City Council of Peachtree City
Agenda
Tuesday, September 14, 2004
8:30 p.m.

I. Prayer

II. Pledge of Allegiance

III. Announcements, Awards, Special Recognition
Remind Attendees to Turn Off Cell Phones
Constitution Week Proclamation
Hispanic Heritage Month Proclamation
Recognize Jennifer Couch as 2004 Fayette County Teacher of the Year
Recognize Starr's Mill High School Athletic Department

IV. Minutes
August 11, 2004, Budget Workshop Minutes

V. Consent Agenda
1. Alcoholic Beverage License – Change in License Representative – Eckerd #3458, City Circle
2. Consider Budget Amendments

VI. Old Agenda Items

08-04-15	Conflicts with Roadside Parking in Industrial Zoned Areas
09-04-CA4	Consider Internet Sales of Surplus Property
09-04-CA4(a)	Consider Ordinance Authorizing Reverse Auctions

VII. New Agenda Items

09-04-12	Consider Request for Change Order for Rink Restroom/Concession
09-04-13	Alcoholic Beverage License – NEW – Eckerd #6743, Wilshire Pavilion
09-04-14	Tax Relief for Seniors With an Annual Household Income of $30,000 or Less
09-04-15	Consider Use of Laptops for Council Meetings
09-04-16	Public Hearing – Consider 2004 Millage Rate
09-04-17	Consider Extension of Alcohol License for Three Dollar Café

VIII. Council/Staff Topics
Update on Kedron Phase I Traffic Lights

IX. Executive Session

This agenda is subject to change at any time up to 24-hours prior to the scheduled meeting.

City of Peachtree City
BUDGET WORKSHOP
Minutes of Meeting
August 11, 2004
6:00 p.m.

The City Council of Peachtree City met in a workshop session on Wednesday, August 11, 2004, 6:00 p.m., in the Floy Farr Room at Peachtree City Library. Council Members attending were: Mayor Steve Brown, Stuart Kourajian, Steve Rapson, and Judi Rutherford. Murray Weed was unable to attend due to illness. Staff members attending were: City Manager Bernard McMullen, Financial Services Director Paul Salvatore, Police Chief Jim Murray, Leisure Services Director Randy Gaddo, Public Services Director Tom Corbett, Fire Chief Stony Lohr, Administrative Services Director/City Clerk Jane Miller, Developmental Services Director Clyde Stricklin, System Administrator Matt Robinson, and Assistant Finance Director Janet Camburn.

Brown noted there were additional documents on the table – an interoffice memo from Developmental Services to Mayor and Council dated August 9, 2004, which reviewed and compared the City's program to meet the Quality Local Government update by February 2007 to the City of Hapeville's program; an e-mail from the City Manager to Mayor and Council dated August 9, 2004, which included the revised position justifications.

Salvatore gave a recap of the workshop held on July 22. He noted that the initial budget called for an increase of .26 mills. Staff proposed changes at the first workshop that reduced the millage rate increase down to .104 mills. Council Member Rapson had proposed additional changes that would not increase the millage rate. Salvatore went over the comprehensive list of changes to date that totaled 2.6 mills. The original proposed millage rate was 5.543 and the current proposed rate was down to 5.283 mills.

McMullen went over the changes in revenue, which totaled approximately $130,000. The total amount of revenue would increase .55 percent. McMullen said he and Salvatore had been conservative with the revenue projections.

McMullen continued that the projection for healthcare insurance was down $125,000 and the projection was based on what was spent in FY 2003 and a 10% savings. Salvatore added that a healthcare insurance Request for Proposal (RFP) would go out this week. Staff had received a draft of the RFP from the consultant and the physician surveys from the employees were also due. The City would try to go with a network that included most of the doctors and hospitals in the survey. Miller said 199 employees, plus family members, were covered.

Salvatore continued that, since the City was self-insured, staff was looking at different network providers. Different networks paid different amounts for certain procedures. The consultant would compare the costs that different networks would pay for different procedures. Salvatore said another thing that made looking at networks difficult was that the City did not pay a set premium. The premium was based on the claims that came in each month. Rapson asked why the cash reserves had increased. Salvatore said the increase was to help reduce the millage rate for next year since the cash would carry over.

Rutherford asked if the RFP would be strictly for a new network. McMullen verified that the RFP was for a new network. Rutherford said if there were approximately 200 employees and $2 million was budgeted in self-insurance, then the City paid $10,000 for each employee. She asked if the City was putting the $2 million away and if it would be there next year if it were not spent during FY 2005. McMullen said yes and that staff projected spending $1.8 million, or less. Salvatore said that in previous years the City had spent $300,000 to $400,000 over the budget, rather than saving $200,000.

Rutherford noted that premiums for most health insurance companies for individuals ran from $4,000-$4,500 and the premiums for families were $7,000-$8,000, which was significantly less than $10,000 a person. She suggested that staff also consider not using self-insurance and looking at regular insurance plans. She said if it cost less to pay premiums, then it should be considered.

Miller said one of the problems was the City was on a 12/12 plan and that claims had to be incurred and paid within a 12-month period. There had to be a three-month retention to pay claims if the City decided to use a regular insurance plan. Rutherford said she understood the City might need to pay money or have a holdover, but the City still needed to look at the option. Rutherford said that sometimes self-insurance did not save money. She said it might be better to suffer through the three or six months of the first year of paying premiums in order to have considerable savings. Kourajian said it made sense to look into the matter.

Rapson said there had been a healthy increase last year in reaction to the health market in general. Now that costs had stabilized, self-insurance might be over funded. The increases had been in the double digits. Miller said the City had excess insurance for anything over $50,000.

Salvatore continued that the General Contingency fund had been reduced from $160,000 to $150,000. They were holding the fund at this year's level and putting the additional money into cart paths.

Salvatore gave an overview of the position justifications. Rapson noted there was no millage rate increase, even with the addition of 10 full-time positions, two part-time positions, and the Library bond.

Rutherford noted the recreation administration budget and asked where the $192,000 projected savings would be. She asked what was not being spent. Gaddo said that a lot of the savings were in the self-supporting programs and small savings in other areas. He explained that there might be programs planned during the year that might not work out. Salvatore added that staff had budgeted a savings of $575,000, and the projected savings in Recreation was part of that. Rutherford said she had a problem with inflating the budget to save money. Salvatore said the budget was solid and they just did not know exactly where the savings would be. He continued that if they came right up on budget in every department, then the budget would be $500,000 short. McMullen noted that if there were no position vacancies during the entire year, there would be trouble. Rapson said there would always be a similar program with Recreation, especially if a significant amount was set aside for a program that did not work out. He added that there would also always be position vacancies and, most of the time, the directors and chiefs planned on spending about 97% of what was budgeted for salaries.

Salvatore moved on to the Public Improvement Program (PIP). Rutherford asked how it was determined whether a lease-purchase was used or to buy equipment outright. She questioned why the City was paying interest on a $30,000 item.

Salvatore explained that, when there were several pieces of equipment needed, the cost added up. A few years ago, the City was strapped for cash. Using lease-purchase took stress off the budget.

Salvatore said the City had a lot of debt capacity. Salvatore said the threshold was $25,000, and anything else was paid through cash. Rutherford asked what the threshold was based on and Salvatore said it was arbitrary.

Salvatore continued that banks were competitive with interest rates, and using lease-purchase took stress off the budget and spread out the payments. Rapson said it was a way to allocate assets across the people who would benefit from the asset and had to be done within a reasonable time frame. Most equipment-related items were financed for three to five years. Salvatore said the method was called inter-generational equity.

McMullen said he understood Rutherford's point and about the same amount of equipment was purchased every year. An average amount could be put in the budget for equipment each year. They could borrow one year and save another year. The Police Department vehicles and fire trucks all had the same replacement cycle. The City needed to be disciplined to put the money aside and not raid it. McMullen continued that there would be some front-end costs in order to save on interest to make the transition. Rutherford said the City had the option to dedicate funds so the money could not be used for something else.

Salvatore noted that interest rates had been very cheap for the last few years. Rutherford said a dedicated equipment fund might only save three-five percent, but that was still money saved. Rapson said the money could be dedicated, but could also be undedicated.

Lohr explained several items in the Fire Department budget. Leach Station bay repairs included scraping the paint off the walls because the walls were not sealed and moisture was coming through. There were also cracks in the wall to be repaired. Two outside metal doors had to be replaced because of rust due to water trickling down.

Lohr continued that the exhaust removal system for Station 82 was a safety item and would cost $40,277. Lohr said none of the stations had an exhaust removal system, and he had applied for a federal fire grant. Lohr noted the estimate was from a company that installed those types of systems. The roof on Station 82 had been bad for years and needed to be replaced. Patching was no longer an option. Lohr continued that the rescue pumper would replace Engine 83. Engine 83 would be renumbered and become a reserve engine. The Life Pak would replace a 1998 Life Pak.

Salvatore said there was $300,000 in the PIP Contingency Fund per the City's policy. He explained the amount was important because of all the construction projects going on, and the projects that would carry over into FY 2005.

There would be no millage rate increase, improved cart path and street paving, improved service delivery ability due to new employees, the library expansion, and a major road and infrastructure improvement budget for the GA 54 West corridor.

There being no further business to discuss, the meeting adjourned at 6:45 p.m.

Jane Miller, City Clerk

Stephen D. Brown, Mayor

Pamela Dufresne, Recording Secretary

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council**

VIA: **City Manager**
Assistant City Manager

FROM: **City Clerk**

DATE: **September 8, 2004**

SUBJECT: **Alcohol License – Change in License Representative – Eckerd #3458**
September 14, 2004, Regular Meeting

Recommendation:
Staff recommends Council consider the attached application for a change in the alcoholic beverage license.

Discussion:
Eckerd Drugs #3458, 101 City Circle, has submitted an application for a change in License Representative. Mr. Michael Harder has requested he be appointed as the License Representative. Mr. Harder will attend the September 14th meeting to answer any questions you may have.

Budgetary Impact:
The change in License Representative will have no impact on the budget.

JM:pd

Attachment

CITY OF PEACHTREE CITY
151 WILLOWBEND ROAD
PEACHTREE CITY, GA 30269
(770) 487-7657

404-543-3946
(cell)

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Business Name: Eckerd Corporation d/b/a Eckerd Drugs #3458	**Business Location:** 101 City Circle Peachtree City, GA 30269	770-486-9776
Nature of Business: Retail Drug Store	**Mailing Address:** 8333 Bryan Dairy Road Largo, FL 33777	**Business Phone Number:** 727-395-3535
Name of Licensee: Eckerd Corporation Michael Thomas Lops	**Home Address:** 8333 Bryan Dairy Road Largo FL 33777	**Home Phone Number:** 727-395-6321
Name of License Representative: Michael E. Harder	**Home Address:** 210 MacKenzie Lane Fayetteville, GA 30214	**Home Phone Number:** 770-254-4411

Please indicate type of licenses applying for:

	Retail Consumption Dealer		Retail Package Dealer		Wholesale Dealer
	Malt Beverage	X	Malt Beverage		Malt Beverage
	Wine	X	Wine		Wine
	Distilled Spirits		Distilled Spirits		Distilled Spirits

Please complete information below (use separate sheet if necessary):

NAME Individual Owner's Name, Partners' Names, Corporation Name and the name of the name of a Contact Person regarding License Changes, Taxes, etc.	ADDRESS Please provide Home Addresses for the individuals listed:	PHONE NUMBERS Please provide Home and Business Phone Numbers for individuals listed:
See Attachment		

Is any person who owns an interest in the license an employee of the City of Peachtree City? NO

ECKERD CORPORATION CORPORATE OFFICERS

SENIOR VICE PRESIDENT/GENERAL COUNSEL/SECRETARY

Robert E. Lewis

Social Security #:	267-43-4452
Date of Birth:	11/27/60
Place of Birth:	Winchester, Massachusetts
Driver's License #:	FL200-765-60-427-0
% of Stock:	NONE
Home Address:	3321 Elizabeth Court Tampa, Florida 33629

VICE PRESIDENT COMPLIANCE/REGULATORY COUNSEL

Michael T. Lops

Social Security #:	266-92-9077
Date of Birth:	06/22/47
Place of Birth:	Norfolk, Virginia
Driver's License #:	FL120-558-47-222-0
% of Stock:	NONE
Home Address:	3327 Pattie Place Palm Harbor, Florida 34685

AFFIDAVIT AND CRIMINAL HISTORY CONSENT FORM
FOR ALCOHOLIC BEVERAGE LICENSE APPLICATION
WITH THE CITY OF PEACHTREE CITY

I, Michael E. Harder **(PRINT FULL NAME)**, swear that I am at least 21 years of age and am competent to provide this affidavit.

