

**City Council of Peachtree City
Agenda
January 21, 2016
7:00 p.m.**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Announcements, Awards, Special Recognition
Proclamation for Kiwanis Anniversary**
- IV. Public Comment**
- V. Agenda Changes**
- VI. Minutes
January 7, 2016, Regular Meeting Minutes**
- VII. Monthly Reports**
- VIII. Consent Agenda**
 - 1. Consider Sole Source Agreement, Insurance Broker – McGriff, Seibels & Williams**
 - 3. Consider Federal Grant – Fire Department Radio Equipment**
 - 4. Consider Waiver – Detention Pond Ownership, Everton Pond**
- IX. Old Agenda Items**
- X. New Agenda Items**
 - 01-16-04 Consider PIP Equipment Lease-Purchase #5**
 - 01-16-05 Consider Ordinance Amendment – Public Hearing Procedures**
 - 01-16-06 Discuss/Consider Request for Limited Sewer Expansion to Tyrone – WASA Presentation**
- XI. Council/Staff Topics**
 - Update on Peachtree City Stormwater Projects**
 - Update on Facilities Bond Projects**
 - FY 2016 First Quarter Budget Report**
- XII. Executive Session**
- XIII. Adjourn**

City Council of Peachtree City
Meeting Minutes
January 7, 2016
7:00 p.m.

The Mayor and Council of Peachtree City met in regular session on Thursday, January 7, 2016. Mayor Vanessa Fleisch called the meeting to order at 7:00 p.m. Others attending: Terry Ernst, Mike King, Kim Learnard, and Phil Prebor.

Oath of Office – Council Post 1

Judge Joe Clancy administered the oath of office to Phil Prebor for Council Post 1.

Election and Oath of Office for Mayor Pro-tem

Ernst nominated Mike King for Mayor Pro-tem. Learnard seconded. There were no other nominations. Motion carried unanimously.

Fleisch administered the oath of office to King.

Announcements, Awards, Special Recognition

Fleisch announced Lori Jantosciak from the Police Department had been selected as the Employee of the Year for 2015. Fleisch recognized the Supervisor of the Year, Lt. Mark Brown, also from the Police Department.

Fleisch shared her State of City address given earlier in the day at the Peachtree City Rotary Club meeting. Her remarks included:

2015 was truly an eventful year for Peachtree City-- with its share of ups and downs but as you will hear we have come through the year stronger and ready to move forward into 2016.

Last year started off tragically with the New Year's Day shooting involving the Chief of Police at the time. The gamut of emotions that surrounds a situation like that were vast however, we as a City have recovered from this indescribable tragedy by pulling together and moving on. Our police department's presence and social media engagement within the community has been incredible. Last year the Police Department received multiple accolades for their work in our community. Awards were received from the Governor's Office of Highway Safety, the International Association of Chiefs of Police and the Commission on Accreditation for Law Enforcement Agencies Gold award with excellence. It is my belief that the professionalism shown by our city during this time attracted a group of exceedingly qualified candidates for the Chief of Police position. Chief Janet Moon hit the ground running in August and has been a tremendous asset to the city.

The people of Peachtree City should be equally as proud of the accomplishments of our Fire Department. Last year our department earned the ISO One rating which puts them among the most elite Fire Departments in the COUNTRY. Only, 138 of 47,000 departments across the country currently have this classification.

The role of public safety in any community cannot be understated. We are lucky and thankful to have such superior quality departments within one city. Our public safety officers are a special group of folks that instill pride in our community. Public safety accounts for roughly half of our city's budget and half of our city employees; to have them both positioned with great momentum moving into this year is truly a great thing for the people that they serve.

Personnel is a key component in any organization and last year we had three key vacancies in the city that needed to be filled. As I have said the Chief of Police position was filled, and we also filled the Planning and Development Director position. In a planned community the planning director position is very important and after a multiple year search we were able to fill that position. Lastly, we hired a new city manager, Jon Rorie. Many of you know him and I am pleased that he was officially named city manager in November. Jon had been serving as interim city manager since June and he is doing an exceptional job.

Peachtree City is classified as a Class B city by the state of Georgia. What does that mean? The state classifies cities by the number of people that it serves, and our city is listed with other cities of similar population. Alpharetta and Atlanta are class A cities while Duluth and Dunwoody would be examples of other class B cities like Peachtree City. Peachtree City is the only class B city in Fayette County and according to Georgia Demographics, it is the 26th largest city in the state with Fayetteville coming in at 59th and Tyrone at 129th.

The financial needs of our city are considerably different than the needs of other cities in the county. Plus we also have our signature multi use paths to maintain which are in need of maintenance just as any other infrastructure. Our city contributes 40 percent of the tax digest of the county and our citizens comprise almost 40 percent of the rate payers of Fayette County Water.

Years ago, 1966 to be exact, there was an agreement with Fayette County that allowed for Lake Peachtree to be used as a water reservoir in order to start the Fayette County Water system. The ownership of the lake was to remain with the City however, the maintenance which includes dredging was the responsibility of the county. As a result of this agreement with the city, the county was able to secure bonds to fund the building of the water system that we have today.

Including the ongoing dredging, there have been a total of three dredgings since this relationship between the city and the county began. The first dredging was over 100 thousand cubic yards of silt in the 1980's. A compromise was reached at that time with the county to allow them to pile the silt material into the lake which resulted in Snake Island. The second dredging took place around 2003 with approximately 24 thousand cubic yards taken out.

There were a total of six contracts with the county dealing with Lake Peachtree; the first in 1966 and the latest was dated 1985. The contracts mentioned seven dredging areas that needed to be brought to original levels but there were no measurements associated with any of the stipulations in the contract. In 1966 there were no numerical reference points for the pool level or the original depth of the lake itself to which the county needed to dredge. When the lake was brought down in 2014 and the issues with the spillway came to light, we were bound by the series of contracts dating back to 1966. When the issues with the spillway were brought to our attention in March of 2014 the council took immediate steps to do whatever was necessary to restore Lake Peachtree as the centerpiece of our community.

The first thing we did was assemble a team of engineers that are recognized as experts within their field. We also engaged an attorney who specializes in water matters. Putting this team together was essential in negotiating with the state over the category one dam reclassification and with the county. Initial estimates were that a category 1 dam would cost close to 7 million dollars. Thankfully revised estimates put the figure much lower than that. On December 31, 2014 the State reinstated the category two status and the county recently repaired the spillway. It is my belief that the city was able to get the dam reclassified within only six months due to its

taking the lead in working with the state. However, the state and engineers are quick to point out that any repairs done to the spillway now are merely temporary. They recommend building a new spillway within the next few years.

Early in 2015 newly appointed Chairman of the County Commission Chuck Oddo and I began discussing a solution to the issues surrounding Lake Peachtree and as a result the County will contribute 2 million dollars towards the construction of a new spillway. The contract also outlines terms for one more dredging of the lake to which the county will contribute at least 1 million dollars. In the future the city will have control of the construction of the spillway and any future dredging. The contract will continue until 2035.

Regarding the current dredging, it is important for the county to complete the work that they are contractually obligated to do. The situation has been frustrating to say the least; however, it is important to realize that the rain we have been experiencing has been unprecedented. The City of Peachtree City has been working with the county for over a year to ensure that the county encountered no obstacles in completing the dredging. The City has cooperated and expedited any requests made by the county in order to get the dredging completed. While we are all frustrated, the county still needs our patience in order to finish the job. The situation with the dam and spillway further illustrates the situation we are in across the city and the county with our infrastructure.

Years ago it was obvious that the City wasn't maintaining itself. We have 471 subdivision entrances that the city is responsible for maintaining. When the landscaping was outsourced, the subdivision entrances suffered from a lack of attention. This year there has been a concerted effort by our buildings and grounds and public works departments to restore our city back to the standards that we once enjoyed. It has been a long time coming but the work on the medians along 54, 74 and Peachtree Parkway is now being noticed by those who call our city home. Years ago I was told by a resident that her boss came down from Atlanta to look at relocating his business to Peachtree City. At the time our landscaping and infrastructure was in disrepair and he DID NOT relocate his business here because, "Peachtree City looked like a City that people USED to care about." I was also told at the time by many people that the perception of the city was that it was on its way downhill. It is my belief that the city was headed for a terrible "perfect storm six years ago". The incredibly hard work that has gone into bringing back all of the maintenance to our facilities has truly begun to bear fruit.

Year over year the city's digest grew by almost eight percent due to an increase in property values. For the first time we were on a list of the 50 hottest zip codes in the country for residential housing. We were number 41 and the ONLY city in the state of Georgia to be on this list. Of all the lists that we were on this year I am pleased with the top zip code recognition as it is a tangible result of the great work our city employees have done over the past couple of years. I hope the strides we have made are apparent to the residents of our fine community. A tremendous amount of work has happened across the city to strengthen it from within; both organizationally in terms of personnel and physically in terms of how we have worked to identify and prioritize long neglected projects. I believe that we have changed the trajectory of the city over the past couple of years.

Due to our fiscal conservatism, we have continued our reputation for being good stewards of our resident's tax money; the city has maintained its AAA bond rating. We here in Peachtree City expect excellence, and each year our finance department has been able to maintain this level of achievement when most Cities have struggled with rising employee and material costs and declining property values which lead to lower revenues.

Like all communities, our materials and fixed costs continue to rise and that will be the case as more of the Affordable Care Act becomes law in the next couple of years. We have gained efficiencies by installing computer software that was long needed in our human resources and payroll departments. However, the long term impact of the Affordable Care Act is still unknown to a degree but is being proactively assessed by both human resources and finance.

The declining of fees we receive from Comcast and other telecom providers was the impetus for researching a city owned broadband initiative. Information regarding that potential project is still coming in and we are actively assessing it.

Privately owned projects that were approved and permitted years ago are now moving forward. The MacDuff Parkway construction will continue well into 2016 and the Overlook Retail development should be completed in 2016. Two years ago the City commissioned a traffic study of highway 54 from Flat Creek to MacDuff parkway. Projects that were outlined in that study continue to be the basis of conversation with the council and plans for two key intersections MacDuff and Planterra will soon be discussed.

The industrial section of our town is nearly full. Recent expansions of current industry, along with some new corporations moving in have left us with very little land for additional industry. Approximately 20 percent of our community is made up of retail or industry while 80 percent is residential. In order to keep residential property taxes low we need to be proactively looking at ways to add more industry to the city. Experts have advised us that the percentages should be closer to 60 /40 or 50/ 50 split. Again we are at 80 residential to 20 industrial. We must also listen to and engage the business community to help retain the industries that are currently within the city.

Budget constraints that have helped us maintain our AAA bond rating, have also left us years behind in both our multi use path and our road maintenance. This city cannot afford to neglect these very significant pieces of our infrastructure. These and other topics will be discussed at our retreat this year.

Our parks and the area around City Hall are also in need of more maintenance and it is my hope that we will one day be able to connect the parks surrounding City Hall and Drake field in order to make a central meeting place or passive recreational city center.

