



UDO Steering Committee

Special Called Meeting Agenda
Immediately following Planning Commission meeting

SCAN FOR AGENDA
PACKET



Frances Meaders Council Chambers
December 15, 2025 | 6:30 PM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Announcements**
4. **Minutes**
 1. UDO Steering Committee Meeting for July 28, 2025
5. **Presentations**
6. **Agenda Changes**
7. **Old Agenda Items**
8. **New Agenda Items**
 1. Updates from the UDO Steering Committee Chairman
 2. Planning & Development Director discusses potential planning consultants
9. **Member/Staff Topics**
 1. Upcoming UDO Steering Committee meeting dates
10. **Adjourn**

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UDO Steering Committee of Peachtree City
Meeting Minutes
Monday, July 28, 2025
6:30 PM

Call to Order

The Peachtree City Unified Development Ordinance (UDO) Steering Committee met Monday, July 28, 2025, in the City Hall Council Chambers. Chairman Kenneth Hamner called the meeting to order at 7:42 p.m. Scott Ritenour, Andrew Kriz, Robert Halverson, and Jack Allen were also present. Christopher Jenkins was absent. Planning and Development Director Shayla Reed, Senior Planner Lora Hooks, Recording Secretary Martha Barksdale, and IT Specialist Elijah Brewer were also in attendance.

Announcements

Reed mentioned the UDO email address had been created but still needed to be added to the City website. She also said she had requested funding in the budget for a UDO consultant and that the budget would go before City Council next month.

Public Comment

None

Minutes

1. UDO Steering Committee Meeting for June 9, 2025

Ritenour moved to approve the June 9, 2025 UDO Steering Committee minutes. Kriz seconded. Motion carried unanimously.

Committee Business

1. Vote on UDO Steering Committee Vice-Chair

Ritenour nominated Halverson as the UDO Committee's Vice Chair. Kriz seconded. Motion carried unanimously.

General Task Updates

1. Review Task Tracker

Hamner reviewed the progress of the Committee thus far as well as the remaining tasks with the new members. Their timeline was aggressive, he said, with a target date of December 2026 for completion. He stressed that they would not be creating new ordinances or regulations, just conducting a general re-organization and clean-up of what they had. City Council would have to approve everything they did, and Hamner said they would keep them updated periodically through presentations at Council meetings. He said the rough draft of the table of contents was more than 100 pages.

Halverson asked if they would be handing it over to Council sequentially or as one aggregate document? Reed noted that it was one file that would be adopted all at once. Hamner said they would talk about each section as they came up. Reed said they could have open discussions among themselves and with Council about needed changes. There would be several presentations over a period of months,

she remarked, so the public would be at the table, also.

Allen asked if it would be possible to approve the changes section by section?
Reed said it was one file that would be adopted at one time.

They had divided their work into phases, Hamner said. Right now they were waiting to see if Council would allot funding to hire a consultant. Staff had been working on identifying conflicts and overlaps in existing regulations. The last step in phase two would be to create a first draft of the UDO. Phase three included updates to Council, a legal review, and at least two information sessions with citizens, all leading up to final adoption by Council in December 2026.

Halverson again brought up the tight timeline, and Ritenour told him Council was okay with that because they understood the urgency. Hamner said they set an aggressive deadline on purpose. If they needed to extend the finish date, they could.

Quick Wins Identification

Hamner said they could all be thinking about ideas for quick wins. Reed reminded the committee of the upcoming text amendments that could be counted as quick wins, such as the native and invasive plants amendment. She mentioned she had done a training recently with Georgia Power and discussed charging stations, which was another quick win suggestion.

Adjourn

They decided that the next UDO meeting would be August 25, and further meetings would be held following the second Planning Commission meeting each month if needed.

There being no further business, Kriz moved to adjourn at 8:02 p.m. Ritenour seconded. Motion carried unanimously.

Martha Barksdale, Recording Secretary

Kenneth Hamner, Chairman