My address is: 210 Mackenzie Lane Fayetteville, GA 30214. I have resided at this address for: ______ years and ______ months. My previous addresses for the last 10 years are as follows: ______

Social Security #: 225193364 Driver's License #/State: GA 050273860

Date of Birth is: 08/31/1963 Race: ______ Sex: Male

I **have/have not**, within 5 years prior to this application, been convicted of, (or entered a plea of nolo contendere to) any felony or misdemeanor relating to the sale/use of alcoholic beverages or illegal drugs.

I **have / have not ever** been ever arrested for a crime. If so, details below and the disposition of the arrest are listed below. I understand that failure to disclose any arrest (including DUI's) may result in denial of the application. **(Attach a separate sheet if necessary.)**

______

I **have / have not ever** had beneficial interest in any other alcoholic beverage business in this or any other state in which the alcohol license was denied, revoked or other disciplinary action taken. **(Beneficial interest here means when a person holds the license in his own name or when he has a legal, equitable or other ownership interest in, or has any legally enforceable interest or financial interest, or derives any economic benefit from, or has control over a business.)** If so, please describe in detail. **(Attach a separate sheet if necessary)**

______

I **am / am not** the applicant for license representative. If so, I swear that I am a manager of the business and a resident of the State of Georgia.

I have read the Peachtree City Ordinance regarding the sale of alcoholic beverages and I understand and will comply with the rules and regulations. I hereby authorize the PEACHTREE CITY POLICE DEPARTMENT to receive any criminal history record information pertaining to me, which may be in the files of any state or local criminal justice agency. I solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for city license for sale of alcoholic beverages are true, and no false or fraudulent statement or answer is made herein to procure the granting of such license. ***I understand that providing false/inaccurate information may result in criminal prosecution.***

Michael E. Harder Michael E. Harder
SIGNATURE OF APPLICANT

I do hereby certify that the foregoing applicant is personally known to me, that he/she signed his/her name to the foregoing application after stating to me that he/she knew and understood all statements and answers made therein, and under oath actually administered to me, has sworn that said statements and answers are true.

NOTARY PUBLIC: Pamela P. Dufresne This 11th day of August, 2004.

Peachtree City

Georgia

State of Georgia

City of Peachtree City:

I, James V. Murray, Chief of Police, for the City of Peachtree City, do hereby certify that:

Michael E. Harder
Name

210 MacKenzie Lane Fayetteville, Ga. 30214
Address

has been investigated and found not to have been convicted of, nor to have entered a plea of nolo contendre, to any felony or misdemeanor relating to the sale or use of alcoholic beverages or illegal drugs within five (5) years prior to the date of the application for this license.

James V. Murray
Signature

September 1, 2004
Date

Witness

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

MEMO TO: Mayor and City Council

VIA: City Manager
Assistant City Manager

FROM: Financial Services Director
Assistant Finance Director

DATE: September 7, 2004

SUBJECT: Budget Amendment
September 14, 2004 City Council Consent Agenda

Recommendation:

It is staff's recommendation that City Council approve the attached budget amendments.

Discussion:

Attached please find budget amendments for fiscal year 2004 submitted for your approval. A description of the amendments follows:

Budget Amendment 04-034

This budget amendment is housekeeping in nature and increases both revenues and expenditures in the Neighborhood Parks Fund to cover the cost of Dog Park expenditures that are offset by donations.

Budget Amendment 04-035

This budget amendment is housekeeping in nature and transfers budget from operating supplies and increases budget in both surplus carryover and interest income to cover the equity transfer from the Governor's Greenspace Fund to the PIP Fund. The equity transfer will close the Greenspace Fund and transfer the funds left in the fund to the PIP Fund (primarily due to interest earnings) to partially offset the cost of the third parcel of Drake Field, funded entirely by the City in fiscal year 2004.

Budget Amendment 04-036

This budget amendment, also housekeeping in nature, increases both budgeted revenues and expenditures in the HAZMAT fund to cover expenditures offset by reimbursements to the fund.

Budget Amendment 04-037

This budget amendment transfers funds from the Buildings Department to the Planning Department to cover structural testing for planned bridge designs.

Budget Amendment 04-038

This budget amendment transfers funds from the Engineering Department to the Planning Department to cover training for Planning Commission members.

Budget Impact:

The impact on the Neighborhood Parks Fund budget is a net increase in both budgeted revenues and expenditures of $800, bringing the fiscal year 2004 budget to $56,597. The impact on the Greenspace Fund budget is a net increase in both budgeted revenues and expenditures of $274, bringing the fiscal year 2004 budget to $5,959. The impact on the HAZMAT Fund is an increase I both budgeted revenues and expenditures of $800, bringing the fiscal year 2004 budget to $3,566. There is no impact on the General Fund for the amendments for the Developmental Services Division.

If you have any questions please do not hesitate to contact either Paul or Janet.

Thank you for your attention to this matter.

Attachments

JIC/BUDGET AMENDMENTS – FY 04 – 9/16/04

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-034

DATE September 7, 2004

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
200-6220-53-1176	Operating Supplies - Dog Park	800	
200-00-37-1000	Donations - Dog Park	800	
	TOTAL	$ 1,600	$ -

To cover expenditures made on behalf of the Dog Park covered by donations received and deposited.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-035

DATE September 7, 2004

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
201-1505-61-1911	Equity Transfer to PIP Fund	5,959	
201-00-38-9025	Surplus Carryover	267	
201-00-36-1112	Interest Income	7	
201-6110-53-1175	Operating Supplies		5,685
350-00-39-1201	Equity Transfer from Greenspace Fund	5,959	
350-00-38-9025	Surplus Carryover		5,959
	TOTAL	$ 12,192	$ 11,644

To transfer budget from operating supplies in the Governor's Greenspace Fund and increase surplus carryover and interest income to cover the equity transfer to the PIP Fund. This will close the Governor's Greenspace Fund and transfer the funds left in the fund (primarily due from interest earnings over the past two years) to the PIP Fund to off-set the cost of the third parcel of Drake Field, entirely funded by the City in fiscal year 2004.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-036

DATE September 7, 2004

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
204-3510-53-1175	Operating Supplies	800	
204-00-34-7901	Reimbursements	800	
	TOTAL	$ 1,600	$ -

To increase both budgeted revenues and expenditures in the HAZMAT Fund to cover expenditures offset by reimbursements to the fund.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-037

DATE September 7, 2004

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-7410-51-1200	Professional Services/Planning	1,200	
100-7210-52-12000	Professional Services/Building		1,200
TOTAL		$ 1,200	$ 1,200

To transfers budgeted funds from the Building Department to the Planning Department to cover the cost of the first structural testing by United Consulting for planned bridge designs, as mandated by GDOT.

CITY OF PEACHTREE CITY

BUDGET AMENDMENT

NUMBER 04-038

DATE September 7, 2004

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
100-7410-52-3700	Education & Training/Planning	450	
100-1575-52-3600	Dues & Fees/Engineering		450
	TOTAL	$ 450	$ 450

To transfers budgeted funds from the Engineering Department to the Planning Department to cover the cost of training for Planning Commission members.

CITY OF PEACHTREE CITY
INTEROFFICE MEMORANDUM

TO: **Mayor Brown and Members of City Council**
Via: City Manager Bernie McMullen

FROM: **James V. Murray, Chief of Police**

DATE: **September 8th, 2004**

SUBJECT: **Request to Amend City Ordinance**

Please find attached, a recommendation to amend Peachtree City Code of Ordinances, Section 78. Stony Lohr, Peachtree City's Fire Chief, evaluated the parking situation and presented a formal recommendation that addresses many concerns of the business owner's in the area.

After reviewing Chief Lohr's recommendation and assessing the on-street parking problems identified in his memorandum, the Police Department concurs that there is an immediate need for improved parking control in the area. This is especially true as it relates to emergency vehicle access, visual obstruction, and motorist safety. As a matter of record, the Police Department supports Chief Lohr's attached recommendation.

Also, I have been informed by the Fire Department that they have visited every business owner in the affected area and have distributed written information promoting the recommended parking restrictions.

Your consideration in this matter will be greatly appreciated.

JVM/rmd

CITY OF PEACHTREE CITY
INTER-OFFICE MEMORANDUM

TO: Mayor Brown and Members of Council

VIA: City Manager, ATTN: Mr. Bernie McMullen
Assistant City Manager, ATTN: Mr. Colin Halterman
Director of Public Works, ATTN: Tom Corbett

FROM: Stony Lohr
Fire Chief

DATE: August 10th, 2004

SUBJECT: Tiger Way/Auburn Court/D-Bob Industrial Parking
(Council Meeting Agenda, August 19th, 2004)

RECOMMENDATION. The Fire Department recommends that parking be prohibited the inside portion of the street complex consisting of the west side of D-Bob Industrial, the north side of Auburn Court, and the east side of Tiger Way so that there is parallel parking only along the outside edge of the street with the following constraints:

(1) No parking within 30 feet of approaching the stop signs at D-Bob and Huddleston Road, and at Auburn Court and D-Bob Industrial (OCGA 40-6-203 (a)(2)(D));

(2) No parking in front of or within 30 feet either side of a driveway entrance or exit (OCGA 40-6-203 (a)(2)(A)) and (2)(F); and

(3) No parking in the intersections of D-Bob Industrial and Auburn Court, Auburn Court and Tiger Way; and at the northern end of Tiger Way. (OCGA 40-6-203 (a)(1)(C) and (2)(F)).

DISCUSSION.

a. I have evaluated parking on Tiger Way pursuant to a letter from Mr. Tim Powers to Mayor Brown, and Mayor Brown's and Mr. McMullen's subsequent request to the Fire Department.

b. I attempted to contact Mr. Powers on August 9th for clarification on his request. Mr. Powers is out of town and was not available, but I did speak with his wife, Mrs. Elaine Powers. Mrs. Powers indicated that the primary issue is safety and traffic obstructed by motor vehicles and trucks parked directly across from each other on both sides of the street, primarily on Auburn Court. Parking on both sides of the street has sometimes caused an impassable obstruction to traffic, and has also resulted in near accidents with vehicles that could not be seen pulling out of the Fitzgerald parking lot into Auburn Court. She reported that there was a recent occasion when their driveway on Tiger

Way was obstructed by a large truck and trailer carrying multiple golf carts to the nearby golf cart shop.

c. This "street" complex is a three-legged cul-de-sac. Its entrance is from Huddleston Road via D-Bob Industrial. D-Bob proceeds southerly from Huddleston Road for approximately 697 feet, turns approximately 90 degrees to the right and proceeds westerly for approximately 671 feet as Auburn Court, and finally turns another 90 degrees to the right and proceeds approximately 404 feet to the north as Tiger Way. The roadway is approximately 32 feet in width with curb and gutter sections of approximately 18 inches on each side.

d. Three fire hydrants are all on the inside portion of the roadway; one at the corner of D-Bob and Auburn Court; one at the intersection of Auburn Court and Tiger Way; and one toward the northern end of Tiger Way

e. The only parking and traffic control signs currently posted are the stop sign at D-Bob and Huddleston Road, the stop sign at Auburn Court and D-Bob, and a no parking sign just prior to the stop sign on D-Bob at Huddleston Road.

f. Prohibiting parking on the inside of the street complex would provide maximum field of vision in the direction of their turns for traffic on the street and maximum access to fire hydrants.

g. There are no driveways on the east side of D-Bob Industrial, but two on the west side; there are no driveways on the west side of Tiger Way, but two on the east side; there are two driveways on the north side (McWilliams Collision side) of Auburn Court and three on the south side (Fitzgerald Plumbing side).

h. Most vehicles that park on Auburn Court already appear to park on the south side. However, trucks, campers and other vehicles that park near the driveway entrances block vision of vehicles exiting those driveways.

i. There are other businesses in the "Fitzgerald Plumbing" building, but Fitzgerald is the most prominent. The building appears to be for sale or lease by Group VI.

BUDGET IMPACT. There will be an operational cost to Public Works to build and emplace signs and to paint selected curbing so that the no parking areas can be legally enforced.

Ordinance No.______

AN ORDINANCE TO AMEND THE PEACHTREE CITY TRAFFIC ORDINANCE TO PROHIBIT PARKING ON AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by the authority of the same, that Article 1,Section 78 of the Peachtree City Code of Ordinances be amended to read as follows:

SEC. 78-26. Parking on D-Bob Industrial, Auburn Court, and Tiger Way.

(a) Parking is prohibited on the west side of D-Bob Industrial (a distance of 697 feet), continuing on the north side of Auburn Court (a distance of 671 feet) and continuing on the east side of Tiger Way (a distance of 404 feet).

