

City Council of Peachtree City
Agenda
December 7, 2000
7:00 p.m.

- I. Pledge of Allegiance
- II. Announcements, Awards, Special Recognition
- III. Minutes – Joint Meeting with Tyrone – November 9, 2000
November 16, 2000
- IV. Consent Agenda
 - 1. Consider Purchase of Financial Software
 - 2. Appointment to Airport Authority
 - 3. Appointment to Recreation Commission
 - 4. Appointment to Water and Sewerage Authority
- V. Old Agenda Items
 - 11-00-09 Public Hearing – Variance – Lot 11, North Cove
 - 11-00-01 Consider Alcohol License – The Dark Horse Pub, 288 N Highway 74
 - 11-00-03 Public Hearing – Rezoning – Lexington Commons to be tabled until
January 18, 2001
 - 08-00-07 Consider Ordinance – Dumpster Regulations
- VI. New Agenda Items
 - 12-00-01 Consider Rate Increase – EPI
 - 12-00-02 Consider Alcohol License – Baci Italian Cuisine, 282 N Highway 74
 - 12-00-03 Discuss Renewal of the Multi-Family Moratorium for the year 2001
 - 12-00-04 Consider Lifting the Multi-Family Moratorium for 110 Town Homes
on the Wieland/Katz Property on MacDuff Parkway
 - 12-00-05 Consider Policy - E-Mail/Internet
 - 12-00-06 Consider Policy - Public Information Sources
 - 12-00-07 Consider Adoption of Public Pool Regulations
 - 12-00-08 Consider Establishment of Reward Fund
 - 12-00-09 Consider Sumner Road Design Options
- VII. Council/Staff Topics
- VIII. Executive Session

Notice: This agenda is subject to change up to 24-hours prior to the meeting.

**PEACHTREE CITY & TYRONE
CITY COUNCIL & PLANNING COMMISSIONS**

**Minutes
November 9, 2000
7:00 p.m.**

The City Council of Peachtree City and the Town Council of Tyrone met in a joint session with Planning Commission Members of each entity on November 9, 2000. The meeting was called to order by Peachtree City Mayor Robert L. Lenox at 7:00 p.m. on November 9, 2000, in the Peachtree City, City Hall Council Chambers.

The following from Tyrone were in attendance: Mayor Sheryl Lee, Ronald Cannon, Lisa Richardson, Paul Letourneau, Ray Bogenschutz, Lyn Redwood, Barry Amos, and Valerie Fowler.

The following from Peachtree City were in attendance: Mayor Bob Lenox, Annie McMenamin, Carol Fritz, Bob Brooks, Dennis Payton, Wes Saunders, Jim Finney, Rick Schumacher, Jim Basinger, Betsy Tyler, and Nancy Faulkner.

Several citizens from Tyrone and Peachtree City, as well of members of the press were also in attendance.

Mayor Lenox led those attending in the pledge of allegiance. The purpose of the meeting was to discuss various issues of mutual concern between the two governmental entities. No action was taken at the meeting; however a brief description of their discussion is included for the record:

SR 74 Overlay District - Barry Amos, Tyrone Town Manager, described the zoning of property located in Tyrone along Highway 74. He said the current zoning was adopted in 1997. Most of the property was zoned for non-commercial development. All of the property had a 60' landscape buffer requirement.

Tyrone Discussions with Fulton County – Amos said Tyrone has held discussions with the City of Fairburn to consider a joint project to construct a cloverleaf at the intersection of Highway 74 and Interstate 85.

Bob Brooks suggested that Mayor Lenox and Mayor Lee meet with the Mayor of Fairburn to discuss the development along Highway 74.

Amos said the Town of Tyrone had secured a contract with the City of Fairburn to provide 250,000 gpd sewerage capacity to be used specifically for the following developments, the Wieland PUD development, an 88-acre commercial project along Highway 74 and Sandy Creek High School. He said developers would pay the entire cost of infrastructure and users would pay the fees. It was noted that the intent of the sewerage contract was not to increase residential development, but to address environmental concerns of the use of private sewerage treatment plants.

Braelinn Baptist Church – The Braelinn Baptist Church purchased approximately 90 acres along Highway 74 between Peachtree Parkway and Dogwood Trail. The worship campus would essentially eliminate concern of future development along the east side of Highway 74. Much of the land would be left undisturbed. The church will be building cartpath trails that would connect Tyrone to Peachtree City. Both Tyrone and Peachtree City have adopted ordinances governing the use of non-residential use of their cartpaths requiring non-residents to pay an annual \$60 user fee. It was the general consensus that the church should be allowed to hook up to Peachtree City's sewerage system, since part of their property was in the city.

Westside Update - Jim Williams, Director of Developmental Services for Peachtree City, reviewed the development plans for the Westside of Peachtree City since the Council determined it would not be annexing additional land from the County.

The meeting adjourned at 7:45 p.m. with no official action taken.

Attest: _____
Mayor Robert L. Lenox

City Clerk, Nancy Faulkner

City Council of Peachtree City
Minutes of Meeting
November 16, 2000
7:00 p.m.

The City Council of Peachtree City met in a regular session, Thursday, November 16, 2000, at 7:00 p.m. in the City Hall Council Chambers. Mayor Robert L. Lenox led those attending in the pledge of allegiance. Other Council members present were: Carol Fritz, Annie McMenemy, Dan Tennant and Bob Brooks.

ANNOUNCEMENTS, AWARDS, SPECIAL RECOGNITION

Mayor Lenox recognized Luther Holt and the Recreation Department for receiving the Georgia Recreation and Park Association award.

Ron Ryan of Peachtree Golf Cart donated a golf cart to the Recreation Department.

Mayor Lenox recognized Matthew Robinson for receiving the Employee of the Month award.

MINUTES

McMenamin made a motion to approve the minutes of the November 2, 2000, meeting as presented. Fritz seconded the motion. Motion carried unanimously.

CONSENT AGENDA

1. Design Contract, Landscaping Leach Fire Station
2. Consider Funding and Bid for Ladder Truck

Brooks made a motion to approve the consent agenda as submitted. Tennant seconded the motion. Motion carried unanimously.

OLD AGENDA ITEMS

11-00-01 Consider Alcohol License – The Dark Horse Pub, 288 N Highway 74 – Tabled

At the applicant's request, Lenox made a motion to table this agenda item until the December 7, 2000, meeting. McMenemy seconded the motion. Motion carried unanimously.

11-00-02 Public Hearing – Rezoning – Lexington Commons - tabled

Lenox made a motion to table this item until the December 7, 2000, meeting. McMenemy seconded the motion. Motion carried unanimously.

11-00-03 Discussion of City Council Meeting Rules and Procedures – no action

When the rules and procedures had been adopted earlier in the year, Councilmember Fritz had asked that this item be placed on the agenda to determine if additional changes were needed. Council briefly discussed the issue and felt the current procedures were working fine. No action

was taken.

11-00-05 Consider Term-Limits for Commission/Authorities - no action

Councilman Tennant proposed term limits for members of Commissions/Authorities similar to the limits imposed on City Council. He felt it would give other individuals an opportunity to serve and solicit fresh ideas. Tennant said he was grateful for those served. He said he realized the city could not impose legislation on the local authorities, but he suggested as matter of policy Council could limit the number of terms they would appoint an individual.

McMenamin supported the issue of term limits, but hesitated to legislate such because she felt exceptions might be necessary. For example, she felt Council may want to reappoint an individual if they were involved in an on-going project.

Rick Lindsey, City Attorney, suggested Council could adopt a resolution explaining their intent, instead of adopting an ordinance.

Brooks suggested the way to impose term-limits would be not to reappoint someone. He also pointed out that it was difficult to find volunteers for some positions. He did not believe it was in the City's best interest to limit term limits for qualified applicants, especially when there were no other applicants. But, he acknowledged that having a policy in place would make it less awkward to deny the reappointment of individuals when more qualified applicants were also being considered. Brooks said the City did not always reappoint volunteers.

Lenox pointed out that no council could bind another. He felt the City always picked the best candidate. He also acknowledged that experience weighed heavily on an individual's qualifications, but it was not the only deciding factor. He said all applicants are interviewed to ensure the most qualified is recommended for appointment.

Tennant was encouraged by the discussion that took place, and felt that it may not be necessary to legislate term-limits. No action was taken.

11-00-06 Consider City Flag - remanded to Recreation Commission to organize a design contest. 5-0

Tennant said that he travels often and has noticed that other cities have local flags flying at their City Hall. He learned that in the past, that Peachtree City had a flag as well, and he suggested it was a good idea to consider again. He suggested the City hold a local contest for school children to design a new city flag. Brooks pointed out that the last flag was chosen by a design contest. After a brief discussion, Council felt the contest should be open to all residents of the city. Tennant made a motion to instruct the Recreation Commission to organize a design contest for a new City Flag. McMenamin seconded the motion. Motion carried unanimously.

11-00-07 Discuss Televising City Council Meetings - staff to evaluate cost, city attorney to evaluate legality of corporate sponsorship, recommendations to Council on January 4, 2001. 5-0

Tennant said the City had conducted a survey in the past to determine if citizens had an interest in televising City Council meetings. At that time the survey indicated residents were not in favor of doing so; however, Tennant pointed out that since that time, costs to provide such service had drastically decreased. Tennant said AT&T Cable Company has offered to equip the building at no cost, which was a savings of \$17,000. He estimated the annual cost to videotape the meetings would be \$24,000, which he determined to be 1/10th of 1% of the annual budget. He suggested obtaining corporate sponsors to pay for the expense. He acknowledged that there were concerns about people grandstanding or being inhibited from speaking. He said he did not know how many people would tune in, but he felt it was important that they could if they wanted to. Council discussed the issue briefly. Lenox made a motion to instruct staff to evaluate the actual cost involved, and for the City Attorney to evaluate the legality of using corporate sponsorships to provide funding. He asked staff to provide a recommendation to Council at the meeting on January 4, 2001. Tennant seconded the motion. Motion carried unanimously.

NEW AGENDA ITEMS

11-00-08 Recommendation to Provide Site for Field of Hope – approved 5-0

Nick Harris, baseball coach and parent of a disabled child, requested Council to donate the land at the South Highway 74 Baseball Complex to be used as a Field of Hope. He explained that the "Field of Hope" would be fully accessible to special needs children, and in addition Little League could use the field for T-ball and other programs for younger children. He said no cost would be incurred by the city other than the donation of the land. He said money to build the field and a concession/restroom building would be raised through volunteer efforts. Mr. Harris gave a lengthy presentation describing the design of the proposed fields, which was similar to a field in Conyers. The Recreation Commission recommended approval of the request.

Fritz commented that she had a disabled brother and she felt the proposed project was wonderful. McMenamin made a motion to provide the land for a Field of Hope as requested. Fritz seconded the motion. Motion carried unanimously.

11-10-09 Public Hearing – Variance – Lot 11, North Cove – tabled

At the applicant's request, Lenox made a motion to table this item until the meeting on December 7, 2000. Tennant seconded the motion. Motion carried unanimously.

11-00-10 Fayette County Transportation Alliance Discussion – staff to evaluate

Eric Zink, of Peachtree City Taxi and Limousine, addressed Council to request the adoption of various rules and regulations for the transportation industry. He read a letter from Steve Folden, owner of another taxi service, supporting the request. He presented Council with a sample ordinance adopted by the City of Forest Park. Brooks made a motion to instruct the Police

Department to meet with Mr. Zink to get a full understanding of his concerns. He also instructed staff to evaluate the state laws and Public Service Commission rules regarding the subject and if staff felt there was a problem they should come back to Council with a recommendation. Tennant seconded the motion. Motion carried unanimously.

11-00-11 Jail Impact Fees – Capital Improvement Element, Resolution, and Intergovernmental Agreement – approved 5-0

Lenox explained that at a previous meeting, Council had approved the Intergovernmental Agreement for the proposed jail impact fee. Since that time, Fayetteville and Tyrone requested changes to address the renewal procedures for the agreement and to assure municipalities that the County would accept prisoners from the municipalities for the term of the agreement. The Capital Improvement Element and Transmittal Resolution were also submitted for Council approval.

Brooks made a motion to approve the Capital Improvement Element for submittal to the Atlanta Regional Commission. McMenamin seconded the motion. Motion carried unanimously.

Brooks made a motion to adopt the Transmittal Resolution as submitted. McMenamin seconded the motion. Motion carried unanimously.

Fritz made a motion to adopt the revised Intergovernmental Agreement. Brooks seconded the motion. Motion carried unanimously.

Mayor Lenox made a motion to take a brief recess and to reconvene the meeting in executive session to discuss a legal matter. Brooks asked that they also discuss a personnel matter. Tennant seconded the motion. Motion carried unanimously.

EXECUTIVE SESSION

No action was taken in executive session. The meeting adjourned at 10:30 p.m.

Attest: _____
Mayor Robert L. Lenox

City Clerk, Nancy Faulkner

BUILDING DEPARTMENT

2000 MONTHLY REPORTS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2000 YEAR-TO-DATE	1999 YEAR-TO-DATE
DEVELOPMENT PERMITS:														

BUILDING PERMITS:

Single Family Residential
Multi-Family Residential
Misc.-Pools/fences/additions
Commercial/Industrial

TOTAL INSPECTIONS:

CERTIFICATE OF OCCUPANCY:

Residential
Commercial
Multi-Family Residential

CODE ENFORCEMENT:

Complaints
Warning
Stop Work Orders
Citations

PERMIT FEES COLLECTED:

POPULATION: Based on
2.9 of completed occupancy

*Revised to reflect
2000 Census figures

Financial Services Monthly Report

STATUS OF FUNDS AS OF OCTOBER 31, 2000

Fund	Cash		Total Investment	Total Fund		YTD Interest	Purchasing Monthly Report		
	Balance			Balance			2000	1999	MTHLY % INC/(DEC)
General Fund	\$684,803		\$2,534,207	\$3,219,010		\$14,980	1,594	1,700	-6.24%
Land Reserve Fund	\$166,139		\$0	\$166,139		\$4,918	172	176	-2.27%
Library Sales Tax Fund	\$46,925		\$0	\$46,925		\$208	23	34	-32.35%
Public Improvement Fund	\$128,479		\$1,264,915	\$1,393,394		\$15,568	79	80	-1.25%
Police Station Lease	\$0		\$1,698,207	\$1,698,207		\$9,427	201	295	-31.86%
Self Insurance Fund	\$230,974		\$528,002	\$758,977		\$2,908	1,888	1,977	-4.50%
Debt Service Fund	\$1,103		\$0	\$1,103		\$103	20	23	-13.04%
Bond Fund	\$0		\$0	\$0		\$0	8	17	-52.94%
Municipal Court Fund	\$37,878		\$0	\$37,878		\$220	57	95	-40.00%
Develop & Impact Fees	\$97,231		\$1,167,321	\$1,264,552		\$2,493	\$653,965	\$768,559	-14.91%
Neighborhood Parks/Rec.	\$32,483		\$0	\$32,483		\$96			
Federal Seizures Police Fd	\$254		\$0	\$254		\$1			
Confiscated Fund	\$7,441		\$0	\$7,441		\$0			
Police Tuition Account	\$3,025		\$0	\$3,025		\$0			
Escrow Account	\$149,862		\$128,147	\$278,009		\$1,024			
Grand Total	\$1,586,598		\$7,320,800	\$8,907,398		\$51,947			
					Collateral Analysis as of October 31, 2000				
					Security Location	Bank	Total Held		
					Bank of New York	First Union	\$9,615,587		
					Bank of New York	Peachtree National	\$5,100,000		
							\$14,715,587		

General Fund Budget Comparison					General Fund Budget Comparison				
Revenues - By Major Category					Expenditures by Division YTD				
Description	2001 Budget	Actual YTD	Difference	%	2001 Budget	Actual YTD	Difference	%	
General Property Taxes	\$2,268,519	\$45,874	(\$2,222,645)	2.02%	Administrative	\$1,606,359	\$72,066	\$1,534,293	4%
Franchise Taxes	\$1,880,054	\$0	(\$1,880,054)	0.00%	Developmental	\$760,849	\$51,906	\$708,943	7%
Local Option Sales Tax	\$5,541,890	\$477,347	(\$5,064,543)	8.61%	Finance	\$496,238	\$28,762	\$467,476	6%
Other Sales & Use Taxes	\$1,031,622	\$98,042	(\$933,580)	9.50%	Leisure Services	\$2,769,398	\$250,075	\$2,519,323	9%
Business Taxes	\$1,020,302	\$822,510	(\$197,792)	80.61%	Public Safety	\$5,081,139	\$323,435	\$4,757,704	6%
Business Permits	\$366,876	\$54,311	(\$312,565)	14.80%	Public Works	\$2,178,935	\$98,557	\$2,080,378	5%
Non-Business Permits	\$15,158	\$1,140	(\$14,018)	7.52%	Council Cont. Res.	\$700,000	\$40,243	\$659,757	6%
Charges for Services	\$584,040	\$51,827	(\$532,213)	8.87%	Transfer to PIP	\$146,171	\$0	\$146,171	0%
Fines & Forfeitures	\$846,608	\$104,704	(\$741,904)	12.37%	Transfer to Self Ins	\$1,199,157	\$0	\$1,199,157	0%
Investment Income	\$151,770	\$2,497	(\$149,273)	1.65%	Trfr to PCDA/PCAA	\$449,321	\$47,190	\$402,131	11%
Rents & Royalties	\$136,142	\$10,588	(\$125,554)	7.78%	Total	\$15,387,567	\$912,234	\$14,475,333	6%
Other Revenue	\$7,490	\$0	(\$7,490)	0.00%	Summary of Major Expenditures by City Manager				
Surplus Carryover	\$1,537,096	\$0	(\$1,537,096)	0.00%	Description	Budget	Award	Svgs/Short	Date
Total	\$15,387,567	\$1,668,840	(\$13,718,727)	10.85%	Truck Conveyor	\$13,000	\$11,477	\$1,523	10/24/00

CRIME REPORT - OCTOBER 2000

PART I CRIMES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD 2000	YTD 1999
MURDER	0	0	0	0	0	0	0	0	0	0			0	0
RAPE	0	0	0	0	1	0	0	0	0	0			1	1
ROBBERY	0	1	0	0	0	0	0	1	0	0			2	2
AGGRAVATED ASSAULT	0	3	1	0	1	0	1	0	0	0			6	8
ARSON	0	0	0	0	0	1	0	0	0	0			1	0
TO THEFT	2	0	1	7	10	5	21	4	4	1			55	28
THEFT	11	18	16	18	29	18	10	21	17	19			177	220
BURGLARY	0	2	1	1	2	0	0	2	1	3			12	15
TOTAL PART I CRIMES	13	24	19	26	43	24	32	28	22	23			254	274
ALCOHOL/DRUG ARRESTS														
DUI - TOTAL	19	16	14	6	13	18	17	9	14	14			140	114
DUI - ADULT	14	14	13	4	10	17	16	8	12	11			119	93
DUI - UNDERAGE	5	2	1	2	3	1	1	1	2	3			21	21
OTHER UNDERAGE	7	25	24	8	7	27	25	14	14	5			156	133
ALCOHOL ARRESTS	10	12	14	8	16	9	8	7	8	12			104	81
DRUG ARRESTS														
ARRESTS														
PROPERTY CRIMES	7	5	4	4	8	10	4	14	9	9			74	85
PERSON CRIMES	4	7	8	5	6	4	7	5	9	5			60	43
CITY ORDINANCES	41	48	51	44	59	60	42	67	29	45			486	350
*OTHER	126	145	127	89	135	162	126	109	99	65			1183	1106
ADMINISTRATIVE AVERAGE RESPONSE TIME	5.15	5.35	5.31	5.45	5.49	5.38	5.28	5.31	5.31	5.18			5.32	3.81
CALLS ANSWERED	3595	3637	5133	4965	5134	4957	4765	4890	4693	4966			46,735	26,437
TRAFFIC CITATIONS ISSUED	673	604	576	441	634	722	711	597	692	674			6324	5622
WARNINGS ISSUED	611	443	403	256	558	594	535	499	593	483			4975	3850
ACCIDENTS - TOTAL	60	63	85	69	71	82	67	59	62	86			704	848

TOP 5 ACCIDENT LOCATIONS - MONTH TOTAL

1. HWY 54/HWY 74 7
2. HWY 74/PEACHTREE PARKWAY 4
3. HWY 54/WALTBANKS ROAD 4
4. HWY 54/PEACHTREE PARKWAY 3
5. HWY 74/CROSSTOWN RD. 3

TOP 5 ACCIDENT LOCATIONS - YEAR TOTAL

1. HWY 54/HWY 74 56
2. HWY 54/PEACHTREE PARKWAY 29
3. HWY 54/WALT BANKS RD. 27
4. HWY 74/CROSSTOWN DR. 26
5. HWY 54/HUDDLESTON DR. 15

LEISURE SERVICES MONTHLY REPORT 2000

ACTIVITY DESCRIPTION	UNIT	January	February	March	April	May	June	July	August	September	October	November	December	2000 Year to Date	1999 Year to Date
LIBRARY															
1. Books Circulated	Num.	10,875	11,907	12,831	11,388	13,091	17,277	15,804	14,175	13,528	14,102	0	0	135,086	253,935
2. Average Daily Traffic															
a. Monday - Saturday	Num.	539	623	565	520	507	626	633	512	508	555	0	0	539	478
b. Sunday	Num.	288	385	423	289	222	205	220	209	313	349	0	0	288	268
3. Story Time Participants	Num.	85	150	182	185	174	1,015	975	0	91	215	0	0	3,072	2,838
4. Revenue from Overdue Books	Dis.	313	1,128	1,450	1,466	1,747	1,349	1,348	1,741	1,496	1,482	0	0	13,490	15,228
5. Revenue from Copy Machine	Dis.	485	1,105	1,492	540	564	378	349	312	603	920	0	0	6,728	7,881
6. Reference Assistance	Num.	842	976	958	1,015	987	960	871	827	912	992	0	0	9,340	7,765
7. Internet Usage	Num.	754	837	833	867	978	1,021	1,045	1,250	912	1,456	0	0	10,537	3,813
8. Renewals by Phone	Num.	756	812	832	918	902	780	642	897	936	725	0	0	8,200	8,281
*FY99 Circulation totals skewed due to glitch in old AS400 system.															
RECREATION															
Leisure Programs															
1. Adult Athletics															
a. Ongoing Programs	Num.	1	1	2	2	2	2	2	2	3	2	0	0	19	21
b. New Programs	Num.	0	0	0	0	1	1	0	0	0	1	0	0	3	2
c. Participants	Num.	285	285	1,215	1,122	1,217	570	910	845	845	428	0	0	7,722	8,824
d. Revenues	Dis.	0	0	28,065	0	35	1,764	12,581	0	14,365	0	0	0	56,810	54,246
e. Expenses	Dis.	146	32	6,978	4,225	3,939	1,568	1,727	2,848	10,965	1,058	0	0	33,487	40,663
f. Refunds	Dis.	0	0	0	657	0	0	533	0	0	0	0	0	1,190	975
g. Balance (+ or -)	Dis.	-146	-32	21,086	-4,882	-3,904	196	10,322	-2,848	3,400	-1,058	0	0	22,134	\$12,608.00
* Some figures for Jan/Feb were erroneous/ reported as Adult Athletics as well as Classes															
RECREATION															
Leisure Programs															
1. Classes/Programs															
a. Classes/Programs	Num.	99	96	96	102	103	100	96	68	106	112	0	0	980	999
b. Participants	Num.	2,055	2,139	3,794	2,143	2,562	1,189	1,715	2,237	2,891	3,784	0	0	24,508	17,555
c. Revenues	Num.	16,503	17,753	24,016	18,520	17,217	34,298	19,284	6,596	18,945	26,837	0	0	198,935	188,702
d. Expenses	Dis.	12,908	13,480	19,068	14,520	13,395	25,466	16,053	5,148	14,994	21,063	0	0	158,204	149,057
e. Refunds	Dis.	180	777	64	11	0	255	513	60	278	212	0	0	2,349	928
f. balance (+ or -)	Dis.	3,415	3,516	4,863	3,880	3,822	8,576	2,717	1,358	3,674	5,562	0	0	\$41,382.34	\$38,716.39
2. Special Events															
a. Events	Num.	0	0	3	7	6	2	1	1	2	5	0	0	27	25
b. Participants	Num.	0	0	493	1,045	78	6	10,000	3,000	6,825	510	0	0	21,855	21,352
c. Revenues	Dis.	0	0	25	0	0	1,500	255	895	0	220	0	0	2,895	5,670
d. Expenses	Dis.	0	0	220	1,541	365	175	0	5,125	24	215	0	0	7,685	9,404
e. Refunds	Dis.	0	0	25	0	0	0	255	175	0	0	0	0	455	185
f. balance (+ or -)	Dis.	0	0	-220	-1,541	-365	1,325	0	-4,405	-24	5	0	0	(\$5,225.00)	(\$3,918.95)
Sports and Facilities															
1. Playing Surface Mowing	Hrs.	0	112	239	315	260	253	287	317	335	334	0	0	2,452	2,565
2. Playing Field Preparation	Hrs.	339	600	697	518	552	528	252	448	528	350	0	0	4,902	4,373
3. Building Maintenance	Hrs.	240	199	168	32	80	112	64	128	136	64	0	0	1,223	1,188
4. Parks/Pool/Tennis Courts															
a. Safety Inspections	Num.	0	0	0	0	40	40	40	40	32	32	0	0	224	84
b. General Repairs/Maint	Hrs.	292	210	100	48	64	24	24	24	32	16	0	0	866	1,469
c. Grounds/Landscape Maint	Hrs.	308	176	96	0	48	64	48	48	32	32	0	0	852	1,287
5. Litter Removal	Num.	128	128	128	128	88	56	104	128	112	112	0	0	1,112	1,274
6. Vandalism Repairs	Dis.	0	0	0	0	0	0	0	0	73	0	0	0	73	64
7. Complaints Answered	Num.	0	0	0	0	0	0	0	0	0	0	0	0	0	11
Please Note: Facility Manager's figure for August will be added to September's report.															

