



**CITY COUNCIL OF PEACHTREE CITY
REGULAR MEETING AGENDA
OCTOBER 7, 2021
6:30 p.m.**

**Peachtree City
Mayor & City Council**
Vanessa Fleisch, Mayor
Phil Prebor – Post 1
Mike King – Post 2
Kevin Madden – Post 3
Terry Ernst – Mayor Pro Tem
Post 4

-
- I. Call to Order**
 - II. Pledge of Allegiance**
 - III. Announcements, Awards, Special Recognition**
 - IV. Public Comment**
 - V. Agenda Changes**
 - VI. Minutes**
 - September 16, 2021 Regular Meeting Minutes
 - September 16, 2021 Executive Session Minutes
 - VII. Consent Agenda**
 - 1. Intent to Finance Resolution- FY 2022 CIP Equipment
 - 2. FY 2022 Budget Amendments
 - 3. Trinity Hwy. 54 Stormwater Facility Maintenance Agreement
 - 4. Appointment of CVB Board Member
 - 5. Reclassify Staff Assistant Position (F/T) to Logistics Specialist (F/T) in Fire Department
 - 6. 2022 CIP Purchase of Ambulance Equipment from Stryker
 - VIII. Old Agenda Items**
 - IX. New Agenda Items**

10-21-01	Public Hearing – 707 Highway 54 - Variance - Front Setback Encroachment (Cailloux)
10-21-02	Public Hearing for Annexation and Zoning of Approximately 75 Acres on Genevieve Court and Longboat Subdivision to OI and R-43. (Cailloux)
10-21-03	2022 CIP Purchase of Ambulance (Baggett)
10-21-04	Law Enforcement and First Responder State Pay Supplement (CSFRF) and Budget Amendment (Moon)
10-21-05	ARPA Acknowledgement Program and Budget Amendment (Rorie)
10-21-06	Public Safety/General Classified – Salary and Compensation Adjustments and Budget Amendment (Rorie/Brown)
 - X. Council/Staff Topics**
 - XI. Executive Session**
 - XII. Adjourn**

**City Council of Peachtree City
Meeting Minutes
Thursday, September 16, 2021
6:30 p.m.**

The Mayor and Council of Peachtree City met in regular session on Thursday, September 16, 2021. Mayor Vanessa Fleisch called the meeting to order at 6:30 p.m. Others attending: Terry Ernst, Mike King, Kevin Madden, and Phil Prebor.

Announcements, Awards, Special Recognition

Fleisch recognized Fire Chief Joe O'Connor and Police Officer Paul Smiley for 20 years of service with the City.

Public Comment

Keith Larson said that on September 14 the Fayette County Transportation Committee discussed designating alternative routes to handle semi-truck traffic on county roads and city streets between I-75 and I-85. He was concerned about the possibility of a Bernhard-Goza truck route that would send truck traffic into Peachtree City. He also mentioned that Coweta County had asked Fayette County to add to its Transportation Plan two alternative Line Creek bridge crossings identified in the Georgia Department of Transportation (GDOT) study, which would have a negative impact on traffic in south Peachtree City. He asked Council to declare its positions by formal motion on these issues.

Agenda Changes

None

Minutes

King moved to approve the September 2, 2021, regular meeting minutes. Ernst seconded. Motion carried 4-0-1, with Prebor abstaining due to his absence from that meeting.

Consent Agenda

- 1. Consider Appointment of Planning Commission Member**
- 2. Master Lease-Purchase-Lease Schedule #5**

Ernst moved to approve Consent Agenda items 1-2. Madden seconded. Motion carried unanimously. City Manager Jon Rorie noted an error on the memo in the packet. The updated memo was on the dias.

Old Agenda items

None

New Agenda items

None

Council/Staff Topics

1. GDOT Displaced Left Turn Project (DLT) Update

Planning and Development Director Robin Cailloux said she was filling in for City Engineer Dave Borkowski. There was a long history of planning for the SR 54/74 intersection, but this project came out of the 2014 Corridor Study. On an aerial photo, she pointed out other recommended projects from the study that had been completed, including one at 54 and MacDuff/Line Creek, the green T at Line Creek and 54, and improvements at Planterra and 54. A project now underway was the creation of an R-cut at Commerce Drive. Bids for that project were let in July, but the materials were at least 10 weeks delayed. They were expecting work to commence in November, weather and logistics permitting.

Cailloux said a DLT involved moving back the left turns, giving them a longer area to stack up and allowing for longer through movement on SR 54. She called it an innovative design that helped utilize the existing right-of-way to the greatest extent. They would have to purchase some right-of-way, in an area she indicated on the photo, because there was already a dedicated right turn lane from 54 to 74 South.

The preliminary engineering was complete, and final engineering was underway. The right-of-way procurement process was underway with appraisals in the step called "cost to cures." This was when GDOT calculated how much it would cost to make the property owners whole again. After the purchase of the rights-of-way, construction was estimated to begin in October, 2022.

Cailloux said this could be tracked on GDOT's website and gave the address. She also said you could go to the website and search for "DLT," which would bring up five projects, including Peachtree City's.

City Manager Jon Rorie wanted to go back to Larson's comments about TDK, noting that it was related to this project. He said they met with members of the Coweta County board and opposition to an extension of TDK remained strong. They were not willing to have that project added to the Coweta Transportation Plan. Council passed a resolution saying that a year or two ago, and they continued to face litigation because of it. Rorie went on to say that everything being done on this corridor amounted to spending millions of dollars to gain seconds.

King pointed out that Coweta County seemed to finally understand that a TDK extension would only allow a gain of maybe two minutes to get drivers where they were going. Coweta was now looking to north/south routes out of their county, rather than east/west.

Prebor noted they were building at least a four-lane bridge on SR 85 South in Coweta County. Did they know GDOT's long-term plans? Rorie said they did not.

Fleisch pointed out that the DLT project was funded with Federal dollars and was announced in 2016. Peachtree City did have input into how it would be done. She also said their previous representative on the Transportation Board made it very clear that they would not allow truck traffic and said she assumed Madden, the current representative, did the same.

Madden said he did express his objections. They understood that trucks had to deliver to local businesses, but the Board's main concern was a huge new trucking complex being built in Hampton that would be seeking new routes.

Madden stated that he got many questions about the DLT and referred anyone wanting to know more to an excellent video showing such an intersection in Florida. He said Florida called it a "constant flow intersection." Right now, he said, there were four phases to the traffic light at SR 54/74; with the DLT, there would be two. There would be 10 lanes moving at the same time on SR 74 during the left turn signal.

Cailloux, responding to a question from resident Pam Kemp, said there was a link to the video from the Engineering Department's page on the City website.

King moved to adjourn to executive session at 7:19 p.m. to discuss the acquisition or sale of real estate. Prebor seconded. Motion carried unanimously.

Prebor moved to reconvene in regular session at 7:44 P.M. King seconded. Motion carried unanimously. There being no further business, King moved to adjourn the meeting. Ernst seconded. Motion carried unanimously. The meeting adjourned at 7:45 P.M.

Martha Barksdale, Recording Secretary

Vanessa Fleisch, Mayor

PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jonathan N Rorie, City Manager 

FROM: Paul J. Salvatore, Financial Services Director *P.S.*
Kelly Bush, Assistant Finance Director 

DATE: September 22, 2021

SUBJECT: Official Intent Resolution (Reimbursement Resolution)
Government Finance Corporation, Inc. Lease/Purchase

October 7, 2021, City Council Consent Agenda

Recommendation:

Adopt the attached Official Intent Resolution (Reimbursement Resolution) that will allow the City to seek reimbursement through the Government Finance Corporation financing process for budgeted expenditures made prior to the actual financing arrangements.

Discussion:

Following the approval of the fiscal year 2022 budget, this Official Intent Resolution is presented to Council for adoption in order to include in future financing any money paid directly or indirectly by the General Fund prior to the actual financing of expenditures for projects to be financed under the lease/purchase plan. The resolution in an amount not to exceed \$3,400,000 is attached. This amount includes \$1,023,000 of equipment budgeted for fiscal year 2021 financing. Due to supply-chain demand, six items were not available for purchase until fiscal year 2022.

Budget Impact:

There is no specific budget impact in approving the resolution. The budget impact has occurred with the approval of the fiscal year 2022 budget.

