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**City Council of Peachtree City  
Agenda  
January 7, 2016  
7:00 p.m.**

- I. Call to Order
- II. Pledge of Allegiance
- III. Oath of Office – Council Posts 1 & 2
- IV. Election and Oath of Office for Mayor Pro-tem
- V. Announcements, Awards, Special Recognition  
Announce Employee of the Year – Lori Jantosciak, Police Department  
Recognize Supervisor of the Year – Mark Brown, Police Department
- VI. Public Comment
- VII. Agenda Changes
- VIII. Monthly Reports
- IX. Minutes  
December 3, 2015, Regular Meeting Minutes
- X. Consent Agenda
  1. Consider Indemnification of Public Officials
  2. Consider Legal Organ
  3. Consider Items for Surplus – Lifepak 12 & Decommissioned Ambulance
  4. Consider Reappointment of Dr. Thomas Faulkner to Fayette County Board of Health
  5. Consider Bid for Pipe Lining – Beechwood
  6. Consider Bid for Pipe Lining – Coventry Subdivision & Various Locations
  7. Consider Alcohol License – NEW – Star Indian Grocery, 232 Commerce Drive
  8. Consider Reappointment of Stephen Ott as Municipal Court Judge
  9. Consider Acceptance of Donation from Brandon Package Store – CERT
  10. Consider Budget Amendment – FY 2016
- XI. Old Agenda Items
  - 10-15-09 Consider Golf Cart Ordinance Amendments Relative to Registration & Outside City Limits Fees
- XII. New Agenda Items
  - 01-16-01 Consider Resignation & Appointment to Facilities Authority Board
  - 01-16-02 Consider Median Work in SR 54 at Planterra Way
  - 01-16-03 Consider Drake Field/Lake Peachtree Project
- XIII. Council/Staff Topics
  - Update on Municipal Broadband
  - Ordinance Amendment & Action Preview
    - Public Hearing Procedures
    - Stormwater Fee Exemption – Atlanta Regional Airport – Falcon Field
    - Planning/Zoning Fees
  - Potential Request for Limited Sewer Expansion to Tyrone
- XIV. Executive Session
- XV. Adjourn

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting

CITY OF PEACHTREE CITY  
FAYETTE COUNTY, GEORGIA

**OATH OF OFFICE**

I do solemnly swear or affirm that I will faithfully execute my duties of **Council Member** of the City of Peachtree City, Georgia. I will uphold my responsibilities with integrity, dedication, and diligence to serve our citizens to the best of my ability. I will support and defend the Constitution of the United States of America, the Constitution of the State of Georgia, and the Charter of the City of Peachtree City.

I do further swear that I am not the holder of any unaccounted for public money due this State or any political subdivision or authority thereof; that I am not the holder of any office or trust under the government of the United States, any other state, or any foreign state which, by the laws of the State of Georgia, I am prohibited from holding; and that I am otherwise qualified to be a public officer according to the Constitution and Laws of the State of Georgia.

I duly affirm that I will act at all times in a manner befitting the trust and confidence placed in me by those I serve; I will take pride in all my endeavors; and will treat my subordinates, peers, and constituents with respect.

SO HELP ME GOD.

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Phillip E. Prebor, Council Member

Sworn to and subscribed before me, an officer  
authorized to administer oaths, this 7<sup>th</sup> day  
of January 2016.

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Notary Public, State of Georgia  
My Commission Expires:



CITY OF PEACHTREE CITY  
FAYETTE COUNTY, GEORGIA

**OATH OF OFFICE**

I do solemnly swear or affirm that I will faithfully execute my duties of **Council Member** of the City of Peachtree City, Georgia. I will uphold my responsibilities with integrity, dedication, and diligence to serve our citizens to the best of my ability. I will support and defend the Constitution of the United States of America, the Constitution of the State of Georgia, and the Charter of the City of Peachtree City.

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I duly affirm that I will act at all times in a manner befitting the trust and confidence placed in me by those I serve; I will take pride in all my endeavors; and will treat my subordinates, peers, and constituents with respect.

SO HELP ME GOD.

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Michael L. King, Council Member

Sworn to and subscribed before me, an officer  
authorized to administer oaths, this 7<sup>th</sup> day  
of January 2016.

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Notary Public, State of Georgia  
My Commission Expires:

CITY OF PEACHTREE CITY  
FAYETTE COUNTY, GEORGIA

**OATH OF OFFICE**

I do solemnly swear or affirm that I will faithfully execute my duties of **Mayor Pro-tem** of the City of Peachtree City, Georgia. I will uphold my responsibilities with integrity, dedication, and diligence to serve our citizens to the best of my ability. I will support and defend the Constitution of the United States of America, the Constitution of the State of Georgia, and the Charter of the City of Peachtree City.

I do further swear that I am not the holder of any unaccounted for public money due this State or any political subdivision or authority thereof; that I am not the holder of any office or trust under the government of the United States, any other state, or any foreign state which, by the laws of the State of Georgia, I am prohibited from holding; and that I am otherwise qualified to be a public officer according to the Constitution and Laws of the State of Georgia.

I duly affirm that I will act at all times in a manner befitting the trust and confidence placed in me by those I serve; I will take pride in all my endeavors; and will treat my subordinates, peers, and constituents with respect.

SO HELP ME GOD.

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Mayor Pro-tem

Sworn to and subscribed before me, an officer  
authorized to administer oaths, this 7<sup>th</sup> day  
of January 2016.

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Notary Public, State of Georgia  
My Commission Expires:

**City Council of Peachtree City  
Meeting Minutes  
December 3, 2015  
7:00 p.m.**

The Mayor and Council of Peachtree City met in regular session on Thursday, December 3 2015. Mayor Vanessa Fleisch called the meeting to order at 7:00 p.m. Others attending: Terry Ernst, Eric Imker, Mike King, and Kim Learnard.

**Announcements, Awards, Special Recognition**

Mayor Fleisch recognized Lani De Mello, who recently earned the title of World Champion in Rhythmic Gymnastics at the Downs Syndrome International Gymnastics World Games held in Mortara, Italy. Graduates from the most recent Community Emergency Response Team (CERT) training and the Citizens Police Academy were recognized.

**Public Comment**

D. Camille Hampton addressed Council regarding her concerns about drug dealing and cyber hacking in her neighborhood. Glen Cohen discussed his concerns regarding a safety situation in Stoneybrook where a basketball court doubled as a parking lot at the amenities for the subdivision. He was working with the Homeowners Association (HOA) and neighbors, but he also asked the City for assistance and guidance to make the area safer for children.

**Minutes**

**November 19, 2015, Regular Meeting Minutes**

King moved to approve the November 19, 2015, regular meeting minutes as written. Learnard seconded. Motion carried unanimously.

**Consent Agenda**

- 1. Consider Revision to Stormwater Management Ordinance – Adoption of 2001 Georgia Stormwater Management Manual**
- 2. Consider Acceptance of Donation from SAFEbuilt**
- 3. Consider Bid/Purchase of Ambulance – Custom Truck & Bodyworks**

King moved to approve Consent Agenda items 1, 2, and 3. Ernst seconded. Motion carried unanimously.

Learnard thanked SAFEbuilt for their donation, which was sponsoring the employee Christmas luncheon on December 11.

**Old Agenda Items**

- 10-15-03      Consider Adoption of Right-of-Way Occupancy Ordinance**
- Consider Changes to Fee Schedule (new memo)**

Learnard moved to continue the agenda item indefinitely. Ernst seconded. Motion carried unanimously.

**New Agenda Items**

- 12-15-01      Public Hearing – Consider Request for Street Name Change (Whitlock Place to Masonic Place)**

Senior Planner David Rast said the request was for a street located within the Whitlock Place office subdivision, which was located off SR 74 North. The subdivision had two public streets – Whitlock Place and Park Place. The Masonic Lodge was the only tenant to have a Whitlock Place address, and the Lodge members had submitted the request and all the information required by the ordinance. All the property owners abutting the street had been notified of the proposed name change, and no one had submitted any concerns as far as Rast knew.



Fleisch asked the representatives from the Masonic Lodge if someone wanted to speak, and no one spoke.

Fleisch opened the public hearing. No one spoke for or against the request for name change. The public hearing closed.

Imker moved to approve changing the name of Whitlock Place to Masonic Place. King seconded. Motion carried unanimously.

**12-15-02 Public Hearing – Consider Variance Requests, Chick-fil-A (707 HWY 54)**

City Planner Mike Warrix addressed Council. The applicant was Interplan LLC for Chick-fil-A. He said that, at the time the building was constructed, it had met all the zoning requirements. Since that time, the ordinances had changed, and the building and lot were both considered non-conforming. Any modifications to the building had to comply with current zoning and Land Development Ordinance provisions.

Stuart Anderson of Interplan LLC, represented the applicant, Chick-fil-A. He pointed out the building was constructed as a Hardee's in 1983 and was compliant with the codes existing at that time. Chick-fil-A purchased the property in 1992 and renovated the building. The existing layout had a single drive-thru lane that wrapped around the building, and pedestrians had to cross the drive-thru traffic to enter the building.

Anderson discussed the existing nonconformities on the site. Along Dan Lakly Drive, the current ordinances required a 20-foot parking setback and a 10-foot landscape buffer on the public right-of-way. The existing parking adjacent to Dan Lakly Drive was setback 8.3 feet from the property line, encroaching 11.7 feet into the parking setback and 1.7 feet into the landscape buffer. On the SR 54 side of the property, the ordinances required a 33-foot landscape buffer along the state highway. The existing parking adjacent to SR 54 was setback 29.1 feet from the property line, encroaching 3.9 feet into the buffer.

The proposed plan was to demolish the 4,071 square-foot building and replace it with a new 3,922 square-foot custom-built Chick-fil-A, which was smaller than the existing building and the prototypical Chick-fil-A building. The proposed development plan would reduce the impervious surface of the area and add more green area, according to Anderson. A new parking lot and double drive-thru lane would be constructed within the limits of the existing developed site.

Anderson continued that the traffic improvements included closing the existing exit only driveway at the front of the site on Dan Lakly Drive, which would alleviate traffic congestion at the intersection with SR 54. The second drive-thru lane would decrease the customer wait time and improve traffic circulation. The drive-thru lanes would be isolated from the parking field so pedestrians no longer had to cross the drive-thru lane to enter the building. Anderson added this was the best site plan to redevelop the property.

Two variances were requested for Dan Lakly Drive. The first was for a reduction in the building setback along the street. The required setback was 40 feet, and the provided building setback would be 23 feet, requiring an encroachment of 17 feet. The second variance on the Dan Lakly Drive side was for a reduction in the drive-thru lane setback. The required setback was 40 feet, and the provided setback for the drive-thru lane would be 10 feet. The encroachment into the setback would be 30 feet.

Anderson said the two requests were the smallest variances possible to develop the site. They proposed increasing the existing landscape buffer along Dan Lakly Drive to 10 feet and saving the existing mature trees along the street. The isolated drive-thru lane would be safer for

pedestrians entering the building than what was currently on the site. He pointed out that Dan Lakly Drive was a public right-of-way that served as an entrance driveway to the shopping center. The side building setback adjacent to the shopping center would be 10 feet. He continued that, typically, a public way would not be an entrance to a shopping center, making this a unique situation with larger buffers than normal for a shopping center.

Two variances would also be required for the SR 54 side of the property. Anderson said one variance would be for the reduction in the drive-thru lane setback along the state highway. The required drive-thru lane setback was 40 feet, and the provided drive-thru lane setback was 30, which required an encroachment of 10 feet. An encroachment of three feet was needed for the buffer along SR 54. The required landscape buffer was 33 feet, and the provided buffer would be 30 feet. The 30-foot landscape buffer was consistent with McDonald's and BB&T on either side of the Chick-fil-A according to Anderson. The existing buffer along SR 54 would be maintained. Closing the exit-only onto Dan Lakly Drive would alleviate congestion at the Dan Lakly/SR 54 intersection. He reiterated that the isolated drive-thru lane provided a safer path for pedestrians as parking customers no longer needed to cross the drive-thru lane to enter the building.

Anderson continued that the site was an existing nonconforming site that had been built prior to the current code requirements. The existing building was over 30 years old, and the site's current configuration could not be rebuilt without variances. Redevelopment of the site was limited to the existing property boundaries. There was no additional undeveloped property adjacent to the site that could be added to provide enough area for the redevelopment of the site to meet current code requirements. He noted that an alternate layout had been considered where the drive-thru had been shifted, but that plan would only have 20 parking spaces rather than the 45 spaces in the proposed layout, which would also require a variance. The turn radii on the alternate plan were very tight, and fire trucks would not be able to negotiate turns without backing up if the new buffer requirements were met.

In addition, Anderson noted the four conditions staff recommended if the variances were approved, saying Chick-fil-A had objections to conditions 1, 2, and 4.

The staff recommendations for approval included:

- 1. The proposed curb line parallel to the western property boundary (BB&T tract) shall be shifted to the east such that it is no closer to the property line than the existing curb line, the intent being to preserve existing vegetation within the planting area between the two parcels. It is understood the drive aisle would reduce in width accordingly.*
- 2. In addition to the tree replacement as required by the city's landscape ordinance, no less than six canopy trees (minimum three-inch caliper) and six understory trees (minimum two-inch caliper) shall be planted within the tree save and landscape buffer adjacent to SR 54.*
- 3. The existing Bald Cypress trees adjacent to Dan Lakly Drive shall be protected during construction activities.*
- 4. A masonry wall of no less than four feet in height and 80 feet in length shall be installed adjacent to the drive-thru lane and parallel to SR 54, the intent being to shield views of the cars stacking in the drive-thru lanes and the menu boards from the highway.*

Condition 1 – Anderson said they felt it would be better to save the trees along Dan Lakly Drive than the trees between the restaurant and the bank, noting they were mostly pine and



sweetgum trees while the trees along Dan Lakly Drive were larger and nicer. The area of the parking lot closest to the bank was where the drive-thru traffic would be routed. Anderson said they needed 18 feet for cars to back out of the parking spaces.

Condition 2 – Anderson said the six canopy and six understory trees might hide the building. They would like to negotiate this condition, suggesting the canopy trees be grouped to the BB&T side of the tract leaving the area around the building open.

Condition 4 – Anderson noted there were no walls at similar restaurants, suggesting a hedge border along the south side of the drive-thru lane.

Fleisch opened the public hearing.

John Dufresne said the proposed variances did not meet the hardship requirement for variances. They had an alternate plan that fit on the property with all the required setbacks and buffers, and it only needed a parking variance. Granting the variances would be granting Chick-fil-A a special privilege. Council would be asked for the same thing at other stores.

Caren Russell said Council was starting to go down a slippery slope with the brand of the City again. The buffers and trees were what made Peachtree City different from every other city. It was what drew residents. Other businesses would ask for double drive-thrus. She asked Council to deny the variances. It was not a hardship, especially with four Chick-fil-As located in the City.

Pam Kemp said she agreed with Dufresne and Russell.

Fleisch closed the public hearing, then re-opened the public hearing.

Mike Holmes, the operator of the Chick-fil-A asking for the variances, addressed Council, saying he had witnessed two people who were entering/exiting the building being hit by cars waiting in the drive-thru. One had been taken off in an ambulance. The second person had been shaken, but told him there were no injuries. People did not pay attention. It was dangerous. They had not planned to rebuild the store, but residents had called Chick-fil-A President and CEO Dan Cathy and told him they would not cross SR 74 to get to the new store on SR 54 West. The company had looked at the viability of keeping the existing building open because there was enough demand from customers on this side of City, but there were sinkholes in the parking lot, and plumbing and electrical issues. The existing building had not been built for the amount of business done at the store. His first concern was the safety of the people crossing the drive-thru lane to enter the store.

Sharon Waples recalled her daughter's third birthday had been held at the Chick-fil-A when it first opened. She visited the restaurant at least five or six times a week. This business was good for the community. McIntosh High School students, groups of ministers, and others met there regularly. It was a community place. She said it would be sad if the variance requests were not approved.

Caren Russell pointed out that people visiting Arby's or any of the restaurants with a drive-thru window had to cross the drive-thru lane to get to at least one entrance. An exit had been added to the back of the building during an earlier renovation so people could go around the building.