(b) Parking is prohibited on D-Bob Industrial, Auburn Court, and Tiger Way within 30 feet of a stop sign and in front of or within 30 feet to either side of a driveway entrance or exit.

(c) Parking is prohibited in the intersections and cul-de-sacs of D-Bob Industrial, Auburn Court, and Tiger Way.

All ordinances, or parts of ordinances, in conflict with this ordinance are hereby repealed in their entirety.

Done, Ratified, and Passed this day of September, 2004.

____
Mayor

____

____

____

____
City Council

______________________Attest:
City Clerk

NOTICE

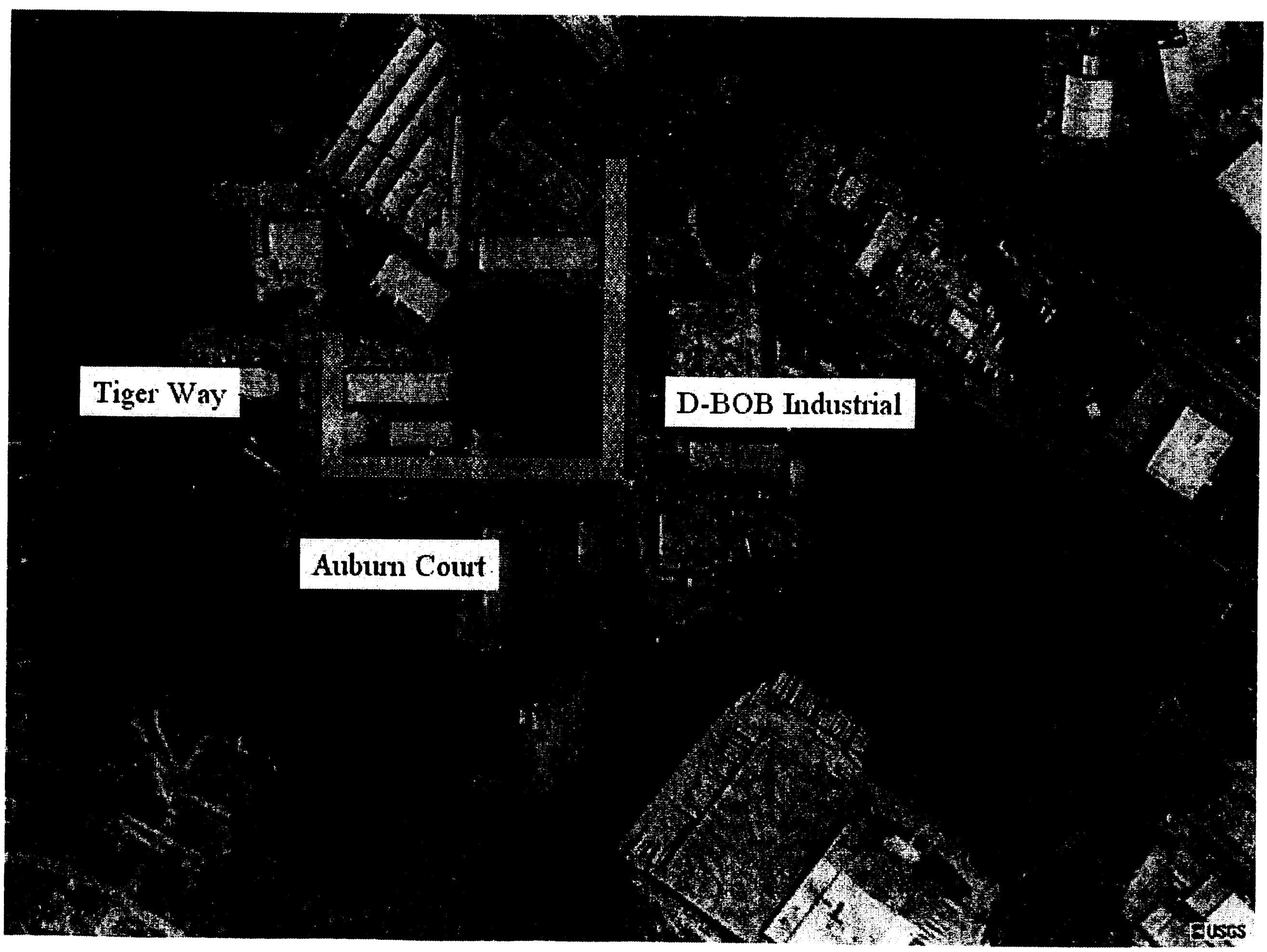
to businesses using D-Bob/Auburn/Tiger for Street Parking

The Mayor and Council of Peachtree City will be discussing on-street parking on D-Bob Industrial, Auburn Court, and Tiger Way at the September 2 City Council Meeting. Under consideration is the elimination of all on-street parking in the following locations:

1. No Parking on the "inner" side of the three streets (the west side of D-Bob, the north side of Auburn, and the east side of Tiger – highlighted in yellow on the map below);
2. No Parking on OUTER side of the streets within 30 feet of stop signs;
3. No Parking on the OUTER side of the streets in front of or within 30 feet either side of a driveway entrance or exit; and
4. No Parking in the intersections/cul-de-sacs of D-Bob/Auburn and of Auburn/Tiger, and at the northern end of Tiger Way.

This matter is being considered due to the large amount of on-street parking and corresponding concerns about these vehicles blocking emergency vehicle access to the businesses on these streets.

The meeting will be held at City Hall, 151 Willowbend Road in Peachtree City and will begin at 7:00 PM. The public is invited to attend.



CITY OF PEACHTREE CITY

MEMO TO: Mayor and City Council Members

VIA: Bernard J. McMullen, City Manager

FROM: Colin W. Halterman, Assistant City Manager
Paul J. Salvatore, Financial Services Director
Janet I. Camburn, Assistant Finance Director

DATE: September 7, 2004

SUBJECT: Internet Sale of Surplus Property
September 14, 2004 City Council Agenda

Recommendation:

That City Council authorize the use of internet services for the sale of surplus property only when the costs associated with the service can be offset against the proceeds generated from the sale of property.

Discussion:

There is no City Ordinance addressing the sale of surplus property.

Section V. A. 3. of City Administrative Regulation (CAR) 7-1 discusses the sale of excess, surplus, and obsolete materials. The regulation allows the sale of these materials by either auction or sealed bid. The City has used a traditional auction method (either a City auction or one in conjunction with Fayette County), after submitting a surplus property list to City Council for approval. It has been brought to our attention that some municipalities have been able to sell items well above traditional auction prices by using alternative auction methods such as eBay® for the sale of surplus property (i.e., fire trucks, ambulances, and public works equipment).

In addition, we have been made aware of a method of selling selected discarded books on a site called Abebooks. Please refer to the attached correspondence from the Library Technology & Training Manager.

Staff recommends that authorization be given to the Finance Division's Purchasing Department to consider the use of eBay®, Abebooks, and other services that are substantially similar in nature when the sale of surplus property warrants such a method and the costs associated with the service can be offset against proceeds from the sale of the surplus property.

Budget Impact

It is recommended that the City subscribe to eBay® and/or Abebooks only when the costs associated with the sale can be recovered in the proceeds that are generated from the sale.

If you have any questions, please contact either Paul or Janet.

Attachment

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Director of Leisure Services**

FROM: **Library Technology & Training Manager**

DATE: **06-18-04**

SUBJECT: **abebooks.com**

The Assistant Finance Director (Janet Camburn) mentioned to me that the City was looking into selling used equipment, furniture, etc., on Ebay. I told her about an online bookselling service called Abebooks. She requested that we send her information to evaluate it.

Abebooks is a network of booksellers from around the world that facilitates the sale of books. Staff would like to investigate the possibility of selling selected discarded books on Abebooks. Fees include $25 a month to list up to 500 books, plus 8% commission on completed sales. We can either: process credit card purchases ourselves, use PayPal (2.2% + $.30 per transaction for credit cards, no charge for echecks), or opt to have Abebooks process them for us for an additional 5.5%.

Below is a sample of discarded books, with their current estimated worth, that we are holding:

The Cuckoo by Katherine Blake - $15.00
Philadelphia by Christopher Davis - $16.00
Going Down by David Markson - $80.00
His Majesty's Frigate by Simon White - $12.47
Dear Fred by K.M. Peyton - $16.50
Bank of Brooten by John Owen Bohmer - $40-50.00

Just the other day we discovered a book that was worth $85.00 that we were in process of discarding. It has also been added to our box of books to hold.

The seller determines the price of the items. A good way to determine what is a fair asking price is to do a search of sites that sell used/rare books. That is how the above prices were determined.

These books would normally be sold as part of The Library Corporation's (Friends of the Library) Book Sale for $1-2 each. In turn, the Corporation funds the library's annual Vacation Reading Program, as well as other key programs such as Black History Month. Likewise, there may be an opportunity for the Corporation to open an account and do it for us; however, I have the feeling that staff would end up administering the account. I don't think selling books on Abebooks would upset the Corporation or take away from their funding. We would only be listing a very small percentage of the discarded books, approximately 5%. It's not worth listing the other discards because they have little value. I would recommend setting a minimum worth for books that we hold for Abebooks, such as books worth $5 and up.

It is impossible to estimate the revenue we could receive through selling books on Abebooks. I would recommend giving it a try for 6 mos. to see what our revenues are, and then if the work isn't worth it, drop it.

CITY OF PEACHTREE CITY

MEMO TO: Mayor and City Council Members

VIA: Bernard J. McMullen, City Manager

FROM: Colin W. Halterman, Assistant City Manager
Paul J. Salvatore, Financial Services Director
Janet I. Camburn, Assistant Finance Director

DATE: September 7, 2004

SUBJECT: Reverse Auctions
September 14, 2004 City Council Agenda

Recommendation:

That City Council adopt the attached change in the Code of Ordinances authorizing the use of reverse auctions for the purchases of goods and/or services for the City of Peachtree City.

Discussion:

Section 34-117 of the Peachtree City Code of Ordinances states that purchases over $10,000 require sealed bids. The Georgia Municipal Association (GMA) recently entered into a partnership with Ecuity to conduct reverse auctions for municipalities in the State of Georgia at no cost to the governmental unit. A few cities within the state have started to use this service, including Sandersville, Covington and Statesboro. The purpose is to drive down the cost, by competition, in reverse of an auction. Although the City has no specific plans at this time to use this particular service, we would like the opportunity to use this method for larger ticket items if the conditions indicate that this would result in potential savings. A copy of a brochure further explaining this service is attached for your review. Staff recommends the adoption of the attached addition to the Purchasing Procedures in the Code of Ordinances.

Budget Impact

There is no cost to the City for use of the reverse auction through GMA.

If you have any questions, please contact either Paul or Janet.

Attachments

Ordinance No. ______

AN ORDINANCE TO AMEND ARTICLE II, SECTION 34, OF THE PEACHTREE CITY CODE OF ORDINANCE TO PROVIDE FOR PURCHASING BY REVERSE AUCTION, AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PEACHTREE CITY, and it is hereby ordained by authority of the same, that Article II, Section 34-125 of the Peachtree City Code of Ordinances be added as follows:

Sec. 34-125. Reverse Auctions.

The purchasing agent may elect to use a reverse auction method for the purchase of goods and/or services, in lieu of sealed bids.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed in their entirety.

Done, Ratified, and passed this _____ day of ______ 2004.