2000 MONTHLY REPORT
PUBLIC SERVICES DIVISION2000 Public Services Division Monthly Report
11/2/00

Activity Description	Unit	January	February	March	April	May	June	July	August	September	October	November	December	2000 YEAR-TO-DATE	1999 YEAR-TO-DATE
CART PATHS															
1. Const./Reconst./Overlay	FL.	50	0	2,086	560	2,710	0	3,415	50	0	0	0	0	8,871	16,750
2. Drainage Maintenance	Hrs.	83	105	113	114	40	83	60	102	150	173	173	173	1,023	895
3. General Maintenance	Hrs.	180	414	361	114	143	61	83	306	129	200	200	200	1,991	1,953
4. Mowing	Hrs.	0	0	0	135	171	144	75	233	106	30	30	30	894	1,104
5. Litter Removal	Hrs.	68	45	90	53	30	75	64	60	30	68	68	68	583	707
FLEET MANAGEMENT															
1. Equipment Maintenance	Hrs.	43	39	43	12	15	19	3	83	26	35	35	35	318	211
2. Equipment Repairs	Hrs.	121	171	154	167	128	152	113	203	108	142	142	142	1,459	1,609
3. Vehicle Maintenance	Hrs.	76	118	133	104	133	177	108	108	157	90	90	90	1,204	937
4. Vehicle Repairs	Hrs.	237	256	283	229	243	213	210	172	192	256	256	256	2,291	2,340
5. Fleet Down Time	Hrs.	482	542	620	521	526	563	441	573	490	542	542	542	5,300	9,397
GROUND															
1. Litter Removal	Hrs.	321	257	464	380	217	325	347	349	282	352	352	352	3,294	4,097
2. Right-of-Way Mowing	Hrs.	0	0	331	653	945	792	653	1,073	600	368	368	368	5,415	5,046
3. General Maintenance	Hrs.	874	752	797	431	445	552	462	302	300	375	375	375	5,290	5,321
LANDSCAPE															
1. Litter Removal	Hrs.	20	32	70	68	102	115	164	118	48	100	100	100	837	590
2. Mowing (Sub. Entrances)	Hrs.	0	0	226	625	780	624	647	900	729	731	731	731	5,262	3,847
3. General Maintenance	Hrs.	657	689	544	264	196	135	143	231	249	172	172	172	3,280	2,179
4. Planting	Hrs.	100	0	0	23	0	53	0	0	24	108	108	108	308	355
RECYCLING SITE															
1. City Employees Hours	Hrs.	151	110	69	142	66	59	111	120	120	106	106	106	1,054	1,251
2. City Employees Salaries	Dis.	1,188	866	544	1,120	528	472	888	960	960	1,060	1,060	1,060	8,586	11,254
3. Revenues	Dis.	731	515	740	754	573	644	589	474	537	618	618	618	6,175	6,134
4. Participants															
a. Recycling	Num.	546	659	570	680	892	611	748	628	585	736	736	736	6,655	6,796
b. Composting	Num.	1,296	1,084	1,159	1,446	1,625	1,003	1,061	1,062	1,129	1,208	1,208	1,208	12,073	11,533
c. Mulch (Pick Up)	Num.	68	112	187	261	361	254	178	118	229	268	268	268	2,036	1,337
SIGN MAINTENANCE															
1. Building Maintenance	Hrs.	20	21	23	20	22	22	21	19	20	22	22	22	210	213
2. Subdivision Sign Maintenance	Hrs.	81	102	172	93	87	79	70	58	72	76	76	76	890	796
3. Traffic Sign Maintenance	Hrs.	148	143	82	141	162	130	143	151	149	165	165	165	1,414	1,424
STREETS															
1. Street Sweeping	Hrs.	8	40	16	70	55	0	8	47	56	4	4	4	304	354
2. Pavement Patching	Hrs.	0	213	147	154	0	670	154	60	307	248	248	248	1,953	1,189
3. Drainage Maintenance	Hrs.	0	102	210	117	128	128	90	113	467	203	203	203	1,558	1,641
4. General Maintenance	Hrs.	576	356	399	258	199	174	79	539	286	433	433	433	3,299	3,380
MISCELLANEOUS															
1. Vandalism	Dis.	139	79	161	89	81	79	57	93	121	71	71	71	970	941
2. Complaints Answered	Num.	90	38	24	34	29	22	24	37	31	18	18	18	347	406
3. Wash Police Cars	Hrs.	8	83	68	15	38	0	18	9	0	6	6	6	245	299

October

PERSONNEL DEPARTMENT

2000 MONTHLY REPORT

REPORT PERIOD	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2000 YTD TOTAL	1999 YTD TOTAL
1. Authorized Permanent Positions	211	211	211	211	211	211	211	211	211	223			223	210
2. Positions Open	16	13	11	12	11	10	10	11	12	18				
3. Workers Comp. Claims Filed	3	5	0	3	3	1	4	4	11	3			37	27
4. City Veh./Equip. Accidents	1	0	0	0	0	3	3	2	0	1			10	10
5. Health Insurance Claims	\$51,319	\$101,195	\$92,721	\$76,285	\$(3,446)	\$100,460	\$(54,830)	\$3,853	\$60,530	\$(5,522)	*		\$422,565	\$432,668
6. Law Suit Legal Fees	\$598	\$646	\$18,378	\$188	\$1,679	\$170	\$-	\$4,706	\$4,817	\$1,065			\$32,248	\$6,795

- Police Officer/Police (4); Police Captain/Police (1); Assistant Building Official/Building (1); Building Inspector/Building (1); Maintenance Technician I/Public Works (5); Maintenance Technician I/Recreation (3); Firefighter-Paramedic/Fire (1); Staff Assistant/Fire (1); Youth Services Librarian/Library (1).
- Maintenance Technicians injured in vehicle accident (2) Public Works; Police Sergeant bitten by dog (1) Police.
- Maintenance Technician attempting u-turn, truck struck by another vehicle (1) Public Works.
- Balance remaining in health insurance account: \$854,132.02.
- Wimbush (\$318.00); O'Keefe (\$747.38).

* Excess insurance reimbursement was greater than claims expense during month.

CITY OF PEACHTREE CITY
INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager *[Signature]*

FROM: Director of Financial Services *P.S.*
Systems Administrator *[Signature]*
Purchasing Agent *[Signature]*

DATE: November 29, 2000

SUBJECT: Brand Name Purchase of Financial Computer Software

The Financial Services staff began reviewing different financial computer software systems last year when we became aware that an upgrade would be needed to comply with state legislative changes in the chart of accounts and federal changes in financial reporting requirements. We witnessed several software system demonstrations by various companies in our effort to find a company that could meet our needs and obtained quotes from the vendors.

The budget was set at \$100,000 based on the cost to upgrade the current Pentamation system to their new windows based system. Staff has received information and demo diskettes from 11 companies that specialize in government financial software. Of these staff has had five of those companies demonstrate their products. These companies are as follows:

MUNIS

The demo was very well presented and the software would more than meet our needs. However, the cost proposal submitted for this system exceeds the budget by almost \$25,000

Systems Consultants, Inc. (SCI)

The demo was well presented. However, the software was very difficult to follow and the screens were very busy. Also, this program is not a true graphical product and from the verbal price quote given to staff it was out of our price range. Staff had some questions after the demonstration about the functionality of the software and the support that would be received from the vendor.

RDA System, Inc.

The demo was on their site and it was observed that they are a very small company. The software would marginally meet our needs but may be sub-standard from other products that were demonstrated by other vendors.

PENTAMATION

This company would provide an upgrade to our present system. The demo was impressive and the software would more than meet the needs of staff. However, we have had numerous problems with the support that we have received when there are problems. The operating system for this software (UNIX) is very complex and is more costly to maintain. The reporting system that would be used (COGNOS) is cumbersome and not very user-friendly.

INCODE

The demo was excellent and the software would more than meet our needs. The site visits and the reference checks made by staff indicated that their customers are very pleased with the support that is offered and the responsiveness to customer needs and requests for modifications. It is also a very user-friendly system.

November 29, 2000

Pricing was received and only three firms would be able to come within the budgeted amount of \$100,000. They are RDA, Pentamation and INCODE. RDA was not considered due to the fact that staff judged them to be sub-standard to Pentamation and INCODE. In the last year staff has encountered numerous problems with the support offered by Pentamation. The reference checks that have been done on the INCODE client list have been very positive and everyone had nothing but praise for the support system that they have set up. In addition to having an 800-line and remote access software, their support system also offers on-line email support that is reported to be very fast and efficient. This is the only company we looked at that has this kind of support. Also, all of the software support from INCODE would be covered by the annual maintenance agreement, which is not the case with our current vendor. The last feature that is very important is that the INCODE system is very user friendly, which should make training and use of the software much more efficient and effective than it has been on the Pentamation system.

Computer software is a unique purchase that requires a different approach. We feel that staff has met all the requirements of the City's purchasing ordinance and regulation for this kind of purchase. Much time and research has been done by staff to find software firms that will meet the needs of the City for many years to come and will also be able to expand and be upgraded as technology changes.

Staff would like to recommend a brand name purchase of the new computer software that is budgeted in this year's PIP fund. This purchase meets the requirements of the ordinance regarding brand name purchases. The City Attorney has reviewed the contract and agrees with staff that it is in order for signing. We therefore request that Council grant staff permission to execute the contract with INCODE in the amount of \$87,251. This amount includes the application software, installation, data conversion, implementation and training.

A spreadsheet is attached showing the price quotes received.

CITY OF PEACHTREE CITY
Computer Software Price Quotes

VENDOR	SOFTWARE QUOTES	ANNUAL MAINTENANCE
MUNIS 370 US Route 1 Falmouth, Maine 04105	\$113,921.00	\$10,689.00
Systems Consultants, Inc. (SCI) 121 Hunter Avenue, Suite 100 St. Louis, Missouri 63124	A price quote was not obtained because the software was not acceptable to staff	
RDA Systems, Inc. 441 Main Street Canton, Georgia 30114	\$119,443.00	\$17,916.00
Pentamation 225 Marketplace Bethlehem, Pennsylvania 18018	\$88,551.00	\$8,784.00
INCODE 4501 w. Loop 289 Lubbock, Texas 79414	\$87,260.00	\$13,425.00
New World Systems * P. O. Box 7891 Tampa, Florida 33673	\$265,057.00	\$32,188.00

* Note: The New World Systems operating system is IBM ASA system that would require new hardware and additional software to interface with the Novell system. This price is listed as a comparison to what is being offered by companies for governmental accounting software.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Councilmembers
FROM: Jim Basinger 
DATE: November 30, 2000
SUBJECT: APPOINTMENT TO THE AIRPORT AUTHORITY

The Selection Committee, composed of Mayor Lenox, Councilmember Annie McMenamin and myself considered ten applicants for the vacancy on the Airport Authority.

It is the recommendation of the committee that Mr. Douglas Fisher be appointed to serve a term from 1/1/01 to 12/31/05.

A copy of Mr. Fisher's application is attached for your review.

JB/gr

Attachments

**AIRPORT AUTHORITY
APPLICATION FOR APPOINTMENT**

Thank you for your interest in being considered for appointment to the **Airport Authority**.

Applicants must be a legal resident of the State of Georgia and have been a resident of Peachtree City for at least six months prior to the date an application is submitted. Elected officials of any governmental jurisdiction in the County and City employees are not eligible for appointment.

The Airport Authority is comprised of five members appointed to five-year terms. Meetings are held on the first Wednesday of each month at 7:00 p.m. Members are required to attend a minimum of eighty percent (80%) of all meetings. The Authority is responsible for the operation of Falcon Field Airport.

Please take a few minutes to complete the form below and to answer the questions on the reverse side of this letter and return it with a resume, if available, to Gloria Reid, Peachtree City Hall, 151 Willowbend Road, Peachtree City, GA 30269 by **5:00 p.m. on FRIDAY, NOVEMBER 3, 2000**. You will be contacted by the City within two weeks of the application closing date.

If you have questions, please contact Gloria Reid at 487-7657.

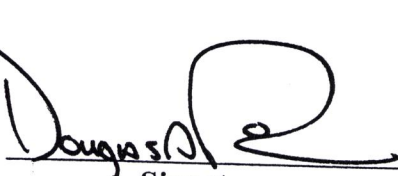
NAME: Douglas A. Fisher

ADDRESS: 104 Regents Square

Peachtree City, GA 30329

TELEPHONE (Day Time) 404 766 5226 ext 201

(Evening) 770 486 6769



Signature

31 Oct '00
Date

1. How long have you been a resident of Peachtree City?

Since July, 1998

2. Why are you interested in serving on the Airport Authority?

Community Involvement

Association with Aviation

3. What qualifications and experience do you possess that would benefit the Airport Authority?

Business experience in service industries

4. List major jobs you have held during your working career to include name of company and position.

President/CEO – SurfAir, Inc., Atlanta, GA (2.5 yrs)

VP – International, VP-Marketing – Yellow Freight System, Kansas City, KS (14 yrs)

Director-Planning/Budgeting; Asst General Manager – Emery Air Freight (7 yrs)

5. Do you have any past experience relating to airport operations? If so, describe.

Worked "line service" in college

6. Have you attended any Airport Authority meetings in the past year and, if so, how many?

One

7. Would there be any possible conflict of interest between your employment and you serving the Airport Authority?

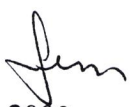
No

8. Describe your current community involvement.

Limited

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Councilmembers
FROM: Jim Basinger 
DATE: November 27, 2000
SUBJECT: APPOINTMENTS TO THE RECREATION COMMISSION

The Selection Committee, composed of Councilmembers Annie McMenamin and Dan Tennant, and myself considered two applicants for the vacancy on the Recreation Commission.

It is the recommendation of the committee that Mr. Luther Holt be reappointed to serve a term from 1/1/01 to 12/31/03. We further recommend that Mr. David Ring be appointed to serve as an alternate to fill any vacancy that may occur.

Copies of applications for those recommended are attached for your review.

JB/gr

Attachments

**RECREATION COMMISSION
APPLICATION FOR APPOINTMENT**

Thank you for your interest in being considered for appointment to the **Recreation Commission**. Applicant must be a legal resident of the State of Georgia and have been a resident of Peachtree City for at least six months prior to the date an application is submitted. Elected officials of any governmental jurisdiction in the County and City employees are not eligible for appointment.

The Recreation Commission is comprised of five members appointed to three-year terms. Meetings are held on the third Monday of each month at 6:30 p.m. Members are required to attend a minimum of eighty percent (80%) of all meetings. The Commission is responsible for planning and providing the policy of public playgrounds, play fields, indoor recreation centers and other recreation facilities owned by the City.

Please take a few minutes to complete the form below and to answer the questions on the reverse side of this letter and return it with a resume, if available, to Gloria Reid, 151 Willowbend Road, Peachtree City, GA 30269 by **5:00 p.m. on FRIDAY, NOVEMBER 3, 2000**. You will be contacted by the City within two weeks of the application closing date.

If you have questions, please contact Gloria Reid at 487-7657.

-
NAME: Luther T. Holt
ADDRESS: 136 South Fairfield Drive
Peachtree City, GA 30269
TELEPHONE (Day Time) 770-487-1826
(Evening) " " "

Signature

Date

Mr. Holt is in the hospital, but wishes to reapply. Please refer to the attached resume.

1. How long have you been a resident of Peachtree City?
2. Why are you interested in serving on the Recreation Commission?
3. What qualifications and experience do you possess that would benefit the Recreation Commission?
4. List major jobs you have held during your working career to include name of company and position.
5. Do you have any past experience relating to recreation? If so, describe.
6. Have you attended any Recreation Commission meetings in the past year and, if so, how many?
7. Would there be any possible conflict of interest between your employment and you serving on the Recreation Commission?
8. Describe your current community involvement.

Luther T. Holt

136 South Fairfield Drive
Peachtree City, GA 30269
(404) 487-1826

Personal:

Health: Excellent
Physical Limitations: None
Marital Status: Married
Children: One

Education:

Bachelor of Science, Physical Education and Health; Minor in Sociology, Tennessee A & I State University, Nashville, TN (1952)

*History and Philosophy of the YMCA
George Williams College, (Extension), Ashville, NC (1955)*

Work Experience

1988-9/30/93

City of Detroit-Recreation Department

Position: Assistant Superintendent of Recreation

In charge of Division Operations. Supervised recreation division personnel; responsible for implementing various division special programs such as Leisure Education program (a joint program with the Detroit Board of Education); Youth Restitution program (a joint program with the Juvenile Justice System); Prepared special reports for the Director and Deputy Director.

1973-1988

City of Highland Park-Recreation Department

Position: Recreation Director

Supervised technical and clerical employees. Maintained and reconciled appropriation accounts. Conducted internal audits. Compiled and analyze data on work flow. Attended City Council hearings and prepared annual budget. Performed special assignments for the Mayor and Council. Set up workshops for recreation staff.

1967-1973

City of Highland Park-Recreation Department

Position: Assistant Recreation Director

Responsible for total recreation programs and related activities.

Luther T. Holt

136 South Fairfield Drive
Peachtree City, GA 30269
(404) 487-1826

1954-1967

City of Detroit-Recreation Department

Position: *Recreation Instructor*

Implemented Operation Big Splash (an expanded street shower program; Operated a gym program for the mentally disturbed; member of the In-service Training Committee; Supervised Tot-Lots, playmobiles and ponyrides. Implemented first Senior Citizen Program at Considine Recreation Center; Assistant Director of Operation Champ-A program for the Mayor's Human Resources Development Department.

1953-1956

Young Men's Christian Association

Position: *Executive Secretary, Lexington KY Branch*

Responsible for total YMCA operations from daily activities to fund raising campaign

Accomplishments:

City of Highland Park- Renovation and Constructions Projects:

Hackett Field House (\$950,000)

Ives Field (\$300,000)

Barone Playground (\$36,000)

Perchman Park (\$96,000)

The above projects funded through federal and state funding

Developed recreation master plan through U.P.A.R (\$52,000)

City of Detroit-Operation Big Splash (expanded street shower program); Resources Development.

YMCA- Lexington, KY- Established first resident camp for the branch.

Mentor-Fayette County School District

Commission on Children and Youth-Co-Chair 3rd Annual Peachtree City Triathlon

Luther Holt

136 South Fairfield Drive
Peachtree City, GA 30269
(404)487-1826

Awards and Achievements

Michigan Recreation and Parks Association Fellowship Award
Detroit Tiger Baseball Club-American Baseball Appreciation
Michigan Recreation and Parks Association Appreciation
Wayne County Board of Commissioners-Project S.C.O.R.E.
Elected to Highland Park School District School Board
School Board President for two (2) years

Organizations:

Michigan Recreation and Parks Association Board of Directors
Michigan Amateur Sports Hall of Fame Board of Directors
Detroit Amateur Baseball Commission
Detroit Joint Recreation Committee
Board of Directors Big Bethel A.M.E.
Federal Credit Union Vice Chairman
Chairman-Fayette Community Hospital Hospitality Committee

References supplied on request

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council
FROM: City Manager 
DATE: November 30, 2000
SUBJECT: WATER AND SEWERAGE AUTHORITY APPOINTMENT

The interviews for the Water and Sewerage Authority appointment will be concluded on Tuesday, December 5th. The information will be provided to you prior to the December 7th City Council meeting.

JB:gr

POSITION PAPER
Proposed Variance, Lot 11, North Cove Subdivision
Director of Developmental Services
November 21, 2000

Situation:

Mr. Charles E. Gardner owns the property at 120 North Cove Drive. He desires to build a two-car garage in an area that will encroach into the 150-foot watershed protection buffer that prohibits impervious surfaces adjacent to Lake Kedron. He has submitted a request for a variance to permit that encroachment (Attachment "A").

Facts:

1. On July 20, 2000 Council adopted an amendment to the Watershed Protection Ordinance that restricts impervious surfaces within 150 feet of the normal pool elevations of a water supply reservoir (Attachment "B"). That amendment, which is more restrictive than the text it replaced, was made in response to a directive from the State relative to the approval of our Qualified Local Government status.
2. The plat submitted with the request appears to show that the existing concrete driveway already encroaches into the buffer at the rear corner of the turnaround extension (Attachment "C").

Recommendations:

Staff recommends that the variance be denied. It is not felt that the application meets the minimum requirements for a variance. Approval of the proposed variance would establish a bad precedent in that it would be counter to both State and local Watershed Protection policy. It is further recommended that Council direct that the portion of the concrete driveway shown as currently encroaching into the buffer be immediately removed so as to not also jeopardize our current Qualified Local Government status.

JBW/jir

Attachments "A" – "C"

REQUEST FOR VARIANCE
LAND DEVELOPMENT ORDINANCE, CITY OF PEACHTREE CITY

This is a request for a variance from the requirements of the Peachtree City Land Development Ordinance for the property located at:
120 North Cove Drive, Peachtree City, GA 30269

The reason this variance is being requested is as follows: I desire to build a 22' X 20', two-car garage (drawing attached) on my property on Lake Kedron. I have three valuable antique automobiles that require weather protection to maintain their character and value. Without such protection they will deteriorate quickly. The 50' no impervious buffer from Lake Kedron cuts across my backyard at an acute angle (shown on the attached diagram). In order to place the garage on my property in a usable position at the end of my driveway and position it as far from the lake as possible requires that the garage straddle the identified buffer line (see diagram).
Along with this form, the applicant should submit a detailed report justifying the granting of the requested variance. In preparing the report, please consider the following:

Variances from the provisions of this Ordinance may be approved by the City Council if it is determined that they will not cause substantial detriment to the other parties or impair the purpose or intent of this Ordinance; provided, however, that no variance can be granted for a use that is specifically prohibited by this Ordinance within the zoning district in which the property is located.

In making a determination on a variance request, the City Council shall consider the following factors:

- a. Whether or not the special circumstances contributing to the request are peculiar to the particular property involved;
- b. Whether or not the situation for which the request is being made poses an unnecessary hardship for the applicant; and
- c. Whether or not the request is due to an intentional action of the applicant to violate the requirements of this Ordinance.

I certify that I am the owner or duly authorized agent of the owner of the above described property:

Name: (Please type or Print) Charles E. Gardner

Address: 120 North Cove Drive, Peachtree City, GA 30269

Phone: (770) 632-0212

Signature: _____

Charles E. Gardner

This request, along with the required fee and all necessary supplemental documents, has been properly submitted and is hereby accepted for consideration by the City Council at a public hearing in the City Hall Council Chambers at 7:00 PM on the date shown below:

Signature: _____

James B. Williams

Title: _____

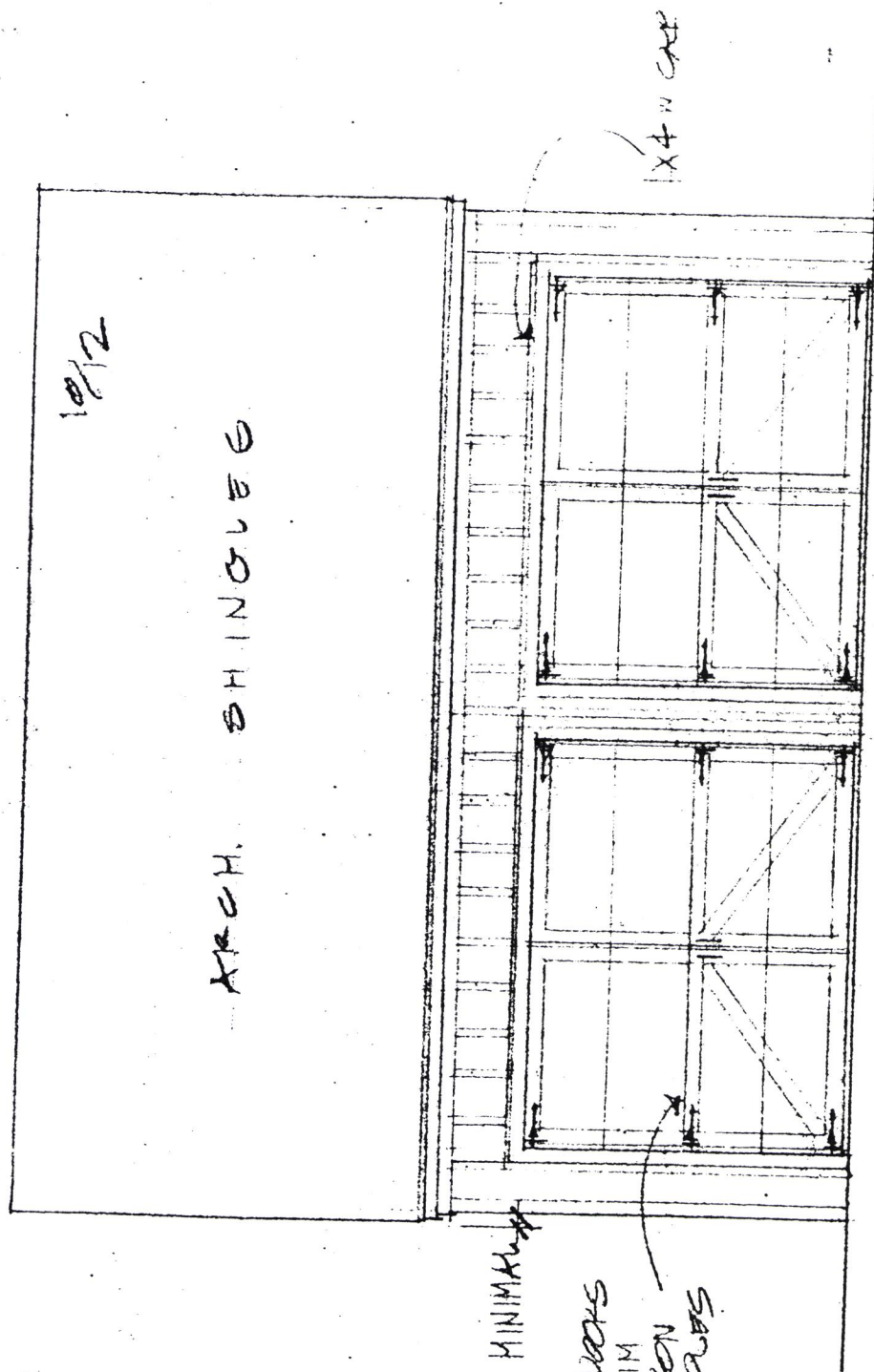
ZONING ADMINISTRATOR

Date of Acceptance: _____

OCTOBER 23, 2000

Date of Public Hearing: _____

NOVEMBER 16, 2000, CONTINUED TO DEC. 7, 00



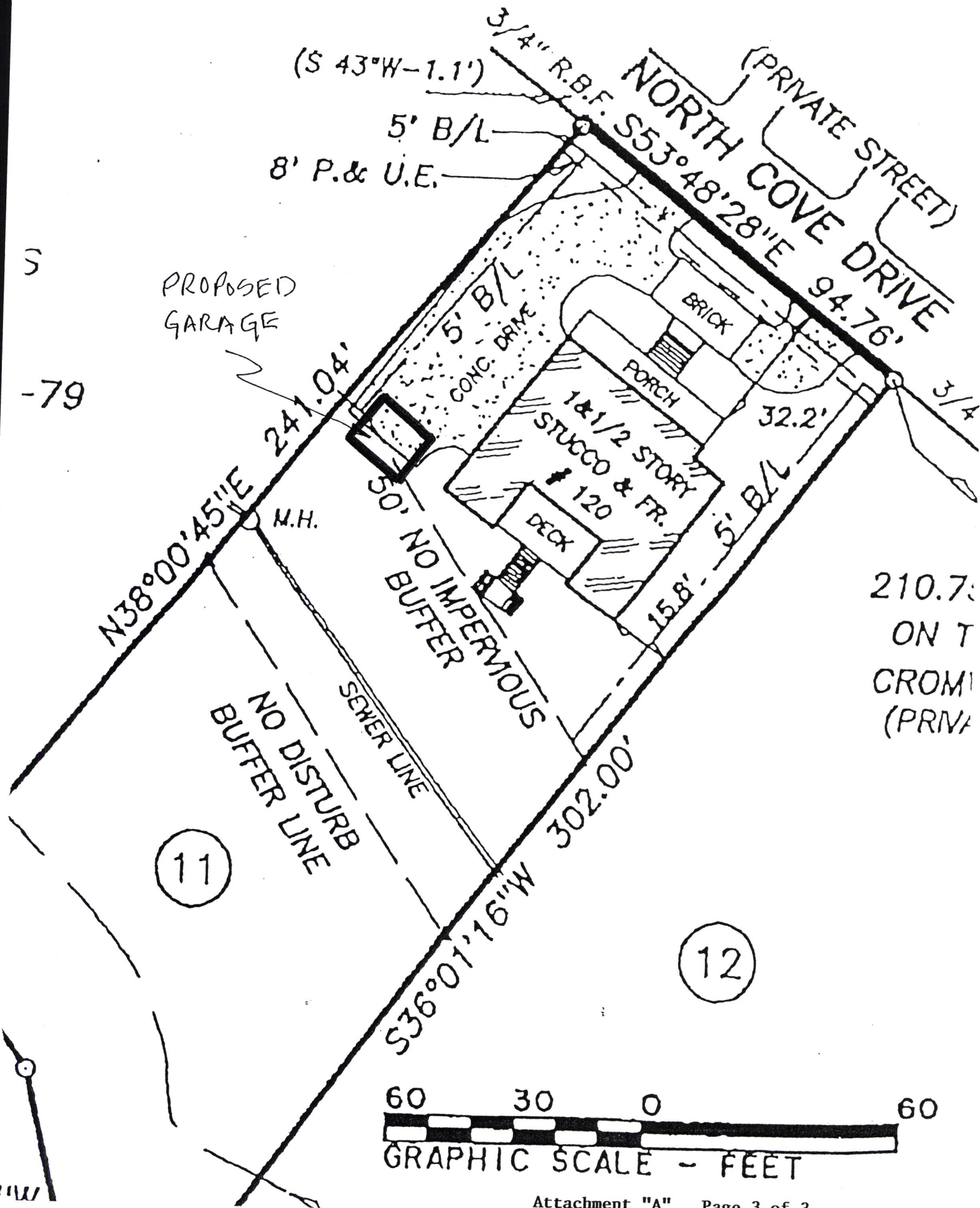
MINIMAL

FLUSH 4-PANEL DOORS
W/ 1/2" X 3 1/2" TRIM
DOORS & W. IRON
HINGES & HANDLES

FRONT ELEVATION

SC: 1/4" = 1'-0"

19-1 PLATE



AN ORDINANCE TO AMEND
THE PEACHTREE CITY LAND DEVELOPMENT ORDINANCE
TO EXCLUDE CART PATHS FROM WATERSHED PROTECTION AREAS
AND FOR OTHER PURPOSES

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by authority of the same, that Section 1003, Watershed Protection, Paragraphs (b)(4)a. and b. and Paragraph (b)(5)b. of the Land Development Ordinance be deleted in their entirety and replaced with new paragraphs to read as follows:

- (4) a. An undisturbed natural buffer area shall be maintained for a distance of 100 feet measured from the normal pool elevation or the stream banks. Utilities shall not be located within this buffer if they can feasibly be located outside this area. All disturbances of this buffer require prior approval by the city.
- (4) b. Impervious surfaces are prohibited within 150 feet of the normal pool elevation or the stream bank. This prohibition includes septic tanks, septic tank drainfields, and paved cart paths.
- (5) b. Impervious surfaces are prohibited within 75 feet of the stream bank. This prohibition includes septic tanks, septic tank drainfields, and paved cart paths.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed in their entirety.