Unfortunately, the weather affected many events this year including The Great Georgia Air Show. It was truly thrilling for all of us here in the city to see the incredible men and women that make up the Blue Angels and to have those jets flying above our city is something most will never forget. In contrast, The Diva Marathon had a picture perfect day and the estimated revenue from the event brought in about a million dollars for our City. The Diva's will be back and are scheduled for September 10th. Also, this year September 11, 2016 will mark the 15th anniversary of the terrorist attack on our country in New York, Pennsylvania, and Washington, D.C. Here in Peachtree City, we will commemorate that day with community events and a concert at our Frederick Brown Amphitheater featuring country singer Lee Greenwood who has accepted our invitation to appear. We look forward to working with various community groups to make this an event to pay respect to those who have made many sacrifices to our great country in the years since that horrendous attack.

We are a phenomenal city and this year starts with great promise. I thank you all for the opportunity to serve you.

Minutes

December 3, 2015, Regular Meeting Minutes

King moved to approve the December 3, 2015, regular meeting minutes as written. Ernst seconded. Motion carried 4-0-1 (Prebor).

Consent Agenda

1. Consider Indemnification of Public Officials
2. Consider Legal Organ – *Fayette County News/Today*
3. Consider Items for Surplus – Lifepak 12 & Decommissioned
4. Consider Reappointment of Dr. Thomas Faulkner to Fayette County Board of Health,
5. Consider Bid for Pipe Lining – Beechwood
6. Consider Bid for Pipe Lining – Coventry Subdivision & Various Locations
7. Consider Alcohol License – NEW – Star Indian Grocery, 232 Commerce Dr.
8. Consider Reappointment of Stephen Ott as Municipal Court Judge
9. Consider Acceptance of Donation from Brandon Package Store – CERT
10. Consider Budget Amendment – FY 2016

Learnard moved to approve Consent Agenda items 1 – 10. King seconded. Motion carried unanimously.

Learnard thanked Brandon's Package Store for the \$1,000 donation to the Community Emergency Response Team (CERT), adding it was not the first time.

Old Agenda Items

10-15-09 Consider Golf Cart Ordinance Amendments Relative to Registration & Outside City Limits Fees

Public Information Officer/City Clerk Betsy Tyler noted the cart path system was the City's signature amenity, and no other Georgia city or county had this unique feature or expense. Discussions on funding maintenance of the path system had ranged from fees, to taxes, or a combination of both. She pointed out that state law on golf cart registration had changed in 2014 to allow annual registration of golf carts. The maximum registration fee remained \$15. Per City ordinance, re-registration for all golf carts was scheduled in 2016.

The FY 2016 budget included \$1.7 million for the multi-use paths (\$665,000 for supplies and material, with the remainder for labor and equipment). The budget did not include funding for path expansions or new connections, bridge replacements or additions, or tunnel replacements or additions. Tyler continued that \$1.7 million was approximately 0.903 mils. Based on the average home price of \$269,000, every household in the City paid an average of \$97.16 annually to maintain the path system. Increasing the registration fee to \$15 per cart per year would raise \$180,000. Tyler said the annual fee would have to be \$150 per cart to generate \$1.7 million.

Tyler continued that fees should reflect the cost of providing the service, according to City Attorney Ted Meeker. The path system was a service for 11,400 golf carts, and a mechanism for registering those carts was in place. However, there was no mechanism for registering the pedestrians or cyclists who also used the path system.

At the December 1 workshop, staff had recommended approval of the amended golf cart ordinance and fees, which had been originally reviewed on October 15. The City fees would increase from \$12 (for one to five years depending on when registered, but no proration of the fee) to \$15 (per year, paid every three years). Non-resident (out-of-City) fees would increase

from \$60 annually to \$100 to offset the annual property tax contribution by residents (of \$97 per home average).

In addition, the transfer fee would increase from \$5 to \$15. Late fees would be standardized at \$20, whether for payment, advising that the owner had changed, or that contact information had changed. The reciprocal registration with Tyrone would be eliminated, standardizing all out-of-City carts' contribution in comparison to the property tax contribution by City residents.

One new component would be added. Tyler noted that rental cart businesses in the City would be allowed to pay the fees annually, since the fleets turned over often or were rotated out of the fleet.

Tyler asked Council to establish fees as they presented or amended and to adopt the corresponding ordinance.

Learnard clarified there were two phrases for cart owners who lived outside the City – nonresident user fee and reciprocal agreement with Tyrone. Tyler said that, currently, the ordinance required all nonresidents to pay a \$60 annual fee. There was a separate paragraph that acknowledged a reciprocal agreement with Tyrone that allowed Tyrone residents with carts registered in Tyrone to use paths in the City, and it also allowed the same thing for City residents with carts registered with the City.

Implementation would begin in 2016, and City residents would register every three years for \$45. A new decal would be issued to affix to the side of the existing decal with the wording "Valid thru 2019." Carts registered between 2017 and 2019 would receive the same decal at a prorated rate (\$30/\$15). Nonresidents would register and pay the nonresident user fee each year [\$115 (\$100 nonresident fee and \$15 decal fee)] and would receive a different colored decal with wording saying the registration was valid through January 31 of the next year. The same decals would be used by businesses with rental carts. Ownership transfers would be \$15.

King asked if approval of the ordinance would eliminate the reciprocity agreement with Tyrone. Tyler said it would. Prebor asked how many carts were registered in Tyrone. Tyler said there were over 1,000 carts registered as out-of-City, and she said approximately 300 additional carts were registered in Tyrone.

Learnard said she had problem with the amount of the increase for out-of-City (nonresident) golf carts. Council had received an e-mail from a concerned citizen prior to the meeting, and she read from the letter:

Rather than figure out how to disenfranchise nonresidents, the City should figure out ways for nonresidents to enter the City and use local businesses. There are areas where people use their golf carts primarily just to get to Starr's Mill or I think Crabapple Lane Elementary School, some people who have Tyrone addresses.

As the County grows its cart path system, there should be a greater sense of cooperation rather than an "us vs. them."

Learnard said the out-of-City fees should remain \$60, and she wanted the reciprocity agreement with Tyrone to remain.

King pointed out that the City had 100 miles of paths, and residents paid \$97.16 annually whether they used them or not. Out-of-City residents had to pay for using them. Prebor said the paths were the City's number one amenity, and it was an amenity for nonresidents as well, who were getting a bargain at \$100 per year. That would be \$1,000 for 10 years, and the value of their homes would increase more than that because of the access to the cart paths. King said there was a cost to maintain the paths, and it was \$1.7 million for 10 miles. Resurfacing them every 10 years was not maintaining them. The City was behind and needed to catch up. This was just a small step in the right direction.

Robert Mudrinich, a nonresident living in Fayette County, told Council he had lived in the City for three years, went to church in the City, and he loved the City. The only vote he had concerning the cart paths was with his feet and his checkbook. It was easy to say nonresidents got the same benefits as residents, and he took exception to that. He rarely used his golf cart, usually to watch the fireworks, visit the Library, or to go to Braelinn or Wilshire Pavilion. When his children were home from school, they used the golf cart to visit friends who lived in the southern part of the City. Residents paid the extra millage rate to live here, and they had the right to say their zip code was 30269, which was something he could not do. If he used 100 miles of the path, Mudrinich said he would feel he got his money's worth. He barely used five miles worth. It was a user's fee, and he agreed someone had to pay for the paths. He was willing to pay \$60 annually and the \$15 fee for the decal. He continued that some cooperation should exist between the City and the other governments in the County. The County was going to add more paths, and he expected Tyrone to do the same. He asked why the City wanted to create an "us vs. them" environment. He suggested coming up with a revenue system to cover the whole County, such as a SPLOST.

Ernst agreed that most nonresidents came to the City for a specific reason, and it was a rare occasion that brought in a lot of nonresidents. He was concerned about what would happen with the Starr's Mill High School students from the City who were not paying for County registration. This was bad timing because of the budget, and was nickel-and-diming the citizens. He supported increasing the resident fee for the three-year period. He would like to see the nonresident fees remain the same for now, except for Tyrone, who should pay the same fee as others who lived outside the City limits.

Fleisch asked how it would work when people came in to get new decals. Tyler said residents would pay \$45 and receive a decal that was valid through 2019. After July 2017, people would get the same decal, but the price would drop to \$30. Fleisch said, if the out-of-City carts were registered every year, then they would not be locked in if something happened with the other entities. However, if the County did something with property taxes, then the City residents would be double-taxed. Fleisch pointed out that the out-of-City fees were done on a yearly basis. If something were to change between the City, County, or Tyrone, then the City would be able to adjust. While the County was working with the Atlanta Regional Commission (ARC) on a master plan for its paths, Fleisch was concerned that could lead to double taxation if the County decided to use property taxes to implement its plan.

King said he understood Ernst's and Learnard's concerns, and he agreed going from nothing to \$115 would be tough for Tyrone residents, especially for those who limited their use on the path system. However, City residents were paying \$100 through their property tax every year, and Council had an obligation to represent City residents and what was best for them.

Lynne Lasher reminded Council that homes were being sold in Tyrone based on the ability to use a Peachtree City amenity for no money. She was told that when she called Tyrone Town Hall

and by a real estate agent. Every home in the City paid \$97.16 for the cart paths every year whether they had a golf cart or not. It was about equality; all City residents paid to use the system, and out-of-City residents should pay too.

Linda Flowers said she lived by Wilshire Pavilion, and she rarely took her golf cart past Braelinn Village Shopping Center. Most City residents would have an increase in their property taxes, and she felt nonresidents should have an increase. She said it would be nice to find a solution for the nonresidents who drove their children to and from school in a golf cart. What would happen in the future was not right now, and they had to pay for now.

Pam Kemp said her home was her number one investment. She paid more per square foot because of the path system and greenbelts. If she were to sell her home, she would be competing against homes in Tyrone that had more house for the money and were 15 minutes closer to Atlanta, as well as getting the City's amenity for nothing at this time. In order to encourage redevelopment in the City's core, the City should not be giving away an amenity.

King moved to approve the golf cart ordinance amendments relative to registration and the outside-City limits fees as stated in the briefing. Prebor seconded. Motion carried 3-2 (Ernst, Learnard).

New Agenda Items

01-16-01 Consider Resignation & Appointment to Facilities Authority Board

City Manager Jon Rorie noted that former Council Member Eric Imker had been appointed to a temporary position that expired on December 31. Imker had resigned from the board when his Council term expired. Staff recommended Prebor be appointed to the Public Facilities Authority with a term that ran from January 1, 2016 – January 15, 2018.

Learnard moved to accept the resignation of Eric Imker and to appoint Phil Prebor to the Public Facilities Authority. Ernst seconded. Motion carried unanimously.

01-16-02 Consider Median Work in SR 54 at Planterra Way

City Engineer Dave Borkowski said this was a small piece of the improvements planned for the SR 54 West corridor. The plan was to cut 30 feet off the median on SR 54 at the Planterra Way/Home Depot/Walmart intersection to allow for better turning movement out of the Home Depot/Walmart side. The City had a permit from the Georgia Department of Transportation (GDOT) for the work, and there would be no mobilization costs as the company doing the work for The Overlook was contracted for the project. Borkowski said The Overlook developer had bid their work out, so the contractor had been competitively selected. The cost would be \$18,001.84. The contractor was ready to begin work the next week if approved. Funds were available in the Public Works street resurfacing program.

Rorie said it was important to note the current construction for The Overlook was in the middle of the SR 54 corridor, as was the nosing. Other traffic improvements would be in the side streets, so it made sense to finish the work in the middle of SR 54 corridor now rather than coming back to it later.