OFFICIAL INTENT RESOLUTION

WHEREAS, Peachtree City (the "City") expects to obtain financing (the "Obligations") through the Peachtree City Governmental Finance Corporation, Inc., in a principal amount not to exceed \$3,400,000 to finance the costs of acquiring Server Software Upgrades, Storage Unit Replacements, Personal Computers (60) and Laptop replacements (30), GIS workstation Upgrades (20), Wireless Network replacement; Data and Physical Security Upgrades; and Virtual Server Management Upgrades; Public Safety equipment replacements to include: Police Vehicle replacements (10), Fire Engine replacement (1), Remount Squad 81 Brush Truck (1), Medic Unit replacement (1), Truck replacement (1 – F250) and Public Service equipment replacements including: Zero-turn Mowers (5), Back Hoe Replacement (1), Motor Grader (1), Kubota RTV (1), and Truck replacements (4 total 2 – F250 and 1 – F150 and a Ranger); and

WHEREAS, the City has used or will use, before the issuance of the Obligations, money in its General Fund to pay expenditures related to the Project and reasonably expects to use proceeds of the Obligations to reimburse its General Fund for these expenditures; and

WHEREAS, Treasury Regulation Section 1.150-2 requires the City to declare its intent to use proceeds of the Obligations to reimburse its General Fund or money used to pay expenditures related to the Project;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Peachtree City, and is hereby resolved by authority of the same, as follows:

1. The City declares its intent to use proceeds of the Obligations to reimburse its General Fund for money used to pay expenditures related to the Project.
2. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED THIS _____ day of _____, 2021.

PEACHTREE CITY

(SEAL)

By: _____
Vanessa Fleisch
Mayor

Attest:

Yasmin Julio
City Clerk

STATE OF GEORGIA

FAYETTE COUNTY

CITY CLERK'S CERTIFICATE

I, **Yasmin Julio**, City Clerk of Peachtree City, **DO HEREBY CERTIFY** that the foregoing page constitutes a true and correct copy of an official intent resolution adopted by the City Council of Peachtree City (the "Governing Body") at an open public meeting duly called and lawfully assembled at _____ p.m., on the _____ day of _____, 2021, the original of such resolution being duly recorded in the Minute Book of the Governing Body, which Minute Book is in my custody and control.

I do hereby further certify that the following members of the Governing Body were present at such meeting:

and that the following members were absent:

and that such resolution was duly adopted by a vote of:

Aye _____ Nay _____

WITNESS my hand and the official seal of the Peachtree City, this the _____ day of _____, 2021.

Yasmin Julio
City Clerk

(SEAL)

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Jonathan N. Rorie, City Manager *JR*

FROM: Paul J. Salvatore, Financial Services Director *PS*
Kelly Bush, Assistant Finance Director *KB*

DATE: September

SUBJECT: Budget Amendment – Fiscal Year 2022
October 7, 2021 City Council Consent Agenda

Recommendation:

Approve the attached budget amendment 22-01 amending the fiscal year 2022 Budget Resolution.

Discussion:

Attached please find budget amendment 22-01 to reallocate Funds for the MacDuff Crossing Access Road project and carry-forward funds for HR, Engineering, and Finance projects not completed by the fiscal year end.

Budget Impact:

The proposed budget amendment will allocate \$250,000 in the Capital Projects Fund 335 and increase both revenue and expense in the General Fund 100 by \$95,500.

Attachments

kbb/Reports to Council/Budget Amendments FY2022

DATE 10/07/2021

NOW, THEREFORE, BE IT RESOLVED that this Council hereby amends the Fiscal Year 2022 Budget Resolution to reallocate Funds for FDR and maintenance easement for connection between the Overlook and MacDuff and carryforward funds for HR, Engineering, and Finance projects that were not completed by the fiscal year end.

Approved

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: Jonathan N. Rorie, City Manager 

FROM: Michael Madison, Stormwater Manager 

DATE: September 15, 2021

SUBJECT: Trinity Hwy 54 Stormwater Facility Maintenance Agreement
October 7, 2021 City Council Meeting Consent Agenda

Recommendation:

Staff recommends that City Council authorize the Mayor to execute the attached Stormwater Management Facility Maintenance Agreement with Trinity Hwy 54.

Discussion:

The City's stormwater management ordinance requires that all new developments submit an agreement to the City stating that they will maintain the stormwater best management practices that they install. The agreement does not obligate the City financially or require the City to perform maintenance.

Trinity Hwy 54 has submitted their agreement to the City and staff recommends signing the agreement in accordance with our ordinance.

Budget Impact:

There is no budget impact with this item.

Record and return to:

Cinnamon Mack
City of Peachtree City
153 Willowbend Road
Peachtree City, Georgia 30269

STORMWATER MANAGEMENT FACILITY MAINTENANCE AGREEMENT

THIS AGREEMENT, made and entered into this 27th day of August, 2021, by and between Trinity Hwy 54, LLC, a Georgia Limited Liability Company (hereinafter called the "Landowner") and **PEACHTREE CITY, GEORGIA** (hereinafter called the "City").

WITNESSETH, that WHEREAS, the Landowner is the owner of certain real property described ~~2008~~ 2008 GA Hwy 54, Peachtree City, Georgia 30269, as recorded by deed in the land records of Fayette County, Georgia, Deed Book 5319, Page 536-558 (hereinafter called the "Property");

WHEREAS, the Landowner is proceeding to build on and develop a portion of the property as shown on Exhibit "A";

WHEREAS, the Site Plan/Subdivision Plan known as "Site Development Plans for: Advance Auto Parts Store #9066," dated 5/27/2021, and approved by the City on 6/1/2021 (hereinafter called the "Plan"), which is expressly made a part hereof, as approved or to be approved by the City, provides for management of stormwater, as indicated, within the confines of the Property;

WHEREAS the City and the Landowner, its successors and assigns, including any office park or industrial park association, agree that the health, safety, and welfare of the residents of Peachtree City, Georgia, require that on-site stormwater management facilities be constructed and maintained on the Property; and

WHEREAS, the City requires that on-site stormwater management facilities as shown on the Plan be constructed and adequately maintained by the Landowner, its successors and assigns, including any office park or industrial park association.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

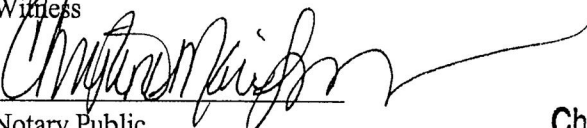
1. The on-site stormwater management facilities shall be constructed by the Landowner, its successors and assigns, in accordance with the plans and specifications identified in the Plan.
2. The Landowner, its successors and assigns, including any office park or industrial park association, shall adequately maintain the stormwater management facilities. This includes all pipes, channels or other conveyances built to convey stormwater to the facility, as well as all structures, improvements, and vegetation provided to control the quantity and quality of the stormwater. Adequate maintenance is herein defined as good working condition so that these facilities are performing their design functions. The Stormwater Structural Control Maintenance Checklists found in the latest edition of the *Georgia Stormwater Management Manual* are to be used to establish what constitutes "good working condition," under this Agreement.

3. The Landowner, its successors and assigns, shall inspect the stormwater management facility and submit an inspection report annually. The purpose of the inspection is to assure safe and proper functioning of the facilities. The inspection shall cover the entire facilities, berms, outlet structure, pond areas, access roads, etc. Deficiencies shall be noted in the inspection report.
4. The Landowner, its successors and assigns, hereby grant permission to the City, its authorized agents and employees, to enter upon the Property and to inspect the stormwater management facilities whenever the City deems necessary. The purpose of inspection is to follow-up on reported deficiencies and/or to respond to citizen complaints. The City shall provide the Landowner, its successors and assigns, copies of the inspection findings and a directive to commence with the repairs if necessary.
5. In the event the Landowner, its successors and assigns, fails to maintain the stormwater management facilities in good working condition acceptable to the City, the City may enter upon the Property and take whatever steps necessary to correct deficiencies identified in the inspection report and to charge the costs of such repairs to the Landowner, its successors and assigns. The Landowner shall be given notice of the deficiencies identified in the inspection report so as to take the necessary corrective action. Such corrective action shall be completed within thirty (30) days of the Landowner's receipt of such notice. In the event that the Landowner cannot complete such remedial action within this time period, the Landowner shall provide a schedule for completion, which scheduled must be approved by the City. This provision shall not be construed to allow the City to erect any structure of permanent nature on the land of the Landowner outside of the easement for the stormwater management facilities. It is expressly understood and agreed that the City is under no obligation to routinely maintain or repair said facilities, and in no event shall this Agreement be construed to impose any such obligation on the City.
6. The Landowner, its successors and assigns, will perform the work necessary to keep these facilities in good working order as appropriate. In the event a maintenance schedule for the stormwater management facilities (including sediment removal) is outlined on the approved plans, the schedule will be followed.
7. In the event the City, pursuant to this Agreement, performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Landowner, its successors and assigns, shall reimburse the City upon demand, within thirty (30) day of receipt thereof for all actual costs incurred by the City hereunder.
8. This agreement imposes no liability of any kind whatsoever on the City and the Landowner agrees to indemnify and hold the City harmless from any liability in the event the stormwater management facilities fail to operate properly.
9. This agreement shall be recorded among the land records of Fayette County, Georgia, and shall constitute a covenant running with the land, and shall be binding on the Landowner, its administrators, executors, assigns, heirs and any other successors in interests, including any office park or industrial park association.

