

City Council of Peachtree City
Agenda
January 20, 2011
7:00 p.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Announcements, Awards, Special Recognition**
Proclamation for Kiwanis Week
- IV. Citizen Comment**
- V. Agenda Changes**
- VI. Minutes**
December 20, 2010, Regular Meeting Minutes
January 4, 2011, Workshop Minutes
- VII. Monthly Reports**
- VIII. Consent Agenda**
 - 1. Consider Acceptance of Grant from Sam's Club**
\$2,500 grant from Sam's Club for enhancement to Fire Department's Fire Safety Education Bus
 - 2. Consider Budget Adjustments – FY 2011**
Adjustments for Neighborhood Parks Fund, replacement costs for fire vehicle, and annual 4th of July celebration
- IX. Old Agenda Items**
 - 08-10-03 Consider Amendment to Traffic Ordinance, Art. III, Sec. 78-92**
Amendment would prohibit registration or operation of gas powered motorized carts after the date to be determined. Gas powered carts registered prior to effective date would be grandfathered.
 - 01-11-01 Consider Variance Request – Batting Cage at Baseball/Soccer Complex**
Request to continue until February 3 due to advertising requirements
 - 01-11-09 Consider Modifications to Hotel/Motel Tax Distribution Structure**
Council to consider whether to modify distribution structure and to send resolution to legislative delegation
- X. New Agenda Items**
 - 01-11-10 Consider Elimination & Reclassification of 3 Positions (Public Works)**
Request to eliminate three Maintenance Technician III positions and replace with two Heavy Truck Drivers and one Heavy Equipment Operator
 - 01-11-11 Consider Reclassification of Position (Public Works)**
Request to reclassify Tandem Truck Driver to Heavy Truck Driver
 - 01-11-12 Consider Amendments to Recreation Fee Schedule**
Fee adjustments recommended for rental of athletic fields for non-tournament use & addition of fee schedule for tournaments
 - 01-11-13 Consider Amendments – Art. V, Sec. 505 & 506, Land Development Ordinance**
Purpose of amendments is to reinstate the conceptual & final site plan submittal requirements
 - 01-11-14 Consider Amendments – Art. VI, Sec. 602 & 603, Land Development Ordinance**
Purpose of amendments is to align the conceptual & final site plan approval process with the plan submittal requirements established within Sections 505 & 506
- XI. Council/Staff Topics**
Hot Topics Update
- XII. Executive Session**

City Council of Peachtree City
Special Called Meeting Minutes
December 20, 2010
8:30 a.m.

The City Council of Peachtree City met Tuesday, December 20, 2010, in the City Hall Council Chambers. Mayor Don Haddix called the meeting to order at 8:32 a.m. Council Members present: Vanessa Fleisch, Erik Imker, Kim Learnard, and Doug Sturbaum.

The purpose was of the special called meeting was to consider several items.

New Agenda Items

12-10-07 Consider Bid – Renovations & Expansion, Fire Station 84

City Engineer Dave Borkowski addressed Council, noting that Triad Construction Company was the low bidder at \$707,000 for the renovation and sewer extension. The highest bidder had been R.G. Williams Construction, Inc., at \$884,770. Twenty-six companies attended the pre-bid meeting, and eight submitted bids. He added that Triad Construction built the new police station in Senoia.

Borkowski continued that staff would finish the permitting for the sewer extension with the Georgia Environmental Protection Division and finalize the easement needed from the Fayette County Board of Education (BOE) for Crabapple Elementary School at the BOE's January meeting. The BOE had no problem with granting the easement to the school property, which was needed to complete the necessary sewer and drainage work and tie-in to the existing sewer system. Borkowski said that the bid was good for 60 days, which gave staff plenty of time to get things done. Funds for the project were available in the 2009 Bricks & Mortar loan.

Imker clarified that the estimated budget for the project had been \$760,000, so the surplus would stay in the bank. City Manager Bernard McMullen said that was correct; however, some contingency funds would be needed for a project of this size.

Learnard moved to accept the bid from Triad Construction Company for an amount not to exceed \$707,000, for renovation and expansion of Fire Station 84. Fleisch seconded. The motion carried unanimously.

12-10-06 Consider Bid – Rescue Pumper

Assistant Fire Chief Joe O'Connor said the rescue pumper would replace Engine 84. He continued that a committee of first-line supervisors had put together the specifications, which had been sent to 12 vendors. The low bid from Rosenbauer/Central States of \$535,795 had exceeded the budgeted amount of \$506,232 plus an additional \$7,218 for equipment for a total budgeted amount of \$513,450. Staff had gone through and eliminated or changed non-essential items to bring the bid to the budgeted amount. As a result, the bid from Rosenbauer/Central States was lowered to \$506,232. Another \$7,218 would be needed to outfit the engine with tools, equipment, and radios, bringing the total to the budgeted amount of \$513,250.

Imker complimented the Fire Department for bringing the cost down to the budgeted amount. Learnard moved to purchase the new rescue pumper from Rosenbauer/Central States for \$506,232. Fleisch seconded. The motion carried unanimously.

12-10-07 Consider Bid – Police Vehicles & Vehicle Accessories

Police Chief H.C. "Skip" Clark noted that the low bid for seven Crown Victoria patrol cars was from Allan Vigil Ford (Fayetteville) for \$148,546.57, and the low bid for one pursuit-rated sports utility vehicle had been from Hardy Chevrolet for \$25,366. Staff recommended awarding the bid for the purchase and installation of the aftermarket accessories to Adamson Industries for \$97,329.12. Clark asked Council to consider using the remaining \$5,400 of the funding for a second motorcycle, adding that the motorcycle was approved in 2008, but was pulled because of budget restraints.

Sturbaum said he understood the Crown Victorias would not be available any more. Clark said this would be the last year. Next year, there would be a new model coming out, and a complete analysis would be needed of other brands to see which would be the best.

Imker said there was never extra money, and he was not prepared to spend money for something that was a "want to have" rather than a "got to have." He appreciated that budget constraints had not allowed the second motorcycle, but the budget was still in a situation where they had to mine every dollar. Clark said the motorcycles replaced cars, so one car had not been replaced in lieu of two motorcycles. Haddix asked, if the motorcycle were not approved, whether that meant a car would be needed. Clark said that, originally in 2008, they had given up a car for the motorcycles. Since the second motorcycle was not implemented due to funding, it had been removed. Clark said it was a wash. Haddix asked the impact the motorcycle would have on the patrols. Clark said there was no impact; it was just more cost effective.

Fleisch asked how the motorcycles were used. Clark said they were used for traffic enforcement and accident investigation primarily, and they had been very effective as they could go in areas where cars could not.

Haddix said he had no problem with the motorcycles.

Sturbaum said he had a problem until he had been reminded the motorcycle was deferred from 2008, and he was now on the fence. He asked Imker if his questions had been answered. Imker said he understood the motorcycle's usefulness. The City's Police Department was tops in the state as far as he was concerned. He felt a second motorcycle would change the manning process, but would not change the superior performance.

Haddix asked if the car would need to be put back on the road without the second motorcycle. Clark said the adjustments had already been made for the car that was given up, but they had only been able to implement one motorcycle. Existing staff could implement the second motorcycle. It was not an emotional decision, but was cost effective.

Learnard read from the staff memo, "Additionally, staff recommends implementing the lease of a second Harley Davidson utilizing the balance of PIP (Public Improvement Program) funds." She asked about the ongoing expense. Clark said it would be a two-year lease, so funding would be needed for another year. At the end of the lease, staff would reassess the program, possibly turning the motorcycle back in. Imker asked when the current motorcycle would be assessed. Clark said the program had been under way approximately nine months, so it would be assessed

in another year and one-half. Imker suggested waiting until the reassessment of the first motorcycle took place. Clark said the program was working very well. The assessment would be whether to lease or purchase the motorcycle. Imker said that, under the current budget situation, the second motorcycle could wait another year to give staff more time to review the current motorcycle situation. Haddix said he was flexible. He wanted to hear Council's concerns.

Sturbaum asked if separate motions could be made. McMullen said they could.

Sturbaum moved to accept the bids from Allan Vigil for seven Crown Victorias and one Tahoe from Hardy Chevrolet as listed by staff. Fleisch seconded. The motion carried unanimously.

Learnard moved to award the bid for the purchase and installation of the aftermarket accessories to Adamson Industries for \$97,329.12. Sturbaum seconded. The motion carried unanimously.

Imker moved to deny the request of a second motorcycle. Learnard seconded. The motion carried unanimously.

**12-10-08 Consider Concept Design & Cost Estimate for Crosstown/Peachtree
Parkway – Turn Lane & Roundabout Investigation**

Borkowski asked Council to authorize the City Manager to sign the proposal from Pond and Company for the conceptual design at Crosstown/Peachtree Parkway. The proposal would address the questions Council had on the impact of right turn lanes and a dual-lane roundabout at the intersection. It would include drawings as well as the company's opinions on the levels of service of the options. Fayette County had signed the intergovernmental agreement on December 9 and would reimburse the City up to \$25,000 for the study, with the funds coming from the Special Purpose Local Option Sales Tax (SPLOST) funds. Borkowski said the contract and proposal had been reviewed, and they were fine legally. The proposal was for \$21,080.

Haddix said there had been an extensive workshop/hearing on the intersection, and he would rather remove the roundabout option from the study. There had been no support from the citizens. People did not like them. It would take too much property. There was no support for a roundabout at the intersection.

Fleisch said she thought the workshop was about a roundabout at Walt Banks/Peachtree Parkway. She asked if there had been any studies that showed how much land a roundabout would take at Crosstown. Borkowski said a study had not been done on this intersection. Fleisch said there was no harm in the study, and if it did not work, that was fine. Haddix said there had been drawings on Crosstown that were presented. Borkowski said he had only been able to find drawings of Walt Banks.

Learnard thought the idea of a roundabout at Crosstown had been removed due to the expense. McMullen said the Crosstown/Peachtree Parkway roundabout had been removed because of the opposition to a roundabout at Peachtree Parkway/Walt Banks. Learnard said she did not want a signal at the intersection. She added that taking the roundabout out of the study would not affect the cost, so she saw no harm in looking at it. Fleisch agreed. If a roundabout would take too

much property, that would be another issue. Extra turn lanes would also take property. They needed the data to make the decision. Haddix said the study could be done, but the citizens would definitely be against a roundabout. Learnard agreed that would happen, but having the roundabout as part of the study would at least give them all the information. Haddix said he could go either way. Sturbaum felt they should go ahead and look at the roundabout. They knew there were concerns about land acquisition on all four corners.

Sturbaum moved to approve the concept design and cost estimate for the Crosstown/Peachtree Parkway turn lane and roundabout investigation and to authorize the City Manager to sign the proposal with Pond and Company for an amount not to exceed \$21,080. Fleisch seconded. The motion carried unanimously.

12-10-09 Consider Appointments to CVB, PCAA, WASA & Leisure Services Commission

Haddix noted that Jeff Prellberg would not be serving another term on the Water & Sewerage Authority (WASA), adding that Vanessa Tigert Birell was the recommendation for the appointment, with Louis Valencia recommended as the alternate.

The other recommendations were Convention & Visitors Bureau (CVB) – Tim Dunlap; Peachtree City Airport Authority (PCAA) – Richard Whiteley, Brian LeBrecque (Alternate); WASA – Vanessa Tigert Birrell; Louis Valencia (Alternate); and Leisure Services Commission – Vince Obsitnik, William “Skip” Barnette (Alternate).

Fleisch moved to approve the appointments to the CVB, PCAA, WASA, and Leisure Services as noted. Learnard seconded. The motion carried unanimously.

12-10-10 Consider Council Appointment to CVB

Haddix asked that his appointment to the CVB be confirmed. Fleisch asked why Council had to vote on the appointment to the CVB. McMullen explained it was a requirement of the CVB bylaws. Fleisch asked if that was because the Council position on the board was a voting position. McMullen said yes.

Sturbaum moved to appoint Don Haddix as the liaison to the CVB. Imker seconded. The motion carried 4-1 (Fleisch).

Council/Staff Topics

Council Liaison Appointments to Commissions, Authorities & CVB

Haddix read the list of liaison appointments – Fleisch, Leisure Services; Sturbaum, PCAA; Learnard, WASA; and Imker, Planning Commission. Imker said that Dr. Thomas Faulkner, the City’s representative to the Fayette County Board of Health, had a multi-year appointment. Haddix said he would continue to serve on the Board of Health, as his appointment was concurrent with his term of office. Haddix said he would leave the liaison appointment to the Development Authority of Peachtree City (DAPC) open so any Council Member could attend.

Public Information Officer/City Clerk Betsy Tyler said the last Campaign Contribution Disclosure Reports (CCDRs) for 2010 were due to City Hall the week of January 3 – 7.

Beginning in 2011, the reports were to be filed with the State Ethics Commission. She had also e-mailed them a draft of the citizen survey.

Learnard asked when a discussion of the hotel/motel tax structure was planned, noting that there was a time limit due to the legislative session. Meeker said it could be placed on an agenda for a workshop. The vote would need to take place in January to allow time for the legal notices to run and to get the request to the General Assembly. Haddix asked Meeker to re-send the information on the rate and allocation structure to Council.

Learnard asked the status of allowing alcohol to be served at The Gathering Place, noting that the location of Griffin Tech might be an issue. Meeker said he did not believe it was a problem. Leisure Services Director Randy Gaddo said that, although Griffin Tech held classes at the Amphitheater box office building, the primary purpose of the building was not a school. He would clarify that and get back to Council.

Learnard said The Gathering Place staff and users did not really like being called a "senior facility." They would prefer "adult recreation facility," but she still ran across "senior facility" in the phone book and other areas. She asked if there was anything preventing the change. Gaddo said they had been changing it, asking if people would let them know areas they had missed.

Learnard said there seemed to be trees missing at Longhorn's, adding that Council and staff had discussed making changes to the Tree Ordinance to address such issues. Borkowski said there were several amendments tentatively scheduled for a January meeting.

Sturbaum moved to convene in executive session at 9:07 a.m. to discuss threatened or pending litigation. Fleisch seconded. The motion carried unanimously.

Sturbaum moved to reconvene in regular session at 9:15 a.m. Learnard seconded. The motion carried unanimously.

Imker moved to authorize the City Attorney to begin legal proceedings on the following addresses – 1201 Williams Circle, 613 Tower Road, 177 Wynnmeade Parkway, and 200 Tiverton Trail. Fleisch seconded. The motion carried unanimously.

There being no further business before Council, Sturbaum moved to adjourn the meeting. Learnard seconded. The motion carried unanimously. The meeting adjourned at 9:17 a.m.

Pamela Dufresne, Deputy City Clerk

Don Haddix, Mayor

City Council of Peachtree City
Workshop Meeting Minutes
January 4, 2011
6:30 p.m.

Mayor Haddix called the workshop to order at 6:30 p.m. Other Council Members present: Vanessa Fleisch, Eric Imker, Kim Learnard, and Doug Sturbaum. Staff present included Interim City Manager Nikki Vrana, Financial Services Director Paul Salvatore, Assistant Finance Director Janet Camburn, Public Services Director Mark Caspar, and Public Information Officer/City Clerk Betsy Tyler. Convention & Visitors Bureau (CVB) Chairman Kai Wolter, Amphitheater Manager/CVB Director Nancy Price, and Airport Authority (PCAA) General Manager John Crosby were also in attendance.

Hotel/Motel Tax Rate/Allocation

Haddix said the CVB had an approved 2011 budget supported by Council, and the question for the evening was the funding source. Learnard asked if the CVB's fiscal year began on October 1, and Price confirmed this.

Salvatore reviewed the existing distribution of the six percent hotel/motel tax, with two percent going into the City's General Fund and the remaining four percent going to the CVB. Of the CVB's amount, 20 percent went to the Airport Authority. The distribution left a \$409,686 amount for the CVB operations.

New state regulations allowed for three percent to be allocated to the City, with the remaining three percent to the CVB. This would then provide half a percent to the Airport Authority and half a percent to a new category authorized by the state, Tourism Product & Development.

Learnard asked Price how much different the new Product & Development category would be compared to what the CVB was already doing. Price said it was very similar to what was already being done.

Haddix said he liked the versatility of the new structure. Salvatore said he needed to check with the City Attorney to see if the City could forward additional funding beyond the hotel/motel tax allocation to the CVB, or if the City needed to reabsorb funding responsibility for things like the 4th of July fireworks and fund it from the new allocation. Price asked for the rationale behind making the change, and Haddix said the focus or efforts of the CVB might change over time as the economy improved. He felt the option for flexibility was always preferable.

Wolter said the CVB's current funding would hopefully allow them to increase the revenue amounts realized under the six percent tax because their goal was to bring in more hotel occupants, thereby more revenue. However, he felt decreasing the CVB's funding would hurt their ability to meet that goal.

Fleisch expressed concern that the new distribution provided less flexibility than the current distribution, and Price confirmed the new proposal reduced overall funding to the CVB.

Salvatore reviewed a chart that showed the impact of the change, which reduced the PCAA funding by \$39,000 and CVB funding by \$91,000 while increasing the City's General Fund revenue by \$130,000.

Imker said the impetus for this discussion was a change in state law that allowed for the modified distribution. He added that no decision would be made that night. Imker said any change would only be implemented for half a year, which reduced Salvatore's impact estimates on both sides of the equation by 50 percent. In budgeting for FY 2012, the CVB would come back and outline how the changes would affect their operation and could ask Council for ways to address the funding change at that time.

Salvatore noted that additional time would be needed if the rate changed to allow the hotels to change their software. Imker said he was not looking at any increase in the tax, so the hotels would not be affected.

Price asked about adopting the new distribution but not having it go into effect until the new fiscal year, and Imker said that was also a possibility.

Haddix said he felt the flexibility was important and he did not think anyone on Council wanted to hurt the operations of the CVB. At Learnard's request, Salvatore reviewed the distribution under a seven and eight percent tax rate, with both actually providing an increase to the CVB over the current funding level. Imker noted that, even if the City increased the tax to seven or eight percent, the City's General Fund amount remained the same and was capped at three percent.

Price said the hotel/motel tax needed to go directly back into funding items that benefited the hotels and attracted customers. Haddix pointed out that, under the new distribution option, if the hotels said a small path connection was needed to improve connectivity for visitors, the new CVB could build that path with Product & Development funds. Price said the CVB would definitely need to poll the hotels before finalizing the budget. Sturbaum felt the new law provided a lot more leniency in how the funds could be spent.

Mike Nelson, general manager of Dolce Atlanta Peachtree, said the revised distribution might provide more flexibility to the CVB in spending the money it received, but the City would be receiving more funding that still needed to be spent on sustaining the hotels. Nelson asked how much of this discussion was designed to increase the City's General Fund to pay for projects that just happened to fall under the list of authorized projects, whether or not they might benefit the hotels.

Haddix said he attended a class the state held, and the Tourism Product & Development project list would still be designated by the CVB. Price noted that the legislation did not require the City to contract with an entity like the CVB for the expenditure of the Product & Development funding.

Salvatore clarified that two percent had to be spent by the designated 501(c)(6) agency, which in the City's case was the CVB, but the new half percent for Tourism Product & Development did not have to go through that agency. Salvatore added that the City could opt to forward the funding to the CVB. Haddix said the class he took indicated all the funding beyond the City's three percent had to go through the designated agency.

Wolter asked, if the hotel/motel tax funding were to drop, what assurances would be made by the City that future Councils would cover the expenditures the CVB had assumed. Haddix said there could always be conflicts over the distribution, and it would depend entirely upon who was sitting on the CVB board and the Council at the time the issue arose. Salvatore said that, ideally, there should be a sample budget to show how the funding would be spent by the City to show. Haddix noted there was not time to do that and meet the deadline to forward the request to the state legislature.

Fleisch said the CVB committed to taking over the funding for the fireworks for 2011. She wanted the CVB to thrive, especially with the bad economy, and changing the distribution mid-year pulled the rug out from under an entity they just created in 2009. She felt the City needed to give them another year to thrive and attain their new focus.

Nelson said the CVB's budget included marketing and advertising. Taking that funding for product development reduced what they had to spend to bring people to Peachtree City. He felt the new CVB had already had some success, but taking any funding at this time would take money directly from their ability to market the City. Nelson clarified that he was not against using the funds for things like the paths or the airport, because those also helped support the hotels, but he felt it was critical that the CVB retained their current funding to market and advertise the City. Price agreed, noting several new initiatives she had put in place to promote Peachtree City and bring visitors. She said, once visitors were here, the paths were a great feature, but first the CVB needed to get visitors into the hotels.

Wolter said that, through November, the hotels had seen a 53% occupancy rate, which showed some growth, but they had reduced rates to achieve that occupancy. The overall effect for the year was a flat growth rate. Imker noted that the sales tax reduction in April should have shown some positive impact if the tax rate really impacted hotel occupancy.

Salvatore returned to the \$39,000 reduction in the PCAA funding under the revised rate. He said if the City and the CVB needed to agree on the overall goals for tourism, but the PCAA needed to be included in that agreement on both the goals and the funding. There could be some latitude in making sure that adequate funding was committed to reaching the goals, regardless of whose portion of the distributed funds the projects originally covered.

Haddix said, for Thursday night, he would like to see if there was a way, under the new law, to keep the funding levels the same. Vrana clarified that it would then be part of the 2012 budget processes. Haddix agreed, saying that the structure would already be in place if and when the City needed to implement it.

