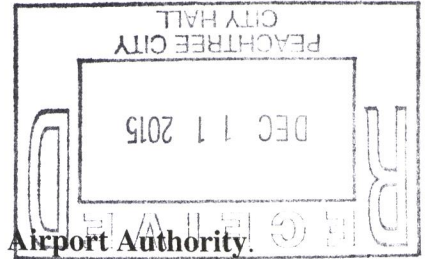
Would there be any possible conflict of interest between your employment and you serving the Airport Authority?

No, I have cleared conflicts with my current employer.

Describe your current community involvement.

Board Member, Fayette County Chamber of Commerce
Soccer Coach, Peachtree City Soccer U-14
Greeter, Holy Trinity Catholic Church

**AIRPORT AUTHORITY
APPLICATION FOR APPOINTMENT**



Thank you for your interest in being considered for appointment to the **Airport Authority**.

Applicants must be a legal resident of the State of Georgia and have been a resident of Peachtree City for at least six months prior to the date an application is submitted. Elected officials of any governmental jurisdiction in the County and City employees are not eligible for appointment.

The Airport Authority is comprised of five members appointed to five-year terms. Meetings are held on the second Thursday of each month at 7:00 p.m. at the Atlanta Regional Airport-Falcon Field. Members are required to attend a minimum of eighty percent (80%) of all meetings.

Applicants are encouraged to attend as many Authority meetings as possible in an effort to become familiar with the responsibilities of the Authority. The Authority is responsible for the operation of the Falcon Field Airport.

Please take a few minutes to complete the form below and to answer the questions on the reverse side of this letter and return it with a resume, if available, to Debbie Lemay, City Hall, 151 Willowbend Road, Peachtree City, GA 30269 by **5:00 p.m. on Friday, December 11, 2015**. Interviews will be held the week of January 4, 2016. Debbie will contact you with meeting times. If you have questions, please call (770) 487-7657.

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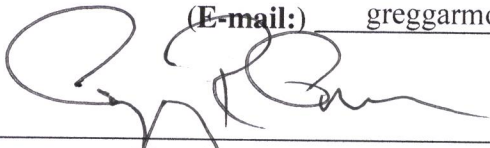
NAME: Gregory R. Garmon

ADDRESS: 107 St. Andrews Sq.
Peachtree City, GA 30269

TELEPHONE (Cell) 706.615.9876

(Alt Phone) 404.474.5152

(E-mail:) greggarmon@gmail.com



Signature

12/4/2015

Date

GREGORY R. GARMON

107 St. Andrews Sq.
Peachtree City, GA 30269
706.615.9876
gregory.r.garmon@faa.gov

Professional Experience

June 2015 - Present Federal Aviation Administration Atlanta, GA
Air Traffic Safety Inspector Atlanta ARTCC

- Air Traffic Safety Oversight Service, Eastern Area Operations Branch, AOV-230.
- Air Traffic Safety Investigations/Principle Operations Inspection.
- SMART Team Lead – Communications & Navigation Systems Committee.

February 2014 – June 2015 Federal Aviation Administration Hampton, GA
Operations Supervisor Atlanta ARTCC

- Supervised over 50 employees with 18 of them as direct reports.
- Training Liaison Operations Supervisor (TLOS) – handled all training aspects of the area.
- Developed training tracking system currently in use at Atlanta ARTCC (“Trackset”).

July 2008 – October 2014 Federal Aviation Administration Hampton, GA
Executive Staff/Air Traffic Controller Atlanta ARTCC

- Authored and instituted complete EBUS preparedness plan following the HOST outage
- ERAM integration Team Lead.
- Accident Investigation SYSIR and Post Accident Eval Group.
- Analyzed, authored and contributed to numerous DCPs, including the new chapter 4 requirements of the 7110.65 and chapter 24 training requirements of the ZTL 7230.2.

Education

Fall 2014 – Present William Mitchell College of Law Atlanta, GA
Juris Doctor (J.D.)

- Director of Administration – The Federalist Society of AJMLS
- Round 1 finalist – Georgia Moot Court Competition
- Class Ranking 18 of 109
- John E. Ryan Merit Scholarship Recipient

January 2006 – January 2008 Middle Tennessee State University Murfreesboro, TN
M.S. Aviation Administration, Aviation Asset Management – ABD

- 3.89 GPA on a 4.0 scale
- Co-founder & President – Future Airport Executives of MTSU
- Graduate Research Assistant
- FAA Industry Test Standards (FITS) & FAA Glass Transition Study – Key Researcher
- Author – “The Expiration of the Airport & Airway Trust Fund: The Future of Funding in the NAS.”

Professional Affiliations and Certifications

Shepherd Center Hospital – Board Member, Planning Committee
FAA Manager’s Association (FAAMA) – Board Member and Committee Chairman
Society of Aviation and Flight Educators – Committee Chairman & Keynote Speaker
Private Pilot License with Instrument Rating, Complex Endorsement, over 1,000 hours
Atlanta Center Safety Council and ICV Committee - Member
American Bar Association – Member
Federalist Society – Board Member, Director of Administration
Phi Alpha Delta Legal Fraternity - Member
National Business Aircraft Association (NBAA) - Member

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council
FROM: City Manager 
DATE: January 29, 2016
SUBJECT: Consider Appointment of Convention & Visitors Bureau Members
Consent Agenda, February 4, 2016

Recommendation:

Appoint Rick Adlington to the CVB Board to fulfill the term of Hotel/Motel Member-Alternate representative and appoint Scott Porter to serve the term for the Business Owner representative. Both terms expire 12/31/17.

Discussion:

The Selection Committee composed of Mayor Vanessa Fleisch, Council Member Mike King, Jonathan Fralick - CVB Recreation Venue representative and myself, considered these applicants and recommend appointing the following people to fill these positions.

The Committee met with the applicants and learned of their experience and qualifications for serving on the CVB Board. This particular group of applicants was extremely qualified, which made our decision very difficult. Our recommendation, as stated above, is to appoint Rick Adlington to the Hotel/Motel Member-Alternate position and Scott Porter to the Business Owner position.

Copies of their applications are attached for your review.

Budget Impact:

This item should have no budgetary impact.

**PEACHTREE CITY CONVENTION & VISITORS BUREAU
APPLICATION FOR APPOINTMENT**

Hotel/Motel Alternate Position

Thank you for your interest in being considered for appointment to the **Peachtree City Convention & Visitors Bureau, Inc. (CVB)**. The purpose of the CVB is to serve the needs and interests of tourism within the City of Peachtree City.

The CVB is comprised of seven to eight members appointed to a two year term. The composition of the Board, as is outlined in the CVB By-Laws, requires seats to be filled by volunteers with specific backgrounds. The description below indicates the specific background we are looking for during this current cycle. Only applicants with experience in the category will be accepted. Applications received without experience in the checked category will not be considered.

One (1) person who serves as a manager, owner, or operator of a hotel or motel located in Peachtree City as an ALTERNATE to the voting member of the Board in the Hotel/Motel position. This person will fulfill the term of the voting member if this position becomes vacant.

Meetings are held on the third Wednesday of each month at 8:00 am at the CVB/Amphitheater Box Office - 201 McIntosh Trail. Members are required to attend a minimum of eighty percent (80%) of all meetings. Applicants are encouraged to attend as many Bureau meetings as possible in an effort to become familiar with the responsibilities of the Bureau.

Please take a few minutes to complete the form below and to answer the questions attached to this application and return it with a resume, if available, to Debbie Lemay, City Hall, 151 Willowbend Road, Peachtree City, GA 30269 by 5:00 p.m. on Friday, January 22, 2016. Interviews to be scheduled the week of Feb. 1, 2016. If you have questions, please call (770) 487-7657.

NAME:

Rick Adlington

ADDRESS:

302 Palatine Pl

Peachtree City, GA 30269

E-MAIL:

rick@apsilonhotels.com

TELEPHONE (Best Phone Number to Reach You)

(Cell)

678-994-2303

(Alt)

[Signature]
Signature

Date

1/20/16

1. What is the name of the company you are a manager / owner / operator of?
 Aberdeen Woods Conference Center (soon to be Crowne Plaza)
 Hilton Garden Inn
 Marriott Residence Inn (opening 2018)
2. Which capacity and how long have you served in this capacity?
 GM @ Hilton Garden Inn since Dec. 2009
 Promoted to Vice President of Hotel Operation - 2015
3. List major jobs you have held during your working career to include name of company and position.
 Apsilon Hotels - GM & VP of Hotel Operations
 FCH Hotels - Regional Director of Hotel Operations
 HP Hotels - Regional Director of Hotel Operations
4. Are you a resident of Peachtree City? How long? If not, where do you reside?
 YES - 1998 - 2000
 2001 - Present
5. Why are you interested in serving on the CVB?
 Since the purchase of the Dulce Hotel, Apsilon Hotels is now the largest contributor to the hotel tax funding for PTC. I feel we should have a voice to the strategies & initiatives that are decided.
6. What qualifications and experience do you possess that would benefit the CVB?
 37 years of Hospitality Experience
 7 years of PTC Hotel Experience
7. Do you have any past experience relating to CVB operations? If so, describe.
 YES - 1996 - 1998 - Sat on the CVB board in Brunswick, GA (Golden Isles)
 1992 - 1993 - Sat on the CVB board in Hernando County, Florida
8. Have you attended any CVB meetings in the past year and, if so, how many?
 YES - 6
 2010 - 2014 - Min 10 times a year
9. Are you willing to take continuing education classes?
 YES
10. Would there be any possible conflict of interest between your employment and you serving the CVB?
 None - if conflict arises, I would excuse myself from any influencing role.
11. Describe your current community involvement.
 Attended Fayette Chamber Events
 Attended Christian City

Rick's Highlights

- 37 years in the Hospitality Business. A Certified Hotel Administrator
- Successfully opened 57 hotels
- Worked in every department in Hotels & Restaurants
- Held 10 different Multi-Unit positions
 - Hotels in South Carolina, Georgia, Alabama, Ohio, Wisconsin, Indiana, Florida, Texas and Illinois
 - 1 hotel, Attraction Park & Water Park in Florida
 - 4 Restaurant/Bar properties in South Carolina.
 - 15 F&B outlets for an Attraction & Water Park in Florida
 - 3 Corporate La Quinta hotels in Florida
 - 101 Franchise La Quinta/Baymont hotels for La Quinta
 - 62 Franchise Baymont hotels for Wyndham
- Worked in both Full and Limited Service.
- Understand the Corporate environment – worked 6 years in a corporate office environment.
- Supported 62 hotels/5,543 rooms, as Director of Business Development, for Wyndham Hotel Group & 10 hotels/957 rooms for HP Hotels within the South Region.
- Managed 4 FSD's who supported 101 hotels/9,534 rooms, as Vice President of Franchise Services for La Quinta Inns.
- Developed, consulted and conducted Training Presentations, Sales & Marketing programs, Revenue Management Workshops.
- Consulted & Supported 10 Award Winning hotels, including "Inn of the Year." As GM I Achieved "Torch Bearer Award" with Holiday Inn and two Success Awards & three Certificate of Excellence with Hilton Garden Inn. Currently ranked #29 in TQS for the brand.
- Served on two different CVB boards – Hernando County, Fla. & Golden Isles, Ga.
- Achieved **Franchise Service Director of the Year 2004.**

RICK ADLINGTON, CHA

302 Palatine Place • Peachtree City, GA 30269 • (678) 994-2303 (cell)
rick@apsilonhotels.com

PROFESSIONAL EXPERTISE

- General Management
- Complete Property Renovations
- Budgeting
- Sales & Marketing
- PMS Systems & Software
- Cost Analysis
- P & L Analysis
- Catering & Restaurant Management
- Menu Planning
- Revenue Management
- Kitchen Facilities & Equipment
- Lounge Operation
- Pre-Opening
- Multi-unit (8+ years)

MANAGEMENT EXPERIENCE

APSILON HOTELS, Atlanta, GA

Dec. 2009 – Present

Vice President of Hotel Operations

Provide operational support to GM's of 9 hotels with 1000 rooms

General Manager, Hilton Garden Inn Hotel

HP HOTELS, Birmingham, AL

Jul. 2008 – Dec 2009

Regional Director of Operations, Midwest Region

Provide operational support to GM's & Owners of 10 hotels with 957 rooms for Cambria Suites, Comfort Suites, Hampton Inn, Hilton Garden Inns and Staybridge Suites.

HOSPITALITY COACH, INC., Peachtree City, GA

Sep. 2007 – Jul. 2008

President/Founder/Consultant

I started my own Hospitality consulting business. I supported/consulted owners and GM's in both operational & sales areas. I supported the following hotels; Marriott, IHG, Hampton, La Quinta, Baymont, Comfort, Microtel.