Joseph Latimore, Chick-fil-A, said there had been a question about remodeling. There had been a lot of facelifts at the location. This building was busier than Arby's. Remodels could not address the problems with the aging site. There were underground issues that had to be taken



care of, and all the wiring had to be replaced. The new building would provide a better spot for the community that was safer.

Pam Kemp said the new plan was clearly superior, and her concern was how they would protect the citizens moving forward to keep other businesses from encroaching into the setbacks and buffers. If Council approved the variances, Kemp asked how Council would justify saying no to other businesses.

Fleisch closed the public hearing.

King said he appreciated the emphasis on safety. He noted there were a lot of fairly large trucks that navigated the parking lot currently, and they had to make almost a 270-degree turn when getting back on SR 54 through the shopping center. He asked if there were any improvements that could be made. Latimore said that, if the site were larger, the situation would not exist, and some trucks would continue to have problems with those turns. Anderson added there was pavement in front of the dumpster area, which gave extra room for the trucks to swing wide.

Imker said he would vote no at this time, and he did not want to. He preferred to delay the decision so it could be a better informed decision. Imker suggested sending the variance request to the Planning Commission and seeking their recommendation. He liked the plan, adding the Planning Commission had the expertise to look at the changes in the ordinances over the years and any possible implications. He asked how many other places in the City could be in the same situation. It was a great presentation that showed both sides. He would have like to see an overlay of the current plan and the new plan to see the differences. This would be an important chart for the Planning Commission. The building had been purchased in 1992, and Imker said he did not know when the ordinances had changed. He wanted to have the Planning Commission ask the in-depth questions, and then come back to Council with a recommendation. Council needed to explain their vote.

King agreed with Imker. He did not want to see this location go dark, saying there might be a compromise or happy medium out there. He asked if it was possible to reduce the impervious surface and add more greenspace.

Learnard asked how there would be more greenspace and less impervious surface. Anderson said there was a 400 – 500-foot increase according to the overall calculations. Additional buffer area would be added along Dan Lakly Drive. They were adding green islands. Learnard clarified that, if approved by Council at this meeting, the applicant would still have to go to Planning Commission for site plan approvals.

Imker said Council had received an e-mail from Planning Commission Chairman Frank DeStadio, who had encouraged Council to send variances to Planning Commission first so they could look it over thoroughly and give Council a recommendation.

Ernst agreed that considering four variances was not the smartest move on the City's part without having the applicant go to the Planning Commission first. He was opposed to the double order lanes, saying McDonald's would ask for the same thing. He had never waited an extended amount of time at either restaurant.

Holmes said the double lane would help them move the drive-thru line even faster. The line was as slow as the slowest customer, and having another lane would help move those waiting for the slower customer. Rorie asked when construction would begin, assuming the variances were approved. Holmes said the intent was to close this location when the new one on SR 54 West opened so the crew could move from one to the other, hopefully sometime in April.



Rorie referred to Council's remarks regarding the Planning Commission, saying that variances were to be heard and approved by City Council according to the ordinances. A variance was a quasi-judicial process. Council could send something to the Planning Commission for review or have it go through the Planning Commission prior to coming before Council, but he questioned whether that would be a public hearing or another type of process by the Planning Commission. Council would be requesting an opinion rather than a recommendation for approval. There was a difference between variance and public hearing procedures versus a review from the Planning Commission. The Planning Commission did not typically hear variance requests or act as an approval body for variance requests; however, the Planning Commission did look at concept plans, elevations, and landscaping. Warrix added that, assuming the variances were approved, the next step would be for the applicant to take conceptual site plans and landscaping plans to the Planning Commission.

Imker asked if the Planning Commission could look at how other places would be affected by approval of the variances. Rorie said they could, but they would have to be asked. Council would get an opinion, not a recommendation to approve the variances. That was Council's responsibility. Imker said he would fully expect the recommendation to have the implications of a site going in as proposed and how it would affect other sites in the City.

Rorie said Planning Commission membership currently included engineers, architects, and landscape architects, but that was not always the case. The membership would change over time. The authority and responsibility for looking at a variance request, both in the long and short term, and its impact on the community, rested with City Council, not the Planning Commission.

Imker said the staff presentation did not include what he wanted to hear, which were the implications elsewhere in the City. He tasked staff and the Planning Commission to come back with their opinions on those issues. Warrix said staff had an opinion, but had hoped to get a more detailed response to the six review criteria that dealt with hardships before the meeting. The initial application had not referenced any hardship as a justification for the variances. He continued that it was unique for a parcel to have two fronts. Outside of that, nothing else had been submitted to staff that would adequately portray that hardships existed on the site. The issue was not the lot size but a size issue of the development.

Imker said he was seeing continued flaws with the current ordinances, and how they were set up. There was weak verbiage in the ordinances regarding precedence. There should be stronger verbiage on determining precedent and the impacts around the City.

City Attorney Ted Meeker clarified that any time Council granted a variance, a precedent was set. He noted the recent approval of the SR 54 West guidelines changed the rules for the corridor, not just one site. Granting a variance changed the rules for that site. The question was what the legal impact was of granting a variance. The approval of a variance two years ago did not mean Council had to approve a similar one this year. There had been a series of cases and a statute that said one Council could not bind future Councils. However, every time a variance was granted, a precedent was created in theory.

Learnard said she appreciated that Chick-fil-A was addressing a safety issue and updating their building. If the variances were approved, the appearance of the site and traffic patterns would improve, and it would be better for citizens.

Rorie said he had asked staff to be specific in looking at the review criteria and the end game of what the variance requests were, moving forward methodically. The City would face redevelopment issues moving forward, and that was why staff needed to look at ordinance



revisions. This was a Council decision, but the applicant would go to the Planning Commission for review.

Learnard was concerned about the proposed conditions, specifically the masonry wall, asking where it would be located. Rast said it would be on the southern (the wall is on the south side, the tree strip is on the west) property line. The strip of land between the parking lot and BB&T had the only mature trees on the property except for those along Dan Lakly Drive, which was why staff had suggested narrowing the lane. There was little to no vegetation in the front along SR 54, except for the cherry trees planted as part of the SR 54 East landscape project. Staff felt that, with the drive-thru lane coming in front of the building, the buffer needed to be recreated with a minimum of six canopy trees and six understory trees, in addition to what was required to replant the site. Rast continued that, during the last 18 months, staff had received the plans for Zaxby's on SR 54 West, and one of the Planning Commission's concerns had been the menu board was in front the building, and they did not want it to be visible from the highway. They had required the installation of four-foot tall masonry wall. Staff felt this would be a dual drive-thru lane with two kiosks and two menu boards facing SR 54. The landscape ordinance would require an evergreen hedge along the highway, which would suffice as a screening device. There should be a hedge or a wall to screen the stacking of cars in the drive-thru from SR 54.

Learnard said proposed conditions 2 and 4 were great topics for the Planning Commission to consider, and they would have a better take on those conditions. She proposed eliminating those two conditions. Condition #3 was not an issue.

Anderson said they would try to save as many pine trees as possible between Chick-fil-A and BB&T, but there had to be enough room in the parking lot for the cars to back out of the spaces, which was a minimum of 18 feet to back out with the drive-thru lane. They would replace any trees that were taken out per the code requirements. Learnard asked if they could plant more trees in that buffer. Anderson said they could.

Fleisch asked what the buffers would be if Dan Lakly Drive was just an entrance into the shopping center. Warrix said the setbacks and buffers would be less.

Rast reiterated that SR 54 and Dan Lakly Drive were considered public streets. The lot was considered a multiple-frontage lot, and the front setbacks and buffers applied. The drive-thru lane was considered part of the building, which was an anomaly of the ordinance and affected two of the variances. Fleisch noted this site was the only one in the City where a public street was the entrance to the shopping center. The special circumstance of the multiple frontage would also apply to McDonald's.

Learnard had concerns about the conditions. She supported the variance requests, and an updated-looking building on the main thoroughfare would be great. The applicant planned to keep the buffer strips that were vegetated on both sides. She wanted to vote in favor of the requests, and then send it to the Planning Commission to look at conditions 2 and 4. She suggested removing them for the vote since that was something the Planning Commission would look at. She wanted to keep the third condition since the applicant had agreed with that one. She was not sure how to resolve the first condition. If the intent was to preserve existing vegetation within the planting area, she suggested it might be better to let the applicant move the curb and work with the Planning Commission on good looking, appropriately sized vegetation for that buffer. It was not a good-looking buffer. Rast said there were mature trees, but they were mostly pines and sweetgums. They could be replaced at the same time the trees were added to the front, so they would grow at the same rate.

Fleisch said she liked closing the exit onto Dan Lakly Drive for safety. She noted the outdoor play area and the entrance on the existing building on the Dan Lakly Drive side, and how busy it was with the drive-thru lane. She was always worried about watching people, cars, and children in that area.

Learnard moved to approve the variance requests 1, 2, 3, and 4 subject to inclusion of Condition 3 as stated in the Council packet. Anderson pointed out the dimensions used in the staff report were incorrect. Learnard restated the motion. King seconded. Meeker said the revised dimensions should be included in the motion.

King withdrew his second. Learnard withdrew her motion.

Meeker asked for the motion to be restated with the correct dimensions. Anderson briefly outlined the correct dimensions.

Learnard moved to approve the variance requests 12-15-02 as follows – 17 feet on the encroachment for the first bullet; reduced encroachment to 10 feet from 10.4 feet as shown in the Council packet (second bullet); to include an encroachment of 30 feet instead of 29.1 feet on the third bullet point; and to include an encroachment of three feet, not 2.5 feet as shown, and to include Condition #3. King seconded. Motion carried 4 – 1 (Imker).

#### **12-15-03 Consider Spear Road Culvert Repair Emergency Award**

City Engineer Dave Borkowski reminded Council of the washout on Spear Road, saying staff immediately went to work on an emergency bid for the repair. The culvert and shoulder repairs were previously identified projects, so plans had already been prepared. Because the bid was an emergency, it did not need to be advertised for 30 days, per House Bill (HB) 1079. Staff sent the bid to three companies the City had worked with in the past.

Borkowski continued that staff recommended the contract be awarded to Ronnie D. Jones, the lowest bidder for the base bid and the alternate, for the alternate bid of \$335,999. The alternate bid would allow the corrugated metal pipe to be replaced by a reinforced concrete pipe rather than another metal one, which would last longer and would provide increased hydraulic capacity.

The project was within budget and was currently funded from the 2014 Public Improvement Fund (\$119,783) and the Stormwater Budget-Contractual Services (\$216,216), Borkowski said. The bid was within budget.

Fleisch asked when the work would start. Borkowski said they had been discussing that, but were waiting under after Council's decision to set a date to start. Fleisch asked what Ronnie D. Jones had done in the City. Borkowski said the last project was a sewer project, as well as other culvert projects.

Meeker noted that state law required certain information be in the minutes regarding an emergency bid. He asked Borkowski if the project was necessary to protect against possible damage to life and property. Borkowski answered yes. Meeker asked if an essential City service such as transportation and nearby residents would be impacted if the repair were not made. Borkowski answered yes. Meeker asked if there was the potential for flooding or other water damage to the adjacent properties if the repairs were not made. Borkowski answered yes.

King moved to approve agenda item 12-15-03 Consider Spear Road Culvert Repair Emergency Award. Ernst seconded. Motion carried unanimously.



**12-15-04      Consider Approval of Stormwater Detention/Wetland Amenity for the Overlook Retail Center within Line Creek Nature Area**

Rorie said staff had been working on this project for months, and it had included traffic improvements along SR 54, stormwater issues, cart path design, and more. Staff's role was coming to an end in making sure the project was compliant. This was a housekeeping issue from the approved development agreement with The Overlook. Final approval from Council was required for the wetlands amenity. Rorie said, in simple terms, the City needed to "dig a ditch." Staff was now working on a plant list. Approval was needed to move forward.

Borkowski said staff and Southern Conservation Trust (SCT) had been working with the developer and engineer. There would be varying depths that would be flooded in the amenity, with wetlands plants, an overlook of the wetlands, and a soft-surface walking trail. The City and SCT were working on some comments and tweaking the plans.

Rorie said the concern from the beginning had been to ensure the plan met technical specifications and engineering standards. Rorie reiterated that they had worked very closely with SCT, including their plant list. Learnard asked why Council needed to approve staff working on the technical details. Rorie said it was part of the process to ensure Council supported the plan. Staff would have to come back with easement documents, and they wanted to make sure everything was approved before moving forward.

Meeker said there was one condition that should be added to the motion, which was the easement agreement to put the wetlands amenity on City property would come back to Council for approval.

Learnard moved to approve the construction plans for the stormwater detention/wetlands amenity for The Overlook retail center subject to the conditions as outlined in the staff memo and that the easement to come back to Council for final approval. Ernst seconded. Motion carried unanimously.

**12-15-05      Consider Financing for Municipal Broadband Initiative**

Rorie said staff was continuing the due diligence was not ready to make a solid recommendation yet, asking Council to continue the agenda item until January 7.

Ernst moved to continue agenda item 12-15-05 Consider Financing for Municipal Broadband Initiative until January 7. King seconded. Motion carried unanimously.

**12-05-06      Consider Cancelling December 17 Meeting**

Learnard moved to cancel the December 17 regular meeting. King seconded. Motion carried unanimously.

**Council/Staff Topics**

Fleisch noted this was Imker's last meeting after six years of service on City Council. She thanked him for his work on Council.

Rorie said staff was ready to answer questions about any project. Fleisch said the reaction time on stormwater projects was great. Things were getting done, and the public could see things being done.

Imker said he had five points to make. He addressed D. Camille Hampton's concerns for her neighborhood, saying he had worked with her over the six years. A lot of problems in her subdivision had been solved, but Hampton was being harassed due to her efforts. He asked the City to do what it could to help her.

Imker referred to Lake Peachtree, saying he was correcting an earlier statement on the City's share of the water usage in the County, which he had stated was 60%. The City's share was 35%. Imker said his point was the need for funding to maintain the lake. A source of funding was needed. He continued that, at the November 12 Board of Commissioners meeting, Commissioner Charles Rousseau had said he wanted to look at savings in operations and maintenance costs, which meant the County would no longer be responsible for Lake Peachtree. The City's water bills should go down a bit as a result. He asked Council to consider a request to keep residents' bills at the same rate, but have the additional funds go into a City enterprise fund for the lake.

As for the Chick-fil-A variances that had been approved at the meeting, Imker said he had a problem with the process, but he definitely wanted the project to move forward.

Imker wished Phil Prebor the best when he took over the Council post.

Imker referred to a citizen who had been suing the City for six years regarding issues with Bradford Pond. The suit filed in June 2012 had been determined in the City's favor. The citizen's only recourse now was to take the lawsuit to the Georgia Supreme Court. The City had spent \$100,000 on the series of lawsuits. He was happy the issue had been resolved.

#### **Executive Session**

Learnard moved to convene in executive session for pending or threatened litigation at 8:55 p.m. Ernst seconded. Motion carried unanimously.

There being no further business, Learnard moved to reconvene in regular session at 9:21 p.m. King seconded. Motion carried unanimously.

