City Council of Peachtree City
Agenda
November 20, 2003
7:00 p.m.

I. Prayer

II. Pledge of Allegiance

III. Announcements, Awards, Special Recognition
Remind Attendees to Turn Off Cell Phones
Present 10-year Service Pin to Kathy Gray
Present 10-year Service Pin to Stony Lohr

IV. Minutes
November 6, 2003, Regular Minutes

V. Consent Agenda
1. Consider Resolution to Adopt the Solid Waste Management Plan STWP Update
2. Adoption of the Transmittal Resolution for the STWP/CIE Update
3. Alcohol License – Change in License Representative – Eckerd #2026
4. Adopt Trust to Trust Transfer Ordinance for Defined Benefit Pension Plan
5. Consider Purchase of Asphalt Milling Machine and Budget Amendment
6. Consider Budget Amendments for FY 2003
7. Consider Budget Amendments for FY 2004

VI. Old Agenda Items

VII. New Agenda Items
11-03-07 Alcohol License – NEW – Smokey Bones Barbeque & Grill
11-03-08 Consider Lifting Multi-family Moratorium Relative to the Stephens Tract
11-03-09 Public Hearing – Section 1504, Zoning Ordinance
11-03-10 Consider Intergovernmental Agreement for Airport Authority
11-03-11 Appoint Investment Management Firm for Pension Plan
11-03-12 Adopt Investment Policy for Pension Plan
11-03-13 George Anderson – Request to Address Council Regarding Council Member Weed and City Policy Regarding Payment of Dues
11-03-14 Approve Contract between Peachtree City and Peachtree City Tourism Association, Inc.
11-03-15 Approve Peachtree City Tourism Association, Inc., Budget for December 1, 2003, to September 30, 2004

VIII. Council/Staff Topics

IX. Executive Session

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting.

City Council of Peachtree City
Minutes of Meeting
November 6, 2003
7:00 p.m.

The City Council of Peachtree City met Thursday, November 6, 2003, in the City Hall Council Chambers. Mayor Brown called the meeting to order at 7:05 p.m. Other Council Members present were: Annie McMenamin, Steve Rapson, and Dan Tennant. Murray Weed arrived late.

Announcements, Awards, Special Recognition

Mayor Brown recognized the organizers of the Light the Night Walk, who made a presentation to the Leukemia and Lymphoma Society. Brown read a proclamation for Feed America Thursday. The week of November 3-9 was proclaimed Key Club Week. Brown presented Fire Captain Tom Hughey with the City's first 25-year service award.

Minutes

Tennant moved to approve the October 2, 2003, Regular Meeting Minutes as amended. Weed seconded. The motion carried 4-0-1 (McMenamin).

McMenamin moved to approve the October 16, 2003, Regular Meeting Minutes as amended. Tennant seconded. The motion carried unanimously.

Monthly Reports

Brown noted that the run-off election was scheduled on Tuesday, November 25. City offices would close for Thanksgiving on Thursday-Friday, November 27-28. The Gathering Place would host an open house on Friday, December 19. City offices would close on Thursday-Friday, December 25-26, for Christmas.

McMenamin asked if it would be possible to have the information for absentee voting placed on the City's website since the election was scheduled just before Thanksgiving. She said it would be important for the citizens to have that information. Brown and Rapson agreed. City Clerk Jane Miller said the County Elections Office had informed her that the ballots would be ready on Friday, November 14.

Brown pointed out that the top five accident locations for September were all along Highway 54 West – 54/Huddleston, 54/Planterra Way, 54/Commerce, 54/74, and 54/Line Creek. He also pointed out that, to date in 2003, the Public Services Department had paved nearly two miles of cart paths.

Consent Agenda

1. **Consider Contract for Rockspray Spillway Bridge Project**
2. **Consider Surveying Services for Perthshire Drainage**
3. **Approve Project Management Agreement for GA 54 West Sidewalk/Multi-use Path**

Rapson suggested that staff notify the neighbors closest to the area regarding the Rockspray Spillway Bridge project so they would not be surprised when they saw crews out working.

Rapson moved to approve the consent agenda as proposed. Weed seconded. The motion carried unanimously.

__Old Agenda Items__

10-03-05 Consider Amendment to Alcohol Ordinance Relative to Definition of Church Building

Brown said that staff had requested this agenda item be tabled. McMenamin asked City Attorney Ted Meeker what would happen if a church came in after a restaurant had obtained an alcohol license, served alcohol, and then went out of business. She asked if the restaurant went out of business, could another restaurant come in and apply for a new alcohol license under the current ordinance or would the restaurant be too close to the church. Meeker said that under the current ordinance the restaurant would be too close to the church. McMenamin expressed concern about how existing uses would be affected. Brown named an example in the City where a school was built near an existing restaurant. McMenamin asked if Council was interested in addressing the matter and suggested possibly grandfathering the affected buildings that preceded the churches or schools so later restaurants could serve alcohol. Meeker said the matter should be continued to see if the grandfathering status would apply. Meeker said the City's ordinance and state law had to be considered since state law also had distance requirements. Weed agreed with McMenamin that if the restaurant was already in business prior to the school or church locating nearby then the restaurant had already met state law. He said something could be done via local ordinance. Weed said he would serve on a committee, if necessary. Tennant moved to continue the agenda item. Weed seconded. The motion carried unanimously.

__New Agenda Items__

11-03-01 Alcoholic Beverage License – NEW – Rajkripa, LLC, dba Kedron Wines & Liquors

Brown noted there were additional documents on the dais – a request from Rajkripa's attorney to continue the matter until December 4 due to some late paperwork and the criminal history report from Police Chief James Murray. Tennant moved to continue the agenda item until the first meeting in December. Weed seconded. The motion carried unanimously.

11-03-02 Certify Election Results

Brown noted there were additional documents on the dais – a memo with attachments from the Administrative Services Director/City Clerk, which included the official final results of the election from the County Elections Office. Tennant moved to certify the attached election results of the November 4, 2003, general election. McMenamin seconded. The motion carried unanimously.

Tennant moved to adopt the attached resolution declaring the results of the library bond election. McMenamin seconded. The motion carried unanimously.

11-03-03 Public Hearing – Reaffirm Multi-family Moratorium
11-03-04 Public Hearing – Reaffirm Annexation Moratorium
Brown asked if there were any objections to holding the public hearings on the moratoriums together. There were no objections. There were no comments from the public. Weed moved to approve the reaffirmation of the multi-family moratorium designated as 11-03-03 and the annexation moratorium designated as 11-03-04 on the agenda. Tennant asked Weed if he wanted to make the reaffirmation effective through December 31, 2004. Weed accepted the friendly amendment to the motion. Tennant seconded. The motion carried unanimously.

11-03-05 Public Hearing – Rezoning – P.K. Wright property, Highway 74
George Rosenzweig, the applicant's attorney, addressed Council and asked that Council follow the recommendation to adopt the proposed zoning for the property. Rapson noted that one of the conditions said, "should there be a substantial change to the footprint of the building" and he asked Rosenzweig what the definition of substantial was and if less than five percent was acceptable. Rosenzweig said he did not have an opinion and did not know if a change was contemplated.

There were no comments from the public either in favor of, or opposed to, the rezoning.

City Planner David Rast told Council the parcel had been zoned limited use commercial for a number of years and the applicant had asked to expand the commercial use of the property, but in keeping with the businesses already there. Rast continued that the property was one of the few in the City with an on-site residence for the property owner. Staff recommended the residence be removed from the building so the entire 7,000 square-foot building could be used for the limited use commercial zoning.

Rast said the only thing that changed in the zoning involved the apartment and a couple of uses. The site plan and parking layout would remain the same. Rast explained the use of the word "substantial" in one of the conditions. He said the site was "maxed" out now and if an owner wanted to double the size of the building, then the owner would have to go through the planning review process again.

Rapson said he wanted a definition of "substantial" so Council would not have to debate the issue in the future or the Planning Commission would not have to make a decision. He wanted to close the loophole.

Patricia Wright addressed Council and corrected the building's size and the number of parking spaces on the property. She said the building was 7,700 square feet and there were 42 parking spaces. She said the prospective buyer had no intention of enlarging the building and asked Rapson if he was satisfied with that answer. He said he would be if she said the building would be no larger than 7,700 square feet. Wright said the building would not be larger than 7,700 square feet.

McMenamin questioned what would happen to the living quarters. Rast said that was included in the conditions of approval. Meeker said if the living quarters were not listed as a use, then that use would also be excluded. Rapson asked Meeker if there could be an issue with the discrepancy in the building size and the number of parking spaces. Rast noted that the building size and number of parking spaces were correct in the ordinance. Weed asked if Condition 2 should be modified to reflect that, if there were a substantial change, then the owner would have to go through the review process. Meeker suggested changing the wording to read, "if the building footprint is altered, a conceptual site plan would have to be submitted." The Council agreed.

Rapson moved to approve the staff-recommended rezoning for the requested property known as The Galleries tract with the conditions and modifications discussed during the meeting. Tennant asked if there should be something included in Conditions for Approval, Number 2, about the building being altered. Meeker suggested striking the word "substantial" from the condition. Rapson added that the word "substantial" should be struck from the conditions as part of the motion. Weed seconded.

Wright said she had a contract on the building and that she might have misspoken. She said she could not comment on what the new owner wanted to do. McMenamin said if the new owner wanted to change the building, then they had to go through the review process. McMenamin clarified that Council was not saying the new owner could not add on to, or change, the building, just that they would have to go through the review process. Brown assured Wright that Council was not barring the new owner from making any changes.

The motion carried unanimously.

11-03-06 Consider Establishment of Peachtree City Tourism Association, Inc.
Brown moved to establish the 502(c)(6) non-profit organization and to include changes to Article 4.6 of the bylaws so the official quorum consists of four members instead of three, and to change Article 6.5 of the bylaws to read "a vacancy in any office arising from any time and from any cause may be filled for the expired term by the City Council," so that it was consistent with Article 3.5, and to appoint Councilmen Rapson and Weed as the members to be appointed to the Board of Directors. Weed seconded.

Brown explained there was an inconsistency with Articles 3.5 and 6.5. Article 3.5 said the Council made the appointment and 6.5 said the board made the appointment. The change to make the quorum four members instead of three would be so one of the Council Members would always have to be present in order for a decision to be made.

McMenamin told Brown it was highly inappropriate to start this discussion with a motion since they were going to discuss establishing a new board for the City, and Council had not discussed the matter. McMenamin said she had an issue with Council Members serving on the board since

Council made final decisions, and putting Council Members on the Board of Directors might preclude any decision that would come from Council if there were a problem or issues in dealing with the board. She continued that the board was not an autonomous group and Council already had more input on how money would be spent. McMenamin felt the members of the board should be at-large and should be citizens who were interested in the success of both venues. She also expressed concern about Council Members serving on a board that would approve fund raising and other things that might be a problem for Council. She pointed out that the bylaws said the Council should select the two Council Members, not the Mayor, and the Mayor had superceded the City Manager's recommendation without Council discussion. McMenamin recommended that the Council Members be appointed by drawing post numbers, not names, to allow for random selection. She noted that the Mayor had precluded the new Council Members from the opportunity to serve. Brown said staff and the City Attorney had created the proposal.

Tennant clarified that the appointments would go through the end of the year. Tennant said with citizens as members, the corporation would be more like a commission or authority. McMenamin said she felt there needed to be representation of the citizens-at-large and that would be more appropriate since Council would have oversight of the Board of Directors. McMenamin said she felt it was inappropriate for Council Members to serve on a Board of Directors when Council had oversight as the final decision makers. Tennant agreed.

Rapson said McMenamin's point was well taken and pointed out that the set-up of the board had been done to get through the end of the year. He continued that there were 16 employees that had been on an almost two-year roller coaster ride as to whether they still had jobs. He noted that the appointments would only be through December 31 and that the next 60 days were critical to getting the corporation up and running. The Council appointments would need to be done again in January. Rapson said he was not opposed to changing the charter, setting up the corporation, and turning it over to citizens in the future. McMenamin said by selecting the two Council Members by post, they were not starting over again in 2004. If Post 1 or Post 2 were selected, then the incoming Council Members would start attending the meetings, too. Rapson said he understood, but felt the process needed to be done again in January.

Rapson said he had been frustrated by not being able to participate in the discussions for the last two years and pointed out that the terms would be staggered. He said it was critical for staff to transition the facilities to keep them first class and to keep the employees, membership, sponsors, and patrons. He continued that Council had failed miserably and Council needed to move forward steadfastly and quickly. McMenamin said her suggestion allowed Council to move forward better and more quickly and also allowed the new Council Members to get involved quickly. Rapson said they disagreed on that point. Rapson said he was sure the Mayor would like to be on the board and he did not support the Mayor in that endeavor. Rapson said Council needed to send a message to the venues that Council recognized they were outstanding venues and that Council would do whatever was needed and give them the support they were looking for. Rapson said Brown's motion needed a change to include the definition of quorum on Page

12 of the bylaws. Brown accepted the amendment and Weed also accepted it. Rapson disagreed with Brown's reasoning that four members should be the quorum so a Council Member would always be in attendance at meetings. Rapson said four people should be a quorum because four was better than three. Tennant pointed out that four was a quorum for Council and Rapson agreed.