WYNDHAM HOTEL GROUP, Parsippany, NJ

Jun. 2006 – Sep. 2007

Director Business Development, South Region

Provide franchise operational support to GM's & Owners of 66 hotels with 4,237 rooms for all franchise locations in the Southeast.

LA QUINTA INNS, INC., Irving, TX

May 2000 - Jan. 2006

Vice President Franchise Services, Eastern Region (May 05 - Jan. 06)

Managed three Service Directors and provided franchise operational support to GM's & owners of 101 hotels with 9,534 rooms for all franchise locations east of Texas.

- Consulted & supported four Top 10 hotels, including the Top Hotel in 2005
- Achieved the highest producing RevPAR region in 2005

Director of Franchise Services, Southeastern Region (Apr. 03 – May 05)

Provide franchise operational support to GM's & owners of 54 hotels with 4,743 rooms for all franchise locations

- Chosen as the "Franchise Service Director" of the year in 2004 and promoted

Regional Revenue Manager, Corporate Office Irving, TX (May 01 – April 03)

Reviewed and analyzed market conditions for each hotel in four regions covering 95 hotels with over 12,000 rooms.

- Achieved all Revenue & RevPAR targets for each region
- Created a Business Plan model that was implemented for all 270 corporate properties

Area General Manager La Quinta Inn & Suites, Lakeland, FL (May 00 – May 01)

Operated a limited service hotel and oversaw the operation of two additional hotels with a total of 355 rooms.

PROMUS HOTEL CORPORATION, Memphis, TN

Jun. 1993 - Jan. 2000

General Manager Embassy Suites Airport, Atlanta, Georgia (Apr. 98 - Jan. 00)

Operated a full-service all Suite Hotel with 233 suites generating \$6.2 million in room revenue and \$1.5 million in F&B volume.

- Increased A.D.R. by \$5.47/5.7% over prior year
- Increased GOP 4.3% over prior year and exceeded plan expectations

General Manager Embassy Suites Hotel, Brunswick, Georgia (Jul. 95 - Apr. 98)

Operated a full-service all Suite Hotel with 130 suites generating \$2.3 million in room revenue and \$800 thousand in F&B volume.

- Combined revenue increase of 34% over previous years.
- Increased RevPAR yr. /yr. by 12%, 8% and 2% during tenure.

Director of Sales Embassy Suites Hotel, Jacksonville, FL (Apr. 94 - Jul. 95)

- Achieved an A.D.R. of \$16 over prior year.
- Increased the RevPAR index to 118%.

Asst. GM Embassy Suites Hotel, Jacksonville, FL (Jun. 93 - Apr. 94)

CONTINUED HOSPITALITY EXPERIENCE

FLORIDA LEISURE ACQUISITION CORP., Ocala, FL

Assistant Director of Revenue

General Manager Weeki Wachee Spring / Buccaneer Bay

General Manager Holiday Inn

INTERSTATE MANAGEMENT & INVESTMENT CORP. Columbia, SC

General Manager Ramada Inn, Spartanburg, SC;

Asst. GM / F&B Director Sheraton, Columbia, SC

HOLIDAY CORPORATION, Memphis, TN

Food & Beverage Director; Management Intern Program; Sales Manager; Guest Service Manager

EDUCATION

A.A., Valencia Community College, Orlando, FL

University of Central Florida, Orlando, FL – B.A. Marketing is pending.

Certified Hotel Administrator – Educational Institute: GM, F&B, Guest Service & Rooms Inventory Mgmt.

Holiday Inn University, Olive Branch, MS: GM, Catering Sales Mgmt., Ramada Management Institute, Phoenix,

AZ: GM, Embassy Suites, La Quinta, Wyndham Worldwide: Leadership Development Program - Center for Creative Leadership, Greensboro, NC



Rick is a 36-year veteran in the Hospitality business. Rick began his career working in as a bellman for the Howard Johnson hotel in Orlando Florida. He then worked his way up to Front Desk, Night Audit, Front Office Manager, Food & Beverage Director and eventually became a General Manager for Holiday Inns. During his tenure with Holiday Inns, he went from Night Auditor to General Manager in 10 years.

In Rick's 36 years of hospitality experience, he has worked in all phases of the hotel business. He has held 9 different multi-unit positions. One of those 9 positions held by Rick, he was responsible for, and supported, 62 hotels. He has also successfully opened 56 hotels. During his tenure, as a General Manager, Rick has achieved a "Torch Bearer Award" from Holiday Inn and four "Success Awards" from Hilton Garden Inn.

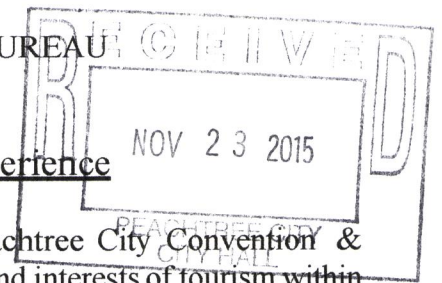
Rick's knowledge of hotels has spanned geographically from Florida to Washington State. He has been responsible for all categories of hotels including; Airport, Suburban, Downtown and Resorts properties with focus on operations, sales & marketing, increasing RevPAR and EBITDA for ownership.

His career includes working for Holiday Inns, Inc., Promus Hotels, Hilton, IMIC, HP Hotels and Apsilon Hotels. Rick has managed or overseen the following brands; Holiday Inn, Embassy Suites, Hampton, Ramada, Radisson, Sheraton, Hilton Garden Inn, Cambria Suites, Comfort Inn, La Quinta, Baymont, Best Western and Holiday Inn Express hotels. Rick's extensive background has been with both owned & operated hotels as well as franchised properties.

Rick has been promoted to Vice President of Hotel Operations and currently oversees all hotels operations. His responsibilities include overseeing; operations, sales and marketing, revenue management, new acquisitions, renovations, re-branding and budgeting. He is also responsible for improving profitability by monitoring and implementing revenue and cost control practices and strategies.

PEACHTREE CITY CONVENTION & VISITORS BUREAU
APPLICATION FOR APPOINTMENT

Citizen of or Business with Tourism Related Experience



Thank you for your interest in being considered for appointment to the Peachtree City Convention & Visitors Bureau, Inc. (CVB). The purpose of the CVB is to serve the needs and interests of tourism within the City of Peachtree City.

The CVB is comprised of seven to eight members appointed to a two year term. The composition of the Board, as is outlined in the CVB By-Laws, requires seats to be filled by volunteers with specific backgrounds. The description below indicates the specific background we are looking for during this current cycle. Only applicants with experience in the category will be accepted. Applications received without experience in the checked category will not be considered.

Citizen of, or person conducting business within the City of Peachtree City with current or previous tourism related experience desired to serve a two year term.
The Board Members shall serve for a maximum of two consecutive two-year terms.

Meetings are held on the third Wednesday of each month at 8:00 am at the CVB/Amphitheater Box Office - 201 McIntosh Trail. Members are required to attend a minimum of eighty percent (80%) of all meetings.

Please take a few minutes to complete the form below and answer the questions attached to this application and return it with a resume, if available, to Debbie Lemay, City Hall, 151 Willowbend Road, Peachtree City, GA 30269 by 5:00 p.m. on Friday, December 11, 2015. If you have questions, please call (770) 487-7657.

NAME: SCOTT PORTER

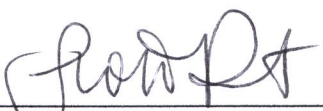
ADDRESS: 100 N PEACHTREE PKY, #8A, PTC, GA, 30269

E-MAIL: S. PORTER @ ME. COM

TELEPHONE (Best Phone Number to Reach You)

(Cell) 917-597-5246

(Alt) 770-371-3262


Signature

11/19/2015
Date

1. What is the name of the company you are a manager / owner / operator of?

THE LISA KELLY VOICE ACADEMY
KELLY PORTER DANCE ACADEMY
KELLY PORTER PRODUCTIONS

2. Which capacity and how long have you served in this capacity?

OWNER / MANAGER

3 years

3. List major jobs you have held during your working career to include name of company and position.

DANCER / DANCE DIRECTOR

RIVERDANCE THE SHOW

CEO / PRODUCER

CELTIC WOMAN / LIFFEY RECORDS

OWNER

LKVA / KPOA / KPP

4. Are you a resident of Peachtree City? How long? If not, where do you reside?

FAYETTEVILLE 4.5 years

5. Why are you interested in serving on the CVB?

INCREASE TOURISM IN PTC

HELP GROW & EXPAND EVENTS & ATTRACTIONS

6. What qualifications and experience do you possess that would benefit the CVB?

EVENT MANAGEMENT

PRODUCTION PLANNING, APPLICATION, ACTUALISATION, SETTLEMENT

INTERNATIONAL PERSPECTIVE & EXPERIENCE

7. Do you have any past experience relating to CVB operations? If so, describe.

PARTNERED WITH NANCY PRICE ON OUR SHOW PRODUCTIONS

@ FRED

ARRANGED SMALL ENTERTAINMENT SLOTS FOR INTL FESTIVAL

8. Have you attended any CVB meetings in the past year and, if so, how many?

N/A

9. Are you willing to take continuing education classes?

YES

10. Would there be any possible conflict of interest between your employment and you serving the CVB?

NO

11. Describe your current community involvement.

EDUCATE STUDENTS IN THE ARTS PRIVATELY, ACADEMY, & SCHOOLS
PARTNER IN EDUCATION FAYETTE COUNTY
RUNNING CLUBS

SCOTT PORTER

646 Old Greenville Road • Fayetteville, GA 30215
(917) 597-5246 • s.porter@me.com

Executive Management

Talented professional offering executive-level leadership and impressive business acumen within entertainment industry globally, excelling at production, creative design, business development, branding, and sales

Track record for guiding business and production management operations and logistics with focus on film, online, live event / concert, and recording production environments. Adept at optimizing entertainment / product branding through consumer-driven advertising, promotional, and messaging efforts.

Skilled administrator with proficiency in managing P&L, accounting and legal issues, budgets, and contract negotiations. Ability to build multi-dimensional teams, as well as cultivating productive partnerships with key stakeholders, such as promoters, producers, and artists / performers through networking and relationship building.

Business / Creativity / Production Synergy
Cross-functional Team Building
Management / Administrative Capabilities
Networking / Relationship Building
Contract Negotiations / Management

Broad Entertainment Industry Expertise
Television / DVD / Live Show Production
International Experience
Multiple Business / Revenue Streams
Start-up Business Operations

CAREER HIGHLIGHTS

KELLY PORTER PRODUCTIONS LLC, Peachtree City, GA, U.S.A. • 1/2013-Present

Production company having many facets, including Voice and Dance Academy, artists' management, live show production, and video / online production.

Director / Principal

Orchestrate full range of leadership and management operations, utilizing extensive creative, production, and administrative skills. Perform budgeting, financial planning / management, marketing / branding, and business development functions, along with guiding accounting and legal / regulatory compliance processes.

Planned and created The Lisa Kelly Voice Academy and Kelly Porter Dance Academy, offering new concepts in voice, dance, and stage training; managed construction operations and recruited talented instructors. Develop and maintain website, social networking efforts, and other promotional assets, such as signage and advertising.

Produce variety of international live events and provide comprehensive career management to artists / performers.

- Played critical role in creation of The Lisa Kelly Voice Academy offering weekly, summer, and master classes to people of all ages; attracted 150 students to weekly classes, far exceeding target of 60 students.
- Expanded Academy offerings in August 2014 to include dance instruction, achieving census of 50 students within one month.
- Produced Lisa Kelly The Voice of Ireland and Celtic Christmas live concert productions, which all sold out and generated rave reviews.
- Introduced artist management program in July 2014, a full service turnkey solution for artists' careers, including tour booking, music releases, distribution, marketing, show production, logistics, and branding.

CELTIC WOMAN LTD / LIFFEY RECORDS LTD / CELTIC COLLECTIONS LTD, Dublin, Ireland and New York, NY, U.S.A. • 4/2006-12/2012

Various companies creating and promoting range of entertainment properties / products with focus on branding.

CEO

Charged with directing wide variety of operations, including P&L, business / production logistics, contract negotiations, advertising / marketing, and administrative functions, such as budgeting and accounting. Led Celtic Woman as global brand in North America, Europe, Australia, South Africa, Japan, China, and South America. Designed / distributed advertising and promotional materials for all brands, including CD and DVD covers and TV / radio advertisements and merchandise lines for business-to-business and direct-to-consumer.

Celtic Woman Ltd / Liffey Records Ltd / Celtic Collections Ltd Continued...