Vrana asked if the discussion could be continued to Retreat, but Council felt the City needed to move forward with a vote at the January 6 meeting to forward the request to the legislature for approval. Waiting until Retreat would not allow the request to be considered in 2011 session.

Nelson asked if the CVB had a draft budget in place for operations under the proposed distribution, noting that there was no guarantee the City would forward the half percent for product development back to the CVB. Salvatore said that would be why the agreement would be critical on how to spend the additional percent going to the City. Nelson said, as a resident, he would then be concerned that the City was using funds designated for all residents to fund the CVB to help hotels make more money.

Kim Westwood asked about the reduced funding to the PCAA. Salvatore said the three agencies needed to reach an agreement on the distribution. Westwood asked how that could happen before the meeting in two days. Haddix said these discussions would take months, and the distribution change would not take effect until the agreement was in place.

2011 Resident Survey

Tyler reviewed the questions for the 2011 Resident Survey and asked for Council direction on a few of the newer questions. Tyler explained this year, instead of mailing a paper survey to all residents, a letter would be sent with directions to access the online survey. This would save considerable staff time in entering manually completed surveys. The previous year, approximately 600 paper surveys had been returned and keyed in. Staff would make some hard copies of the surveys available at City Hall and the Library for those unable to fill out the survey online. Council asked that the letter to residents note the availability of paper surveys.

Under the Community Information Sources section, Council asked that the information sources be listed in alphabetical order on the paper surveys and randomized on the online version to help prevent any appearance of steering the survey taker. Tyler also noted that online versions of several newspapers had been added to see where people were getting the majority of their information. Imker requested that two additional sources, Friends & Neighbors and Other with the ability to specify the source, be added. Charlie Nelson, publisher of *The Guide* magazines, asked about adding magazines, but Tyler said the City was trying to determine the best sources for immediate news. She would change the section title to reflect that goal.

Learnard asked that the questions on City staff be moved above the questions about Garbage & Recycling.

At Caspar's request, the question on street maintenance would be changed to reflect "primary" roadways instead of "major" roadways, and Caspar said he would provide a revised list of streets to include as examples.

Learnard asked about adding a question on citizen satisfaction with Library services under the Leisure Services section. Vrana explained that the additional questions regarding the hours that Kedron and the Library were open had been added specifically because those hours had been cut over the previous two years. Council consensus was not to add the question.

Council then reviewed two questions related to the Kedron bubble replacement. Learnard and Imker did not want to have a specific question relating to a tax increase to replace the bubble. Sturbaum felt leaving both questions on the survey was appropriate. Imker and Fleisch indicated the bubble replacement was a maintenance item already budgeted for 2012. Haddix said the 2012 budget had not been adopted and the survey could help Council make that decision. Learnard viewed the survey as a guide to help gauge citizen satisfaction and priorities, but not the final word on Council decisions. Haddix agreed it was a guide but said they were elected to represent the citizens, and he felt they had to take the survey responses seriously.

Following questions from the audience, Tyler confirmed the annual survey was not a scientific, random survey with statistical validity; however, she noted the City generally received about 1,700 responses, which was significantly higher than input the City received on any single issue, and it was a good tool to gauge interested residents' opinions on a wide variety of issues

Council agreed to retain the question about the importance of having a City pool available during winter months, but to eliminate the question about specifically supporting or opposing the bubble replacement.

Council then addressed a question regarding support or opposition to expanding The Gathering Place adult recreation center. Two question formats had been proposed, one showing the average annual cost per homeowner if the project were to be financed over 15 years, and the second showing the average cost if a one-time tax increase were imposed.

Salvatore noted that using a one-time tax increase to fund capital projects was not really a recognized practice in government finance. He said governments generally paid in cash with funds already available or financed a project over time. Imker said he was concerned about the additional costs associated with financing a project. Vrana asked if funding through a one-time tax increase could affect the City's bond rating, and Salvatore confirmed that the rating agencies looked at the long-term stability in a city's millage rate as a factor of the rating.

Learnard asked about rephrasing the question so that Council could get a feeling about citizen support for the project. Tyler suggested alternate wording, and following Council input, the approved phrasing read, "Would you support an \$850,000 expansion of The Gathering Place (average of \$35 per household)? (This would be a streamlined/economized version of the \$2.9 million bond question defeated in November 2007)."

Council then discussed a question relating to opinions about path resurfacing and path system expansion, noting that putting off maintenance of the paths was not really a viable option. However, Council opted to keep the question as presented to get a feel for whether residents felt maintaining the paths was more important, as important, or less important than expanding the path system, and whether people felt that all path work should be postponed until the economy improved.

Council asked Tyler to rewrite the question relating to grocery shopping, focusing on the village centers versus specific stores. Tyler indicated a desire to keep Wilshire Pavilion and Peachtree

East centers included, even though they were not village centers, due to their popularity, and Council agreed.

The final question for discussion referenced the millage rate. Imker, Learnard, and Fleisch felt the question should not be included. Haddix and Sturbaum felt very strongly that the question should stay. Learnard asked if there might be a way to rephrase the question, and Salvatore suggested modifying the question to reflect satisfaction with overall service levels and whether they should be increased, maintained, or decreased. Tyler suggested modifying the question to ask for an opinion on City service levels and taxes together in the coming year, with the response options being a reduction in taxes and services, maintaining taxes and services, or increasing taxes and services. Council agreed.

Council had no additional changes for the survey.

There being no further business to discuss, the workshop adjourned at 8:25 p.m.

Betsy Tyler, City Clerk

Don Haddix, Mayor

2011 City Event Calendar

<u>January</u>	<u>February</u>	<u>March</u>
1/4 – Council Workshop (Tentative), 6:30 1/6 – City Council Meeting, 7 pm 1/17 – MLK Day, City Offices Closed 1/20 – City Council Meeting, 7 pm	2/1 – Council Workshop (Tentative), 6:30 2/3 – City Council Meeting, 7 pm 2/17 – City Council Meeting, 7 pm	3/1 – Council Workshop (Tentative), 6:30 3/3 – City Council Meeting, 7 pm 3/17 – City Council Meeting, 7 pm 3/25 & 26 – City Council Retreat
<u>April</u>	<u>May</u>	<u>June</u>
4/5 – Council Workshop (Tentative), 6:30 4/7 – City Council Meeting, 7 pm 4/21 – City Council Meeting, 7 pm 4/30 – PTC Cart Path Cleanup	5/3 – Council Workshop (Tentative), 6:30 5/5 – City Council Meeting, 7 pm 5/7&8 – Spring Cleanup at the PTC Recycling Center 5/19 – City Council Meeting, 7 pm 5/30 – Memorial Day, City Offices Closed	6/2 – City Council Meeting, 7 pm 6/7 – Council Workshop (Tentative), 6:30 6/16 – City Council Meeting, 7 pm
<u>July</u>	<u>August</u>	<u>September</u>
7/4 – Independence Day – City Offices Closed – Parade, Fireworks 7/5 – Council Workshop (Tentative), 6:30 7/7 – City Council Meeting, 7 pm 7/21 – City Council Meeting, 7 pm	8/2 – Council Workshop (Tentative), 6:30 8/4 – City Council Meeting, 7 pm 8/18 – City Council Meeting, 7 pm	9/1 – City Council Meeting, 7 pm 9/5 – Labor Day – City Offices Closed 9/6 – Council Workshop (Tentative), 6:30 9/15 – City Council Meeting, 7 pm
<u>October</u>	<u>November</u>	<u>December</u>
10/4 – Council Workshop (Tentative), 6:30 10/6 – City Council Meeting, 7 pm 10/20 – City Council Meeting, 7 pm 10/31 - Halloween	11/1 – Council Workshop (Tentative), 6:30 11/3 – City Council Meeting, 7 pm 11/17 – City Council Meeting, 7 pm 11/24 & 25 – Thanksgiving Holiday, City Offices Closed	12/1 – City Council Meeting, 7 pm 12/6 – Council Workshop (Tentative), 6:30 12/15 – City Council Meeting, 7 pm 12/23 & 26 – Christmas Holiday, City Offices Closed <i>(City offices will be closed on Monday, January 2, for the New Year's holiday)</i>

Note: Items in **BOLD** are new additions

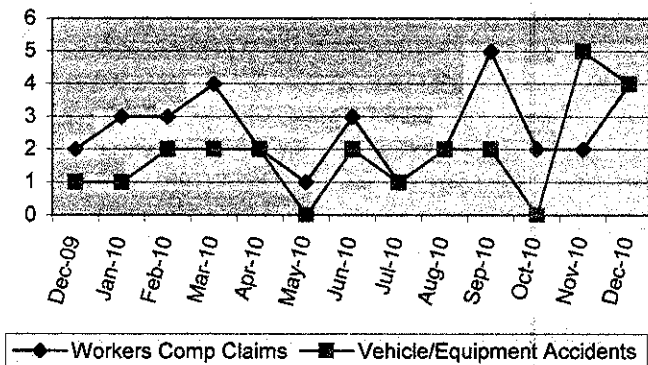
Updated 1/05/2011

Administrative Services

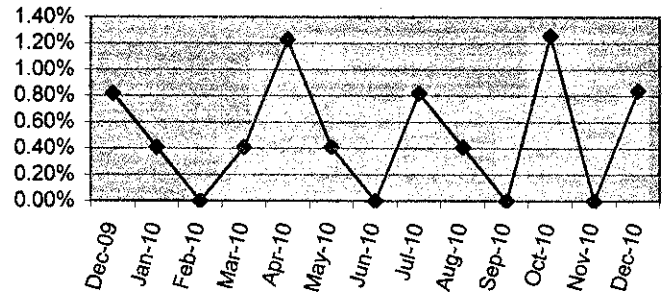
Monthly Report

Human Resources & Risk Management

Workers Comp Claims & Vehicle/Equipment Accidents



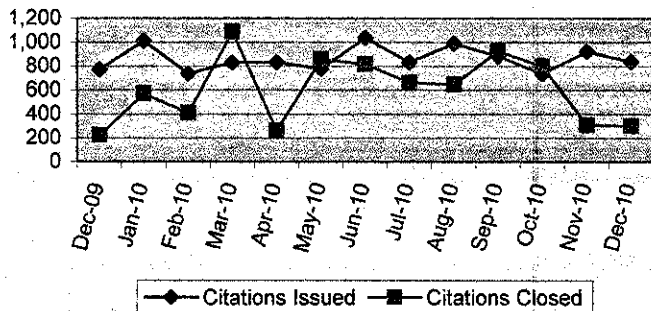
Employee Turnover Rate



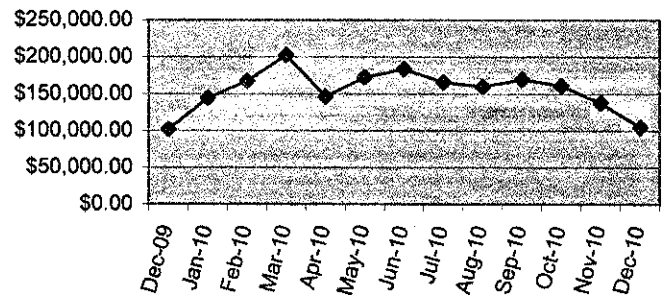
NOTE: The 3 terminations YTD for FY 2011 include one retirement.

Municipal Court

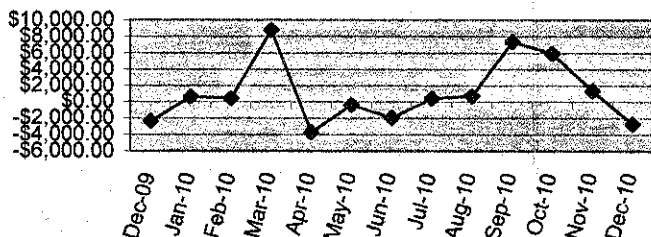
Citations Issued vs Closed



Fines Collected*



Jail Fund Balance**
\$107,295.40
as of December 31, 2010



* Approximately 33% of the Municipal Court Fines Collected reflect mandated add-ons that pass through to State and other agencies.

** A positive Jail Fund Balance reflects a credit with the County based on jail fees paid versus number of prisoners housed

City Council Monthly Report

DEPARTMENT:
SUPERVISOR:

COMMUNITY DEVELOPMENT
DAVID RAST

FISCAL YEAR:
CREATOR:

2011
KATHY THOMAS

As of: 01/13/2011

MONTH:	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
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COMPARISON CHART

YTD FY 2011	DEC of FY 2010	DEC of FY 2009
----------------	-------------------	-------------------

BUILDING DEPARTMENT												
RESIDENTIAL BUILDING PERMITS												
Single Family Units:	1	0	1									
Single Family C.O.'s	4	0	4									
Multi Family Units:	0	0	0									
Multi Family C.O.'s	0	0	0									
Miscellaneous*	27	25	14									
INSPECTIONS:	154	135	123									

2	10	4
8	15	19
0	0	0
0	0	146
66	245	97
412	769	1,257

NON-RESIDENTIAL BUILDING PERMITS												
New Construction:	0	0	0									
Non-Residential C.O.'s	2	7	4									
Expansion/Renovation/Tenant Finish:	15	13	3									
Miscellaneous*	0	1	0									
INSPECTIONS:	82	108	84									

0	NA	NA
13	NA	NA
31	NA	NA
1	NA	NA
274	NA	NA

DEVELOPMENT PERMITS	2	0	2									
POPULATION ESTIMATE*	38,619	38,619	38,628									
BUILDING PERMIT FEES	\$35,243	\$40,721	\$8,266									

4	8	10
38,619	36,758	36,643
\$84,230		

PLANNING DEPARTMENT												
Sign Permits:	\$430	\$255	\$500									
Barrier/Special Event Permits:	\$215	\$260	\$130									
New Construction Plan Reviews	\$959	\$960	\$0									
Other Plan Reviews/Permits:	\$1,690	\$150	\$648									
Resubmittals:	\$0	\$200	\$200									
Fire Department Permit Fees:	\$1,671	\$1,200	\$1,088									
TOTAL PLAN REVIEW FEES	\$4,965	\$3,025	\$2,566									

\$1,185	NA	NA
\$605	NA	NA
\$1,919	NA	NA
\$2,488	NA	NA
\$400	NA	NA
\$3,959	NA	NA
\$10,556	NA	NA

TOTAL FEES COLLECTED	\$40,208	\$43,746	\$10,832									
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\$94,786	NA	NA
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* Miscellaneous permits are: Fences, Pools, Additions/Renovations, Reroofings, etc

* Based on 2.09 people per residential CO

* Other plan reviews: Soil Erosion permits, Land Disturbance Fee, Site Plan & Final Site Plan reviews

City Council Monthly Report

DEPARTMENT:
SUPERVISOR:

COMMUNITY DEVELOPMENT
DAVID RAST

FISCAL YEAR:
CREATOR:

2011
KATHY THOMAS

As of: 01/13/2011

MONTH:	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
--------	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

HOUSING CODE OFFICIAL

RESIDENTIAL

New Foreclosure Listings:	32	33	33									
Foreclosure Inspections:	133	45	52									
Vacant Structures:	25	33	5									
Rehab Notices:	9	16	2									
Rehab Inspections:	13	27	14									
Neighborhood Assessments:	7	97	147									
Citations Issued:	0	0	0									
Notices of Violation:	0	2	2									
Citizen Complainants:	1	5	4									
ARB Review:	14	0	3									

COMMERCIAL

New Foreclosure Listings:	3	1	1									
Foreclosure Inspections:	3	4	2									
Rehab Notices:	1	1	3									
Rehab Inspections:	5	4	4									
Citations Issued:	0	0	0									
Notices of Violation:	0	0	0									
Citizen Complainants:	0	1	3									

INDUSTRIAL

New Foreclosure Listings:	0	1	0									
Foreclosure Inspections:	0	1	1									
Rehab Notices:	0	0	0									
Rehab Inspections:	0	0	0									
Citations Issued:	0	0	0									
Notices of Violation:	0	0	0									
Citizen Complainants:	0	0	2									

COMPARISON CHART

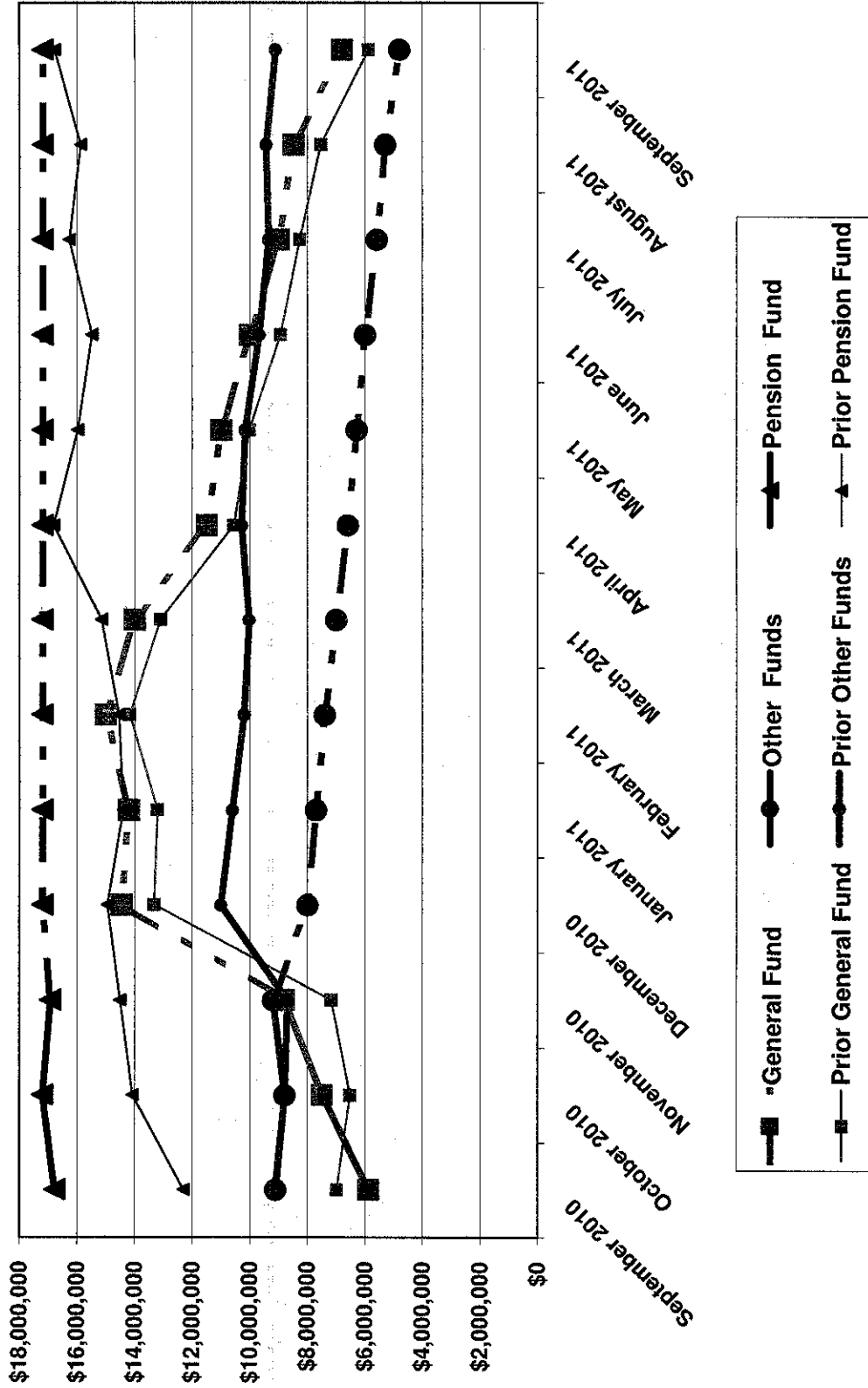
YTD	DEC of	DEC of
FY 2011	FY 2010	FY 2009

98	N/A	N/A
230	N/A	N/A
63	N/A	N/A
27	N/A	N/A
54	N/A	N/A
251	N/A	N/A
0	N/A	N/A
4	N/A	N/A
10	N/A	N/A
17	N/A	N/A

5	N/A	N/A
9	N/A	N/A
5	N/A	N/A
13	N/A	N/A
0	N/A	N/A
0	N/A	N/A
4	N/A	N/A

1	N/A	N/A
2	N/A	N/A
0	N/A	N/A
0	N/A	N/A
0	N/A	N/A
0	N/A	N/A
2	N/A	N/A

CITY OF PEACHTREE CITY
FISCAL YEAR 2011 (with prior year comparison and current year estimates)
MONTHLY ENDING CASH/INVESTMENT BALANCES
(UNAUDITED)



Note: Other Funds include Special Revenue Funds, Capital Projects Funds, Debt Service Funds, Proprietary Funds (including the Stormwater Utility Fund), and Agency Funds.