Tennant said he had no problem with Rapson serving on the board, especially with his expertise. Tenant continued that he would rather appoint McMenamin to the other seat for the last two months of her 13 years in office. He said Council owed that to McMenamin for all she had done and that she had the longest sense of perspective. McMenamin said her loyalty to the venues was firm, but she still felt Council Members should not serve on the board.

Weed asked McMenamin if the Mayor's position would be included in the drawing and McMenamin said yes. She said her suggestion would also provide continuity. Weed said it was a terrible idea for Brown to have the option to serve on the board in light of the contentiousness and history of the situation. He continued that the time was here to make peace. Weed said he supported the idea of citizens at large serving on the board and that should be on the table for the long term and would sponsor that idea.

Rapson said his preference was for McMenamin and himself to serve on the board, but he could not get support for the suggestion. Rapson continued that Tennant had said he would support himself and Weed. Rapson said it was time to move on and do the right thing.

Brown said the obvious reason Council Members had to serve on the board was because the corporation was going to use hotel/motel dollars and Council had the fiduciary responsibility for those tax dollars. Council was ultimately responsible for what happened with the money and accountability was absolutely essential.

The motion carried 3-2 (McMenamin, Tennant).

Council/Staff Topics

Financial Services Director Paul Salvatore explained the process for the library bond. Salvatore said, now that the election results had been certified, the architects could move forward with phase two. Phase one included the conceptual drawings and things used in promoting the bond referendum. Salvatore said they would not have to wait for the bond proceeds until they were in the process of buying equipment and construction. The funds from the design costs could come from Cash Reserves. He continued that the underwriter was also analyzing the feasibility of private placement of the bond issue versus a public offering, which moved more quickly and was less complicated. Salvatore said he expected to close in mid- to late February. In the mean time, bond counsel would move forward with the validation process. Salvatore said construction should begin in the summer. The bids would need to run for about a month.

Brown asked when the bond rate would be locked in. Salvatore said Todd Barnes of A.G. Edwards, the underwriter, was to start on the process the next day (Friday, November 7). If private placement were possible, the rate could be locked in within a few weeks. Tennant asked Leisure Services Director Randy Gaddo what annual costs would be associated with the expansion. Gaddo said the annual cost would be approximately $157,000. Rapson thanked Gaddo for his efforts regarding the bond.

Meeker said he had a litigation matter for executive session. Weed moved to reconvene in executive session. Rapson seconded. The motion carried unanimously.

Tennant moved to recess out of executive session and reconvene the regular meeting. Weed seconded. The motion carried unanimously.

Weed moved to adjourn the meeting. Tennant seconded. The motion carried unanimously. The meeting adjourned at 8:14 p.m.

Jane Miller, City Clerk

Stephen D. Brown, Mayor

Pamela Dufresne, Recording Secretary

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **City Manager**
Developmental Services Director CWD

FROM: **City Engineer**

DATE: **November 11, 2003**

SUBJECT: **Solid Waste Management Plan – Short Term Work Program Update**
November 20, 2003 - City Council Agenda Item

Recommendation: Staff recommends that Council adopt the attached resolution to approve the 2004-2008 Short Term Work Program (STWP) of the Solid Waste Management Plan (SWMP).

Discussion: The Solid Waste Management Plan was prepared in 1999 as a collaborative effort by the six jurisdictions in Fayette County representing their proposed plans to comply with the State's Solid Waste Management Act. As a requirement for compliance, an update to the Short Term Work Program is required at the five-year point in the ten-year term of the overall plan. City staff has reviewed the implementation goals contained in the plan and proposed several changes to Council in July.

As you will recall, the first change was to move the implementation of a new recycling and yard waste facility to 2008. The second modification was to consider a franchise agreement for solid waste to 2005. These changes were reviewed by City Council in July and forwarded to both ARC and DCA for review. The state-level review yielded no changes and the update is ready for adoption.

Budget Impact: There is no immediate budget impact on the current ~~or proposed~~ 2004 budget. In later years, the establishment of a public improvement project seeded with local matching funds will be required for the recycling facility, if pursued.

Attachment

cc: *Assistant City Manager*
Public Services Director
file

Resolution

WHEREAS, The Georgia Comprehensive Solid Waste Management Act requires county and municipal governments to prepare a local comprehensive solid waste management plan; and

WHEREAS, Peachtree City, Georgia, has compiled, reviewed and modified an update to the Short Term Work Program within the Fayette County Comprehensive Solid Waste Management Plan for Fayette County and the Municipalities of Brooks, Fayetteville, Peachtree City, Tyrone and Woolsey; and

WHEREAS, Peachtree City, Georgia, has complied with the Rules of Georgia Department of Community Affairs Minimum Planning Standards and Procedures for Solid Waste Management (Chapter 110-4-3) including public participation requirements.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Peachtree City that the Short Term Work Program within the Fayette County Comprehensive Solid Waste Management Plan be officially approved and adopted.

Adopted this ___ day of __________, 2003.

____
Mayor

____
Councilmember

____
Councilmember

____
Councilmember

____
Councilmember

Attest: ____________________________
City Clerk

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Council members**

FROM: **City Planner** David

VIA: **City Manager**
Developmental Services Director DWH

DATE: **November 13, 2003**

SUBJECT: **Comprehensive Plan Update**
November 20, 2003 City Council Agenda

Recommendation:
Staff recommends that City Council approve the attached Transmittal Resolution authorizing the Mayor to forward the Short Term Work Program and other Plan Amendments to the Atlanta Regional Commission and the Department of Community Affairs for review.

Discussion:
Staff has completed our annual update to the City's Comprehensive Plan, which must be submitted to the Atlanta Regional Commission (ARC) and the Georgia Department of Community Affairs (DCA) for review and approval. This information includes updates to the Short Term Work Program (STWP), the Capital Improvements Element (CIE) and an Impact Fees Report.

Prior to submitting this information to ARC, City Council must adopt a Transmittal Resolution authorizing the Mayor to forward these documents for review. Once we receive comments from ARC and DCA, the documents will be revised accordingly and re-submitted for approval. City Council must then officially adopt these updates, which will be incorporated into our Comprehensive Plan.

As you are aware, these updates must be prepared on an annual basis as specified within the Georgia Planning Act and the Development Impact Fee Compliance Requirements. Approval and adoption of these documents is required in order for the City to maintain its status as a Qualified Local Government (QLG).

Budget Impact:
There are no budget impacts associated with this request.

Attachments

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PEACHTREE CITY REGARDING UPDATES TO THE SHORT TERM WORK PROGRAM AND CAPITAL IMPROVEMENTS ELEMENT

WHEREAS, the City of Peachtree City has completed an annual update to the Short Term Work Program and Capital Improvements Element for the period 2003 – 2007; and

WHEREAS, the annual update to the Short Term Work Program was prepared in accordance with the Minimum Planning Standards and the annual update of the Capital Improvements Element was prepared in accordance with the Development Impact Fee Compliance Requirements Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989; and

WHEREAS, a Public Hearing was held on November 20, 2003, at 7:00PM at City Hall in Peachtree City, GA.

BE IT THEREFORE RESOLVED, the Mayor and Council of the City of Peachtree City do hereby submit the Annual Update to the Short Term Work Program and the Capital Improvements Element covering the period 2003 - 2007 to the Atlanta Regional Commission for review, as per the requirements of the Georgia Planning Act of 1989.

SO RESOLVED, this 20th day of November, 2003.

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Stephen D. Brown, Mayor

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Attest: ______________________________
City Clerk

Peachtree City: Short Term Work Program Update

Community Facilities

Activity	Years	Responsible Party	Cost Estimate	Funding Source
Organize and budget for long-term sustainability of all City facilities.	2003, 2004, 2005, 2006, 2007	City (Finance)	Staff time	General funds
Implement recommendations of GA 54 West corridor study.	2003, 2004, 2005, 2006, 2007	City (Planning, Public Works)	Staff time	City
Develop plans and acquire land for comprehensive recycling center.	2003, 2004	City (Engineering, Public Works)	Staff time	City
Update and revise Multi-use Path System Master Plan and include recommendations in Comprehensive Plan update (2007).	2003, 2004, 2005, 2006, 2007	City (Planning, Engineering, Recreation)	Staff time	City
Update and revise Recreation Facilities Master Plan and include recommendations in Comprehensive Plan update (2007).	2003	City (Planning, Recreation)	Staff time	City
Update and revise Thoroughfare Master Plan and include recommendations in Comprehensive Plan update (2007).	2003, 2004	City (Planning, Engineering)	Staff time	City
Create Community Facilities Plan (e.g., Police, Fire, Library, non-recreational activities, etc.) and include in Comprehensive Plan update (2007).	2003, 2004, 2005	City (Administration)	Staff time	City
Assist in establishing Administrative Budget for Southern Conservation Trust and define natural areas for acquisition	2002	Not applicable	Not applicable	Not applicable

Economic Development

Activity	Years	Responsible Party	Cost Estimate	Funding Source
Continue to research and apply for funding through ARC, GA DOT, GRTA, DCA and other agencies to implement transportation and planning improvements throughout the City.	2003, 2004, 2005, 2006, 2007	City (Planning)	Staff time	General funds/ grant opportunities

Continue to work with GA DOT on the widening of GA 54 West to ensure integrated cart paths and landscaping is provided. Ensure proper consideration is given to all homeowners.	2003, 2004, 2005, 2006, 2007	City (Planning, Engineering)	Staff time	City
Continue to work with GA DOT on the widening of GA 74 South to ensure integrated cart paths and landscaping is provided. Ensure proper consideration is given to all landowners.	2003, 2004, 2005, 2006, 2007	City Staff (Planning, Engineering)	Staff time	City
Work with ARC, Consultant and Citizen Advisory Committee on Livable Centers Initiative for GA 54 West Activity Center	2003, 2004, 2005, 2006, 2007	City/ Task Force (Planning)	Staff time	City
Develop corridor and entry landscape plans for all major thoroughfares throughout the City	2003, 2004, 2005, 2006, 2007	City (Planning, Public Works)	Staff time	City

Land Use				
Activity	**Years**	**Responsible Party**	**Cost Estimate**	**Funding Source**
Coordinate with Fayette County and surrounding jurisdictions to monitor development within water supply watersheds.	2003, 2004, 2005, 2006, 2007	City (Planning, Engineering)	Staff time	City
Coordinate with surrounding municipalities and Fayette County to implement policies regarding growth, traffic, land use, alternate transportation, etc.	2003, 2004, 2005, 2006, 2007	City (Engineering, Public Works)	Staff time	City
Develop standards for the re-development of existing commercial and retail sites, to include addition of mixed-use development criteria, how to address non-conforming sites, implementing architectural standards, etc.	2003, 2004, 2005, 2006, 2007	City/ Task Force (Planning)	Staff time	City
Secure zoning changes as appropriate to complement changes to Land Use Plan.	2003	City (Planning, Engineering)	Staff time	City
Update and revise Land Use Plan and include recommendations in Comprehensive Plan update (2007).	2003	City (Planning)	Staff time	City

Natural and Historic Resources

Activity	Years	Responsible Party	Cost Estimate	Funding Source
Development and implement a Comprehensive Storm Water Management Program and consider creation of a storm water utility for the City.	2003, 2004, 2005, 2006, 2007	City (Engineering)	Staff time	City

General Planning

Activity	Years	Responsible Party	Cost Estimate	Funding Source
Update Short Term Work program and Capital Improvements Element to ensure conformance with stated goals and objectives.	2003, 2004, 2005, 2006, 2007	City (Planning, Finance)	Staff time	City
Evaluate present filing system for files, maps and other documents to determine methods to improve file retention.	2003, 2004, 2005, 2006, 2007	City (Planning, Engineering, Finance)	Staff time	City
Evaluate and encourage improvements to existing Quality Improvement Program, which seeks Staff input to upgrade City services.	2003, 2004, 2005, 2006, 2007	City (Administrative Services)	Staff time	City
Continue to work with citizen advisory committees and task forces as appropriate to solicit public participation and input.	2003, 2004, 2005, 2006, 2007	City (Planning, Engineering)	Staff time	City
Continue coordination with ARC Bicycle and Pedestrian Task Force and seek grant funding for a variety of bicycle and pedestrian oriented projects.	2003, 2004, 2005, 2006, 2007	City (Planning)	Staff time	City
Coordinate with Fayette County, ARC, GRTA and GA DOT to identify and promote alternate transportation programs.	2003, 2004, 2005, 2006, 2007	City (Planning, Engineering)	Staff time	City

Peachtree City: Report of Accomplishments

Community Facilities

Activity	Status	Explanation
Organize and budget for long-term sustainability of all City facilities.	Underway	
Implement recommendations of GA 54 West corridor study.	Underway	
Develop plans and acquire land for comprehensive recycling center.	Underway	
Update and revise Multi-use Path System Master Plan and include recommendations in Comprehensive Plan update (2007).	Underway	
Update and revise Recreation Facilities Master Plan and include recommendations in Comprehensive Plan update (2007).	Completed	
Update and revise Thoroughfare Master Plan and include recommendations in Comprehensive Plan update (2007).	Underway	
Create Community Facilities Plan (e.g., Police, Fire, Library, non-recreational activities, etc.) and include in Comprehensive Plan update (2007).	Underway	
Assist in establishing Administrative Budget for Southern Conservation Trust and define natural areas for acquisition	Postponed	Project placed on hold due to budget constraints.