Cultivated many partnerships, including EMI Manhattan, Capitol Records, and PBS for Celtic Woman. Developed and managed live shows for arena and theater tours globally in concert with each DVD, TV, and CD product release. Performed 360 career management operations for artists represented by brands, including coordinating / expanding media coverage and tour promotions, utilizing partnerships, and conducting record label negotiations.

- Optimized profitability for brands by bringing most of business and production elements in-house, including live show creation and touring, bookings, DVD / TV production, merchandising, and online marketing; built impressive knowledge base in all business, production, and creative areas.
- Produced / managed TV and DVD specials from initial creative concept through development and final production and distribution. In addition, produced accompanying "behind-the-scenes" documentaries, commercial advertisements, DRTV spots, sizzle reels, promos, and teasers. Programs included:
 - Celtic Woman Believe, 2011 – Filmed at Fox Theater in Atlanta, GA, U.S.A. with 105 cast / 195 crew; multi-camera production / theater setting and broadcasts globally. DVD / CD sales of 800K units.
 - Celtic Woman Songs From The Heart, 2009 - Filmed on location at Powerscourt House and Gardens, Wicklow, Ireland with 95 cast and 450 crew. Included multi-camera production and outdoor ground-up production; multiple broadcasts worldwide with DVD and CD sales of 950K units.
 - The High Kings Live from Dublin, 2008 - Filmed at Ardmore Studios, Bray, Ireland with 15 cast and 60 crew. Broadcasts globally with multi-camera production / studio setting; DVD / CD sales of 200k units.
 - Celtic Woman The Greatest Journey, 2008 - Filmed at locations throughout Ireland. Multi-camera production in documentary style; multiple broadcasts worldwide with DVD and CD sales of 750K units.
 - Celtic Woman A Christmas Celebration, 2007 - Filmed at Helix Theatre, Dublin, Ireland with 128 cast / 95 crew. Multi-camera production with multiple broadcasts worldwide; DVD / CD sales of 1.5M units.
 - Celtic Woman A New Journey, 2006 - Filmed on location at Slane Castle, Meath, Ireland with 110 cast and 525 crew. Multi-camera production with outdoor ground-up production. Multiple broadcasts globally with DVD and CD sales of 1.7M units.
- Produced sell-out tours globally, entertaining over five million people; held accountable for overall creative vision, performance quality, and administration, as well as pitching all artists' appearances and promotional activities. Expanded touring capabilities by cultivating new market away from production touring shows.

OTHER CAREER HIGHLIGHTS

Achieved other productions and performances of note, including:

- Produced St. Patrick's Day performances at The White House for Presidents, Barack Obama and George Bush.
- Coordinated and co-produced performance at Lighting of Christmas Tree celebrations at The White House.
- Booked / produced performance appearances worldwide on hit TV shows, such as: Dancing with the Stars U.S.A., Good Morning America, The Today Show, Kelly and Regis, Fox and Friends, and numerous international high profile TV programs.
- Booked / produced artist performance for Bill and Hilary Clinton in New York, NY, U.S.A.
- Produced live shows and concerts in iconic venues worldwide, such as Radio City Music Hall; Carnegie Hall; Wolftrap Amphitheater; The Greek Theatre; Nokia Theatre, LA; Fox Theatre series; Kyoto Temple Japan; Sydney Entertainment Centre; The Grand Rex Paris; Heineken Music Hall Amsterdam; Hallenstadion Zurich; Carnival City Johannesburg; and The Point Dublin.
- Toured with 'Riverdance The Show' for 6 years as Understudy Lead Principal Dancer and Dance Captain.
- Performed with acclaimed Australian children's group 'The Wiggles' on TV and DVD, touring for 4 years.

EDUCATION / CREDENTIALS / COMPUTER SKILLS

BA in Communication Studies, DCU, Dublin, Ireland

High School Certificate (96.8 %), Marist College Kogarah, Sydney, NSW, Australia

Champion Irish Dancer – Marathoner – Boot Camp Instructor – Dance Teacher

Microsoft Office Suite (Word, Excel, and PowerPoint) • QuickBooks • Mac / Windows Operating Systems

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council
FROM: City Manager 
DATE: 1/26/2016
SUBJECT: Consider Appointment of Recreation & Special Events Advisory Board Members
Consent Agenda, 2/4/2016

Recommendation:

Appoint Shayne Robinson to a new term on the Recreation & Special Events Advisory Board for the term 1/1/2016 through 12/31/2018 and appoint Chris Bains as an alternate member, in the event a vacancy occurs.

Discussion:

The Selection Committee - composed of Mayor Vanessa Fleisch, Council Member Terry Ernst, Recreation & Special Events Advisory Board Chairman Eric Snell and myself considered six (6) applicants for the vacancies on the Recreation & Special Events Advisory Board.

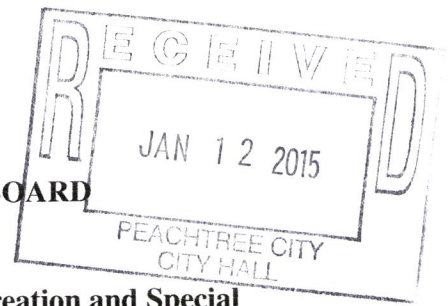
The Committee met the applicants and learned of their experience and qualifications for serving on the Recreation & Special Events Advisory Board. Our recommendation, as stated above, is to appoint Shayne Robinson as a new board member for the term listed above and Chris Bains be appointed as an alternate.

Copies of their applications are attached for your review.

Budget Impact:

This item should have no budgetary impact.

RECREATION AND SPECIAL EVENTS ADVISORY BOARD
APPLICATION FOR APPOINTMENT



Thank you for your interest in being considered for appointment to the **Recreation and Special Events Advisory Board**. Applicant must be a legal resident of the State of Georgia and have been a resident of Peachtree City for at least six months prior to the date an application is submitted. Elected officials of any governmental jurisdiction in the County and City employees are not eligible for appointment.

The Recreation and Special Events Advisory Board is comprised of five members appointed to three-year terms. Meetings are held on the third Monday of each month at 6:30 p.m at the Kedron Field House. Members are required to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Advisory Board meetings as possible in an effort to become familiar with the responsibilities of the Board.** The Board is responsible for planning and providing the policy of public playgrounds, play fields, indoor recreation centers and other recreation facilities owned by the City.

Please take a few minutes to complete the form below and to answer the questions on the reverse side of this letter and return it with a resume, if available, to Debbie Lemay, 151 Willowbend Road, Peachtree City, GA 30269 by **5:00 p.m. on Friday, January 22, 2016. Interviews will be held the week of January 25th.**

If you have questions, please call (770) 487-7657.

Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME: Shayne V W Robinson

ADDRESS: 323 Vendella Circle

Peachtree City Ga 30269

TELEPHONE (Day Time) 678 770-1750

(Evening) _____

(Email) pinkbmsox@aol.com

Shayne V W Robinson
Signature

1-12-2016
Date

1. How long have you been a resident of Peachtree City? 18 years
2. Why are you interested in serving on the Recreation and Special Events Advisory Board?
It is a great avenue for our voice to be heard at a council level. We have 400 acres of recreation, passive and active, citizen input is the key to keeping us within our budget and using resources that are available to us and therein saving the city money !
3. What qualifications and experience do you possess that would benefit the Recreation and Special Events Advisory Board? 7 years service on Rec. Board, 3 years service on CVB, 16 years as a President of a Sports Association.
4. List major jobs you have held during your working career to include name of company and position. Please see attached resume.
5. Do you have any past experience relating to recreation? If so, describe.
Currently have 16 years running a BMX program locally. Have 10 years running BMX program on State Regional and National level.
6. Have you attended any Recreation and Special Events Advisory Board meetings in the past year and, if so, how many? Have not missed a meeting in 8 years.
7. Are you willing to take continuing education classes? Always
8. Would there be any possible conflict of interest between your employment and your serving on the Board? NONE
9. Describe your current community involvement.
BMX program for city, also mentor other associations on promotions, budgeting and sponsorships.

Shayne Robinson

323 Vendella Circle
Peachtree City, GA 30269

pinkbmxsox@aol.com

Mobile: 678-770-1750



I have a well rounded skill portfolio, and excel in customer service, multi-tasking and working independently or in team settings. My organizational and time management skills have enabled me to be successful in all aspects of business. I have been able to enhance and utilize these skills in commercial settings and community/volunteer work for the city and for the National Bicycle League based in Gahanna, Ohio.

- | | |
|------------|--|
| 1976 | Graduated High School with A Level diploma in English, French and Afrikaans. |
| 1979 | Graduated B.Arts from University of Cape Town, South Africa. Psychology, French, German, Italian, English. |
| 1988 | Diploma in Marketing Management. |
| 1988 | Diploma in Commerce and Management Skills from Unilever Group of Companies. |
| 1988-1991 | Purchaser for Unilever Group of Companies, specializing in packaging supplies for Lipton Tea, Silicon Company Industry, and Van Den Berg and Jergens. |
| 1992 | Promotion to Marketing and Promotional Purchaser for four Unilever operating companies: Lever Brothers; Lipton; Elida Ponds, and Van Den Berg and Jergens. |
| June, 1992 | Immigration to the United States |
| 1995-1996 | Credit Card Issuer for American Express at head office in Greensboro, North Carolina. |
| 1996-2006 | Owner/Operator of vending sales company. Sold assets and accounts in 2006. |

Volunteer and Community Work:

- | | |
|-------------|---|
| 2003-2015 | President of Peachtree City BMX Track Parents Association |
| 2006 | Received the Georgia Recreation and Parks Association Volunteer of the year Award. |
| 2006-2011 | Georgia State National Bicycle League Commissioner |
| 2007-2014 | Chairperson on the Peachtree City Special Events and Advisory Board. |
| 2008 - 2011 | Regional team series operator for National Bicycle League. |
| 2008 – 2011 | Chairperson of the Peachtree City Bicycle Club, working with the Mayor to secure the designation of Peachtree City as a Bike Friendly City. 2014 Bronze designation achieved. |
| 2009-2010 | Term of office on the National bicycle League Board of Directors. |
| 2011 | Served as Chairperson of the Board of Directors for National Bicycle League. |
| 2012 - 2014 | Served on the CVB board for Peachtree City. |

Sports and Interests:

- Have completed 12 marathons, including 5 Pikes Peak finishes in both ascent and full events.
- Achieved multiple #1 titles BMX racing State, Regional and National Levels.

**RECREATION AND SPECIAL EVENTS ADVISORY BOARD
APPLICATION FOR APPOINTMENT**

Thank you for your interest in being considered for appointment to the **Recreation and Special Events Advisory Board**. Applicant must be a legal resident of the State of Georgia and have been a resident of Peachtree City for at least six months prior to the date an application is submitted. Elected officials of any governmental jurisdiction in the County and City employees are not eligible for appointment.

The Recreation and Special Events Advisory Board is comprised of five members appointed to three-year terms. Meetings are held on the third Monday of each month at 6:30 pm at the Kedron Field House. Members are required to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Advisory Board meetings as possible in an effort to become familiar with the responsibilities of the Board.** The Board is responsible for planning and providing the policy of public playgrounds, play fields, indoor recreation centers and other recreation facilities owned by the City. Please take a few minutes to complete the form below and to answer the questions on the reverse side of this letter and return it with a resume, if available, to Debbie Lemay, 151 Willowbend Road, Peachtree City, GA 30269 by **5:00 p.m. on Friday, January 22, 2016. Interviews will be held the week of January 25th.** If you have questions, please call (770) 487-7657.