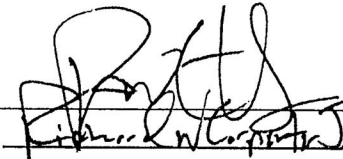
WITNESS the following signatures and seals:

Signed, sealed and delivered
in the presence of:



Witness


Notary Public



(Corporate Seal)
(Owner) manager
Trinity Hwy 54, LLC

Christine Marie Johnson
Notary Public, Forsyth County, Georgia
My Commission Expires 08/13/2022

My commission expires: 8/13/2022

Signed, sealed and delivered
in the presence of:

Witness

Notary Public

PEACHTREE CITY, GEORGIA

By: _____ (City Seal)
Name: _____
Title: _____

My commission expires: _____

Maintenance Facility Contact Information: (Please print or type)

Christine Johnson

Name
1504 Macy Drive

Address
Roswell, GA 30076

City/State/Zip
770-410-0888

Telephone Number

cjohnson@glenridgedevelopment.com

E-mail address

Fax Number

Approved as to Form:

City Attorney

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and Council

VIA: Jonathan N. Rorie, City Manager 

FROM: Yasmin Julio, City Clerk/Administrative Coordinator 

DATE: September 27, 2021

SUBJECT: Consider Appointment of CVB Board Member
Consent Agenda October 7, 2021

Recommendation:

Appoint Tina Carter-Jones to the Convention and Visitors Bureau Board for a two year term.

Discussion:

The Selection Committee considered applicants for the position on the Convention and Visitors Bureau Board. The CVB Board members serve for a two-year term and may serve a maximum of two consecutive terms.

The Committee learned of the applicants experience and qualifications to serve on the CVB Board. Their recommendation, as stated above, is to appoint Tina Carter-Jones to serve on the Board.

Budget Impact:

This item should have no budgetary impact.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: Jonathan N. Rorie, City Manager 

FROM: Ellece Brown, Director, HR & Risk Management 

DATE: September 10, 2021

SUBJECT: Eliminate Administrative Assistant – Fire and Replace with a Full-Time Logistics Specialist within the Fire Department
October 7, 2021, City Council Meeting

Recommendation:

That Council approve the elimination of an Administrative Assistant – Fire in Salary Grade 12 in the Fire Department and replace with a full-time Logistics Specialist also in Salary Grade 12 effective Monday, October 11, 2021.

Discussion:

This spring the Fire Department's part-time Logistics Specialist resigned from the Fire Department. In an effort to continue to purchase and distribute required departmental inventories, including uniforms, EMS supplies and equipment, and janitorial supplies, the Fire Department had to realign responsibilities of the two administrative employees in the department. The Fire Administrative Coordinator will continue to provide the administrative support for the operations of the department, and the Logistics Specialist will provide specialized support for the department's logistics and purchasing operations, such as maintaining departmental inventories, purchasing needed items for the department, processing purchase requisitions, issuing uniforms and fire gear to personnel, assisting with budget requests, answering telephone and greeting visitors, etc. Of course, there will be a need to cross-train both employees to provide adequate coverage when one is not in the office for whatever reason. A revised job description for the full-time Logistics Specialist is attached.

Budget Impact:

There will be no additional budget impact in either FY 2021 or FY 2022 since the salary grade (Grade 12) of the Administrative Assistant – Fire is the same as the Logistics Specialist position.



Logistics Specialist

Fire

FD/13

Reports To: Assistant Chief of Operations

Salary Grade: 12
Job Code: FD/13

FLSA Status: Non-exempt
Date: August 13, 2021 (Revised)

JOB SUMMARY

This position provides specialized support for the Department's logistics and purchasing operations.

ESSENTIAL FUNCTIONS

- Maintains and purchases items, as directed, to maintain departmental inventories, including uniforms, EMS supplies and equipment, and janitorial supplies.
- Enters and approves purchase requisitions; maintains departmental purchase orders, receipts of commodities and related records.
- Coordinates the reordering and stocking of supplies.
- Serves as the liaison between the department and vendors.
- Issues uniforms and fire gear to personnel; maintains related records as needed.
- Researches goods to obtain best value and prices.
- Assists in the preparation of budget requests.
- Processes payment and other requests.
- Responsible for compliance with HIPPA related to compliance with subpoenas and release of medical information.
- Processes record requests.
- Assists in the City Emergency Operations Center in case of disasters.
- Answers telephone and greets visitors; provides information and assistance; takes messages; refers to appropriate personnel.
- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of modern office practices and procedures.
- Knowledge of City and departmental policies and procedures.
- Knowledge of computers and job-related software programs.
- Knowledge of generally accepted accounting principles.
- Knowledge of inventory management principles.
- Knowledge of City and departmental purchasing policies.
- Skill in prioritizing and organizing work.
- Skill in the provision of customer service.
- Skill in the maintenance of files and records.
- Skill in the use of office equipment such as a computer, scanner, fax machine, and copier.
- Skill in oral and written communications.
- Ability to maintain confidential information (e.g. GCIS and HIPPA-protected information).

SUPERVISORY CONTROLS

The Assistant Chief of Operations assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES

Guidelines include City and departmental policies and procedures. These guidelines are generally clear and specific, but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of related logistics and purchasing duties. Frequent interruptions contribute to the complexity of the position.
- The purpose of this position is to perform specialized duties in support of the maintenance and management of department inventories. Successful performance contributes to the efficiency and effectiveness of department operations.

CONTACTS

- Contacts are typically with co-workers, other City employees, contractors, vendors, and the general public.
- Contacts are typically to give or exchange information, resolve problems, and provide services.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, or stooping. The employee occasionally lifts heavy objects.
- The work is typically performed in an office, stockroom, or warehouse.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Must possess (or must be able to acquire) GCIS training/certification.

The qualifications listed above represent the credentials necessary to perform the essential functions of this position. To be successful in this position, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of this position.

CITY OF PEACHTREE CITY

Interoffice Memorandum

TO: Mayor and City Council Members

VIA: Jonathan N. Rorie, City Manager 
Paul Salvatore, Director of Finance
Angela Egan, Purchasing Agent 
Joe O'Connor, Fire Chief 

FROM: Kevin Baggett, Assistant Chief of Operations 

DATE: September 28, 2021

SUBJECT: Brand Name purchase of Stryker products for 2022 CIP replacement ambulance
City Council Meeting October 7, 2021

RECOMMENDATION:

To authorize the brand name purchase of one (1) each Stryker brand Power-Pro-XT ambulance stretcher, LUCAS 3 CPR machine, and Cardiac Monitor/Defibrillator model Life-Pak 15 from the manufacturer/sole-source vendor Stryker, Inc. at a total cost of \$ 71,324.54 as budgeted in the 2022 Capital Improvement Plan replacement ambulance.

DISCUSSION:

The department has transitioned to ambulance stretchers capable of raising and lowering the patient and itself. Moving forward, the department seeks to replace stretchers, CPR machines, and Cardiac Monitors with each replacement ambulance to avoid retaining equipment beyond the end of its serviceable life. Each of these products are currently in use and have been evaluated to continue to best meet the needs of the department. This purchase would maintain interoperability of all stretchers, CPR machines, and Cardiac Monitors in our fleet.

Based on our strong experience with our existing Stryker products and the limited need for additional training, the department recommends these replacement items be purchased directly from the manufacturer, Stryker Inc. as a sole source/brand name purchase.

BUDGET IMPACT:

The 2022 CIP budget included sufficient funds for the purchase of this equipment in the department's capital budget. After the initial warranty period, these items will be transitioned to our existing preventative maintenance program that will be addressed through future budgetary processes.