CITY OF PEACHTREE CITY
MONTHLY REPORT
GENERAL FUND AND HOTEL/MOTEL TAX FUND
BUDGET COMPARISON (UNAUDITED)
FOR THE TWO MONTHS ENDED NOVEMBER 30, 2010

PERCENTAGE OF BUDGET YEAR COMPLETED 16.67% (ACTUAL TRANSACTIONS STILL PENDING)				
GENERAL FUND REVENUES BY MAJOR CATEGORIES				
Description	2011 Budget	YTD Actual	Dollar Difference	Percentage To-Date
General Property Taxes	\$ 11,875,695	\$ 2,765,760	\$ (9,109,935)	23.29%
Franchise Taxes	2,410,507	75,389	(2,335,118)	3.13%
Local Option Sales Tax	6,587,035	1,020,428	(5,566,607)	15.49%
Other Sales & Use Taxes	691,547	109,305	(582,242)	15.81%
Business Taxes	2,174,768	1,766,214	(408,554)	81.21%
Licenses & Permits	691,371	153,928	(537,443)	22.26%
Intergovernmental/Grants	356,050	28,500	(327,550)	8.00%
Charges for Services - Other	893,454	56,931	(836,523)	6.37%
EMS Billings	513,625	67,911	(445,714)	13.22%
Fines & Forfeitures	1,151,239	170,564	(980,675)	14.82%
Investment Income	64,417	7,400	(57,017)	11.49%
Donations	13,914	-	(13,914)	0.00%
Other Revenue	95,035	35,205	(59,830)	37.04%
Other Financing Sources	291,737	56,064	(235,673)	19.22%
Total General Fund Revenues	\$ 27,810,394	\$ 6,313,599	\$ (21,496,795)	22.70%
Surplus Carryover	(997,131)	-	997,131	0.00%
Total General Fund	\$ 26,813,263	\$ 6,313,599	\$ (20,499,664)	23.55%

GENERAL FUND EXPENDITURES BY DIVISION AND/OR TYPE				
Division and/or Type	2011 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Executive Services	\$ 301,379	\$ 47,106	\$ 254,273	15.63%
Administrative Services	1,232,153	160,182	1,071,971	13.00%
Financial Services	1,029,441	166,496	862,945	16.17%
Police Services/Code Enforcement	6,653,843	1,029,056	5,624,787	15.47%
Fire/EMS Services	6,308,487	915,588	5,392,899	14.51%
Public Works	3,255,883	464,885	2,790,998	14.28%
Leisure Services	4,058,709	544,469	3,514,240	13.41%
Community Development Services	1,002,109	109,779	892,330	10.95%
Tourism Activity	104,891	18,629	86,262	17.76%
Non-Divisional:				
Unemployment Insurance	15,000	-	15,000	0.00%
Council Contingency	-	-	-	0.00%
Non-Profit Organizations	23,130	23,130	-	100.00%
Transfer to Development Authority	-	-	-	0.00%
Development Authority Debt Service	139,624	-	139,624	0.00%
Transfers to Other Funds	2,880,878	187,337	2,693,541	6.50%
Liability Insurance	95,540	-	95,540	0.00%
Litigation Services	25,000	8,343	16,657	33.37%
General Administration/Miscellaneous	46,318	-	46,318	0.00%
Budgeted Savings	(359,122)	-	(359,122)	0.00%
Total General Fund	\$ 26,813,263	\$ 3,675,000	\$ 23,138,263	13.71%

HOTEL/MOTEL FUND REVENUES				
Description	2011 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Total Hotel/Motel Taxes	\$ 780,667	\$ 165,394	\$ (615,273)	21.19%

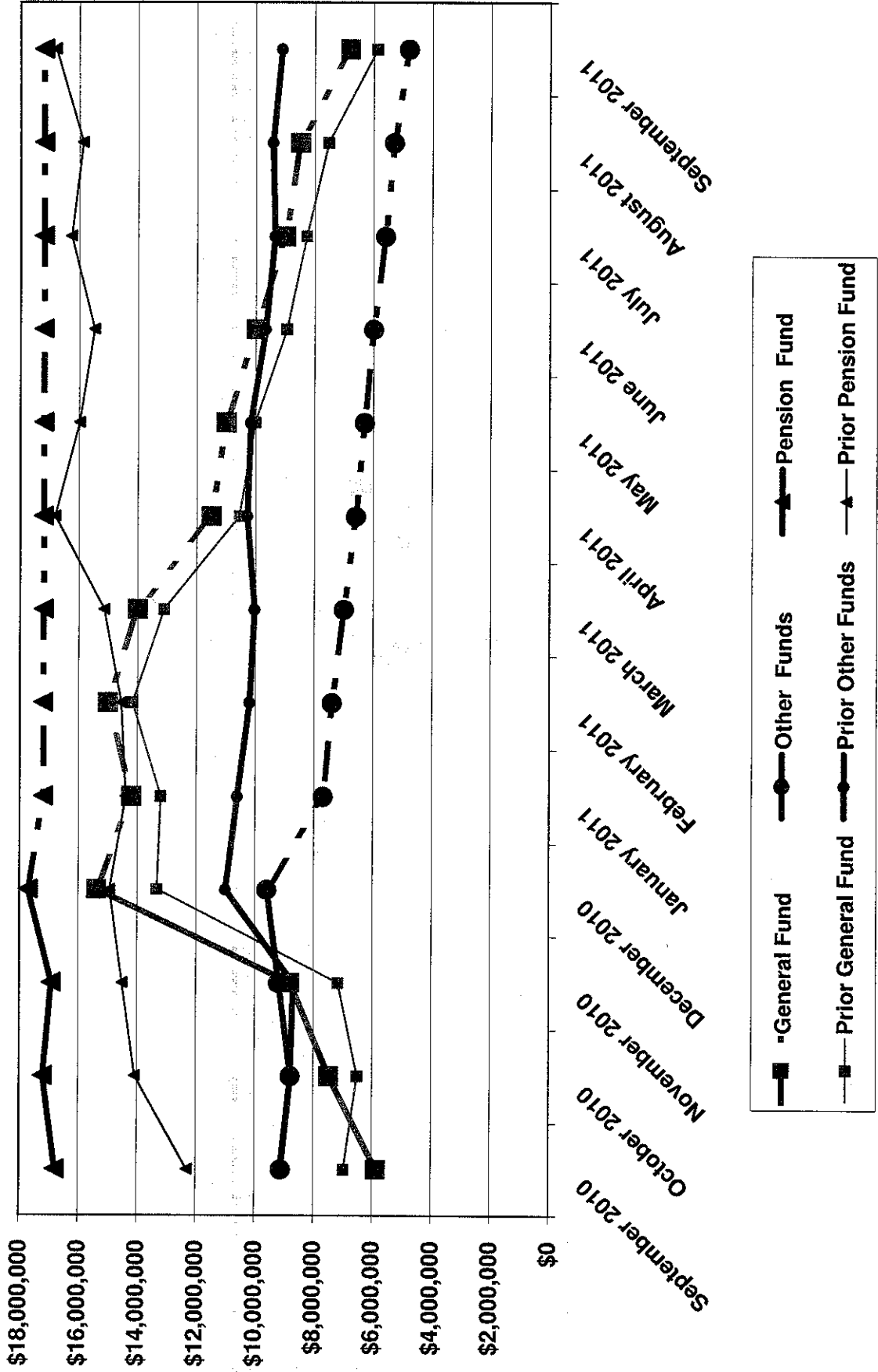
HOTEL/MOTEL TRANSFERS OUT				
Type	2011 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Transfer to General Fund	\$ 260,222	\$ 54,022	\$ 206,200	20.76%
Transfer to Tourism Association	520,445	108,044	412,401	20.76%
Total Hotel/Motel Transfers Out	\$ 780,667	\$ 162,066	\$ 618,601	20.76%

**CITY OF PEACHTREE CITY
FINANCIAL SERVICES
MONTHLY REPORT
(UNAUDITED)
AS OF NOVEMBER 30, 2010**

SUMMARY OF OVER \$10,000 EXPENDITURES APPROVED BY CITY MANAGER NOVEMBER 2010			
Description	Vendor	Award	Date
Wynmeade Pkwy Culvert Design	Integrated Science & Engineering	\$ 38,900.00	11/02/2010
MacDuff Tunnel Design	Integrated Science & Engineering	30,380.00	11/09/2010
Add'l Structure Design-Hwy 54 Multi Use Bridge	Neel Schaffer, Inc.	20,000.00	11/10/2010
Sewer Gravity Option Station 84 Add'l Design	Integrated Science & Engineering	13,250.00	11/09/2010

PURCHASING REPORT FOR MONTH ENDED November 30, 2010 AND November 30, 2009		
Activity	Fiscal Year 2011	Fiscal Year 2010
Purchase Orders / Requisitions Processed	246	251
City Store Requisitions Processed	16	17
Sealed Bids Requested	5	0
Requests for Proposals	0	0
Bids Awarded	0	2
Requests for Proposals Awarded	0	0
Contracts Prepared	1	3
Electronic Auction	0	1
Fixed Assets Purchased	0	5

CITY OF PEACHTREE CITY
FISCAL YEAR 2011 (with prior year comparison and current year estimates)
MONTHLY ENDING CASH/INVESTMENT BALANCES
(UNAUDITED)



**CITY OF PEACHTREE CITY
MONTHLY REPORT
GENERAL FUND AND HOTEL/MOTEL TAX FUND
BUDGET COMPARISON (UNAUDITED)
FOR THE THREE MONTHS ENDED DECEMBER 31, 2010**

PERCENTAGE OF BUDGET YEAR COMPLETED 25.0% (ACTUAL TRANSACTIONS STILL PENDING)

GENERAL FUND REVENUES BY MAJOR CATEGORIES				
Description	2011 Budget	YTD Actual	Dollar Difference	Percentage To-Date
General Property Taxes	\$ 11,875,695	\$ 10,351,243	\$ (1,524,452)	87.16%
Franchise Taxes	2,410,507	164,209	(2,246,298)	6.81%
Local Option Sales Tax	6,587,035	1,525,703	(5,061,332)	23.16%
Other Sales & Use Taxes	691,547	166,742	(524,805)	24.11%
Business Taxes	2,174,768	1,925,711	(249,057)	88.55%
Licenses & Permits	691,371	321,747	(369,624)	46.54%
Intergovernmental/Grants	356,050	39,661	(316,389)	11.14%
Charges for Services - Other	893,454	125,594	(767,860)	14.06%
EMS Billings	513,625	111,530	(402,095)	21.71%
Fines & Forfeitures	1,151,239	233,956	(917,283)	20.32%
Investment Income	64,417	11,035	(53,382)	17.13%
Donations	13,914	-	(13,914)	0.00%
Other Revenue	95,035	43,754	(51,281)	46.04%
Other Financing Sources	291,737	76,679	(215,058)	26.28%
Total General Fund Revenues	\$ 27,810,394	\$ 15,097,564	\$ (12,712,830)	54.29%
Surplus Carryover	(997,131)	-	997,131	0.00%
Total General Fund	\$ 26,813,263	\$ 15,097,564	\$ (11,715,699)	56.31%

GENERAL FUND EXPENDITURES BY DIVISION AND/OR TYPE				
Division and/or Type	2011 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Executive Services	\$ 301,379	\$ 85,973	\$ 215,406	28.53%
Administrative Services	1,232,153	253,992	978,161	20.61%
Financial Services	1,029,441	245,543	783,898	23.85%
Police Services/Code Enforcement	6,653,843	1,569,625	5,084,218	23.59%
Fire/EMS Services	6,308,487	1,427,713	4,880,774	22.63%
Public Works	3,255,883	725,691	2,530,192	22.29%
Leisure Services	4,058,709	819,463	3,239,246	20.19%
Community Development Services	1,002,109	198,159	803,950	19.77%
Tourism Activity	104,891	29,011	75,880	27.66%
Non-Divisional:				
Unemployment Insurance	15,000	-	15,000	0.00%
Council Contingency	-	-	-	0.00%
Non-Profit Organizations	23,130	23,130	-	100.00%
Transfer to Development Authority	-	-	-	0.00%
Development Authority Debt Service	139,624	118,732	20,892	85.04%
Transfers to Other Funds	2,880,878	457,532	2,423,346	15.88%
Liability Insurance	95,540	-	95,540	0.00%
Litigation Services	25,000	13,781	11,219	55.12%
General Administration/Miscellaneous	46,318	31	46,287	0.07%
Budgeted Savings	(359,122)	-	(359,122)	0.00%
Total General Fund	\$ 26,813,263	\$ 5,968,376	\$ 20,844,887	22.26%

HOTEL/MOTEL FUND REVENUES				
Description	2011 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Total Hotel/Motel Taxes	\$ 780,667	\$ 224,761	\$ (555,906)	28.79%

HOTEL/MOTEL TRANSFERS OUT				
Type	2011 Budget	YTD Actual	Dollar Difference	Percentage To-Date
Transfer to General Fund	\$ 260,222	\$ 73,811	\$ 186,411	28.36%
Transfer to Tourism Association	520,445	147,623	372,822	28.36%
Total Hotel/Motel Transfers Out	\$ 780,667	\$ 221,434	\$ 559,233	28.36%

**CITY OF PEACHTREE CITY
FINANCIAL SERVICES
MONTHLY REPORT
(UNAUDITED)
AS OF DECEMBER 31, 2010**

SUMMARY OF OVER \$10,000 EXPENDITURES APPROVED BY CITY MANAGER DECEMBER 2010			
Description	Vendor	Award	Date
Lenox Rd. Drainage Improvement	Integrated Science & Engineering	\$ 20,990.00	12/01/2010

PURCHASING REPORT FOR MONTH ENDED December 31, 2010 AND December 31, 2009		
Activity	Fiscal Year 2011	Fiscal Year 2010
Purchase Orders / Requisitions Processed	208	248
City Store Requisitions Processed	17	14
Sealed Bids Requested	0	0
Requests for Proposals	0	0
Bids Awarded	6	2
Requests for Proposals Awarded	1	0
Contracts Prepared	4	3
Electronic Auction	0	3
Fixed Assets Purchased	9	11
Rescue Pumper		
2011 Chevrolet Tahoe		
(7) 2011 Crown Victoria Police Vehicles		

**CITY OF PEACHTREE CITY
DONATIONS RECEIVED
NOVEMBER
2010**

POLICE

Pathway Communities	CERT	\$50.00
---------------------	------	---------

TOTAL MONTH OF NOVEMBER 2010		<u>\$50.00</u>
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**CITY OF PEACHTREE CITY
DONATIONS RECEIVED
DECEMBER
2010**

POLICE

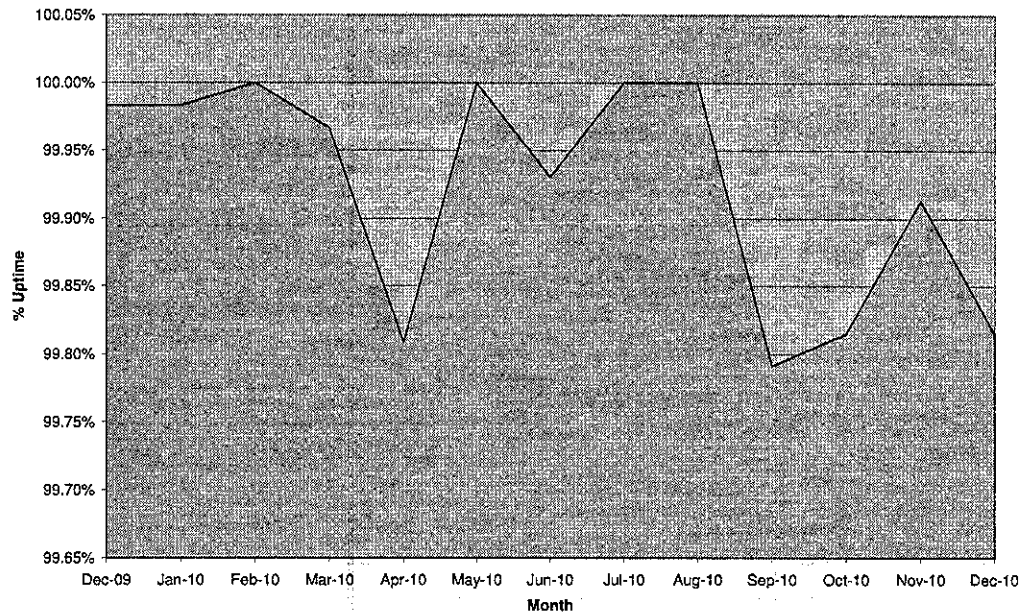
BORN	CERT	\$100.00
THE CLOTHES LESS TRAVELED THRIFT SHOP	CERT	\$2,000.00
WALMART	CERT	1,000.00

CITY HALL
Microwave - Vanessa Fleish-Rogers

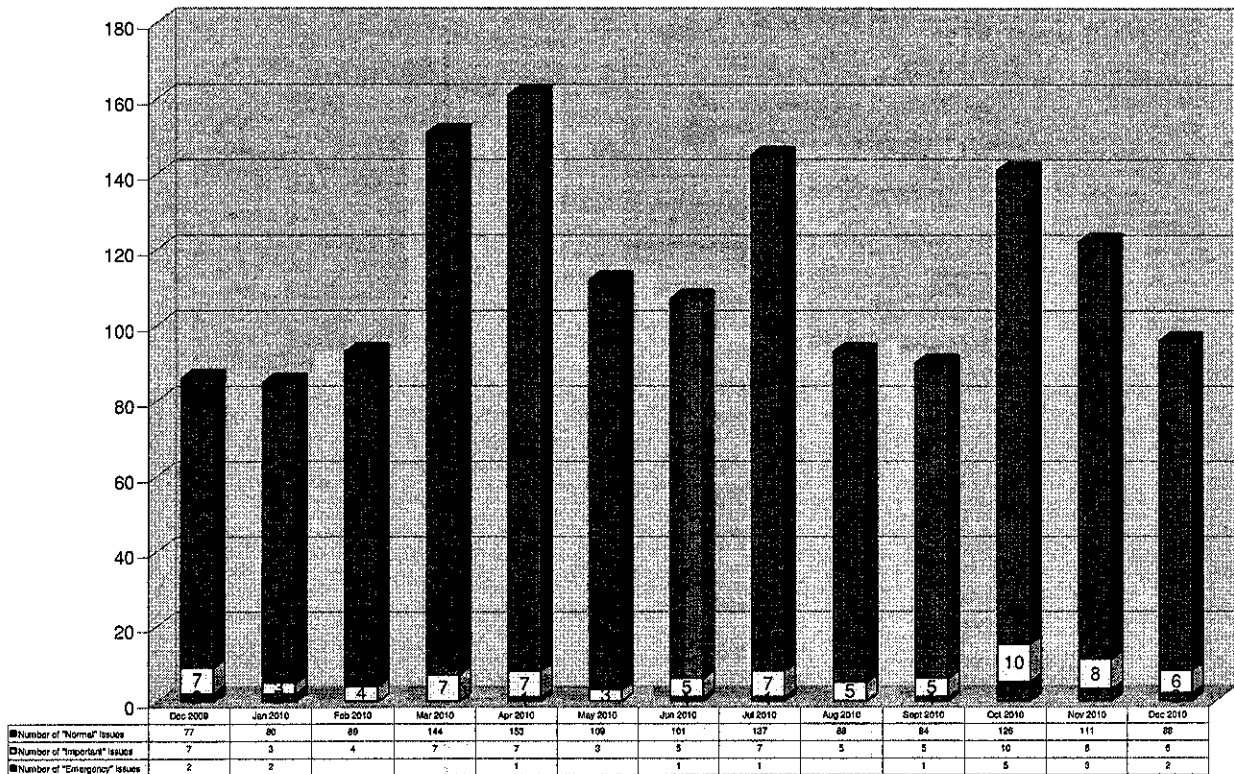
TOTAL MONTH OF DECEMBER 2010		<u>\$3,100.00</u>
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City of Peachtree City
 Information Technology Statistics and Trends
 For Period Ending December 31, 2010
 Report Date – January 13, 2011