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Pamela Dufresne, Deputy City Clerk

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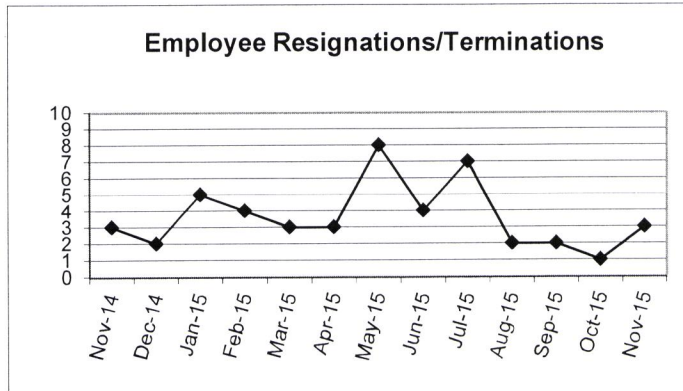
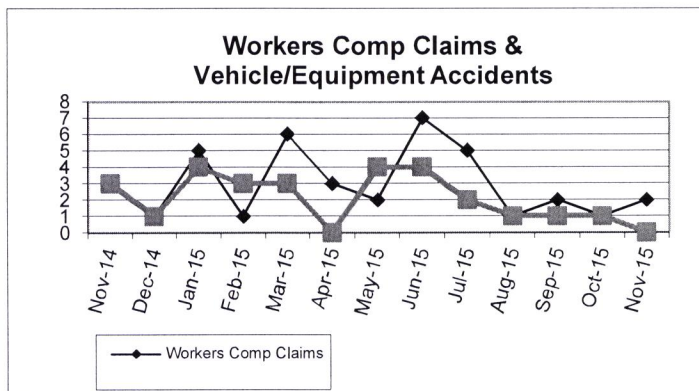
Vanessa Fleisch, Mayor



# Administrative Services

## Monthly Report

### Human Resources & Risk Management



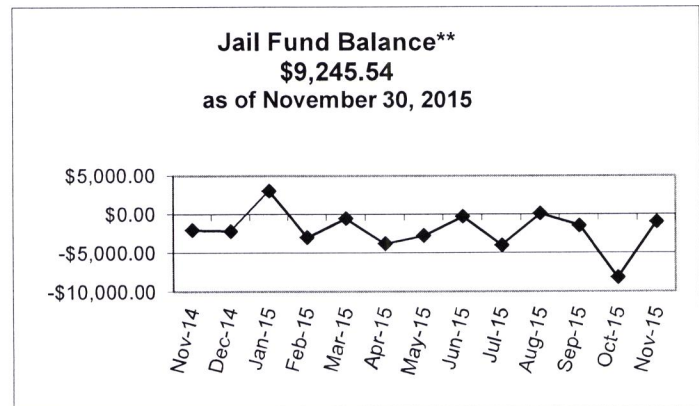
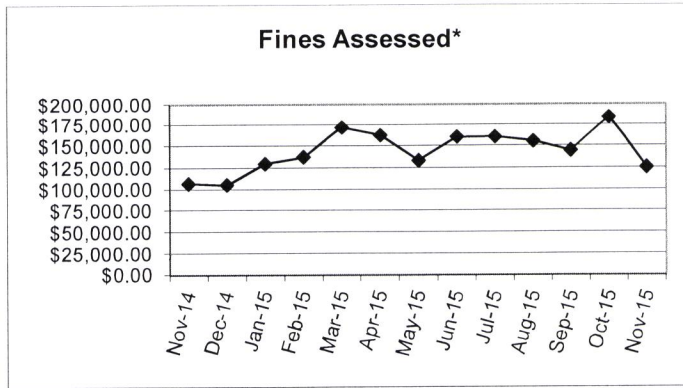
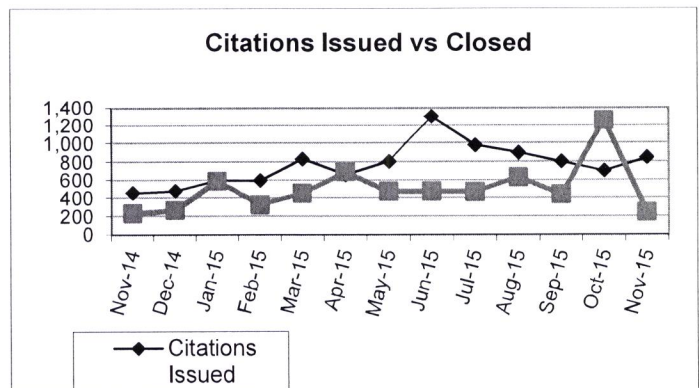
#### Turnover Rate (Annual)

**FY 2016 (ytd)**  
1.23%

**FY 2015 (total)**  
14.80%

NOTES: FY15 data includes 5 retirements. Data does not include RIFs or seasonal positions.

### Municipal Court



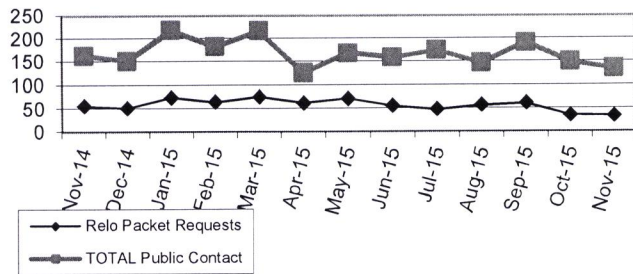
\* Approximately 33% of the Municipal Court Fines Collected reflect mandated add-ons that pass through to State and other agencies. The monies reflected above are not the actual revenues received; for revenue received, please refer to Financial Services report "General Fund Revenues Received: Fines & Forfeitures"

\*\* A positive Jail Fund Balance reflects a credit with the County based on jail fees paid versus number of prisoners housed

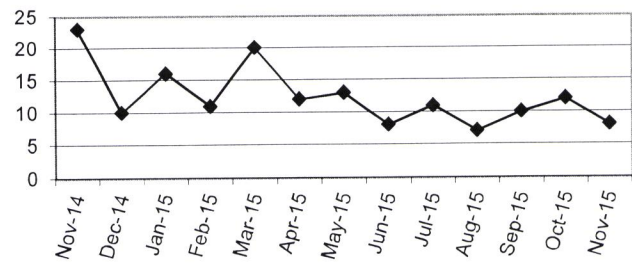
### Public Information

# Administrative Services Monthly Report

### Public Contact / Comments / Questions

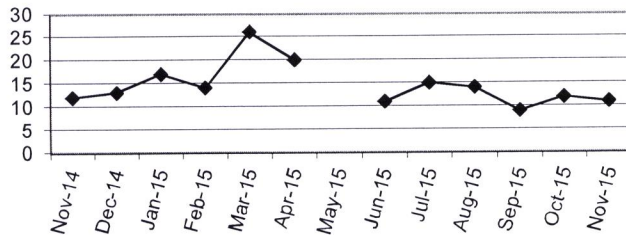


### Open Records / Discovery Requests

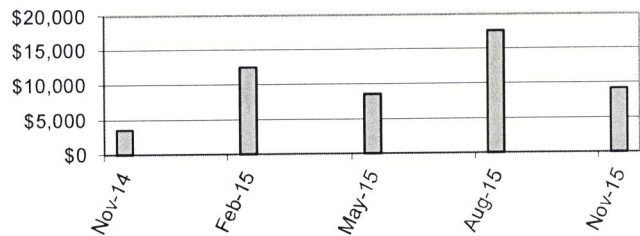


## City Clerk

### New Businesses Registered\*\*

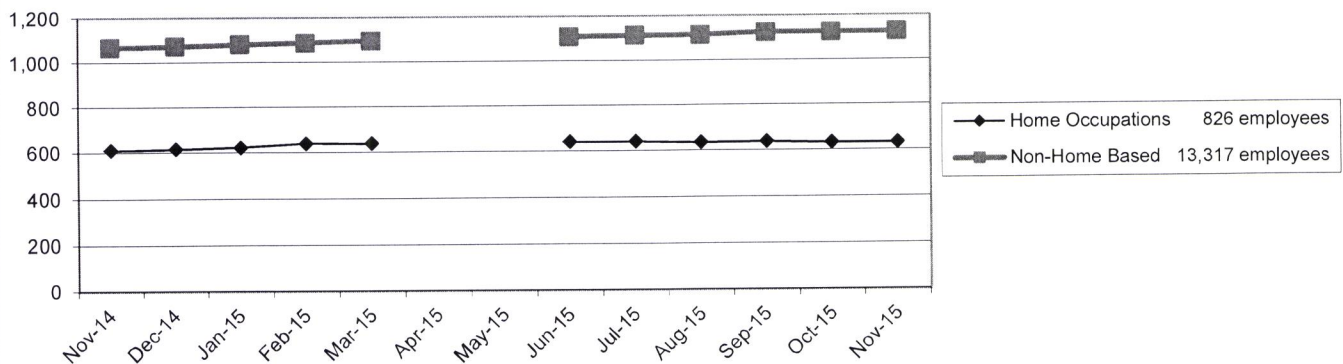


### Quarterly Sanitation Franchise Fees \*



\* Republic payments adjusted following staffing changes in 2014. Corrections and repayment made August 2015.

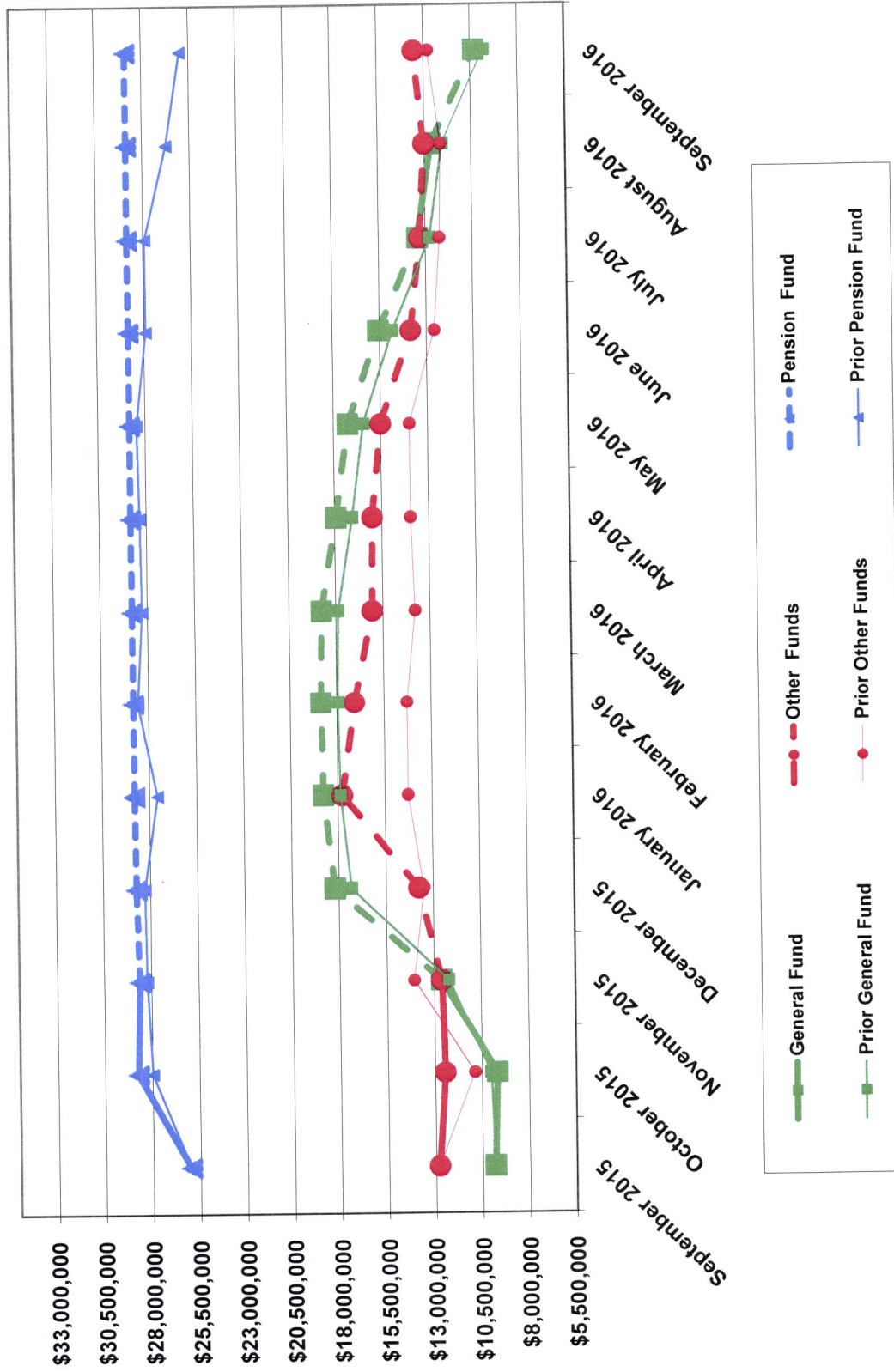
### Registered Businesses \*\* (with current employment figures)



Top Employers: Cooper Lighting, Panasonic, NCR, Hoshizaki, Alenco, Wal-Mart, Comcast, Southland Nursing Home, Randstad, Avery Dennison



**CITY OF PEACHTREE CITY**  
**FISCAL YEAR 2016 (with prior year comparison and current year estimates)**  
**MONTHLY ENDING CASH/INVESTMENT BALANCES**  
 (UNAUDITED)



**Note:** Other Funds include Special Revenue Funds, Capital Projects Funds, Debt Service Funds, Proprietary Funds (including the Stormwater Utility Fund), and Agency Funds.

CITY OF PEACHTREE CITY  
MONTHLY REPORT  
GENERAL FUND AND HOTEL/MOTEL TAX FUND  
BUDGET COMPARISON (UNAUDITED )  
FOR THE TWO MONTHS  
ENDED NOVEMBER 30, 2015

**PERCENTAGE OF BUDGET YEAR COMPLETED 16.67% (ACTUAL TRANSACTIONS STILL PENDING)**

**GENERAL FUND REVENUES BY MAJOR CATEGORIES**

| Description                        | 2016<br>Budget | YTD<br>Actual | Dollar<br>Difference | Percentage<br>To-Date |
|------------------------------------|----------------|---------------|----------------------|-----------------------|
| General Property Taxes             | \$ 14,151,975  | \$ 4,168,910  | \$ (9,983,065)       | 29.46%                |
| Franchise Taxes                    | 2,694,392      | 125,030       | (2,569,362)          | <b>4.64%</b>          |
| Local Option Sales Tax             | 6,675,093      | 1,070,274     | (5,604,819)          | <b>16.03%</b>         |
| Other Sales & Use Taxes            | 842,176        | 132,104       | (710,072)            | <b>15.69%</b>         |
| Business Taxes                     | 2,381,155      | 2,323,288     | (57,867)             | 97.57%                |
| Licenses & Permits                 | 1,090,326      | 385,965       | (704,361)            | 35.40%                |
| Intergovernmental/Grants           | 442,902        | 28,500        | (414,402)            | <b>6.43%</b>          |
| Charges for Services               | 1,322,582      | 153,933       | (1,168,649)          | <b>11.64%</b>         |
| EMS Billings                       | 916,379        | 112,405       | (803,974)            | <b>12.27%</b>         |
| Fines & Forfeitures                | 1,142,240      | 173,595       | (968,645)            | <b>15.20%</b>         |
| Investment Income                  | 53,550         | 10,272        | (43,278)             | 19.18%                |
| Other Revenue                      | 188,221        | 28,711        | (159,510)            | <b>15.25%</b>         |
| Other Financing Sources            | 849,218        | 212,196       | (637,022)            | <b>24.99%</b>         |
| <b>Total General Fund Revenues</b> | \$ 32,750,209  | \$ 8,925,183  | \$ (23,825,026)      | 27.25%                |
| Surplus Carryover                  | 1,082,811      |               |                      |                       |
| <b>Total General Fund</b>          | \$ 33,833,020  |               |                      |                       |

**GENERAL FUND EXPENDITURES BY DIVISION AND/OR TYPE**

| Division and/or Type                         | 2016<br>Budget | YTD<br>Actual | Dollar<br>Difference | Percentage<br>To-Date |
|----------------------------------------------|----------------|---------------|----------------------|-----------------------|
| Executive Services                           | \$ 526,679     | \$ 33,470     | \$ 493,209           | 6.35%                 |
| Administrative Services                      | 1,452,639      | 196,550       | 1,256,089            | 13.53%                |
| Financial Services                           | 1,542,690      | 279,683       | 1,263,007            | 18.13%                |
| Police Services/Code Enforcement             | 7,097,423      | 1,049,592     | 6,047,831            | 14.79%                |
| Fire/EMS Services                            | 7,147,213      | 1,121,407     | 6,025,806            | 15.69%                |
| Public Works/Buildings & Grounds/Engineering | 8,150,647      | 849,147       | 7,301,500            | 10.42%                |
| Community Services                           | 4,563,879      | 602,463       | 3,961,416            | 13.20%                |
| Non-Divisional:                              |                |               |                      |                       |
| Unemployment Insurance                       | 20,000         | -             | 20,000               | 0.00%                 |
| Non-Profit Organizations                     | 25,000         | 25,000        | -                    | 100.00%               |
| Transfer to Airport Authority                | 102,000        | 25,500        | 76,500               | 25.00%                |
| Transfers to Other Funds                     | 3,369,829      | 104,233       | 3,265,596            | <b>3.09%</b>          |
| Liability Insurance                          | 139,855        | 90,163        | 49,692               | <b>64.47%</b>         |
| Litigation Services                          | 229,500        | 35,326        | 194,174              | <b>15.39%</b>         |
| General Administration/Miscellaneous         | 65,200         | 21            | 65,179               | 0.03%                 |
|                                              | 3,951,384      | 280,243       | 3,671,141            |                       |
| Budgeted Savings                             | (599,534)      | -             | (599,534)            | 0.00%                 |
| <b>Total General Fund</b>                    | \$ 33,833,020  | \$ 4,412,555  | \$ 29,420,465        | 13.04%                |