New Truck

Quote Number: 10409169

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Prepared For: PEACHTREE CITY FIRE DEPT

Chicago, IL 60673-3308

Attn:

Rep: Laura Persons

Email: laura.persons@stryker.com

Phone Number:

Quote Date: 08/02/2021

Expiration Date: 12/23/2021

Delivery Address

Name: PEACHTREE CITY FIRE DEPT
 Account #: 1160174
 Address: 105 PEACHTREE PKWAY N
 PEACHTREE CITY
 Georgia 30269

End User - Shipping - Billing

Name: PEACHTREE CITY FIRE DEPT
 Account #: 1160174
 Address: 105 PEACHTREE PKWAY N
 PEACHTREE CITY
 Georgia 30269

Bill To Account

Name: PEACHTREE CITY FIRE DEPT
 Account #: 1160174
 Address: 105 PEACHTREE PKWAY N
 PEACHTREE CITY
 Georgia 30269

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	6506000000	Power-PRO XT	1	\$18,777.60	\$18,777.60
1.1	6085033000	PR Cot Retaining Post			
1.2	7777881669	3 Yr X-Frame Powertrain Wrnty			
1.3	7777881670	2 Yr Bumper to Bumper Warranty			
1.4	6506026000	Power Pro Standard Components			
1.5	6500001430	X-RESTRAINT PACKAGE			
1.6	0054030000	DOM SHIP (NOT HI, AK, PR, GM)			
1.7	650606160000	ONE PER ORDER, MANUAL, ENG OPT			
1.8	6500082000	Knee-Gatch/Trendelenburg			
1.9	6506037000	No Steer Lock Option			
1.10	6092036018	J Hook			
1.11	6506127000	Power-LOAD Compatible Option			
1.12	6500028000	120V AC SMRT Charging Kit			
1.13	6500003130	KNEE GATCH BOLSTER MATRSS, XPS			
1.14	6506040000	XPS Option			
1.15	6085046000	Retractable Head Section O2			
1.16	0054200994	NO RUNNER			
1.17	6500315000	3 Stage IV Pole PR Option			



New Truck

Quote Number: 10409169

Remit to: Stryker Medical

Version: 1

P.O. Box 93308

Prepared For: PEACHTREE CITY FIRE DEPT

Chicago, IL 60673-3308

Attn:

Rep: Laura Persons

Email: laura.persons@stryker.com

Phone Number:

Quote Date: 08/02/2021

Expiration Date: 12/23/2021

#	Product	Description	Qty	Sell Price	Total
1.18	6506012003	STANDARD FOWLER			
1.19	639000010902	LABEL, WIRELESS			
1.20	6500130000	Pocketed Back Rest Pouch			
1.21	6500128000	Head End Storage Flat			
1.22	6500147000	Equipment Hook			
2.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	1	\$13,275.80	\$13,275.80
3.0	11576-000060	LUCAS Desk-Top Battery Charger	1	\$1,012.70	\$1,012.70
4.0	11576-000071	LUCAS External Power Supply	1	\$320.62	\$320.62
5.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	1	\$619.10	\$619.10
6.0	99577-001957	LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	1	\$30,118.60	\$30,118.60
7.0	41577-000289	Ship Kit -QUIK-COMBO Therapy Cable; 2 rolls100mm Paper; RC-12 Patient Cable, 12ft.; NIBP Hose, Coiled; NIBP Cuff, Reusable, adult; 12-Lead ECG Cable, 4-Wire Limb Leads, 8ft; 12-Lead ECG Cable, 6-Wire Precordial attachment	1	\$0.00	\$0.00
8.0	11577-000004	Station Battery Charger - For the LP15	1	\$1,607.20	\$1,607.20
9.0	21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	3	\$405.08	\$1,215.24
10.0	11140-000098	LP15 AC Power Adapter (power cord not included)	1	\$1,410.40	\$1,410.40
11.0	11140-000015	AC power cord	1	\$68.06	\$68.06
12.0	11171-000049	Masimo™Rainbow™ DCI Adult Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.	1	\$524.80	\$524.80
13.0	11171-000050	Masimo™Rainbow™ DCIP Pediatric Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.	1	\$578.10	\$578.10
14.0	11160-000011	NIBP Cuff-Reusable, Infant	1	\$18.86	\$18.86
15.0	11160-000013	NIBP Cuff-Reusable, Child	1	\$21.32	\$21.32
16.0	11160-000017	NIBP Cuff -Reusable, Large Adult	1	\$29.52	\$29.52



New Truck

Quote Number: 10409169

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Prepared For: PEACHTREE CITY FIRE DEPT

Chicago, IL 60673-3308

Attn:

Rep: Laura Persons

Email: laura.persons@stryker.com

Phone Number:

Quote Date: 08/02/2021

Expiration Date: 12/23/2021

#	Product	Description	Qty	Sell Price	Total
17.0	11160-000019	NIBP Cuff-Reusable, Adult X Large	1	\$41.82	\$41.82
18.0	11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	1	\$276.34	\$276.34
19.0	11220-000028	LIFEPAK 15 Carry case top pouch	1	\$50.02	\$50.02
20.0	11260-000039	LIFEPAK 15 Carry case back pouch	1	\$71.34	\$71.34
21.0	11996-000471	4G Modem: Verizon Cellular (for use on Stryker data plan; purchased separately)	1	\$988.10	\$988.10
Equipment Total:					\$71,025.54

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
22.0	78000168	KORE - Stryker data plan for modem (Verizon)	1	\$299.00	\$299.00
ProCare Total:					\$299.00

Price Totals:

Grand Total: \$71,324.54

Prices: In effect for 90 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

Capital Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html. A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jonathan N. Rorie, City Manager 

FROM: Robin Bechtel Cailloux, AICP 
Planning and Development Director

DATE: September 30, 2021

SUBJECT: Public Hearing: Consider Variance Request, GC Zoning Front Setback Requirement, 707 Highway 54 Chick-fil-A
October 7, 2021 City Council Meeting

Discussion:

The Applicant is requesting two variances in order to build a canopy over the drive-thru lanes and to reconfigure the driving circulation within the parking lot. The first variance is from the front setback requirement of the GC, General Commercial zoning district which requires a minimum front building setback of 40 feet. The property was granted a variance in 2015 to allow the drive-thru lanes, which are required to be within building setbacks, to encroach into the front setback by 13 feet. Because the canopy is a structure, a second variance is required to permit its construction.

In addition, the applicant is requesting relief from the on-site parking requirements established in the zoning ordinance. Per code 39 spaces are required; they are requesting to provide 27 spaces.

Variance Consideration

In accordance with Section 1202 of the Zoning Ordinance variances shall only be granted if:

- (a) Relief, if granted, would be in harmony with, or could be made to be in harmony with, the general purpose and intent of the zoning ordinance; or
- (b) The application of the particular provision of the zoning ordinance to a particular piece of property, due to extraordinary and exceptional conditions pertaining to that property because of its size, shape, or topography, would create an unnecessary hardship for the owner while causing no detriment to the public.

707 Highway 54 Variance Request

Page 2

Variance Criteria

Section 1207 of the Peachtree City Zoning Ordinance states the City Council shall not grant a variance unless all of the following findings can be made

- (a) *There are special circumstances applicable to the property, including location, shape, size, surroundings, or topography so that the strict application of this ordinance denies the property of privileges enjoyed by other property in the vicinity and under identical zoning district classification;*

Staff Comment: No evidence of special circumstances applicable to property were presented as part of the application.

- (b) *The strict or literal interpretation and application of this ordinance would result in practical difficulties or unnecessary hardships inconsistent with the general purpose and intent of the Zoning Ordinance, or would deprive the Applicant of privileges granted to others in similar circumstances;*

Staff Comment: No evidence of practical difficulties or unnecessary hardship was presented as part of the application.

- (c) *There are exceptional or extraordinary circumstances or conditions applicable to the property involved or the intended development of the property which preclude the applicant from complying with this ordinance and that do not apply generally to other property in the same zoning district and which prevent the applicant from complying with existing regulations;*

Staff Comment: The commercial lot is only 240-feet deep, and this includes the cross-access driveway behind Chick-fil-A that connects to North Peachtree Parkway. In addition, the orientation of the building's pick-up window results in having the drive-thru lanes in the front of the building rather than the rear. The combination of the shallow lot and the building orientation is a unique condition applicable to this lot within the shopping center.

In addition, the applicant's statement includes language from their deed that restricts them from sharing parking within the shopping center. The City ordinance encourages shared parking, but this deed restriction prevents the applicant from exercising this option granted in the ordinance.

- (d) *The granting of such variance will not constitute the granting of special privileges inconsistent with the limitations on other property in the same zoning district;*

Staff Comment: Given the depth of the property and the deed restrictions, granting the variances will not constitute a special privilege inconsistent with the limitation on the property.

- (e) *The granting of such variance will not be materially detrimental to the public health, safety, or general welfare nor injurious to property or improvements in the zone or neighborhood in which the property is located; and*

707 Highway 54 Variance Request

Page 3

Staff Comment: Granting of a variance in this case would not be detrimental to public health, safety, or general welfare. The stated purpose of the canopy is to shield employees and customers from the elements.