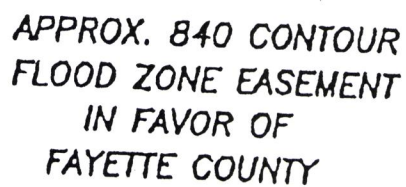
Done, Ratified, and Passed this _____ day of _____, 2000.

Mayor

Attest: _____
City Clerk

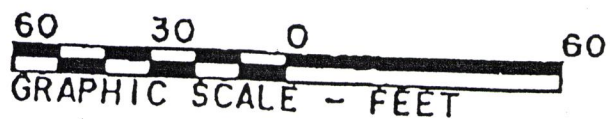
Attachment "B"
APPROVED 7/20/00

3E 76-79



210.75' TO A POINT
ON THE R/W OF
CROMWELL DRIVE
(PRIVATE STREET)

Sanitary sewer amt
Right-of-way
Plat book/page
Concrete
Back



Attachment "C"

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

FROM: City Clerk 

VIA: City Manager 
Director of Financial Services P.S.

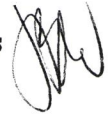
DATE: October 13, 2000

SUBJECT: Alcohol License -Dark Horse Pub

An application for an alcoholic beverage license is attached for your consideration. The Dark Horse Pub, a sports pub, in Peachtree City will be located at 288 Highway 74 North. Mr. Mark Aasen has requested to be appointed as the Licensee and License Representative. He will be present at the meeting on December 7, 2000, to answer any questions you may have.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council
VIA: City Manager 
FROM: Director of Developmental Services 
DATE: November 21, 2000
SUBJECT: Proposed Rezoning, Lexington Commons

We have just received a letter, copy attached, from Bob Adams Homes requesting an additional continuance of the public hearing for this proposed rezoning.

Staff recommends that a continuance be granted to the meeting on January 18, 2001 as requested.

JBS/cb

Attachment



BOB ADAMS
H O M E S

November 20, 2000

Jim Williams
Director of Development
City of Peachtree City
151 Willowbend Road
Peachtree City, GA 30269

FAX: 770-631-2505

Dear Jim,

I herewith request a continuance of the rezoning application for the corner of Walt Banks Road and Hwy. 54 in Peachtree City, until December 11, 2000. The reasons for my request are as follows:

- The Thanksgiving holidays interrupt our ability to provide adequate time for the Commissioners to receive and assimilate the information requested by the P&Z.
- We would like the P&Z to have an opportunity to thoroughly review the information.
- We would like the opportunity to individually review the information with the Commissioners to answer any questions they may have concerning the application.
- The application is extremely important for the City of Peachtree City and deserves enough time for due diligence.

If the Commissioners act on the application on December 11, I would ask the City Council for a continuance to January 18. My reason for this is two-fold:

- I will be out of the country on January 4th.
- We want to give the Council enough time to review the application for their important decision.

Sincerely yours,

Bob Adams, President

Rec'd 11/20/00

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Councilmembers

VIA: Jim Basinger

FROM: Jane Miller

DATE: November 30, 2000

SUBJECT: Sanitation Ordinance

Enclosed is a draft of a proposed ordinance dealing with dumpster pickup in Peachtree City. The City has received complaints from a number of residents about middle of the night noise from sanitation companies emptying dumpsters. To gather as much information as possible on problem areas, the City asked all residents, via UPDATE, to contact City Hall if they had experienced any problems with late night dumpster emptying. A list of the complaints is attached. Staff invited representatives from the sanitation companies to discuss the various issues and met with representatives from EPI and Waste Management, the only companies to respond, on September 21, 2000.

A number of issues were discussed – the primary one being safety. Most of the time the trucks operate at night because there are few people present and few vehicles parked near dumpsters. During the day a number of commercial establishments have so much customer activity it would be impossible to safely get to the dumpsters (i.e. fast food restaurants). Additionally, the school system requires their dumpsters to be emptied before 6:00 a.m. to ensure no students or staff would be endangered. Both sanitation company representatives felt a total ban at night would be impossible due to safety issues. They also indicated that additional driver education could reduce noise by making the drivers more aware of how they operated their trucks, and they committed to providing that education. They suggested developing a plan to handle complaints on a case-by-case basis. City staff shares some concerns about safety and believes that addressing complaints as they occur may be the best way to handle this issue. The attached draft ordinance establishes a process to do so once complaints are received.

The ordinance allows dumpster emptying to continue under current conditions unless two complaints are received about a single location within a 30-day period. When complaints are received, staff will notify the company causing the disturbance, and emptying will be prohibited at night unless such a change would cause an undue safety hazard. That determination would be made by the Code Enforcement Office, the sanitation company and the property owner. If prohibiting late-night collection is determined to pose a safety hazard, efforts will be made by the company to reduce the noise associated with collection.

Enforcement of the ordinance remains as currently exists, which is through the City's Nuisance Ordinance. This provision allows the citizen disturbed by the noise to file a complaint with the Court Clerk and present the case before the Municipal Court Judge. Based on the advice of the City Solicitor, the person who witnesses the activity must be the one to prosecute the case in court. Allowing prosecution through the Nuisance Ordinance prevents the necessity of removing a patrol officer from regular duty in an attempt to witness a recurrence of the activity.

Since drafting the ordinance, a representative of EPI has requested that, in the event that the collection hours clause is enacted due to complaints, the hours during which collection is prohibited be changed from between 11:00 p.m. and 7:00 a.m. to between 11:00 p.m. and 6:00 a.m. Staff does not have a problem with this suggested change.

Attachments

City of Peachtree City

Dumpster Noise Complaints

(as of 11/30/00)

	Dumpster Location	Resident Location	Comment
1	Braelinn Baptist Church	Creekside Crossing	Dumpster noise, late night emptying
2	Braelinn Shopping Center	Wood Ridge	Dumpster noise, trucks beeping , late night emptying
3	Dividend Court	Planterra Ridge	Dumpster noise, late night emptying
4	Eastbrook Office Park	Morgans Turn	Dumpster noise, late night emptying
5	Eastbrook Office Park	Hunters Halt	Dumpster noise, late night emptying
6	Gables Court Apartments	Gables Court Apartments	Dumpster noise, early morning (5:30) emptying
7	Kedron Elementary	Fielding Ridge	Dumpster noise, late night emptying
8	Kedron Elementary	Fielding Ridge	Dumpster noise, late night emptying
9	Kedron Fieldhouse	Fielding Ridge	Dumpster noise, late night emptying
10	Kedron Fieldhouse	Fielding Ridge	Dumpster noise, late night emptying
11	McDonalds	Morgans Turn	Dumpster noise, late night emptying
12	McDonalds & Chic-Fil-A	Morgans Turn	Dumpster noise, late night emptying
13	PTC United Methodist Church	Bentwood Court	Dumpster noise, late night emptying
14	Senoia Road	Vendella Circle	Dumpster noise, late night emptying
15	Sherwin Williams	Blueberry Hill	Dumpster noise, headlights , late night emptying
16	Sherwin Williams	Blueberry Hill	Dumpster noise, late night emptying
17	Booth Middle School	Pine Cone Break	Dumpster noise, late night emptying
18	Wyndham Conference Center)	Ridgelake	Dumpster noise, late night emptying
19	McDonalds / Chic-Fil-A	Ropers Path	Dumpster noise, early morning (5:30) emptying

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager *[Signature]*
Director of Financial Services *P.S.*

FROM: Purchasing Agent *AMB*

DATE: December 4, 2000

SUBJECT: Preferred Provider Contract for Refuse Collection Services

The City has had a Preferred Provider Contract for Refuse Collection Services for the citizens of Peachtree City with Environmental Partners, Inc. (EPI) and United Waste Services, Inc. Both companies were given the opportunity to renew the contract and Mr. Floyd Cherry of United Waste Services, Inc. has declined to renew the contract. At this time staff is recommending that we extend the contract for a one-year period with EPI beginning January 1, 2001 and also grant the price increase that they proposed in the letter dated November 30, 2000. The contract allows for two one-year extensions and also has a provision for rate increases. The contract extension would be the first one-year extension and the price increase meets the provisions of the contract.

**CITY OF PEACHTREE CITY
CONTRACT
PREFERRED PROVIDER
FOR
REFUSE COLLECTION SERVICES
JANUARY 1, 2001**

City of Peachtree City, Georgia

**151 Willowbend Road
Peachtree City, Georgia 30269
(770) 487-7657 Fax (770) 631-2505**

1. **GENERAL INFORMATION**

The City of Peachtree City has chosen **Environmental Partners, Inc. (EPI)** from qualified **Contractors** to provide residential refuse collection and recycling for City residents. EPI will hereinafter be referred to as the "**Contractor.**" Peachtree City will hereinafter be referred to as "**City.**"

The **Contractor** will be recommended as one of the City's ***Preferred Providers*** to City Residents. Residents will have the option of using one of the City's ***Preferred Provider Contractors*** or selecting another Contractor for residential refuse collection and recycling services.

The mutual agreement entered into this contract is acknowledged as sufficient consideration by each party to this contract.

2. **PEACHTREE CITY OBJECTIVES**

Peachtree City's objectives in selecting refuse collection **Contractors** as a ***Preferred Provider*** are as follows:

- a. To offer quality refuse collection services to City residents;
- b. To offer a cost-effective refuse collection service to City residents;
- c. To standardize collection services in residential neighborhoods; and
- d. To improve the aesthetic appearance of the City and reduce the wear and tear on City streets.

3. **GENERAL TERMS OF THE PREFERRED PROVIDER CONTRACT**

- a. The City will recommend the **Contractor** as a ***Preferred Provider*** to the residents of Peachtree City. The City will fully endorse the **Contractor** through various media including the monthly UPDATE that is mailed to all residents and on the Web site.
- b. The **Contractor** agrees that the monthly pricing structure for Peachtree City residents will be as follows:
 - 1) Once per week curbside pickup at \$10.31 for one (1) cart and \$14.94 for two (2) carts.
 - 2) Twice per week curbside pickup at \$16.49.
 - 3) Once per week recycling pickup at \$5.18.
 - 4) Once per week yard trimmings pickup at \$5.18 with a weekly limit of three (3) bags.
 - 5) Residential bulky waste pickup at No Charge if scheduled. This will be limited to two (2) items per pickup. The customer is required to call and schedule pickup. Otherwise the resident will negotiate the price for this service with the **Contractor.**

This pricing structure may be changed only under the terms of this contract.

4. **RESPONSIBILITY OF CONTRACTOR**

- a. **Contractor** shall obtain a solid waste-handling permit from the Director of Environmental Protection Division (EPD) of the Georgia Department of Natural Resources, pursuant to O.C.G.A. 12-8-24.
- b. **Contractor** shall use only vehicles and containers which comply with Georgia EPD rules. Waste collection vehicles must be compactor-type, covered or enclosed vehicles, constructed to be substantially leak proof, constructed of durable metal, easily cleanable and designed to prevent litter from escaping during transport. Recycling vehicles shall not be the same ones used for waste collection. Vehicles shall also meet all safety, size and weight requirements of the Georgia Department of Transportation.
- c. **Contractor** shall provide a waste disposal cart of not less than eighty (80) gallon capacity for each residential dwelling unit except where bulk containers are required by the City. The cart proposed for use shall be approved by the City. All maintenance, repair, replacement and delivery of carts shall be the sole responsibility of the **Contractor**.
- d. **Contractor** shall collect the contents of containers at curbside on a regular schedule one or more times each week. Containers shall be placed at curbside by the resident by 7:00 a.m. on the regular collection day. The **Contractor** shall also collect occasional waste in addition to container contents when such waste is packaged or secured and placed beside the container at curbside provided such waste is consistent with allowable container contents.
- e. **Contractor** shall dispose of all waste at an acceptable, fully licensed and permitted landfill and annually, or upon request, provide written assurance and description of disposal capability to support Peachtree City for ten (10) years into the future.
- f. **Contractor** shall within thirty (30) days following the end of each calendar quarter, submit to the Director of Public Works the following data regarding waste collection in Peachtree City:
 - 1) Tonnage figures showing total residential waste tonnage collected.
 - 2) Tonnage figures showing recovered, recycled or diverted materials type.
- g. **Contractor** shall deliver carts to their customers who are residents of the City on or before the beginning date of the individual contracts with such customers.

- h. **Contractor** shall collect and dispose of residential bulky waste such as items of furniture and appliances, including, but not limited to, stoves, couches, refrigerators, water heaters and mattresses. Disposal shall be in accordance with landfill policy and shall be sorted and off loaded at locations specified by the landfill manager for recycling or other purposes. Residential bulky waste shall be placed for collection at curbside by the resident and shall be collected upon request.
- i. **Contractor** shall, in addition to the pickup of other residential waste, collect once per week any yard trimmings; provided, however, all leaves and clippings will be bagged and limbs will exclude limbs generated by commercial gardeners, tree services and the like and shall also exclude limbs in excess of four (4) feet in length and three (3) inches in diameter. All limbs shall be secured in bundles that shall not exceed fifty (50) pounds in total weight per weekly pickup.
- j. Pickups shall be made on a regular schedule one or more times each week. **Contractor** shall provide the City with a map depicting the schedules of collection and shall keep such information current at all times. Prior to any change in schedules that will alter the day of pickup, the **Contractor** shall inform the City of any route changes.
- k. Collection of solid waste shall not begin prior to 7:00 a.m. nor continue past 7:00 p.m.
- l. When it becomes necessary to alter the normal collection schedule due to holidays, the **Contractor** shall notify the City and customers as soon as possible of the change in delivery and provide necessary backup equipment and personnel to assure once weekly pickup to all residents.

5. **RESIDENTIAL RECYCLING COLLECTION SPECIFICATIONS**

The **Contractor** will offer a curbside recycling program for residential customers. The commodities that the City would like to consider are newsprint, aluminum, plastic, and glass; however, the **Contractor** may propose variations from this list based on their analysis of the cost/benefit of recycling each commodity. The **Contractor** shall collect commingled commodities in one container. The **Contractor** will not be required to collect recyclable material mixed with garbage, trash and rubbish collected in the regular refuse collection. The **Contractor** will provide all containers for the recyclable program. The **Contractor** shall provide curbside collection of recyclable material from each residential unit once per week. Hours of collection shall be from 7:00 a.m. to 7:00 p.m. Monday through Friday. Containers of recyclable materials shall be placed curbside. Collection routes shall be established by the **Contractor** with approval by the City. Holidays shall be observed in accordance with residential collection specifications. Complaints will be handled in the same manner as residential collection. As part of this contract, the **Contractor** shall submit a plan for the processing of the recyclables collected.

6. **COMPLAINTS**

All complaints shall be made directly to the **Contractor** within normal business hours of 8:00 a.m. through 5:00 p.m. and shall be given prompt courteous attention. In the case of alleged missed scheduled collection, the **Contractor** shall investigate, and if such allegations are verified, shall arrange for the collection of the solid waste no later than the next working day. The **Contractor** shall maintain complaint forms indicating the time and date of complaint or request is received, the nature of the complaint or request, the name and address of the person making the complaint or request and the disposition of same. Such records shall be transmitted to the City on a monthly basis.

7. **OFFICE**

The **Contractor** shall maintain an office or such other facilities through which he can be contacted. The office shall be equipped with sufficient telephones and shall have a responsible person in charge from 8:00 a.m. to 5:00 p.m. on regular collection days. The office telephone number and address shall be provided to the City.

8. **PROTECTION TO THE CITY**

- a. The **Contractor** shall conduct operations under this contract in compliance with all applicable laws; provided, however, that these specifications shall govern the obligations of the **Contractor** where there exist conflicting ordinances of the City on the subject.
- b. The **Contractor** shall not discriminate against any person because of race, sex, age, creed, color, religion or national origin.
- c. The **Contractor** shall indemnify, save harmless and exempt the City, its officials, employees and agents from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorney's fees incident to any work done in the performance of this contract arising out of a willful or negligent act or omission of the **Contractor**, its officers, agents and employees, provided, however, that the **Contractor** shall not be liable for any suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorney's fees arising out of a willful or negligent act or omission of the City, its officers, agents and employees.
- d. The **Contractor** shall obtain all licenses and permits (other than the license and permit granted by the contract) and promptly pay all taxes required by the City and/or State of Georgia.
- e. The **Contractor** shall at all times during the term of the contract maintain in full force and effect Employer's Liability, Worker's Compensation, Public Liability and Property Damage Insurance, including contractual liability coverage for the provisions of above. All insurance shall be with insurers and for policy limits acceptable to the City and before commencement of work

hereunder, the **Contractor** agrees to furnish the City certificate of insurance or other evidence satisfactory to the City to the effect that such insurance has been procured and is in force. This certificate shall contain the following express obligation:

This is to certify that the policies of insurance described herein have been issued to the insured for whom this certificate is executed and are in force at this time. In the event of cancellation or material change in a policy affecting the certificate holder, thirty (30) days prior written notice will be given to the City of Peachtree City.

For the above purpose of this contract, the **Contractor** shall carry the following types of insurance in at least the limits specified below:

COVERAGE

LIMITS OF LIABILITY

Worker's Compensation	Statutory
Employer's Liability	\$1,000,000
Bodily Injury Liability	\$1,000,000 each occurrence
(except Automotive)	\$2,000,000 aggregate
Property Damage Liability	\$1,000,000 each occurrence
(except Automotive)	\$2,000,000 aggregate
Automobile Bodily Injury	\$1,000,000 each person
Liability	\$1,000,000 each occurrence
Automobile Property Damage	\$1,000,000 each occurrence
Excess Umbrella Liability	\$5,000,000 each occurrence

The above coverage may be provided by the **Contractor's** parent corporation and the City will be named as co-insured on the General Liability of Automobile/Equipment policies.

9. **BASIS AND METHOD OF PAYMENT**

Contractor is responsible for billing and collection for services rendered.

10. **MISCELLANEOUS TERMS**

- a. This contract shall not be transferable or assignable to another individual, partnership or corporation without the express written consent of the City. In the event of any assignment approval, the assignee shall assume all the liability of the original **Contractor** covered by this contract.
- b. Title to all solid waste shall pass to the **Contractor** when placed in the **Contractor's** collection vehicle, removed by the **Contractor** from a cart or container, or moved by the **Contractor** from a customer's premises, whichever first occurs.
- c. The **Contractor** shall provide the City with a letter of commitment from the servicing landfill, such commitment letter to run the length of the contract.

11. **EQUIPMENT**

Contractor shall provide an adequate number of vehicles, carts, containers and other equipment in good mechanical condition for all services which the contract covers. All vehicles and other equipment shall be kept in good repair, appearance and in a sanitary condition at all times. Each vehicle shall have clearly visible on each side, the identity and telephone number of the **Contractor**.

12. **FORCE MAJEURE**

It is mutually understood and agreed that the **Contractor** shall be relieved of its obligation under this contract during any period or periods of time when strikes, acts of God, war or public enemy, catastrophe, governmental order or regulation making performance impossible, or any other act beyond the control of the **Contractor** render impossible its performance under this contract, and during such period or periods of time a deduction in the monthly charges for collection and removal of refuse at the prevailing rates shall be made; provided, however, that the **Contractor** must make a reasonable bona fide effort to settle strikes or other labor disputes, and will make reasonable efforts to resume service in the event the act of God or other catastrophe terminates or reduces.

13. **ADJUSTMENTS TO COLLECTION COSTS**

The City may approve an adjustment to the unit cost for collection upon the **Contractor's** written request and justification. The published increase in Consumer Price Index will be used as an indicator for justification. However, adjustments will not be considered before one year after the date of contract and annually thereafter. Any increase in collection rates shall not exceed 90% of the annual increase in the Consumer Price Index for the twelve (12) months immediately preceding the month during which the request is made. No rate adjustment may take effect in whole or part without the approval by the City.

The City may approve an adjustment to the unit cost for increases in landfill disposal charges upon **Contractor's** written request and justification. However, adjustments will not be considered before one year after the date of contract and annually thereafter. No rate adjustment may take effect in whole or part without approval by the City.

14. **TERM OF CONTRACT**

The initial term of this contract shall begin September 1, 1999 and continue through August 31, 2000, provided however, that the term of this contract may be extended for two (2) additional one-year periods. In order to exercise this option, the City must notify the **Contractor** in writing of its desire to extend the contract at least sixty (60) days prior to the expiration of the contract period. The **Contractor** must respond in writing of its agreement to the extension or its decision to terminate at least thirty (30) days prior to the expiration of the contract period.

This is the first one-year extension of the original contract. The contract dates for this extension will be for January 1, 2001 through December 31, 2001. All of the provisions above for the extension for the second one-year period will be in force with this contract.

15. **REMEDIES FOR BREACH BY CONTRACTOR**

Contractor acknowledges that the citizens of Peachtree City are third-party beneficiaries to this contract and all rights of enforcement are shared with the citizens. In the event of breach of any of the terms or conditions of this contract, the City shall provide written notice giving the **Contractor** ten (10) days after delivery of such breach to correct such breach. Failure to correct breach within such period of time shall result in termination of this contract or, the City may sue for injunction to force the **Contractor** to abide by the terms of this contract. If the City is forced to sue for an injunction, and is the prevailing party in the suit, the **Contractor** shall reimburse the City for attorney fees and litigation expenses.

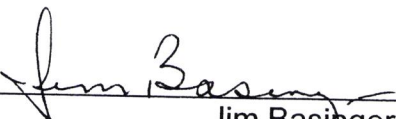
16. **ENTIRE AGREEMENT**

This contract is the entire agreement between the parties. No oral representations or statements may be relied on by any party to this contract.

IN WITNESS WHEREOF, the parties hereto have executed this contract in two (2) counterparts, each of which shall be deemed an original contract, all as of the day and year herein before written. *

January 1, 2001

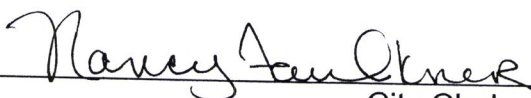
CITY OF PEACHTREE CITY:



Jim Basinger, City Manager

(SEAL)

ATTEST:

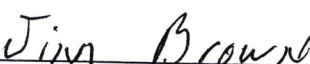
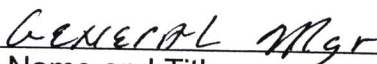


Nancy Faulkner
City Clerk

ENVIRONMENTAL PARTNERS, INC. (EPI) – CONTRACTOR



Principle, President or Owner Signature

Print or Type Name and Title

* In the event the **Contractor** is a corporation, there shall be attached to each counterpart a certified copy of a resolution of the Board of Directors of the corporation authorizing the officer who signs the contract to do so in its behalf.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

FROM: City Clerk 

VIA: City Manager 
Director of Financial Services 

DATE: November 29, 2000

SUBJECT: Alcohol License - Baci Italian Cuisine

An application for an alcoholic beverage license is attached for your consideration. Baci Italian Cuisine will be located at 288 Highway 74 North. Ms. Patrice Azzrito has requested to be appointed as the Licensee and License Representative. She will be present at the meeting on December 7, 2000, to answer any questions you may have.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Chief Murray
FROM: City Clerk 
DATE: November 29, 2000
SUBJECT: Alcohol License Application – Baci Italian Cuisine

Baci Italian Cuisine, a new restaurant located at 282 Highway 74 North, has submitted an application to the City Council of Peachtree City for a retail consumption license to sell alcoholic beverages.

The application will be heard by the Mayor and Council at a public hearing to be held at 7:00 p.m. on Thursday, the 7th day of December 2000.

Please run a criminal background investigation on Patrice Azzarito. Her application and consent forms are attached.



CITY OF PEACHTREE CITY
151 WILLOWBEND ROAD
PEACHTREE CITY, GA 30269
(770) 487-7657

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Business Name: House Red Wine, Inc. DBA Baci Italian Cuisine	Business Location: 282 N. Hwy 74 P.T.C. 30269	
Nature of Business: Restaurant	Mailing Address: 282 N. Hwy 74 P.T.C., GA 30269	Business Phone Number: 770-460-7778
Name of Licensee: Patrice Azzarito	Home Address: 400 Ashton Cir. McDonough, GA 30253	Home Phone Number: 678-432-8552
Name of License Representative:	Home Address:	Home Phone Number:

Please indicate type of licenses applying for:

Retail Consumption Dealer		Retail Package Dealer		Wholesale Dealer	
☒	Malt Beverage	☐	Malt Beverage	☐	Malt Beverage
☒	Wine	☐	Wine	☐	Wine
☒	Distilled Spirits	☐	Distilled Spirits	☐	Distilled Spirits

Please complete information below (use separate sheet if necessary):

NAME	ADDRESS	PHONE NUMBERS
Individual Owner's Name, Partners' Names, Corporation Name and the name of the name of a Contact Person regarding License Changes, Taxes, etc.	Please provide Home Addresses for the individuals listed:	Please provide Home and Business Phone Numbers for individuals listed:
House Red Wine, Inc.	174 N. Colynn St. Fayetteville, GA 30214	(770) 460-7778
Patrice Azzarito	400 Ashton Cir. McDonough, GA 30253	678 432-8552
Ayman Amin	102 Bacon Tree Way P.T.C. 30269	770 681-2357

Is any person who owns an interest in the license an employee of the City of Peachtree City? NO



CITY OF PEACHTREE CITY
151 WILLOWBEND ROAD
PEACHTREE CITY, GA 30269
(770) 487-7657

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Business Name: House Red Wine, Inc. DBA Baci Italian Cuisine	Business Location: 282 N. Hwy 74 P.T.C. 30269	
Nature of Business: Restaurant	Mailing Address: 282 N. Hwy 74 P.T.C., GA 30269	Business Phone Number: 770-460- 7778
Name of Licensee: Patrice Azzarito	Home Address: 400 Ashton Cir. McDonough, GA 30253	Home Phone Number: 678-432-8552
Name of License Representative:	Home Address:	Home Phone Number:

Please indicate type of licenses applying for:

Retail Consumption Dealer		Retail Package Dealer		Wholesale Dealer	
☒ Malt Beverage		☐ Malt Beverage		☐ Malt Beverage	
☒ Wine		☐ Wine		☐ Wine	
☒ Distilled Spirits		☐ Distilled Spirits		☐ Distilled Spirits	

Please complete information below (use separate sheet if necessary):

NAME	ADDRESS	PHONE NUMBERS
Individual Owner's Name, Partners' Names, Corporation Name and the name of the name of a Contact Person regarding License Changes, Taxes, etc.	Please provide Home Addresses for the individuals listed:	Please provide Home and Business Phone Numbers for individuals listed:
House Red Wine, Inc.	174 N. Colynn St. Fayetteville, GA 30214	(770) 460-7778
Patrice Azzarito	400 Ashton Cir. McDonough, GA 30253	678 432-8552
Ayman Amin	102 Beacon Tree Way P.T.C. 30269	770 631-2357

Is any person who owns an interest in the license an employee of the City of Peachtree City? NO

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

FROM: City Manager 

DATE: December 1, 2000

SUBJECT: Renewal of Multi-Family – Rezoning Moratorium

As stated in the attached Article XIV, Section 1403(B) of the Code, subject moratorium will expire unless Council takes action to renew it for 2001. Staff requests Council discuss this issue and advise staff whether or not to initiate the public notice/advertising requirement and place the item on the January 4, 2001, Council agenda.