NAME CHRIS A. BAINS

ADDRESS 215 Monarch DR, Peachtree City, GA 30269

TELEPHONE (day) 210-725-2135

(evening) 210-725-2135

(email address) cbains115@aol.com



Signature

21 Jan 2016

Date

1. How long have you been a resident of Peachtree City? I was a resident from 1994-2001, 2009-2010, 2014-present. I am a Soldier and thus was assigned outside Fayette County on numerous occasions over the past twenty years.
2. Why are you interested in serving on the Recreation and Special Events Advisory Board? I have moved to Peachtree City to retire and want to become involved in my community. As an Educator, I am naturally attracted to vital community institutions such as our, Recreation and special events board. Recreational and special events opportunities are vital activities for a community, touching our children as well as our seniors and all in between. Peachtree City has a long history of meeting the community needs and joining an already winning team would be a good fit for myself and my experience. There are many challenges ahead as we tackle diminishing budgets and evolving community requirements. I believe I am well suited to work as a part of a team that seeks to meet these challenges and focus on community sustainment and when needed improvement.
3. What qualifications and experience do you possess that should be considered for appointment to the Recreation and Special Events Advisory Board? I hold a Masters and an Education Specialist degree, as well as a Masters from Army War College. I taught school from 1983-2000 in Georgia. My wife and I raised our child in Peachtree City and are very familiar with the significance of having our recreational and special events in this city. I have also traveled the world and attended numerous recreational and special events gaining both insight and new ideas on how communities utilize events to bring a community together. I am knowledgeable on technology and its application. I know how to plan for accomplishing necessary tasks as well as encouraging team work to develop plans for future challenges.
4. List major jobs you have held during your working career to include name of company and position. Currently I serve as an Army Intelligence Officer, I have held numerous positions in the Army over the past twenty plus years. I also taught high school and directed the gifted/talented program from 1983-2001. These experiences provided me with team member, team building, and supervisory skills. Recreation and special events are about serving the community and that is my total life experience.
5. Do you have any past experience related to recreation? If so, please describe. As a Soldier and a student through four college level degrees and as a teacher, I have been involved in numerous recreational activities. Besides my degrees, I have studied Adult education in post graduate studies at Northern Illinois University. I am an avid runner, hiker and kayaker. Having traveled the world I experienced recreational programs that span the spectrum.
6. Have you attended any Recreation and Special Events Advisory Board meetings in the past year and, if so, how many? No
7. Are you willing to take continuing education classes? Yes

8. Would there be any possible conflict of interest between your employment or your family and you serving on the Library Board? No
9. Describe your current community involvement. My current community involvement has been limited due to my constant movement across our world. My occupation has limited my ability up until now to dedicate my energy and experience fully toward a community. My wife, being an Army wife has always led the way on community involvement. Currently, she is involved in New Neighbors League, a local historical society, the Peachtree City dogpark, Peachtree City sailing club, and several others.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

FROM: City Manager 

DATE: 1/29/2016

SUBJECT: Consider Appointment of WASA Board Member(S)
Consent Agenda, February 4, 2016

Recommendation:

Re-appoint John Dufresne to a new term on the WASA Board for the term 1/1/2016 – 12/31/2020. In addition, appoint Frank Ward to the alternate member position, in the event a vacancy occurs

Discussion:

The Selection Committee - composed of Mayor Vanessa Fleisch, Council Member Terry Ernst, Bill Holland-WASA Chairman and myself considered five (5) applicants for the vacancies on the WASA Board.

The Committee met the applicants and learned of their experience and qualifications for serving on the WASA Board. Our recommendation, as stated above, is to re-appoint John Dufresne to the board member position for the term listed above and Frank Ward be appointed as an alternate.

Copies of their applications are attached for your review.

Budget Impact:

This item should have no budgetary impact.

NAME:

JOHN DUFRESNE

ADDRESS:

213 PRESTON CIR

PEACHTREE CITY, GA

TELEPHONE (Day Time)

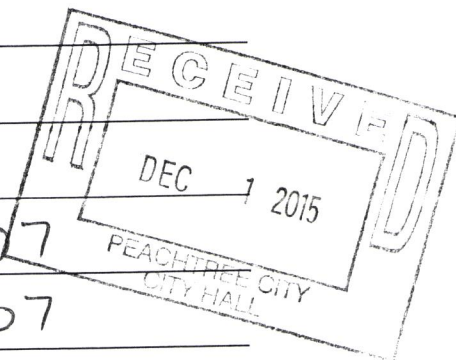
8 404-803-1407

(Evening)

404-803-1407

(Email)

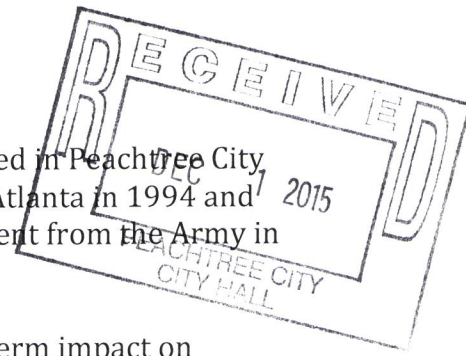
DUFRESNE@ABRAXIS.COM




Signature

12/1/15
Date

Water and Sewage Authority Application



1. I have been a Peachtree City resident for over 18 years, but have lived in Peachtree City for over 21 years. My final assignment in the US Army brought me to Atlanta in 1994 and my family chose to live in Peachtree City and we stayed on my retirement from the Army in 1997.
2. I think the Water and Sewerage Authority will have a greater long-term impact on Peachtree City and the surrounding areas, and I would like to contribute to that effort. I want to be active in my community and WASA provides that opportunity to me.
3. I took a college course about Waste Water Management and have a very basic understanding of the subject. My military service required me to work as a member of a team; my staff time in operations and logistics required me to plan long term; analyze issues, develop courses of action to address those issues and recommend a solution; I have managed staffs and multi-million dollar budgets. I am a small business owner and understand the need to address customer issues, operate within a budget, minimize costs and expenses, and meet a payroll.
4. Major jobs (Resume attached) – Soldier in US Army from 1977 to 1997 and 2006 to 2011. I was enlisted from 1977 to 1979; and responsible for the training, health and welfare of a 10-man unit. I was commissioned in 1979. I held leadership positions at the company level and several different staff positions from the battalion level to the Army level in operations and logistics. I am the owner/President of Shred Box, Inc.
5. I have no direct experience with water/sewerage. I have been a member of the WASA board since January 2014.
6. I started attending WASA meetings in January 2014 after being appointed an alternate to the board in December 2013. I was appointed a voting board member in August 2014 and selected as the board's Secretary/Treasurer. I have attended several daytime meetings with council and Tyrone representatives pertaining to extending sewer to Tyrone. I review and dual-sign WASA checks regularly and have saved WASA from paying approximately \$80 in erroneous sales tax charges. I saved WASA over \$24,000 by reading the contract with a lessee and challenging the proposed expenditure.
7. I would be willing to take continuing education classes.
8. There would be no conflicts between my employment and serving WASA.
9. I am an active member and an elected Director of The American Legion Fayette County Post 105 in Fayetteville, GA. I volunteered to be the Post's Boys State Coordinator. I am a volunteer for the Horses and Warriors program, an equestrian program to help wounded veterans. I also am a volunteer mentor with the Coweta County Veterans Treatment Court. I became my subdivision's representative in opposing the Great Wolf Lodge rezoning. I served on Mayor Haddix's Needs Assessment Committee. I attend city council meetings regularly.

John L. Dufresne, Jr.
213 Preston Circle
Peachtree City, GA 30269
(c) 404-803-1407
dufresne@abraxis.com

Experience

Shred Box, Inc. Peachtree City, GA Jan 2013 to Present

Owner/President of company offering a mobile document shredding service to residential and small business customers in Fayette and surrounding counties. Also offer steadicam equipment for lease.

Atlanta Soundworks, Fayetteville, GA, Jul 2013

General Manager, released after one month for lack of business to justify hire.

US Army, Afghanistan, Nov 2009 – Jul 2011

Project Officer responsible for distributing and collecting periodic assessment forms of the Afghan Army and Uniformed Police Forces in eastern Afghanistan; and coordinating the assessment report video teleconference with six coalition organizations and two Afghan organizations. Investigating Officer responsible for determining the financial liability for the loss of \$3.4 million of classified sensitive items. My report was used as a source document for two subsequent investigations. Company Commander responsible for equipment/property accountability. President of the Board/Board Member on several Detainee Review Boards charged with reviewing over 350 cases of battlefield detainees and recommending their disposition.

US Army, Fort Benning, GA, Oct 2006 – Sep 2009

Executive Officer, Basic Training Battalion, responsible for managing a staff of 21 civilian and military personnel in Human Resources, Operations and Logistics. Managed two budgets of over \$3 million each to support operations. Coordinated the major upgrade to our audiovisual equipment in two classrooms. Project Officer, Directorate of Combat Development, responsible for the administration of the directorate. Coordinated the installation of the secret internet infrastructure and the movement of the directorate to temporary facilities for building renovation; and conducted several Casualty Assistance tasks.

Cut Shred Co/Shred Box, Inc, Peachtree City, GA, Sep 1997 – Dec 2008

President of Shred Box and Regional Sales Representative for a major paper shredder manufacturer responsible for setting up and supporting a dealer network in the southeast US. The region did over \$1 million in sales each year through 2002. Expanded the annual sales in Alabama, Mississippi and Tennessee from \$30,000 to over \$100,000. Had an internet presence for retail sales and began a document shredding service for residential and small business customers.

The US Army Officer Candidate Schools Alumni Assoc., Columbus, GA, Jun 1997 – Sep 2009

Secretary/Treasurer responsible for taking and maintaining meeting minutes and organization paperwork; maintaining the proper accountability of the organization's financial and payroll records; supervising one employee; produce and publish a quarterly newsletter; and membership relations.

Fayette Newspapers, Fayetteville, GA, Jul 1997 – Aug 1997

Assistant Press Operator responsible for printing and distributing each addition of the paper.

Experience (Con't)

US Army, Mar 1977 – Apr 1997

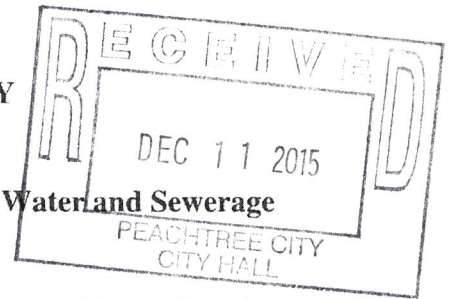
Held leadership positions from squad to company level and staff positions from battalion to Army level.

Education

State University of New York, BS, Liberal Arts

US Military Academy, four years, no degree, General Engineering and Math

WATER AND SEWERAGE AUTHORITY
APPLICATION FOR APPOINTMENT



Thank you for your interest in being considered for appointment to the **Water and Sewerage Authority**.

Applicant must be a legal resident of the State of Georgia and have been a resident of Peachtree City for at least six months prior to the date an application is submitted. Elected officials of any governmental jurisdiction in the County and City employees are not eligible for appointment.

The Water and Sewerage Authority is comprised of five members appointed to five-year terms. Meetings are held on the first Monday of each month, 6:30 pm at the WASA Office on Hwy. 74. Members are required to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Authority meetings as possible in an effort to become familiar with the responsibilities of the Authority.** The Authority is responsible for the operation of the Peachtree City sewer system.

Please take a few minutes to complete the form below and to answer the questions on the reverse side of this letter and return it with a resume, if available, to Debbie Lemay, 151 Willowbend Road, Peachtree City, GA 30269 by **5:00 p.m. on Friday, December 11, 2015**. The City will contact you within one week of the application closing date to set-up an interview date/time.

If you have questions, please call (770) 487-7657.

Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME: William F. Ward

ADDRESS: 206 Edgewater Way

Peachtree City, GA 30269

TELEPHONE (Day Time) 404-895-2235

(Evening) _____

(Email) fward@mbpce.com

William F. Ward

Signature

12/11/15

Date

1. How long have you been a resident of Peachtree City?

1988-90 and 1996 to present.

2. Why are you interested in serving on the Water and Sewerage Authority?

I would like to get involved with and make contributions to our community.

3. What qualifications and experience do you possess that would benefit the Water and Sewerage Authority?

Values based leadership focusing on teamwork, integrity, quality, hardworking, and community.

4. List major jobs you have held during your working career to include name of company and position.

Federal Programs Manager, McDonough Bolyard Peck, Inc. (MBP), Atlanta, Georgia

November 2006 to August 2013, September 2015 to present

Senior Construction Manager, McDonough Bolyard Peck, Inc. (MBP), Atlanta, Georgia

August 2013 to August 2015, assigned to NAVFAC Far East, Yokosuka Naval Base, Japan

Branch Operations Manager, McDonough Bolyard Peck, Inc. (MBP), Atlanta, Georgia

November 2006 to August 2013

Senior Project Manager, The Miller-Clapperton Partnership, Inc., Austell, Georgia

September 1996 to October 2006

Progressive Management and Leadership Positions in the U.S. Army Corps of Engineers,

May 1980 to August 1996

5. Do you have any past experience relating to water/sewerage? If so, describe.

Yes. As the Director of Public Works at Camp Doha, Kuwait, I was responsible for the utilities on the military installation to include water and sewerage. Also, as a construction manager working for the Navy in Japan, I managed construction projects for the installation, maintenance, and repair of water and sewerage systems.

6. Have you attended any Water and Sewerage Authority meetings in the past year and, if so, how many?

No.

7. Are you willing to take continuing education classes?

Yes. I am always interested in professional development.

8. Would there be any possible conflict of interest between your employment and you serving the Water and Sewerage Authority?

No. MBP is not currently doing any work for Peachtree City.

9. Describe your current community involvement.

Fellow, Society of American Military Engineers.