____
Mayor

____

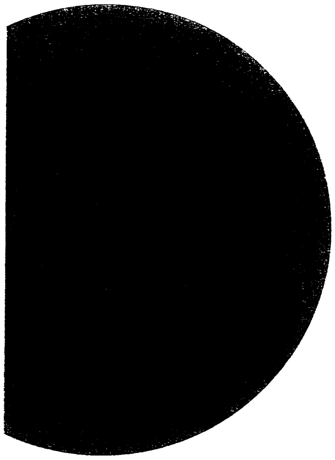
____

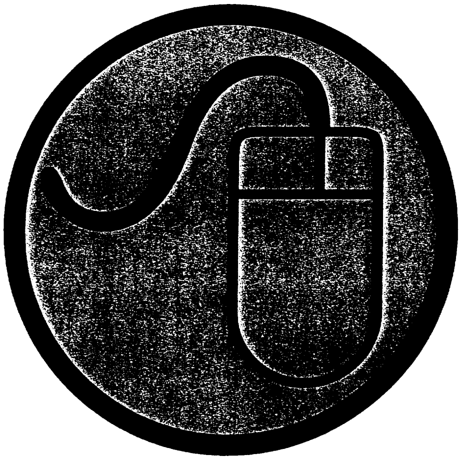
____

____
City Council

______________________________Attest
City Clerk

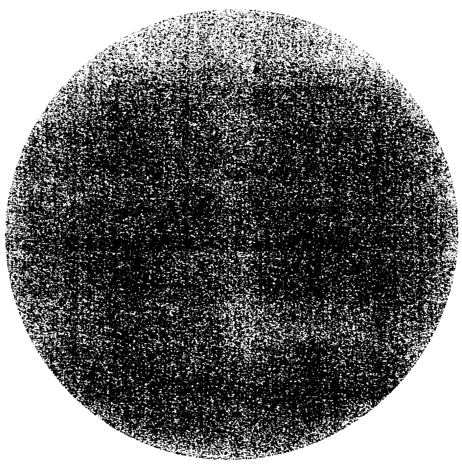
GEORGIA MUNICIPAL ASSOCIATION

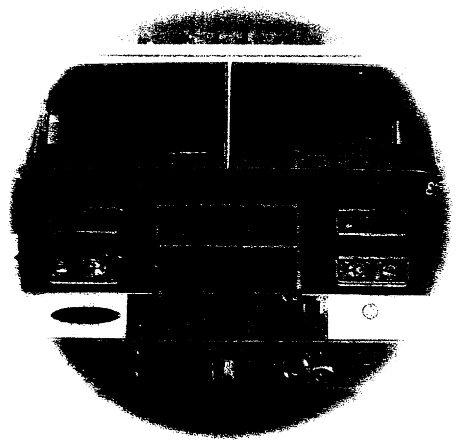


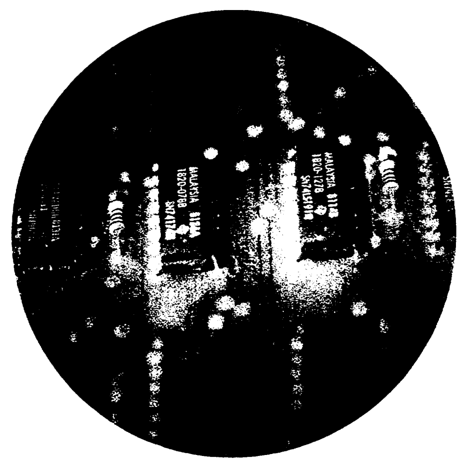


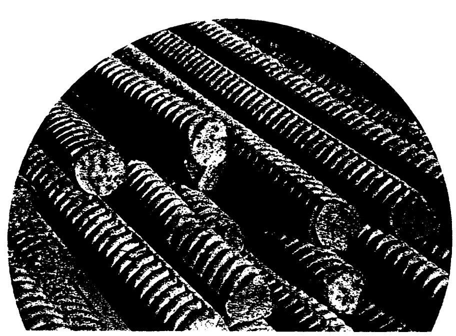
Online REVERSE AUCTIONS

COMPETITIVE BIDDING FOR GOODS AND SERVICES



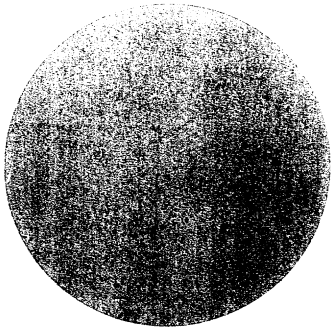


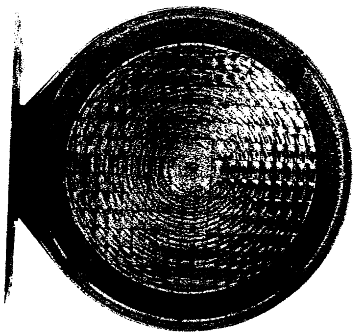


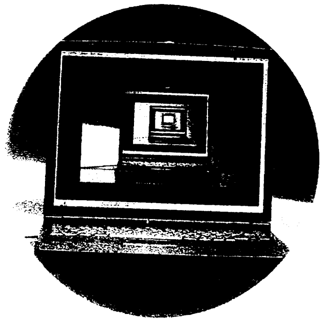


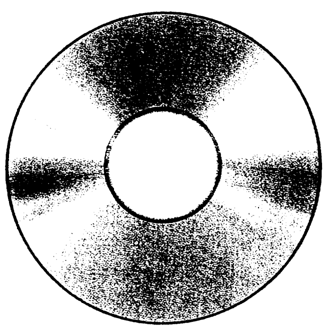
GEORGIA MUNICIPAL ASSOCIATION

TECHNOLOGY SERVICES









GEORGIA MUNICIPAL ASSOCIATION

ecuity

The GMA/Ecuity Partnership

The Georgia Municipal Association is dedicated to delivering innovative, technology based solutions to local governments in order to empower them with competitive, economical advantages in their communities.

GMA has formed a partnership with Ecuity based on Ecuity's strong track record in the reverse auction industry, outstanding customer service and their ability to preserve the sealed bid environment online. Ecuity's team of dedicated professionals has over 30 years of combined expertise in the strategic sourcing, procurement and software industries.

What Is A Reverse Auction?

Prices are driven down by competition in a reverse auction. This is contrary to what happens in the more commonplace "forward" auction. Online "forward" auction providers like eBay® and Bidz.com® create an environment that seeks to establish the highest price that the market will bear for a good or service sold by a given seller.

In a forward auction, a seller announces an intention to "sell" and buyers compete against one another to purchase the good or service.

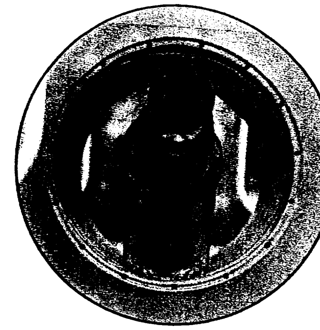
In a reverse auction, the buyer announces the intention to "buy" and suppliers then compete against one another to sell the good or service sought. Both forward and reverse auctions seek to establish a market price for a good or service. Reverse auctions drive prices down to what the market will bear.

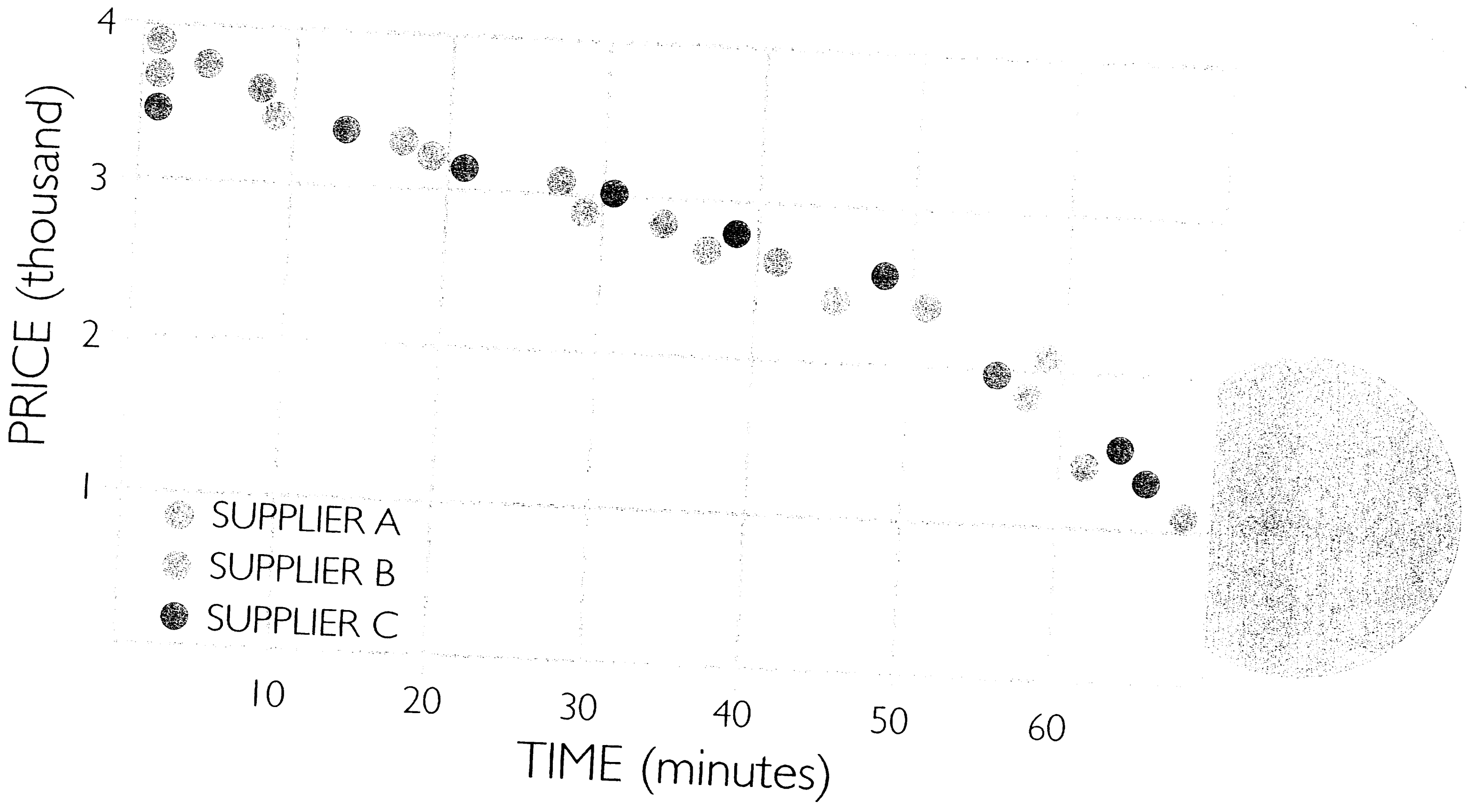
What can you buy in a reverse auction?

- Fire Trucks / Police Cars
- Computer Equipment
- Sanitation Vehicles
- Backhoes
- Fuel / Energy
- Street Sweepers
- Telecommunications Services
- Service Contracts
- Playground Equipment
- Construction Projects
- Chemical Products
- Loaders / Graders
- Utility Vehicles

In the below illustration, three suppliers are competing for a hypothetical product or service. In a conventional RFP, a response from each supplier would have been submitted to the buyer. Those competitive quotes are considered to be initial bids in a reverse auction and are reflected as the first bid placed by each supplier.

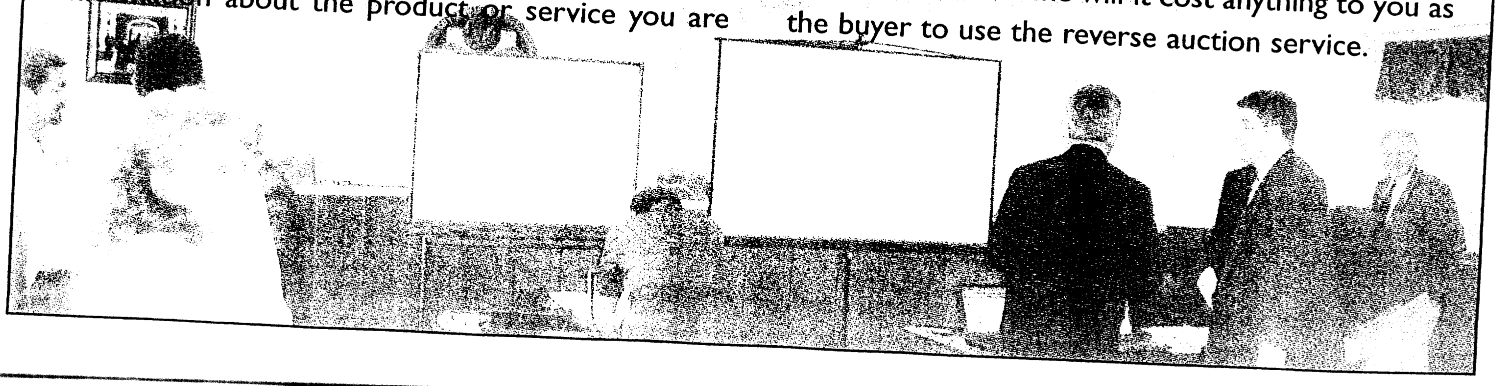
Reverse auctions provide a competitive environment for suppliers to place multiple competing bids, creating a downward slope and resulting in a fair market price for the good or service.