Fleisch asked if the signal changes were part of this project. Borkowski said changes to the signal to allow for concurrent movement of left turns was not part of this project. The area would be re-stripped, and they would have to pull the stop bar back for the left turn lane, as well as moving signage. Learnard asked what this project would enable. Borkowski said it would assist in

removing the split-phasing of the traffic signal. Additional lanes would be added later on the side streets.

Ernst moved to approve New Agenda item 01-16-02 Consider Median Work in SR 54 at Planterra Way. King seconded. Motion carried unanimously.

01-16-03 Consider Drake Field/Lake Peachtree Project

Rorie reminded Council of the rain in December, saying it had to go somewhere, and it went into Lake Peachtree. After the storms, the lake was at full pool in some areas. The dredging project had not been completed, and the contractor still had to remove the haul road beds and siltation fences. Residents had suggested the City let the lake stay full, which Rorie said would be irresponsible on the City's part. The lake had to be drained so the dredging could be completed.

Rorie said there had been some discussion about what to do with Drake Field, and he gave an overview of possible projects, noting there were limitations on what could be done. Drake Field was approximately eight acres, and the City had purchased the property using \$279,000 in greenspace funds from the state. No more than 15% of the area could be considered impervious. If that changed, the City would have to either refund the grant money or convert another area to open space/greenspace. Additional parking could not be added. One of the possibilities included building a 900 square-foot gazebo to be used as a stage and shelter, which would be funded by the Convention & Visitors Bureau (CVB). There would also be swings and benches, and electrical outlets/lights. Erosion controls needed to be put in place, and Public Works had begun working on removing the underbrush in some areas. Repair was also needed to a drainage culvert.

Fayette County would be removing the haul roads in the lake, removing the silt piles, and spending \$25,000 to return the area to its original conditions. Rorie said he would prefer the County give the \$25,000 to the City and use it to repair curbs/asphalt, grade, hydroseed/sod, replace plantings, replace fencing, and repair the rock wall. He asked Council to authorize the City Manager to request payment from Fayette County in lieu of the dredging contractor returning Drake Field to its original condition. Rorie said he would like for the contractor to leave 2,000 cubic yards of the silt to grade and fill in holes on the field. This would be a win/win for the City and the County, Rorie added. He wanted to make sure the City took responsibility for doing the work, which could be done at one time. It would be a change order for the County to have the contractor do it.

King asked if there had been any preliminary discussions with the County and if they were amenable. Rorie said there had been, and they seemed to support it, but he could not speak for them.

Fleisch asked how long it would take Georgia Power to get electricity to the field. Rorie said the City needed to get on their schedule first, but the project was not extensive.

Learnard moved to authorize the City Manager to request a payment of \$25,000 from Fayette County in lieu of the dredging contractor returning Drake Field to its original condition. Prebor seconded. Motion carried unanimously.

Council/Staff Topics

Rorie noted that the agenda had a different layout, and Council/Staff Topics would be handled differently moving forward. Rather than have a "Discuss/Consider" item on the agenda for the

same night, Rorie said there would be a mini-workshop held under "Council/Staff Topics" first in addition to quick updates. Those items would appear on the agenda later. There were also several things going on as far as the minutes of the meeting. He introduced Nancy Seabolt, a court reporter. Seabolt would provide a transcript of the meeting. Deputy City Clerk Pam Dufresne would continue to convert the audio into minutes for approval. The audio would also be sent to an outside contractor, and Dufresne would then edit the transcript. The idea was to evaluate how to maximize the use of personnel in getting the minutes done. He added that the City's minutes were thorough compared to other governments, but not verbatim, which was invaluable when the minutes were researched. He wanted to figure out the best way to produce the minutes.

Update on Municipal Broadband

Rorie said Financial Services Director Paul Salvatore, Allen Davis of Community Broadband, and Philip Abbott of Cpak, the City's IT contractor, were available to answer any questions. Rorie said the City did not own any of its own fiber and was completely dependent upon private carriers. Some City facilities were still not connected to fiber. The speed/capacity of the current network was insufficient at 100 Mbps. The need for more data capacity/speed was increasing sharply. Rorie said they were looking at what the technical and financial solutions should be.

The cost of meeting the current and immediate future data needs was sharply rising. Currently, the City paid \$44,000 per year for 100 Mbps of service. Cable franchise fees were also diminishing as people moved to fiber. The City currently received more than \$500,000 per year in franchise fees, and that was expected to decline as services moved to fiber.

Rorie went over the broadband timeline, which began in February – March 2015 with a feasibility study. The business plan was developed in April – May. The cell tower agreements were renegotiated in June – August, and the broadband workshop was held on September 8. The business plan was presented on September 17, and it was accepted by Council resolution. In October, requests for proposal (RFPs) were sent out for design, construction, materials, and equipment. The financing RFP was sent out in November. Further due diligence was ongoing.

Since the September 8 broadband workshop, there had been meetings with AT&T (September 9) and Comcast (September 14), and the City had received multiple emails that used the same wording, Rorie said. It was not a surprise. Since Council approved the resolution on September 17, there had been questions on the business model, boondoggle complaints, concern about failures, and personal attacks. Rorie said there were failures across the country, but no one ever mentioned the successes. Watchdog.org and the Georgia Public Policy Foundation were insisting private carriers could provide what the City needed. NuLink had begun installing fiber on the south side of the City to test the market. The RFPs were back, Rorie said. The construction RFPs came in under the numbers in the business model.

There had been a conference call with the internet service providers (ISPs), more IT-type providers, who told the City to not poison the well because the private companies might not support the community any more. A request for information (RFI) had been sent to the private carriers for comparison, and they had been due November 27 and had been evaluated. Rorie added they were not a true accurate quote on prices. Opening of the financing bids had been delayed. Meetings had been held with other local IT providers who had contacted the City, and the broadband workshop was held December 1.

Rorie continued that this was a visionary decision. The City was not in the business of being in business, and staff had debated the topic. Utilities were business model enterprise funds that

generated revenue instead of offsetting cost. The public goal was to meet service level demands, cost containment, and economic development. There had been discussions on demand vs. market. If the market demanded it, the market would provide it, but up to what point, Rorie asked.

The simplified breakeven point had been shown as \$1 million annual revenue, with \$365,000 needed for debt service on the \$3.2 million bond, and \$700,000 for operation and maintenance. The City would be able to voluntarily fund the IT Department and purchase broadband. There were 256 potential customers, with a target of 1 Gbps per customer. Twenty-four customers at 1Gbps was 9% of the market or 45 customers at 500 Mbps (approximately 17% of the market). A survey of local businesses led to the "gut instinct" this was the right thing to do moving forward, Rorie said.

Salvatore reiterated several points made by Rorie. The City did not own any of its own fiber and was completely dependent on private carriers, which was unusual for a city like Peachtree City. Some City facilities were not connected to fiber. The speed/capacity of the current network (100 Mbps) was insufficient. The need for more data capacity/speed was sharply increasing.

The City's particular needs for data included GIS/mapping performance for Public Safety and Public Works sites; offsite storage for Police Department video backup, which was not currently done; a central location for camera security systems for facility security; increased wireless bandwidth for facilities; higher bandwidth internet connections through City Hall internet (not have bottlenecks for internet access); provide reliable access for fire stations and maintenance facilities; and electronic plan submission for the Building Department.

Salvatore continued that the cost of meeting the current and immediate future data needs was sharply increasing. The City currently paid \$44,000 per year for 100 Mbps service. The quote for 2016 was \$87,000 per year for 250 Mbps (103% increase). The estimated need for the City was 1.5 Gbps at an extrapolated cost of \$500,000 annually. In addition, the City currently received approximately \$500,000 annually for cable franchise fees. Salvatore expected those fees to decline as services moved to fiber.

The City had three options – pay higher costs for more capacity from fiber service providers, lease from a dark fiber system provider, install and operate its own municipal fiber optic network.

Salvatore continued that the City had received quotes from the private providers, and all vendors were given the same exact specifications. The quotes were as follows:

Service Provider	Monthly Cost	Annual Cost
AT&T	\$134,034	\$1,702,012
Comcast	\$37,737	\$452,844
NuLink	\$8,714	\$104,568
PTC Government Network	\$37,350	\$448,198 (including debt service)

The pros of the "buy more" option were that all requirements for revenue generation were eliminated, Salvatore said. All the operational and administrative tasks associated with operating a broadband system were also eliminated. The cons included high annual costs for service, risk of significant price increase in five years, not solving the problem of the loss of cable franchise fee revenues, and a lack of control over the infrastructure so it could not be used for economic development.

Salvatore said AT&T had offered the standard Atlanta business rate, while Comcast had gotten permission for special pricing. Staff had spoken with NuLink, and the company had confirmed that the quote provided was the actual rate.

Option 2 was to lease dark fiber, which Salvatore said was a recent development and a unique opportunity. A company was in the process of building a 9,000-mile fiber network, and it was coming through the City. The company was willing to construct the City's 24-mile fiber network while mobilizing in the area (2016) and would lease dark fiber to the City. The company would remain responsible for all the "physical plant" out in the field.

Salvatore explained that dark fiber was fiber optic cable that was not connected to any equipment, so it provided no service. The City could "light it up" with its own equipment at any speed/bandwidth it needed or wanted. There might also be the ability to offer service outside City facilities similar to a "build" option.

The pros of leasing included a smaller capital outlay/debt service (internal equipment purchases only), no responsibility for maintaining a physical plant, and the ability to control speeds/capacity of the system. The cons were the high annual lease cost (\$368,000 per year for 10 years), lack of control over infrastructure (no tool for economic development, no ownership), and the lease would need to be amended for any customers.

Option 3 was to build a municipal fiber system. Salvatore said the proposal was to construct a 24-mile municipal fiber optic infrastructure system that would connect all 12 City facilities with needed speeds and bandwidth. The route to connect the buildings would pass business/industrial districts, schools, and conference facilities. It would provide an economic development tool and opportunity to control the infrastructure. It would be operated through public-private partnerships with experienced firms. The average annual cost would be \$448,198 for 10 years, which would include \$365,000 per year for debt service. Twenty-four customers would defray the General Fund costs (\$70,000/year). Marketing surveys indicated the City could achieve this level of subscriptions, Salvatore said.

The City would be able to use the utility as an economic development tool and control the destiny of the infrastructure (protect the tax base), Salvatore said. It would also have a strong ability to connect to outside networks, and the system would provide an opportunity to replace lost franchise fee revenues and reduce the City's cost. The cons included the operational and administrative responsibilities.

Salvatore continued that other questions/concerns included how system maintenance would be handled – problems in the field (fiber cut), problems with internal equipment (switches), system upgrades (technology advancements), and qualifications of network management firm. There were also concerns expressed regarding connection to outside networks, and there were multiple competitive quotes from providers with redundancy.

Salvatore gave a recap of the NuLink pricing. The current pricing was for an internet speed of 100 mbps with a bandwidth of 100 mb for \$43,200. The first proposal (FY 2016 request) was for an internet speed of 250 mbps and a bandwidth of 1 G for \$87,588 (103% increase). The new proposal was for 1.5 Gbps and a bandwidth of 10G for \$104,568, a 19% increase. Salvatore added the second proposal included two additional facilities that had not been included in the other proposals.