Erin's Fight. Volunteered to support triathlons and cycling events in the Peachtree City area in an effort to raise funds to fight Multiple Sclerosis.

Pedal for Pets. Volunteered to support, and participated in, cycling events that raise funds in support of spay and neutering programs.

Member, Knights of Columbus.

W. FRANK WARD, P.E., CCM, F.SAME

206 Edgewater Way
Peachtree City, Georgia 30269
404-895-2235

Vacancy ID Number: 1534786
frankwardsgolf@gmail.com
www.linkedin.com/in/frankward2

EXECUTIVE SUMMARY

Over thirty-five years of progressive, successful management experience in diverse, performance-oriented organizations including more than twelve years in executive level positions. Values-based, forward looking leader who leads with integrity, teamwork, quality, hard work, and a sense of community. Proven problem solver, dynamic leader, and crisis-tested decision maker. An internationally experienced program and project manager, proficient in all aspects of program and project management. Seasoned professional engineer with outstanding analytical skills and superb communication abilities. A great listener, consummate team player, and mentor. Computer literate.

PROFESSIONAL EXPERIENCE

Federal Programs Manager, McDonough Bolyard Peck, Inc. (MBP), Atlanta, Georgia
November 2006 to August 2013, September 2015 to present, 40+ hours/week, \$125,000/year
Senior Construction Manager, McDonough Bolyard Peck, Inc. (MBP), Atlanta, Georgia
August 2013 to August 2015, assigned to NAVFAC Far East, Yokosuka Naval Base, Japan,
40+ hours/week, \$120,000/year
Branch Operations Manager, McDonough Bolyard Peck, Inc. (MBP), Atlanta, Georgia
November 2006 to August 2013, 40+ hours/week, \$120,000/year
Senior Project Manager, The Miller-Clapperton Partnership, Inc., Austell, Georgia
September 1996 to October 2006, 40+ hours/week, \$80,000/year
Progressive Management and Leadership Positions in the U.S. Army Corps of Engineers, May
1980 to August 1996, 40+ hours/week, \$60,000/year

EDUCATION and TRAINING

Master of Science, Mechanical Engineering, 1990 Georgia Institute of Technology, Atlanta, Georgia
Bachelor of Science, 1980 United States Military Academy, West Point, New York
Command & General Staff College, 1993, Fort Leavenworth, Kansas
Combined Arms and Services Staff School, 1988, Fort Leavenworth, Kansas

CERTIFICATIONS

Clearance: Interim Top Secret with no termination date
Registered Professional Engineer: Georgia, Virginia, and Florida (NCEES record number 34001)
Certified Construction Manager (CCM), Construction Management Association of America
Construction Quality Management for Contractors (CQM) #784, USACE Learning Center, Huntsville
OSHA Training Institute 510 OSHA Standards of Construction Industry, US Department of Labor
OSHA 10-hour Construction, Serial # 3129819

RELEVANT EXPERIENCE

Federal Program Manager, MBP, Atlanta, Georgia, November 2006 to August 2013 and September 2015 to present.

- Executive level manager for an Engineering News Record Top 50 Program Management Firm.
- Program Manager for federal clients in MBP's South Atlantic and Pacific Regions.

W. FRANK WARD, P.E., CCM, F.SAME

- Clients include NAVFAC Far East; Savannah District, US Army Corps of Engineers; Mobile District, US Army Corps of Engineers; Louisville District, US Army Corps of Engineers; Fort Worth District, US Army Corps of Engineers; and the General Services Administration (GSA) Region IV.
- Develop and implement business plans and strategies to ensure success of the program.
- Implement technologies, processes and procedures to ensure seamless communications amongst the geographically diverse workforce in the Pacific and the home and corporate offices in the United States.
- Working with corporate headquarters, plan to ensure that the organization is logistically prepared to support team members and programs on both sides of the globe.
- Coordinates with corporate level agencies to obtain and allocate resources to support the program.
- Works closely with corporate level recruiters to develop job descriptions and advertise positions for hire in support of the program.
- Vets and interviews candidates for the program.
- Works closely with corporate level human resources to onboard new personnel.
- Trains new hires to ensure that they have the skills to be successful.
- Works closely with the client agency to smoothly integrate program personnel into their staff.
- Meets with clients on a regular basis to ascertain future requirements.
- Develops proposals and statements of qualifications in response to pre-solicitations and request for proposals.
- Negotiates contract rates and task order proposals with the client.
- Responsible for tracking contract and financial status and reporting same to corporate level managers.
- Coordinates and conducts interviews with the client (area and resident engineers, for example) to ensure proposed candidates are a good fit for the client.
- Conducts regular client satisfaction visits to ensure client expectations are exceeded and that high quality services and deliverables are being provided.

Senior Construction Manager, MBP, Atlanta, Georgia, August 2013 to August 2015, assigned to Naval Facilities Engineering Command (NAVFAC) Far East, Yokosuka Naval Base, Japan

- As MBP's program manager in Japan, lead MBP's strategic initiative to establish operations in Asia and the Pacific as part of the Department of Defense's rebalance of forces to the Pacific.
- Develop and implement business plans and strategies to ensure success of the program.
- Recruit highly qualified team members for the program.
- Train team members to ensure that high quality services and deliverables are provided to the client thereby ensuring the success of the program.
- Work closely with the client to smoothly integrate the team members into the government working environment.
- Working closely with the corporate office, plan to ensure that the program is adequately resourced and logistically prepared for success.
- Supervise and lead nine contract construction management engineers providing construction management and surveillance services to NAVFAC Far East for a \$90 million program to repair and maintain fuel storage tanks and related facilities in Japan.

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- Implement technologies, processes and procedures to ensure seamless communications amongst the geographically diverse workforce in the Pacific and the home and corporate offices in the United States.
- As Contract Construction Management Engineer (**GS-12 equivalent**) assigned to Facilities Engineering and Acquisition Division (FEAD), Public Works Department (PWD), NAVFAC Far East, Yokosuka, provides construction management and surveillance services for projects to repair and maintain fuel storage tanks and related facilities at Yokosuka Naval Base, Atsugi Naval Air Station, Hakozaki Fuel Terminal, and Tsurumi Fuel Terminal. The primary client served on these projects was DLA/NAVSUP/FLC-Y. This work was specifically with systems that receive, issue, and store bulk petroleum such as pipelines, fuel storage tanks, and pump stations. This work also included repair and maintenance to wharfs and other facilities which supported the on and offloading of fuel.
- As Contract Construction Management Engineer (**GS-12 equivalent**), also provides construction management and surveillance services for maintenance, repair and new construction projects at Yokosuka Naval Base and other installations. These projects served a myriad of clients to include the Ship Repair Facility (SRF), Naval Computer and Telecommunications Station (NCTS) Far East, and Commander Fleet Activities Yokosuka.
- Responsible for cost, schedule and quality of the projects.
- Provides project status reports to NAVFAC Far East and Pacific on a weekly basis.
- Reports monthly to NAVFAC Far East, DLA/NAVSUP/FLC-Y on the status of fuels projects.
- Manages construction contracts held by US and local Japanese contractors from point of award to close out.
- Coordinates with Japanese Master Labor Contract (MLC) personnel (design, contracting, administrative, and quality assurance) who support the administration of the construction contracts.
- Coordinates with project stakeholders to include NAVFAC Far East and its customers.
- Coordinates with base support agencies such as environmental, safety, utilities, security and fire department to ensure that the contractor has fully coordinated its operations prior to and during the execution of its contract.
- Coordinates with the end users on base who are impacted by construction projects and ensures that they are frequently updated on the status. Communications and customer satisfaction are critical to a successful project.

Operations Manager, MBP, Atlanta, Georgia, November 2006 to August 2013.

- Responsible for the management and administration of MBP's Atlanta office.
- Reports to the Southeast regional manager.
- Develops and implements business plans and strategies for the Atlanta office.
- Develops budgets to ensure that the office is properly resourced and logistically prepared to accomplish its short and long range objectives.
- Works closely with corporate IT and CIO to field and maintain technologies which are critical to the operation of the office.
- Develops and implements processes and procedures to ensure the efficient operation of the office.
- Exercises supervisory responsibility over subordinate team leaders. The number of subordinate team leaders varied from 3-5 as the size of the team varied.

W. FRANK WARD, P.E., CCM, F.SAME

- Supervises a multi-disciplinary work force consisting of construction managers, engineers, consultants, administrative, and marketing team members. The total team size varied from 32 to 10 during the performance period.
- Responsible for all personnel administration to include, but not limited to, annual reviews and professional development.
- Exercises recruiting and hiring authority to recruit high quality team members to support the workload of the office.
- Coordinates with corporate level staff on human resources, legal, contracting, safety and resource management issues.
- Coordinates with, and makes recommendations to, the regional manager, corporate level staff, and the owners of the firm on all matters pertaining to the operation of the office.
- Responsible for developing and updating the operating budget based on the work backlog and anticipated placement.
- Leads strategic planning sessions which determine organizational structure and the overall direction and vision of the firm.
- Develops new business by meeting with current and prospective clients.
- Conducts satisfaction surveys to ensure client expectations are exceeded.

Assistant Chief Executive Officer (Major (O-4) US Army, GS-12 equivalent), 20th Combat Engineer Battalion, 1st Cavalry Division, U.S. Army, Ft. Hood, Texas, November 1994 to February 1996.

- Executive Officer and second in command for a 450-soldier multi-disciplinary military organization.
- Represents the commander in his absence.
- Trains and prepares the organization to deploy on 96 hours' notice to any theater of operations in the world.
- Fielded new equipment and technologies to increase the readiness of the organization and to ensure the success of the mission.
- Trained the soldiers to ensure individual and collective competencies in their respective disciplines.
- Developed and implemented policies and procedures to ensure the good order and discipline of the organization.
- Worked closely with higher headquarters on personnel status and requisitions to ensure that the organization was properly staffed to accomplish its mission.
- Briefed, coordinated and made recommendations to senior level staff and commanders at the next higher level regarding the logistical and material readiness posture of the organization.
- Supervised six subordinate staff members responsible for human resources, logistics, maintenance, operations, training, and intelligence.
- Responsible for mentoring and professionally developing personnel in the organization.

Public Works Officer (Major (O-4) US Army, GS-12 equivalent), Army Training and Security Kuwait, Third U.S. Army, Camp Doha, Kuwait, July 1993 to June 1994.

- Supervised a multi-disciplinary and multi-national work force consisting of over 30 personnel.
- Supervised three subordinate staff members.
- Reported to the Base Commander on matters relating to facilities management and the support of deployed forces training in the theater of operations.

W. FRANK WARD, P.E., CCM, F.SAME

- Briefed senior Third U.S. Army staff officers, host nation officials, and U.S. diplomats on the status of U.S. Army facilities in Kuwait.
- Negotiated two agreements with host nation officials and the U.S. Ambassador for the upgrade and construction of critical U.S. Army facilities in Kuwait. These agreements were the first step and established the diplomatic foundation for the construction of facilities vital to the security of Kuwait and the strategic interests of the United States.
- Developed a comprehensive, three-phase master plan for a \$140 million installation upgrade to Camp Doha. The plan converted a Kuwaiti warehousing facility to a U.S. Army installation that provides for the storage and maintenance of pre-positioned combat equipment. The scope of work included the conversion of twenty-two warehouse buildings into vehicle maintenance facilities, climate controlled vehicle storage facilities, and other operational and administrative facilities. The plan also included the ground up construction of a 300-man housing facility.
- Working with USACE's Transatlantic Division, coordinated and completed the design for the \$40 million phase I of the upgrade.
- Working with USACE's Transatlantic Division, developed the concept documents for the "ground up" construction of a \$330 million U.S. Army installation in Kuwait. The project included construction of the installation proper, a detached heliport to accommodate tactical aircraft, and an ammunition storage facility. This would ultimately become Camp Arifjan which is in existence today.
- Executed contracting officer's representative responsibilities for the safety and environmental portion of the base support contract. The contract amount of the base support contract exceeded \$750 million.
- Spearheaded and completed the safe cleanup of the installation and surrounding area which was littered with hazardous waste, hazardous materials, and explosive ordnance after the Gulf War.
- Instituted a comprehensive hazardous waste management program to ensure routine disposal of generated wastes and materials.

PROFESSIONAL ASSOCIATIONS

Fellow, Society of American Military Engineers (SAME)

Member, Construction Management Association of America (CMAA)

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Jonathan Rorie, City Manager

FROM: Betsy Tyler, City Clerk 
Paul J. Salvatore, Financial Services Director 

DATE: January 28, 2016

SUBJECT: Budget Amendment FY16
February 4, 2016 *City Council Consent Agenda*

Recommendation:

It is Staff's recommendation that City Council approve the attached budget amendment to the Fiscal Year 2016 Budget Resolution for the Neighborhood Parks Fund.