ARTICLE XIV. MULTI-FAMILY—REZONING MORATORIUM*

Sec. 1401. Purpose.

In order to protect the health, safety, and welfare of its citizens, the city has determined that a moratorium on the zoning or rezoning of property for development of multifamily housing needs to be adopted and enforced for all property in the City of Peachtree City not currently zoned for use as multifamily.

This moratorium is intended to promote: the orderly development of property in the city; maintain the high quality of police services now provided; maintain the high quality of emergency and fire services now provided; maintain the quality of education now provided; maintain the high quality of life now existing; help reduce traffic congestion; and ameliorate air quality standards.

(Ord. No. 727, 11-4-99)

Sec. 1402. Findings.

The mayor and council have made the following findings of fact in consideration of this moratorium:

- (a) The development of additional multifamily housing would create a significant burden on the police department and emergency and fire departments for the city;
- (b) The development of additional multi-family housing would overburden area schools
- (c) The development of additional multi-family housing would exhaust available resources, thus reducing the quality of life now existing; and
- (d) The development of additional multi-family housing would increase traffic congestion, which also reduces air quality.

(Ord. No. 727, 11-4-99)

Sec. 1403. Moratorium.

The Mayor and Council of the City of Peachtree City hereby directs its staff to accept no applications seeking to zone or rezone property to any designation that would allow the development of the property as multi-family.

- 
- (a) Multi-family shall include apartments, townhouses, duplexes, condominiums and assisted living facilities.
 - (b) This moratorium shall be in effect for a period of one year and shall automatically expire if not reviewed by the mayor and council and if deemed necessary, renewed.
 - (c) This moratorium shall not apply to property already zoned for use as multifamily,

(Ord. No. 727, 11-4-99)

Sec. 1404. Appeals.

Any party with an ownership interest in property in the city that believes said property owner is severely prejudiced by this moratorium may file an application with the city planner requesting that the mayor and council remove the moratorium as it applies to the property.

- (a) The application shall be accepted by the city planner and placed on the council agenda after being properly advertised, and then, considered by the mayor and council.
- (b) City staff shall only provide council with current land use and zoning information regarding the subject property and its surrounding properties and shall not make a recommendation to council on the application to lift the moratorium.
- (c) In the event council lifts the moratorium, the property owner may then submit the request for rezoning following established procedures.
- (d) In the event council declines to lift the moratorium, the property owner shall have the same rights and follow the same procedures as those connected with the denial of a rezoning request

WEBB, STUCKEY & LINDSEY, LLC

Attorneys-At-Law

James H. Webb Jr. *
John M. Stuckey Jr. **
Richard P. Lindsey
H. Clay Collins
Carlton H. Jones III
Jonathan J. Wade

Susan M. Brown
Karen C. Gainey
Stacey M. Jenkins ††
Christy R. Jindra †
Martin C. Jones

400 Westpark Court
Suite 220
Peachtree City, Georgia 30269

Telephone: (770) 631-1811
Facsimile: (770) 631-1771

E-mail:
postmaster@wsl-law.com

Web Site:
www.wsl-law.com

Other Offices
Atlanta, Georgia
Fairburn, Georgia
McDonough, Georgia

Other licenses:
* Florida
**Tennessee & District of Columbia
†Illinois
††Texas

November 30, 2000

Mr. Jim Basinger
City Manager
City of Peachtree City
151 Willowbend Road
Peachtree City, Georgia 30269

RE: Apartment Moratorium

Dear Jim:

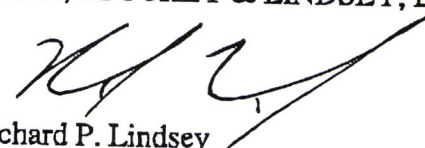
As I am sure you know, Council must reinstate the multi-family moratorium each year. We need to go ahead and schedule the reconsideration of the multi-family moratorium for the first meeting in January. Also, this agenda item must be advertised under the Georgia Zoning Procedures Act. Therefore, please ensure that this matter is advertised no later than fifteen (15) days prior to the January 4, 2001 meeting.

It is my suggestion that the reconsideration of the multi-family moratorium be brought before Council at the first meeting in January of each year. Since there is an advertising requirement, I would further suggest that a "tickler system" be established so that the City Clerk can ensure that the proper advertising is done and the moratorium can be re-examined at the first meeting of each year.

Best regards.

Sincerely,

WEBB, STUCKEY & LINDSEY, LLC


Richard P. Lindsey

I:\FTC\CITY\RP\L\Letters\Basinger\Apartment Moratorium.wpd

DILLARD & GALLOWAY, LLC

ATTORNEYS AT LAW

1500 MONARCH PLAZA
3414 PEACHTREE ROAD, N.E.
ATLANTA, GEORGIA
30326

G. DOUGLAS DILLARD

TELEPHONE
(404) 965-3680
FACSIMILE
(404) 965-3670

Direct Dial Number:
(404) 965-3682

December 7, 2000

Mayor Robert L. Lenox
and Members of the City Council
Peachtree City
City Hall
151 Willowbend Road
Peachtree City, GA 30269

Re: Katz Tract, Development by John Wieland Homes and Neighborhoods, Peachtree City,
Georgia

Dear Mayor and Members of Council:

This Peachtree City property lies partly in unincorporated Fayette County and is zoned G-4 at a density of not more than 350 units. The G-4 zoning classification allows attached units, including townhouses and condominiums. The property owner is now requesting approval of its preliminary plat to go forward with the development of the property and is asking the Council to lift the moratorium on multi-family housing as it affects this property.

Notwithstanding the request to lift the moratorium and in no way waiving the applicant's right to challenge the imposition of the moratorium, it is our position that this applicant has a vested right to develop the property as zoned. Moreover, the moratorium at issue is void on its face for unreasonableness. It is hornbook law that municipal ordinances must be reasonable. An unreasonable or arbitrary ordinance should be declared void and unenforceable. Schofield v. Bishop, 192 Ga. 732, 16 S.E.2d 714 (1941).

Although the Georgia courts have not squarely addressed the validity of a moratorium as an exercise of the zoning power, Georgia cases indicate that a moratorium must provide sufficient objective criteria, satisfy procedural due process, and may not be used to deprive an individual of vested property rights. Davidson Mineral Properties, Inc. v. Monroe County, 257 Ga. 215, 357 Ga. 95 (1987)(moratorium on commercial development pending adoption of comprehensive land use plan and zoning ordinance did not provide sufficient objective standards to meet due process requirements); Cannon v. Clayton County, 255 Ga. 63, 335 S.E. 2d 294 (1985)(imposition of moratorium violated constitutional rights of property owners whose rights in the property as zoned had vested); City of Lawrenceville v. Humphries, 229 Ga. 724, 194 S.E.2d 84(1972)(moratorium enacted without proper procedure invalid as to property owner); City of Decatur v. Fountain, 214 Ga. 225, 104 S.E. 2d 117 (1958)(deferral of zoning application without legal reason found to deprive applicant of right to use property for lawful purpose); Taylor v. Shetzen, 212 Ga. 101, 90 S.E. 2d 572 (1955)(exercise of zoning power may be exercised by the enactment of different ordinances affecting different areas at different times if reasonable and fair).

Other states, which have directly addressed the validity of interim zoning measures have invalidated

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council
VIA: City Manager 
FROM: Director of Developmental Services 
DATE: November 30, 2000
SUBJECT: Katz/Wieland Tract

On September 20, 2000, Council rezoned the Katz/Wieland Tract to GR-4 General Residential for a total of no more than 350 homes. One of the conditions that was attached to that approval stated,

The plan submitted by the applicant as a part of this request is illustrative only. The developer should prepare a detailed development plan for a cluster project that will provide for a maximum amount of undisturbed buffers and green space on the site. That plan must be approved by the Planning Commission as a part of the concept plat process.

The illustrative plat that was submitted with the rezoning application showed a total of 300 single-family detached lots on the property within the City (Attachment "A").

On November 17, 2000, John Wieland Homes submitted a new concept plat for Planning Commission review. The new plat showed a total of 338 lots on the property within the City. Of these, 228 were single-family detached lots and 110 were single-family attached town home lots (Attachment "B").

It is the position of the developer that the new plat was prepared in response to Council's conditions and that it was necessary to include a number of attached town home units in order to achieve the desired clustering effect. However, because the new plat included town homes, and because town homes are included in the City's multi-family moratorium, staff did not schedule the plat for Planning Commission review but instead referred the matter to the City Attorney for a legal opinion.

Katz/Wieland Tract
November 30, 2000
Page 2

The City Attorney indicated that technically the property would not need to be re-zoned because the multi-family element of this project is allowed under the General Residential zoning. However, because of the moratorium on multi-family developments in the City, this project must come back before Council before staff and the Planning Commission can review the conceptual site plan. If Council wishes to lift the moratorium to consider this project, it will be advertised for a public hearing and placed on the Council agenda for January 4, 2001.

Based on the above opinion by the City Attorney, the matter has been scheduled for review by Council at its next meeting on December 7, 2000. Staff feels that the new plan has merit and should be considered by the Planning Commission, provided Council has no objection to the town homes and would be willing to consider lifting the moratorium at the January meeting.

JBW/jir

Attachments "A" – "B"

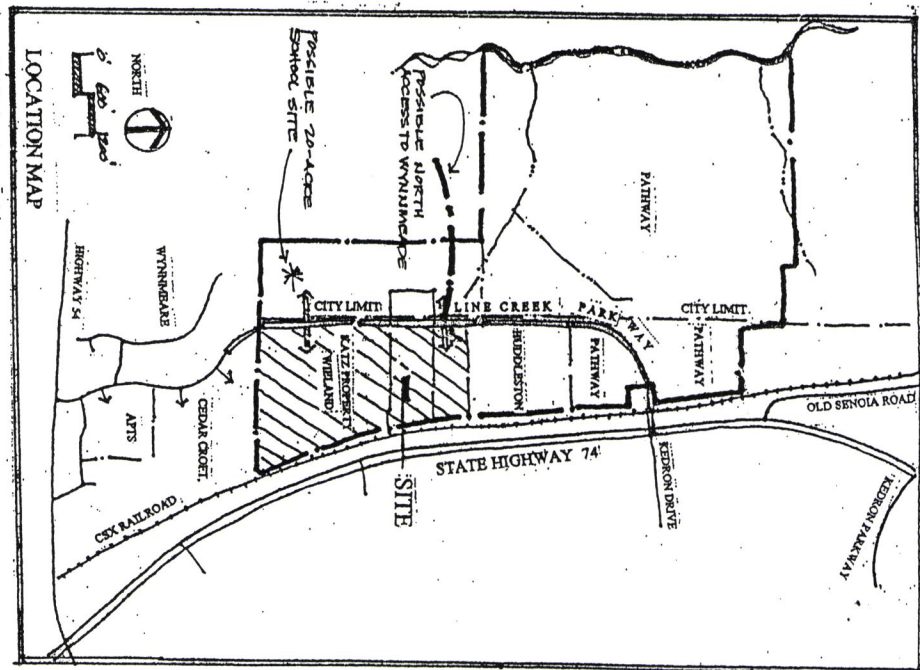
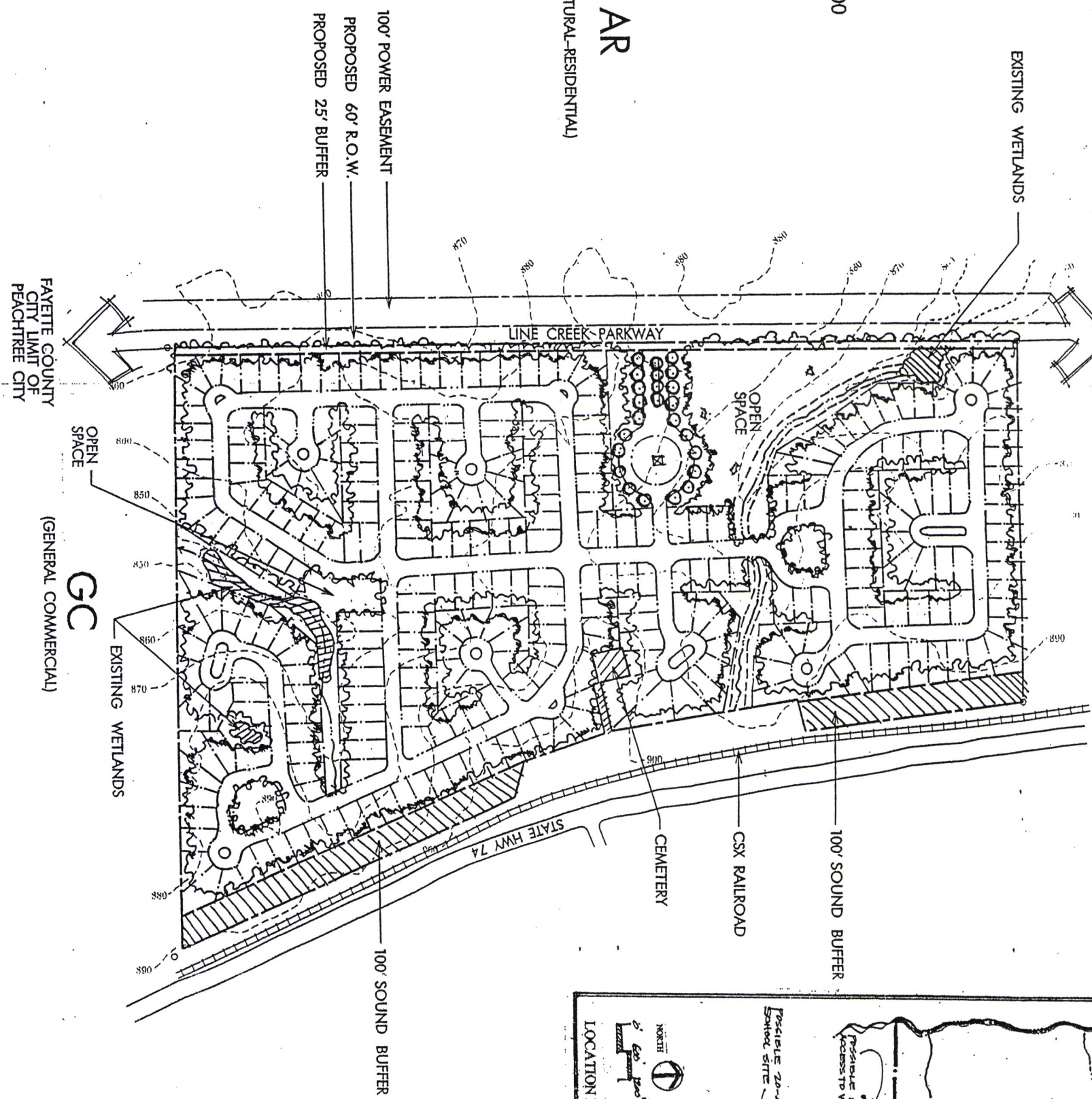
FUTURE ROAD CONTINUATION
AND IMPROVEMENTS BY OTHERS

G1
(GENERAL INDUSTRIAL)

DEVELOPMENT SUMMARY

- TOTAL SITE AREA: 102.1 +/- ACRES
- EXISTING ZONING: G1 (GENERAL INDUSTRIAL)
- LOT SIZE: 65' X 120'
- MAXIMUM NUMBER OF ALLOWABLE LOTS: 300

AR
(AGRICULTURAL-RESIDENTIAL)



NOTE:
PROPERTY LINES AND
TOPOGRAPHY ARE APPROXIMATE

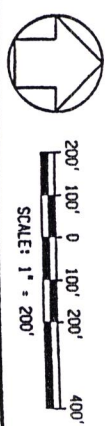
FBS
1575 NORTHSIDE DRIVE
SUITE 350
ATLANTA, GA. 30318
(404) 351-5608
(404) 350-9627 FAX

CLIENT
JOHN WELAND HOMES
AND NEIGHBORHOODS, INC.

PROJECT
KATZ PROPERTY
Westside Village
PEACHTREE CITY, GEORGIA

TASK
CONCEPTUAL SITE PLAN

ORIGINAL AUGUST 22, 2000	5	JOB NO. 06-0233.00
REVISIONS:	6	DRAWN CML
1	7	DESIGNED JLB
2	8	CHECKED JLB
3	9	OC
4	10	SHEET LA-1
5	11	
	12	



NOTE:
PROPERTY LINES AND
TOPOGRAPHY ARE APPROXIMATE
ALL PROPOSED R.O.W.
ARE 50' TYPICAL.
LOT WIDTHS MAY VARY,
DENSITY WILL REMAIN THE SAME.

FUTURE ROAD CONTINUATION
AND IMPROVEMENTS BY OTHERS

MCDUFF PARKWAY 80' R.O.W.

EXISTING WETLANDS

(GENERAL INDUSTRIAL)

G1

SINGLE FAMILY
2.0 AC LOTS

100' POWER EASEMENT
PROPOSED GOLF CART
PATH CONNECTION

DEVELOPMENT SUMMARY

TOTAL SITE AREA: 182.3 Ac. +/-
PARKWAY ACREAGE: 5.8 Ac. +/-
POWER EASEMENT ACREAGE: 7.0 Ac. +/-
SCHOOL ACREAGE: 20.0 Ac. +/-
RECREATION CENTER ACREAGE: 7.25 Ac. +/-
OPEN SPACE ACREAGE: 20.65 Ac. +/-
RESIDENTIAL ACREAGE WITHIN COUNTY: 30.6 Ac. +/-
-NUMBER OF PROPOSED LOTS: 14 (2 Acre Per Unit)
DETACHED RESIDENTIAL ACREAGE WITHIN CITY: 72.9 Ac. +/-
-NUMBER OF PROPOSED LOTS: 228 (3.15 Units Per Acre)
ATTACHED RESIDENTIAL ACREAGE WITHIN THE CITY: 18.1 Ac.
-NUMBER OF PROPOSED LOTS: 110 (8 Units Per Acre)
EXISTING ZONING CONDITION: GR4

AR

(AGRICULTURAL-RESIDENTIAL)

50' ACCESS EASEMENT

50' UNDISTURBED
BUFFER

EXISTING WETLANDS

SINGLE FAMILY
2.0 AC LOTS

PROPOSED ELEMENTARY
SCHOOL SITE
20 AC. +/-

PROPERTY OWNERS:
LEE N. KATZ
GRANT DEVELOPMENT I, LP
GRANT DEVELOPMENT CORP.
333 SANDY SPRINGS CIRCLE
SUITE 106
ATLANTA, GEORGIA 30328
(THE PCDC PARCEL)
WRAY A. RUSSELL
PEACHTREE CITY HOLDINGS, LLC
CO PATHWAYS.COMMUNITIES
200 WEST PARK DRIVE
SUITE 300
PEACHTREE CITY, GEORGIA 30269

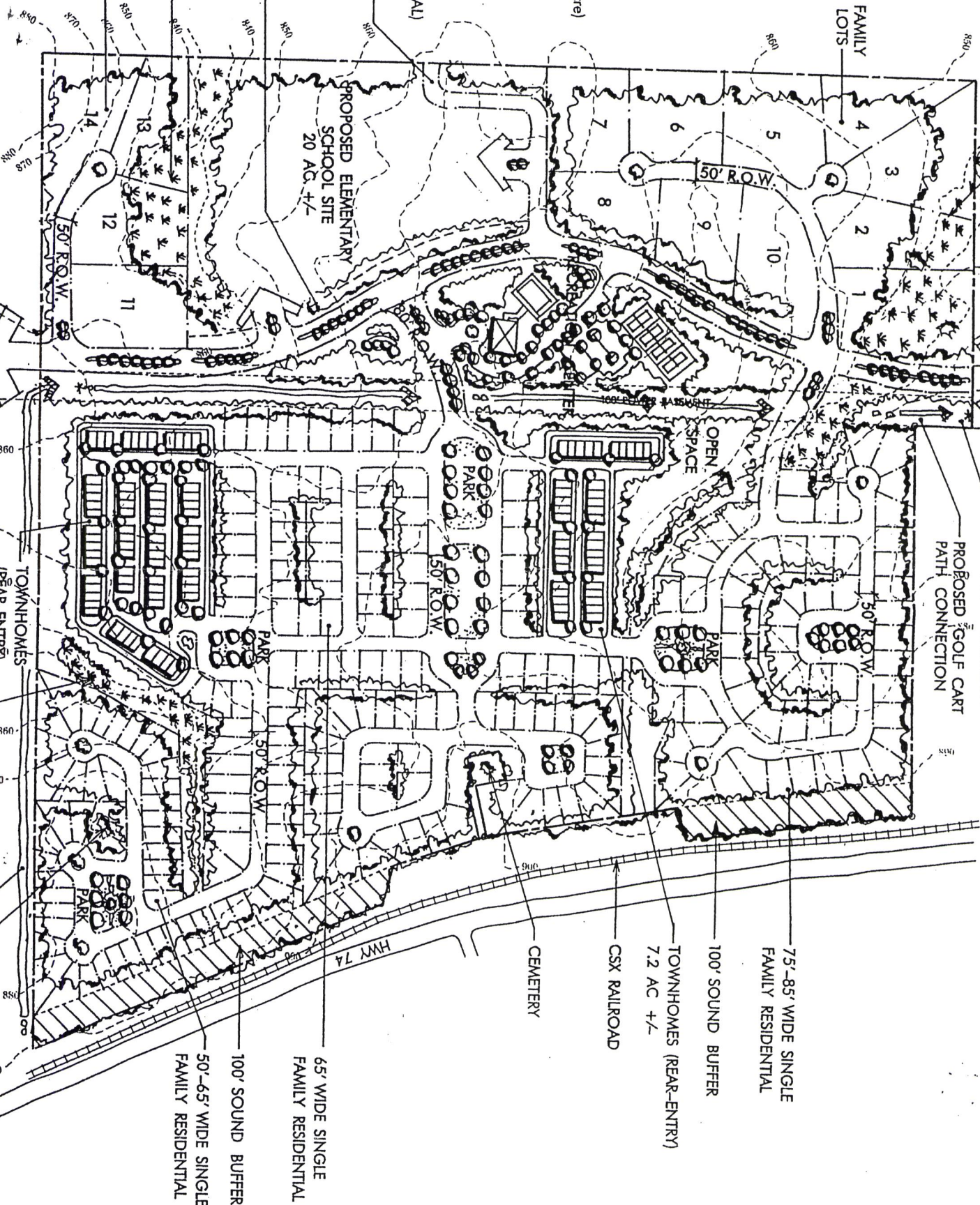
SUBDIVIDER:
JOHN WIELAND HOMES AND NEIGHBORHOODS, INC.
124 JOHNSON FERRY ROAD
ATLANTA, GEORGIA 30328

PROPERTY WITHIN
FAYETTE COUNTY

PROPERTY WITHIN
PEACHTREE CITY

GC
(GENERAL COMMERCIAL)

EXISTING WETLANDS
PROPOSED GOLF CART
PATH CONNECTION



200' 100' 0 100' 200' 400'
SCALE: 1" = 200'



1575 NORTHSIDE DRIVE
SUITE 350
ATLANTA, GA. 30318
(404) 351-5608
(404) 350-5627 FAX

CLIENT

JOHN WIELAND HOMES
AND NEIGHBORHOODS, INC.

PROJECT

INVERNESS
Westside Village
PEACHTREE CITY, GEORGIA

TASK

Conceptual Plat

ORIGINAL: NOVEMBER 12, 2000
REVISIONS:

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4	
5	

6	
7	
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9	
10	
11	
12	

JOB NO. 06-0203.00
DRAWN: CN
DESIGNED: JB
CHECKED: JB
QC: 1
SHEET LA-1

NOT VALID FOR CONSTRUCTION
UNLESS SIGNED IN THIS BLOCK

- ## SUMMARY

(AGRICULTURAL-RESIDENTIAL)

100' POWER EASEMENT
PROPOSED 60' R.O.W. -
PROPOSED 25' BUFFER -

NOTE:
PROPERTY LINES AND
TOPOGRAPHY ARE APPROXIMATE



POST, BUCKLEY, SMITH & JEROME, INC.

1575 NORTSIDE DRIVE
SUITE 350
ATLANTA, GA. 30318
(404) 351-5608
(404) 350-9627 FAX

CLIENT

JOHN WIELAND HOMES
AND NEIGHBORHOODS, INC.

KATZ PROPERTY
Westside Village
PEACHTREE CITY, GEORGIA

TASK

CONCEPTUAL SITE PLAN

ORIGINAL ALMA
REVISIONS:

SHEET 1A-1

Attachment "A"

LOT WIDTHS MAY VARY.
DENSITY WILL REMAIN THE SAME.

DEVELOPMENT SUMMARY

TOTAL SITE AREA: 182.3 AC. +/-
 PARKWAY ACRES: 5.8 AC. +/-
 POWER EASEMENT ACRES: 7.0 AC. +/-
 SCHOOL ACRES: 20.0 AC. +/-
 RECREATION CENTER ACRES: 7.25 AC. +/-
 OPEN SPACE ACRES: 20.65 AC. +/-
 RESIDENTIAL ACRES: 20.65 AC. +/-
 -NUMBER OF PROPOSED LOTS: 14 (2 Acre Per Unit)
 DETACHED RESIDENTIAL ACRES: 72.9 AC. +/-
 ATTACHED RESIDENTIAL ACRES: 228 (3.15 Units Per Acre)
 -NUMBER OF PROPOSED LOTS: 18.1 AC.
 -NUMBER OF PROPOSED LOTS: 10 (8 Units Per Acre)
 EXISTING ZONING CONDITION: GR4

AR

(AGRICULTURAL-RESIDENTIAL)

50' ACCESS EASEMENT

50' UNDISTURBED BUFFER

EXISTING WETLANDS

SINGLE FAMILY 2.0 AC LOTS

PROPERTY OWNERS:

LEE N. KATZ

GRANT DEVELOPMENT, L.P.

333 SANDY SPRINGS CIRCLE

SUITE 106

ATLANTA, GEORGIA 30328

(THE PDC PARCEL)

WILLY A. RUSSELL

PEACHTREE CITY HOLDINGS, LLC

200 WEST PARK DRIVE

SUITE 300

PEACHTREE CITY, GEORGIA 30269

SUBDIVIDER:

JOHN WIELAND HOMES AND NEIGHBORHOODS, INC.

124 JOHNSON FERRY ROAD

ATLANTA, GEORGIA 30328



1575 NORTHSIDE DRIVE
 SUITE 300
 ATLANTA, GA 30318
 (404) 351-5608
 (404) 350-9827 FAX

CLIENT

JOHN WIELAND HOMES
 AND NEIGHBORHOODS, INC.

