

**Special Events Team
Meeting Minutes
Date: Sept. 16, 2025
Time: 10:30 AM**

Call to Order:

The Special Events Team met on Sept. 16, 2025 to discuss Braelinn Elementary 5K and film permit for Storyteller Studios. Maria Puckett, Special Events Coordinator, called the meeting to order at 10:30 am. Other attendees included:

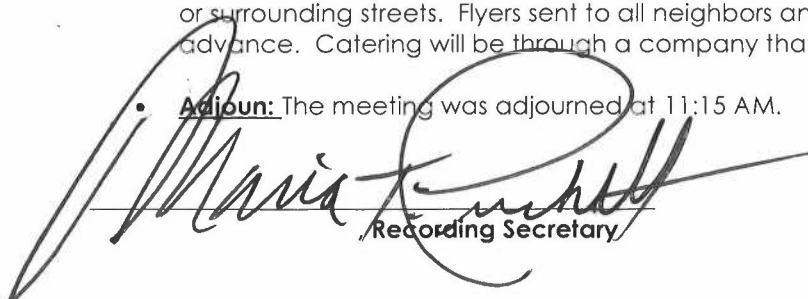
SET Committee:

Recreation: Maria Puckett & Kim Lindsay; Public Communications: Vivian Lett; Fire Department: David Winkles; Courtney Lumpkin, PTCPD; Chris Helton-Facilities Supervisor; Tim Maret-Code Enforcement; Wilson Allen-CVB; Al Yougel-KPTCB; Kevin Mras, Vivian Lett-Public Communications; Joe Addison-FCDEH

Event Organizer: John Tierney-Producer, Storyteller Studios
Public Attendee: Nate O'Malley, Fayette County News

Discussion Topic:

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- Approval of Meeting Minutes from August 19th SET Meeting. Chris Helton made a motion to approved and motion was seconded by Tim Maret. Motion passed unanimously.
- Discussion for the Braelinn Elementary Run for the Stars 5K. Discussion was led by Kim Lindsay, Recreations & Special Events Assistant. All aspects of the run were discussed. Run begins and ends on Braelinn Elementary property. PD will be used for traffic control.
- Discussion of the film permitting for Storyteller Studios for My Neighbor's Double Life project. Locations were discussed for filming over a period of the week from Sept. 15-23 in neighborhood at a series of private residences. No PD needed, no road closures. Signage is small yellow signs for directional purposes. All filming contained to private residences. All parking is off-site at PTC3 and shuttling crew to the locations. Minimal impact to the neighbors or surrounding streets. Flyers sent to all neighbors and neighborhoods about filming in advance. Catering will be through a company that was put in touch with the FCDEH.
- **Adjourn:** The meeting was adjourned at 11:15 AM.



Recording Secretary