Discussion:

Funds have been donated to the Historical Timeline project by Coweta-Fayette EMC in the amount of \$5,000.

Budget Impact:

The proposed budget amendments will increase both revenue and expense in Fund 200 by \$5,000.

If you have any questions, please do not hesitate to contact either Paul Salvatore or Kelly Bush. Thank you for your attention to this matter.

Attachment

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

16-011

01/08/2015

[illegible]

Budget Amendment
To Budget Donation from Coweta Fayette EMC for the Historical Timeline Project

To Budget Donation from Coweta Fayette EMC for the Historical Timeline Project	

STAFF REPORT

TO: Mayor and Council Members

VIA: Jon Rorie City Manager
Mike Warrix Planning and Development Director

FROM: David Rast Senior Planner

DATE: January 21, 2016

SUBJECT: Consider amendments to fee schedule
Planning and Development, Engineering, Building and Fire Departments
February 4, 2016 City Council Agenda

Recommendation:

That Council adopt the amendments to the fee schedule for the Planning and Development, Engineering, Building and Fire Departments as proposed.

Discussion:

Staff was tasked with reviewing our current fee schedule for services provided by the Planning and Development, Engineering, Building and Fire Departments. The fees for the Planning and Development, Engineering and Fire Departments were last updated on May 15, 2008, while the fees for the Building Department were last revised on March 3, 2011.

The recommendations on the attached documents are based on a review of fee schedules from other jurisdictions throughout metro-Atlanta for similar services. While we found the majority of our current fees were consistent with those assessed by these communities, we did find some categories where our fees needed to be re-examined and possibly increased.

Budget impact:

The increased fees will provide a positive impact to the general fund and will help to offset the cost of providing these services.

COMMUNITY DEVELOPMENT PLANNING AND DEVELOPMENT/ ENGINEERING DEPARTMENTS

FEE TYPE	FEE AMOUNT	APPROVED
APPLICATION FEES		
Administrative variance	\$25	5/15/08
Special exception variance	\$250	5/15/08
Variance <u>(single variance)</u>	\$250	5/15/08
<u>Variance (multiple requests on same property)</u>	<u>\$250 + \$100 for each additional variance request</u>	
Appeal	\$250	5/15/08
Annexation - Step 1	\$250	5/15/08
Annexation - Step 2	<u>\$600 + \$50/acre</u> <u>\$750 + rezoning fee</u>	5/07/09
Rezoning	<u>\$600 + \$50/acre</u> <u>\$750 + \$50/ acre</u>	<u>5/07/09</u>
<u>Revisions/ resubmittals</u>	<u>\$100 each submittal</u>	
Zoning <u>determination-verification</u> letter	\$50	5/15/08
<u>Zoning / site determination letter</u>	<u>\$100</u>	
Street name change	\$250	5/15/08
TELECOMMUNICATIONS FEES		
Administrative review	\$250	11/2010
Conditional Use Permit - Existing Facility	\$2,000	11/2010
Conditional Use Permit - New Facility	\$4,500	11/2010
SUBDIVISION - PLAN REVIEW FEESFEES		
Concept plat	<u>\$250 + \$4 per lot</u> <u>\$300 + \$5 per lot</u>	<u>5/15/08</u>
Preliminary plat	<u>\$250 + \$4 per lot</u> <u>\$300 + \$5 per lot</u>	<u>5/15/08</u>
Construction plans	<u>\$300</u> <u>\$300 + \$5 per lot</u>	<u>5/15/08</u>
Final plat	<u>\$250 + \$10 per lot</u> <u>\$300 + \$5 per lot</u>	<u>5/15/08</u>
Plat amendment	<u>\$50</u> <u>\$100</u>	<u>5/15/08</u>
<u>Minor subdivision plat</u>	<u>\$150 + \$5 per lot</u>	
<u>Resubmittal-Revisions/ resubmittals</u>	<u>\$100-150 each</u> <u>(\$300 each starting with 3rd submittal)</u>	<u>5/15/08</u>
SITE PLAN - PLAN REVIEW FEESFEES		
Conceptual site plan	<u>\$250 + \$10 per acre</u> <u>\$300 + \$10 per acre</u>	<u>5/15/08</u>
Final site plan	<u>\$250 + \$10 per acre</u> <u>\$300 + \$10 per acre</u>	<u>5/15/08</u>
Landscape plan	<u>\$150</u> <u>\$200</u>	<u>5/15/08</u>
<u>Resubmittal-Revisions/ resubmittals</u>	<u>\$100-150 each review</u> <u>(\$300 each starting with 3rd submittal)</u>	<u>5/15/08</u>

FEE TYPE	FEE AMOUNT	APPROVED
<u>SITE INSPECTION FEES</u>		
Land Disturbance Fee	\$200 + \$100 per disturbed acre	5/15/08
Notice of Intent - State	\$40 per acre of disturbed land	5/15/08
Notice of Intent - City	\$40 per acre of disturbed land	5/15/08
Re-inspection	\$50-100 each occurrence	5/15/08
Temporary Construction Trailer (not including electric permit)	\$100.00	3/3/11
<u>Timbering Permit</u>	<u>\$100 + \$10 per acre</u>	
<u>PERMIT, OTHER SIGN PERMIT/ OTHER FEES</u>		
Sign	\$100 per sign + \$50 for each additional sign on the property	5/15/08
Temporary sign/ banner	\$30	5/15/08
Special event/ Temporary Use	\$25	5/15/08

BUILDING PERMIT FEES

Approved

Calculating Building Valuation	Unless otherwise stated, the valuation for all new construction will be based on the actual contract cost of the work or calculated by using the latest construction cost data as published in the Building Safety journal by the International Code Council. For Interior Completion only, the construction cost is valued at 50% of the calculated ICC building valuation.		
Fee Payment	Plan review fees are non-refundable and due at time of application.		3/3/11
Plan Review Fees	Residential Plan Review	\$150	3/3/11
	Commercial/Industrial Plan Review	Additional 50% of permit fee (minimum \$200)	3/3/11
Permit Fees	Minimum Permit Fees	Residential - \$150.00 Commercial - \$200.00	3/3/11
	TOTAL VALUATION	FEE	3/3/11
	\$1.00 to \$25,000.00	\$14.00 for each \$1,000.00, or fraction thereof, to and including \$25,000.00	3/3/11
	\$25,001.00 to \$50,000.00	\$350.00 for the first \$25,000.00 plus \$10.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00	3/3/11
	\$50,001.00 to \$100,000.00	\$600.00 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00	3/3/11
	\$100,001.00 to \$500,000.00	\$950.00 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00	3/3/11
	\$500,001.00 to \$1,000,000.00	\$3,350.00 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00	3/3/11
	\$1,000,001.00 and up	\$5,850.00 for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof	3/3/11
Certificate of Occupancy or Completion (C/O C/C)	New commercial building	\$100.00	3/3/11
	New single family detached, condo, townhome	\$50.00	3/3/11
	New or renovated commercial tenant space	\$25.00	3/3/11
Trade Permits (MEPs)	Minimum	\$80 \$80 plus \$5.00 for each \$1,000.00, or fraction thereof, of valuation of work being done.	3/3/11
	Temporary Power Letter	\$50	3/3/11
Signs Requiring a Building Permit	Sign - Building	\$125	3/3/11
	Temporary Signs	\$25	3/3/11
	Replacement face- existing business	N/C	3/3/11
	Replacement face - new business	1/2 fee	3/3/11
Demolition	Interior (bldg or tenant space)	\$100	3/3/11
	Single family residential house	\$150	3/3/11
	Commercial building	\$200	3/3/11

Permit Extensions	First extension	\$50/ 3 months	3/3/11
	Subsequent extension	\$100/ 3 months	3/3/11
Re-Inspections	Re-inspection fee	\$50	3/3/11

Other	Transfer of Permit/change of contractor	\$200	3/3/11
	Structure move	\$200	3/3/11
	Siding replacement	\$100	3/3/11
	Residential Re-r Roof	\$100	3/3/11
	<u>Commercial Re-roof</u>	<u>\$5.00 for each \$1,000.00, or fraction thereof, of valuation of work being done (\$200 minimum)</u>	
	Fence Permit	\$100	3/3/11
	Swimming Pool/ Hot Tub	Residential - \$300 500, Commercial \$550 650	3/3/11
	<u>Above ground pool/ hot tub</u>	<u>Residential - \$300</u>	
	Inspections outside of normal business hours	\$75 per hour (\$150 minimum)	3/3/11
	Replacement of permits, CO's, etc.	\$25.00	3/3/11
	Minor Plan Revision Reviews - Review on changes to plans after approval	\$75 per hour (\$150 minimum)	3/3/11
	Fee for work done without a permit	200% Total (Original permit fee plus 100% penalty <u>double permit fee</u>)	3/3/11
	Preliminary/code compliance/safety inspections	\$100.00	3/3/11

FIRE DEPARTMENT FEES:

FEE TYPE	FEE AMOUNT	APPROVED
EMS FEES		
Treat & Release	\$125.00	2/21/08
Basic Life Support (BLS)	\$425.00	2/21/08
Advance Life Support (ALS) Level I	\$475.00	2/21/08
Advance Life Support (ALS) Level II	\$650.00	2/21/08
Helicopter Assistance	\$200.	2/21/08
Mileage	\$10.00 per patient loaded mile	2/21/08
FIRE FEES		
False Alarm – 3x in 24 hours	up to \$250, up to \$100 for each additional	1/15/04 – Ordinance
False Alarm – 4 th in year	up to \$250 for 4 th and each additional occurrence	1/15/04 – Ordinance
Failure to provide key holders	up to \$100	1/15/04 – Ordinance
Refusal of key holder to respond	up to \$250	1/15/04 – Ordinance
FIRE MARSHAL'S FEES		
Building Permits Plan Review	\$0.015 Per Square Foot * \$100.00 Minimum \$0.015 per gross bldg. SF (minimum \$150)	4/3/08
Automatic Fire Extinguishment System Review	\$100.00 150.00	4/3/08
Fire Alarm Plan Review	\$100.00 150.00	4/3/08
Construction Site 80% Inspection	N/C	4/3/08
Construction Site 100% Inspection	N/C	4/3/08
Construction Site 100% Inspection (Follow-Up)	\$75.00	4/3/08
Construction Site Follow Up, (#2)	\$100.00	4/3/08
Construction Site Follow Up, (#3)	\$150.00	4/3/08
Fire Marshal Letter of Compliance	\$50.00 100.00	4/3/08
Fire Marshal Letter of Compliance (Re-Issue)	\$50.00	4/3/08
Blasting, (for a period up to 30 days)	\$100.00	4/3/08
Pyrotechnics / Fireworks Event	\$500.00	4/3/08
Annual Inspection	N/C	4/3/08
Annual Inspection, Follow Up	N/C	4/3/08
Annual Inspection, Follow Up #2	\$50.00	4/3/08
Annual Inspection, Follow Up #3	\$75.00	4/3/08
OTHER PERMITS:		
Administrative Action Only	\$25.00	4/3/08
Administrative Action, When On-Site Inspection is Required	\$50.00	4/3/08

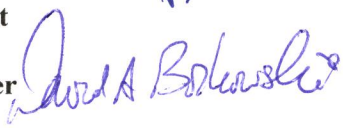
Administrative Action with Multiple On Site Inspections Required	\$100.00	4/3/08
Complex Action Requiring Substantial Research, Inspections, and Coordination	\$250.00	4/3/08
FIRE TRAINING GROUNDS		
Live Fire Training	\$25 per student (\$500 daily max)	4/2/09 (minutes amended 12/17 to reflect correct amount)
Pump Test Facility	\$50 per apparatus	4/2/09

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jonathan Rorie, City Manager 
Paul Salvatore, Financial Services Director *P.S.*
Angela Egan, Purchasing Agent

FROM: David Borkowski, City Engineer 

DATE: January 27, 2016

SUBJECT: Emergency Change Order - Spear Road Culvert Repairs (Unsuitable Soils)
February 4, 2015, City Council Meeting

Recommendation:

Staff recommends that Council ratify the emergency change order for \$73,057 to pay for unsuitable soils.

Discussion:

During excavation of the road for the installation of the new culverts and gabion walls under Spear Road, which washed out last fall during heavy rains, much more unsuitable soils were encountered than expected in the contract quantities. In order to continue the work in progress and maintain the project timeline to reopen the road, the City Manager authorized the contractor to replace the unsuitable soils. Staff tracked the soil quantities and initiated an official change order once the total quantity was known.