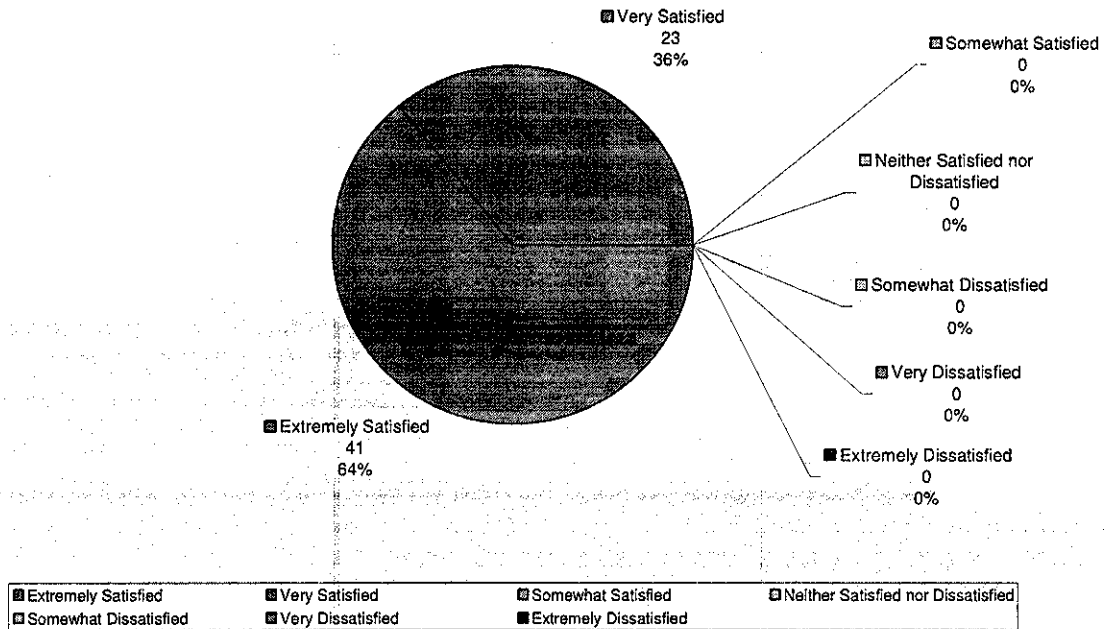
Primary Server Uptime - 13 Month Trend



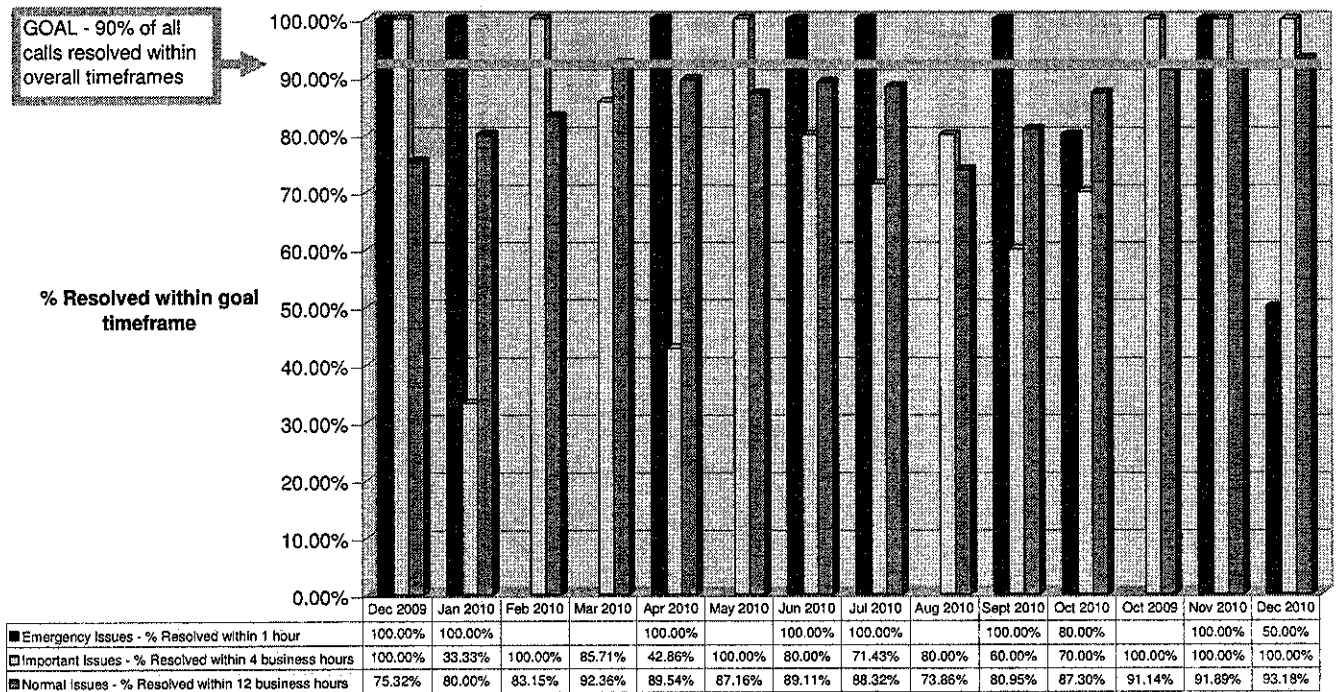
Issue Volume by Severity/Impact - Support Calls - 13 Month Trend



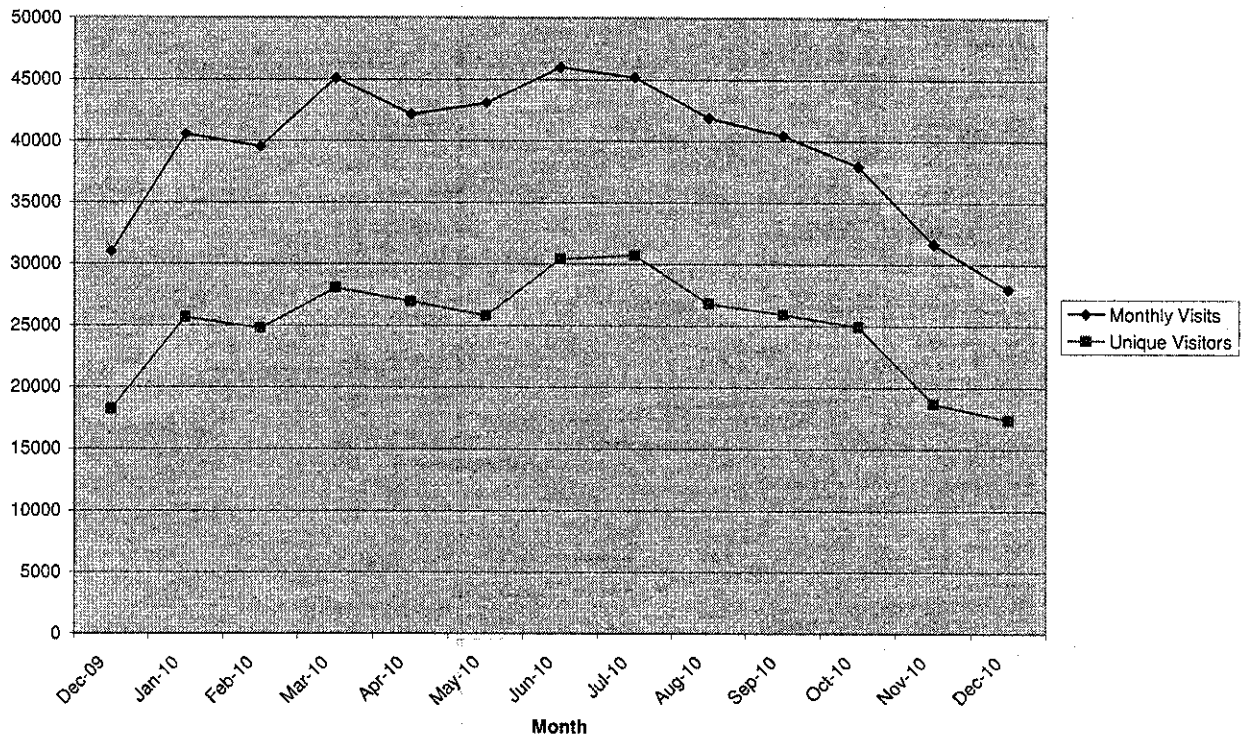
End User Satisfaction - November and December 2010



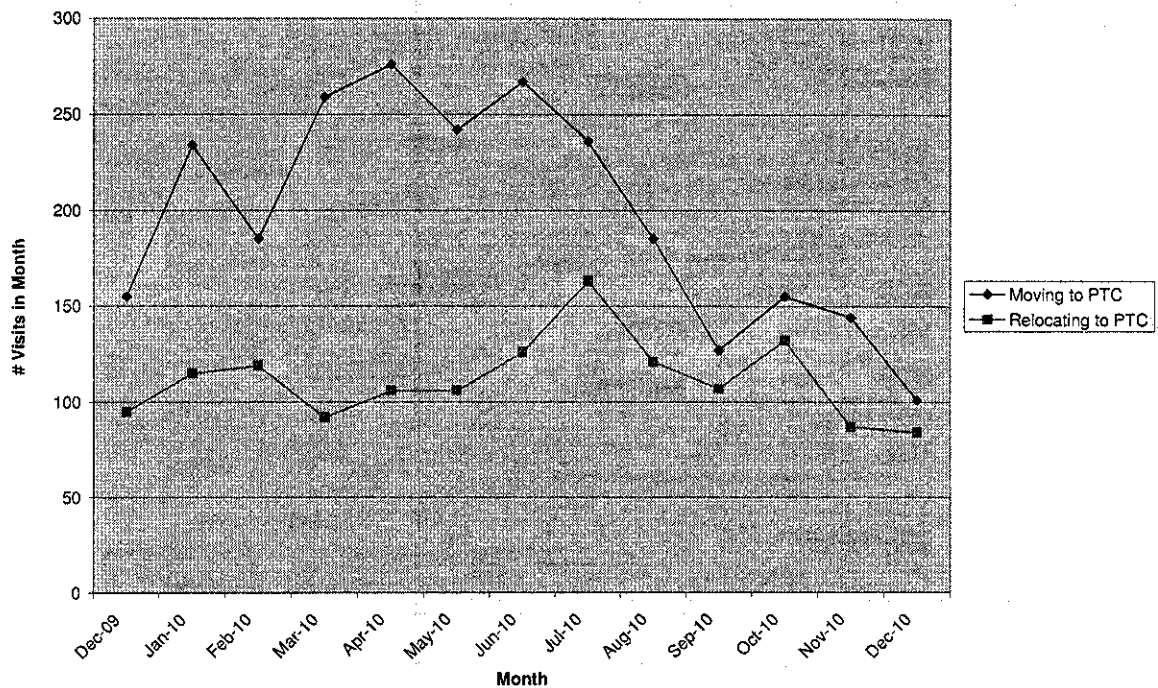
Call Resolution Goal Analysis - 13 Month Trend



Visits and Unique Visitors - 13 Month Trend



Visits to Goal-Oriented Pages - 13 Month Trend



PEACHTREE CITY FIRE/RESCUE

MONTHLY REPORT

NOVEMBER 2010

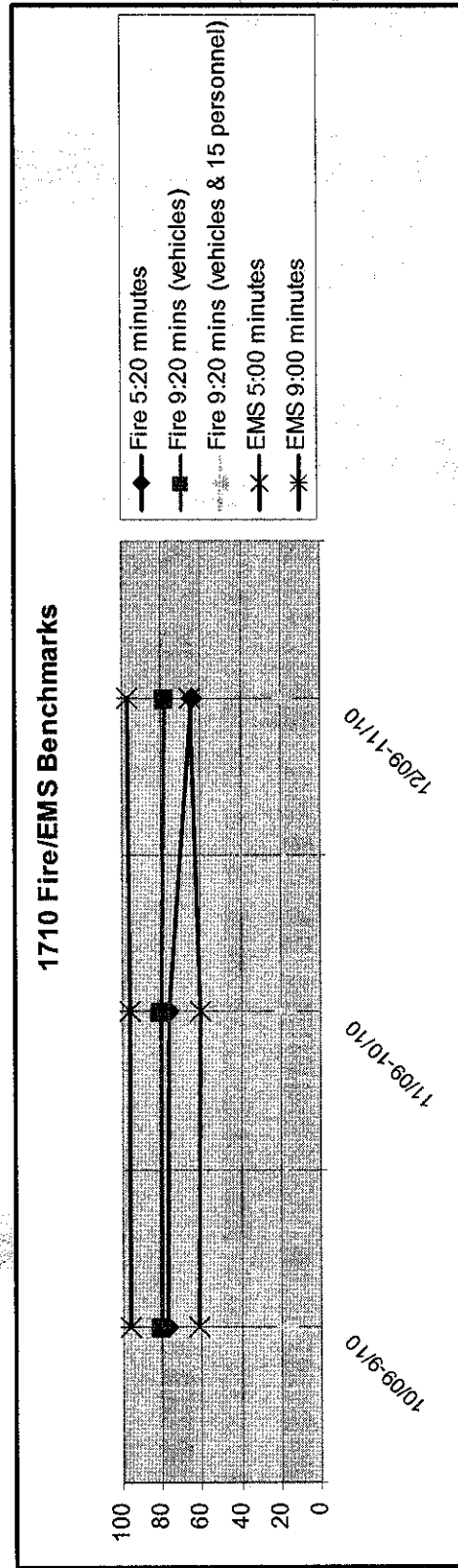
RESPONSE BENCHMARKS (DEC 09-NOV 10)

A) 63.92% B) 77.90% C) 19.3% D) 65.02% E) 96.89%

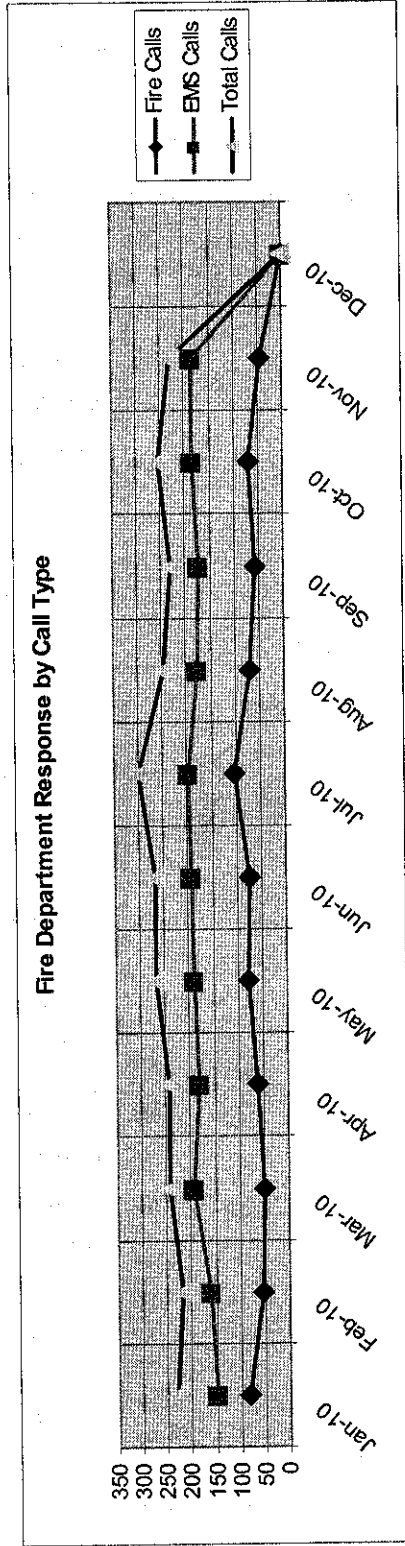
Benchmarks are based on NFPA 1710 Standards as follows:

- A) Fire Call: First arriving Engine Company arrives in 5 minutes 20 seconds from notification 90% of time. (Engine & 4 Firefighters)
- B) Fire Call: Initial full alarm assignment arrives in 9 minutes 20 seconds from notification 90% of time. (2 Engines, Aerial, Rescue, Ambulance)
- C) Fire Call: Initial full alarm assignment arrives in 9 minutes 20 seconds from notification 90% of time. (15 Firefighters)
- D) EMS Call: First arriving EMS Unit arrives in 5 minutes from notification 90% of time. (EMS Unit & 2 EMTs/Paramedics)
- E) EMS Call: Second arriving EMS Unit arrives in 9 minutes from notification 90% of time. (EMS Units & 4 EMTs/Paramedics)

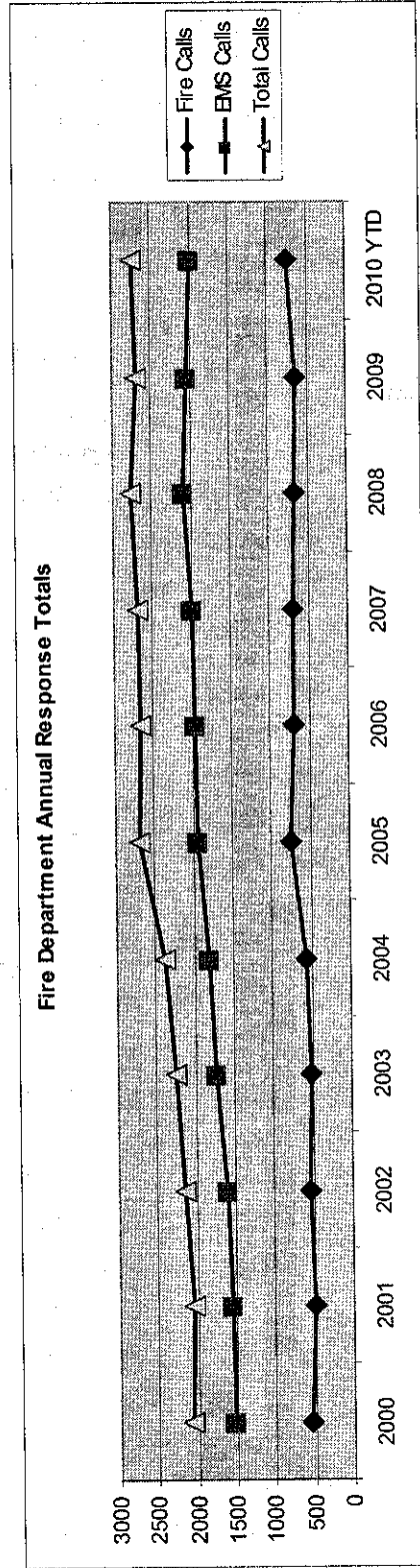
RESPONSE BENCHMARKS (3 MONTH LOOK-BACK)



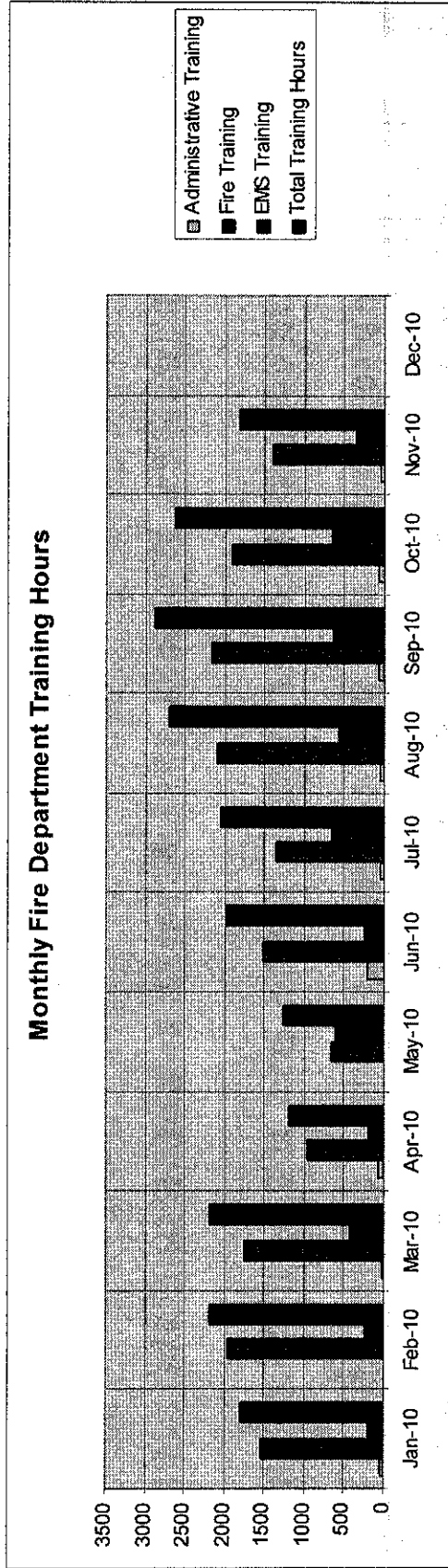
MONTHLY RESPONSES (CY10)



TOTAL ANNUAL RESPONSES (PAST 10 YEARS)

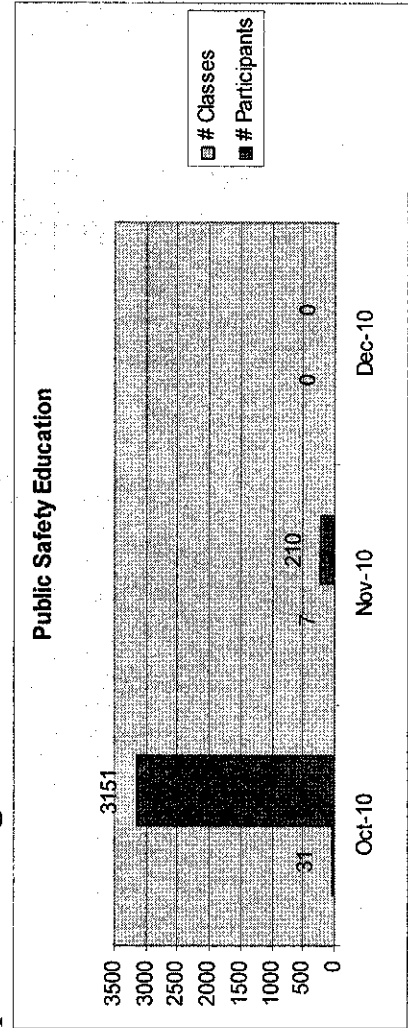


TRAINING HOURS (CY10)



QUARTERLY FOCUS AREA

Every Quarter the Fire Department has a different focus. This area of the monthly report will show where the department is in accomplishing its goal or requirement. The following are the focus areas and how many items must be completed or done per quarter. The charts will change with the quarter changes.