Economic Development

Activity	Status	Explanation
Continue to research and apply for funding through ARC, GA DOT, GRTA, DCA and other agencies to implement transportation and planning	Underway	
Continue to work with GA DOT on the widening of GA 54 West to ensure integrated cart paths and landscaping is provided. Ensure proper consideration is given to all homeowners.	Underway	

Continue to work with GA DOT on the widening of GA 74 South to ensure integrated cart paths and landscaping is provided. Ensure proper consideration is given to all landowners.	Underway	
Work with ARC, Consultant and Citizen Advisory Committee on Livable Centers Initiative for GA 54 West Activity Center	Underway	
Develop corridor and entry landscape plans for all major thoroughfares throughout the City	Underway	

Land Use

Activity	Status	Explanation
Coordinate with Fayette County and surrounding jurisdictions to monitor development within water supply watersheds.	Underway	
Coordinate with surrounding municipalities and Fayette County to implement policies regarding growth, traffic, land use, alternate transportation, etc.	Underway	
Develop standards for the re-development of existing commercial and retail sites, to include addition of mixed-use development criteria, how to address non-conforming sites, implementing architectural standards, etc.	Underway	
Secure zoning changes as appropriate to complement changes to Land Use Plan.	Completed	
Update and revise Land Use Plan and include recommendations in Comprehensive Plan update (2007).	Completed	

Natural and Historic Resources

Activity	Status	Explanation
Development and implement a Comprehensive Storm Water Management Program and consider creation of a storm water utility for the City.	Underway	

General Planning

Activity	Status	Explanation
Update Short Term Work program and Capital Improvements Element to ensure conformance with stated goals and objectives.	Underway	

Evaluate present filing system for files, maps and other documents to determine methods to improve file retention.	Underway		
Evaluate and encourage improvements to existing Quality Improvement Program, which seeks Staff input to upgrade City services.	Underway		
Continue to work with citizen advisory committees and task forces as appropriate to solicit public participation and input.	Underway		
Continue coordination with ARC Bicycle and Pedestrian Task Force and seek grant funding for a variety of bicycle and pedestrian oriented projects.	Underway		
Coordinate with Fayette County, ARC, GRTA and GA DOT to identify and promote alternate transportation programs.	Underway		

City of Peachtree City	Annual Impact Fee Financial Report - Fiscal Year 2003					
Public Facility	**Roads/Bridges**	**Parks/Recreation**	**Library**	**Police**	**Fire**	**TOTAL**
Service Area						
Impact Fee Fund Balance at September 30, 2002	$ 31,163	$ 686,587	$ -	$ -	$ -	$ 717,750
Impact Fees Collected in Fiscal Year 2003	133,141	159,752	3,800	1,064	34,350	332,107
Accrued Interest	1,048	5,385	24	7	219	6,683
(Administrative/Other Costs)	-	-	-	-	-	-
(Impact Fee Refunds)	-	(2,102)	(50)	(14)	-	(2,166)
(Project Expenditures)	(134,189)	(533,496)	(3,774)	(1,057)	(34,569)	(707,085)
Impact Fee Fund Balance at September 30, 2003	$ 31,163	$ 316,126	$ -	$ -	$ -	$ 347,289
Impact Fees Encumbered	$ 31,163	$ 316,126	$ -	$ -	$ -	$ 347,289

City of Peachtree City

Capital Improvements Project Update for FY 2003

Public Facility:	**Roads/Bridges**							
Service Area:								
Project Description	Project Start Date	Project End Date	Estimated Cost of Project	Percentage of Funding from Impact Fees	Other Funding Sources	Expenditures for FY 2003	Impact Fees Encumbered through FY 2003	Status/ Remarks
Pedestrian Paths & Bridges	1993	2004	$ 196,152	48.22%	City	$ 3,237	$ -	Reimburse Expenditures
Brown Road Improvement	1993	2004	218,315	33.76%	City	2,575	-	Reimburse Expenditures
Highway 54 Underpass	1993	2004	246,000	41.70%	City	-	31,163	On-going
Highway 74 Bike Path Bridge	1993	2004	354,048	48.79%	City	18,393	-	On-going
Crabapple Lane West	1997	2004	571,307	19.10%	City	109,984	-	Reimburse Expenditures
Sumner Road	1998	2004	251,199	2.70%	City	-	-	On-going
TOTAL OF COSTS, EXPENDITURES & IMPACT FEES ENCUMBERED			$ 1,837,021			$ 134,189	$ 31,163	

City of Peachtree City **Capital Improvements Project Update for FY 2003**

Public Facility:	**Parks/Recreation**							
Service Area:								
Project Description	Project Start Date	Project End Date	Estimated Cost of Project	Percentage of Funding from Impact Fees	Other Funding Sources	Expenditures for FY 2003	Impact Fees Encumbered through FY 2003	Status/ Remarks
Recreation Land	1993	2004	$ 1,332,413	85.86%	City	$ 450,319	$ 316,126	Reimburse Expenditures
Recreation Facilities	1993	2004	3,089,333	85.86%	City	81,517	-	Reimburse Expenditures
Recreation Administration Building	1993	2004	362,425	14.91%	City	1,660	-	Reimburse Expenditures
TOTAL OF COSTS, EXPENDITURES & IMPACT FEES ENCUMBERED			$ 4,784,171			$ 533,496	$ 316,126	

City of Peachtree City

Capital Improvements Project Update for FY 2003

Public Facility:	**Library**							
Service Area:								
Project Description	Project Start Date	Project End Date	Estimated Cost of Project	Percentage of Funding from Impact Fees	Other Funding Sources	Expenditures for FY 2003	Impact Fees Encumbered through FY 2003	Status/ Remarks
Library Expansion	1993	2004	$ 564,283	21.76%	City	$ 3,774	$ -	Reimburse Expenditures
TOTAL OF COSTS, EXPENDITURES & IMPACT FEES ENCUMBERED			$ 564,283			$ 3,774	$ -	

City of Peachtree City

Capital Improvements Project Update for FY 2003

Public Facility: **Police**
Service Area:

Project Description	Project Start Date	Project End Date	Estimated Cost of Project	Percentage of Funding from Impact Fees	Other Funding Sources	Expenditures for FY 2003	Impact Fees Encumbered through FY 2003	Status/ Remarks
Police Expansion I	1993	2004	$ 57,259	25.74%	City	$ 453	$ -	Reimburse Expenditures
Police Expansion II	1993	2004	34,090	57.64%	City	604	-	Reimburse Expenditures
TOTAL OF COSTS, EXPENDITURES & IMPACT FEES ENCUMBERED			$ 91,349			$ 1,057	$ -	

City of Peachtree City

Capital Improvements Project Update for FY 2003

Public Facility:	**Fire**							
Service Area:								
Project Description	Project Start Date	Project End Date	Estimated Cost of Project	Percentage of Funding from Impact Fees	Other Funding Sources	Expenditures for FY 2003	Impact Fees Encumbered through FY 2003	Status/ Remarks
Kedron Fire Station & Equipment	1993	2004	$ 497,754	51.84%	City	$ 8,889	$ -	Reimburse Expenditures
Leach Fire Station	2000	2004	1,731,333	8.54%	City	25,680	-	Reimburse Expenditures
TOTAL OF COSTS, EXPENDITURES & IMPACT FEES ENCUMBERED			$ 2,229,087			$ 34,569	$ -	

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council**

VIA: **City Manager** Bernard McMullen
Assistant City Manager JWP

FROM: **City Clerk** J

DATE: **November 12, 2003**

SUBJECT: **Alcohol License – Change in License Representative – Eckerd #2026**
November 20, 2003 Regular Meeting

Recommendation:
Staff recommends Council consider the attached application for a change in License Representative.

Discussion:
Eckerd Drugs #2026, a retail drug store located at 2228 Highway 54 East, has submitted an application for a change in License Representative. Ms. Ruth Amy Norris has requested she be appointed as the License Representative. Ms. Norris will attend the meeting on Thursday, November 20th, to answer any questions you may have.

Budgetary Impact:
The change in License Representative will have no impact on the budget.

JSM:pd

Attachments

peach tree city

CITY OF PEACHTREE CITY
151 WILLOWBEND ROAD
PEACHTREE CITY, GA 30269
(770) 487-7657

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Business Name: ECKERD CORPORATION d/b/a ECKERD DRUGS # 2026	Business Location: 2228 HWY 54 EAST PEACHTREE City, GA 30269	
Nature of Business: Retail Drug Store	Mailing Address: 8333 BRYAN DAIRY ROAD LARGO, FL 33777	Business Phone Number: 727-395-3536
Name of Licensee: Not changing ~~Ruth Amy Norris~~ Michael T. Lops	Home Address: ~~3554 Meadowview Court Rex, GA 30273~~	Home Phone Number: ~~770-474-9971~~
Name of License Representative: Ruth Amy Norris	Home Address: 3554 Meadowview Court Rex, GA 30273	Home Phone Number: 770-474-9971

Please indicate type of license applying

Retail Consumption Dealer		Retail Package Dealer		Wholesale Dealer	
	Malt Beverage	✓	Malt Beverage		Malt Beverage
	Wine	✓	Wine		Wine
	Distilled Spirits		Distilled Spirits		Distilled Spirits

Please complete information below (use separate sheet if necessary)

NAME Individual Owner's Name, Partners' Names, Corporation Name and the name of the name of a Contact Person regarding License Changes, Taxes, etc.	ADDRESS Please provide Home Addresses for the individuals listed:	PHONE NUMBERS Please provide Home and Business Phone Numbers for individuals listed:
SEE ATTACHMENT 1		

Is any person who owns an interest in the license an employee of the City of Peachtree City? NO

ECKERD CORPORATION CORPORATE OFFICERS

SENIOR VICE PRESIDENT/CFO
Dennis P. Miller

Social Security#:	549-90-3165
Date of Birth:	10/09/52
Place of Birth:	Lynwood, Ca.
Driver's License#:	FL460-175-52-369-0
% of Stock:	NONE
Home Address:	690 Island Way Clearwater, Florida 33767

SR. VICE PRESIDENT/GENERAL COUNSEL/SECRETARY
Robert E. Lewis

Social Security#:	267-43-4452
Date of Birth:	11/27/60
Place of Birth:	Winchester, Massachusetts
Driver's License#:	FL200-765-60-427-0
% of Stock:	NONE
Home Address:	3321 Elizabeth Court Tampa, Florida 33629

VICE PRESIDENT COMPLIANCE/REGULATORY COUNSEL
Michael T. Lops

Social Security#:	266-92-9077
Date of Birth:	06/22/47
Place of Birth:	Norfolk, Virginia
Driver's License#:	FL120-558-47-222-0
% of Stock:	NONE
Home Address:	3327 Pattie Place Palm Harbor, Florida 34685

Peachtree City
Georgia

State of Georgia

City of Peachtree City:

I, James V. Murray, Chief of Police, for the City of Peachtree City, do hereby certify that:

Ruth Amy Norris
Name

3554 Meadowview Court Rex, GA 30273
Address

has been investigated and found not to have been convicted of, nor to have entered a plea of nolo contendre, to any felony or misdemeanor relating to the sale or use of alcoholic beverages or illegal drugs within five (5) years prior to the date of the application for this license.

James V. Murray
Signature

Nov. 5, 2003
Date

Major R. M. Dedue
Witness

151 Willowbend Road • Peachtree City, Georgia 30269 • (404) 487-7657

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager Bernard M. Mullen
Assistant City Manager

FROM: Financial Services Director P.S.

DATE: November 13, 2003

SUBJECT: Trust-to-Trust Transfer Ordinance for D.B. Pension Plan Assets
November 20, 2003 City Council Meeting

Recommendation:
Adopt the Trust-to-Trust Transfer Ordinance to authorize the transfer of the City's defined benefit pension plan assets from the GMEBS retirement system to SouthTrust Bank.

