

**Special Events Team
Meeting Minutes
Date: August 5, 2025
Time: 10:30 AM**

Call to Order:

The Special Events Team met on August 5, 2025 to discuss the Alzheimer's Association Memory Walk, the 2025 Atlanta Air Show, and the Kedron 5K. Maria Puckett, Special Events Coordinator, called the meeting to order at 10:30 am. Other attendees included:

SET Committee:

Recreation: Maria Puckett & Kim Lindsay; Public Communications: Vivian Lett; Fire Department: David Winkles, Kevin Baggett, Trent Jenkins; Ken Ralls, Courtney Lumpkin, PTCPD; Kaitlyn Gillett-FC Dept. Of Environmental Health; Cherish Mitchell, Tim Maret-Code Enforcement; Tyler Runyon-CVB; Al Yougel-KPTCB, Emma Bednarowski & Alexis Hollett- PTC Interns

Event Organizer:

- **Alzheimer's Association Memory Walk: Myredeth Momongan, Jackie Miller**
- **Atlanta Air Show: Steve Webster-Event Manager, James Toler, Hope Macaluso, Nicole McLaughlin-Airport Authority; Ken Fleming, Logan, Denver Garrett**
- **Kedron Elementary: Lindsey Boyle-Principal of Kedron Elementary**

Discussion Topic:

- Discussion of the Alzheimer's Association Memory Walk scheduled for Oct. 4, 2025 at the McIntosh Trail Complex. Walk begins at 8 Am and ends at 11 AM. Expecting approximately 900 attendees. Will have a DJ with tents. Parking planned for overflow at Huddleston Elementary. Will have a stage built for ceremony. No bounce houses or other items. Advised that they would need to set up after lunch so that the Fayette Seniors are not affected by the set-up.
- Discussion of the 2025 Atlanta Air Show. Reviewed logistics, closings of restricted areas during flight of Thunderbirds, schedule of practices and day-of flight schedules, equipment, signage, needs from PD & Fire. Discussed a second meeting closer to the date to go over further logistics and schedules. Requested assistance with contact with the Planterra Golf Course management for closing the course during flight times. Asked for a reminder email to go to Row GA to remove equipment on Thursday, Oct 9th before 4:30 PM for Thunderbird practice.
- Discussion of Kedron Elementary 5K scheduled for Friday, Sept. 5, 2025. Run begins and ends at the school. Fun run begins at 6 PM, 5K at 6:45 PM. All set-up is on the property. Requested two PD officers to assist with runners and road crossings.
- **Adjourn:** The meeting was adjourned at 12:15 pm.

, Recording Secretary