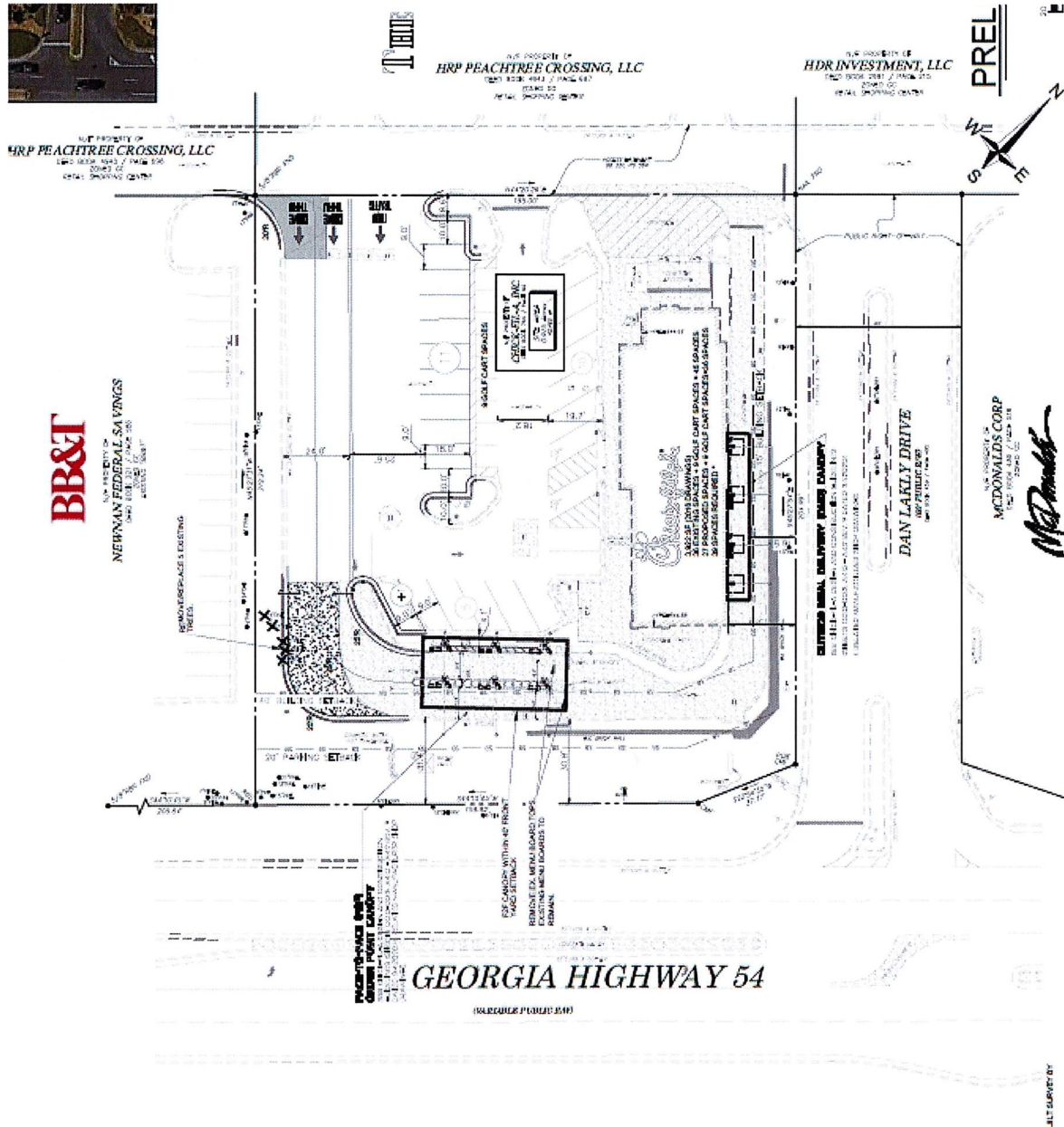
(f) *The granting of such variance will not create inconsistencies with any objective of the Comprehensive Plan.*

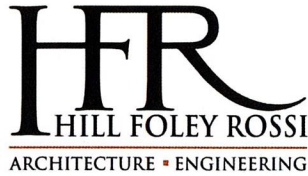
Staff Comment: Granting of the variance would not create any significant inconsistencies with the Comprehensive Plan.

Budget Impacts:

There are no budget impacts resulting from the request

ATTACHMENTS





August 13, 2021

Peachtree City Planning and Zoning
153 Willowbend Road
Peachtree City, GA 30269
770-487-5731

**RE: #838 Chick-fil-A, Inc. 40' Setback and Parking Special Exception/Variance
707 Highway 74
Peachtree City, GA 30269**

To whom it may concern,

Thank you for consideration of a 40' front yard setback and parking variance for the existing Chick-fil-A facility at 707 Highway 74.

A covered order point canopy is being proposed within the 40' front yard setback to be within 33' from the Hwy. 74 right of way. The covered canopy would provide shelter and improved safety conditions for team members and patrons.

Modification of the existing parking lot is also proposed and would reduce the total number of parking by 9 spaces. The existing site has 36 parking spaces. The proposed number of parking spaces is 27. The required number of parking spaces is 39 spaces based on the building area of 3,922 sf at 1 sp/100 sf. 9 golf cart spaces are existing but will not be modified and have not been included in the above totals.

The parking modifications are deemed necessary to improve the dual lane drive thru entrance. The removal of existing parking will improve traffic circulation and reduce cars backing up in the drive thru onto the adjacent interparcel access drive. The parking spaces that are being removed adjacent to the bank are often inaccessible when drive thru traffic during the peak hours.

The subject site is part of an overall shopping center development with an existing offsite parking agreement in place per Deed Book 221 Page 567. However, page 4 of the agreement states, "neither equitable nor developer shall be entitled to use the parking easements granted herein to satisfy the minimum parking space requirements of any governmental authority". As a result a formal approval from Peachtree City has been deemed required to satisfy the existing easement and declaration agreement.

The subject site is existing resulting in special circumstances that improvements are not readily achievable with a special exception.

The strict interpretation of the ordinance would not take into account improvements for traffic and pedestrian improvements that are deemed necessary.

The drive thru traffic generated at the existing Chick-fil-A restaurant warrant extraordinary circumstances to make needed improvements.

The granting of a variance will not constitute special privilege compared with other properties in the zoning district since the proposed improvements are to remedy traffic and patrons needs.

Granting of a variance would benefit public health and safety with regards to providing shelter and improved traffic circulation

Granting of a variance would be in perspective with the comprehensive plan of the already existing commercial shopping center development.

Thank you for your time and consideration of this request.

Casey Durden, P.E.

Hill Foley Rossi & Associates, LLC



Tier 3: Order Point
Canopy



CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jonathan N. Rorie
City Manager

FROM: Robin Cailloux, AICP
Director Planning & Development

DATE: September 30, 2021

SUBJECT: Annexation and Zoning of approximately 75 acres within the Longboat subdivision, Terry Office Park on Genevieve Court, and 1920 HWY 54
October 7, 2021 City Council Meeting

Request and Location

The residents of the Longboat subdivision have submitted a petition requesting annexation into Peachtree City. Figure 1 depicts the annexation territory.

The annexation request is utilizing the 60% Annexation Method per Georgia Annexation Law, Article 3 of Official Code of Georgia (O.C.G.A.) §36-36. Owners of 63% of the annexation territory and 90% of the registered voters have signed the petition, thereby meeting the statute requirements. A copy of the signed petitions are available for review at the Planning & Development office.

The Fayette County Board of Commissioners voted to "Not Object" to the annexation at their September 9, 2021 meeting. A public workshop was held by the Peachtree City Planning Commission on September 13, 2021.

Zoning, Future Land Use and Development Patterns

The majority of the lots in the annexation area are developed. No change in the development pattern is proposed. The County's existing zoning is shown in Figure 2.

There are 47 single-family residential lots in the Longboat subdivision and all are built-out. The County's current zoning is R-40, which requires a minimum one-acre lot. The proposed City zoning district is R-43, which also requires a minimum one-acre lot.

There are six (6) office lots in the Terry Office Park on Genevieve Court, and four (4) are built-out. The lot at 1920 Highway 54 contains a converted residential structure used as a business office. These properties are all currently zoned Office-Institutional (O-I) in the County, and the proposed City zoning district is also Office Institutional (O-I).