Discussion:
At the October 16 City Council Meeting, action was taken to appoint SouthTrust Bank as the new trustee for the employees' defined benefit pension plan. This legal document is required in order for the transfer of assets from GMEBS to take place. The document is being prepared by the GMEBS legal staff and will be reviewed by the City Attorney. Although this process is not complete at this time, staff hopes to have the documents available and reviewed in time for the November 20 Council Meeting, as time is of the essence in this matter.

Budgetary Impact:
None

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Councilmembers

VIA: City Manager
Assistant City Manager
Financial Service Director P.S.
Assistant Finance Director

FROM: Public Services Director

DATE: November 4, 2003

SUBJECT: Asphalt Milling Machine
November 20, 2003 City Council Agenda

Recommendation:

The current Public Works Public Improvement Program has identified a purchase of an Asphalt Milling machine. Staff recommends Council approve the purchase from Asphalt Zipper in the amount of $76,445.00, the only vendor/manufacture we have found that has this self-powered machine, which will attach directly to any of our current loaders.

Discussion:

This piece of equipment will be used to mill/grind the cart paths and streets by recycling the old asphalt. The old asphalt will be used for a base material, which will greatly improve the efficiency of the cart path paving program by not having to haul off the old asphalt material. Due to the application of this machine, we can continue on our cart path repairs throughout the winter months in a more cost effective and efficient manner.

Budget Impact:

The total cost of this equipment will be funded through the GMA Lease/Purchase Program, resulting in an increase in both revenues (loan proceeds) and expenditures in the approved budget of the Public Improvement Program (PIP) Fund of $1,445.00. Should council approve this purchase, a budget amendment to the PIP Fund has been attached for your approval.

Adequate funds have been budgeted in the fiscal year 2004 Debt Service Fund to cover future debt service payments for this purchase. This is due to lower expected interest rates and timing of both the purchase and financing.

BT/ly

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-010

DATE November 20, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
350-00-36-3310	Loan Proceeds	1,445	
350-410-54-0113	Asphalt Paver	1,445	-
	TOTAL	$ 2,890	$ -

To increase the budget of the PIP Fund for the additional cost associated with the purchase of an Asphalt Paver to be funded through the GMA Lease/Purchase Program.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: City Manager
Assistant City Manager

FROM: Financial Services Director P.S.
Assistant Finance Director

DATE: November 20, 2003

SUBJECT: Budget Amendments – **Fiscal Year 2003**
November 20, 2003 City Council Consent Agenda

Recommendation:

It is staff's recommendation that City Council approve the attached budget amendments.

Discussion:

Attached please find several budget amendments for fiscal year 2003 submitted for your approval. These amendments are basically housekeeping in nature and are necessary to close the books for fiscal year 2003. A description of the amendments follows:

Budget Amendment 03-042

This budget amendment establishes a Hotel/Motel Tax Fund for fiscal year 2003 as recommended by the State of Georgia and in conformance with the Uniform Chart of Accounts. All hotel/motel revenues have been collected in this fund with disbursements from the fund to the Airport Authority, Development Authority, and Debt Service Fund. The remaining balance in the fund will be transferred to the General Fund.

Budget Amendment 03-043

This budget amendment provides for an Equity Transfer to five new funds that were established in fiscal year 2003 to better account for special revenues. In prior years, these revenues were accounted for in the General Fund with a fund balance reserve established at fiscal year end. The amounts transferred with this budget amendment were reserves of the fund balance of the General Fund at September 30, 2002. See budget amendments 03-046 through 03-050.

Budget Amendment 03-044

This budget amendment reduces the contingencies for insurance and general administration that are not accounted for as expenditures, but as reserves of fund balance. The offset is a reduction in the budgeted surplus carryover for fiscal year 2003.

Budget Amendment 03-045

This budget amendment increases both budgeted revenues and expenditures for fiscal year 2003 for the Neighborhood Parks fund that is used to accept donations for the All Children's Playground and the Dog Park and account for costs associated with this fund.

Budget Amendments 03-046 through 03-050

These budget amendments establish budgets for fiscal year 2003 for funds that were created during the year to better account for revenues and expenditures associated with the following: DARE Fund; Federal Seizure Fund; HAZMAT Fund; Library SPLOST Revenue Fund; and Police Department Tuition Reimbursement Fund. See budget amendment 03-043.

Budget Amendment 03-051

This budget amendment establishes a budget for the Youth Council Fund to account for donations and other revenue used for projects such as the Battle of the Bands.

Budget Impact:

The budget impact on the General Fund for fiscal year 2003 is a reduction of both revenues and expenditures of $1,387,202 resulting in a budget totaling $19,934,213. The budget impact on the Neighborhood Parks Fund is an increase in both revenues and expenditures of $28,594 resulting in a budget totaling of $33,594. Both revenues and expenditures are increased for the following funds as indicated: Hotel/Motel Tax Fund - $903,738; DARE Fund - $5,546; Federal Seizure Fund - $4,632; HAZMAT Fund - $9,715; Library SPLOST Revenue Fund - $54,442; Police Department Tuition Reimbursement Fund - $2,880; and Youth Council Fund - $1,185.

If you have any questions please do not hesitate to contact either Paul or Janet.

Thank you for your attention to this matter.

Attachments

JIC/BUDGET AMENDMENTS – FY 03 – 11/20/03

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-042

DATE September 30, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-00-31-4100	HOTEL/MOTEL TAX REVENUE		903,738
100-00-39-1127	OPERATING TRANS FROM HOTEL/MOTEL	114,829	
100-1505-57-2015	TRANSFER TO AIRPORT AUTHORITY		120,000
100-1505-57-2018	TRANSFER TO DEVELOPMENT AUTHORITY		265,096
100-1505-61-4100	OPERATING TRANSFER TO DEBT SERV		403,813
275-00-31-4100	HOTEL/MOTEL TAX REVENUE	903,738	
275-1505-57-2015	TRANSFER TO AIRPORT AUTHORITY	120,000	
275-1505-57-2018	TRANSFER TO DEVELOPMENT AUTHORITY	265,096	
275-1505-61-1400	OPERATING TRANSFER TO DEBT SERV	403,813	
275-1505-61-110	OPERATING TRANSFER TO GEN FUND	114,829	
400-00-39-1127	OPERATING TRANS FROM HOTEL/MOTEL	403,813	
400-00-39-1110	OPERATING TRANS FROM GEN FUND		403,813
	TOTAL	$ 2,326,118	$ 2,096,460

To establish Hotel/Motel Fund (275) per State of Georgia Uniform Chart of Accounts and transfer budget to the new fund from the General Fund.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-043

DATE September 30, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-1505-61-4202	EQUITY TRANSFER TO DARE FUND	834	
100-1505-61-4203	EQUITY TRANSFER TO FED SEIZ FUND	4,632	
100-1505-61-4204	EQUITY TRANSFER TO HAZMAT FUND	7,495	
100-1505-61-4205	EQUITY TRANSFER TO LIBRARY SPLOST	54,442	
100-1505-61-4206	EQUITY TRANSFER TO PD TUITION	2,880	
100-00-38-9025	SURPLUS CARRYOVER	70,283	
	TOTAL	$ 140,566	$ -

To establish budget for the 2003 equity transfers from the General Fund to the newly created Special Revenue Funds. The funds are from the September 30, 2002 reserves of the General Fund fund balance.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-044

DATE September 30, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-00-38-9025	SURPLUS CARRYOVER		553,747
100-1505-57-9135	CONTINGENCY - GENERAL ADMIN.		45,343
100-1505-57-9145	CONTINGENCY - INSURANCE		508,404
	TOTAL	$ -	$ 1,107,494

To reduce 2003 General Fund budget by amounts that are classified as reserves of the fund balance and not expenditures.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-045

DATE September 30, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
200-6220-53-1175	OPERATING SUPPLIES	20,478	
200-6220-53-1176	OPERATING SUPPLIES - DOG PARK	8,116	
200-00-37-1000	DONATIONS - DOG PARK	8,116	
200-00-37-1010	DONATIONS - ALL CHILDREN'S PLAYGRD	20,478	
	TOTAL	$ 57,188	$ -

To establish 2003 budget for Neighborhood Parks Fund.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-046

DATE September 30, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
202-3210-53-175	OPERATING SUPPLIES	5,546	
202-00-39-1123	OPERATING TRANS FROM FED CONFIS	810	
202-00-39-1210	EQUITY TRANS FROM GEN FUND	834	
202-00-37-1000	DONATIONS	3,902	
	TOTAL	$ 11,092	$ -

To establish 2003 budget for DARE Fund.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-047

DATE September 30, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
203-3210-52-1200	PROFESSIONAL SERVICES	550	
203-3210-53-175	OPERATING SUPPLIES	561	
203-3210-54-2060	COMPUTER EQUIPMENT	2,711	
203-3210-61-1202	OPERATING TRANS TO DARE FUND	810	
203-00-39-1210	EQUITY TRANSFER FROM GEN FUND	4,632	
	TOTAL	$ 9,264	$ -

To establish 2003 budget for Federal Seizure Fund.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-048

DATE September 30, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
204-3510-53-175	OPERATING SUPPLIES	9,715	
204-00-39-1210	EQUITY TRANSFER FROM GEN FUND	7,495	
204-00-34-2200	HAZMAT DONATIONS	2,220	
	TOTAL	$ 19,430	$ -

To establish 2003 budget for HAZMAT Fund.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-049

DATE September 30, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
205-00-39-1210	EQUITY TRANSFER FROM GEN FUND	54,442	
205-6510-53-175	OPERATING SUPPLIES	100	
205-6510-52-1200	PROFESSIONAL SERVICES	54,342	
	TOTAL	$ 108,884	$ -

To establish 2003 budget for Library SPLOST Revenue Fund.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-050

DATE September 30, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
206-00-39-1210	EQUITY TRANSFER FROM GEN FUND	2,880	
206-3210-51-2500	TUITION REIMBURSEMENT	2,880	
	TOTAL	$ 5,760	$ -

To establish 2003 budget for Police Department Tuition Reimbursement Fund.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 03-051

DATE September 30, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
207-00-38-9002	YOUTH COUNCIL DONATIONS	1,185	
207-610-52-1200	PROFESSIONAL SERVICES	1,185	
	TOTAL	$ 2,370	$ -

To establish 2003 budget for Youth Council Fund.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: City Manager
Assistant City Manager

FROM: Financial Services Director P.S.
Assistant Finance Director

DATE: November 20, 2003

SUBJECT: Budget Amendments – **Fiscal Year 2004**
November 20, 2003 City Council Consent Agenda

Recommendation:

It is staff's recommendation that City Council approve the attached budget amendments.

Discussion:

Attached please find several budget amendments for fiscal year 2004 submitted for your approval. A description of the amendments follows:

Budget Amendment 04-002

This budget amendment increases expenditures in the General Fund for the installation of a water fountain. The increase in expenditures is offset by a check of $2,801 from the Peachtree City Running Club, Inc. that has already been deposited.

Budget Amendment 04-003

This budget amendment establishes a separate special revenue fund for hotel/motel taxes as recommended by the State and in conformance with the Uniform Chart of Accounts. The amendment transfers the budgeted revenue for hotel/motel taxes to the new fund from the General Fund. Transfers from the hotel/motel taxes for the Airport Authority, the Development Authority, and the Debt Service Fund will now come from the Hotel/Motel Tax Fund. An additional budget amendment will be submitted to City Council at a later day for the final determined disbursement for hotel/motel taxes to the Peachtree City Tourism Association, Inc. and the Development Authority.

Budget Amendments 04-004 through 04-007

These budget amendments increase expenditures in the General Fund for services that were contracted for in fiscal year 2003 but were not yet spent at September 30, 2003. The offset for these expenditures is to Surplus Carryover (transfer from reserves).

Budget Amendment 04-008

This budget amendment increases the expenditure for computer supplies in the City Manager's budget with a corresponding decrease in computer equipment in the Information Technology department for the purchase of a printer for the Assistant City Manager.

Budget Amendment 04-009

This budget amendment increases both revenues (bond proceeds) and capital expenditures for the newly created Capital Projects Fund for the Library renovations and construction. The capital expenditures will be broken down into more detail within the project accounting system of the financial management software. This amendment is the result of the approval of a bond issue on November 4, 2003 for this project. A budget amendment for debt service payments on the bond issue will be presented to City Council at a later date.

Budget Impact:

The impact on the General Fund budget is a net decrease in both budgeted revenues and expenditures of $731,281, bringing the fiscal year 2004 General Fund budget to $21,743,824. The impact on the Hotel/Motel Tax Fund is an increase in both budgeted revenues and expenditures of $849,514, bringing the fiscal year 2004 Hotel/Motel Tax Fund to $849,514. The impact on the Library Renovation/Construction Fund is an increase in both revenues and expenditures of $4,900,000.