PROJECT

INVERNESS
 Westside Village
 PEACHTREE CITY, GEORGIA

TASK

Conceptual Plat

DATE: MAY 11, 2006
 REVISED: 12/13/06

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12

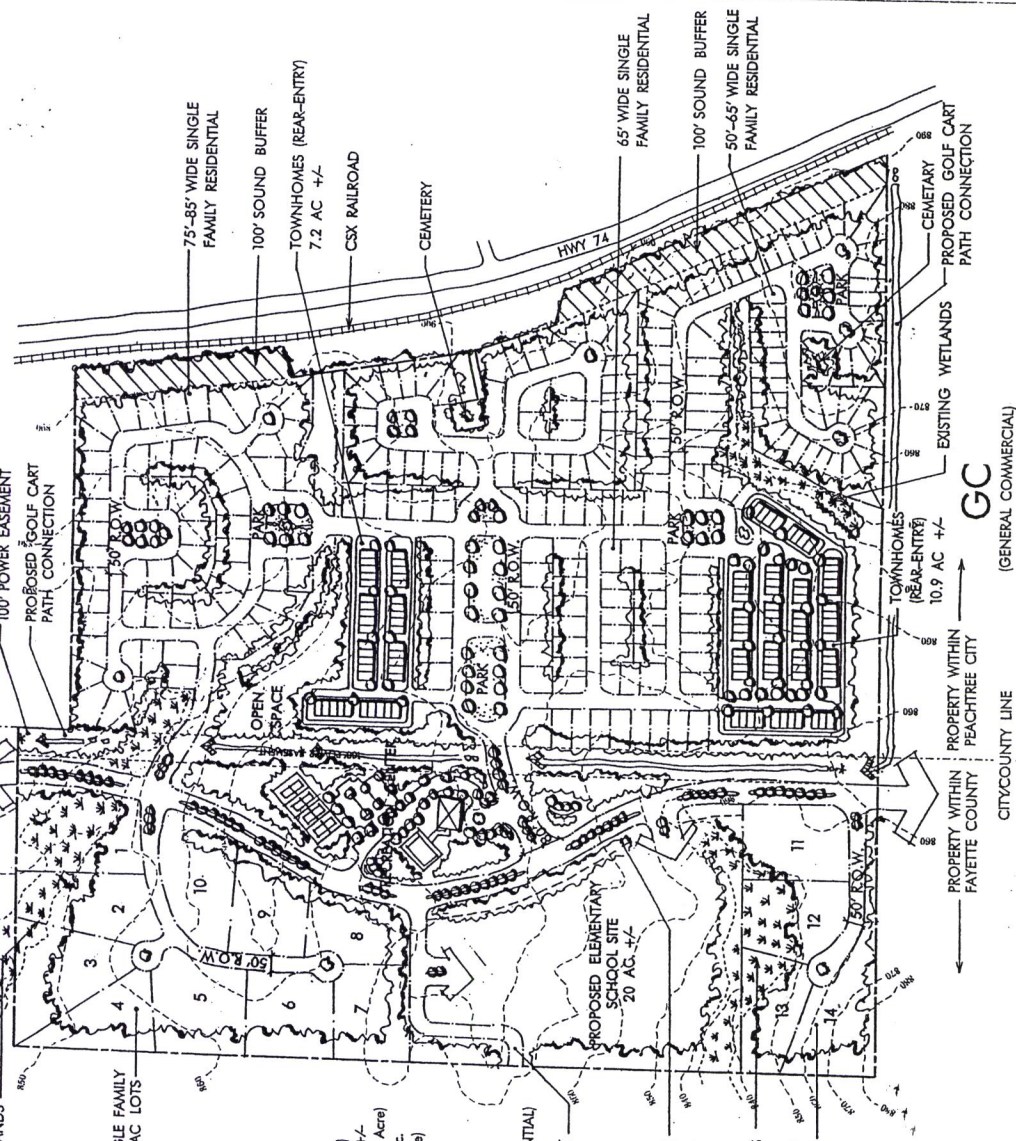
JOB NO. 06-00330
 DRAWN: CNL
 DESIGNED: JA
 CHECKED: JA
 DATE: 11/11/05
 NOT VALID FOR CONSTRUCTION
 UNLESS STAMPED BY THESE MARKS

SHEET LA-1

Attachment "B"



SCALE: 1" = 200'
 200' 100' 0 100' 200' 400'



WEBB, STUCKEY & LINDSEY, LLC

Attorneys-At-Law

400 Westpark Court
Suite 220
Peachtree City, Georgia 30269

Telephone: (770) 631-1811
Facsimile: (770) 631-1771

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Other Licenses:
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† Illinois
†† Texas

James H. Webb Jr. *
John M. Stuckey Jr. **
Richard P. Lindsey
H. Clay Collins
Carlton H. Jones III
Jonathan J. Wade

Susan M. Brown
Karen C. Gainey
Stacey M. Jenkins ††
Christy R. Jindra †
Martin C. Jones

November 30, 2000

Mr. Jim Williams
City of Peachtree City
151 Willowbend Road
Peachtree City, Georgia 30269

RE: Wieland/Katz
Conceptual Site Plan

Dear Jim:

I reviewed the ordinance governing general residential zoning districts. The developer is correct that a multi-family dwelling is permitted under a GR District (1004.2)(f). The zoning district permits a maximum of twenty-five (25) units per gross acre and the GR-4 permits a maximum density of four (4) units per gross acre. Thus, the developer's reading of the GR Zoning Ordinance appears on its face to be correct.

However, overriding all of the rezoning applications is the multi-family moratorium enacted by Council. Since Council had not lifted the moratorium, nor was it requested to do so by the rezoning applicant, the proposed use by the developer is not permitted. If the developer wishes to place a multi-family development on this tract of land, the developer will have to approach Council and request that the moratorium be lifted so that this conceptual site plan can be considered by the City staff and approved by the City Council and Planning Commission.

Therefore, the developer may not have the present conceptual site plan considered by City staff nor placed on a Planning Commission agenda until the multi-family moratorium is lifted by Council. The developer does not need to have the property rezoned, but rather, only needs to have the multi-family development approved by Council before it can be considered by City staff or the Planning Commission.

I:\PTC\CITY\RPL\Letters\Williams\Wieland-Katz Conceptual Site Plan.wpd

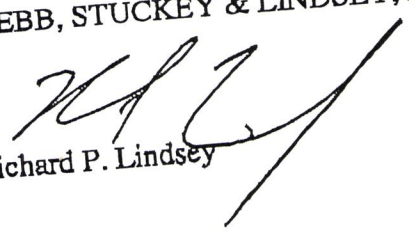
DEC-01-2000 FRI 07:29 PM WEBB STUCKEY LINDSEY

December 1, 2000
Page 2

Best regards.

Sincerely,

WEBB, STUCKEY & LINDSEY, LLC


Richard P. Lindsey

RPL:jmf

I:\PTC\CITY\RPL\Letters\Williams\Wieland-Katz Conceptual Site Plan.wpd

DEC-01-2000 FRI 02:30 PM WEBB STUCKEY LINDSEY

11/11/2000

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager 

FROM: Director of Leisure Services 

DATE: Nov. 30, 2000

SUBJECT: Consider Adoption of County Board of Health Pool Ordinance

The County Environmental Health Department has requested that Peachtree City adopt a recently approved County ordinance prescribing minimum design, construction and operation requirements intended to protect the health and safety of the public in swimming pools, spas and recreational water parks. A copy of the County ordinance, which was passed and approved by the County Board of Health in October, is attached for your review. The County Commission adopted the ordinance one week later. Tyrone Town Council has approved it, and Fayetteville has it on their next agenda and is expected to pass it.

As background, earlier in the year the state passed a similar law, which will become effective December 31. After that date, any county or city that does not have its own approved regulations will be subject to the state regulations. Unfortunately, the state law has exempted subdivision, apartment and country club pools, which have proven to be the largest source of public complaints in the county, according to Mr. Robert Kurbes, Environmental Health Specialist with the County Health Department. Once the ordinance is adopted here, the Health Department can begin to enforce the regulations therein via the city court. Otherwise, they would have to take it to state court, according to Mr. Kurbes. He does not anticipate this becoming an additional burden to the court, as he expects very few cases that would require a hearing in court.

Mr. Kurbes has begun inspections of all city pools, and preliminary results indicate there will be no serious problems, and that in most cases our pools are either at or above standards in the ordinance. He inspected the Kedron pools on Nov. 30, and will inspect the other three summer pools early next year.

As you will recall, Mr. Kurbes appeared before the Council on Oct. 5 with a draft of the county ordinance and a brief on how it would affect city and county citizens. He is here again tonight to answer any questions you may have.

Staff recommends approval of the request and adoption of the ordinance.

RULES

FAYETTE COUNTY BOARD OF HEALTH

SWIMMING POOLS , SPAS
AND RECREATIONAL WATER PARKS

TABLE OF CONTENTS

290-5-57-.01	Definitions	290-5-57-.14	Air Blower and Air Induction Systems
290-5-57-.02	Scope	290-5-57-.15	Water Supply and Waste Water Disposal
290-5-57-.03	Provisions	290-5-57-.16	Disinfectant Equipment and Chemical Feeders
290-5-57-.04	Structural Design	290-5-57-.17	Chemical Operational Parameters
290-5-57-.05	Dimensional Design	290-5-57-.18	Specific Safety Features
290-5-57-.06	Decks and Deck Equipment	290-5-57-.19	Dressing Facilities
290-5-57-.07	Circulation Systems	290-5-57-.20	Recreational Water Parks
290-5-57-.08	Filters	290-5-57-.21	Special Purpose Pools
290-5-57-.09	Pumps and Motors	290-5-57-.22	Food Service Operation and Management
290-5-57-.10	Return Inlets and Suction Outlets	290-5-57-.23	Compliance Procedures
290-5-57-.11	Surface Skimmer Systems		
290-5-57-.12	Lighting and Electrical Requirements		
290-5-57-.13	Heaters and Temperature Requirements		

290-5-57-.01 DEFINITIONS. The following definitions shall apply in the interpretation and enforcement of this chapter.

(a) "Abrasion Hazard" means a sharp or rough surface that would scrape the skin by chance during normal use.

(b) "Accessible" means easily exposed for inspection and the replacement of materials and/or parts with the use of tools.

(c) "Air Induction System" means a system whereby a volume of air (only) is induced into a hollow ducting in a spa floor, bench, or other location. The air induction system is activated by a separate air power blower.

Swimming Pools, Spas and Recreational Water Parks **Chapter 290-5-57**

(m) "Brominator" means a device to apply or to deliver a bromine disinfectant to water at a controlled rate.

(n) "Cartridge" A depth, pleated, or surface-type filter component with fixed dimensions that is designed to remove suspended particles from water flowing through the filter.

(o) "Chemical Feeder" means a mechanical device for applying chemicals to pool or spa water.

(p) "Chloramine" means a compound formed when chlorine combines with nitrogen or ammonia that causes eye and skin irritation and has a strong, objectionable odor.

(q) "Chlorinator" means a device to apply or to deliver a chlorine disinfectant to water at a controlled rate.

(r) "Chlorine Generator" means equipment that generates chlorine, hypochlorous acid, or hypochlorite on site for disinfection and oxidation of water contaminants.

(s) "Circulation Equipment" means the mechanical components that are part of a circulation system in a pool or spa. Circulation equipment may be, but is not limited to categories of pumps, hair and lint strainers, filters, valves, gauges, meters, heaters, surface skimmers, inlet/outlet fittings, and chemical feeding devices. The components have separate functions, but when connected to each other by piping, perform as a coordinated system for purposes of maintaining pool or spa water in a clear, sanitary and desirable condition for using.

(t) "Circulation System" means an arrangement of mechanical equipment or components, connected by piping to a pool or spa in a closed circuit. The function of a circulation system is to direct water from the pool or spa, causing it to flow through the various system components for purposes of clarifying, heating, purifying and returning the water back to the original body of water.

(u) "Clarifier" means a chemical that coagulates and neutralizes suspended particles in water. There are two types: inorganic salts of aluminum or iron and

Chapter 290-5-57 Swimming Pools, Spas and Recreational Water Parks

(mm) "Free Available Chlorine (FAC)" means that portion of the total chlorine remaining in chlorinated water that has not combined with ammonia or nitrogen compounds and will react chemically with undesirable or pathogenic organisms.

(nn) "Handhold/Handrail" means a device that can be gripped by a user for the purpose of resting and/or steadying him/herself. It is not limited to but may be located inside or outside the pool or spa or as part of a set of steps or deck-installed equipment.

(oo) "Hardness" means the amount of calcium and magnesium dissolved in water; measured by a test kit and expressed as parts per million (ppm) of equivalent calcium carbonate.

(pp) "Health Authority" means The Fayette County Board of Health - Environmental Health Section.

(qq) "Hydrotherapy Spa" means a unit that may have a therapeutic use but which is not drained, cleaned or refilled for each individual. It may include, but not be limited to, hydrotherapy jet circulation, hot water/cold water mineral baths, air induction bubbles or any combination thereof. Industry terminology for a spa includes, but is not limited to, "therapeutic pool," "hydrotherapy pool," "whirlpool," "hot spa," etc.

(rr) "Influent" means the water entering a filter or other device.

(ss) "Multiple Filter-Control Valve" means a multiport valve having a number of control positions for various filter operations that combines in one unit the function of two or more single valves.

(tt) "Nonswimming Area" means any portion of a pool where water depth, offset ledges or similar irregularities would prevent normal swimming activities.

(uu) "Organic Matter" means perspiration, urine, saliva, suntan oil, cosmetics, lotions, dead skin and similar debris introduced to water by users and the environment.

Chapter 290-5-57 Swimming Pools, Spas and Recreational Water Parks

4. "Permanently Installed Swimming Pool" means a pool that is constructed in the ground or in a building in such a manner that it cannot be readily disassembled for storage.

5. "Inground Swimming Pool" means any pool where the sides rest in partial or full contact with the earth.

(zz) "Potable Water" means any water, such as an approved domestic water supply, which is bacteriologically safe and otherwise suitable for drinking.

(aaa) "PPM" means an abbreviation for Parts Per Million. The unit of measurement used in chemical testing which indicates the parts by weight in relation to one million parts by weight of water. It is essentially identical to the term milligrams per liter (mg/L).

(bbb) "Precipitate" means a solid material which is forced out of a solution by some chemical reaction and which may settle out or remain as a haze in suspension (turbidity).

(ccc) "PSI" means an abbreviation for pounds per square inch.

(ddd) "Rate of Flow" means the quantity of water flowing past a designated point within a specified time, such as the number of gallons flowing in one minute (gpm).

(eee) "Rated Pressure" means that pressure that is equal to or less than the designed pressure and appears on the data plate of the equipment.

(fff) "Recreational Water Parks" means a facility or area together with associated buildings, appurtenances and equipment, that is designated for public bathing or swimming.

(ggg) "Rehabilitation" means the activity of restoring all or part of a pool or spa structure and its component parts back into good condition including the rebuilding and/or replacing of worn and broken parts or components.

Chapter 290-5-57 Swimming Pools, Spas and Recreational Water Parks

1. Activity/Interactive/Wading Pool: A pool which does not exceed 24 inches in depth and contains any number of water features within the pool area.
 2. Continuous Water Course: A riding water course where ingress and egress is effectively limited to designated points of entry and exit. This is also known as a lazy river.
 3. Dual Use Pool: A pool that is normally used as a swimming pool, but has no more than one water slide or other feature other than diving boards, that uses the main body of water as its landing or activity area.
 4. Falling-Entry Pools: This includes, but is not limited to slides, flumes, lilypad walks, log rolls, cable, rope, or boom drops and any other falling entry features. These types of pools allow for the bather to drop into the pool area from a height of 1 to 4 feet above the water surface and in various positions of entry.
 5. Wading Pool: A shallow pool not exceeding 24 inches that is void of any water activity features.
 6. Wave Pool: This is a large body of water that has a mechanism for generating an oscillating wave-form at one end and ending at the other end with a zero-depth-entry.
 7. Zero-Depth-Entry Pools: This may be any type of pool that in place of a wall at one end, may have a sloping edge or beach.
 8. Zero-Depth-Pool: A pad which contains various fountains and/or interactive water spray or waterfall features. The pad slopes to one or more drains which empty into a reservoir which is recirculated and disinfected before its return to the water features.
- (sss) "Suction Outlet" means the aperture or fitting through which the water under negative pressure is drawn from the pool or spa.

Chapter 290-5-57 Swimming Pools, Spas and Recreational Water Parks

2. Overflow System - The waterline shall be at the top of the overflow rim.

290-5-57-.02 SCOPE

(1) These rules prescribe minimum design, construction, and operation requirements that are intended to protect the health and safety of the public in swimming pools, spas and recreational water parks.

(2) These rules are intended to cover certain aspects of the design, equipment, operation, installation, new construction and rehabilitation of swimming pools, spas and recreational water parks. Where adequate standards do not exist and these rules do not provide sufficient guidance for consideration of innovations in design, construction, and operation of proposed pools, spas or recreational water parks the Health Authority will establish requirements necessary to protect the health and safety of the pool patrons.

(3) These rules shall not apply to private swimming pools and hot tubs/spas, therapeutic pools, therapeutic chambers drained, cleaned and refilled after each individual use nor to religious ritual baths used solely for religious purposes.

(4) All pools, existing and newly constructed, shall meet these rules except as allowed for in (5) below.

(5) Public swimming pools constructed or remodeled prior to December 31, 2000, that do not meet specific design and construction requirements of these Rules, shall not be required to comply with design and construction requirements other than requirements related to the abatement of suction hazards.

(6) No single drain, single-suction outlet public swimming pool shall be allowed to operate unless a protective cover is properly installed over the single-suction outlet.

290-5-57-.03 Provisions.

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(a) Submission of Plans: Properly prepared plans and specifications must be submitted to the Health Authority for review, approval and issuance of a construction permit when a public swimming pool, spa or recreational water park attraction is constructed or extensively remolded or renovated, or when an existing structure is converted to use as a public pool, spa or recreational water park attraction.

(b) Plans and Specifications: The plans and specifications shall be submitted to the health authority at least fourteen (14) days prior to beginning construction. The plans shall indicate, at a minimum, the proposed layout, the mechanical plans, the construction materials, and the type and model of proposed equipment.

© A minimum of two (2) sets of drawings of the construction project shall be submitted, containing complete details so as to clearly document to the health authority the work to be undertaken. Additional sets of drawings may be required. Drawings shall be complete and shall comply with standard architectural/engineering practice. The maximum bathing load shall be stated on plans.

(d) Complete specifications of the project shall accompany the prints including manufacturer's cut sheets and/or specifications on all equipment, and hydraulics analysis.

(e) Any additional data required by the Health Authority for purpose of clarification, anticipated use, or to support any changes in design or scope of the project must be submitted prior to issuance of a permit to construct.

(f) One (1) signed and approved set of the construction plans shall remain at the construction sight at all times during construction.

(g) The swimming pool, spa or recreational water park shall be built in compliance with the plans as approved unless subsequent written approval of changes has been given by the Health Authority.

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surface finish is applied or attached. Materials of manufacture for swimming pools and spas shall be capable of fulfilling the design, installation, and intended use requirements in these rules. The materials of manufacture, components and accessories used in public spas shall comply with the following:

(a) Plumbing: All plumbing shall be sized, installed, and maintained according to applicable State Regulations and/or local plumbing codes. Written evidence shall be provided from a licenced plumbing contractor or the plumbing inspector, as required by the Health Authority, of compliance with the plumbing code.

(b) Electrical Systems: All electrical wiring, equipment, and installation including the grounding of pool components shall conform with the national, state and local electrical codes. Written evidence shall be provided from a licenced electrical contractor or electrical inspector, as required by the Health Authority, of compliance with all electrical codes.

© Recirculation and Treatment Systems and other Components: All recirculation and treatment system equipment and all other components such as filters, recessed automatic surface skimmers, ionizers, ozone generators, heaters, disinfection feeders, and chlorine generators must be tested and approved using the current NSF Standard Number 50, "Circulation System Components and Related Materials for Swimming Pool, Spas/Hot Tubs." If standards do not exist for a specific product, the manufacturer must work with NSF or the American National Standards Institute (ANSI) or other approved agency to develop such standards to the approval of the Health Authority. Written evidence shall be provided from the designing engineer that all recirculation and treatment systems and all components used in the installation meet these standards.

(d) Material Surfaces: All material surfaces that come in contact with the user shall be finished so that they do not constitute a cutting, pinching, puncturing or abrasion hazard under casual contact and intended use. All materials shall be maintained in accordance with manufacturer's instructions.

(e) Compatibility: Combinations of different materials shall be chemically and mechanically compatible for their intended use and environment.

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(b) The slope of the floor from the shallow end wall towards the deep end shall not exceed one foot in twelve feet (1':12') to the point of the first slope change.

© The point of the first slope change shall be defined as the point at which the floor slope exceeds one foot in twelve feet (1':12') and shall not occur at a depth greater than five (5) feet.

(d) The slope of the floor from the point of the first slope change to the deep end shall not exceed one foot in three feet (1':3'). Such slopes are not intended to provide any less water depth than those specified if the pool is intended for diving.

(e) Transitional radius from wall to floor where floor slopes join the wall shall comply with the following:

1. The radius shall have its center no less than two feet nine inches (2'9") below the waterline in deep areas or two feet six inches (2'6") in the shallow area.

2. The radius shall be tangent at the point where the radius either meets the wall or the floor.

3. The radius shall be at least equal to or greater than the depth of the pool minus the vertical wall depth measured from the waterline (or tolerance allowed in (2) minus three inches (-3") to allow draining to the main drain. (R minimum = Pool depth - Vertical wall depth - 3")

(4) **Water depths:** Water depths at the shallow end of the swimming area shall be a maximum of three feet six inches (3'6") except for racing pools which must have a minimum depth of three feet six inches (3'6").

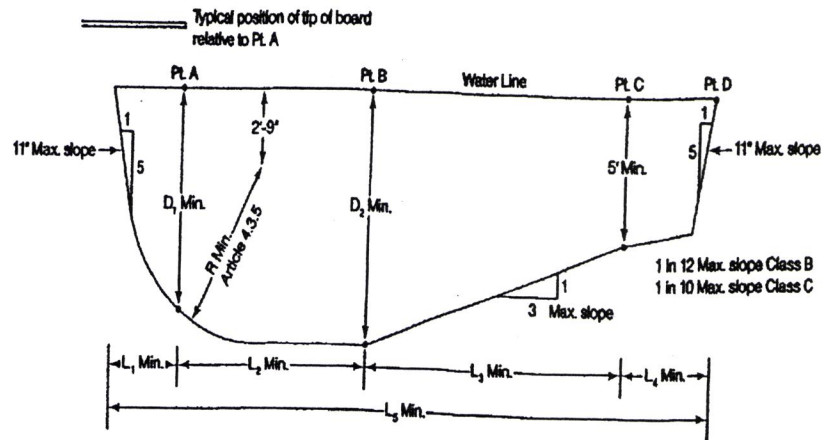
(a) The beginners' area of a pool shall be visually set apart from, but may be adjoined to, the shallow area and shall not adjoin the deep area.

(b) The transition point or point of slope change of the pool from the beginners' area to the shallow area and from the shallow area to the deep area and

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(6) Minimum Dimensions for Diving Portion of Pools.

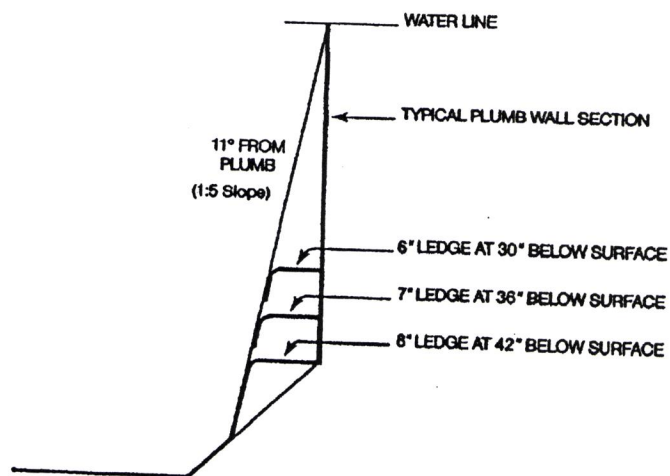
(a) Diagram showing points where dimensions are measured. Note that the shallow portion of the pool is not shown.



NOTE: L_4 is a minimum dimension to allow sufficient length opposite the board. This may of course be lengthened to form the shallow portion of the pool.

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(7) **Offset Ledges:** When provided, offset ledges shall fall within 11° from plumb starting at the junction of the pool wall and waterline and shall have a slip-resistant surface. The outer two inch (2") edge shall be painted a contrasting color. The maximum width shall be eight inches (8"). The typical allowable dimensions are based on the depths shown below:



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1. Swimming Pools with Transient Bathers.

<u>Number of Units</u>	<u>Bathers per Unit</u>
0 - 100	0.65 bathers/unit
101 - 250	0.50 bathers/unit
251 - 500	0.15 bathers/unit
501 - plus	0.05 bathers/unit

2. Swimming Pools with Non-Transient Bathers.

<u>Number of Units</u>	<u>Bathers per Unit</u>
0 - 100	0.75 bathers/unit
101 - 200	0.65 bathers/unit
201 - 300	0.40 bathers/unit
301 - 500	0.15 bathers/unit
501 - plus	0.10 bathers/unit

© The maximum user load in a spa at one time shall not exceed one (1) person per nine (9) square feet of surface area.

(10) **Wading Pool Water Depth:** Wading pools shall be separate and physically set apart from beginning or shallow water areas of swimming pools by at least six feet (6') of deck. Where a wading pool is adjacent to any deep water area, a minimum four foot (4') high barrier shall be installed separating the two pools.

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290-5-57-.06 DECKS AND DECK EQUIPMENT.

(1) These requirements shall be for decks and deck equipment used by users and shall apply at the time of construction.

(a) Deck(s) shall be designed and installed in accordance with the engineering practices required in the area of installation. This includes the design and quality of subbase when required, concrete mix design, reinforcing, joints, etc. If a concrete deck is selected, in the absence of specific local engineering practices, the work shall be performed in accordance with the recommended practices of the latest edition of American Concrete Institute (ACI) Standard 302.1R-80, "Guide for Concrete Floor and Slab Construction."

(b) Decks, ramps, coping and similar step surfaces shall be slip-resisting and easily cleanable.

(c) Special features in or on deck(s) such as markers, brand insignias or similar shall conform to this Chapter.

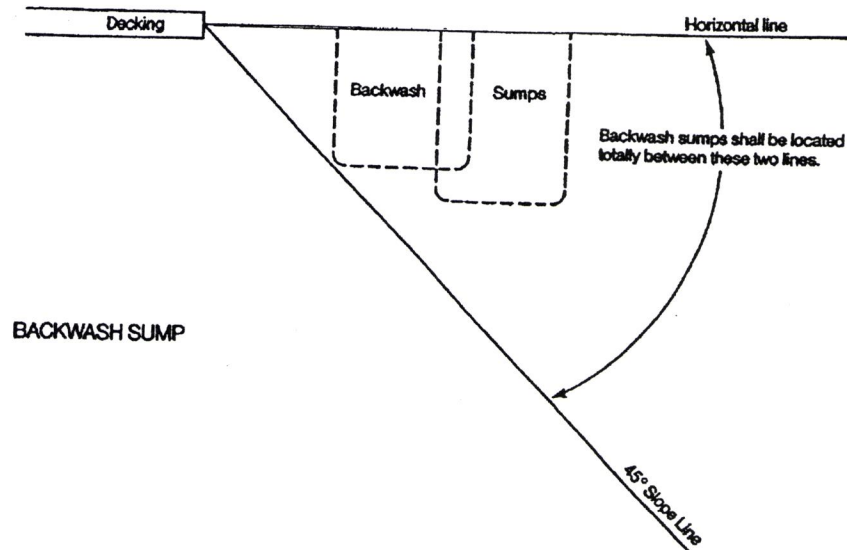
(d) Risers for steps for the deck shall be uniform and have a minimum height of three and three-fourths inches ($3 \frac{3}{4}$ ") and a maximum height of seven and one-half inches ($7 \frac{1}{2}$ "). The minimum tread depth shall be ten inches (10").