**HOTEL/MOTEL FUND REVENUES**

| Description                    | 2016<br>Budget | YTD<br>Actual | Dollar<br>Difference | Percentage<br>To-Date |
|--------------------------------|----------------|---------------|----------------------|-----------------------|
| <b>Total Hotel/Motel Taxes</b> | \$ 1,577,148   | \$ 288,854    | \$ (1,288,294)       | <b>18.31%</b>         |

**HOTEL/MOTEL TRANSFERS OUT**

| Type                                   | 2016<br>Budget | YTD<br>Actual | Dollar<br>Difference | Percentage<br>To-Date |
|----------------------------------------|----------------|---------------|----------------------|-----------------------|
| Transfer to General Fund               | \$ 788,574     | \$ 144,427    | \$ 644,147           | <b>18.31%</b>         |
| Transfer to Tourism Association        | 788,574        | 144,427       | 644,147              | <b>18.31%</b>         |
| <b>Total Hotel/Motel Transfers Out</b> | \$ 1,577,148   | \$ 288,854    | \$ 1,288,294         | 18.31%                |



CITY OF PEACHTREE CITY  
FINANCIAL SERVICES  
MONTHLY REPORT  
(UNAUDITED)  
AS OF NOVEMBER 30, 2015

| SUMMARY OF PURCHASE ORDERS ISSUED OVER \$25,000 APPROVED BY CITY MANAGER<br>NOVEMBER 2015 |                     |                     |           |
|-------------------------------------------------------------------------------------------|---------------------|---------------------|-----------|
| Description                                                                               | Vendor              | Award               | Date      |
| 2016 Masset Ferguson 2615 Tractor                                                         | Georgia Deer Farm   | \$ 32,923.50        | 11/9/2015 |
| PURCHASING REPORT<br>FOR MONTH ENDED NOVEMBER 30, 2015 AND NOVEMBER 30, 2014              |                     |                     |           |
| Activity                                                                                  | Fiscal Year<br>2016 | Fiscal Year<br>2015 |           |
| Purchase Orders / Requisitions Processed                                                  | 183                 | 158                 |           |
| City Store Requisitions Processed                                                         | 16                  | 13                  |           |
| Sealed Bids Requested                                                                     | 1                   | 2                   |           |
| Requests for Proposals                                                                    | 0                   | 0                   |           |
| Bids Awarded                                                                              | 3                   | 0                   |           |
| Requests for Proposals Awarded                                                            | 0                   | 0                   |           |
| Contracts Prepared                                                                        | 3                   | 0                   |           |
| Electronic Auction                                                                        | 0                   | 0                   |           |
| Fixed Assets Purchases                                                                    | 6                   | 2                   |           |
| 2016 Tahoe for PD                                                                         |                     |                     |           |
| (3) Replacement Scoreboards-Braelinn                                                      |                     |                     |           |
| T650 T4 Bobcat Compact Track Loader                                                       |                     |                     |           |
| 2016 Kubota RTV-X900WH                                                                    |                     |                     |           |
| Alamo Flail Mower                                                                         |                     |                     |           |
| Toro Proforce Blower                                                                      |                     |                     |           |

CITY OF PEACHTREE CITY  
DONATIONS RECEIVED  
NOVEMBER 2015

|                                            |                     |                    |
|--------------------------------------------|---------------------|--------------------|
| Memorial Bench                             | Cheri Ann Lowre     | 1,200.00           |
| Annual Employee Christmas and Awards Lunch | Safebuilt           | 2,500.00           |
| Police                                     | Police Appreciation | 2,000.00           |
| Sale of Piano (Library)                    | World Class Piano   | 881.52             |
| TOTAL MONTH OF NOVEMBER 2015               |                     | <u>\$ 6,581.52</u> |



**CITY OF PEACHTREE CITY  
LITIGATION SERVICES  
FISCAL YEAR 2016  
PAID AS OF November, 2015**

Litigation Services (100-1505-579130)

| Vendor        | Month Paid | Project          | Amount       |
|---------------|------------|------------------|--------------|
| GIRMA         | October    | Vehicle Accident | 57.22        |
| GIRMA         | October    | EEOC Claim       | 220.20       |
| GIRMA         | October    | Water Damage     | 5,500.00     |
| GIRMA         | October    | Water Damage     | 22,000.00    |
| GIRMA         | October    | Vehicle Accident | 820.94       |
| GIRMA         | October    | Vehicle Accident | 277.90       |
|               |            |                  | <hr/>        |
|               |            |                  | \$ 28,876.26 |
| SUMNER/MEEKER | November   | Vehicle Accident | 1,347.60     |
| SUMNER/MEEKER | November   | EEOC Claim       | 2,222.15     |
| SUMNER/MEEKER | November   | Mrosek           | 120.00       |
| SUMNER/MEEKER | November   | Pathways         | 360.00       |
| SUMNER/MEEKER | November   | Robinson Rd      | 2,400.00     |
|               |            |                  | <hr/>        |
|               |            |                  | \$ 6,449.75  |

|                                          |                     |
|------------------------------------------|---------------------|
| <b>Total Litigation Services to Date</b> | <b>\$ 35,326.01</b> |
|------------------------------------------|---------------------|

|                                                       |             |
|-------------------------------------------------------|-------------|
| November FY2016 Litigation Expenses (100-1505-579130) | \$ 6,449.75 |
|-------------------------------------------------------|-------------|

**Legal Fees: Lake Peachtree Dam**

|                            |          |                    |          |
|----------------------------|----------|--------------------|----------|
| Intergrated Science & Eng. | October  | Lake Peachtree Dam | 425.00   |
| Sumner/Meeker              | November | Lake Peachtree Dam | 450.00   |
| Smith,Welch,Webb           | November | Lake Peachtree Dam | 1,937.80 |

|                                            |                    |
|--------------------------------------------|--------------------|
| <b>Total Lake Peachtree Dam Legal Fees</b> | <b>\$ 2,812.80</b> |
|--------------------------------------------|--------------------|

|             |
|-------------|
| \$ 2,387.80 |
|-------------|

# FY2016 MONTHLY REPORT LIBRARY

| ACTIVITY DESCRIPTION                               | UNIT | October | November | December | January | February | March | April | May | June | July | August | September | FY2016<br>YEAR-TO-DATE | FY2015<br>YEAR-TO-DATE |
|----------------------------------------------------|------|---------|----------|----------|---------|----------|-------|-------|-----|------|------|--------|-----------|------------------------|------------------------|
| Items - Acquired                                   | Num. | 285     | 398      |          |         |          |       |       |     |      |      |        |           | 683                    | 870                    |
| Items - Circulated                                 | Num. | 31,203  | 27,473   |          |         |          |       |       |     |      |      |        |           | 58,676                 | 62,065                 |
| Items - Loaned to<br>Other Libraries               | Num. | 1,207   | 955      |          |         |          |       |       |     |      |      |        |           | 2,162                  | 2,432                  |
| Items - Borrowed<br>From Other Libraries           | Num. | 1,804   | 1,308    |          |         |          |       |       |     |      |      |        |           | 3,112                  | 3,020                  |
| Class Visits                                       | Num. | 1       | 2        |          |         |          |       |       |     |      |      |        |           | 3                      | 4                      |
| Group Meetings                                     | Num. | 33      | 43       |          |         |          |       |       |     |      |      |        |           | 76                     | 61                     |
| Monthly Traffic                                    | Num. | 17,950  | 13,880   |          |         |          |       |       |     |      |      |        |           | 31,830                 | 36,526                 |
| Children's Programs<br>Number of Participants      | Num. | 28      | 21       |          |         |          |       |       |     |      |      |        |           | 49                     | 50                     |
|                                                    | Num. | 1,134   | 492      |          |         |          |       |       |     |      |      |        |           | 1,626                  | 1,640                  |
| Adult Programs<br>Number of Participants           | Num. | 3       | 11       |          |         |          |       |       |     |      |      |        |           | 14                     | 11                     |
|                                                    | Num. | 27      | 65       |          |         |          |       |       |     |      |      |        |           | 92                     | 255                    |
| Revenue from Overdue Books                         | Dis. | 3,574   | 3,669    |          |         |          |       |       |     |      |      |        |           | 7,243                  | 6,318                  |
| Revenue from Copies Made                           | Dis. | 716     | 565      |          |         |          |       |       |     |      |      |        |           | 1,281                  | 1013                   |
| Reference Assistance                               | Num. | 1,355   | 965      |          |         |          |       |       |     |      |      |        |           | 2,320                  | 2,625                  |
| Exams Proctored                                    | Num. | 30      | 14       |          |         |          |       |       |     |      |      |        |           | 44                     | 41                     |
| Revenue from Proctoring                            | Dis. | 390     | 200      |          |         |          |       |       |     |      |      |        |           | 590                    | 540                    |
| Internet Usage                                     | Num. | 2,054   | 1,708    |          |         |          |       |       |     |      |      |        |           | 3,762                  | 3,818                  |
| Volunteers                                         | Num. | 40      | 46       |          |         |          |       |       |     |      |      |        |           | 86                     | 68                     |
| Number of Hours Worked                             | Num. | 263     | 258      |          |         |          |       |       |     |      |      |        |           | 521                    | 516                    |
| Digital Downloads                                  | Num. | 2,164   | 2,031    |          |         |          |       |       |     |      |      |        |           | 4,195                  | 3,108                  |
| Electronic Reference Access<br>(Excluding GALILEO) | Num. | 123     | 98       |          |         |          |       |       |     |      |      |        |           | 221                    | 222                    |

Notes: Initial planning has begun for 2016 Summer Reading Program with emphasis on healthy minds and healthy bodies. A series of "financial literacy" are also in the works for 2016. Project Outcome surveys are ready. Launch TBA. Friends of the Library (FOL) is currently seeking funding for a new sound system for the Floy Farr Room. The old "Teen Zone" is being repurposed as a Readers and Writers Room to host book club meetings and writers groups/workshops. Staff is currently working on a collection shift project that will ultimately make more room for Young Adult and Large Print sections. It will also create more quiet work/study space in Reference.



**CITY OF PEACHTREE CITY  
RECREATION & SPECIAL EVENTS REVENUE  
AS OF NOVEMBER 30, 2015  
WITH COMPARISONS TO NOVEMBER 30 FY2013, FY2014 & FY2015  
Percent of budget year completed to date: 16.67%**

|                                            | ACTUAL THRU NOVEMBER |                  |                  | ORIGINAL BUDGET   |             |                  | CURRENT BUDGET    |               |         | ACTUAL THRU NOVEMBER |  | % Collected To Date |
|--------------------------------------------|----------------------|------------------|------------------|-------------------|-------------|------------------|-------------------|---------------|---------|----------------------|--|---------------------|
|                                            | FY 2013              | FY 2014          | FY 2015          | FY 2016           | BUD ADJ.    | FY 2016          | FY 2016           | FY 2016       | To Date |                      |  |                     |
|                                            |                      |                  |                  |                   |             |                  |                   |               |         |                      |  |                     |
| <b>RECREATION REVENUE</b>                  |                      |                  |                  |                   |             |                  |                   |               |         |                      |  |                     |
| County Operating Grant                     | 28,500               | 28,500           | 28,500           | 114,000           |             | 6,296            | 114,000           | 28,500        | 851     | 25.00%               |  |                     |
| Events                                     | -                    | 3,015            | 625              | 6,296             |             |                  |                   |               |         |                      |  |                     |
| Program Fees - Recreation                  | \$ 6,412             | \$ 3,549         | \$ 3,238         | \$ 189,121.00     | \$ -        | \$ 189,121       | \$ 215,030        | \$ 3,533      | 851     | 13.51%               |  |                     |
| Program Fees - Kedron                      | 23,160               | 21,819           | 20,074           | 215,030           | -           | 215,030          | 215,030           | 24,488        | 2,740   | 11.39%               |  |                     |
| Program Fees - Kedron Open Gym             | 1,985                | 2,034            | 2,270            | 17,064            | -           | 17,064           | 17,064            | 3,860         | 154,40% |                      |  |                     |
| Program Fees- Athletic Tournaments         | 2,590                | 1,020            | -                | 2,500             | -           | 2,500            | 2,500             | 54,914        | 60.27%  |                      |  |                     |
| Facility Maintenance Rec.- Athletic Assoc. | 14,750               | 18,522           | 63,952           | 91,120            | -           | 91,120           | 91,120            | 4,800         | 40.34%  |                      |  |                     |
| Facility Maintenance Ked- Athletic Assoc.  | -                    | -                | -                | \$11,900          | -           | 11,900           | 11,900            |               |         |                      |  |                     |
| Facility Rental- Tennis Center             | 4,000                | 2,000            | 4,000            | 24,000            | -           | 24,000           | 24,000            | 2,000         | 1,415   | 8.33%                |  |                     |
| Facility Rental - Recreation               | 512                  | 316              | 1,180            | 30,400            | -           | 30,400           | 30,400            | 7,771         | 27.15%  |                      |  |                     |
| Facility Rental - Kedron                   | 4,103                | 4,403            | 4,708            | 28,622            | -           | 28,622           | 28,622            | 6,080         | 77      | 0.14%                |  |                     |
| Program Fees - Pool Fees/Passes            | 4,938                | 6,169            | 6,010            | 95,141            | -           | 95,141           | 95,141            | 228           | 296     | 4.23%                |  |                     |
| Program Fees - Kedron Swim Teams           | 11,581               | 137              | 166              | 55,269            | -           | 55,269           | 55,269            |               |         |                      |  |                     |
| Program Fees - Kedron Swim Lessons         | 608                  | 1,462            | 565              | 11,347            | -           | 11,347           | 11,347            |               |         |                      |  |                     |
| Program Fees - Rec Pool Revenue            | 90                   | 82               | 28               | 7,000             | -           | 7,000            | 7,000             |               |         |                      |  |                     |
|                                            | <b>\$103,229</b>     | <b>\$ 93,028</b> | <b>\$135,316</b> | <b>\$ 898,810</b> | <b>\$ -</b> | <b>\$898,810</b> | <b>\$ 141,553</b> | <b>15.75%</b> |         |                      |  |                     |

**Recreation Programming-** Kedron was the site for basketball referee training throughout the month on the 4th, 8th and 24th. Kedron was the site for High School Swim Meets on the 6th and 17th. There was a Pickle ball Clinic at Kedron on the 7th with 20 people in attendance. The Kedron Gym was closed the 23rd through the 29th for the gym floors to be resurfaced. City offices were closed for the Thanksgiving Holiday on the 26th and 27th.

**Special Events-** The GGAS concluded their second day of the 2015 Air Show at Falcon Field on the 1st. The Line Creek Civitan Club hosted their annual "Great Chili Challenge" at Shakerag Knoll on the 7th with an estimated 500 in attendance. The Darkside Running Club hosted their annual "PTC 25K/ 50K" at Luther Glass Park and surrounding paths on the 8th with an estimated 50 in attendance. Braelinn Elementary hosted the "Braelinn Fun Run Salutes Our Veterans" at their campus and surrounding paths on the 14th with an estimated 400 in attendance.

**Tournaments Notes-** The Southside Holiday Classic LAX Tournament was held at Meade, Riley and Home Plate on the 14th & 15th with over 50 teams competing over two days.