If you have any questions please do not hesitate to contact either Paul or Janet.

Thank you for your attention to this matter.

Attachments

JIC/BUDGET AMENDMENTS – FY 04 – 11/20/03

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-002

DATE November 20, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-4100-52-1200	Professional Service/Public Works	2,801	
100-00-38-9000	Other Revenue	2,801	
	TOTAL	$ 5,602	$ -

To increase budget for professional services in the Public Works Department for the installation of a water fountain. The cost of this is offset by a check totaling $2,801 already received from the Peachtree City Running Club, Inc.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-003

DATE November 20, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-00-31-4100	Hotel/Motel Tax Revenue		849,514
100-00-39-1127	Operating Transfer from Hotel/Motel	65,461	
100-1505-57-2015	Airport Authority		112,985
100-1505-57-2018	Development Authority		265,096
100-1505-61-4100	Operating Transfer to Debt Service		405,972
275-00-31-4100	Hotel/Motel Tax Revenue	849,514	
275-1505-57-2015	Airport Authority	112,985	
275-1505-57-2018	Development Authority	265,096	
275-1505-61-1400	Operating Transfer to Debt Service	405,972	
275-1505-61-1110	Operating Transfer to General Fund	65,461	
400-00-39-1127	Operating Transfer from Hotel/Motel	405,972	
400-00-39-1110	Operating Transfer from General Fund		405,972
	TOTAL	$ 2,170,461	$ 2,039,539

To set up budget in Hotel/Motel Tax Special Revenue Fund for fiscal year 2004 per State recommendations and Uniform Chart of Acccounts. This reduces the General Fund budget accordingly.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-004

DATE November 20, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-1505-57-9135	General Administration	4,950	
100-00-38-9025	Surplus Carryover	4,950	
	TOTAL	$ 9,900	$ -

To increase 2004 budget for amounts contracted for pension services from Actech (Clark Weeks) in fiscal year 2003 but unspent at 9/30/2003.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-005

DATE November 20, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-4100-52-1201	Professional Services - Bridge Repairs	19,360	
100-00-38-9025	Surplus Carryover	19,360	
	TOTAL	$ 38,720	$ -

To increase 2004 budget for amounts contracted for bridge repairs from Cline Construction in fiscal year 2003 but unspent at 9/30/2003.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-006

DATE November 20, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-3510-52-1200	Professional Services	12,461	
100-00-38-9025	Surplus Carryover	12,461	
	TOTAL	$ 24,922	$ -

To increase 2004 budget for amounts contracted for fire/emergency consulting services from ESCi in fiscal year 2003 but unspent at 9/30/2003.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-007

DATE November 20, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-4250-52-1200	Professional Services	13,200	
100-00-38-9025	Surplus Carryover	13,200	
	TOTAL	$ 26,400	$ -

To increase 2004 budget for amounts contracted for surface water sampling from Integrated Science in fiscal year 2003 but unspent at 9/30/2003.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-008

DATE November 20, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-1320-53-1180	Computer Supplies	236	
100-1535-54-2060	Computer Equipment		236
	TOTAL	$ 236	$ 236

To transfer funds from the Information Technology budget for computer equipment to the City Manager's budget for computer supplies to cover the cost of a printer for the Assistant City Manager.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-009

DATE November 20, 2003

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
315-6510-54-1300	Library Renovation/Construction	4,900,000	
315-00-39-3300	Bond Proceeds	4,900,000	
	TOTAL	$ 9,800,000	$ -

To establish a budget for the Library Renovation/Construction in a separate construction fund. The expenditure portion of the budget amendment will be divided in the project accounting system as to bond issue costs, design costs, construction costs, project engineering, etc.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council**

VIA: **City Manager**
Assistant City Manager

FROM: **City Clerk**

DATE: **November 12, 2003**

SUBJECT: Alcohol License – NEW – Smokey Bones Barbeque & Grill
November 20, 2003 Regular Meeting

Recommendation:
Staff recommends Council consider the attached application for a new alcoholic beverage license.

Discussion:
Smokey Bones Barbeque & Grill, a restaurant located at 100 Market Place Boulevard, has submitted an application for a new alcoholic beverage license. Mr. Thomas S. Nursey has requested he be appointed as the Licensee and as the License Representative. Mr. Nursey will attend the meeting on Thursday, November 20th, to answer any questions you may have.

Budgetary Impact:
The budgetary impact of the alcoholic beverage license will be positive. The applicant will be required to pay the annual fee for a pouring license and Sunday Sales, as well as the required monthly mixed drink tax.

JSM:pd

Attachments

CITY OF PEACHTREE CITY
151 WILLOWBEND ROAD
PEACHTREE CITY, GA 30269
(770) 487-7657

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Business Name: Smokey Bones Barbeque & Grill	**Business Location:** 100 Market Place Blvd Peachtree,GA	30269
Nature of Business: Full service barbecue restaurant	**Mailing Address:** POBox 593330, Orlando, FL 32859	**Business Phone Number:** Pending
Name of Licensee: GMRI, Inc. Thomas S. Nursey	**Home Address:** 125 Parkside Close Alpharetta, GA 30022	**Home Phone Number:** 678-624-1001
Name of License Representative: Same as Licensee	**Home Address:**	**Home Phone Number:**

Retail Consumption Dealer		Retail Package Dealer		Wholesale Dealer	
XX	Malt Beverage		Malt Beverage		Malt Beverage
XX	Wine		Wine		Wine
XX	Distilled Spirits		Distilled Spirits		Distilled Spirits

NAME Individual Owner's Name, Partners' Names, Corporation Name and the name of the name of a Contact Person regarding License Changes, Taxes, etc.	ADDRESS Please provide Home Addresses for the individuals listed:	PHONE NUMBERS Please provide Home and Business Phone Numbers for individuals listed:
See attached list of Officers and	Directors	

Is any person who owns an interest in the license an employee of the City of Peachtree City? NO

GMRI FLORIDA, INC.
PRINCIPAL OFFICERS AND DIRECTORS
REVISED 10/31/02

Address all official correspondence to any of the Corporate Officers below to: P.O. Box 593330, Orlando, FL 32859-3330 Offiice Phone: 407-245-4000

Name	Title	D/L Number	State	Residence	Birthdate	S/S Number	U.S. Citizen
Laurie B. Burns	President, Director	B652-522-62-743-0	FL	403 E. Amelia St. Orlando, FL 32803	07-03-62	266-71-0082	Yes
William R. White, III	V.P., Treasurer	W300-936-59-411-0	FL	1524 Anchor Ct. Orlando, FL 32804	11-11-59	136-58-2387	Yes
George T. Williams	V.P., Sec.	W452-318-42-299	FL	651 Lake Catherine Dr Maitland, FL 32751	08-19-42	254-60-5625	Yes
E. Charlene Abney	Asst. Sec.	A150-223-51-725-0	FL	6039 Cypress Gardens Rd #225 Winter Haven, FL 33884	06-25-51	265-92-4781	Yes
Mary Anne Ferrell	Asst. Sec.	F640-581-62-611-0	FL	8118 Steeplechase Blvd. Orlando, FL 32818	03-31-62	235-98-5791	Yes

(GMRI, Inc. is a wholly owned subsidiary of Darden Restaurants, Inc., which owns 100% of GMRI, Inc. stock)

Peachtree City

Georgia

State of Georgia

City of Peachtree City:

I, James V. Murray, Chief of Police, for the City of Peachtree City, do hereby certify that:

Thomas S. Nursey
Name

125 Parkside Close Alpharetta GA 30022
Address

has been investigated and found not to have been convicted of, nor to have entered a plea of nolo contendre, to any felony or misdemeanor relating to the sale or use of alcoholic beverages or illegal drugs within five (5) years prior to the date of the application for this license.

James V. Murray
Signature

Oct. 30, 2003
Date

Major R.M. Dufresne
Witness

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Council Members**

FROM: **City Planner/ Zoning Administrator** David

VIA: **City Manager** Bernard M. McMullen
Developmental Services Director DWS

DATE: **November 13, 2003**

SUBJECT: **Appeal of multi-family moratorium**
November 20, 2003 City Council Agenda

Recommendation:
Based on the appeal procedures outlines in the attached copy of the moratorium on multi-family development, Staff is not authorized to provide a recommendation to the Applicant's request.

Discussion:
Bob Adams Homes submitted a letter to the City on October 10, 2003 (copy attached) requesting that Council consider lifting the City's moratorium on multi-family development so that he could pursue the possibility of incorporating a multi-family component within a new residential community his company is proposing on the Stephens Tract at the intersection of GA 74 and Rockaway Road.

The subject parcel is currently zoned GI, General Industrial and is identified as SFM, Single-family medium density on the City's Land Use Map. Attached for your review is a copy of the recently re-affirmed moratorium on multi-family development and an aerial of the immediate area identifying the zoning and land use designation of the surrounding properties.

Staff and the Applicant will be available at the Council meeting to answer questions pertaining to this request.

Budget impact:
Budget impacts associated with this request include the potential receipt of impact fees for the residential component of the proposed development, the potential receipt of property, and the potential realignment of Rockaway Road.

Attachments

BOB ADAMS HOMES
The Time of Your Life

October 10, 2003

David E. Rast, ASLA
City Planner
Peachtree City Development Services Dept.
151 Willowbend Drive
Peachtree City, GA 30269

Dear David,

We are currently exploring the possibilities of developing a new community at Highway 74 and Rockaway Road for the empty nesters and senior citizens of Peachtree City.

At this time we are requesting an exemption from the current moratorium on multi-family zoning. A small portion of the new development calls for attached fee-simple homes similar to those at Village on the Green.

If you have any questions, please call me at 770-231-9041 (mobile) or at the office, 770-487-4663, extension 300.

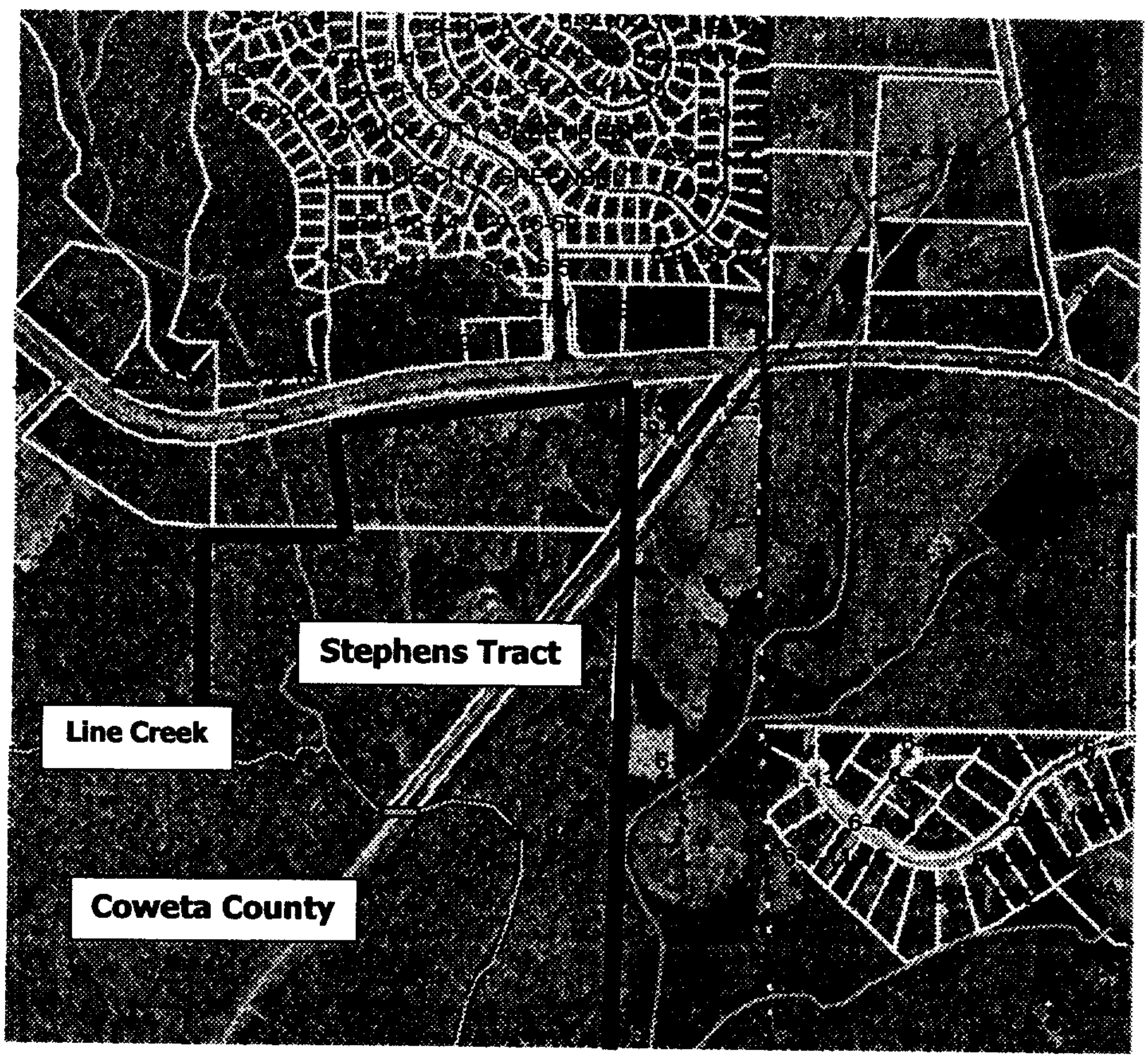
Sincerely,

Bob Adams, President

EQUAL HOUSING OPPORTUNITY

115 Lloyd Avenue • Tyrone, Georgia 30290 • 770-487-4663 • Fax 770-631-4869

parcel	zoning classification	land use designation
North of GA 74		
Wilshire Estates subdivision	R-12	SFM, Single-family medium density
Wilshire Pavilion retail center	GC	COM, Commercial
Fayette County Animal Shelter	OS	CS, Community Service
Peachtree City tract	OS	CS, Community Service
Flat Creek Nature Area	OS	REC, Recreation
Gimme Shelter tract	GI	IND, Industrial
South of GA 74		
WASA tract	GI	IND, Industrial
Stephens Tract	GI	SFM, Single-family medium residential
Recycling Center tract	OS	REC, Recreation
Meade Field softball complex	OS	REC, Recreation