Salvatore said the dark fiber proposal had actually been the worst of the three options, leaving the options of buying the service and paying higher costs for more capacity from fiber service providers or building, installing, and operating the City's own municipal fiber optic network, according to Salvatore.

The "Buy Benefits" included eliminating all requirements for revenue generation, eliminating all operational and administrative tasks, supporting private sector investment in community, and possibly a lower cost. The "Build Benefits" included using broadband for economic development and business recruitment/retention; a more secure network/better service/better bandwidth for schools; cell tower (data back-haul) – better bandwidth for all mobile users; private, secure communication between governments (not over a public network) for the County and the cities; two City IT contractors would provide better support for over 100 local business customers; better service/pricing could be provided; and involuntary taxes could be supplanted by voluntary broadband subscriptions (residents could benefit through lower taxes) in the City budget.

Rorie said a lot of research was still going on in the background. Staff was negotiating with NuLink on a potential five-year agreement with performance indicators that would fix the annual cost for a five-year term and limit cost increases from year six through year 10 and beyond. The finance package would be for 10 years. The January 21 agenda could include the build/operate option components, and the Public Facilities Authority would meet prior to the Council meeting regarding the bond for financing, which would also be on the Council agenda. They would also look at construction agreements. As an alternative Rorie continued, the request build option components would be tabled to February 4 to allow for negotiations with NuLink to conclude.

Rorie said that, as opposed to a RFI or a quote, he wanted to come back with a written agreement with NuLink that clearly specified the parameters before entering a short/long-term agreement with a private provider. He also wanted to have all the financing package and construction information regarding the "build" option. Council would also have information on the trade-offs. Rorie said the build option was sustainable through revenues, but he wanted to ensure due diligence had been done. He acknowledged the work done by Allen Jones, Phillip Abbott, Salvatore, and Tyler.

Doug Bates, CMIT Solutions, told Council he provided local IT services for small and medium-sized businesses. His goals were to provide the best IT/ISP to meet his clients' needs. Most small businesses could not afford fiber because of the high cost. Having a third provider provide a valued fiber connection would give him more options to provide services to businesses and help them grow. The more money they made, the more money they put back into the community. He did a lot of business with Comcast and NuLink, but competition was good. A value-priced fiber connection would be of interest to those smaller businesses.

Ordinance Amendment & Action Preview

- **Public Hearing Procedures**
- **Stormwater Fee Exemption – Atlanta Regional Airport – Falcon Field**
- **Planning/Zoning Fees**

Tyler said this was a preview of coming attractions, saying there were some items that should be out in the public view for more than the six days between when the packet was placed on the website and the Council meeting. Council and the public could ask questions, then the items would be placed on an upcoming agenda for Council consideration.

Tyler continued that the current rules for City Council and Planning Commission public hearings called for the staff presentation to be done with either those supporting or opposing the request under consideration, which placed staff in the position of either advocating for or against a request before the body. The proposed amendment would provide for a staff assessment of the request's compliance with City ordinances in lieu of a staff recommendation, which would leave the applicant to serve as the advocate for the request. The staff's presentation would be given prior to the speakers supporting and opposing the issue.

In addition, an amendment was proposed to allow the hearers (Mayor and Council or the Planning Commissioners) and/or staff to ask questions at any point during the process. The procedures currently required the hearers to ask questions during the public hearing.

An amendment was also in the works to the City's Stormwater Utility Ordinance, which currently provided exemptions for major infrastructure components, including railroad rights-of-ways, GDOT streets and rights-of-way, and water and wastewater treatment basins (Fayette County Water System and the Peachtree City Water & Sewerage Authority).

Tyler continued that the proposed amendment would add runways and taxiways at Atlanta Regional Airport – Falcon Field. Other impervious surfaces at the airport would not be exempted. The fee was ultimately paid by the City to the City, based on the hotel/motel tax agreement with the Airport Authority.

Tyler discussed the proposed changes to the City's fee schedule for Planning and Engineering and Building. Proposed new fees included Variance (multiple requests) - \$250 plus \$100 for each additional variance request, Revisions/Submittals – \$100 each, Zoning Site Determination Letter – \$100, Minor Subdivision Plat (Plan Review) – \$150 plus \$5 per lot, and Timbering Permit – \$100 plus \$10 per acre.

Proposed changes to the fees/categories in Planning and Development/Engineering included the following:

Fee Type/Application Fees	Existing Fee	Proposed Fee
Annexation – Step 1	\$600 + \$50/ acre	\$750 + rezoning fee
Annexation – Step 2	\$600 + \$50/ acre	\$750 + \$50/ acre
Zoning determination verification letter	\$50	\$50
SUBDIVISION FEES – PLAN-REVIEW FEE		
Concept plat	\$250 + \$4 per lot	\$300 + \$5 per lot
Preliminary plat	\$250 + \$4 per lot	\$300 + \$5 per lot
Construction plans	\$300	\$300 + \$5 per lot
Final plat	\$250 + \$10 per lot	\$300 + 5 per lot
Plat amendment	\$50	\$100
Revisions/ resubmittals	\$100	\$150
SITE PLAN FEES – PLAN-REVIEW FEE		
Conceptual site plan	\$250 + \$10 per acre	\$300 + \$10 per acre
Final site plan	\$250 + \$10 per acre	\$300 + \$10 per acre
Landscape plan	\$150	\$200
Revisions/ resubmittals	\$100	\$150
SIGN PERMIT / OTHER FEES		
Sign	\$100 per sign	\$100 + \$50 for each additional sign

The proposed change to the Building Permit fees was regarding Trade Permits, which were currently \$80. The proposed change was \$80 plus \$5 for each \$1,000 or fraction thereof of valuation of work being done.

Tyler said the public could e-mail staff or Council with any questions. Rorie said the information would be posted on the website.

Potential Request for Limited Sewer Expansion to Tyrone

Rorie said the proposal was for Council to authorize the Peachtree City Water & Sewerage Authority (WASA) to extend sewer outside the City to provide the Town of Tyrone with a maximum sewer treatment capacity of 350,000 gallons per day (gpd). Rorie said he would focus on the non-technical side of the story and whether it made business sense, as well as what was in it for the City's residents.

Rorie continued that the sewer plant was currently operating at half capacity. The 6.0 MGD (millions of gallons per day) plant was operating with an average daily flow (ADF) of 3.1 MGD. The existing plant was designed and permitted in 1999 – 2000, and it was constructed between 2002 – 2005. There was bond debt, and revenues were pledged to cover the bonds. The sewer rates were approximately twice the water rates. The additional capacity had been added to provide adequate plant capacity to be able to handle the generated wastewater flow. The City's population had grown from 31,580 residents in 2000 to the current population of just over 34,000, which was a 9% increase. The Planning Department estimated buildout at approximately 42,000.

The number of customers served by WASA was going up, while water usage was going down, and the trend line was in a constant decrease, Rorie pointed out. Since 1999, water usage had gone down, while the number of customers had increased. The current plant had been designed during a peak water usage time. The cost had gone up as the usage had gone down. The efficiencies in place now, such as low-flow toilets and faucets that had reduced residential usage of water, were part of the reason.

Rorie used his own water bill as an example, he pointed out that he was charged \$43.45 for sewer, with \$24 of that was going to pay the bond debt, \$2 for capital/R&E (to offset future expenses for repairs and replacements without taking on future bond debt), and \$17.45 for sewer treatment.

Rorie went over the list of commercial/industrial users, including apartment complexes, and two paid more than \$100,000 annually, while others paid anywhere from \$60,000 to more than \$80,000. Another reason for the decrease in revenue for the system was the closure of Photocircuits in 2006, which accounted for a revenue loss of \$450,000 annually.

Tyrone currently had an agreement with the City of Fairburn for 250,000 GPD, and Fairburn wanted to re-purchase the allocation prior to the contract expiration in 2019. Tyrone had 422 sewer customers (406 residential and 16 commercial), with an average daily flow of 109,000 GPD. Tyrone's objectives were for the project to be cost neutral, if possible; to stop the decline of the business district due to lack of sewer, and to facilitate future sewer service to the downtown business district and the Industrial Park (350,000 GPD).

WASA's objectives were for the project to be cost neutral to WASA customers, an increase in revenues, not to over-extend the current system, and for the agreement to be in the City's and the Authority's future interests, Rorie said.

The current capacity commitments included the West Village, which had been over estimated at 850,000 GPD and 1 million GPD. The current average daily flow was 3.1 MGD, with 1.0 MGD reserved for the West Village, and the proposed 350,000 GPD for Tyrone, which totaled 4.45 MGD. Rorie said another 1.5 million ADF was in reserve for future allocation, noting that expansion planning occurred at 85% -- 90% capacity.

Rorie went over the reasons for Council support, which included a long-term agreement, increased plant efficiency, stabilized rate structure, growth throttle for the Gateway (SR 74 corridor), elimination of inter-basin transfer, transfer of traffic to downtown Tyrone/Gateway Coalition (group of government entities who have affiliated to support similar standards to the City for development along the SR 74 North corridor moving forward), possible sewer to the closed Tyrone Elementary School, planning between municipalities to address quality of life issues, replacement of Photocircuits' consumption. Rorie noted that a rising tide floated all boats. Tyrone could use some of the capacity in the industrial area to create jobs, which would benefit Peachtree City and the entire County. It would also take commercial traffic to Tyrone.

The long-term agreement with Tyrone was also considered a con, according to Rorie. Other reasons to not support the request included possible increased density and where it would be, the City's Land Use Plan did not apply outside City borders, no zoning control or extra-territorial jurisdiction, allocation between commercial/residential was a Tyrone decision, reduced capacity in the City, and there were still City residents who were not on sewer.

A presentation by WASA General Manager Stephen Hogan would be made on January 21. The vote on the request was scheduled on February 4.

Executive Session

Learnard moved to convene in executive session for pending or threatened litigation at 9:30 p.m. Ernst seconded. Motion carried unanimously.

King moved to reconvene in regular session at 9:48 p.m. Learnard seconded. Motion carried unanimously.

Learnard moved to deny the claim of Lorrie Johnson as such claim was presented. Ernst seconded. Motion carried unanimously.

There being no further business, Learnard moved to reconvene in regular session at 9:50 p.m. Ernst seconded. Motion carried unanimously.