**PEACHTREE CITY POLICE DEPARTMENT**  
**2015 MONTHLY REPORT**

2015                      2014  
Calendar Year to Date    Calendar Year to Date

**November 2015    October 2015**

PART I CRIMES: Criminal Homicide, Forcible Rape, Robbery, Aggravated Assault, Arson, Burglary, Motor Vehicle Theft, Theft (Shoplifting, Entering Auto, & Theft)

|                                   |    |    |     |     |
|-----------------------------------|----|----|-----|-----|
| <b><u>TOTAL PART I CRIMES</u></b> | 41 | 38 | 508 | 420 |
|-----------------------------------|----|----|-----|-----|

|                           |    |    |     |     |
|---------------------------|----|----|-----|-----|
| <b><u>DUI ARRESTS</u></b> | 13 | 15 | 147 | 116 |
|---------------------------|----|----|-----|-----|

DRUG ARRESTS: Marijuana, Methamphetamine, Cocaine, Other

|                                  |    |   |     |    |
|----------------------------------|----|---|-----|----|
| <b><u>TOTAL DRUG ARRESTS</u></b> | 16 | 7 | 107 | 79 |
|----------------------------------|----|---|-----|----|

**OTHER ARRESTS**

|                         |    |    |     |     |
|-------------------------|----|----|-----|-----|
| <b>PROPERTY CRIMES</b>  | 9  | 6  | 110 | 166 |
| <b>PERSON CRIMES</b>    | 4  | 3  | 54  | 83  |
| <b>TRAFFIC OFFENSES</b> | 32 | 24 | 250 | 168 |
| <b>OTHER</b>            | 22 | 28 | 231 | 310 |

|                                 |       |       |        |        |
|---------------------------------|-------|-------|--------|--------|
| <b><u>CALLS FOR SERVICE</u></b> | 3,949 | 4,102 | 46,995 | 46,396 |
|---------------------------------|-------|-------|--------|--------|

**TRAFFIC**

|                         |     |     |       |       |
|-------------------------|-----|-----|-------|-------|
| <b>CITATIONS ISSUED</b> | 811 | 793 | 9,196 | 6,578 |
| <b>CITY ORDINANCES</b>  | 49  | 38  | 363   | 442   |
| <b>WARNINGS</b>         | 503 | 711 | 7,623 | 8,040 |
| <b>ROADWAY CRASHES</b>  | 79  | 75  | 741   | 709   |



# PEACHTREE CITY CONVENTION & VISITORS BUREAU ATTENDANCE RECORD

2 Year Term (unless specified below)

November-15

| Term of Appointment                                                                        |                                 |                                               |                        |                   | Report Date: Month Year                              |                          |
|--------------------------------------------------------------------------------------------|---------------------------------|-----------------------------------------------|------------------------|-------------------|------------------------------------------------------|--------------------------|
| Name & Term Length<br>(start/end)                                                          | Meetings Held Past<br>12 Months | # of Meetings<br>Member Eligible to<br>Attend | # Meetings<br>Attended | # Meetings Absent | Meeting Dates<br>Absent                              | Percentage<br>Attendance |
| Wende Blumberg,<br>Chairperson<br>Hotel/Motel<br>01/01/15-12/31/15                         | 10                              | 10                                            | 9                      | 1                 | 4/15/2015                                            | 90%                      |
| Eric Snell, Recreation<br>and Special Events<br>Advisory Board Rep.<br>01/01/15 - 12/31/16 | 10                              | 10                                            | 8                      | 2                 | 2/18/2015<br>4/15/2015                               | 80%                      |
| Sherri Smith Brown<br>Business Owner<br>01/01/14-12/31/15                                  | 10                              | 10                                            | 9                      | 1                 | 03/18/15                                             | 90%                      |
| Jonathan Fralick<br>Recreation Venue<br>1/1/2015 - 12/13/16                                | 10                              | 10                                            | 8                      | 2                 | 6/24/2015,<br>11/18/2015                             | 80%                      |
| Mike King<br>Council<br>01/01/15-12/31/15                                                  | 10                              | 10                                            | 6                      | 4                 | 01/21/2015<br>05/20/2015<br>06/24/2015<br>08/19/2015 | 60%                      |
| Hope Macaluso,<br>Secretary/Treasurer<br>Airport Authority<br>01/01/14-12/31/15            | 10                              | 10                                            | 10                     | 0                 |                                                      | 100%                     |
| Rick Barnes<br>Vice<br>Chairperson Retail<br>01/01/14-12/31/15                             | 10                              | 10                                            | 9                      | 1                 | 8/19/2015                                            | 90%                      |
| Vendo Toming,<br>Business Owner<br>02/06/15 - 12/31/16                                     | 10                              | 9                                             | 7                      | 2                 | 2/18/2015<br>06/24/2015                              | 78%                      |
| Mike Regli<br>Hotel/Motel Alternate<br>01/01/15-12/31/16                                   | 10                              | 10                                            | 8                      | 2                 | 2/18/2015<br>09/16/2015                              | 80%                      |

# PEACHTREE CITY CONVENTION & VISITORS BUREAU ATTENDANCE RECORD

2 Year Term (unless specified below)

November-15

Term of Appointment

Report Date: Month Year

| Name & Term Length<br>(start/end)                                                          | Meetings Held Past<br>12 Months | # of Meetings<br>Member Eligible to<br>Attend | # Meetings<br>Attended | # Meetings Absent | Meeting Dates<br>Absent                              | Percentage<br>Attendance |
|--------------------------------------------------------------------------------------------|---------------------------------|-----------------------------------------------|------------------------|-------------------|------------------------------------------------------|--------------------------|
| Wende Blumberg,<br>Chairperson<br>Hotel/Motel<br>01/01/15-12/31/15                         | 10                              | 10                                            | 9                      | 1                 | 4/15/2015                                            | 90%                      |
| Eric Snell, Recreation<br>and Special Events<br>Advisory Board Rep.<br>01/01/15 - 12/31/16 | 10                              | 10                                            | 8                      | 2                 | 2/18/2015<br>4/15/2015                               | 80%                      |
| Sherri Smith Brown<br>Business Owner<br>01/01/14-12/31/15                                  | 10                              | 10                                            | 9                      | 1                 | 03/18/15                                             | 90%                      |
| Jonathan Fralick<br>Recreation Venue<br>1/1/2015 - 12/13/16                                | 10                              | 10                                            | 8                      | 2                 | 6/24/2015,<br>11/18/2015                             | 80%                      |
| Mike King<br>City Council<br>01/01/15-12/31/15                                             | 10                              | 10                                            | 6                      | 4                 | 01/21/2015<br>05/20/2015<br>06/24/2015<br>08/19/2015 | 60%                      |
| Hope Macaluso,<br>Secretary/Treasurer<br>Airport Authority<br>01/01/14-12/31/15            | 10                              | 10                                            | 10                     | 0                 |                                                      | 100%                     |
| Rick Barnes Vice<br>Chairperson Retail<br>01/01/14-12/31/15                                | 10                              | 10                                            | 9                      | 1                 | 8/19/2015                                            | 90%                      |
| Vendo Toming,<br>Business Owner<br>02/06/15 - 12/31/16                                     | 10                              | 9                                             | 7                      | 2                 | 2/18/2015<br>06/24/2015                              | 78%                      |
| Mike Regli<br>Hotel/Motel Alternate<br>01/01/15-12/31/16                                   | 10                              | 10                                            | 8                      | 2                 | 2/18/2015<br>09/16/2015                              | 80%                      |



# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

**TO:** Mayor and Council

**FROM:** Jonathan N. Rorie, City Manager 

**DATE:** December 30, 2015

**SUBJECT:** Indemnification of Public Officials  
January 7, 2015 - City Council Meeting

---

### Recommendation:

Adopt the attached Indemnification Resolution and approve payment of legal fees as described.

### Discussion:

In **February 2014**, the City adopted an ordinance to amend Article III of Chapter 34 of The Peachtree City Code of Ordinances that effectively established a new "Code of Ethics".

Recently, the city experienced its first ethics complaint against a city official. As a result of the official ethics complaint:

- First, the city incurred legal expenses/fees totaling \$952 (roughly \$300 per hour) for services rendered by the appointed hearing officer. The hearing officer conducted an investigation, submitted his findings and recommended that the complaint be dismissed because the complaint was unjustified and the complaint was not timely filed.
- Second, the city official incurred legal expenses in defense of the ethics complaint. To date, the legal expenses incurred by the city official total \$1,883.70 (roughly \$178 per hour) for the services rendered from the selected attorney and legal assistant. I anticipate the possibility for additional services rendered in defense of the matter at the state level.

In **January, 2015**, the City Council re-adopted a resolution that indemnifies and provides legal counsel;

*"to any elected official, appointed official, employee, or other individual who is investigated under the City's Code of Ethics (with the exception of officials of authorities) for representation before the Ethics Board, the investigation conducted by the Ethics Board, and any action taken by Council." Such legal counsel shall be selected by the individual requesting representation from a panel of three attorneys compiled by the City Staff selected from the attorneys on the approved list of lawyers maintained by GIRMA."*

### **Problem Statement**

Peachtree City's new "Code of Ethics" and the most recent Indemnification Resolution are in conflict with each other.

- First, we no longer have an Ethics Board that conducts investigations, instead, we appoint an impartial hearing officer.
- Second, city staff cannot select attorneys from an approved list of lawyers maintained by GIRMA simply because GIRMA does not maintain an approved list of lawyers.

### **Solution Statement**

The primary intent of the Indemnification Resolution is to indemnify, defend, and protect City elected and appointed officials and employees from certain liabilities within the performance of their duties. A secondary intent is to establish cost control measures for the legal expenses associated with the defense. As such, I am recommending the City Council adopt the attached revised Indemnification Resolution to eliminate conflicts with the "Code of Ethics" Ordinance and to clearly establish cost controls/limitations for attorney fees borne by the city for legal counsel.

### **Budget Impact:**

Legal fees are budgeted and will be drawn from to 100-1505-579130 to pay for services rendered,



COUNTY OF FAYETTE  
CITY OF PEACHTREE CITY

RESOLUTION # \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PEACHTREE CITY REGARDING POTENTIAL LIABILITY  
OF CITY ELECTED OFFICIALS, APPOINTED OFFICIALS, AND EMPLOYEES**

**WHEREAS**, the City of Peachtree City is a municipal corporation duly chartered and incorporated by the State of Georgia; and

**WHEREAS**, as a result of certain decisions by State and Federal Courts, elected and appointed officials and employees of the City may be subject to suits seeking to hold those persons personally liable for damages; and

**WHEREAS**, elected and appointed officials, employees, and other individuals may be subject to formal complaints under the City Code of Ethics; and

**WHEREAS**, the City Council deems it to be in the best interest of the City to indemnify, defend, and protect City elected and appointed officials and employees from certain liability,

**IT IS THEREFORE, RESOLVED THAT:**

The City of Peachtree City shall indemnify, defend and pay any and all judgments rendered against any City elected official or appointed official (with exception of officials of authorities) or employee for any and all suits brought against them for any acts or omissions performed or neglected to be performed by them in the course of their employment, or association with the City.

The City of Peachtree City shall provide legal counsel to any elected official, appointed official, employee, or other individual who is investigated under the City's Code of Ethics (with the exception of officials of authorities) for representation before the Hearing Officer, the investigation conducted by the Hearing Officer, and any action taken by Council. Such legal counsel shall be selected by the individual requesting representation and be reimbursed by the City at a rate not to exceed the approved hourly rate of the City Attorney plus 20%.

The indemnification shall not apply to those individuals who acted oppressively, maliciously, corruptly, or without authority of law as defined under O.C.G.A. §36-33-4.

This resolution shall remain in full force and effect until such time as it may be amended or repealed by a subsequent resolution of the City Council.

**SO RESOLVED**, in open session assembled pursuant to law. This 7<sup>th</sup> day of January 2016.

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Betsy Tyler, City Clerk

# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

**TO:** Mayor and Council Members

**VIA:** City Manager 

**FROM:** Public Information Officer/City Clerk 

**DATE:** December 30, 2015

**SUBJECT:** Designation of City's Legal Organ  
*January 7, 2016, City Council Meeting*

---

### **Recommendation:**

That Council again designate the *Fayette County News/Today in Peachtree City* as the legal organ for the City of Peachtree City.

### **Discussion:**

Each year, the City of Peachtree City must designate the official legal organ in which notices of public hearings, millage rate, and other notices required by state law and City Ordinance will run.

County legal organs are designated by the Probate Court Judge, Sheriff, and Superior Court Clerk, and the newspaper must have a paid circulation component. The designated Fayette County legal organ for 2016 will remain the *Fayette County News/Today in PTC*.

Although municipalities have more latitude in designating their legal organ, state law stipulates that certain municipal legal ads continue to run in the County legal organ. This includes bond notices, police seizures, municipal court ads, condemnation proceedings, distilled spirits sales and licensing, and nuisance abatement ads. Further, local businesses advertising for articles of incorporation, dissolution, and registration of trade names must advertise in the legal organ of the County. Notices for Peachtree City properties in foreclosure, estate transfers, adoptions, and public sales would also continue to run in the County legal organ.

As the long-time legal organ of the County and Peachtree City, the Wednesday *Fayette County News/Today in Peachtree City* is the publication that residents associate with all legal ads, and in which many local ads would continue to run.

Staff is recommending that the City designate the *Fayette Daily News/Today in PTC* as the legal organ for 2016 to ensure correct placement of legal ads, to maintain the lowest possible expenses for the City, and to provide a single source for the community to access legal ads.

### **Budget Impact:**

Because it is a continuation of an existing rate for budgeted expenditures, appointing the *Fayette Newspapers/Today in PTC* would have no budgetary impact.

# CITY OF PEACHTREE CITY

## INTRAOFFICE MEMORANDUM

---

**TO:** Mayor and Members of Council

**VIA:** City Manager   
Financial Services Director   
Fire Chief 

**FROM:** Purchasing Agent

**DATE:** December 17, 2015

**SUBJECT:** Request to Surplus Fire Department Vehicle and Equipment  
*Council Meeting: January 7, 2016*

---

**Recommendation:**

Staff recommends Council declare as surplus and offer for sale: one (1) Lifepak 12 cardiac monitor, one (1) 2006 Ford Ambulance and four (4) Stryker ambulance stretchers.

**Discussion:.**

Funds were budgeted in the Operating Budget and Public Improvement Plan for the purchase of replacement devices. The City expects the sale of these older units to help offset the cost of the replacement.

Physio-Control LifePak 12 Cardiac Monitor: Serial Number: 34969750

2006 Ford Ambulance VIN: 1FDXE45P26DA91847

Stryker Ambulance Stretchers: Serial Numbers: 020439434, 020639001, 020639000, \*\*\*039449

**Budget Impact:.**

The overall cost of replacement units already purchased should be decreased by \$5,000 as a result of this sale.



# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

**TO:** Mayor and Council  
**FROM:** City Manager   
**DATE:** December 10, 2015  
**SUBJECT:** Appoint Council Representative and City Representative to the  
Fayette County Board of Health  
*December 17, 2015 - City Council Agenda*

---

### **Recommendation**

That the City Council re-appoint Dr. Thomas B. Faulkner, M.D., MHA to represent the City of Peachtree City on the Fayette County Board of Health.

### **Discussion**

The Fayette County Board of Health meets quarterly on the second Tuesday of January, April, July and October at 7:30 AM, at the Fayette County Government Complex, 140 Stonewall Ave. Fayetteville. The board is comprised of seven members, two of which are appointed by the Mayor and Council of Peachtree City. The composition of the board members is attached.

Dr. Faulkner has served as the representative for Peachtree City since September 2003, where he has been an active participant and the Board indicates he has provided significant insight and contributions to the activities of the Board.

### **Budget Impact:**

This item has no budgetary impact.

Attachment(s)

THOMAS B. FAULKNER, MD, AME  
SERVING THE PROFESSIONAL PILOT

03 November, 2016

The Honorable Vanessa Fleisch  
Office of the Mayor  
151 Willowbend Road  
Peachtree City, Georgia 30269

Dear Madam Mayor,

Thank you for your letter of 23 October, 2015 regarding my term with the Fayette County Board of Health. I have enjoyed my work on the Board since 2003, and representing Peachtree City on matters impacting the public health and safety of the citizens of Fayette County.

As you are aware, I serve on the Board of Health at the pleasure of your office. With your approval, I would like to apply for reappointment to serve an additional term on the Fayette County Board of Health from 1/1/2016 – 12/31/2021.

Please let me know if you or the Council would like any information regarding my education, experience, and work on the Board of Health over the previous twelve years.