ARTICLE XIV. MULTI-FAMILY--REZONING MORATORIIUM*

**Editor's note: Ord. No. 727, adopted Nov. 4, 1999, renumbered art. XIV, §§ 1401--1404 to art. XV, §§ 1501--1504 and added a new art. XIV, §§ 1401--1404 as herein set out.*

Sec. 1401. Purpose.

In order to protect the health, safety, and welfare of its citizens, the city has determined that a moratorium on the zoning or rezoning of property for development of multifamily housing needs to be adopted and enforced for all property in the City of Peachtree City not currently zoned for use as multifamily.

This moratorium is intended to promote: the orderly development of property in the city; maintain the high quality of police services now provided; maintain the high quality of emergency and fire services now provided; maintain the quality of education now provided; maintain the high quality of life now existing; help reduce traffic congestion; and ameliorate air quality standards.

(Ord. No. 727, 11-4-99)

Sec. 1402. Findings.

The mayor and council have made the following findings of fact in consideration of this moratorium:

(a) The development of additional multifamily housing would create a significant burden on the police department and emergency and fire departments for the city;

(b) The development of additional multi-family housing would overburden area schools

(c) The development of additional multi-family housing would exhaust available resources, thus reducing the quality of life now existing; and

(d) The development of additional multi-family housing would increase traffic congestion, which also reduces air quality.

(Ord. No. 727, 11-4-99)

Sec. 1403. Moratorium.

The Mayor and Council of the City of Peachtree City hereby directs its staff to accept no applications seeking to zone or rezone property to any designation that would allow the development of the property as multi-family.

(a) Multi-family shall include apartments, townhouses, duplexes, condominiums and assisted living facilities.

(b) This moratorium shall be in effect for a period of one year and shall automatically expire if not reviewed by the mayor and council and if deemed necessary, renewed.

(c) This moratorium shall not apply to property already zoned for use as multifamily,

(Ord. No. 727, 11-4-99)

Sec. 1404. Appeals.

Any party with an ownership interest in property in the city that believes said property owner is severely prejudiced by this moratorium may file an application with the city planner requesting that the mayor and council remove the moratorium as it applies to the property.

(a) The application shall be accepted by the city planner and placed on the council agenda after being properly advertised, and then, considered by the mayor and council.

(b) City staff shall only provide council with current land use and zoning information regarding the subject property and its surrounding properties and shall not make a recommendation to council on the application to lift the moratorium.

(c) In the event council lifts the moratorium, the property owner may then submit the request for rezoning following established procedures.

(d) In the event council declines to lift the moratorium, the property owner shall have the same rights and follow the same procedures as those connected with the denial of a rezoning request.

(Ord. No. 727, 11-4-99)

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Council Members**

FROM: **City Planner/ Zoning Administrator** David

VIA: **City Manager** Bernard McMullen
Developmental Services Director

DATE: **November 13, 2003**

SUBJECT: **Amendment to Section 1504, Public Hearings**
November 20, 2003 City Council Agenda

Recommendation:
Staff recommends that the attached amendment to the existing zoning ordinance pertaining to Public Hearings procedures be adopted.

Discussion:
Section 1504 of the City's Zoning Ordinance outlines procedures for conducting public hearings for appeals, variances and amendments to the existing zoning ordinance. This section currently refers to chapter 2 of the Code of Ordinances, which contains a provision pertaining to City Council meeting procedures and rules.

Throughout the years, Chapter 2 has been revised and the paragraph numbering has changed. In an effort to ensure Section 1504 of the Zoning Ordinance correlates with the current language within Chapter 2 of the Code of Ordinances, it is necessary to amend the existing language in Section 1504 as identified on the attached document. Staff considers this amendment routine housekeeping of our Zoning Ordinance.

Budget Impact:
There are no budget implications associated with this request other than codification of the new ordinance.

Attachment

Ordinance Number ______

AN ORDINANCE TO AMEND ARTICLE XV, SECTION 1504, OF THE PEACHTREE CITY ZONING ORDINANCE RELATIVE TO PUBLIC HEARING PROCEDURES TO PROVIDE FOR CLARIFICATION AND CONSISTENCY, AND FOR OTHER PURPOSES

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by authority of the same, that Section 1504 relating to public hearings be amended as follows:

Section 1504. Public Hearings

All public hearings required by this ordinance in article XII, [relating to] appeals, and article XIII, [relating to] amendments, shall be conducted in accordance with the procedures specified in chapter 2 of the Code of Ordinances of Peachtree City, Georgia, section 2-38.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed in their entirety.

Done, Ratified, and Passed this ______ day of __________ 2003.

____
Stephen D. Brown, Mayor

____

____

____

____

____

Attest: ______________________________
City Clerk

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager
Assistant City Manager

FROM: Director of Financial Services P.S.

DATE: November 13, 2003

SUBJECT: Peachtree City Airport Authority loan for capital improvements
November 20, 2003 City Council Meeting

Recommendation:
Authorize Mayor to sign intergovernmental agreement with the Peachtree City Airport Authority in support of the authority's efforts to develop and market the airport.

Discussion:
The Peachtree City Airport Authority has approached several banks regarding a loan in the amount of $350K to provide funding for capital improvements at Falcon Field Airport, including repairs to the Aviation Center roof and paving of Stallings Road. To satisfy any concerns the banks may have over the city's commitment to these projects, the authority has asked that we support them with a contract that will help them to address such concerns. The contract is being prepared by Kilpatrick & Stockton, and will be reviewed by the City Attorney. We hope to have the contract available for Council's review prior to the November 20 City Council meeting.

Budgetary Impact:
N/A

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and City Council**

VIA: **City Manager** Bernard M. McMullen
Assistant City Manager

FROM: **Financial Services Director** P.S.
Assistant Finance Director
Administrative Services Director

DATE: **November 12, 2003**

SUBJECT: **Appointment of Investment Management Firm- D.B. Pension Plan**
November 20, 2003 City Council Meeting

Recommendation:
Accept proposal submitted by the Pacific Investment Management Company (PIMCO) to provide investment management services for the City of Peachtree City Employees' Defined Benefit Pension Plan.

Discussion:
On September 24, 2003, the city requested proposals from qualified banks and firms to provide trustee and investment management services for the defined benefit pension plan approved by the City Council on October 2, 2003. A plan trustee was selected, and approved by Council on October 16, 2003. Since then, staff has continued to evaluate the proposals submitted by investment management firms, and asked pension consultant Clark Weeks to perform an analyses of the data reported by each of the firms.

Of the twelve banks/firms that responded, 7 were initially eliminated because they were either non-responsive to the bid specifications or were non-competitive. Mr. Weeks then prepared a chart to illustrate the variables presented by the top three of the five firms that were retained. Figures for our current provider, GMEBS, were also included for comparative purposes. A copy of Mr. Weeks chart, along with a letter and bullet points that explain the rationale for selecting PIMCO is attached for your review. Mr. Weeks and staff will also be present at the November 20 City Council Meeting to answer any questions regarding this information.

Budgetary Impact:
Staff expects less volatility in pension contribution requirements in future years.

November 11, 2003

Mr. Paul J. Salvatore
Director of Financial Services
City of Peachtree City
151 Willowbend Road
Peachtree City, Ga 30269

RE: Investment Manager Recommendation

Dear Paul,

Attached is a summary page with our investment manager recommendation. The recommended choice, PIMCO, indicated the highest returns of the three finalists. We expect them to be an excellent choice in meeting our goal of reduced expense volatility with reasonable investment returns. They also had the lowest quoted fees for active managers. In general, they were recommended because they are well diversified, have historically been successful in beating the benchmarks, and have actually produced these results for all of their clients with this specific investment allocation. Attached is a sheet of more specific bullet points explaining why we chose PIMCO.

Sincerely,

Clark Weeks, A.S.A, E.A.
Consulting Actuary

CW

Why PIMCO

- The returns they presented were significantly above the benchmark. This was accomplished without any years where they lagged the benchmark by more than 2%. While past results are no guarantee of future results they had consistent value added over the index.

- They well diversified using 11 different mutual funds. This means that if a few managers have exceptionally poor returns, the overall fund can still produce positive results.

- Their fees were the lowest of any of the active managers. They were $10,000 lower than the next manager proposing active investment management.

- They have other government clients including Clayton County Public Employees.

- Their fixed income unit is one of the largest in the world with over $350 billion in assets under management.

- Their affiliated equity units are significant with 4 firms managing more than $50 billion.

- They have a dedicated strategy doing exactly what we need and have done so for many years. This guarantees we can meet our goal of minimizing the direct involvement of Peachtree City's personnel.

City of Peachtree City
Comparison of Potential Investment Managers

Investment Manager	Returns	Rank	Volatility	Rank	Index Volatility	Rank	Number of Funds	Rank	Fees	Rank	Average Rank	Comments
Benchmark	3.92%	4	21.41%	2	NA		NA		NA			For Comparison Purposes.
PIMCO	5.48%	1	19.98%	1	15.85%	2	11	2	0.61%	3	1.8	These returns really happened for real pension funds. They've run a similar mandate for around 10 years which is 60% equities, 40% bonds.
State Street	4.20%	3	23.84%	3	3.97%	1	2	4	0.40%	2	2.6	These returns really happened for real pension funds. These are quasi index fund returns. A minus is the equity mandate is S&P 500 not Wilshire 5000. State Street does not have a good Small Cap Mandate at this time.
CIGNA	4.58%	2	Unavailable	5	Unavailable	4	8	3	1.11%	4	3.6	A non competitive fee structure made them less attractive. We were unable to secure annual returns after repeated requests. This made it impossible to determine volatility.
GMEBS	1.69%	5	33.48%	4	16.30%	3	12+	1	0.39%	1	2.8	Your actual returns for the same years. It should be noted that this is a 60/40 mandate not a 50/50 mandate.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: City Manager
Assistant City Manager

FROM: Financial Services Director

DATE: November 12, 2003

SUBJECT: Investment Policy for Defined Benefit Pension Plan
November 20, 2003 City Council Meeting

Recommendation:
Adopt attached investment policy needed to give guidance to the defined benefit pension plan's investment manger.

Discussion:
Although state law outlines the general parameters for investment restrictions for municipal pension plans, this document (which references state and federal law) will also provide more specific guidance to the investment manager on how the City's pension funds are to be invested. It also outlines the specific duties and responsibilities of various parties, describes the City's risk tolerance, provides asset allocation guidelines, states investment objectives and describes the evaluation and review process.

Budgetary Impact:
N/A

STATEMENT OF INVESTMENT POLICY AND OBJECTIVES

for

CITY OF PEACHTREE CITY
DEFINED BENEFIT PENSION PLAN

APPROVED BY
THE BOARD OF TRUSTEES

NOVEMBER 2003

CONTENTS

I. ALLOCATION AND DELEGATION OF RESPONSIBILITIES

The Board of Trustees of the City of Peachtree City Defined Benefit Pension Plan (the "Committee") has direct oversight regarding all decisions that impact investment and management of assets in the Peachtree City Defined Benefit Pension Plan Trust.