Jan-Mar (Inspections-1225)
 Apr-Jun (Hydrants-2151)
 Jul-Sep (Pre-Plans- 1225)
 Oct-Dec (Public Education-3500)

**PEACHTREE CITY FIRE/RESCUE
MONTHLY REPORT
DECEMBER 2010**

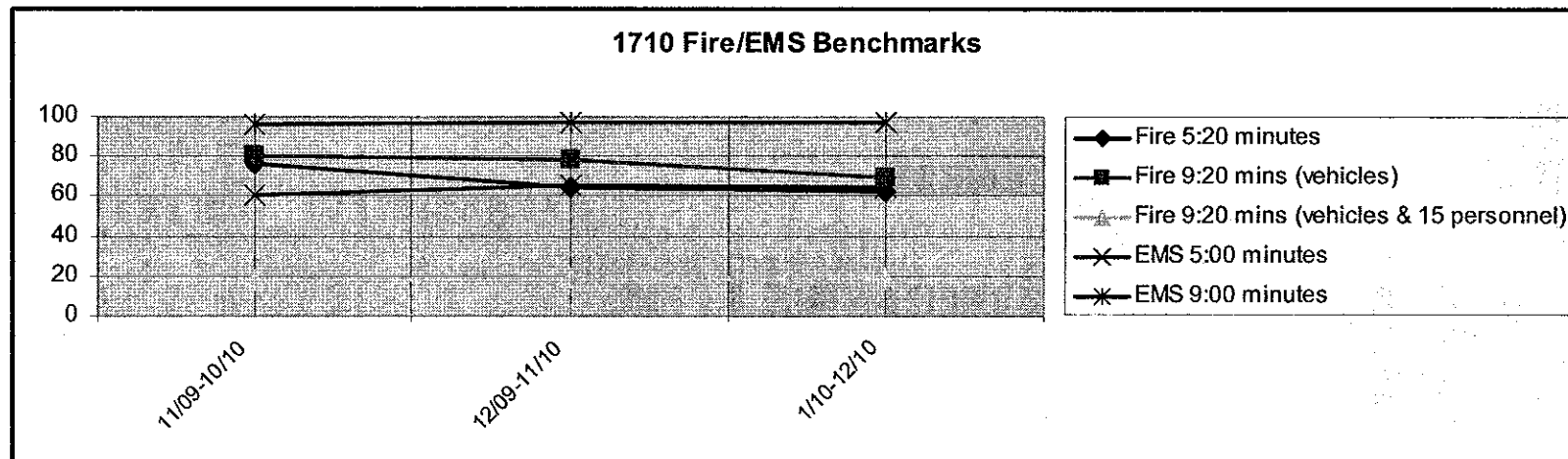
RESPONSE BENCHMARKS (JAN 10 - DEC 10)

A) 62.05% B) 79.00% C) 19.25% D) 64.29% E) 96.87%

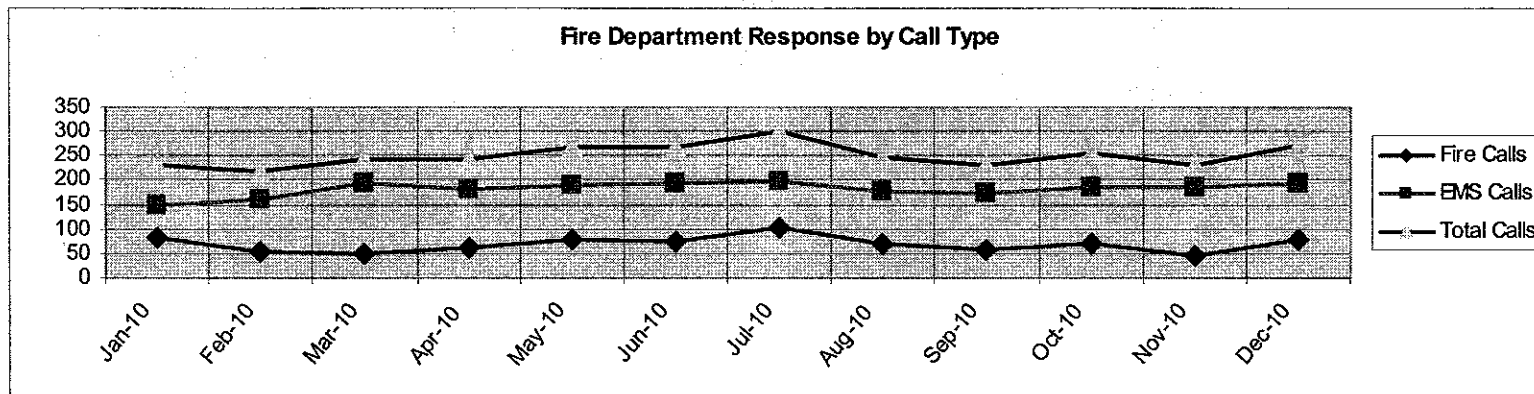
Benchmarks are based on NFPA 1710 Standards as follows:

- A) Fire Call: First arriving Engine Company arrives in 5 minutes 20 seconds from notification 90% of time. (Engine & 4 Firefighters)
- B) Fire Call: Initial full alarm assignment arrives in 9 minutes 20 seconds from notification 90% of time. (2 Engines, Aerial, Rescue, Ambulance)
- C) Fire Call: Initial full alarm assignment arrives in 9 minutes 20 seconds from notification 90% of time. (15 Firefighters)
- D) EMS Call: First arriving EMS Unit arrives in 5 minutes from notification 90% of time. (EMS Unit & 2 EMTs/Paramedics)
- E) EMS Call: Second arriving EMS Unit arrives in 9 minutes from notification 90% of time. (EMS Units & 4 EMTs/Paramedics)

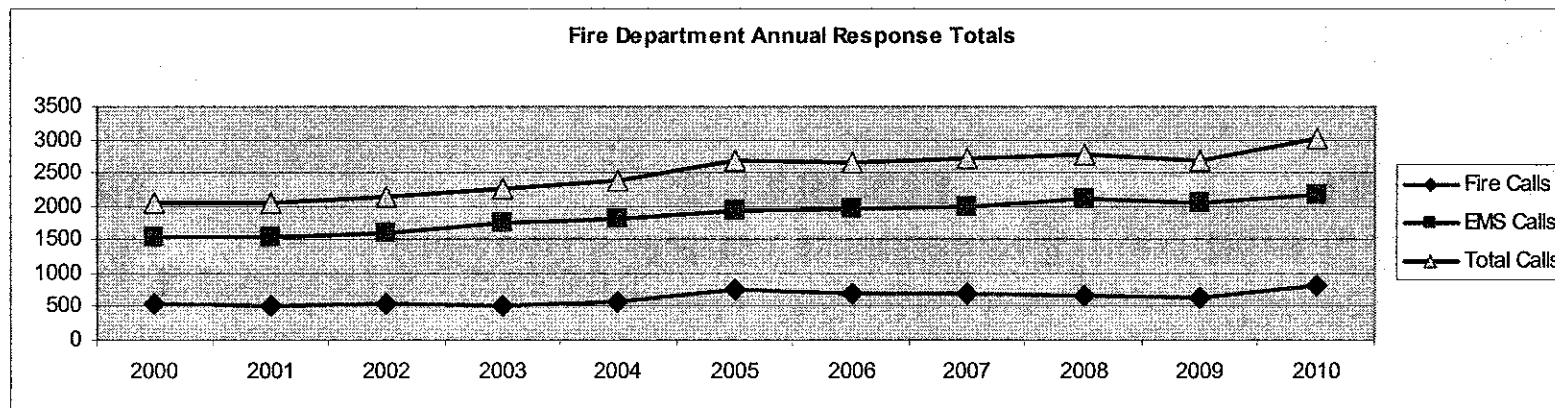
RESPONSE BENCHMARKS (3 MONTH LOOK-BACK)



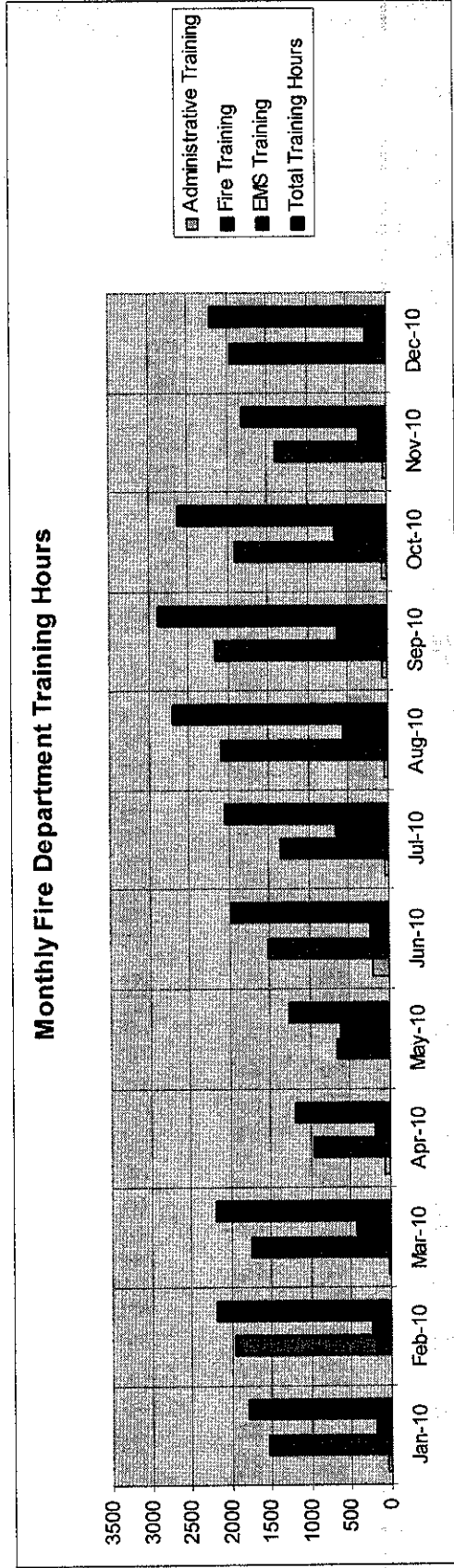
MONTHLY RESPONSES (CY10)



TOTAL ANNUAL RESPONSES (PAST 10 YEARS)

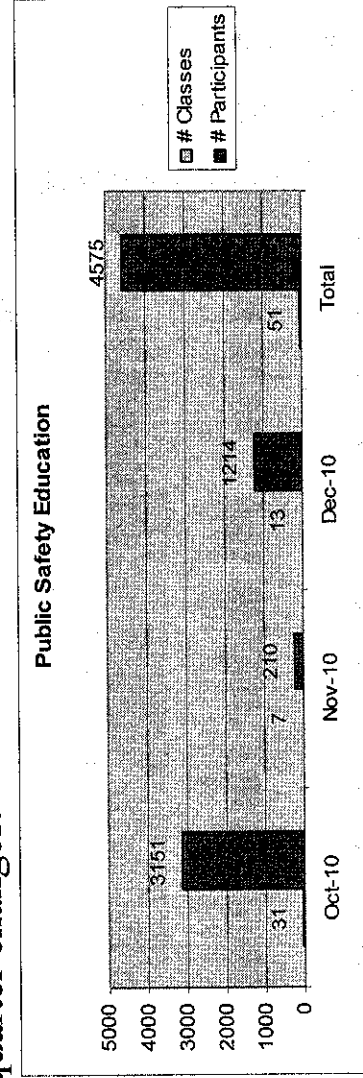


TRAINING HOURS (CY10)



QUARTERLY FOCUS AREA

Every Quarter the Fire Department has a different focus. This area of the monthly report will show where the department is in accomplishing its goal or requirement. The following are the focus areas and how many items must be completed or done per quarter. The charts will change with the quarter changes.



GOALS

Jan-Mar (Inspections-1225)

Apr-Jun (Hydrants-2151)

Jul-Sep (Pre-Plans- 1225)

Oct-Dec (Public Education-3500)

**CITY OF PEACHTREE CITY
RECREATION REVENUE
AS OF NOVEMBER 30, 2010**

RECREATION REVENUE	ORIGINAL BUDGET FY 2011	BUDGET ADJUSTMENTS	CURRENT BUDGET FY 2011	ACTUAL FY 2011	BUDGET VARIANCE FY 2011 FAVORABLE (UNFAVORABLE)
Program Fees - Recreation	\$ 187,533	\$ -	\$ 187,533	\$ 1,964	\$ (185,569)
Programs Fees - Kedron	130,116	-	130,116	17,580	(112,536)
Program Fees - Gathering Place	26,105	-	26,105	2,147	(23,958)
Facility Rental - Recreation	9,612	-	9,612	1,416	(8,196)
Facility Rental - Kedron	7,169	-	7,169	1,255	(5,914)
Facility Rental - Gathering Place	5,676	-	5,676	533	(5,143)
Program Fees - Pool Revenue	135,660	-	135,660	10,040	(125,620)
Program Fees - Rec Pool Revenue	34,650	-	34,650		(34,650)
\$ 536,521	\$ -	\$ 536,521	\$ 34,935	\$ (501,586)	

**CITY OF PEACHTREE CITY
RECREATION REVENUE
AS OF DECEMBER 31, 2010**

RECREATION REVENUE	ORIGINAL BUDGET FY 2011	BUDGET ADJUSTMENTS	CURRENT BUDGET FY 2011	ACTUAL FY 2011	BUDGET VARIANCE FY 2011 FAVORABLE (UNFAVORABLE)
Program Fees - Recreation	\$ 187,533	\$ -	\$ 187,533	\$ 3,866	\$ (183,667)
Programs Fees - Kedron	130,116	-	130,116	29,412	(100,704)
Program Fees - Gathering Place	26,105	-	26,105	3,308	(22,797)
Facility Rental - Recreation	9,612	-	9,612	1,531	(8,081)
Facility Rental - Kedron	7,169	-	7,169	2,530	(4,639)
Facility Rental - Gathering Place	5,676	-	5,676	833	(4,843)
Program Fees - Pool Revenue	135,660	-	135,660	19,637	(116,023)
Program Fees - Rec Pool Revenue	34,650	-	34,650	-	(34,650)
\$ 536,521	\$ -	\$ 536,521	\$ 61,117	\$ (475,404)	

PEACHTREE CITY POLICE DEPARTMENT

2010 MONTHLY REPORT

NOVEMBER 2010 OCTOBER 2010 2010 2009
 Calendar Year to Date Calendar Year to Date

PART I CRIMES: Criminal Homicide, Forcible Rape, Robbery, Aggravated Assault, Arson, Motor Vehicle Theft, Theft, Burglary

TOTAL PART I CRIMES	40	36	439	614
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<u>DUI ARRESTS</u>	12	19	158	174
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DRUG ARRESTS: Marijuana, Methamphetamine, Cocaine, Other (opium, heroin, etc)

TOTAL DRUG ARRESTS:	6	6	76	103
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ARRESTS

PROPERTY CRIMES	14	23	195	179
PERSON CRIMES	9	13	83	89
CITY ORDINANCES	14	29	523	355
TRAFFIC OFFENSES	30	27	361	453
OTHER	27	36	503	271

<u>CALLS ANSWERED:</u>	4,381	4,767	51,280	54,639
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TRAFFIC:

CITATIONS ISSUED	715	830	9,167	5,557
WARNINGS	533	719	8,868	5,548
ACCIDENTS	95	93	964	952

TOP 5 ACCIDENT LOCATIONS – MONTH

HWY 74 / HWY 54	5
HWY 74 / CROSSTOWN	5
HWY 54 / HUDDLESTON DR	4
HWY 74 / HOLLY GROVE ROAD	4
HWY 54 / PEACHTREE PARKWAY	3

PEACHTREE CITY POLICE DEPARTMENT

2010 MONTHLY REPORT

NOVEMBER 2010 DECEMBER 2010 2010 2009
 Calendar Year to Date Calendar Year to Date

PART I CRIMES: Criminal Homicide, Forcible Rape, Robbery, Aggravated Assault, Arson, Motor Vehicle Theft, Theft, Burglary

TOTAL PART I CRIMES	40	39	478	665
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<u>DUI ARRESTS</u>	12	22	180	183
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DRUG ARRESTS: Marijuana, Methamphetamine, Cocaine, Other (opium, heroin, etc)

TOTAL DRUG ARRESTS:	6	8	76	109
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ARRESTS

PROPERTY CRIMES	14	15	224	215
PERSON CRIMES	9	9	87	95
CITY ORDINANCES	14	21	544	410
TRAFFIC OFFENSES	30	24	385	549
OTHER	27	16	519	407

<u>CALLS ANSWERED:</u>	4,381	4,516	55,796	59,399
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TRAFFIC:

CITATIONS ISSUED	715	723	9,890	5,557
WARNINGS	533	672	11,267	6,706
ACCIDENTS	95	102	1,066	1,057

TOP 5 ACCIDENT LOCATIONS – MONTH

HWY 74 / HWY 54	7
HWY 54 / PEACHTREE PARKWAY	5
HWY 54 / MARKET PLACE	4
HWY 54 / HUDDLESTON	3
HWY 54 / COMMERCE	3

Peachtree City Police Department
Code Enforcement
November 2010

Case Types	New Cases	Notice of Violations		Citations	Unfounded
		Reactive	Proactive		
Cleanliness of Premises (Grass)	2	0	2	0	0
Cleanliness of Premises (Trash)	52	3	49	0	0
Cleanliness of Premises (Automobiles)	19	4	15	1	0
Parking Restrictions	21	2	19	0	0
Accessory Use to Dwellings	29	2	26	0	1
Occupational Tax Required	1	0	0	0	1
Signs Violations	21	0	21	0	0
Miscellaneous	12	1	10	0	1
Subtotals		12	142	1	3
TOTALS	157	154		1	3

Signs Confiscated

152

Tree Removal Permits Processed

48

Cleanliness of Premises (Grass) are violations of Section 42-39 specifically when grass or weeds exceed eight (8) inches in height

Cleanliness of Premises (Trash) are violations of Section 42-39 specifically for trash, rubbish, debris on property

Cleanliness of Premises (Automobiles) are violations of Section 42-39 specifically for abandoned/inoperable autos/golf carts

Parking Restrictions are violations of Section 78-17 (a) Parking on an Unpaved Surface

Accessory Use to Dwellings are violations of Art IX Section 908.1(l) referring to boats, trailers, campers, etc in the front of residence

Occupational Tax Required are violations of Section 74-36 Occupational Tax Required-Failure to Pay

Sign Violations are violations of Chapter 66 the Peachtree City Sign Ordinance

Miscellaneous are the violations of Peachtree City Code of various sections that generally do not repeat in great numbers

Signs Confiscated is the total number of signs recovered from the field that were recovered without notice

***Numbers of Notice of Violations, Unfounded and Citations will not equal the number of new cases due to the monthly case activity covering previous months cases and multiple Notice of Violations can be issued for a case type.

Peachtree City Police Department
Code Enforcement
December 2010

Case Types	New Cases	Notice of Violations		Citations	Unfounded
		<u>Reactive</u>	<u>Proactive</u>		
Cleanliness of Premises (Grass)	0	0	0	0	0
Cleanliness of Premises (Trash)	51	6	44	0	1
Cleanliness of Premises (Automobiles)	30	1	29	0	0
Parking Restrictions	25	2	23	0	0
Accessory Use to Dwellings	23	1	22	0	0
Signs Violations	43	3	38	0	2
Miscellaneous	18	2	15	0	1
Subtotals		15	171	0	4
TOTALS	190	186		0	4
Signs Confiscated		82			
Tree Removal Permits Processed		15			

Cleanliness of Premises (Grass) are violations of Section 42-39 specifically when grass or weeds exceed eight (8) inches in height

Cleanliness of Premises (Trash) are violations of Section 42-39 specifically for trash, rubbish, debris on property

Cleanliness of Premises (Automobiles) are violations of Section 42-39 specifically for abandoned/inoperable autos/golf carts

Parking Restrictions are violations of Section 78-17 (a) Parking on an Unpaved Surface

Accessory Use to Dwellings are violations of Art IX Section 908.1(l) referring to boats, trailers, campers, etc in the front of residence

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Signs Confiscated is the total number of signs recovered from the field that were recovered without notice

***Numbers of Notice of Violations, Unfounded and Citations will not equal the number of new cases due to the monthly case activity covering previous months cases and multiple Notice of Violations can be issued for a case type.

**PUBLIC SERVICES MONTHLY REPORT
NOVEMBER 2010**

Public Works Monthly Reports

Activity Description	Unit	November-10	FY2011 YTD	Annual Goal
General				
Average time to complete vandalism repairs once notified	Days	1	1	3
Average time to respond to a citizen complaint and assign action	Days	21.7	21.7	5
Streets				
Street Patching	Hrs.	173	287	2,500
Street Crack Sealing	Hrs.	0	0	435
Street General Maintenance	Hrs.	496	964	2,000
Storm Water Maintenance	Hrs.	305	693	12,480
Cart Paths				
Cart Path Paving	Ft.	2,861	2,861	21,000
Cart Path Litter Removal	Hrs.	128	263	1,250
Time to remove trees on paths once reported	Days	3	3	2
Cart Path Drainage Maintenance	Hrs.	186	551	1,450
Cart Path General Maintenance	Hrs.	660	1,604	3,250
Signs				
Average time to respond to traffic sign maintenance issues	Days	1	1	2
Signs Changed over to new reflectivity and mixed letter standard (completion date 2018)	Each	11	11	500
Contracted Services				
Time for contractor to remove trees once notified	Days	3	3	3
Time for landscaping and mowing contractor to fix an issue once notified	Days	3	3	2
Time for contractor to remove dead animals and debris for road once notified.	Days	1	1	1
Fleet Maintenance				
Average time to complete a preventative maintenance on a Light Car/Truck	Hrs	5	5	3
Average time to complete a preventative maintenance on a Heavy Truck	Hrs	N/A	N/A	6
Average time to complete a preventative maintenance on a Heavy Equipment	Hrs	8	8	6
Ratio of time spent on preventative maintenance versus other repair items		2 TO 1.39	0	2 to 1

Note: General maintenance line items include activities not included in paving operations. These include but are not limited; storm clean up, litter removal, curb repair etc.