(e) Excavation areas shall be adequately compacted when they support the deck(s).

(f) The deck, including coping, shall have a minimum four feet (4') width of continuous, unobstructed walking area maintained at all times.

(g) A minimum four foot (4') deck width shall be provided on the sides and rear of any diving equipment. A deck clearance of twenty-four inches (24") shall be provided around any other deck equipment that is thirty-six inches (36") or less in height above the deck. A deck clearance of thirty-six inches (36") shall be provided around all other deck equipment.

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(r) If used, an open pit or leaching design for backwash sump purposes shall be located so that it falls completely below adjacent deck(s) and fully outside a line projected 45° downward and away from such deck(s), or shall be designed to accommodate local soil conditions and the volume of backwash (see diagram below).

(s) Circulation system piping, other than that integrally included in the manufacture of the pool or spa, shall be subject to an induced static hydraulic pressure test (sealed system) at fifty (50) pounds per square inch (psi) for at least thirty (30) minutes or longer as determined by the Health Authority. This test shall be performed before the deck is poured and the pressure shall be maintained through the deck pour.

(t) Valves installed in or under any deck(s) shall provide a minimum ten inches (10") diameter access cover and valve pit to facilitate servicing.

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© Each set of stairs shall be provided with at least one (1) handrail to serve all treads and risers. Handrails shall conform to the following:

1. Handrails, if removable, shall be installed in such a way that they cannot be removed without the use of tools.

2. The leading edge of handrails facilitating stairs and pool entry/exit shall be no more than eighteen inches (18") plus or minus three inches (± 3 "), horizontally from the vertical plane of the bottom riser (where applicable).

3. The outside diameter of handrails shall be between one inch (1") and one and nine-tenths inches (1.9").

(d) Underwater seats, benches or swimouts may be provided as part of the stairs or recessed treads.

(4) **Pool Ladders:** The design and construction of pool ladder(s) shall conform to the following.

(a) Pool ladders shall be made entirely of corrosion-resisting materials.

(b) Ladders shall provide two (2) handholds or two (2) handrails.

© Below the water level, there shall be a clearance of not more than six inches (6") nor less than three inches (3") between any ladder tread edge, measured from the pool wall side of the tread and the pool wall.

(d) The clear distance between ladder handrails shall be a minimum of seventeen inches (17") and a maximum of twenty-four inches (24").

(e) There shall be a uniform height between ladder treads, with a seven inch (7") minimum distance and a twelve inch (12") maximum distance.

(f) Ladder treads shall have a minimum horizontal depth of one and one-half inches (1 ½").

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© The design and construction of spa steps and seat benches, where used, shall conform to the following:

1. Step treads shall have a minimum unobstructed horizontal depth of ten inches (10") for a minimum continuous width of twelve inches (12"). Step treads shall have slip-resisting surfaces.

2. Riser heights shall not be greater than twelve inches (12"). Where the bottom tread serves as a bench or seat, the bottom riser may be a maximum of fourteen inches (14") above the spa floor.

3. The first and last risers need not be uniform but shall comply with riser height requirements as noted above. The first (top) riser is measured from the finished deck.

4. Intermediate risers, those between the first and last risers, shall be uniform in height.

5. Each set of steps shall be provided with at least one (1) handrail to serve all treads and risers.

6. The outer two inch (2") edge of each step shall be painted a contrasting color.

(6) Supports for Diving Equipment: Supports, platforms, stairs, and ladders for diving equipment shall be designed to carry the anticipated loads. Stairs and ladders shall be of corrosion-resisting material, easily cleanable and with slip-resisting tread.

(a) All diving stands higher than twenty-one inches (21") measured from the deck to the top butt end of the board shall be provided with stairs and/or a ladder. Step treads shall be self-draining.

(b) Platforms and diving equipment of one(1) meter or higher shall be protected with guard rails which shall be at least thirty inches (30") above the diving board and extend to the edge of the pool wall. All platforms or diving

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Regulations, 16 CFR Part 1207, shall be used for standards relating to swimming pool slides. Installation and use instructions shall be provided with each unit by the manufacturer.

(9) Play structures and other equipment shall be governed by other appropriate authorities such as building codes, U.S. Consumer Product Safety Commission (CPSC), and amusement ride regulations.

290-5-57-.07 CIRCULATION SYSTEMS.

(1) A circulation system consisting of pumps, piping, return inlets and suction outlets, filters and other necessary equipment shall be provided for complete circulation of water through all parts of the pool.

(a) The equipment for a swimming pool shall be of adequate size to turn over the entire pool water capacity at least once every six (6) hours unless otherwise specified in © below. The equipment for a spa shall be of adequate size to turn over the entire spa water capacity at a minimum of once every thirty (30) minutes. This system shall be designed to give the proper turnover rate based on the manufacturer's recommended maximum pressure flow of the filter in clean media condition of the filter.

(b) In pools other than those listed in © below, built prior to December 31, 2000, the turnover rate must be at least once every eight (8) hours. Upon rehabilitation of a pool which includes piping and/or circulation equipment changes, or by January 1, 2003, whichever is sooner, a six (6) hour turnover rate will be met if possible as determined by the health authority.

© Turnover rates for pools by type:

Spas	30 minutes
Zero - Depth pools/Spray Pads	30 minutes
Wading Pools (without any interactive equipment)	30 minutes

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(h) Pool and spa equipment shall be properly supported to prevent damage from misalignment, settlement, etc. The equipment shall be mounted so as to minimize the potential for the accumulation of debris and moisture, following manufacturer's instructions.

(2) **Water Velocity:** The water velocity in the pool or spa piping shall be a minimum of five feet (5') per second, but shall not exceed ten feet (10') per second for discharge piping (except for copper pipe where the velocity should not exceed eight feet (8') per second), and a minimum of four feet (4') per second, but not exceed six feet (6') per second for suction piping, unless summary calculations are provided to show that the greater flow is possible with the pump and piping provided. Pool and spa piping shall be sized to permit the rated flows for filtering and cleaning without exceeding the maximum head of the pump.

(a) The pump shall be sized to deliver the required flow rate against the total system head involved.

(b) A wading pool shall have a separate circulation system of adequate size to turn over the entire pool water capacity at least once every two (2) hours.

(3) **Piping and Fittings:** The circulation system piping and fittings shall be nontoxic, shall be considered to be process piping and shall be of material able to withstand operating pressures and operating conditions.

(a) Pool and spa piping subject to damage by freezing shall have a uniform slope in one direction equipped with valves for adequate drainage. Pool and spa piping shall be supported at sufficient intervals to prevent entrapment of air, water or dirt. Provision shall be made for expansion or contraction of pipes.

(b) Equipment shall be designed and fabricated to drain the pool or spa water from the equipment, together with exposed face piping, by removal of drain plugs and manipulating valves, or by other methods. Refer to manufacturer's recommendations for specific information on draining the system.

(4) **System Condition:** Gauges shall be provided as follows:

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(b) Any separation tank used in conjunction with any filter tank shall have a manual means of air release or a lid which provides a slow and safe release of pressure as it is opened as a part of its design.

(3) **Instructions:** Pressure filters and separation tanks shall have operation and maintenance instructions permanently installed on the filter or separation tank and shall include a precautionary warning statement not to start up the system after maintenance without first opening the air release and proper reassembly of the filter and separation tank. The statement shall be visible and noticeable within the area of the air release.

(4) **Piping:** Piping furnished with the filter shall be of suitable material capable of withstanding one and one-half ($1 \frac{1}{2}$) times the working pressure. The suction piping shall not collapse when there is a complete shutoff of flow on the suction side of the pump.

(5) A sight glass shall be installed on the waste discharge line of pressure filters so that the progress of filter washing can be observed.

290-5-57-.09 PUMPS AND MOTORS.

(1) **Sizing:** A pump and motor shall be provided for circulation of the pool and spa water. Performance of all pumps shall meet or exceed the conditions of flow required for filtering and cleaning (if applicable) the filters against the total dynamic head developed by the complete system. Where applicable, pumps shall comply with the NSF International Standard 50, or Underwriters Laboratories (UL) 1081.

(2) **Strainer or Screen:** With all pressure filter systems, a cleanable strainer or screen shall be provided upstream of the circulation pump(s) to remove solids, debris, hair, lint, etc.

(3) Pump(s) and motor(s) shall be accessible for inspection and service.

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return inlet(s) shall be located so as to help bring floating particles within range of the skimmers.

(a) A swimming pool shall have a minimum of two (2) return inlets regardless of pool size. The number of return inlets shall be based on two (2) inlets per six hundred (600) square feet of pool surface area or one inlet every fifteen feet of perimeter or fraction thereof, whichever is greater. Return inlet(s) from the circulation system shall be designed so as not to constitute a hazard to the user.

(b) All pools shall be provided with at least two main drain suction outlets in the lowest point of the pool floor. The spacing of the main drains shall be at least five feet (5'), but not greater than twenty feet (20') on centers nor more than fifteen feet (15') from each side wall.

(c) All spas shall have a minimum of two (2) suction outlets provided for each pump in the suction outlet system. separated by a minimum of three feet (3') or located on two (2) different planes; i.e. one (1) on the bottom and one (1) on the vertical wall or one (1) each on two (2) separate vertical walls. These suction outlets shall be plumbed such that water is drawn through them simultaneously through a common line to the pump.

(2) Suction outlets shall be provided with a cover that has been tested and approved by a nationally recognized testing laboratory and comply with ANSI/ASME A112.19.8M-1987, Suction Fittings For Use in Swimming Pools, Wading Pools, Spas, Hot Tubs and Whirlpool Bathtub Appliances.

(3) Net openings in each floor outlet covering or grating shall be at least four times the area of the discharge pipe and provide sufficient area so that the maximum velocity of the water passing the grate will not exceed one and one-half feet per second (1½fps).

(a) The width of openings in grating shall be not less than one eighth inch (1/8") and not more than one half inch (½").

(b) The pool or spa shall not be operated if the outlet grate is missing, broken or secured in such a way that it can be removed without the use of tools.

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calculation. When skimmers are used, they shall be located to maintain effective skimming action over the entire surface of the pool or spa.

(4) **Perimeter Surface Skimmer (Gutter):** Where a perimeter type surface skimming system is used as the sole surface skimming system, this system shall extend completely around the perimeter of the pool except at steps or recessed ladders. The lip of the gutter shall be level and shall be designed to serve as a handhold for bathers. The perimeter surface skimming system shall be connected to the circulation system with a system surge capacity of not less than one (1) gallon for each square foot of pool surface or two and one half (2 ½) gallons for each square foot of spa surface..

(5) The hydraulic capacity of the overflow system shall be capable of handling one hundred (100) percent of the circulation flow.

290-5-57-.12 LIGHTING AND ELECTRICAL REQUIREMENTS.

(1) Artificial lighting shall be provided for all indoor and outdoor pools and spas. Lighting shall be adequate to illuminate the entire swimming pool enclosure without glare. All installations shall comply with local building code requirements. Ground-fault interrupters must be provided. Lighting in dressing rooms, sanitary facilities, equipment rooms and concessions shall comply with local code requirements.

(a) For outdoor pools used for night swimming and all indoor pools and spas, a minimum of 30 foot candles shall be maintained at the surface of pool and deck areas where underwater lighting is utilized. A minimum of 50 foot candles shall be maintained at the surface of pool and deck areas where underwater lighting is not utilized. More light may be required as deemed necessary by the Health Authority and/or by other codes which apply.

(b) Where underwater lighting is used, the following rules shall apply:

1. For public pools under 800 sq. ft. of pool surface area, a minimum of 500 watts of underwater lighting is required.

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(a) **Support:** The heater shall be installed on a surface with sufficient structural strength to support the heater when it is full of water and operating. The heater shall be level and not able to move after plumbing, gas and/or electrical connections are completed.

(b) **Ventilation:** Fossil fuel heaters shall have adequate ventilation in order to assure proper operation.

(c) **Make Up Air:** Make up air shall be sufficient for proper operation.

290-5-57-.14 AIR BLOWER AND AIR INDUCTION SYSTEMS.

(1) **Entry Devices:** This rule pertains to all devices and systems which induce or allow air to enter the spa either by means of a power pump or passive design.

(2) **Air Intake Source:** Air intake sources shall not induce water external to the spa unit, dirt or contaminants, into the spa.

(3) **Make Up Air:** When installing an air blower within an enclosure or indoors, adequate ventilation is a necessity. The air induction system shall be installed in accordance with any applicable codes and the manufacturer's recommendations for air openings to the enclosure.

(4) **Accessibility:** The air blower shall be accessible for inspection and service.

(5) **Air Passages:** Integral air passages shall be pressure tested at the time of manufacture to provide structural integrity to a value of one and one-half (1 ½) times the intended working pressure.

290-5-57-.15 WATER SUPPLY.

(1) The water supply for all pools, spas, showers, lavatories, drinking fountains and any other uses in conjunction with the pool shall be adequate in

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be subject to field testing procedures that are simple and accurate. Gaseous chlorine, chlorine compounds, bromine compounds or other bactericidal agents shall be acceptable when meeting the disinfectant level parameters outlined in Rule .17 of this Chapter. Other bactericidal agents not outlined in Rule .17 may be used if the Health Authority can be shown test results that show the agent to be an adequate bactericide for swimming pool and/or spa use. A test kit for these other agents must be supplied to the Health Authority by the manufacturer or the pool owner. Bactericidal agents shall be registered by the U.S. Environmental Protection Agency (EPA).

(c) Any apparatus, device, or equipment that discharges water into the pool or that uses water from the pool as part of the operations of that device, shall either use only water that has been filtered and disinfected immediately prior to being discharged into the pool or shall have a separate disinfection system for the device. This includes, but is not limited to slides, fountains, water wheels, "mushrooms", squirt guns, etc. Any water being discharged into the pool water shall have at least the same level of disinfection that is required for the type of pool that the device is in, as listed in Rule .17.

(2) **Chemical Feeders:** The installation and use of chemical feeders shall conform to the following:

(a) Chemical Feeders must be installed downstream from the filter and heater.

(b) If the chemical feeder is equipped with its own pump, it shall be installed so it introduces the gas or solution downstream from the heater and, if possible, at a position lower than the heater outlet fitting.

(c) Chemical feed pumps shall be wired so they cannot operate unless the filter pump is running. If the chlorinator has an independent timer, the filter and chemical feed pump timers shall be interlocked.

(3) **Elemental (Gaseous) Chlorine:** Chlorine in the gas form may be used.

(a) Users of gas chlorine must be trained as to the proper procedures for handling chlorine and as to appropriate emergency procedures.

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Safety and Health Administration (OSHA) regulations require training and maintenance programs for respirators.

(k) Containers may be stored indoors or outdoors. Full and empty cylinders shall be segregated and appropriately tagged. Storage conditions shall: (a) minimize external corrosion; (b) be clean and free of trash; (c) not be near an elevator or ventilation system; and (d) be away from elevated temperatures or heat sources.

(l) A specific person shall be made responsible for chlorination operations and shall be trained in the performance of routine operations including emergency procedures, leak control procedures, and maintain current documentation of their training in proper respirator use.

(m) Chlorine cylinders must be handled with care. Valve protection caps and valve outlet caps shall be in place at all times except when the cylinder is connected for use. Cylinders must not be dropped and shall be protected from falling objects. Cylinders shall be used on a first-in, first-out basis. New, approved washers shall be used each time a cylinder is connected.

(n) A safety wall chart shall be posted in or near the chlorine enclosure and a second chart in the pool office near the telephone. The telephone number of the chlorine supplier shall be shown on this chart.

(o) Pool personnel shall be informed about leak control procedures.

(p) As soon as a container is empty, the valve shall be closed and the lines disconnected. The outlet cap shall be applied promptly and the valve protection hood attached. The open end of the disconnected line shall be plugged or capped promptly to keep atmospheric moisture out of the system.

(4) **Training:** Personnel responsible for the operation of the disinfection agent equipment shall be properly trained in the operation of that equipment, the procedure for performing and interpreting the necessary chemical field tests and the appropriate emergency procedures.

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290-5-57-.17 CHEMICAL OPERATIONAL PARAMETERS.

The chemical operational parameters in swimming pool or spa water shall not exceed the maximum level or be lower than the minimum level given in the following parameters. Where no minimum or maximum is given, additional information is within this Chapter to assist the pool operator.

	<u>Minimum</u>	<u>Ideal</u>	<u>Maximum</u>	<u>Comments</u>
(1) Disinfectant Levels				
Free chlorine, ppm.	ppm	ppm	ppm	In a pool, hot weather/heavy use may require operation at or near maximum levels. Regular superchlorination is recommended (see Remedial Practices below).
All public pools except as listed below:	1.5	1.5-3.0	5.0	In a spa, during hours of operation, test the water hourly and record results. Maintain this range continually and shock treat at the end of the daily use period.
1. Spas	3.0	3.0-5.0	10.0	
2. Activity/interactive/ Wading Pools	3.0	3.0-5.0	10.0	
3. Continuous Water Course/Rivers	2.0	2.0-5.0	5.0	
4. Dual Use Pools	2.0	2.0-5.0	5.0	
5. Falling Entry Pools	2.0	2.0-5.0	5.0	
6. Wading Pools	3.0	3.0-5.0	10.0	
7. Wave Pools	2.0	2.0-5.0	5.0	
8. Water Attraction Pump Reservoirs	3.0	3.0-5.0	10.0	
9. Zero-Depth Pools	3.0	3.0-5.0	10.0	
Free Chlorine in stabilized pools	3.0	3.0-5.0	10.0	

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	<u>Minimum</u>	<u>Ideal</u>	<u>Maximum</u>	<u>Comments</u>
(2) Chemical Values (con't)				
Total alkalinity (buffering), ppm as CaCO ₃	60	80-100 for calcium hypo- chlorite and lithium hypo- chlorite and sodium hypo- chlorite 100-120 For sodium dichlor, trichlor, chlorine gas and bromine com- pounds	180	If total alkalinity is: Too High: Too Low: - pH bounce -Cloudy water -Corrosion - Increased tendency scaling potential - pH tends to be too high

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	<u>Minimum</u>	<u>Ideal</u>	<u>Maximum</u>	<u>Comments</u>
(2) Chemical Values (con't)				
Heavy metals, ppm	None	None	copper 1.0 silver 0.1	If heavy metals, such as copper, iron, manganese, silver are present -Staining may occur -Water may discolor -Chlorine dissipates rapidly -Filter may plug -May indicate pH too low, corrosion, etc.
(3) Biological Values				
Algae	None	None	None	If algae are observed: -Shock treat pool (See Remedial Practices, Shock treatment) -Supplement with brushing and vacuuming. -Use approved algicide according to label directions (See Remedial Practices below)
Bacteria	None	None		If bacteria count exceeds maximum allowed: -Superchlorinate and follow proper maintenance procedures -Maintain proper disinfectant residual.

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(5) Remedial Practices (con't)	<u>Minimum</u>	<u>Ideal</u>	<u>Maximum</u>	<u>Comments</u>
Superchlorination to establish break point dosage in ppm.				When combined chlorine is over 0.2 ppm, superchlorinate by adding ten times the combined chlorine ppm (eg. If combined chlorine is 0.3 ppm, superchlorinate by adding 3 ppm chlorine) Applied at the end of daily usage, hold this level for 1-4 hours to clarify the water, remove ammonia (combined chlorine), and to kill any algae present. Can also be applied when no bathers are present and as required to maintain clear water and the required halogen residual.
Shock treatment, dosage in ppm	10	-----	-----	Nonchlorine oxidizers are not considered biocidal, but may reduce organic contaminants.
Clarifying/Floccing frequency	-----	When needed	-----	Use all clarifiers following manufacturer's directions.
Algicides				Follow manufacturer's directions. Use E.P.A. registered products.

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	<u>Minmum</u>	<u>Ideal</u>	<u>Maximum</u>	<u>Comments</u>
(6) Temperature °F	--	78°-82°F or Bather preference	104°F	If temperature is: Too High: -Health hazard -Bather discomfort -Excessive fuel requirement -Increased evaporation -Increased scaling potential -Increased use of disinfectants -Increase potential for corrosion Too Low: -Bather discomfort -Increase chance of hypothermia
(7) Water Clarity Water turbidity	Must be able to see main drain covers or a standard black and white disc laying on the bottom of the deepest portion of the pool.	--	--	If water is turbid: - Disinfectant level may be low - Filtration system may be inoperative - Improper chemical balance - Bottom should be clearly visible at the deepest part of the pool or spa. - Consult remedial practices

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290-5-57-.18 SPECIFIC SAFETY FEATURES.

(1) **Handholds:** A public pool shall be provided with a suitable handhold around its perimeter in areas where depths exceed three feet six inches (3'6"). Handholds shall be provided no further apart than four feet (4') and shall consist of any one (1) or a combination of the items listed below:

(a) Coping, ledge or deck along the immediate top edge of the pool which provides a slip-resisting surface of at least four inches (4") minimum horizontal width and located at or not more than twelve inches (12") above the waterline; or

(b) Ladders, stairs or seat ledges; or

(c) A railing placed at or not more than twelve inches (12") above the waterline.

(2) **Rope and Float Line:** A rope and float line shall be provided within one foot (1') of and on the shallow side of the break in grade between the shallow and deep portions of the swimming pool, with its position marked with visible floats at not greater than seven foot (7') intervals.

(a) The rope and float line shall be securely fastened to wall anchors of corrosion-resisting materials and of the type which shall be recessed or have no projection that will constitute a hazard when the line is removed.

(b) The line shall be of sufficient size and strength to offer a good handhold and support loads normally imposed by users.

(3) **Depth Markers for Swimming Pools:** Depth of water in feet shall be plainly and conspicuously marked at or above the waterline on the vertical pool wall and on the top of the coping or edge of the deck or walk next to the pool. The word or abbreviation for "feet" must be specified.

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(d) Depth markers shall be positioned on the deck within eighteen inches (18") of the water line.

(e) Depth markers shall be positioned to be read while standing on the deck facing the water.

(f) Depth markers in or on the deck surfaces shall be slip-resisting.

(5) **Clock:** All public facilities shall have a clock which is visible to spa users.

(6) **Water Temperature:** The maximum temperature in a spa shall not exceed 104°F (40°C).

(a) The spa operator shall be provided with an accurate thermometer ($\pm 1^\circ\text{F}$ tolerance) and shall periodically check to ensure that the maximum temperature does not exceed 104°F.

(b) A means to determine the spa temperature with a $\pm 1^\circ\text{F}$ tolerance shall be provided to the user.

(7) **Lifeguards:** All owners, managers, or lifeguards, if provided, in charge of, or working at, public swimming pools, spas or recreational water parks shall be responsible for the supervision and safety of the pool, spa or recreational water park.

(a) If lifeguards and safety assistants are provided, they shall be qualified as lifeguards by holding current, nationally recognized certifications in Lifeguarding, Adult/child/infant CPR and First Aid.

(b) If lifeguards are provided, their lifeguard certification, CPR and first aid certificates or photocopies thereof shall be maintained at the facility and be available to the Health Authority for inspection.

(8) **Lifesaving Equipment:** All public swimming pools shall have lifesaving equipment conspicuously and conveniently on hand at all times. Lifesaving equipment for special purpose pools may be exempted from this requirement or

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there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1 1/4 inches in width.

(e) Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is 45 inches or more, spacing between vertical members shall not exceed 4 inches. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1 1/4 inches in width.

(f) Maximum mesh size for chain link fences shall be a 1 1/4 inch square unless the fence is provided with slats fastened at the top or the bottom which reduce the openings to no more than 1 1/4 inches.

(g) Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall be no more than 1 1/4 inches.

(h) Access gates shall comply with the requirements of Rule .18(9)(a) thru (g) also and shall be equipped to accommodate a locking device. Pedestrian access gates shall be self-closing and have a self-latching device. Gates other than pedestrian access gates shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches from the bottom of the gate, (a) the release mechanism shall be located on the pool side of the gate at least 3 inches below the top of the gate and (b) the gate and barrier shall have no opening greater than 1/2 inch within 18 inches of the release mechanism.

(i) There shall not be direct access from any dwelling into the pool enclosure.

(j) Where an above-ground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure and the means of access is a ladder or steps then (a) the ladder or steps shall be capable of being secured, locked or removed to prevent access or (b) the ladder or steps shall be surrounded by a barrier which meets the requirements of this section. When the ladder or steps are secured, locked or removed any opening created shall not allow the passage of a 4 inch diameter sphere.

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8. Only one bather at a time allowed on diving board.
9. Diving area must be clear of other patrons before diving is permitted.
10. No swimming allowed during heavy rain or when lightning and thunder can be seen or heard.

(11) Warning/Safety Signs For Spas: Signs shall be provided as follows:

(a) Signage which states safety, emergency and operational aspects of the spa, shall be prominently located. As a guide, for the language and layout of the safety signs reference ANSI Z 535 series of standards for Safety Signs and Colors and ANSI/UL 1563 1987 "Standards for Electric Hot Tubs, and Associated Equipment".

(b) Warning/Safety signs for spas shall be in clear view of the spa and prominently displayed. Signs shall state the spa's address, the location of the nearest telephone with references that emergency telephone numbers are posted at the location. These emergency telephone numbers shall include the name and phone number of the nearest available police, fire, ambulance service and/or "911" if available. Signs shall include, but not be limited to the following messages.

1. Risk of Fetus Damage - Hot water exposure limitations vary from person to person. Pregnant women and small children should not use spa prior to medical consultation.
2. Risk of Drowning - Other persons suffering from heart disease, diabetes, high or low blood pressure and other health problems should not enter the spa without prior medical consultation and permission from their doctor.
3. Risk of Drowning - Do not use the spa while under the influence of alcohol, narcotics or other drugs that cause sleepiness, drowsiness or raise/lower blood pressure.

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(15) A minimum of one (1) rinse shower shall be provided on the pool deck of all public pools and spas with bather loads of 50 or less. An additional rinse shower shall be provided for each additional one hundred (100) bathers.

290-5-57-.19 DRESSING FACILITIES: Adequate dressing facilities, for pools, spas and recreational water parks should be provided unless these facilities are provided in connection with the general development for other purposes and are of adequate capacity and number and in close proximity to the pool. Handicapped accessible dressing and sanitary facilities shall be designed and provided in accordance with state or local requirements and can be included as part of the total number of water closets, shower heads, lavatories, etc. required herein.

(1) Dressing facilities, when provided, shall be provided with separations for each sex with no interconnection. The rooms shall be well-lighted, drained, ventilated and of good construction with impervious materials. They shall be developed and planned so that good sanitation can be maintained throughout the building at all times.

(2) Partitions between portions of the dressing room area, screen partitions, shower, toilet and dressing room booths shall be of durable material not subject to damage by water and shall be designed so that a waterway is provided between partitions and floor to permit thorough cleaning of the walls and floor areas with hoses and brooms.

(3) When dressing facilities are provided a minimum of two (2) shower heads shall be provided for the first one-hundred (100) bathers of each sex. One (1) additional shower head for each sex shall be added for each additional fifty (50) male or female users. These showers, when provided, may be used in place of the deck showers. However, the use of deck showers will not be substituted for the above dressing facility showers.

(4) Floors of the dressing facility shall be free of joints or openings and shall be continuous throughout the areas. Floors shall have a slip-resisting surface that shall be relatively smooth to insure complete and ease in cleaning. Floor drains

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(j) Fixtures shall be designed so that they may be readily and frequently cleaned and disinfected. Frequent cleaning and disinfecting shall not cause damage.

(k) At least one (1) trash receptacle will be available in toilet areas.

290-5-57-.20: Recreational Water Parks and Special Purpose Pools.