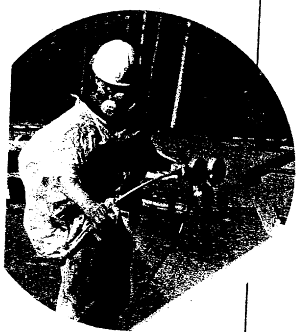
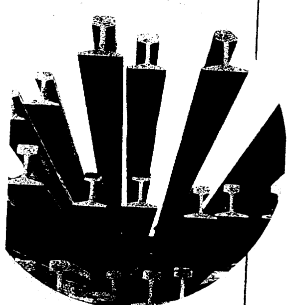
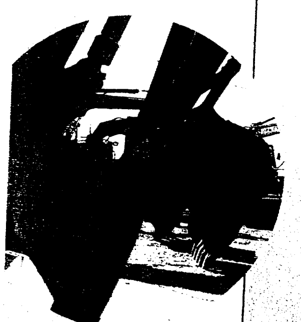


Getting Started

Initiating the service is simple. Once you decide to conduct an auction and have identified the product or service you want to purchase, contact Kelly Page at GMA (tel. 678-686-6235 or e-mail at kpage@gmanet.com). GMA will then contact Ecuity, and they will begin the process of setting up the auction. Ecuity will work with you to gather information about the product or service you are looking to purchase, help you prepare your RFP, help locate additional vendors (if you so choose), educate vendors on the process of the event and train them on how to use the system. Once the auction event is completed, you will follow your normal selection process of awarding your bid. Remember, at no time will it cost anything to you as the buyer to use the reverse auction service.



Frequently Asked Questions

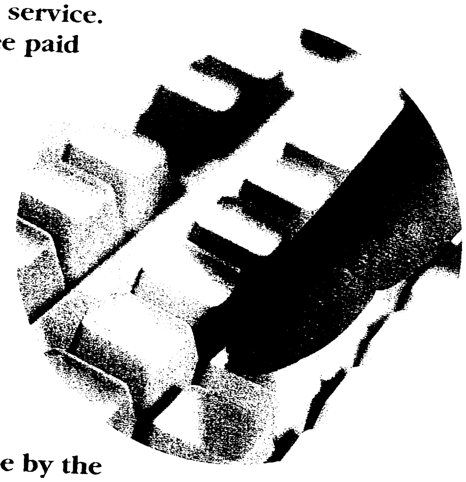




Who can use this service?

- GMA's online reverse auction service is available to cities, counties, school boards and other public entities.

How much does this service cost?

- There is no charge to public entities using the service. The service is funded by a small transaction fee paid by the winning bidder.



Is a buyer obligated to accept the lowest bid?

- No, each buyer may evaluate the online bids to determine for themselves "Lowest and Best Value."

Is the buyer obligated to award the bid?

- No, if the buyer is not satisfied with the bids, then they are free to reject all bids and there is no cost to anyone.

Do suppliers have to lower their bids?

- No, they are required to submit their bids online by the required deadline but are under no obligation to lower their bids.

What if there are no initial bids?

- The event is cancelled and buyer may proceed as if there had been no sealed bids received.

Who invites and approves vendors?

- The buyer provides a preferred vendor list; however, Ecuity may augment the list with other vendors from their database, if the buyer so chooses. The buyer ultimately approves all vendors that are invited to bid.

What if problems occur during the online event?

- During the training of all suppliers, a toll free telephone number is provided that allows for "off site" assistance, up to and including suspension of the event until corrections can be made.

What if a prospective bidder is not "Internet savvy"?

- If a bidder does not have Internet access, Ecuity will work with the buyer to provide computer access and keyboard assistance or act as proxy through fax for the bidder.

What is the length of the auction?

- The length of the auction is determined by the buyer. Generally, most auctions are set to run anywhere from 15 to 30 minutes.

Where is the auction viewed?

- Just as sealed bids are opened in a public venue, auctions are viewed in a public setting determined by the buyer.

Where can I find more information?

- Visit the GMA website at http://www.gmanet.com/services to view latest success stories, auction replays, testimonials and upcoming auctions.

GEORGIA MUNICIPAL ASSOCIATION
TECHNOLOGY SERVICES

Georgia Municipal Association
201 Pryor Street, SW
Atlanta, Georgia 30303-3606

Phone 404.688.0472
Toll Free 1.888.488.4462

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Councilmembers**

VIA: **City Manager**
Assistant City Manager

FROM: **Director of Leisure Services**

DATE: **Sept. 1, 2004**

SUBJECT: **Request for Approval of Change Order, Rink Restroom/Concession**
Sept. 14, 2004 City Council Agenda

Recommendation:

That Council approve a request for a change order in the amount of $6,727 to construct an additional wall at the Kedron Rink Restroom/Concession facility now under construction.

Discussion:

Per the attached Director of Leisure Services memo dated Sept. 1, this request will help mitigate noise complaints we have been getting from neighbors in the vicinity of the rink (Fielding Ridge and Stoneacre). As you can see from the attached site plan, the walls will extend on both sides of the restroom concession to collectively provide a noise barrier between the rink and the Fielding Ridge and Stoneacre neighborhoods. Per the consultant's report, also attached, this should serve to mitigate most, if not all, of the noise problems that have been identified by the residents.

Budget Impact:

The funding for this project can be transferred from PIP contingency to the Concession/Restroom account.

Attachments: Director of Leisure Services memo dated Sept. 1
Petition from Fielding Ridge residents
Memo from Arpeggio acoustic consultants
Change Order Proposal 04-011-A
Revised sketched site plan showing extended walls

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **City Manager**

VIA: **Assistant City Manager** CWA
Finance Director P.S.
Assistant Finance Director

FROM: **Director of Leisure Services**

DATE: **Sept. 1, 2004**

SUBJECT: **Change Order, Rink Restroom Project**

As you know, we had been investigating the cost of installing a block wall the length of the Rink to alleviate issues we are having with sound of Rink activities disturbing nearby neighbors. We had initially obtained an estimate of $25,500 from the Trison Group, who is working on the restroom/concession, to engineer and construct a wall that would have gone from grade to the ceiling, effectively closing in the entire side facing Kedron Drive.

However, since that time we have had to move the concession building site to that side of the building, and now can use the building itself to block about 2/3 of that distance, and will only have to install an 8' wall in the remaining third. The cost of the additional wall will be $6,727 based on the estimate from Trison.

My request is that the funding for this expenditure come from PIP Contingency. It is an unbudgeted contingency that came about as a result of a petition from nearby neighbors in Fielding Ridge and Stoneacre. Request approval of a change order to make this happen.

May 16, 2004

PETITION

We the residents of Fielding Ridge, Kedron Village, Peachtree City, Georgia, petition Peachtree City Recreation Department to restore to us the quiet neighborhood we experienced prior to construction of the outdoor skating facility located between the Aquatic Center and Kedron Elementary School.

The skating facility is used in recreational competition. The noise of the cheering crowd, coaches yelling at players (yes, we can often give you the names of the players), whistle-blowing referees, and announcers using a bull horn all add to near-dread returning home from work each day (see attached article). Weekends offer no break as on Saturday the rink is scheduled from early morning until late in the evening. Sunday is the same. It is difficult for children to go to bed as the sounds go late into the evening on school nights. This is a problem with the windows closed! It is impossible if windows are opened. We are denied enjoyment of the beautiful spring and fall seasons by having to keep our homes sealed and are prevented from enjoying evenings on our decks because the noise interferes with conversation. We have visitors asking who they can write to get this situation resolved. The problem is not only with games because when practice shots hit the rink's walls the sound resembles gunshots. We have had people ask what the noise is during conversations over the phone. These are everyday situations, not occasional. Continuous calls to the Recreation Department since the rink's opening have produced nothing. We were told the bull horn would not be used; however, today, May 16, at 5:00 p.m. the bull horn is loud and active. Certainly this is not the quality of life expected living in Peachtree City. If a neighbor produced the noise level even once that the skating rink generates daily the Peachtree City police department would be on their doorstep.

We ask for immediate action by limiting the number of days and the hours the rink is in use until a rapid and permanent solution to this severe noise pollution is obtained.

Respectfully,

Name	Address
John & Mary Snow	115 Fielding Ridge
Janet Spaid	113 FIELDING RIDGE
Phyllis Western	121 Fielding Ridge
Kathy Kay	111 Fielding Ridge
Pat Kosilia	123 Fielding Ridge
D. Wa[illegible]	112 Fielding Ridge

Arpeggio

Arpeggio Acoustic Consulting, LLC
1947 Aspen Dr. NE
Atlanta, GA 30345
(404) 417-0100
(404) 277-6528 (DIRECT)
(404) 806-6104 (FAX)

July 8, 2004

Mr. Randy L. Gaddo
Director of Leisure Services
Peachtree City Parks, Recreation and Library
191 McIntosh Trail
Peachtree City, GA 30269

Dear Randy:

This letter serves as a summary of our site visit to the outdoor hockey rink near the Kedron Fieldhouse today and the various options discussed for addressing the related community noise issues.

As we discussed, there are several options you may consider to mitigate noise propagation from the outdoor rink to the nearby community on Fielding Ridge. The first option involves installing a suitable noise barrier at the southeast wall of the rink, facing the community. One potential configuration would be a full-height mass-loaded quilted vinyl barrier/absorber "curtain" hung from the structure overhead. In order to be effective, such a barrier would need to extend the full length and height of the rink to completely shield this side of the rink from the adjacent neighborhood, be of sufficient mass to provide significant sound transmission loss (e.g., at least 1 pound per square foot assuming the structure can support it), and be absorptive (e.g. glass fiber) on the interior to reduce sound levels within the rink. In lieu of a mass loaded "curtain," other options, such as a fixed wall, may be considered as a barrier on this side of the rink.

The second option to consider involves installing an absorptive treatment at the ceiling. The most beneficial configuration entails the use of vinyl-encapsulated glass fiber banners or baffles hung between joists, parallel to and within a few inches of the ceiling plane. Use of this option would do little to block the specific transmission of sound to the adjacent community, but it would result in a reduction in overall noise levels within the rink area, which would then translate to the adjacent community.

Photographs of examples of both suggested treatments can be found at the following website: www.soundseal.com/cat2details.asp?cat1ID=270&cat1Name=Barricade+Home+Page

The following local vendors, with whom I have discussed this project, can assist you further with specific options and pricing information on these two recommendations:

Company	Representative	Telephone
Thermal Recovery Systems	Mark Valentine	770-939-9100
Contract Associates	Joe Dietrich	770-522-0091
South Eastern Acoustics	Ron Fields	678-482-6448
IES 2000	Frank Artusa	770-232-0201

A third option which may be considered that may yield a reduction in sound level in the community is to reorient the rink so that bleachers are located along the southeast side. Doing so would result in loud voices from spectators being projected away from the neighbors rather than toward them. Note that this option would have no effect on noise created by players themselves.

A final option (short of relocating or completely enclosing the rink) involves the installation of a noise barrier. Such a barrier would need to be massive, long, and of a suitable height in order to benefit the affected neighbors. Further recommendations concerning a noise barrier would necessitate additional investigations, including acoustic measurement at the site and a review of the topography of the site, in order to determine potential barrier material, configuration, and location.

We recommend that the options briefly outlined herein be considered in the order presented. That is, the noise "curtain" and ceiling treatment should be considered before the fixed noise barrier wall. Furthermore, note that any installed treatments should be checked for weather resistance (e.g., rain, wind, and condensation) and compliance with applicable building codes and need to be coordinated with structural requirements as well.

Please do not hesitate to call me at 404-277-6528 if you need any further assistance.