**PUBLIC SERVICES MONTHLY REPORT
DECEMBER 2010**

Public Works Monthly Reports

Activity Description	Unit	December-10	FY2011 YTD	Annual Goal
General				
Average time to complete vandalism repairs once notified	Days	1	1	3
Average time to respond to a citizen complaint and assign action	Days	3.1	12.4	5
Streets				
Street Patching	Hrs.	38	325	2,500
Street Crack Sealing	Hrs.	0	0	435
Street General Maintenance	Hrs.	653	1,617	2,000
Storm Water Maintenance	Hrs.	376	1,069	12,480
Cart Paths				
Cart Path Paving	Ft.	812	3,673	21,000
Cart Path Litter Removal	Hrs.	105	368	1,250
Time to remove trees on paths once reported	Days	3	3	2
Cart Path Drainage Maintenance	Hrs.	384	935	1,450
Cart Path General Maintenance	Hrs.	401	2,005	3,250
Signs				
Average time to respond to traffic sign maintenance issues	Days	1	1	2
Signs Changed over to new reflectivity and mixed letter standard (completion date 2018)	Each	10	21	500
Contracted Services				
Time for contractor to remove trees once notified	Days	3	3	3
Time for landscaping and mowing contractor to fix an issue once notified	Days	3	3	2
Time for contractor to remove dead animals and debris for road once notified.	Days	1	1	1
Fleet Maintenance				
Average time to complete a preventative maintenance on a Light Car/Truck	Hrs	4.81	4.81	3
Average time to complete a preventative maintenance on a Heavy Truck	Hrs	11	11	6
Average time to complete a preventative maintenance on a Heavy Equipment	Hrs	n/a	8	6
Ratio of time spent on preventative maintenance versus other repair items		2 to 1.55	2 to 1.55	2 to 1

Note: General maintenance line items include activities not included in paving operations. These include but are not limited; storm clean up, litter removal, curb repair etc.

COMMISSION/AUTHORITY ATTENDANCE RECORD

LEISURE SERVICES COMMISSION

November 15, 2010

* October meeting cancelled

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Mark Ballard 01-Jan-08	14	14	12	2	12/14/2009 12/16/2009	86%
Joe Keubler 01-Jan-10	14	12	11	1	5/4/10	92%
Vince Obsitnik 01-Jan-08	14	14	11	3	12/14/09 3/15/10 9/27/10	79%
Eric Snell 01-Jan-10	14	12	11	1	8/16/10	92%
Shayne Robinson 01-Jan-09	14	14	14	0		100%

COMMISSION/AUTHORITY ATTENDANCE RECORD

LEISURE SERVICES COMMISSION

December 20, 2010

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Mark Ballard 01-Jan-08	13	13	13	0		100%
Joe Keubler 01-Jan-10	13	13	12	1	5/4/10	92%
Vince Obsitnik 01-Jan-08	13	13	11	2	3/15/10 9/27/10	85%
Eric Snell 01-Jan-10	13	13	12	1	8/16/10	92%
Shayne Robinson 01-Jan-09	13	13	13	0		100%

COMMISSION/AUTHORITY ATTENDANCE RECORD

Planning Commission

November 2010

Board name

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Patrick Staples 10/01/2006	16	16	16	0		100%
Lynda Wojcik 02/23/2009	16	16	14	2	05/10/2010, 9/13/10	88%
Joe Frazar 10/17/2008	16	16	14	2	12/14/09, 5/10/10	88%
Horace Batiste 10/07/2010	16	2	2	0		100%
David Conner 10/07/2010	16	2	2	0		100%
Frank Destadio Alternate 10/07/2010	16	2	1	0		50%

COMMISSION/AUTHORITY ATTENDANCE RECORD

Planning Commission

December 2010

Board name

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Patrick Staples 10/01/2006	17	17	17	0		100%
Lynda Wojcik 02/23/2009	17	17	15	2	05/10/2010, 9/13/10	88%
Joe Frazar 10/17/2008	17	17	15	2	12/14/09, 5/10/10	88%
Horace Batiste 10/07/2010	17	3	3	0		100%
David Conner 10/07/2010	17	3	3	0		100%
Frank Destadio Alternate 10/07/2010	17	3	2	1		67%

COMMISSION/AUTHORITY ATTENDANCE RECORD

Development Authority of Peachtree City

Board Name

DECEMBER 2010

Report Date: Month-Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Todd Strickland 03/01/08	19	19	19	0		100%
Gerald Herzog 09/06/07	19	19	15	4	1/12/10, 5/3/10 9/1/10, 11/23/10*	79%
Mark Hollums 03/07/08	19	19	19	0		100%
David Conner 03/19/09	19	19	18	1	07/13/2010	95%
Sherri Smith Brown 09/10/09	19	19	17	2	8/2/10, 11/23/10*	89%
Mike Murtaugh 05/01/10	19	11	11	0		100%
Dan Adams 09/23/10	19	4	3	1	11/23/2010*	75%
Lee Whetstone (Alt): 5/1/10	19	11	7	4	5/17/10, 9/7/10 11/23/10*, 12/6/10	64%

* Special Called Meeting

COMMISSION/AUTHORITY ATTENDANCE RECORD

PTC Water & Sewerage Authority

Nov-10

Board name

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Wade Williams 01/01/2007	12	12	12	0	0	100%
Tim Meredith 01/01/2008	12	12	11	1	03/01/2010	92%
Jeff Prellberg 01/01/2006	12	12	12	0	0	100%
Phil Mahler 10/19/2007	12	12	11	1	03/01/2010	92%
Michael Harman 01/01/2009	12	12	12	0	0	100%
Steve Hallam (alternate) 01/01/2010	12	8	4	4	07/12/2010 08/02/2010 09/13/2010 11/01/2010	50%

COMMISSION/AUTHORITY ATTENDANCE RECORD

Convention & Visitors Bureau

November-10

Board name

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Mark Ballard 02/01/2010	15	13	12	1	05/19/2010	92%
Becky She 06/01/2020	15	8	7	1	11/15/2010	88%
Bill Rial 06/01/2010	15	7	6	1	07/21/2010	86%
Doug Sturbaum 01/01/2010	15	14	13	1	09/15/2010	93%
Sherri Smith Brown 06/01/2010	15	7	6	1	09/15/2010	86%
Kai Wolter 01/01/2008	15	14	13	1	06/14/2010	93%
Tim Dunlap 06/15/2010	15	6	4	2	10/20/2010. 11/15/2010	67%

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Nikki Vrana, Interim City Manager *NV*
Paul Salvatore, Director of Finance *P-S.*
Janet Camburn, Assistant Director of Finance *J*
Ed Eiswerth, Fire Chief *EE*

FROM: David Williamson, Fire Marshal *DW*

DATE: January 13, 2011

SUBJECT: Acceptance of Grant from Sam's Club

Recommendation:

Staff recommends that Council approves acceptance of a \$2,500.00 grant from Sam's Club for enhancement to the Peachtree City Fire Department Fire Safety Education Bus.

Discussion:

On January 8, 2011 the Peachtree City Fire Department was notified that it had been selected to receive a \$2,500.00 grant from Sam's Club for enhancement to the Peachtree City Fire Department Fire Safety Education Bus. This grant is needed as part of the phase II enhancements of installing a quiet run generator and constructing a rear deck. The generator will allow educational presentations to be offered without the noise factor that is currently present and the rear deck will allow for an acceptable secondary means of egress from the bus.

Budget Impact:

No budget impact, only a positive impact on the lives of the citizens of Peachtree City and the surrounding areas.



January 8, 2011

Dear City of Peachtree City Council Members,

On January 26th at our "Business Preview" we will be presenting a grant of \$2,500 to the City of Peachtree City for use by the Peachtree City Fire Department to provide enhancements to the Fire Safety Education Bus. Knowledge is so important in prevention of fires and the loss of life during a fire.

We are very pleased to present this grant and appreciate all that the Peachtree City Fire Department does to protect and educate the community.

Sincerely,



Mary A. Kruger

Sam's Club

321-303-4163

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Nikki Vrana, Interim City Manager *NV*

FROM: Paul J. Salvatore, Financial Services Director *P.S.*
Janet I. Camburn, Assistant Finance Director *J.C.*

DATE: January 12, 2011

SUBJECT: Budget Amendments – Fiscal Year 2011
January 20, 2011 City Council Consent Agenda

Recommendation:

It is Staff's recommendation that City Council approve the attached budget amendments to amend the 2011 budget resolution.

Discussion:

Attached please find budget amendments 11-006 through 11-008 for fiscal year 2011 submitted for your approval. The first budget amendment 11-006 increases both revenue and expenditures in the Neighborhood Parks Special Revenue Fund for the purchase of three (3) park benches for the dog park. These costs are associated with a donation from the Dog Park Association that has already been received. Budget amendment 11-007 increases both revenue and expenditures in the General Fund to cover the cost to replace a vehicle in the Fire Department that was totaled in late FY 2010. The cost of the replacement vehicle is greater than the reimbursement from the City's insurance company with the difference being off-set with a transfer from the budgeted General Contingency account in the General Fund.

The final budget amendment 11-008 increases both revenue and expenditures in the General Fund. This amendment will increase the cost for the 4th of July fireworks and associated expenditures in the General Fund and is off-set by a transfer from the Convention & Visitor's Bureau to cover not only the fireworks but all the other costs associated with the 4th of July celebration including labor costs already budgeted in the General Fund.

Budget Impact:

The budget amendments will increase both revenue and expenditures in the Neighborhood Parks Fund by \$1,229 and in the General Fund by \$45,632,

If you have any questions, please do not hesitate to contact either Paul Salvatore or Janet Camburn.

Thank you for your attention to this matter.

Attachments

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 11-006

DATE January 20, 2011

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
200-6220-53-1176	xxx	Operating Supplies - Dog Park	1,229	
200-6110-371040	xxx	Donations - Park Benches (Dog Park)	1,229	

To recognize donation for 3 benches for the Dog Park and increase both revenues and expenditures in the Neighborhood Parks Fund.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER

11-007

DATE

January 20, 2011

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
100-3510-542050	xxx	Machinery & Equipment	26,890	
100-1505-579135	xxx	General Contingency		7,258
100-9999-389001	xxx	Insurance Reimbursements	19,632	

To increase both revenue and expenditures in the General Fund to cover the costs associated with the replacement of a vehicle totaled in late FY 2010 in the Fire Department. The total cost of replacement was \$26,890 with \$19,632 reimbursed from the City's insurance. The balance to cover the expenditure is being taken from the General Contingency account.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 11-008

DATE January 20, 2011

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
100-6110-521320	xxx	4th of July	26,000	
100-0000-389025	xxx	Surplus Carryover		17,684
100-0000-391101	xxx	Operating Trfr from Tourism (CVB)	43,684	

To increase both revenue and expenditures in the General Fund to cover the cost of fireworks and related 4th of July costs and to budget for the transfer from the CVB to cover those costs. When the City's budget was originally approved, the expenditures associated with the fireworks were eliminated. It is necessary to budget those costs in the City's General Fund, as the City will actually purchase the fireworks due to insurance purposes already covered by the City's policy. This budget amendment corrects that situation and also covers costs in addition to the fireworks for the 4th of July celebration.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: Interim City Manager *MM*

FROM: Public Information Officer/City Clerk *ATJ*

DATE: January 13, 2011

SUBJECT: Discuss & Consider Ordinance Amendment, Gas Golf Carts
January 20, 2011, City Council Meeting

Recommendation:

That Council discuss and consider the attached ordinance addressing gasoline-powered golf carts.

Discussion:

In July 2010, Council requested that staff prepare an ordinance amendment that would ban the future registration of gasoline golf carts and grandfather those gasoline carts already registered for a period of ten years.

Council asked for amendments at the August 5 meeting, and the City Attorney attempted to incorporate those into the revised document, attached. In December 2010, Council postponed discussion of this item until January 20.

The ordinance amendment attached does the following:

- Prohibits the registration of gasoline powered golf carts purchased after a date in 2011 to be determined by Council;
- Allows the transfer of gasoline carts already registered;
- Exempts authorized maintenance, inspection, and safety vehicles operated by governmental agencies;
- Exempts carts on the local golf courses;
- Waives the requirement for certain Tourism events, such as the 4th of July, when the general registration requirements for all carts is waived;
- Eliminates all gasoline carts from Peachtree City's paths and streets as a date in 2021 to be set by Council;
- Exempts disabled drivers with a valid disabled parking permit; and

- Authorizes golf cart dealers renting gasoline carts to obtain new decals as they replace their rental fleet during the next 10 years.

Staff Concerns:

Staff continues to have concerns about the administration and enforcement of this ordinance. State law prohibits any inspection relating to the registration of carts, making it impossible to verify whether a person registering a new cart has an electric or gasoline powered cart. Staff's ability to verify the ongoing validity of disabled permits is also very restricted due to staffing levels at City Hall.

Finally, staff is concerned that the ordinance amendment will not address the citizen complaints that have been received about gasoline-powered carts. Those complaints usually peak immediately following the 4th of July holidays, during which dealers rent a high volume of carts. Peachtree City exempts any registration requirements during the holiday, and the ordinance exempts the rental carts, meaning that the most common cause of complaints will still be authorized.

Budget Impact:

The ordinance as proposed should not have a budgetary impact. Amendments that impact staff administration of the ordinance would incur additional staffing.

AN ORDINANCE TO AMEND THE TRAFFIC ORDINANCE OF THE CITY OF PEACHTREE CITY, GEORGIA, AS AMENDED, SO AS TO PROHIBIT FUTURE REGISTRATION OF GASOLINE POWERED GOLF CARTS; TO PROVIDE FOR AUTHORIZED USERS OF THE PEACHTREE CITY PATH SYSTEM; TO PROVIDE FOR PROHIBITED USES; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED by the City Council of the City of Peachtree City that:

Section 1. Article III, Section 78-92, of the Peachtree City Traffic Ordinance, as amended, be further amended as follows:

Sec. 78-92. Registration/transfer requirements.

- (a) *Motorized carts.* It shall be the duty of every owner of an electric or gasoline-powered motorized cart that is operated over the recreation paths and streets and those areas accessible by the public to register the cart with the city within ten business days of the date of purchase. Two numerical decals shall be issued upon registration; and a record of each motorized cart number, along with the name and address of the owner, shall be maintained by the city clerk's office. The decals must be affixed to the sides of the cart in such a manner as to be fully visible at all times. The failure to have a current registration decal on a motorized cart shall be a violation of this section and subject the owner of such cart to the penalties set forth in section 1-11.
- (1) *Resident fee.* The registration fee for motorized carts owned by city residents shall be \$12.00, and the registration shall be effective until the next regular registration period. Registration periods shall occur every five years, beginning in 2006.
- (2) *Non-resident fee.* In addition to the initial \$12.00 fee for the registration and decal, an annual registration/user fee of \$60.00 shall be charged to nonresidents of the city. The nonresident fee is due by January 31 each year until such time as the cart is sold or otherwise disposed of. This nonresident registration/user fee shall be prorated for carts purchased after January 31 of the first calendar year of ownership, unless the nonresident had previously paid the registration/user fee the same calendar year, in which case the \$12.00 registration fee would be required to register and obtain decals for the new cart.
- (3) *Registration deadline.* If the cart is not registered within ten business days of purchase, a \$20.00 penalty will be applied in addition to the registration fee; and the cart shall be considered an unregistered cart after the ten business-day period.

- (4) *Transfers.* Upon occurrence of a sale of the cart to another person who shall operate the cart over the recreation paths and streets of the city, the registration must be transferred to the new owner within ten business days of the change in ownership at a cost of \$5.00, and if the new owner is not a city resident, the nonresident registration/user fee for the balance of the year shall be due from the new owner. If the registration is not transferred within ten business days, a \$20.00 penalty will be applied in addition to the \$5.00 transfer charge; and the cart shall be considered an unregistered cart after the ten business-day period. Dealers acquiring a registered cart exclusively for resale (non-rental) shall not be required to pay the transfer charge, but shall notify the city of the transfer within ten business days of receiving the cart, and of the ultimate disposition of the cart within ten business days of sale.
- (5) *Special tourism events.* Council may, at its discretion, waive registration requirements for special events of a limited duration to which out-of-city residents may bring carts as participants.

(b) *Gasoline carts.*

- (1) Every gasoline powered motorized cart shall at all times be equipped with an exhaust system in good working order and in constant operation, meeting the following specifications:
- a. The exhaust system shall include the piping leading from the flange of the exhaust manifold to and including the muffler and exhaust pipes or include any and all parts specified by the manufacturer.
 - b. The exhaust system and its elements shall be securely fastened, including the consideration of missing or broken brackets or hangers.
 - c. The engine and powered mechanism of every cart shall be so equipped, adjusted and tuned as to prevent the escape of excessive smoke or fumes.
- (2) It shall be unlawful for the owner of any gasoline powered motorized cart to operate or permit the operation of such cart on which any device controlling or abating atmospheric emissions, which is placed on a cart by the manufacturer, to render the device unserviceable by removal, alteration or which interferes with its operation.
- (3) Except as provided herein, no gasoline powered motorized carts purchased after (DATE REQUIRED), 2011, shall be registered or authorized for use on the paths or public roadways of Peachtree City. Gasoline powered carts registered prior to this date shall continue to be permitted to remain registered and use the paths and roadways as authorized in this section. Lawfully registered gasoline powered carts may be transferred to another owner and remain registered so long as no lapse in registration occurs.
- (a) This requirement shall not apply to authorized maintenance, inspection, or safety vehicles operated by the City of Peachtree City

or other governmental agencies.

(b) This requirement shall not apply to gasoline powered carts owned by an owner or operator of a golf course within the City for use on their private property or when crossing public streets or paths is required to access that property.

(c) This requirement shall not apply to those persons who are disabled and possess a permit for disabled parking from the State of Georgia for the time period that such person possesses such disabled parking permit.

(d) Special tourism events. Council may, at its discretion, waive the gasoline-powered cart restriction for special events of a limited duration to which out-of-city residents may bring carts as participants.

Gasoline-powered cart restrictions will be waived annually for a five-day period beginning July 2 and ending July 6 for the annual 4th of July activities.

(e) Businesses which lease or rent golf cart for use in the City may continue to use and register gas-powered golf carts to be used within the City until the date referenced in Section 78-92(b)(3)(f); provided, however, that such gas powered carts may only be used by such businesses for rental purposes and may not be sold for use in the City.

Deleted: only

(f) Effective **(DATE REQUIRED)**, **2021**, the use of gasoline powered motorized carts on city paths and roadways shall be prohibited.

Section 2. Article III, Section 78-94, of the Peachtree City Traffic Ordinance, as amended, be further amended as follows:

Sec. 78-94. Recreation path users--Authorized.

Authorized users of asphalt recreation paths and sidewalks are as follows:

- (1) Pedestrians;
- (2) Nonmotorized vehicles;
- (3) Roller skates, roller blades and skateboarders (daylight only);
- (4) Registered electric-powered golf carts;
- (5) Registered gasoline-powered golf carts purchased and lawfully registered prior to **(DATE REQUIRED)**, **2011**;
- (6) Emergency and authorized maintenance vehicles;

- (7) Bicycles, traditional and electric (as defined in section 78-91);
- (8) Electric and conventional wheelchairs; and
- (9) Electric vehicles designed to carry one person at a speed not to exceed 20 miles per hour except as prohibited in section 78-95.
- (10) LSMV provided that the vehicle is operated only in a mode or other restriction which does not allow the vehicle to exceed 20 miles per hour.

Section 3. Article III, Section 78-95, of the Peachtree City Traffic Ordinance, as amended, be further amended as follows:

Sec. 78-95. Same--Prohibited uses.

Prohibited uses of recreation paths are as follows:

- (1) Automobiles and trucks (except authorized maintenance vehicles);
- (2) Motorcycles;
- (3) Street and trail motorized bikes or vehicles (not to include electric bicycles);
- (4) Minibikes and mopeds;
- (5) Horses;
- (6) Go-carts;
- (7) Un-registered electric-powered golf carts or motorized carts;
- (8) Un-registered gasoline-powered golf carts or motorized carts or gasoline-powered carts purchased after (DATE REQUIRED) _____, 2011, except as permitted in section 78-92;
- (9) Electric or gasoline powered scooters;
- (10) Motorized play vehicles;
- (11) Un-registered LSMVs; and
- (12) Except as permitted in section 78-94, any vehicle designed by the manufacturer to be able to travel at speeds in excess of 20 miles per hour under its own power on a flat surface.
- (13) Gasoline-powered motorized carts after (DATE REQUIRED) _____, 2021.

Section 4. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 5. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

Section 6. This ordinance shall be in full force and effect upon its official adoption by the City Council.

This _____ day of _____ 2010.

Don Haddix, Mayor

Attest:

City Clerk

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: Interim City Manager
City Engineer *David J. Borkowski*
Leisure Services Director *David*

FROM: Community Development Director *David*

DATE: January 14, 2011

SUBJECT: Consider variance request from Section 1007.4.e(1) of the Watershed Protection Buffer ordinance
January 20, 2011 City Council meeting

Recommendation

That Council reschedule this item to the February 3 City Council meeting.

Background

It has come to our attention that the advertising requirements for the Public Hearing to consider this item have not followed our established protocol. For that reason, Staff is requesting that the Public Hearing be rescheduled for the February 3 agenda.