Sincerely,

A handwritten signature in black ink, appearing to read 'TBF', followed by a small 'MD' to the right.

Thomas B. Faulkner, MD, MHA

# Fayette County Board of Health

## 2015 Composition of Board Members

| Member Name & Position                                                                                             | Email                                                                                                                                                          | Mailing Address                                          | Phone Number          | Term              | Discipline                                    |
|--------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-----------------------|-------------------|-----------------------------------------------|
| <b>David Barlow</b><br>The county's CEO (or "elected member of the County governing authority" designated by CEO). | <a href="mailto:dbarlow@fayettecountyga.gov">dbarlow@fayettecountyga.gov</a>                                                                                   | 140 Stonewall Ave, Ste.<br>100<br>Fayetteville, GA 30214 | (Office) 770-305-5200 | *Term of Office   | Fayette County Commissioner                   |
| <b>Vacant</b><br>A licensed physician actively practicing in the county.                                           |                                                                                                                                                                |                                                          |                       | *Expires          | Physician                                     |
| <b>Lyn Redwood</b><br><b>Vice Chairperson</b><br>A consumer or an advocate for consumers of health services.       | <a href="mailto:tiredwood@mindspring.com">tiredwood@mindspring.com</a><br><a href="mailto:lyn@safeminds.org">lyn@safeminds.org</a>                             | 254 Trickum Creek Road<br>Tyrone, GA 30280               | (Office) 770-631-9380 | *Expires 12/15    | Nurse Practitioner                            |
| <b>Lynette Peterson</b><br>A consumer who will represent the needy, underprivileged or elderly.                    | <a href="mailto:lynnettpeterson@aol.com">lynnettpeterson@aol.com</a><br><a href="mailto:dalelyn@aol.com">dalelyn@aol.com</a>                                   | 110 Winding Way<br>Fayetteville, GA 30214                | (Office) 770-461-4013 | *Expires 12/15    | Retired Teacher                               |
| <b>Joseph C. Barrow, Jr, EdD</b><br>The Superintendent of schools or a designated employee of the school system.   | <a href="mailto:barrow.joseph@fcboe.org">barrow.joseph@fcboe.org</a>                                                                                           | 210 Stonewall Ave.<br>Fayetteville, GA 30214             | (Office) 770-460-3535 | **Term of Office  | Superintendent - Fayette County School System |
| <b>Vanessa Fleisch</b><br>The CEO, or another elected member of the City governing authority.                      | <a href="mailto:vfleisch@peachtree-city.org">vfleisch@peachtree-city.org</a>                                                                                   | 151 Willowbend Road<br>Peachtree City, GA<br>30269       | (Office) 770-487-7657 | ***Term of Office | Mayor                                         |
| <b>Thomas B. Faulkner, M.D., MHA</b><br>A consumer or a licensed nurse interested in promoting public health.      | <a href="mailto:tomfaulkner@bellsouth.net">tomfaulkner@bellsouth.net</a><br><a href="mailto:medicaldirection@bellsouth.net">medicaldirection@bellsouth.net</a> | 302 Tempest Dr.<br>Peachtree City, GA<br>30269           | (Office) 404-486-0108 | ***Expires 12/15  | Physician                                     |

\*Appointed by County CEO

\*\*School System

\*\*\*Appointed by the governing authority of the largest municipality of the county  
(Position 2,3,4,7 are 6-Year Terms)



## ***IV. Service on the County Board of Health***

### ***The members of the Board***

Each County Board of Health has seven members, who must be at least 21 years old.<sup>39</sup> The law sets out the requirements for each of those seven positions, and who appoints those members. The seven positions are:

*[Positions 1 through 4 are appointed by the county's chief executive officer]*

**Position 1:** The county's chief executive officer, or another elected member of the county governing authority that is designated by the CEO.

Term expires when leaving elected office or when CEO assigns a replacement.

**Position 2:** A licensed physician actively practicing in the county. In a county with less than four physicians, or no physician practicing in the county who is willing and able to serve, a licensed nurse or dentist or another person having familiarity and concern for medical services in the county may be selected.

Term expires upon completion of the six year term; will be less than six years if appointed mid-term.

**Position 3:** A consumer or an advocate for consumers of health services.

Term expires upon completion of the six year term; will be less than six years if appointed mid-term.

**Position 4:** A consumer who will represent the needy, underprivileged or elderly.

Term expires upon completion of the six year term; will be less than six years if appointed mid-term.

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<sup>39</sup> O.C.G.A. §§ 31-3-2, 45-2-1. Counties with a population of more than 800,000 may choose to establish a "Board of Health and Wellness" instead of a Board of Health. O.C.G.A. § 31-3-2.1. At present, Fulton County is the only county with a Board of Health and Wellness. The organization, powers, and duties of a Board of Health and Wellness are somewhat different from a Board of Health.

*[Position 5 comes from the county school system]*

**Position 5:** The superintendent of schools or a designated employee of the school system.

Term expires when the superintendent or the appointing superintendent leaves office.

*[Positions 6 and 7 are appointed by the governing authority of the "largest municipality of the county" (with some exceptions)]*

**Position 6:** The chief executive officer, or another elected member of the City governing authority.

Term expires when leaving elected office or when the CEO appoints a replacement.

**Position 7:** A consumer or a licensed nurse interested in promoting public health.

Term expires upon completion of the six year term; will be less than six years if appointed mid-term.

Regardless of how they are appointed, the seven members of the Board are equals. Each has one vote, and no single member of the Board has any more authority than the others.

When a Board member's term expires, that Board member will continue to hold office and may continue to participate and vote on Board matters until a successor is sworn in.<sup>40</sup>

### ***Management of the Board***

The law does not dictate how a County Board of Health should organize itself or conduct its business, but says only that the Board "shall establish and adopt by-laws for its own governance," and shall meet at least once a quarter.<sup>41</sup> Most Boards choose to elect a Chair, Vice-Chair, and Secretary.

Should the Board require legal advice, the law permits it to seek the services of the county attorney or, budget permitting, to employ counsel of its choosing.<sup>42</sup>

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<sup>40</sup> O.C.G.A. § 45-2-4; Op. Att'y Gen 75-15.

<sup>41</sup> O.C.G.A. § 31-3-4(a)(1).

<sup>42</sup> O.C.G.A. § 31-3-10.

# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

**TO:** Mayor and Council

**VIA:** City Manager *[initials]*  
Financial Services Director *P.S.*  
Purchasing Agent *[initials]*  
Public Services Director

**FROM:** Stormwater Manager *[initials]*

**DATE:** December 16, 2015

**SUBJECT:** Beechwood Subdivision Stormwater Pipe Rehabilitation  
*January 7, 2016 City Council Agenda*

---

### Recommendation

Staff recommends that Mayor and City Council award the bid for the Beechwood Subdivision Stormwater Pipe Rehabilitation to **Utility Asset Management, Inc. (UAM)** for their unit cost base bid amount of **\$165,384.00** and approve an additional **\$50,000.00** for additional pipe system rehabilitation.

### Discussion:

The existing storm drainage system within the Beechwood Subdivision is exhibiting various types of structural degradation including severe invert corrosion, holes in the pipe inverts and sidewalls, failing pipe joints and severely cracked grout rings. In place pipe rehabilitation is the best option for the observed failures in that it can be quickly installed and provides a structural component without having significant excavations and/or road closures. Therefore Staff solicited unit cost bids from qualified contractors to perform the rehabilitation work. The results of this bid are as follows:

|                                       |                     |
|---------------------------------------|---------------------|
| <b>Utility Asset Management, Inc.</b> | <b>\$165,384.00</b> |
| IPR SE, LLC.                          | \$226,270.00        |
| US Pipelining, LLC.                   | \$285,853.00        |
| RDJE, Inc.                            | \$339,250.00        |

The unit cost base bid submitted by UAM was lower than the total project cost estimated by Staff. As a result of the budget surplus, Staff desires to take advantage of the lower unit costs within UAM's bid and add additional stormwater pipe segments to the rehabilitation project. As such, staff recommends (1) the award of this project to Utility Asset Management, Inc. for their unit cost base bid of \$165,384.00 and (2) approve the inclusion of \$50,000.00 for additional pipe lining.

### Budget:

Staff recommends that the \$215,384.00 be funded from the Stormwater Project Account 521-4250-541946.



# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

**TO:** Mayor and Council

**VIA:** City Manager *af*  
Financial Services Director *R.S.*  
Purchasing Agent *one*  
Public Services Director

**FROM:** Stormwater Manager *mm*

**DATE:** December 16, 2015

**SUBJECT:** Stormwater Pipe Rehabilitation Coventry Subdivision and Various Locations  
*January 7, 2016 City Council Agenda*

---

### Recommendation

Staff recommends that City Council award the bid for the Coventry Subdivision Stormwater Pipe Rehabilitation project to **Utility Asset Management, Inc. (UAM)** for their unit cost base bid amount of **\$114,241.00** and approve an additional **\$50,000.00** for additional pipe system rehabilitation.

### Discussion:

The existing storm drainage system within the Coventry Subdivision and two additional cart path culverts are exhibiting various types of structural degradation including severe invert corrosion, holes in the pipe inverts and sidewalls, failing pipe joints and severely cracked grout rings. In place pipe rehabilitation is the best option for the observed failures in that it can be quickly installed and provides a structural component without having significant excavations and/or road closures. Therefore Staff solicited unit cost bids from qualified contractors to perform the rehabilitation work. The results of this bid are as follows:

|                                       |                     |
|---------------------------------------|---------------------|
| <b>Utility Asset Management, Inc.</b> | <b>\$114,241.00</b> |
| EnviroTrenchless                      | \$118,805.00        |
| US Pipelining, LLC.                   | \$180,755.00        |
| IPR SE, LLC                           | \$186,745.00        |
| RDJE, Inc.                            | \$241,255.00        |

The unit cost base bid submitted by UAM was lower than the total project cost estimated by Staff. As a result of the budget surplus, Staff desires to take advantage of the lower unit costs within UAM's bid and add additional stormwater pipe segments to the rehabilitation project. As such, staff recommends (1) the award of this project to Utility Asset Management, Inc. for their unit cost base bid of \$114,241.00 and (2) approve the inclusion of \$50,000.00 for additional pipe lining. .

### Budget:

Staff recommends that the \$164,241.00 be funded from the Stormwater Project Account 521-4250-541946.

# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

**TO:** Mayor and Council

**VIA:** City Manager 

**FROM:** Deputy City Clerk 

**DATE:** December 9, 2015

**SUBJECT:** Alcohol License – NEW – Star Indian Grocery  
*January 7, 2016, Council Meeting*

---

**Recommendation:**

Staff recommends Council consider the attached application for a new alcohol license.

**Discussion:**

Star Indian Grocery, 232 Commerce Drive, has submitted a request for a new alcohol license. Mr. Lovepreet Dhindsa has requested he be appointed as the Licensee and License Representative.

**Budgetary Impact:**

The budgetary impact of the alcoholic beverage license will be positive. The applicant will be required to pay the annual fee for the sale of beer, which is \$775.

Attachments



## Application For Alcoholic Beverage License

|                                                             |                                                         |                                            |
|-------------------------------------------------------------|---------------------------------------------------------|--------------------------------------------|
| <b>Business Name:</b><br>STAR INDIAN GROCERY                | <b>Business Location:</b><br>232 COMMERCE DRIVE         |                                            |
| <b>Nature of Business:</b><br>GROCERY STORE                 | <b>Mailing Address:</b><br>SAME AS ABOVE                | <b>Business Phone Number:</b>              |
| <b>Name of Licensee:</b><br>LOVEPREET DHINDSA               | <b>Home Address:</b><br>104 PRESTMOORE CT, TYRONE 30296 | <b>Home Phone Number:</b><br>678-544-7366  |
| <b>Name of License Representative:</b><br>LOVEPREET DHINDSA | <b>Home Address:</b><br>SAME AS ABOVE                   | <b>Home Phone Number:</b><br>SAME AS ABOVE |

**Please indicate type of licenses applying for:**

| Retail Consumption Dealer                         | Retail Package Dealer                      | Wholesale Dealer                           |
|---------------------------------------------------|--------------------------------------------|--------------------------------------------|
| <input checked="" type="checkbox"/> Malt Beverage | <input type="checkbox"/> Malt Beverage     | <input type="checkbox"/> Malt Beverage     |
| <input type="checkbox"/> Wine                     | <input type="checkbox"/> Wine              | <input type="checkbox"/> Wine              |
| <input type="checkbox"/> Distilled Spirits        | <input type="checkbox"/> Distilled Spirits | <input type="checkbox"/> Distilled Spirits |

**Please complete information below (use separate sheet if necessary):**

| NAME                                                                                                                                                  | ADDRESS                                                          | PHONE NUMBERS                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|-------------------------------------------------------------------------------|
| <b>Individual Owner's Name, Partners' Names, Corporation Name and the name of the name of a Contact Person regarding License Changes, Taxes, etc.</b> | <b>Please provide Home Addresses for the individuals listed:</b> | <b>Please provide Home and Business Phone Numbers for individuals listed:</b> |
| LOVEPREET DHINDSA                                                                                                                                     | 104 PRESTMOORE CT, TYRONE 30296                                  | 678-544-7366                                                                  |
|                                                                                                                                                       |                                                                  |                                                                               |
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|                                                                                                                                                       |                                                                  |                                                                               |

**Is any person who owns an interest in the license an employee of the City of Peachtree City? YES / NO**

**If YES, Please Provide Name of Employee: N/A**



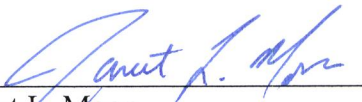
State of Georgia

City of Peachtree City

I, Janet Moon, Chief of Police for the City of Peachtree City, do hereby certify that:

Lovepreet Dhindsa  
104 Prestmoore Ct  
Tyrone, GA 30290

has been investigated and found not to have been convicted of, nor to have entered a plea of nolo contendere, to any felony or misdemeanor relating to the sale or use of alcoholic beverages or illegal narcotics or drugs within five (5) years prior to the date of the application for this license.

  
\_\_\_\_\_  
Janet L. Moon  
Chief of Police

12/8/15  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Witness

# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

**TO:** Mayor and City Council  
**Via:** Jonathan Rorie, City Manager   
**FROM:** Kimberly Jones, Court Administrator  
**DATE:** December 21, 2015  
**SUBJECT:** Re-Appoint Stephen Ott for Municipal Judge for Calendar years 2016-2019  
January 7, 2016, City Council meeting

---

### **RECOMMENDATION:**

Staff recommends the City Council to re-appoint Stephen Ott for all City Municipal Judge Services for calendar year 2016 with the option of extending this agreement three additional calendar years.

### **DISCUSSION:**

Stephen Ott was awarded a three year agreement for Municipal Judge Services in 2013 at a rate of \$110.00 per hour. We recommend that Judge Ott be re-appointed at the rate of \$125.00 per hour. By doing so, Judge Ott will only bill the city for first appearance hearings at the jail on weekends only, which have been quite costly in the past.

Over the past three years, staff has been extremely pleased with the service provided by Judge Ott. During this time he has brought several positive changes to the Court. Consistent with State law, he has introduced some operational efficiency such as allowing certain offenses to pay their fines without being required to appear in Court as well as extending the time frames, in which fines can be paid on the day of Court, further reducing Court time. All of which have had the effect of reducing the billable Judge hours as well as overtime for City staff. Along with the Court staff, Judge Ott continues to work to bring about more efficiency in the Court room.

### **Budget Impact:**

The City has budgeted \$38,000.00 for this service.

# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

**TO:** Mayor and Council Members

**VIA:** Jon Rorie, City Manager *JR*  
Paul Salvatore, Financial Services Director  
Kelly Bush, Assistant Financial Director *KCB*  
Mary Camburn, Accounting Manager *MC*

**FROM:** Janet L. Moon, Chief of Police *JLM*

**DATE:** December 21, 2015

**SUBJECT:** Brandon Package Donation (CERT)  
(City Council Meeting January 07, 2016)

---

### Recommendation:

The Police Department is requesting to accept a donation from Brandon Package in the amount of \$1,000.00.

### Discussion:

These funds are afforded to the Peachtree City CERT Program on behalf of a community based business donation.