Pamela Dufresne, Deputy City Clerk

Vanessa Fleisch, Mayor

City Council Monthly Report

DEPARTMENT: PLANNING & ZONING
SUPERVISOR: DAVID RAST

FISCAL YEAR: 2016
CREATOR: KATHY GRAY

	MONTH:	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	COMPARISON CHART		
														YTD FY 2016	YTD of FY 2015	YTD of FY 2014
BUILDING DEPARTMENT																
RESIDENTIAL BUILDING PERMITS																
Single Family Units:		2	0	5										7	1	1
Single Family C.O.'s		3	1	2										6	1	2
Multi Family Units:		0	0	0										0	0	0
Multi Family C.O.'s		0	0	0										0	0	0
Miscellaneous*:		83	52	105										240	72	16
INSPECTIONS:		307	220	213										740	268	245
NON-RESIDENTIAL BUILDING PERMITS																
New Construction:		0	0	5										5	3	1
Non-Residential C.O.'s		2	1	6										9	12	5
Expansion/Renovation/Tenant Finish:		5	5	4										14	4	9
Miscellaneous*:		12	4	5										21	1	1
INSPECTIONS:		100	56	116										272	84	123
DEVELOPMENT PERMITS		8	6	0										14	18	3
POPULATION ESTIMATE*		34,609	34,610	34,616										34,609	34,539	34,504
BUILDING PERMIT FEES		\$ 32,239	\$ 40,382	\$ 89,575										\$162,196	\$ 47,141	\$ 40,298

PLANNING DEPARTMENT																
Tree Removal Permits:		87	73	38										198	86	69
Sign Permits:		\$ 500	\$ 300	\$ 1,100										\$1,900	\$400	\$200
Barrier/ Special Event Permits:		\$ 265	\$ 135	\$ 120										\$520	\$105	\$215
New Construction Plan Reviews:		\$12,136	\$ 1,199	\$ 3,362										\$16,697	\$2,374	\$1,830
Other Plan Reviews/Permits±:		\$ 550	\$ 350	\$ 555										\$1,455	\$2,835	\$1,100
Misc permit fees		\$ 650	\$ 250	\$ 650										\$1,550	\$200	\$120
Fire Department Permit Fees:		\$ 650	\$ 2,210	\$ 1,937										\$4,797	\$1,475	\$885
TOTAL PLAN REVIEW FEES		\$14,751	\$ 4,444	\$ 7,724										\$26,919	\$7,389	\$4,350
TOTAL FEES COLLECTED		\$46,990	\$44,826	\$97,299	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$189,115	\$54,530	\$44,648

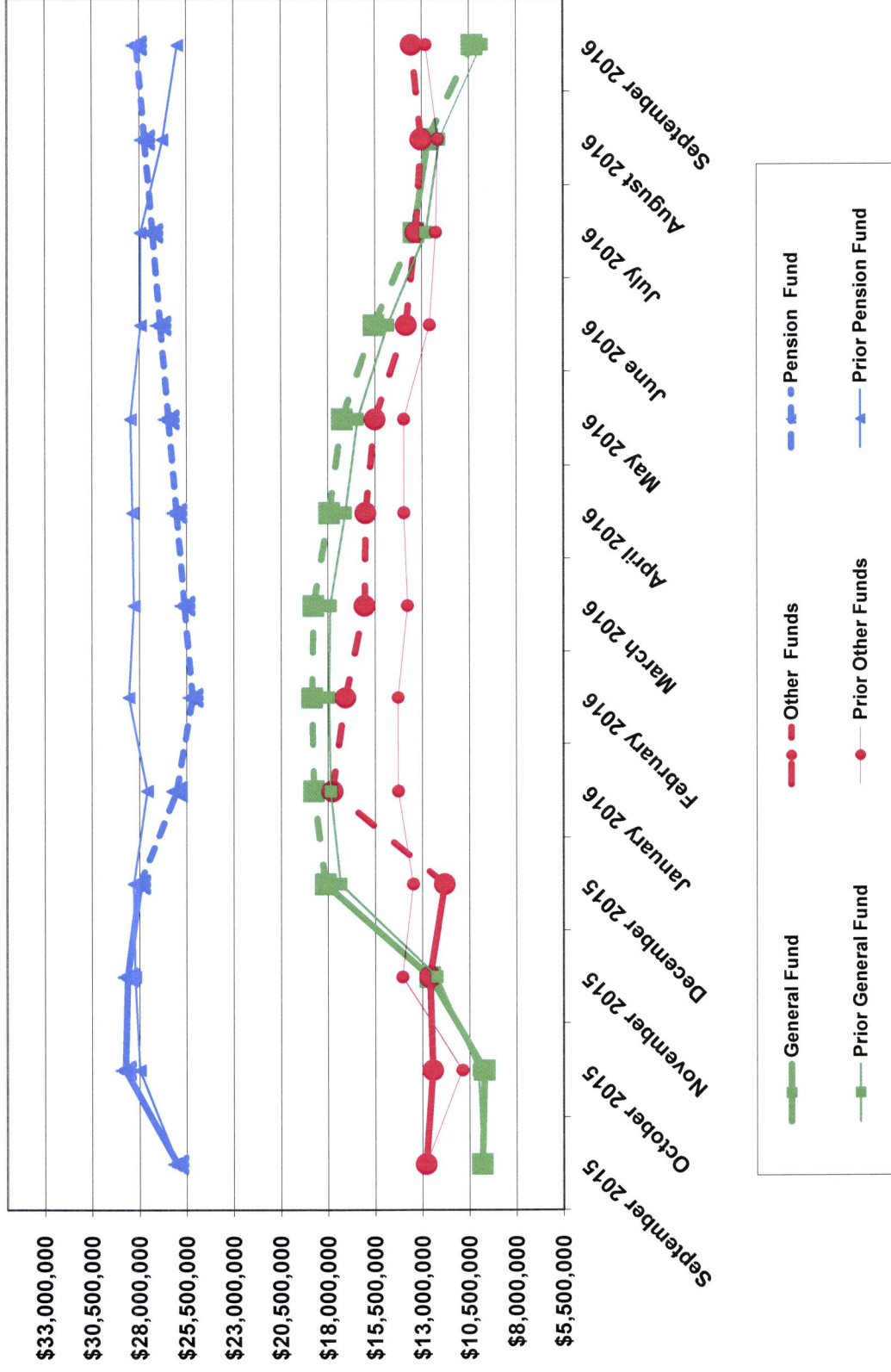
* Miscellaneous permits are Fences, Pools, Additions/Renovations, Reroofings, etc.

* Based on 2.00 people per residential CO

± Other plan reviews, Soil Erosion permits, Land Disturbance Fee, Site Plan & Final Site Plan reviews

<- Due to software conversion figures not available.

CITY OF PEACHTREE CITY
FISCAL YEAR 2016 (with prior year comparison and current year estimates)
MONTHLY ENDING CASH/INVESTMENT BALANCES
 (UNAUDITED)



Note: Other Funds include Special Revenue Funds, Capital Projects Funds, Debt Service Funds, Proprietary Funds (including the Stormwater Utility Fund), and Agency Funds.

CITY OF PEACHTREE CITY
MONTHLY REPORT
GENERAL FUND AND HOTEL/MOTEL TAX FUND
BUDGET COMPARISON (UNAUDITED)
FOR THE THREE MONTHS
ENDED DECEMBER 31, 2015

PERCENTAGE OF BUDGET YEAR COMPLETED 25.00% (ACTUAL TRANSACTIONS STILL PENDING)

GENERAL FUND REVENUES BY MAJOR CATEGORIES

Description	2016 Budget	YTD Actual	Dollar Difference	Percentage To-Date
General Property Taxes	\$ 14,151,975	\$ 11,977,875	\$ (2,174,100)	84.64%
Franchise Taxes	2,694,392	191,085	(2,503,307)	7.09%
Local Option Sales Tax	6,675,093	1,628,919	(5,046,174)	24.40%
Other Sales & Use Taxes	842,176	198,506	(643,670)	23.57%
Business Taxes	2,381,155	2,335,622	(45,533)	98.09%
Licenses & Permits	1,090,326	493,119	(597,207)	45.23%
Intergovernmental/Grants	442,902	28,500	(414,402)	6.43%
Charges for Services	1,322,582	282,161	(1,040,421)	21.33%
EMS Billings	916,379	190,139	(726,240)	20.75%
Fines & Forfeitures	1,142,240	216,071	(926,169)	18.92%
Investment Income	53,550	10,980	(42,570)	20.50%
Other Revenue	188,221	36,430	(151,791)	19.35%
Other Financing Sources	849,218	370,228	(478,990)	43.60%
Total General Fund Revenues	\$ 32,750,209	\$ 17,959,635	\$ (14,790,574)	54.84%
Surplus Carryover	1,082,811			
Total General Fund	\$ 33,833,020			

GENERAL FUND EXPENDITURES BY DIVISION AND/OR TYPE

Division and/or Type	2016 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Executive Services	\$ 526,679	\$ 55,947	\$ 470,732	10.62%
Administrative Services	1,452,639	327,706	1,124,933	22.56%
Financial Services	1,542,690	440,014	1,102,676	28.52%
Police Services/Code Enforcement	7,097,423	1,817,395	5,280,028	25.61%
Fire/EMS Services	7,147,213	1,935,350	5,211,863	27.08%
Public Works/Buildings & Grounds/Engineering	8,150,647	1,474,953	6,675,694	18.10%
Community Services	4,563,879	973,747	3,590,132	21.34%
Non-Divisional:				
Unemployment Insurance	20,000	-	20,000	0.00%
Non-Profit Organizations	25,000	25,000	-	100.00%
Transfer to Airport Authority	102,000	33,150	68,850	32.50%
Transfers to Other Funds	3,369,829	1,107,893	2,261,936	32.88%
Liability Insurance	139,855	90,163	49,692	64.47%
Litigation Services	229,500	53,937	175,563	23.50%
General Administration/Miscellaneous	65,200	33	65,167	0.05%
	3,951,384	1,310,176	2,641,208	
Budgeted Savings	(599,534)	-	(599,534)	0.00%
Total General Fund	\$ 33,833,020	\$ 8,335,288	\$ 25,497,732	24.64%

HOTEL/MOTEL FUND REVENUES

Description	2016 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Total Hotel/Motel Taxes	\$ 1,577,148	\$ 400,622	\$ (1,176,526)	25.40%

HOTEL/MOTEL TRANSFERS OUT

Type	2016 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Transfer to General Fund	\$ 788,574	\$ 200,311	\$ 588,263	25.40%
Transfer to Tourism Association	788,574	200,311	588,263	25.40%
Total Hotel/Motel Transfers Out	\$ 1,577,148	\$ 400,622	\$ 1,176,526	25.40%

CITY OF PEACHTREE CITY
FINANCIAL SERVICES
MONTHLY REPORT
(UNAUDITED)
AS OF NOVEMBER 30, 2015

SUMMARY OF PURCHASE ORDERS ISSUED OVER \$25,000 APPROVED BY CITY MANAGER DECEMBER 2015			
Description	Vendor	Award	Date
GeoTech Study for Spillway	Integrated Science & Engineering	\$ 36,425.00	12/5/2015
PURCHASING REPORT FOR MONTH ENDED DECEMBER 31, 2015 AND DECEMBER 31, 2014			
Activity	Fiscal Year 2016	Fiscal Year 2015	
Purchase Orders / Requisitions Processed	229	158	
City Store Requisitions Processed	13	13	
Sealed Bids Requested	1	2	
Requests for Proposals	0	0	
Bids Awarded	1	0	
Requests for Proposals Awarded	0	0	
Contracts Prepared	1	0	
Electronic Auction	0	0	
Fixed Assets Purchases	4	2	
Type 1 Ambulance			
(3) 72" Mowers			

CITY OF PEACHTREE CITY
DONATIONS RECEIVED
DECEMBER 2015

NONE TO REPORT

TOTAL MONTH OF DECEMBER 2015

\$ -

**CITY OF PEACHTREE CITY
LITIGATION SERVICES
FISCAL YEAR 2016
PAID AS OF December, 2015**

Litigation Services (100-1505-579130)