In the interim, we have resent the legal ad to the newspaper as well as posted the site as required by our ordinance.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

FROM: Interim City Manager *W*

DATE: January 14, 2011

SUBJECT: Consider Resolution and Ordinance Amendment – Hotel/Motel Tax
January 20, 2011, City Council Meeting

Recommendation:

That Council discuss and consider the attached resolution and ordinance amendment and establish:

1. The new rate of the tax (six, seven, or eight percent);
2. The percentage for the CVB for promoting tourism, trade shows, and conventions;
3. The percentage for CVB Capital Projects and Operating Costs for Tourism Product Development; and
4. The effective date of the repeal of the existing tax.

Discussion:

On January 6, Council discussed this issue and asked the City Attorney to draft the appropriate resolution and ordinance to implement a revision in the City's Hotel/Motel Tax. Those documents are attached for Council review and discussion. Council will

Following Council approval, the changes must then be forwarded to the Georgia Legislature for adoption.

Budget Impact:

The overall budgetary impact of modifying the tax structure and rate is currently unknown. Changing the distribution structure would result in an estimated 130,000 in additional revenue for the City's General Fund, but retaining the six percent tax rate will result in reduced funding to both the CVB and the Airport Authority. Agreements regarding the distribution will affect the final impact to the budget.

CITY OF PEACHTREE CITY
STATE OF GEORGIA

RESOLUTION No. _____

A RESOLUTION TO EXPRESS SUPPORT FOR AMENDING THE CITY'S HOTEL/MOTEL TAX STRUCTURE PURSUANT TO O.C.G.A. § 48-13-51; TO APPROVE THE PROPOSED LEGISLATION TO BE INTRODUCED IN THE GENERAL ASSEMBLY OF THE STATE OF GEORGIA SO AS TO REVISE SUCH STRUCTURE; TO REPEAL CONFLICTING LAWS AND RESOLUTIONS; AND FOR OTHER PURPOSES.

WHEREAS, the City of Peachtree City, Fayette County, Georgia, was duly incorporated by an act appearing at 1959 Ga. Laws, p. 2049, as amended by Ordinance No. 770, adopted September 6, 2001, et. seq.; and

WHEREAS, the City currently imposes a hotel/motel tax pursuant to O.C.G.A. § 48-13-51(a); and

WHEREAS, the City desires to impose a hotel/motel tax pursuant to O.C.G.A. § 48-13-51(b); and

WHEREAS, after review and study it appears to be in the best interest of the citizens of the City of Peachtree City to revise its hotel/motel tax structure in accordance with O.C.G.A. § 48-13-51.

THEREFORE, BE IT RESOLVED that the members of the Peachtree City Council do hereby encourage and support the members of the General Assembly to pass the legislation authorizing the City of Peachtree City to levy an excise tax pursuant to O.C.G.A. § 48-13-51(b) as set forth on Exhibit "A" attached hereto, or as modified.

BE IT FURTHER RESOLVED, that the Mayor shall be authorized to execute any and all documents necessary to accomplish the enactment of the legislation attached hereto as Exhibit "A" and that a member of the Fayette County Delegation of the General Assembly of the State of Georgia, to be selected by said Delegation, shall be authorized to advertise said intention to introduce such legislation on behalf of the City of Peachtree City; and that the City Manager, the City Attorney, and their designees shall be authorized to work with the duly elected Representatives to accomplish this purpose.

IT IS SO RESOLVED, this _____ day of January, 2011.

ATTEST:

Betsy Tyler, City Clerk

Don Haddix, Mayor

Eric Imker, Mayor Pro-Tem

Vanessa Fleisch, Council-member

Doug Sturbaum, Council-member

Kim Learnard, Council-member

CLERK'S CERTIFICATION

I, BETSY TYLER, City Clerk of the City of Peachtree City, do hereby certify that I am the keeper of the seal, minutes, and records of said City; that the attached is a true, correct, and exact copy of the original Resolution Number _____ as the same appears on record in the office of the City Clerk of the City of Peachtree City, Georgia; adopted January _____, 2011.

I do hereby further certify that the following members of the Governing Body were present at such meeting:

Don Haddix
Eric Imker
Vanessa Fleisch
Doug Sturbaum
Kim Learnard

and that the following members were absent:

and that such resolution was duly adopted by a vote of:

Aye ____ Nay ____.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the City this the ____ day of _____, 2011.

Betsy Tyler, City Clerk
City of Peachtree City, Georgia

**AN ORDINANCE TO LEVY THE HOTEL/MOTEL TAX AT
THE RATE OF _____ PERCENT; TO REPEAL PRIOR LEVIES;
TO AMEND PROVISIONS CONSONANT WITH STATE LAW;
TO PROVIDE FOR AN EFFECTIVE DATE;
AND FOR OTHER PURPOSES**

BE IT ORDAINED by the Mayor and Council of the City of Peachtree City, Georgia, and by the authority thereof that:

Section 1. Section 74-162 of the Code of Ordinances of the City of Peachtree City, as amended, is further amended by deleting the definition of the term "Permanet Resident" set forth therein and inserting a new definition for such term to read and to be codified as follows:

"(8) Permanent resident. Any occupant as of a given date who has or shall have occupied, or has or shall have the right of occupancy, of any guest room in a hotel or motel for at least thirty (30) consecutive days next preceding the given date; provided that state and local government officials and employees traveling on official governmental business shall be considered permanent residents pursuant to O.C.G.A. § 48-13-51 (g) (3)."

Section 2. Section 74-163 of the Code of Ordinances is repealed in its entirety and the following section inserted in lieu thereof:

"Section 74-163. Imposition and rate of tax.

(a) There is hereby levied and imposed an excise tax on any person or legal entity licensed by or required to pay a business or occupation tax to the City of Peachtree City for operating a hotel, motel, inn, lodge, tourist camp, tourist cabin, campground, or any other place in which rooms, lodgings, or accommodations are regularly furnished for value at a tax at the rate of _____ percent (____%) of the lodging charges actually collected from the hotel or motel guest and who receives a room, lodging, or accommodation that is subject to the tax. The City's prior levy of a six percent (6%) occupancy tax is hereby repealed as of _____, 2011; provided that such repeal shall not affect any existing liability for amounts still due and owing by operators and the City retains the rights to full payment of those outstanding obligations along with any applicable interest and penalties.

(b) The proceeds of this tax shall be used and applied in accordance with O.C.G.A. § 48-13-51 (b). Specifically, the allocations of the _____ percent (____%) levy shall be as

follows: 3% for general City operations; 2% for the purpose of promoting tourism, conventions and trade shows; _____% through a contract with a destination marketing organization for the purpose of promoting tourism, trade shows, and conventions; and _____% for capital projects and operating costs for tourism product development, such amount to be divided through the annual budget and allocated among the City and the Peachtree City Convention & Visitors Bureau, Inc. Sums devoted to promoting tourism, conventions and trade shows shall be administered through the Peachtree City Convention & Visitors Bureau, Inc. pursuant to its contract with the City of Peachtree City and in accordance with the budget established by Peachtree City Convention & Visitors Bureau and approved by the City in its annual budget process.”

Section 3. Section 74-171 of said Code is hereby amended by deleting said section in its entirety and inserting in lieu thereof a new Section 74-171 to read and to be codified as follows:

“Section 74-171. Violations; collections.

(a) Any person responsible for reporting, return or payment of the taxes levied pursuant to this Article shall be subject to punishment as provided in O.C.G.A. § 48-13-58.1 through § 48-13-63. In the event any such person is in violation of any of the provisions of this Article that are not otherwise covered by state law then, upon conviction, such person shall be deemed guilty of an offense and shall be punished in Municipal Court to the extent of that Court’s authority.”

(b) Such person shall be guilty of a separate offense for each and every day during any portion of which any violation of any provision of this Article is committed, continued, or permitted by that person, and shall be punished accordingly. Any operator or any other person who fails to register as required herein, or to furnish any return required to be made, or who fails or refuses to furnish a supplemental return or other data required by the City, or who renders a false or fraudulent return shall be deemed guilty of an offense and upon conviction thereof shall be punished as aforesaid.”

(a) At any time within three (3) years after any tax or any amount of tax required to be collected becomes due and payable, and at any time within three (3) years after the delinquency of any tax or any amount of tax required to be collected under this Article, the City may bring an action in a court of competent jurisdiction to collect the amount delinquent, together with the interest, court fees, filing fees, attorneys’ fees and other legal fees incident thereto.”

Section 4. This Ordinance is contingent upon adoption of a Local Act by the Georgia General Assembly during its 2011 Legislative Session authorizing imposition of a Hotel/Motel Tax by the City of Peachtree City at the rate of _____ percent (_____ %). In the event that the General Assembly fails to pass such local legislation as required by O.C.G.A. § 48-13-50, et

seq., then this Ordinance shall be null and void and the previous tax levied at the rate of six percent (6%) shall continue in operation.

Section 5. Provided the General Assembly enacts the local Act authorizing the City of Peachtree City to levy the tax at the rate of _____ percent (____%), then such _____ percent (____%) levy shall be effective as of _____, 2011 and shall continue from year to year thereafter.

Section 6. All taxes imposed by the City of Peachtree City pursuant to the six percent (6%) levy last amended by Ordinance # 849, adopted June 16, 2005, shall remain valid obligations payable to the City. Nothing in this Ordinance shall relieve the operator of any hotel or motel in this City from complying with the six percent (6%) levy and making return and full payment thereof.

SO ORDAINED this _____ day of _____, 2011.

DON HADDIX, Mayor

ATTEST:

BETSY TYLER, City Clerk

APPROVED AS TO FORM:

THEODORE P. MEEKER, III
City Attorney

**CITY OF PEACHTREE CITY
151 WILLOW BEND ROAD
PEACHTREE CITY, GEORGIA 30269**

CERTIFICATE

I, Betsy Tyler, City Clerk and Custodian of Records for the City of Peachtree City, Georgia, certify that the attached Ordinance is a true and correct copy of Ordinance No. _____, An Ordinance to Levy the Hotel/Motel Tax at the Rate of _____ Percent (____%); To Repeal Prior Levies; To Amend Provisions Consonant with State Law; To Provide for an Effective Date; and for Other Purposes which was approved and adopted by the Mayor and City Council of the City of Peachtree City during a regular council meeting held on _____, 2011 and is on file in the Office of the City Clerk.

I do further certify that the following members of the City Council of Peachtree City were present at such meeting:

and the following member was absent:

and that such ordinance was duly adopted by a vote of:

Aye _____ Nay _____

Dated this _____ day of _____, 2011.

(SEAL)

Betsy Tyler
City Clerk

A BILL TO BE ENTITLED

AN ACT

To authorize the governing authority of the City of Peachtree City to levy an excise tax pursuant to subsection (b) of Code Section 48-13-51 of the O.C.G.A.; to provide procedures, conditions and limitations; to provide for related matters; to repel conflicting laws; and for other purposes.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

SECTION 1.

Pursuant to the authority of subsection (b) of Code Section 48-13-51 of the O.C.G.A., the governing authority of the City of Peachtree City is authorized to levy an excise tax at a rate not to exceed _____ percent of the charge for the furnishing for value to the public of any room or rooms, lodgings, or accommodations furnished by any person or legal entity licensed by, or required to pay business or occupation taxes to, the municipality for operating a hotel, motel, inn, lodge, tourist camp, tourist cabin, campground, or any other place in which rooms, lodgings, or accommodations are regularly or periodically furnished for value.

SECTION 2.

The enactment of this Act is subsequent to the adoption of Ord. No. _____ of the governing authority of the City of Peachtree City dated _____, 2011, which specifies the subsequent tax rate, identifies the projects or tourism product development purposes, and specifies the allocation of proceeds.

SECTION 3.

In accordance with the terms of Ordinance No. _____:

(1) In each fiscal year during which a tax is collected pursuant to paragraph (2) of subsection (b) of Code Section 48-13-51 of the O.C.G.A., an amount equal to not less than 50 percent of the total amount of taxes collected that exceed the amount of taxes that would be collected at the rate of 5 percent shall be expended for promoting tourism, conventions, and trade shows by the destination marketing organization designated by the City of Peachtree City or by such other

entity already authorized to administer tourism funds pursuant to existing contract as specified in paragraph (2) of subsection (e) of Code Section 48-13-51 of the O.C.G.A.; and

(2) The remaining amount of taxes collected that exceed the amount of taxes that would be collected at the rate of 5 percent which are not otherwise expended under paragraph (1) of this section shall be expended for tourism product development.

SECTION 4.

All laws and parts of laws in conflict with this Act are repealed.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Interim City Manager *NV*
Public Services Director *MC*
Financial Services Director *PS*.

FROM: Human Resources Administrator *EB*

DATE: January 12, 2011

SUBJECT: Consider Elimination and Reclassification of Three (3) Positions –
Public Services
January 20, 2011, City Council Meeting

Recommendation

Staff recommends eliminating three (3) Maintenance Technician III positions (Grade 71) in the Public Works Department and replacing them with two (2) Heavy Truck Drivers (Grade 72) and one (1) Heavy Equipment Operator (Grade 72).

Discussion

As part of the Public Services Director's review of positions in his department, the daily functions of the crew members were evaluated. Although the daily functions of many of the crew members are the same, the job descriptions/job titles do not match the actual work being completed.

Currently, there are employees who hold the title of Maintenance Technician and who are completing the duties that are defined under the Heavy Truck Driver and Heavy Equipment Operator job descriptions. These positions are needed to facilitate the daily function of the cart path crew and to assist in the operation of the asphalt spreader, bobcat, roller, backhoe, etc.

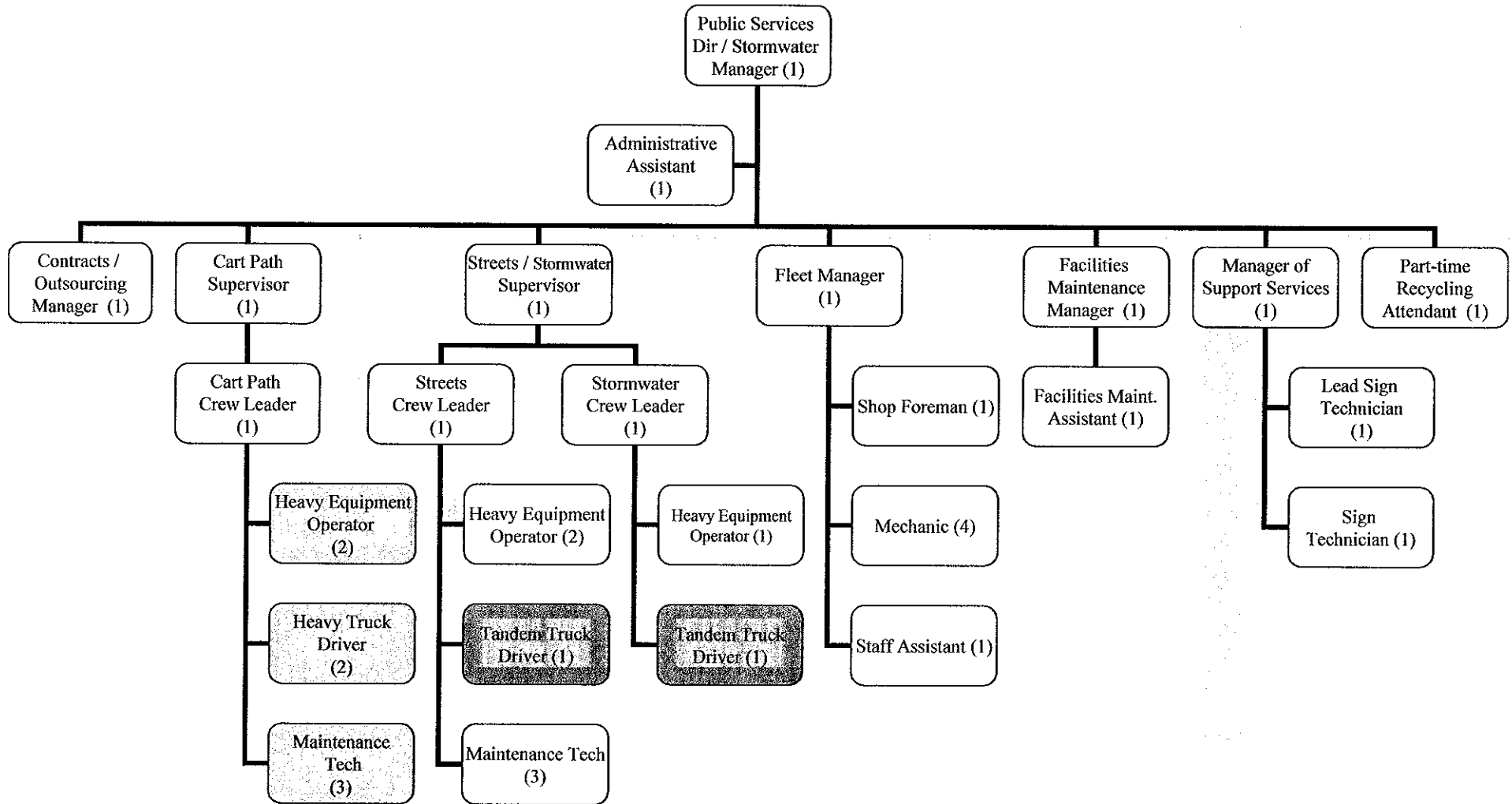
In order to ensure that job titles match the actual work that is performed, three Maintenance Technician positions need to be eliminated and replaced with one Heavy Equipment Operator and two Heavy Truck Drivers. Once the replacement positions are approved, the three newly created positions which are promotional opportunities will be posted according to the City's internal job bid process. The net result will be no change in headcount within the Public Works Department.

Budget Impact

The total budget impact in FY 11 (9 months) is estimated at \$1000-\$4000 per employee depending on the results of the internal job bid process. Each position awarded will result in a 5% promotion. Adequate funds are available in the SPLOST Fund to cover these promotions in FY 11.

Public Services

Proposed 01/20/11



CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Interim City Manager *IV*
Public Services Director *MC*
Financial Services Director *PS*

FROM: Human Resources Administrator *EB*

DATE: January 12, 2011

SUBJECT: Consider Position Reclassifications – Public Services
January 20, 2010 City Council Meeting

Recommendation

Staff recommends the reclassification of the following:

Current Position/Grade

Tandem Truck Driver
Grade 71
Min \$27,758/Max \$44,699

Proposed New Position/Grade

Heavy Truck Driver
Grade 72
Min \$29,165/Max \$46,965

Discussion

As part of the Public Services Director's review of positions in his department, the Tandem Truck Driver position was evaluated. Currently, the Tandem Truck Driver job description does not reflect a requirement of a Commercial Drivers License (CDL). Without this requirement, however, the tandem truck cannot be loaded to capacity, as there is a weight limit when the driver does not have a CDL. This weight limit decreases the efficiency of the work because more trips are required to pick-up supplies, such as asphalt and rock. In addition, a CDL is needed to transport certain equipment to work sites. Once the job description was modified to require a CDL, the job description was sent to The Mercer Group for evaluation of the factoring as is outlined in our compensation policy.

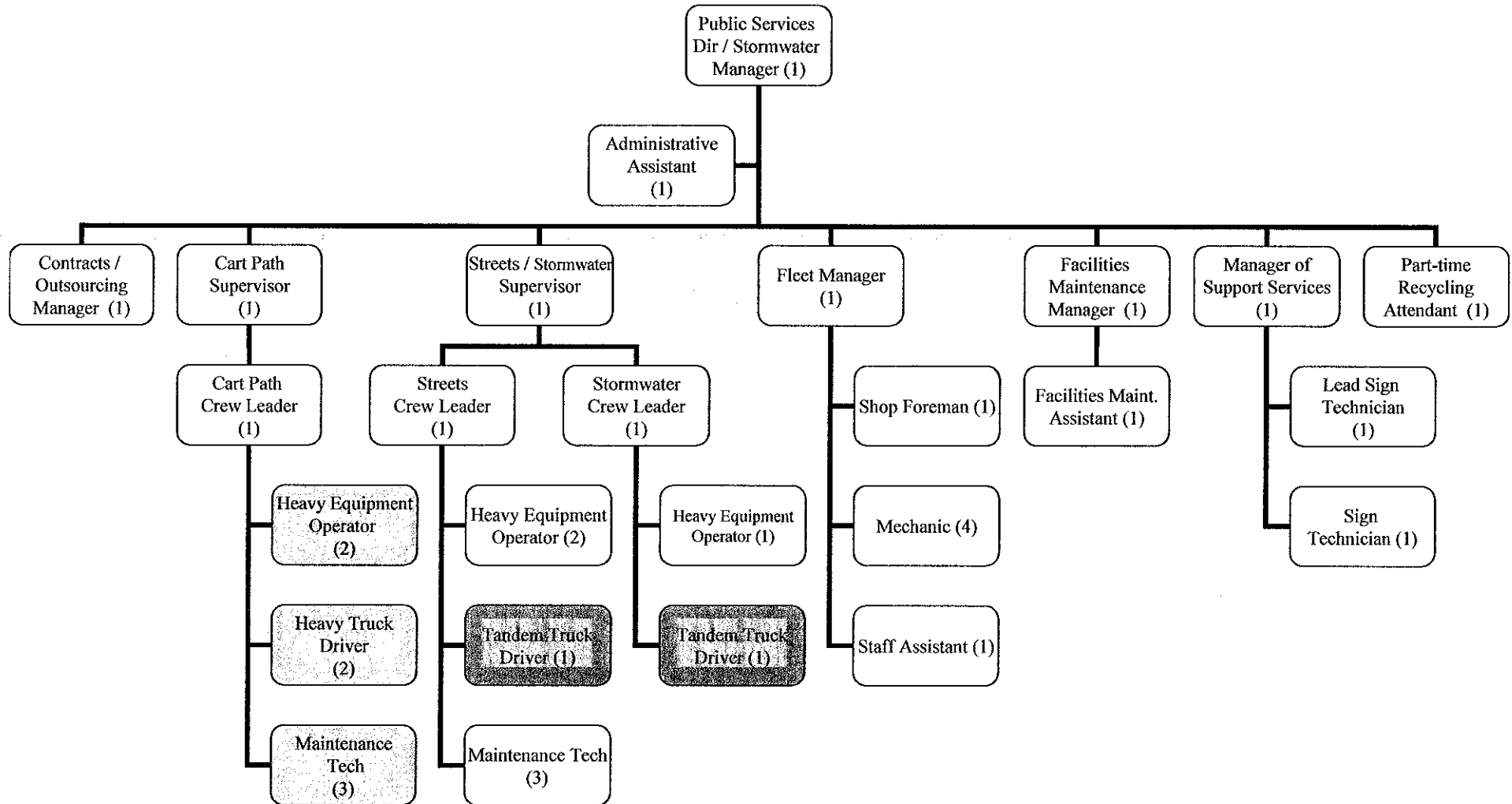
The results from the refactoring from The Mercer Group was a recommended reclassification of the Tandem Truck Driver position from Grade 71 to Grade 72. We are also requesting a job title change (similar to the Heavy Equipment Operator which also requires a CDL) to Heavy Truck Driver. Fortunately, the current Tandem Truck Drivers (total of 2) possess their CDL's.