(1) **Deviation from requirements.** A recreational water park attraction may deviate from the requirements of this code if and to the extent:

(a) An exception from this code is necessary to accommodate the special use of the facility; and

(b) The design and construction of the attraction are within the limits of sound engineering practice and present no health or safety hazard.

(2) Zero-Depth pools.

(a) The water supply for a zero-depth pool must, at all times, meet the requirements relating to water quality set forth in Rule .17 of this Chapter.

(b) The zero-depth pool must be equipped, at its lowest point, with an unvalved drain of sufficient capacity and design to prevent the accumulation of water in the pool.

(c) For zero-depth-entry pools, the floor slope shall be at a 15:1 or gentler slope.

(d) Zero-depth pools must be located at the shallow end of deeper water swimming pools and must be separated from them by at least six feet (6') of deck or by a separate barrier or fence meeting the requirements of this code.

(3) Wading pools.

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(i) Designed so that the impact of users with the walls of the flume does not present a hazard; and

(ii) Banked so that the forces on the bathers keep them safely inside the flume under all foreseeable circumstances of operation. Bathers must not become airborne.

4. In curved sections of a flume, the design of the wall of the flume must cause the outward thrust of the body of the bather to be dissipated towards the centerline of the flume.

5. All slopes in a flume must be designed so that the speed of the bathers does not reach a point at which a safe equilibrium of dynamic forces cannot be maintained on any curve or turn in the flume.

6. In sections of a flume where bathers can stop, provision must be made by design or modification to prevent bathers from falling out of the flume.

7. The construction, dimensions and methods of mechanical attachment of a flume must provide a smooth and continuous surface through the entire length of the flume. Any misalignment of joints in a sectional flume must not exceed 1/8 inch.

8. The walls of any flume must be designed so that the continuous and combined action of hydrostatic, dynamic and static loads, as well as normal environmental deterioration do not damage the flume bed to the extent of creating a structural failure that presents a hazard of injury to users or that requires frequent patch repairs that may weaken the structural integrity of the flume.

(f) Flume exit:

1. The exit of any flume must be designed to ensure that bathers enter the falling-entry pool or slide runout at a safe speed and angle of entry.

2. If a slide has two or more flumes and there is a point of intersection between the centerlines of any two flumes, the distance between that point and the point of

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2. Except as otherwise provided in this subsection, the water depth in a falling-entry pool at the end of the flume must be a minimum of 3 ½ feet from the normal operating water level to the floor. This depth must be maintained for a distance of not less than 20 feet from the point of exit from the flume or other falling-entry feature, or not less than 30 feet if the point of exit is even with the normal operating water level. The Health Authority may waive these requirements if a special exit system is used that ensures a safe exit from the flume and safe entry to the falling-entry pool.

3. Beyond the area of level floor required above, in the area of the pool opposite the point of exit from the flume or other falling-entry feature, the floor of the falling-entry pool may have a constant slope upward of not more than 1 foot in 7 feet (1' : 7')

4. If steps are provided instead of exit ladders or stepholes with handrails, a handrail must be provided at the steps opposite the point of exit from each flume or falling-entry feature.

(i) **Decks.** A deck must be provided along the exit side of the falling-entry pool and along one or more of the other sides of the pool. The pump and reservoir must be accessible by a deck not less than 3 feet wide.

(j) Means of access.

1. A concrete walkway, steps, stairway or ramp must be provided between the falling-entry pool and the top of the flume.

2. The walkway or other means of access must:

- (i) Not retain standing water;
- (ii) Conform to the structural requirements of the local building code;
- (iii) Not be less than 4 feet wide;
- (iv) Be provided with handrails;

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3. The slide or other falling-entry feature may not be used if the main drain of the falling-entry pool is not clearly visible from the deck with the flume water turned off.

(n) **Posting notice of prohibited conduct:** The operator of a water slide or other falling-entry feature shall post one or more warning signs at the entrance to the facility. Each sign must state that the following types of conduct are prohibited within the facility:

1. Running, standing, kneeling, rotating, tumbling or stopping in any flume or tunnel.
2. Horseplay.
3. Diving or flipping while exiting from a flume.
4. Use of the slide while under the influence of alcohol or drugs.
5. Use of the flume by more than one person at a time.
6. Failure to obey the instructions of the pool attendant or lifeguard.
7. Failure to keep hands inside the flume while using the slide.
8. Failure to leave the falling-entry pool promptly after exiting from the slide.
9. The possession of any glass, bottle or food in or near any pool.
10. Entry into an area of grass or other vegetation.
11. The possession of any toy or can.
12. The use of any clothing on the slide other than the usual swimwear.
13. Wearing any bracelet, watch or other jewelry.

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(c) Bathers must gain access to the wave pool at the shallow or beach end. The sides of the pool must be protected from unauthorized entry into the pool by the use of a fence or other comparable barrier.

(d) Wave pools must be provided with handholds at the static water level. These handholds must be self-draining and must be installed so that their outer edge is flush with the pool wall. The design of the handholds must ensure that body extremities will not become entangled during wave action.

(e) Life jackets must be provided free for use by bathers who request them.

(f) Each permanent station for pool attendants and lifeguards must be provided with a clearly labeled and readily accessible emergency shut-off switch for the control of the wave action.

(g) An audible warning system must be provided to alert bathers of the beginning of wave generation.

(h) Stepholes and handrails must be provided at one or more locations along the wall of the wave pool. The stepholes and handrails must extend down the wall so they will be accessible during wave generation at the lowest water level. The distance between the handrail and the wall must not exceed 6 inches.

(7) Child amusement lagoons. Amusement devices used in child amusement lagoons must be designed and maintained so that their surfaces are smooth, nontoxic and easily cleanable. The devices must not pose a safety or health hazard to bathers and must not interfere with circulation or disinfection of the water.

(8) Watercourse rides.

(a) Handrails, steps, stairs, and booster inlets for watercourse rides must not protrude into the watercourse.

(b) The watercourse must not be narrower than twelve (12') feet and not deeper than three and one half (3 ½') feet.

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well as operational guidance of the pool, all equipment and the maintenance of the swimming pool water.

(3) The bathing load limit shall be observed by the management. The maximum number of users to be allowed in a pool at one time shall be based on Rule .05(9) in this Chapter.

290-5-57-.23 COMPLIANCE PROCEDURES.

(1) A swimming pool, spa or recreational water park shall not operate until such time as the appropriate application has been submitted to the Health Authority, on the prescribed forms provided and the valid operating permit has been issued by the Health Authority.

(2) Suspension or Revocation: The Health Authority shall have the power and authority to suspend or revoke permits for failure to comply with the provisions of this Chapter. When an application for a permit is denied or the permit previously granted is to be suspended or revoked, the applicant or holder thereof shall be afforded notice and hearing as provided in O.C.G.A. Chapter 31-5, Article 1. If an application is denied or a permit is suspended or revoked, the applicant or holder of the permit must be notified in writing, specifically stating any and all reasons why the action was taken. The purpose of these procedures is to state the minimum actions to be taken to fulfill the obligation of the Health Authority in assuring compliance with the regulations when the continued operation of a swimming pool, spa or recreational water park presents a substantial and imminent health hazard to the public or when a swimming pool, spa or recreational water park is in flagrant or continuing violation of this Chapter. Suspension is effective upon service of a written notice thereof, and operation must cease immediately. The notice must state the basis for the suspension and advise the permit holder of the right to a preliminary hearing on request within 8 working hours. If requested, the preliminary hearing will be held by an experienced supervisory level employee of the Health Authority not directly involved in the suspension. The rules of evidence will not apply, but both the Health Authority and the permit holder may present witnesses, records and argument. The hearing official will be authorized immediately to rescind or

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(4) A swimming pool, spa or recreational water park shall not be placed in operation initially until appropriate inspections show compliance with the requirements of this Chapter with no items violated on the inspection report.

(5) The Health Authority shall inspect the swimming pool, spa, or recreational water park for compliance. Swimming pools, spas, or recreational water parks which open on or after April 1 and which close on or before October 31 shall be inspected at least once during the period of operation. All other swimming pools, spas, or recreational water parks shall be inspected at least twice each year. Additional inspections may be made as determined necessary by the Health Authority. The pool or spa operator shall receive a copy of the inspection and place it in a location protected from the weather in public view as designated by the health authority.

(6) Representatives of the Health Authority, after proper identification, shall be permitted to enter any swimming pool or spa facility or property of any recreational water park at any reasonable time for the purpose of making inspections to determine compliance with this Chapter. Should access be denied, an inspection warrant may be obtained as authorized in Article 2 of O.C.G.A. Chapter 31-5.

(7) **Enforcement:** The administration and enforcement of these rules and regulations shall be as prescribed in O.C.G.A. 31-5.

(8) **Penalty:** Any person who violates any provision of this Article or any rule or regulation promulgated under O.C.G.A. 31-45 by the Health Authority shall be guilty of a misdemeanor.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jim Basinger, City Manager 

FROM: Paul Salvatore, Director of Financial Services P.S.

DATE: December 7, 2000

SUBJECT: Internet, Intranet & E-Mail Policy

Attached is the revised version of the city's administrative regulation (CAR 3-8) regarding use of the city's Internet, Intranet and Electronic Mail services. Formerly, the policy only applied to use of e-mail and Internet services but has been revised to include use of the city's internal computer network (Intranet). It has also been revised to address the issue of quorums by City Officials (see section II d). Lastly, sections VII and VIII were revised to eliminate conflicts that existed between acceptable and unacceptable uses of Internet services. The city web site is addressed under separate regulations.

In general, the policy was established to discourage abuse of these services by city employees, and to keep use of these services essentially limited to that which is necessary to accomplish one's job duties.

The city attorney has reviewed the policy and staff recommends its adoption.

Internet/Intranet, and Electronic Mail Use by City Employees and Elected Officials

Purpose	Section	I	Risks	VI
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I. Purpose

- a. The purpose of this regulation is to establish standards for use of the Internet/Intranet, and Electronic Mail (e-mail) by City employees and elected officials who use city provided resources, regardless of the user's location when accessing the network.
- b. It is the intent of this policy to:
 1. Ensure that the use of city-provided Internet/Intranet, and E-mail services are related to, or for the benefit of, city government;
 2. Inform users that E-mail messages and documents are subject to the same laws, regulations, policies, and other requirements as information communicated in other written forms and formats;
 3. Minimize disruptions to city government activities from inappropriate use of city-provided Internet/Intranet and E-mail services; and
 4. Provide users with guidelines describing their personal responsibilities regarding confidentiality, privacy, and acceptable use of city-provided Internet/Intranet, and E-mail services as defined by this policy.

II. Policy

- a. As with any City resource, the use of the Internet/Intranet and E-mail services should be used primarily for legitimate City business and is governed by rules of conduct similar to those applicable to the use of other information technology (e.g. telephone, fax, etc.) resources, including the Open Meetings/Records Act of Georgia.
- b. E-mail created or received by an employee or official in connection with official city business, which perpetuates, communicates or formalizes knowledge, is subject to the open records law and open for inspection.
- c. E-mail created or received by an employee or official that is not in connection with official city business, is still subject to the Open Records Law if the e-mail was created or received with city provided resources.

- d. Employees and City Officials will not use the Internet/Intranet in any manner that would constitute a quorum of any official public body to conduct official city business. No employee or City Official shall communicate via the Internet/Intranet with a quorum of any official public body to specifically request a reply for anything other than transitional information as defined below. This does not affect the communication between any two members of any official public body via the Internet/Intranet and this does not affect the ability of employees or City Officials from sending information to a quorum of any official public body.
- e. Use of the Internet/Intranet and E-mail is a privilege, which imposes certain responsibilities and obligations on its users and is subject to City policies and local, state, and federal laws. Acceptable use must be legal, ethical, reflect honesty, and show restraint in the consumption of shared resources.
- f. Abuse of the Internet/Intranet privileges may be considered "misuse of government property".
- g. Anything which could be construed as sexually explicit, scandalous, defamatory, libelous, immoral or discriminatory based on race, national origin, sex, sexual orientation, age, disability or religious or political beliefs is banned from the system

III. Definitions.

Electronic Mail (E-mail) is a means of sending messages between computers using a computer network or over a modem connected to a telephone line. It is an efficient and timely communication tool that can help the City improve the way it conducts its business by providing a quick and cost-effective means to create, transmit, and respond to messages and documents electronically. It is intended to expedite communications, reduce paperwork and automate routine office tasks, thereby increasing productivity and reducing costs. Daily tasks are accomplished more rapidly as individuals use E-mail services for sending and receiving texts as well as avoiding telephone tag. E-mail consists primarily of messages, but may also include attachments such as calendars, directories, distribution lists, word-processing documents, spreadsheets and other electronic documents. E-mail is stored in a digital format rather than on paper and is retrievable at a future date. Due to format, E-mail permits instant communication and transmittal of up-to-date information similar to the telephone, and unlike current telephone features, E-mail creates a record of the information that is being transmitted.

Transitory Messages consist of those records that are created primarily for the informal communication of information, as opposed to communications designed for the perpetuation or formalization of knowledge. Transitory messages do not set policy or establish guidelines or procedures. The informal nature of transitory messages might be compared to the communication that might take place during a telephone conversation or verbal communications in an office hallway. Transitory messages would include the following:

- Routine announcements and information

- Queries regarding processes, ideas or draft documents
- Meeting notices
- Reading files
- Recipient's Inter-departmental memoranda

Transitory Messages shall be retained until obsolete, superseded, or administrative value is lost. This means that the records only have to be retained until they have served their administrative purpose. In applying this rule, any E-mail messages created or received that fall under this category may be deleted at the user's discretion.

Enduring Messages consist of those records that are created primarily for formal communications of information. These messages set policy or establish guidelines or procedures. The use of e-mail is discouraged for sending messages of this type. However, if e-mail is used as such, the message shall be printed by the sender and retained in accordance with the City's Records Retention Schedule.

IV. Public Records and Disclosure

A message sent or received by E-mail in the conduct of public business or with city provided resources is subject to the Open Records Law and is considered a public record. E-mails can be deleted after they have been retained for the correct time period as determined above. E-mails stored and accessible after this time is still a public record and must be produced upon request.

The City Clerk will coordinate with the Systems Administrator for the gathering of the public record e-mail documents in response to an Open Records Request. A requestor does not need to show a "legitimate interest" in such e-mail before being allowed to see it. Any person has the right to request to see a public record for any reason. The law does not require the requestor to specify a particular document nor does it require that the request be submitted in writing.

All public records must be produced regardless of where they are physically located, including personal computers. Laptop computers are provided to Councilmembers who do not wish to use their personal computers to send and receive e-mail in the conduct of official public business.

For additional information concerning Open Records See CAR _____.

V. No Presumption of Privacy

Public officials and employees should keep in mind that Internet/Intranet Usage is not "private". Electronically transmitted information travels through many networks, and many different computer connections. All information transmitted via the City's Internet/Intranet/E-mail system can be reviewed at any time. Since messages may be retained at different locations or levels of the system, users must remember that their communication can be retrieved during formal discovery processes. Discretion, therefore, is an important consideration when using this or any other new technology to send, record, retain or review information.

Officials and Employees are advised of the risk involved in using E-mail to deal with confidential issues, and must be aware of all applicable statutory or regulatory requirements that would prohibit the disclosure of certain information in any format. Of special concern is the confidentiality of individual health and personnel information.

Abuse of Internet/Intranet privileges may be considered "misuse of government property"; therefore the City does utilize software to monitor its use.

VI. Risks

Although Internet/Intranet access can provide significant business benefit for City departments, it is important to point out that use of the Internet/Intranet exposes the City and users to Internet/Intranet related risks. The Internet/Intranet is not one administrative entity, but rather is a cooperative effort between educational institutions, government agencies, and various commercial and non-profit organizations. It is a shared information utility for individuals, business and governments. Even with the extensive effort to minimize risks, there is no known way to protect the City from all related risks. There are significant legal, security, and productivity issues associated with how the Internet/Intranet is used. Examples of such issues are the potential:

1. To receive computer viruses from the downloading and use of programs and/or files from Internet/Intranet sources;
2. For someone to eavesdrop on transmissions, which might include passwords, sensitive data or correspondence;
3. For users to be induced by the vast social and informational forums of the Internet/Intranet into spending significant work time on non-city business related activities;
4. To consume limited disk storage on city servers and on user PCs with information which has been downloaded from the Internet/Intranet; and

5. For breaches of data security, confidentiality and intellectual property rights from unwanted intrusion into the agency network by hackers.
6. Virus Threat - E-mail is the most frequently used method for transmitting computer viruses. Executable files (e.g., *.exe, *.com) and documents containing viruses can be transmitted via E-mail. These files and documents, which may be attached to E-mail messages, must always be checked for viruses before they are accessed, executed, or distributed to other users. Thus, each city official and employee must exercise prudence and caution in using this powerful information resource. The sections, which follow, outline policy and address responsibilities for ensuring that Internet/Intranet services are used appropriately and that adequate facilities are available for all approved users.

VII. Responsibilities

Because of the various security, legal, and productivity issues referenced in this policy, each user has the following responsibilities:

1. By participating in the use of networks and systems provided by the City, users agree to comply with policies governing their usage.
2. The content of anything exchanged (sent and/or received) via E-mail communications must be appropriate and consistent with City policy, subject to the same restrictions as any other correspondence.
3. E-mail communications, if allowed to accumulate on a server, can quickly consume the server's disk space and may cause system problems. Deletion of unnecessary email communications is encouraged.
4. Comply with City policies, procedures, and standards.
5. Be courteous and protect others' privacy and confidentiality.
6. Be responsible for the use of their E-mail accounts.
7. Use information technology resources efficiently and productively.

VIII. Acceptable Use of Internet/Intranet and E-mail Services

Acceptable Internet/Intranet and E-mail activities are those that generally do not impede the purpose, goals, and mission of the City and each user's job duties and responsibilities. The following list, although not all-inclusive, provides some examples of acceptable uses:

1. Communications, including information exchange, for professional development or to maintain job knowledge or skills;

2. Communications with other governmental agencies and business partners of city government providing document delivery or transferring working documents/drafts for comment;
3. Announcements of city laws, procedures, hearings, policies, services, or activities;
4. Use involving research and information gathering in support of advisory, standards, analysis, and professional development activities related to the user's city governmental duties; and
5. Communications and information exchanges directly relating to the mission, charter, and work tasks of the City including E-mail in direct support of work-related functions or collaborative projects.
6. Any personal use of Internet/Intranet resources while on-duty should be confined to once or twice a day and a maximum of 10 minutes. No personal usage shall violate section VIII (Unacceptable Uses) as described below.
7. Personal usage of the Internet/Intranet during off-duty hours is permitted with prior approval of the employee's supervisor, as long as such usage does not violate section VIII.

VIII. Unacceptable Use of Internet/Intranet and E-mail Services

Unacceptable use can be defined generally as activities that generally impede the purpose, goals and mission of the City and each user's job duties and responsibilities. Any Internet/Intranet and E-mail usage in which acceptable use is questionable should be avoided. When in doubt, seek policy clarification prior to pursuing the activity.

The following list, although not all-inclusive, provides some examples of unacceptable uses:

1. Business Activities. This includes Internet/Intranet use for private purposes such as marketing or business transactions and private advertising of products or services.
2. Use for, or in support of, unlawful/prohibited activities as defined by federal, state, and local laws or regulations. Illegal activities relating to Internet/Intranet and network access include, but are not limited to:
3. Tampering with computer hardware or software;
4. Knowledgeable vandalism or destruction of computer files;
5. Transmission of threatening, obscene or harassing materials;
6. Attempts to penetrate a remote site/computer without proper authorization;

7. Use of the Internet/Intranet to try to access data that is protected and not intended for public access;
8. Violation of federal and state laws dealing with copyrighted materials or materials protected by a trade secret.
9. Accessing or modifying contents of files, other data, or passwords of other users, unless explicitly authorized to do so by those users or management.
10. Attempts to subvert network security, to impair functionality of the network, or to bypass restrictions set by the network administrators. Assisting others in violating these rules by sharing information or passwords is also unacceptable behavior;
11. Deliberate interference or disruption of another user's work or system. The user must avoid any actions that cause interference to the network or cause interference with the work of others on the network. Users are prohibited from performing any activity that will cause the loss or corruption of data, the abnormal use of computing resources (degradation of system/network performance), or the introduction of computer viruses by any means (use of programs with the potential of damaging or destroying programs and data);
12. Use of fee-for-service providers on the Internet/Intranet unless the necessary approvals and funding have been obtained in advance. Any individual who obligates the City to pay for services without prior approval is personally liable for these costs;
13. Solicitation for religious and political causes;
14. Use to gain access to any other Internet/Intranet service, which requires membership if the user does not have proper membership, rights, and privileges in the other service.
15. No employee shall use the Internet/Intranet service at any time to access sites or information that could be interpreted as demonstrating poor ethical conduct, unless required as part of their official City duties (i.e. administrative or official investigations). These types of sites or information include, but are not limited to, those containing derogatory racial content, sexual content, derogatory religious content, offensive language, improper humor, material that could negatively reflect upon the City of Peachtree City, or material prohibited by law.

IX. Written Agreement Required

Users having access to city-provided Internet/Intranet and E-mail services are advised that all such network activity is the property of the City, and therefore, they should not consider any activity to be private. All users of Internet/Intranet and E-mail services are required to acknowledge acceptance of and intention to comply with "The City of Peachtree City Internet/Intranet and E-mail Acceptable Use Policy" by signing a "User Agreement" for these services. The attached "Sample Use Agreement" is provided as a model. The Personnel Office of the City shall maintain the signed agreements.

APPROVED:

Director of Administrative Services
Director of Financial Services / Assistant City Manager
City Manager

**THE CITY OF PEACHTREE CITY
ELECTRONIC MAIL AND INTERNET/INTRANET POLICY**

Access to information technology resources and services has been granted to me, as a privilege, for performing job duties and responsibilities for my agency. I have read and agree to abide by the City's policies, procedures, terms and conditions that govern my use of these services:

I will refrain from monopolizing systems, overloading networks with excessive data, or wasting computer time, disk space, printer paper, or other information technology resources.

I will report to my supervisor any observations of attempted security violations or illegal activities as defined by local, state, or federal laws. I will also report to my supervisor if I receive or obtain information to which I am not entitled.

I will not use the Internet/Intranet service at any time to access sites or information that could be interpreted as demonstrating poor ethical conduct, unless required as part of my official City duties (i.e. administrative or official investigations). These types of sites or information include, but are not limited to, those containing derogatory racial content, sexual content, derogatory religious content, offensive language, improper humor, material that could negatively reflect upon the City of Peachtree City, or material prohibited by law.

I will not attempt to gain access to any files/e-mail on the City's Intranet that I am not explicitly authorized to do so.

By signing this agreement, I certify that I understand and accept responsibility for adhering to the City's policies, procedures, terms and conditions explained in the City's Policy (CAR 3-8). I also acknowledge my understanding that any infractions on my part may result in disciplinary action including, but not limited to, termination of my access privileges.

Employee Name (Print): _____

Employee Signature: _____ **Date:** _____

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: City Manager
VIA: Director of Administrative Services
FROM: Public Information Specialist
DATE: November 28, 2000
SUBJECT: Policy – Public Information Sources

As you know, the City of Peachtree City has received a request to provide a link on the City web site for a commercial entity in town. This request has prompted a review and clarification of the City's existing policy of linking to and listing non-governmental entities and businesses on not only the web site, but also in all public information sources.

Attached is a draft copy of the revised CAR 4-1 on use of public information sources. To ensure uniform treatment of each of the public information sources utilized by the City, some elements of CAR 4-2 (Citizen Assistance Program) have been incorporated, including informational brochures, newspapers, automated voice mail messages and emergency situations. Deleted verbiage appears with a strike through it, and added verbiage is bolded and underlined.

As a general rule, listing of non-governmental entities has been prohibited, but some exceptions to that rule have been specifically addressed. The City provides listings of utility companies, including those with whom we have negotiated Preferred Provider Agreements in the past. The City also provides a list of all local real estate brokerage offices and apartment communities within the city limits as relocation information. Because there is no "Peachtree City Chamber of Commerce" or information center, out-of-town prospective residents daily contact City Hall to obtain information on our community. The City does not maintain information on housing pricing and availability, and these listings provide the prospective resident with the resources they need to find the information they are seeking. The City also lists privately owned and for-profit newspapers to whom we regularly distribute public information for dissemination to the public. Finally, the Library provides some links to resources, such as the Thomas Register, that are kept in published form in the reference section.

This policy was developed in conjunction with the Information Services Department and the City Clerk and represents a clarification of the current operating standards for all public information sources. Staff recommends continued operation under these guidelines to allow the provision of accurate, appropriate and timely information to our citizens and other interested parties.

/bt

Use of Public Information Sources

Purpose	Section	I
Policy		II
Responsibilities		III

I. Purpose

The purpose of this regulation is to establish standards for the publication and posting of information via public information sources utilized by the City of Peachtree City or any of its divisions. The City of Peachtree City publishes the UPDATE Newsletter and informational publications and brochures, issues press releases and statements to local newspapers, operates web sites and Cable Channel 2, and posts automated messages on the voice mail system for the primary purpose of providing adequate and accessible information to the citizens of Peachtree City regarding the operation of their City Government. Secondary purposes may include recruiting new employees, providing community and relocation information for prospective residents and businesses, and providing information on the community and the governmental operations to other interested parties, and expediting the flow of information on issues that are frequently requested by citizens.

The City of Peachtree City also maintains avenues for the dissemination of public information during emergency situations. While any of the above mentioned sources may be utilized to convey information relating to public health and safety, the City also has access to additional avenues of communication in emergency situations.

II. Policy

- A. All public information sources published or maintained by the City of Peachtree City shall provide current and accurate information regarding the City of Peachtree City governmental operations ~~and community information~~ in a factual context free from efforts to sway public opinion. The Mayor is authorized to use these sources, within this context, to provide public address messages or information to the citizens. The public information sources are not forums for public opinion or debate or vehicles for advertising non-governmental organizations or businesses. Limited community information that does not promote individual businesses or private activities may be included in the public information sources.

The City of Peachtree City will not list non-governmental entities or businesses in any public information source with the following exceptions:

1. Franchise Agreement, Preferred Provider Agreement or other Service Arrangement Entities. The City may elect to list entities with whom the City of Peachtree City has a current Franchise Agreement or with whom the City has entered into a Preferred Provider Agreement to obtain favorable pricing for residents. The City may also elect to list entities with which some other type service arrangement has been made, such as local grocery stores that have agreed to act as distribution points for the

Recreation Activities Catalog or sports leagues contracted with the Recreation Department.

2. Relocation Information. Because Peachtree City does not have an identified "Peachtree City" chamber of commerce or a not-for-profit information center, City Hall is often contacted for relocation information from persons living out-of-town or out-of-state. Due to the volume of these requests, information has been compiled to answer questions people may have when evaluating our community as a possible relocation site. The information compiled may include a listing of residential real estate brokerage offices located within the city limits and currently paying occupational taxes as sources for real estate availability and pricing questions, and a listing of all apartment communities located within the city limits and currently paying occupational taxes to the city. The information compiled may also include a listing of utility companies providing utility services within the city limits of Peachtree City.
3. Public Information Sources. Although most public information sources utilized by the City of Peachtree City are owned and maintained by the City, listings of all sources, including privately owned and for-profit newspapers serving the residents of Peachtree City, are made available to ensure residents are aware of all sources used by the City of Peachtree City to disseminate public information.
4. Directions. The City may, if necessary for clarity, include the names of widely identifiable entities as a location reference in providing directions.
5. Library. The Peachtree City Library page may include reference and educational links representative of the published reference materials maintained at the Library, as citizen request warrants.

In all cases listed above, with the exception of numbers 4 and 5, a complete listing of local entities providing the service will be provided.

B. Divisional or departmental material included in the public information sources shall receive authorization from the Division Director/Chief. All material provided in public information sources must be a public record as defined by the Georgia Open Records Act (O.C.G.A. Section 50-18-70).