Longboat, etc. Annexation and Zoning

Page 2

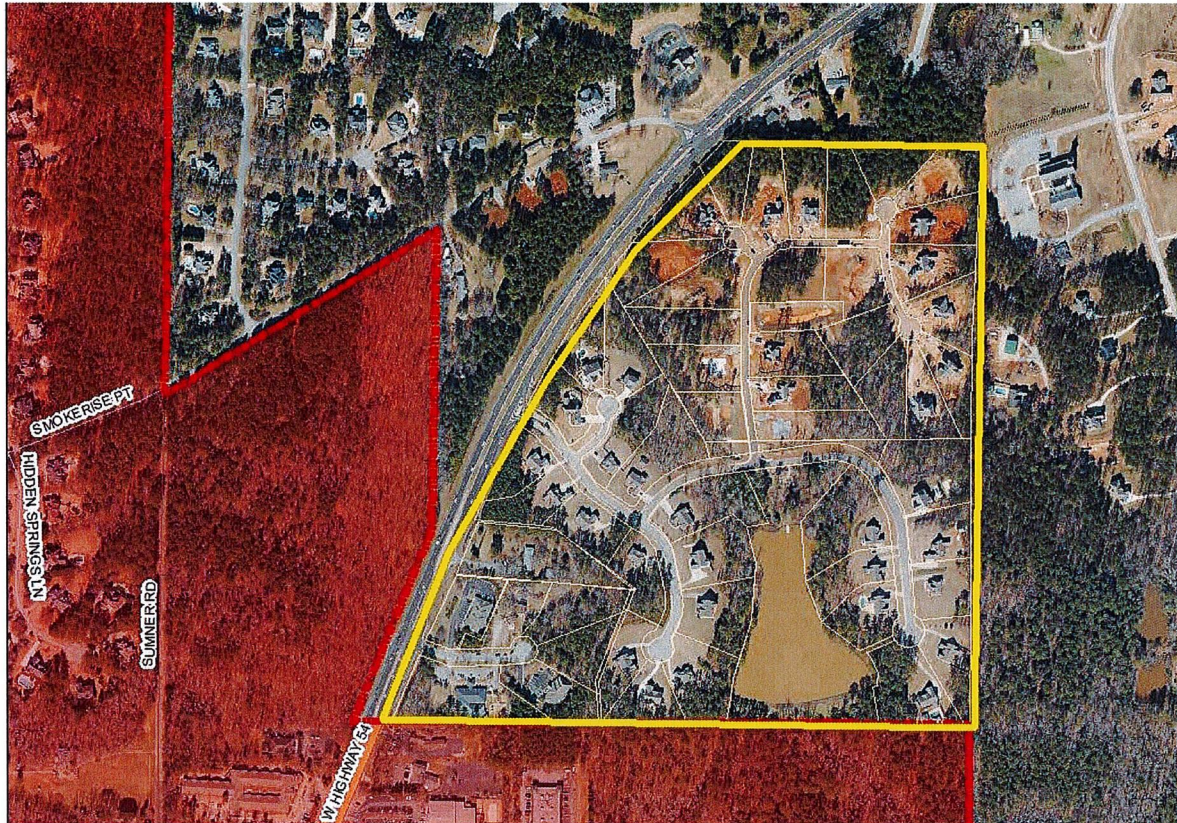


Figure 1: Annexation Territory (outlined in yellow)

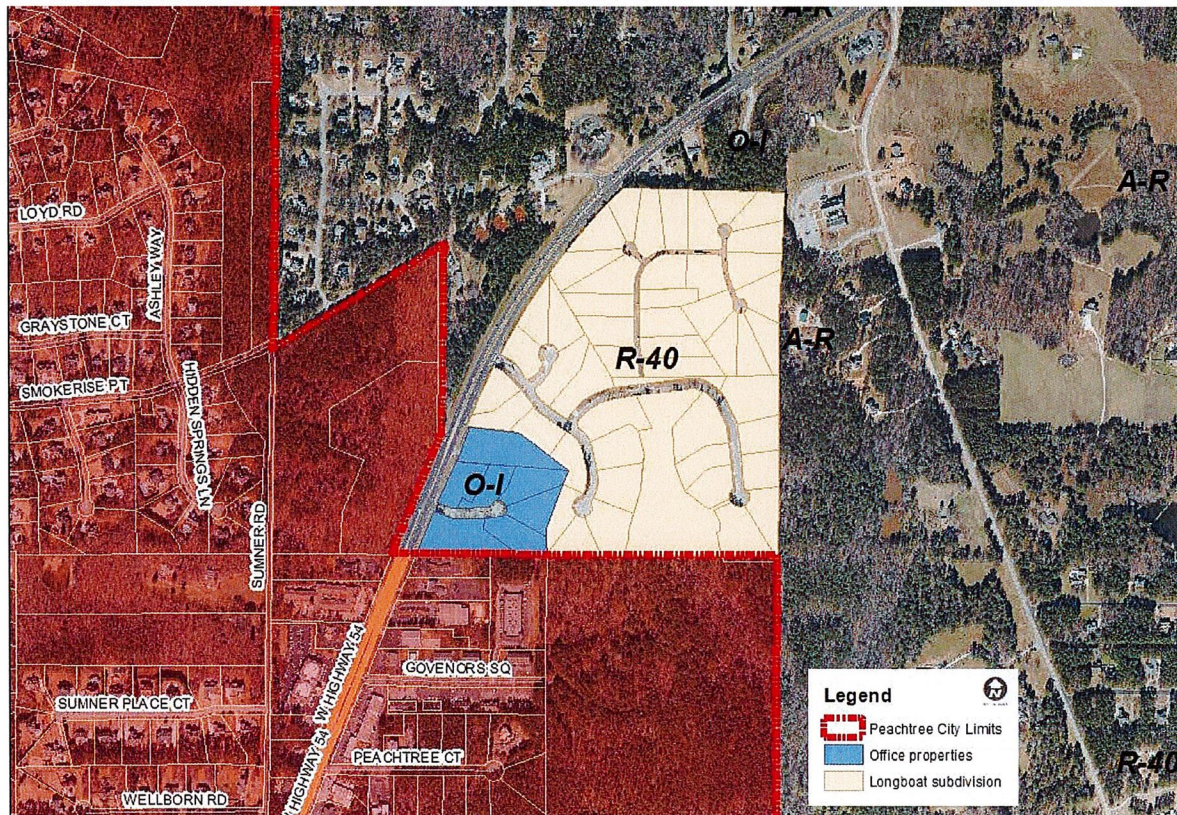


Figure 2: Current Zoning

Longboat, etc. Annexation and Zoning

Page 3

Community Facilities, and Consistency with Comprehensive Plan

The Step Two application for annexation requires a review of how the annexation would affect the City's facilities and how it complies with the City's Comprehensive Plan. The 60% annexation statute requires the City to produce a report stating how public services will be extended to the annexation territory. This document serves as the report meeting the requirements of O.C.G.A. §36-36-35 et al.

Public Utilities & Community Services Extension of Services:

PUBLIC UTILITIES

Water is currently provided by Fayette County Water System. No changes are proposed.

Sewerage is provided on each lot with private septic systems. Like other areas in Peachtree City that do not have public sewer, the Water and Sewerage Authority (WASA), which is a separate authority from the City, will continue to monitor and evaluate the potential of providing sewer service according to their policy in effect for extending sewer lines to individual lots or subdivisions.

Stormwater in Peachtree City is an enterprise fund paid for by the users and not through the City's general fund. Stormwater infrastructure within the public rights-of-way will be maintained by the Stormwater department in a substantially similar basis as the rest of the City, and in accordance with the City's renewal and extension policies. The retention pond, lake, and dam in Longboat subdivision will remain private and will continue to be the responsibility of the Home Owners' Association.

COMMUNITY SERVICES

Peachtree City's community services are paid for through a combination of ad valorem tax (property tax), sales tax, and fees. The annexation properties' 2021 tax assessment estimates are summarized in the table below.

2021 Property Tax Summary (No Homestead Exemptions assumed)				
Address	School	911	County	City
Longboat subdivision	\$236,849	\$2,447	\$49,828	\$70,938
Office development	\$24,282	\$251	\$5,108	\$7,273
Total	\$261,132	\$2,697	\$54,937	\$78,211

Public safety services (police, fire, and emergency medical services) will be provided by Peachtree City upon annexation at the same level of service as provided to the rest of the City.

Garbage service is not a municipal or county-provided service. Property owners will continue to purchase their services through the private market.

Public streets within the annexed territory will be evaluated and added to the repaving and maintenance schedule on a substantially similar basis as streets within the rest of the City. There is about one (1) linear mile of public streets within the annexation area.

Longboat, etc. Annexation and Zoning

Page 4

A multi-use path is planned near the property. The current path connection to the Longboat subdivision will be tied into the new path when it is constructed. The City will evaluate the feasibility of extending a path to the cul-de-sac of Genevieve Court as funds become available, in accordance to the City's multi-use path policies.

Consistency with Comprehensive Plan:

Peachtree City's Comprehensive Plan utilizes the Village Concept as the driving development pattern for the City. A village is centered around a commercial node and then steps down in land use intensity from office/institutional use to cluster residential to low density residential. The residential density should step down towards the City boundaries.

As shown in Figure 3, the land-use of the annexation area is low density residential and office. It is bounded to the south by commercial and medium density residential; to the west by low density and institutional (church); and to the north by office. The zoning across Highway 54 in Peachtree City allows for office and commercial uses.

The 1-acre density of the Longboat subdivision is appropriate land use along the City boundary and meets the City's policy of stepping down the residential density toward the City boundaries. The existing office use on Genevieve Court is compatible with the approved office and commercial uses.