Budget Impact

The total budget impact for reclassifying these two (2) positions in FY 11 (9 months) is \$579.00. The amount required from the General Fund for these reclassifications is minimal and can be absorbed in the FY 11 Public Works budget due to vacancies already this fiscal year.

Public Services

Proposed 01/20/11



CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: City Council

VIA: City Manager *W*
Director of Financial Services *PS.*

FROM: Director of Leisure Services *DH*

DATE: December 8, 2010

SUBJECT: Consider Approval of Fee Amendments
For January 6, 2011 City Council Meeting

Recommendation: That the City Council approves adjustments to the fee schedule for items as noted below.

Background: Staff is recommending adjustments to the fee schedule as noted below:

(1) Athletic Fields: This adjustment recommendation raises the fees for rental of athletics fields in three categories: (1) PTC/Fayette County Commercial; (2) Out of County Residents; and (3) Out of County Commercial. These fee changes would not impact the Civic/Church/School (Fayette County) or the Peachtree City/Fayette County Resident categories (not shown here). The primary purpose of the proposed increase is to bring our costs for general rentals and tournaments more in line with generally accepted fees for facilities such as ours.

(All rates are per field) **black color** = current ***Italicized*** = ***proposed***

	PTC/FC Commercial		OOC Resident		OOC commercial		Refundable Deposit	
NON-TOURNAMENTS								
Per Hour	\$25	\$35	\$30	\$50	\$30	\$75	\$50	\$150
Per Day	\$100	\$125	\$125	\$150	\$125	\$160	\$50	\$150
Per Hour w/lights	\$35	\$45	\$40	\$60	\$40	\$85	\$50	\$150
Per day w/lights	\$125	\$150	\$150	\$175	\$150	\$200	\$50	\$150
TOURNAMENTS (new schedule)								
Tournaments/Camps/Clinics hosted by Youth Sports Assoc. w/o lights	\$65/day/field						\$150	
Same as above, with lights	\$80/day/field						\$150	
Tournaments/Camps/Clinics hosted by commercial promoters w/o lights	\$185/day/field						\$200	
Same as above, with lights	\$210/day/field						\$200	

(2) Staff also requests approval for creation of a "Venue Fenced Account" system that would direct 50% of tournament ~~or field rental~~ fees to a line item dedicated to maintaining the fields where tournaments or rentals are held. This funding would be used by the recreation maintenance staff to purchase field dirt/amendments (baseball/softball fields) and replacement sod (soccer/football/Lacrosse fields), which are the most depleted items after a tournament. The intent here is to leverage the funding from youth sports associations and the Recreation maintenance budget to help keep fields in good shape after tournaments, rentals and throughout the year. The remaining 50% would be deposited into the city's general fund.

As an example of revenue that can be derived from a tournament hosted by a commercial promoter doing a typical 2-day tournament using 4 fields during daylight hours:

\$185/field/day x 4 fields = \$740 x 2 days = \$1,480 would place \$740 into the fenced account to help offset maintenance costs on those fields

(3) Staff requests approval to raise the minimum level of the Youth Sports Associations' fenced account as noted below. The Recreation Commission considered this measure and approved it at their November meeting:

Current contributions to Youth Sports Association fenced accounts:

In County (PTC and all of Fayette County) \$5/player/season:

Out of County: \$10/player/season

Proposed contributions to Youth Sports Association fenced accounts:

PTC: \$5 Rest of Fayette County (ROC): \$10 Out of County (OOC): \$25

Example of increased revenue for Sport X:

Current spring registration Sport X: # PTC: 166	#ROC: 74	#OOC: 20	
\$830	\$740	\$500 = total	\$2,070

(Into association fenced account to be used for improvements/maintenance at the facilities they use.

Current revenue @\$5 and \$10:	\$1200	\$200 = total	\$1,400
			\$670

(4) Staff requests approval of new fees for equipment rental to support certain room rentals: As you may know staff began offering two rooms in Recreation Administration for daytime, weekday meeting space. We have had interest and one rental but have had to turn down requests for lack of certain types of equipment. We could entertain such daytime rentals in other facilities such as the Gathering Place or Kedron if we had this equipment available for rental. In anticipation of a credible demand for this space, request approval of the following equipment (staff would also be able to use this equipment when not in use for renters):

Laptop (existing): \$35 per rental day

LCD projector (cost to purchase, \$1,500) \$50 per rental day

DVD/TV on rolling cart (existing): \$50 per rental day

The Leisure Services Commission considered and recommends approval of these fees at their December 20 meeting.

Budget Impact: These amendments would have a potential positive impact on revenue.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: Interim City Manager *W*

FROM: Community Development Director *David*

DATE: January 12, 2011

SUBJECT: Proposed Amendments to Article V, Plat Specifications, of the Peachtree City Land Development Ordinance.
January 20, 2011 City Council Agenda

Recommendation:

That Council adopt the proposed amendments to Article V, Section 505, conceptual site plan submittal requirements and Section 506, final site plan submittal requirements, of the Peachtree City Land Development Ordinance.

Discussion:

Article V of the Land Development Ordinance was amended on September 1, 2005, specifically to enhance the submittal requirements for conceptual and final site plans. Article V was amended again on April 16, 2009, in an effort to define the submittal requirements for concept, preliminary and final plats. As a part of these amendments, the amendments to Sections 505 and 506 previously adopted were inadvertently deleted from the ordinance.

Staff is proposing to amend Article V to reinstate Section 505, conceptual site plan submittal requirements, and Section 506, final site plan submittal requirements, to this ordinance.

Budget impact:

There is no budget impact associated with this request.

AN ORDINANCE TO AMEND ARTICLE VI, PROCEDURES FOR SITE PLAN APPROVAL AND CONSTRUCTION AUTHORIZATION IN LIMITED COMMERCIAL, LIMITED USE COMMERCIAL, OFFICE INSTITUTIONAL, GENERAL COMMERCIAL, LIMITED INDUSTRIAL, GENERAL INDUSTRIAL, AND GENERAL RESIDENTIAL ZONING DISTRICTS, OF THE PEACHTREE CITY LAND DEVELOPMENT ORDINANCE SPECIFICALLY TO ESTABLISH SUBMITTAL REQUIREMENTS FOR CONCEPTUAL AND FINAL SITE PLANS; TO REPEAL CONFLICTING ORDINANCES; TO ESTABLISH SEVERABILITY; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by authority of the same, that:

Section 1. Article VI of the Land Development Ordinance of the City of Peachtree City, Georgia, as amended, is hereby further amended by reinstating Sections 505 and 506 as follows:

Sec. 505. Conceptual site plan submittal requirements.

The conceptual site plan submittal shall include six (6) full size (24" x 36") copies, one (1) 11" x 17" reduction, and one (1) electronic copy (pdf format) on a CD of the entire submittal package. All material shall be folded to fit into an 8 ½" x 14" legal size envelope. This information, along with the applicable plan review fee as established within the Schedule of Fees, shall be submitted to the City Planner, at which time the submittal package shall be date stamped as received.

The conceptual site plan shall contain sufficient information for a conceptual review of the proposed development and need not be a complete site plan.

1. The plans shall be clearly and accurately drawn by a design professional licensed to practice in the State of Georgia, and shall include:
 - (a) Name of the project, address, boundaries, date, north arrow, and scale of the plan;
 - (b) Name and address of the owner of record, developer, and seal of the engineer, architect or landscape architect who prepared the conceptual site plan;
 - (c) Name, address, present zoning, land use designation and parcel numbers of all abutting and contiguous parcels;
 - (d) Existing lot lines, easements, and rights-of-way, including area in acres of square feet, abutting land uses, proposed or existing driveways, and structures within two hundred (200) feet of the property line of the development site;
 - (e) The general location of all existing and proposed streets adjacent to and within the development;

- (f) A generalized summary of land use arrangements within the proposed project, showing types of uses and intensities proposed within areas of the development (tabulation of building square footages);
 - (g) The location of steep slopes, significant stands of trees, creeks, watercourses, stormwater detention and drainage ways, floodplains, wetlands, and any environmentally sensitive areas;
 - (h) Zoning district boundaries adjacent to the perimeter of the site;
 - (i) A vicinity map showing the general arrangement of streets within an area of one thousand (1,000) feet from the boundaries of the proposed project;
 - (j) Schematic architectural elevations for all buildings or a set of design guidelines that includes the unifying elements that are to be incorporated within the overall project (including each outparcel);
 - (k) Identification of primary physical characteristics of each building including predominant color(s), exterior materials and architectural features, proposed building heights and lighting plans as identified within Section 733 of these regulations; and
 - (l) Master sign program, including size, fonts and colors as indicated in Section 66-15 of these regulations.
2. One (1) copy of an accurate, up-to-date and certified plat of the property on which the project is to be built.
 3. One (1) copy of a tree survey, prepared in accordance with the requirements of Section 1104 of these regulations.
 4. One (1) copy of the full legal description of the boundaries of the property or properties to be included in the proposed project.
 5. One (1) copy of a completed Project Data Sheet, as kept on file by the City Planner.
 6. One (1) copy of the conceptual stormwater management plan prepared in accordance with the requirements of Section 1011(f)(2) of these regulations.
 7. One (1) copy of the proof of ownership of property or properties on which the project is to be built.
 8. If the proposed project calls for construction over a period of years, a schedule showing the proposed time and sequence within which the applications for final approval of all sections of the developments are intended to be filed shall be submitted.
 9. Any additional information deemed necessary by the City Planner.

Sec. 506. Final site plan submittal requirements.

The final site plan submittal shall include six (6) full size (24" x 36"), one (1) 11" x 17" reduction, and one (1) electronic copy (pdf format) on a CD of the entire submittal package. This information, along with the applicable plan review fee as established within the Schedule of Fees, shall be submitted to the City Planner, at which time the submittal package shall be date stamped as received.

A final site plan submittal may consist of one or more sheets. The plans shall be drawn at a reasonable scale on sheets of reasonable size.

All plans must be clearly and accurately drawn by a registered design professional licensed to practice in the State of Georgia, who shall seal and sign each page of the final site plan. At a minimum, the following information shall be provided to initiate the final site plan review process:

Site Layout Plan

- (a) Location of all existing and proposed buildings and structures, including dumpster enclosures, with dimensions. Show all roof overhangs, awnings, and other projections.
- (b) Location of all existing and proposed parking areas, driveways, walkways, cart paths, and other similar hardscape features, with dimensions.
- (c) Locations of all on-site support facilities like fencing, retaining walls, signage, lighting, mechanical and electrical equipment, and out-of-store marketing devices.
- (d) Location of all greenbelts, buffers, tree-save areas, specimen trees, berms, retention areas, and other similar landscape features.
- (e) Location of all parking and building setback areas, with dimensions.
- (f) Vicinity map.
- (g) Identification and location of all existing and proposed streets that are adjacent to the property or nearby.

Grading Plan

- (a) Existing on-site topography and proposed new contours at 2-foot intervals.
- (b) Finished floor elevations for all existing and proposed buildings.
- (c) Significant on-site natural features.
- (d) Limits of clearing.
- (e) Tree-save details showing how trees will be protected during construction.
- (f) Schedule of grading operations.

Utilities Plan

- (a) Location and size of all existing and proposed utility lines from where they connect off-site to their termination on-site.
- (b) Identification of all valves, hydrants, meters, cleanouts, transformers, and other similar accessory facilities and features.
- (c) Location and design of any communication towers and/or antennas.
- (d) Location of tree-save areas relative to the proposed new utility facilities.
- (e) Installation schedule.

Drainage Plan

- (a) Delineation of drainage basins, including off-site areas that drain onto the project site.

- (b) Delineation of natural water features, including floodplains, wetlands, lakes, streams, and drainage channels.
- (c) Drainage system design, including catch basins, culverts, open channels, detention areas, retention ponds, and all other components of the system intended to carry stormwater through and off the site.
- (d) Installation schedule.

Erosion and sedimentation control plan

- (a) Plan to be prepared in accordance with the "Manual for Erosion and Sediment Control in Georgia."
- (b) Erosion control system design, including all facilities necessary to keep material from leaving the construction site, whether it is carried by stormwater, wind, construction vehicles, or other similar means.
- (c) Proposed grading plan should be used as a base for this plan.
- (d) Re-vegetation.
- (e) Implementation schedule.

Additional Materials

- (a) Statement as to whether or not Final Site Plan is in conformance with approved Conceptual Site Plan, and, if not, what the differences are and why the changes were made.
- (b) Plat of the property.
- (c) Floor plans for all proposed buildings.
- (d) Exterior elevations for all buildings and structures, including all support facilities such as signage, lighting, mechanical and electrical equipment, meters, and screening devices.
- (e) Specifications relative to the exterior elevations, including the materials and colors.
- (f) Specifications relative to the design of all on-site support and landscape features such as fencing, retaining walls, out-of-store marketing devices, parking areas, driveways, walkways and cart paths.
- (g) Sign program.
- (h) Conceptual landscape plan.
- (i) Specifications relative to site lighting, including the types of fixtures and the intensity levels.
- (j) Hydrology study, including quantities of runoff generated by the project as compared to pre-development conditions, and design of an acceptable detention system, if required.
- (k) Water quality impact analysis, including all facilities and features intended to sustain or enhance water quality as a part of the project.
- (l) Solid Waste Minimization Plan.

Section 2. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 3. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

Section 4. This ordinance shall be in full force and effect upon adoption by the City Council.

This _____ day of _____ 2011.

Don Haddix, Mayor

Attest:

City Clerk

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: Interim City Manager *WV*

FROM: Community Development Director *David*

DATE: January 12, 2011

SUBJECT: Proposed Amendments to Article VI, Procedures for Site Plan Approval, of the Peachtree City Land Development Ordinance.
January 20, 2011 City Council Agenda

Recommendation:

That Council adopt the proposed amendments to Article VI, Section 602, conceptual site plan approval process and Section 603, final site plan approval process, of the Peachtree City Land Development Ordinance.

Discussion:

Because of the amendments being proposed to Sections 505 and 506, we must amend Sections 602 and 603 accordingly to incorporate these changes. The amendments being proposed are housekeeping in nature and identify the number of plans required as a part of the initial submittal and subsequent resubmittals. In addition, we are including language referencing the plan review fees as established within the Schedule of Fees. There are no other changes being proposed at this time.

Budget impact:

There is no budget impact associated with this request.

AN ORDINANCE TO AMEND ARTICLE VI, PROCEDURES FOR SITE PLAN APPROVAL AND CONSTRUCTION AUTHORIZATION IN LIMITED COMMERCIAL, LIMITED USE COMMERCIAL, OFFICE INSTITUTIONAL, GENERAL COMMERCIAL, LIGHT INDUSTRIAL, GENERAL INDUSTRIAL, AND GENERAL RESIDENTIAL ZONING DISTRICTS, OF THE PEACHTREE CITY LAND DEVELOPMENT ORDINANCE SPECIFICALLY TO AMEND SUBMITTAL REQUIREMENTS FOR CONCEPTUAL AND FINAL SITE PLANS; TO REPEAL CONFLICTING ORDINANCES; TO ESTABLISH SEVERABILITY; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by authority of the same, that:

Section 1. Article VI, Section 602 of the Land Development Ordinance of the City of Peachtree City, Georgia, as amended, is hereby further amended as follows:

Sec. 602. Conceptual site plan approval process.

- (a) An application for conceptual site plan approval meeting the requirements identified within Section 505 of these regulations shall be submitted to the City Planner.
- (b) The city planner shall review the conceptual site plan submittal within three (3) work days, excluding weekends and holidays, of receipt to ensure compliance with section 505 of these regulations as well as other city ordinances and guidelines.
 - (1) If the conceptual site plan does not meet the requirements of section 505, the plan shall be returned to the applicant for corrections.
 - (2) If the conceptual site plan meets the requirements of section 505, the city planner shall distribute the plan and supporting documentation to appropriate city staff for review and comment.
- (c) When the conceptual site plan is distributed to city staff for review, the city planner shall place official notice on the development site identifying the proposed use and a web address to access information about the site plan submitted for review.
- (d) City staff shall have twenty (20) work days, excluding weekends and holidays, from the date a complete application is submitted to review the application and return comments to the city planner. The city planner shall assemble these comments and forward them to the applicant.
- (e) If there are no revisions necessary, the conceptual site plan and supporting documentation shall be placed on the next available planning commission agenda as a workshop item, scheduled at least seven (7) work days, excluding weekends and holidays, from completion of review. If revisions are necessary, three (3) full size (24" x 36") copies, one (1) 11" x 17" reduction, one (1) electronic copy (pdf format) on a CD of the entire submittal package, along with the resubmittal fee as identified within the Schedule of Fees, shall be submitted to the city planner, at which time it will be date stamped as received. Amended applications received less than seven (7) work days, excluding weekends and holidays, prior to a regularly scheduled meeting shall not be considered until the following meeting. Staff shall submit their recommendations on the

Deleted: Ten full size and one 11" x 17" reduction of a conceptual site plan shall be submitted directly to the city planner, at which time they will be date stamped as received. This plan shall meet all specifications contained within section 505 of these regulations.

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submitted conceptual site plan seven (7) work days, excluding weekends and holidays, before the workshop or meeting date in which the application is considered.

- (f) All conceptual site plans shall be reviewed in a workshop format prior to being heard as a new agenda item.
- (g) The city planner shall submit the results of staff's review in writing to the planning commission for review at the workshop meeting. A formal staff recommendation, including conditions as appropriate, will be presented to the planning commission prior to being heard as a new agenda item.
- (h) At the workshop meeting, the planning commission shall review the conceptual site plan and supporting documentation, taking into consideration the requirements of section 601 of these regulations and the city planner's report. The planning commission and the city planner shall discuss the results of their review with the applicant and will make recommendations for improvements, modifications or changes.
- (i) If revisions are necessary, three (3) full size (24" x 36") copies, one (1) 11" x 17" reduction, one (1) electronic copy (pdf format) on a CD of the entire submittal package, along with the resubmittal fee as identified within the Schedule of Fees, shall be submitted to the city planner, at which time it will be date stamped as received. Amended applications received less than seven (7) work days, excluding weekends and holidays, prior to a regularly scheduled meeting shall not be considered until the following meeting.
- (j) At the next formal planning commission meeting following the workshop, the planning commission shall determine if the improvements, modifications or changes recommended during the workshop concerning the conceptual site plan have been adequately addressed. The planning commission shall then vote to either approve or disapprove the conceptual site plan. After that vote by the planning commission, the city planner shall distribute the approved plan to the applicant, the city engineer and the building department.
- (k) If the planning commission does not approve the conceptual site plan, the applicant may resubmit the conceptual site plan with necessary changes, following the procedures set out in section 602(a) of these regulations or he may appeal the decision using the procedures set out in these regulations.
- (l) When a conceptual site plan has been approved by the planning commission, the chairman of the commission shall appoint a member of the planning commission present at the conceptual site plan review to be responsible for reviewing the final site plan to assure that it conforms to the conceptual site plan.
- (m) No tree over four (4) inches in diameter shall be removed prior to approval of the conceptual site plan, except for engineering and surveying purposes.
- (n) Approval of a conceptual site plan shall expire twelve (12) months from the date of approval if a final site plan application has not been submitted to the city planner.

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Section 2. Article VI, Section 603(a) of the Land Development Ordinance of the City of Peachtree City, Georgia, as amended, is hereby further amended as follows:

Sec. 603. Final site plan approval process.

- (a) Upon approval of the conceptual site plan, an application for final site plan approval meeting the specifications of Section 506 of these regulations shall be submitted to the City Planner.

Deleted: Upon approval of the conceptual site plan, an application for final site plan approval shall be submitted to the City Planner along with ten (10) copies of the final site plan, meeting the specifications of Section 506 of these regulations and two copies of the Hydrological Study meeting the requirements of Section 1011 of these regulations.

Section 3. All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

Section 4. Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

Section 5. This ordinance shall be in full force and effect upon adoption by the City Council.

This _____ day of _____ 2011.

Don Haddix, Mayor

Attest:

City Clerk