C. Source Specific Policies

1. UPDATE Newsletter. ~~The Public Information Specialist is responsible for publication of~~ This newsletter, which is mailed to all residents monthly. The UPDATE will contain information on agenda items for City Council, Authority and Commission Meetings, actions taken at the previous month's City Council meetings, pertinent articles of interest to citizens from various departments, and other pertinent information of citizen interest as permitted in Section A. Articles must be forwarded to the Public Information Officer (PIO) by the Friday following the third Thursday of the month.

2. Publications and Informational Brochures. From time to time, City departments may elect to publish informational brochures for distribution to the public. Need indicators for brochures may include: new or changed information; rules or policies that affect numerous citizens or entities; compilations of frequently requested information; complex rules or policies that require detailed instruction or explanation more appropriate to written form than verbal communication. Single page informational brochures shall be made available individually or for reproduction at no charge.

The following is a list of information publications available to citizens, with any associated charges due to publication length noted. Other brochures or publications may be added as necessary.

- Accessory Building Material
- Animal Control Laws
- Building Permit Procedures
- City Fee Schedule
- Comprehensive Plan (\$15.00)
- Fence Criteria
- Golf Cart and Recreational Path Rules
- Land Development Ordinance (\$15.00)
- Land Use Map (\$3.00 and \$10.00)
- Land Use Ordinance (\$15.00)
- Landscape Ordinance
- New Citizen General Information
- Parks & Recreation Facilities List
- Peachtree City Fact Sheet
- Purchasing Brochure
- Recreation Activities Catalog
- Recycling Information
- Site Plan Review Process
- Swimming Pool Criteria
- Temporary Sign Criteria
- Tree, Greenbelt & Buffer Information
- What Every PTC Resident Needs to Know
(Community Protection Information)
- Zoning Map (\$3.00 and \$10.00)
- Zoning Ordinance (\$15.00)

3. News Media. The "Today in Peachtree City" is the official legal organ of the City, and all legal ads must be published in this newspaper. Agendas, notices and informational press releases should also be forwarded to "The Citizen Newspapers," "The Atlanta Journal/Constitution" (Fayette Bureau), and to the "Fayette Neighbor" for publication.

a. Press Releases

In an effort to disseminate information to the public, the City issues press releases on important issues and official actions. Press releases concerning other than departmental matters shall be issued by the Mayor or the City Manager and shall be prepared by the PIO. Press releases dealing with a departmental matter (i.e. reports on burglaries, information about spring clean-up) shall be prepared and issued by the Director/Chief after having been reviewed by the PIO.

b. Other Media Contact.

It is the policy of the City of Peachtree City to provide accurate, complete public information to news media representatives (including newspaper, television and radio) in a timely manner. Toward that end, **Directors/Chiefs are responsible for all media relations, contacts, news releases, etc.** Additionally, the City has a PIO responsible for disseminating information and forwarding official City statements and positions to the media. The Police Department and Fire Departments have assigned PIOs who hold the same responsibility for their departments.

City employees approached by reporters while working should limit their comments to their jobs and related information. Employees should advise their ~~department~~ **division** head of all news media contact. Employees shall be held responsible for the accuracy and truthfulness of all statements to the news media.

When media requests require detailed information, the appropriate PIO may arrange personal or telephone interviews between the reporter and the appropriate staff member. Division Directors/Chiefs shall issue official Division position statements. Appropriate department heads may be called upon for discussion of technical data.

When an employee is uncomfortable providing information to the media, it is recommended that the employee refer the media member to the designated PIO. Employees should understand that, if they are in fact uncomfortable in this type of situation, they are under no obligation to talk to media representatives and are free to make their own choice. Whenever any City employee is interviewed by the press, the PIO should be notified and briefed on the content of the interview.

During times of emergency or disaster, the PIO is the only City employee authorized to release information concerning the incidents or activities to the media.

4. Peachtree City Web Site(s). All web sites established by the City of Peachtree City or its divisions will be designed and maintained in a professional manner, with current and accurate information regarding the City of Peachtree City governmental operations and community information. ~~and links to appropriate web sites approved by the City Manager.~~

All web sites established by the City of Peachtree City shall have limited access, with designated webmasters and designated alternates. Links will only be provided to governmental entities and entities with which the city has contracted to provide a service to residents (such as the Peachtree City Volunteer Firefighters Association and the sports associations utilizing city-owned facilities).

5. Cable Channel 2. All agendas for City Council meetings and City authorized Authorities and Commissions will be broadcast on Cable Channel 2 for up to one week prior (and a minimum of 24 hours prior) to the scheduled meeting. Additional notices, alerts and informational items may be placed on Cable Channel 2 on an as-needed basis.

Recreation announcements will be limited to events specifically related to the Recreation Department. Sports Association announcements are limited to registration announcements and annual meeting notices, and must be reviewed by the Recreation Department Administrator or designated alternate. The announcement will be issued no earlier than two weeks prior to the event.

6. Automated Voice Mail System Messages. Voice recorded messages on the city voice mail system will provide recorded information to residents on a variety of subjects, including employment opportunities, directions to facilities, burning permit requirements and other topics as needed. Additionally, special event, facility holiday hours and emergency information may be recorded on the primary message system when offices are closed.
7. Emergency Notification. The City of Peachtree has access to an emergency broadcast audio system via AT&T Broadband cable company, participates in the FirstCall emergency notification program and utilizes the WSB radio stations for emergency notification and updates. Emergency broadcasts should conform to the policies and procedures outlined in the City Disaster Plan.

III. Responsibilities

A. UPDATE Newsletter

The PIO is responsible for the compilation of information for and timely publication of the UPDATE Newsletter. Each Director/Chief is responsible for the accuracy of information submitted for inclusion in the UPDATE Newsletter.

B. Publications and Brochures.

Each Division Director/Chief is responsible for the accuracy of information published by a city department or division.

C. Newspapers.

Each Division Director/Chief is responsible for reviewing, approving and forwarding appropriate information to the local newspapers.

D. Peachtree City Web Site

The designated web masters or alternates are responsible for updating the web pages in a timely manner. Each Director/Chief is responsible for the accuracy of information submitted for inclusion on the web page.

If questions arise at the Division level regarding the appropriateness of information to be included on the web site, the designated citywide web masters and their supervisors will make the final determination of inclusion.

E. Cable Channel 2

The PIO or designated alternate is responsible for updating Cable Channel 2 in a timely manner. Each Division Director is responsible for forwarding agendas and information packets one week prior to the meeting, and abbreviated minutes within 48 hours after the meeting, to the PIO. Each Director/Chief is responsible for the accuracy of information submitted for inclusion on Cable Channel 2.

F. **Automated Voice Mail Messages**

Each Division Director/Chief shall be responsible for the maintenance of accurate information in the automated voice mailboxes. The PIO will be responsible for the timely and accurate recording and removal of information on special events, facility holiday hours and emergency information in the primary message system when offices are closed.

G. **Emergency Notification. The PIO, in coordination with the Fire Department, has the primary responsibility for releasing timely and accurate information on emergency and disaster situations, as outlined in the Peachtree City Disaster Plan.**

APPROVED:

Director of Administrative Services
Director of Financial Services
City Manager
Mayor & Councilmembers

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

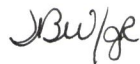
TO: Mayor and Council
FROM: City Manager 
DATE: November 30, 2000
SUBJECT: Establishment of Reward Fund

Council, it has been suggested by Councilman Tennant that Council establish a Reward Fund for use by the Police Chief as an incentive for citizens to come forward with information on hard-to-solve crimes. Chief Murray does feel that such a fund could encourage the public to come forward with information on known crimes as well as crimes of which the Police are not aware. Councilman Tennant is suggesting a Reward Fund of \$25,000 that would be earmarked in the Council Contingency Fund.

Councilman Tennant would like to discuss this at the December 7, 2000, meeting.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council
VIA: City Manager 
FROM: Director of Developmental Services 
DATE: December 1, 2000
SUBJECT: Sumner Road Improvements

When the surveyor staked the limits of clearing for the Sumner Road project, it became obvious that if the approved plans were followed, many of the existing trees would have to be removed; and the visual character of the area would be substantially changed. Under the circumstances, the staff felt it would be desirable to investigate a scenic road alternative before clearing the area.

The scenic road alternative would involve using the existing roadbed as much as possible and eliminating the continuous curb and gutter detail. While this alternative would not be eligible for GA DOT funding assistance, it is hoped the construction cost savings would offset most, if not all, the lost GA DOT funding. The Planning Commission endorsed the scenic road alternative, if it can be done safely.

Staff recommends that Council classify Sumner as a Scenic Road and authorize construction to scenic road standards as proposed above. Hopefully, this approach will not involve additional funds; but in the event it does, the project will be brought back to Council prior to committing those funds.

JBW/jir

**2000 Monthly Report
Fire/EMS Department**

Fire/Accident Calls	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	2000 Y-T-D	1999 Y-T-D
Residential	4	1	2	2	0	2	4	0	0	2	0	17	22	22
Business/Industrial	1	0	2	1	0	1	0	0	1	1	1	7	7	7
Other	109	91	116	109	107	112	110	90	110	99	1053	1046	1046	1046
Total Engine Response	114	92	120	112	107	115	114	90	111	102	1077	1075	1075	1075
Dispatched Fire Calls	59	33	51	41	34	48	60	36	42	46	450	433	433	433
Response Time Fire	4:44	4:47	4:06	4:44	4:34	4:15	3:59	4:43	4:30	4:25	4:25	4:49	4:49	4:49
Rescue/EMS														
Trauma	46	57	55	65	79	84	74	61	55	91	667	710	710	710
Medical	78	86	83	65	85	73	86	75	85	65	781	774	774	774
Total # Patients	124	143	138	130	164	157	160	136	140	156	1448	1484	1484	1484
Patients Transported	78	77	77	60	83	80	68	59	74	70	726	770	770	770
Dispatched EMS Calls	113	127	128	109	145	125	131	119	128	114	1239	1186	1186	1186
Total Medic Response	155	149	151	146	186	182	182	153	163	174	1641	1435	1435	1435
Dispatched Fire/EMS Total	172	160	179	150	179	173	191	155	170	160	1689	1619	1619	1619
Response Time EMS	4:16	3:50	4:23	3:52	4:17	4:03	4:13	4:16	4:05	4:14	4:01	4:17	4:17	4:17
EMS BILLING														
Patients Billed	93	76	73	49	59	112	40	89	62	64	717	764	764	764
Revenue Generated	19,699	15,463	15,140	9,473	11,872	23,452	8,402	18,380	12,737	21,840	156,458	155,026	155,026	155,026
*Total Revenue Received	22,863	17,667	13,476	8,226	9,915	14,503	6,071	12,141	3,331	691	108,884	116,673	116,673	116,673

***Revenue Received On All Outstanding Patient Accounts**

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Councilmembers

FROM: Jim Basinger 

DATE: December 6, 2000

SUBJECT: APPOINTMENT TO THE WATER & SEWERAGE AUTHORITY

The Selection Committee, composed of Councilmembers Carol Fritz and Bob Brooks, and myself considered nine applicants for the vacancy on the Water and Sewerage Authority.

It is the recommendation of the committee that Mr. Steve Bradley be appointed to serve a term from 1/1/01 to 12/31/05. It is further recommended that Mr. Wade Williams be appointed to serve as an alternate to fill any vacancy that may occur.

Copies of applications for those recommended are attached for your review.

JB/gr

Attachments

Nov 10 00 02:38p

PCWASA

7706315380

P.2

**WATER AND SEWERAGE AUTHORITY
APPLICATION FOR APPOINTMENT**

Thank you for your interest in being considered for appointment to the Water and Sewerage Authority.

Applicant must be a legal resident of the State of Georgia and have been a resident of Peachtree City for at least six months prior to the date an application is submitted. Elected officials of any governmental jurisdiction in the County and City employees are not eligible for appointment.

The Water and Sewerage Authority is comprised of five members appointed to five-year terms. Meetings are held on the first Monday of each month at 6:30 p.m. Members are required to attend a minimum of eighty percent (80%) of all meetings. The Authority is responsible for the operation of the Peachtree City sewer system.

Please take a few minutes to complete the form below and to answer the questions on the reverse side of this letter and return it with a resume, if available, to Gloria Reid, 151 Willowbend Road, Peachtree City, GA 30269 by 5:00 p.m. on **FRIDAY, NOVEMBER 17, 2000**. You will be contacted by the City within two weeks of the application closing date.

If you have questions, please contact Gloria Reid at 487-7657.

NAME: Steve Bradley

ADDRESS: 420 Cimaron Park
Peachtree, GA 30269

TELEPHONE (Day Time) 404-715-6622

(Evening) 770-632-0570


Signature15 NOV 2000
Date

1. How long have you been a resident of Peachtree City?

3 ½ years

2. Why are you interested in serving on the Water and Sewerage Authority?

I believe I have something to offer to the authority and therefore to my community.

3. What qualifications and experience do you possess that would benefit the Water and Sewerage Authority?

I have a B.S. degree in Civil Engineering, including coursework in water supply engineering and in waste water treatment. I also have an MBA with a finance concentration. Finally, I have non-profit board experience as past chairman of the Cincinnati-Hamilton County community Action Agency, which was the primary manager of funds for Head Start, low-income home energy assistance, and community service block grants for the Cincinnati area.

4. List major jobs you have held during your working career to include name of company and position.

Please see attached resume.

5. Do you have any past experience relating to water/sewerage? If so, describe.

My prior water/sewerage experience has been restricted to my undergraduate coursework.

6. Have you attended any Water and Sewerage Authority meetings in the past year and, if so, how many?

I attended a meeting in 1999, but have not attended a meeting in 2000.

7. Would there be any possible conflict of interest between your employment and you serving the Water and Sewerage Authority?

There would be no possible conflict of interest.

8. Describe your current community involvement.

I am not currently involved in other community organizations.

STEVEN L. BRADLEY

420 Cimaron Park
Peachtree City, GA 30269
Home e-mail: cdrbradley@hotmail.com

Work: 404-715-6622
Home: 770-632-0570
Home Fax: 770-632-1733

1997 - Present

Delta Air Lines
Atlanta, Georgia

Director, Alliances - The Americas responsible for developing and growing relationships with all Western hemisphere partners for a total of over \$125 million in revenue. This marketing role includes:

- Develop and update comprehensive alliance strategy for the Americas in support of Delta's overall international network plans, including technology and process improvements.
- Identify potential partners, quantify benefits and gain senior management alignment to proposals. Present proposals to potential partners, at times in concert with other current partners.
- Negotiate all aspects of deals and manage ongoing relationships to deliver revenue and profit goals. Operate as a team leader in a matrix environment to prioritize and deliver project support.
- Interface with outside government and industry officials to advance Delta's alliance goals, often at CEO, Ambassador or Minister levels, with frequent international travel.
- Lead the team evaluating equity investment in Mexican partner, including coordination of government contacts and management of investment bankers and consultants.

Specific accomplishments in this assignment include:

- Developed comprehensive strategy for alliances in Latin America to support and influence plans for service by Delta's own aircraft, and the basis for negotiations and investment decisions in the region.
- Management of \$100 million Aeromexico relationship, Delta's largest international partner. Led teams in a shift to a new technology, improving profitability of the relationship by 30%.
- Negotiated partnership deals with four airlines, adding 14 destinations to Delta's network
- As one of Delta's designees to Aeroperu's Board of Directors, established and oversaw teams that delivered an operational turnaround. When financial irregularities led to Delta's decision not to invest further capital, convinced other board members to support a shutdown of operations.

Director, Business Development for wide-ranging scope of projects in a variety of corporate areas. Managed a team of fifteen managers and analysts, in addition to several leading external consultants.

- Initiated and presented study of industry consolidation options that resulted in bid for Continental Airlines and eventual alliance with United Airlines.
- Introduced cash-based measurements to Delta Express and Delta Shuttle business units. Changing perspective led to increased corporate investment in Express and a new pricing policy for Shuttle.
- Led teams evaluating equity investments in several Latin carriers, including acquisition of a minority position in Aeroperu.
- Completed a valuation of Delta's commuter partner airlines which formed the basis for eventual ASA and Comair acquisitions.
- Served as business sponsor for strategic measures project. Led cross functional team that created user-friendly information system for executive management.

1985 - 1997

The Procter & Gamble Company
Cincinnati, Ohio

Finance Manager, Paper Products Worldwide Strategic Planning with responsibilities for financial analyses to support strategic decisions on a \$2 billion global business.

- Initiated first-ever portfolio review of new product initiative plan. This study compared the net present values of projects relative to the staffing and financial investments, and compared project results against long term profit and volume goals.
- Led financial analysis resulting in successful licensing agreement in a new product area.
- Finance leader on global simplification and standardization project that leverages our global size. The project will eliminate redundant product offerings and standardize production platforms and materials. This will reduce the time to bring new products to market and provide better economies of scale. The project required creative financial analysis approaches to capture benefits justifying the investment.
- Developed Excel-based model for product pricing use by local management in developing markets to optimize long-term profitability. This interactive model sped reapplication of worldwide best practices in one of the top four global categories.

Manager, Sales Finance, Paper Sector

- Finance representative on sector team to implement structural changes in product logistics systems to drive out non-value added costs. Identified savings to support price bracket changes that would incent trade customers to adopt revised system.
- Planned and led sector implementation of Efficient Consumer Response (ECR), an approach to consumer product merchandising that reduces system inefficiencies caused by large promotion-driven volume swings and stresses brand equity.

Finance Manager, Tissue/Towel Category. Accountable to Category General Manager for financial goal setting, forecasting and evaluation of pricing and marketing promotion vehicles.

- Created a business planning approach to goal setting that linked manufacturing cost reduction plans, new product initiatives, and pricing to shareholder value by modeling the category as if it were a separate company. This project was recognized by a corporate financial leadership award.
- Identified key levers on projects and worked with R&D and Marketing to use these levers to deliver optimum results from product improvements.
- Managed forecast on second most profitable brand in the company, recommending actions to general manager to ensure profit commitment delivered. Profits increased 28% and volume rose 20% over the two year period.

Senior Cost Analyst, Tissue/Towel Category. Tracked spending against \$1 billion budget; analyzed options and recommended management actions to deliver objectives.

- Created five year cost reduction plan to reduce spending by \$100 million, gained manufacturing and engineering alignment to plan which was incorporated into category strategy.
- Led financial analysis of capacity investments in this capital intensive category, and created an approach to ensure volume generating initiatives have the inherent impact on capacity reflected in their rate of return (this approach has been deployed in other capital intensive categories). This led to higher margins in new products that have maintained the "investment grade" status of the category.

Facility Chemical Engineer, Global Product Development Facility for scale-up testing of potential diaper improvements.

- Member of site startup team with responsibility for devising and implementing quality control strategies for improved product features.
- Managed P&G and contractor lab technicians.
- Completed MBA evening program and initiated a career change to the Finance function.

Manufacturing Leader, New Product Initiatives in Cincinnati and plant-based assignments.

- Functional leader on a multidisciplinary team to ensure product upgrades could be produced in a cost-effective manner while meeting market timing needs and delivering quality targets. Worked with four sites to define scope and success criteria. Initiative ready for market on schedule while below capital and startup expense targets; brand share increased 33%.

Team Manager, Cape Girardeau, Missouri diaper plant with a variety of entry level assignments in project and maintenance management.

- Managed staffing, training and budget for \$40 million, 20 technician diaper production and process development line. Met all production commitments in face of heavy development schedule.

1980 - 1984

United States Navy
Honolulu, Hawaii

Commissioned Officer on a nuclear-powered submarine. Assigned to several first assignment jobs such as radiological controls and auxiliary equipment maintenance, and was Weapons Officer, a role typically filled by officers on their second tour of sea duty. Performance was recognized by Navy Achievement and Navy Commendation medals. Prior to sea duty, completed the training course involving six months of graduate-level nuclear engineering classes and six months of hands-on operation of a land-based prototype reactor.

Education: Master of Business Administration, Xavier University, 1992
Bachelor of Science, Civil Engineering, University of Southern California, 1980
Institute for Productivity Through Quality, University of Tennessee, 1991

Community Activities: Chairman, Board of Trustees, Cincinnati-Hamilton County Community Action Agency, providing Head Start, Weatherization and other services to low income people with an annual budget of \$21 million. 1994 - 1997
United Way and Community Chest fund allocation committee member, and member of Community Initiatives, a small group seeking innovative solutions to improve community conditions. 1992 - 1997

Personal: Born August 26, 1958
Married with three children
6' 1", 190 lbs.

WATER AND SEWERAGE AUTHORITY APPLICATION FOR APPOINTMENT

Thank you for your interest in being considered for appointment to the Water and Sewerage Authority.

Applicant must be a legal resident of the State of Georgia and have been a resident of Peachtree City for at least six months prior to the date an application is submitted. Elected officials of any governmental jurisdiction in the County and City employees are not eligible for appointment.

The Water and Sewerage Authority is comprised of five members appointed to five-year terms. Meetings are held on the first Monday of each month at 6:30 p.m. Members are required to attend a minimum of eighty percent (80%) of all meetings. The Authority is responsible for the operation of the Peachtree City sewer system.

Please take a few minutes to complete the form below and to answer the questions on the reverse side of this letter and return it with a resume, if available, to Gloria Reid, 151 Willowbend Road, Peachtree City, GA 30269 by 5:00 p.m. on FRIDAY, NOVEMBER 17, 2000. You will be contacted by the City within two weeks of the application closing date.

If you have questions, please contact Gloria Reid at 487-7657.

NAME:

WADE J. WILLIAMS

ADDRESS:

311 CHIMNEY SWEEP CIRCLE

PEACHTREE CITY, GA 30269

TELEPHONE (Day Time)

678-364-1114

(Evening)

" " "

Signature

Date

11/10/00

1. How long have you been a resident of Peachtree City?

17 MONTHS

2. Why are you interested in serving on the Water and Sewerage Authority?

VOLUNTARILY CONTRIBUTE TO SUCCESSFUL
OPERATION OF IMPORTANT CITY ACTIVITIES

3. What qualifications and experience do you possess that would benefit the Water and Sewerage Authority?

SEE ATTACHED RESUME
(3 YRS OLD, BUT FELT TO BE RELEVANT.)

4. List major jobs you have held during your working career to include name of company and position.

SEE ATTACHED RESUME

5. Do you have any past experience relating to water/sewerage? If so, describe.

No

6. Have you attended any Water and Sewerage Authority meetings in the past year and, if so, how many?

No

7. Would there be any possible conflict of interest between your employment and you serving the Water and Sewerage Authority?

No

8. Describe your current community involvement.

HONESTLY, NONE TO THE PRESENT TIME

WADE J. WILLIAMS

(H)



Wade and Faye Williams
311 Chumney Sweep Circle
Peachtree City, Georgia 30269 067

OBJECTIVE:

Challenging management position utilizing extensive operational, management and international affairs experience and leadership skills in a dynamic environment.

BACKGROUND SUMMARY:

Over thirty years of proved, in-depth experience as a leader, executive, planner, policy maker, manager, supervisor, administrator, communicator, spokesman, and advisor and consultant in both the civilian and government sectors. Quick, successive promotions and numerous professional awards attest to a record of consistently high performance. Held a variety of command and management positions in the United States, Europe and the Pacific. Unique exposure to high-level U.S. government and foreign officials. Experienced Soviet foreign affairs analyst and Russian linguist. Recent experience as Director of Marketing for a high-tech electronics firm.

PRESENT EMPLOYMENT:

Since retirement from active Army duty in the grade of Colonel, have been actively engaged as the Marketing Director for Metrateg, Inc., a Reston, Virginia, headquartered technology based science and engineering company involved in radar, sonar and related system development; customers include major aerospace companies, national laboratories, defense research organizations and the Department of Defense. Responsible for guiding company marketing development in the area of ground penetrating radar systems. Have also functioned as a consultant to the Directorate of Operations, Central Intelligence Agency, in the areas of military liaison, domestic operations and employment assistance. Duties require utilization of spoken Russian on an almost a daily basis.

AREAS OF EFFECTIVENESS:

LEADERSHIP, MANAGEMENT AND ADMINISTRATION

Seasoned management experience in a variety of positions of increasing scope and responsibility. Commanded military units and managed civilian staffs during complex operations in extremely stressful environments. Sound professional judgment, savvy and decisive. Self-starter who manifests a "get it done" attitude. Broad experience in the full range of management and leadership techniques.

SPECIFIC POSITIONS/ACCOMPLISHMENTS:

Chief, European Country Affairs Branch, Politico-Military Directorate, Organization of the Joint Chiefs of Staff. Managed efforts of ten multi-service senior officers in developing and coordinating all Joint Chiefs of Staff foreign policy issues concerning the countries of Europe. Key member of delegations involving negotiations and the final signing of agreements with Turkey, Greece, Portugal, and Spain. Initiated efforts with the former Soviet Union which led to vast expansion of military contacts between the two superpowers

Chief, Politico-Military Division, Office of the Deputy Chief of Staff, Operations, Headquarters, Department of the Army. Managed fifteen senior officers in developing and implementing the entire global spectrum of foreign policy issues for the Army's leadership. As a result of outstanding performance in this and previous positions, selected for promotion to Colonel and attendance at the National War College

Commander, 18th Military Intelligence Battalion, Munich, West Germany. Leadership resulted in the 300 person Battalion becoming the largest producer of Human Intelligence in the Department of Defense. Successful in expanding operations and reporting while reducing a \$3M operating budget by eight percent. Implemented an Equal Opportunity Program which became the model for intelligence elements in Europe. Selected for key assignment on the Headquarters, Department of the Army Staff Planner, Intelligence Division, International Military Staff, Headquarters, NATO, Brussels, Belgium. Ability to analyze, synthesize, write and orally brief led to selection as the chief weekly briefer for the NATO Military Committee, the highest military element in the NATO military structure. As a result of performance, selected for Battalion command.

Army Attaché, U.S. Embassy, Moscow, USSR. Extensive travel to thirteen of the Soviet Union's fifteen Republics resulted in broad understanding of the culture and actual first-hand functioning of the Soviet Union. Close working relationship with Embassy political section and allied attaches resulted in highest quality and most innovative reporting on the internal politico-military situation. Performance led to promotion to Lieutenant Colonel while in the Soviet Union.

Over fourteen years of work experience in overseas environments, including assignments in Germany(nine years), Belgium(two years), the Soviet Union(two years) and Southeast Asia(eighteen months) have provided solid understanding of the functioning of diverse cultures, societies and political systems.

**COMMUNICATION
SKILLS:**

Strong writing skills as evidenced by the article entitled "Expanding the US-USSR Military Dialogue" in the book, Preventing Nuclear War - A Realistic Approach (Indiana University Press, 1985). In addition to numerous high level military and civilian briefings, have given lectures at the Department of State's Foreign Service Institute and as an expert panel member on European affairs at West Point's "Student Conference on U.S.-Soviet Affairs" and at the Naval Academy's "Foreign Affairs Conference". Previously responsible for supervision of all public affairs releases and Congressional liaison while assigned to the Defense Intelligence Agency as a Vice Deputy Director.

EDUCATION:

BES (Industrial Management), *Johns Hopkins University*(full academic scholarship)
MA (International Affairs), *Boston University*
Strategic Defense Studies, *National War College*
Joint Military Operations, *Armed Forces Staff College*
Russian Language, *Defense Language Institute*

MEMBERSHIPS:

One of eight individuals, based on a broad international affairs background, selected to Board Membership for the newly constituted International Studies Program at the Virginia Military Institute, Lexington, Virginia.

Corporate member of Business Executives for National Security, Washington, DC.

**PRIOR CIVILIAN
EMPLOYMENT:**

Systems Engineer, International Business Machines Corporation, Baltimore, Maryland.
Hired immediately following graduation from Johns Hopkins.

**SECURITY
CLEARANCE:**

Current CIA granted Top Secret.

References Provided Upon Request