Under normal circumstances, Council must authorize any change orders exceeding 10% of the project budget, which this amount did. While the City Manager has authority to make emergency expenditures, Council must be notified at the next regular meeting of such. Formal ratification of the change order by Council acknowledges the notification for the City's records.

Budget Impact:

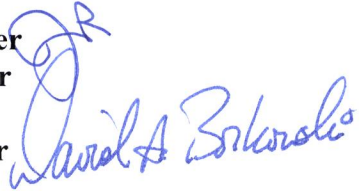
Funds were available for this item in the Stormwater Utility Contractual Services line item.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jonathan N. Rorie, City Manager
Paul Salvatore, Finance Director

FROM: David Borkowski, City Engineer 

DATE: January 13, 2016

SUBJECT: Stormwater Fee Exemption – Atlanta Regional Airport – Falcon Field
January 21, 2016, City Council Meeting

Recommendation:

Staff recommends that City Council adopt the attached ordinance exempting the runways and taxiways from the Stormwater Utility Fee.

Discussion:

Peachtree City's Stormwater Utility Ordinance currently provides exemptions for major infrastructure components, including the rail road rights-of-way, the Georgia Department of Transportation streets and rights-of-way, and water and wastewater treatment basins (Fayette County Water System and the Peachtree City Water & Sewerage Authority). The proposed amendment adds runways and taxiways at Atlanta Regional Airport Falcon Field to the list of properties that would be exempt from the established stormwater fees. Other impervious surfaces at the airport would not be exempted. Under a separate agreement, the City currently pays the airport \$8,500 per month (\$102,000/year) to help support their operations. This supplement is paid for from the City's General Fund.

Budget Impact:

The Airport Authority's current stormwater bill with all impervious areas including the runways and taxiways is calculated at \$2,778.85 per month. The bill without taxiways and runways would be \$1,576.06 per month.

Attachment
Ordinance

AN ORDINANCE TO AMEND ARTICLE III, OF THE PEACHTREE CITY UTILITIES AND SERVICES ORDINANCE, AS AMENDED, TO ESTABLISH EXEMPTIONS FOR THE STORMWATER USER FEE CHARGE; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by authority of the same, that:

Section 1. Chapter 82, Utilities and Services, of the Peachtree City Code of Ordinances, as amended, be further amended to revise Sec. 82-106 by adding a subparagraph (5) as follows:

Sec. 82-106. - Stormwater user fee charge exemptions.

Except as provided in this section or otherwise provided by law, no public or private property located in the incorporated area of the city shall be exempt from the stormwater user fee charges. No exception, credit, offset, or other reduction in stormwater user fee charges shall be granted based on age, tax status, economic status, race, religion or other condition unrelated to the stormwater utility's cost of providing stormwater management services and facilities.

Exemptions to the stormwater user fee charges are as follows:

- (1) Parcels which contain 500 square feet, or less, of impervious surfaces shall be exempt from stormwater user fee charges.
- (2) Railroad rights-of-way (tracks) shall be exempt from stormwater user fee charges. However, railroad stations, maintenance buildings, and/or other improved property used for railroad purposes shall not be exempt from stormwater user fee charges.
- (3) Georgia Department of Transportation (GDOT) streets and rights-of-way shall be exempt from stormwater user fee charges. This exemption is in recognition of routine drainage system maintenance and capital construction services undertaken by GDOT in association with GDOT rights-of-way and road systems. However, maintenance buildings and/or other improved property used for GDOT purposes shall not be exempt from stormwater user fee charges. All other state, federal, and county properties are subject to the user fee charges on the same basis as private properties.
- (4) Basins used for the development or treatment of drinking water or wastewater, such as water reuse ponds, aerators, clarifiers, sedimentation, and flocculation tanks, in use by public utilities.

(5) Atlanta Regional Airport - Falcon Field runways and taxi ways shall be exempt from stormwater user fee charges. This exemption is in recognition of capital construction

services undertaken by the Airport Authority with funding from the GDOT. However, hangars, parking lots, driveways, etc. on Airport property shall not be exempt from stormwater user fee charges.

Section 2. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 3. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

Section 4. This ordinance shall be in full force and effect upon its official adoption by the City Council.

This _____ day of _____ 2016.

Vanessa Fleisch, Mayor

Attest: _____
City Clerk

CITY OF PEACHTREE CITY
INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jonathan Rorie, City Manager 

FROM: Paul J. Salvatore, Financial Services Director 

DATE: January 29, 2016

SUBJECT: Consider Municipal Broadband Financing
February 4, 2016, City Council Meeting

Recommendation

Consider moving forward with financing of the Municipal Broadband Project in the amount of \$3,230,000 by approving the attached Authorizing Resolution, or approve a contract with the city's current provider, NuLink, for an alternate proposal to provide and lease similar infrastructure to the city.

Discussion:

As planned, staff will be presenting the bid results for financing of the municipal broadband project and have all other documents available that are necessary to move forward with financing the project. However, as you know, in the course of staff's performance of due diligence for this project, our existing fiber service provider (NuLink) has come forth with a competitive pricing offer to provide fiber-based service at a similar level of service as would be realized with the municipal fiber network. The City Attorney and our communications consultant, Allen Davis, are working diligently with NuLink to have a contract ready in time for the Council meeting. Staff will deliver a brief Powerpoint presentation at the Council meeting to review some of the key discussion points on this matter in order to help Council render a decision.

Budget Impact

The municipal broadband option would include approximately \$365K in annual debt service payments for the initial 10-year period. In addition, there would be annual operating expenses initially estimated at \$100K per year, bringing the annual estimate to a total of \$465K. The ongoing annual operating expenses are subject to change and would be commensurate with the amount of system revenues being generated. For example, if the system is generating \$1.5M per year in revenue, the annual expenses could potentially increase to \$1M per year.

If the NuLink option is chosen, the annual cost of the contract would be fixed at \$92,820 for a period of five (5) years. In addition, we would still need to spend approximately \$332K on

equipment needed to accommodate the higher speeds and bandwidth that NuLink would be providing us. The annual debt service for this equipment purchase is estimated at \$73,000 for a 5-year term, bringing the total annual cost for this option up to \$165,820. However, the \$73K debt service cost for equipment is necessary under either option, but under the NuLink option, it would become part of the city's PIP equipment lease as opposed to being an expense of the broadband utility.

The Nulink contract will have options to renew after the initial 5-year term, with pricing to be determined based upon future city capacity needs and wholesale costs of internet service.

AUTHORIZING RESOLUTION

WHEREAS, the Council of Peachtree City has determined that a true and very real need exists for the purchase of the fiber optic broadband network described in the Agreement of Sale, to be dated the date of its execution and delivery (the "Agreement"), to be entered into between Peachtree City, Georgia (the "Purchaser") and the City of Peachtree City Public Facilities Authority (the "Seller"), to be substantially in the form presented to this meeting; and

WHEREAS, the Purchaser desires to purchase the fiber optic broadband network from the Seller, subject to the terms and conditions of and for the purposes set forth in the Agreement; and

WHEREAS, the Seller plans to transfer, convey, and assign to _____ (the "Assignee") (i) all of its right, title, and interest in and to all payments of purchase price to be made by the Purchaser under the Agreement, except for payments arising from Unassigned Rights, as defined in the Agreement, and (ii) all of its right to exercise all remedies set forth in the Agreement, pursuant to an Absolute Assignment Agreement, to be dated the date of its execution and delivery (the "Assignment"), between the Seller and the Assignee, to provide funds to finance the costs of acquiring, constructing, and installing the fiber optic broadband network; and

WHEREAS, the Seller plans to deposit the proceeds received under the Assignment with _____, as escrow agent (the "Escrow Agent"), pursuant to an Escrow Agreement, to be dated the date of its execution and delivery (the "Escrow Agreement"), to be entered into between the Seller and the Escrow Agent, to be applied to pay the costs of acquiring, constructing, and installing the fiber optic broadband network; and

WHEREAS, copies of the forms of the Agreement, the Assignment, and the Escrow Agreement have been submitted to the Purchaser and are now on file with the Purchaser;

NOW, THEREFORE, the Council of Peachtree City hereby resolves as follows:

1. The form, terms, and conditions and the execution, delivery, and performance of the Agreement, which has been filed with the Purchaser, are hereby approved and authorized. The Agreement shall be in substantially the form submitted to the Council of Peachtree City with such changes, corrections, deletions, insertions, variations, additions, or omissions as may be approved by the Mayor or Mayor Pro Tempore of the Purchaser, whose approval thereof shall be conclusively evidenced by the execution of the Agreement.

2. The Mayor or Mayor Pro Tempore of the Purchaser is hereby authorized and directed to execute on behalf of the Purchaser the Agreement, and the City Clerk of the Purchaser is hereby authorized and directed to affix thereto and attest the seal of the Purchaser, upon proper execution and delivery of the other party thereto, provided, that in no event shall any such attestation or affixation of the seal of the Purchaser be required as a prerequisite to the effectiveness thereof, and the Mayor or Mayor Pro Tempore of the Purchaser and the City Clerk of the Purchaser are authorized and directed to deliver the Agreement on behalf of the Purchaser to the other party thereto, and to execute and deliver all such other instruments, documents, affidavits, or certificates and to do and perform all such things and acts as each shall deem necessary or appropriate in

furtherance of the carrying out of the transactions authorized by this Resolution or contemplated by the instruments and documents referred to in this Resolution.

3. The Mayor or Mayor Pro Tempore of the Purchaser is authorized and directed on behalf of the Purchaser (i) to execute and deliver a certificate as to the reasonable expectations of the Purchaser regarding the amount and use of the proceeds of the purchase obligation contemplated by the Agreement, (ii) to execute and file with the Internal Revenue Service Internal Revenue Service Form 8038G, as required by Section 149(e) of the Internal Revenue Code of 1986, as amended (the "Code"), and (iii) to execute and make all other certifications and filings required under Section 103 of the Code and the applicable Treasury Regulations promulgated thereunder.

4. The Council of Peachtree City hereby approves the terms of the Assignment and the Escrow Agreement.

5. This Resolution and the Agreement, the Assignment, and the Escrow Agreement, as approved by this Resolution, which are hereby incorporated in this Resolution by this reference thereto, shall be placed on file at the office of the Purchaser and made available for public inspection by any interested party immediately following the passage and approval of this Resolution.

6. The Council of Peachtree City hereby designates the purchase obligation contemplated by the Agreement as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code and covenants that the Agreement does not constitute a "private activity bond," as defined in Section 141 of the Code, and that not more than \$10,000,000 in aggregate principal amount of obligations the interest on which is excludable from gross income for federal income tax purposes (excluding, however, private activity bonds, as defined in Section 141 of the Code, other than qualified 501(c)(3) bonds, as defined in Section 145 of the Code), including the Agreement, have been or shall be issued by the Purchaser, including all subordinate entities of the Purchaser and all entities that issue obligations on behalf of the Purchaser, during the calendar year 2015.

7. All motions, orders, ordinances, bylaws, resolutions, and parts thereof in conflict herewith are hereby repealed to the extent only of such conflict. This repealer shall not be construed as reviving any motion, order, ordinance, bylaw, resolution, or part thereof.

8. This Resolution shall become effective immediately, and if any section, paragraph, clause, or provision hereof shall for any reason be held invalid or unenforceable, the invalidity or unenforceability thereof shall not affect any of the remaining provisions hereof.

[Signatures and Seals to Follow]

PASSED, ADOPTED, SIGNED, APPROVED, and EFFECTIVE this 3rd day of
December 2015.

PEACHTREE CITY, GEORGIA

(SEAL)

By: _____
Mayor

Attest:

City Clerk

CITY CLERK'S CERTIFICATE

I, **BETSY TYLER**, the duly appointed, qualified, and acting City Clerk of Peachtree City, Georgia (the "Purchaser"), **DO HEREBY CERTIFY** that the foregoing pages of typewritten matter constitute a true and correct copy of a resolution adopted on December 3, 2015 by the Council of Peachtree City in a meeting duly called and assembled in accordance with applicable laws and with the procedures of the Purchaser, by a vote of ____ Yea and ____ Nay, which meeting was open to the public and at which a quorum was present and acting throughout, and that the original of the foregoing resolution appears of public record in the Minute Book of the Purchaser, which is in my custody and control.

Given under my hand and the seal of the Purchaser, this 3rd day of December 2015.

City Clerk, Peachtree City, Georgia

(SEAL)

STAFF REPORT

CITY COUNCIL

TO: Mayor and City Council

VIA: Jon Rorie
Mike Warrix

City Manager
Planning and Development Director

FROM: David Rast

Senior Planner

DATE: January 29, 2016

SUBJECT: Consider Amendment to Article IV, Enactment Clause, of the Peachtree City Zoning Ordinance
February 4, 2016 City Council agenda

Recommendation:

That Council approve the amendments to Article IV, Enactment Clause, of the Peachtree City Zoning Ordinance as proposed.