Sincerely,

Jesse J. Ehnert
Arpeggio Acoustic Consulting, LLC

TRISON
GROUP

August 30, 2004

Scott Christopher
Manager Recreation Facilities
Recreation Department
191 McIntosh Trail
Peachtree City, GA 30269

RE: Kedron -Restroom and Concession Building

Change Order Proposal 04-011-A

Description of work:
Install 20'-0" long x 8'-0" high split face CMU wall along the left elevation.
Install 35'-0" long x 8'-0" high split face CMU wall along the right elevation.
See SD-S.1 drawing

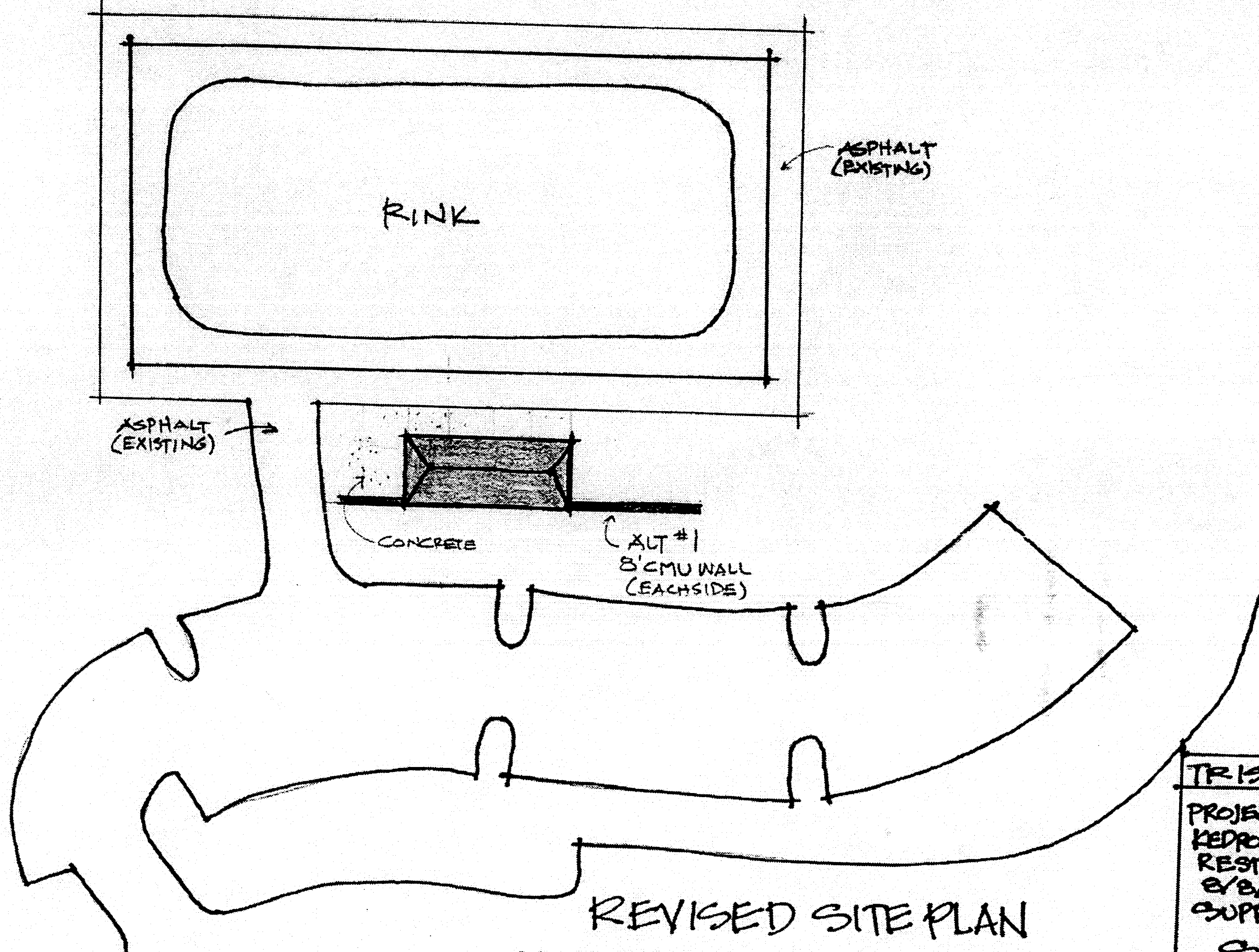
Breakdown:

Footing material/labor/tractor time		975.00
CMU material/labor/		4,195.00
Point-up, cleanup, joint sealant		680.00
Overhead and Profit		877.00
	Total:	$6,727.00

Thank you for your personal attention in this matter. Please provide direction as soon as possible.

Sincerely,

David Millican



REVISED SITE PLAN

TRISON GROUP, INC.

PROJECT:
KEDRON CONCESSION / RESTROOM FACILITY
8/8/04
SUPPLEMENTAL DWG.
SD-S.1

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor and Council**

VIA: **City Manager**
Assistant City Manager

FROM: **City Clerk**

DATE: **September 8, 2004**

SUBJECT: **Alcohol License – NEW – Eckerd #6743**
September 14, 2004, Regular Meeting

Recommendation:
Staff recommends Council consider the attached application for a new alcoholic beverage license.

Discussion:
Eckerd Drugs #6743, 1232 South Highway 74 (Wilshire Pavilion), has submitted an application for a new alcoholic beverage license. Mr. Michael Thomas Lops has requested he be appointed as the Licensee and Mr. Michael Harder has requested he be appointed as the License Representative. Mr. Harder will attend the September 14th meeting to answer any questions you may have.

Budgetary Impact:
The budgetary impact of the alcoholic beverage license will be positive. The applicant will be required to pay the annual fee for beer and wine sales, which is currently $625 for beer and $425 for wine.

JM:pd

Attachment

$ 200.00

CITY OF PEACHTREE CITY
151 WILLOWBEND ROAD
PEACHTREE CITY, GA 30269
(770) 487-7657

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Business Name: Eckerd Corporation d/b/a Eckerd Drugs #6743	**Business Location:** 1232 South Highway 74 Peachtree City, GA 30269	
Nature of Business: Retail Drug Store	**Mailing Address:** 8333 Bryan Dairy Road Largo, FL 33777	**Business Phone Number:** 727-395-3535
Name of Licensee: Eckerd Corporation / Michael Thomas Lops	**Home Address:** 8333 Bryan Dairy Road Largo, FL 33777	**Home Phone Number:** 727-395-3535
Name of License Representative: Michael E. Harder	**Home Address:** 210 Mackenzie Lane Fayetteville, GA 30214	**Home Phone Number:** 770-461-0223

Please indicate type of licenses applying for:

Retail Consumption Dealer		Retail Package Dealer		Wholesale Dealer	
	Malt Beverage	X	Malt Beverage		Malt Beverage
	Wine	X	Wine		Wine
	Distilled Spirits		Distilled Spirits		Distilled Spirits

Please complete information below (use separate sheet if necessary):

NAME Individual Owner's Name, Partners' Names, Corporation Name and the name of the name of a Contact Person regarding License Changes, Taxes, etc.	ADDRESS Please provide Home Addresses for the individuals listed:	PHONE NUMBERS Please provide Home and Business Phone Numbers for individuals listed:
See Attachment		

Is any person who owns an interest in the license an employee of the City of Peachtree City? No

ECKERD CORPORATION CORPORATE OFFICERS

SENIOR VICE PRESIDENT/GENERAL COUNSEL/SECRETARY
Robert E. Lewis
Social Security #:
Date of Birth:
Place of Birth:
Driver's License #:
% of Stock:
Home Address:

VICE PRESIDENT COI
Michael T. Lops
Social Security #:
Date of Birth:
Place of Birth:
Driver's License #:
% of Stock:
Home Address:

AFFIDAVIT AND CRIMINAL HISTORY CONSENT FORM FOR ALCOHOLIC BEVERAGE LICENSE APPLICATION WITH THE CITY OF PEACHTREE CITY

Sent A/B 8/16/04

I, Michael Thomas Lops (PRINT FULL NAME), swear that I am at least 21 years of age and am competent to provide this affidavit.

My address is: 3327 Pattie Place Palm Harbor, FL 34685. I have resided at this address for 17 years and ______ months. My previous addresses for the last 10 years are as follows: ______

Driver's License #/State:

Social Security #:

Date of Birth

I have/have n
misdemeanor r

I have / have
understand tha
necessary.)

I have / have
license was de
his own nam
financial inter
a separate sh

I am / am not the applicant for license representative. If so, I swear that I am a manager of the business and a resident of the State of Georgia.

I have read the Peachtree City Ordinance regarding the sale of alcoholic beverages and I understand and will comply with the rules and regulations. I hereby authorize the PEACHTREE CITY POLICE DEPARTMENT to receive any criminal history record information pertaining to me, which may be in the files of any state or local criminal justice agency. I solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for city license for sale of alcoholic beverages are true, and no false or fraudulent statement or answer is made herein to procure the granting of such license. ***I understand that providing false/inaccurate information may result in criminal prosecution.***

M. T. Lops
SIGNATURE OF APPLICANT
Michael Thomas Lops

I do hereby certify that the foregoing applicant is personally known to me, that he/she signed his/her name to the foregoing application after stating to me that he/she knew and understood all statements and answers made therein, and under oath actually administered to me, has sworn that said statements and answers are true.

NOTARY PUBLIC: Jamie L. Mumy This 12th day of August 2004.

JAMIE L. MUMY
Notary Public, State of Florida
My Comm. Expires Sept. 29, 2007
No DD254155

AFFIDAVIT AND CRIMINAL HISTORY CONSENT FORM FOR ALCOHOLIC BEVERAGE LICENSE APPLICATION WITH THE CITY OF PEACHTREE CITY

I, Michael E. Harder (PRINT FULL NAME), swear that I am at least 21 years of age and am competent to provide this affidavit.

My address is: 210 Mackenzie Lane, Fayetteville. I have resided at this address for: 2 years and ________ months. My previous addresses for the last 10 years are as follows:

1677 Branch Creek Cove, Lawrenceville, Ga 30043

5377 Pattock Place, Pace FL 32571

Social Security #: _

ate: _

Date of Birth is: ____

Sex: _

I have/have not withi ... ed a p
misdemeanor relating t

I have / have not eve ... e disp
understand that failure ... the ap
necessary.)

I have / have not ever ... in this
license was denied, revo ... means
his own name or when he has ... n, or has
financial interest, or derives any ... siness.) If so, please describe in detail. (Attach
a separate sheet if necessary)

I am / am not the applicant for license representative. If so, I swear that I am a manager of the business and a resident of the State of Georgia.

I have read the Peachtree City Ordinance regarding the sale of alcoholic beverages and I understand and will comply with the rules and regulations. I hereby authorize the PEACHTREE CITY POLICE DEPARTMENT to receive any criminal history record information pertaining to me, which may be in the files of any state or local criminal justice agency. I solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for city license for sale of alcoholic beverages are true, and no false or fraudulent statement or answer is made herein to procure the granting of such license. ***I understand that providing false/inaccurate information may result in criminal prosecution.***

PAMELA P. DUFRESNE
MY COMMISSION EXPIRES
5/14/06
GEORGIA
FAYETTE COUNTY
NOTARY PUBLIC

Michael E. Harder
SIGNATURE OF APPLICANT

I do hereby certify that the foregoing applicant is personally known to me, that he/she signed his/her name to the foregoing application after stating to me that he/she knew and understood all statements and answers made therein, and under oath actually administered to me, has sworn that said statements and answers are true.

NOTARY PUBLIC: Pamela P. Dufresne This 11th day of August, 2004.

Peachtree City
Georgia

State of Georgia

City of Peachtree City:

I, James V. Murray, Chief of Police, for the City of Peachtree City, do hereby certify that:

Michael Thomas Lops
Name

8333 Bryan Dairy Rd. Largo, Fl. 33777
Address

has been investigated and found not to have been convicted of, nor to have entered a plea of nolo contendre, to any felony or misdemeanor relating to the sale or use of alcoholic beverages or illegal drugs within five (5) years prior to the date of the application for this license.

James V. Murray
Signature

September 1, 2004
Date

Capt. [illegible]
Witness

Peachtree City
Georgia

State of Georgia

City of Peachtree City:

I, James V. Murray, Chief of Police, for the City of Peachtree City, do hereby certify that:

Michael E. Harder
Name

210 MacKenzie Lane Fayetteville, Ga. 30214
Address

has been investigated and found not to have been convicted of, nor to have entered a plea of nolo contendre, to any felony or misdemeanor relating to the sale or use of alcoholic beverages or illegal drugs within five (5) years prior to the date of the application for this license.

James V. Murray
Signature

September 1, 2004
Date

Witness

151 Willowbend Road • Peachtree City, Georgia 30269 • (404) 487-7657

CITY OF PEACHTREE CITY

MEMO TO: Mayor and City Council Members

FROM: Bernard J. McMullen, City Manager

DATE: September 6, 2004

SUBJECT: Homestead Exemption for Senior Citizens
September 14, 2004 Council Agenda

Recommendation:

That the City Council define qualifications for a $5,000 homestead exemption for Peachtree City senior citizens as 1) any homeowner who has reached the age of 65 on or before January 1 of the current taxable year and 2) the combination of the homeowner and spouse's annual "total income," as defined by the Internal Revenue Service (IRS), is less than $30,000 for the calendar year immediately preceding the current taxable year. The $30,000 total income would exclude non-taxable social security.

That the City Council direct Staff to prepare a resolution for the proposed homestead exemption to be presented for consideration to the State of Georgia Legislature during the 2005 legislative session for implementation in the 2005 taxable year (the City's 2006 fiscal year).

Discussion:

It has been suggested for sometime that the City of Peachtree City adopt a homestead exemption for senior citizens. A $5,000 exemption has been discussed publicly for individuals age 65 and older with an income of less than $30,000. It is relatively easy to define the age 65 qualification, but a bit more difficult to define "income." At the Mayor's request, the City of Roswell and the Counties of Hall, Cobb, and Cherokee were contacted regarding their definition of "income." Attempts were also made to contact the City of Atlanta.