Vendor	Month Paid	Project	Amount
GIRMA	October	Vehicle Accident	57.22
GIRMA	October	EEOC Claim	220.20
GIRMA	October	Water Damage	5,500.00
GIRMA	October	Water Damage	22,000.00
GIRMA	October	Vehicle Accident	820.94
GIRMA	October	Vehicle Accident	277.90
GIRMA	December	EEOC Claim	7,868.85
GIRMA	December	Vehicle Accident	1,847.80
			\$ 38,592.91
SUMNER/MEEKER	November	Vehicle Accident	1,347.60
SUMNER/MEEKER	November	EEOC Claim	2,222.15
SUMNER/MEEKER	November	Mrosek	120.00
SUMNER/MEEKER	November	Pathways	360.00
SUMNER/MEEKER	November	Robinson Rd	2,400.00
SUMNER/MEEKER	December	EEOC Claim	5,239.40
SUMNER/MEEKER	December	Mrosek	225.00
SUMNER/MEEKER	December	Pathways	495.00
SUMNER/MEEKER	December	Robinson Rd	2,935.20
			\$ 15,344.35
Total Litigation Services to Date			
			\$ 53,937.26

December FY2016 Litigation Expenses (100-1505-579130) \$ 18,611.25

Legal Fees: Lake Peachtree Dam

Intergrated Science & Eng.	October	Lake Peachtree Dam	425.00
Sumner/Meeker	November	Lake Peachtree Dam	450.00
Sumner/Meeker	December	Lake Peachtree Dam	720.00
Smith,Welch,Webb	November	Lake Peachtree Dam	1,937.80

Total Lake Peachtree Dam Legal Fees	\$	3,532.80
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December FY2016 Litigation Expenses for Lake Peachtree	\$	720.00
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CITY OF PEACHTREE CITY
FINANCIAL SERVICES DIVISION
MONTHLY REPORT (UNAUDITED)
AS OF DECEMBER 31, 2015

Fund	Cash Balance	Total Investment	Total Cash and Investments	YTD Interest
General Fund	\$ 8,190,130	\$ 9,943,058	\$ 18,133,188	\$ 10,980
Neighborhood Parks Fund	13,311	-	13,311	1
DARE Fund	968	-	968	-
State Seizures Fund	113,078	-	113,078	5
HAZMAT Fund	131	-	131	-
Police Tuition Fund	4,288	-	4,288	-
Youth Council Fund	501	-	501	-
Fire/EMS Grant Fund	(4,252)	-	(4,252)	-
PD Cert/Grant Fund	(6,603)	-	(6,603)	-
Police Donation Fund	5,611	-	5,611	-
Explorer Troop Fund	1,250	-	1,250	-
Federal Seizures Fund	34,849	-	34,849	3
Athletic Fee Funds	-	-	-	-
KPTCB Fund	-	-	-	-
Hotel/Motel Tax Fund	-	-	-	-
S.P.L.O.S.T. Fund	21,937	-	21,937	523
Impact Fees Fund	1,246,851	-	1,246,851	127
Public Improvement Funds	(309,506)	2,805,136	2,495,630	332
Debt Service Funds	79,829	-	79,829	15
Stormwater Utility Fund	827,081	6,458,238	7,285,319	514
Amphitheater Fund	203,614	-	203,614	22
Flexible Spending Account Fund	(8,642)	-	(8,642)	-
Municipal Court Fund	223,077	-	223,077	-
Landscape Deposit Fund	102,300	-	102,300	-
Total Collateralized Funds	\$ 10,739,803	\$ 19,206,432	\$ 29,946,235	\$ 12,522
Pension Trust Fund	49,660	27,984,416	28,034,076	N/A
Grand Total	\$ 10,789,463	\$ 47,190,848	\$ 57,980,311	\$ 12,522

Collateral Analysis as of December 2015		
Safe-keeping Bank	Bank	Total Held
State Approved Pooled Collateral	PNC	43,467,967
State Approved Pooled Collateral	SunTrust	3,006,387,880

Peachtree City Fire Rescue
Station Response Report 2015

RESPONSE	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	2015 Y-T-D	2014 Y-T-D
Total Number of Fire Calls	66	56	68	57	62	93	78	77	59	78	61	90	845	797
Total Number of EMS Calls	262	249	261	240	244	272	248	256	233	272	225	246	3008	2720
Total Number of Fire/EMS Calls	328	305	329	297	306	365	326	333	292	350	286	336	3853	3517
Average Response Time Fire	4:33	5:44	4:23	4:53	3:56	4:23	4:34	4:11	3:24	3:56	4:24	4:44	4:19	4:27
Average Response Time EMS	4:21	4:31	4:27	4:42	4:31	4:31	4:24	4:07	4:27	4:32	4:30	4:32	4:28	4:19
Calls for Primary Zones														
STATION 81	101	87	91	92	99	114	96	95	74	92	89	99	1129	1083
STATION 82	77	77	83	77	73	84	85	87	77	97	65	78	960	951
STATION 83	96	102	97	83	98	109	99	111	101	104	90	112	1202	898
STATION 84	54	39	58	45	36	58	46	40	40	57	42	47	562	585
TOTAL RESPONSE	328	305	329	297	306	365	326	333	292	350	286	336	3853	3517

**FY2016 MONTHLY REPORT
LIBRARY**

ACTIVITY DESCRIPTION	UNIT	October	November	December	January	February	March	April	May	June	July	August	September	FY2016 YEAR-TO-DATE	FY2015 YEAR-TO-DATE
Items - Acquired	Num.	285	398	352										1,035	1154
Items - Circulated	Num.	31,203	27,473	25,271										83,947	89,056
Items - Loaned to Other Libraries	Num.	1,207	955	1,092										3,254	3,518
Items - Borrowed From Other Libraries	Num.	1,804	1,308	1,837										4,949	4,402
Class Visits	Num.	1	2	0										3	4
Group Meetings	Num.	33	43	33										109	86
Monthly Traffic	Num.	17,950	13,880	12,931										44,761	54,345
Children's Programs	Num.	28	21	19										68	65
Number of Participants	Num.	1,134	492	481										2,107	1,960
Adult Programs	Num.	3	11	2										16	14
Number of Participants	Num.	27	65	16										108	387
Revenue from Overdue Books	Dis.	3,574	3,669	2,630										9,873	9,623
Revenue from Copies Made	Dis.	716	565	467										1,748	1268
Reference Assistance	Num.	1,355	965	873										3,193	3,653
Exams Proctored	Num.	30	14	25										69	65
Revenue from Proctoring	Dis.	390	200	350										940	860
Internet Usage	Num.	2,054	1,708	1,558										5,320	5,346
Volunteers	Num.	40	46	41										127	108
Number of Hours Worked	Num.	263	258	265										786	795
Digital Downloads	Num.	2,164	2,031	2,155										6,350	4,906
Electronic Reference Access (Excluding GALILEO)	Num.	123	98	95										316	380

Notes: Staff is collaborating with Walk Georgia for Summer Reading Program event related to health and fitness. Tentative date is set for June 4th. Financial Literacy workshops are slated to begin in March. Collection shift project is underway making room for larger Young Adult and Large Print sections along with more quiet work/study space in Reference. Major PINES Upgrade is scheduled for MLK weekend. Library will be closed Friday, Jan. 15 - Monday, Jan. 18, while system is down.

PEACHTREE CITY POLICE DEPARTMENT**2015 MONTHLY REPORT**

2015
Calendar Year to Date

2014
Calendar Year to Date

December 2015 November 2015

PART I CRIMES: Criminal Homicide, Forcible Rape, Robbery, Aggravated Assault, Arson, Burglary, Motor Vehicle Theft, Theft (Shoplifting, Entering Auto, & Theft)

<u>TOTAL PART I CRIMES</u>	25	41	533	452
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<u>DUI ARRESTS</u>	19	13	166	122
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DRUG ARRESTS: Marijuana, Methamphetamine, Cocaine, Other

TOTAL DRUG ARRESTS	21	16	128	94
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OTHER ARRESTS

PROPERTY CRIMES	8	9	118	175
PERSON CRIMES	5	4	59	94
TRAFFIC OFFENSES	27	32	277	192
OTHER	17	22	248	331

<u>CALLS FOR SERVICE</u>	4,087	3,949	51,082	51,042
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TRAFFIC

CITATIONS ISSUED	743	811	9,939	7,022
CITY ORDINANCES	24	49	387	457
WARNINGS	501	503	8,124	8,652
ROADWAY CRASHES	105	79	846	791

Peachtree City Code Enforcement 4th Quarter Report 2015

Case Summary	Jan - Mar 2015	Apr - Jun 2015	Jul - Sep 2015	Oct - Dec 2015	Oct - Dec 2014	2015 YTD	2014 YTD
Cleanliness of Premises (Grass)							
New Cases	10	180	137	17	7	344	406
NOVs Reactive	0	18	18	3	2	39	38
NOVs Proactive	10	156	118	12	5	296	354
Citations	0	3	0	0	1	3	2
Unfounded	0	4	1	2	0	7	14
Cleanliness of Premises (Trash)							
New Cases	123	60	50	50	73	283	305
NOVs Reactive	18	16	12	10	17	56	64
NOVs Proactive	101	37	35	40	48	213	206
Citations	1	3	0	0	1	4	5
Unfounded	3	5	3	0	7	11	32
Cleanliness of Premises (Auto)							
New Cases	45	23	16	26	22	110	123
NOVs Reactive	5	4	5	3	2	17	12
NOVs Proactive	40	19	9	23	20	91	102
Citations	2	0	0	0	0	2	1
Unfounded	0	0	2	0	0	2	8
Parking Restrictions							
New Cases	87	38	32	49	48	206	206
NOVs Reactive	6	7	2	4	1	19	34
NOVs Proactive	79	27	28	43	43	177	151
Citations	0	0	1	0	1	1	2
Unfounded	2	4	1	2	3	9	20
Accessory Use to Dwellings							
New Cases	59	25	36	31	44	151	152
NOVs Reactive	2	1	6	3	5	12	22
NOVs Proactive	56	22	30	26	38	134	123
Citations	0	0	0	0	0	0	0
Unfounded	1	2	0	2	1	5	7
Sign Violations							
New Cases	33	2	13	17	43	65	143
NOVs Reactive	2	0	1	1	0	4	6
NOVs Proactive	30	2	12	16	41	60	133
Citations	1	0	0	0	1	1	2
Unfounded	0	0	0	0	1	0	3
Rehabs							
New Cases	7	3	3	2	5	15	26
NOVs Reactive	3	1	2	1	2	7	15
NOVs Proactive	4	2	1	1	3	8	11
Citations	0	1	0	1	0	2	1
Unfounded	0	0	0	0	0	0	0
Miscellaneous							
New Cases	57	86	179	72	64	394	472
NOVs Reactive	20	23	24	31	20	98	117
NOVs Proactive	29	50	147	35	32	261	288
Citations	4	7	5	1	3	17	21
Unfounded	7	8	5	5	11	25	56
Totals							
New Cases	421	417	466	264	306	1568	1833
NOVs Reactive	56	70	70	56	49	252	308
NOVs Proactive	349	315	380	196	230	1240	1368
Citations	8	14	6	2	7	30	34
Unfounded	13	23	12	11	23	59	140
Stormwater Bill Delivery	0	0	0	0	0	0	152
Ordinance Letter Delivery	0	0	0	0	0	0	204
Signs Confiscated	255	190	251	297	265	993	1729
Parks Checked	204	156	136	103	292	599	1021