The Committee recognizes its responsibilities to ensure that the Trust's assets are managed:

- For the exclusive benefit of the plan participants and beneficiaries.
- Prudently and in compliance with applicable laws and regulations.
- In conformity with the Plan and Trust documents, to the extent consistent with ERISA.
- In conformity with applicable State Laws.

The City of Peachtree City (the "City") acknowledges that it has responsibility for providing adequate plan funding to pay promised benefits under the City of Peachtree City Defined Benefit Pension Plan (the "Plan"). The City, through adoption of the governing Plan, has delegated supervisory responsibility for the Trust to the Committee.

The Committee has delegated certain day-to-day functions to the City's staff.

Specific responsibilities of the various groups within the City and the outside service professionals it has retained are outlined in the following sections.

Responsibilities of the Committee

- Monitor Trust investments' compliance with ERISA, (including prohibited transaction rules, bonding, and other applicable regulations and rulings).
- Ensure that the Trust assets are prudently managed for the exclusive benefit of participating plan beneficiaries.
- Adopt investment policies and objectives that reflect an appropriate long-term investment-risk orientation for the Trust.
- Hire, retain or dismiss Investment Management firms and plan Trustee.
- Hire, retain or dismiss outside professionals such as investment consultants, actuaries, accountants and attorneys.

I. ALLOCATION AND DELEGATION OF RESPONSIBILITIES (continued)

- Consider, revise and accept (or reject) recommendations made by the staff or outside professionals regarding potential Trust investments, including new investment vehicles or investment approaches not previously approved.
- Receive and review reports periodically from the staff or outside professionals regarding the status of the Trust. This includes monitoring of the Trustee and the investment firms managing the assets of the Trust.
- Report periodically to the City Council.

Responsibilities of the Investment Managers

- The managers have full discretion to manage the assets of the Trust in accordance with the investment objectives and guidelines expressed by this Statement of Investment Policy and Objectives as reflected in their investment management agreement, separately-issued investment manager guidelines, and/or instructions from the Committee.
- Communicate promptly with the City's staff and the investment consultant regarding all significant matters such as:
  - -- major changes in the firm's investment outlook and strategy,
  - -- shifts in portfolio construction (asset mix, sector emphasis, etc.),
  - -- changes in the firm's ownership, organizational structure or professional staffing (additions and departures), and
  - -- other changes of a substantive nature.
- Comply with all legislation and regulations that involve the Trust as they pertain to the manager's duties, functions and responsibilities as a fiduciary.
- For separate accounts, signify in writing its agreement to comply with all of the guidelines contained herein or as amended.
- Vote the proxies on the securities held in the Trust's portfolio in accordance with its fiduciary duties and professional judgment.

Responsibilities of the Trustee

- Provide safekeeping of securities entrusted to it; collect dividends and interest on these securities; make disbursements and receive cash flows as directed by the City's staff or the investment managers.

I. ALLOCATION AND DELEGATION OF RESPONSIBILITIES (continued)

- Provide complete and accurate accounting records including each transaction, income flow and cash flow by asset class, investment manager and total fund.
- Issue monthly reports of holdings and transactions priced in accordance with industry standards.
- Meet periodically with the City's staff to report on the management of the Trust.

II. RISK TOLERANCE

The following statements reflect the Committee's understanding of capital market risk as well as measures adopted to control undue portfolio volatility:

- The Committee recognizes that the primary objective regarding the Trust is to maximize the inflation-adjusted principal value of the Trust to meet benefit payments consistent with fiduciary obligations (including prudence and diversification) under ERISA.
- The Committee recognizes the likelihood of periodic market declines and the fact that short-term declines in market value may be encountered in order to achieve potentially higher long-term investment returns.
- Assets of the Trust are to be diversified to ensure against large investment losses and to reduce the probability of excessive performance volatility.
- Diversification of assets is to be achieved by:

  -- allocating monies to various asset classes and investment styles within asset classes, and

  -- retaining investment management firm(s) with complementary investment philosophies, styles and approaches.

- Specific guidelines will be provided to individual separate-account managers describing appropriate areas of investment and restrictions. Managers of pooled funds will be guided by the operating documents of their funds.

III. ASSET ALLOCATION GUIDELINES AND NEUTRAL BENCHMARK

- The *Neutral Benchmark* serves as a reference point for measuring the value-added impact of investment decisions related to asset allocation, style mix, investment manager allocations, and investment manager selections.

- The *Neutral Benchmark* represents a portfolio diversified among various asset classes and investment styles, none of which are perceived as either overvalued or undervalued.

- The Neutral Asset Allocation contained in the Neutral Benchmark represents the Trust's normal risk/reward orientation. This is determined by the Fund's ability to assume risk and the Committee's risk preference. This is defined as :

Equities	50%
Fixed Income	50%
	100%

- Assets will be rebalanced periodically with cash inflows or outflows to approximate the neutral asset allocation.

- Periodically, the Committee will evaluate the *Neutral Asset Allocation* to determine its continued appropriateness.

- Special investment situations may necessitate an amendment to the Statement of Investment Policies and Objectives as deemed appropriate by the Committee.

III. ASSET ALLOCATION GUIDELINES AND NEUTRAL BENCHMARK (continued)

The following asset allocation ranges should guide the overall investment activities of the Trust at times when it is not considered a large plan under Georgia Law:

Asset Class/ Investment Style	Neutral Asset Allocation	Minimum - Maximum	Benchmark Measure
Equities			
Domestic	50.00%	45% to 55%	Wilshire 5000 Stock Index
International			MSCI EAFE Index
– Developed	0.00	0% to 0%	
– Emerging Market	0.00	0% to 0%	MSCI Emerging Markets Free Index (Not Permitted Under Georgia Law)
Other (venture capital, hedge funds, etc.)	0.00	0 to 0%	Not Permitted
Total Equity	50.00%	45% to 55%	
Real Estate	0.00%	0% to 0%	FRC Property Index (Not Permitted)
Fixed Income			
Domestic	25.00	10% to 40%	Lehman Brothers Aggregate Bond Index (No Foreign Bonds Permitted)
Core Bonds	0.00	0% to 10.0%	
Immunized bonds	0.00	0% to 15%	Retirement liabilities return
Inflation-Adjusted Securities	25.00	10% to 40%	TIPS + 30 bp
Other (junk bonds, international, hedge funds, etc.)	0.00	0% to 10%	A suitable index to be determined
Total Fixed Income	50.00%	45% to 55%	
Total Fund	100.00%	100%	

* *Minimum and maximum asset subclasses may not add because total fund weightings will never be all at the minimums or maximums.*

On a quarterly basis, the performance of the Neutral Benchmark will be compared to the actual performance of the Trust. This comparison will enable the Committee to evaluate over time the performance impact of (1) asset allocation shifts and (2) the investment managers' performance.

III. ASSET ALLOCATION GUIDELINES AND NEUTRAL BENCHMARK (continued)

The following asset allocation ranges should guide the overall investment activities of the Trust at times when it is considered a large plan under Georgia Law:

Asset Class/ Investment Style	Neutral Asset Allocation	Minimum - Maximum	Benchmark Measure
Equities			
Domestic	40.00%	35% to 55%	Wilshire 5000 Stock Index
International			MSCI EAFE Index
– Developed	10.00%	5% to 15%	
– Emerging Market	0.00	0% to 0%	MSCI Emerging Markets Free Index (Not Permitted Under Georgia Law)
Other (venture capital, hedge funds, etc.)	0.00	0 to 0%	Not Permitted
Total Equity	50.00%	45% to 55%	
Real Estate	0.00%	0% to 0%	FRC Property Index (Not Permitted)
Fixed Income			
Domestic	25.00	10% to 40%	Lehman Brothers Aggregate Bond Index (Foreign Bonds Permitted)
Core Bonds	0.00	0% to 10.0%	
Immunized bonds	0.00	0% to 15%	Retirement liabilities return
Inflation-Adjusted Securities	25.00	10% to 40%	TIPS + 30 bp
Other (junk bonds, international, hedge funds, etc.)	0.00	0% to 10%	A suitable index to be determined
Total Fixed Income	50.00%	45% to 55%	
Total Fund	100.00%	100%	

* *Minimum and maximum asset subclasses may not add because total fund weightings will never be all at the minimums or maximums.*

On a quarterly basis, the performance of the Neutral Benchmark will be compared to the actual performance of the Trust. This comparison will enable the Committee to evaluate over time the performance impact of (1) asset allocation shifts and (2) the investment managers' performance.

IV. INVESTMENT OBJECTIVES

Investment objectives are necessary to properly measure and evaluate the success of the Trust's investment program. Total return for the Trust, its segments and investment managers, is defined as interest and/or dividends plus (or minus) realized and unrealized capital gains (or losses).

Total Fund

- Outperform the *Neutral Benchmark* over rolling five-year periods. (Please refer to Section III: Neutral Benchmark.)
- Rank in the top third (33rd percentile or better) of a broad universe of balanced funds over rolling five-year periods.
- Achieve a total rate of return, over rolling ten-year periods, which exceeds the rate of inflation (Consumer Price Index) by at least three percentage points per year on average.

Equity Segment

- Outperform a benchmark consisting of 80% Wilshire 5000 Stock Index, 20% MSCI EAFE Index, and 0% MSCI Emerging Markets Free Index over rolling five-year periods. When not a large plan under Georgia Law 100% Wilshire 5000 Stock Index.
- Rank in the top third (33rd percentile or better) of a broad universe of equity funds over rolling five-year periods.

Real Estate Segment

- Outperform the FRC Property Index over rolling five-year periods[1].

Private Equity Segment

- Outperform the median vintage year return of other private equity funds[1].

Fixed-Income Segment

- Outperform a benchmark representing the composition of the fixed-income segment over rolling five-year periods.
- Rank in the top third (33rd percentile or better) of a broad universe of fixed-income funds of similar maturity and quality characteristics over rolling five-year periods.

Investment Managers (Equity and Fixed-Income)

- Outperform a passive, style specific index over rolling five-year periods.
- Rank in the top third (33rd percentile or better) in a style specific peer-group universe over rolling five-year periods.

1. Currently prohibited under state law.

V. INVESTMENT RESTRICTIONS

Equity Segment

- The equity segment may be diversified across a spectrum of market capitalizations by allowing investments in small-, medium- and large-capitalization stocks. Holding equities with a market capitalization of under 50 million is prohibited.

- Unless specified otherwise in writing, equity holdings should be readily marketable and diversified by issuer, industry, and sector.

- Equity managers may invest in commercial paper, other money market investments and money market mutual funds as well as bond investments as a surrogate for cash reserves from time to time.

- Investments in real estate, venture capital, foreign securities (except for American Depository Receipts or securities purchased by an international equity manager), options, futures, other derivatives, short sales, securities purchased on margin, or other hedging strategies may only be made upon the prior written approval of the Committee.

- In addition to the above, international equity managers should adhere to the following guidelines:

  -- Portfolio holdings should be diversified among countries, geographic regions and currencies.
  -- The investment manager may use currency-hedging strategies to protect against adverse currency movements. Portfolios can be hedged back to the base currency (the U.S. dollar) or cross-hedged into other, more attractive, currencies.

Fixed-Income Segment

- Bond holdings should be diversified by issuer, sector, coupon and quality; and be readily marketable.

- Bond portfolios must have a minimum average quality rating of A. (A split-rated issue is considered to have the lower-rated designation.)

- In addition to the above, international bond managers should adhere to the following guidelines:

  -- Portfolio holdings should be diversified among countries, geographic regions and currencies.

V. INVESTMENT RESTRICTIONS (continued)

- -- The investment manager may use currency-hedging strategies to protect against adverse currency movements. Portfolios can be hedged back to the base currency (the U.S. dollar) or cross-hedged into other, more attractive, currencies.

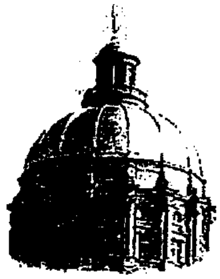
- Use of options, futures, other derivatives or purchase of securities on margin are not permitted without the prior written approval of the Committee.

VI. EVALUATION AND REVIEW PROCESS

On a periodic basis, the Committee will meet to evaluate investment performance. It will review the following:

- The Trust's asset allocation relative to its Investment Policy.
- The extent to which each investment manager has managed its portfolio consistent with that manager's stated investment philosophy and style.
- Each investment manager's adherence to the guidelines and investment policies contained in this Statement.
- The Total Fund return and each investment manager's returns to determine whether the Trust's objectives are being met.

The Committee will review the Statement of Investment Policies and Objectives periodically to ensure that it continues to be appropriate in view of changes within the City, the Trust, and the investment markets.



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47-20-86.

This article shall be enforced as provided in Article 3 of this chapter.

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47-20-80.