Each of the entities contacted have different methods to determine "income" for qualification for a senior homestead exemption. The City of Roswell defines their $40,000 income limit as "gross income" encompassing all types of income including pensions and social security.

Hall County has two requirements related to the "income" test. The first indicates, "a combination of you and your spouse's income from social security and pension does not exceed $43,800 for the prior calendar year." Second, a "combination of you and your spouse's earned income from sources such as interest, rental property, wages, etc. does not exceed $10,000 for the prior calendar year." Those applying for the senior homestead exemption in Hall County must meet both of these criteria.

Cobb County's $10,000 income limit is "net income" and includes interest, income form rental property, wages, etc. It does not include any revenue sources such as social security or pension payments.

Finally, Cherokee County does not have a senior homestead exemption from County taxes. The only exemption in Cherokee County relates to school taxes.

If the City of Peachtree City were to define the proposed, publicized $30,000 income limit as "gross income" that includes social security, pension, interest, rental income, wages, etc., that would place the City at a lower income limit than the $40,000 required by the City of Roswell.

If the City were to define the proposed, publicized $30,000 income limit as "net income" that includes only interest, rental income, wages, etc., that would be considerably more generous that the $10,000 limit of either Cobb or Hall County.

Staff suggests defining the $30,000 income limit as "total Income" as defined by the IRS on either the current line 22 of Form 1040 or the current line 15 on Form 1040A (Form 1040EZ cannot be used by individuals over age 65). "Total income" as defined by the IRS would include such income as wages, interest, dividends, business income, rental income, and "taxable" amounts of IRA distributions, pensions, and social security (see copies of 2003 Forms 1040 and 1040A).

Budget Impact:

If all those 65 years of age and older qualified for this homestead exemption, it is expected that the reduction in property tax revenue in fiscal year 2006 would be approximately $40,000.

Attachments

Form **1040** Department of the Treasury—Internal Revenue Service
U.S. Individual Income Tax Return **2003** (99) IRS Use Only—Do not write or staple in this space.

For the year Jan. 1–Dec. 31, 2003, or other tax year beginning , 2003, ending , 20 OMB No. 1545-0074

Label (See instructions on page 19.) **Use the IRS label.** Otherwise, please print or type.

LABEL HERE

Your first name and initial	Last name	**Your social security number**
If a joint return, spouse's first name and initial	Last name	**Spouse's social security number**
Home address (number and street). If you have a P.O. box, see page 19.	Apt. no.	▲ **Important!** ▲ You **must** enter your SSN(s) above.
City, town or post office, state, and ZIP code. If you have a foreign address, see page 19.		

Presidential Election Campaign (See page 19.)
Note. Checking "Yes" will not change your tax or reduce your refund.
Do you, or your spouse if filing a joint return, want $3 to go to this fund? ▶ You ☐ Yes ☐ No Spouse ☐ Yes ☐ No

Filing Status

Check only one box.

1 ☐ Single
2 ☐ Married filing jointly (even if only one had income)
3 ☐ Married filing separately. Enter spouse's SSN above and full name here. ▶
4 ☐ Head of household (with qualifying person). (See page 20.) If the qualifying person is a child but not your dependent, enter this child's name here. ▶
5 ☐ Qualifying widow(er) with dependent child. (See page 20.)

Exemptions

6a ☐ **Yourself.** If your parent (or someone else) can claim you as a dependent on his or her tax return, **do not** check box 6a
b ☐ **Spouse**
c **Dependents:**

(1) First name Last name	(2) Dependent's social security number	(3) Dependent's relationship to you	(4) ✓ if qualifying child for child tax credit (see page 21)
			☐
			☐
			☐
			☐
			☐

If more than five dependents, see page 21.

d Total number of exemptions claimed

No. of boxes checked on 6a and 6b ____
No. of children on 6c who:
• lived with you ____
• did not live with you due to divorce or separation (see page 21) ____
Dependents on 6c not entered above ____
Add numbers on lines above ▶ ☐

Income

Attach Forms W-2 and W-2G here. Also attach Form(s) 1099-R if tax was withheld.

If you did not get a W-2, see page 22.

Enclose, but do not attach, any payment. Also, please use **Form 1040-V.**

7	Wages, salaries, tips, etc. Attach Form(s) W-2		7
8a	**Taxable** interest. Attach Schedule B if required		8a
b	**Tax-exempt** interest. **Do not** include on line 8a	8b	
9a	Ordinary dividends. Attach Schedule B if required		9a
b	Qualified dividends (see page 23)	9b	
10	Taxable refunds, credits, or offsets of state and local income taxes (see page 23)		10
11	Alimony received		11
12	Business income or (loss). Attach Schedule C or C-EZ		12
13a	Capital gain or (loss). Attach Schedule D if required. If not required, check here ▶ ☐		13a
b	If box on 13a is checked, enter post-May 5 capital gain distributions	13b	
14	Other gains or (losses). Attach Form 4797		14
15a	IRA distributions 15a	b Taxable amount (see page 25)	15b
16a	Pensions and annuities 16a	b Taxable amount (see page 25)	16b
17	Rental real estate, royalties, partnerships, S corporations, trusts, etc. Attach Schedule E		17
18	Farm income or (loss). Attach Schedule F		18
19	Unemployment compensation		19
20a	Social security benefits 20a	b Taxable amount (see page 27)	20b
21	Other income. List type and amount (see page 27)		21
22	Add the amounts in the far right column for lines 7 through 21. This is your **total income** ▶		22

Adjusted Gross Income

23	Educator expenses (see page 29)	23	
24	IRA deduction (see page 29)	24	
25	Student loan interest deduction (see page 31)	25	
26	Tuition and fees deduction (see page 32)	26	
27	Moving expenses. Attach Form 3903	27	
28	One-half of self-employment tax. Attach Schedule SE	28	
29	Self-employed health insurance deduction (see page 33)	29	
30	Self-employed SEP, SIMPLE, and qualified plans	30	
31	Penalty on early withdrawal of savings	31	
32a	Alimony paid b Recipient's SSN ▶	32a	
33	Add lines 23 through 32a		33
34	Subtract line 33 from line 22. This is your **adjusted gross income** ▶		34

Tax and Credits

Standard Deduction for—

- People who checked any box on line 36a or 36b **or** who can be claimed as a dependent, see page 34.
- All others:

Single or Married filing separately, $4,750

Married filing jointly or Qualifying widow(er), $9,500

Head of household, $7,000

35 Amount from line 34 (adjusted gross income) 35

36a Check if: { ☐ **You** were born before January 2, 1939, ☐ Blind. ; ☐ **Spouse** was born before January 2, 1939, ☐ Blind. } **Total boxes checked** ▶ **36a**

b If you are married filing separately and your spouse itemizes deductions, or you were a dual-status alien, see page 34 and check here . . . . . . ▶ **36b** ☐

37 **Itemized deductions** (from Schedule A) **or** your **standard deduction** (see left margin) . . 37

38 Subtract line 37 from line 35 38

39 If line 35 is $104,625 or less, multiply $3,050 by the total number of exemptions claimed on line 6d. If line 35 is over $104,625, see the worksheet on page 35 39

40 **Taxable income.** Subtract line 39 from line 38. If line 39 is more than line 38, enter -0- . 40

41 **Tax** (see page 36). Check if any tax is from: **a** ☐ Form(s) 8814 **b** ☐ Form 4972 . . . 41

42 **Alternative minimum tax** (see page 38). Attach Form 6251 42

43 Add lines 41 and 42 . . . . ▶ 43

44 Foreign tax credit. Attach Form 1116 if required 44

45 Credit for child and dependent care expenses. Attach Form 2441 45

46 Credit for the elderly or the disabled. Attach Schedule R . . 46

47 Education credits. Attach Form 8863 47

48 Retirement savings contributions credit. Attach Form 8880 . 48

49 Child tax credit (see page 40) 49

50 Adoption credit. Attach Form 8839 50

51 Credits from: **a** ☐ Form 8396 **b** ☐ Form 8859 . . . 51

52 Other credits. Check applicable box(es): **a** ☐ Form 3800 **b** ☐ Form 8801 **c** ☐ Specify ________ . . 52

53 Add lines 44 through 52. These are your **total credits** 53

54 Subtract line 53 from line 43. If line 53 is more than line 43, enter -0- . . . . . . ▶ 54

Other Taxes

55 Self-employment tax. Attach Schedule SE 55

56 Social security and Medicare tax on tip income not reported to employer. Attach Form 4137 . . 56

57 Tax on qualified plans, including IRAs, and other tax-favored accounts. Attach Form 5329 if required . 57

58 Advance earned income credit payments from Form(s) W-2 58

59 Household employment taxes. Attach Schedule H 59

60 Add lines 54 through 59. This is your **total tax** . . . . ▶ 60

Payments

If you have a qualifying child, attach Schedule EIC.

61 Federal income tax withheld from Forms W-2 and 1099 . . 61

62 2003 estimated tax payments and amount applied from 2002 return . 62

63 **Earned income credit (EIC)** 63

64 Excess social security and tier 1 RRTA tax withheld (see page 56) 64

65 Additional child tax credit. Attach Form 8812 65

66 Amount paid with request for extension to file (see page 56) 66

67 Other payments from: **a** ☐ Form 2439 **b** ☐ Form 4136 **c** ☐ Form 8885 . 67

68 Add lines 61 through 67. These are your **total payments** . . . . ▶ 68

Refund

Direct deposit? See page 56 and fill in 70b, 70c, and 70d.

69 If line 68 is more than line 60, subtract line 60 from line 68. This is the amount you **overpaid** 69

70a Amount of line 69 you want **refunded to you** . . . . ▶ 70a

▶ b Routing number ▶ c Type: ☐ Checking ☐ Savings

▶ d Account number

71 Amount of line 69 you want **applied to your 2004 estimated tax** ▶ 71

Amount You Owe

72 **Amount you owe.** Subtract line 68 from line 60. For details on how to pay, see page 57 ▶ 72

73 Estimated tax penalty (see page 58) 73

Third Party Designee

Do you want to allow another person to discuss this return with the IRS (see page 58)? ☐ **Yes.** Complete the following. ☐ **No**

Designee's name ▶ Phone no. ▶ ( ) Personal identification number (PIN) ▶

Sign Here

Joint return? See page 20. Keep a copy for your records.

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Your signature	Date	Your occupation	Daytime phone number ( )
Spouse's signature. If a joint return, **both** must sign.	Date	Spouse's occupation	

Paid Preparer's Use Only

Preparer's signature ▶	Date	Check if self-employed ☐	Preparer's SSN or PTIN
Firm's name (or yours if self-employed), address, and ZIP code ▶		EIN	
		Phone no. ( )	

Form **1040A** Department of the Treasury—Internal Revenue Service

U.S. Individual Income Tax Return (99) 2003

IRS Use Only—Do not write or staple in this space.

OMB No. 1545-0085

Label (See page 19.)

LABEL HERE

Use the IRS label. Otherwise, please print or type.

Your first name and initial | Last name

Your social security number

If a joint return, spouse's first name and initial | Last name

Spouse's social security number

Home address (number and street). If you have a P.O. box, see page 20. | Apt. no.

City, town or post office, state, and ZIP code. If you have a foreign address, see page 20.

▲ Important! ▲

You **must** enter your SSN(s) above.

Presidential Election Campaign (See page 20.)

Note. Checking "Yes" will not change your tax or reduce your refund.
Do you, or your spouse if filing a joint return, want $3 to go to this fund? . . . ▶

You ☐ **Yes** ☐ **No** **Spouse** ☐ **Yes** ☐ **No**

Filing status

Check only one box.

1 ☐ Single
2 ☐ Married filing jointly (even if only one had income)
3 ☐ Married filing separately. Enter spouse's SSN above and full name here. ▶
4 ☐ Head of household (with qualifying person). (See page 20.) If the qualifying person is a child but not your dependent, enter this child's name here. ▶
5 ☐ Qualifying widow(er) with dependent child (See page 21.)

Exemptions

6a ☐ **Yourself.** If your parent (or someone else) can claim you as a dependent on his or her tax return, **do not** check box 6a.

b ☐ **Spouse**

No. of boxes checked on 6a and 6b ____

c **Dependents:**

If more than six dependents, see page 21.

(1) First name Last name	(2) Dependent's social security number	(3) Dependent's relationship to you	(4) ✓ if qualifying child for child tax credit (see page 23)
			☐
			☐
			☐
			☐
			☐
			☐

No. of children on 6c who:
- **lived with you** ____
- **did not live with you due to divorce or separation (see page 23)** ____

Dependents on 6c not entered above ____

d Total number of exemptions claimed.