Brandon's Package Store is a long standing business in our community. In efforts to show their appreciation for our agency and our community outreach programs, they have generously offered this monetary donation. These funds will be directed to training costs, medical supplies, promotional materials, and includes general machinery/equipment maintenance and purchases. This marks the second such grant from this business. The Peachtree City C.E.R.T. program was established in 2005. As of the date of this request, we have trained over 1100 adult and young adults in disaster preparedness.

### Budget Impact:

This grant will impact the Police Grants Fund by increasing both revenue and expenditures in the Grant Fund by \$1,000. There are no matching funds required on behalf of the City.

JLM/slp



CITY OF PEACHTREE CITY

# BUDGET AMENDMENT

16-010

01/08/2015

[illegible]

|                                              |
|----------------------------------------------|
| Budget Amendment                             |
| To Budget Cert Donation from Brandon Package |

|                                              |  |
|----------------------------------------------|--|
| To Budget Cert Donation from Brandon Package |  |
|----------------------------------------------|--|

\_\_\_\_\_

\_\_\_\_\_

# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

**MEMO TO:** Mayor and City Council

**VIA:** Jonathan Rorie, City Manager *JR*

**FROM:** Paul J. Salvatore, Financial Services Director *P.S.*  
Kelly Bush, Assistant Finance Director *KB*  
Nancy Price, Amphitheater Manager *NP*

**DATE:** December 17, 2015

**SUBJECT:** Budget Amendment FY16  
January 7, 2016 *City Council Consent Agenda*

---

### **Recommendation:**

It is Staff's recommendation that City Council approve the attached budget amendments to the Fiscal Year 2016 Budget Resolution for the Amphitheater Fund.

### **Discussion:**

The first attached budget amendment is housekeeping in nature to reallocate and increase budgeted funds in the Amphitheater Fund for the contract changes made for the Amphitheater Manager, the change in the Business Manager position, and the addition of the Hometown Holiday Concert. The second budget amendment adds an additional concert to the schedule using reserves.

### **Budget Impact:**

The proposed budget amendments will impact the Amphitheater Fund by increasing revenue and expense \$94,994.

If you have any questions, please do not hesitate to contact either Paul Salvatore or Kelly Bush. Thank you for your attention to this matter.

Attachment

# CITY OF PEACHTREE CITY

## BUDGET AMENDMENT

**NUMBER** Amp-001

**DATE** 1/08/2016

| ACCOUNT         | PROJECT | DESCRIPTION                  | INCREASE | DECREASE |
|-----------------|---------|------------------------------|----------|----------|
| 565-6180-511100 |         | Regular Salaries             | 28,647   |          |
| 565-6180-511200 |         | Part Time Salaries           | -        |          |
| 565-6180-512100 |         | Group Insurance - Health     | 10,769   |          |
| 565-6180-512101 |         | Group Insurance - L/T Disab  | 215      |          |
| 565-6180-512102 |         | Group Insurance - Dental     |          | 76       |
| 565-6180-512103 |         | Group Insurance - Life       | 60       |          |
| 565-6180-512200 |         | Social Security              | 2,069    |          |
| 565-6180-512300 |         | Medicare                     | 484      |          |
| 565-6180-512400 |         | Defined Benefit Pension      |          | 933      |
| 565-6180-512401 |         | Defined Contribution Pension | 667      |          |
| 565-6180-512700 |         | Workers Compensation         | 92       |          |
| 565-6180-523300 |         | Advertising                  |          | 20,000   |
| 565-6180-523400 |         | Printing & Binding           |          | 5,000    |
| 565-6180-347963 | 108     | Sponsors - Community Serv    | 2,500    |          |
| 565-6180-573119 | 108     | Sponsors - Community Serv    | 3,000    |          |
| 565-0000-389025 |         | Surplus Carryforward         | 17,494   |          |
|                 |         |                              |          |          |
|                 |         |                              |          |          |
|                 |         |                              |          |          |
|                 |         |                              |          |          |
|                 |         |                              |          |          |
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|                 |         |                              |          |          |
|                 |         |                              |          |          |
|                 |         |                              |          |          |

Explanation: Increase Amphitheater Budget to reflect change in contract for the Amphitheater Manager Position, Change in Business Manager Position and addition of Hometown Holiday Concert.

**Requested** \_\_\_\_\_

**Entered** \_\_\_\_\_

**Approved** \_\_\_\_\_



# CITY OF PEACHTREE CITY

## BUDGET AMENDMENT

NUMBER Amp-002

DATE 1/08/2016

| ACCOUNT         | PROJECT | DESCRIPTION              | INCREASE | DECREASE |
|-----------------|---------|--------------------------|----------|----------|
| 565-0000-389025 |         | Surplus Carryover        | 75,000   |          |
| 565-6180-579101 |         | Departmental Contingency | 75,000   |          |
|                 |         |                          |          |          |
|                 |         |                          |          |          |

Explanation: Increase Amphitheater Budget for additional concert from Amphitheater Reserves

Requested

Entered

Approved

# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

TO: Mayor & Council Members

VIA: City Manager

FROM: City Clerk 

DATE: December 30, 2015

SUBJECT: Golf Cart Ordinance Amendments Relative to Registration and Nonresident Fees  
*January 7, 2015, City Council Meeting*

---

### Recommendation:

That Council establish the following fees for golf cart registration and adopt the associated ordinance amendment:

|                               |                                             |
|-------------------------------|---------------------------------------------|
| Cart Registration Fee:        | \$ 15 per year                              |
| Outside City Limits User Fee: | \$100 per year (including Tyrone residents) |
| Ownership Transfer Fee:       | \$ 15                                       |
| Late Fees:                    | \$ 20                                       |

(NOTE: If Council modifies the fees, the fees can still go into effect; however, staff will modify the ordinance and bring it back for adoption on January 21).

### Discussion:

Council discussed the registration fees for golf cart during the FY 2016 budget process and reviewed the attached ordinance amendment at a meeting in October. The fees also part of a presentation during a December workshop on the broader issues of path paving and construction and street maintenance.

The draft ordinance reflects the following changes:

- Cart registration for Peachtree City residents increases from \$12 to \$15 per year paid in three-year cycles.
  - Total of \$45 for the three-year registration
- The nonresident path user fee increases from \$60 per year to \$100 per year
  - Total of \$115 each year for registration and nonresident path user fee
- Proration options are included for both the registration and nonresident fees
- **One item has been added** – local cart rental companies may register rental carts annually to accommodate more frequent replacement of their fleet
- The cart transfer fee increases from \$5 to \$15
- Late fees are standardized at \$20
- The reciprocal registration for residents of Tyrone is eliminated to equalize the fees paid by all non-residents of Peachtree City in comparison to the property taxes paid by all Peachtree City residents

### Budget Impact

The FY 2016 Budget was adopted assuming a \$15 registration for the decal replacement program in 2016.

**AN ORDINANCE TO AMEND CHAPTER 78 OF THE PEACHTREE CITY CODE OF ORDINANCES, AS AMENDED, SO AS TO PROVIDE FOR THE REGISTRATION AND TRANSFER OF MOTORIZED CARTS; TO REPEAL EXISTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by authority of the same, that:

**Section 1.** Article I, Section 78-92(a) of the Traffic Ordinance of the City of Peachtree City, Georgia, as amended, is hereby further amended as follows:

**Sec. 78-92. - Registration/decal/transfer requirements.**

- (a) Motorized carts. It shall be the duty of every owner of an electric or gasoline-powered motorized cart that is operated over the recreation paths and streets and those areas accessible by the public within the corporate limits of the city to register the cart with the city within ten business days of the date of purchase. Two numerical decals shall be issued upon registration; and a record of each motorized cart number, along with the name and address of the owner, shall be maintained by the city clerk's office. The decals must be affixed to the sides of the cart in such a manner as to be fully visible at all times. The failure to have a current registration and decal on a motorized cart shall be a violation of this section and subject the owner of such cart to the penalties set forth in section 1-11.
- (1) Registration fee. The registration fee shall be \$15.00 per year for each cart. Registered carts shall display the required numbered decal issued by the Office of the City Clerk.
- (2) Nonresident user fee. In addition to the registration fee, an annual path system user fee shall be established by the Mayor and City Council and be charged for each cart registered by nonresidents of the city. The nonresident fee is due by January 31 each year and shall be paid annually until such time as the cart is released and decals are returned to the city.
- (3) Assessment and Proration of fees.
- a. Resident registration fees shall be assessed as follows:
- i. Registration Year: \$45 (for the subsequent three-calendar year period)
  - ii. Year 1 - \$45 (\$30 on or after July 1)
  - iii. Year 2 - \$30 (\$15 on or after July 1)
  - iv. Year 3/New Registration Year - \$15 (\$45 for subsequent three-year period after registration renewals commence)
- b. Nonresident fees shall be assessed annually and shall be due by January 31 of the calendar year covered. The nonresident fee shall be prorated for carts purchased after January 31 of the first calendar year of ownership as follows:
- i. Registration on or after April 1 = 75%
  - ii. Registration on or after July 1 = 50%
  - iii. Registration on or after October 1 = 25%



## *Clean Version for Review Only*

Failure to pay the annual registration and nonresident user fee by January 31 will result in a \$20 penalty and the cart shall be considered an unregistered cart after January 31 until such time as the annual fees and penalties are paid.

- c. Golf Cart rental companies located within the City Limits may register rental fleet carts annually.
  - d. Assessed registration and nonresident user fees shall remain with the cart and attached decals. Recovery of these fees upon the sale of a cart shall be part of the negotiated price between seller and buyer.
- (4) Registration and payment deadline. If a cart is not registered within ten business days of purchase, a \$20.00 penalty will be applied in addition to the registration fee; and the cart shall be considered an unregistered cart after the ten business-day period. If the registration is not renewed within the designated renewal period of a registration year, a \$20 penalty will be applied in addition to the registration fee.
- (5) Transfers. Upon occurrence of a sale of the cart to another person who shall operate the cart over the recreation paths and streets of the city, the registration must be transferred to the new owner within ten business days of the change in ownership at a cost of \$15.00. If the new owner is not a city resident, the nonresident fees for the balance of the year shall be prorated as described in paragraph (3) above. If the registration is not transferred within ten business days, a \$20.00 penalty will be applied in addition to the \$15.00 transfer charge; and the cart shall be considered an unregistered cart after the ten business-day period. Dealers acquiring a registered cart exclusively for resale (non-rental) shall not be required to pay the transfer charge, but shall notify the city of the transfer within ten business days of receiving the cart, and of the ultimate disposition of the cart within ten business days of sale.
- (6) Special tourism events. Council may, at its discretion, waive registration requirements for special events of a limited duration to which out-of-city residents may bring carts as participants.

Registration requirements will be waived for a five-day period beginning July 2 and ending July 6 for the annual 4<sup>th</sup> of July activities.

(7) Homeowner relocation. In the event that a registered motorized cart owner changes his/her address or contact information after the motorized cart is registered, that owner shall have 60 days to provide their new contact information to the City Clerk's office. If the ownership information is not updated within 60 days of relocation, a \$20.00 penalty will be applied and the cart shall be considered an unregistered cart after the 60-day period.

City residents relocating outside the corporate City limits shall be responsible for the annual nonresident user fee for all registered carts. The fee shall be prorated for the first year of payment as described in paragraph (3) above.

**Section 2.** All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

**Section 3.** Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City

*Clean Version for Review Only*

Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

**Section 4.** This ordinance shall be in full force and effect upon adoption by the City Council.

This \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Vanessa Fleisch, Mayor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

**AN ORDINANCE TO AMEND CHAPTER 78 OF THE PEACHTREE CITY CODE OF ORDINANCES, AS AMENDED, SO AS TO PROVIDE FOR THE REGISTRATION AND TRANSFER OF MOTORIZED CARTS; TO REPEAL EXISTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by authority of the same, that:

**Section 1.** Article I, Section 78-92(a) of the Traffic Ordinance of the City of Peachtree City, Georgia, as amended, is hereby further amended as follows:

**Sec. 78-92. - Registration/~~decal~~/transfer requirements.**

(a) Motorized carts. It shall be the duty of every owner of an electric or gasoline-powered motorized cart that is operated over the recreation paths and streets and those areas accessible by the public within the corporate limits of the city to register the cart with the city within ten business days of the date of purchase. Two numerical decals shall be issued upon registration; and a record of each motorized cart number, along with the name and address of the owner, shall be maintained by the city clerk's office. The decals must be affixed to the sides of the cart in such a manner as to be fully visible at all times. The failure to have a current registration and decal on a motorized cart shall be a violation of this section and subject the owner of such cart to the penalties set forth in section 1-11.

- (1) ~~Resident Registration~~ fee. The registration fee shall be \$15.00 per year for each cart. Registered carts shall display the required numbered decal issued by the Office of the City Clerk. for motorized carts owned by city residents shall be \$12.00, and the registration shall be effective until the next regular registration period. Registration periods shall occur every five years, beginning in 2006.
- (2) Nonresident user fee. In addition to the initial \$12.00 fee for the registration fee and decal, an annual registration/path system user fee of \$60.00 shall be established by the Mayor and City Council and be charged for each cart registered by ~~to~~ nonresidents of the city. The nonresident fee is due by January 31 each year and shall be paid annually until such time as the cart is released sold or otherwise disposed of and decals are returned to the city.

(3) Assessment and Proration of fees.

a. Resident registration fees shall be assessed as follows:

i. Registration Year: \$45 (for the subsequent three-calendar year period)

ii. Year 1 - \$45 (\$30 on or after July 1)

iii. Year 2 - \$30 (\$15 on or after July 1)

iv. Year 3/New Registration Year - \$15 (\$45 for subsequent three-year period after registration renewals commence)

b. Nonresident fees shall be assessed annually and shall be due by January 31 of the calendar year covered. This-The nonresident registration/user fee shall be



prorated for carts purchased after January 31 of the first calendar year of ownership as follows:

i. Registration on or after April 1 = 75%

ii. Registration on or after July 1 = 50%

iii. Registration on or after October 1 = 25%

Failure to pay the annual registration and nonresident user fee by January 31 will result in a \$20 penalty and the cart shall be considered an unregistered cart after January 31 until such time as the annual fees and penalties are paid.

c. Golf Cart rental companies located within the City Limits may register rental fleet carts annually.

d. Assessed registration and nonresident user fees shall remain with the cart and attached decals. Recovery of these fees upon the sale of a cart shall be part of the negotiated price between seller and buyer.

- ~~•, unless the nonresident had previously paid the registration/user fee the same calendar year, in which case the \$12.00 registration fee would be required to register and obtain decals for the new cart.~~

(34) Registration and payment deadline. If ~~the a~~ cart is not registered within ten business days of purchase, a \$20.00 penalty will be applied in addition to the registration fee; and the cart shall be considered an unregistered cart after the ten business-day period. If the registration is not renewed within the designated renewal period of a registration year, a \$20 penalty will be applied in addition to the registration fee.

(45) Transfers. Upon occurrence of a sale of the cart to another person who shall operate the cart over the recreation paths and streets of the city, the registration must be transferred to the new owner within ten business days of the change in ownership at a cost of ~~\$5.00 \$15.00, and, if~~ the new owner is not a city resident, the nonresident ~~registration/user fees~~ for the balance of the year shall be prorated as described in paragraph (3) above shall be due from the new owner. If the registration is not transferred within ten business days, a \$20.00 penalty will be applied in addition to the ~~\$5.00 \$15.00~~ transfer charge; and the cart shall be considered an unregistered cart after the ten business-day period. Dealers acquiring a registered cart exclusively for resale (non-rental) shall not be required to pay the transfer charge, but shall notify the city of the transfer within ten business days of receiving the cart, and of the ultimate disposition of the cart within ten business days of sale.

(56) Special tourism events. Council may, at its discretion, waive registration requirements for special events of a limited duration to which out-of-city residents may bring carts as participants.

Registration requirements will be waived for a five-day period beginning July 2 and ending July 6 for the annual 4<sup>th</sup> of July activities.

(6) ~~Tyrone registration. The city will honor/recognize permits issued by the Town of Tyrone. Registered Tyrone residents will be afforded the same privileges in the city as those city resident permit holders, and all sections of the ordinance from which this section derives will apply to those non-residents.~~

(7) Homeowner relocation. In the event that a registered motorized cart owner changes his/her address or contact information after the motorized cart is registered, that owner shall have 60 days to provide their new contact information to the ~~appropriate city department~~ City Clerk's office. If the ownership information is not updated within 60

days of relocation, a \$20.00 penalty will be applied and the cart shall be considered an unregistered cart after the 60-day period.