PUBLIC SERVICES QUARTERLY REPORT
FY 2016

Public Works Quarterly Report

Activity Description	Unit	1st Quarter 2016	FY2016 YTD	Annual Goal
General				
Average time to complete vandalism repairs once notified	Days	2.0	2.0	3
Average time to respond to a citizen complaint and assign action	Days	3.5	3.5	5
Streets				
Street Patching	Hrs.	15	15	2,500
Street Crack Sealing	Hrs.	0	0	435
Street General Maintenance	Hrs.	1,567	1,567	3,500
Storm Water Maintenance	Hrs.	913	913	8,000
Street Sweeping	Ft/Mls	126,720/23.91	126,720/23.91	360
Cart Paths				
Cart Path Paving	Ft.	5,745	5,745	47,520
Cart Path Prep	Ft.	4,208	4,208	
Cart Path Litter Removal	Hrs.	17	17	1,250
Time to remove trees on paths once reported	Days	1.5	1.5	2
Cart Path Drainage Maintenance	Hrs.	619	619	2,500
Cart Path General Maintenance	Hrs.	1,015	1,015	3,250
Signs				
Average time to respond to traffic sign maintenance issues	Days	1.0	1.0	2
Signs Changed over to new reflectivity and mixed letter standard (completion date 2018)	Each	0	0	350
Entrance Sign Maintenance	Each	14	14	
Contracted Services				
Time for contractor to remove trees once notified	Days	4.0	4.0	3
Time for landscaping and mowing contractor to fix an issue once notified	Days	unresponsive/1	unresponsive/1	2
Time for contractor to remove dead animals and debris from road once notified.	Days	1.0	1.0	1
Fleet Maintenance				
Average time to complete a preventative maintenance on a Light Car/Truck	Hrs	3.0	3.0	3.0
Average time to complete a preventative maintenance on a Heavy Truck	Hrs	7.0	7.0	6
Average time to complete a preventative maintenance on a Heavy Equipment	Hrs	2.6	2.6	6
Ratio of time spent on preventative maintenance versus other repair items		1.2 to 1	1.2 to 1	2 to 1
Facility Maintenance				
Sports Complex Maintenance	Hrs.	457	457	2,500
Parks General Maintenance	Hrs.	596	596	435
General Maintenance	Hrs.	1,609	1,609	2,000
Vandalism	Hrs.	0	0	0
Litter Removal	Hrs.	481	481	2,000
Building Maintenance	Hrs	526	526	2,500

Note: General maintenance line items include activities not included in paving operations. These include but are not limited; storm clean up, litter removal, curb repair etc.

CITY OF PEACHTREE CITY
RECREATION & SPECIAL EVENTS REVENUE

AS OF DECEMBER 31, 2015

WITH COMPARISONS TO DECEMBER 31 FY2013, FY2014 & FY2015

Percent of budget year completed to date:

25.00%

	ACTUAL THRU DECEMBER			ORIGINAL BUDGET FY 2016	BUD ADJ.	CURRENT		ACTUAL	
	FY 2013	FY 2014	FY 2015			BUDGET FY 2016	DECEMBER FY 2016	THRU DECEMBER FY 2016	% Collected To Date
RECREATION REVENUE									
County Operating Grant	28,500	28,500	28,500	114,000		114,000	28,500	25.00%	
Events	-	3,544	850	6,296		6,296	901	14.30%	
Program Fees - Recreation	\$ 9,460	\$ 6,356	\$ 4,428	\$ 189,121.00	\$ -	\$ 189,121	\$ 4,724	2.50%	
Program Fees - Kedron	29,535	27,556	29,244	215,030		215,030	35,712	16.61%	
Program Fees - Kedron Open Gym	3,379	4,153	4,316	17,064		17,064	5,419	31.76%	
Program Fees- Athletic Tournaments	3,380	1,020	-	2,500		2,500	3,860	154.40%	
Facility Maintenance Rec.- Athletic Assoc.	20,575	29,579	64,098	91,120		91,120	54,914	60.27%	
Facility Maintenance Ked- Athletic Assoc.	-	-	-	\$11,900		11,900	4,800	40.34%	
Facility Rental- Tennis Center	6,000	4,000	6,000	24,000		24,000	4,000	16.67%	
Facility Rental - Recreation	759	316	1,580	30,400		30,400	1,555	5.12%	
Facility Rental - Kedron	5,068	5,528	6,008	28,622		28,622	9,466	33.07%	
Program Fees - Pool Fees/Passes	10,478	12,296	11,612	95,141		95,141	11,472	12.06%	
Program Fees - Kedron Swim Teams	11,999	7,097	526	55,269		55,269	610	1.10%	
Program Fees - Kedron Swim Lessons	608	1,545	1,887	1,887		11,347	2,289	20.17%	
Program Fees - Rec Pool Revenue	90	82	28	7,000		7,000	296	4.23%	
	\$129,831	\$131,572	\$159,077	\$ 889,350	\$ -	\$898,810	\$ 168,518	18.75%	

Recreation Programming- We hosted a High School swim meet at the Kedron pool on the 4th with MHS competing against SMHS. We had a Nike Basketball camp over the holidays with 35 children participating. We also held a Lego Camp over the holidays with 31 children participating. Winter Adult Basketball has started and we have 19 teams with 205 players registered. We offered two free promotional classes at Glenloch on the 12th and 19th with 29 people participating. Our offices were closed on the 24th and 25th.

Special Events- Saturday, December 5 – Peachtree City Elementary School hosted their annual **Jingle Bell Trail**. This 5K race started and ended at the school, and approximately 800 people were in attendance. **Saturday, December 5** – Peachtree City Recreation and Special Events, in collaboration with The Frederick Brown Jr. Amphitheater, hosted **Hometown Holiday** at the amphitheater, cart paths (Trail of Lights), and City Hall Plaza. There were approximately 1500 people in attendance and approximately 230 golf carts in the procession. **Sunday, December 13** – Chabad of Peachtree City hosted their annual **Menorah Lighting** at City Hall Plaza. There were approximately 200 in attendance.

Tournaments Notes- No Tournaments to report.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jon Rorie, City Manager 
Paul Salvatore, Financial Services Director 

FROM: Ellece Brown, Director, HR & Risk Management 

DATE: January 13, 2016

SUBJECT: Renewal of Insurance Brokerage Services
January 21, 2016, City Council Meeting

Recommendation

That Council approves the Brokerage Service Agreement with McGriff, Seibels, & Williams of Georgia, Inc., for the amount not to exceed \$47,500.

Discussion

McGriff, Seibels, & Williams of Georgia, Inc., has proven to be a tremendous asset to the City in monitoring and evaluating the various insurance and wellness benefits that we offer to our employees. The professional services that McGriff, Seibels, & Williams of Georgia, Inc., have offered to the City include:

- Through monthly analysis reports provided by McGriff, staff is able to track our actual vs. budgeted expenses to consider mid-course corrections if appropriate;
- The semi-annual and annual plan review that McGriff present to staff and the level of detail and expertise that they provide to discover behind-the-scenes strategies to assist in keeping the cost of health care and benefits at an affordable level in this economy are extremely comprehensive and full of insight.
- The annual negotiations with the insurance providers have resulted in below-market increases to the City. In addition, when we have needed to change providers, McGriff has sought out proven providers who offer superior plans and outstanding customer service.
- The information, knowledge, and expertise that the McGriff staff provides regarding changes to legislation that impact health care and benefits (e.g. Affordable Care Act) are very comprehensive and timely.
- The level of customer service that McGriff offers is outstanding, not only to HR and Financial Services staff, but also to employees directly when a claim has to be taken to their level for resolution. The McGriff staff is truly an advocate for the City of Peachtree City.

Staff believes that McGriff is a proven partner in Peachtree City's professional services line-up. Therefore, staff is requesting that the previous agreement be extended for one (1) additional year. (See attached 2016 Brokerage Service Agreement.) The continuity provided by this extension during this challenging time of changing legislation and the requirements of the Affordable Care Act will be very prudent. McGriff has agreed to lock in their annual fees at the same rate of \$47,500. FYI, McGriff has maintained their annual fees at the same rate since our partnership began with them in 2008. They have been a true partner with Peachtree City during this challenging economy.

Budget Impact

There will be no additional budget impact from this renewal.

Brokerage Service Agreement

THIS BROKERAGE SERVICE AGREEMENT (this "Agreement") is between **MCGRIFF, SEIBELS & WILLIAMS** ("MSW") and **THE CITY OF PEACHTREE CITY, GEORGIA** (the "Client").

The Client and MSW agree as follows:

1. MSW will solicit, negotiate and service insurance policies for the Client for the coverages described on Exhibit A hereto (Insurance Placement) and provide the employee benefit management services described on Exhibit B hereto (Employee Benefit Management Services).
2. The Client will provide MSW with all information necessary to enable MSW to provide Insurance Placement and Employee Benefit Management Services.
3. Remuneration:
 - A. The Client will pay MSW a fee in the amount of **\$47,500** (the "Fee") for Insurance Placement and Employee Benefit Management Services.
 - B. The Fee will be payable upon receipt of an invoice by the Client.
 - C. If MSW receives commission (including Tier II commissions) from one or more insurance companies and/or intermediaries for the placement of insurance policies for the coverages described on Exhibit A (a "Commission"), the Fee will be reduced by the amount of such Commission. Final adjustments to the Fee amount will be made by MSW after the determination and receipt by MSW of all Commissions, net of any adjustments pursuant to any audit, endorsement, accounting reconciliation or other applicable business process.
 - D. The Client acknowledges that:
 - i. receipt of such Commission constitutes remuneration of MSW for placement of the applicable insurance policies;
 - ii. the remaining Fee does not include remuneration of MSW for placement of the insurance policies for which MSW receives Commission; and
 - iii. the remaining Fee is separate from and in addition to any such Commission.

- E. With respect to Insurance Placements and/or Employee Benefit Management Services undertaken on behalf of the Client that are not contemplated by this Agreement, MSW may be compensated pursuant to a separate Broker Service Agreement or by the insurance companies and/or intermediaries utilized in such Insurance Placements. MSW will make information regarding such Agreements and compensation available to the Client upon request.
4. With respect to any insurance placement or employee benefit management services for which MSW's compensation is fee-based in whole or part, MSW will not execute or accept any monetary compensation pursuant to any (1) market service agreement, (2) placement service agreement, or (3) agreement providing for any bonus, override or contingency that would be received from any type of intermediary or insurance company. Further, MSW will instruct all insurance companies to exclude insurance policies from any contingency agreements, bonuses and overrides if MSW receives a fee for placement of such policies. This does not preclude MSW from accepting non-monetary awards, including trips and other prizes, which MSW believes are important for professional and business development.
5. MSW reserves the right to engage business partners and service providers owned by, or under the control of, MSW or BB&T Corporation in connection with the execution of Brokerage Services Agreements. Use of these business partners and service providers including but not limited to CRC Insurance Services, Inc.; American Coastal Insurance Company; AmRisc, LP; Prime Rate Premium Finance Corporation or affiliates; or BB&T Assurance Company, Ltd., could result in the accrual of additional income to BB&T Corporation.
6. This Agreement and the respective rights and obligations of the parties hereto shall be construed in accordance with and governed by the laws of the state of Georgia.
7. This Agreement commences on January 1, 2016 and ends on December 31, 2016 unless terminated prior to that date by either party hereto on 60 days' notice to the other party.