Add numbers on lines above ☐

Income

Attach Form(s) W-2 here. Also attach Form(s) 1099-R if tax was withheld.

If you did not get a W-2, see page 24.

Enclose, but do not attach, any payment.

7 Wages, salaries, tips, etc. Attach Form(s) W-2. 7

8a **Taxable** interest. Attach Schedule 1 if required. 8a

b **Tax-exempt** interest. **Do not** include on line 8a. 8b

9a Ordinary dividends. Attach Schedule 1 if required. 9a

b Qualified dividends (see page 25). 9b

10a Capital gain distributions (see page 25). 10a

b Post-May 5 capital gain distributions (see page 25). 10b

11a IRA distributions. 11a | **11b** Taxable amount (see page 25). 11b

12a Pensions and annuities. 12a | **12b** Taxable amount (see page 26). 12b

13 Unemployment compensation and Alaska Permanent Fund dividends. 13

14a Social security benefits. 14a | **14b** Taxable amount (see page 28). 14b

15 Add lines 7 through 14b (far right column). This is your **total income.** ▶ 15

Adjusted gross income

16 Educator expenses (see page 28). 16

17 IRA deduction (see page 28). 17

18 Student loan interest deduction (see page 31). 18

19 Tuition and fees deduction (see page 31). 19

20 Add lines 16 through 19. These are your **total adjustments.** 20

21 Subtract line 20 from line 15. This is your **adjusted gross income.** ▶ 21

For Disclosure, Privacy Act, and Paperwork Reduction Act Notice, see page 57. Cat. No. 11327A

Tax, credits, and payments

Standard Deduction for—
- People who checked any box on line 23a or 23b **or** who can be claimed as a dependent, see page 32.
- All others:

Single or Married filing separately, $4,750

Married filing jointly or Qualifying widow(er), $9,500

Head of household, $7,000

22 Enter the amount from line 21 (adjusted gross income). 22

23a Check if: ☐ **You** were born before January 2, 1939, ☐ Blind ; ☐ **Spouse** was born before January 2, 1939, ☐ Blind } **Total boxes checked** ▶ 23a ☐

b If you are married filing separately and your spouse itemizes deductions, see page 32 and check here ▶ 23b ☐

24 Enter your **standard deduction** (see left margin). 24

25 Subtract line 24 from line 22. If line 24 is more than line 22, enter -0-. 25

26 Multiply $3,050 by the total number of exemptions claimed on line 6d. 26

27 Subtract line 26 from line 25. If line 26 is more than line 25, enter -0-. This is your **taxable income.** ▶ 27

28 **Tax,** including any alternative minimum tax (see page 33). 28

29 Credit for child and dependent care expenses. Attach Schedule 2. 29

30 Credit for the elderly or the disabled. Attach Schedule 3. 30

31 Education credits. Attach Form 8863. 31

32 Retirement savings contributions credit. Attach Form 8880. 32

33 Child tax credit (see page 37). 33

34 Adoption credit. Attach Form 8839. 34

35 Add lines 29 through 34. These are your **total credits.** 35

36 Subtract line 35 from line 28. If line 35 is more than line 28, enter -0-. 36

37 Advance earned income credit payments from Form(s) W-2. 37

38 Add lines 36 and 37. This is your **total tax.** ▶ 38

39 Federal income tax withheld from Forms W-2 and 1099. 39

40 2003 estimated tax payments and amount applied from 2002 return. 40

If you have a qualifying child, attach Schedule EIC.

41 **Earned income credit (EIC).** 41

42 Additional child tax credit. Attach Form 8812. 42

43 Add lines 39 through 42. These are your **total payments.** ▶ 43

Refund

Direct deposit? See page 50 and fill in 45b, 45c, and 45d.

44 If line 43 is more than line 38, subtract line 38 from line 43. This is the amount you **overpaid.** 44

45a Amount of line 44 you want **refunded to you.** ▶ 45a

▶ b Routing number ▶ c Type: ☐ Checking ☐ Savings

▶ d Account number

46 Amount of line 44 you want **applied to your 2004 estimated tax.** 46

Amount you owe

47 **Amount you owe.** Subtract line 43 from line 38. For details on how to pay, see page 51. ▶ 47

48 Estimated tax penalty (see page 52). 48

Third party designee

Do you want to allow another person to discuss this return with the IRS (see page 52)? ☐ **Yes.** Complete the following. ☐ **No**

Designee's name ▶ Phone no. ▶ ( ) Personal identification number (PIN) ▶

Sign here

Joint return? See page 20. Keep a copy for your records.

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and accurately list all amounts and sources of income I received during the tax year. Declaration of preparer (other than the taxpayer) is based on all information of which the preparer has any knowledge.

Your signature	Date	Your occupation	Daytime phone number ( )
Spouse's signature. If a joint return, **both** must sign.	Date	Spouse's occupation	

Paid preparer's use only

Preparer's signature	Date	Check if self-employed ☐	Preparer's SSN or PTIN
Firm's name (or yours if self-employed), address, and ZIP code		EIN :	
		Phone no. ( )	

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: Mayor & Council Members

VIA: City Manager
Assistant City Manager
Financial Services Director P.S.

FROM: Administrative Services Director / City Clerk

DATE: September 8, 2004

SUBJECT: Consider Use of Laptops for Council Meetings
September 14, 2004, Council Agenda

Recommendation:

Consider use of laptop computers for Council meetings instead of having paper copies of agenda items.

Discussion:

At Retreat, Council member Rutherford requested that City staff research the feasibility of using laptop computers for Council meetings and eliminating paper copies of agenda information. Staff has determined that, with the City's current Laserfiche system, agenda documents can be scanned, converted to a .pdf file and downloaded to a laptop computer for Council use without the purchase of a new software program. The documents can also be posted to the City's website for review by residents. There is an initial cost of approximately $14,130 for computers, warranties and licenses, but some of this is a one-time expense (see budget impact below). Please note that there is no direct cost indicated for information technology staff time to attend meetings, as the time earned would be compensatory time. Staff estimates that the current paper agenda system costs $3,904 annually in materials and labor (see attachment).

Both Council member Rutherford and City Manager McMullen have used the system for the last one or two meetings and find it very easy to use. Staff can download agenda information onto the laptops within seconds rather than the hours spent making copies and compiling books. The system allows the user to make notes about each item, either to discuss at the meeting or refer to after the meeting. Also, the information from the meeting can be saved in electronic format for review in the future. Another benefit of using this proposed system is the availability of wireless internet access in Council chambers. Staff is also currently working to migrate each council members email into the City's Exchange email system which will allow Council members to email staff directly rather than have separate email accounts on other systems (i.e. Hapeville, Fulton County, Ureach, etc).

Information Technology recommends against using ***personal*** laptop computers as there would be too much variety in the types of support service needed. There could also be issues with staff working on computers that are not owned by the City.

Budget Impact:

Initial cost of $14,130, recommended to come from Council Contingency. Annual savings in materials and labor of $3,904, which equates to a 3 ½ year return on investment. Warranties on laptops expire after three years and, generally, the City replaces computers once the warranty expires. Replacement of the laptops at current cost would be $9,300. Staff cannot estimate cost in three years although we would anticipate the cost to be comparable.

/jsm

Attachment

Peachtree City Information Technology
August 24, 2004
Cost Analysis - Council Laptops

INITIAL EXPENSES

Item	*Description*	*Quantity*	*Unit Cost (as of 8/24/2004)*	*Subtotal*
Laptop - Mayor & Council	Toshiba Satellite A60-S166/40	5	$1,195.00	$5,975.00
Laptop - Additional 256MB Memory		5	$80.00	$400.00
Laptop Case	Targus Universal Air Loading	5	$85.00	$425.00
Laptop Warranty	3 Year Systemguard	5	$185.00	$925.00
Laptop - Extra AC Adapter		5	$90.00	$450.00
Microsoft Office 2003 Professional		5	$450.00	$2,250.00
Adobe Acrobat Standard version 6		5	$270.00	$1,350.00
SUBTOTAL				***$11,775.00***
Laptop - City Manager	Toshiba Satellite A60-S166/40	1	$1,195.00	$1,195.00
Laptop - Additional 256MB Memory		1	$80.00	$80.00
Laptop Case	Targus Universal Air Loading	1	$85.00	$85.00
Laptop Warranty	3 Year Systemguard	1	$185.00	$185.00
Laptop - Extra AC Adapter		1	$90.00	$90.00
Microsoft Office 2003 Professional		1	$450.00	$450.00
Adobe Acrobat Standard version 6		1	$270.00	$270.00
SUBTOTAL				***$2,355.00***

TOTAL INITIAL INVESTMENT **$14,130.00**

Assumes 30 meetings per year (24 regular, 6 special meetings)

CURRENT EXPENSES - PAPER AGENDA PACKETS

	Description	*Quantity*	*Unit Cost (as of 8/24/2004)*	
Staff Time to Create Meeting Books	5 hours per meeting	150	$15.00	$2,250.00
Reams of Paper		82	$2.00	$164.00
Photocopies		41000	$0.02	$820.00
SUBTOTAL				**$3,234.00**

RETREAT

	Description	*Quantity*	*Unit Cost (as of 8/24/2004)*	
Staff Time to Create Meeting Books	20 hours	20	$15.00	$300.00
Reams of Paper		10	$2.00	$20.00
Photocopies		5000	$0.02	$100.00
SUBTOTAL				**$420.00**
Supplies for Books	Notebooks, Tabs, Labels		$250.00	**$250.00**

TOTAL CURRENT EXPENSES **$3,904.00**

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO:	**Mayor and City Council**
VIA:	**City Manager** **Assistant City Manager**
FROM:	**Financial Services Director** P.S.
DATE:	**September 8, 2004**
SUBJECT:	**Public Hearing – 2004 Millage Rate** **September 14, 2004 City Council Meeting**

Recommendation:
Conduct Public Hearing regarding the 2004 millage rate.

Discussion:
This is the second of three public hearings required by law when adopting a millage rate in excess of the roll back millage rate. Although the City has already completed this process, it is now necessary to repeat it due to errors detected in the tax digest. Staff will have a brief Powerpoint presentation ready to present information about the 2004 millage rate, if necessary.

City Council does not need to take any action on this agenda item.

Budget Impact:
N/A

CITY OF PEACHTREE CITY

INTEROFFICE MEMORANDUM

TO: **Mayor & Council Members**

VIA: **City Manager**
Assistant City Manager

FROM: **Administrative Services Director / City Clerk**

DATE: **September 8, 2004**

SUBJECT: **Three Dollar Café Alcohol License**
September 14, 2004 Council Agenda

Recommendation:
Approve extension of Alcohol License for Three Dollar Café requested by Mr. Clyde Cornell.

Discussion:
At the March 18, 2004 Council meeting, City Council approved an alcoholic beverage license for Three Dollar Café, 273 north Highway 74. Mr. Clyde Cornell was appointed licensee and license representative. After the meeting, Mr. Cornell paid the $4,300 fee for the license.

The City's alcohol ordinance requires that those who have been granted an alcohol license open the establishment for which the license was granted within six months, unless Council grants a time extension within the six-month period. The six-month time period for opening the Three Dollar Café will be up on September 18, 2004. Mr. Cornell has indicated that there were issues with the feasibility of leasing the building in which the Three Dollar Café is to be located and that, instead of leasing the building, the building will be purchased. The interior finish has not been completed and there is no way the business can open by September 18. Mr. Cornell is requesting an extension to December 29, 2004 (see attached). Should Council approve this request, Mr. Cornell will not have to pay for his license again for 2004. He will, however, have to pay for 2005 by December 30, 2004.

Mr. Cornell is out of town and will be unable to attend the meeting on September 14, 2004 but does ask that Council consider his request at that meeting.

Budget Impact:
Should Council not approve Mr. Cornell's request, Mr. Cornell would have to pay another $4,300.

/jsm
Attachment

7 SEP 04

To: The Peachtree City Council

From: Clyde Cornell

Subject: Alcohol License Extension For Three Dollar Café Restaurant
Effective Start Date: From 19 SEP 04 to 29 DEC 04

Reason for Extension:

Upon review of total cost of start up, the partners have come to an agreement that the expense for a lease property is not feasible. They have decided to pursue purchase of building and property outright. There is a signed contract in regards to this. We could not start inside build out until this was resolved. Therefore, we are requesting an extension of the alcohol license as listed above.

I apologize for the failure to appear at the next city council on 14 SEP 04 meeting due to previously scheduled vacation. Thank you for your time and consideration on this matter.

Sincerely,

Clyde Cornell