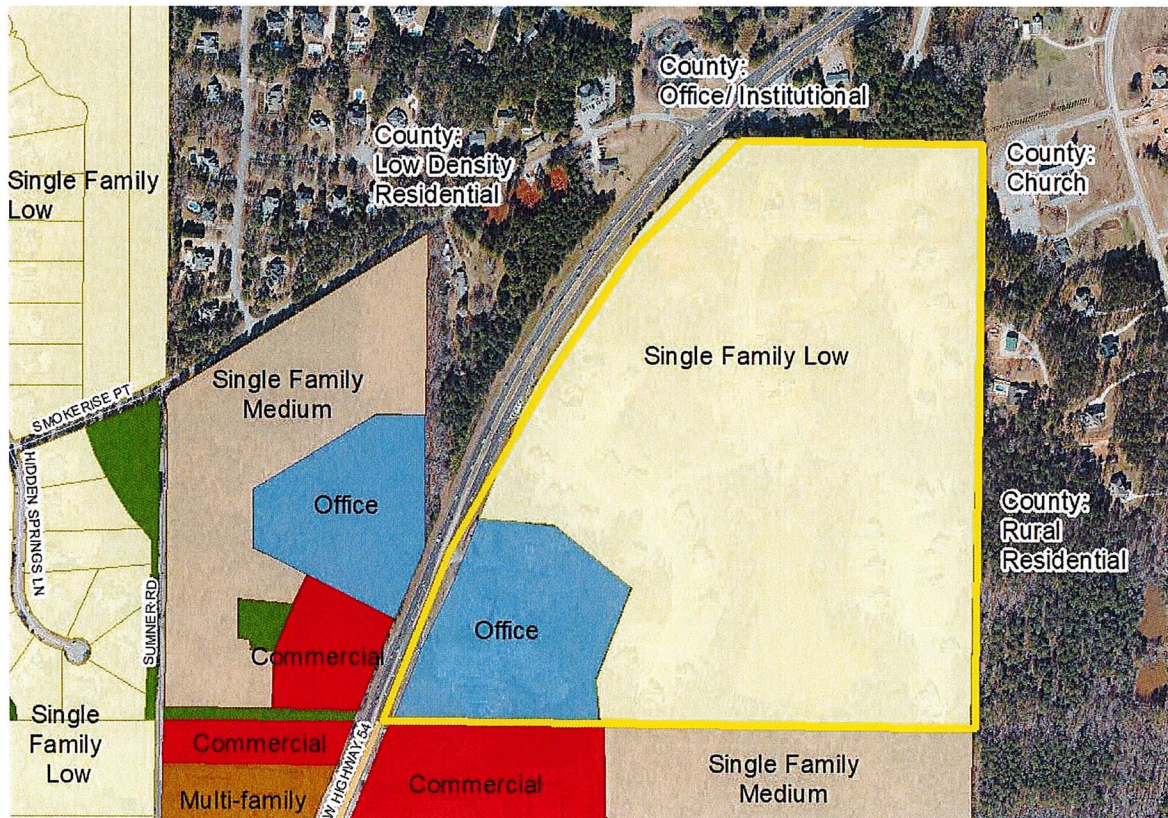


Figure 3: Land uses around the annexation area

CITY OF PEACHTREE CITY

Interoffice Memorandum

TO: Mayor and City Council Members

VIA: Jonathan N. Rorie, City Manager
Paul Salvatore, Director of Finance *JR*
Angela Egan, Purchasing Agent *PS*
Joe O'Connor, Fire Chief *JO*

FROM: *KB* Kevin Baggett, Assistant Chief of Operations

DATE: September 29, 2021

SUBJECT: Cooperative purchase of 2022 CIP replacement ambulance
City Council Meeting October 7, 2021

RECOMMENDATION:

To authorize the cooperative purchase of one (1) Braun Chief XL Ambulance from Ten-8 Fire & Life Safety, LLC for a total cost of \$294,142.00 as budgeted in the 2022 Capital Improvement Plan (CIP).

DISCUSSION:

The department is scheduled to replace its longest serving ambulance in the fleet in the FY 2022 CIP. The last unit purchased from Braun has been in service for more than a year, serving the department well, with only minor issues. This purchase will maintain our replacement cycle within our fleet of ambulances to ensure our apparatus provide the most comfortable ride for our patients while maintaining the high reliability of all ambulances.

Based on our strong experience with our existing Braun ambulances purchased through the Houston Galveston Area Council Buying Cooperative, the department once again sought base pricing and itemized options to reach the final price. The buying cooperative solicited national bid prices from multiple manufacturers as well as locked-in prices for any options added or subtracted from the base model. Purchasing through the cooperative ensures the City receives the best available price by using the buying power of the cooperative to achieve economy of scale not normally possible when purchasing a single ambulance.

BUDGET IMPACT:

The 2022 CIP budget included sufficient funds for the purchase of this ambulance.



Equipment Proposal

IN SERVICE TO SERVE YOU

This Equipment Proposal (the "Proposal") has been prepared by Ten-8 Fire & Safety, LLC ("Company") in response to the undersigned Customer's request for a proposal. This Proposal is comprised of the special terms set forth below, the Proposal Option List (or for ambulance sales, the Quotation, or Order Form, as applicable), Warranty, and Company's Purchasing Terms and Conditions. Through its signature below or other Acceptance (as defined below), Customer acknowledges having received, read and being bound by this Proposal, all attachments and Company's Purchasing Terms and Conditions.

Date: September 20, 2021 ("Proposal Date" **Customer:** City of Peachtree City ("Customer"))

Customer Address: 151 Willowbend Rd Peachtree City GA30269

Quantity	Product Description & Options	Price
1	2023 Ford F-550 XLT Type1 Gas Braun Chief XL Ambulance Per HGAC contract AM20BA16	\$224,018.00
1	@\$224.018 Plus Options and Equipment @ \$70,124	\$70,124.00
Purchase Price:		\$294,142.00

Delivery Timing: The Product described above in the Product Description and Options Section of this document will be built by and shipped from the manufacturer approximately 14 (months) after Company receives Customer's acceptance of this Proposal as defined below.

Other: _____

Unless accepted within 45 days from date of proposal, the right is reserved to withdraw this proposal.

ACCEPTANCE OF THIS PROPOSAL CREATES AN ENFORCEABLE BINDING AGREEMENT BETWEEN COMPANY AND CUSTOMER. "ACCEPTANCE" MEANS THAT CUSTOMER DELIVERS TO COMPANY: (A) A PROPOSAL SIGNED BY AN AUTHORIZED REPRESENTATIVE, OR (B) A PURCHASE ORDER INCORPORATING THIS PROPOSAL, WHICH IS DULY APPROVED, TO THE EXTENT APPLICABLE, BY CUSTOMER'S GOVERNING BOARD. ACCEPTANCE OF THIS PROPOSAL IS EXPRESSLY LIMITED TO THE TERMS CONTAINED IN THIS PROPOSAL AND COMPANY'S PURCHASING TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS, WHETHER CONTAINED IN CUSTOMER'S FORMS OR OTHERWISE PRESENTED BY CUSTOMER AT ANY TIME, ARE HEREBY REJECTED.

INTENDING TO CREATE A BINDING AGREEMENT, Customer and Company have each caused this Proposal to be executed by their duly authorized representatives as of date of the last signature below.

Customer: _____

By: _____

Title: _____

Print: _____

Date: _____

Ten-8 Fire & Safety, LLC

By: *David Bartley*

Title: **Authorized Sales Representative**

Print: David Bartley

Date: 9/20/21

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Jonathan N. Rorie, City Manager 

FROM: Janet Moon, Chief of Police 
Paul J. Salvatore, Financial Services Director 
Kelly Bush, Assistant Finance Director 

DATE: September 28, 2021

SUBJECT: Budget Amendment – Fiscal Year 2022 – Law Enforcement and First Responder State Pay Supplement

October 7, 2021 City Council Meeting Agenda

Recommendation:

Approve the application for and acceptance of the \$1,000 pay supplement for Georgia Law Enforcement and First Responders along with necessary budget amendments to the fiscal year 2022 budget resolution needed to process the awarded payments.

Discussion:

Governor Kemp has utilized funds from the American Rescue Plan Act to offer a pay supplement to all law enforcement officers and first responders. "The Law Enforcement and First responder Supplement establishes a grant program to provide a \$1,000 one-time pay supplement for full-time public safety officers and first responders, including law enforcement officers, emergency medical technicians, and firefighters. Public safety entities will apply on behalf of qualifying employees between October 1 and December 31."

Budget Impact:

The grant will increase both revenues and expenses in the general fund in an amount to be determined based on employees who qualify at the time of the award.

