

**Special Events Team
Meeting Minutes
Date: March 18, 2025
Time: 10:30 AM**

Call to Order:

The Special Events Team met on March 18, 2025 to discuss plans for All American 10K/5K, Open Prayer Spaces Event at Drake Field, and a Film Permit Request from Storyteller Studios for a City property rental for parking. Maria Puckett, Special Events Coordinator, called the meeting to order at 10:30 am. Other attendees included:

SET Committee:

Recreation: Maria Puckett, Kim Lindsay; Public Communications: Vivian Lett; Fire Department: David Winkles; Courtney Lumpkin, PTDPD; Chris Helton; Grounds: Bonnie Turner, FCEH; Sarah Tournowski, CVB; Tim Maret, Code Enforcement

Event Organizer:

- **Leigh Blood: American Legion Post 50, PTC**
- **Mary Frances Bowley: Open Prayer Spaces**
- **Roberta Suetz: Storyteller Studios, Location Coordinator**

Discussion Topic:

- Approval of Meeting Minutes from March 11, 2025 SET Meeting. Courtney Lumpkin made a motion to accept minutes, Chris Helton seconded. Minutes approved unanimously.
- Discussion of:
 - All American 10K/5K race scheduled for May 17, 2025 at the McIntosh Trail Complex. The 10K will go first followed by the 5K approximately 15 minutes after. Volunteers both on the property and on the race course. Organizer brought sample signage to the meeting and it was approved by Code Enforcement. Two water stations along the course. Registration opened in March with over 100 runners. Will have American Legion Riders Motorcycle Club. Some informational sponsor vendors but no food vendors will be present. PD forms have been submitted. Entire event will be cleaned up and finished by 12 PM.
 - Open Prayer Spaces: Plans to hold an event on Drake Field on May 4, 2025 as a worship and acknowledgment of non-profit leaders across Fayette County. No equipment needed other than electrical. Event open to the public from 3-5 PM. Discussed over-flow parking in needed. Approximate expected attendance will be 100-150. Signage usage and locations discussed. Requested an officer possibly to be onsite for safety reasons but decided on drive-bys from on-duty officers. May have pre-packaged ice cream. Will have Chris block parking lot access during set-up time. Will have a speaker and some amplified music from the pavilion. No portable toilets needed.
 - Film Permit request for "My Mother's Murder": Discussed the rental of the parking lot at the Kedron Fieldhouse closest to the Multi-Use rink on March 27, 2025. No signage on the roadways. Filming to be contained mostly to the interior of the home. No effect to the neighboring properties. No PD or Fire participation needed.
- **Adjourn:** The meeting was adjourned at 12:00 pm.

, Recording Secretary

