

**Special Events Team
Meeting Minutes
Date: April 15, 2025
Time: 10:30 AM**

Call to Order:

The Special Events Team met on April 1, 2025 to discuss plans for Running Club Holiday Runs and Weekly Runs. Maria Puckett, Special Events Coordinator, called the meeting to order at 10:30 am. Other attendees included:

SET Committee:

Recreation: Maria Puckett, Harold Layton, & Kim Lindsay; Public Communications: Vivian Lett; Fire Department: David Winkles; Ken Ralls, PTCPD; Chris Helton: Grounds; Tim Maret, Code Enforcement; Al Yougel-KPTCB

Event Organizer:

- **Shelly Collins-PTC Running Club**
- **Evan Lovelace-PTC Running Club**
- **Pat Miles-Treasurer, PTC Running Club**

Discussion Topic:

- Approval of Meeting Minutes from April 1, 2025 SET Meeting. Tim Maret made a motion to accept minutes, Al Yougel seconded. Minutes approved with one non-vote by Ken Ralls.
- Discussion of:
 - PTC Running Club Weekly Club runs on the cart paths to ensure that the signage and any set-up used is approved and known by city officials and Code Enforcement. Insurance has been received from the Running Club. Approximately 15 members are in attendance during the weekly run with no more than 20.
 - PTC Running Club Holiday Runs: Scheduled runs for Oct 28th (evening), Nov 27th (Thanksgiving), & Dec. 24th (Christmas Eve). All runs will be open to the public and advertised to the public. Will also include a small set-up of tents, and food. All runs from the McIntosh Trail Complex
 - Running Club also wanted to discuss and make know for the record that they and their members are not responsible for the arrows, spraypainted dots and any other markings on the cart paths, trees, etc..
- **Adjourn:** The meeting was adjourned at 12:00 pm.

, Recording Secretary