IN WITNESS WHEREOF, the Client and MSW have executed this Agreement.

McGriff, Seibels & Williams

City of Peachtree City, Georgia

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

EXHIBIT A

The Client has requested Insurance Placement for the following lines of coverage.

Medical Coverage

Stop Loss Coverage

Pharmacy Benefit Management Coverage

Dental Coverage

Life Coverage

Accidental Death & Dismemberment Coverage

Short Term Disability

Long Term Disability

Vision Coverage

EXHIBIT B

MSW will provide the following Employee Benefit Management Services for the Client:

- A. Strategic Benefit Planning.** Provide assistance in developing overall plan benchmarks and targets to ensure that the plan meets the objectives of Client and its employees.
- B. Benefit Design.** Help to ensure that benefit designs are consistent with the strategic benchmarks and targets set forth in the strategic benefit planning process.
- C. Administration.** Identify core administrative services, assess vendor performance, and manage vendor relationships to provide appropriate program administration.
- D. Funding.** Provide counsel regarding program funding alternatives, including reviewing fee proposals and recommending budget rates, employee contribution rates, and COBRA rates.
- E. Vendor Selection.** Upon client request, MSW will prepare Request(s) for Proposal (RFP), analyze RFP's and prepare a summary report outlining responses. Vendors include, but are not limited to:
 - Voluntary Worksite Programs
 - Wellness and Disease Management Programs
 - Third Party Claims Administration
 - Utilization Review Programs
 - IRS Code Selection 125 Programs
 - Preferred Provider Network Plans
 - Online Enrollment Services
 - Communication Services
 - Health Savings Account Services
- F. Communication.** Assist in drafting employee communications regarding benefit program performance and changes, and assist in the review of plan documents and insurance certificates during the planning and enrollment process.
- G. Compliance Tools & Legislative Information.** Provide informational materials on legislative developments impacting Employee Benefit Management plans, including access to online reference tools on topics such as FMLA, COBRA, HIPAA, HIPAA Privacy, the Affordable Care Act and Section 125.

H. Meetings with Client and Vendors. Services will include attendance at and facilitation of the following meetings with Client and vendors to facilitate program management including day-to-day operations and planning program changes:

- Meet with Client semi-annually, or upon Client's request, to discuss review of the program, state of the marketplace, progress made toward strategic plan, and developments within Client organization.
- Meet with Client annually to review the stewardship report for the preceding year, create a stewardship report outlining the goals and objectives for the upcoming year, and agree upon MSW's fees for the next twelve month period.

I. Stewardship Report. Will develop and implement a detailed account stewardship plan, which should include, but not be limited to, the following:

- Specific quantifiable and measurable goals and objectives relating to Client's programs; and
- Detailed work plans which lay out the account management plan, work schedules, areas of concentration, timing, and information requirements.

J. Data Analysis. Provide Client with summary comparisons and work with Client and TPA to secure additional reports as needed for claims analysis.

CITY OF PEACHTREE CITY

INTER-OFFICE MEMORANDUM

TO: Mayor and City Councilmembers

VIA: Jon Rorie, City Manager 
Paul Salvatore, Financial Services Director P.S.

FROM: Joe O'Connor, Fire Chief 

DATE: January 13, 2016

SUBJECT: Fire Department FY16 Assistance to Firefighters Grant Submission

RECOMMENDATION

The Fire Department requests the Mayor and City Council support the submission of an application under the federal Assistance to Firefighters Grant for the purpose of replacing the department's mobile and portable radios.

DISCUSSION

In the next few years, Fayette County anticipates upgrading their Public Safety Radio Network from analog to digital technology. This significant change will require the replacement of most radios not purchased within the last few years. In an effort to offset the substantial anticipated cost, an application for the Assistance to Firefighters Grant will be submitted electronically seeking funding in the amount of \$ 276,855.00.

If unsuccessful in this grant request, the Department's five year capital budget already incorporates a comparable capital outlay from future Public Improvement Plan (PIP) funds.

BUDGET IMPACT

Matching funds of approximately \$ 27,685.50 are available within the current year's operating budget.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager J.R.

FROM: City Engineer Daniel A. Bolasho

DATE: January 15, 2016

SUBJECT: Waiver – Pond Ownership Everton Phase 1A – Brandon Way
January 21, 2016, City Council Meeting

Recommendation:

Staff recommends that City Council waive the requirement that subdivision detention ponds be placed on Greenbelt and dedicated to the City for the central pond located on Brandon Way in Everton Phase 1A.

Discussion:

City Ordinance Section 1006, paragraph b. (4) a. of the Land Development Ordinance requires stormwater ponds in residential subdivisions to be dedicated to the City and placed on City Greenbelt.

In this instance, the pond is designed as a central amenity to the subdivision with elaborate landscaping, a fountain and no fencing. Staff feels this particular pond should be owned and maintained by the Home Owner's Association for the following reasons:

1. Stormwater staff would not have to mow the pond or maintain elaborate landscaping.
 - a. Stormwater only staffed to mow one to two times per year
2. Stormwater staff would not have to maintain the pump system.
3. Public Works would not have to field any concerns from residents on the pond.
4. The City would not have any liability for the pond without a fence.

Budget Impact:

There would be no significant budget impact to eliminating one pond from the mowing schedule.

Attachment

Pond location map

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Jonathan Rorie, City Manager 

FROM: Paul J. Salvatore, Financial Services Director *P.S.*

DATE: December 17, 2015

SUBJECT: Master Lease-Purchase – Lease Schedule #5
January 21, 2016 City Council Agenda

Recommendation:

It is Staff's recommendation that City Council approve Lease Schedule #5 for City-wide ERP system; a Police video server and storage; Fire Department CPR machines and Medic Unit; track loader, pick-up truck, dump truck, rubber tire loader, three mowers, and GIS server and software for the Public Works Department in the total amount of \$1,401,571.87 and authorize the Mayor to sign the documents and the Mayor and City Council Members to sign the City's Certificate of Incumbency.

Discussion:

On April 5, 2012, City Council approved a Master Lease-Purchase Agreement for the financing of machinery and equipment in conjunction with JPMorgan Chase. This request is for Lease Schedule (Draw) #5 against that Master Lease-Purchase Agreement. The total amount for Schedule #5 of \$1,451,571.87 is for City-wide ERP system; a Police video server and storage; Fire Department CPR machines and Medic Unit; track loader, pick-up truck, dump truck, rubber tire loader, three mowers, and GIS server and software for the Public Works Department. The vehicles and equipment will be financed over a five (5) year period with the first quarterly payment due March 31, 2016 and the last payment on December 30, 2020. The interest rate on this loan is not to exceed 2.00 percent per annum. An update on the rate is expected to be available at the City Council meeting on January 21, 2016.

The City and the Finance Corporation are expected to close (fund) this transaction on Friday, January 22, 2016, following approval by the City and the Finance Corporation, both who will meet on Thursday, January 21, 2016 to approve the transaction. The final documents to be signed by the Mayor and City Council will be provided on Tuesday, January 19, 2016, along with an Opinion Letter from the City Attorney regarding this transaction.

Budget Impact:

Funds for the fiscal year 2015 debt service payments have been previously budgeted. Debt service payments for future fiscal years will be included in the annual operating budgets proposed to City Council.

If you have any questions, please do not hesitate to contact Paul Salvatore.

Thank you for your attention to this matter.

Attachments

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: Jonathan Rorie, City Manager 

FROM: Betsy Tyler, Public Information Officer/City Clerk 

DATE: January 15, 2015

SUBJECT: Consider Ordinance Amendment – Public Hearing Procedures
January 21, 2016, City Council Meeting

Recommendation:

That Council consider the attached ordinance amendment related to Public Hearing Procedures.

Discussion:

Peachtree City's Ordinance governing the conduct of Public Hearings before the City Council and the Planning Commission currently calls for the staff presentation with either those supporting or those opposing the request under consideration. This places staff in a position of advocating for or against a request before the hearing body.

The proposed amendment would remove the staff presentation of the request from the pro and con discussion. A staff assessment of compliance with the City's ordinances would then be provided in lieu of a staff recommendation, leaving the applicant to serve as the advocate for the request and the members of the hearing body as the arbiters of the matter.

The amendment also includes staff among those authorized to ask questions during the public hearing itself, and acknowledges that the hearers (the Mayor and Council Members or the Planning Commissioners) may ask questions at any point in the process.

This item was previewed in the January 7 agenda packet.

Budget Impact:

This item should have no budgetary impact.

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF PEACHTREE CITY, GEORGIA, AS AMENDED, SO AS TO PROVIDE FOR THE CONDUCT OF PUBLIC HEARINGS; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEACHTREE CITY, GEORGIA, THAT:

Section 1. Chapter 2, Administration, Article II, Mayor and Council, Division 2, City Council Meeting Procedures and Rules, is hereby amended by adding a new Section 42-4 to read and to be codified as follows:

Sec. 2-38. - Public hearings.

- (a) The city clerk shall prepare, as separate portions of the agenda, a schedule of public hearings.
- (b) The following public hearing procedures shall apply to any zoning matters pending before the city council or the planning commission.
 - (1) The mayor or chairperson will allow each side equal opportunity to the floor and establish time limits. With respect to zoning hearings, each side shall have a minimum time period of ten minutes for each zoning decision.
 - (2) Members of the city council or planning commission will become hearers. No action on their part is in order until the mayor or chairperson declares the hearing complete.
 - (3) The staff presentation of the request and assessment of compliance will be heard
 - ~~(3)~~(4) The applicant, and those supporting the issue, including the city staff position (if appropriate) will be heard.
 - ~~(4)~~(5) Those opposing the issue, including the city staff (if appropriate) will be heard.
 - ~~(5)~~(6) Prior to closing the public hearing input portion of the meeting, the hearers staff and any member of the public will be given the opportunity to ask questions of either or both sides of the issue.
 - ~~(6)~~(7) When the mayor or chairperson is assured that input is complete, the public hearing shall be ended and the appropriate body will then debate the issue and render a decision. Questions may be asked by the hearers at any point in the process.
- (c) Any appeal or variance that may be brought before the city council or any commission will follow the procedures outlined above. Exceptions are budget hearings and administrative hearings dealing with alcoholic beverage violations.

Section 2. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 3. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

Section 4. This ordinance shall be in full force and effect upon its official adoption by the City Council.

This _____ day of _____ 2016.

Vanessa Fleisch, Mayor

Attest: _____
City Clerk

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

FROM: Jonathan N. Rorie, City Manager 

DATE: January 13, 2016

SUBJECT: Limited Sewer Expansion to Town of Tyrone
January 21, 2016, City Council Meeting

Recommendation:

Consider authorizing Peachtree City Water and Sewer Authority's (WASA) request to extend sewer outside Peachtree City to provide the Town of Tyrone a maximum sewer treatment capacity of 350K gallons per day.

Discussion:

The current treatment facility was constructed with a six (6) million gallon per day (MGD) treatment capacity, but is currently operating at half capacity of 3.1MGD. Considering reserves for future build-out within the city and the Tyrone request, it is estimated that a surplus of approximately 1.5 MGD treatment capacity exists within the system.

Budget Impact:

The extension of the sewer system outside of Peachtree City would have a positive impact on WASA revenues and could serve as a mechanism for stabilizing sewer rate structures in the future.