Background:

The purpose of this amendment is to officially adopt the Peachtree City Zoning Ordinance as well as the Official Zoning Map and Land Use Map. The zoning ordinance has been updated to reflect all text amendments adopted during 2015. Likewise, the zoning map and land use map have been updated to reflect all annexations, zoning and land use changes adopted in 2015.

The City Attorney has recommended that these documents be presented to both the Planning Commission and City Council for adoption on an annual basis, with the intent of having both documents adopted at the first available City Council meeting each year.

At their meeting on January 11, 2016, the Planning Commission voted unanimously to forward this request to City Council with a recommendation that it be approved (Attachment "A").

Budget impact:

There are no budget impacts associated with this request.

EXCERPT FROM APPROVED MEETING MINUTES

PLANNING COMMISSION

January 11, 2016

PH-16-01

Consider re-adoption of Peachtree City zoning map and zoning ordinance in effect as of this date.

Mr. Warrix explained that the purpose of this amendment was to officially adopt the Peachtree City Zoning Ordinance as well as the Official Zoning Map. The zoning ordinance had been updated to reflect all text amendments adopted during 2015, and the zoning map had been updated to reflect all annexations and zoning changes adopted in 2015. He noted that no new zoning action was proposed.

In response to a question Mr. Destadio asked about the changes that had been made, Mr. Warrix confirmed that if there were any differences in the ordinance prior to this re-adoption, the updated version would apply. The only thing that was being changed in Sections 2 through 4 was the date of re-adoption.

No one else spoke in favor of the proposal nor did anyone speak in opposition to it. The Planning Commission also had no comments and agreed this was a formality that was required each year.

After discussion, a motion was made by Mr. Conner, seconded by Ms. Wojcik, and unanimously adopted that the Planning Commission forward this amendment to City Council with a recommendation that it be approved.

CITY OF PEACHTREE CITY
INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jonathan Rorie, City Manager 

FROM: Paul J. Salvatore, Financial Services Director 

DATE: January 29, 2016

SUBJECT: Consider Contract Awards for Municipal Broadband Project
February 4, 2016, City Council Meeting

Recommendation

Staff recommends that Council award contracts for the municipal broadband project, pending final review and approval by the City Attorney, as follows:

Design & Engineering	Vantage Point Solutions, Inc.	\$ 102,150
Underground Plant Labor	ComTran Group, Inc.	\$1,456,693
Underground Materials	Power & Telephone Supply Co.	\$ 328,616
Networking Equipment	Calix, Inc.	\$ 62,759

Discussion:

On October 15, 2015, requests for proposals were issued to over seventy (70) vendors for professional services, labor, construction, materials and equipment necessary to develop a municipal broadband network in Peachtree City. The city enlisted the aid of our communications consultant, Allen Davis of Community Broadband, LLC, to assist with the RFP process. Attached is his summary of the RFP process including a recap of all 28 firms that submitted proposals arranged by category. Firms were rated on a variety of criteria, including price, capabilities of the firm and financial strength of the firm, to name a few. Mr. Davis was very pleased with the strong response to the RFPs, and the quality of the proposals received.

Budget Impact

In total, the prices quoted came in \$326,155 less than the budget amount set forth in the business plan for the project. This amount would be available for project contingency should change orders be needed. Attached is a recap of the budget differences by category.

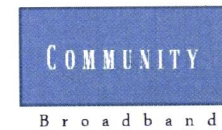
City of Peachtree City Broadband Project

Vendor Selection Process Summary



- 10/15/15 - 3 RFPs Issued to 70+ Vendors
 - Professional Services Engineering & Design
 - Construction Labor
 - Equipment and Materials
- 11/9/15 - Questions Due
- 11/16/15 - RFPs Due and 28 Proposals Received
- 11/16/15 to 1/27/16 - Proposals Evaluated
- 1/28/16 - Final Recommendations Made to City Council
- 2/4/16 - City Council Vote to Select Vendors
- 2/5/16 - Respondents to be Notified

Vendor Selection Process Respondents



#	Respondent	Professional Services Engineering & Design	Construction Labor	Equipment & Materials
1	Accedian Networks, Inc.			Proposal Received
2	Alcatel-Lucent	Proposal Received		Proposal Received
3	Allied Telesis Professional Services			Proposal Received
4	Anixter			Proposal Received
5	Byers Engineering	Proposal Received		
6	Calix			Proposal Received
7	Communication Cabling Specialists, Inc.		Proposal Received	
8	Corning Optical Communications	Proposal Received	Proposal Received	Proposal Received
9	Cpak			Proposal Received
10	Fiber Technologies Solutions, LLC		Proposal Received	
11	Fujitsu Network Communications, Inc.	Proposal Received		
12	Graybar			Proposal Received
13	KCI			Proposal Received
14	Mid-State Consultants, Inc.	Proposal Received		
15	NetPlanner Systems, Inc.		Proposal Received	Proposal Received
16	Palmetto Engineering & Consulting	Proposal Received		
17	PM&A	Proposal Received		
18	Power & Telephone Supply			Proposal Received
19	Smart Communication Systems, LLC		Proposal Received	
20	The ComTran Group, Inc.		Proposal Received	
21	The Lighthouse Group		Proposal Received	Proposal Received
22	Utilicom Supply Associates			Proposal Received
23	Vantage Point Solutions	Proposal Received		
28	Total Proposals	8	7	13

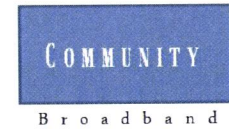
1/28/16

Community Broadband, LLC

2

City of Peachtree City Broadband Project

Final Vendor Recommendations



- Engineering & Design
 - Vantage Point Solutions, Inc.
- Construction Labor
 - ComTran Group, Inc.
- Equipment
 - Calix, Inc.
- Materials
 - Power & Telephone Supply Company

City of Peachtree City Broadband Project

Budget - Quote Comparison



Description	Budget	Quote	Difference	Vendor
Engineering & Design	\$101,588	\$102,150	(\$562)	Vantage Point Solutions, Inc.
Underground Plant Labor	\$1,678,027	\$1,456,693	\$221,334	ComTran Group, Inc.
Underground Materials	\$428,524	\$328,616	\$99,908	Power & Telephone Supply Company
Equipment	\$68,234	\$62,759	\$5,475	Calix, Inc.
Budget Variance	\$2,276,373	\$1,950,218	\$326,155	

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: Jonathan Rorie, City Manager 

FROM: Betsy Tyler, Public Information Officer/City Clerk 

DATE: January 28, 2016

SUBJECT: Ordinance Amendments and Action Preview
February 4, 2016, City Council Meeting

Ordinance Amendment – Board of Health Fees

Peachtree City's Health and Sanitation Ordinance adopts the Rules and Regulations of the Fayette County Board of Health and assigns primary enforcement of those rules to that agency. The Fayette County BOH has requested the attached ordinance amendment to assist in the more timely collection of annual fees from area businesses (such as restaurants). Currently, the department is only authorized to issue written notice of late or unpaid fees, and must request that the State Board of Health suspend any permits for non-payment.

The proposed ordinance would allow enforcement at the local level in the local courts. The ordinance was unanimously approved by the Fayette County Board of Commissioners on December 12, 2015. Similar adoption is required in the municipalities for enforcement within each jurisdiction.

Staff anticipates returning with this item for Council consideration on February 18, at which time Robert Kurbes, Environmental Health Manager for Fayette County, will be present to answer any questions.

Ordinance Amendment – Qualifications for Police Officers

Peachtree City's ordinance establishing qualifications for Police Officers was enacted prior to 1980. Since that time, the state has significantly revised its policies. Staff is recommending modifying our ordinance to reference state law so that the ordinance does not need to be updated each time the state changes the requirements. Staff anticipates returning with this item for consideration on February 18.

Ordinance Amendment – Collaborative / Cooperative Purchasing

Peachtree City's ordinance allows for the purchase products using pricing available via state and federal contracts. In the 1990s, Peachtree City's Purchasing Ordinance was amended to include a collaborative purchasing agreement among the governmental entities in Fayette County to obtain local economies of scale for cost savings. Since that time, state law has been amended to provide for cooperative purchasing agreements among governmental entities. Staff is requesting an ordinance amendment to expand opportunities for time and cost savings in purchasing products. The City's Purchasing Agent, Angela Egan, will be available to answer any questions, and staff anticipates returning with this item for consideration on February 18.

PREVIEW – Ordinance Amendment – Board of Health Fees

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF PEACHTREE CITY, GEORGIA, AS AMENDED, SO AS TO PROVIDE FOR THE PAYMENT OF BOARD OF HEALTH FEES; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEACHTREE CITY, GEORGIA, THAT:

Section 1. Chapter 42, Health and Sanitation, Article 1, is hereby amended by adding a new Section 42-4 to read and to be codified as follows:

Sec. 42-4. Payment of fees.

- (a) The Board of Health of Fayette County shall adopt a schedule of fees for the enforcement of the regulations contained in this Chapter. It shall be a violation of this Chapter for any person, corporation, or other entity to fail to pay a service, inspection, and/or permit fee required by said schedule of fees at the time the permit is issued or the fee is due. In the case of an annual service, permit, or inspection fee, it shall be a violation of this Chapter for any person, corporation, or other entity to fail to pay such fee on or before the day the fee is due.
- (b) Any violation of this section may be prosecuted in the same manner as all other Board of Health Regulations are prosecuted and, upon conviction, may be punishable according to the provisions of Section 1-11 of this Code of Ordinances.
- (c) The Director of Environmental Services for the Fayette County Health Department may also, after giving fourteen (14) days written notice of intention to do so, revoke any permit issued pursuant to Board of Health Regulations. Holders of revoked permits may appeal their revocation to the Board of Health by filing written notice of their intention to do so in writing within ten (10) days after the decision of the Director of Environmental Services.

Section 2. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 3. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City

PREVIEW – Ordinance Amendment – Board of Health Fees

Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

Section 4. This ordinance shall be in full force and effect upon its official adoption by the City Council.

This _____ day of _____ 2015.

Vanessa Fleisch, Mayor

Attest: _____
City Clerk

PREVIEW – Ordinance Amendment – Qualifications of Police Officers

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF PEACHTREE CITY, GEORGIA, AS AMENDED, SO AS TO PROVIDE FOR THE QUALIFICATIONS OF POLICE OFFICERS; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEACHTREE CITY, GEORGIA, THAT:

Section 1. Chapter 2, Administration, Article IV, Departments, Division 4. Police Department, is hereby amended by amending Section 2-214 to read and to be codified as follows:

Sec. 2-214. - Qualifications of police officers.

Each person employed as a police officer shall possess the following qualifications:

- (1) Be a person of good moral character and ~~at least 20 years of age on the date of employment.~~ meet the requirements as set forth in Section 35-8-8 of the O.C.G.A.
- ~~(2) Be a graduate of an accredited high school, or have obtained a GED.~~
- ~~(3) Be in excellent physical condition.~~
- ~~(4) Within six months after appointment, have completed a course of study offered by the state police academy and be certified as a police officer.~~

Section 2. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 3. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

Section 4. This ordinance shall be in full force and effect upon its official adoption by the City Council.

PREVIEW – Ordinance Amendment – Qualifications of Police Officers

This _____ day of _____ 2016.

Vanessa Fleisch, Mayor

Attest: _____
City Clerk

PREVIEW – Ordinance Amendment – Cooperative Purchasing

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF PEACHTREE CITY, GEORGIA, AS AMENDED, SO AS TO PROVIDE FOR COLLABORATIVE / COOPERATIVE PURCHASING; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEACHTREE CITY, GEORGIA, THAT:

Section 1. Chapter 34, Finance, Article II, Fiscal Control, Division 4, Purchasing Procedures, Section 34-123, is hereby further amended to read and to be codified as follows:

Sec. 34-123. - Collaborative / cooperative purchasing.

The purchasing agent may elect to purchase products or services through the collaborative/cooperative purchasing process ~~authorized by the intergovernmental agreement signed by all governing entities in the county and effective on March 1, 1998, by O.C.G.A. 36069A.~~ This process provides discounting through combining the purchasing power of local entities to achieve economies of scale associated with this type of relationship.

Section 2. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 3. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

PREVIEW – Ordinance Amendment – Cooperative Purchasing

Section 4. This ordinance shall be in full force and effect upon its official adoption by the City Council.

This _____ day of _____ 2016.

Vanessa Fleisch, Mayor

Attest: _____
City Clerk