This article shall be known and may be cited as the 'Public Retirement Systems Investment Authority Law.'

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47-20-81.

(a) As used in this article, the term 'fund' means the investment fund of any public retirement system or pension system supported wholly or partially from public funds. Such term shall include any pool of such funds for investment purposes.

(b) The provisions of this article shall not apply to political subdivisions which contract with an association of like political subdivisions for the pooling of assets; provided, however, that the provisions of this article shall apply to such association.

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47-20-82.

(a) Funds shall invest in or lend their assets on the security of, and shall hold as invested assets, only eligible investments as prescribed in this article.

(b) Eligibility of an investment shall be determined as of the date of its making or acquisition.

(c) Any investment limitation based upon the amount of the fund's assets shall relate to such assets on the basis of the assets' aggregate historical cost.

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47-20-83.

(a) Subject to limitations stated in this article, funds may invest in the following in certificated or uncertificated form:

(1) Corporations or obligations of corporations organized under the laws of this state or any other state or under the laws of Canada, but only if the corporation has a market capitalization equivalent to $100 million; provided, however, that except as provided in Code Section 47-20-84, no fund shall invest in corporations or in obligations of corporations organized in a country other than the United States or Canada; provided, further, that such obligation shall be listed as investment grade by a nationally recognized rating agency;

(2) Repurchase and reverse repurchase agreements for direct obligations of the United States government and for obligations unconditionally guaranteed by agencies of the United States government and for investments eligible under paragraph (1) of this subsection;

(3) Cash assets or deposits in checking or savings accounts under certificates of deposit or in other form in banks and trust companies and in savings accounts, certificates of deposit, or similar certificates or evidences of deposits in savings and loan associations and building and loan associations which have qualified for the insurance protection afforded by the Federal Deposit Insurance Corporation;

(4) Bonds, notes, warrants, and other evidence of indebtedness which are direct obligations of the government of the United States of America or for which the full faith and credit of the government of the United States of America is pledged for the payment of principal and interest;

(5) Loans guaranteed as to principal and interest by the government of the United States of America, or by any agency or instrumentality of the government of the United States of America, to the extent of such guaranty;

(6) Taxable bonds, notes, warrants, and other securities not in default which are the direct obligations of any state of the United States or of the District of Columbia, or of the government of Canada or any province of Canada, or for which the full faith and credit of such state, district, government, or province has been pledged for the payment of principal and interest;

(7) Bonds, notes, warrants, and other securities not in default which are the direct obligations of the government of any foreign country which the International Monetary Fund lists as an industrialized country and for which the full faith and credit of such government has been pledged for the payment of principal and interest, provided such securities are listed as investment grade by a nationally recognized rating agency;

(8) Bonds, debentures, or other securities issued or insured or guaranteed by any agency, authority, unit, or corporate body created by the government of the United States of America whether or not such obligations are guaranteed by the United States;

(9) Collateralized mortgage obligations that are listed as investment grade by a nationally recognized rating agency;

(10) Obligations issued, assumed, or guaranteed by the International Bank for Reconstruction and Development or the International Financial Corporation;

(11) In addition to those investments eligible under paragraph (1) of this subsection, bonds, debentures, notes, and other evidences of indebtedness issued, assumed, or guaranteed by any solvent institution existing under the laws of the United States of America or of Canada, or any state or province thereof, which are not in default as to principal or interest and which are secured by collateral worth at least 50 percent more than the par value of the entire issue of such obligations, but only if not more than one-third of the total value of the required collateral consists of common stocks;

(12) In addition to those investments eligible under paragraph (1) of this subsection, secured and unsecured obligations of issuers described in paragraph (11) of this subsection other than the obligations described in paragraph (11) of this subsection, bearing interest at a fixed rate, with mandatory principal and interest due at specified times, if the net earnings of the issuing, assuming, or guaranteeing institution available for its fixed charges for a period of five fiscal years next preceding the date of acquisition by the fund have averaged per year not less than one and one-half times its average annual fixed charges applicable to such period and if during either of the last two years of the period of such net earnings have been not less than one and one-half times its fixed charges for the year; provided, however, that any such obligation shall be listed as investment grade by a nationally recognized rating agency;

(13) In addition to those investments eligible under paragraph (1) of this subsection, equipment trust obligations or certificates adequately secured and evidencing an interest in transportation equipment, wholly or in part within the United States of America, and the right to receive determinated portions of rental, purchase, or other fixed obligatory payments for the use or purchase of the transportation equipment;

(14) Loans that are secured by pledge or securities eligible for investment under this article;

(15) Purchase money mortgages or like securities received upon the sale or exchange of real property acquired;

(16) In addition to those investments eligible under paragraph (1) of this subsection, a mortgage or a mortgage participation, pass-through, conventional pass-through, trust certificate, or other similar security which represents an

undivided, beneficial interest in a pool of loans secured by first mortgages, deeds of trust, or deeds to secure debt upon fee simple, unencumbered, improved, or income-producing real property located in the United States or Canada, which is improved with a residential building or condominium unit or buildings designed for occupancy by not more than four families, including leasehold estates in such real estate if such first mortgages, deeds of trust, or deeds to secure debt are fully guaranteed or insured by the Federal Housing Administration, the United States Department of Veterans Affairs, the Farmers Home Administration, the Federal Home Loan Mortgage Corporation, the Government National Mortgage Association, the Federal National Mortgage Association, or any similar governmental entity or instrumentality;

(17) Land and buildings on such land used or acquired for use as a fund's office for the convenient transaction of its own business; provided, however, that portions of such buildings not used for its own business may be rented by the fund to others; provided, further, that the amount invested by a fund in office property shall not exceed 10 percent of the retirement system assets;

(18) Real property acquired in satisfaction in whole or in part of loans, mortgages, liens, judgments, decrees, or debts previously owing to the fund in the course of its business;

(19) Real property acquired in part payment of the consideration on the sale of other real property owned by the fund if such transaction effects a net reduction in the fund's investment in real estate;

(20) Real property acquired by gift or devise, or through merger or consolidation with another fund; and

(21) Additional real property and equipment incident to real property if necessary or convenient for the enhancement of the marketability or sale value of real property previously acquired or held by the fund under paragraphs (18), (19), and (20) of this subsection.

(b) Notwithstanding the provisions of subsection (a) of this Code section, the Georgia Municipal Employees Benefit System and any association of like political subdivisions which contracts with its members for the pooling of assets may invest up to 5 percent of the total assets of its fund in real estate; provided, however, that in the event the fund's assets decrease in value, the association shall be entitled to retain all real estate investments if owned prior to the reduction in value of assets; provided, further, that any such association shall be entitled to retain all real estate assets it owned on July 1, 1999, without regard to the limitation imposed by this subsection.

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47-20-84.

(a) As used in this Code section, the term 'large retirement system' means:

(1) Any retirement system created by this title which has an accumulated unfunded actuarial accrued liability not greater than 25 percent of the total of its assets;

(2) The Georgia Municipal Employees Benefit System created by Chapter 5 of this title;

(3) Any association of like political subdivisions which, on, before, or after July 1, 1999, contracts with its members for the pooling of assets; and

(4) Any public retirement system other than a retirement system defined in paragraphs (1), (2), and (3) of this subsection which meets the following criteria:

(A) The retirement system assets are in excess of $50 million;

(B) The retirement system provides a defined benefit plan;

(C) The retirement system investments are managed by one or more independent professional investment managers recognized by the National Association of Securities Dealers and the United States Securities and Exchange Commission and which adhere to the code of ethical standards and conduct of the Association for Investment Management and Research;

(D) The retirement system investments are limited to those equities of investment grade quality or better, provided that leverage techniques, option techniques, futures, commodities, private placements, and direct participation plans may not be used in making equity investments; and

(E) Has an accumulated unfunded actuarial liability not greater than 25 percent of

	47-20-81 47-20-82 47-20-83 47-20-84 47-20-85 47-20-86	the total of its assets. (b) A large retirement system may not invest more than 10 percent of the retirement system assets in corporations or in obligations of corporations organized in a country other than the United States or Canada subject to the provisions of paragraph (1) of subsection (a) of Code Section 47-20-83. (c) A fund shall not invest more than 55 percent of retirement system assets in equities; provided, however, that a large retirement system shall invest not more than 60 percent of its assets in equities. Any fund which is not in compliance with the limitations imposed by this subsection shall be granted a two-year period to come into compliance; provided, however, that during such two-year period, the fund shall not increase the percentage of its assets invested in equities. (d) In the event the value of a fund's assets decreases so as to render such fund ineligible to invest in foreign equities as provided in subsection (b) of this Code section and to invest in excess of 55 percent of its assets in total equities as provided in subsection (c) of this Code section, such fund shall have 12 months from the date of such event to come into compliance with the investment authority provided by this article; provided, however, that during such period such fund shall not increase its holdings in foreign equities and shall not increase its total holdings in equities.

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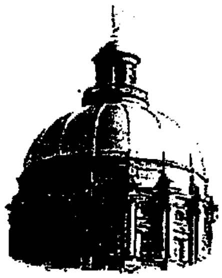

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47-20-85.

Notwithstanding any provision of the federal Secondary Mortgage Market Enhancement Act, 15 U.S.C. Section 77r-1, to the contrary, any fund subject to the provisions of this article shall comply with all provisions, restrictions, and limitations concerning investments provided in this article.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Council Members**

VIA: **City Manager** Bernard J. McMullen
Administrative Services Director/City Clerk

FROM: **Public Information Officer/Deputy City Clerk**

DATE: **November 14, 2003**

SUBJECT: **George Anderson - Request to Address Council Regarding Council Member Weed and City Policy Regarding Payment of Dues**

November 20, 2003, City Council Agenda

Recommendation:

Staff recommends that Council hear Mr. Anderson's comments.

Discussion:

Mr. George Anderson of the Ethics in Government Group (18 Twickenham Road, Rome, GA 30161, 706-290-4499) has requested to address the Mayor and Council Members at a regular meeting. His initial request was to be placed on the public participation portion of the agenda. I informed Mr. Anderson that our meetings were not conducted in that manner, but that our code provides for the following:

> Sec. 2-33 (d) *Agenda item request.* Any person may request to have an item placed on the agenda, by filing such request in writing with the city clerk prior to 5:00 p.m. on the Friday preceding the council meeting. Such item may not be placed on the agenda if council has already decided the issue within 180 days.

In his subsequent written request, Mr. Anderson said his request was "to speak on the subject of Murray Weed & what the City of Peachtree City's policy is regarding what dues is (sic) allowed to be paid by the City."

Budget Impact:

This item has no budgetary impact.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council**

FROM: **City Manager** Bernard J. McMullen

DATE: **November 14, 2003**

SUBJECT: **CONTRACT BETWEEN THE PEACHTREE CITY TOURISM ASSOCIATION, INC., AND THE CITY OF PEACHTREE CITY November 20, 2003, City Council Meeting**

Recommendation:
Staff recommends that Council approve the contract between the Peachtree City Tourism Association, Inc., and the City of Peachtree City for operation of the Frederick W. Brown, Jr., Amphitheater and the Peachtree City Tennis Center.

Discussion:
The by-laws of the Peachtree City Tourism Association, Inc., required that the Association contract with the City for operations of the Amphitheater and Tennis Center. The initial term of this contract is from December 1, 2003, through September 30, 2004, and would automatically be renewed on an annual basis unless either party provides a 90-day written notice. This contract is currently being reviewed by staff and the Association Board of Directors and will be approved by the Board at their meeting on November 19, 2003.

Budget Impact:
The City shall provide a short-term working capital note as needed, but not to exceed $100,000. This note shall be repaid within the same fiscal year that it is issued.

BJM:gr

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council**

FROM: **City Manager** Bernard McMullen

DATE: **November 14, 2003**

SUBJECT: **APPROVE PEACHTREE CITY TOURISM ASSOCIATION, INC. BUDGET – DECEMBER 1, 2003 THROUGH SEPTEMBER 30, 2004**
November 20, 2003, City Council Meeting

Recommendation:
Staff recommends that Council approve the attached budget for the Peachtree City Tourism Association, Inc.

Discussion:
The by-laws of the Peachtree City Tourism Association, Inc., requires approval of Council before the Board of Directors adopt any short-term capital or operational or long-term budget of the Corporation or expend cash or incur any indebtedness with respect to any transaction or group of related transactions in excess of $20,000, excluding any amounts previously approved as a part of the Corporation's capital budget or business plan. The Association will begin operation of the venues on December 1, 2003, which will require expenditure of funds associated with the operation of these funds. The proposed Association budget will be reviewed and forwarded to Council after the November 19, 2003, Association Board of Directors meeting.

Budget Impact:
The budget for the Association requires no funding from the City other than the three (3) % of hotel/motel tax to be distributed to the Association under a separate contract between the City and Association.

BJM:gr

Attachment