Attachments

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 22-02

DATE 10/07/2021

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
100-0000-389025		Surplus Carryover	326,291.00	
100-3600-511100		Regular Salaries	2,000.00	
100-3600-512101		Group Insurance - L/T Disability	7.00	
100-3600-512103		Group Insurance - Life	3.00	
100-3600-512200		Social Security	124.00	
100-3600-512300		Medicare	29.00	
100-3600-512401		Retirement Match	40.00	
100-3600-512700		Worker's Comp	36.00	
100-3510-511100		Regular Salaries	152,000.00	
100-3510-511110		Holiday Pay	4,560.00	
100-3510-512101		Group Insurance - L/T Disability	532.00	
100-3510-512103		Group Insurance - Life	206.00	
100-3510-512200		Social Security	9,707.00	
100-3510-512300		Medicare	2,270.00	
100-3510-512401		Retirement Match	3,142.00	
100-3510-512700		Worker's Comp	2,876.00	
100-3210-511100		Regular Salaries	130,000.00	
100-3210-511110		Holiday Pay	1,300.00	
100-3210-512101		Group Insurance - L/T Disability	455.00	
100-3210-512103		Group Insurance - Life	179.00	
100-3210-512200		Social Security	8,141.00	
100-3210-512300		Medicare	1,904.00	
100-3210-512401		Retirement Match	2,636.00	
100-3210-512700		Worker's Comp	4,144.00	

NOW , THEREFORE, BE IT RESOLVED that this Council hereby amends the Fiscal Year 2022 Budget Resolution to allocate Funds for Public Safety

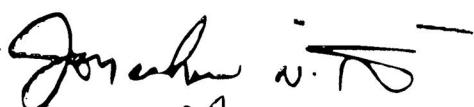
Entered _____

Approved _____

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: Jonathan N. Rorie, City Manager 

FROM: Paul J. Salvatore, Financial Services Director 
Kelly Bush, Assistant Finance Director 

DATE: August 26, 2021

SUBJECT: FY2022 Budget Amendment - Acknowledgment Program ARPA
October 7, 2021 City Council Meeting

Recommendation:

Approve the attached budget amendment to the 2022 budget resolution.

Discussion:

Attached please find the budget amendment 22-02 for fiscal year 2022 to budget for the allocation of funds for Employee Acknowledgment Program.

Budget Impact:

The proposed budget amendment will reallocate funds from Contingency to the Employee Acknowledgement Program in Fund 230.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 21-22

DATE 09/16/2021

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
---------	---------	-------------	----------	----------

[illegible]

Allocate Funds for Employee Acknowledgement Program Awards

Entered

Approved

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor and City Council

VIA: Jon Rorie, City Manager
Paul Salvatore, Financial Services Director

FROM: Ellece Brown, Director, HR & Risk Management

DATE: October 3, 2021

SUBJECT: 5.2% COLA for All City Staff and \$1500 Annual Increase for All Sworn and Certified Staff in Police and Fire Departments.
October 7, 2021, City Council Meeting

Recommendation

That Council approve:

1. 5.2% Cost of Living Adjustment (COLA) for all City staff effective Monday, 12/6/2021; and
2. \$1500 Annual increase for all sworn and certified staff in the Police and Fire Departments effective Monday, 10/25/2021.

Discussion

1. This is the time of year that management begins to review the Consumer Price Index (CPI) provided by the Bureau of Labor Statistics (BLS) in order to make a recommendation to City Council regarding a Cost of Living Adjustment (COLA) for City staff. As you know, the cost of living has continued to rise steadily this year. The CPI for the twelve months ending August 2021 (which was released on 9/14/2021) was 5.3%. Therefore, based on this information from the BLS and the forecast of continued rising costs, City management's recommendation is a 5.2% COLA for all City staff effective Monday, 12/6/2021. We believe this increase will allow our employees to remain whole, and will assist us in being more competitive in the marketplace, in recruiting qualified talent, and in retaining current employees.
2. We have contracted with Management Advisory Group International to conduct a Classification/Compensation/Benefits Study to be completed before the end of the year. It has been seven (7) years since we have conducted this type of study, but unfortunately some salary adjustments need to be made now in order to recruit and retain candidates and remain an employer of choice, not an employer of last resort. Our sister cities and counties have recently announced plans to increase the salaries of Public Safety personnel, and we must respond accordingly to remain competitive in the marketplace. Therefore, management is recommending that we increase the annual salaries of all sworn and certified staff in the Police and Fire Departments by \$1500. When the COLA of 5.2% is combined with the \$1,500 salary adjustment the proposed starting salaries for our Public Safety entry-level positions will be:

<u>Position</u>	<u>Current Starting Salary</u>	<u>Proposed Starting Salary</u>
Certified Police Officer	\$44,020.19	\$47,809.23
Certified Firefighter/EMT	\$44,020.19	\$47,809.23
Certified Firefighter/Paramedic	\$48,269.98	\$52,280.01

These proposed starting salaries do not include any adjustments for additional education (not required by the job descriptions) nor any one-time sign-on bonuses.

The \$1500 salary adjustment is for all sworn and certified positions from Certified Police Officer up to Police Chief and from Certified Firefighter/EMT up to Fire Chief in order to remain competitive and to prevent compression issues.

Budget Impact

The actual budget impact will be approximately:

- | | |
|--|-----------|
| 1. 5.2% COLA for all City Staff | \$478,300 |
| 2. \$1500 Annual Increase for Identified Public Safety Positions | \$240,953 |

TOTAL Budget Impact	\$719,253
----------------------------	------------------

The Budget Amendments are attached.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 22-02

DATE 10/07/2021

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
100-0000-389025		Surplus Carryover	468,211	
100-1320-51xxxx		Personnel Services CM	3,539	
100-1540-51xxxx		Personnel Services - HR	7,162	
100-1570-51xxxx		Personnel Services - Public Info	1,343	
100-1580-51xxxx		Personnel Services - City Clerk	2,994	
100-2650-51xxxx		Personnel Services - Court	7,261	
100-1511-51xxxx		Personnel Services - Finance	15,953	
100-1517-51xxxx		Personnel Services - Purchasing	1,620	
100-1535-51xxxx		Personnel Services - Info Tech	2,325	
100-3210-51xxxx		Personnel Services - Police	130,618	
100-7450-51xxxx		Personnel Services - Code Enf	5,677	
100-3510-51xxxx		Personnel Services - Fire	155,874	
100-3600-51xxxx		Personnel Services - EMS	3,018	
100-4100-51xxxx		Personnel Services - Public Works	39,363	
100-1565-51xxxx		Personnel Services - Bldg Maintenance	7,120	
100-1575-51xxxx		Personnel Services - Engineering	6,675	
100-1566-51xxxx		Personnel Services - Grounds	33,328	
100-6110-51xxxx		Personnel Services - Recreation	11,000	
100-6122-51xxxx		Personnel Services - Kedron	5,712	
100-6510-51xxxx		Personnel Services - Library	16,427	
100-7410-51xxxx		Personnel Services - Planning	4,828	
100-7545-51xxxx		Personnel Services - Tourism	6,375	
521-0000-389025		Surplus Carryover - SW	9,699	
521-4250-51xxxx		Personnel Services - SW	9,699	
565-0000-389025		Surplus Carryover - Amp	389	
565-6180-51xxxx		Personnel Services - Amp	389	

NOW , THEREFORE, BE IT RESOLVED that this Council hereby amends the Fiscal Year 2022 Budget Resolution to allocate 5.2% for COLA adjustments to all employees.

Entered _____

Approved _____

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 22-02

DATE 10/07/2021

ACCOUNT	PROJECT	DESCRIPTION	INCREASE	DECREASE
100-0000-389025		Surplus Carryover	326,291.00	
100-3600-511100		Regular Salaries	2,000.00	
100-3600-512101		Group Insurance - L/T Disability	7.00	
100-3600-512103		Group Insurance - Life	3.00	
100-3600-512200		Social Security	124.00	
100-3600-512300		Medicare	29.00	
100-3600-512401		Retirement Match	40.00	
100-3600-512700		Worker's Comp	36.00	
100-3510-511100		Regular Salaries	152,000.00	
100-3510-511110		Holiday Pay	4,560.00	
100-3510-512101		Group Insurance - L/T Disability	532.00	
100-3510-512103		Group Insurance - Life	206.00	
100-3510-512200		Social Security	9,707.00	
100-3510-512300		Medicare	2,270.00	
100-3510-512401		Retirement Match	3,142.00	
100-3510-512700		Worker's Comp	2,876.00	
100-3210-511100		Regular Salaries	130,000.00	
100-3210-511110		Holiday Pay	1,300.00	
100-3210-512101		Group Insurance - L/T Disability	455.00	
100-3210-512103		Group Insurance - Life	179.00	
100-3210-512200		Social Security	8,141.00	
100-3210-512300		Medicare	1,904.00	
100-3210-512401		Retirement Match	2,636.00	
100-3210-512700		Worker's Comp	4,144.00	

NOW , THEREFORE, BE IT RESOLVED that this Council hereby amends the Fiscal Year 2022 Budget Resolution to allocate Funds to increase Sworn/Uniform Public Safety positions by \$1,500.

Entered _____

Approved _____