City residents relocating outside the corporate City limits shall be responsible for the annual nonresident user fee for all registered carts. The fee shall be prorated for the first year of payment as described in paragraph (3) above.

**Section 2.** All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

**Section 3.** Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

**Section 4.** This ordinance shall be in full force and effect upon adoption by the City Council.

This \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Vanessa Fleisch, Mayor

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

\_\_\_\_\_

# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

**TO:** Mayor and Council

**FROM:** Jonathan N. Rorie, City Manager 

**DATE:** December 31, 2015

**SUBJECT:** Accept Resignation and Appoint New Member to Public Facilities Authority  
*January 7, 2016 City Council Agenda*

---

### **Recommendation:**

Accept resignation from one Council Member and consider appointment of newly elected Council Member to fill vacant seat on the Public Facilities Authority Board.

### **Discussion:**

As discussed at the November 19, 2015 City Council Meeting, Council Member Eric Imker was appointed to the open position on the Public Facilities Authority for the remaining portion of his Council Post term ending on December 31, 2015

On December 31, 2015, I received Council Member Imker's resignation from the board. I would like to request that position be filled by newly elected Council Member Phil Prebor, for the term January 1, 2016 through June 15, 2018.

### **Budget Impact:**

There are no budget impacts associated with this agenda item.



December 31, 2015

Mr. Jon Rorie  
City of Peachtree City  
151 Willowbend Road  
Peachtree City, GA 30269

Dear Mr. Rorie,

Please accept this letter as my formal resignation from the Facilities Authority.

A handwritten signature in blue ink, appearing to read "Eric Imker", is positioned above the printed name.

Eric Imker

# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

**TO:** Mayor and City Council

**VIA:** City Manager   
Financial Services Director  
Assistant Financial Services Director KB  
Purchasing Agent

**FROM:** City Engineer 

**DATE:** December 30, 2015

**SUBJECT:** Median work in SR 54 at Planterra Way  
*January 7, 2016, City Council Meeting*

---

### **Recommendation:**

Staff recommends that Council authorize the City Manager to sign a contract with Baldwin Paving in the amount of \$18,001.84 to reduce the median length in SR 54 at Planterra Way.

### **Discussion:**

Plans are completed and a permit has been acquired from the Georgia Department of Transportation (DOT) to do this work (DOT has again expedited this process for the City). Staff approached the contractor currently doing work on SR 54 and asked for a price to cut back the median and do the other miscellaneous items such as re-striping.

Staff received a quote for \$18,001.84. Staff recommends approval of this in order to take advantage of the cost savings with the contractor being there already. If this were to be bid out Staff believes this price would be significantly higher due to mobilization fees and the very small material quantities in this job.

### **Budget Impact:**

Funds are available in 100-4100-522270 Public Works Street Resurfacing Program.

# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

**TO:** Mayor and Council

**FROM:** Jonathan N. Rorie, City Manager 

**DATE:** December 30, 2015

**SUBJECT:** Lake Peachtree/Drake Field Upgrades  
*January 7, 2015 - City Council Meeting*

---

### **Recommendation:**

Authorize the City Manager to request a payment from Fayette County in lieu of the dredging contractor returning Drake Field to its original condition.

### **Discussion:**

Drake Field has been used as a staging area during the Lake Peachtree Dredging project. As a condition of the project contract, Fayette County required the contractor to "return Drake Field to its original condition" upon project completion.

The city has identified enhancements to Drake Field including adding electrical outlets, low level lighting, and a stage/gazebo to facilitate wider community use of the passive park for community events. Funding for the project enhancements is currently budgeted and available.

Additional park enhancements and returning Drake Field to "its original condition" are not mutually exclusive of each other. Instead, they goal should be to complete the projects concurrently and maximize the use of Drake Field as a passive amenity for all to enjoy.

### **Budget Impact:**

If approved by the County Commissioners, the city would receive \$25,000 to be placed into a special revenue account and used solely for the repair and revitalization of Drake Field.



# CITY OF PEACHTREE CITY

## INTEROFFICE MEMORANDUM

---

**TO:** Mayor & Council Members

**FROM:** Public Information Officer / City Clerk 

**DATE:** December 30, 2015

**SUBJECT:** Ordinance Amendments and Action Preview  
*January 7, 2016, City Council Meeting*

---

### Overview:

This fall, the City Manager instituted a process through which major ordinance amendments relating to policy changes are placed on an initial Council agenda for discussion only, with the item returning at a subsequent meeting for consideration and a Council vote. This allows for greater transparency and allows the public see the proposal and provide feedback (via email or if comments are taken during the discussion) before Council makes a final decision.

Some proposals that are more of a housekeeping item may not rise to the need for a full presentation in the Council Meeting. However, in keeping with the desire to make these changes available for Council and public input for more than the week preceding the posting of the agenda packet and the meeting itself, staff will provide these items in the Preview format, with the item then placed on an upcoming agenda for consideration. This will provide at least two additional weeks for Council and the public to provide input before Council is asked to make a final decision.

The items being previewed on January 7 are:

### **Public Hearing Procedures Ordinance Amendment**

Currently, the rules for public hearings before the City Council and the Planning Commission currently call for the staff presentation with either those supporting or those opposing the request under consideration. This places staff in a position of either advocating for or against a request before the hearing body. The proposed amendment provides for a staff assessment of compliance with the City's ordinances in lieu of a staff recommendation, leaving the applicant to serve as the advocate for the request and the members of the hearing body as the arbiters of the matter. The amendment also includes staff among those authorized to ask questions during the public hearing itself, and acknowledges that the hearers (the Mayor and Council Members or the Planning Commissioners) may ask questions at any point in the process.

### **Stormwater Fee Exemption – Runways**

Peachtree City's Stormwater Utility Ordinance currently provides exemptions for major infrastructure components, including the railroad rights-of-way, the Georgia Department of Transportation streets and rights-of-way, and water and wastewater treatment basins (Fayette County Water System and the Peachtree City Water & Sewerage Authority). The proposed

amendment adds runways and taxiways at Atlanta Regional Airport-Falcon Field, which would ultimately be paid to the City using the Hotel/Motel Taxes paid by the City to the Airport under separate agreement. Other pervious surfaces at the airport would not be exempted.

**Proposed Fee Schedule Changes – Planning and Development / Engineering**

Staff will be proposing some new fees and some fee increases related to rezoning, annexation, and variance applications and revisions, sign permits, plan review, and timber cutting. The attached listing highlights new fees and proposed changes based on a review of similar fees in the Atlanta area.

# Public Hearing Procedures Amendment - DRAFT

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF PEACHTREE CITY, GEORGIA, AS AMENDED, SO AS TO PROVIDE FOR THE CONDUCT OF PUBLIC HEARINGS; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEACHTREE CITY, GEORGIA, THAT:

**Section 1.** Chapter 2, Administration, Article II, Mayor and Council, Division 2, City Council Meeting Procedures and Rules, is hereby amended by adding a new Section 42-4 to read and to be codified as follows:

**Sec. 2-38. - Public hearings.**

- (a) The city clerk shall prepare, as separate portions of the agenda, a schedule of public hearings.
- (b) The following public hearing procedures shall apply to any zoning matters pending before the city council or the planning commission.
  - (1) The mayor or chairperson will allow each side equal opportunity to the floor and establish time limits. With respect to zoning hearings, each side shall have a minimum time period of ten minutes for each zoning decision.
  - (2) Members of the city council or planning commission will become hearers. No action on their part is in order until the mayor or chairperson declares the hearing complete.
  - (3) The staff presentation of the request and assessment of compliance will be heard
  - ~~(3)(4)~~ The applicant, and those supporting the issue, including the city staff position (if appropriate) will be heard.
  - ~~(4)(5)~~ Those opposing the issue, including the city staff (if appropriate) will be heard.
  - ~~(5)(6)~~ Prior to closing the public hearing input portion of the meeting, the hearers staff and any member of the public will be given the opportunity to ask questions of either or both sides of the issue.
  - ~~(6)(7)~~ When the mayor or chairperson is assured that input is complete, the public hearing shall be ended and the appropriate body will then debate the issue and render a decision. Questions may be asked by the hearers at any point in the process.
- (c) Any appeal or variance that may be brought before the city council or any commission will follow the procedures outlined above. Exceptions are budget hearings and administrative hearings dealing with alcoholic beverage violations.



## *Public Hearing Procedures Amendment - DRAFT*

**Section 2.** All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

**Section 3.** Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

**Section 4.** This ordinance shall be in full force and effect upon its official adoption by the City Council.

This \_\_\_\_\_ day of \_\_\_\_\_ 2015.

\_\_\_\_\_  
Vanessa Fleisch, Mayor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

# *Stormwater Exemptions (Runways) - DRAFT*

Ordinance Number \_\_\_\_\_

**AN ORDINANCE TO AMEND ARTICLE III, OF THE PEACHTREE CITY UTILITIES AND SERVICES ORDINANCE, AS AMENDED, TO ESTABLISH EXEMPTIONS FOR THE STORMWATER USER FEE CHARGE; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

**NOW THEREFORE, BE IT ORDAINED** BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by authority of the same, that:

**Section 1.** Chapter 82, Utilities and Services, of the Peachtree City Code of Ordinances, as amended, be further amended to revise Sec. 82-106 by adding a subparagraph (5) as follows:

**Sec. 82-106. - Stormwater user fee charge exemptions.**

Except as provided in this section or otherwise provided by law, no public or private property located in the incorporated area of the city shall be exempt from the stormwater user fee charges. No exception, credit, offset, or other reduction in stormwater user fee charges shall be granted based on age, tax status, economic status, race, religion or other condition unrelated to the stormwater utility's cost of providing stormwater management services and facilities.

Exemptions to the stormwater user fee charges are as follows:

- (1) Parcels which contain 500 square feet, or less, of impervious surfaces shall be exempt from stormwater user fee charges.
- (2) Railroad rights-of-way (tracks) shall be exempt from stormwater user fee charges. However, railroad stations, maintenance buildings, and/or other improved property used for railroad purposes shall not be exempt from stormwater user fee charges.
- (3) Georgia Department of Transportation (GDOT) streets and rights-of-way shall be exempt from stormwater user fee charges. This exemption is in recognition of routine drainage system maintenance and capital construction services undertaken by GDOT in association with GDOT rights-of-way and road systems. However, maintenance buildings and/or other improved property used for GDOT purposes shall not be exempt from stormwater user fee charges. All other state, federal, and county properties are subject to the user fee charges on the same basis as private properties.
- (4) Basins used for the development or treatment of drinking water or wastewater, such as water reuse ponds, aerators, clarifiers, sedimentation, and flocculation tanks, in use by public utilities.

## Stormwater Exemptions (Runways) - DRAFT

- (5) Atlanta Regional Airport - Falcon Field runways and taxi ways shall be exempt from stormwater user fee charges. This exemption is in recognition of capital construction services undertaken by the Airport Authority with funding from the GDOT. However, hangars, parking lots, driveways, etc. on Airport property shall not be exempt from stormwater user fee charges.

**Section 2.** All ordinances or parts thereof which conflict with the provisions of this ordinance are, to the extent of such conflict and except as hereinafter provided, hereby repealed.

**Section 3.** Should any provision of this ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The City Council declares that it would have passed this ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses or phrases may be declared invalid.

**Section 4.** This ordinance shall be in full force and effect upon its official adoption by the City Council.

This \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Vanessa Fleisch, Mayor

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\_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk



# Fee Changes – Planning/Development/Engineering- DRAFT

## PLANNING AND DEVELOPMENT/ ENGINEERING DEPARTMENTS (as of January 11, 2016)

| FEE TYPE                                                               | EXISTING FEE                        | PROPOSED FEE                                              |
|------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------------------|
| <b>APPLICATION FEES</b>                                                |                                     |                                                           |
| Administrative variance                                                | \$25                                | \$25                                                      |
| Special exception variance                                             | \$250                               | \$250                                                     |
| Variance (single request)                                              | \$250                               | \$250                                                     |
| <u>Variance (multiple requests)</u>                                    |                                     | <u>\$250 + \$100 for each additional variance request</u> |
| Appeal                                                                 | \$250                               | \$250                                                     |
| Annexation - Step 1                                                    | \$250                               | \$250                                                     |
| Annexation - Step 2                                                    | \$600 + \$50/_acre                  | <u>\$750 + rezoning fee</u>                               |
| Rezoning                                                               | \$600 + \$50/_acre                  | <u>\$750 + \$50/_acre</u>                                 |
| <u>Revisions/ resubmittals</u>                                         |                                     | <u>\$100 each</u>                                         |
| Zoning <u>determination-verification</u> letter                        | \$50                                | \$50                                                      |
| <u>Zoning site determination letter</u>                                |                                     | <u>\$100</u>                                              |
| Street name change                                                     | \$250                               | \$250                                                     |
|                                                                        |                                     |                                                           |
| <b>TELECOMMUNICATIONS FEES</b>                                         |                                     |                                                           |
| Administrative review                                                  | \$250                               | \$250                                                     |
| Conditional Use Permit - Existing Facility                             | \$2,000                             | \$2,000                                                   |
| Conditional Use Permit - New Facility                                  | \$4,500                             | \$4,500                                                   |
|                                                                        |                                     |                                                           |
| <b>SUBDIVISION FEES – PLAN REVIEW FEE</b>                              |                                     |                                                           |
| Concept plat                                                           | \$250 + \$4 per lot                 | <u>\$300 + \$5 per lot</u>                                |
| Preliminary plat                                                       | \$250 + \$4 per lot                 | <u>\$300 + \$5 per lot</u>                                |
| Construction plans                                                     | \$300                               | <u>\$300 + \$5 per lot</u>                                |
| Final plat                                                             | \$250 + \$10 per lot                | <u>\$300 + 5 per lot</u>                                  |
| Plat amendment                                                         | \$50                                | <u>\$100</u>                                              |
| <u>Minor subdivision plat</u>                                          |                                     | <u>\$150 + \$5 per lot</u>                                |
| <u>Revisions/ resubmittals</u> Resubmittal (each submittal/<br>review) | \$100                               | <u>\$150</u>                                              |
|                                                                        |                                     |                                                           |
| <b>SITE PLAN FEES – PLAN REVIEW FEE</b>                                |                                     |                                                           |
| Conceptual site plan                                                   | \$250 + \$10 per acre               | <u>\$300 + \$10 per acre</u>                              |
| Final site plan                                                        | \$250 + \$10 per acre               | <u>\$300 + \$10 per acre</u>                              |
| Landscape plan                                                         | \$150                               | <u>\$200</u>                                              |
| <u>Revisions/ resubmittals</u> Resubmittal (each submittal/<br>review) | \$100                               | <u>\$150</u>                                              |
|                                                                        |                                     |                                                           |
| <b>SITE INSPECTION FEES</b>                                            |                                     |                                                           |
| Land Disturbance Fee                                                   | \$200 + \$100 per<br>disturbed acre | \$200 + \$100 per<br>disturbed acre                       |
| Notice of Intent - State                                               | \$40 per acre of<br>disturbed land  | \$40 per acre of<br>disturbed land                        |
| Notice of Intent - City                                                | \$40 per acre of<br>disturbed land  | \$40 per acre of<br>disturbed land                        |

## Fee Changes – Planning/Development/Engineering- DRAFT

| FEE TYPE                                                       | EXISTING FEE         | PROPOSED FEE                          |
|----------------------------------------------------------------|----------------------|---------------------------------------|
| Re-inspection                                                  | \$50 each occurrence | \$50 each occurrence                  |
| Temporary Construction Trailer (not including electric permit) | \$100.00             | \$100.00                              |
| Timbering Permit                                               |                      | \$100 + \$10 per acre                 |
|                                                                |                      |                                       |
| <b><u>SIGN PERMIT, / OTHER FEES</u></b>                        |                      |                                       |
| Sign                                                           | \$100 per sign       | \$100 + \$50 for each additional sign |
| Temporary sign/ banner                                         | \$30                 | \$30                                  |
| Special event/ Temporary Use                                   | \$25                 | \$25                                  |